

It is expected that a Quorum of the Administration Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
PERSONNEL COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
October 20, 2014  
7:00 PM  
Or immediately following Board of Public Works**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [Personnel Committee, 8/18/14](#)
- D. ACTION/DISCUSSION ITEMS
  - 1. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e):  
Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Police Local 603).
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
PERSONNEL COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
August 18, 2014  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 7:52 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon, Mayor Merkes

EXCUSED: Alderman Zelinski

ALSO PRESENT: CA/HRD Captain, DPW Radtke, ASD Steeno, DDMO Alix, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 8/4/14](#)

Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. [Public Works Operations – Addition of Lead Person Position](#)

DDMO Alix explained the lead person position would be an on-site supervisor to lead and direct the crew. This person will assist managers to enable the Public Works Field Operations to be as efficient as possible. The plan is to promote from within so it will not be adding to the number of Public Works employees.

General discussion ensued on the need for the position, filling the position.

Moved by Ald. Sevenich, seconded by Ald. Taylor to recommend to Common Council to authorize the creation of one Lead Person position in the Public Works Department, adding it to the table of organization without increasing the number of employees in the department and the pay range for the position is as outlined in the memo dated 8/14/14.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Nichols, seconded by Ald. Keehan to adjourn at 8:05 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk