It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday, September 2, 2014

6:00 PM
AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

D. PUBLIC HEARING
1. Proposed amendments to Title 13 and 14 of the Menasha Code of Ordinances pertaining to eliminating Section 13-1-14(k) which requires a 10 foot setback from drainage easements, and the creation of Section 14-1-11(b)(3) which establishes engineering design criteria for certain open drainage ways.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:
a. Administration Committee, 8/18/14.
b. IT Steering Committee, 8/6/14.
c. Landmarks Commission, 8/13/14.
d. NMFR Joint Finance & Personnel Committee, 8/26/14.
e. NM Sewerage Commission, 7/22/14.
f. Parks & Recreation Board, 8/11/14, 8/21/14.
g. Personnel Committee, 8/18/14.
h. Plan Commission, 8/19/14.
i. Water and Light Commission, 7/30/14.

Communications:
j. ASD Steeno; Press Release, City of Menasha Announces Appointment of Public Health Director, 8/22/14.
k. PRD Tungate; Press Release, City of Menasha Fireworks to Be Held September 6th., 8/22/14.
l. CDD Keil; Boys and Girls Club Site Plan and Building Elevations, 7/26/14.
m. LD Lenz; Library Press Release: Menasha Library, Banta School Receive Grant, 8/7/14; Fall Book Sale, 8/7/14; Global Crisis of Human Trafficking, 8/27/14; Menasha Library Chili Cook-Off, October 2014.
n. Julie Parker-Birschbach to Mayor Merkes, 8/25/14, Letter of Appreciation.
o. Menasha Historical Society, September 2014.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 8/18/14.

Personnel Committee, 8/18/14 - Recommends the Approval of:
2. To authorize the creation of one Lead Person position in the Public Works Department, adding it to the table of organization without increasing the number of employees in the department and the pay range for the position is as outlined in the memo dated 8/14/14.

NMFR Joint Finance & Personnel Committee, 8/26/14 – Recommends the Approval of:

3. The proposed 2015 cost distribution formula with the City of Neenah funding share set at 60.55% and the City of Menasha funding share set at 39.45% and direct both Finance Directors to continue to research the square footage of all buildings and make sure this is a viable component for future budget formulas.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 8/21/14 to 8/28/14 in the amount of $1,121,238.28.
2. Beverage Operators License Applications for the 2013-2015 licensing period.
3. Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2015.
4. Alcohol Traffic Enforcement Grant 2014-15.

J. ORDINANCES AND RESOLUTION

1. O-25-14 – An Ordinance Amending Title 14, Chapter 1 of the Code of Ordinances. (Drainage Way Design for Subdivisions) (Introduced by Ald. Benner) (Recommended by the Plan Commission).
2. O-26-14 – An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances. (Eliminating Setbacks from Drainage Easements). (Introduced by Ald. Benner) (Recommended by the Plan Commission).

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. Special Common Council, 8/13/14. (Held 8-18-14).
2. Implementation of Brand Statement and Logo Selection. (Held 8-18-14).

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

N. RECESS TO COMMITTEES

O. CLAIMS AGAINST THE CITY

1. Adjourn into Closed Session pursuant to Wisconsin State Statute §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Discussion with the City Attorney of Notices of Circumstances and pending claims against the City).

P. ADJOURNMENT

MEETING NOTICE
Monday, September 15, 2014 – 6:00 p.m.
Committee Meetings to Follow

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

City of Menasha
Public Hearings

NOTICE IS HEREBY GIVEN that public hearings will be held by the Menasha Plan Commission and Common Council on the proposed amendments to Title 13 and 14 of the Menasha Code of Ordinances eliminating Section 13-1-14(k) which requires a 10 foot setback from drainage easements, and the creation of Section 14-1-11-b(3) creating engineering design criteria for certain open drainage ways. The Plan Commission will hold its public hearing on Tuesday, August 19, 2014 at 3:30 PM, or shortly thereafter, in the Council Chambers of Menasha City Hall located at 140 Main Street, Menasha, WI. The Common Council will hold its formal public hearing on this matter at 6:00 PM, or shortly thereafter, on Tuesday, September 2, 2014 at the same location. All persons interested in commenting on the proposed amendment are invited to attend.

Deborah A. Galeazzi, WCMC
City Clerk

Run: August 17 and 26, 2014

DRAFT

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
August 18, 2014
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Nichols at 7:31 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Keehan, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon
EXCUSED: Alderman Zelinski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE
1. Administration Committee, 8/4/14
Moved by Ald. Keehan, seconded by Ald. Benner to approve minutes.
Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS
1. Cities and Villages Mutual Insurance Company Member Responsibility & Obligations Agreement
CA/HRD Captain explained Cities and Villages Mutual Insurance Company (CVMIC) is asking its members to sign the agreement stating they will comply with required obligations and responsibilities of being a member of CVMIC. City of Menasha was one of the founding members. CVMIC wants to insure all its members are attending meetings and trainings provided by CVMIC. They are also asking each member to designate a representative to act on behalf of the municipality. In the past the City of Menasha has designated the City Attorney as its member representative.

Moved by Ald. Benner, seconded by Ald. Englebert to designate City Attorney as City of Menasha member representative to CVMIC.
General discussion ensued on services and training provided by CVMIC for employees and elected officials.
Motion carried on roll call 7-0.

E. ADJOURNMENT
Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 7:50 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
IT STEERING COMMITTEE
August 6, 2014
MINUTES

A. CALL TO ORDER

Styka called the meeting to order.

B. ROLL CALL/EXCUSED ABSENCES

Committee members Ald. Nichols, Director Captain, Director Keil, Liz Rosin, Director Steeno and Chief Styka were present. IT Supervisor Patrick James was excused. Intern Englebert was also present.

C. MINUTES TO APPROVE

Motion to approve the April 30, 2014 minutes was made and seconded by Nichols and Keil, respectively. There was no discussion. Motion carried.

D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THIS AGENDA

None

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Recent Accomplishments**. Director Steeno shared accomplishments to August 5, 2014.
2. **Current Status of IT Operations/Support Items/Workload**. Director Steeno provided a handout and reported to the Committee. With respect to item #5, IT is working on creating an infrastructure replacement plan; licensing updates are almost complete; IT is expecting to get out a user survey by the end of August.
3. **Progress on 2014 Projects**. Director Steeno handed out and provided summary of a document she prepared – 2014 Timeline for Completion of Projects 8/6/2014. The creation of a team with respect to the website redesign will be moved to the third quarter.

F. ACTION ITEMS

1. **Website Renovation RFQ.** A draft request for qualifications was provided for review and comments. Director Steeno, along with the Committee, thanked Intern Englebert for his work on the RFQ which was very thorough. General discussion occurred. Director Steeno explained that as a service contract, the selection process is set up to first consider qualifications and then price. The RFQ is expected to be issued August 15 with a return date of September 12. Work should begin on subject matter for the new website.
2. **Policy Review.** Director Steeno reported that she would like to work on updates to the IT policies.
3. **Committee discussion and action on next IT Steering Committee Meeting date.**
   October 7, 2014 at 9:30 a.m.

G. ADJOURNMENT

Meeting adjourned by motion made and seconded by Styka and Keil, respectively. Motion carried.

These minutes have NOT been approved.

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
August 13, 2014
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 4:30 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. James Taylor and Commissioners Alison Mayer, Paul Brunette, Tom Grade and Kristi Lynch.

LANDMARKS MEMBERS EXCUSED:

LANDMARKS MEMBERS ABSENT:

OTHERS PRESENT: CDD Keil, PP Homan, and Tom Konetzke, Nick Jevne, Ald. Stan Sevenich, Sylvia Biebel, Stacey Hoekstra, and Jen Zettel, Post Crescent.

C. MINUTES TO APPROVE

1. **Minutes of the July 9, 2014 Landmarks Commission Meeting**
Motion by Ald. Taylor, seconded by Comm. Mayer to approve the July 9, 2014 Landmarks Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

Tom Konetzke (858 Emily St) – Indicated his concerns as a citizen and from the Historic Society. Inquired about the powers of the Landmarks Commission.

Nick Jevne (1334 Mayer St) – Advocated for Landmarks Commission and Common Council to work together, and expressed confusion on approval of demolition without a plan in place.

Ald. Stan Sevenich (645 Ninth St) – Indicated he disagreed with the approval to demolish the hotel, and indicated council wasn't doing it's homework.

Sylvia Biebel (1437 Kenwood Dr, #4) - Desires for the public to be involved. Expressed distaste for Headwaters building.

E. COMMUNICATIONS

1. None.

F. ACTION ITEMS

1. **Sign Application – 216 Main Street – The Revival**
PP Homan distributed the design concept for the signs at the Revival, as currently exist at their Waupaca location. She indicated final dimensions had not been determined, however that would be handled through the sign permitting process.

Motion by Comm. Brunette, seconded by Comm. Mayer to approve the wall and projecting signs as presented. The motion carried.

G. DISCUSSION ITEMS

1. **Landmarks Commission Position on Saving the Façades of the Bank Buildings – Comm. Brunnette**
Commissioners discussed the status of the bank building in relation to the hotel redevelopment project. This discussion included:
   - Desire to preserve facades and building components.

- Discussion of structures elsewhere where old facades have become part of new buildings.
- Desire to work collaboratively with the developers on the design of the building, and the potential of having the developers attend a future Landmarks Commission meeting.

Motion by Comm. Lynch, seconded by Comm. Mayer to prepare correspondence to the developers indicating their desire for collaboration on the design of the building and incorporation of the bank facades. The motion carried.

2. **Landmarks Commission Strategy Regarding Potential Demolitions of Historic Structures – Comm. Brunette**
   Commissioners discussed the status of structures in the district that were in disrepair and at risk of demolition in the future. A need for developing strategies to ensure investment in these properties was discussed.

3. **Future Landmarks Commission Activities/Projects**
   Comm. Mayer agreed to coordinate with the owner of 212 Main to spruce up their storefront windows with display of historic imagery, to follow up on efforts that occurred in 2013. PP Homan indicated she would forward previous correspondence with the owner.

4. **Façade Improvement Program Grant/Loan Balance**
   No discussion occurred on facade grant/loan balance.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. Tom Konetzke indicated he liked the dialog at the meeting.

I. ADJOURNMENT

Motion by Ald. Taylor, seconded by Comm. Brunette to adjourn at 5:40 PM. The motion carried.

Respectfully submitted by PP Homan.

Draft

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting Minutes
Tuesday, August 26, 2014 – 5:30 p.m.
3rd Floor Council Chambers – City of Menasha

Present: Ald. Englebert, Ald. Kunz, Ald. Ramos and Ald. Bates.

Excused: Ald. Benner and Ald. Taylor.

Also Present: Chief Auxier, Director Steeno and Office Manager Theisen.

Public: Ald. Pollnow.

Public Forum: No members of the public present spoke.

Ald. Ramos called the meeting to order at 5:35 p.m.

July 29, 2014 and August 11, 2014 Meeting Minutes: The Committee reviewed the meeting minutes from July 29, 2014 and August 11, 2014. **MSC Bates/Englebert, to approve the July 29, 2014 and August 11, 2014 meeting minutes, all voting aye**

July Budget Report: The Committee reviewed the July budget report. Members reviewed the memo from Director Wenninger regarding the overage in the telephone line budget. Ald. Kunz asked about the salary budget and if that will be within budget. Director Steeno noted that this line item should be within budget as they budget for what their wages are. There may be some variables if there is FMLA, however, in the end it should be within budget. Ald. Bates asked about the negative balance in the communication equipment budget. Chief Auxier explained we were given permission to sell some of our old radios, that are no longer compatible with our new radio system, and the money was put back into that line item. **MSC Bates/Englebert, to approve the July budget report, and place on file, all voting aye.**

Monthly Activity and Review of Calls for the Last Five Years: The Committee reviewed the July activity report and overview of calls for the last five years. The July Automatic Aid was inadvertently not included with the packet and was not reviewed.

Ald. Kunz asked why there were so many false alarms. Chief Auxier a lot of these calls are due to alarms activating during storms, system issues, and maintenance/testing but they don't call us to notify us so we are dispatched, etc. He noted there is a system in place to charge companies for our response as a way for businesses to be more proactive and not incur these additional expenses and to help us cover our expenses with responding to false alarms. He further explained how engine companies respond to potential false alarm calls. Ald. Bates asked if these calls are specific to only fire alarms and Chief Auxier confirmed this. **MSC Bates/Englebert to accept the July Activity report, and place on file, all voting aye.**

Station 31 Update: Chief Auxier said he has been working with his contacts at FVTC to have information, prior to today's meeting to review. However, he has not received anything yet. He noted it has been a slow process with FVTC's attorneys and his contacts at FVTC have been doing their best to obtain this information for us. He also noted Mayor Kaufert recently held the Neenah Department Head at the building so they could tour and see what space will be vacated by FVTC. Ald. Kunz asked if FVTC just leaves who owns the other buildings that are on our land. Chief Auxier said he discussed this with CA Godlewski and they do belong to FVTC as they did construct and pay for them. However, CA Godlewski did advise Chief Auxier that after lease agreement expires, the buildings would become property of the City of Neenah. Ald. Kunz asked about the $14,000 set aside for Station 31 and what the money was for. Chief Auxier said this is a capital expense, only for the City of Neenah, and it was for the painting of the building. The Committee asked Chief Auxier to see if he could reserve the meeting room that FVTC has at their space at Station 31 as they would like to have their September meeting there so they can see the space that is available.

Consideration and Action of the 2015 Cost Distribution Formula: Chief Auxier handed out the information that was put together by Directors Steeno and Easker. He explained the history of the budget formula. He noted Director Easker and retired Director Stoffel worked hard to come up with a formula that was fair, and equitable, for both Cities. They wanted something that would not have major changes each year where it could have a detrimental impact on one of the Cities ability to fund their portion of NMFR's budget. The five part formula is what was agreed upon during the merger and it has been working well for the last ten years. There have been small changes for each City, from year to year, but there has not been anything that has been extreme for either City.

Director Steeno said she has been with the City of Menasha for only nine months and has had some difficulty in obtaining the square footage of all buildings within the City of Menasha. She further explained that the City of Neenah has a square footage noted on all of their storm water utility bills and this includes non-profit entities. The City of Menasha doesn't have assessments on all of their non-profit properties so she cannot obtain their information the same way the City of Neenah does. She has been investigating how this information has been gathered in previous years but has not been able to obtain this information prior to this meeting. She said she spoke to Director Easker about this and they both agreed to a 1% increase in these numbers for the City of Menasha. The square footage formula doesn't have a major effect on the overall formula. Both Finance Directors realize they may have to look at the long term numbers to see if the square footage is still a viable option for the formula if the City of Menasha cannot obtain "real" numbers.

Ald. Pollnow, who was attending the meeting and allowed to speak, requested both Finance Directors put the information in their budget books that explain five factors of NMFR's budget formula and how those numbers are obtained.

MSC Bates/Englebert recommend the City of Neenah and City of Menasha Common Councils approve the proposed 2015 cost distribution formula with the City of Neenah funding share set at 60.55% and City of Menasha funding share set at 39.45% and direct both Finance Directors to continue to research the square footage of all buildings and make sure this is a viable component for future budget formulas.

Ald. Kunz asked about equalized value and feels these numbers should be the same as the square footage numbers. Ald. Bates felt the costs would be the same regardless of which City it is in and didn't think this would make a difference. Ald. Kunz asked if both Finance Directors could research an easier way to obtain information and make the formula easier.

Motion carried with all members voting aye.

Tobacco Use Policy Changes: Ald. Bates asked for this to be put on the agenda for review. It was noted this is informational only and no action is required. Chief Auxier explained, as part of the merger agreement, all NMFR have to have one "official" employer for administration of benefits, etc, and it was agreed they would be City of Neenah employees. All employees have to follow the City of Neenah's policies and procedures.

Ald. Englebert asked if the Union expressed concern with this policy and regarding off duty tobacco use. Chief Auxier said the Union didn't object to the policy. Ald. Bates asked about Wisconsin's Heart & Lung Bill. Chief Auxier said there is some presumption that they have exposure from the job, due to them not knowing all of the things they are exposed to, and there is a process to file for disability if there is an issue. The new tobacco policy does help reinforce the Heart & Lung Bill's criteria regarding tobacco use. Ald. Kunz said this seems like a big change and asked if there are a lot of firefighters who chew tobacco. Chief Auxier said there will be a cessation program that will be offered to anyone who uses chewing tobacco. Ald. Ramos said when this policy was presented to the City of Neenah Council he was surprised this was not in place already as the this has been a normal standard for other area municipalities. Ald. Bates asked if employees are tested. Chief Auxier said a condition of employment, for all new employees, is they pass a nicotine test and may be subject to future testing while they were employed. Ald. Bates asked how much smoke firefighters breath when they are at a fire. Chief Auxier said there is some inhalation when they first arrive on scene. However, once they put their masks on they are breathing clean air. They do not allow employees to remove their mask until testing is conducted and we confirm it is clean air.

NMFR Dive Team at Quarry Quest: Chief Auxier said our Dive Team was invited by Michel's Quarry to participate in this year's Quarry Quest to educate the public about our Dive Team. There will be a few members at this event.

MSC Bates/Englebert to adjourn at 6:20 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday July 22, 2014

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sambs, Raymond Zielinski, Tim Hamblin, Jim Gunz, Dale Youngquist; Manager Randall Much, Accountant Roger Voigt.

Excused: Commissioner Kathy Bauer, Steve Coburn.

Also Present: Chad Olsen (McMAHON); Rob Franck, Paul Much (MCO); Kurt Van Grinsven (August Winter & Sons).

Public Forum. No one in attendance for public forum.

June 24, 2014 Meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Gunz to approve the minutes from the June 24, 2014 Regular Meeting. Motion carried unanimously. President Youngquist questioned if there is any further update on the Sanitaire inspections of the aeration tanks. Rob Franck reported 4 of the 9 basins are done and inspected; there was 1 problem found and it was repaired.

Correspondence

The following correspondence was discussed:

July 10, 2014 email to Mark Radtke, City of Menasha from Roger Voigt, NMSC with response.
RE: Reminder of NMSC interceptor located near Menasha Hotel.

July 14, 2014 letter from Robert Hannes, DNR to Dale Youngquist, NMSC.
RE: Approval of change orders #41 and #42.

Old Business

There is no Old Business to be discussed.

New Business

Operations, Engineering, Planning

HSI Blower Status Update. There was no one in attendance from HSI or Atlas Copco to discuss the status of the blowers.

Phosphorus Removal – Manager Much reported to the Commission a proposal was received from McMahon to review trading and to look at trading opportunities with the dischargers on Little Lake Butte des Morts. The proposal was not received in time to be included on the agenda for today's meeting. It will be included on the August meeting agenda. Commissioner Gunz questioned if this agreement is predicated on all entities contracting with McMahon. Manager Much reported if only the NMSC signs up, then the work would be to determine our needs.

Construction Progress Update. Chad Olsen reviewed with the Commissioners the memo on the construction progress from Tom Kispert. Kurt Van Grinsven reported the painting is all finished; it was completed on Friday July 18. Kurt also reported August Winter & Sons received a purchase order from Atlas Copco to work in the new blower piping. Rob Franck reported on the status of the blowers. At the previous Commission meeting, Jon Myers indicated they would like to be all wrapped up by today's meeting; Rob feels we are no further than last month in the work that needs to be completed – we have been getting alarms on units #3 and #6. Chad reported on the request from August Winter & Sons to reduce the retainage percentage from 3.5% to the contract amount of 2.5%. Tom Kispert is okay with making this change. After discussion, motion by Commissioner Gunz second by Commissioner Sambs to reduce the retainage to 2.5% per contract terms with August Winter & Sons. Motion carried unanimously on a roll call vote.

Chad Olsen discussed change order #43 for plant modifications. After further discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to approve change order #43 for a contract decrease of $25,035.82 with August Winter & Sons, Inc. for plant modifications. Motion carried unanimously.

Chad Olsen discussed Equipment Contract B – High Speed Blowers change order #2; this is a no change is Contract amount change order. After discussion, motion by Commissioner Gunz second by Commissioner Sambs to approve change order #2 for Contract B – High Speed Blowers. Motion carried unanimously. Commissioner Hamblin questioned if the Commission can make a claim for extra costs for the equipment and control system not running as designed; it was responded that yes they can, however it is hard to determine until the units are running optimally. Commissioner Gunz suggested using this as a negotiating point in receiving an extended warranty on the blowers.

Motion by Commissioner Gunz, second by Commissioner Sambs to approve for payment McMahon invoices #48823, #48824, #48825, #48826, and #48837 related to the Construction Project in the amounts of $550.00, $49.08, $5,100.00, $4,300.00, and $6,700.00. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Sambs to approve for payment McMahon invoices #48827, #48828, #48829, #48830, #48831, #48832, #48833, and #48834 related to additional services for the construction project in the amounts of $1,400.00, $9,335.55, $300.00, $8,801.84, $135.00, $4,860.93, $202.50, and $100.00. Motion carried unanimously.

Manager Much discussed the Operating Report for the month of June 2014. The plant is operating well; mercury numbers are down since a new sampling technique has been used. Manager Much reminded the Commissioners on the status of the contract with Sonoco; we are looking to end the status of them as a contracted user. Manager Much had contacted the City of Menasha to inform them of this; Mark Radtke and Mayor Merkes talked and informed us they will talk with the City Attorney; we have received no follow up since. After discussion, motion by Commissioner Zielinski, second by Commissioner Gunz to accept the Operating Report for the month of June 2014. Motion carried unanimously.

President Youngquist reported on the DNR response to the submittal of the Compliance Maintenance Annual Report (CMAR). The Commission and the MCO staff were recognized for

doing a great job of operating the plant and maintaining the facility during the construction activities with the treatment plant staying in full compliance with the WPDES permit.

Budget, Finance, Personnel

President Youngquist discussed with the Commission the memo from Accountant Voigt regarding preparing for the 2015 budget and any changes to be made to any of the budget categories (operating, capital, replacement, and depreciation).

Accountant Voigt discussed the financial statements and the cash & investment report for the month of June 2014. MCO generated $4,300 in revenues to the Commission during the month of June. After discussion, motion by Commissioner Zielinski, second by Commissioner Hamblin to accept the Accountant's Report for the month of June 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Hamblin to approve for payment MCO invoices #18399 and #18439 in the amounts of $121,833.18 and $375.95 with payment to be made after August 1, 2014. Motion carried unanimously.

Motion by Commissioner Zielinski, second by Commissioner Hamblin to approve Operating and Payroll Vouchers #134459 through #134517 in the amount of $341,182.37 and Construction Vouchers #236 through #238 in the amount of $295,663.64 for the month of June 2014. Motion carried unanimously.

Motion made by Commissioner Gunz, seconded by Commissioner Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:17 a.m.

_____ _____

President Secretary

CITY OF MENASHA
Parks and Recreation Board
Smith Park Shelter – 301 Park Street
August 11, 2014
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Nancy Barker, Sue Pawlowski, Ald. Michael Keehan, Tom Marshall, Lisa Hopwood

MEMBERS EXCUSED: Cindy Schaefer-Kemps

OTHERS PRESENT: PRD Tungate, PS Maas, Michael Taylor, Steve Krueger

C. MINUTES TO APPROVE

1. **Minutes of the June 9, 2014 Park Board Meeting**
   Motion by N. Barker, seconded by T. Marshall to approve the minutes of the June 19, 2014 meeting

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. M. Taylor requested that the Board seek input from the Koslo Park users about future improvement ideas and plans for the field.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report –** PRD Tungate reported on a successful Otto Grunski Runski. Adult participation was down a little, but youth registrations were up. Fall program brochure was just mailed to all residents. A few programs like archery and gymnastics were highlighted. Gilbert site planning is still progressing, although slower than first predicted. Project bidding is expected yet this fall.

2. **Park Project and Vandalism Report –** PS Maas. **(Plan for plants near the Smith Park amphitheater, pruning)** PS Mass report there was no vandalism during the past month. Tree trimming is proceeding at a steady pace and time has been recently devoted to event set up. He also explained that over the past few years, several lilac bushes in Smith Park have been significantly pruned primarily because of invasive plants growing within the main bush. Once cut back, the plan is to treat the invasive plants with an herbicide, then let the lilac bush regenerate. Pruning will only continue on those bushes that need this type of pruning and treatment.

F. DISCUSSION

1. **Update on new neighborhood park planning -** PRD Tungate reported that progress has been made in recent discussions with the Menasha Rotary about becoming a major partner/sponsor in the development of the new east side park. Staff believes it may be appropriate to seek neighborhood input on the park sometime this fall, but cautioned that once this process begins, most people will expect development to occur quickly. For example, PRD Tungate suggested that the installation of play equipment would be a logical first development step. However, even with the Rotary's help, all the funds needed to install the equipment probably wouldn't be secured until 2015 and this would probably lead to an install date of 2016.

2. **Proposal to pursue planting of cherry trees in Jefferson Park (Steve Krueger) -** resident Steve Krueger discussed an idea to plant as many as 300 cherry trees in Jefferson Park along the bike trail. He felt it would beautify the park and attract visitors to the park. Some of the same issues/questions about planting cherry trees that were discussed at the June meeting remain. The Board did not act or commit to anything one way or another, although several members supported the idea of taking up this matter, if needed, during the upcoming park/neighborhood master plan process.

3. **Boater idea for painted lines at the Jefferson Park boat landing -** Board members reviewed a proposal given to PRD Tungate from at boater who uses the Jefferson Park boat launch. This individual suggested that lane lines be painted to assist people in backing up their boat trailer towards the water. It was felt that this may be a good idea if there actually was more room to the north of the landing, where a vehicle/trailer had enough room to back straight down to the ramp. Most boaters (as noted in the photo that was distributed) have to back up an angle, thus negating much of the benefit of lane lines. This matter could be taken up again should there be a redesign proposed for the entire launch area.

4. **Winz Park update -** PRD Tungate informed the Board of a recent meeting with Menasha Utilities officials about what can/should be done with the recreational roof deck over the clearwell. MU has recently done work on the side walls and drain system, but water is still getting through the cracked surface on top. City seasonal help will assist MU staff in crack filling efforts followed by a review of how well that stops the leakage. MU has asked the P&R Dept. to begin to make a decision on the future of continuing recreational use at Winz Park. The feeling was that use of the park may have fallen off over the years. Repairs to the recreational surface would be significant if undertaken. Staff will look into scheduling a neighborhood input meeting in the coming months.

G. ACTION ITEMS- None

1. **Recommend approval of the Twisted Pistons Cruise-In event to be held in Curtis Reed Square and downtown on August 21, 2014 (Board Action on use of Curtis Reed only) –** Motion by S. Pawlowski, seconded by L. Hopwood to approve the Curtis Reed portion of the Twisted Pistons Cruise-In on August 21, 2014. Motion carried.

2. **Recommend acceptance of land conversion (swap) of property within the Menasha Conservancy -** PRD Tungate brought the Board up to speed on long standing issue regarding property lines in the Menasha Conservancy. It was found out that in the area just north of Schmalz Auto, 0.2 acres of land that Schmalz thought was his, was actually in the Conservancy. This area had and continues to be under use by the operation. Because the land in question was purchased with State grant funds, a land conversion is being pursued with the DNR. Schmalz has agreed provide the city with twice as much land in order to clear the title and be able to sell his property. Board members like the terms of the tentative agreement and believe the land the city will be receiving is better from recreational standpoint. Motion by L. Hopwood, seconded by N. Barker to accept the terms of the land conversion agreement and forward this recommendation to the Plan Commission and Common Council for their approval when appropriate. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by S. Pawlowski, seconded by N. Barker to adjourn at 7:47 pm. Motion carried.

CITY OF MENASHA
Parks and Recreation Board
City Hall – 1st Floor Conference Room
140 Main Street
August 21, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 12:00pm

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Nancy Barker, Sue Pawlowski, Cindy Schaefer-Kemps, Lisa Hopwood, Ald. Michael Keehan

MEMBERS EXCUSED: Tom Marshall

OTHERS PRESENT: PRD Tungate, PS Maas, Seafoodfest Representatives Dan Rippl, Malcolm Hjerstadt, Aaron Zemlock

C. ACTION ITEMS

1. **Recommend approval of the Seafoodfest event** with fireworks plan to be held in Jefferson Park on September 4-7, 2014 Moved by S. Pawlowski, seconded by N. Barker to approve the plan for Seafoodfest and the fireworks. The Board discussed the plan laid out by Seafoodfest officials to create entrance points to Seafoodfest which include no carry-in alcohol. Wristbands and a beverage tent will be available within the event area. It was stated that the PD supports the new layout and rules for the fireworks show. There will also be an alcohol-free area east of Kargus Blvd. Entrance points to Seafoodfest will be staffed and these people will offer information to the public as needed. The Board also supported the fireworks show being shot off from pontoons this year and they understood that if feedback about the show and park layout was positive, a similar type show would likely be proposed for next July 4. Motion carried.

D. ADJOURNMENT

Moved by N. Barker, seconded by C.S. Kemps to adjourn at 12:35 pm. Motion carried.

DRAFT

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
August 18, 2014
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Englebert at 7:52 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Keehan, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon, Mayor Merkes
EXCUSED: Alderman Zelinski
ALSO PRESENT: CA/HRD Captain, DPW Radtke, ASD Steeno, DDMO Alix, Clerk Galeazzi

C. MINUTES TO APPROVE
1. Personnel Committee, 8/4/14
Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.
Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS
1. Public Works Operations – Addition of Lead Person Position
DDMO Alix explained the lead person position would be an on-site supervisor to lead and direct the crew. This person will assist managers to enable the Public Works Field Operations to be as efficient as possible. The plan is to promote from within so it will not be adding to the number of Public Works employees.

General discussion ensued on the need for the position, filling the position.

Moved by Ald. Sevenich, seconded by Ald. Taylor to recommend to Common Council to authorize the creation of one Lead Person position in the Public Works Department, adding it to the table of organization without increasing the number of employees in the department and the pay range for the position is as outlined in the memo dated 8/14/14.
Motion carried on roll call 8-0.

E. ADJOURNMENT
Moved by Ald. Nichols, seconded by Ald. Keehan to adjourn at 8:05 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
August 19, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:36 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Kevin Benner, DPW Radtke and Commissioners Cruickshank, Sturm and DeCoster

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Schmidt.

PLAN COMMISSION MEMBERS ABSENT:

OTHERS PRESENT: CDD Keil, PP Homan, and Shawn McKibben and Brian Moore.

3:30 PM – Public Hearing Regarding the Proposed Amendments to Title 13 and 14 of the Menasha Code of Ordinances pertaining to eliminating Section 13-1-14(k) which requires a 10 foot setback from drainage easements, and the creation of Section 14-1-11-b(3) which establishes engineering design criteria for certain open drainage ways.

Mayor Merkes opened the public hearing at 3:36 PM.

No one from the public spoke.

The hearing was closed at 3:37 PM.

C. MINUTES TO APPROVE

1. **Minutes of the August 5, 2014 Plan Commission Meeting**
   Motion by Comm. Sturm, seconded by Ald. Benner to approve the August 5, 2014 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **R-3 Zoning – DePere Street**
   CDD Keil reported that he had received inquiry from a property owner in the eleven hundred block of DePere Street regarding the R-3 zoning classification. This inquiry was prompted by the requirement that driveways be paved within nine months of ownership transfer in the R3 and other multifamily zoning districts. Upon review, none of the properties in that section of DePere Street were three family and duplexes were the predominant use. There is no historic documentation available to determine the reasoning for the R3 classification. The comprehensive plan calls for low density residential uses.

   Commissioners discussed implications of down zoning to a two family classification. Some additional analysis will need to be undertaken to determine whether down zoning would create additional nonconformities. Likewise, the driveway paving issue would need to be addressed.

   No action was taken, however the matter may be revisited as part of the annual comprehensive plan review.

F. ACTION ITEMS

1. **Amendments to Title 13 and 14 of the Menasha Code of Ordinances pertaining to eliminating Section 13-1-14(k) and the creation of Section 14-1-11-b(3)**
   This item had been discussed at length at prior meetings.

   Motion by Ald. Benner, seconded by DPW Radtke to recommend approval of the change to Title 13, Section 13-1-14(k) eliminating the 10 foot setback from drainage easements and the creation of Title 14, Section 14-1-11-b(3) of the Menasha Code of Ordinances creating criteria for increasing the width of drainage easements adjacent to certain high flow drainage ways.

   The motion carried.

2. **Special Use Permit – 321 Konemac Street**
   The applicant was not able to be present. No action was taken.

3. **Preliminary Site Plan – Midway Road**
   Shawn McKibben, representing the developer Oak Park Place, LLC, described the proposed project, which consists of housing and health care services for senior citizens. CDD Keil stated that the property is currently zone R-1 Single Family Residential, however, this type of facility is consistent with the recommendations of the comprehensive for areas designated for low density residential development. Rezoning the property into a Planned Unit Development zoning classification is anticipated.

   Commissioners discussed:
   - Access from Midway Road.
   - The possible discontinuance of a portion of Cottonwood Court.
   - Access to Barker Park via a trail.
   - Preservation of the tree line along the west side of the site and other landscaping.
   - Vehicle circulation and parking.
   - Relationship of the project to the remaining parcels south to Plank Road.

   There was consensus that this project would be compatible with the neighborhood and planning for the development should proceed.

H. ADJOURNMENT

Motion by Ald. Benner, seconded by Comm. DeCoster, to adjourn at 4:22 PM.

The motion carried.

Minutes respectfully submitted by CDD Keil.

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

July 30, 2014

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Don Merkes, Joanne Roush, and Dan Zelinski present on roll call. Also present were Melanie Krause, General Manager; Steve Grenell, Project Engineer; Tim Gosz, Water Plant Supervisor; Kristin Hubertus, Business Operations Accountant; and Paula Maurer, Customer Services Manager. Also present were Gary Rosenbeck and Don Voogt of McMahon and Scott Maurer, Water Maintenance Foreman.

Those absent were: Commissioner Kordus and Technical Services Engineer, Teale.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Roush, seconded by Comm. Merkes, was unanimous on roll call to approve the following:

A. Minutes of the Regular Meeting of June 25, 2014
B. Approve and warrant payments summarized by checks dated June 3-23, 2014, which includes Net Payroll Voucher Checks, Void O & M Check #46950, and Operation and Maintenance Voucher Checks for a total of $605,409.05, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call
C. Correspondence as listed:
   Copy of letter from Public Service Commission of Wisconsin dated June 26 RE: Certificate of authority and order for relocating water treatment plant raw water line and pumps for the low lift pumping operations.
   Copy of the July Menasha Utilities Newsletter
   Copy of information from the 2014 WPPI Energy Member Regional Power Dinner
   Copy of email dated June 29 from Steven Zach of Boardman & Clark RE: 2015 WRS rates
   Copy of the 2014 MEUW Annual Conference Awards
   Copy of email dated July 5 from Chaz Munyan RE: Thank You

Item IV. Claims Against The Utility – there were no claims discussed at this meeting.

Item V. No purchase orders over $10,000.00 issued since the last Commission meeting.

Item VI. Unfinished Business, Source Water Supply Evaluation – Water Plant Supervisor Gosz stated the agreement was for professional services to evaluate the data collected during the Water Quality Study. Gary Rosenbeck of McMahon added that a recommendation of the most cost effective source water intake option utilizing criteria such as capital costs, permitting issues, operation cost; access issues, security risks and water quality would be presented upon completion.

Commissioner Merkes suggested including community economic impact to development of the area surrounding the current intake as part of the report. The City's Community Development could provide data relating to current and future impact to development, tax base, and community amenities relating to each potential intake location that could be incorporated into the final report.

The motion by Comm. Roush, seconded by Comm. Zelinski was unanimous on voice vote to approve the agreement for professional services from McMahon for a Source Water Supply Evaluation in the amount of $19,500.00 with completion in 22 weeks.

Gary Rosenbeck and Don Voogt departed at 8:15 a.m.

Item VII. New Business, Organizational Chart/Job Descriptions – Phase 1 of an organizational structure from a functional perspective containing a more even distribution of responsibility was presented. A transitional plan, with a timeline to address the vacancy of the Distribution and Utility Services Supervisor, along with three job descriptions updated to follow the proposed organizational structure was also discussed.

Commissioner Roush suggested the basic core competencies that go across management positions be consistent within the individual job descriptions.

The motion by Comm. Zelinski, seconded by Comm. Roush was approved on voice vote to accept the organizational chart and job descriptions as presented.

2015 Strategic Plan and Budget Schedule – The upcoming strategic plan and budgeting sessions were discussed. Ideas brought forward included adopting a multi-year strategic plan, focusing on a big picture perspective, and coordinating with WPPI's initiatives in order to share resources. The September 3rd special meeting scheduled for 8:00 a.m. was changed to 5:00 p.m.

WPDES Permit – The State of Wisconsin Department of Natural Resources has determined that Menasha Utilities no longer requires WPDES permit No. WI-0027707-08-0. Discussion ensued regarding the limit allocations that were attached to this permit.

The motion by Comm. Merkes, seconded by Comm. Roush was unanimous on voice vote to direct staff to submit a letter to the DNR to reallocate the phosphorous limit allocations and total suspended solid allocations to the City of Menasha.

Change Order #1, McMahon – The change order modifies the contract price from $274,220.00 to $301,374.14. Change order # 1, in the amount of $27,154.14 is requested because the project was bid with water main in terrace along with the need for additional relays. The location was moved into the street during permitting process to keep within Wisconsin DNR codes for separation from sewers.

The motion by Comm. Merkes, seconded by Comm. Roush was unanimous on roll call to approve Change order #1 to Donald Hietpas & Sons, Inc. for the London Street Water Main

Reconstruction project for a total increase of $27,154.14. The Commission also recommended the Board of Public Works approve change order #1 and forward it to the Common Council.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – A water loss comparison to surrounding communities was included in the June Strategic initiative. Additional benchmarking and rotating review of components will be included in future reports.

June Financial and Project Status Reports – Electric consumption decreased .33% compared to budget with year-to-date up by 1.43% compared to budget. Net operating income was $4,595.00 higher than budgeted due to delayed expenses.

Water consumption decreased .34% compared to budget with year-to-date up by 4.7% compared to budget. System losses for the year have evened out to 8.46%. Chemical costs are $5,535.00 less than budget for the month.

Final utility readings were taken for the steam plant. Management is working with the auditors and the City to close out the Steam Utility.

After discussion, the Commission accepted the June Financial and Project Status Reports as presented.

Commissioner Merkes departed at 9:50 a.m.

Project Reports, Water Plant Projects –A low lift pump reconstruction meeting has been scheduled and work is continuing on the #4 high lift pump rebuild vibration. Lead and copper testing has been performed; a report will be provided to the commission in August.

Water Tower Site – Options for fencing around the generator and power transformer are being looked at for the former tower site.

Metering Practice & Plan – Staff continues to work on AMR replacements. Chapman is scheduled to come in during September to work on commercial customer verifications.

Item IX. No one from the Gallery was heard on any items discussed at this Meeting.

Item X. The closed session was canceled and motion by Comm. Roush, seconded by Comm. Zelinski, was unanimously approved to adjourn at 9:07 a.m.

By: MARK L. ALLWARDT
President

DAN ZELINSKI
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

City of Menasha • Administrative Services Department
Peggy Steeno, Director of Administrative Services
psteeno@ci.menasha.wi.us

Menasha

FOR IMMEDIATE RELEASE

Contact:
Peggy Steeno
Director of Administrative Services
140 Main Street
Menasha, WI 54952
Phone: 920-967-3630
http://www.cityofmenasha-wi.gov
psteeno@ci.menasha.wi.us

CITY OF MENASHA ANNOUNCES APPOINTMENT OF PUBLIC HEALTH DIRECTOR

MENASHA, WI – August 22, 2014. The City of Menasha is pleased to announce the appointment of Nancy McKenny as the Public Health Director for the City of Menasha. Ms. McKenny brings over 24 years of public health knowledge to the City's Health Department which manages the City's health, environmental health, weights and measures, safety programs, and senior center. The position also manages a unique partnership with the Menasha Joint School District to provide health and dental services to students in the district.

Ms. McKenny's background includes a Master's Degree in Management and Organizational Behavior, a Bachelor's Degree in Community Health Management, and an Associate Degree in Dental Hygiene. An accomplished grant writer, author of multiple publications, and experienced presenter Ms. McKenny brings a wealth of experience and resources to the community.

Ms. McKenny's start date is Spetember 8th.

FOR IMMEDIATE RELEASE

Contact:
Brian Tungate
Director of Parks, Recreation, Forestry, and Cemeteries
140 Main Street
Menasha, WI 54952
Phone: 920-967-3640
http://www.cityofmenasha-wi.gov
btungate@ci.menasha.wi.us

CITY OF MENASHA FIREWORKS TO BE HELD SEPTEMBER 6TH

MENASHA, WI – August 22, 2014. The City of Menasha, in cooperation with the Neenah/Menasha Rotary's SeafoodFest, will hold its annual fireworks show on Saturday, September 6 in Jefferson Park. The show is expected to begin around 8:30pm. Attendees can expect several changes to this year's show. **Carrying in alcohol will not be permitted.** A beverage tent will be set up near the pavilion. An alcohol-free family viewing area is available on the east end of the park. This year's show will be shot off from pontoons set up in the river in front of the park. The public is welcome to sit along the entire park shoreline to enjoy the show.

3rd St.
2nd St.
1st St.
Broad St.
Konemac St.
Kargus Dr.
Seafood Fest Entrance
Seafood Fest Entrance
Seafood Fest Entrance
Seafood Fest Entrance
Seafood Fest Entrance
Family Zone
NO ALCOHOL ALLOWED
NO PARKING SATURDAY
NO CARRY-INS
Pool
Jefferson School
Band
Beverage
Alcohol Available at Beverage Tent
Seafood Fest
Food Tent
Lobster & Salmon Dinners
Tokens
CLOSED SATURDAY
CLOSED SATURDAY
NO CARRY-INS
Seafood Fest
Neenah, Menasha, Fox Cities Morning Rotary Clubs

Memorandum

To: Common Council
From: Greg Keil, CDD
Date: July 26, 2014
RE: Boys and Girls Club Site Plan and Building Elevations

Alderman Taylor requested that I provide council members with an image of the proposed new Boys and Girls Club building at the corner of Sixth and Racine Street. Please see the attached.

140 Main Street | Menasha, Wisconsin 54952-3151 | (920) 967-3650 | Fax (920) 967-5272
www.cityofmenasha-wi.gov

BOYS & GIRLS CLUB OF MENASHA

Gries
Architectural Group Inc.

GENERAL SITE PLAN NOTES:

- GENERAL CONTRACTOR TO PROVIDE CONCRETE MECHANICAL EQUIPMENT PADS. COORDINATE SIZE & REINF. REQUIREMENTS WITH MECHANICAL & ELECTRICAL CONTRACTOR.
- GENERAL CONTRACTOR TO PROVIDE SILT FENCE / EROSION CONTROL MEASURES PER CIVIL DRAWINGS AND LOCAL MUNICIPALITY REQUIREMENTS. EROSION CONTROL MEASURES MUST BE IMPLEMENTED AND MAINTAINED THROUGHOUT CONSTRUCTION.
- ALL SITE UTILITIES MUST BE VERIFIED PRIOR TO CONSTRUCTION.
- PATCH ANY AREA OF ASPHALT PAVING OR CONCRETE PAVING AND CONC. CURB, DISTURBED BY CONSTRUCTION.
- GENERAL CONTRACTOR TO ROUGH GRADE AND FINISH GRADE ANY AREAS DISTURBED BY CONSTRUCTION. SEEDING OF AREAS BY GENERAL CONTRACTOR. ALL DRIVEWAY CUTS AND CURBING SHALL COMPLY WITH THE LOCAL MUNICIPALITY STANDARDS.
- SEE LANDSCAPE PLAN SHEET L0.1 FOR PLANTING INFORMATION.
- HANDICAP ACCESSIBILITY MUST BE MAINTAINED AT ALL FRONT AND REAR DOORS. COORDINATE PARKING LOT GRADING AND RAMPS WITH DOOR LOCATIONS.
- EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE DURATION OF CONSTRUCTION UNTIL THE SITE IS STABILIZED BY VEGETATION OR OTHER APPROVED MEANS.
- ALL ACTIVITIES SHALL BE CONDUCTED IN A LOGICAL SEQUENCE AS TO MINIMIZE THE AMOUNT OF BARE SOIL EXPOSED AT ANY ONE TIME. MAINTAIN EXISTING VEGETATION AS LONG AS POSSIBLE.
- ALL SEDIMENT LADEN WATER PUMPED FROM THE SITE SHALL BE TREATED BY A TEMPORARY SEDIMENT BASIN OR BE FILTERED BY OTHER APPROVED MEANS. WATER SHALL NOT BE DISCHARGED IN A MANNER THAT CAUSES EROSION OF THE SITE OR RECEIVING CHANNELDURING FINAL LANDSCAPING,
- DISTURBED GROUND OUTSIDE OF THE EVERYDAY CONSTRUCTION AREA, INCLUDING SOIL STOCKPILES LEFT INACTIVE FOR MORE THEN 10 DAYS, SHALL AT A MINIMUM BE TEMPORARILY STABILIZED BY SEEDING / MULCHING OR OTHER METHODS APPROVED BY THE LOCAL MUNICIPALITY EROSION CONTROL INSPECTOR.
- WASTE MATERIAL GENERATED ON THE CONSTRUCTION SITE SHALL BE PROPERLY DISPOSED OF AND NOT ALLOWED TO RUN INTO A RECEIVING WATER OR STORM SEWER SYSTEM.
- IN THE CASE OF LATE SEASON AND WINTER CONSTRUCTION, RESTORATION / LANDSCAPING OF THE SITE SHALL OCCUR NO LATER THAN JUNE 1st OF THE NEXT CONSTRUCTION SEASON. EROSION CONTROL MEASURES SHALL REMAIN INTACT UNTIL FINAL RESTORATION OF THE SITE IS COMPLETE. FABRIC INSIDE THE INLET AND CATCH BASIN GRATING SHALL BE REMOVED AS SOON AS FREEZING WEATHER OCCURS SO DRAINAGE IS NOT IMPAIRED THROUGHOUT THE WINTER MONTHS. ALL EROSION CONTROL PRACTICES REMOVED OR DAMAGED DUE TO WINTER WEATHER SHALL BE REPLACED IN THE SPRING IMMEDIATELY AFTER THE THAW.
- EROSION CONTROL DEVICES DESTROYED AS A RESULT OF CONSTRUCTION ACTIVITIES SHALL BE REPAIRED BY THE END OF THE WORK DAY.
- TEMPORARY EROSION CONTROL MEASURES SHALL BE REMOVED AT THE CONCLUSION OF CONSTRUCTION AFTER STABILIZATION OF DISTURBED SOIL HAS OCCURRED.
- THE EXISTING GRASS STREET TERRACE WITHIN THE LOCAL MUNICIPALITY RIGHT OF WAY SHALL BE MAINTAINED AS BUFFER THROUGHOUT CONSTRUCTION. AT A MINIMUM, THE GRASS TERRACE SHALL BE RESTORED WITH TEMPORARY SEED (OATS / RYE) AND MULCHED WITHIN 10 DAYS OF THE COMPLETION OF ALL LATERAL INSTALLATIONS AND OTHER CONSTRUCTION ACTIVITY. IF THE TERRACE IS NOT TO BE RESTORED DURING FINAL LANDSCAPING, A PERMANENT SEED MIX SHALL BE UTILIZED.

GENERAL PROJECT NOTES:

PROJECT NAME: BOYS & GIRLS CLUB OF MENASHA

PROPERTY ADDRESS: 600 RACINE STREET
MENASHA, WISCONSIN

ZONING DESCRIPTION: GENERAL COMMERCIAL DISTRICT (C-1)

SITE AREA: 62,335 S.F. / 1.799 ACRES

AREA PERCENTAGE:

BUILDING AREA (FOOTPRINT):	25,454 S.F.	40.8%
IMPERVIOUS AREA:		
- PAVEMENTS	12,452 S.F.	20.7%
LANDSCAPE AREA:	23,429 S.F.	38.5%
TOTAL SITE AREA:	62,335 S.F.	100.0%

PARKING CALCULATIONS:

RECREATIONAL BUILDING OR COMMUNITY CENTER:

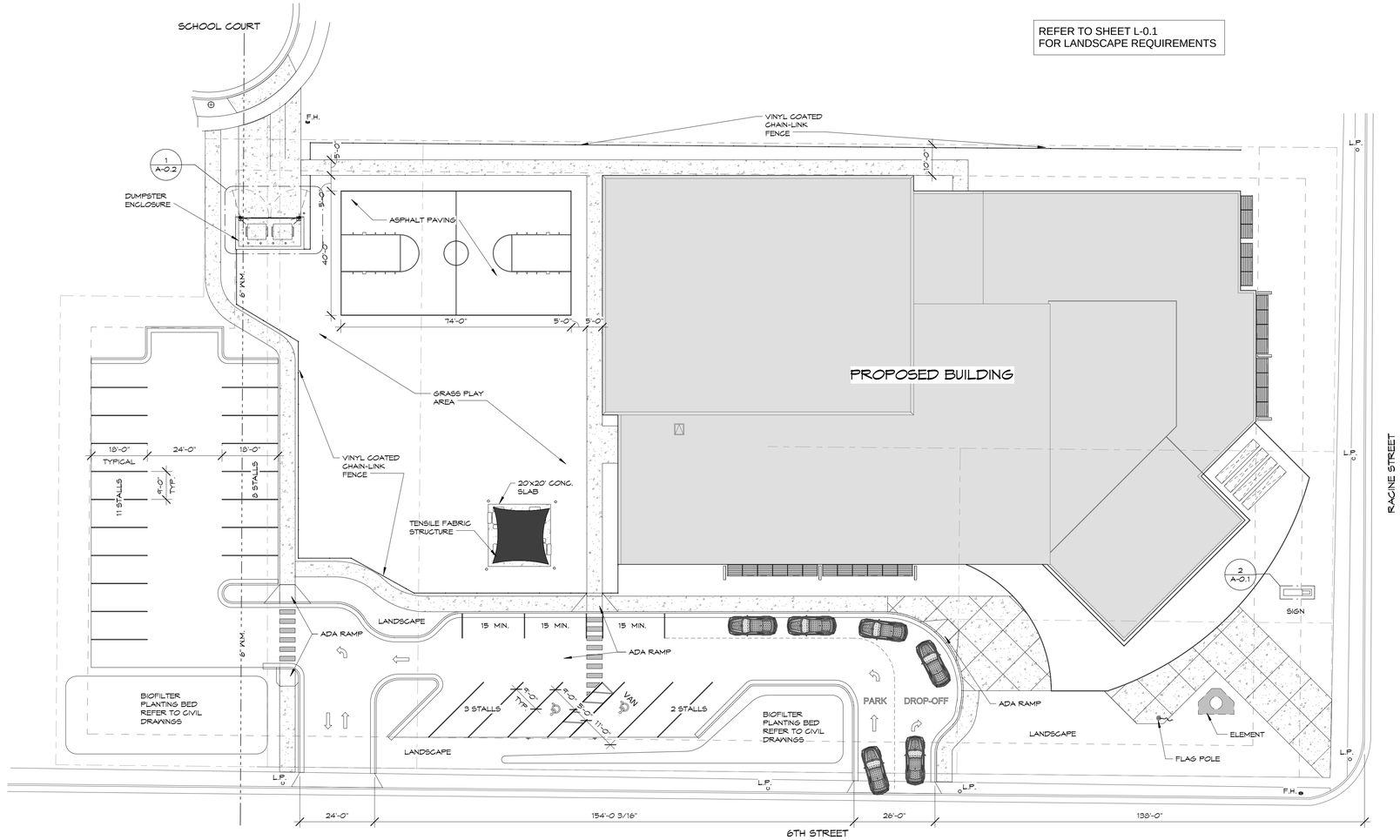
MINIMUM PARKING REQUIREMENTS:

SPACES IN ADEQUATE NUMBER AS DETERMINED BY THE DEPARTMENT OF COMMUNITY DEVELOPMENT

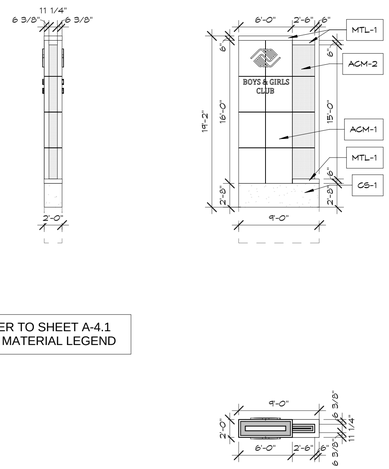
	PROVIDED
STAFF/GENERAL PARKING	24
SHORT TERM PARKING	3
ACCESSIBLE PARKING	2

TOTAL PARKING PROVIDED = 29 STALLS

REFER TO SHEET L-0.1
FOR LANDSCAPE REQUIREMENTS



1 A-0.1 SITE PLAN 1" = 20'-0"



REFER TO SHEET A-4.1
FOR MATERIAL LEGEND

2 A-0.1 MONUMENT SIGN 1/8" = 1'-0"

Gries Architectural Group Inc.
500 North Commercial Street
Neenah, Wisconsin 54956
Phone: 920-722-2445 Fax: 920-722-6605
www.griesarchitectural.com

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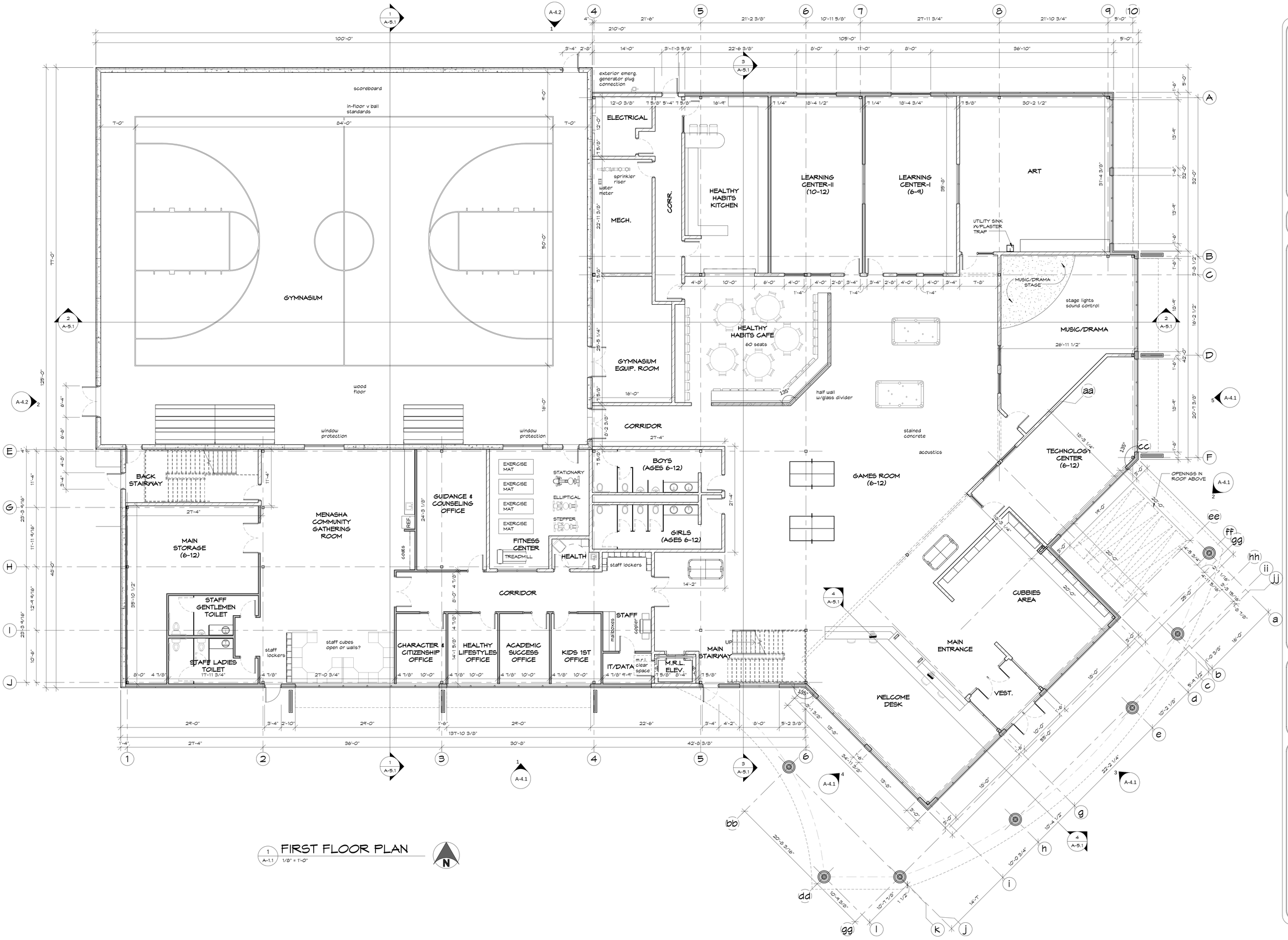
A NEW BUILDING FOR:
BOYS & GIRLS CLUB OF MENASHA
MENASHA, WISCONSIN

date: 07/16/2014
job: 14-009
d. by: JJS, SMB
rev.:

A-0.1

C:\Users\user_7\Documents\14-009 Boys and Girls Club-Central2_User_7.rvt
7/16/2014 11:05:18 AM



1 A-1.1 FIRST FLOOR PLAN 1/8" = 1'-0"

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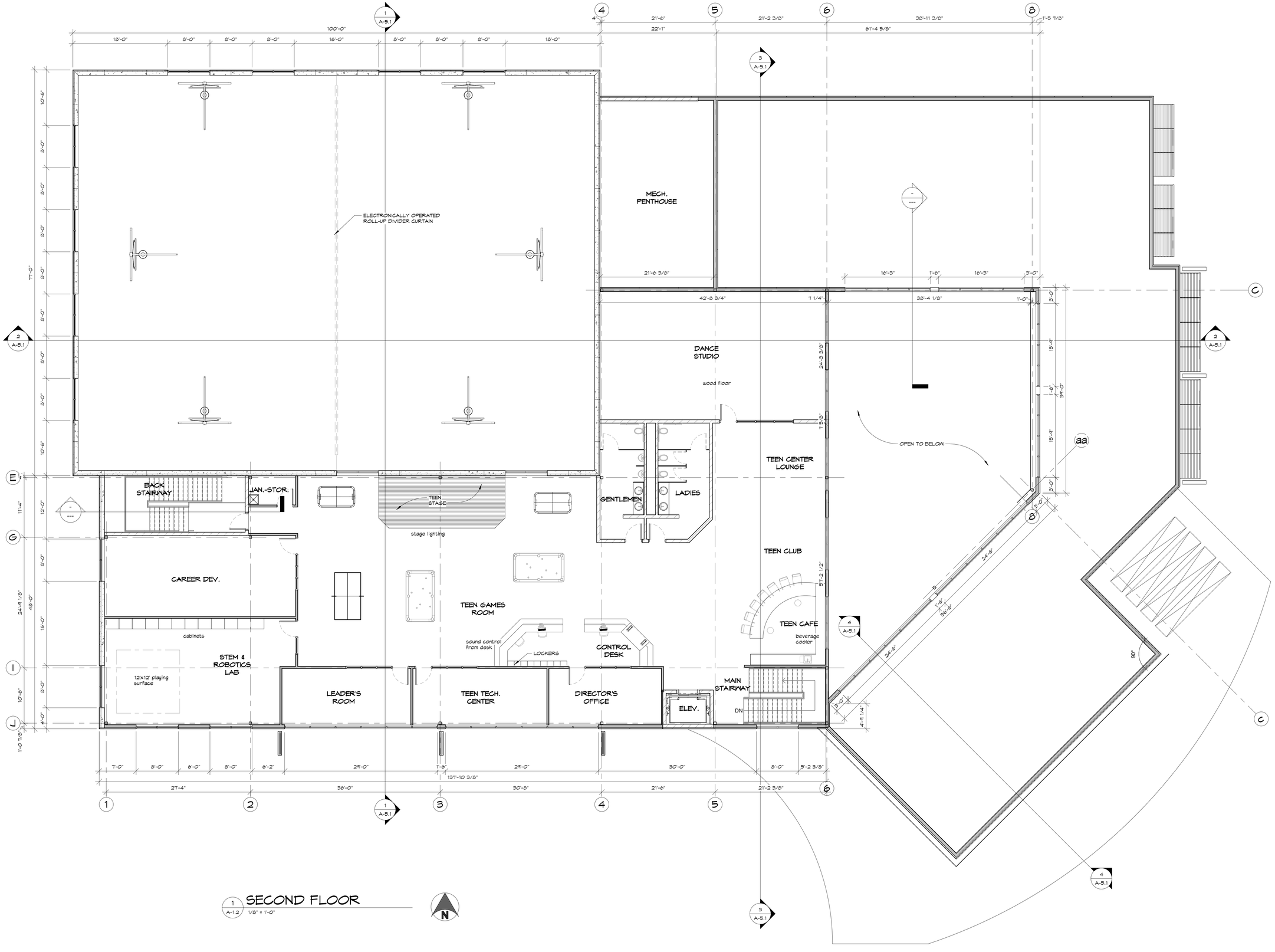
A NEW BUILDING FOR:
BOYS & GIRLS CLUB OF MENASHA
MENASHA, WISCONSIN

date: 07/16/2014
job: 14-009
d. by: SG, LGF, SB, MJB
rev.:

A-1.1

C:\Users\MBongers\Documents\14-009 Boys and Girls Club-Central2_MBongers.rvt

7/15/2014 4:10:12 PM



1 A-1.2 SECOND FLOOR
1/8" = 1'-0"

Gries Architectural Group Inc.
500 North Commercial Street
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A NEW BUILDING FOR:
BOYS & GIRLS CLUB OF MENASHA
MENASHA, WISCONSIN

date: 07/16/2014
job: 14-009
d. by: SG, LCF
rev.:

A-1.2

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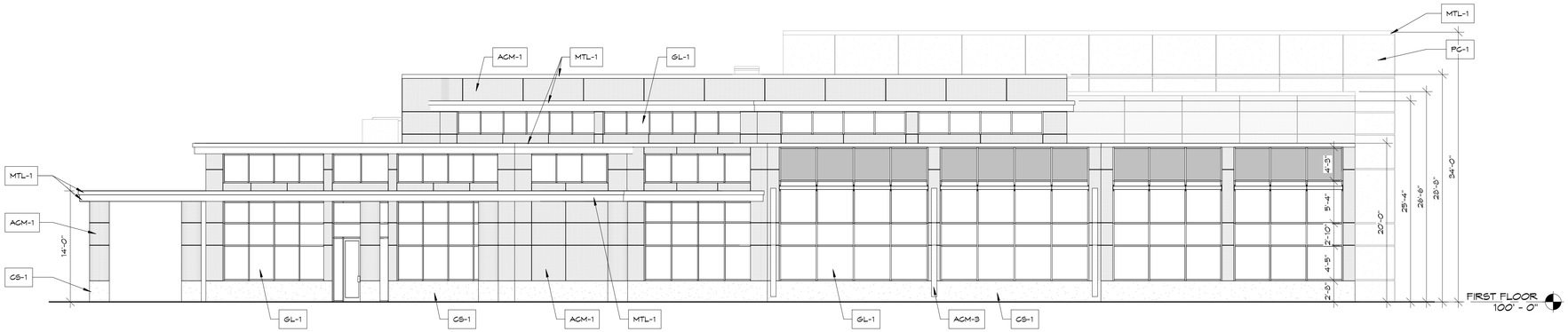
NOTE:
PREP EXPOSED CONCRETE AND APPLY CEMENTITIOUS COATING ON ALL EXPOSED CONCRETE WALLS.

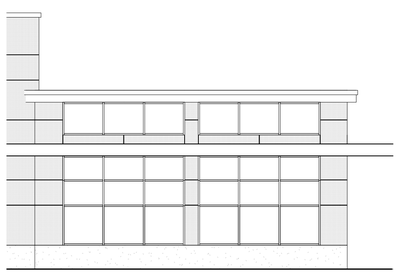
CURTAIN WALL/ STOREFRONT NOTE:
PROVIDE PREFINISHED ALUMINUM SLIP HEAD TO MATCH ALUMINUM STOREFRONT/ CURTAIN WALL SYSTEM.

PROVIDE PREFINISHED EXTRUDED ALUMINUM-THERMALLY BROKEN SILL FLASHING WITH END DAMS. INSTALL WITH A POSITIVE SLOPE AWAY FROM INTERIOR AND SET IN SEALANT AND INSTALL PER MANUFACTURER'S WRITTEN SPECIFICATIONS.

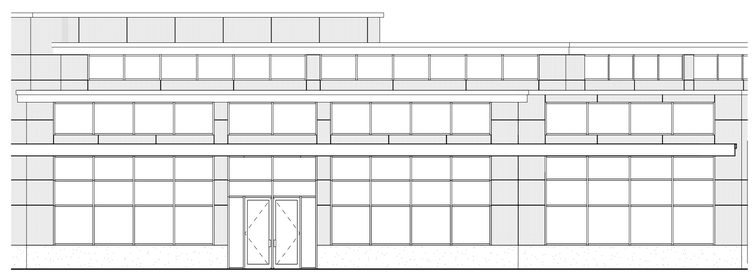
PROVIDE ALL SHIMS, SEALANT & BACKER ROD PER MANUFACTURER'S SPECIFICATIONS.



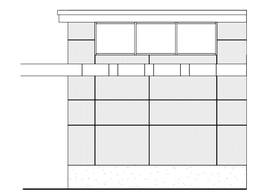
5 A-4.1 EAST ELEVATION
1/8" = 1'-0"



4 A-4.1 SOUTHWEST ENTRY
1/8" = 1'-0"

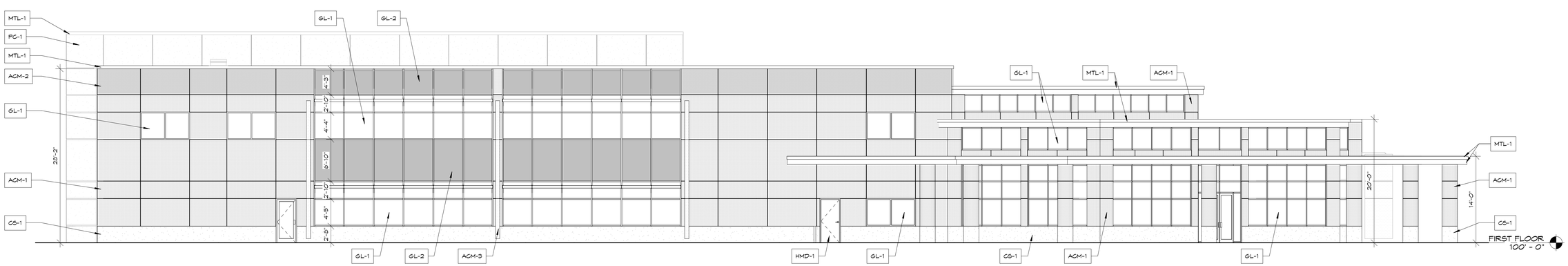


3 A-4.1 FRONT ENTRY
1/8" = 1'-0"



2 A-4.1 NORTHEAST ENTRY
1/8" = 1'-0"

KEY NOTE	MATERIAL SUMMARY
ACM-1	**ALUMINUM COMPOSITE PANEL:** MANUFACTURER: ALCOA OR EQUAL STYLE: 4MM THICK BONDED METAL PANEL W/ NON RADIUS 90° BEND. RAIN-SCREEN TYPE JOINTS: TO BE 1/2" TESTED DRY SYSTEM WITH EXTRUSIONS TO MATCH PANELS (RAIN SCREEN SYSTEM) COLOR: PURE WHITE LOCATION: EXTERIOR
ACM-2	**ALUMINUM COMPOSITE PANEL:** MANUFACTURER: ALCOA OR EQUAL STYLE: 4MM THICK BONDED METAL PANEL W/ NON RADIUS 90° BEND. RAIN-SCREEN TYPE JOINTS: TO BE 1/2" TESTED DRY SYSTEM WITH EXTRUSIONS TO MATCH PANELS (RAIN SCREEN SYSTEM) COLOR: BRIGHT SILVER METALLIC LOCATION: EXTERIOR
ACM-3	**ALUMINUM COMPOSITE PANEL:** MANUFACTURER: ALCOA OR EQUAL STYLE: 4MM THICK BONDED METAL PANEL W/ NON RADIUS 90° BEND. RAIN-SCREEN TYPE JOINTS: TO BE 1/2" TESTED DRY SYSTEM WITH EXTRUSIONS TO MATCH PANELS (RAIN SCREEN SYSTEM) COLOR: YELLOW LOCATION: EXTERIOR
CS-1	**CAST STONE PANEL:** MANUFACTURER: TBD COLOR: WHITE LOCATION: EXTERIOR
GL-1	**EXTERIOR CURTAIN WALL/STOREFRONT:** STYLE: 1" DOUBLE GLAZED, TEMPERED, PPG SOLARBAN 60, SOLARBALUE. PROVIDE PREFINISHED EXTRUDED ALUMINUM - THERMALLY BROKEN SILL FLASHING WITH END DAMS, ON SHIM COLOR: CLEAR ANODIZED ALUMINUM LOCATION: EXTERIOR GLAZING LOCATIONS NOTE: REFER TO DOOR AND FRAME DETAILS FOR ADDITIONAL INFORMATION
GL-2	**EXTERIOR CURTAIN WALL/STOREFRONT:** STYLE: 1" DOUBLE GLAZED, TEMPERED, SPANDREL GLASS. PROVIDE PREFINISHED EXTRUDED ALUMINUM - THERMALLY BROKEN SILL FLASHING WITH END DAMS, ON SHIM COLOR: CLEAR ANODIZED ALUMINUM LOCATION: EXTERIOR GLAZING LOCATIONS NOTE: REFER TO DOOR AND FRAME DETAILS FOR ADDITIONAL INFORMATION
HMD-1	**INSULATED HOLLOW METAL DOOR** COLOR: PAINTED TO MATCH ADJACENT EXTERIOR WALL COLOR NOTES: PROVIDE INSULATED VISION GLASS AS INDICATED. REFER TO DOOR SCHEDULE FOR ADDITIONAL INFORMATION
MTL-1	**FORMED METAL COPING:** MANUFACTURER: PAC-CLAD OR UNI-CLAD STYLE: PREFINISHED METAL COPING COLOR: TO MATCH ADJACENT WALL LOCATION: PARAPET CAP
PC-1	**INSULATED PRECAST CONCRETE PANEL:** MANUFACTURER: SPANCRETE OR EQUAL FINISH: WHITE CONCRETE WITH SANDBLAST TEXTURE LOCATION: EXTERIOR



1 A-4.1 SOUTH ELEVATION
1/8" = 1'-0"

Gries
Architectural Group Inc.
500 North Commercial Street
Neenah, Wisconsin 54956
Phone: 920-722-2445 Fax: 920-722-6605
www.griesarchitectural.com

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A NEW BUILDING FOR:
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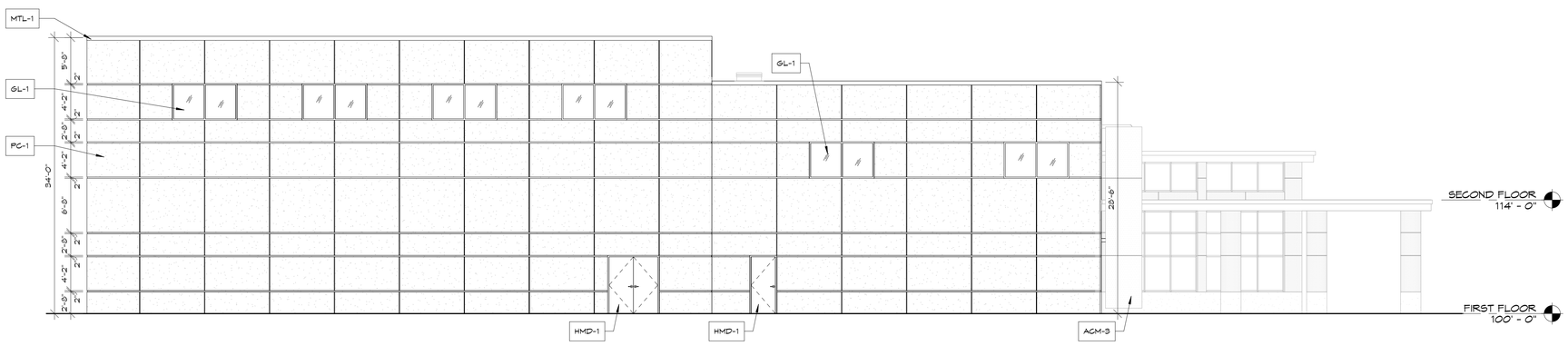
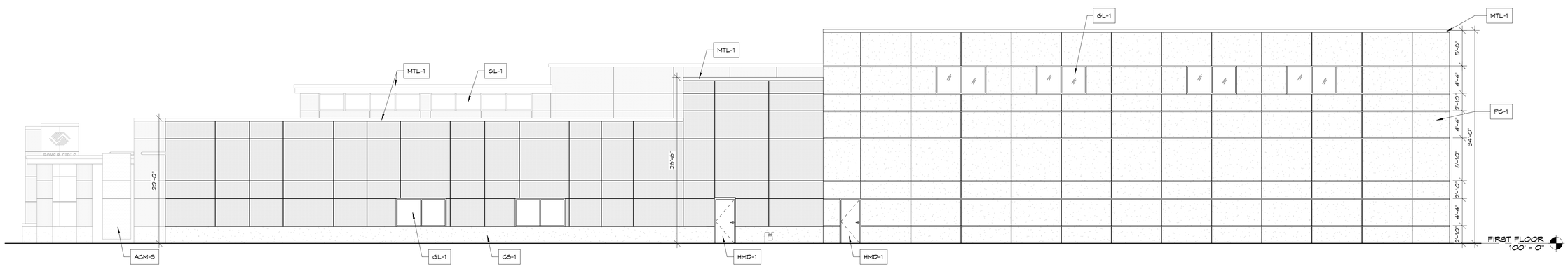


2 A-4.2 WEST ELEVATION
1/8" = 1'-0"



1 A-4.2 NORTH ELEVATION
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A NEW BUILDING FOR:
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PRESS RELEASE

Elisha D. Smith Public Library
440 First Street, Menasha, Wisconsin 54952
Phone: 920-967-3662 FAX: 920-967-0012
www.menashalibrary.org

FOR RELEASE: August 7, 2014 or after

CONTACT INFORMATION: Vicki Lenz, 920-967-3661, lenz@menashalibrary.org

Menasha Library, Banta School Receive Grant

The Elisha D. Smith Public Library in Menasha together with the Menasha Joint School System have received a grant of $2,500 from the Jeweler's Mutual Charitable Giving Fund through the Community Foundation for the Fox Valley Region for a Bounce Into Books program that will promote literacy for early learners enrolled at Banta School in the early childhood special education and four-year-old kindergarten programs.

Each child will receive a READ bag with two books, literacy information, school and library program information, and a Bounce Into Books bookmark. Children who bring their bookmark to the library, get a library card, and check out a book will receive a free Mo Willems book from the library.

PRESS RELEASE

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440 First Street, Menasha, Wisconsin 54952
Phone: 920-967-3662 FAX: 920-967-0012
www.menashalibrary.org

FOR RELEASE: August 7, 2014 or after

CONTACT INFORMATION: Vicki Lenz, 920-967-3661, lenz@menashalibrary.org

Menasha Library to Hold Fall Book Sale

There will be something for everyone at the fall used book sale at the Elisha D. Smith Public Library in Menasha beginning Thursday, September 11. Friends of the library will sell books, paperbacks, music cds, and dvds in the library's downstairs Activity Room until Tuesday, September 16.

The sale begins with an Early Bird Sale on Thursday night from 4 to 8 p.m. when the entrance fee is $3 per person. Children will be admitted free with a paid adult. Admission is free on remaining days.

The sale ends with Bag Sales on Monday from 5:30 to 8:00 pm and on Tuesday from 9 am to 4 pm., when a bag of books will cost $4. All sale proceeds support library programs and materials.

PRESS RELEASE

Elisha D. Smith Public Library
440 First Street, Menasha, Wisconsin 54952
Phone: 920-967-3662 FAX: 920-967-0012
www.menashalibrary.org

FOR RELEASE: August 27, 2014, or after

CONTACT INFORMATION: Vicki Lenz, 920-967-3661, lenz@menashalibrary.org

Menasha Library Shines Spotlight on Human Trafficking

This September the Elisha D. Smith Public Library in Menasha will be informing the public of the global crisis of human trafficking and its impact on the Fox Cities.

Images depicting statistics and information about the global trade of humans will be provided by Amber Patrick and displayed all month on the library's art wall in the library's Miron Fireside Room. Patrick calls herself a graphic designer, photographer, and abolitionist. Her art calls attention to methods used in human trafficking, such as advertising for models.

On Wednesday, September 10, at 6:30 pm, the library will show *Nefarious, Merchant of Souls*, a film that has won numerous awards. The film, which documents the global sex trade, is sponsored by Five Stones, a non-profit organization dedicated to fighting the social injustice of sex trafficking. It is intended for an adult audience.

On Wednesday, September 17, at 6:30 pm, you are invited to a discussion of the problem of human trafficking in the Fox Cities led by Connie Campbell of Five Stones, an Appleton Police Officer, and a representative of the Sexual Assault Center. The first step to addressing this growing problem is awareness.

PRESS RELEASE

Elisha D. Smith Public Library
440 First Street, Menasha, Wisconsin 54952
Phone: 920-967-3662 FAX: 920-967-0012
www.menashalibrary.org

FOR RELEASE: October 2014

CONTACT INFORMATION: Kathy Dreyer, 967-3662 or dreyer@menashalibrary.org

Menasha Library Chili Cook-Off

The First Great Menasha Library Chili Cook-Off will be on Sunday, November 2, at Waverly Beach in Menasha from noon to 3:00 pm when restaurants will vie for an award for the greatest chili. And you get to decide who wins.

Purchase tickets at a service desk at the Menasha Library for $20 each. A table for 8 is $200 and includes a reserved table and personal waitstaff. Tickets will cost $25 at the door.

The Menasha High School Jazz Ensemble will provide music. Literary baskets will be available by silent auction, and great prizes will be raffled off. The event is a fundraiser organized by the Friends of the Menasha Library with help from the Menasha Rotary Club. All proceeds benefit the library's endowment fund, which is used for materials and library programs.

Memo

To: Mayor Don Merkes

From: Julie Parker-Birschbach

cc: Chief Al Auxier

Date: August 25, 2014

Re: Letter of Appreciation

I am writing to thank all of the firefighters from Station 22, for their continued acts of kindness and for making a young man's dream come true. I would like to extend a special thank you to the following firefighters: Kevin Korth, Jeff Ellis, Jeff Schweitzer, Mike Powkwinski, Nate Monfort, Brad Auxier, Al Wroblewski, DuWayne Schwartz, and Chief Al Auxier. Two years ago I approached my son's school and requested he volunteer at the fire station. My son, Brandon has Down syndrome, Autism, and a speech delay. After a lot of determination, continued requests and the open mind of Chief Al Auxier, Brandon started volunteering at the fire station. The fire station holds a special place in Brandon's heart, given his relationship with my late father, who was a firefighter.

When asked recently, what benefit Brandon received from the experience, I had to compile a list of all the ways he has grown/been blessed by the experience. First and foremost, Brandon's self-confidence has improved and he thinks he is part of the fire department family. He is filled with such pride when the firemen slide down the pole to recognize his hard day's work. Firemen have stopped us on the street to say hi and to tell Brandon what a hard worker he is. The smile on his face after one of these chance meetings could light up the sky. The firemen are so patient and welcoming. They help him wash the trucks, vacuum, roll up the hoses, or anything else that needs to be done. The weekly "fire station day", as we fondly call it in our house, is a very productive and special day for Brandon. He does not want to do anything to impede his ability to volunteer at the fire station. Brandon tells anyone and everyone who will listen that he works at the fire station. He tells them what he does and pauses to wait for a response that shows they are impressed. If the response does not meet his expectation, he will continue to explain until he knows that they appreciate how much the experience means to him. I have been touched as Brandon's mother to see him so happy as a result of the kindness of others.

Sincerely,

Julie Parker-Birschbach
Julie Parker-Birschbach

MENASHA HISTORICAL SOCIETY NEWS

September 2014

JOIN US IN RENEWING FRIENDSHIPS AND MEETING NEW MEMBERS

As Fall approaches that signals the beginning of our new season at the Menasha Historical Society. We begin with our annual "September in the Park" potluck to be held Thursday, Sept. 11, at Noon. If inclement weather it will be held inside the Memorial Bldg. Bring a dish to pass. Spanish hamburgers/buns/plates/utensils/beverage will again be furnished by the society. Vince Maas will present a brief history of the beautiful flower gardens in Smith Park. BRING A FRIEND, NEIGHBOR, RELATIVE, ETC. (NO ANIMALS ALLOWED!)

Membership Dues ($15/individual - $25/couple) are payable at this time or may be mailed to:
Menasha Historical Society
P. O. Box 255
Menasha, WI 54952

We continue to be open to the public every Monday 9:00-11:30 (often later when visitors are present and always fulfilling "behind the scenes" jobs). Although we are making progress there is still much volunteer work to be done especially in the area of computer savvy persons to continue the process of scanning our files and eventually all artifacts. The museum area is constantly being updated with the purchase of additional display cases, shelving, etc.

This summer has again been very busy for your board members. The Park and Rec Dept. sponsored a "Tour of Smith Park" in which we had representatives stationed at various sites relating its history. It was a very disappointing low attendance but WE WERE THERE. We were also open in conjunction with an Isle of Valor ceremony.

As you all know by now the historic Menasha Hotel has been demolished with no future plans forthcoming. Jean represented the historical society at the Landmarks Commission meeting and spoke regarding its demolition and future plans. After one of the developers spoke a lengthy discussion with questions took place and the eventual vote was to NOT give approval for demolition. However, it was to no avail as the city council then voted against the Landmarks Commission and the process began.

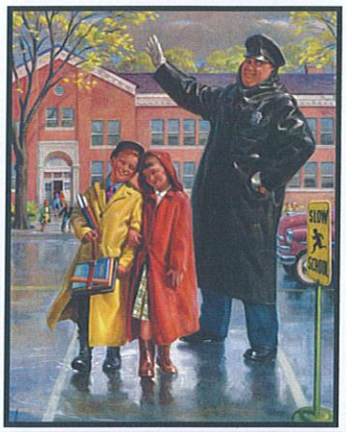
FUND RAISING APPEAL FOR RESTORATION OF OUR HISTORICAL CABOOSE

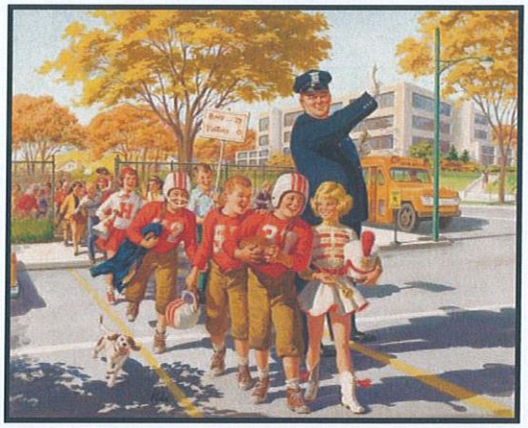
Many special board meetings and countless hours of preparation have accounted for the biggest fund raising project ever attempted by the Menasha Historical Society. We have been working on this project for 2 years and are now moving forward although it is a very costly project. Hopefully you have all received AND READ the letter explaining the need for restoration of our historic caboose to preserve it for future generations and that you will consider financially supporting this very important project. No matter how large or small every dollar adds up. We are proud to have been chosen to keep it within our beautiful Smith Park. A special thank you to those who have already contributed. Preliminary preparations have begun so drive by and observe the "work in progress".

UPCOMING SCHEDULE OF EVENTS:

SEPTEMBER 11	*"POTLUCK PICNIC IN SMITH PARK"*
OCTOBER 9	*TOUR TO HEARTHSTONE IN APPLETON*
NOVEMBER 13	*MENASHA'S KOREAN WAR STORIES*
DECEMBER 11	*ANNUAL BANQUET/PROGRAM*
APRIL 9	*TO BE ANNOUNCED*
MAY 15	*CITY-WIDE REDEDICATION OF THE SMITH PARK EFFIGY MOUNDS (STATE ARCHEOLOGIST PRESIDING) AND OUR RESTORED "LITTLE RED CABOOSE". MORE DETAILS WILL FOLLOW IN 2015 NEWSLETTERS.*

KEEP A SMILE ON YOUR FACE AND A SONG IN YOUR HEART
A SMILE IS A SIGN OF JOY
A HUG IS A SIGN OF LOVE
A LAUGH IS A SIGN OF HAPPINESS





RESOURCE CENTER & MUSEUM
(Located at 640 Keyes Street)
P.O. Box 255
Menasha, WI 54952
jchew2366@yahoo.com
menashahistorical@yahoo.com
www.menashahistorical.webs.com

Menasha Historical Society

OFFICERS & BOARD OF DIRECTORS

PRESIDENT	Bob Smarzinski
VICE-PRESIDENT	Jean Chew
SECRETARY	Dolores Gear
TREASURER	Nick Jevne
Nancy Barker	Paul Brunette
Sylvia Biebel	Stacey Hoekstra
Kathy Humski	Tom Konetzke
Dick Loehning	Nancy Ropella

DRAFT

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 18, 2014
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:03 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Keehan, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon
EXCUSED: Alderman Zelinski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, AFC Sipin, DPW Radtke, CDD Keil, PP Homan, ASD Steeno, PRD Tungate, Clerk Galeazzi and the Press.
DEPT. HEAD EXCUSED: LD Lenz

D. PUBLIC HEARING
1. Special Use Application, 321 Konemac Street, Operate An Enclosed Repair Facility.
CDD Keil gave a brief overview of the proposed special use permit application. He explained the Plan Commission took no action on the application as the commissioners questioned the suitability of the building and the impact to the neighborhood.

No one spoke.

Mayor Merkes call the Public Hearing to a close.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Mayor – Proclamation
a. Saluting the Menasha Twins, 8/14/14.
Moved by Ald. Benner, seconded by Ald. Langdon to approve Mayor's Proclamation Saluting the Menasha Twins.
Motion carried on roll call 7-0.
Mayor Merkes read the Proclamation. The Mayor and Council recognized the players and coaches on an outstanding season.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
a. Administration Committee, 8/4/14.
b. Board of Public Works, 8/4/14.
c. NMFR Finance and Personnel Committee, 8/11/14.
d. Neenah-Menasha Sewerage Commission, 6/24/14.
e. Personnel Committee, 8/4/14.
f. Plan Commission, 8/5/14.
Communications:
g. CA/HRD Captain to Mayor Merkes, 8/8/14, 2015 WRS Contribution Rates.
h. Clerk Galeazzi, August 12, 2014 Partisan Primary Election Results, 8/14/14.
i. DPW Radtke, Racine Street Proposed Repairs (Eighth Street to Ninth Street), 8/14/14.
j. Wisconsin Dept. of Administration to Clerk Galeazzi, Preliminary Estimate of January 1, 2014 Population, 8/10/14.
k. Incorporation Review Ad Hoc Committee Meeting Minutes, Town of Menasha, 6/23/14.

DRAFT

l. Winnebago County, Office of the County Treasurer, 7/1/14, Notice of Commencement of Proceeding In REM to Foreclose Tax Liens by Winnebago County Under Wis. Stats. 75.521.
m. Winnebago Waterways Steering Team, August 2014, Cooperative Management Options.
n. Menasha Historical Society Fund-Raising Appeal, August 2014.

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-N.
Motion carried on roll call 7-0.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 8/4/14.
2. Special Common Council, 8/13/14.

Board of Public Works, 8/4/14 – Recommends the Approval of:

3. Street Use Application – Twisted Pistons Scholarship Cruise-In; August 21, 2014; 2:00 PM – 10:00 PM; (Twisted Pistons).
4. Street Use Application – Labor Day Parade; September 1, 2014; 9:30 AM – 10:30 AM (Labor Temple Coop Association) and waive requirement that a representative be present at the meeting.
5. Street Use Application – Community First Fox Cities Marathon; September 21, 2014; 6:00 AM – 2:00 PM (Community First Credit Union) and waive requirement that a representative be present at the meeting.
6. Street Use Application – 21st Annual St. Joe's 5K Run/Walk; October 11, 2014; 8:00 AM – 10:00 AM (Pacesetter's – Fox Cities) and waive requirement that a representative be present at the meeting.
7. Payment – Northeast Asphalt, Inc.; Contract Unit No. 2014-01; New Street Construction, Gamsky Grove (Harold Drive) and First Addition to Southfield; $217,462.16 (Payment No. 2).
8. Change Order – Donald Hietpas & Sons, Inc.; M0002-940117; Water Main Reconstruction /London Street; ADD: $27,154.14; (Change Order No. 1).

Plan Commission, 8/5/14 – Recommends the Approval of:

9. Deeding the City of Menasha property containing the four foot sidewalk between School Court and Sixth Street to the Boys & Girls Club of the Fox Valley, Inc. (B&GCFVI) with the provision that a new sidewalk be constructed by B&GCFVI per the approved site plan and provided that the B&GCFVI execute an easement to accommodate public access along the new sidewalk.
10. Approval of the CSM and associated pedestrian easement at Sixth and Racine Streets for the Boys & Girls Club.

Ald. Taylor requested to remove from Consent Agenda item 2, Special Common Council Minutes of 8/13/14.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda items 1, 3-10.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner, seconded by Ald. Englebert to approve Consent Agenda item 2, Special Common Council Minutes of 8/13/14.
Moved by Ald. Taylor, seconded by Ald. Sevenich to hold Consent Agenda item 2, Special Common Council Minutes of 8/13/14.
Item is held.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 8/7/14 to 8/14/14 in the amount of $3,343,281.22.

Moved by Ald. Nichols, seconded by Ald. Keehan to approve accounts payable and payroll.
General discussion ensued on the expenditures.
Motion carried on roll call 7-0.

2. Beverage Operators License Applications for the 2013-2015 licensing period.

Moved by Ald. Nichols, seconded by Ald. Keehan to approve beverage operator's license applications as listed on memo dated Aug 13, 2014
Motion carried on roll call 7-0.

DRAFT

3. "Class B" Liquor License Application, M&M Roadtrip Venture Inc, d/b/a The Old Grog, 546 Broad Street, Menasha, Mary A. John, agent, for the 2014-2015 licensing year.

Moved by Ald. Nichols, seconded by Ald. Taylor to approve "Class B" Liquor License Application for M&M Roadtrip Venture Inc, d/b/a The Old Grog, 546 Broad Street, Menasha, Mary A. John, agent, for the 2014-2015 licensing year.
Motion carried on roll call 7-0.

4. Implementation of Brand Statement and Logo Selection.

Moved by Ald. Nichols, seconded by Ald. Keehan to approve the selection of Option C as listed in memo dated 8/14/14 as the new City Logo and implement the Brand Statement.

PP Homan gave an overview of the process of collecting data on a new City logo. Staff worked with Joe Weidert of Weidert Creative to help develop a new logo and statement. Staff supports Option C based on survey results.

Joe Weidert spoke on creating a new logo and marketing the City of Menasha.

Mayor Merkes presented a list of cost to implement a new logo and timeline for implementing.

General discussion ensued on creating a positive image for the City, new projects and development happening in the City, old logo versus new logo, survey results, when is good time to implement new logo and brand statement, cost associated with changing the logo.

Moved by Ald. Taylor, seconded by Ald. Sevenich to hold city logo selection and implementation of brand statement.
Item is held.

5. Approval of transfer of a four foot wide strip of City property between School Court and Sixth Street occupied by the sidewalk to the Boys & Girls Club of the Fox Valley, Inc. for $1.00 (one dollar). (Recommended by the Plan Commission).

Moved by Ald. Benner, seconded by Ald. Taylor to approve transfer of a four foot wide strip of City property between School Court and Sixth Street occupied by the sidewalk to the Boys & Girls Club of the Fox Valley, Inc for $1.00 (one dollar).
Motion carried on roll call 7-0.

6. Approval of Easement Agreement between Boys & Girls Club of the Fox Valley, Inc. and the City of Menasha granting a Public Pedestrian Access Easement to the City of Menasha. (Recommended by the Plan Commission).

Moved by Ald. Benner, seconded by Ald. Keehan to approve easement agreement between Boys & Girls Club of the Fox Valley, Inc and the City of Menasha granting a public pedestrian access easement to the City of Menasha.
Motion carried on roll call 7-0.

7. Motion to Reconsider by Alderman Taylor - NMFR Joint Finance & Personnel Committee recommends purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of $785,000.00 and approve the purchase of additional equipment as outlined in NMFR's Truck Committee memo from appropriate vendors for a cost not to exceed $10,000.00 which would bring the total cost of the vehicle to $795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents, needed by Pierce Manufacturing, immediately following approval by both Councils.

Moved by Ald. Taylor to reconsider NMFR Joint Finance & Personnel Committee recommends purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of $785,000.00 and approve the purchase of additional equipment as outlined in NMFR's Truck Committee memo from appropriate vendors for a cost not to exceed $10,000.00 which would bring the total cost of the vehicle to $795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents, needed by Pierce Manufacturing, immediately following approval by both Councils.
(Clerk Note: No second is required)

DRAFT

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve NMFR Joint Finance & Personnel Committee recommends purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of $785,000.00 and approve the purchase of additional equipment as outlined in NMFR's Truck Committee memo from appropriate vendors for a cost not to exceed $10,000.00 which would bring the total cost of the vehicle to $795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents, needed by Pierce Manufacturing, immediately following approval by both Councils.
Motion carried on roll call 7-0.

J. ORDINANCES AND RESOLUTION

1. O-22-14 – An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances. (Sale or Gift of Nicotine Products to Minors) (Introduced by Ald. Keehan)(Recommended by the Administration Committee).

Moved by Ald. Keehan, seconded by Ald. Langdon to adopt O-22-14 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Sale or Gift of Nicotine Products to Minors).
Motion carried on roll call 7-0.

2. O-23-14 – An Ordinance Amending Title 11, Chapter 6 of the Code of Ordinances (Offenses by Minors) (Introduced by Ald. Keehan) (Recommended by the Administration Committee).

Moved by Ald. Keehan, seconded by Ald. Langdon to adopt O-23-14 an Ordinance Amending Title 11, Chapter 6 of the Code of Ordinances (Offenses by Minors).
Motion carried on roll call 7-0.

K. APPOINTMENTS

1. Appointment of Timothy Caudill, 1075 Brighton Drive, Menasha, to the Redevelopment Authority, for the term 8/31/14 to 8/31/19.

