

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 1, 2016
Meeting 6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
1. [The Proposed Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property for Second Addition to Woodland Hills Subdivision.](#)
 2. [The Proposed Resolution Authorizing Public Improvement and Levying Special Assessments for 1189, 1205, 1212, 1228, 1237, 1253, 1269, & 1285 Province Trail and 1251 & 1269 Oneida Street.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. CA Captain update on 460 Ahnaip Street (RR Donnelley Property)
 2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Board of Public Works, 7/18/2016](#)
 - b. [Committee on Aging, 6/9/2016](#)
 - c. [Landmarks Commission, 7/13/2016](#)
 - d. [NMFR Joint Finance & Personnel Committee, 7/26/2016](#)
 - e. [Personnel Committee, 7/18/2016](#)Communications:
 - f. [Town of Menasha Public Hearing Notice--Intergovernmental Cooperation Agreement](#)
 - g. [PC Styka Graffiti Complaint Memo, 7/19/16](#)
 - h. [DPW Update on Bridge Construction and Street Construction Projects](#)
 - i. [PRD Tungate to Village of Harrison, 7/26/16; Jim Bodway Application to Discharge Firearms](#)
 - j. [PC Styka Expanded Premises Complaint Memo, 7/27/16](#)
 - k. [Menasha Police Chief Visits White House](#)
- G. CONSENT AGENDA
- (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- Minutes to approve:
1. [Common Council, 7/18/2016](#)
Board of Public Works, 7/18/2016, Recommends the Approval of:
 2. [Street Use Application – Otto Grunski Runski; Saturday, August 13, 2016; 6:00 AM – 11:00 AM \(City of Menasha\)](#)
 3. [Street Use Application – Labor Day Parade/Labor Temple Coop Association; Monday, September 5, 2016; 9:30 AM – 10:30 AM \(Fox Valley Area Labor Council\)](#)
NMFR Joint Finance and Personnel Committee, 7/26/16, Recommends the Approval of:
 4. [Neenah-Menasha Fire Rescue’s 2017 Cost Distribution Formula with the City of Neenah’s weighted share at 0.5929% and the City of Menasha’s weighted share at 0.4071.](#)

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 7/21/16-7/28/16 in the amount of \\$1,378,322.52](#)
2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
3. [Amendment to Listing Contract with Newmark Grubb Pfefferele for 901 Airport Road](#)
4. [Surplus City Equipment Determination - 1997 Gilcrest ProPaver](#)

J. HELD OVER BUSINESS

1. [Liquor License Applications for 2016-2017 licensing year.](#)
 - a. [Liquor License Application for Margaritaville Lounge LLC, Jennifer Almeida Sandoval/Agent, 6 Tayco Street](#)
 - b. [Liquor License Application for Lake Park Swim and Fitness, Megan Collins/Agent, 730 Lake Park Road](#)

K. ORDINANCES AND RESOLUTIONS

1. [R-26-16 A Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Second Addition to Woodland Hills Subdivision](#)
2. [R-27-16 A Final Resolution Authorizing Public Improvements and Levying Special Assessments Against 1189, 1205, 1212, 1221, 1228, 1237, 1253, 1269, & 1285 Province Terrace and 1253 & 1269 Oneida Street](#)

L. APPOINTMENTS

1. [Mayor's Appointment of Jill Halverson to the Library Board for the term of 8/1/2016—7/1/2019](#)
2. Mayor's Reappointment of Linda Kennedy to the Redevelopment Authority for the term of 9/1/2016—8/31/2021
3. Mayor's Reappointment of Gail Popp to the Redevelopment Authority for the term of 9/1/2016—8/31/2016

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS TO COMMITTEE

P. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating The purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Water Street Trail Easement/95 Broad Street).
2. May reconvene into Open Session to act on what was discussed in Closed Session.

Q. ADJOURNMENT

MEETING NOTICE
Monday, August 15, 2016
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow

**CITY OF MENASHA
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on the proposed Resolution Authorizing Public Improvement and Levying Special Assessments against benefited property.

The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following:

- A. Improvements
 - 1. Sanitary Sewer, Water Main, Storm Sewer and Appurtenances
 - 2. Street Excavation, Grading and Graveling
 - 3. Temporary 2" Asphalt Pavement
 - 4. Electric Service
 - 5. Associated Engineering Costs

- B. Location of Improvements
 - 1. Second Addition to Woodland Hills Subdivision

The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.

That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.

The Board of Public Works is directed to compile a report consisting of:

- A. Plans and Specifications of said improvements.
- B. A summary of the allotted cost of the said improvements.
- C. A schedule of proposed assessments showing the properties which are benefited by the improvement.

Upon completing such report, the Board of Public Works is directed to file a copy thereof in the City Clerk's Office for public inspection.

Upon receiving the report of the Board of Public Works, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes. The hearing shall be held in the Council Chambers at the City Hall at a time set by the City Clerk in accordance with Section 66.0703(7)(a), Wisconsin Statutes.

The notice and hearing requirements do not apply if they are waived, in writing, by all the owners of property affected by the special assessment, as specified in Section 66.0703(7)(b), Wisconsin Statutes.

Any interested persons objecting or supporting the proposed resolution are requested to be presented at this hearing.

Date of Hearing: Monday August 1, 2016
Time of Hearing: 6:00 p.m. or shortly thereafter
Place of Hearing: Menasha City Hall Council Chambers, 3rd Floor
140 Main Street, Menasha, WI 54952

Deborah A. Galeazzi, WCMC
City Clerk

**CITY OF MENASHA
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on the proposed Resolution Authorizing Public Improvement and Levying Special Assessments against benefited property.:

The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following:

- A. Improvements
 - 1. Street Grading and Graveling
 - 2. Storm Sewer and Appurtenances
 - 3. Temporary 2" Asphalt Pavement
 - 4. Street Lighting
 - 5. Associated Engineering Costs

- B. Location of Improvements
 - 1. 1189, 1205, 1212, 1221, 1228, 1237, 1253, 1269, 1285 Province Terrace and 1253, 1269 Oneida Street

The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.

That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code and the Development Agreement between the City of Menasha and Edna Huelsbeck dated September 29, 2005, along with any subsequent amendments.

The Board of Public Works is directed to compile a report consisting of:

- A. Plans and Specifications of said improvements.
- B. A summary of the allotted cost of the said improvements.
- C. A schedule of proposed assessments showing the properties which are benefited by the improvement.

Upon completing such report, the Board of Public Works is directed to file a copy thereof in the City Clerk's Office for public inspection.

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The notice and hearing requirements do not apply if they are waived, in writing, by all the owners of property affected by the special assessment, as specified in Section 66.0703(7)(b), Wisconsin Statutes.

Any interested persons objecting or supporting the proposed resolution are requested to be presented at this hearing.

Date of Hearing: Monday August 1, 2016
Time of Hearing: 6:00 p.m. or shortly thereafter
Place of Hearing: Menasha City Hall Council Chambers, 3rd Floor
140 Main Street, Menasha, WI 54952

If you have any questions, please call (920) 967-3610

Deborah A. Galeazzi, WCMC
City Clerk

Publish: July 22, 2016

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
July 18, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 7:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Krautkramer, Collier, Keehan, Zelinski, Spencer, Nichols.

EXCUSED: Alderman Benner.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Steeno, PRD Tungate, PHD McKenney, AP Englebert, Clerk Galeazzi, Chris VanderHeyden and Brian Adesso (MJSD).

C. MINUTES TO APPROVE

1. [July 5, 2016](#)

Moved by Ald. Keehan seconded by Ald. Collier to approve minutes.

Motion carried on voice vote.

Chairman Krautkramer reversed the order of the Action Items.

D. ACTION ITEMS

1. [Exploration of City of Menasha and Menasha Joint School District Offices at 100 Main Street](#)

Ald. Taylor stated Point of Order. He asked Chairman Krautkramer to recuse himself as Chairman as there could be a conflict of interest. Chairman Krautkramer is employed by Menasha Joint School District.

CA Captain explained it would not be considered a conflict of interest since Chairman Krautkramer is not a decision maker for MJSD.

Chairman Krautkramer asked the members of the Board if he should remain as Chairman during the discussion of this item.

Ald. Nichols, Collier, Keehan, Spencer voted yes. Ald. Taylor, Zelinski voted no.

Chairman Krautkramer remained as Chairman.

MJSD Superintendent Chris VandeHeyden and Director of Business Services Brian Adesso explained the MJSD recently purchased the property at 100 Main Street (Harbour Place). The plan is for the building to house the school district administrative offices. They are offering City of Menasha the opportunity to lease part of the building and move City Hall to 100 Main Street.

General discussion ensued on which City departments would occupy the building, term of lease, ways City and MJSD already work together, cost savings housing both City Hall and MJSD in same building, cost to explore consolidating both offices, cost to maintain current City Hall building.

1. [Exploration of City of Menasha and Menasha Joint School District Offices at 100 Main Street](#), cont'd.

Moved by Ald. Nichols seconded by Ald. Keehan to authorize City of Menasha and Menasha Joint School District to explore a consolidated office complex at 100 Main Street and contract with Blue Design Group for architectural services.

Motion carried on roll call 4-3.

Ald. Nichols, Krautkramer, Keehan, Spencer voted yes.

Ald. Taylor, Zelinski, Collier voted no.

8:35 p.m. – Ald. Nichols was excused.

2. [Water Street Trail Easement](#)

PRD Tungate explained the 20 year easement with the property owner when Water Street was vacated. One of the requirements of the easement is for a walkway to be constructed. The easement will terminate in April 2017 if the City fails to begin development of a walkway. Staff has explored options for construction of a walkway. Option A would include a 5'-6' concrete walkway along the waterfront within the easement. It would not function well for bicycle traffic and would run through the property owner's rear yard. Option B would include an 8' asphalt trail along the right of way of both Broad and Barlow Streets. This option would require a new easement. Staff recommends Option B and can be included in 2017 budget.

General discussion ensued on renewing the easement, parking needs, effects on businesses in that area, and purchase of property,

Moved by Ald. Zelinski seconded by Ald. Collier to hold a Closed Session to discuss the options of the easement.

Motion carried on roll call 6-0.

3. [Street Use Application – Otto Grunski Runski; Saturday, August 13, 2016; 6:00 AM – 11:00 AM \(City of Menasha\)](#)

PRD Tungate explained the route for the run has been changed. FC Kloehn stated the fire department approves the street use with the new route. All other required departments have approved the street use with the new route.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council Street Use Application for Otto Grunski Runski on Saturday August 13, 2016, 6:00 AM-11:00 AM (City of Menasha)

Motion carried on voice vote.

4. [Street Use Application – Labor Day Parade/Labor Temple Coop Association; Monday, September 5, 2016; 9:30 AM – 10:30 AM \(Fox Valley Area Labor Council\)](#)

Moved by Ald. Taylor seconded by Ald. Collier to recommend to Common Council Street Use Application for Labor Day Parade/Labor Temple Coop Association on Monday September 5, 2016, 9:30 AM-10:30AM (Fox Valley Area Labor Council)

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 9:00 p.m.

Motion carried on voice vote.

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha
June 9, 2016
Minutes**

- A. Meeting called to order at 7:50 am.
- B. Roll Call - Present: Janell Dresang, Pat Irwin, Joyce Klundt, Nancy McKenney, Jean Wollerman, John Ruck
Excused: Tom Stoffel Guest: Vicki Schultz
- C. MINUTES TO APPROVE
Janell Dresang moved to approve the May 12, 2016 minutes, seconded by John Ruck. Motion passed.
- D. CORRESPONDENCE
None
- E. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
Senior Center: Jean Wollerman described current events (rummage sale, brat fry 6/16 and 6/17, jewelry making 7/15, and Nordic walking stick training provided to the walking group, sponsoring fundraiser at Menasha Macs 7/27 and Community Fest). She requested assistance with the rummage sale to sort items. She reviewed program schedules. She noted that brat fry are labor intensive and different options for venues were being explored. Blinds are in for the large fellowship hall.
Neenah Committee on Aging: no report
Public Health: Vicki Schultz reported that August 11th is the Corny Community Walk. This walk is in the early evening for everyone, with food served. Could the Committee on Aging help with registration? The Senior Center will sponsor a walking group. Nancy McKenney reported she is working in partnership with the adjacent communities on planning and will request advisory capacity from the COA during the process.
- F. NEW BUSINESS
The Committee on Aging reviewed member terms and were provided a City Directory.
It was noted that Officer elections had taken place at a previous meeting.
- G. HELD OVER BUSINESS
Mission Vision and Goals: Jean Wollerman will revise the mission, vision, and goals with the Community Health Assessment (physical activity and nutrition incorporated).
Safety Manual: Nancy McKenney and Jean Wollerman will revise the draft and review it with the COA at a future meeting.
Cost Study: Held over to the next meeting.
- H. ADJOURNMENT:
Nancy McKenney moved to adjourn the meeting, seconded by Janell Dresang. Motion passed.
Joyce Klundt adjourned the meeting at 8:45 a.m.
The next meeting will be held on July 14, 2016 at 7:45 a.m. at the Senior Center, 116 Main Street, Menasha.

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor
140 Main Street, Menasha
July 13, 2016
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 5:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Shellie Caudill, Tom Grade, Paul Brunette, and Dean Wydeven.

LANDMARKS MEMBERS EXCUSED: Ald. Marshall Spencer

OTHERS PRESENT: Mayor Merkes, Ald. Arnie Collier, Nicholas Jevne, Emilie Steinmann.

C. MINUTES TO APPROVE

1. **Minutes of the April 13, 2016 Landmarks Commission Meeting**

Motion by Comm. Brunette seconded by Comm. Wydeven to approve the minutes of the June 8, 2016 Landmarks Commission meeting. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No one spoke.

E. COMMUNICATIONS

1. None.

F. ACTION ITEMS

1. **Election of Officers**

Motion by Comm. Caudill seconded by Comm. Brunette to nominate Comm. Grade as Chairperson. The motion carried.

Motion by Comm. Brunette seconded by Comm. Wydeven to nominate Comm. Caudill as Vice Chairperson. The motion carried.

G. DISCUSSION ITEMS

1. **Stone Allocation to Historic District Businesses**

Commissioners discussed: merits of allowing use of stone, methodology of accepting applications for use, determination of what is surplus. Consensus that application process should be similar to façade grant program. Directed Chairperson Grade to work with city staff to develop a draft proposal for consideration at the next meeting.

2. **West Tayco Street Bridge Tower**

Commissioners discussed past renovations of NE tower and City jurisdiction of two north towers and DOT jurisdiction of south tower and bridge structure, as well as potential uses and Landmarks Commission involvement for NW tower.

3. **167 Main Street - Vertigo**

Commissioners discussed progress of restoration of east wall of the building, as well as remaining façade elements of First National Bank building on the north façade. Building owner is seeking stone to replace missing limestone on north parapet. Commissioner Grade will speak with owner regarding finishing restoration work and if salvaged stone would match as well as coordination with City if needed.

4. **Kiosk Historic Photos**

Commissioners discussed potential of historical displays in the kiosk in Curtis Reed Square. Mayor Merkes confirmed that the City maintains the structure and there would likely be space for printed

materials in one or more cases throughout the year. Menasha Historical Society will work with the Landmarks Commission to provide materials for display.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

No one spoke

I. ADJOURNMENT

Motion by Comm. Brunette, seconded by Comm. Caudill to adjourn at 6:03 PM. The motion carried.

Respectfully submitted by DJM.

NMFR Joint Finance & Personnel Committee

Meeting Minutes

July 26, 2016 – 5:30 p.m.

Hauser Room – City of Neenah

Present: Ald. Kunz, Pollnow, Benner and Keehan

Excused: Ald. Stevenson & Krautkramer

Also Present: Chief Kloehn, Director Easker and MA Theisen

Public: Ald. Boyette

Ald. Benner called the meeting to order at 5:31 p.m.

Public Forum: No members of the public chose to speak.

Meeting Minutes: The Committee reviewed the meeting minutes from June 28, 2016. **MSC Pollnow/Keehan to approve the June 28, 2016 meeting minutes, all voting aye.**

Budget Report: The Committee reviewed the June 2016 budget report. Chief Kloehn noted there continues to be overtime due to his open line staff position. A new firefighter has been hired and will begin 4-week recruit training on August 8, 2016. It is anticipated he will begin 24 hour shifts on September 5, 2016. **MSC Pollnow/Keehan to approve the June 2016 budget report and place on file, all voting aye.**

Activity Reports: The Committee reviewed the June 2016 monthly activity and automatic aid reports along with the activity and automatic aid report summary of the first six months of 2016. Ald. Benner noted there seems to be a disparity of calls between the two Communities and expressed concern that Appleton Fire Department may not want to continue automatic aid if this continues. Chief Kloehn noted that most of the calls that they are responding to areas within the City of Menasha that are CBRF facilities and apartment complexes. These facilities tend to have a higher call volume. The areas that we can respond to quicker for Appleton Fire Department are residential areas. Call volumes were reviewed with Chief Vander Wyst and at this time there is no concern as this is the first time this great of a disparity has happened. **MSC Pollnow/Keehan to approve the June activity, June automatic aid report and activity and automatic aid reports for the first six months of 2016 and place on file, all voting aye.**

NMFR's 2017 Cost Distribution Formula: The Committee reviewed the proposed 2017 Cost Distribution Formula information that was put together by Directors Easker and Steeno. **MSC Pollnow/Keehan recommends the City of Neenah and City of Menasha Common Councils approve Neenah-Menasha Fire Rescue's 2017 Cost Distribution Formula with the City of Neenah's weighted share at 0.5929% and the City of Menasha's weighted share at 0.4071, all voting aye.**

NMFR's 2015 Final Budget Audit: The Committee reviewed the final audit results from NMFR's 2015 budget. Director Easker noted the cash on hand outlined on this summary are monies that are set aside to fund liabilities for the Department such as sick leave, vacation, etc. There is no legal requirement to have this funded. However, this practice is current done by the City of Neenah and continued with NMFR's budget. Ald. Kunz asked if this money is taken out of NMFR's budget every year. Director Easker confirmed these monies are budgeted through the fringe line item within the budget. He also noted that these liabilities are funded at almost 100%. **MSC Pollnow/Keehan to approve NMFR's 2015 final budget audit results and place on file, all voting aye.**

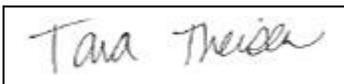
NMFR's Vehicle Replacement Schedule: The Committee reviewed the updated vehicle replacement schedule. Chief Kloehn explained he was asked by both Mayors to review the current vehicle replacement schedule and see if there were any modifications that may be needed. He, DC Voss and NMFR's Truck Committee, reviewed the previous replacement schedule and made modifications to this. Staff vehicles were added to this replacement schedule and changes were made to be more realistic on replacement of vehicles to prevent future unbudgeted purchases. In developing this new schedule they reviewed past invoices of repairs, researched the life expectancy of vehicles before major repairs are experienced, spoke to Adam Alix, with the City of Menasha, and reviewed what their current practice is for vehicles. During this process it was noted that there was not a good tracking method of the cost of repairs for vehicles. Therefore, last Fall DC Voss began the practice of putting actual cost of repairs in our records management system when we document maintenance. DC Voss is currently developing what maintenance costs are for each vehicle and the intent is track these expenses so it can be reviewed if decisions need to be made on moving up a replacement of a vehicle. While we can develop normal maintenance costs it will take a couple of years to have historical data of repair costs for vehicles.

