

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 1, 2011
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 7/18/11](#)
 - b. [Board of Public Works, 7/18/11](#)
 - c. [Board of Health, 6/8/11](#)
 - d. [NM Sewerage Commission, 6/28/11](#)
 - e. [NM Sewerage Commission, 6/29/11; Special Meeting](#)
 - f. [Parks and Recreation Board, 7/11/11](#)
 - g. [Personnel Committee, 7/18/11](#)
 - h. Plan Commission, [7/19/11](#), [7/26/11](#)
 - i. Safety Committee, [5/24/11](#), [7/8/11](#); Public Works/Parks
 - j. [Safety Committee, 6/9/11; City Hall](#)Communications:
 - k. [Ad-Hoc Sustainability Board letter of resignation from Mike Dillon, 7/19/11](#)
 - l. [CA/HRD Captain, 7/26/11; Update on LaFayette Life Ins. Co. et al. v. City of Menasha et al.](#)
 - m. [Customers First! The Wire newsletter, 7/2011](#)
 - n. [Invitation to 9-11 10-year anniversary remembrance ceremony](#)
 - o. [Mayor Scherck to NM Sewerage Commission, 7/18/11; Sewer Facilities Capital Improvement Project](#)
 - p. [PHD Nett, 7/26/11; Winnebago Public Health Study/Impacts for the City of Menasha](#)
 - q. [Public Works Facility, June 2011 disposal violations](#)
- G. CONSENT AGENDA
- (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
- Minutes to approve:
1. [Special Common Council, 7/14/11](#)
 2. [Common Council, 7/18/11](#)
- Administration Committee, 7/18/11; recommends approval of:
3. [Nationwide Retirement Solutions Amendments to Plan Document](#)
- Board of Public Works, 7/18/11; recommends approval of:
4. [Street Use Application – Otto Grunski Runski; Saturday, August 13, 2011; 7:00 AM – 11:00 AM; \(City of Menasha Parks and Recreation Department\)](#)
 5. [Street Use Application – NEW Wheelers Weekend Bike Race; Sunday, August 14, 2011; 8:00 AM – 6:00 PM; \(02 Cycling\) allowing the time to extend beyond the six hours for safety reasons](#)

G. CONSENT AGENDA, Board of Public Works, 7/18/11; recommends approval of (continued)

6. Street Use Application – Labor Day Parade; Monday, September 5, 2011; 9:30 AM – 11:30 AM; (Fox Valley Area Labor Council)
7. Street Use Application – 18th Annual St. Joe’s 5K Run/Walk; Saturday, October 15, 2011; 8:45 AM – 10:30 AM; (Pacesetter’s Fox Cities)
8. Street Use Application – Sun Runner “Cruise In”; Thursday, August 18, 2011; 4:00 PM – 10:00 PM; (MAC)

Plan Commission, 7/19/11; recommends approval of:

9. The Ponds of Menasha Preliminary Plat with the following conditions:
 - That right of way for the future extension of Lotus Trail be reserved.
 - That the subdivision contain a minimum of 124 lots.
 - That the drainage easement around the stormwater pond be set at a width and grade acceptable to the Public Works Department.
 - That the street name “Whisper Falls Lane” not be used in the plat.
 - That sufficient ROW be reserved on Lot 73 to enable the eastward extension of the street without curvature.
10. The Ponds of Menasha variances requested as follows:
 - Establishing a 65’ ROW on Villa Way (the existing segment of Villa Way has an 80’ width).
 - Establishing a ROW width of 50’ (standard ROW is 60’).
 - Permitting the west end of Villa Way to terminate in a temporary cul de sac whose length exceeds the 800’ standard.
 - Eliminating the requirement for a temporary cul de sac on Snowberry Way due to the short length of the segment of street extending westward from Lotus Trail.

Plan Commission, 7/26/11; recommends approval of:

11. The Ponds of Menasha Final Plat with the following conditions:
 - That a 10’ drainage easement be established on the lots abutting Outlot 2 if insufficient dry land access is not provided within the outlot (this is to be determined by Davel Engineering).
 - That the Drainage Plan be reviewed and approved by the Department of Public Works.
 - That the area SE of the 50’ROW paralleling the curvature of Chrystella Drive adjacent to Lot 72 be designated as a reservation of ROW as opposed to being dedicated as shown.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 7/21/11 to 7/28/11 in the amount of \$1,065,466.05
2. Reserve “Class B” Liquor License Application for Mr. Taco, LLC, Luis A. Morales, Agent, for the premises at 403 Racine Street for the 2011-2012 licensing year

J. ORDINANCES AND RESOLUTIONS

1. O-8-11 – Ordinance relating to changes in parking ordinance (DePere Street/Appleton Rd.)(Introduced by Mayor Merkes, recommended by Board of Public Works)
2. R-31-11; A Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes (Introduced by Ald. Taylor, recommended by Board of Public Works)

K. APPOINTMENTS

1. Mayor’s appointments to the Board of Appeals
 - a. Appointment of Chris Evenson, 523 Broad St., for the term of August 1, 2011 to February 1, 2014
2. Mayor’s appointment to the Housing Authority
 - a. Larry Haase, 1727 Northridge Ct., for the term of August 1, 2011 to July 21, 2016
3. Mayor’s reappointment to the Redevelopment Authority
 - a. Kim Vanderhyden, 334 Park St., for the term of September 1, 2011 to August 31, 2016

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

Regular Common Council Meeting – Monday August 15, 2011 - Council Chambers

Common Council – 6:00 p.m.

Administration Committee – 6:30 p.m.

Board of Public Works – 7:00 p.m.