

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Office of the Mayor	Donald Merkes
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0101-511	

RESPONSIBILITIES

1. As the Chief Executive officer of the City the Mayor shall be responsible for directing the overall operations of the City. The Mayor shall take care that the City ordinances and the State Statutes are observed and enforced.
1. Provides the Common Council such information and recommend such measures advantageous to the City.
2. Presides over meetings of the Common Council.
3. Coordination and operation of all City departments.
4. Review the development of the City budget.
5. Provide direction for the City's economic development and other long-range plans.
6. Planning for service and personnel levels.
7. Participate in the sale and purchase of property on behalf of the City.
8. Analyze and interpret federal, state and county legislation to determine its impact on the City.
9. Other duties and responsibilities as prescribed in the Wisconsin Statutes.

SERVICES PROVIDED

1. The mayor serves as the Chief Executive Officer of the City.
2. The mayor attends events on behalf of the City of Menasha.
3. The mayor recognizes and awards residents for their achievements.
4. The mayor's office coordinates the Farm Fresh Market & Sustainability Board.

2013 ACCOMPLISHMENTS

- The mayor and city staff continued collaborative efforts in 2013 to enhance the quality of life for our residents and visitors while maintaining affordability, strong neighborhoods, and value added services.
1. Retired \$3,195,245 City GO debt.
 2. Upgraded and repaired streets and associated infrastructure including: Melissa Street, Arthur Street, Hickory Hollow Lane, Dunning Street, Northridge Court, Milwaukee Street.
 1. Assisted in securing nearly \$690,000 in grant funding for parks, the Senior Center, and forestry.

2014 OBJECTIVES

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Office of the Mayor	Donald Merkes
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	General Government	100-0101-511	
<ol style="list-style-type: none"> 1. Continue to pursue grants, partnerships, and collaborative efforts to provide high quality services at lower costs to citizens. 2. Continue to reduce debt. (\$3,861,585 budgeted for 2014). 3. Promote Menasha's interests through active participation on various boards, committees, and organizations. 4. Promote Menasha as a vibrant community with opportunities for business and residential expansion. 5. Continue staff development and implementation of Springsted staffing & efficiency study 6. Continue efforts to develop sustainable practices within city functions to both reduce costs and environmental footprint. 7. Work to develop programming to strengthen neighborhoods. 8. Continue development of strategic plans, and capital improvements plans. Promote long term investment in city infrastructure, equipment, and personnel. 9. Represent Menasha on Fox Cities Economic Development Partnership. 			

MAJOR CHANGES FROM 2013 BUDGET

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Administrative Assistant	0.45	0.45
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Mayor	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Farm Market Intern	0.00	0.05
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.45	1.50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Office of the Mayor					
100-0101-511.10-01	Wages	0	0	2,467	3,000	3,000
100-0101-511.10-02	Salaries	79,997	80,735	59,072	78,000	79,452
100-0101-511.10-03	Overtime/Doubletime	276	0	76	100	0
100-0101-511.15-01	Health	12,295	12,300	7,283	9,410	12,915
100-0101-511.15-02	Life	97	81	57	80	62
100-0101-511.15-03	Dental	955	1,008	589	800	960
100-0101-511.15-04	Retirement	5,479	5,593	4,026	5,200	6,043
100-0101-511.15-05	FICA	6,138	6,177	4,708	5,444	6,312
100-0101-511.15-07	Vision	104	104	64	90	104
100-0101-511.15-08	Workers Comp	37	40	19	40	42
100-0101-511.22-01	Telephone	117	130	106	130	130
100-0101-511.29-01	Printing	86	200	0	0	200
100-0101-511.29-07	Inhouse Info Tech Service	3,528	3,600	0	3,600	3,539
100-0101-511.30-10	Office	31	50	12	50	50
100-0101-511.30-11	Postage	123	100	2	100	100
100-0101-511.30-12	Computer	0	0	0	0	750
100-0101-511.30-16	Promotional	367	100	70	100	100
100-0101-511.32-01	Dues/Memberships/Licenses	0	0	3,935	0	0
100-0101-511.32-02	Periodicals/Subscriptions	22	100	22	22	100
100-0101-511.33-01	Mileage	0	200	0	0	200
100-0101-511.33-02	Registrations	130	400	0	0	400
100-0101-511.33-03	Lodging/Meals	0	200	0	60	200
100-0101-511.51-03	Property	540	540	0	540	540
*	Office of the Mayor	110,322	111,658	82,508	106,766	115,199

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Steam Utility Operations					
100-0102-581.20-04	Mechanical Systems	0	300	0	300	300
100-0102-581.21-01	Legal	0	0	0	3,228	0
100-0102-581.22-03	Electricity	0	20,500	0	24,129	20,500
100-0102-581.22-04	Heat	0	15,500	0	4,185	5,500
100-0102-581.22-05	Water/Sewer	0	3,050	0	2,042	3,050
100-0102-581.22-06	Storm Water	0	0	0	150	150
100-0102-581.24-04	Specialized Equipment	0	300	0	0	300
100-0102-581.30-15	Tools & Equipment	0	900	0	0	900
100-0102-581.30-18	Department	0	800	0	1,425	800
100-0102-581.32-01	Dues/Memberships/Licenses	0	505	0	505	505
100-0102-581.51-03	Property	0	2,500	0	2,500	2,500
*	Steam Utility Operations	0	44,355	0	38,464	34,505

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	City Attorney	Pamela Captain
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0201-512	

RESPONSIBILITIES

Provide legal services to the City including ordinance prosecution, claims processing, review of documents, draft ordinances, legislation, contracts and policies, represent City in legal matters, adviser to Mayor, Department Heads, Common Council, boards, committees and commissions. Analyze and interpret state and federal legislation to determine its impact on the City. In addition, act as parliamentarian, troubleshoot citizen complaints, act as liaison to other governmental agencies, public information officer. Supervise City Clerk.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Work with neighboring communities (sanitary sewer/water)
Ordinance updates

MAJOR CHANGES FROM 2013 BUDGET

Maintain current service level.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
City Attorney						
100-0201-512.10-02	Salaries	73,454	75,175	60,124	75,175	76,430
100-0201-512.10-03	Overtime/Doubletime	173	200	57	200	0
100-0201-512.15-01	Health	12,629	12,489	10,408	12,489	13,113
100-0201-512.15-02	Life	152	121	147	175	176
100-0201-512.15-03	Dental	1,150	1,196	949	1,196	1,139
100-0201-512.15-04	Retirement	4,326	4,999	4,002	5,000	5,350
100-0201-512.15-05	FICA	5,617	5,718	4,569	5,718	5,810
100-0201-512.15-07	Vision	105	105	87	105	105
100-0201-512.15-08	Workers Comp	169	180	138	180	176
100-0201-512.15-09	Unemployment Comp	34	0	0	0	0
100-0201-512.21-01	Legal	4,982	10,000	3,161	10,000	18,000
100-0201-512.21-07	Court Reporter	0	0	0	0	500
100-0201-512.22-01	Telephone	503	800	350	500	800
100-0201-512.29-01	Printing	0	200	168	200	200
100-0201-512.29-07	Inhouse Info Tech Service	5,317	3,590	0	3,590	3,529
100-0201-512.30-10	Office	63	300	300	300	300
100-0201-512.30-11	Postage	57	200	20	200	200
100-0201-512.30-18	Department	0	290	0	290	290
100-0201-512.32-01	Dues/Memberships/Licenses	452	750	454	750	750
100-0201-512.32-02	Periodicals/Subscriptions	565	1,500	594	1,500	1,500
100-0201-512.33-01	Mileage	13	180	5	180	180
100-0201-512.33-03	Lodging/Meals	0	50	0	50	50
100-0201-512.34-01	Mileage	0	500	149	500	500
100-0201-512.34-02	Registrations	260	700	275	700	700
100-0201-512.34-03	Lodging/Meals	0	650	290	650	650
100-0201-512.34-04	Other Expenses	0	100	0	100	100
100-0201-512.51-03	Property	600	0	0	600	600
100-0201-512.51-04	Liability	0	600	0	0	0
* City Attorney		110,621	120,593	86,247	120,348	131,148

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Personnel Department	Pamela Captain
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0202-512	

RESPONSIBILITIES

Administer the Personnel Policy Handbook and Local 603 Collective Bargaining Agreement. Represent the City in labor disputes and employment matters. Direct the Human Resource Specialist, administer compliance with State and Federal laws and regulations, including FMLA, EEP, ADA, W/C, UC, CDL, EEOC. Provide support and training for departments. Purchase insurance, act as CVMIC representative and Risk Manager. Supervise payroll.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Develop and assist employee wellness committee - Well! Menasha
 Recruitment and hiring of Administrative Services Director (new position) and Menasha Utilities General Manager
 Insurance review and update
 Completion of CVMIC Risk Assessment (every 3 years)

2014 OBJECTIVES

Work with Common Council to continue implementation of Springsted study recommendations