Chief Kloehn explained staff vehicles are not totally replaced. The practice is to take a front line staff vehicle (i.e. inspector's vehicle or Command 32) and move that down to a staff vehicle and sell the oldest staff vehicle. The same practice is done with front line engines. This updated replacement schedule was reviewed with both Mayors and Finance Directors and everyone is in support of the changes that were made by the Department.

All Alderman present commended Chief Kloehn for the work on updating the replacement schedule. They all agree this is a better replacement schedule and are happy to see the Department is being proactive with this. They all felt this replacement schedule should be treated the same by both Common Council's as the replacement schedules for police vehicles. Suggestions were made by members for additional information to be put together so this can be given to both Common Councils to help educate everyone involved the importance of sticking to this vehicle replacement schedule. Some of these suggestions included additional information on the criteria on what is used for replacement of the vehicles, NFPA standards, value of selling a vehicle time frame (to help offset the new purchase) versus hanging on to it for a longer period of time, differences of life expectancies of major components of fire trucks and how this cannot be compared to a normal vehicle, etc. They asked for a "yearly" cost to operate each vehicle with the understanding that tracking of repairs has only begun over the last seven months in Firehouse. The Committee requested updates on vehicles be brought to the Committee quarterly and/or as major issues arise until a permanent replacement schedule is adopted by both Councils. In addition, prior to the Capital Improvement Budget process each year, this replacement schedule is brought to Committee to review and approve before the process begins at the Council level. **MSC Pollnow/Keehan to approve and accept NMFR's Vehicle Replacement Schedule and place on file, all voting aye.**

MSC Keehan/Pollnow to adjourn at 6:15 p.m., all voting aye.

Respectfully Submitted,



Tara Theisen

Management Assistant

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 18, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Keehan at 9:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Krautkramer, Collier, Keehan, Zelinski, Spencer,
Mayor Merkes.

EXCUSED: Alderman Benner, Nichols.

ALSO PRESENT: CA Captain, PC Styka, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Personnel Committee, 7/5/16.](#)

Moved by Mayor Merkes seconded by Ald. Collier to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [ASD Steeno, 7/14/16; Public Works Director Recruitment Update.](#)

E. ACTION/DISCUSSION ITEMS

1. Moved by Mayor Merkes seconded by Ald. Krautkramer to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Menasha Professional Police Association Contract Negotiations).
Motion carried on roll call 7-0.

2. May Adjourn into Open Session to act on item discussed in Closed Session.
No action.

F. ADJOURNMENT

Moved by Mayor Merkes seconded by Ald. Krautkramer to adjourn at 9:32 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk

RECEIVED JUL 18 2016

July 13, 2016

Dear Town of Menasha / Village of Fox Crossing Property Owner,

The Village of Fox Crossing Board of Trustees and the Town of Menasha Board of Supervisors will be holding a Public Hearing on **Wednesday, August 17, 2016, at 6:30 p.m.** in the Arden Tews Assembly Room located in the Municipal Complex at 2000 Municipal Drive, Neenah, Wisconsin. The official notice of the Public Hearing is posted on the back side of this letter.

The purpose of the Public Hearing is to receive public comment on an Intergovernmental Cooperation Agreement between Fox Crossing and the Town of Menasha. While the details of the agreement have yet to be finalized, the agreement will discuss the sharing of municipal services, the division of assets and liabilities, and perhaps most importantly, the changing of the boundary between the Village of Fox Crossing and the Town of Menasha, which may include the adjustment of and/or elimination of said boundary.

Immediately following the conclusion of the Public Hearing on the evening of August 17, a Special Joint Board Meeting of the Village of Fox Crossing and the Town of Menasha will be held in which both Boards will be taking the Intergovernmental Cooperation Agreement into consideration. At this Special Joint Meeting both Boards will have the opportunity to act on the proposed agreement.

Should both Boards elect to approve the agreement, the Boards will publish the agreement in the *Post-Crescent*. Upon publication, a thirty (30) day period will commence in which the electors residing in the Town of Menasha whose jurisdiction will change to the Village of Fox Crossing will have an opportunity to petition for a referendum on the agreement.

Should the thirty (30) day period pass and no valid petition is filed, the agreement will automatically go into effect. Should a valid petition be filed, then a referendum will be held on the agreement. If the agreement is approved by the referendum then the agreement will go into effect. If the agreement is not approved by the referendum, then the agreement will not go into effect.

Finally, should the agreement go into effect, Fox Crossing may pass an ordinance that adjusts and/or eliminates the border between Fox Crossing and the Town of Menasha.

For additional information on the incorporation of the Village of Fox Crossing, and the Intergovernmental Cooperation Agreement that addresses the reunification of Fox Crossing with the Town of Menasha, please visit our website at <http://www.town-menasha.com/town-of-menasha-incorporation-update/>.

Any questions or comments regarding the incorporation effort can be directed to the following:

E-mail:	info@town-menasha.com
Website comment:	www.town-menasha.com/contact/
24 hour phone line (please leave message):	(920) 720-7135

**NOTICE OF PENDING INTERGOVERNMENTAL COOPERATION
AGREEMENT AND PUBLIC HEARING THEREON**

You are hereby notified that the Town of Menasha and Village of Fox Crossing will hold a joint public hearing at the date, time, and location indicated below to discuss a proposed Intergovernmental Cooperation Agreement. The precise terms of the Intergovernmental Cooperation Agreement have not yet been decided; however, an Intergovernmental Cooperation Agreement may include any or all of the following: terms affecting the provision of municipal services, terms concerning the apportionment of costs of municipal services, terms concerning the apportionment of assets and liabilities, and terms concerning the changing of the boundary line between the Town of Menasha and the Village of Fox Crossing. Other related terms may also be included. This notice is provided as a joint endeavor of the Town of Menasha and the Village of Fox Crossing.

Joint Public Hearing
Village of Fox Crossing and Town of Menasha

**Wednesday, August 17, 2016
6:30 p.m.
Arden Tews Assembly Room
Municipal Complex
2000 Municipal Drive
Neenah, Wisconsin 54956**



To: Members of the Common Council

From: Chief Tim Styka 

Date: July 19, 2016

RE: Graffiti Complaint

Last night in the Council Meeting there was a concern raised about graffiti in the Doty Island area of the City. The information provided to you was inaccurate and did not reflect the efforts of the Code Enforcement Unit or City Garage.

The Code Enforcement Unit was advised of the signs with graffiti on July 8, 2016, which was a Friday. That situation was fixed by the City Garage the following week. I did check this morning and there is no new vandalism to those signs. Therefore, the allegation that the City has done nothing on this situation is incorrect.

In addition, the Code Enforcement Unit was advised of the graffiti to the rear of the building at 204 Madison (faces Garfield Street) on the same date. There was then additional graffiti reported on the same building July 13, 2016. The building owner in this case is out of Texas. They have been put on notice to clean up the property or they may be held in violation of City Code. Their compliance date is July 22, 2016. Again, this issue was identified and we have been working on and will continue to work on a solution.

Finally, the innuendo that this graffiti is gang related and indicative of a gang problem is without merit. This graffiti has been reviewed by Officer Zemlock who has years of experience and training in dealing with gangs. He was able to determine this was the work of a tagger. The location and style of the graffiti is not the manner in which a gang would mark their territory. Furthermore, there are no indications of crime or incidents which would typically be associated with an organized gang in that area. In fact, animal complaint and ordinance violations have been the two top types of incidents since June 1st.



July 28, 2016

Memorandum

To: Common Council, Mayor Don Merkes

From: Tim J. Montour – Engineering Supervisor *TJM*

RE: Update on Bridge Construction and Street Construction Projects

The Third Street Bridge Replacement (WisDOT Project Number 4992-01-71) began on July 12, 2016 and is continuing within their established construction schedule. The existing City sanitary sewer in the Project area was damaged when sheet piling was being driven to accommodate the construction of the bridge abutments. City staff is currently seeking construction proposals from various contractors to get cost estimates for reconstructing the damaged sanitary sewer segment. The City is currently by-pass pumping around the damaged section until the sanitary sewer relay is completed.

Northeast Asphalt, the General Contractor for City Construction Project Unit 2016-02 began work on July 25, 2016. This Project involves street and utility construction on Grandview Avenue, Ninth Street, Sixth Street, the proposed asphalt trail on Manitowoc/Plank Road from Oneida Street to Deer Haven Drive and the removal and replacement of asphalt pavement in the parking and storage area at the Menasha Utilities facility on Milwaukee Street. Water main reconstruction began at the end of April 2016 on Grandview Avenue with water main reconstruction following on Sixth Street and Ninth Street. The water main reconstruction needed to be completed before gas main relocation on Grandview Avenue and Ninth Street could begin. City crews have completed their work efforts on Grandview Avenue and Ninth Street after the water main and gas main relocation was completed. Northeast Asphalt work efforts began on Sixth Street and the Menasha Utilities parking lot. City letters and contractor notification letters were hand delivered to all affected properties on Sixth Street on July 26, 2016. Unit 2016-02 is to be completed by October 28, 2016.

Concrete paving on the Racine Road reconstruction (WisDOT Project Number 1517-75-76) is expected to begin in the area of Racine Street and Ninth Street on Monday, August 1, 2016. Ninth Street and the Racine Street area south of Ninth Street are scheduled to be completed in late August 2016.

Please contact our office with any questions related to any of these ongoing Projects.



July 26, 2016

Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

Dear Village President Salm:

It has come to our attention that your resident, Jim Bodway, has submitted an application to discharge firearms on his property located at W6673 Manitowoc Road, Menasha.

On behalf of the City of Menasha Parks and Recreation Department and Board, I would like to inform you that we object to this request due to safety concerns. The City of Menasha has a 5.25 acre city park directly adjacent to Mr. Bodway's northern parcel. The City recently installed a large play system in the park and has observed an increase in public use.

Sincerely,

Brian Tungate
Director of Parks and Recreation



To: Members of the Common Council

From: Chief Tim Styka 

Date: July 27, 2016

RE: Expanded Premises Complaint

This past week I received a complaint from a citizen about a request from a bar to exercise their ability under City Code to temporarily expand their premises under Ordinance 7-2-17 (h)(2).

(2) Permit Issued. Whenever a licensee under this Subsection desires to expand the selling, dispensation of fermented malt beverages or intoxicating liquors on an area adjacent to said building, such as a parking lot, for a special event, it may do so by applying to the Chief of Police. Such permission shall not be unreasonably withheld. Should the Chief of Police withhold such permit, he shall immediately notify the City Clerk. It is the intention of this Subsection to permit scheduled special events and to prohibit extended use of off-premises sales, dispensation or consumption.

The language is a bit confusing as it refers to a “permit” being issued. However, I do not issue any permits. This provision grants me the authority to allow for the consumption/sale of alcohol outside of the business based upon the existing alcohol license/permit issued by the City Clerk. In addition by Code I may not unreasonably withhold permission for these requests. Withholding permission has been limited to situations when I can articulate health/safety issues or there is a history with the establishment which would indicate a high probability of issues with the event, such as previous similar events which had issues. In the case of this request, there was no history which provided me the basis for a denial, so the permission was granted.

Citywide this was the 16th request I have received in the past 5 years. None of the events resulted in documented founded complaints or citations being issued. For the specific event this past weekend officers stopped by on 5 separate occasions to check on the event. Only one check, the complaint of a person singing into a microphone who was yelling was called in and officers did not find a violation of City Code.

While I can respect the concerns of the complainant, I have not seen where the current process has been ineffective in allowing for these types of events. However, as we follow the direction of the Common Council and City Code I did feel it my responsibility to bring this to your attention should you wish to make changes to the City Code.

Tim Styka

Subject: FW: 5 O'clock Somewhere - Pig Roast / Raffle

From: Dabill Taylor [mailto:sdabilltaylor3@gmail.com]
Sent: Friday, July 22, 2016 11:39 AM
To: Tim Styka
Cc: Joe Polzien; Todd Drew; Alex Zelinski; James Taylor; Pamela Captain; Debbie Galeazzi; Don Merkes
Subject: Re: 5 O'clock Somewhere - Pig Roast / Raffle

Chief Styka:

Obviously, you have no intention of correcting this situation.

Just for clarification - I am simply a member of the public and do not have access to any information other than what is provided directly to me, and that which is made available to the public.

Therefore, my reference to 'Permitting' comes directly from a copy of the letter from *5 O'Clock Somewhere* where it clearly states... 'After working with the **Chief Of Police, city officials and council members**, we have obtained all of the proper permits to hold this event.'

They stated permits were issued.

They also stated they worked with City Officials and Council Members - If so, why would it be necessary, considering you have sole authority? I would like to know what City Officials and what Council Members were involved - especially considering neither of the Alderpersons who represent this area were ever notified or consulted. Alderman Arnie Collier, perhaps? I hear he is a frequent patron.

In reference to illegal gambling - you now state ...'*steps are already in place to ensure this does not take place*'. So, are you implying that there will be no illegal gambling - or - that there will be gambling, but a non-profit has been located to join them to ensure compliance with City Code and State Statutes? *Habitat for Humanity* perhaps? If so, I bet the Mayor even helped out - he's a big supporter.

In reference to 'complaints' - It is not my responsibility to uphold City Codes and Ordinances; neither is it my job to act as Police Officer, Code Enforcement Officer or Health Inspector to track each complaint or violation of noise, profanity, overnight parking, 2-hour parking, animal control, salvage yards, junk vehicles, blocking of driveways and sidewalks, infringement of public and private property, loitering, graffiti or open intoxicants. Therefore, I do NOT make it a habit to call in complaints, especially when history has shown the majority get intercepted by Community Development or another City Official.

Perhaps, I am just overly-tired due to lack of sleep caused by the endless noise generated from across the street - but this is beginning to sound like a conspiracy.

In closing, I hope you enjoy your weekend. And - Hey, if you're not doing anything - there is a party at 600 Broad Street. Maybe the Mayor or Arnie Collier will buy you a beer?

S. Dabill Taylor

On Fri, Jul 22, 2016 at 8:35 AM, Tim Styka <tstyka@ci.menasha.wi.us> wrote:

Ms. Taylor,

Again, I am sorry you feel that I am derelict in my responsibilities. However, I am fulfilling my duties per City Code. I have placed some comments in your email below to clarify some inaccuracies and provide some additional information.

