

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha  
Tuesday July 22nd, 2014**

**1:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD  
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
  - 1. [June 17, 2014](#)
- E. COMMUNICATIONS
  - 1. [Letter of resignation, Paul Van de Sand](#)
  - 2. [Follow up from last meeting, Lisa Miotke](#)
- F. REPORTS
  - 1. Menasha Urban Forestry Program, Vince Maas
- G. ACTION ITEMS
  - 1. [Fox Cities and Oshkosh Bike/Pedestrian Plan](#)
- H. DISCUSSION
  - 1. City of Menasha Energy Usage
  - 2. Waste Management
    - a. Fall Electronics and Household Goods Recycling Event , October 4
  - 3. Livable Communities
  - 4. Menasha Farm Fresh Market
  - 5. River-Gen project
  - 6. Board Membership and Board work plan
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, June 17, 2014**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order by Linda Stoll at 1:07 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Roger Kanitz, Linda Stoll, Kathy Thunes

Also Present: Mayor Merkes, Lisa Miotke

Excused: Ed Kassel, Paul Van de Sand

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

(five (5) minute time limit for each person)

No one spoke

**D. MINUTES TO APPROVE**

1. Sustainability Board minutes, 4/15/2014

Motion made by Roger Kanitz and seconded by Linda Stoll to approve the minutes of the April 15<sup>th</sup> 2014 meeting

Motion carried.

**E. COMMUNICATIONS**

**F. REPORTS**

1. Sustainable Communities Network of the Fox Valley

a. Torbjorn Lahti Events

City of Menasha had a table at the event, networking successful, public and government sector events most successful of three events.

b. Earth Week Partnership

Looking at an Earth Day theme for 2015 Fox Cities Book Fair

c. Recycling Event

Totals for the last 5 events were discussed, Roger continuing to explore recycling of batteries at future events, better promotion of household goods recycling would increase participation, would be good to have an annual report handout for the next event.

**G. DISCUSSION ITEMS**

1. City of Menasha Energy Usage

Lisa Miotke participated in a LED lighting webinar, will check if LED tariff is in place for street lighting.

2. Waste Management

The city is continuing modifying existing waste and recycling dumpsters for new automated trucks, the county will be adding new plastics to the list of recyclable items in late 2014

3. Livable Communities

The board invited the forestry department to the next meeting to share progress on canopy cover and benefits of the program to the community. The City is looking at pilot projects in the Chute

St parking lot as part of the reconstruction for storm water. Pedestrian crossing signs now up in several areas of the community

4. Menasha Farm Fresh Market

The market is underway and going well. New coordinator, working on Farm to Table dinner date.

5. River-Gen Project

No report

H. ADJOURNMENT

Motion made by Roger Kanitz and seconded by Linda Stoll to adjourn at 3:47 p.m.

Motion carried.

*Minutes submitted by DJM*

The Honorable Don Merkes  
Mayor  
City of Menasha  
140 Main Street  
Menasha, WI 54952

July 17, 2014

Dear Mayor Merkes,

It is with deep regret that I'm writing this letter officially resigning from the City of Menasha Sustainability Board.

My new position as a program administrator in the State of Wisconsin Focus on Energy program necessitates my resignation.

Based on contractual and legal obligations a program administrator is not permitted to serve on a municipal board which has the authority to recommend or directly engage Focus on Energy services as an end use customer.

Working with you, Linda, Roger, Kathy, Ed, Danielle and former members over the past 4 years has not only been rewarding, but just plain fun. It's been a true pleasure to have served.

The Sustainability Board is an excellent model of a board comprised of members with diverse backgrounds, philosophical views and political leanings, uniting to advise on policy and taking action manifesting itself in tangible beneficial community outcomes.

Leaving the board also leaves a void in my life. It's a great board comprised of dedicated volunteers in a community with tremendous potential, led by a get-things-done mayor, all committed to improving the way of life for Menasha and its residents.

All of you please take a bow at the next board meeting.

Sincerest Regards and Warmest Best Wishes,

Paul

Paul Van de Sand  
Senior Program Lead  
Retrocommissioning and Design Assistance Programs  
Wisconsin Focus on Energy Program  
1 South Pinckney, Suite 340  
Madison, WI 53703  
608.230.7007

## Don Merkes

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**From:** Lisa Miotke [lmiotke@wppienergy.org]  
**Sent:** Tuesday, June 24, 2014 3:39 PM  
**To:** Don Merkes  
**Cc:** Linda Stoll; Roger Kanitz  
**Subject:** Follow up from meeting  
**Attachments:** Lisa Miotke.vcf

Hi-

Since I wasn't sure of the details, I did check in about the Mayor's statement about there being no bill insert for the recycling event this spring. Last year the recycling event was noted on a bill insert that included all the known events for the year at the Utility. This year, multiple months of bill inserts were prepared in advance and printed in January to save money with a bulk order. When the insert that included our 2014 MU events was prepared, the exact date of the event was not set so it was not included. However, MU did include it on the MU website and included in the Home Energy Report (sent early March). It is advertised in the lobby of the MU office as well.

Regarding the LED street light tariff, it is still at the PSC. They are trying to work out a model to calculate the rate and it is not done yet. I did ask WPPi to check the status with the PSC and get back to me.

About changing out the lights to LED as they burn out, my understanding from Melanie is that without the tariff in place, the City will not save anything until that rate is in place.

Lisa

**Lisa Miotke**

Energy Services Representative  
(608) 825-1760 Business Phone  
(920) 254-8931 Mobile Phone  
lmiotke@wppienergy.org

1425 Corporate Center Dr.  
Sun Prairie, WI 53590

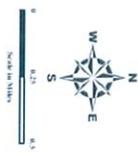


# Map XX City of Menasha Sidewalk Facilities

**DRAFT**

- Legend**
- Sidewalks
  - Regional Network
  - County Boundaries
  - Municipal Boundaries

Base data provided by Calamit, Outagamie, & Winnebago County  
 Existing, proposed, and planned facility data provided by  
 ECWRPC & local municipalities



PREPARED BY  
**ECWRPC**  
 EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

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