MAJOR CHANGES FROM 2013 BUDGET

None

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	HR Admin Asst-Payroll CI	0.65	0.65
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Human Resource Speciali	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Personnel Director	0.35	0.35
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.00	2.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Personnel						
100-0202-512.10-02	Salaries	112,191	114,888	92,315	114,888	117,545
100-0202-512.10-03	Overtime/Doubletime	321	300	105	300	200
100-0202-512.15-01	Health	17,962	32,561	12,679	32,561	34,189
100-0202-512.15-02	Life	154	104	114	137	135
100-0202-512.15-03	Dental	1,434	2,601	1,032	2,601	2,477
100-0202-512.15-04	Retirement	4,201	7,637	3,497	7,637	4,706
100-0202-512.15-05	FICA	8,566	8,769	6,938	8,769	8,845
100-0202-512.15-07	Vision	139	256	102	256	257
100-0202-512.15-08	Workers Comp	244	277	213	277	270
100-0202-512.21-01	Legal	2,152	5,000	775	5,000	5,000
100-0202-512.21-05	Medical	6,857	7,000	3,358	7,000	7,000
100-0202-512.21-06	Management	10,885	17,200	12,406	17,200	17,200
100-0202-512.22-01	Telephone	343	320	243	320	320
100-0202-512.29-01	Printing	127	300	130	300	300
100-0202-512.29-03	Advertising	0	2,000	0	0	1,000
100-0202-512.29-07	Inhouse Info Tech Service	23,599	7,306	0	7,306	7,185
100-0202-512.30-10	Office	602	500	447	500	500
100-0202-512.30-11	Postage	532	800	0	550	800
100-0202-512.30-15	Tools & Equipment	0	2,500	2,278	2,300	0
100-0202-512.30-16	Promotional	204	25,000	1,274	15,000	15,000
100-0202-512.30-18	Department	16	0	15	15	0
100-0202-512.32-01	Dues/Memberships/Licenses	160	700	154	700	700
100-0202-512.32-02	Periodicals/Subscriptions	732	500	239	500	500
100-0202-512.33-01	Mileage	66	450	216	450	450
100-0202-512.33-02	Registrations	0	0	75	75	0
100-0202-512.33-04	Other Expenses	0	0	2	2	0
100-0202-512.34-01	Mileage	179	400	0	400	400
100-0202-512.34-02	Registrations	1,181	1,700	1,217	1,700	1,700
100-0202-512.34-03	Lodging/Meals	250	525	213	525	525
100-0202-512.34-04	Other Expenses	0	0	60	60	0
100-0202-512.51-03	Property	660	0	0	660	660
100-0202-512.51-04	Liability	0	660	0	0	0
* Personnel		193,757	240,254	140,097	227,989	227,864

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	City Clerk	Deborah Galeazzi
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0203-512	

RESPONSIBILITIES

Maintains custody of City seal; attests and signs official documents; prepare and file necessary reports pertaining to City business; files and indexes all council actions and administrates all City Clerk duties per State Statutes. Responsible for preparing and keeping Common Council and Committee minutes; update City ordinances in the Municipal Code; issuing and maintaining liquor licenses; assist residents as needed.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Keeping Clerk website updated; preparation of notices for rezoning, special use permits, annexations, liquor license; advance training for Clerk and additional training of new Deputy Clerk; assisting residents; maintaining day to day operation of Clerk's office.

2014 OBJECTIVES

Operate within budget; preparing and implementing new polices; comprehensive review of fees.

MAJOR CHANGES FROM 2013 BUDGET

Clerk/Deputy Clerk training
 Clerk/Deputy Clerk attend WMCA District Meeting
 Clerk attend WMCA and IIMC Annual Conference

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Administrative Asst	0.38	0.45
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Clerk	1.00	0.75
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.38	1.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	City Clerk					
100-0203-512.10-01	Wages	0	0	2,261	2,261	0
100-0203-512.10-02	Salaries	63,527	65,668	46,074	65,668	65,289
100-0203-512.10-03	Overtime/Doubletime	311	0	86	100	0
100-0203-512.15-01	Health	16,200	16,250	10,204	16,250	17,063
100-0203-512.15-02	Life	157	131	152	131	218
100-0203-512.15-03	Dental	1,478	1,560	1,000	1,560	1,486
100-0203-512.15-04	Retirement	3,770	4,364	3,127	4,364	4,570
100-0203-512.15-05	FICA	4,866	4,995	3,672	4,995	4,966
100-0203-512.15-07	Vision	135	136	88	136	136
100-0203-512.15-08	Workers Comp	147	159	108	159	150
100-0203-512.15-09	Unemployment Comp	17	0	0	0	0
100-0203-512.21-08	Recording Fees	940	1,000	60	500	1,000
100-0203-512.22-01	Telephone	174	200	140	200	200
100-0203-512.29-01	Printing	86	100	186	200	200
100-0203-512.29-02	Publishing	360	500	607	600	600
100-0203-512.29-07	Inhouse Info Tech Service	7,500	7,462	0	7,462	6,880
100-0203-512.30-10	Office	69	250	134	250	200
100-0203-512.30-11	Postage	471	500	0	500	500
100-0203-512.30-15	Tools & Equipment	0	0	0	0	1,500
100-0203-512.30-18	Department	16	50	24	50	100
100-0203-512.32-01	Dues/Memberships/Licenses	295	300	360	360	300
100-0203-512.33-01	Mileage	0	50	0	0	0
100-0203-512.33-03	Lodging/Meals	0	50	0	0	0
100-0203-512.34-01	Mileage	0	50	0	50	100
100-0203-512.34-02	Registrations	150	250	242	250	750
100-0203-512.34-03	Lodging/Meals	443	500	387	387	1,000
100-0203-512.51-03	Property	520	520	0	520	520
* City Clerk		101,632	105,045	68,912	106,953	107,728

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Elections	Deborah Galeazzi
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0204-512	

RESPONSIBILITIES

Responsible for all elections per State Statutes. Each election has numerous steps including ballot proofing, voting machine testing, absentee voting, polling place setup, poll worker training, maintain voting records.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Two elections - no major problems
Continue training with election changes and Statewide Voter Registration program

2014 OBJECTIVES

Conduct successive elections in 2014; keep current on election changes; keep poll workers trained and certified as required by Government Accountability Board; Clerk and Deputy Clerk training in Statewide Voting Registration System; maintaining voting equipment.

MAJOR CHANGES FROM 2013 BUDGET

Four elections for 2014 - two busy elections; Funds budgeted for election machine warranties and new programming equipment as the new election machine will not be available in 2014; Funds budgeted for new Optic Scan voting machines

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Administrative Assistant	0.00	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	City Clerk	0.00	0.25
INTERGOV REVENUE	\$0.00	\$0.00	Poll Workers	0.67	0.67
LICENSES & PERMITS	\$0.00	\$0.00	Street Personnel	0.18	0.18
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.85	1.25

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Elections						
100-0204-512.10-01	Wages	25,686	11,354	8,344	11,354	27,845
100-0204-512.10-02	Salaries	21,539	21,889	15,759	21,889	21,763
100-0204-512.10-03	Overtime/Doubletime	332	0	29	25	0
100-0204-512.15-01	Health	6,367	5,417	3,872	5,417	6,325
100-0204-512.15-02	Life	53	44	51	60	73
100-0204-512.15-03	Dental	570	520	370	520	539
100-0204-512.15-04	Retirement	1,426	1,454	1,077	1,454	3,473
100-0204-512.15-05	FICA	1,898	2,533	1,291	2,533	3,785
100-0204-512.15-07	Vision	53	45	33	45	50
100-0204-512.15-08	Workers Comp	175	80	79	80	165
100-0204-512.15-09	Unemployment Comp	2	0	0	0	0
100-0204-512.20-02	Vending/Catering	1,682	1,000	0	0	500
100-0204-512.22-01	Telephone	0	100	0	0	100
100-0204-512.24-01	Office Equipment	77	1,900	63	100	1,000
100-0204-512.24-04	Specialized Equipment	1,261	3,700	1,207	1,208	3,500
100-0204-512.29-01	Printing	1,065	1,500	1,206	1,206	1,500
100-0204-512.29-02	Publishing	722	300	139	300	500
100-0204-512.29-05	Vehicle/Equipment Rental	458	500	0	200	500
100-0204-512.29-07	Inhouse Info Tech Service	6,103	5,731	0	5,731	5,275
100-0204-512.30-10	Office	304	200	50	100	200
100-0204-512.30-11	Postage	2,457	1,000	182	200	2,500
100-0204-512.30-18	Department	0	200	0	0	200
100-0204-512.33-01	Mileage	0	50	0	0	0
100-0204-512.34-01	Mileage	0	50	0	0	0
100-0204-512.34-02	Registrations	0	200	0	0	200
100-0204-512.34-03	Lodging/Meals	0	50	0	0	0
100-0204-512.51-03	Property	70	70	0	70	70
100-0204-512.51-04	Liability	0	70	0	0	0
100-0204-512.80-04	Office Equipment	0	26,000	0	26,000	10,000
* Elections		72,300	85,957	33,752	78,492	90,063

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Municipal Court					
100-0205-512.25-01	Other Municipal Entities	2,810	2,900	2,900	2,900	3,000
*	Municipal Court	<u>2,810</u>	<u>2,900</u>	<u>2,900</u>	<u>2,900</u>	<u>3,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Inspector					
100-0301-523.21-06	Management	91,877	115,000	84,887	101,500	115,000
100-0301-523.29-07	Inhouse Info Tech Service	6,943	6,696	0	6,696	6,465
100-0301-523.30-18	Department	847	1,500	1,534	1,534	1,500
*	Inspector	99,667	123,196	86,421	109,730	122,965

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Valley Transit Subsidy					
100-0302-542.25-01	Other Municipal Entities	160,052	165,867	129,170	165,867	161,506
*	Valley Transit Subsidy	<u>160,052</u>	<u>165,867</u>	<u>129,170</u>	<u>165,867</u>	<u>161,506</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Dial A Ride Subsidy					
100-0303-542.25-01	Other Municipal Entities	13,200	13,000	11,200	13,000	13,000
*	Dial A Ride Subsidy	<u>13,200</u>	<u>13,000</u>	<u>11,200</u>	<u>13,000</u>	<u>13,000</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	Greg Keil Kara Homan
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/14/2013

RESPONSIBILITIES

The Community Development Department is responsible for maintenance and growth of the property tax base and enhancement of the overall character of the community by ensuring orderly growth, promoting development and redevelopment, and maintaining and improving existing neighborhood quality.