Chief Timothy J. Styka

Menasha Police Department

430 First St.

Menasha, WI 54952

[920.967.3500](tel:920.967.3500)



From: Dabill Taylor [<mailto:sdabilltaylor3@gmail.com>]

Sent: Friday, July 22, 2016 1:16 AM

To: Tim Styka

Cc: Joe Polzien; Todd Drew; Alex Zelinski; James Taylor; Pamela Captain; Debbie Galeazzi; Don Merkes

Subject: Re: 5 O'clock Somewhere - Pig Roast / Raffle

Chief Styka -

I think for the 'first time' we agree on something... *we should have met in person.* That was my original request to you; but due to work schedules and the speed by which this occurred, I assumed it would have been difficult to arrange a time that would work for all involved. *Your assumption was not correct. I have always made time to meet with people to listen to their concerns.*

I also agree that the number of Code and licensing references can be confusing - but, as a whole, language has been put in place to prohibit activities that would negatively impact neighboring residential properties, while still being fair to business. Your actions not only open the door to abuse - but blow the hinges off! *My authority in this matter is based upon City Code passed by the Common Council.*

By authorizing this permit, you have removed all opportunity for review/approval by methods set in place per State Statutes and City Code - including deliberation via Common Council / Committee for outdoor food and alcoholic beverages, beer gardens/patios, street closures, special events, etc., and eliminated public comment. *As I have said before there is NO permit to issue. I am NOT issuing a permit. I am allowing the licensed premises to expand beyond the brick and mortar for this event.*

This approval is basically done behind closed doors, and allows one business to trump the rights of an entire neighborhood - with no notification. *This is correct... and is being done in accordance with City Code.*

This action also creates precedent, in that any for-profit food/drinking establishment that cannot legally obtain an outdoor permit to serve food/alcoholic beverages due to proximity in a residential neighborhood - can bypass Code and simply come to you - with no oversight. Not even the Alderpersons (Zelinski / Taylor) who represent this area were notified. *This is correct... and is being done in accordance with City Code.*

There is nothing to prevent any number of other establishments (once word gets out) to bypass the standard permitting process, and simply apply to you - including, but not limited to, Olde Grog, Tony's Bar, Fish Fry Tavern, Tonic, City Limits, Luigi's, former Germania, etc. Furthermore, there is no limit as to the number of times such an event can occur. And you would have sole discretion. *I agree. In fact in my 5 years in this position this request has been made 14 times by various establishments... and none of the events have necessitated a police response. In fact, the location you are concerned about has done this 3 previous times, twice under the new owner and once under the previous owner. None of those events generate a single complaint. Therefore, I most certainly lack the ability to deny this request.*

Furthermore, this approval does not review parking/traffic control, noise, amplified music, obstruction of public terraces/sidewalks, loitering, or any other issue that would put a residential neighborhood in distress. *This is correct... and is being done in accordance with City Code.*

Your original comment was that you could not 'refuse' to allow them a permit because 'no complaints were received last year'. Ironically - last year, I personally went to the Police Department to 'complain' that tables/chairs were set up in the parking lot and outdoor drinking was taking place at 5 O'Clock Somewhere. The Desk Clerk was 'oblivious' as to *why this would be a problem*, and probably never took note of my complaint. Obviously, I was also 'oblivious' to the fact that this event was permitted - because I was never notified. *You would not have been notified as there is no provision for notification by City Code. As for the Communications Technician, I do not think it is fair or respectful to be calling her "oblivious". She would not have had a concern about the event as permission was granted for the event. Therefore, no violation was taking place and we don't*

document violations which are not in existence. Drinking and having tables and chairs in the parking lot are not a violation when permission was granted for an expanded premises for the day.

While I understand that such issues are not a high priority to the Police Department. I also am aware that standard practice, unfortunately, is on a 'complaint' basis; however, that does not remove the fact that the Police Department is to protect and serve. *I am not sure what are the "such issues" you are referring to. We take and investigate all complaints. Prioritization only come into play when there are competing calls for service. Furthermore, due to the nature of businesses which sell alcohol we do NOT only check for issues and compliance on a complaint basis. This is 100% incorrect. In fact, I have been scrutinized by bar owners as are officers do complete bar checks. Officers will be stopping by this event (call volume permitting), as we try and do for all expanded premises requests.*

Therefore, when the Police Department is made aware 'ahead of time' that illegal gambling will be taking place, and the likelihood that undue volumes of noise and traffic will be generated, it should not warrant having to wait for a 'complaint' before patrols and enforcement occur. *The issue of illegal gambling was never allowed or given permission by the Police Department. Furthermore, steps are already in place to ensure this does not take place at the event.*

I, again, disagree with your interpretation of City Code. I, again, believe you are issuing this permit in violation of State Statutes / City Code, and - by your actions - have aggravated an already fragile neighborhood. *Again, I am NOT issuing a permit. I do NOT have the authority to issue any permits. All alcohol permits are issued by the City Clerk. I am following City Code by allowing the existing permit to be expanded to include the parking lot for this event.*

While I greatly respect the Police Department and the individual officers who serve, I have lost a great deal of respect for you, as an individual, due to the fact that you have such little respect for this neighborhood and residents who have so heavily invested in their homes and this community. *Despite your lack of respect for me (as you have stated), I will continue to show respect to you and serve you and your neighbors in a professional manner based upon State Law and City Code. I do apologize that my abilities to meet your needs were unable to be fulfilled. However, as I have said several times my authority in this matter comes from City Code and feel that your frustrations directed at me are misplaced. The Common Council has the authority to amend City Code and would suggest contacting your Alderman to discuss possible changes to the City Code.*

Perhaps if you lived here, you'd understand.

S. Dabill Taylor

On Thu, Jul 21, 2016 at 1:26 PM, Tim Styka <tstyka@ci.menasha.wi.us> wrote:

Ms. Taylor,

I apologize. Perhaps a meeting would have been a better way to discuss this situation as we continue to have miscommunication. The section that you refer to does indeed state:

(2) Permit Issued. Whenever a licensee under this Subsection desires to expand the selling, dispensation of fermented malt beverages or intoxicating liquors on an area adjacent to said building, such as a parking lot, for a special event, it may do so by applying to the Chief of Police. Such permission shall not be unreasonably withheld. Should the Chief of Police withhold such permit, he shall immediately notify the City Clerk. It is the intention of this Subsection to permit scheduled special events and to prohibit extended use of off-premises sales, dispensation or consumption.

The important part of that section is **“a licensee under this Subsection”**. A licensee under this section is a Class “B” premises license holder, not a Special “B” Fermented Malt Beverage Picnic License.

I can try to explain this kind of like a driver’s license. There are obviously different classes a of driver’s licenses. Each licenses allows a person to drive a specific type or type(s) of vehicles. 5 O’ Clock Somewhere, Elk’s Club and other bars have applied for and received a Class “B” premises license. They went through a specific process to obtain that license. The license is generally specific to the building itself as listed on the permit issued by the City Clerk. If a business wanted to have an outdoor permit year round they would have to go through the process as listed in 7-2-17 (a) – (g). However, also as part of having the Class “B” premises license they can also request to Temporary Expanded the Premises under 7-2-17(h). I have to grant the permission for these requests unless I have documentation that there were issues at similar events in the past.

If a group, which does not have a Class “B” premises license would like to sell fermented malt beverages, either be inside or outside, this is a different license. Kind of like a having a different type of driver’s license. This is where a **special Class "B" picnic license** come in. I guess kind of like an instructional permit as these are temporary in nature and are more restrictive than a regular license. I do not have permission to issue these permits. By Code these come from the City Clerk and I agree these groups need to meet the specific criteria, such as being a non-profit.

The reference listed at the end of 7-2-17 is simply that, a reference guide. This is points a person to more information on a topic. It does not indicate that the provisions in one section apply to the other and vice versa. In this case, another way where alcohol can be sold outside, under a completely different kind of license.

I would encourage you to contact the City Clerk, who is responsible for and has the ultimate authority on issuance of alcohol licenses or the City Attorney for further clarification if you believe my interpretation, and the past practices of both the City and Police Department, are incorrect.

Thank you for your time,

Chief Timothy J. Styka

Menasha Police Department

430 First St.

Menasha, WI 54952

[920.967.3500](tel:920.967.3500)



From: Dabill Taylor [mailto:sdabilltaylor3@gmail.com]

Sent: Wednesday, July 20, 2016 10:26 PM

To: Tim Styka

Cc: Joe Polzien; Todd Drew; Alex Zelinski; James Taylor; Pamela Captain

Subject: Re: 5 O'clock Somewhere - Pig Roast / Raffle

Chief Styka -

As stated under **Sec 7-2-17**,^{*} an Applicant may apply to the Chief of Police for 'Temporary Expanded Premises'; however, that same section references **Section 7-2-4(3)** - which clearly states... *Such license may be issued only to bona fide clubs, state, county or local fairs, associations or agricultural societies, lodges or societies that have been in existence for not less than six (6) months prior to the date of application for such license or to posts of ex-servicemen's organizations now or hereafter established.* None of which apply to 5 O'Clock Somewhere.

Otherwise, such action would be in direct conflict with both State Statutes and City Code.

Again, I respectfully request the permit be revoked.

S. Dabill Taylor

SEC. 7-2-17 OUTDOOR FOOD AND ALCOHOLIC BEVERAGE PERMITS REQUIRED AT CLASS "B" PREMISES

(h) TEMPORARY EXPANDED PREMISES.

(1) Premises Defined. Consumption means dispensation or sale of fermented malt beverages and intoxicating liquors on licensed premises shall be restricted to the building itself and no fermented malt beverages or intoxicating liquors may be consumed, dispensed or sold outside the building.

(2) Permit Issued. Whenever a licensee under this Subsection desires to expand the selling, dispensation of fermented malt beverages or intoxicating liquors on an area adjacent to said building, such as a parking lot, for a special event, it may do so by applying to the Chief of Police. Such permission shall not be unreasonably withheld. Should the Chief of Police withhold such permit, he shall immediately notify the City

Clerk. It is the intention of this Subsection to permit scheduled special events and to prohibit extended use of off-premises sales, dispensation or consumption.

Cross Reference: Section 7-2-4(e)

SEC. 7.2.4 - CLASSES OF LICENSES

(e) SPECIAL CLASS "B" FERMENTED MALT BEVERAGE PICNIC LICENSE.

(1) License. A special Class "B" picnic license, when issued by the City Clerk under authority of the Common Council, as provided for in Sec. 125.26(6), Wis. Stats., shall entitle the holder thereof to possess, sell or offer for sale fermented malt beverages or wine containing not more than six percent (6%) alcohol by volume in an original package, container or bottle or by glass if the wine is dispensed directly from an original package, container or bottle at a particular picnic, post meeting, fair or similar gathering. **Such license may be issued only to bona fide clubs, state, county or local fairs, associations or agricultural societies, lodges or societies that have been in existence for not less than six (6) months prior to the date of application for such license or to posts of ex-servicemen's organizations now or hereafter established.** Such license is valid for dates as approved by the City Clerk. Irrespective of other Sections of this Chapter, the City Clerk is hereby authorized to issue a fermented malt beverage license to any local civic, or any local religious or any local not-for-profit organization pursuant to this Section.

On Wed, Jul 20, 2016 at 5:29 PM, Tim Styka <tstyka@ci.menasha.wi.us> wrote:

Ms. Taylor,

Please review my original email again. The Elk's Club was NOT given a Picnic License, nor did they ever apply for one. The fact that they are a 501 (c)(3) is irrelevant as they hold a regular liquor license. They applied for and received their liquor license through the same process as any for profit business. In addition, they use this at their place of business, just a bar does. The permission which I granted them was the exact same as granted other license holders who wish to temporarily expand their premises.

I am very unclear as to how I am superseding State Law. I am following the City Code, which in the case of an expanded premises is within State Law.

The advertisement of gambling is not a reason I have to deny an expanded premises request by City Code. Should there be a violation which takes place it will be addressed as would any violation we receive a complaint on.

Chief Timothy J. Styka
Menasha Police Department
[920.967-3500](tel:920.967-3500)

From: Dabill Taylor [sdabilltaylor3@gmail.com]

Sent: Wednesday, July 20, 2016 2:45 PM

To: Tim Styka

Cc: Joe Polzien; Todd Drew; Alex Zelinski; James Taylor; Pamela Captain

Subject: Re: 5 O'clock Somewhere - Pig Roast / Raffle

Chief Styka:

In response to your email.

The *Elks Club* is a non-profit fraternal organization, with 501(c)(3) Status; *5 O'Clock Somewhere* is not.

A 'Temporary' Class B (Picnic) License can only be issued to bona fide non-profit organizations (*Wis. Stats. 125.26*), and is clearly noted on the City of Menasha's *Application For Temporary Class B License (attached)*.

Furthermore, per Wisconsin Department Of Administration - Gaming Division, '*Wisconsin law provides that only charitable organizations can obtain a raffle license in Wisconsin. Individuals and businesses do not qualify for a raffle license*'. This would include 50/50 raffles, paddle wheel, shake-of-the-day, etc.

A City (including the Chief of Police) does not have the authority to supersede Wisconsin State Statutes when those Statutes are applied Statewide [(*Wis. Stats. 66.0101(4)*)].

Therefore, I - again - request you revoke the permit that was issued to *5 O'Clock Somewhere* due to the fact that it would place the City in violation of State Statutes and Wisconsin Law, and would subject *5 O'Clock Somewhere* to possible criminal gaming charges.

And, in doing so, make explicitly clear to the proprietor/manager of *5 O'Clock Somewhere* that any blame for such revocation lies solely with the City of Menasha for failure to comply with State of Wisconsin Statutes and governing laws (particularly those 'Officials' directly involved in issuing the permit) - and should not be placed on neighboring residences who only seek to be treated with equal respect and consideration.

S. Dabill Taylor

On Tue, Jul 19, 2016 at 12:31 AM, Tim Styka <tstyka@ci.menasha.wi.us> wrote:

Ms. Taylor,

Thank you for your email. Unfortunately I respectfully disagree with your analysis of ordinance 7-2-17. By the rules set forth by the Council a license holder need only apply to me and then as for granting permission, "Such permission shall not be unreasonably withheld." To enact a denial I have to demonstrate there were issues at previous special events. The last time a special event was held there, there were no complaints. Therefore, I had no choice but to approve the request.

Section (h) of this section stands alone and is not inclusive of (a)-(g), as otherwise the section would not be logical. (a) through (g) outline the process to obtain an Outdoor Food and Alcoholic Beverage Permit, which allows a license holder to sell outside year round. This is evident as a full time permit requires Council approval, a fee paid, notification to neighbors, a revocation process and yes a 100 foot distance from the property line of a residence. In fact section (b)

which provides for the 100' rule specifically indicates this is for the Outdoor Alcoholic Beverage Permit, not a temporary expanded premises.

If I would deny this permit based upon the 100' rule then I also would have to deny the annual Elk's Club request as well, as their property is within 100' of a residence. Their event has been going on for years, is within 100' and has never been called into question. This is further evidence that (a) - (g) are not applicable to (h).

While I can respect your frustrations, I am simply caught in the middle of a neighborhood issue enforcing the City Code. To state that I have taken this action with no regard for the neighborhood is completely without merit. I, along with my officers, work tirelessly to try and make the community a better place.

If there is a need to amend the City Code I would suggest you work with your Alderman on that issue.

Chief Timothy J. Styka
Menasha Police Department
[920.967-3500](tel:920.967-3500)

From: Dabill Taylor [sdabilltaylor3@gmail.com]
Sent: Monday, July 18, 2016 11:40 PM
To: Tim Styka; Joe Polzien; Todd Drew
Cc: Alex Zelinski; James Taylor
Subject: 5 O'clock Somewhere - Pig Roast / Raffle

Chief Styka -

Tonight, I requested a meeting, at your convenience, along with Joe Polzien (Code Enforcement Officer) and Todd Drew (Health Inspector) to discuss 5 O'Clock Somewhere. Due to time constraints and (what I am assuming) would be scheduling conflicts, I am - instead - sending you an email to express my concerns and dissatisfaction.

As you may well be aware, on numerous occasions, I have appeared before the City Council to express the frequent public nuisance problems and Code violations associated with *5 O'Clock Somewhere* (600 Broad Street), along with *The Olde Grog* and *DeBruin AutoBody*. Each meeting, I have tried to be respectful to both the Council and Police Department - while still attempting to convey the frustrations felt by neighboring residential property owners to the actions taking place at these establishments. I have been more than patient.

With that being said - over the weekend, I received a 'Flyer' on my front door (attached) advertising a PIG ROAST, LIVE BANDS, BEER BONG TOURNAMENTS and RAFFLES / SHAKE OF THE DAY - all to be held in the parking lot of *5 O'Clock Somewhere* on Saturday, July 23.

While this event is portrayed to be a Fundraiser for charity - all of these 'events' are violations of City Code, as it pertains to Sec. 7-2-17 - *Outdoor Food And Alcoholic Beverage Permits*, specifically when within 100-feet of a residential property. The advertised Raffles, Paddle Wheel and 'never ending' Shake-Of-The-Day are also violations of State of Wisconsin Statutes with regarding to Gambling.

My original intention in seeking a meeting was to discuss this flyer, and to request that you explain to the proprietor/manager that this event would be a violation of City Code and would put them in jeopardy of receiving a citation and/or demerit points - in essence, explaining that their 'event' would not be permitted.

To my shock, I was handed a letter tonight (apparently distributed to others in the neighborhood) - which proclaimed ... *'After working with the **Chief of Police**, city officials and council members, we have obtained all of the proper permits to hold this event.'*

To put it 'lightly', I am extremely disappointed that you, as our both our Police Chief and a representative of the community, have so little regard to residential home owners and renters to personally issue such a permit - with no consultation or notice provided to the neighborhood. As Police Chief, your prime responsibility is to ensure that the *laws and ordinances of the City of Menasha are enforced*. Personally, I take this as a slap in the face. Furthermore, neither of the Alderman who represent this area (Alex Jelinski - District 6) and James Taylor (District 2) were consulted or notified in advance of issuing this permit. These actions illustrate a complete lack of respect and responsibility on your part and whomever else was privy to this decision.

While Code does permit the Chief of Police to issue a 'temporary' permit - I request you review the attached Sec 7-2-17 and note the many restrictions on outdoor food and alcohol beverage permits within 100-feet of a residential property (and associated Code pertaining to notification, gambling, food preparation, amplified music, etc.), which far outweigh the wishes of this establishment to hold such an event - and, thereby, revoke this permit.

Perhaps, *5 O'clock Somewhere* can coordinate with another establishment, which does not lie within a residential district, has applied through the proper channels, and followed proper procedure to be issued an Outdoor Permit. Thereby, benefiting both establishments and the charities they are seeking to help - and does not create a precedence.

S. Dabill Taylor
600 Broad Street

Menasha police chief visits White House

Ethan Safran, USA TODAY NETWORK-Wisconsin 1:33 p.m. CDT July 22, 2016



(Photo: Wm. Glasheen/USA TODAY NETWORK-Wisconsin)

MENASHA - A "tremendous experience" is how Menasha Police Chief Tim Styka described a rare trip to the White House in June.

Styka was one of about 75 law enforcement administrators who attended the "21st Century Policing Task Force Briefing," one of a series of meetings stemming from a recent report about policing.

