

IT IS EXPECTED THAT A QUORUM OF THE PERSONNEL COMMITTEE, BOARD OF PUBLIC WORKS, PLAN COMMISSION, AND ADMINISTRATION COMMITTEE WILL BE ATTENDING THIS MEETING; (ALTHOUGH IT IS NOT EXPECTED THAT ANY OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN)

**CITY OF MENASHA  
PUBLIC HEARING  
Council Chambers, 3<sup>rd</sup> Floor  
140 Main Street, Menasha  
Monday, December 18, 2006**

**6:50 p.m. - Special Use Permit, Kenneth Syring, Kenwood Commons, Parkside Drive, Menasha**  
**6:55 p.m. – Rezoning of 1) Lots 1,2,16-18, Province Terrace Plat from R-1 Single Family Residential to C-1 General Commercial; 2) Lots 3-9, Province Terrace Plat from R-1 Single Family Residential to C-3 Business and Office; 3) Parcels 7-54, 7-56, 7-52-1, 7-52-2, and 7-52-30 from R-1 Single Family Residential to C-1 General Commercial and; 4) Parcels 7-50-3 and 7-53-1 from C-3 Business and Office to C-1 General Commercial**

**COMMON COUNCIL  
AGENDA  
7:00 P.M.**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL/EXCUSED ABSENCES

IV. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

- A. Administration Committee, 12/4/06
- B. Board of Public Works, 12/4/06
- C. Common Council, 12/4/06

Minutes to receive:

- D. Safety Committee, 11/28/06
- E. Information Technology Steering Committee, 11/15/06
- F. Water & Light Commission, closed session-Family Medical Leave; 11/22/06
- G. Water & Light Commission, closed session-Non-represented compensation; 11/22/06
- H. Water & Light Commission, 11/22/06
- I. Board of Health, 11/8/06
- J. Plan Commission, 12/13/06

Communications:

- 1. Wisconsin Taxpayers Alliance; 11/27/06, 12/4/06
- 2. Winnebago County Legislative Committee Minutes, 12/1/06
- 3. Mayor Laux, 12/7/06; Sister City Agreement, Letter from Dr. Thompson, SR-1-01, 2004 Sister City memo
- 4. Dept. of Natural Resources, 12/6/06; Air Pollution Control Permit for 450 Milwaukee St., Menasha
- 5. Senator Ellis to Deputy Clerk Sewall, 11/30/06; Receipt of Council approved resolution R-43-06
- 6. Heckrodt Annexation Impact Statements, 12/4/06; CA/PC Brandt, Comp Stoffel, MUGM Young, PC Stanke
- 7. NM Red Cross to Menasha Health Dept., 12/06; Thank You note
- 8. Dennis Briggs to NM Fire Rescue, 12/7/06; Thank You note
- 9. PHD Nett, 12/11/06; Senior Center Furnace
- 10. Independent Inspections, 12/13/06; Permits issued for November 2006
- 11. Public Works Facility, 12/13/06; November 2006 Disposal Violations
- 12. CDD Keil, 12/13/06; Heckrodt Annexation

V. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(Five (5) minute time limit for each person)

VI. APPOINTMENTS

VII. CLAIMS AGAINST THE CITY

VIII. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

IX. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

A. Plan Commission, 12/12/06 recommends approval of:

1. Special Use Permit for Kenwood Commons on Parkside Drive with the following conditions:
  - a. A site plan prepared in accordance with Menasha Ordinance 13-1-12 and meeting the requirements of the R-4 Multi-Family High Density Residence District be submitted for review by the Menasha Plan Commission no later than September 30, 2007.
  - b. The site plan and building configuration shall generally correspond to the conceptual development plan presented to the Plan Commission on December 12, 2006.
  - c. The developer files an agreement with the City of Menasha stipulating to a payment in lieu of taxes (PILOT) in the event that the development becomes tax exempt within the statutory life of Tax Incremental District #6.
2. Rezoning – Province Terrace/Oneida Street of the following parcels:
  - a. Lots 1,2,16-18, Province Terrace Plat from R-1 Single Family Residential to C-1 General Commercial;
  - b. Lots 3-9, Province Terrace Plat from R-1 Single Family Residential to C-3 Business and Office;
  - c. Parcels 7-54, 7-56, 7-52-1, 7-52-2, and 7-52-3 from R-1 Single Family Residential to C-1 General Commercial and;
  - d. Parcels 7-50-3 and 7-53-1 from C-3 Business and Office to C-1 General Commercial.

