

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday December 15, 2008**

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. [Special Use Permit-UW Fox Valley-Parcel #6-1671, 1655 University Drive](#)
 - 2. [Special Use Permit-Habitat for Humanity-Parcel #6-1660, 1381 Midway Road](#)
 - 3. [Special Use Permit-Keystone Development LLC-Parcel #4-783-5, Parkside Drive](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
 - Minutes to receive:
 - a. [Administration Committee, 12/1/08](#)
 - b. [Board of Public Works, 12/1/08](#)
 - c. [Board of Health, 10/8/08](#)
 - d. [Safety Committee-City Hall, 10/1/08](#)
 - e. [Safety Committee-Police Dept, 9/18/08](#)
 - f. [Safety Committee-Public Works & Parks, 10/28/08](#)
 - g. [Plan Commission, 12/2/08](#)
 - h. [Parks and Recreation Board, 12/8/08](#)
 - Communications:
 - i. [Roy Thilly to WPPI Staff and Members, 12/8/08; Wisconsin Public Power Inc. becomes WPPI Energy](#)
 - j. [Community Foundation, 12/8/08; Open House for Giving Hearts](#)
 - k. [PHN Nett, 12/8/08; Menasha Health Dept. Annual Report 2007](#)
 - l. [PHN Nett, 12/9/08; National Preparedness Report](#)
 - m. [Menasha Historical Society Newsletter, 12/08](#)
 - n. [Customers First!, 12/08; the Wire Newsletter](#)
 - o. [Waverly Sanitary District Minutes, 11/11/08](#)

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 12/1/08](#)

Administration Committee, 12/1/08 – Recommends Approval of:

2. [Agreement for Services between Menasha Health Dept. and Wisconsin Disaster Medical Response Team Medical Reserve Corps for Emergency Response Teams, and authorize signature.](#)
3. [Division of Public Health Contract Agreement, Public Health Preparedness and Response for Bioterrorism Contract #16842, Jan 1, 2009-Dec. 31, 2009, and authorize signature.](#)
4. [Acceptance of Alcohol Enforcement Grant from the Department of Transportation](#)

Board of Public Works, 12/1/08 – Recommends Approval of:

5. [Street Use Application – 15th Annual Fox Cities New Year's Eve Celebration; Wednesday, December 31, 2008; 10:30 PM to 12:30 AM; Community Forward, Inc.](#)
6. [Street Use Application – Team Hailey 5K Run/Walk for a Cure; Saturday, April 25, 2009; 8:00 AM – 10:30 AM; Team Hailey](#)
7. [Change Order – Badger Highways Co., Inc.; New Street Construction/Street Reconstruction; Contract Unit No. 2008-01; DEDUCT: \\$67,600.72; \(Change Order No. 2 and Final\)](#)
8. [Payment – Badger Highways Co., Inc.; New Street Construction/Street Reconstruction; Contract Unit No. 2008-01; \\$128,342.24; \(Payment No. 5 and Final\)](#)

Plan Commission, 12/2/08 – Recommends Approval of:

9. [Special Use Permit for 1655 University Drive with the following conditions:](#)
 - a. [The existing gravel areas shall be paved or seeded within two years.](#)
 - b. [The existing wall lighting shall be replaced with full cut-off luminaries.](#)
 - c. [The front setback area must be landscaped to current city standards.](#)
 - d. [The parking stalls must be striped.](#)
 - e. [The existing gravel area must not be used for parking or storage.](#)
10. [Special Use Permit for 1381 Midway Road with the condition that the southernmost light pole is removed to prevent light spill onto neighboring properties.](#)
11. [Special Use Permit for Keystone Development on Parkside Drive with the following Conditions:](#)
[That the following plans are submitted for approval by July 31, 2009:](#)
 - a) [Lighting/photometrics,](#)
 - b) [Landscaping/paving/parking,](#)
 - c) [Erosion Control](#)
 - d) [Stormwater Management,](#)
 - e) [Grading/Drainage,](#)
 - f) [Building Elevations,](#)
 - g) [Dumpster Enclosure detail,](#)
 - h) [Any other materials as requested by staff for site plan review,](#)
 - i) [A Payment in lieu of Taxes \(PILOT\) agreement.](#)
12. [Retaining the south 150 feet of Lot 10, Province Terrace.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

1. [O-23-08 – Ordinance Relating to Public Sites and Open Spaces \(Recommended by the Parks and Recreation Board, introduced by Ald. Taylor and Wisneski\)](#)
2. [O-24-08 – Ordinance Relating to Rezoning Notices \(Recommended by the Plan Commission, introduced by Ald. Benner\)](#)
3. [R-21-08 Resolution Supporting the Creation of the Office of Energy Independence. \(Recommended by the Sustainability Board, Introduced by Ald. Wisneski\)](#)
4. [R-22-08 – Resolution Endorsing the Concept of a Shared Park Facility in Northwestern Calumet County \(Recommended by the Parks and Recreation Board, introduced by Ald. Taylor\)](#)

J. ACTION ITEMS

1. [Accounts Payable and Payroll for the term 12/4/08-12/11/08 in the amount of \\$827,551.42](#)

K. APPOINTMENTS

1. Mayor's Reappointments to the Neenah-Menasha Sewerage Commission:
 - a. Kathy Bauer, 709 Lincoln Street for the term Jan 1, 2009-Jan 1, 2012

L. CLAIMS AGAINST THE CITY

M. HELD OVER BUSINESS

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

**Monday, January 5, 2009 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – to be determined
Board of Public Works – to be determined**