

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, April 4, 2016  
6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
  - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
    - Minutes to receive:
      - a) [Administration Committee 3/21/16](#)
      - b) [Board of Public Works 3/21/16](#)
      - c) [Landmarks Commission 3/16/16](#)
      - d) [Library Board 3/23/16](#)
      - e) [NMFR Fire Commission 03/23/16](#)
      - f) [NMFR Joint Finance and Personnel 03/22/16](#)
      - g) [Personnel Committee 3/21/16](#)
      - h) [Plan Commission Minutes 3/22/16](#)
      - i) [Police Safety Committee 12/17/15](#)
      - j) [Public Works/Parks Safety Committee 2/22/16](#)
      - k) [Redevelopment Authority 3/22/16](#)
    - Communications:
      - l) [Clean Sweep Brochure](#)
      - m) [PC Styka, 3/30/16; Police Elementary School K-9 \(Facility Dog\) Update](#)
      - n) [Army Corps of Engineers, 3/14/16; Lake Winnebago refill strategy](#)
      - o) [Davis & Kuelthau Public Officials Program](#)
      - p) [City of Menasha 2015 Stormwater Annual Report](#)
- G. CONSENT AGENDA
  - (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
  - Minutes to approve:
    - 1. [Common Council 3/21/16.](#)
  - Board of Public Works, 3/21/16—Recommends the Approval of:
    - 2. [Change Order—Vinton Construction Company, Inc.; Contract Unit 2016-01; Downtown Street, Walkway and Electrical Improvements; Mill Street, Main Street, Pedestrian Link from Broad Street Parking ramp to Main street; DEDUCT: \\$3,645.58 \(Change Order No. 2\).](#)
    - 3. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal year 2017.](#)
    - 4. [WisDOT 441/Racine Street Landscaping and Aesthetics Ballot, Option 1: Planting in splitter island with ability to select the type of planting that best suites City's needs and is within the allowable parameters established by WisDOT; Option 2: Pocket Park without picnic area and sidewalk connection; selecting the nature stone veneer option for the entrance feature wall; and including the flag display in the entrance feature wall.](#)

Personnel Committee, 3/21/16—Recommends the Approval of:

5. The recommended wage schedule including step increase for the position of Administrative Assistant-Public Works.
6. Community Development Department Reorganization, including the following
  - a. Establish the Building Inspector/Housing Specialist Position in the City's table of organization, and Authorize the hiring of the position at Grade 20, with a pay range of \$47,801-\$58,412.
  - b. Authorize changing the title of the existing position of Code Enforcement Officer to Code Enforcement Specialist, and authorize changing the pay grade from \$17.53-\$21.91 per hour to \$18.98-\$23.77 per hour, and
  - c. Authorize the transition the Code Enforcement Officer/Specialist from the Police Department to the Community Development Department.

NMFR Joint Finance and Personnel Committee, 3/22/16-Recommends the Approval of:

7. The purchase of the Inforcer forcible entry simulator from The Inforcer, LLC for a cost not to exceed \$8,670.00.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 3/24/16-3/31/16 in the amount of \$1,052,489.43.
2. Beverage Operators License Applications for the 2015-2017 licensing period.
3. NMFR Joint Fire Commission recommends to approve and allow Chief Auxier to sign, the Regional Fire Department Hiring Process Agreement with Fox Valley Technical College effective March 11, 2016 through March 10, 2017.
4. Right of First Refusal—Germania Hall 320 Chute Street.
5. Notice of Termination of Valley Marine Mart Lease—100 Water Street.

J. HELD OVER BUSINESS

1. R-9-16 Resolution Approving a 2016 Capital Improvement Budget Adjustment for the Purpose of Installing Infrastructure in the Second Addition to Woodland Hills Subdivision and the Accompanying Borrowing to Be Included with the 2016 Capital Improvement Borrowing (Introduced by Alderman Nichols)

K. ORDINANCES AND RESOLUTIONS

1. O-1-16 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Disorderly Conduct) (Introduced by Ald. Benner)

L. APPOINTMENTS

1. Council Appointment of Antoine Tines, 1840 Northridge Ct, Menasha to the Water and Light Commission for the term of 4/5/2016-10/1/2020 ( by Ald. Krautkramer)

M. CLAIMS AGAINST THE CITY

N. RECOGNITION OF COMMUNITY DEVELOPMENT DIRECTOR KEIL

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)

P. ADJOURNMENT

**MEETING NOTICE**  
**Tuesday, April 19 2016**  
**Common Council Meeting – 6:00 pm**  
**Committee Meetings to Follow**

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."