This is accomplished through implementation of the *City of Menasha Year 2030 Comprehensive Plan*, land use planning, zoning administration, building code administration, redevelopment coordination, growth management, bike and pedestrian planning and implementation, economic development, business retention and recruitment, administration of housing and business loan programs, grants administration, historic preservation, TIF development and administration, and land records management. The department also serves in an advisory and coordinating capacity for public works projects, local and regional development policy, Plan Commission, Housing Authority, Board of Appeals, Landmarks Commission, Redevelopment Authority, TIF Joint Review Boards, and other planning and development organizations.

SERVICES PROVIDED

- Serves as the primary point of contact and coordinating entity for all Community and Economic Development projects. This includes assisting citizens, appraisers, real estate agents, businesses, developers, lenders, and contractors in interpreting and complying with the zoning code, building code, sign ordinance, driveway ordinance, land division and other development related regulations and preparing property maps and reports. Staff also facilitates the development process from conception to completion by coordinating with developers to maintain compliance with city regulations throughout the process.
- Provides staff support for all meetings of the Plan Commission, Landmarks Commission, Board of Appeals, Redevelopment Authority, TIF Joint Review Boards, and Housing Authority.
- Provides grant writing and administration services for departmental, interdepartmental, and city-wide initiatives.

2013 ACCOMPLISHMENTS

- Economic & Community Development:*
- Coordination in TID #5, 6, 10 and 12
 - Assisted in the preparation of updated Covenants for the Lake Park Villas Homeowners Association to reflect the current status of the development.
 - Facilitated amendment agreement for Gilbert Site to expedite final demolition of the site, including the Boiler House.
 - Facilitated amendment agreement for Ponds of Menasha/Lexington Homes to streamline property transactions.
 - Assisted building owners/brokers with prospects for downtown office buildings.
 - Assisted Ark Media Group in the implementation of marketing strategies for Lake Park Square/Villas, including radio, print and web ads, along with an on-site event.
 - Secured Winnebago County Industrial Development Board grant to help fund an Imaging/Branding Project for the City of Menasha. Engaged and coordinated with Weidert Creative for project implementation.
 - Secured real estate services for former NMFR Station 36 site.

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	Greg Keil Kara Homan
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/14/2013

-Successfully applied for and received Wisconsin Economic Development Corporations "Connect Communities" designation for Downtown Menasha. Hosted downtown workshop and coordinated initiatives, such as the Broad Street parking lot landscaping project.

-Managed the City's Housing Program, administered by Community Housing Coordinators.

-Managed the Building Inspector functions carried out by Independent Inspections Limited.

-Coordinated with the Public Works Department (Engineering Division) to administer the City's Driveway Installation Ordinance and Policy. To date, over 63 driveway permits have been issued.

-Prepared site improvement agreements and financial guarantees for development sites.

-Processed building alterations and façade improvement grant/loan applications related to projects in the Upper Main Street Historical District.

Grant Writing and Administration:

-In coordination with the Health Department & Senior Center, prepared and submitted (Fall, 2013) a Wisconsin Dept. of Administration CDBG-PF (Public Facilities) grant application to request funding for the Senior Center renovation & expansion proposal.

-Assisted the Parks Department in the preparation of a WI DNR Stewardship Grant Application submittal in Spring, 2013 to request funds for park and trail improvements at the Gilbert redevelopment site.

-Continued progress towards implementation of the WisDOT TE (transportation enhancement) grant to fund the Province Terrace trail extension.

Zoning, Land Records, and Socioeconomic Data:

-Zoning Administration, including sign regulations, and project/site plan review, special use permits, variance requests, and zoning enforcement.

-Creation of computerized maps for various city departments upon request.

-Assigned and re-assigned addresses for numerous lots throughout the city.

-Coordinated Land records information with Associated Appraisal.

Stormwater Coordination:

-Coordinated MS4 reporting for WDNR stormwater management permit.

-In coordination with the Engineering Department, administration of Erosion Control and Stormwater Management ordinances through site plan and project review, and long term maintenance agreements.

-Participated in regional stormwater planning and management.

-Prepared and distributed stormwater education materials to residents and businesses in compliance with NR 151 and 252.

-Installed educational signage on all storm drains in and around the downtown.

-Participated in NEWSC-Council (Northeast WI Stormwater Coalition) and NEWSC General Public Education Committee.

2014 OBJECTIVES

1. Work to increase the city's tax base by continuing to focus on projects and initiatives that spur on development and redevelopment. For 2014, this includes:

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	Greg Keil Kara Homan
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/14/2013

- Continue marketing of the Midway Business Park, Lake Park Villas/Square, and Province Terrace commercial properties.
 - Implementation of TID #5 Project Plan for Midway Business Park.
 - Implementation of TID #6 Project Plan for the Midway Road Corridor.
 - Implementation of TID #9 Project Plan for the Province Terrace corridor development.
 - Implementation of TID #10 Project Plan for the Third Street Corridor.
 - Implementation of TID #11 Project Plan for the Gilbert Mill Site.
 - Implementation of TID #12 Project Plan for the Lake Park Villas area.
2. Maintain and improve a customer friendly environment for all citizens, appraisers, real estate professionals, businesses, developers, lenders, and contractors when interacting with the department. For 2014, this includes:
- Zoning Code Compliance and Interpretation
 - Site Plan Development and Review
 - Sign Code Compliance and Permitting
 - Driveway & Building Permitting and Compliance
 - Attend meetings of community based groups, such as the Menasha Area Business Group.
3. Advance projects that help implement the goals, objectives, and policies of the *City of Menasha Year 2030 Comprehensive Plan*. For 2014 this includes:
- In coordination with Public Works and Parks and Recreation, coordinate development of the Province Terrace Trail Extension, including grant management and environmental assessment.
 - Continue work to redevelop the Gilbert Site, and incorporate the RR Donnelley Plant into the redevelopment area. This includes working with owners for planning and marketing, and site assessment where necessary. Coordination with Parks Department for implementation of WDNR Stewardship Grant for waterfront improvements and trail development.
4. Provide staff support and guidance to a variety of boards, committees, and authorities. For 2014, these include:
- Plan Commission
 - Landmarks Commission
 - Board of Appeals
 - Redevelopment Authority
 - Housing Authority
 - TIF Joint Review Boards (Winnebago & Calumet County)

MAJOR CHANGES FROM 2013 BUDGET

The Community Development Department previously shared administrative staff (Clerk/Steno) with the Parks Department. This budget realigns Community Development staff by creating a full-time paraprofessional Community Development Coordinator position that will be solely dedicated to Community Development and will be physically located in the department. This position will still serve all administrative functions for the department, but will also be charged with "customer-oriented" and technical tasks such as: basic zoning reviews (e.g. garages, fences, single family homes, driveways), property and

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Community Developme	Greg Keil Kara Homan
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0304-562	10/14/2013
<p>mapping inquiries, zoning code enforcement, site plan inspections, preparation of legal instruments (e.g. warranty deeds, site and stormwater agreements) and addressing. This will allow the Community Development Director and Principal Planner to reallocate their time to focus on economic & community development, neighborhood & housing revitalization, planning studies & analysis, and development/implementation of short and long term strategies, projects and initiatives to ensure future health and growth of the community and our tax base.</p> <p>Funds for the Fox Cities Regional Partnership (FCRP) continue to be split between the Community Development budget and TID #6. FCRP funds were previously included in the "Membership & Dues" line item of the Community Development budget, and have since been moved to "Marketing" under the advice of the Finance Department to ensure consistency with the budget categorization for TID #6.</p>			

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Clerk Steno II	0.50	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Community Dev. Director	0.65	0.65
INTERGOV REVENUE	\$0.00	\$0.00	Intern	0.40	0.23
LICENSES & PERMITS	\$0.00	\$0.00	Principal Planner	0.59	0.59
FINES & FORFEITS	\$0.00	\$0.00	Comm. Dev. Coordinator	0.00	1.00
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.14	2.47

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Community Development						
100-0304-562.10-01	Wages	26,655	27,404	23,292	27,404	46,693
100-0304-562.10-02	Salaries	85,008	88,276	70,522	88,276	90,560
100-0304-562.10-03	Overtime/Doubletime	155	240	19	240	240
100-0304-562.15-01	Health	26,508	26,225	21,830	26,225	36,643
100-0304-562.15-02	Life	328	269	238	269	268
100-0304-562.15-03	Dental	1,425	1,495	1,794	1,495	2,774
100-0304-562.15-04	Retirement	6,162	7,210	5,753	7,210	9,293
100-0304-562.15-05	FICA	8,461	8,775	7,103	8,775	10,451
100-0304-562.15-07	Vision	212	212	176	212	279
100-0304-562.15-08	Workers Comp	1,693	1,828	1,396	1,828	1,826
100-0304-562.15-09	Unemployment Comp	26	0	0	0	0
100-0304-562.21-02	Engineering	4,184	20,800	11,620	20,800	10,000
100-0304-562.21-06	Management	22,095	23,000	17,453	23,000	23,000
100-0304-562.21-08	Recording Fees	140	0	0	0	0
100-0304-562.21-09	Appraisal	0	3,000	50	300	3,000
100-0304-562.21-10	Marketing	0	16,000	11,250	28,750	18,750
100-0304-562.22-01	Telephone	867	1,500	860	1,200	1,680
100-0304-562.22-03	Electricity	362	300	233	300	300
100-0304-562.29-01	Printing	140	0	52	52	0
100-0304-562.29-05	Vehicle/Equipment Rental	0	200	0	0	200
100-0304-562.29-07	Inhouse Info Tech Service	10,414	11,985	0	11,985	11,696
100-0304-562.30-10	Office	266	1,000	332	750	1,000
100-0304-562.30-11	Postage	986	1,500	26	1,000	1,500
100-0304-562.30-12	Computer	0	0	2,630	3,849	2,020
100-0304-562.30-18	Department	366	600	123	600	600
100-0304-562.32-01	Dues/Memberships/Licenses	2,558	10,595	458	1,845	1,845
100-0304-562.33-01	Mileage	117	1,800	94	500	1,800
100-0304-562.33-02	Registrations	75	1,800	25	900	1,800
100-0304-562.33-03	Lodging/Meals	171	1,400	0	800	1,400
100-0304-562.33-04	Other Expenses	38	100	0	50	100
100-0304-562.34-01	Mileage	185	0	52	52	0
100-0304-562.34-02	Registrations	505	100	99	100	100
100-0304-562.34-03	Lodging/Meals	279	0	20	20	0
100-0304-562.34-04	Other Expenses	300	590	0	350	590
100-0304-562.51-03	Property	590	0	0	590	590
100-0304-562.80-01	Computer Equipment	0	3,849	0	0	0
* Community Development		201,271	262,053	177,500	259,727	280,998