Moved by Ald. Englebert, seconded by Ald. Langdon to approve appointment of Timothy Caudill to the Redevelopment Authority for the term 8/31/14 to 8/31/19.
Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. ADJOURNMENT
Moved by Ald. Langdon, seconded by Ald. Taylor to adjourn at 7:23 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

MEMORANDUM

To: City of Menasha Personnel Committee

From: Adam Alix, Deputy Director of Municipal Operations AA

Date: August 14, 2014

RE: **Public Works Operations - Addition of Lead Person Position**

BACKGROUND

In past years, the City of Menasha attempted to fill the field leadership positions with Heavy Equipment Operators. However, often times, the awarding of that position was determined mainly on the ability to operate our heavy equipment rather than one's ability to provide direction and lead a crew. To that end, for several years, the Department of Public Works has considered the creation of Lead Person positions within the Public Works Divisions. The reason that this has been considered is that managers in the department are required to spend a substantial amount of time on higher level planning, managing, and administrative activities, which limits their availability to be on site while field operations are being performed. With the implementation of the new Public Works/Parks organizational structure earlier this year, which includes one less manager than under the old structure, the overall planning, managing, and administrative demands are even greater for the existing managers.

Due to the reorganization, and the needs of the field operations, more serious thought has been given to the potential addition of Lead Person positions. In fact, as part of the reorganization in March of this year, the addition of two Lead Person positions was seriously contemplated. However, at that time, with all of the changes that were already occurring, it was decided that the addition of Lead Person positions would be further reviewed to see how they would fit into the new structure.

As the department leadership has worked through the past five months, it has become apparent that there is a strong need for at least one, and possibly two, Lead Person position to strengthen our field operations and ensure that the crews are connected to and carrying out the duties as established by department managers.

ANALYSIS

Specific Lead Person positions, rather than having those duties combined with the Heavy Equipment Operator position, would place a much greater emphasis on the ability to lead and direct staff, and assist the managers, to enable the Public Works Field Operations to be as efficient as possible. The new position would also enable the Heavy Equipment Operator to focus on operating the equipment rather than the crew around them.

At this time, we are requesting the implementation of only one of the Lead Person positions. Staff will continue to evaluate the departmental needs over the winter months as well as monitor the success of the first Lead Person position should it be approved to determine if a recommendation for a second Lead Person position is warranted.

With the implementation of a Lead Person position, we are ***not*** requesting an additional employee in the department. Rather, we would expect to promote an existing employee, with the necessary skills, to the lead person position, and leave the position vacated by that person open until such time that we have the opportunity to transition to the desired positions. This will take some time; however, it will be the least disruptive to our existing staff.

In addition to the immediate benefits of better efficiencies, improved communications, and better executions, that the department will receive from this change of position, this opportunity will also provide a path to further the development of current City employees, and it will increase the possibility of these leaders becoming future managers.

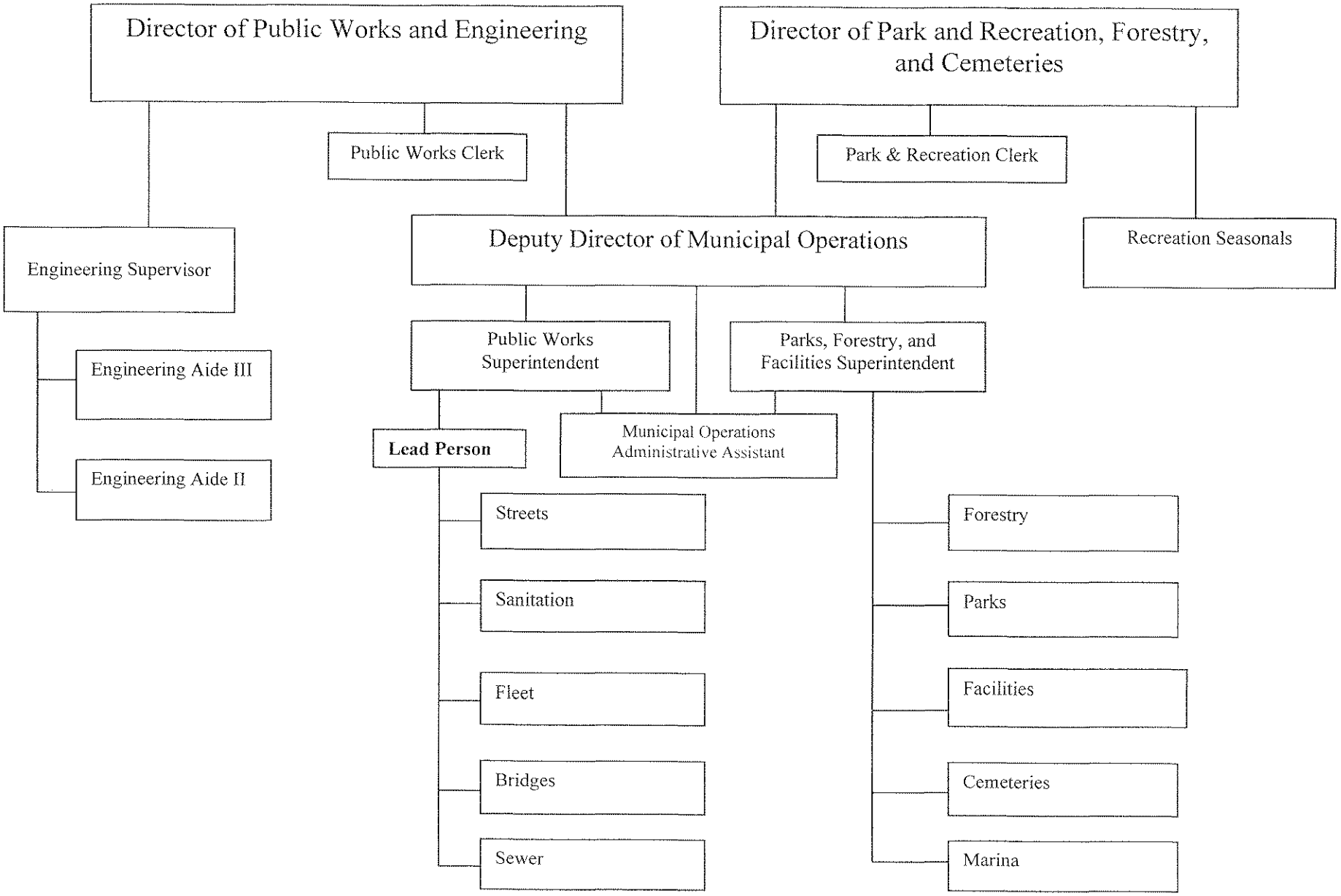
FISCAL IMPACT

The impact of implementing one Lead Person position is approximately $1,200 in 2014, and $3,600 annually thereafter. There is a sufficient amount of funds remaining (approximately $21,200 on an annualized basis) after the reorganization earlier this year. If implemented, even after the creation of the new position, the City will still be in a net savings position (approximately $17,600 on an annualized basis) when comparing the current structure to the previous structure.

RECOMMENDATION

Staff recommends that Council authorize the creation of one Lead Person position in the Public Works Department, adding it to the table of organization, without increasing the number of employees in the department. The pay range for the position is as follows:

	Step 1	*Step 2*	*Step 3*	*Step 4*	*Step 5*
Lead Person	***$20.95***	***$22.26***	***$23.57***	***$24.88***	***$26.19***


Director of Public Works and Engineering
Director of Park and Recreation, Forestry, and Cemeteries
Public Works Clerk
Park & Recreation Clerk
Engineering Supervisor
Deputy Director of Municipal Operations
Recreation Seasonals
Engineering Aide III
Public Works Superintendent
Parks, Forestry, and Facilities Superintendent
Engineering Aide II
Lead Person
Municipal Operations Administrative Assistant
Streets
Sanitation
Fleet
Bridges
Sewer
Forestry
Parks
Facilities
Cemeteries
Marina

Attachment 1

Pay Range (former Locals 1035 & 1035B)
Effective January 5, 2014
Increase: 1.0%
Year: 2014

Dept	Classification	Start	Start of 7th month	Start of 19th month	Start of 31st month	Start of 43rd month
		Step 1	Step 2	Step 3	Step 4	Step 5
General Admin	Finance Clerk	18.43	19.57	20.75	21.88	23.07
	Comm Dev Coor'd	20.84	22.14	23.44	24.75	26.05
	Deputy City Clerk	18.43	19.57	20.75	21.88	23.07
	Clerk-Parks	16.47	17.47	18.44	19.43	20.43
	Clerk-Public Works	16.47	17.47	18.44	19.43	20.43
	Public Health Aide	16.47	17.47	18.44	19.43	20.43
Fleet Maintenance	Mechanic III	22.04	23.42	24.80	26.18	27.55
	Mechanic II	21.49	22.83	24.17	25.51	26.86
	Mechanic I	20.95	22.26	23.57	24.88	26.19
Park	Facilities/Pool Technician	20.95	22.26	23.57	24.88	26.19
	Facilities/Tech Electrician	20.14	21.39	22.64	23.91	25.17
	Park Technician	20.14	21.39	22.64	23.91	25.17
	Park Caretaker	19.59	20.81	22.04	23.26	24.48
	Arborist/Park Caretaker	19.59	20.81	22.04	23.26	24.48
	Park Laborer	18.92	20.10	21.28	22.46	23.64
Police Dept	Traffic Court Liaison	17.02	18.08	19.15	20.21	21.27
	Code Enfore Officer	17.02	18.08	19.15	20.21	21.27
	Complaint Clerk	16.47	17.47	18.44	19.43	20.43
Public Works	Engineering Supervisor	26.74	28.44	30.10	31.76	33.44
	Eng Aide III	23.15	24.60	26.06	27.49	28.93
	Eng Aide II	22.12	23.52	24.89	26.28	27.64
	Custodian	13.57	14.40	15.26	16.09	16.97
Sanitation	Sani Workers (Current only)					24.48
Street	**Lead Person**	**20.95**	**22.26**	**23.57**	**24.88**	**26.19**
	Traffic Technician	20.14	21.39	22.64	23.91	25.17
	Heavy Equip Operator	20.14	21.39	22.64	23.91	25.17
	Light Equip Operator	19.59	20.81	22.04	23.26	24.48
	Sewer Equip Operator	19.59	20.81	22.04	23.26	24.48
	Asst Sewer Equip Op	19.19	20.39	21.59	22.80	23.99
	Truck Driver	19.19	20.39	21.59	22.80	23.99
	Common Laborer (Includes Sanitation)	18.92	20.10	21.28	22.46	23.64

Bridge Tenders - $14.72 per hour
Park Casual - $15.50 per hour

17. All hiring will be at the minimum of a salary grade when the hiree has no direct experience for the position for which hired. Any hiring of experienced persons will be at a rate commensurate with experience between minimum and maximum. No one will be hired at a rate greater than midpoint without the approval of the Personnel Committee in an open meeting.

21. Should any Department Head or the Mayor, in the instance of a Department Head, feel that any employee's performance has been so deficient so as to not merit any step increase, that Department Head may make such recommendation to the Review Panel who shall determine the appropriateness of such action. If the Department Head makes such recommendation for two consecutive years, the Department Head shall terminate such employee.

Neenah-Menasha Fire Rescue
Cost Distribution Formula
As of 12/31/13

Item No.	Formula Item		Total	Proportionate Share	20% Weighted Factor	Weighted Share Neenah	Weighted Share Menasha
1.	Population-Neenah	*	25,750	59.60%	0.20	0.1192	
	Population-Menasha	*	17,454	40.40%	0.20		0.0808
	Population as of 1/1/13		43,204	100.00%			
2.	Equalized Value (w/TIF)-Neenah	*	1,852,907,500	64.63%	0.20	0.1293	
	Equalized Value (w/TIF)-Menasha	*	1,013,839,390	35.37%	0.20		0.0707
	Equalized Value as of 1/1/13		2,866,746,890	100.00%			
3.	Service Calls-Neenah	*	1,429	62.79%	0.20	0.1256	
	Service Calls-Menasha	*	847	37.21%	0.20		0.0744
	Service Calls during 2013		2,276	100.00%			
4.	Square Miles-Neenah	*	9.60	55.43%	0.20	0.1109	
	Square Miles-Menasha	*	7.72	44.57%	0.20		0.0891
	Square Miles as of 12/31/13		17.32	100.00%			
5.	Square Ft. All Buildings-Neenah	*	33,221,808	60.30%	0.20	0.1206	
	Square Ft. All Buildings-Menasha	*	21,873,731	39.70%	0.20		0.0794
	Square Ft. as of 12/31/13		55,095,539	100.00%		0.6055	0.3945
	Total Proposed Cost Distribution Formula - 2013 Factor for 2015 Budget					**60.55%**	**39.45%**

a Menasha - Equalized Value

Equalized value	974,894,000
UW-Fox Valley	38,945,390
	1,013,839,390

b Menasha service calls include 101 automatic aid calls by Appleton Fire Dept into the City of Menasha. NMFR made 87 automatic aid calls to the City of Appleton and 7 mutual aids calls to other jurisdictions.

c Menasha Sq. Ft. of All Buildings increase of 1% from previous year is an estimate as of 8/26/14.

* Updated for 2013.

Neenah-Menasha Fire Rescue
Cost Distribution Formula
Average for Budget Years 2004-2013

Budget Year	% Neenah	% Menasha	
2004	60.64%	39.36%	100.00%
2005	60.87%	39.13%	100.00%
2006	60.67%	39.33%	100.00%
2007	60.23%	39.77%	100.00%
2008	59.69%	40.31%	100.00%
2009	59.45%	40.55%	100.00%
2010	59.55%	40.45%	100.00%
2011	59.58%	40.42%	100.00%
2012	59.78%	40.22%	100.00%
2013	60.51%	39.49%	100.00%
Average	**60.10%**	**39.90%**	**100.00%**
2003	61.07%	38.93%	100.00%
2014	59.60%	40.40%	100.00%

City of Menasha Disbursements

Weekly Accounts Payable	8/21/14-8/28/14	$	812,136.28
	Checks # 47240-47417		
	Void check # 46296	$	(236.00)
Bi-Weekly Payroll	8/21/14	$	185,585.62

Additional Regular Cycle Accounts Payables -Paid Electronically

Delta Dental	8/20/14	$	832.80
Advanced Disposal-Broad St Recycling	8/20/14	$	113.00
Pitney Bowes-Postage Machine Refill	8/21/14	$	1,500.00
Community First Credit Untion-Payroll Deductions	8/21/14	$	7,275.00
BMO Harris-Flex Spending	8/22/14	$	3,680.35
Nationwide Retirement	8/22/14	$	11,201.50
Stop Payment Fee	8/26/14	$	10.00
Delta Dental	8/27/14	$	2,187.10
Federal Tax Withholding	8/27/14	$	70,500.05
Sales Tax	8/28/14	$	1,371.59
State Tax Withholding	8/28/14	$	25,080.99

	$	123,752.38
Total	$	1,121,238.28

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.

Peggy Steeno 8/28/2014

Peggy Steeno Date

Administrative Services Director

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- Community First Credit Union-Employee Deductions
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
  (The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 8/21/2014

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE	47240	8/21/2014	1410952	731-1022-541.38-03	1,219.30	Bushing/Joint/Stabilizer Tie Rod Repair
		8/21/2014	1411285	731-1022-541.30-18	84.31	Washers/Plates/Clips
		8/21/2014	1411354	731-1022-541.38-03	678.03	Pads/Rotors
		8/21/2014	1411369	731-1022-541.30-18	120.80	Pads/Caps/Blades
			Total for check: 47240		**2,102.44**	
ADVANTAGE POLICE SUPPLY INC	47241	8/21/2014	14-0735	100-0801-521.30-15	3,288.00	Vests
			Total for check: 47241		**3,288.00**	
ALL-SPORT TROPHY	47242	8/21/2014	48649	100-0702-552.30-18	12.00	Awards
			Total for check: 47242		**12.00**	
AT&T	47243	8/21/2014	920R09453008	100-1001-514.22-01	113.90	Alarms
				601-1020-543.22-01	292.50	Alarms
			Total for check: 47243		**406.40**	
BERGSTROM FORD OF NEENAH	47244	8/21/2014	248557	100-0801-521.29-04	3,168.83	Repair Ford Trans
			Total for check: 47244		**3,168.83**	
LARRY BONNEVILLE	47245	8/21/2014	BONNEVILLE	100-0801-521.19-03	84.78	Uniform Allowance
			Total for check: 47245		**84.78**	
BROCK WHITE COMPANY	47246	8/21/2014	12449789-00	100-0703-553.30-18	64.10	Silt Fenct/Gilbert
			Total for check: 47246		**64.10**	
BUCKLIN'S TREE SERVICE	47247	8/21/2014	6443	100-0706-561.20-06	250.00	Stump Removal
		8/21/2014	6509	625-1003-541.30-18	62.54	3/4" Clear

AP Check Register
Check Date: 8/21/2014

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BUCKLIN'S TREE SERVICE...	47247...	8/21/2014	6610	100-1009-541.30-18	21.11	3/4" Clear
			Total for check: 47247		**333.65**	
CLEAR WATER CAR WASH	47248	8/21/2014	242	100-0801-521.29-04	19.99	July Car Wash
			Total for check: 47248		**19.99**	
COMDATA	47249	8/21/2014	M42131192	100-0702-552.30-18	172.95	Rec Supplies
			Total for check: 47249		**172.95**	
CULLIGAN WATER CONDITIONING	47250	8/21/2014	ACCT 718387	100-1001-514.20-01	18.90	Cooler Rental
		8/21/2014	ACCT 718411	100-0704-552.30-13	183.00	Water
			Total for check: 47250		**201.90**	
DIGIPRINT	47251	8/21/2014	143667	100-0401-513.29-01	203.50	Window Envelopes
				100-0000-134.00-00	(127.50)	Window Envelopes
		8/21/2014	143761	100-0803-521.29-01	64.80	Business Cards
				100-0000-134.00-00	(15.80)	Business Cards
			Total for check: 47251		**125.00**	
ENVIRONMENTAL MGT & TESTING SERVICE	47252	8/21/2014	1238	731-1022-541.24-03	25.00	Asbestos Testing PWF
			Total for check: 47252		**25.00**	
PEOPLE 2.0 GLOBAL INC	47253	8/21/2014	40316844	100-0000-201.03-00	1,240.00	Steam Plant Escrow
		8/21/2014	40316879	100-0000-201.03-00	589.00	Steam Plant Escrow
			Total for check: 47253		**1,829.00**	
FOX VALLEY TECHNICAL COLLEGE	47254	8/21/2014	10988	100-0000-201.03-00	33.00	CPR

AP Check Register
Check Date: 8/21/2014

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
FOX VALLEY TECHNICAL COLLEGE...	47254...	8/21/2014	10989	100-0000-201.03-00	30.00	CPR
			Total for check: 47254		**63.00**	
GALLS LLC	47255	8/21/2014	002246961	100-0803-521.30-15	29.84	Cargo Pants
			Total for check: 47255		**29.84**	
GERDAU	47256	8/21/2014	91957308	625-1003-541.30-18	98.18	White Water Wax Cure
				100-1009-541.30-18	98.18	White Water Wax Cure
			Total for check: 47256		**196.36**	
GRAINGER INC	47257	8/21/2014	9498672691	731-1022-541.38-03	71.46	Seal Kit
		8/21/2014	9499281435	100-0703-553.24-03	61.81	Motor
		8/21/2014	9500742813	100-0704-552.24-04	41.46	Oil
		8/21/2014	9503733967	731-1022-541.38-03	71.46	Seal Kit
		8/21/2014	9508679678	731-1022-541.38-03	(71.46)	Credit
			Total for check: 47257		**174.73**	
GRIESBACH READY-MIX LLC	47258	8/21/2014	3078	625-1003-541.30-18	875.25	London Street/C&G
				100-1009-541.30-18	360.00	London Street
			Total for check: 47258		**1,235.25**	
GUNDERSON CLEANERS	47259	8/21/2014	195825	100-0801-521.30-13	34.66	Mats/Towels
			Total for check: 47259		**34.66**	
GUSTMAN CHEVROLET SALES INC	47260	8/21/2014	32867	731-1022-541.38-03	104.69	Mirror
			Total for check: 47260		**104.69**	
HORST DISTRIBUTING INC	47261	8/21/2014	40505-000	100-0703-553.30-18	79.75	Clay

AP Check Register
Check Date: 8/21/2014

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
HORST DISTRIBUTING INC...	47261...	8/21/2014	40651-000	731-1022-541.38-03	49.13	Starter Relay Kit
			Total for check: 47261		**128.88**	
HOTSY CLEANING SYSTEMS INC	47262	8/21/2014	0103279-IN	731-1022-541.30-18	330.00	Panel Wash
			Total for check: 47262		**330.00**	
INFINITY TECHNOLOGY INC	47263	8/21/2014	504893	743-0403-513.30-15	672.18	LED/Display/LCD
			Total for check: 47263		**672.18**	
INTERNATIONAL CODE COUNCIL	47264	8/21/2014		100-0801-521.34-02	189.00	Application
			Total for check: 47264		**189.00**	
DAVID N JAGLA	47265	8/21/2014	68	100-0801-521.21-06	350.00	Background Check
			Total for check: 47265		**350.00**	
JX ENTERPRISES INC	47266	8/21/2014	G-241710013	731-1022-541.29-04	338.02	Engine Service
		8/21/2014	G-241760008	731-1022-541.38-03	238.25	Fuel Tank/Air Rocker
		8/21/2014	G-241810020	731-1022-541.29-05	844.03	Vehicle Service
		8/21/2014	G-242130011	731-1022-541.38-03	(666.71)	Credit
			Total for check: 47266		**753.59**	
CHRISTINA KANUSCAK	47267	8/21/2014		100-0704-552.33-01	40.00	August Expenses
			Total for check: 47267		**40.00**	
CHAD KOLASINSKI	47268	8/21/2014	KOLASINSKI	100-1001-514.34-02	99.00	Plumbing License
			Total for check: 47268		**99.00**	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KWIK TRIP INC	47269	8/21/2014		100-0801-521.38-01	240.44	Fuel
			Total for check: 47269		**240.44**	
LAKE PARK VILLAS HOMEOWNERS ASSN	47270	8/21/2014		501-0304-562.32-01	9,361.14	Expenses
			Total for check: 47270		**9,361.14**	
LEVENHAGEN CORPORATION	47271	8/21/2014	053771A-IN	100-0000-131.00-00	9,618.21	Gas
		8/21/2014	053815A-IN	100-0000-131.00-00	19,974.99	Gas
		8/21/2014	85238	207-0707-552.38-01	3,186.31	Fuel
		8/21/2014	85593	207-0707-552.38-01	5,768.54	Fuel
		8/21/2014	85647	207-0707-552.38-01	6,144.09	Fuel
		8/21/2014	85665	207-0707-552.38-01	592.40	Fuel
		8/21/2014	85676	207-0707-552.38-01	5,387.70	Fuel
			Total for check: 47271		**50,672.24**	
RANDY LOSSELYONG	47272	8/21/2014		100-0703-553.32-01	40.00	Commercial DL Reimburse
			Total for check: 47272		**40.00**	
MATTHEWS TIRE & SERVICE CENTER	47273	8/21/2014	51715	731-1022-541.38-02	65.99	Tires
			Total for check: 47273		**65.99**	
MCMAHON	47274	8/21/2014	49168	625-1010-541.21-02	357.00	UNPS Stormwater Planning Contract 930563
			Total for check: 47274		**357.00**	
MENARDS-APPLETON EAST	47275	8/21/2014	52280	100-0703-553.30-18	56.68	West Shelter Roof Truss Repair
			Total for check: 47275		**56.68**	
MENASHA FOOTBALL CLUB	47276	8/21/2014	REFUND	100-0000-441.23-00	138.09	Pool Party Refund

