

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Council Chambers, 3<sup>rd</sup> Floor  
140 Main Street, Menasha  
November 20, 2006

**MINUTES**

- I. Meeting called to order by Chairman Eckstein at 6:00 p.m.  
Present: Ald. Pack, Hendricks, Eckstein, Michalkiewicz, Merkes, Taylor, Wisneski.  
Excused: Ald. Chase  
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, PRD Tungate,  
Comp/Treasurer Stoffel, AP Beckendorf, PHD Nett, PWS Jacobson, Pk. Supt. Huss,  
Sanit Drew, MU GM Young, Clerk Galeazzi, and the Press.
- A. Update on Steam Utility Project and Water Treatment Plant Project. (Discussion only)
- Steam Utility Project: GM Young reported the No.5 generator is producing electricity. He elaborated on a few parts of the Due Diligence Report prepared by Jaakko Poyry. This was an independent evaluation of the Steam Utility Project.  
Water Treatment Plant: GM Young reported on the construction progress. Most of concrete walls and floors are poured. The project is moving along well with few interruptions. He explained a special material is mixed with the concrete when the floors were poured to prevent water from leaking through the floors.
- B. Waiver of Assessments, Outagamie County Airport Property - Natures Way.  
(Southfield West Subdivision)
- DPW Radtke explained approving this would allow them to finish the road. The cost for the street and infrastructure would be advanced from TID #9.
- C. Request for Proposal – Janitorial Services at Police Department.
- PC Stanke explained the RFP includes all duties currently being performed by in-house custodial staff. The City Attorney has reviewed the RFP to require adequate insurance covers. Background checks can be performed on employees of the company that is selected.
- D. O-35-06 – An Ordinance Relating to Prohibited Parking (University Drive)  
No Questions or Discussion.
- E. R-44-06 – Resolution Levying Taxes for the Purpose of Paying the Operating Expenses  
For the Year 2007 for the City of Menasha.  
No Questions or Discussion. Public hearing set for later.
- F. Accounts payable and payroll for the period 11-9-06/11-16-06 for the amount of \$631,745.18.  
Ck. #10209-Miron Construction-\$1,550 – repair damaged wall/Parks Dept.  
Ck. #10231-Tough Solutions-\$2,500 – Laptop Computer/Police Dept.

II. ADJOURNMENT

Moved by Ald. Michalkiewicz seconded by Ald. Pack at 6:32 p.m.

**Motion carried on voice vote.**

Deborah A. Galeazzi  
City Clerk