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Urban Redevelopment					
100-0305-562.15-01	Health	329	0	52	52	0
100-0305-562.15-03	Dental	31	0	7	7	0
100-0305-562.15-04	Retirement	75	0	17	17	0
100-0305-562.15-05	FICA	97	0	19	19	0
100-0305-562.15-07	Vision	3	0	1	0	0
100-0305-562.15-08	Workers Comp	36	0	8	8	0
100-0305-562.21-06	Management	1,204	0	872	872	0
100-0305-562.22-03	Electricity	231	0	0	0	0
100-0305-562.22-06	Storm Water	437	0	135	150	150
100-0305-562.51-03	Property	427	0	0	0	0
*	Urban Redevelopment	2,870	0	1,111	1,125	150

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Comptroller/Treasurer	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0401-513	10/29/2013

RESPONSIBILITIES

Carrying out the duties of the Comptroller and Treasurer for the City as enumerated in the Wisconsin State Statutes,
 Tax billing and records management,
 Administering the City's debt program,
 Monitoring cash flow,
 Creating and delivering financial reports to the Mayor, Common Council, State Agencies, and other interested parties,
 Completing all regulatory required financial reporting,
 Coordinating and Compiling the annual City budget,
 Collection, disbursement, accounting, and investing of all City funds,
 Management of the Assessor, and
 Management of Information Technology

SERVICES PROVIDED

Provide treasury management services for the entire City,
 Prepare and distribute the City's property taxes,
 Accurately record City wide financial information,
 Prepare all internal and external, periodic and annual, financial reports,
 Complete all City regulatory reporting accurately and timely,
 Animal licensing, and
 Customer Service - Be proactive with communications and respond promptly and accurately to citizen inquiries

2013 ACCOMPLISHMENTS

Completed the 2012 annual audit,

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Comptroller/Treasurer	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0401-513	10/29/2013
<p>Completed the 2012 DOR regulatory report, and</p> <p>Worked through the transition from the retirement of the Comptroller/Treasurer (February of 2013) to the hiring of the new Administrative Services Director (September 30, 2013)</p> <p>Worked with all departments on their accounting / financial needs</p>			

2014 OBJECTIVES

Complete the annual 2013 audit fieldwork prior to the DOR regulatory report being due on 5/15/14 and release the 2013 annual audit in final form by July 31, 2014,

Complete a debt analysis, monitor and manage existing debt, and prepare the City to return to the bond market in the future,

Review/Update the City's fund balance policy,

Complete a comprehensive review of all City TIF Districts, including documentation on all required regulatory actions,

Complete all regulatory reporting accurately and on time,

Account for and monitor all City funds,

Initiate a long term capital improvement plan for the City, and

Review and monitor City Storm Water and Sewer Rates

MAJOR CHANGES FROM 2013 BUDGET

With the retirement of the incumbent Comptroller/Treasurer, the Comptroller/Treasurer department is expanding to include Finance, Information Technology, Assessment Services, and Human Resources.

CITY OF MENASHA 2014 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Comptroller/Treasurer	Peggy Steeno
			FUNCTION	BUDGET NUMBER	DATE
			General Government	100-0401-513	10/29/2013
<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	COMPTROLLER TREAS	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	DEPUTY TREASURER	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	FINANCE CLERKS	2.00	2.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	4.00	4.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Comptroller/Treasurer						
100-0401-513.10-01	Wages	82,178	86,463	77,551	94,443	88,373
100-0401-513.10-02	Salaries	140,712	144,437	69,620	100,694	165,995
100-0401-513.10-03	Overtime/Doubletime	598	500	896	1,050	1,000
100-0401-513.15-01	Health	50,878	50,029	33,458	46,180	60,321
100-0401-513.15-02	Life	731	595	235	301	378
100-0401-513.15-03	Dental	4,076	4,279	2,541	3,417	4,180
100-0401-513.15-04	Retirement	13,195	15,349	8,400	11,589	17,876
100-0401-513.15-05	FICA	16,807	17,361	11,188	14,866	19,535
100-0401-513.15-07	Vision	410	410	273	376	466
100-0401-513.15-08	Workers Comp	514	558	312	427	590
100-0401-513.15-09	Unemployment Comp	47	50	0	0	50
100-0401-513.21-03	Accounting/Financial	18,352	27,000	21,952	24,952	23,000
100-0401-513.22-01	Telephone	468	600	354	425	435
100-0401-513.29-01	Printing	2,594	1,600	261	1,728	1,800
100-0401-513.29-07	Inhouse Info Tech Service	44,301	66,445	0	66,445	72,015
100-0401-513.30-10	Office	710	500	608	750	700
100-0401-513.30-11	Postage	5,412	5,500	6	5,500	5,700
100-0401-513.30-12	Computer	0	0	0	0	3,000
100-0401-513.32-01	Dues/Memberships/Licenses	295	310	65	255	475
100-0401-513.32-02	Periodicals/Subscriptions	77	125	82	82	125
100-0401-513.33-01	Mileage	16	75	0	75	75
100-0401-513.33-03	Lodging/Meals	0	50	0	50	50
100-0401-513.34-01	Mileage	0	150	0	100	150
100-0401-513.34-02	Registrations	0	200	0	200	1,600
100-0401-513.34-03	Lodging/Meals	0	300	0	75	300
100-0401-513.51-03	Property	2,040	0	0	2,040	2,040
100-0401-513.51-04	Liability	0	2,040	0	0	0
*	Comptroller/Treasurer	384,411	424,926	227,802	376,020	470,229

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	City Assessor	Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0402-513	10/29/2013

RESPONSIBILITIES
The City-appointed Assessor has the statutory duty to determine values and prepare, sign and defend the annual property assessment roll. Since 2007, all real and personal property accounts have been administered by Associated Appraisal Consultants, Inc. The company also values mobile homes, preparing the monthly Parking Permit fee bill and performing the duties of the Real Property Lister and thereby reducing the tax levy from Winnebago and Calumet counties.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Entered into a three year extension of the assessment contract with Associated Appraisal Consultants, Inc.

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

no major changes from the previous year's budget request.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Assessor						
100-0402-513.10-07	Per Diem	750	750	700	700	750
100-0402-513.21-04	Computer	1,157	1,250	1,032	1,711	1,200
100-0402-513.21-07	Court Reporter	200	250	200	200	250
100-0402-513.21-09	Appraisal	59,834	60,000	44,925	59,900	59,900
100-0402-513.22-01	Telephone	85	85	70	85	85
100-0402-513.25-01	Other Municipal Entities	6,194	6,375	5,754	5,754	5,900
100-0402-513.29-01	Printing	533	50	435	450	450
100-0402-513.29-07	Inhouse Info Tech Service	12,275	11,811	0	11,811	11,690
100-0402-513.30-11	Postage	2,325	900	1,698	1,728	1,700
100-0402-513.30-12	Computer	0	0	0	0	750
100-0402-513.34-02	Registrations	28	55	28	28	56
100-0402-513.51-03	Property	580	0	0	580	580
100-0402-513.51-04	Liability	0	580	0	0	0
* Assessor		83,961	82,106	54,842	82,947	83,311

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Common Council					
100-0405-513.10-02	Salaries	41,821	41,821	33,807	41,849	41,821
100-0405-513.15-05	FICA	3,199	3,199	2,586	3,201	3,199
100-0405-513.15-08	Workers Comp	0	0	2,402	2,202	0
100-0405-513.15-09	Unemployment Comp	69	0	0	0	0
100-0405-513.21-08	Recording Fees	4,653	4,750	2,310	4,200	4,700
100-0405-513.29-01	Printing	4,066	4,300	2,202	4,410	4,400
100-0405-513.29-02	Publishing	8,556	9,000	3,354	7,500	9,000
100-0405-513.29-07	Inhouse Info Tech Service	1,795	1,824	0	1,824	1,519
100-0405-513.30-10	Office	113	150	169	185	175
100-0405-513.32-01	Dues/Memberships/Licenses	3,914	4,225	0	3,935	4,000
100-0405-513.33-02	Registrations	0	0	60	60	60
100-0405-513.51-03	Property	250	0	0	250	250
100-0405-513.51-04	Liability	0	250	0	0	0
*	Common Council	68,436	69,519	46,890	69,616	69,124

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Illegal Tax/Tax Refund					
100-0406-513.73-01	Award & Claim Settlements	0	3,000	4,133	4,133	3,000
*	Illegal Tax/Tax Refund	<u>0</u>	<u>3,000</u>	<u>4,133</u>	<u>4,133</u>	<u>3,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Civic Commemorations					
100-0408-552.21-06	Management	15,680	13,990	19,000	19,000	19,000
100-0408-552.30-10	Office	0	0	600	600	0
100-0408-552.30-16	Promotional	850	900	716	716	1,300
100-0408-552.51-03	Property	10	10	0	10	10
*	Civic Commemorations	16,540	14,900	20,316	20,326	20,310

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Uncollectable Debt					
100-0414-513.26-01	Accounts Receivable	15,726	4,000	0	2,000	3,000
*	Uncollectable Debt	<u>15,726</u>	<u>4,000</u>	<u>0</u>	<u>2,000</u>	<u>3,000</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Fire Department	Al Auxier
		100-0501-522	10/30/2013

RESPONSIBILITIES

The mission statement for Neenah-Menasha Fire Rescue ("NMFR") is "**One Department–Fully Involved**". Through our mission statement NMFR organizes and provides a variety of life safety and property preservation services to the public. Our mission is realized by offering high-quality professional service in fire suppression, specialized rescue operations and emergency medical services to the citizens of our communities. Furthermore, the Department takes a proactive role in safety by providing resources for public fire education, fire prevention, fire investigations and hazardous materials mitigation. Life safety and property preservation are key elements in the quality of life the citizens of our two communities have come to expect. NMFR shall strive to continue in its goal of providing this in a fiscally responsible manner.

