

It is expected that a Quorum of the Administration Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
December 7, 2009
7:25 PM
or immediately following Board of Public Works**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Personnel Committee, 10/19/09
- D. ACTION ITEMS
 - 1. Consideration of salary increases for non-represented employees for 2010.
 - 2. Consideration of salary increases for Supervisory Lieutenants for 2010.
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

DRAFT

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha

October 19, 2009

MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 7:42 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks, Zelinski,
Mayor Merkes

ALSO PRESENT: CA/HRD Captain, PC Stanke, CDD Keil, C/T Stoffel, PRD Tungate,
PWS Jacobson, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. Personnel Committee, 9/21/09

Moved by Ald. Pack, seconded by Ald. Hendricks to approved minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Selection of Vice-Chairman

Chairman Englebert opened the floor for nominations for Vice-Chairman.

Moved by Ald. Taylor, seconded by Ald. Pack to nominate Ald. Zelinski.
Having no other nominations, Ald. Englebert closed the nominations.

Motion carried on voice vote for Ald. Zelinski as Vice-Chairman.

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Hendricks to adjourn at 7:44 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk



DATE: December 3, 2009
TO: Personnel Committee
FROM: Pamela Captain, CA/HR Director
RE: 1) 2010 Non-Represented Employee Annual Salary/Wage Increase
2) Insurance Premium Contribution Schedule

The 2010 budget approved on November 16, 2009 includes a 1% pay increase for non-represented employees and Police Supervisory Lieutenants. The budget also includes the insurance benefit of 91% for the HMO-1 plan, 97% for the HMO-4 plan, and 88% for the POS-2 plan. The benefit for dental and vision matches that selected for health coverage.

- 1) I am requesting that the Personnel Committee recommend to the Common Council the approval of a 1% pay increase effective January 1, 2010, and a 1% increase on December 31, 2010 for non-represented employees and Police Supervisory Lieutenants. The request is consistent with the percentage increase schedule as approved by the Common Council in the tentative agreements for Locals 1035 and 1035-B.
- 2) I am requesting that the Personnel Committee recommend to the Common Council the approval of the following premium contributions to the health insurance plans for non-represented employees and Police Supervisory Lieutenants. The premium contribution for dental and vision will match that selected for health coverage. The premium contribution percentages are consistent with the approved tentative agreements for Locals 1035 and 1035-B.

HMO-1 plan: 9%
HMO-4 plan: 3% (available to non-represented and library employees only)
POS-2 plan: 12%

Should you have any questions, please contact me.