

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday February 2, 2009
6:00 PM**

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. [PWD Radtke-Snowplowing in the city \(Ald. Wisneski\)](#)
 - 2. [CDD Keil-Update on planning grant for Gilbert Site \(Ald. Taylor\)](#)
 - 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 1/19/09](#)
- b. [Board of Public Works, 1/19/09](#)
- c. Board of Health, [12/10/08](#), [1/28/09](#)
- d. IT Steering Committee, [1/21/09](#), [1/28/09](#)
- e. [NM Fire Rescue, 1/28/09; Joint Fire Commission](#)
- f. [NM Fire Rescue, 1/27/09; Finance & Personnel Committee](#)
- g. [NM Sewerage Commission, 12/23/08](#)
- h. [Personnel Committee, 1/19/09](#)
- i. [Police Commission, 1/15/09](#)
- j. [Safety Committee, 11/5/08; City Hall](#)
- k. [Safety Committee, 11/20/08; Police](#)
- l. [Safety Committee, 1/20/09; Public Works and Parks](#)

Communications:

- m. [WI DNR, 1/16/09; Air pollution control permit, 206 Garfield Ave.](#)
- n. [State of WI, 1/21/09; Notice of Entry of Judgement and Judgement](#)
- o. [State of WI, 1/22/09; Notice of Foreclosure Sale](#)
- p. [Employment Ad for City Attorney](#)
- q. [Park Supt. Bob Huss, 1/9/09; Notice of Resignation](#)
- r. [AP Jessica Beckendorf, 1/27/09; Notice of Resignation](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

- s. [PWD Radtke, 1/16/09; Sewer System Evaluaiton Survey \(SSES\) foundation drain and sump pump inspections](#)
- t. [NM News Record article, 1/28/09; Student's tribute to King gets rave reviews](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 1/19/09](#)

Administration Committee, 1/19/09 – Recommends Approval of:

- 2. [Grant Agreements between Winnebago County and City of Menasha for the term January 1, 2009 to December 31, 2009 for:](#)
 - a) [Senior Center Supervisor](#)
 - b) [Senior Center Activity Coordinator](#)
 - c) [Older Adult health Screening Program](#)

Board of Public Works, 1/19/09 – Recommends Approval of:

- 3. [Change Order – Coenen Mechanical, LLC; Water Treatment Plant Modifications; Contract Unit No. M002-940266.02; ADD: \\$9,157.65 \(Recommended by Utilities Commission 12/17/08\) \(Held 1/5/09\)](#)
- 4. [Change Order – Insituform Technologies USA, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3; Contract No. E145-07-01A; Sanitary Sewer Lining; 38-Day Time Extension \(Change Order No. 1\)](#)
- 5. [Payment – Infrastructure Technologies, Inc.; City of Menasha Wastewater Collection System Rehabilitation Improvements Project – Phase 3, Contract No. E145-07-01D; Sanitary Manhole Lining; \\$15,819.12 \(Payment No. 10 and Final\)](#)

IT Steering Committee, 1/28/09 – Recommends Approval of:

- 6. [Entering into an agreement with Menasha Utilities for increased bandwidth](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

- 1. [O-2-09 An Ordinance Relating to Unpaid Utility Bills \(Recommended by Board of Public Works, introduced by Alderman Zelinski\)](#)
- 2. [O-4-09 A Charter Ordinance Relating to Appointment of the City Assessor \(Recommended by Personnel Committee, Introduced by Alderman Pack\)](#)
- 3. [O-5-09 A Charter Ordinance Relating to Appointment of the City Clerk \(Recommended by Personnel Committee, Introduced by Alderman Pack\)](#)
- 4. [O-6-09 A Charter Ordinance Relating to Appointment of the City Attorney \(Recommended by Personnel Committee, introduced by Alderman Pack\)](#)
- 5. [O-8-09 – An Ordinance Relating to Appointment of Department Heads \(Recommended by the Personnel Committee and introduced by Alderman Pack\)](#)
- 6. [R-2-09 Resolution Relating to Reduction of Poll Worker\(Recommended by Administration Committee and introduced by Mayor Merkes\)](#)
- 7. [R-3-09 Application and Resolution Authorizing the Borrowing from the State Trust Fund Loan Program not to exceed \\$7,000,000.00 \(Recommended by the Utilities Commission and introduced by Mayor Merkes\)](#)

J. ACTION ITEMS

1. [Accounts Payable and Payroll for the term 1/16/09-1/29/09 in the amount of \\$8,132,977.27](#)
2. Water & Light Commission, 1/28/09 – Recommends approval of
 - a. [State Trust Fund Loan Application](#)
 - b. [Selection of Stern Brothers & Co. for Investment Banking and Underwriting Services for the City of Menasha and the Steam Utility](#)

K. APPOINTMENTS

L. CLAIMS AGAINST THE CITY

1. [A motion is in order for the Common Council to issue a formal notice of disallowance for the claim of Jo Ellen Jahnke and that she be advised of her statutory rights pursuant to Wis. Stats. 893.80](#)
2. [A motion is in order for the Common Council to issue a formal notice of disallowance for the claim of Jeralin Sedlock and that she be advised of her statutory rights pursuant to Wis. Stats. 893.80](#)

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

**Monday, February 16, 2009 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – to be determined
Board of Public Works – to be determined**