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA FOOTBALL CLUB...	47276...	8/21/2014...	REFUND...	100-0000-201.08-00	6.91	Pool Party Refund
			Total for check: 47276		**145.00**	
MENASHA JOINT SCHOOL DISTRICT	47277	8/21/2014	AUGMOBILEHOME	100-0000-412.00-00	6,178.05	August Mobile Home
			Total for check: 47277		**6,178.05**	
MENASHA NEENAH MUNICIPAL COURT	47278	8/21/2014		100-0000-201.03-00	112.00	Bond Report #MP14-000142
			Total for check: 47278		**112.00**	
MENASHA TREASURER	47279	8/21/2014		100-0702-552.30-18	128.82	Summer Program Supplies
			Total for check: 47279		**128.82**	
MENASHA UTILITIES	47282	8/21/2014		100-1008-541.22-03	735.44	Electric
				100-1008-541.22-05	45.42	Water
				601-1020-543.22-03	27.05	Electric
				100-0704-552.22-03	3,504.32	Electric
				100-0704-552.22-05	4,467.20	Water
				731-1022-541.22-03	1,183.48	Electric
				731-1022-541.22-05	421.90	Water
				731-1022-541.22-06	901.88	Storm
				266-1028-543.22-06	73.13	Storm
				100-0801-521.22-03	2,116.61	Electric
				100-0801-521.22-05	357.63	Water
				100-0801-521.22-06	62.72	Storm
				100-0000-123.00-00	1,532.71	Electric
				100-0000-123.00-00	258.97	Water
				100-0000-123.00-00	45.41	Storm
				100-0801-521.22-03	95.84	Electric
				100-0601-551.22-03	4,107.25	Electric
				100-0601-551.22-05	740.62	Water
				100-0601-551.22-06	103.75	Storm
				207-0707-552.22-05	205.00	Water

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MENASHA UTILITIES...	47282...	8/21/2014...	...	100-1019-552.22-03	171.68	Electric
				100-1019-552.22-05	12.38	Water
				100-0000-123.00-00	6.48	Electric
				100-1001-514.22-05	12.38	Water
				100-1001-514.22-06	2.50	Storm
				100-0703-553.22-03	2,075.09	Electric
				100-0703-553.22-05	67.42	Water
				100-0703-553.22-06	703.13	Storm
				485-0304-562.22-06	33.13	Storm
				457-0304-562.22-06	2.50	Storm
				485-0304-562.22-06	15.00	Storm
				457-0304-562.21-10	32.16	Electric
				100-0305-562.22-06	5.00	Storm
				501-0304-562.22-06	283.76	Storm
			Total for check: 47282		**24,408.94**	
MODERN DAIRY INC	47283	8/21/2014	222087	100-0704-552.30-17	128.43	Concessions
		8/21/2014	222230	100-0704-552.30-17	514.41	Concessions
		8/21/2014	222347	100-0704-552.30-17	163.98	Concessions
		8/21/2014	222383	100-0704-552.30-17	145.80	Concessions
			Total for check: 47283		**952.62**	
MORTON SAFETY	47284	8/21/2014	903807	731-1022-541.30-18	34.95	Gloves
			Total for check: 47284		**34.95**	
NEENAH FOUNDRY	47285	8/21/2014	100572	100-1009-541.30-18	1,714.00	Det Warn Plates
			Total for check: 47285		**1,714.00**	
NIELSON COMMUNICATIONS	47286	8/21/2014	FV14-29522	731-1022-541.38-03	68.00	Antenna
			Total for check: 47286		**68.00**	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
NORTHEAST ASPHALT INC	47287	8/21/2014		470-0000-201.04-00	3,482.40	Street Const/Gambsky Gr
				470-1003-541.82-02	203,171.36	Street Const/Gambsky Gr
				625-1003-541.82-02	10,808.40	Street Const/Gambsky Gr
		8/21/2014	1292526	100-1003-541.30-18	1,479.02	Lotus Trail
		8/21/2014	1292527	100-1003-541.30-18	247.80	Tack Premixed
			Total for check: 47287		**219,188.98**	
PROTANIC INC	47288	8/21/2014	36121	207-0707-552.24-02	490.00	Test Lines
			Total for check: 47288		**490.00**	
RECREONICS INC	47289	8/21/2014	669919	100-0703-553.24-02	627.87	Actuator
			Total for check: 47289		**627.87**	
REINDERS INC	47290	8/21/2014	2627077-00	100-0501-522.24-03	393.88	Seed Mix
			Total for check: 47290		**393.88**	
RIESTERER & SCHNELL INC	47291	8/21/2014	695707	731-1022-541.38-03	10.96	Cap Screw/Washer
			Total for check: 47291		**10.96**	
ROAD EQUIPMENT	47292	8/21/2014	WA580970	731-1022-541.38-03	61.67	Gussets/Coupler Eye
		8/21/2014	WA581537	731-1022-541.38-03	64.44	Hooks
			Total for check: 47292		**126.11**	
SAM'S CLUB/SYNCHRONY BANK	47293	8/21/2014		100-0704-552.30-17	763.03	Concessions
			Total for check: 47293		**763.03**	
DIANE SCHABACH	47294	8/21/2014	SCHABACH	207-0707-552.30-18	731.34	Marina Supplies

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
DIANE SCHABACH...	47294...	8/21/2014...	SCHABACH...	207-0707-552.30-11	117.11	Postage
			Total for check: 47294		**848.45**	
J A SEXAUER	47295	8/21/2014	262074404	100-0703-553.24-03	(74.28)	Face Plates/CREDIT
		8/21/2014	316053149	100-0703-553.24-03	429.98	Grade 1 Dane Lever
			Total for check: 47295		**355.70**	
SHERWIN WILLIAMS CO	47296	8/21/2014	7474-9	100-1008-541.30-18	46.70	Link/Cap Screw
			Total for check: 47296		**46.70**	
SIMPLY INCREDIBLE FOODS	47297	8/21/2014		100-0000-201.03-00	3,275.00	Steam Plant Escrow
			Total for check: 47297		**3,275.00**	
SMT MANUFACTURING & SUPPLY	47298	8/21/2014	0028859-IN	731-1022-541.38-03	44.72	Belt
		8/21/2014	0028894-IN	731-1022-541.38-03	52.14	Belt
		8/21/2014	0028927-IN	731-1022-541.38-03	44.72	Belt
			Total for check: 47298		**141.58**	
STAPLES ADVANTAGE	47299	8/21/2014	3237648320	731-1022-541.30-10	54.18	Supplies
			Total for check: 47299		**54.18**	
SYN-TECH SYSTEMS	47300	8/21/2014	98888	743-0403-513.24-04	495.00	Maintenance Agreement
			Total for check: 47300		**495.00**	
THEDACARE	47301	8/21/2014		100-0801-521.21-05	294.50	Venipuncture
			Total for check: 47301		**294.50**	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
TOYS FOR TRUCKS	47302	8/21/2014	13038	731-1022-541.38-03	22.00	Part
			Total for check: 47302		**22.00**	
UNIFIRST CORPORATION	47303	8/21/2014	097 0169145	731-1022-541.20-01	125.68	Coveralls/Shirts
			Total for check: 47303		**125.68**	
UNITED WAY FOX CITIES	47304	8/21/2014	20140821	100-0000-202.09-00	31.75	PAYROLL SUMMARY
			Total for check: 47304		**31.75**	
US VENTURE	47305	8/21/2014	L50203	731-1022-541.21-06	36.00	Samples
			Total for check: 47305		**36.00**	
VERIZON WIRELESS	47306	8/21/2014	9729683225	100-0703-553.22-01	91.67	
				207-0707-552.22-01	32.27	
		8/21/2014	9729683226	100-1002-541.22-01	182.40	
				625-1002-541.22-01	60.80	
				601-1020-543.22-01	22.44	
		8/21/2014	9729683227	100-0601-551.22-01	2.55	Cell
		8/21/2014	9729683229	743-0403-513.22-01	166.96	Cell/Date Service
		8/21/2014	9729683230	100-0801-521.22-01	640.90	
			Total for check: 47306		**1,199.99**	
VISION INSURANCE PLAN OF AMERICA	47307	8/21/2014	150218	100-0000-204.10-00	1,099.23	September 2014
			Total for check: 47307		**1,099.23**	
WALMART COMMUNITY/GECRB	47308	8/21/2014		100-0702-552.30-18	232.72	Carnival
			Total for check: 47308		**232.72**	
WE ENERGIES	47309	8/21/2014		100-0701-533.22-03	9.98	North Street

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
WE ENERGIES...	47309...	8/21/2014...	...	100-0701-533.22-03	9.27	North Street	
			Total for check: 47309		**19.25**		
JOE WEIDERT	47310	8/21/2014		100-0304-562.21-10	1,000.00	Menasha Branding	
			Total for check: 47310		**1,000.00**		
WERNER ELECTRIC SUPPLY CO	47311	8/21/2014	S4238473.001	100-0703-553.24-03	365.08	Parts	
		8/21/2014	S4238473.002	100-0703-553.24-03	4.85	Ground Bar	
			Total for check: 47311		**369.93**		
WEYERS EQUIPMENT INC	47312	8/21/2014	01-54359	100-1003-541.30-18	343.06	Silver Cull/Cap/Adhesive Pins	
		8/21/2014	01-54546	731-1022-541.38-03	138.90	Knife/Rings	
			Total for check: 47312		**481.96**		
WG INC	47313	8/21/2014	215926	100-0702-552.30-18	18.60	Sign	
			Total for check: 47313		**18.60**		
WIL-KIL PEST CONTROL	47314	8/21/2014	2498079	100-1019-552.20-07	27.00	Rat/Mouse/Spiders	
		8/21/2014	2498429	100-1019-552.20-07	108.00	Exterior Insect	
		8/21/2014	2500166	100-0704-552.24-03	85.00	Commercial Contract	
			Total for check: 47314		**220.00**		
WINNEBAGO COUNTY CLERK OF COURTS	47315	8/21/2014		100-0000-201.03-00	150.00	Bond	Report #MP14-101826
			Total for check: 47315		**150.00**		
WINNEBAGO COUNTY TREASURER	47316	8/21/2014	501 KEYES	100-0000-201.03-00	3,762.26	Property Taxes 501 Keyes	
		8/21/2014	5959	100-0406-513.73-01	24,823.51	City share/loss on Prop	
			Total for check: 47316		**28,585.77**		

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WISCNET	47317	8/21/2014	3453	743-0403-513.21-04	1,500.00	2014-15 Membership Fee
			Total for check: 47317		**1,500.00**	
WISCONSIN SUPPORT COLLECTIONS	47318	8/21/2014	20140821	100-0000-202.03-00	632.88	PAYROLL SUMMARY
			Total for check: 47318		**632.88**	
ZARNOTH BRUSH WORKS INC	47319	8/21/2014	0150743-IN	731-1022-541.38-03	417.00	Broom Refill
			Total for check: 47319		**417.00**	
					374,025.79	

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AMERICAN PATRIOT PICTURES LLC	47320	8/26/2014	L-1174	100-0601-551.30-14	19.99	Library Materials
			Total for check: 47320		**19.99**	
BAKER & TAYLOR INC	47322	8/26/2014	2029548055	100-0601-551.30-14	44.21	Library Materials
		8/26/2014	2029550026	100-0601-551.30-14	354.70	Library Materials
		8/26/2014	2029573116	100-0601-551.30-14	226.30	Library Materials
		8/26/2014	2029576967	100-0601-551.30-14	279.14	Library Materials
		8/26/2014	2029593022	100-0601-551.30-14	851.07	Library Materials
		8/26/2014	2029593428	100-0601-551.30-14	127.30	Library Materials
		8/26/2014	2029596884	100-0601-551.30-14	199.91	Library Materials
		8/26/2014	2029601234	100-0601-551.30-14	65.44	Library Materials
		8/26/2014	2029610603	100-0601-551.30-14	392.63	Library Materials
		8/26/2014	2029618062	100-0601-551.30-14	301.92	Library Materials
		8/26/2014	2029621833	100-0601-551.30-14	191.09	Library Materials
		8/26/2014	2029633652	100-0601-551.30-14	148.85	Library Materials
		8/26/2014	2029639836	100-0601-551.30-14	329.98	Library Materials
		8/26/2014	5013216086	100-0601-551.30-14	130.46	Library Materials
		8/26/2014	5013233266	100-0601-551.30-14	32.12	Library Materials
		8/26/2014	M47913610	100-0601-551.30-14	114.39	Library Materials
		8/26/2014	M47913611	100-0601-551.30-14	150.92	Library Materials
			Total for check: 47322		**3,940.43**	
BLACKSTONE AUDIO INC	47323	8/26/2014	716548	100-0601-551.30-14	97.99	Library Materials
			Total for check: 47323		**97.99**	
CAVENDISH SQUARE	47324	8/26/2014	3008068	100-0601-551.30-14	193.91	Library Materials
			Total for check: 47324		**193.91**	
CDW GOVERNMENT INC	47325	8/26/2014	NC11776	100-0601-551.30-10	68.24	Toner
			Total for check: 47325		**68.24**	

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CENTER POINT LARGE PRINT	47326	8/26/2014	1203573	100-0601-551.30-14	133.02	Library Materials
			Total for check: 47326		**133.02**	
COMMUNICATION SUPPORT	47327	8/26/2014	7418371	100-0601-551.24-03	300.00	Criticom Monitoring Services
			Total for check: 47327		**300.00**	
FINDAWAY WORLD LLC	47328	8/26/2014	133381	100-0601-551.30-14	939.10	Library Materials
			Total for check: 47328		**939.10**	
FOX STAMP SIGN & SPECIALTY	47329	8/26/2014	OE-31683	100-0601-551.30-10	5.30	Engraving
			Total for check: 47329		**5.30**	
GALE	47330	8/26/2014	52488754	100-0601-551.30-14	26.39	Library Materials
		8/26/2014	52499599	100-0601-551.30-14	38.92	Library Materials
		8/26/2014	52526635	100-0601-551.30-14	20.80	Library Materials
		8/26/2014	52526818	100-0601-551.30-14	381.47	Library Materials
		8/26/2014	52536603	100-0601-551.30-14	27.18	Library Materials
		8/26/2014	52611347	100-0601-551.30-14	28.79	Library Materials
		8/26/2014	52611621	100-0601-551.30-14	28.79	Library Materials
			Total for check: 47330		**552.34**	
KITZ & PFEIL INC	47331	8/26/2014	062614-0124	100-0601-551.24-03	20.23	Penthouse Door/Lock
		8/26/2014	070814-0006	100-0601-551.24-03	7.64	Penthouse Door
		8/26/2014	070914-0182	100-0601-551.30-13	49.99	Dish Soap/Battery
		8/26/2014	071414-0173	100-0601-551.30-13	16.16	Battery
			Total for check: 47331		**94.02**	
MADER NEWS AGENCY INC	47332	8/26/2014	32864	100-0601-551.30-14	129.56	Subscription Renewal
			Total for check: 47332		**129.56**	

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MANDERFIELD BAKERY	47333	8/26/2014	455933	100-0601-551.34-03	19.45	Muffins/Donuts
			Total for check: 47333		**19.45**	
MIDWEST TAPE	47334	8/26/2014	0091995141	100-0601-551.30-14	79.95	Library Materials
		8/26/2014	0092013814	100-0601-551.30-14	46.97	Library Materials
		8/26/2014	0092023481	100-0601-551.30-14	79.96	Library Materials
		8/26/2014	0092045237	100-0601-551.30-14	85.96	Library Materials
			Total for check: 47334		**292.84**	
LEAH MINEAU	47335	8/26/2014	MINEAU	100-0601-551.30-14	18.00	Refund
			Total for check: 47335		**18.00**	
OFFICE DEPOT CREDIT PLAN	47336	8/26/2014	9081152	100-0601-551.30-10	29.98	Supplies
			Total for check: 47336		**29.98**	
PIGGLY WIGGLY MIDWEST LLC	47337	8/26/2014	10040843	100-0601-551.34-03	21.94	Meeting Supplies
			Total for check: 47337		**21.94**	
RANDOM HOUSE INC	47338	8/26/2014	1080925122	100-0601-551.30-14	30.00	Library Materials
		8/26/2014	1080970723	100-0601-551.30-14	20.00	Library Materials
			Total for check: 47338		**50.00**	
RHYME BUSINESS PRODUCTS	47339	8/26/2014	61492	100-0601-551.30-10	54.99	Supplies
			Total for check: 47339		**54.99**	
CINDY SCHAEFER-KEMPS	47340	8/26/2014	SCHAEFERKEMPS	100-0601-551.30-14	32.00	Refund
			Total for check: 47340		**32.00**	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SENTIMENTAL PRODUCTIONS	47341	8/26/2014	296111	100-0601-551.30-14	200.00	Library Materials
			Total for check: 47341		**200.00**	
SERVICEMASTER BUILDING MAINTENANCE	47342	8/26/2014	13187	100-0601-551.20-01	1,425.00	Contract Janitorial
			Total for check: 47342		**1,425.00**	
SYNCB/AMAZON	47343	8/26/2014	053511647458	100-0601-551.30-14	32.98	Library Materials
		8/26/2014	053513843857	100-0601-551.30-14	50.97	Library Materials
		8/26/2014	108130086589	100-0601-551.30-14	11.99	Library Materials
		8/26/2014	108134522059	100-0601-551.30-14	92.55	Library Materials
		8/26/2014	108139363557	100-0601-551.30-14	44.97	Library Materials
		8/26/2014	108219439360	100-0601-551.30-14	(2.79)	Library Materials
		8/26/2014	250972334327	100-0601-551.30-14	15.78	Library Materials
		8/26/2014	250972611611	100-0601-551.30-14	35.55	Library Materials
		8/26/2014	250973776657	100-0601-551.30-14	(2.00)	Library Materials
		8/26/2014	264389403037	100-0601-551.30-14	(26.96)	Library Materials
		8/26/2014	280730790693	100-0601-551.30-14	17.98	Library Materials
		8/26/2014	280731986809	100-0601-551.30-14	(4.80)	Library Materials
		8/26/2014	280733563892	100-0601-551.30-14	(2.00)	Library Materials
		8/26/2014	280736330702	100-0601-551.30-14	136.69	Library Materials
		8/26/2014	280739767542	100-0601-551.30-14	(2.97)	Library Materials
			Total for check: 47343		**397.94**	
UNIQUE MANAGEMENT SERVICES INC	47344	8/26/2014	260759	100-0000-441.19-00	268.50	Collection Agency Fees
			Total for check: 47344		**268.50**	
US BANK EQUIPMENT FINANCE	47345	8/26/2014	259332807	100-0601-551.24-04	122.88	Copier Agreement
			Total for check: 47345		**122.88**	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
WERNER ELECTRIC SUPPLY CO	47346	8/26/2014	S4210275.001	100-0601-551.24-03	178.64	Basement Hallway	
			Total for check: 47346		**178.64**		
JULIE WING	47347	8/26/2014	WING	100-0601-551.30-10	17.99	Battery/Reference Phone	
				100-0601-551.33-01	40.00	Mileage	
			Total for check: 47347		**57.99**		
WINNEFOX AUTOMATED LIBRARY SYSTEM	47348	8/26/2014	2412	100-0601-551.30-11	124.19	Postage	
			Total for check: 47348		**124.19**		
WOOD BOILER SOLUTIONS LLC	47349	8/26/2014	7583	100-0601-551.24-03	1,572.33	Cooling Tower	Chemical Feed Controller
			Total for check: 47349		**1,572.33**		
YOUTH SPORTS CLUB INC	47350	8/26/2014	5776	100-0601-551.30-14	113.79	Library Materials	
		8/26/2014	5913	100-0601-551.30-14	35.94	Library Materials	
			Total for check: 47350		**149.73**		
					11,490.30		

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE	47351	8/28/2014	1403582	731-1022-541.38-03	19.66	Hub Cap
		8/28/2014	1411544	731-1022-541.30-18	44.75	Studs/Washers/Nuts
		8/28/2014	1411670	731-1022-541.38-03	186.48	Calipers
		8/28/2014	1411680	731-1022-541.38-03	(60.52)	Credit
			Total for check: 47351		**190.37**	
AIRGAS USA LLC	47352	8/28/2014	9920415635	731-1022-541.30-18	180.69	Acetylene/Oxygen/Argon
		8/28/2014	9920415636	100-0703-553.30-18	18.48	Acetylene/Oxygen
			Total for check: 47352		**199.17**	
ASSOCIATED APPRAISAL CONSULTANTS	47353	8/28/2014	17933	100-0402-513.21-09	4,991.67	Professional Services
				100-0402-513.30-11	15.36	Postage
		8/28/2014	17934	100-0402-513.21-09	59.76	Internet Postings
			Total for check: 47353		**5,066.79**	
BERGSTROM FORD OF NEENAH	47354	8/28/2014	30849	731-1022-541.38-03	64.46	Kit
			Total for check: 47354		**64.46**	
BROCK WHITE COMPANY	47355	8/28/2014	12453127-00	625-1003-541.30-18	49.80	Drain Tube
			Total for check: 47355		**49.80**	
BUCKLIN'S TREE SERVICE	47356	8/28/2014	6704	625-1010-541.30-18	34.84	Gilbert Site Storm Rpr
		8/28/2014	6706	601-1020-543.30-18	8.72	9th Street Lift Station Screenings
			Total for check: 47356		**43.56**	
CARDMEMBER SERVICE	47360	8/28/2014	0000	100-0702-552.30-18	22.00	Dollar Tree Supplies
		8/28/2014	0001	100-0702-552.30-18	204.00	Dollar Tree Prizes
		8/28/2014	0010	100-1001-514.20-01	17.33	Water Right Services
				100-0801-521.30-13	18.00	Water Right Services
				731-1022-541.30-13	36.00	Water Right Services
				100-1001-514.20-01	54.00	Water Right Services

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CARDMEMBER SERVICE...	47360...	8/28/2014	0027	100-0704-552.24-03	899.97	Suess Electronics Pool Sound Sys
		8/28/2014	0084	100-0702-552.20-05	172.00	Special Memories Zoo Event
		8/28/2014	0115	100-0801-521.29-04	42.89	SWPS.com
		8/28/2014	0175	100-1001-514.30-15	36.49	Amazon Torx
		8/28/2014	0316	100-0702-552.30-18	9.16	Menasha Express Ice
		8/28/2014	0446	100-0903-531.30-15	355.50	Crutchfield Health Sensaphone
				100-0801-521.29-04	26.96	Amazon Marketplace
		8/28/2014	0499	100-0801-521.24-05	237.80	In *ID Enhancements
		8/28/2014	0744	100-0801-521.34-02	132.81	Ebays Half.com
		8/28/2014	0876	100-1001-514.24-03	12.50	North Shore Residential Parking Ramp
		8/28/2014	1193	100-0801-521.29-04	12.98	Amazon Marketplace
		8/28/2014	1374	743-0403-513.30-15	268.89	Monoprice Ethernet Switches/Cables
		8/28/2014	1582	743-0403-513.24-04	125.00	VSN*DOT Domain Name License
		8/28/2014	1854	100-0000-132.00-00	149.40	Restockit Acquisitions
		8/28/2014	2064	100-0601-551.30-14	18.86	WalMart
		8/28/2014	2307	100-0601-551.32-01	39.98	Paypal/K9 Bluecoat
		8/28/2014	2423	824-0810-521.30-18	71.52	Domino's
		8/28/2014	2746	100-0704-552.30-10	21.00	American Lifeguard Suit
		8/28/2014	2774	743-0403-513.30-15	34.89	Cell Phone Shop USB Chargers
		8/28/2014	2816	100-0703-553.24-02	228.65	Trans-Lux Midwest Corp
		8/28/2014	2869	100-0801-521.30-18	10.11	Cheaper Than Dirt
		8/28/2014	3188	100-0401-513.30-11	11.78	The UPS Store Shipping
				743-0403-513.30-11	18.55	The UPS Store Shipping
		8/28/2014	3483	100-0801-521.32-01	20.25	TLO Transunion
		8/28/2014	3487	100-0702-552.30-18	54.00	Stevi B's Pizza Pizza
		8/28/2014	3515	824-0807-521.30-15	35.85	Pet Supplies Plus
		8/28/2014	370	100-0601-551.24-03	215.99	Surveillent LLC Library Alarm
		8/28/2014	3744	731-1022-541.38-01	137.51	Kwik Trip
		8/28/2014	4376	100-0801-521.24-05	10.48	Walgreens
		8/28/2014	4496	824-0807-521.21-05	113.59	Appanasha Pet Clinic
		8/28/2014	5419	100-0801-521.34-02	244.00	DEA Registration
		8/28/2014	5585	100-0801-521.24-05	162.31	WM Supercenter
		8/28/2014	5862	100-0702-552.30-10	39.84	Party City Supplies
		8/28/2014	6214	731-1022-541.24-03	188.94	Homedepot.com PWF Ext Light
		8/28/2014	6518	100-1001-514.30-18	108.95	NFPA Natl Fire Protect Code Book