NMFR remains committed to providing a fire safe environment within our communities by conducting required fire prevention code inspections for public buildings. A group of motivated firefighters continues to provide a highly developed and successful public education program for people of all ages in our communities. NMFR has taken a proactive stance and has set goals to make our communities a safe place to live and work.

SERVICES PROVIDED

NMFR's proactive role in public safety encompasses the following: fire company inspections of commercial and industrial properties for loss prevention; underground and aboveground petroleum fuel storage tank code enforcement; fire loss investigation; juvenile fire setter intervention programming; public fire safety education programming; fire suppression; specialized rescue operations; and, pre-hospital emergency medical care. Terrorism and Weapons of Mass Destruction training and Industrial Safety Exercises/Tours have become common, allowing us to increase our presence in industrial facilities forging a better working relationship with safety coordinators and maintenance personnel. Increased communication and involvement with the Community Development Department with respect to plan review and code compliance has improved tremendously under the Assistant Chief/Fire Marshall. We are also working more closely with insurance companies and fire protection organizations to make sure that fire detection and suppression equipment in buildings is properly installed, maintained and tested in accordance with national, state, and local codes and referenced standards.

2013 ACCOMPLISHMENTS

Neenah-Menasha Fire Rescue responded to 406 calls for assistance involving fire related situations through July 31, 2013. In addition, in 2013 we have been summoned 993 times to assist in medically related situations. In 2012, NMFR responded to a total of 2,401 calls for assistance, with 1,702 of those calls for medical assistance and 704 for fire related situations. Through July 31, 2013, there have been 2,743 fire inspections conducted with a total of 2,031 code violations discovered. In 2012, NMFR conducted 3,068 fire inspections and found 4,269 code violations. Public education efforts, stressing home and personal fire safety messages, continue to reach the citizens of Neenah and Menasha. Fire Inspectors in the Fox Valley continue to meet on a regular basis to share information and address common code problems. Uniformity between jurisdictions in code interpretation and enforcement is the goal of the group.

The public education program concerning dorm/apartment fire safety was presented to the entire senior high school student population at Neenah and Menasha High Schools. Our program for senior citizens on how to deal with many different emergency situations was presented to many of the senior groups within our communities upon their request. In early 2012, the Public Education Team expanded their program to include fifth grade students. The new "Then and Now Program" gives them a better understanding of the importance of fire safety.

In 2011, we performed 555 public education events. In 2012, we performed 572 public education events. The first seven months of 2012, we completed 241 public education events. In the first seven months of 2013, we have completed 405 public education events. As you can see by the above numbers, our requests continue to increase. We are working hard to accommodate every request, but these increased requests have created a need for increased funds for public education materials.

In Spring of 2013, NMFR held an Open House and had a turn out of over 500 people. The importance of this public education event is to educate our citizens on what we do, how we do it, why we do it and also to discuss the importance of fire safety. This is the second year in a row Local 275 members came in off duty and volunteered their time, along with donating food, for this event.

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	FUNCTION	BUDGET NUMBER	DATE
		Fire Department	Al Auxier
		100-0501-522	10/30/2013
<p>NMFR staff has been working with the newly created NEWSAP (North East Wisconsin Smoke Alarm Program). This is a regional effort with three other area Fire Departments working together on fire prevention. In mid-2012, NEWSAP wrote, and was awarded, a regional smoke detector grant. This grant has continued through 2013 and should be completed by the end of this year. As part of the award of this grant, we must maintain this program. The regional group will continue seeking donations for funding to sustain this program without having to utilize budgeted funds. However, there are no guarantees that we will be awarded donations and may have to use budgeted funds to sustain the program.</p> <p>In 2013, we have completed a full year of automatic aid with the Appleton Fire Department. Call volumes between the two departments are very close. This service continues to complement both departments and helps provide the high-quality service all three communities expect from their departments.</p>			

2014 OBJECTIVES

In 2013, NMFR decreased the overtime budget in an effort to save money within the budget. Our department experienced FMLA and work comp injuries beyond its control. This has led us to experience an increase in the use of our overtime budget. We continue to monitor this in an effort to stay within our budget. NMFR also made a staffing adjustment that will allow personnel to attend schools and seminars to increase knowledge and skills to deal with the technical and demanding incidents that we encounter.

NMFR will continue to become more familiar with our growing communities' neighborhoods, streets and buildings. All Fire Officers will remain involved in training for the firefighters they lead. The Assistant Chief –Training/Emergency Management Officer will continue to focus on all training aspects, including specialty programming for rescue to assist other departments within our two jurisdictions, such as the Public Works employees, Park employees, Water employees, etc. He will also continue to work with the two communities to attain and maintain training for NIMS compliance. He will continue to work with the Driver/Engineer positions for consistent training with existing drivers and move-ups. The Department will continue its participation with Fox Valley Technical College in providing a learning environment for the Fire Intern Program. Standard Operating Guidelines and Procedures will continue to evolve and be updated.

NMFR's Public Education Team will continue its fire safety efforts in the grade schools during Fire Prevention Week and also in the high schools for graduating seniors for when they go off to college. Both Cities have seen an increase in assisted living facilities, and we are seeing an increasing amount of requests to talk to senior citizens about fire safety.

NMFR will continue the automatic aid agreement with Appleton Fire Department and lower response times to citizens and businesses in Menasha and Appleton.

Dive Team fundraising and training will continue throughout the year. Our goal will be to have enough funds to purchase desired equipment to supplement and maintain the high quality of service and training that the NMFR Dive Team currently meets.

Continue training efforts in the Firehouse software program so more Administrative personnel are able to administer the program.

The F.C.C. mandated to narrow band all V.H.F. Channels to 12.5 MHz bandwidth in Winnebago County have been delayed but will be implemented in September of 2013. These frequencies are in the range that NMFR and all other agencies in Winnebago County have used for many years as their emergency channels. Moving to narrow band channels will provide more capacity for the growing volume of voice and data communications by the public service agencies in the County and throughout the State. However, this all comes with a price, and Winnebago County will be funding the system. Issues arose with programming and installation of this system; and, an extension was received by the County. The changeover has required coordinated planning, scheduling and implementation along with local and State officials. Installation of the new system throughout the County began in mid-2013 and will continue throughout the remainder of 2013. Training of personnel at NMFR will be time consuming and extremely intensive through the remainder of 2013 and into 2014. Citizens in Neenah and Menasha can rest assured that NMFR will continue to provide all the expected services during this challenging period of transition. Staff members are also working with both Winnebago and Outagamie Counties to ensure the new radio system will have a smooth transition and be able to dispatch both departments regardless of whose jurisdiction the call is for.

In 2013, we decreased the overtime budget in an effort to save money within our budget. Our Department experienced FMLA and work comp injuries beyond our control. This has led us to experience an increase of use of our overtime budget. We continue to monitor this in an effort to stay within our budget.

In 2013, the City of Neenah purchased a new telephone system. This system is used by all four of our stations. The payment for our portion of the system will be spread out over a

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME Fire Department	PREPARED BY Al Auxier
	FUNCTION	BUDGET NUMBER 100-0501-522	DATE 10/30/2013
seven-year payment plan.			

MAJOR CHANGES FROM 2013 BUDGET

Fringes (0111): Decrease of \$212,890. Reduced due to reduction in contributions to the Duty Disability Retirement, per Neenah Finance Department.

Maintenance of Motor Vehicles (0213): Decrease of \$10,000. Our in-house shift mechanics continue to improve on our preventative maintenance, which decreases the amount of work that needs to be sent to outside vendors. By decreasing the work sent to outside vendors, this also decreases the amount of labor we pay for fixing mechanical issues with our vehicles and/or station maintenance issues.

Communication (8113): Decrease of \$4,000. With the implementation of the new Countywide radio system, we do not need to replace equipment.

Schools, Seminars and Training (0115): Increase of \$3,180. With retirement of personnel over the last few years, we need to have members trained in investigations, inspections and our records retention software.

Conferences and Meetings (0204): Increase of \$1,000. With retirement of personnel over the last few years, we need to have members trained in investigations, inspections and our records retention software.

License Renewal (0118): Increase of \$8,700. Staff members must go through training and the two-year renewal for First Responder and EMT certification.