The [final report \(http://www.cops.usdoj.gov/pdf/taskforce/taskforce_finalreport.pdf\)](http://www.cops.usdoj.gov/pdf/taskforce/taskforce_finalreport.pdf), completed last May by a task force of law enforcement officials under the direction of the Obama administration, outlined areas for improvements in policing — including building trust with communities, making sure police policies reflect community values and focusing on community policing.

RELATED: [Trestle Trail shooting leaves deep impression \(/story/news/local/2016/04/30/trestle-trail-shooting-leaves-deep-impression/83495402/\)](http://story/news/local/2016/04/30/trestle-trail-shooting-leaves-deep-impression/83495402/)

RELATED: [Appleton police chief visits White House \(http://preview.postcrescent.com/story/news/local/2016/05/24/appleton-police-chief-visits-white-house/84794770/\)](http://preview.postcrescent.com/story/news/local/2016/05/24/appleton-police-chief-visits-white-house/84794770/)

The task force also recommended that President Obama support the creation of a National Crime and Justice Task Force to "examine all areas of criminal justice and propose reforms" and take a "comprehensive and inclusive look at community-based initiatives addressing core issues such as poverty, education and health and safety."

Styka said his invitation was due to his involvement with the Office of Community Oriented Policing Services (COPS Office). Previously, Styka's department, along with Fox Valley Metro police and Neenah police, received grant-funded COPS Office training in "procedural justice" on March 22.

"(Procedural justice) is a way to resolve disputes where a person has a voice in the decision-making process," Styka said. "It really opens the line of communication and allows people to have a voice in it. That then gets transferred the way (officers) deal with citizens on a day-to-day basis."

Styka said the June 30 event began with opening remarks from administrative officials before the attendees broke into smaller groups to discuss procedural justice, social media, implicit bias and officer wellness. Of the discussions, the chief said he took the most away from the conversations about implicit bias, or common biases that affect what people do.

"Do we, as law enforcement, treat the most affluent people in the community the same way as people that don't have money?" he said. "I don't know if we necessarily do. I think those are areas that we can work on."

Styka said he will be introducing his department to training in implicit bias through modules or implicit bias tests to see where his officers and staff stand.

"A CEO of a company should be treated the same way as a person that drives a 1982 Datsun that may be out of work," he said.

On May 13, Appleton Police Chief Todd Thomas [visited the White House \(http://preview.postcrescent.com/story/news/local/2016/05/24/appleton-police-chief-visits-white-house/84794770/\)](http://preview.postcrescent.com/story/news/local/2016/05/24/appleton-police-chief-visits-white-house/84794770/) to talk about criminal justice reform, community policing and immigration.

Ethan Safran: 920-996-7267, or esafran@postcrescent.com; on Twitter [@EthanSafran \(https://twitter.com/EthanSafran\)](https://twitter.com/EthanSafran)

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, July 18, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited. Moment of Silence was observed for Police Officers who have died in the line of duty and for all Police Officers.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Krautkramer, Collier, Keehan, Zelinski, Spencer, Nichols

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Steeno, PRD Tungate, PHD McKenney, AS Englebert, Clerk Galeazzi.

D. PUBLIC HEARING

1. [Proposed Amendments to Title 13 of the Menasha Code of Ordinances pertaining to storage of recreational vehicles](#)

AP Englebert explained staff is exploring including all-terrain vehicles and snowmobiles relating to the storage and parking of recreation vehicles.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

2. [Proposed rezoning of property located at 412 Broad Street \(Parcel # 1-00041-00\) from C-2 Central Business District to R-1 Single Family Residence District.](#)

AP Englebert explained the property had been a commercial use at one time and the current property owners have converted the property into a residential dwelling. The property owners are requesting the property be zoned R-1 single family.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

3. [Proposed rezoning of property located at 620 Racine Street \(Parcel# 1-00517-00\) from R-1 Single Family District to C-1 General Commercial District](#)

AP Englebert explained the property is owned by Boys & Girls Club and they are requesting the property be zoned a C-1 general commercial district. Future plans are to combine this parcel with the adjoining Boys & Girls Club parcels.

Mayor Merkes opened the Public Hearing. No one spoke. Mayor Merkes closed the Public Hearing.

4. [Proposed rezoning of property located at 1861-1863 Beck Street \(Parcel #4-00919-01\) from R-2 Two Family Residence District to R-2A Multi-Family, Zero Lot Line Residence District](#)

AP Englebert explained the property owners have requested the property be zoned a R-2A Multi-family, Zero Lot Line to allow the division of the lot along the common wall of the existing duplex.

Mayor Merkes opened the Public Hearing

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Asked of the there was a structure on the parcel.

Mayor Merkes explained the structure is a duplex and rezoning would allow the property owners to each own a side of the duplex.

Mayor Merkes closed the Public Hearing.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

Kathy Stahl, 225 Railroad Street, Menasha. Graffiti on properties on Doty Island.

Cheryl Jacobson, 732 Paris Street, Menasha. 1) Use of Manitowoc Street boat landing during fireworks;
2) Thanked Parks Dept. staff for their assistance to the Jefferson Park Neighborhood group;
3) Thanked the Police Dept. for the service to the community.

Tim Jacobson, 732 Paris Street, Menasha. 1) Suggest staff have follow up meeting with all involved in fireworks to discuss issues that occurred at Manitowoc Street boat landing during fireworks;
2) Comments on Village of Harrison annexation.

Doug Bodway, Valley Marine Mart. Proposed parking on Water Street by Valley Marine Mart.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. 1) Check issued to Community Housing Coordinator;
2) Hiring process of Community Development Director; 3) Purchase and redevelopment of 867 Valley Road; 4) Request running total of what was spent but not budgeted in 2016; 5) Requests updates on Jefferson Park Master Plan, DOT Racine Street Bridge environmental report, Protocol Committee meeting, status of City Website, hiring of Building Inspector, RR Donnelley property, plans for Gilbert site.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 7/5/2016](#)
- b. [Board of Health, 6/8/2016](#)
- c. [Board of Public Works, 7/5/2016](#)
- d. [Park and Recreation Board, 6/14/2016](#)
- e. [Personnel Committee, 7/5/2016](#)
- f. [Plan Commission, 7/12/2016](#)
- g. [Water & Light Commission, 6/22/2016](#)
- h. Waverly Sanitary District, [4/14/2016](#), [5/12/2016](#), [6/9/2016](#)

Communications:

- i. [Third Street Bridge Construction Memo](#)
- j. [Parks and Recreation Sponsorship Letter](#)
- k. [City of Menasha Council Meetings Broadcast](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Minutes and Communications a-k.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 7/5/2016](#)

Administration Committee, 7/5/2016, Recommends the approval of:

2. [License for a Private Road Crossing North Channel Bridge Recreational Trail Agreement between the Wisconsin Central LTD and City of Menasha.](#)

Board of Public Works, 7/5/2016. Recommends the approval of:

3. [Street Use Application – Twisted Pistons Cruise In; Thursday, August 18, 2016; 12:00 PM – 10:00 PM \(Twisted Pistons, Inc.\)](#)
4. [Street Use Application – Ganther Race the Lake; Sunday, August 14, 2016; 6:45 AM – 9:15 AM \(DuTriRun\)](#)

5. [Authorization to Execute Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2017](#)
6. [Authorization to Execute WisDOT State Municipal Agreement Regarding US10 / WIS441 and Racine Road Interchange Landscaping](#)

Plan Commission, 7/12/2016, Recommends the approval of:

7. [Proposed Rezoning – 620 Racine Street – Parcel #1-00517-00](#)
8. [Certified Survey Map – Lake Cottage Estates, East](#)
9. Property Acquisition – 867 Valley Road – Parcel #4-00753-00

Ald. Taylor requested to remove item 2 from Consent Agenda. Ald. Spencer requested to remove item 9 from Consent Agenda.

Moved by Ald. Nichols seconded by Ald. Keehan to approve Consent Agenda items 1, 3, 4, 5, 6, 7, 8. Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

1. Moved by Ald. Nichols seconded by Ald. Keehan to approve Consent Agenda item 2, License for a Private Road Crossing North Channel Bridge Recreational Trail Agreement between the Wisconsin Central LTD and City of Menasha.

Moved by Ald. Taylor seconded by Ald. Zelinski to amend, to include a double switchback at the north crossing.

Motion carried on roll call 4-3.

Ald. Taylor, Krautkramer, Collier, Zelinski voted yes. Ald. Nichols, Keehan, Spencer voted no.

General discussion ensued on the safety of the trail; including a double switchback in the design of the trail.

Ald. Taylor called Point of Order-amendment to include double switchback has been acted on. Mayor Merkes stated Point of Order is not germane as the discussion is on the license as amended.

General discussion ensued on change in design to be discussed with engineer, will change be accepted by railroad, adding double switchback for safety.

Original motion as amended carried on roll call 7-0.

2. Consent Agenda item 9, Property Acquisition – 867 Valley Road – Parcel #4-00753-00.

AP Englebert explained the purchase of 867 Valley Road by the City, dispose of structure and cleanup the area using Site Assessment Grant from WEDC, and sell property to Multistorage LLC for construction of self-storage units. Grant funds need to be used by end of 2016.

ASD Steeno explained some of the cost of the project will need to be borrowed since the project was not part of the 2016 Capital Improvement Program

General discussion ensued on type of development on the property, increase in tax base, cost of abatement of property, zoning of area, landscaping requirements.

Moved by Ald. Krautkramer seconded by Ald. Collier to approve Consent Agenda item 9, Property Acquisition – 867 Valley Road – Parcel #4-00753-00.

Motion carried on roll call 7-0.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 7/1/2016-7/14/2016 in the amount of \\$717,759.64](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.

Motion carried on roll call 7-0.

I. ACTION ITEMS, Cont'd

2. Beverage Operators License Applications for the 2015-2017 licensing period.

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo dated 7/13/16.

Motion carried on roll call 7-0.

J. HELD OVER BUSINESS

1. Liquor License Applications for 2016-2017 licensing year.

a. Liquor License Application for Margaritaville Lounge LLC, Jennifer Almeida Sandoval/Agent, 6 Tayco Street

Clerk Galeazzi explained the business owner is still working on getting the property in compliant with City code. They have asked for additional time to complete the remodeling.

Moved by Ald. Taylor seconded by Ald. Zelinski to postpone action on the liquor license to August 1.

Motion carried on voice vote.

2. R-23-16 Resolution Supporting Application for a 2016 Wisconsin RPC and DNR Emerald Ash Borer (EAB) Mitigation Grant Program. Introduced by Mayor Merkes.

Moved by Ald. Nichols seconded by Ald. Keehan to approve R-23-16 Resolution Supporting Application for a 2016 Wisconsin RPC and DNR Emerald Ash Borer (EAB) Mitigation Grant Program.

Motion carried on roll call 7-0.

K. ORDINANCES AND RESOLUTIONS

1. O-7-16 Ordinance Rezoning 620 Racine Street Introduced by Mayor Merkes

Moved by Ald. Nichols seconded by Ald. Collier to approve O-7-16 Ordinance Rezoning 620 Racine St.

Motion carried on roll call 7-0.

2. R-24-16 Resolution Supporting the Wisconsin Department of Natural Resources—Urban Forestry Grant for Emerald Ash Borer Implementation Plan, Update Tree Inventory to Determine Urban Tree Canopy and Tree Planting Diversity Introduced by Mayor Merkes

Moved by Ald. Nichols seconded by Ald. Keehan to approve R-24-16 Resolution Supporting the Wisconsin Department of Natural Resources—Urban Forestry Grant for Emerald Ash Borer Implementation Plan, Update Tree Inventory to Determine Urban Tree Canopy and Tree Planting Diversity.

Motion carried on roll call 7-0.

3. R-25-16 Resolution Approving a 2016 Budget Adjustment for the Borrowing of Funds to Facilitate Acquisition, Demolition, and Environmental Cleanup of the Property at 867 Valley Road and the Accompanying Borrowing to be Included within the 2016 Capital Improvement Program Borrowing Introduced by Alderman Krautkramer

Moved by Ald. Krautkramer seconded by Ald. Keehan to approve R-25-16 Resolution Approving a 2016 Budget Adjustment for the Borrowing of Funds to Facilitate Acquisition, Demolition, and Environmental Cleanup of the Property at 867 Valley Road and the Accompanying Borrowing to be Included within the 2016 Capital Improvement Program Borrowing.

Motion carried on roll call 7-0.

L. APPOINTMENTS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Sandra Dabill-Taylor, 545 Broad Street, Menasha. It should be noted on the agenda when a resolution requires a 2/3 vote of the Council to pass.

O. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Krautkramer to adjourn at 7:30 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk



STREET USE APPLICATION

Event: Otto Grunski Runski
 Sponsored by: City of Menasha
 Responsible Person: Brian Tugate
 Address: 140 mainst.
Menasha, WI 54952

Street Use Date: AUG. 13, 2016
 Start Time: 6:30 a.m.
 End Time: 10:30 a.m.
 Number of Units: _____
 (Parades)

Email Address: btugate@ci.menasha.wi.us Phone: 967-3640
 Street Route: see attached wi.us
 Description of Use (attach map)

Liability insurance has been secured in the amount of \$ N/A with the City of Menasha named as the additional insured. This is primary insurance.
 Insurance Company CUMIS Policy No. _____
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured).

Date: 6-22-16 Applicant's Signature: Brian Tugate

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised April 3, 2015)

Scheduled Park & Recreation Board Review Date: _____
 Not Required: Approved: _____ Denied: _____

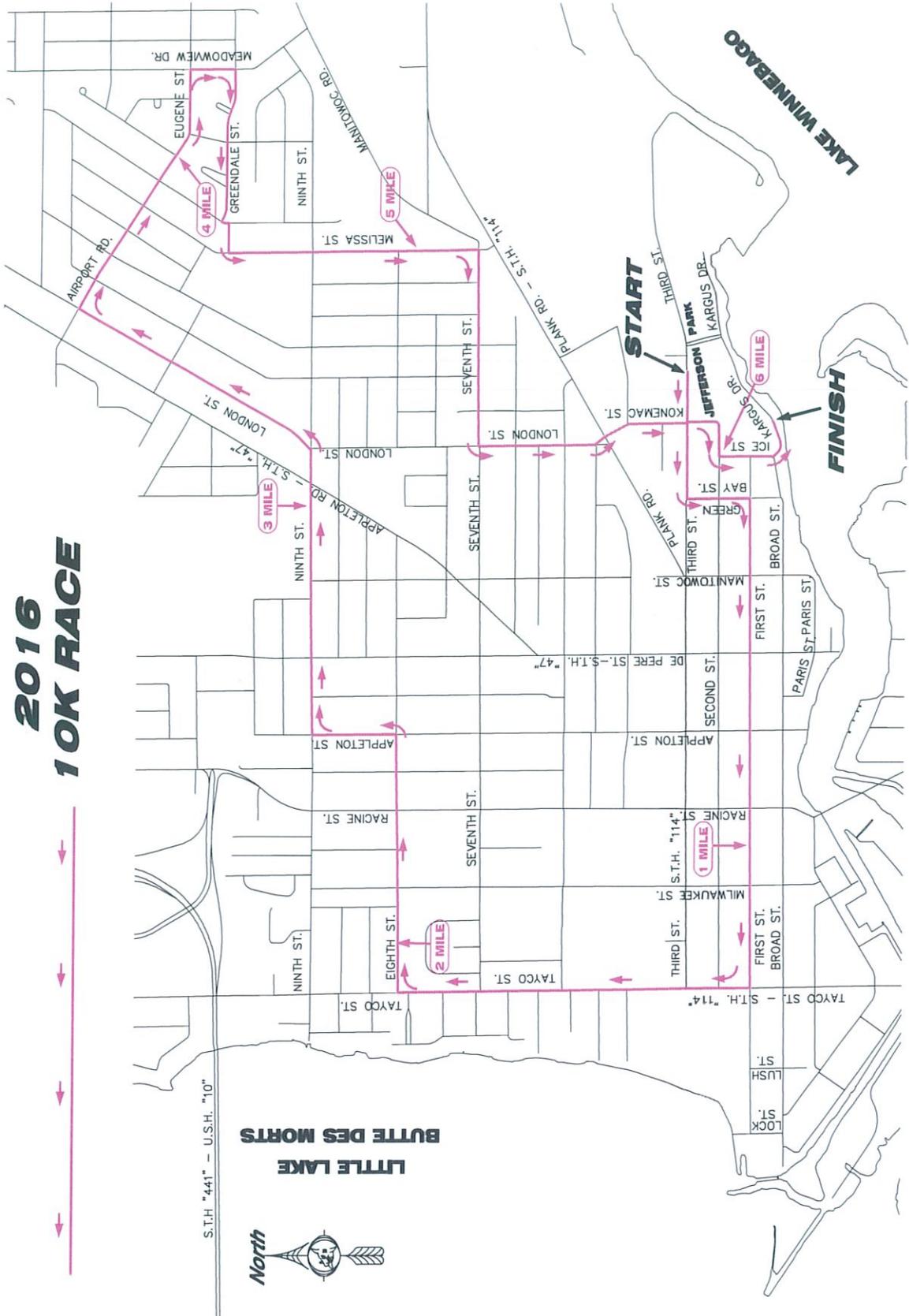
Scheduled Common Council Review Date: 8/11/16
 Approved: _____ Denied: _____

APPROVAL:

