

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday April 6, 2009
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. [Proposed various amendments to Title 13, article F of the Code of Ordinances related to the regulation of signs.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. PW Supt. Tim Jacobson – Report on Fleet and Fuel system and Public Works Facility (Ald. Wisneski)
 - 2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 3/16/09](#)
- b. [Board of Public Works, 3/16/09](#)
- c. [Board of Health, 2/11/09](#)
- d. [Landmarks Commission, 3/18/09](#)
- e. [Library Board, 3/19/09](#)
- f. [NM Fire Rescue, 3/24/09; Joint Finance & Personnel Committee](#)
- g. [NM Sewerage Commission, 2/24/09](#)
- h. [Personnel Committee, 3/16/09](#)
- i. [Plan Commission, 3/17/09](#)
- j. [Safety Committee, 2/4/09; City Hall](#)
- k. [Safety Committee, 1/15/09; Police](#)
- l. [Safety Committee, 2/24/09; Public Works and Parks](#)
- m. [Sustainability Board, 2/17/09](#)
- n. [Water & Light Commission, 3/25/09](#)

Communications:

- o. [Commissioner of Railroads, 3/25/09; Notice of investigation & assessment of costs-adequacy of warning devices at Garfield Ave.](#)
- p. [Dept. of Army Corp of Engineers, 3/13/09; Lake Winnebago fill-up strategy](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS, cont.

Communications:

- q. [Dept. of Public Works, Jan-March 2009 Disposal violations](#)
- r. [Menasha Historical Society Newsletter, 4/2009](#)
- s. [Menasha Utilities, 3/31/09; Steam Detail for months ending 2/28/09](#)
- t. [PWD Radtke to residents, 3/31/09; SSES Phase 1- first inspection, third notification letter](#)
- u. [PWD Radtke to residents, 3/31/09; SSES Phase 1- reinspection, third notification letter](#)
- v. [PWD Radtke to residents, 3/31/09; SSES Phase 4- third notification letter](#)
- w. [Town of Menasha Utility Commission minutes; 2/23/09, 3/9/09](#)
- x. [Wis. DNR, 3/17/09; Final determination to reissue a pollutant discharge elimination system permit, NM Sewerage Commission \(permitee\)](#)
- y. [Wis. DNR, 3/26/09; Air pollution permit application review; Graphic Packaging International, Inc.](#)
- z. [Wis. DOT, 3/2009; US 10/WIS 441 Tri-County freeway](#)
- aa. [Wis. Govt. Accountability Board, 3/17/09; receipt of incentive check for providing accurate election reporting data to State of Wisconsin](#)
- bb. [Wis. Municipal Clerks Association, 3/12/09; Clerk Galeazzi's designation as a Wisconsin Certified Municipal Clerk](#)
- cc. [WPPI Energy, 2/24/09; Typical bill comparison summary](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 3/16/09](#)

Board of Public Works, 3/16/09 – Recommends Approval of:

- 2. [Recommendation to Award – Vinton Construction Co.; Contract Unit No. 2009-01; Midway Business Park \(Wittmann Drive & University Drive\); Concrete Street & Sidewalk Construction; \\$422,617.31](#)
- 3. [Recommendation to Award – Badger Highways, Co., Inc.; Contract Unit No. 2009-02; Appleton Street – Asphalt Street Reconstruction; \\$102,680.96](#)

Plan Commission, 3/17/09 – Recommends Approval of:

- 4. [The final plat-second addition to Woodland Hills with the following conditions: 1\) That the name of the plat be changed to “New Heights”; 2\) That the street be named “Woodcrest Heights Drive”; 3\) That a 20 foot wide drainage easement be created in the rear of lots 82-85; 4\) That the side yard grade between lots 84 and 85 be changed to 774.5’; 5\) That the house grade on lot 80 be changed from 764.0 to “special”; 6\) That land dedication for park purposes be sought within the area previously submitted to the Plan Commission as the Woodland Hills Second Addition Preliminary Plat](#)
- 5. [The Extraterritorial Certified Survey Map – Valley Road](#)

NM Fire-Rescue Joint Finance & Personnel Committee, 3/24/09 – Recommends Approval of:

- 6. [The request to purchase an additional staff vehicle not to exceed the budgeted amount of \\$15,000](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

1. [O-11-09 An Ordinance Relating to Closing Hours for Class "B" Premises \(Introduced by Mayor Merkes, recommended by the Administration Committee\)](#)
2. [O-12-09 An Ordinance Relating to Signs \(Introduced by Ald. Benner, recommended by the Plan Commission\)](#)
3. [R-4-09 Resolution on the Spending of Federal Economic Renewal Grants \(Introduced by Ald. Taylor, recommended by the Administration Committee\)](#)
4. [R-5-09 Resolution adopting the downtown Menasha sign design guidelines for the C-2 central business district \(Introduced by Ald. Pamerter, recommended by the Plan Commission\)](#)
5. [R-6-09 - Resolution pertaining to sign permit and sign inspection fees \(Introduced by Ald. Benner, recommended by the Plan Commission\)](#)
6. [R-9-09 – Resolution authorizing the issuance and sale of up to \\$678,908 combined utility revenue bonds, series 2009, and providing for other details and covenants with respect thereto \(Introduced by Mayor Merkes, recommended by the Utility Commission\)](#)

J. ACTION ITEMS

1. [Request for proposals and selection of Actuarial firm to comply with requirements of GASB 45](#)
2. [Accounts Payable and Payroll for the term 3/19/09-4/2/09 in the amount of \\$969,039.62](#)

K. APPOINTMENTS

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

Notice of Spring Election – Tuesday, April 7, 2009

Tuesday, April 21, 2009 - Council Chambers

Common Council Sine Die – 6:00 p.m.

New Common Council – 7:30 p.m.

Administration Committee – to be determined

Board of Public Works – to be determined

Personnel Committee - to be determined