

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, February 1, 2016**

**6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
1. [Special Use Permit by Creative Sign Company on behalf of Skogen's Festival Foods for a Business Center Sign located at 1405 Oneida Street, Menasha.](#)
  2. [Proposed on-street bike/pedestrian route through Doty Island as part of the Loop the Little Lake Trail Project.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:
    - a. [Administration Committee, 1/18/16.](#)
    - b. [Board of Public Works, 1/18/16.](#)
    - c. [City Hall Safety Committee, 12/3/15.](#)
    - d. [Landmarks Commission, 1/13/16.](#)
    - e. [Library Board, 1/21/16.](#)
    - f. [NMFR Joint Finance & Personnel Committee, 1/26/16.](#)
    - g. Parks and Recreation Board, [12/8/15, 1/12/16.](#)
    - h. [Joint Parks & Recreation Board and Plan Commission, 1/12/16.](#)
    - i. [Plan Commission, 1/19/16.](#)Communications:
    - j. [FC Auxier, 1/18/16: Retirement Letter.](#)
    - k. [ASD Steeno, 1/27/16; Website Update-Proceeding with Building/Creating New Website.](#)
- G. CONSENT AGENDA  
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)  
Minutes to approve:
1. [Common Council, 1/18/16.](#)
  2. [Special Joint Common Council and Water & Light Commission, 1/18/16.](#)
- Board of Public Works, 1/18/16 – Recommends the Approval of:
3. [Change Order – Northeast Asphalt Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Contract No. 2015-01; DEDUCT: \\$11,151.55 \(Change Oder No. 1 and Final\)](#)
  4. [Payment - Northeast Asphalt Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street; Contract No. 2015-01; \\$28,263.69 \(Payment No. 7 and Final\)](#)

5. [Authorization to Execute Conveyance of Rights in Land for Third Street Bridge Replacement Project:](#)
  - A. [City of Menasha – Sanitary Sewer;](#)
  - B. [City of Menasha, dba Menasha Utilities – Electric](#)
  - C. [City of Menasha, dba Menasha Utilities – Water Main](#)
6. [Authorization to Execute Three Party Design Engineering Services Contract \(Broad Street Reconstruction – Tayco Street to Racine Street\)](#)

[Parks and Recreation Board, 1/12/16, Recommends the Approval of:](#)

7. [Revisions to Parks and Recreation Programs, Services and Fees for 2016.](#)

[Joint Parks and Recreation Board and Plan Commission, 1/12/16, Recommend the Approval of:](#)

8. [Menasha's portion of the on-street bicycle/pedestrian route along Doty Island as part of the Loop the Little Lake project with the route commencing on Lawson Street, proceeding north to Fox Street, then west on Fox Street to Mathewson Street, then north on Mathewson Street to the Fox River. In addition, keep open the possibility of considering in the future, the alternative off-street route along the shoreline behind the water treatment plant. Trail approach to the new bridge should be place on the east side of the Mathewson Street right-of-way and that route making should be done with signage although sharrows could be used if necessary.](#)

#### H. ITEMS REMOVED FROM CONSENT AGENDA

#### I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 1/21/16-1/28/16 in the amount of \\$1,435,255.09.](#)
2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
3. [Change of Agent for 13 Main Enterprises RCK LLC, 13 Main Street, from Choi Robert Schake to Dean Reggie Hinske.](#)
4. ["Class B" Liquor License Application for Chicken Palace of Menasha, 1550 Appleton Road, Carlos Ayala, agent for the 2015-2016 licensing year.](#)
5. [Approve the Tentative Agreement with Local 275 as outlined in the January 14, 2016 summary and subject to ratification by Local 275 IAFF \(Recommended by NMFR Joint Finance & Personnel Committee\)](#)

#### J. HELD OVER BUSINESS

1. [Ald. Taylor – Motion to Reconsider – R-2-16 - Resolution to Approve the Write Off General Uncollectible Accounts Receivables and Delinquent Personal Property.](#)

#### K. ORDINANCES AND RESOLUTIONS

1. [R-3-16 Resolution Approving the Distribution of Remainder Funds from the Tax Incremental Financial District #1 Closure \(Introduced by Ald. Spencer\)](#)

#### L. APPOINTMENTS

#### M. CLAIMS AGAINST THE CITY

#### N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

#### O. ADJOURNMENT

**MEETING NOTICE**  
**Monday, February 15, 2016**  
**Common Council Meeting – 6:00 p.m.**  
**Committee Meetings to Follow**