Police Dept. BTG Fire Dept. _____ Public Works Dept. CB City Attorney PKC

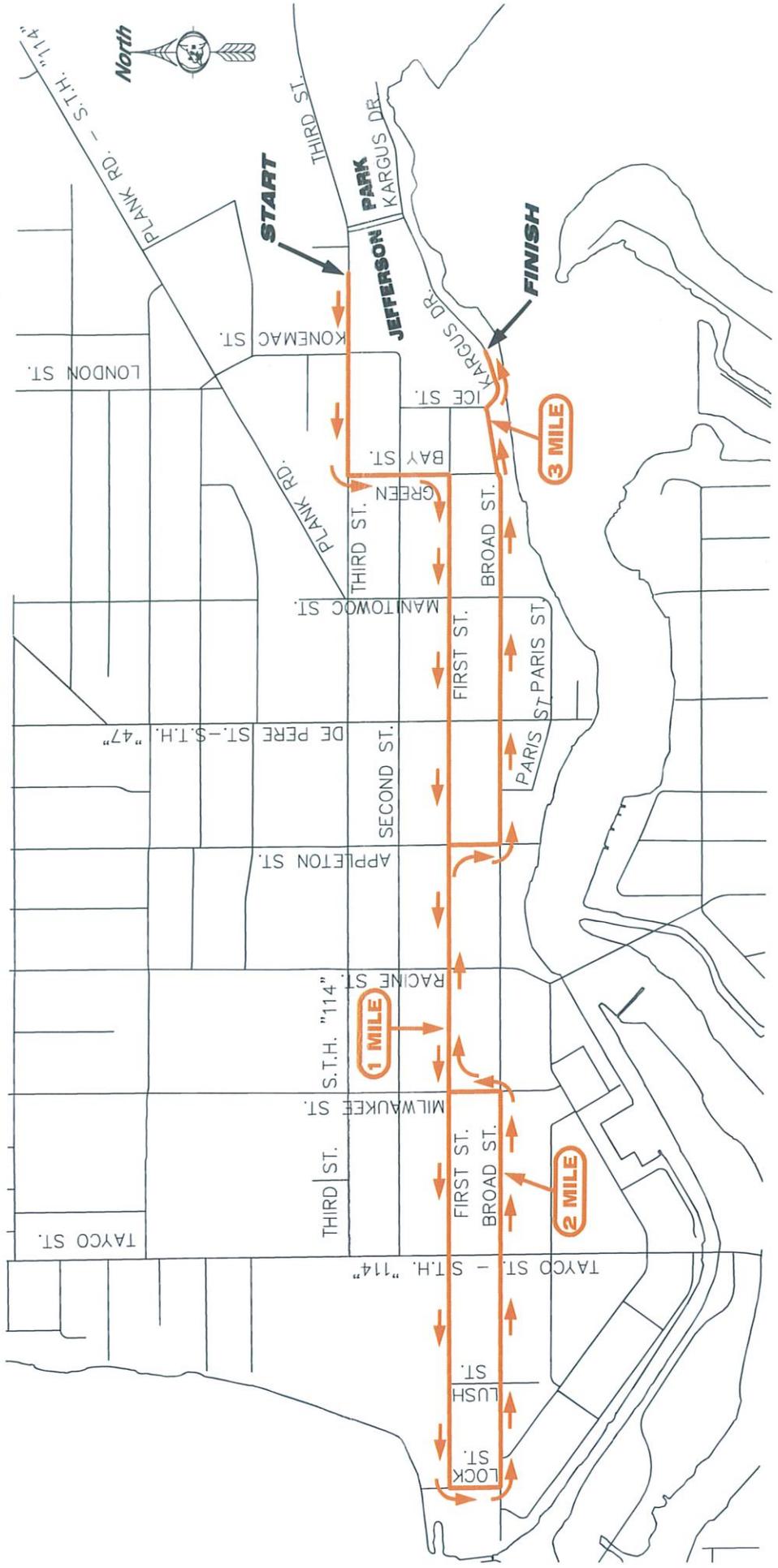
GRUNSKI RUNSKI RACE MAP

2016 10K RACE



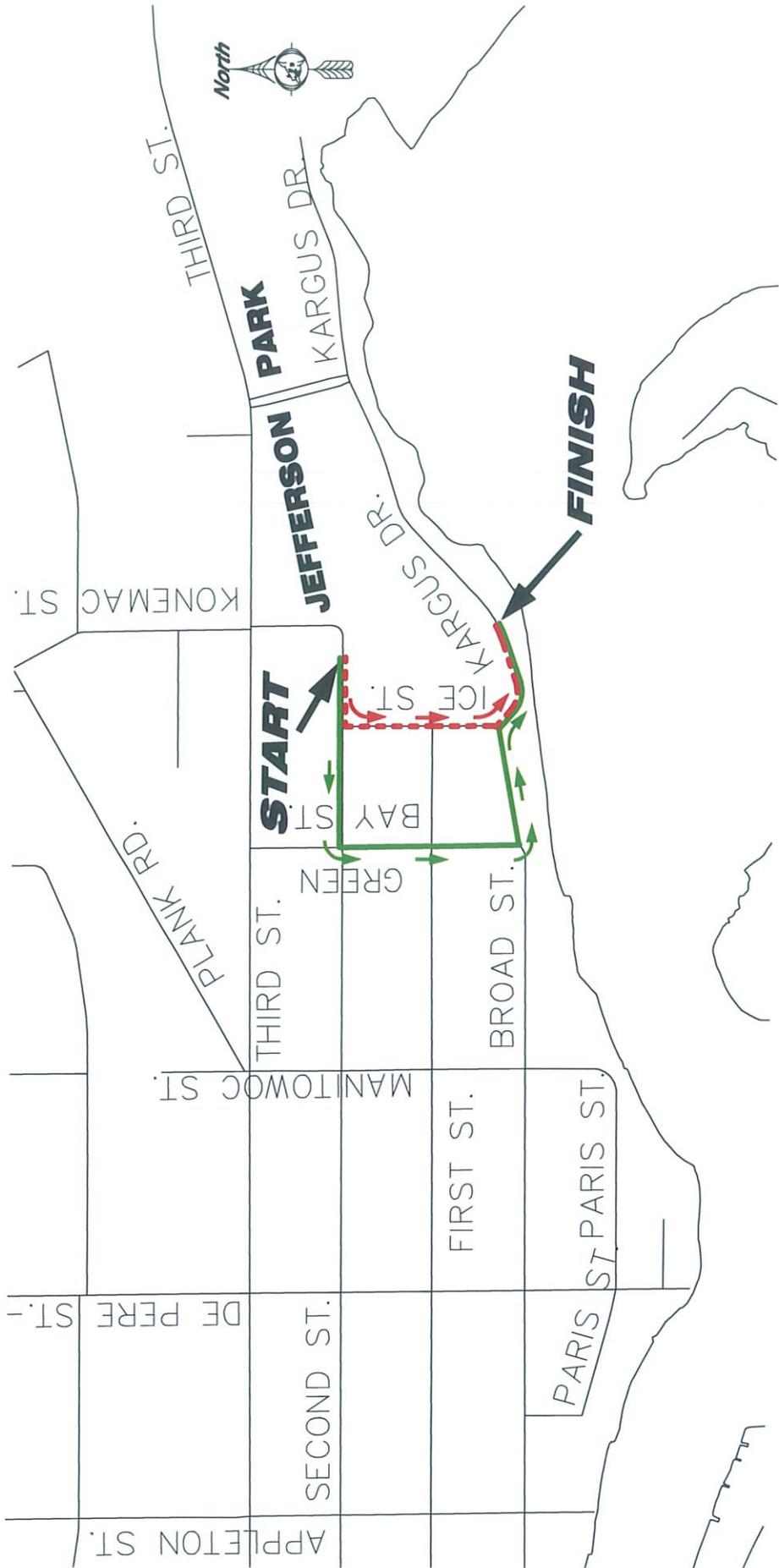
GRUNSKI RUNSKI RACE MAP

5K RACE



KID'S FUN RUNSKI MAP

 1/4 MILE RACE
 1/2 MILE RACE





STREET USE APPLICATION

Event: LABOR Day Parade/Labor Temple Coop Association

Sponsored by: Fox Valley Area Labor Council

Responsible Person: Hugh Sloan

Address: P.O. Box 186
Menasha, WI 54952

Street Use Date:	<u>9-5-16</u>
Start Time:	<u>9:30 A.M.</u>
End Time:	<u>10:30 A.M.</u>
Number of Units:	<u>50</u>
(Parades)	

Email Address: hugh.sloan@unitedwayfoxcities.org Phone: 920-735-5463

Street Route: See Attached Letter. Line up on Broad St.
Description of Use (attach map) both east + west of Milwaukee

Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company Badger Mutual Ins. Co. Policy No. 00520-12705
(Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured).

Date: 7/7/16 Applicant's Signature: Hugh A Sloan

*pd/c #7020
CS*

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised April 3, 2015)

Scheduled Park & Recreation Board Review Date: _____

Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 8/1/16

Approved: _____ Denied: _____

APPROVAL:

Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. [Signature] City Attorney [Signature]



Fox Valley Area Labor Council AFL-CIO

P.O. Box 186
Menasha, Wisconsin 54952-0186
920-727-1790 Phone
920-727-1794 Fax
www.wi.aflcio.org/foxvalley



July, 2016

To: Labor Day Parade Participants

The Fox Valley Area Labor Council is preparing for its 2016 observance of Labor Day.

This will be our **34th Annual Celebration**. One of the highlights of this event is the Parade through the Cities of Neenah and Menasha on **Monday, September 5, 2016**. Would you be interested in celebrating along with us by taking part in this year's Parade?

The Parade will begin in Menasha at Curtis Reed Square at 10:00 a.m. Please have your entry at the parking lot area of Germania Hall, 320 Chute Street, Menasha WI., by 9:30 a.m. for line-up instructions.

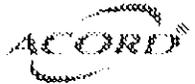
The Parade will travel west down Main Street in Menasha. It will proceed to Tayco Street in Menasha and then head south, crossing both the Tayco Street and Washington Street Bridges. We will enter Neenah on Commercial Street and continue south. At Main Street, in downtown Neenah, the Parade will turn right and head west to the intersection of Church Street and Main Street where the Parade will end.

Please join us in the Parade and help make our Labor Day a successful event. Enclosed is a Parade entry form. Please fill it out and return by August 25, 2016 to:

Fox Valley Area Labor Council, P.O. Box 186 Menasha, WI 54952
Or return your form by email to: sswes@earthlink.net

Sincerely,

Mark Westphal, President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/02/2018

PRODUCER Mayer & Associates 130 Main Street Suite 105 Menasha, WI 54952		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Labor Temple Coop Association 157 S Green Bay Rd P.O. Box 127 Neenah, WI 54955		INSURERS AFFORDING COVERAGE INSURER A: Badger Mutual Insurance Co. INSURER B: INSURER C: INSURER D: INSURER E:	NAIC #

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. ASSIGNMENT LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR. LTR.	SUB. NAME	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENERAL AGGREGATE LIMIT APPLICABLE PER POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	00520-12705	02/13/2018	02/13/2017	EACH OCCURRENCE \$ 500,000 \$500,000 PER YEAR PER OCCURRENCE \$50,000 \$5,000 PERSONAL & AUTO INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,500,000 \$50,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Per occurrence) \$ BODILY INJURY (Per occurrence) \$ BODILY INJURY (Per occurrence) \$ PROPERTY DAMAGE (Per occurrence) \$
		DAMAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA OCCIDENT \$ OTHER THAN AUTO \$ AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> SCHEDULE A <input type="checkbox"/> SCHEDULE B \$1. EACH OCCIDENT \$ \$1. DISEASE - EMPLOYEES \$ \$1. DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS, LOCATIONS, VEHICLES, EXCLUSIONS, NOTES BY ENDORSEMENT, SPECIAL PROVISIONS
 City of Menasha, its officers, agents & employees are NAMED AS ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. Date of event: 06/02/2018, Labor Day Parade

CERTIFICATE HOLDER City of Menasha 160 Main St. Menasha, WI 54952	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDORSE TO THE LEFT, 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER BEING TO THE LEFT, SUCH FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Brian Becker
---	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

BADGER MUTUAL INSURANCE COMPANY
8950 Ed. 5-92
ADDITIONAL INSURED

NAMED INSURED Labor Temple Coop Association

POLICY # 00520-12705

EVENT DATE FROM 9/5/2016 TO 9/5/2016

INTEREST OF FUNCTION

Labor Day Parade and Cookout
157 South Green Bay Rd
Neenah, WI 54956
09/05/16

NAME OF ADDITIONAL INSURED

Refer to GL841

City of Menasha
140 Main St
Menasha, WI 54952

City of Neenah
211 Walnut Street
Neenah, WI 54956

ADDITIONAL CHARGE \$ 100.00



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Chief Kevin Kloehn

DATE: July 20, 2016

RE: NMFR's 2017 Budget Cost Distribution Formula

I've attached is the proposed cost distribution formula for our 2017 budget that was prepared by Directors Steeno and Easker.

Per our merger agreement, this must be approved for the upcoming budget year. An appropriate motion would be to recommend the City of Neenah and City of Menasha approve NMFR's 2017 Cost Distribution Formula with the City of Neenah's weighted share at 0.5929% and the City of Menasha's weighted share at 0.4071%.

Thank you for your consideration. If you have any questions, please feel free to call me at 886-6203.

KK/tt

Enclosure

**Neenah-Menasha Fire Rescue
Cost Distribution Formula
As of 12/31/15**

Item No.	Formula Item	Total	Proportionate Share	20% Weighted Factor	Weighted Share Neenah	Weighted Share Menasha
1.	Population-Neenah *	25,871	59.47%	0.25	0.1487	0.1013
	Population-Menasha *	17,633	40.53%	0.25		
	Population as of 1/1/15	43,504	100.00%			
2.	Equalized Value (w/TIF)-Neenah *	1,933,055,000	64.80%	0.25	0.1620	0.0880
	Equalized Value (w/TIF)-Menasha *	1,049,949,230	35.20%	0.25		
	Equalized Value as of 1/1/15	2,983,004,230	100.00%			
3.	Service Calls-Neenah *	1,406	57.58%	0.25	0.1439	0.1061
	Service Calls-Menasha *	1,036	42.42%	0.25		
	Service Calls during 2015	2,442	100.00%			
4.	Square Miles-Neenah *	9.60	55.30%	0.25	0.1382	0.1118
	Square Miles-Menasha *	7.76	44.70%	0.25		
	Square Miles as of 12/31/15	17.36	100.00%			
Total Proposed Cost Distribution Formula - 2015 Factor for 2017 Budget					0.5929	0.4071

a Menasha - Equalized Value

Equalized Value	1,010,047,700
UW-Fox Valley	39,901,530
	1,049,949,230

b Menasha service calls include 107 automatic aid calls by NMFRR into the City of Appleton. 8 mutual aid calls to other jurisdictions were split Neenah - 5 and Menasha - 3. City of Appleton made 107 calls into the City of Menasha.

c Sq Ft. of All Buildings has been removed as a factor effective the 2014 Factor for the 2016 Budget.

* Updated for 2015.

City of Menasha Disbursements

Weekly Accounts Payable 7/21/16-7/28/16 \$ 1,058,391.83
Checks # 54570-54718

Bi-Weekly Payroll 7/21/16 \$ 191,856.84

Additional Regular Cycle Accounts Payables -Paid Electronically

Delta Dental	7/20/16	\$	2,869.60
Advanced Disposal-Broad Street Recycling	7/21/16	\$	120.37
Community First Credit Union-Payroll Deductions	7/21/16	\$	4,461.00
TASC-Flex Spending	7/22/16	\$	3,741.91
Nationwide Retirement	7/22/16	\$	10,220.50
Delta Dental	7/27/16	\$	2,605.10
Federal Tax Withholding	7/27/16	\$	74,247.15
State Tax Withholding	7/28/16	\$	29,808.22

\$ 128,073.85

Total \$ 1,378,322.52

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.