B. Administration Committee, 12/18/06:

1. Approval of Democratic, Republican, and Non-Partisan poll worker lists for the City of Menasha for 2007 election year, pursuant to Wis. State Statutes 7.30
2. Contract for UW-Fox Valley for taping of Council and Committee meetings, and authorized signatures
3. Recommendation for Custodian Services at Public Protection Building for 2007
4. Grant Agreement between Winnebago County and City of Menasha for the term Jan. 1, 2007 to Dec. 31, 2007, for 1) Senior Center Coordinator; 2) Senior Center Activity Coordinator; 3) Older Adult Health Screening Program, and authorized signatures
5. Determine Policy regarding advertising vacancies in City newspaper
6. Request for HR Director to exceed advertising budget
7. Contract with Fox Valley Humane Association (Available Monday)
8. Price Increase – Uniform Dwelling Code (UDC) Seals
9. Accounts payable and payroll for the period 12-7-06/12-14-06 for the amount of \$456,913.77

C. Board of Public Works, 12/18/06:

1. Change Order:
  - a. Carl Bowers & Sons Construction Co. Inc.; Sanitary Sewer and Water Main Extension Project; Contract Unit No. 2005-06; DEDUCT \$3,571.50 (Change Order No. 2 and Final)
  - b. Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2005-06; ADD; \$5,526.25 (Change Order No. 1)
2. Payments:
  - a. Carl Bowers & Sons Construction Co. Inc.; Sanitary Sewer and Water Main Extension Project; Contract Unit No. 2005-06; \$5,711.13 (Payment No. 3 and Final)
  - b. Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2006-06; \$26,245.23 (Payment No. 4)
  - c. Dorner, Inc.; Nature's Way; Contract Unit No. 2006-08; \$130,339.05 (Payment No. 1)
  - d. Carl Bowers & Sons Construction Co., Inc.; Province Terrace; Contract Unit No. TIF 9 2006-07; \$301,014.48 (Payment No. 1)
3. Expiration of 90 Day Trial Period for 4-Way Stop Traffic Control at Deerhaven Drive and Southfield Drive
4. Expiration of 90 Day Trial Period for 4-Way Stop Traffic Control at First Street and Appleton Street; 500 – 600 Blocks of First Street
5. Request for Traffic Control Signage at the Intersection of Wittmann Drive and Parkside Drive

X. ORDINANCES AND RESOLUTIONS

- A. O-36-06 – An Ordinance Relating to Meetings of the Common Council Meeting, Administration Committee and Board of Public Works.
- B. O-37-06 – An Ordinance Relating to Recreational Fires.
- C. O-39-06 – An Ordinance Relating to Prohibited Left Turns

XI. HELD OVER BUSINESS

- A. Agreement with Schenck Government and Not For Profit Solutions to provide Audit Services to the City of Menasha and Menasha Utilities for fiscal years 2006, 2007 and 2008, and authorize signatures. (Held 12/4/06)

XII. COUNCIL DIRECTIVES

- A. CA/HRD Brandt – 1) Status of Gatehouse property (Ald. Hendricks)
  - 2) Status on SCA Tax Exemption (Ald. Eckstein)
  - 3) Update on Heckrodt Annexation (Ald. Chase)
- B. CDD Keil - 1) Status of 535 1<sup>st</sup> St. (Ald. Taylor)
  - 2) Status of 87 Racine St. (Pending DNR information) (Ald. Taylor)
  - 3) Status of movie theater project (Ald. Hendricks)
- C. PWD Radtke – Update on progress of reinstalling street lights. (Ald. Merkes)
- D. Comp Stoffel, CA/HRD Brandt & Mayor Laux – Information on Budget Implementation (Ald. Wisneski)

XIII. CITIZEN REPRIZE (People from the gallery to be heard; only pertaining to matters on the agenda – five (5) minute time limit for each person)

XIV. ADJOURNMENT

**CITY HALL CLOSED – Fri. Dec. 22<sup>nd</sup>, Mon. Dec. 25 and Mon. Jan. 1<sup>st</sup>**

**MEETING NOTICE**

**TUESDAY, January 2, 2006, Council Chambers**

**Common Council – 7:00 p.m.**

**Administration Committee – 6:00 p.m.**

**Board of Public Works – 6:30 p.m.**

“Menasha is committed to its diverse population. Our Non-English speaking population or others with disabilities are invited to contact the Menasha City Clerk at 967-5117 24 hours in advance of the meeting for the City to arrange special accommodations.”