Telephone (0221): Increase of \$4,500. First of seven installments for the new phone system the City of Neenah purchased. All four of our fire stations utilize this system.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Asst Chief	2.00	2.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Deputy Fire Chief / Opera	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Fire Chief	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00	Fire Fighters	63.00	63.00
FINES & FORFEITS	\$0.00	\$0.00	Office Manager	1.00	1.00
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	68.00	68.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Fire						
100-0501-522.15-01	Health	2,280	0	0	0	0
100-0501-522.15-04	Retirement	3,307	3,310	0	3,307	3,307
100-0501-522.24-03	Buildings	7,051	20,400	9,729	20,400	15,000
100-0501-522.25-01	Other Municipal Entities	3,117,426	3,037,076	2,530,897	3,037,077	3,108,994
100-0501-522.30-13	Housekeeping	9	0	234	0	0
100-0501-522.30-15	Tools & Equipment	0	0	4,038	4,038	10,100
100-0501-522.80-03	Motorized Equipment	9,945	9,082	7,880	9,082	20,200
LEVEL	TEXT	TEXT AMT				
TOTB	COMMAND VEHICLE		20,200			
			20,200			
100-0501-522.80-05	Other Equipment	13,706	23,693	0	19,655	0
100-0501-522.82-01	Buildings	6,192	0	0	0	36,000
LEVEL	TEXT	TEXT AMT				
TOTB	SIDEWALK		36,000			
			36,000			
* Fire		3,159,916	3,093,561	2,552,778	3,093,559	3,193,601

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Emergency Government	Al Auxier
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0502-522	10/31/2013

RESPONSIBILITIES

This program was started in the early 1980's to establish an Emergency Operations Center ("EOC") and to provide centralized guidance in case of a disaster in the City of Menasha. Currently, the Conference/Class Room in the basement of the Public Protection Building is utilized as our first option for the EOC in the City of Menasha. The Primary back up for the EOC in Menasha is Community Room at the Neenah Police Department. Neenah Fire Station #32 on E. Columbian Avenue will serve as backup site in the event that the Conference/Class Room in the Public Protection Building and the Community Room at the Neenah Police Department are not available. The City of Menasha also has the ability to request Winnebago County Emergency Management open an EOC at the Sheriff's Department and/or bring their mobile command post to the emergency scene.

SERVICES PROVIDED

The Assistant Chief Training/Emergency Management at NMFR will review NIMS compliance and emergency management readiness for both cities of Neenah and Menasha. Continue to develop the use of the City of Menasha's EOC by the City of Menasha, and vice-versa, so both communities can work together in the event of a disaster. The Deputy Chief of Operations at NMFR will continue to coordinate training and provide updated information to all the members of the Emergency Operations Team. The Deputy Chief will also serve as the Director of Emergency Management for the City of Menasha.

2013 ACCOMPLISHMENTS

The Director of Emergency Operations along with the Director of the Menasha Health Department conducted several page outs of EOC personnel for simulated disasters. One of those page outs resulted in the assembly of all EOC personnel to the EOC to set up the EOC in the basement of the Conference/Class Room in the Public Protection Building.

2014 OBJECTIVES

The Deputy Chief of Operations along with the assistance from the Health Department Director will continue coordinate, update and provide training to assure that the needs of the City of Menasha are met in the event of an emergency.

MAJOR CHANGES FROM 2013 BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Emerergency Government					
100-0502-522.22-01	Telephone	515	600	425	509	515
100-0502-522.24-01	Office Equipment	0	100	0	0	100
100-0502-522.30-10	Office	31	100	0	0	100
100-0502-522.30-18	Department	0	200	28	50	200
*	Emerergency Government	546	1,000	453	559	915

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Public Library	Vicki Lenz
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0601-551	10/30/2013

RESPONSIBILITIES

The Elisha D. Smith Public Library promotes lifelong learning, is a center of community, and promotes reading to young people.

SERVICES PROVIDED

The library has more than 120,000 books, 13,700 videos, 11,000 audio books and CD's, and 265 subscriptions to magazines and newspapers for patrons to use or check out. Library patrons also have access to almost 2 million items available in the Winnefox Automated Library System and the Wisconsin Public Library Consortium, including eBooks. The library offers programs, film showings, book clubs, computer classes, one-on-one instruction in the use of technology, FAX and photocopy service, home delivery, computers for public use and Internet access, wireless Internet access, meeting rooms for public use, Skype service, test proctoring, computer classes, notary service, tax forms, and story times.

2013 ACCOMPLISHMENTS

With more than 4,000 visitors each week last year, library patrons checked out 494,526 materials and downloaded 8,418 more. More than 21,000 people attended a library program, 35,711 people used a library computer, 23,883 used wireless Internet access, 149,115 visited the library's website, and library staff answered 21,751 reference questions. During 2012 more children's materials were checked out per capita than at any other Fox Cities public library. During 2013, the library board crafted a new five-year strategic plan.

2014 OBJECTIVES

The library's new strategic plan includes objectives to increase checkouts of physical and digital materials, collaborate more with local schools, offer more programs related to technology, honor the history of Menasha, and continue to provide a common ground for people of all walks of life to come together to discuss issues, learn, and grow.

MAJOR CHANGES FROM 2013 BUDGET

The library's 2014 budget includes more for materials than the previous budget. It is important to build those funds in order purchase the many formats of materials patrons check out, including those available for download. This budget also includes money for building repairs: a boiler expansion tank, a security camera upgrade, chiller tube cleaning, landscaping, and lighting upgrades that will save on energy costs.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Public Library						
100-0601-551.10-01	Wages	154,884	155,277	117,056	155,277	62,555
100-0601-551.10-02	Salaries	590,811	598,135	489,557	588,135	705,032
100-0601-551.10-03	Overtime/Doubletime	20,973	16,889	4,392	16,000	17,000
100-0601-551.15-01	Health	130,967	127,539	101,876	127,539	118,437
100-0601-551.15-02	Life	36	30	76	113	115
100-0601-551.15-03	Dental	10,920	11,757	8,914	11,757	11,803
100-0601-551.15-04	Retirement	44,364	50,401	39,385	50,401	52,174
100-0601-551.15-05	FICA	56,912	56,514	45,373	56,514	57,003
100-0601-551.15-07	Vision	1,210	1,199	980	1,199	1,180
100-0601-551.15-08	Workers Comp	3,586	3,768	2,684	3,768	2,058
100-0601-551.15-09	Unemployment Comp	128	300	19	300	300
100-0601-551.19-03	Uniform/Clothing Allow	68	195	38	38	0
100-0601-551.20-01	Janitorial	0	0	9,806	12,000	17,100
100-0601-551.20-05	Entertainment	1,500	3,177	2,750	3,177	3,000
100-0601-551.21-03	Accounting/Financial	540	540	540	540	540
100-0601-551.21-06	Management	215	300	98	300	300
100-0601-551.22-01	Telephone	681	550	369	550	550
100-0601-551.22-03	Electricity	45,132	44,000	33,019	40,000	40,000
100-0601-551.22-04	Heat	12,122	18,000	9,265	18,000	18,000
100-0601-551.22-05	Water/Sewer	8,270	6,600	6,028	6,626	7,500
100-0601-551.22-06	Storm Water	1,245	1,250	934	1,048	1,200
100-0601-551.24-01	Office Equipment	9,692	0	59	85	0
100-0601-551.24-03	Buildings	19,489	24,755	14,277	25,000	35,394
100-0601-551.24-04	Specialized Equipment	13,092	12,217	3,622	6,500	6,900
100-0601-551.25-01	Other Municipal Entities	78,000	70,000	70,397	70,397	70,000
100-0601-551.29-02	Publishing	3,094	0	136	136	1,000
100-0601-551.29-05	Vehicle/Equipment Rental	2,966	4,000	0	4,000	4,000
100-0601-551.29-07	Inhouse Info Tech Service	8,583	9,299	0	9,299	9,116
100-0601-551.30-10	Office	6,381	7,000	3,780	7,200	7,000
100-0601-551.30-11	Postage	6,822	7,000	2,285	5,000	4,000
100-0601-551.30-13	Housekeeping	9,757	8,600	2,415	9,600	9,700
100-0601-551.30-14	Library Materials	139,797	143,303	119,460	145,000	155,000
100-0601-551.30-15	Tools & Equipment	656	300	127	300	500
100-0601-551.30-16	Promotional	2,055	4,000	3,141	4,179	3,243
100-0601-551.30-18	Department	16,837	13,000	9,095	13,300	13,000
100-0601-551.30-19	Office Furnishings	129	0	871	871	400
100-0601-551.32-01	Dues/Memberships/Licenses	1,245	950	1,117	950	950
100-0601-551.33-01	Mileage	187	300	257	371	400
100-0601-551.33-02	Registrations	285	500	150	500	500
100-0601-551.33-03	Lodging/Meals	387	500	139	500	500
100-0601-551.34-01	Mileage	1,285	200	0	200	200
100-0601-551.34-02	Registrations	256	500	804	500	500
100-0601-551.34-03	Lodging/Meals	687	150	435	500	300
100-0601-551.34-04	Other Expenses	0	0	54	34	0
100-0601-551.51-03	Property	5,500	5,500	0	5,500	5,500
100-0601-551.80-05	Other Equipment	0	0	940	940	7,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
*	Public Library	1,411,746	1,408,495	1,106,720	1,404,144	1,450,950

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Resthaven Cemetery O	Brian Tungate Vince Maas
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0701-533	9/20/2013

RESPONSIBILITIES

To ensure that the city's two cemetery sites are properly administrated and maintained.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Maintain service level as described.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Park Caretaker	0.25	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Seasonal Laborer	0.00	0.03
INTERGOV REVENUE	\$0.00	\$0.00	Summer Laborer	0.03	0.05
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.28	0.23

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
100-0701-533.10-01	Resthaven Cemetery Wages	9,325	13,563	10,256	10,816	10,266
LEVEL	TEXT	TEXT AMT				
TOTB	5% OF SEASONAL PARK LABORER					
	5% OF SUMMER PARK LABORERS					
	15% OF PARK CARETAKER					
100-0701-533.10-03	Overtime/Doubletime	368	0	262	276	300
100-0701-533.15-01	Health	1,379	1,072	898	957	844
100-0701-533.15-02	Life	0	0	14	12	21
100-0701-533.15-03	Dental	144	260	91	83	186
100-0701-533.15-04	Retirement	348	1,005	298	290	602
100-0701-533.15-05	FICA	748	1,156	802	848	785
100-0701-533.15-07	Vision	16	20	9	16	15
100-0701-533.15-08	Workers Comp	289	432	312	310	309
100-0701-533.19-03	Uniform/Clothing Allow	0	60	0	0	0
100-0701-533.20-06	Lawn Care	190	0	0	0	0
100-0701-533.22-03	Electricity	203	300	145	275	300
100-0701-533.22-06	Storm Water	1,325	1,300	939	1,325	1,350
100-0701-533.24-02	Tools & Equipment	80	0	0	0	0
100-0701-533.24-03	Buildings	53	150	658	658	200
100-0701-533.29-05	Vehicle/Equipment Rental	3,326	8,000	0	8,000	8,000
100-0701-533.29-07	Inhouse Info Tech Service	1,936	1,748	0	1,748	2,605
100-0701-533.30-15	Tools & Equipment	126	200	0	75	150
100-0701-533.30-18	Department	921	700	44	300	500
100-0701-533.51-03	Property	80	80	0	80	80
*	Resthaven Cemetery	20,857	30,046	14,728	26,069	26,513

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Recreation Department	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0702-552	9/20/2013

RESPONSIBILITIES

To ensure that residents have the opportunity to enjoy all the benefits that recreation activities have to offer.