 Peggy Steeno
 Administrative Services Director

7/28/16

 Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
 (The last check stub used is the check number that will appear on the check register)

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AAA PORTABLES	54570	7/21/2016	D-41486	100-0703-553.20-09	380.00	Portable Toilets
		7/21/2016	D-41771	100-0703-553.20-09	202.25	Rental
		7/21/2016	D-41772	100-0703-553.20-09	87.33	Rental
	Total for check: 54570				669.58	
ACCURATE	54571	7/21/2016	1608551	731-1022-541.30-18	487.15	Grip Insert/Chain
		7/21/2016	1608605	731-1022-541.30-18	154.02	Saw/Drills/Tape
		7/21/2016	1608835	731-1022-541.30-18	58.35	Nuts/Cotte/Pins/Washer
	Total for check: 54571				699.52	
CITY OF APPLETON	54572	7/21/2016	231910	100-0918-531.21-06	500.00	Preparedness Agreement
	Total for check: 54572				500.00	
BAHCALL RUBBER CO INC	54573	7/21/2016	747311-001	731-1022-541.38-03	29.20	Hose
		7/21/2016	748996-001	731-1022-541.38-03	351.36	Hoses
	Total for check: 54573				380.56	
BECK ELECTRIC INC	54574	7/21/2016	JY1816-COM-ED14	100-1012-541.30-18	68.00	Locate Wiring
	Total for check: 54574				68.00	
BRAZEE'S ACE HARDWARE	54575	7/21/2016	034980	207-0707-552.30-18	8.97	Dirt
	Total for check: 54575				8.97	
BUSINESS ORIENTED SOFTWARE SOLUTION	54576	7/21/2016	AMNBSC1606124	743-0403-513.24-04	1,599.00	BOSS Annual Mainenance
	Total for check: 54576				1,599.00	
GREAT LAKES COCA-COLA DISTRIBUTION	54577	7/21/2016	2642201065	100-0704-552.30-17	72.00	Concessions
		7/21/2016	2646200465	100-0704-552.30-17	542.54	Concessions
		7/21/2016	2646200938	100-0704-552.30-17	262.92	Concessions

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GREAT LAKES COCA-COLA DISTRIBUTION...	54577...	7/21/2016	3568145110	100-0704-552.30-17	(150.00) Credit	
			Total for check: 54577		727.46	
COMDATA	54578	7/21/2016	M61835577	100-0702-552.30-18	5.29 Rec Supplies	
			Total for check: 54578		5.29	
CULLIGAN WATER CONDITIONING	54579	7/21/2016	718411	100-0704-552.30-10	129.50 Water	
		7/21/2016	CULLIGAN	100-1001-514.20-01	18.90 Rental	
			Total for check: 54579		148.40	
KORTNEY DAHM	54580	7/21/2016	DAHM	100-0903-531.33-01	16.48 June 2016 Mileage	
			Total for check: 54580		16.48	
EHLERS & ASSOCIATES INC	54581	7/21/2016	70837	100-0401-513.21-03	675.00 Review of TID	Plan Notices
			Total for check: 54581		675.00	
JFTCO INC	54582	7/21/2016	C187762	731-1022-541.38-03	46.16 Spacer	
			Total for check: 54582		46.16	
FARRELL EQUIPMENT & SUPPLY CO INC	54583	7/21/2016	INV000000812410	625-1003-541.30-18	184.99 Green Label Form	Release
				100-1009-541.30-18	185.00 Green Label Form	Release
		7/21/2016	INV000000812774	100-1009-541.30-18	67.50 Joint/Seal	
				492-1003-541.82-02	129.99 Joint/Seal	
			Total for check: 54583		567.48	
FOX VALLEY HUMANE ASSOCIATION	54584	7/21/2016	FVHA	100-0806-532.25-01	1,079.30 May Animals Claimed	
			Total for check: 54584		1,079.30	

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FOX VALLEY TECHNICAL COLLEGE	54585	7/21/2016	TPB340356FY1516	100-0801-521.34-02	450.00	Classes
			Total for check: 54585		450.00	
GAT SUPPLY INC	54586	7/21/2016	300693-1	100-1003-541.30-15	395.00	Blade
			Total for check: 54586		395.00	
GERBER LEISURE PRODUCTS INC	54587	7/21/2016	3092.1	826-0703-553.82-02	5,000.00	Play Equipment
		7/21/2016	3195	100-0703-553.30-18	19.00	Playground Part
			Total for check: 54587		5,019.00	
GOSS AUTO BODY INC	54588	7/21/2016	65845	100-0801-521.29-04	140.00	Tow
			Total for check: 54588		140.00	
GRAEF	54589	7/21/2016	0089212	470-0703-553.82-02	1,231.76	Engineering
			Total for check: 54589		1,231.76	
GRAPHIC COMPOSITION INC	54590	7/21/2016	244856	100-0703-553.29-01	253.00	Passes
			Total for check: 54590		253.00	
GRIESBACH READY-MIX LLC	54591	7/21/2016	3466	100-1008-541.30-18	39.50	Concrete
				492-1003-541.82-02	3,104.00	Villa Way/Fountain Way Roundabout
				100-1004-541.30-18	1,689.00	Menasha Utilities
			Total for check: 54591		4,832.50	
GUNDERSON CLEANERS	54592	7/21/2016	387905	100-0801-521.30-13	34.66	Mats/Towels
			Total for check: 54592		34.66	
GUSTMAN CHEVROLET SALES INC	54593	7/21/2016	40274	731-1022-541.38-03	96.72	Pin Kit
		7/21/2016	40317	731-1022-541.38-03	21.98	Handle

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GUSTMAN CHEVROLET SALES INC...	54593...	7/21/2016	40318	731-1022-541.38-03	48.26	Pin/Bushing/Retainer
		7/21/2016	40319	731-1022-541.38-03	31.61	Handle
	Total for check: 54593				198.57	
HOEKSTRA, MADELINE	54594	7/21/2016	HOEKSTRA	100-0704-552.32-01	210.00	Swim Instructor Cert Reimbursement
	Total for check: 54594				210.00	
HUB INTERNATIONAL	54595	7/21/2016	HUB	733-0000-201.03-00	181.84	Insurance
	Total for check: 54595				181.84	
INTEGRATED TIME SYSTEMS	54596	7/21/2016	26245	100-0704-552.30-15	26.25	Ribbon
	Total for check: 54596				26.25	
INVENTORY TRADING COMPANY	54597	7/21/2016	2970	100-0801-521.19-03	336.00	Clothing
	Total for check: 54597				336.00	
JOHN'S SAW SERVICE	54598	7/21/2016	10684	731-1022-541.38-03	3.79	Screws/Gasket
	Total for check: 54598				3.79	
JX ENTERPRISES INC	54599	7/21/2016	G-261480029	731-1022-541.38-03	899.99	Pump Assembly
	Total for check: 54599				899.99	
KAEMPFER & ASSOCIATES INC	54600	7/21/2016	18291	601-1020-543.21-02	85.03	Project E145-01.06
		7/21/2016	18292	601-1020-543.21-02	382.64	Project E145-01.07
		7/21/2016	18293	601-1020-543.21-02	170.06	Project E145-01.09
		7/21/2016	18294	601-1020-543.21-02	2,564.73	Project E145-06.08
	Total for check: 54600				3,202.46	
KIEFER SWIM PRODUCTS	54601	7/21/2016	620978	100-0704-552.30-10	61.90	Suits

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KIEFER SWIM PRODUCTS...	54601...	7/21/2016	620979	100-0704-552.30-10	70.00	Safety Equipment
			Total for check: 54601		131.90	
KWIK TRIP INC	54602	7/21/2016	00244691	100-0801-521.38-01	148.43	Fuel
			Total for check: 54602		148.43	
LEVENHAGEN CORPORATION	54603	7/21/2016	89277	207-0707-552.38-01	3,066.82	Fuel
		7/21/2016	89305	207-0707-552.38-01	2,432.14	Fuel
		7/21/2016	89330	207-0707-552.38-01	883.42	Fuel
		7/21/2016	89333	207-0707-552.38-01	2,184.60	Fuel
		7/21/2016	89363	207-0707-552.38-01	716.82	Fuel
		7/21/2016	91373	207-0707-552.38-01	1,013.61	Fuel
		7/21/2016	91399	207-0707-552.38-01	3,400.11	Fuel
		7/21/2016	91454	207-0707-552.38-01	4,037.14	Fuel
		7/21/2016	91457	207-0707-552.38-01	3,605.32	Fuel
			Total for check: 54603		21,339.98	
LOOY'S DOGS LLC	54604	7/21/2016	INV-1009	100-0703-553.34-03	173.00	Playground Build
			Total for check: 54604		173.00	
LOWE, KATHY	54605	7/21/2016	LOWE REFUND	100-0000-441.23-00	40.48	Rental Refund
				100-0000-201.08-00	2.02	Rental Refund
			Total for check: 54605		42.50	
MARCO TECHNOLOGIES LLC	54606	7/21/2016	INV3458773	743-0403-513.29-01	7.74	1st Floor Copier Usage
			Total for check: 54606		7.74	
MCC INC	54607	7/21/2016	85945	492-1003-541.82-02	155.89	Villa Ponds Bridges/Roundabout
			Total for check: 54607		155.89	

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MCNEILUS TRUCK & MFG COMPANY	54608	7/21/2016	3288566	731-1022-541.38-03	305.44	Shoes/Spacers
			Total for check: 54608		305.44	
MENARDS-APPLETON EAST	54609	7/21/2016	98081	100-0703-553.30-18	265.20	2 X 10 - 12'
			Total for check: 54609		265.20	
MENASHA UTILITIES	54610	7/21/2016	4429	625-0401-513.25-01	1,861.44	Storm Water Charges May 2016
				601-0401-513.25-02	17,747.40	Sewer Charge May 2016
		7/21/2016	MENASHA UTILITY	100-1008-541.22-03	238.68	Electric
				100-1008-541.22-05	45.42	Water
				100-0704-552.22-03	2,849.23	Electric
				100-0704-552.22-05	5,260.80	Water
				731-1022-541.22-03	996.53	Electric
				731-1022-541.22-05	637.60	Water
				731-1022-541.22-06	1,046.18	Storm
				266-1028-543.22-06	84.83	Storm
				100-0801-521.22-03	1,496.45	Electric
				100-0801-521.22-05	338.49	Water
				100-0801-521.22-06	72.75	Storm
				100-0000-123.00-00	1,083.64	Electric
				100-0000-123.00-00	245.11	Water
				100-0000-123.00-00	52.68	Storm
				100-0801-521.22-03	22.04	Electric
				100-0601-551.22-03	3,650.10	Electric
				100-0601-551.22-05	698.60	Water
				100-0601-551.22-06	120.35	Storm
				207-0707-552.22-05	262.60	Water
				100-1019-552.22-03	412.36	Electric
				100-1019-552.22-05	12.38	Water
				100-0000-123.00-00	6.98	Electric
				601-1020-543.22-03	67.46	Electric
				100-1001-514.22-05	12.38	Water
				100-1001-514.22-06	2.90	Storm

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MENASHA UTILITIES...	54610...	7/21/2016...	MENASHA UTILITY...	100-0703-553.22-03	1,776.43	Electric
				100-0703-553.22-05	56.42	Water
				100-0703-553.22-06	765.61	Storm
				485-0304-562.22-06	38.43	Storm
				457-0304-562.22-06	2.90	Storm
				485-0304-562.22-06	17.40	Storm
				100-1013-541.22-06	50.75	Storm
				457-0304-562.21-10	13.56	Electric
				100-0305-562.22-06	5.80	Storm
				501-0304-562.22-06	279.86	Storm
				100-1012-541.22-03	14,013.75	June Street Lighting
Total for check: 54610				56,346.29		
MBM	54611	7/21/2016	IN111095	743-0403-513.29-01	71.50	Toner Cartridges
				Total for check: 54611		
MODERN DAIRY INC	54612	7/21/2016		243665	100-0704-552.30-17	459.48 Concessions
				243722	100-0704-552.30-17	173.60 Concessions
				243795	100-0704-552.30-17	352.08 Concessions
				243801	100-0704-552.30-17	447.13 Concessions
				243897	100-0704-552.30-17	283.56 Concessions
				243898	100-0704-552.30-17	74.35 Concessions
				Total for check: 54612		
MORTON SAFETY	54613	7/21/2016	168488-00	100-0702-552.30-18	89.80	First-Aid Kits
				Total for check: 54613		
RAY O'HERRON CO INC	54614	7/21/2016	1636134-IN	100-0801-521.19-03	103.24	Armorskin/Shirt/Patch
				Total for check: 54614		
OAK PARK PLACE OF MENASHA LLC	54615	7/21/2016	OAK PARK PLACE	625-0000-201.20-00	4,000.00	Reimbursement

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OAK PARK PLACE OF MENASHA LLC...	54615...	7/21/2016...	OAK PARK PLACE...	625-0000-201.19-00	71,265.00	Reimbursement
			Total for check: 54615		75,265.00	
REGISTRATION FEE TRUST	54616	7/21/2016	REG FEE TRUST	100-0801-521.29-04	74.50	Application
			Total for check: 54616		74.50	
RIESTERER & SCHNELL INC	54617	7/21/2016	1031345	731-1022-541.38-03	175.56	Parts
			Total for check: 54617		175.56	
ROUTE 41 PIZZA LLC	54618	7/21/2016	0014688-IN	100-0702-552.34-03	30.06	Rec Event
			Total for check: 54618		30.06	
SAFEBUILT LLC	54619	7/21/2016	0025409-IN	100-0301-523.21-06	13,205.34	Permits
			Total for check: 54619		13,205.34	
SHOPKO STORES OPERATING CO LLC	54620	7/21/2016	90000014390018	100-0704-552.30-10	70.50	Supplies
				100-0702-552.30-18	95.98	Supplies
				100-0702-552.30-18	80.00	Supplies
				100-0704-552.30-10	51.88	Supplies
				100-0704-552.30-10	68.30	Supplies
			Total for check: 54620		366.66	
STAPLES BUSINESS ADVANTAGE	54621	7/21/2016	8039692065	100-0702-552.30-10	47.65	Supplies
				100-1002-541.30-10	13.77	Supplies
			Total for check: 54621		61.42	
SUNGARD PUBLIC SECTOR INC	54622	7/21/2016	123052	743-0403-513.24-04	2,806.00	August Accounting System Maintenance
			Total for check: 54622		2,806.00	

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SUPERIOR VISION INSURANCE PLAN	54623	7/21/2016	IA531458	100-0000-204.10-00	1,019.11	August Vision Insurance
			Total for check: 54623		1,019.11	
THEDACARE LABORATORIES	54624	7/21/2016	12100529	100-0801-521.21-05	297.50	Venipunctures
			Total for check: 54624		297.50	
TRUCK COUNTRY OF WISCONSIN	54625	7/21/2016	X202407849:01	731-1022-541.38-03	65.87	Switch
			Total for check: 54625		65.87	
UNIFIRST CORPORATION	54626	7/21/2016	097 0214966	731-1022-541.20-01	119.39	Supply/Cleaning Service
			Total for check: 54626		119.39	
UNIFORM SHOPPE	54627	7/21/2016	256642	100-0801-521.19-03	75.50	Pants/Belt/Shirt
			Total for check: 54627		75.50	
UNITED WAY FOX CITIES	54628	7/21/2016	20160721	100-0000-202.09-00	31.00	PAYROLL SUMMARY
			Total for check: 54628		31.00	
US LUBRICANTS	54629	7/21/2016	50061570	731-1022-541.38-03	343.75	Premix
			Total for check: 54629		343.75	
JANET VAN LANKVELT	54630	7/21/2016	VAN LANKVELT	100-0000-201.12-00	179.28	Supplies
			Total for check: 54630		179.28	
VERIZON WIRELESS	54631	7/21/2016	9768045681	100-0703-553.22-01	57.00	Phones
				100-0601-551.22-01	24.35	Phones
				100-0801-521.22-01	12.64	Phones
				100-1001-514.22-01	12.64	Phones
		7/21/2016	9768045682	100-1002-541.22-01	127.85	Phones

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VERIZON WIRELESS...	54631...	7/21/2016...	9768045682...	625-1002-541.22-01	42.61	Phones
		7/21/2016	9768045683	731-1022-541.22-01	106.60	Cell Phones
				100-0703-553.22-01	47.73	Cell Phones
		7/21/2016	9768045684	100-0919-531.22-01	154.59	Cell Phones
		7/21/2016	9768045686	100-0801-521.22-01	609.11	Cell Phones
		7/21/2016	9768045687	100-0304-562.22-01	40.01	IPad
		7/21/2016	9768045688	100-1002-541.22-01	30.01	Wi-Fi for GPS Device
			625-1002-541.22-01	10.00	Wi-Fi for GPS Device	
			Total for check: 54631		1,275.14	
VIEVU	54632	7/21/2016	17129	100-0801-521.24-02	194.00	Camera
			Total for check: 54632		194.00	
LUE VUE	54633	7/21/2016	129058	210-0000-467.00-00	14.82	FFM
			Total for check: 54633		14.82	
WALMART COMMUNITY/RFCSLLC	54634	7/21/2016	WALMART	100-0702-552.30-18	185.17	Rec Supplies
			Total for check: 54634		185.17	
WCA GROUP HEALTH TRUST	54635	7/21/2016	WCA	100-0000-204.08-00	124,730.31	August Health Ins Employees
				100-0000-204.11-00	7,440.50	August Health Ins Bank Sick Retirees
			Total for check: 54635		132,170.81	
WE ENERGIES	54636	7/21/2016	WE ENERGIES	100-0903-531.22-04	10.28	316 Racine Street Gas Service
				100-0701-533.22-03	16.80	North Street Electric
				100-0701-533.22-03	16.39	North Street Electric
			Total for check: 54636		43.47	

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WESTGOR FUNERAL HOME	54637	7/21/2016	WESTGOR REFUND	100-0000-201.03-00	325.00	Overpay Inv #11765
			Total for check: 54637		325.00	
WI SCTF	54638	7/21/2016	20160721	100-0000-202.03-00	65.00	PAYROLL SUMMARY
			Total for check: 54638		65.00	
WIL-KIL PEST CONTROL	54639	7/21/2016	2919421	100-1019-552.20-07	28.00	Rat/Mouse/Spiders
		7/21/2016	2919683	100-1019-552.20-07	111.75	Exterior Insect
			Total for check: 54639		139.75	
WISCONSIN CHIEFS OF POLICE ASSN INC	54640	7/21/2016	WCPA	100-0801-521.21-06	377.50	Exams
			Total for check: 54640		377.50	
WISCONSIN DEPT OF FINANCIAL	54641	7/21/2016	WDFA	100-0801-521.32-01	20.00	Notary Commission
			Total for check: 54641		20.00	
WISCONSIN DEPT OF JUSTICE	54642	7/21/2016	L7101T	100-0801-521.21-06	154.00	Name Searches
			Total for check: 54642		154.00	
WISCONSIN PARK & RECREATION ASSN	54643	7/21/2016	WPRA	100-0000-441.25-00	379.50	Tickets
			Total for check: 54643		379.50	
WISCONSIN SUPPORT COLLECTIONS	54644	7/21/2016	20160721	100-0000-202.03-00	632.88	PAYROLL SUMMARY
			Total for check: 54644		632.88	
ZANDER PRESS INC	54645	7/21/2016	74478	100-0702-552.29-01	267.69	Race Forms
		7/21/2016	74750	100-0704-552.29-01	60.00	Swim Passes
			Total for check: 54645		327.69	

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5.11 TACTICAL INC	54646	7/21/2016	3131947	824-0810-521.30-18	446.10	Polo Shirts/Explorer
		7/21/2016	3220383	824-0810-521.30-18	44.18	Polo Shirts/Explorer
			Total for check: 54646		490.28	
					<u>336,488.08</u>	

