

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday, September 4, 2012**

WORKSHOP – 5:00 PM

Presentation from Rae Anne Beaudry, The Horton Group, Health Benefit Division – Health Insurances

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. [Proposed City of Menasha Year 2030 Comprehensive Plan amendment](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. [NM Sewerage Commission Update – Randy Much](#)
Possible Motion to Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public fund or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (US Sonoco)
 - 2. Motion to reconvene into Open Session
 - 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 8/20/12](#)
 - b. [Board of Public Works, 8/20/12](#)
 - c. [Board of Health, 6/13/12](#)
 - d. [Committee on Aging, 7/12/12](#)
 - e. [NM Fire Rescue Joint Finance and Personnel, 8/28/12](#)
 - f. [NM Fire Rescue Joint Fire Commission, 8/29/12](#)
 - g. [NM Sewerage Commission, 7/24/12](#)
 - h. [Parks and Recreation Board, 8/13/12](#)
 - i. [Plan Commission, 8/21/12](#)
 - j. [Redevelopment Authority, 5/1/12, 8/23/12](#)
 - k. [Safety Committee, Public Works/Parks, 7/24/12](#)
 - l. [Water & Light Commission, 7/25/12, 8/22/12](#)Communications:
 - m. [WI Dept. of Administration, 8/20/12; Incorporation of a portion of Town of Harrison, Calumet County and Buchanan, Outagamie County, Wisconsin, as a village Calumet County Circuit Court Case No. 2012CV28](#)
 - n. [Comp Stoffel, 8/25/12; Refinancing wrap up](#)
 - o. [Customers First!, The Wire newsletter, August 2012](#)
 - p. [Menasha Historical Society Newsletter, August 2012](#)
 - q. [Robert Mittelstaedt, Alliance Industries to PP Homan, 8/21/12; IDB loan](#)
 - r. [PP Homan, 8/28/12; Status Update on lake Park Development Activity](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 8/20/12](#)
2. [Joint Common Council and Menasha Utilities, 8/22/12](#)

Administration Committee, 8/20/12; recommends approval of:

3. NMFR Station 36, 901 Airport Road, Counter-offer to Endter Investment for \$125,000, property as is, city to do environmental, occupancy should be within six months of purchase, respond to counter-offer within two weeks and same terms as FP One.

Board of Public, 8/20/12; recommends approval of:

4. [Street Use Application – Community First Fox Cities Marathon; Sunday, September 23, 2012; 6:00 AM – 2:00 PM \(Community First Credit Union\)](#)
5. [Street Use Application – SMC Homecoming Parade; Friday, October 5, 2012; 5:00 PM – 6:00 PM \(St. Mary Central HS\)](#)
6. [Payment – Northeast Asphalt, Inc.; Contract Unit No. 2012-03; Street Reconstruction, Concrete Curb & Gutter, Asphalt Pavement; Paris Street/Manitowoc Street; \\$96,029.12 \(Payment No. 1\)](#)

Plan Commission, 8/21/12; recommends approval of:

7. [Circle of Friends – Province Terrace - CSM with the condition that an easement release be obtained from the grantees of the existing utility easement between lots 16 and 17 of the Province Terrace plat.](#)

NM Fire Joint Finance and Personnel Committee, 8/28/12 recommends approval of:

8. [Acknowledging the Purchase order \\$6,900.30 is the correct amount for purchase order #12-65 and purchase order #94 in the amount of \\$6,090.50 is not the correct amount, which is a difference of \\$809.80.](#)
9. [Filling the vacated firefighter position after Shift Commander Flunker retires on October 23, 2012.](#)
10. [Acceptance of the Regional smoke detector grant of \\$52,630.00 with NMFR's required portion of the matching fund be \\$767.48. The Memorandum of Understanding will be approved pending final review and approval by both City legal councils.](#)
11. [Accept the FEMA AFG Rehab Grant totaling \\$25,051.10. NMFR's required 25% match of \\$6,262.78 will be funded through NMFR's All Other Equipment account/line \(#8133\)](#)
12. The purchase of five (5) Masimo Rad-57 with CO units at a cost of \$3,851.00 per unit, for a total of \$19,255.00 plus shipping of \$55.00 totaling \$19,310.00. Approve the purchase of one (1) #RHK3000 Core Warming Package from DQE at a price of \$1,138.10 plus shipping. Approve the purchase of two (2) #RHK2000 Core Cooling packages from DQE at a price of \$1,480.00 each for a total of \$2,960.00 plus shipping. Purchase of 1 package #RHK1000 Rehab Shelter Package from DQE at a price of \$1,395.00 plus shipping for a grand total of \$25,051.10, which includes shipping costs.
13. [The AFG Cascade System grant for a total of \\$24,289.86 with NMFR's required 25% match of \\$6,072.47 will be funded through NMFR's All Other Equipment account/line \(#8133\) and approve purchasing the system from Resolve Specialty Products, LLC for a total of \\$24,289.86](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 8/21/12 to 8/30/12 in the amount of \\$927,231.10](#)
2. [Alcohol Beverage License Application, Class B Beer, Beyer Properties, LLC, d/b/a Fox Cinema, 400 Third Street, Menasha, Vicki L. Beyer, agent, for the 2012-2013 licensing year.](#)
3. [Authorization to apply for Traffic Enforcement Grant 2012-13 for Police Department.](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-14-12 – An Ordinance Amending the City of Menasha Year 2030 Comprehensive Plan](#)

K. APPOINTMENTS

None

L. HELD OVER BUSINESS

1. [Approval of Common Council Minutes 8/6/12 \(held 8/20/12\)](#)

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. ADJOURN

MEETING NOTICE

Common Council – Monday, September 17, 2012

Common Council - 6:00 pm

Administration Committee – 6:30 p.m.

Board of Public Works – 7:00 p.m.