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CARDMEMBER SERVICE...	47360...	8/28/2014	6950	100-0801-521.30-18	323.00	Safariland
		8/28/2014	7669	100-0801-521.30-18	8.48	Midway USA
		8/28/2014	8565	100-0702-552.30-18	9.49	Walgreens Supplies
		8/28/2014	8703	100-0702-552.30-10	45.56	Office Max Office Supplies
		8/28/2014	8954	100-0801-521.30-15	14.95	Amazon Marketplace CF Adaptor
				743-0403-513.30-10	32.70	Amazon Marketplace Address Labels
		8/28/2014	8984	743-0403-513.30-15	95.56	Monoprice Ethernet Switches
		8/28/2014	9141	100-0601-551.24-03	151.45	Columbia Pipe & Supply Library Chem Feed
		8/28/2014	9736	100-0801-521.34-02	25.25	City of Madison Website
		8/28/2014	9915	100-0801-521.34-03	(280.00)	Pointe Hotel Credit
		8/28/2014	9943	100-0801-521.24-01	309.00	Amazon Marketplace
			Total for check: 47360		**5,356.17**	
CARRICO AQUATIC RESOURCES INC	47361	8/28/2014	20143265	100-0704-552.30-18	516.00	Shock
			Total for check: 47361		**516.00**	
COMMUNITY HOUSING COORDINATOR	47362	8/28/2014	190	100-0304-562.21-06	1,800.00	July 2014
		8/28/2014	191	263-0306-562.70-01	2,118.00	CDBG RLF Program
			Total for check: 47362		**3,918.00**	
DUMKE & ASSOCIATES &	47363	8/28/2014	316 RACINE	100-0903-531.29-06	2,163.33	316 Racine Street
			Total for check: 47363		**2,163.33**	
FOX VALLEY HUMANE ASSOCIATION	47364	8/28/2014		100-0806-532.25-01	2,030.70	June 2014
			Total for check: 47364		**2,030.70**	
DEBBIE GALEAZZI	47365	8/28/2014	GALEAZZI	100-0203-512.34-02	70.00	August 2014
			Total for check: 47365		**70.00**	

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GANNETT WISCONSIN MEDIA	47366	8/28/2014	0008232897	100-0405-513.29-02	796.08	Legals
			Total for check: 47366		**796.08**	
GAT SUPPLY INC	47367	8/28/2014	00031045	100-1003-541.30-15	199.95	Diamond Blade
			Total for check: 47367		**199.95**	
GRIESBACH READY-MIX LLC	47368	8/28/2014	3086	625-1003-541.30-18	377.25	London St
				625-1010-541.30-18	34.50	London St
				100-1008-541.30-18	685.50	London St
			Total for check: 47368		**1,097.25**	
KRISTINE HEIM	47369	8/28/2014	HEIM	100-0304-562.30-11	24.87	June-August 2014
			Total for check: 47369		**24.87**	
HOFF, KRISTIN	47370	8/28/2014	HOFFREFUND	100-0000-441.25-00	15.00	Refund
			Total for check: 47370		**15.00**	
HORN PRECAST	47371	8/28/2014	5853	625-1010-541.30-18	500.00	
			Total for check: 47371		**500.00**	
HOTSY CLEANING SYSTEMS INC	47372	8/28/2014	0103586-IN	731-1022-541.24-02	152.96	Oil/Nozzle/Swivel
			Total for check: 47372		**152.96**	
INFINITY TECHNOLOGY INC	47373	8/28/2014	504909	743-0403-513.24-04	1,008.00	Anti-Virus Software - PCs
			Total for check: 47373		**1,008.00**	
TEAGAN JANNESS-JORDING	47374	8/28/2014	HATTIEMINER	822-0413-554.30-16	250.00	Hattie Miner Scholarship
			Total for check: 47374		**250.00**	

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JOHN DEERE FINANCIAL	47375	8/28/2014	69048810	100-0703-553.30-18	297.48	Weed Killer
			Total for check: 47375		**297.48**	
JOHN'S SAW SERVICE	47376	8/28/2014	9822	100-0703-553.30-18	94.88	Chain/Sharpen
		8/28/2014	9823	731-1022-541.38-03	34.07	Flange/Gaskets
			Total for check: 47376		**128.95**	
KELLER INC	47377	8/28/2014		100-0000-201.03-00	6,100.00	Steam Plan Escrow
			Total for check: 47377		**6,100.00**	
KUNDINGER FLUID POWER INC	47378	8/28/2014	50294803	731-1022-541.38-03	20.21	Elbow
			Total for check: 47378		**20.21**	
LINCOLN CONTRACTORS SUPPLY INC	47379	8/28/2014	J38197	731-1022-541.38-03	155.69	Bracket/Latch
			Total for check: 47379		**155.69**	
MARTENSON & EISELE INC	47380	8/28/2014	51868	100-1002-541.21-02	2,204.08	Professional Services/ Lea Court
			Total for check: 47380		**2,204.08**	
MATTHEWS TIRE & SERVICE CENTER	47381	8/28/2014	51745	731-1022-541.38-02	431.08	Tires
			Total for check: 47381		**431.08**	
MENASHA NEENAH MUNICIPAL COURT	47382	8/28/2014		100-0000-201.03-00	390.00	Bond Report #MP-130, MP-129
			Total for check: 47382		**390.00**	
MENASHA ROTARY	47383	8/28/2014	24	100-0801-521.34-03	108.00	Dues
				100-0801-521.32-01	37.00	Dues
			Total for check: 47383		**145.00**	

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MENASHA TREASURER	47384	8/28/2014	WELLNESS	100-0202-512.30-16	100.00	Wellness FFM Certificates	
			Total for check: 47384		**100.00**		
MENASHA UTILITIES	47386	8/28/2014		100-1008-541.22-03	296.74	Electric	
				100-0000-123.00-00	15.53	Electric	
				100-1012-541.22-03	95.44	Electric	
				501-0304-562.22-03	24.46	Electric	
				501-0304-562.22-06	43.13	Storm	
				625-0304-562.22-03	8.24	Electric	
				100-1013-541.22-03	43.54	Electric	
				100-1013-541.22-06	277.51	Storm	
				207-0707-552.22-03	1,567.62	Electric	
				207-0707-552.22-05	45.42	Water	
				207-0707-552.22-06	48.76	Storm	
				100-0703-553.22-03	1,886.18	Electric	
				100-0703-553.22-05	1,555.60	Water	
				100-0703-553.22-06	343.77	Storm	
				100-1001-514.22-03	1,338.15	Electric	
				100-1001-514.22-05	473.60	Water	
				743-0403-513.21-04	167.75	Internet Charge	
				743-0403-513.21-04	2,310.40	Dark Fiber Charge	
				100-0305-562.22-06	2.50	Storm	
				100-1014-543.22-06	53.13	Storm	
				100-1019-552.22-03	180.02	Electric	
				100-1019-552.22-05	95.22	Water	
				601-1020-543.22-03	33.70	Electric	
				100-0304-562.22-03	23.56	Electric	
		8/28/2014	4284	601-0401-513.25-02	17,024.94	Sewer Charge	June 2014
				625-0401-513.25-01	2,078.20	Storm Water Charge	June 2014
			Total for check: 47386		**30,033.11**		

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MIDWEST DIVE TRAINING LLC	47387	8/28/2014	201404	100-0804-521.34-02	60.00	CPR Training Books
			Total for check: 47387		**60.00**	
MODERN BUSINESS MACHINES	47388	8/28/2014	26352437	743-0403-513.29-01	243.10	Printing Agreement
			Total for check: 47388		**243.10**	
MORTON SAFETY	47389	8/28/2014	904547	100-0918-531.30-18	63.72	Respirators/Filters
		8/28/2014	905332	731-1022-541.30-18	21.25	Ear Plug
			Total for check: 47389		**84.97**	
CITY OF NEENAH	47390	8/28/2014	34726	100-0501-522.80-03	15,919.81	Command Vehicle & Accessories
				100-0501-522.30-15	1,950.51	Gas/Hazmat Meters
		8/28/2014	NMFIRERESCUE	100-0501-522.25-01	259,083.00	Fire/Rescue Services
			Total for check: 47390		**276,953.32**	
NETWORK HEALTH SYSTEM INC	47391	8/28/2014	321685	100-0202-512.21-06	161.00	Screens
		8/28/2014	321741	100-0202-512.21-05	690.00	EAP Fee/July-Sept
			Total for check: 47391		**851.00**	
NUISANCE PRO LLC	47392	8/28/2014	2053	100-0000-201.03-00	135.00	Removal of Sick Wild Animal
			Total for check: 47392		**135.00**	
OLS RESTORATION INC	47393	8/28/2014	1144	100-1012-541.24-04	6,580.00	35' Steel Poles
			Total for check: 47393		**6,580.00**	
PONDS OF MENASHA LLC	47394	8/28/2014		492-0305-562.73-01	38,235.77	Developer Payment
			Total for check: 47394		**38,235.77**	
REDI-WELDING CO	47395	8/28/2014	14725	731-1022-541.24-03	40.00	Key Drop

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REDI-WELDING CO...	47395...	8/28/2014...	14725...	100-1008-541.30-15	44.70	Tubing
			Total for check: 47395		**84.70**	
RIESTERER & SCHNELL INC	47396	8/28/2014	699703	731-1022-541.38-03	134.94	Blades
			Total for check: 47396		**134.94**	
DR TERESA RUDOLPH	47397	8/28/2014		100-0903-531.21-05	150.00	City Physician
			Total for check: 47397		**150.00**	
J A SEXAUER	47398	8/28/2014	313666521	731-1022-541.24-03	230.62	Bitting List
		8/28/2014	316443381	731-1022-541.24-03	(230.62)	Credit
		8/28/2014	316443399	731-1022-541.24-03	49.90	Key Bitting
			Total for check: 47398		**49.90**	
SKID & PALLET	47399	8/28/2014	5418	100-0703-553.30-18	266.00	Playground Mulch
			Total for check: 47399		**266.00**	
R A SMITH NATIONAL INC	47400	8/28/2014	114377	100-0304-562.21-02	3,824.54	Gilbert Trail Design
			Total for check: 47400		**3,824.54**	
SMT MANUFACTURING & SUPPLY	47401	8/28/2014	0029020-IN	731-1022-541.38-03	117.68	Belt/Bearing
			Total for check: 47401		**117.68**	
ST NORBERT COLLEGE	47402	8/28/2014		100-0906-531.21-06	338.00	
			Total for check: 47402		**338.00**	
SUNGARD PUBLIC SECTOR INC	47403	8/28/2014	86234	743-0403-513.24-04	2,806.00	Mthly Acctg System Maint
			Total for check: 47403		**2,806.00**	

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SUPERIOR CHEMICAL CORP	47404	8/28/2014	67162	731-1022-541.30-18	147.34	Parts Wash
			Total for check: 47404		**147.34**	
TAPCO	47405	8/28/2014	I461534	100-1008-541.30-18	766.00	Glass Beads
		8/28/2014	I461947	100-1008-541.30-18	134.37	Traffic Signals
			Total for check: 47405		**900.37**	
TOYS FOR TRUCKS	47406	8/28/2014	12086	731-1022-541.38-03	236.00	Hitch/Wiring/Mount/Ball
			Total for check: 47406		**236.00**	
TRI-CITY GLASS INC	47407	8/28/2014	IP1-0806-40955	731-1022-541.38-03	160.00	Windshield
			Total for check: 47407		**160.00**	
UNIFIRST CORPORATION	47408	8/28/2014	097 0169654	731-1022-541.20-01	233.33	Mat/Mop/Clothing Service
			Total for check: 47408		**233.33**	
UNITED PAPER CORPORATION	47409	8/28/2014	80756	100-0702-552.30-18	71.28	Cups
			Total for check: 47409		**71.28**	
VERIZON WIRELESS	47410	8/28/2014	9729683228	100-0919-531.22-01	4.87	Cell/Data Service
				743-0403-513.22-01	120.03	Cell/Data Service
		8/28/2014	9730051591	100-0801-521.22-01	39.52	
			Total for check: 47410		**164.42**	
VERMEER WISCONSIN INC	47411	8/28/2014	30042627	625-1003-541.24-04	150.00	Stump Cutter
				100-0703-553.24-04	150.00	Stump Cutter
			Total for check: 47411		**300.00**	
VIEVU	47412	8/28/2014	9849	100-0801-521.30-15	1,830.00	Video Camera

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VIEVU...	47412...	8/28/2014	9862	100-0801-521.30-15	190.00	Cradle for Camera
			Total for check: 47412		**2,020.00**	
WE ENERGIES	47413	8/28/2014		100-1008-541.22-04	8.14	455 Baldwin Street
				100-1012-541.22-03	2,249.32	Street Lights
				100-0000-123.00-00	53.63	Bill N-M Fire
				100-1001-514.22-04	40.77	City Hall
				100-0801-521.22-04	74.06	PD
				100-0920-531.22-04	9.68	Senior Center
				100-0601-551.22-04	39.61	Library
				100-0703-553.22-04	59.07	Parks
				100-0704-552.22-04	4,359.33	Pool
				207-0707-552.22-04	25.00	Marina
				731-1022-541.22-04	105.82	Garage
			Total for check: 47413		**7,024.43**	
WINNEBAGO COUNTY CLERK OF COURTS	47414	8/28/2014		100-0000-201.03-00	150.00	Bond — Report #MP14-101931
				100-0000-201.03-00	200.00	Bond — Report #MP14-101964
			Total for check: 47414		**350.00**	
WINNEBAGO COUNTY TREASURER	47415	8/28/2014	6066	100-0402-513.29-01	4.00	Forms
		8/28/2014	LF121212	100-1016-543.25-01	15,662.16	July 2014 — Direct Haul to Outagamie
				100-1017-543.25-01	3,406.68	July 2014 — Direct Haul to Outagamie
				266-1027-543.25-01	466.20	July 2014 — Direct Haul to Outagamie
			Total for check: 47415		**19,539.04**	
WISCONSIN DEPT OF JUSTICE	47416	8/28/2014	G3228	100-0601-551.21-06	14.00	Name Searches
				100-0202-512.21-06	42.00	Name Searches
		8/28/2014	L7101T	100-0801-521.21-06	140.00	Name Searches
			Total for check: 47416		**196.00**	

AP Check Register
Check Date: 8/28/2014

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WISCONSIN DEPT OF JUSTICE - DCI	47417	8/28/2014		100-0801-521.34-02	270.35	Registration
				100-0801-521.34-03	374.65	Registration
			Total for check: 47417		**645.00**	

426,620.19

Menasha

To: Menasha Common Council

From: Jenny Groeschel and Ginger Tralongo, Police Records

RE: Beverage Operator License (Bartender) Applicants

Date: August 27, 2014

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Peter Tolly
Brittney Balke
Amanda Belongea

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the City. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

Tia Meade
Erin Proctor

cc: chief via email

Menasha

August 22, 2014

COPY

Tia M. Meade
209 Appleton Street
Menasha, WI 54952

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Meade,

In conducting a background investigation, in relationship to your Alcohol Operators License Application, the following information was determined: On 12/20/2007 you were convicted of Resisting/Obstructing an Officer in Winnebago County. On 12/20/2007 you were convicted of Theft in Winnebago County. On 10/06/2008 you were convicted of Theft in Outagamie County. On 4/20/2006 you were convicted of Disorderly Conduct in Outagamie County. Additionally you were charged with the following driving offenses and convicted of these offenses: On 12/9/2009 you were convicted of Operating While Suspended in Outagamie County. On 9/2/2010 you were convicted of Operating While Suspended through the Town of Menasha Municipal Court. On 3/21/2012 you were convicted of Operating While Suspended in the Neenah/Menasha Municipal Court. On 6/11/2014 you were convicted of Operating Without a License in the Neenah/Menasha Municipal Court.

Based on your background investigation, I will be recommending that the city of Menasha Common Council deny your request for an Alcohol Operator License in the city of Menasha, because under Guideline #3 you are considered a Habitual Law Offender.

Engaging in bartending involves the purchasing and sale of a closely regulated substance/alcohol. Individuals granted an Alcohol Operator License must act in cooperation with Law Enforcement to enforce the Alcohol Beverage laws, drunk driving laws and assist with minimizing disturbances of the peace in maintaining safety of the community. The incidents that you have been convicted of substantially relate to the license for which you have applied arose out of separate incidents which occurred within a short period of time within the last five years.

The city of Menasha Police Department is recommending to the city of Menasha Common Council that they deny your application for an Alcohol Operator License within the city of Menasha. The recommendation will be given to the Common Council at its next meeting on **September 02, 2014** at 6:00 p.m. or shortly thereafter. ***Should you wish to provide comment to the Common Council on your application you may do so during the "Public Comments On Any Matter of Concern to the City" portion of the meeting.***

Sincerely,

Lt. Ron Bouchard
Investigative Services
Menasha Police Department

Maiden: Westenberger

CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION

Establishment of Employment R&R
TEMPORARY ____ PROVISIONAL ____ REGULAR ____ X RENEWAL ____

Name Meade (Last) Tia (First) M. (Middle)

Address 209 Appleton St (Street) Menasha (City) WI 54952 (State/Zip Code)

Phone [redacted] Social Security [redacted]

Height [redacted] Weight [redacted] Eyes [redacted] Hair [redacted] Sex [redacted] Race [redacted]

Birth Date [redacted] Age [redacted] Birthplace [redacted]

Scars, Marks, Tattoos sleeve tattoo (L) arm moon Right wrist
Drivers License No. M300 8138-0950-07 State of Issue WI
Expiration Date 12-10-2014

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete. Please read this section carefully.

Please explain all yes answers completely on the back of this form)
Do you currently have any criminal charges pending against you? yes
Have you ever been convicted of a felony? No
Have you ever been convicted of a misdemeanor? yes
Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? No
Have you ever been convicted of any law, statute, or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage? No
Have you ever been convicted of any law, statute, or ordinance pertaining to the possession, use, or sale of illegal drugs? No

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE Tia Meade Date 8-21-14

WITNESS ____ Date ____

Approved ____ Denied ____ Expiration Date ____
Chief of Police [signature] Date 8/22/14
Comments: Habitual offender

REVOKED FOR VIOLATION: ____

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

I have 2 charges pending through fed. Court that I was charge with 1- 10- 09.
Conspercy w/ intent to deliver & compricle w/ intentend to dist.

My misdemeanors are
10- 2005 Theft / false represtation - Autagmale
10-2009- Operation w/ Suspende Indoff
Sept 2005 - disorderly conduct Autagmale
July 2007 - theft / false repstation Minnenago
12-07- Obstruction / Resition officer County
Nov 1999 operati w/ license. Tonc Jaid Ct
Dec 1999 possion of Tete Quity Tarrylevel Count

Menasha

August 21, 2014

COPY

Erin M. Proctor
2013 W. Russet Ct., Apt 3
Appleton, WI 54914

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Proctor,

In conducting a background investigation, in relationship to your Alcohol Operators License Application, the following information was determined: On October 3, 2011 you were convicted of Operating a MV While Intoxicated in Portage County. On March 20, 2012 you were convicted of Operating a MV after Revocation in Chippewa County. On November 13, 2012 you were convicted of Operating a MV While Intoxicated in Portage County. On November 12, 2012 you were convicted of Operating a MV While Suspended in Portage County. On March 4, 2013 you were convicted of Operating a MV without a License in Portage County. And, on June 11, 2014 you were convicted of Operating a MV While Suspended through the Neenah/Menasha Municipal Court.

Based on your background investigation, I will be recommending that the city of Menasha Common Council deny your request for an Alcohol Operator License in the city of Menasha, because under Guideline #3 you are considered a Habitual Law Offender.

Engaging in bartending involves the purchasing and sale of a closely regulated substance/alcohol. Individuals granted an Alcohol Operator License must act in cooperation with Law Enforcement to enforce the Alcohol Beverage laws, drunk driving laws and assist with minimizing disturbances of the peace in maintaining safety of the community. The incidents that you have been convicted of substantially relate to the license for which you have applied arose out of separate incidents which occurred within a short period of time within the last five years.

The city of Menasha Police Department is recommending to the city of Menasha Common Council that they deny your application for an Alcohol Operator License within the city of Menasha. The recommendation will be given to the Common Council at its next meeting on **September 02, 2014** at 6:00 p.m. or shortly thereafter. ***Should you wish to provide comment to the Common Council on your application you may do so during the "Public Comments On Any Matter of Concern to the City" portion of the meeting.***

Sincerely,

Lt. Ron Bouchard
Investigative Services

CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION

Establishment of Employment Korona Club

TEMPORARY ____ PROVISIONAL ____ REGULAR X RENEWAL ____

Name Proctor (Last) Erin (First) M (Middle)

Address 2013 W Russet Ct (Street) Appleton (City) WI (State) 54914 (Zip Code)

Phone [redacted] Social Security ____

Height [redacted] Weight [redacted] Eyes [redacted] Hair [redacted] Sex [redacted] Race [redacted]

Birth Date [redacted] Age [redacted] Birthplace [redacted]

Scars, Marks, Tattoos ____

Drivers License No. P623-2139-0568-06 State of Issue WI

Expiration Date 02/28/17

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete. Please read this section carefully.

Please explain all yes answers completely on the back of this form!

Do you currently have any criminal charges pending against you? No

Have you ever been convicted of a felony? No

Have you ever been convicted of a misdemeanor? yes

Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? yes

Have you ever been convicted of any law, statute, or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage? No

Have you ever been convicted of any law, statute, or ordinance pertaining to the possession, use, or sale of illegal drugs? No

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED

SIGNATURE [signature] Date 08-21-14

WITNESS ____ Date ____

****

Approved ____ Denied X Expiration Date ____

Chief of Police [signature] Date 8/21/14

Comments: ____

REVOKED FOR VIOLATION: ____

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

DUI 09/02/2011 - No contest
2ND DUI 08/2012 - No contest
- Successfully completed all requirements
- had IID in vehicle for 18 months
-

Misdemeanor Driving charges

Intergovernmental Agreement To Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2015

This agreement is made by and between the Cities of Menasha and Omro, the Village of Winneconne, and Towns of Algoma, Black Wolf, Clayton, Menasha, Neenah, Nekimi, Omro, Vinland, Winneconne, and Wolf River, each of which is a municipal corporation, and each of which is a Responsible Unit as defined in Section 287.01(9) of the Wisconsin Statutes, (collectively referred to as the "Responsible Units" or "RUs") for purposes of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code. This agreement is intended to qualify for the 2015 Wisconsin Recycling Consolidation Grant.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling education needs of their citizens, and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize the importance of educating residents about recycling and their RU responsibility to do so; and

WHEREAS Winnebago County works cooperatively with Brown and Outagamie Counties on its single stream recycling program, including education, and collaborated to produce the 2014 Tri-County Recycling Guide; and

WHEREAS the Tri-County Recycling Guide strives to provide comprehensive information on recycling dos and don'ts, 10 steps to recovering recycling, holiday light recycling, electronics recycling, composting, medication disposal, household hazardous waste management and specific disposal outlets in Winnebago County for sharps, used oil, yard waste and electronics; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and allows municipalities to contract with each other for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document,

IT IS THEREFORE AGREED THAT the above listed RUs have and will, distribute and make available to its residents the 2014 Tri-County Recycling Guide, recognizing additional and consistent education will reduce contamination and improve recycling, enabling the processing and marketing of these recyclables in the most efficient, cost effective manner possible.

