

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 17, 2015**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. OATH OF OFFICE – DISTRICT 7 ALDERMAN
- D. ROLL CALL/EXCUSED ABSENCES
- E. PUBLIC HEARING
- F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Introduction of Candi Huber, HR Coordinator.
 2. Wisconsin Department of Transportation; Presentation of Racine Street Bridge.
 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 08/03/15.](#)
 - b. [Board of Public Works, 08/03/15.](#)
 - c. [Parks and Recreation Board, 08/10/15.](#)
 - d. [Plan Commission, 08/04/15.](#)
 - e. [Police Commission, 05/21/15.](#)Communications:
 - f. [Jonathan Smith, President, Simply Incredible Foods, to CA Captain, 06/26/15; Update on Simply Incredible Foods.](#)
 - g. [Christine Sohns, Simply Incredible Foods to CA Captain; Update on asbestos project.](#)
 - h. [Waverly Sanitary District Meeting Minutes, 07/23/15.](#)
 - i. [PWD Radtke, 08/12/15; Neenah Menasha Sewerage Commission Sanitary Sewer Rate Increase.](#)
 - j. [Mayor Merkes, 08/12/15; Lighting Sample Installation.](#)
 - k. [PC Styka, 08/13/15; Police Lieutenant Promotion.](#)
 - l. [PRD Tungate, 08/13/15; Park Board Recommendations Relative to the Brighton Beach Greenspace Plan.](#)
 - m. [Clerk Galeazzi, 08/13/15; New Voting Machines.](#)
- H. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 08/03/15.](#)
Administration Committee, 08/03/15 – Recommends the Approval of:
 2. [The Health Department to enter into an Interagency Memorandum of Understanding to Purchase PortaCount Pro Respiratory Fit Tester with Manitowoc County Health Department.](#)
Board of Public Works, 08/03/15 – Recommends the Approval of:
 3. [Street Use Application – Labor Day Parade; Monday, September 7, 2015; 9:30 AM – 10:30 AM \(Fox Valley Area Labor Council\).](#)
 4. [Change Order – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; ADD: \\$6,011.00 \(Change Order No. 3\).](#)

5. [Change Order – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; ADD: \\$20,125.00 \(Change Order No.3\).](#)
6. [Payment – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; \\$100,182.94 \(Payment No. 5\).](#)
7. [Payment – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; \\$5,500.50 \(Payment No. 3\).](#)
8. [Payment – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Contract No. 2015-01; \\$93,793.83 \(Payment No. 3\).](#)
9. [Agreement with Appleton Regarding Midway Road and Southfield Drive Intersection Reconfiguration. Plan Commission, 08/04/15 – Recommends the Approval of:](#)
10. [A grant of a utility easement to Menasha Utilities – 163, 165, 167 Main Street rear, subject to review by the City Attorney.](#)
11. [A grant of a utility easement to Menasha Utilities - Broad Street Parking Lot subject to review by the City Attorney.](#)
12. [The acquisition of all or part of 320 Chute Street.](#)
13. [The acquisition of land from Woodlands Development, LLC \(as contemplated in the Development Agreement between the City of Menasha and Woodlands Development, LLC approved on 08/03/15\).](#)

I. ITEMS REMOVED FROM CONSENT AGENDA

J. ACTION ITEMS

1. [Accounts payable and payroll for the term of 08/06/15 to 08/13/15 in the amount of \\$3,734,345.55.](#)
2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
3. [Offer to Purchase 320 Chute Street, Menasha.](#)

K. HELD OVER BUSINESS

1. [The purchase of the SABER 28574 from Pierce Manufacturing for \\$387,000 with an additional \\$20,000 for equipment for a total cost of \\$407,000. Each City Finance Director shall give information to their respective Common Council on funding sources available for each of their Cities for this unbudgeted purchase prior to each Common Council's approval.](#)

L. ORDINANCES AND RESOLUTIONS

1. [O-14-15 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinance \(Polling Places\). \(Introduced by Ald. Langdon\) \(Recommended by the Administration Committee\).](#)
2. [R-26-15 Resolution Approving the City of Menasha's Liability Insurance Renewal through Cities and Villages Mutual Insurance Company \(CVMIC\). \(Introduced by Mayor Merkes\)\(Recommended by the Administration Committee\).](#)
3. [R-27-15 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$11,180,853.03 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith. \(Introduced by Mayor Merkes\).](#)
4. [R-28-15 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$768,633.79 from the State Trust Fund and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith. \(Introduced by Mayor Merkes\).](#)
5. [R-29-15 Resolution Approving a 2015 Capital Improvement Budget Adjustment For the Purchase of a Fire Truck and the Accompanying Borrowing to be Included With the 2016 Capital Improvement Program Borrowing.](#)
6. [R-30-15 Resolution Approving a 2015 Budget Adjustment For the Purchase of Land Within the T.I.D. #9 Account. \(Introduced by Mayor Merkes\).](#)

M. APPOINTMENTS

N. CLAIMS AGAINST THE CITY

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

P. RECESS TO BOARD OF PUBLIC WORKS.

Q. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e) and (g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Offer to Purchase 320 Chute Street); and Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.(Incorporation of a portion of lands comprising the Town of Menasha, Winnebago County, WI. Richard Jones et al vs. Town of Menasha Case No.15-CV-452).
2. May reconvene into Open Session to act on what was discussed in Closed Session.

R. ADJOURNMENT

MEETING NOTICE
TUESDAY, September 8, 2015
Common Council Meeting – 6:00 p.m.