SERVICES PROVIDED

Offer a variety of programs for people of all ages, including family-orientated special events.

2013 ACCOMPLISHMENTS

- Added a popular fall youth archery program.
- Started an outdoor movie night at Clovis Grove Park.
- Implemented new ActiveNet software.

2014 OBJECTIVES

- Continue to review and streamline less popular program offerings.
- Hire a Parks and Recreation Administrative Assistant in conjunction with Community Development staffing changes.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Clerk Steno II	0.50	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Director	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Seasonal/PT Workers	4.50	4.35
LICENSES & PERMITS	\$0.00	\$0.00	Park/Rec Admin. Asst.	0.00	1.00
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	6.00	6.35

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Recreation Department						
100-0702-552.10-01	Wages	68,040	80,404	62,921	69,100	85,415
LEVEL	TEXT	TEXT AMT				
TOTB	ADMIN. ASST. PARKS & RECREATION (100%). ALSO WAGES FOR APPROX. 40 SEASONAL EMPLOYEES INCLUDING ONE PART-TIME TINY TOTS/EXERCISE INST.					
100-0702-552.10-02	Salaries	74,545	76,286	61,430	76,286	77,561
100-0702-552.10-03	Overtime/Doubletime	155	0	74	74	0
100-0702-552.15-01	Health	26,273	26,018	21,706	26,018	36,425
100-0702-552.15-02	Life	193	193	178	193	235
100-0702-552.15-03	Dental	1,858	1,950	1,550	1,950	2,477
100-0702-552.15-04	Retirement	6,249	6,395	5,901	6,395	8,311
100-0702-552.15-05	FICA	10,645	11,681	9,387	10,045	12,280
100-0702-552.15-07	Vision	201	201	168	201	268
100-0702-552.15-08	Workers Comp	3,733	4,386	3,211	3,780	3,969
100-0702-552.15-09	Unemployment Comp	27	500	0	0	0
100-0702-552.20-03	Temp Staffing	1,441	2,400	1,125	2,000	2,100
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: GRUNSKI TIMING SERVICES, GOLF AND SKATEBOARD INSTRUCTORS.	2,100 2,100				
100-0702-552.20-05	Entertainment	1,945	2,400	1,991	2,500	2,500
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: SUMMER BUS TRIPS, KIDDIE KARNIVAL, OUTDOOR MOVIE AND WINTER GALA.	2,500 2,500				
100-0702-552.22-01	Telephone	828	800	978	920	950
100-0702-552.24-01	Office Equipment	11	100	130	130	3,100
100-0702-552.29-01	Printing	4,941	5,200	5,242	5,200	6,600
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: ALL PROGRAM BROCHURES AND FLYERS, OFFICE FORMS AS NEEDED.	6,600 6,600				
100-0702-552.29-03	Advertising	458	650	308	300	500
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: PERIODIC ADS FOR GRUNSKI, HAYRIDE, WINTER GALA.	500 500				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
100-0702-552.29-05	Vehicle/Equipment Rental	2,067	2,000	0	2,000	2,100
100-0702-552.29-07	Inhouse Info Tech Service	12,703	12,235	0	12,235	12,120
100-0702-552.30-10	Office	423	500	331	430	500
100-0702-552.30-11	Postage	7,054	5,800	2,408	5,700	5,900
100-0702-552.30-12	Computer	0	0	487	487	3,480
100-0702-552.30-15	Tools & Equipment	0	955	609	609	0
100-0702-552.30-18	Department	9,987	8,500	8,552	8,700	8,900
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: SOFTBALLS, T-SHIRTS, ATHLETIC SUPPLIES GAMES, FIRST AID SUPPLIES. BUDGET TYPICALLY OFFSET BY AT LEAST \$2,000 IN SPONSORSHIPS.	8,900				
		8,900				
100-0702-552.32-01	Dues/Memberships/Licenses	979	800	1,295	1,295	1,300
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: MEMBERSHIP IN STATE ASSOCIATION AND MUSIC LICENSE FEES.	1,300				
		1,300				
100-0702-552.33-03	Lodging/Meals	0	0	38	38	0
100-0702-552.34-02	Registrations	671	700	90	500	700
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: STATE CONFERENCE ATTENDANCE BY DIRECTOR. CLASSES AND TRAININGS FOR SUPPORT STAFF.	700				
		700				
100-0702-552.34-03	Lodging/Meals	517	300	96	300	300
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: OFTEN RELATED TO ACCT. 34-03. PIZZA FOR SUMMER STAFF TRAINING AND DECEMBER PARK BOARD MEETING.	300				
		300				
100-0702-552.51-03	Property	1,070	1,070	0	1,070	1,070
*	Recreation Department	237,014	252,424	190,206	238,456	279,061

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Parks Department	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0703-553	9/20/2013

RESPONSIBILITIES

To ensure that residents have sufficient parks, trails, open space and related facilities to enjoy all the benefits provided by a quality park system.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

- Added some small ADA acceptable play equipment to Jefferson Park.
- Purchased 5.25 acres for a new east side park.
- Army Reserve lease terminated, buildings to be demolished.

2014 OBJECTIVES

- With DNR grant funding support, construct new park and trail along the Gilbert site shoreline.
- Hire an Arborist/Caretaker to replace Park Laborer/Custodian position.
- Continue cost effective poured in place surfacing beneath playground equipment.
- Continue modifications to park facilities per ADA accessibility requirements.
- Begin rehabilitation of tennis courts at Clovis Grove Park.
- Sealcoat Friendship Trail from Baldwin Street to Brighton Beach Drive.
- Continue Master Plan efforts for Jefferson Park and adjacent neighborhood.
- Seek neighborhood input on design of new eastside park, initiate master plan process.
- Remove segment of weedy gravel area along Jefferson Park shoreline.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Admin. Asst. (Garage)	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Asst. Bldg. & Park Supt.	0.20	0.20
INTERGOV REVENUE	\$0.00	\$0.00	Common Laborer(Streets)	0.15	0.00
LICENSES & PERMITS	\$0.00	\$0.00	Facility/Pool Tech. (1)	0.65	0.70
FINES & FORFEITS	\$0.00	\$0.00	Park Caretakers (4)	3.45	3.70
PUBLIC CHARGES	\$0.00	\$0.00	Seasonal Laborer (1)	0.85	0.57
MISCELLANEOUS	\$0.00	\$0.00	Park Laborer/Custodian	0.50	0.00
			Park Superintendent	1.00	1.00
			Summer Laborers (6)	1.47	1.47
			Arborist	0.00	0.40
TOTAL	\$0.00	\$0.00	TOTAL	8.47	8.24