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ACC PLANNED SERVICE INC	54647	7/28/2016	16881	100-0601-551.24-03	1,565.50	Service Agreement
				100-0920-531.24-03	353.50	Service Agreement
				100-0703-553.24-03	424.20	Service Agreement
				100-0801-521.20-04	1,018.08	Service Agreement
				100-0501-522.24-03	678.72	Service Agreement
				731-1022-541.20-04	1,555.40	Service Agreement
				100-1001-514.20-04	1,047.24	Service Agreement
Total for check: 54647					6,642.64	
ACCURATE	54648	7/28/2016	1608908	731-1022-541.30-18	42.46	Lamp/Crayon/Washer
				1608994	99.30	Carriage/Nut/Washer
				1609108	59.50	Primer
				Total for check: 54648		
AIRGAS USA LLC	54649	7/28/2016	9936918959	731-1022-541.21-06	22.15	Acetylene/Oxygen
				9936918960	22.45	Acetylene/Oxygen/Argon
				9936918961	221.30	Acetylene/Oxygen/Argon Nitrogen
				Total for check: 54649		
BJORKLUND, JOHN	54650	7/28/2016	JOHN BJORKLUND	100-0000-422.10-00	30.00	VFW Post 2126 Reimbursement
				Total for check: 54650		
CARL BOWERS & SONS CONSTRUCTION CO	54651	7/28/2016	0002942-IN	470-1003-541.82-02	274,215.00	Woodland Development Special Assessment
				Total for check: 54651		
CALNIN & GOSS INC	54652	7/28/2016	16344	625-1003-541.30-18	120.00	Topsoil
				100-1009-541.30-18	120.00	Topsoil
				100-1011-541.30-18	120.00	Topsoil
				Total for check: 54652		

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CALUMET COUNTY CLERK OF COURTS	54653	7/28/2016	CALUMET	100-0201-512.30-18	164.50	Court Filing Fee	
			Total for check: 54653			164.50	
CALUMET COUNTY REGISTER OF DEEDS	54654	7/28/2016	4031973	100-0203-512.21-08	30.00	Woodland Developments	
			Total for check: 54654			30.00	
CARDMEMBER SERVICE	54658	7/28/2016	0016	100-1001-514.20-01	54.00	Water Right Services	
				731-1022-541.30-13	54.00	Water Right Services	
			0105	100-0704-552.20-04	100.00	S.I. Metals	
			0124	100-0801-521.34-04	30.68	Super Shuttle	
			0255	100-0706-561.34-02	80.00	Wisconsin Arborist	
			0383	100-0914-531.30-18	107.50	Control Company	
			1174	100-0801-521.34-03	318.32	Hilton Capital	
			1241	100-0702-552.30-18	15.00	Gift Card	
			1258	100-0702-552.30-18	15.00	Gift Card	
			1266	100-0702-552.30-18	15.00	Gift Card	
			1304	100-0801-521.19-03	46.60	LA Police Gear	
			1608	100-0702-552.30-11	15.85	Mail	
			1675	100-0801-521.29-04	199.98	Niterider Technical	
			1757	100-0703-553.24-03	398.96	E-Conolight	
			1865	100-0918-531.30-18	285.08	Amazon	BP Cuffs
			1961	100-0601-551.30-16	13.58	SQ Castle Art	
			2070	100-0501-522.24-03	1,305.64	1000Bulbs.com	
			2104	100-0601-551.34-03	37.94	Honey Baked Ham	
				100-0601-551.34-03	104.37	Honey Baked Ham	
			2359	100-0601-551.30-16	49.94	Walmart	
2585	100-0601-551.30-16	9.95	Lucid Software				
2611	824-0807-521.30-15	70.96	Petsmart				
2907	100-0601-551.30-16	19.57	Hobby Lobby				
3001	100-0702-552.30-18	50.38	Rec Supplies				
3232	100-0601-551.30-14	3.14	iTunes				
3320	100-0601-551.30-16	19.94	Walmart				
3347	100-0801-521.32-01	25.00	TLO Transunion				

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CARDMEMBER SERVICE	54658	7/28/2016	3365	100-0801-521.29-04	11.23	Del City
		7/28/2016	3729	100-0601-551.30-14	6.28	iTunes
		7/28/2016	3867	100-0801-521.34-04	20.00	Lot G
		7/28/2016	4003	207-0707-552.24-03	62.88	Amazon
		7/28/2016	4035	100-0601-551.30-16	9.95	Lucid Software
		7/28/2016	4042	100-0201-512.34-03	129.00	Stone Harbor
		7/28/2016	4130	100-0704-552.30-10	21.61	Suit
		7/28/2016	4613	100-0304-562.30-18	25.00	Gift Cards/Landmarks Historic Photo Contest
		7/28/2016	4633	100-0703-553.24-03	40.80	Amazon
		7/28/2016	4819	100-0801-521.29-04	3.26	Monoprice
		7/28/2016	4923	100-0704-552.30-10	(140.00)	Credit
		7/28/2016	4942	100-0601-551.30-14	(0.30)	Credit
		7/28/2016	4964	100-0704-552.30-10	(21.61)	Credit
		7/28/2016	5228	100-0704-552.30-10	219.80	Suits
		7/28/2016	5461	824-0807-521.30-15	32.06	Pet Supplies
		7/28/2016	5556	100-0601-551.30-16	(19.94)	Credit
		7/28/2016	5637	100-0801-521.29-04	5.09	Del City
		7/28/2016	5866	100-0601-551.30-14	6.28	iTunes
		7/28/2016	6103	100-0801-521.29-04	21.25	Walmart
		7/28/2016	6140	100-0601-551.30-14	(0.45)	Credit
		7/28/2016	6346	100-0202-512.29-03	295.00	Recruitment Advertising
		7/28/2016	6683	100-0201-512.34-02	315.00	League of WI Muni
		7/28/2016	6793	743-0403-513.30-15	4.54	IT Cable
		7/28/2016	7357	100-0702-552.30-18	30.00	Gift Card
		7/28/2016	7582	100-0304-562.30-18	14.70	Gift Cards/Landmarks Historic Photo Contest
		7/28/2016	7847	100-0304-562.30-18	25.00	Gift Cards/Landmarks Historic Photo Contest
		7/28/2016	8139	100-0601-551.34-03	15.98	Costco
		7/28/2016	8520	100-0601-551.30-14	20.00	Business News
		7/28/2016	8615	100-0601-551.24-03	357.24	Amazon
		7/28/2016	8870	100-0920-531.24-03	148.37	Repairclinic.com
		7/28/2016	9249	100-0801-521.29-04	102.20	In Fleet Safety Equip
		7/28/2016	9460	100-0801-521.30-18	339.00	Davis & Stanton
		7/28/2016	9597	100-0304-562.30-18	47.25	Gift Cards/Landmarks Historic Photo Contest

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CARDMEMBER SERVICE	54658	7/28/2016	9610	100-0801-521.32-01	20.00	WI Dept of Financial
			Total for check: 54658		5,612.85	
CAREW CONCRETE & SUPPLY CO INC	54659	7/28/2016	0058752-IN	492-1003-541.82-02	144.90	Everclear Villa Roundabout
			Total for check: 54659		144.90	
CARRICO AQUATIC RESOURCES INC	54660	7/28/2016	20162189	100-0704-552.30-18	4,000.00	Water Mgmt Agreement
		7/28/2016	20162434	100-0704-552.30-18	106.16	Pool Supplies
			Total for check: 54660		4,106.16	
STEPHANIE CHESLOCK	54661	7/28/2016	CHESLOCK	100-0204-512.30-10	39.35	July Expense
			Total for check: 54661		39.35	
COMPLETE OFFICE OF WISCONSIN	54662	7/28/2016	603848	100-0801-521.30-10	156.25	Paper
			Total for check: 54662		156.25	
CRESCENT ELECTRIC SUPPLY COMPANY	54663	7/28/2016	S501910388.001	100-1012-541.30-18	255.09	Lamp
		7/28/2016	S502123291.001	100-0703-553.24-03	33.54	Lamps
		7/28/2016	S502123291.005	100-0703-553.30-18	1.77	Lamps
		7/28/2016	S502128294.001	100-0703-553.30-18	305.66	Lamps/Ballast
		7/28/2016	S502128763.001	100-0703-553.30-18	21.75	Fuse Holder
		7/28/2016	S502134046.001	100-0704-552.24-03	119.56	Lamps
		7/28/2016	S502152463.001	207-0707-552.30-18	366.40	Lamps
		7/28/2016	S502179147.001	100-0703-553.30-18	79.43	Receptacle/Timer
		7/28/2016	S502191365.001	100-0703-553.24-03	15.08	Bulbs
		7/28/2016	S502217130.001	100-0703-553.24-03	67.37	Receptacle
		7/28/2016	S502217207.001	207-0707-552.30-18	84.71	Conduit Repair
		7/28/2016	S502217207.002	207-0707-552.30-18	7.48	Conduit Repair
		7/28/2016	S502217249.001	100-0703-553.30-18	27.19	Receptacle

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CRESCENT ELECTRIC SUPPLY COMPANY	54663	7/28/2016	S502217283.001	731-1022-541.24-03	66.54	Strut Channel/Springs
			Total for check: 54663		1,451.57	
DUMKE & ASSOCIATES &	54664	7/28/2016	316 RACINE ST	100-0903-531.29-06	2,077.50	316 Racine Street
			Total for check: 54664		2,077.50	
ENERGY CONTROL & DESIGN INC	54665	7/28/2016	0076760-IN	100-0704-552.20-04	608.00	Pool Start Up Service
			Total for check: 54665		608.00	
EVANS TITLE COMPANIES	54666	7/28/2016	925-650214546	501-0304-562.21-08	545.00	Title Work RDA Land Sale
		7/28/2016	925-650214547	501-0304-562.21-08	545.00	Title Work RDA Land Sale
			Total for check: 54666		1,090.00	
EWALD MOTORS OF OCONOMOWOC LLC	54667	7/28/2016	9194	100-0801-521.80-03	23,940.00	2016 Dodge Caravan Investigations
			Total for check: 54667		23,940.00	
FISH WINDOW CLEANING	54668	7/28/2016	2680-49759	100-1001-514.20-01	50.00	Clean Windows
			Total for check: 54668		50.00	
FLORES, FRANK	54669	7/28/2016	FRANK FLORES	100-0000-422.10-00	30.00	Student Veterans America Reimbursement
			Total for check: 54669		30.00	
GALLS LLC	54670	7/28/2016	005657300	100-0803-521.19-03	59.35	Pants
			Total for check: 54670		59.35	
GRIESBACH READY-MIX LLC	54671	7/28/2016	3479	100-1009-541.30-18	844.50	Concrete
				100-1011-541.30-18	745.75	Concrete
				625-1003-541.30-18	805.00	Concrete

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GRIESBACH READY-MIX LLC	54671	7/28/2016	3479	100-1004-541.30-18	1,581.00	Concrete
			Total for check: 54671		3,976.25	
GUSTMAN CHEVROLET SALES INC	54672	7/28/2016	40340	731-1022-541.38-03	360.89	Filter/Pad Kit/Rotor
			Total for check: 54672		360.89	
INFINITY TECHNOLOGY INC	54673	7/28/2016	INFINITY	743-0403-513.21-04	44,400.00	IT Support
			Total for check: 54673		44,400.00	
PATRICK JAMES	54674	7/28/2016	JAMES	743-0403-513.33-01	26.56	April Mileage
				100-0401-513.30-10	11.99	April Supplies
				743-0403-513.33-01	108.67	May Mileage
				743-0403-513.33-01	12.79	June Mileage
			Total for check: 54674		160.01	
JX ENTERPRISES INC	54675	7/28/2016	G-261520009	731-1022-541.29-04	2,033.28	Vehicle Service
		7/28/2016	G-261540049	731-1022-541.38-03	(274.99)	Credit
		7/28/2016	G-261580005	731-1022-541.29-04	2,059.24	Parts
			Total for check: 54675		3,817.53	
KEMPEN, TIM	54676	7/28/2016	TIM KEMPEN	100-0000-422.10-00	30.00	Troop 14 Reimbursement
			Total for check: 54676		30.00	
KITZ & PFEIL INC	54677	7/28/2016	071809-0101	100-0501-522.24-03	19.26	Station 35 Exhaust System Parts
			Total for check: 54677		19.26	
L&S TRUCK CENTER	54678	7/28/2016	240508	731-1022-541.38-03	4.26	Gasket
			Total for check: 54678		4.26	

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LB MED WASTE	54679	7/28/2016	64464	100-0801-521.20-01	170.00	Bio-Waste
			Total for check: 54679		170.00	
LEVENHAGEN CORPORATION	54680	7/28/2016	059955A-IN	100-0000-131.00-00	3,442.43	Fuel
			Total for check: 54680		3,442.43	
MCCLONE INSURANCE GROUP	54681	7/28/2016	250666	100-0801-521.32-01	30.00	Notary Bond
			Total for check: 54681		30.00	
MCNEILUS TRUCK & MFG COMPANY	54682	7/28/2016	3297173	731-1022-541.38-03	51.61	Bumper
			Total for check: 54682		51.61	
MEMORIAL FLORISTS INC	54683	7/28/2016	02972082	207-0707-552.30-18	479.06	Plants
		7/28/2016	02977017	100-0701-533.30-18	630.00	Plants
				100-0703-553.30-18	5,705.69	Plants
		7/28/2016	02977024	100-0601-551.24-03	78.00	Plants
			Total for check: 54683		6,892.75	
MENARDS-APPLETON EAST	54684	7/28/2016	98317	100-0703-553.30-18	15.72	Soap
			Total for check: 54684		15.72	
MENARDS-APPLETON WEST	54685	7/28/2016	25952	100-0703-553.30-18	23.48	Soap/Bags
			Total for check: 54685		23.48	
MENASHA JOINT SCHOOL DISTRICT	54686	7/28/2016	JUNEMOBILEHOME	100-0000-412.00-00	6,104.20	July Mobile Home Fees
			Total for check: 54686		6,104.20	

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MENASHA TREASURER	54687	7/28/2016	RECREATION	100-0000-422.10-00	30.00	Non-Profit Permit Reimbursement
			Total for check: 54687		30.00	
MENASHA UTILITIES	54688	7/28/2016	MENASHA UTILITY	100-1008-541.22-03	286.47	Electric
				501-0304-562.22-06	46.40	Storm
				100-0000-123.00-00	15.41	Electric
				100-1012-541.22-03	90.85	Electric
				100-0304-562.22-03	24.43	Electric
				625-0304-562.22-03	8.24	Electric
				100-1013-541.22-03	25.09	Electric
				100-1013-541.22-06	210.26	Storm
				207-0707-552.22-03	1,452.16	Electric
				207-0707-552.22-05	34.42	Water
				207-0707-552.22-06	56.56	Storm
				100-0703-553.22-03	1,505.75	Electric
				100-0703-553.22-05	705.94	Water
				100-0703-553.22-06	398.77	Storm
				100-1001-514.22-03	1,686.42	Electric
				100-1001-514.22-05	451.60	Water
				743-0403-513.21-04	167.75	Internet Charge
				743-0403-513.21-04	2,310.40	Dark Fiber Charge
				100-0305-562.22-06	2.90	Storm
				100-1014-543.22-06	61.63	Storm
				100-1019-552.22-03	236.50	Electric
				100-1019-552.22-05	93.42	Water
				601-1020-543.22-03	103.80	Electric
			Total for check: 54688		9,975.17	
MORTON SAFETY	54689	7/28/2016	169136-00	731-1022-541.30-18	117.85	Ear Muff/Plug
			Total for check: 54689		117.85	

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NATIONAL BAND AND TAG CO	54690	7/28/2016	424255	100-0704-552.30-15	196.72	Swim Tags
			Total for check: 54690		196.72	
CITY OF NEENAH	54691	7/28/2016	FIRE/RESCUE	100-0501-522.25-01	267,593.00	Fire/Rescue Services
			Total for check: 54691		267,593.00	
NIELSON COMMUNICATIONS INC	54692	7/28/2016	FV16-31651	731-1022-541.24-04	212.50	Service Radio
			Total for check: 54692		212.50	
OSI ENVIRONMENTAL INC	54693	7/28/2016	4011649	266-1027-543.21-06	100.00	Used Oil Collection
			Total for check: 54693		100.00	
PHOENIX LOSS CONTROL INC	54694	7/28/2016	169025287	733-0206-512.73-01	1,689.22	Claim
			Total for check: 54694		1,689.22	
RIESTERER & SCHNELL INC	54695	7/28/2016	1032961	731-1022-541.38-03	470.22	Tire & Wheel Assembly
			Total for check: 54695		470.22	
DR TERESA RUDOLPH	54696	7/28/2016	CITY PHYSICIAN	100-0903-531.21-05	150.00	City Physician
			Total for check: 54696		150.00	
SAM'S CLUB/SYNCHRONY BANK	54697	7/28/2016	SAM'S	100-0704-552.30-17	1,475.94	Concessions
			Total for check: 54697		1,475.94	
HENRY SCHEIN INC	54698	7/28/2016	32172581	100-0909-531.30-18	657.93	Crest
			Total for check: 54698		657.93	

