

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday March 2, 2009
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - [1. On the proposed ordinances as follows: a\) A charter ordinance relating to appointment of the City Assessor; b\) A charter ordinance relating to appointment of the City Clerk; c\) A charter ordinance relating to appointment of the City Attorney](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Chief Vander Wyst – Update on Fire Dept. Driver Simulator (Ald. Taylor)
 - 2. CDD Keil – Introduction of Amy Kester and Alisa Kahler
 - 3. CA/HRD Brandt – Update on City Attorney and Park Superintendent resumes received
 - 4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
 - Minutes to receive:
 - a. [Administration Committee, 2/16/09](#)
 - b. [Board of Public Works, 2/16/09](#)
 - c. [Board of Appeals, 2/10/08](#)
 - d. [Landmarks Commission, 1/14/09](#)
 - e. [Personnel Committee, 2/16/09](#)
 - f. [Plan Commission, 1/20/09, 2/17/09](#)
 - g. [NM Fire Rescue, 2/24/09; Finance & Personnel Committee](#)
 - h. [NM Sewerage Commission, 1/27/09](#)
 - i. [Safety Committee, 1/7/09; City Hall](#)
 - j. [Safety Committee, 1/20/09; Public Works and Parks](#)
 - k. [Water & Light Commission, 2/9/09, 2/16/09; Closed Session](#)
 - l. [Water & Light Commission, 2/9/09, 2/16/09; Special Session](#)
 - Communications:
 - m. [American Transmission Company, 2/24/09; Reconstruction of 3rd Street](#)
 - n. [Board of Commissioners of Public Lands, 2/18/09; Receipt of application of State Trust Fund Loan](#)
 - o. [CDD Keil, 2/24/09; Status of Stormwater Utility Billing](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

- p. [Dept. of Transportation, 2/16/09; Invitation to Tri-County Freeway Expansion meeting](#)
- q. [Fox Valley Technical College, 2/9/09; intent to appoint district board members](#)
- r. [Mary Nebel, 2/24/09; Ordinance pertaining to City Attorney appointment](#)
- s. [Mayor Merkes, 2/26/09; Hiring/Purchasing](#)
- t. [Menasha Utilities, 2/19/09; Steam Detail for the months ending 12/31/08 & 1/31/09](#)
- u. [PWD Radtke, 2/20/09; resident letters regarding the Sewer System Evaluation Survey \(SSES\)- Foundation Drain and Sump Pump Inspections](#)
- v. [State Division of Emergency Mgmt, 2/17/09; Disaster recovery aids award](#)
- w. [Town of Menasha Utility Commission minutes, 12/15/08, 1/5/09, 1/19/09, 2/9/09](#)
- x. [Valley Home Builders Assoc., 2/17/09; 2009 Winter Wonderland of Homes](#)
- y. [Waverly Sanitary District minutes, 1/13/09](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 2/16/09](#)
- 2. [Common Council Closed Session; 8/7/06, 1/15/07, 12/3/07, 3/3/08, 6/2/08, 7/7/08](#)
- 3. [Special Joint Common Council & Menasha Electric & Water Utility Commission, 2/18/09](#)
- 4. [Joint Common Council & Menasha Electric & Water Utility Commission Closed Session; 12/3/07, 8/4/08](#)

Administration Committee, 2/2/09 – Recommends Approval of:

- 5. [Memorandum of Understanding for Tuberculosis Clinical Services between Wisconsin Division of Public Health, Bureau of Communicable Disease and Menasha Health Department, July 1, 2008-June 30, 2009, and authorize signature.](#)

Board of Public Works, 2/2/09 – Recommends Approval of:

- 6. [Recommendation to Increase Rental Dumpster Fee from \\$30 to \\$35](#)
- 7. [Approval of City of Menasha Minimum Wage Rates](#)

NM Fire Rescue, Joint Finance & Personnel Committee, 2/24/09 – Recommends Approval of:

- 8. Purchasing the drivers simulator and pay the required 20% matching grant fund of \$44,600 with off setting revenues of \$38,053.02 from the other eight participating departments and NMFR's total share will be \$6,550.11,

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

- 1. [O-4-09 A Charter Ordinance Relating to Appointment of the City Assessor \(Recommended by Personnel Committee, Introduced by Alderman Pack\)](#)
- 2. [O-5-09 A Charter Ordinance Relating to Appointment of the City Clerk \(Recommended by Personnel Committee, Introduced by Alderman Pack\)](#)
- 3. [O-6-09 A Charter Ordinance Relating to Appointment of the City Attorney \(Recommended by Personnel Committee, introduced by Alderman Pack\)](#)
- 4. [O-9-09 – An ordinance relating to the installation of utility cabinets \(Introduced by Ald. Benner and recommended by the Plan Commission\)](#)
- 5. [O-10-09 – An Ordinance Relating to open burning \(Introduced by Ald. Wisneski and recommended by the NM Fire Rescue, Finance & Personnel Committee\)](#)
- 6. [Motion to remove from the table – O-8-09 An Ordinance Relating to Appointment of Department Heads \(Recommended by the Personnel Committee and Introduced by Alderman Pack\) \(Tabled 2/2/09\).](#)

J. ACTION ITEMS

1. [Accounts Payable and Payroll for the term 2/19/09-2/26/09 in the amount of \\$874,732.71](#)

K. APPOINTMENTS

1. Mayor's Appointments to the AD-HOC Sustainability Board:
 - a. [Sadie Schroeder, 634 ½ Broad St.](#)

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

1. [A motion is in order for the Common Council to deny the Witthun tax claim \(Held 2/16/09\).](#)

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE
Monday, March 16, 2009 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – to be determined
Board of Public Works – to be determined