SIGNATURE	TITLE
MUNICIPALITY	DATE

Menasha

To: Members of the Common Council

From: Chief Tim Styka

Date: August 28, 2013

RE: Alcohol Traffic Enforcement Grant 2014-15

BACKGROUND

The mission of the Police Department includes improving the quality of life in the community. As part of this mission we work towards having safe streets for vehicles, bicyclists and pedestrians. One method we work toward this goal is though traffic enforcement. For the past several years our traffic enforcement efforts have been supplemented by grants. We again have the opportunity to participate in grant funded traffic enforcement.

ANALYSIS

We received notification from the Wisconsin Department of Transportation that we are eligible to receive a total of up to $30,000 in traffic enforcement grants. These funds will be used for traffic enforcement and traffic safety related equipment. The focus of the grants will be on speed and alcohol related violations. The enforcement will primarily be within the City; however some activity may be done as part of the Winnebago County OWI Taskforce.

FISCAL IMPACT

The grants do require a local match of 25%. The match will be done through traffic enforcement on regularly scheduled time and will not have an impact on the budget.

RECOMMENDATION

We are requesting authorization to move forward with the application process which will allow us to accept the grant funds. As always we will continue to seek out similar opportunities and programs in the future to further the traffic safety mission for our community.

430 First Street • Menasha, Wisconsin 54952-3143 • Phone (920) 967-5128 • Fax (920) 967-5145
www.menashapolice.org

ORDINANCE O-25-14

AN ORDINANCE AMENDING TITLE 14, CHAPTER 1
OF THE CODE OF ORDINANCES
(Drainage Way Design for Subdivisions)

Introduced by Ald. Benner at the recommendation of the Plan Commission.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Amend Title 14, Chapter 1, SEC.14-1-11(b)(3) of the Code of Ordinances for the City of Menasha, Wisconsin as follows:

Title 14 – Subdivision Regulations

CHAPTER 1

Subdivision Regulations

…

SEC. 14-1-11 DRAINAGE SYSTEM.

…

(b) **DRAINAGE SYSTEM PLANS.**

(1) The subdivider shall submit to the City Engineer and Plan Commission a report on the ability of existing watercourse channels, storm sewers, culverts and other improvements pertaining to drainage or flood control within the subdivision to handle the additional runoff which would be generated by the development of the land within the subdivision. Additional information shall be submitted to adequately indicate that provision has been made for disposal of surface water without any damage to the developed or undeveloped land downstream or below the proposed subdivision. The report shall also include:

a. Estimates of the quantity of storm water entering the subdivision naturally from areas outside the subdivision.

b. Quantities of flow at each inlet or culvert.

c. Location, sizes and grades of required culverts, storm drainage sewers and other required appurtenances.

(2) A grading plan for the streets, blocks and lots shall be submitted by the subdivider for the area within the subdivision.

(3) The design criteria for storm drainage systems shall be based upon information provided by the City Engineer, <u>which includes but is not limited to the following: open channel drainage ways with design flows exceeding 25 cfs for a 10 year recurrence storm event require special consideration for an increased easement width to ensure adequate building setback from high water flows.</u>

(4) Material and construction specifications for all drainage projects (i.e., pipe, culverts, seed, sod, etc.) shall be in compliance with specifications provided by the Common Council or City Engineer.

…

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this ___ day of September, 2014.

_____
Donald Merkes, Mayor

ATTEST:

_____
Deborah A. Galeazzi, City Clerk

ORDINANCE O-26-14

AN ORDINANCE AMENDING TITLE 13, CHAPTER 1
OF THE CODE OF ORDINANCES
(Eliminating Setbacks from Drainage Easements)

Introduced by Ald. Benner at the recommendation of the Plan Commission.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Repeal Title 13, Chapter 1, Article B, SEC.13-1-14(k) of the Code of Ordinances for the City of Menasha, Wisconsin as follows:

Title 14 – Zoning

CHAPTER 1

Zoning Code

ARTICLE B

General Provisions

…

SEC. 13-1-14 HEIGHT, SETBACK AND AREA EXCEPTIONS.

…

~~(k) No principal structure or accessory structure erected after June 1, 2009 shall be placed within ten (10) feet of a dedicated drainage easement.~~

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this ___ day of September, 2014.

_____
Donald Merkes, Mayor

ATTEST:

_____
Deborah A. Galeazzi, City Clerk

CITY OF MENASHA
Special Common Council
Third Floor Council Chambers
140 Main Street, Menasha
August 13, 2014
6:00PM
MINUTES

DRAFT

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Nichols, Taylor, Sevenich, Keehan, Zelinski, Englebert, Benner
EXCUSED: Alderman Langdon
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, AFC Sipin, Clerk Galeazzi, the Press.

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minutes time limit for each person)
No one spoke.

E. DISCUSSION/ACTION ITEMS
1. NMFR Joint Finance & Personnel Committee recommends purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of $785,000.00 and approve the purchase of additional equipment as outlined in NMFR's Truck Committee memo from appropriate vendors for a cost not to exceed $10,000.00 which would bring the total cost of the vehicle to $795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents, needed by Pierce Manufacturing, immediately following approval by both Councils.

Council reviewed options provided by ASD Steeno to finance the purchase of the 2013 Demo Aerial fire truck. She is recommending going with a State Trust Fund Loan of up to 10 years. It is a good interest rate and the loan can be pre-paid.

FC Auxier referenced his memo of July 31, 2014 to the Council when discussing the continuing mechanical issues with Quint 32 Aerial Fire Truck. The replacement of this vehicle is in the 2015 budget. Pierce Manufacturing has a demo truck that is available now at a reduced price of $785,000. Additional quotes from other vendors were provided to the Council. NMFR Joint Finance and Personnel Committee recommends purchasing the Demo Aerial Truck from Pierce Manufacturing.

AFC Sipin provided a comparison of the Smeal 105' Aerial Quint Truck and the Pierce Dash CF 105" Aerial Quint Truck. The NMFR Truck Committee viewed the Smeal aerial and they support NMFR Joint Finance and Personnel Committee recommendation of purchasing the Demo Aerial Truck from Pierce Manufacturing.

General discussion ensued on condition of Quint 32, purchasing from Pierce versus other manufacturers, financial options, safety to residents and employees.

DRAFT

Moved by Ald. Taylor, seconded by Ald. Zelinski to eliminate the lettering on the truck.
FC Auxier explained he was not sure of the cost of the lettering as it was not separated out in the quote from Pierce.
General discussion ensued on lettering on the truck.
Motion failed on roll call 1-6.
Ald Taylor voted yes.
Ald Nichols, Sevenich, Keehan, Zelinski, Englebert, Benner voted no.

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of $785,000.00 and approve the Purchase of additional equipment as outlined in NMFR's Truck Committee memo from Appropriate vendors for a cost not to exceed $10,000.00 which would bring the total cost of the vehicle to $795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents needed by Pierce Manufacturing.
Motion failed on roll call 5-2. (Clerk's note: A 2/3 vote of the membership is needed to pass)
Ald. Nichols, Sevenich, Keehan, Englebert, Benner voted yes.
Ald. Taylor, Zelinski voted no.

F. ADJOURNMENT
Moved by Ald. Taylor, seconded by Ald. Sevenich to adjourn at 7:30 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha • Office of the Mayor
Donald Merkes, Mayor
dmerkes@ci.menasha.wi.us

MEMORANDUM

TO: Common Council
FROM: Mayor Merkes DM
Kara Homan, Principal Planner KH
DATE: August 28, 2014
RE: Estimated costs for logo implementation

Attached, please find a revised cost estimate and potential timeline for implementation of a new City Logo should the change be approved. We have split out costs into two general categories: 1) costs which the city would likely incur within our normal departmental budgets as part of routine maintenance/replacement activities; and 2) costs directly attributed to updating the logo. Routine expenditures versus logo specific expenditures are split nearly equally (48.8% versus 51.2%).

In addition we are recommending spreading costs of sign replacement over a 4 year period, with year one replacements occurring on highly traveled streets (e.g. Racine, Third, Ninth, Manitowoc etc.).

140 Main Street • Menasha, Wisconsin 54952-3151 • Phone (920) 967-3600 • Fax (920) 967-5273
www.cityofmenasha-wi.gov

High Impact Items

First Quarter 2015 implementation	*Estimated cost per item*	GENERALY BUDGETED MAINTENANCE COSTS*	LOGO-SPECIFIC RELATED COSTS *Year 1*	*Year 2*	*Year 3*	*Year 4*
Website (scheduled for redesign)	*$0*		$0			
Vehicle Logos	*$9,100*		$9,100			
Squad Logos	*$1,000*		$1,000			
Staircase Logo at City Hall	*$100*		$100			
Common Council Chamber Logo	*$500*		$500			
Building Logo at Police	*$300*		$300			
Police Patches	*$2,000*		$2,000			
Flags	*$1,000*		$1,000			
Park ID Signs*	*$1,000*	$1,000				
Park Rules Signs*	*$2,400*	$2,400				
Municipal Logo Rugs*	*$1,000*	$1,000				
Parade Magnets	*$200*		$200			
Subtotal	***$18,600***					
Medium Impact or High cost items						
implement over time						
Watertower (planned in next 3 years)*	*$10,000*	$10,000				
Street Signs (typically replace 10% annually)	*$38,196*	$15,278	$5,729	$5,729	$5,729	$5,729
Koslo Scoreboard Sign	*$500*			500		
Logo on Memorial Building floor	*$200*			200		
Midway Buisness Park Sign	*$500*			500		
Tayco St Waterfountain (currently cracked)	*$500*	$500				
Subtotal	***$49,896***					
Low Impact Items						
replace as supply exausted (costs to replace immediately)						
Buisness Cards *						
police	*$1,700*	$1,700				
parks	*$200*	$200				
common council	*$400*	$400				
community development	*$150*	$150				
attorney	*$100*	$100				
clerk	*$100*	$100				
finance	*$100*	$100				
mayor	*$50*	$50				
public works	*$500*	$500				
Stationary & envelopes *	*$2,000*	$2,000				
DPW Vests	*$1,000*	$1,000				
Subtotal	***$6,300***					
GRAND TOTAL	**$74,796**	$36,478	$19,929	$6,929	$5,729	$5,729

MEMORANDUM

TO: Common Council
FROM: Kara Homan, AICP, Principal Planner
Mayor Merkes
DATE: August 14, 2014
RE: Logo Survey Results, Recommendations & Implementation Steps

Introduction

Over the past year, the City has undertaken an extensive process to reposition the city's image and brand. The Brand Statement the City has produced is the message that will be used to attract and maintain residents as well as businesses. It is the image that we want people to think of when they hear about Menasha. While an important part of the City's image is the logo, it is only part of the broader brand position used to direct future city expenditures, marketing, and long range facilities planning.

On July 21st, a Common Council workshop was held where Joe Weidert of Weidert Creative presented a review of the process involved in developing the new brand, an overview of the brand statement, and three logo options that were developed to reflect the brand statement (see below). It was indicated that a survey would be developed and released to seek the community's input on the logo options prior to final selection of a new logo. We have included information pertaining to the importance of community branding that reiterates much of what was presented at the workshop as an attachment to this memo.

Brand Statement

"Menasha has a rich industrial history...a heritage we owe in part to our advantageous location on Lake Winnebago, the Fox River and Little Lake Butte des Morts. These bodies of water have attracted energetic and innovative people to the city since its founding, and will continue to do so in the future.

Today, as our relationship to the water shifts from industrial to recreational, we welcome residents and visitors alike to experience and enjoy Menasha's unique place on the water.

Menasha's abundance of well maintained, public waterfront access, provides everyone living and working here the opportunity to enjoy a wide array of natural beauty, relaxation and water recreation.

As a result, our city can boast of offering one of the most uniquely vibrant, colorful and active lifestyles in the entire region."

Survey Results

A web-based survey was made available from Friday, July 25 through Monday, August 11 and was promoted via the city's website, departmental e-newsletters and facebook pages, an article in the Post Crescent (News Record edition), and a WHBY interview. The survey received 957

responses of which 63 percent were city residents. Based on the results, the clear preference for the new logo is Logo Option C (see next page). Option C was selected as the top choice by over 45 percent of respondents and as the second choice by just under 38 percent. Both residents and non-residents clearly preferred Option C. copy of the survey and a summary of the survey's results is attached to this memo.

Option A	*Option B*	***Option C - PREFERRED OPTION***
City of Menasha	City of Menasha	City of Menasha

Analysis and Recommendation

Implementing the brand statement is the next phase in the process, and selection of a new logo at this point in time is crucial. First and foremost, numerous community enhancing changes have been occurring throughout Menasha as of late. These include the development of Third Street Market, the new Boys & Girls Club, the Menasha High School Addition/Renovation, the redevelopment of the former Hotel Menasha site, the conversion of the former steam plant into a specialty food processing facility, new stores and facade renovations in our downtown district, and reinvigoration of development in and around Lake Park Villas. The city is experiencing significant positive change, and now is the time to acknowledge on this momentum by adopting and implementing a logo that fully embodies everything that Menasha is and aims to become.

In addition, the City will be embarking on a full website re-design and overhaul (as budgeted) in the last quarter of 2014. The Administrative Services Director will be releasing a request for proposal for the website revamp shortly, with website implementation beginning during the fourth quarter of 2014. Choosing a new logo to coincide with the website redesign allows for full integration of the logo, the color palette, and overall look and feel of the new brand as part of the services rendered by the vendor selected to redesign the website.

Based on the findings of the community survey, and the clear and timely need to create a fresh image for the city that embodies our brand vision, **we recommend selection of Option C as the new City Logo.**

Fiscal Impact & Implementation Steps

The Mayor's Office has requested all departments to develop cost estimates and prioritize all items that would be required to implement a logo change. These logo implementation costs are being compiled and integrated into the forthcoming Capital Improvement Plan (CIP).

When implementing a new logo, it is important to implement items that are the lowest cost and highest impact as quickly as possible. These high priority/low cost items include the city's website, digital communications, and city correspondence. Priority and timing of the various implementation items will be fully documented as part the previously mentioned CIP and 2015 Budget process.

The Importance of Place Branding

A brand — clear, compelling and unique — is the foundation that helps to make a place desirable as a business location, visitor destination or a place to call home. Development of a brand strategy for a city leverages the features of that place to provide a relevant and compelling promise to a target audience. It is not an ad campaign or a tagline. Rather, the branding strategy is a deeper, more emotionally shared vision that influences actions.

There are many reasons why it is critical for a place to have a brand strategy, but the most common is to stimulate economic growth. That's because a strong brand can:

- Shift the perception of a place that may be suffering from a poor image
- Create a common vision for the future of the community and its potential.
- Provide a consistent representation of the place.
- Enhance its local, regional and/or global awareness and position.
- Shed unfavorable stereotypes associated with a place and make it more appealing.

Setting the aspirational identity for your city

- What do you want the place to stand for?
- What associations do you want people to think of when they think of the place?
- What is the ideal personality or persona for the place?
- What type of experience would you like to have there?

An aspirational brand identity consists of the associations you want people in the future to make when they think of your community. It is how you want target audiences to view the brand and the benefits they expect to receive from it. It should influence future business and community decisions.

It is important for the aspirational identity to be within reach and credible for the brand. Additionally, it should also be an identity that the place can sustain for a long period of time. Think of this as the North Star, something the place should always strive to achieve. Understanding the gap between the current image and the aspirational brand identity will influence the evolution of the positioning.

Menasha Branding Project

The City of Menasha would like your help in finalizing the selection of a new logo for the city.

Please read the following brand statement regarding the city of Menasha, then scroll down and select the logo that you believe best communicates this statement.

"Menasha has a rich industrial history... a heritage we owe in part to our advantageous location on Lake Winnebago, the Fox River and Little Lake Butte des Morts. These bodies of water have attracted energetic and innovative people to the city since its founding, and will continue to do so in the future.

Today, as our relationship to the water shifts from industrial to recreational, we welcome residents and visitors alike to experience and enjoy Menasha's unique place on the water.

Menasha's abundance of well maintained, public waterfront access, provides everyone living and working here the opportunity to enjoy a wide array of natural beauty, relaxation and water recreation.

As a result, our city can boast of offering one of the most uniquely vibrant, colorful and active lifestyles in the entire region."

Logo Option "A"

Logo Option "B"

Logo Option "C"

*1. Which logo best communicates the above brand statement...

	First Choice	Second Choice	Third Choice
Logo Option "A"	◯	◯	◯
Logo Option "B"	◯	◯	◯
Logo Option "C"	◯	◯	◯

2. Please select your age range.

- ◯ 12-17 years
- ◯ 18-34 years
- ◯ 35-54 years
- ◯ 55-74 years
- ◯ 75+ years

3. Are you currently a resident of the City of Menasha?

- ◯ Yes
- ◯ No

4. Who is your Alderman?

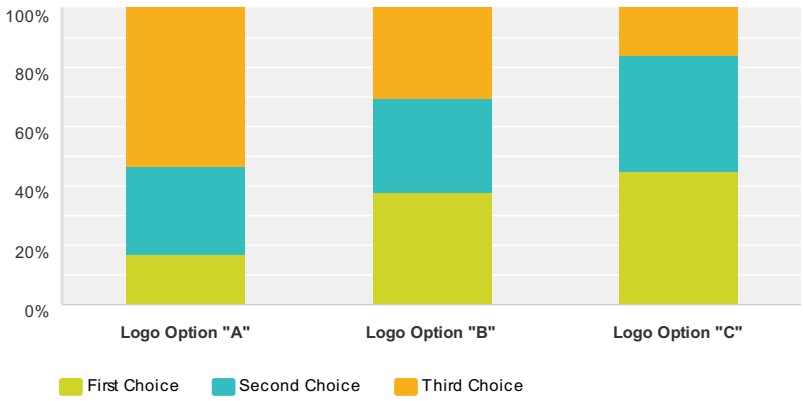
- ◯ Rebecca Nichols- District 1
- ◯ James Taylor- District 2
- ◯ Stan Sevenich- District 3
- ◯ Mark Langdon- District 4
- ◯ Michael Keehan- District 5
- ◯ Dan Zelinski- District 6
- ◯ Jim Englebert- District 7
- ◯ Kevin Benner- District 8
- ◯ I don't know.

Thank you for participation in this survey and for your help in making Menasha a great place to live and work.

Menasha Brand

Q1 Which logo best communicates the above brand statement...

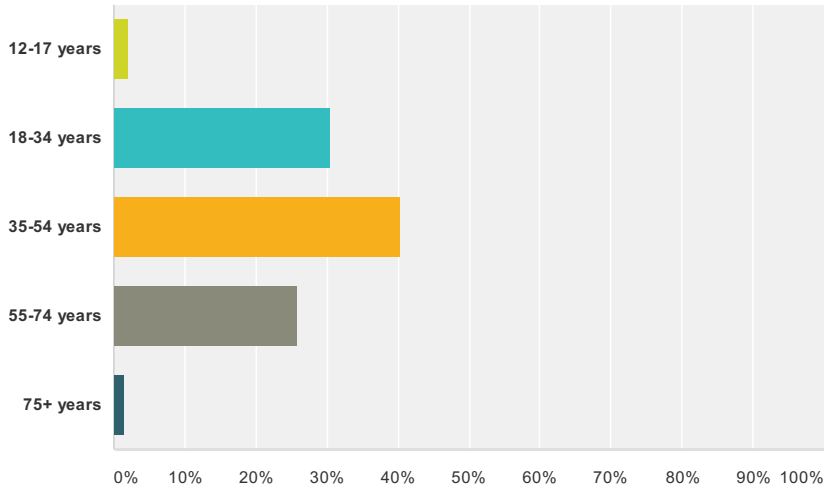
Answered: 957 Skipped: 0



	First Choice	Second Choice	Third Choice	Total	Average Rating
Logo Option "A"	**16.93%** 162	**29.78%** 285	**53.29%** 510	957	1.64
Logo Option "B"	**38.04%** 364	**31.35%** 300	**30.62%** 293	957	2.07
Logo Option "C"	**45.04%** 431	**38.87%** 372	**16.09%** 154	957	2.29

Q2 Please select your age range.

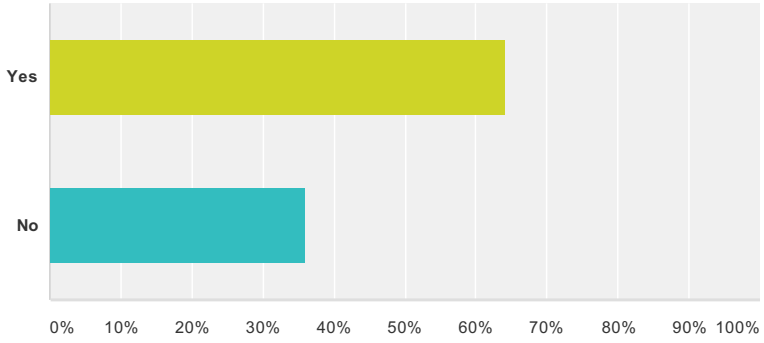
Answered: 953 Skipped: 4



Answer Choices	Responses	
12-17 years	**1.99%**	19
18-34 years	**30.54%**	291
35-54 years	**40.19%**	383
55-74 years	**25.81%**	246
75+ years	**1.47%**	14
Total		**953**

Q3 Are you currently a resident of the City of Menasha?

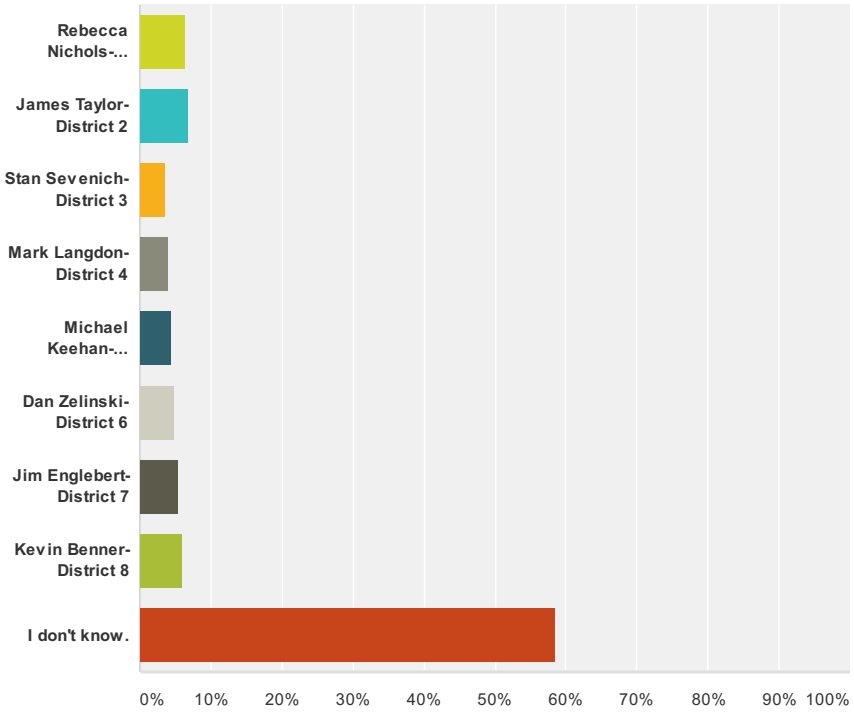
Answered: 942 Skipped: 15



Answer Choices	Responses	
Yes	**64.12%**	604
No	**35.88%**	338
Total		**942**

Q4 Who is your Alderman?

Answered: 782 Skipped: 175



Answer Choices	Responses	
Rebecca Nichols- District 1	**6.39%**	50
James Taylor- District 2	**6.91%**	54
Stan Sevenich- District 3	**3.58%**	28
Mark Langdon- District 4	**3.96%**	31
Michael Keehan- District 5	**4.35%**	34
Dan Zelinski- District 6	**4.86%**	38
Jim Englebert- District 7	**5.37%**	42
Kevin Benner- District 8	**6.14%**	48
I don't know.	**58.44%**	457
Total		**782**