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SHERWIN INDUSTRIES INC	54699	7/28/2016	SS066069	100-1003-541.30-18	1,116.90	Cold Patch Liquid
			Total for check: 54699		1,116.90	
SIEGEL, TOM	54700	7/28/2016	TOM SIEGEL	100-0000-422.10-00	30.00	Menasha Girls Basketball Reimbursement
			Total for check: 54700		30.00	
SPEEDY CLEAN DRAIN & SEWER INC	54701	7/28/2016	60791	625-1010-541.21-02 601-1020-543.21-02	2,649.22 2,891.23	Storm & Sewer Televising Storm & Sewer Televising
			Total for check: 54701		5,540.45	
SPORTS GRAPHICS	54702	7/28/2016	0716-006	100-0704-552.30-10	19.90	T-shirts
			Total for check: 54702		19.90	
STAPLES BUSINESS ADVANTAGE	54703	7/28/2016	3307736579	100-0702-552.30-10	80.97	Office Supplies
			Total for check: 54703		80.97	
TESCH CHEMICAL CO INC	54704	7/28/2016	5308	100-0704-552.24-03	96.48	Squeegee/Handle/Brush
			Total for check: 54704		96.48	
UNIFIRST CORPORATION	54705	7/28/2016	097 0215400	731-1022-541.20-01	119.39	Coveralls/Shirts/Pants
			Total for check: 54705		119.39	
US VENTURE	54706	7/28/2016	L55251	731-1022-541.21-06	30.00	Fuel
			Total for check: 54706		30.00	
VANGRINSVEN, PEGGY	54707	7/28/2016	VANGRINSVEN	100-0000-422.10-00	30.00	Make A Wish Reimbursement
			Total for check: 54707		30.00	

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VERIZON WIRELESS	54708	7/28/2016	9764759609	743-0403-513.22-01	64.99	Cell Phone Charges April
		7/28/2016	9766406833	743-0403-513.22-01	73.71	Cell Phone Charges May
		7/28/2016	9768045685	743-0403-513.22-01	76.81	Cell Phone Charges June
			Total for check: 54708		215.51	
VIEVU	54709	7/28/2016	18426	100-0801-521.30-18	200.00	Video Camera
			Total for check: 54709		200.00	
WAUSAU AWARDS & ENGRAVING INC	54710	7/28/2016	WAUSAU	492-0304-562.30-18	1,815.00	TID #12 Signs
			Total for check: 54710		1,815.00	
WE ENERGIES	54711	7/28/2016	WE ENERGIES	100-0703-553.22-04	9.90	2170 Plank Road Gas Service
			Total for check: 54711		9.90	
WEATHERVANE	54712	7/28/2016	WEATHERVANE	203-0306-562.70-01	5,000.00	Grant Disbursement South & North Facades
			Total for check: 54712		5,000.00	
WERNER ELECTRIC SUPPLY CO	54713	7/28/2016	S4863424.001	100-0501-522.24-03	56.54	Supplies
			Total for check: 54713		56.54	
WINNEBAGO COUNTY CLERK OF COURTS	54714	7/28/2016	WINNEBAGO	100-0000-201.03-00	185.00	Bond Report #MP16-2317
			Total for check: 54714		185.00	
WINNEBAGO COUNTY TREASURER	54715	7/28/2016	9726	100-0203-512.21-08	90.00	Recording Fees
		7/28/2016	LF123489	266-1027-543.25-01	210.00	Tires
		7/28/2016	LF123573	100-1016-543.25-01	17,769.18	Direct Haul
				100-1017-543.25-01	4,812.32	Direct Haul

AP Check Register

Check Date: 7/28/2016

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WINNEBAGO COUNTY TREASURER	54715	7/28/2016	LF123573	266-1027-543.25-01	766.35	Direct Haul
			Total for check: 54715		23,647.85	
WINNEGAMIE DOG CLUB	54716	7/28/2016	WINNEGAMIE	100-0204-512.30-18	300.00	Rental/August Election
			Total for check: 54716		300.00	
WISCONSIN DEPT OF JUSTICE	54717	7/28/2016	G3228	100-0202-512.21-06	133.00	Background Checks
				100-0601-551.21-06	14.00	Background Checks
			Total for check: 54717		147.00	
WPPI ENERGY	54718	7/28/2016	INV06207	310-0409-571.61-01	8,517.89	WPPI Debt Service Payment
				310-0410-571.61-02	1,302.80	WPPI Debt Service Payment
			Total for check: 54718		9,820.69	
					721,903.75	



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: July 27, 2016

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the **2015-2017** licensing period:

Gayle Sampson
Alexandra Hoida
Katelyn Bruley
Mark Getschow
Susan Schiesl
Fawn Mannel

CC: Chief Styka

WB-42 AMENDMENT TO LISTING CONTRACT

1 It is agreed that the Listing Contract dated April 19, 2013, between the undersigned,
2 for sale of the property known as (Street Address/Description) 901 Airport Rd.
3 in the City of Menasha, County of
4 Winnebago, Wisconsin is amended as follows:

5 The list price is changed from \$ _____ to \$ _____.

6 The expiration date of the contract is changed from midnight September 26, 2016 to
7 midnight September 26, 2017.

8 The following items are (added to)(deleted from) STRIKE ONE the list of property to be included in the list
9 price: _____

11 Other: _____

12 _____
13 _____
14 _____
15 _____
16 _____
17 _____
18 _____
19 _____
20 _____
21 _____
22 _____

23 ALL OTHER TERMS OF THIS CONTRACT AND ANY PRIOR AMENDMENTS REMAIN UNCHANGED.

24 **CAUTION: Agents (salespersons) for Broker (firm) do not have the authority to enter into a mutual**
25 **agreement to terminate a listing contract, amend the commission amount or shorten the term of a**
26 **listing contract, without the written consent of the Agent(s)' supervising broker.**

27 Newmark Grubb Pfefferle
28 Broker/Firm ▲

(x) _____
Seller's Signature ▲ Date ▲
Print name ▶ City of Menasha

30 (x) Richard J. Knight 7-20-16
31 By ▲ _____ Date ▲

(x) _____
Seller's Signature ▲ Date ▲
Print name ▶ _____

32 Print name ▶ Richard J. Knight, EVP Secy.



Memorandum

To: City of Menasha Common Council

From: Adam Alix, Deputy Director of Municipal Operations

Date: July 19, 2016

RE: Surplus City Equipment Determination - 1997 Gilcrest ProPaver

BACKGROUND

Section 3-4-1 of the City's municipal code requires the appropriate department to bring forward a request to the Common Council to determine an item to be surplus City property if the fair market value of the item is deemed to be more than \$5,000. Once the item has been determined to be surplus, then the City will dispose of the item in a manner outlined within this section of the municipal code.

The Department of Public Works purchased the Gilcrest Propaver in 1997 to expand the City's asphalt paving operations. Prior to the purchase of this equipment, asphalt was placed via the use of a non-motorized drag paver that was pulled behind a dump truck as it dumped out the asphalt. As the City's paving operations grew from spot replacement repairs to entire road paving projects, the City once again invested in another asphalt paver in 2007. At this time the Department felt there could be a need to keep the Gilcrest paver for smaller asphalt projects such as building trails. Looking back in our records, this paver has not been used at least since 2009.

Analysis/Fiscal Impact

Our staff has been able to meet all our paving needs with the newer VogeLe paver. This has included paving around the Koslo Park backstop, as well as the walking trail along Province Terrace North of Plank Road; just the type of paving that justified the decision to keep it in 2007.

To make room for equipment that is more critical to our operations, we shrink wrapped the paver and are storing it outside. When we first entertained the notion of disposing of this item two years ago, an internet search placed a value for it somewhere between \$10,000 and \$15,000. Each year this unit sits idle, the more it declines in value with the risk of a more accelerated decline being stored outside in the elements.

Recommendation

The Department of Public Works recommends disposing of this asphalt paver through the use of an online public auction site.



MEMORANDUM

Date: July 28, 2016
To: Common Council
From: Debbie Galeazzi, Clerk
Subject: Liquor License Application for Margaritaville Lounge, 6 Tayco Street and
Lake Park Swim and Fitness, 730 Lake Park Road

Margaritaville Lounge, 6 Tayco Street: Jennifer Almeida-Sandoval, agent for Margaritaville Lounge, informs me there has been another delay in the electrical work on the building, so final inspections have not been done. Health Department, Fire Department, and Building Inspectors recommends approving the license with the condition they do not open for business until final inspections have been completed and occupancy permits have been issued.

Lake Park Swim and Fitness, 730 Lake Park Road: The operators of Lake Park Swim and Fitness have stated all taxes will be paid by July 31, 2016. I will report at the meeting if the taxes have been paid.

RESOLUTION R-26-16

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY.

Introduced by Alderman Krautkramer

WHEREAS, the Common Council of the City of Menasha, Wisconsin, held a Public Hearing at the Council Chambers in the City Hall at 6:00 p.m. on August 1, 2016 for the purpose of hearing all interested persons regarding the listed improvements in the following area:

A. Improvements

1. Sanitary Sewer, Water Main, Storm Sewer and Appurtenances
2. Street Excavation, Grading and Graveling
3. Temporary 2" Asphalt Pavement
4. Electric Service
5. Associated Engineering Costs

B. Location of Improvements

1. Second Addition to Woodland Hills Subdivision

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Menasha as follows:

1. That the report of the Board of Public Works pertaining to the construction of the described public improvements, including plans and specifications, is, therefore and hereby, reaffirmed.
2. That payment for said improvements be made by assessing the applicable costs to the property benefited as indicated in said report.
3. The schedule of assessments made under the police power, and the amount assessed against each parcel, are true and correct and are hereby confirmed.
4. That the assessment for all projects included on said report is a single assessment.
5. That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.
6. The City Clerk is directed to publish this resolution in the Official Newspaper of the City.
7. The Clerk is further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll and whose post office address is known or can, with diligence, be ascertained.

Passed and approved this day of , 2016.

Donald Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

Department of Public Works
Special Assessment Report
Second Addition to Woodland Hills
July 18, 2016

The City of Menasha has completed final design for street and utility improvements in the Second Addition to Woodland Hills. The improvements consist of storm sewer and appurtenances, street grading and graveling, temporary 2" asphalt pavement, street lighting and associated items.

The total cost of the improvements is \$408,000 including engineering and administration costs. The improvements constitute an exercise of police powers and the properties against which these assessments are proposed benefit from these improvements.

Attached is a schedule of the proposed assessments for each affected property. Properties included in the proposed assessment area include all properties in the Second Addition to Woodland Hills subdivision.

Attachment

Special Assessments - Second Addition to Woodland Hills (7_18_2016)

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Assessment Per Lot
70084816	906 Gosling Way Court	Charles J. and Julie M. Burgess	1462 Wolf River Drive	Fremont	WI	54940	LOT 93 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084817	914 Gosling Way Court	Charles J. and Julie M. Burgess	1462 Wolf River Drive	Fremont	WI	54940	LOT 94 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084818	922 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 95 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084819	930 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 96 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084820	938 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 97 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084821	946 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 98 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084822	954 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 99 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00

Special Assessments - Second Addition to Woodland Hills (7_18_2016)

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Assessment Per Lot
70084823	1002 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 100 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084824	1010 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 101 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084825	1018 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 102 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084826	955 Gosling Way Court	Michael P. and Emily J. Hoyer	1006 Southfield Drive	Menasha	WI	54952	LOT 103 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084827	947 Gosling Way Court	Randall A. and Barbara M. Steckling	9510 Laura Lane	Winneconne	WI	54986	LOT 104 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084828	939 Gosling Way Court	Woodland Developments, LLC	N319 Breezewood Drive	Appleton	WI	54915	LOT 105 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00

Special Assessments - Second Addition to Woodland Hills (7_18_2016)

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Assessment Per Lot
70084829	951 Gosling Way Court	Thomas E. and Jennifer R. Potter	2701 Schaefer Circle	Appleton	WI	54915	LOT 106 AND PART OF LOT 107 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084831	915 Gosling Way Court	Jeffrey M. and Roxan M. Wagner	1516 S Theodore Street	Appleton	WI	54915	LOT 108 AND PART OF LOT 107 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
70084832	907 Gosling Way Court	Woodland Developments, LLC	N319 BreezeWood Drive	Appleton	WI	54915	LOT 109 SECOND ADDITION TO WOODLAND HILLS	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$25,500.00
Total Assessments									\$408,000.00

RESOLUTION R-27-16

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY.

Introduced by Alderman Krautkramer

WHEREAS, the Common Council of the City of Menasha, Wisconsin, held a Public Hearing at the Council Chambers in the City Hall at 6:00 p.m. on August 1, 2016 for the purpose of hearing all interested persons regarding the listed improvements in the following area:

A. Improvements

1. Street Excavation, Grading and Graveling
2. Storm Sewer and Appurtenances
3. Temporary 2" Asphalt Pavement
4. Street Lighting
5. Associated Engineering Costs

B. Location of Improvements

1. 1189, 1205, 1212, 1221, 1228, 1237, 1253, 1269, 1285 Province Terrace and 1253, 1269 Oneida Street

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Menasha as follows:

1. That the report of the Board of Public Works pertaining to the construction of the described public improvements, including plans and specifications, is, therefore and hereby, reaffirmed.
2. That payment for said improvements be made by assessing the applicable costs to the property benefited as indicated in said report.
3. The schedule of assessments made under the police power, and the amount assessed against each parcel, are true and correct and are hereby confirmed.
4. That the assessment for all projects included on said report is a single assessment.
5. That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.
6. The City Clerk is directed to publish this resolution in the Official Newspaper of the City.
7. The Clerk is further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll and whose post office address is known or can, with diligence, be ascertained.

Passed and approved this day of , 2016.

Donald Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

Department of Public Works
Special Assessment Report
Huelsbeck Properties
July 18, 2016

The City of Menasha has completed final design for street and utility improvements in the Province Terrace Development. The improvements consist of storm sewer and appurtenances, street grading and graveling, temporary 2" asphalt pavement, street lighting and associated items.

The total cost of the improvements is \$93,627 including engineering and administration costs. The improvements constitute an exercise of police powers and the properties against which these assessments are proposed benefit from these improvements.

Attached is a schedule of the proposed assessments for each affected property. Properties included in the proposed assessment area include:

Parcel numbers 7-00001-01, 7-00001-02, 7-00001-03, 7-00001-04, 7-00001-05, 7-00001-06, 7-00001-07, 7-00001-08, 7-00001-09, 7-00001-18, 7-00001-17 and 7-00001-15

Attachment

Special Assessments - Huebsbeck Property (7_18_2016)

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Assessment Per Lot
70000101	1253 Oneida Street	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 1	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000102	1269 Oneida Street	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 2 LESS EX PORTION OF ROAD RIGHT OF WAY	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000103	1285 Province Terrace	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 3	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000104	1269 Province Terrace	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 4	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000105	1253 Province Terrace	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 5	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000106	1237 Province Terrace	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 6	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000107	1221 Province Terrace	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 7	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000108	1205 Province Terrace	Huebsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 8	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Assessment Per Lot
70000109	1189 Province Terrace	Huelsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 9	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000118	1228 Province Terrace	Huelsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	PROVINCE TERRACE LOT 18	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000117	1212 Province Terrace	Huelsbeck Family Revocable Trust Dated November 30, 1993	1269 Oneida Street	Menasha	WI	54952	LOT 1 CSM 3350 A REDIVISION OF LOTS 15, 16 AND 17 PROVINCE TERRACE LOCATED IN THE NW1/4 OF THE SW1/4 AND IN THE SW1/4 OF THE NW1/4 SECTION 7 T 20 N R 18E	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
70000115	1180 Province Terrace	Wiegert Enterprises, LLC	N5999 Old Keshena Road	Shawano	WI	54166	LOT 2 CSM 3350 A REDIVISION OF LOTS 15, 16 AND 17 PROVINCE TERRACE LOCATED IN THE NW1/4 OF THE SW1/4 AND IN THE SW1/4 OF THE NW1/4 SECTION 7 T 20 N R 18E	Street Grading & Graveling Storm Sewer and Appurtenances Temporary 2" Asphalt Pavement Street Lighting Associated Engineering Costs	\$7,802.25
Total Assessments									\$93,627.00

Don Merkes

From: Halverson, Jill <jill.halverson@uwc.edu>
Sent: Tuesday, July 26, 2016 11:01 AM
To: Don Merkes
Cc: Vicki Lenz
Subject: RE: Library Board

Dear Mayor Merkes and Ms. Lenz,

It was wonderful to see you both this morning at the Menasha Business Group Event at One Menasha. After reviewing several of the documents on the library's web site, I would like to express my interest in being a member of the Elisha D. Smith Public Library Board of Trustees and am excited about this possible opportunity!

Overall, I think this role is a good fit with my background and interests. Although I don't know the mix of the current board members in terms of their backgrounds, I have a diverse background in marketing, research, and education, having worked for a nonprofit organization (Fox Cities Chamber of Commerce), a fraternal financial services organization (then called AAL), and a manufacturer (Appleton Papers) prior to moving into academia, now working as an Assistant Professor of Business for the University of Wisconsin Fox Valley and UW Colleges Online. I also work as adjunct staff member for UW Extension, as we are currently developing a new flexible degree program, the Bachelor of Science in Business Administration. I am hoping the skills that I could bring to this role would complement those of existing board members.

Previously, I have served on the Board of Directors for Women in Management, Fox Cities Chapter, and have served in various roles including Marketing Co-Chair, Web Site Chair, and Awards Chair. I love to read and am a patron of the library, as are my children. My son, Evan, served as a volunteer in April through June of this year. I also belong to a book club, and we often utilize the "Book Club to Go" program through the Neenah location. A lifelong learner, I have a passion for learning, which would fit with the goals and strategies of the library.

At Ms. Lenz's invitation, I would like to attend tomorrow's board meeting as a guest and, if it is decided that I would be a good fit for the role, I would love to join the group. I am typically available on Wednesdays at 4:00, so the monthly meeting should fit nicely into my schedule.

Thank you so much for your consideration!

Sincerely,
Jill Halverson
Assistant Professor of Business
University of Wisconsin Fox Valley
University of Wisconsin Colleges Online