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Parks Department						
100-0703-553.10-01	Wages	281,617	278,198	209,262	270,100	292,378
LEVEL	TEXT	TEXT AMT				
TOTB	PARK DIVISION EMPLOYEES:					
	1 FACILITIES/POOL TECHNICIAN - SEE POOL AND MARINA FOR OTHER WAGES.					
	4 PARK CARETAKERS - SEE FORESTRY, CEMETERY AND FORESTRY STORMWATER FOR OTHER WAGES.					
	1 SEASONAL PARK LABORER (1200 HRS)- SEE CEMETERIES AND MARINA FOR OTHER WAGES.					
	1 ARBORIST - SEE FORETRY AND STORMWATER FOR OTHER WAGES.					
	6 SUMMER SEASONAL LABORERS - SEE CEMETERY AND MARINA FOR OTHER WAGES.					
100-0703-553.10-02	Salaries	83,973	86,184	69,369	86,184	87,046
LEVEL	TEXT	TEXT AMT				
TOTB	SUPERINTENDENT OF PARKS, FORESTRY AND CEMETERIES - 100%					
	1 ASSISTANT BUILDING & PARKS SUPERINTENDENT - 20%					
	1 ADMINISTRATIVE ASSISTANT AT GARAGE CHARGED TO PARKS - 20%					
100-0703-553.10-03	Overtime/Doubletime	8,316	8,000	7,987	7,923	8,083
100-0703-553.15-01	Health	78,949	77,550	60,190	76,223	85,776
100-0703-553.15-02	Life	490	226	653	819	864
100-0703-553.15-03	Dental	7,801	7,745	5,788	7,612	7,717
100-0703-553.15-04	Retirement	20,072	26,493	17,032	25,698	24,465
100-0703-553.15-05	FICA	28,570	32,094	21,879	27,862	29,296
100-0703-553.15-07	Vision	764	728	574	707	779
100-0703-553.15-08	Workers Comp	10,954	11,569	8,362	11,221	11,407
100-0703-553.15-09	Unemployment Comp	85	3,000	450	450	0
100-0703-553.19-03	Uniform/Clothing Allow	2,705	1,755	1,604	1,700	2,000
100-0703-553.19-05	Tool Allowance	23	130	0	0	0
100-0703-553.20-06	Lawn Care	1,060	1,200	1,060	1,000	1,200
100-0703-553.20-09	Sanitation	1,859	1,600	1,585	1,900	1,900
100-0703-553.21-02	Engineering	0	5,000	0	5,000	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: MASTER PLANNING FOR NEW PARK	5,000				
		5,000				
100-0703-553.22-01	Telephone	2,297	2,800	1,552	1,800	2,200
100-0703-553.22-03	Electricity	36,035	39,000	29,424	36,200	37,500
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: LIGHT LEASES AT KOSLO AND JEFFERSON PARK	37,500				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
			37,500			
100-0703-553.22-04	Heat	4,499	6,000	3,113	5,800	6,000
100-0703-553.22-05	Water/Sewer	19,528	18,500	14,342	20,600	21,800
100-0703-553.22-06	Storm Water	9,315	14,300	10,720	14,000	14,300
100-0703-553.24-02	Tools & Equipment	7,439	6,000	904	6,200	6,000
100-0703-553.24-03	Buildings	20,404	24,000	14,129	23,700	27,000
LEVEL	TEXT		TEXT AMT			
TOTB	EXAMPLES: ADA UPGRADES, PAINTING, PLUMBING, ELECTRICAL AND CARPENTRY SUPPLIES. TENNIS COURT LIGHT DOWNSIZING.		27,000			
			27,000			
100-0703-553.24-04	Specialized Equipment	20	0	250	250	0
100-0703-553.24-05	Small Projects	6,803	6,500	3,623	6,400	6,500
LEVEL	TEXT		TEXT AMT			
TOTB	EXAMPLES: BALL DIAMOND, SKATEPARK AND RESTROOM REPAIRS/UPGRADES.		6,500			
			6,500			
100-0703-553.29-01	Printing	2,674	2,100	2,173	2,500	2,500
100-0703-553.29-03	Advertising	62	0	138	0	0
100-0703-553.29-05	Vehicle/Equipment Rental	129,818	134,000	452	134,000	134,000
100-0703-553.29-07	Inhouse Info Tech Service	7,958	6,992	0	6,992	7,134
100-0703-553.30-10	Office	220	400	50	250	350
100-0703-553.30-11	Postage	192	50	6	50	50
100-0703-553.30-13	Housekeeping	2,675	2,000	394	1,800	2,000
100-0703-553.30-15	Tools & Equipment	1,272	5,500	4,661	5,400	5,400
LEVEL	TEXT		TEXT AMT			
TOTB	EXAMPLES: POLE SAW, HAND TOOLS, SMALL TRAILER, LOCKS AND CORES.		5,400			
			5,400			
100-0703-553.30-18	Department	29,380	30,000	25,360	29,500	30,000
LEVEL	TEXT		TEXT AMT			
TOTB	ADA ACCESS UPDATES, FLOWERS, DIRT, SIGNS, WOOD- CHIPS, CONCRETE, LUMBER AND LANDSCAPE MATERIALS.		30,000			
			30,000			
100-0703-553.32-01	Dues/Memberships/Licenses	239	250	160	240	250
100-0703-553.33-01	Mileage	144	0	0	0	0
100-0703-553.34-02	Registrations	1,067	1,000	527	900	1,200
LEVEL	TEXT		TEXT AMT			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
TOTB	ATTENDANCE AT STATE CONFERENCE AND OTHER WORKSHOPS BY PARK SUPERINTENDENT.		1,200 1,200			
100-0703-553.34-03	Lodging/Meals	479	300	237	300	450
100-0703-553.51-03	Property	3,900	3,900	0	3,900	3,900
100-0703-553.82-02	Construction	5,488	28,000	18,268	19,800	31,000
LEVEL	TEXT		TEXT AMT			
TOTB	EXAMPLES:					
	REPAIR OF 2-3 COURTS AT CLOVIS GROVE PHASE I OF PLAN TO REPAIR ALL CLOVIS COURTS AND REDUCE THE NUMBER OF COURTS TO 6 AND LIGHT 4 INSTEAD OF 7.		25,000			
	SEALCOAT FRIENDSHIP TRAIL FROM BALDWIN STREET TO BRIGHTON BEACH ROAD.		6,000			
			31,000			
*	Parks Department	819,146	873,064	536,278	844,981	897,445

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Swimming Pool	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0704-552	9/18/2013

RESPONSIBILITIES

Provide a safe, affordable aquatic facility for residents to enjoy in the summer.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

- Provide swim lessons to 397 children (up 5% from 2012).
- Sold 159 family passes, 79 (including 33 Adults and Seniors) individual passes and 48 Limited Use passes.
- Served over 600 residents with pool passes.
- Despite cool weather, attendance was over 20,000 (20,532).
- Trained staff on new point of sale software.

2014 OBJECTIVES

- Continue performing routine repairs as needed.
- Install a second means of access to the pool per ADA requirements (postponed in 2013 because of pool vacuum).
- \$5,000 as fourth installment for future pool boiler (total of \$33,000 in 2014 available).
- Combine previous pool planning information with the Jefferson Park/Neighborhood Master Plan.
- Continue seeking pool input from the Friends group.
- Consider minor changes to pool operating hours (i.e. Saturday morning swim, early Thursday opening).

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Fac./Pool Tech	0.20	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Seasonal Part-Time Staff	3.10	3.10
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	3.30	3.25

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Swimming Pool						
100-0704-552.10-01	Wages	86,400	83,363	74,545	74,449	82,044
LEVEL	TEXT	TEXT AMT				
TOTB	FAC./POOL TECH (15%)					
	1 POOL MANAGER					
	2-3 ASST MANAGERS					
	16 INSTRUCTOR/GUARDS					
	6 CASHIER/ATTENDANTS					
	3 CONCESSION WORKERS					
100-0704-552.10-03	Overtime/Doubletime	705	1,800	686	686	1,007
100-0704-552.15-01	Health	2,381	2,252	1,304	2,027	1,773
100-0704-552.15-02	Life	0	0	29	28	39
100-0704-552.15-03	Dental	257	260	146	234	186
100-0704-552.15-04	Retirement	1,245	895	913	806	695
100-0704-552.15-05	FICA	6,663	6,714	5,756	5,748	6,353
100-0704-552.15-07	Vision	21	20	12	16	15
100-0704-552.15-08	Workers Comp	2,611	2,755	2,259	2,480	2,500
100-0704-552.15-09	Unemployment Comp	15	0	0	0	0
100-0704-552.19-03	Uniform/Clothing Allow	0	60	0	0	0
100-0704-552.20-01	Janitorial	0	0	162	162	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	CONTRACT SERVICE FOR BATH HOUSE CLEANING.	3,000				
		3,000				
100-0704-552.20-04	Mechanical Systems	2,136	2,800	27	27	2,700
100-0704-552.21-05	Medical	0	0	132	132	0
100-0704-552.22-01	Telephone	171	200	205	205	200
100-0704-552.22-03	Electricity	11,032	11,500	11,405	11,405	11,600
100-0704-552.22-04	Heat	5,486	10,000	9,976	10,000	10,000
LEVEL	TEXT	TEXT AMT				
TOTB	POOL HEATED AS NEEDED. GAS PRICES CAN HAVE A DRAMATIC IMPACT ON THIS ACCOUNT.	10,000				
		10,000				
100-0704-552.22-05	Water/Sewer	31,339	21,000	19,148	21,500	22,200
LEVEL	TEXT	TEXT AMT				
TOTB	STABILIZED DUE TO RECENT FILTER REPAIRS.	22,200				
		22,200				
100-0704-552.24-02	Tools & Equipment	0	0	91	91	0
100-0704-552.24-03	Buildings	4,578	4,700	6,919	6,919	4,800
100-0704-552.24-04	Specialized Equipment	6,814	6,700	12,138	12,138	7,000
100-0704-552.24-05	Small Projects	3,155	0	0	0	6,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: UMBRELLA AND LADDER REPAIRS, PAINTING, POOL LINER, ADA POOL STAIRS		6,000			
			6,000			
100-0704-552.29-01	Printing	0	100	235	235	150
100-0704-552.29-03	Advertising	0	300	0	0	0
100-0704-552.29-05	Vehicle/Equipment Rental	1,114	500	0	500	600
100-0704-552.29-07	Inhouse Info Tech Service	8,180	7,866	0	7,866	6,062
100-0704-552.30-10	Office	1,721	2,200	2,752	2,674	2,200
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: STAFF UNIFORMS, LESSON SUPPLIES, FIRST AID EQUIPMENT AND OFFICE SUPPLIES.		2,200			
			2,200			
100-0704-552.30-13	Housekeeping	2,019	1,500	1,599	2,400	1,600
100-0704-552.30-15	Tools & Equipment	573	1,000	4,800	4,800	1,000
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: DECK CHAIRS, GUARD UMBRELLAS, RESCUE TUBES.		1,000			
			1,000			
100-0704-552.30-17	Concessions	9,057	9,400	8,740	9,200	9,400
100-0704-552.30-18	Department	21,907	18,500	20,588	20,588	19,300
LEVEL	TEXT	TEXT AMT				
TOTB	ALL POOL CHEMICALS.		19,300			
			19,300			
100-0704-552.32-01	Dues/Memberships/Licenses	1,121	550	165	550	600
100-0704-552.34-02	Registrations	0	0	250	250	0
100-0704-552.51-03	Property	1,680	1,680	0	1,680	1,680
100-0704-552.82-01	Buildings	0	28,000	0	28,000	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	FOURTH BOILER INSTALLMENT.		5,000			
			5,000			
100-0704-552.82-02	Construction	0	3,000	0	0	0
*	Swimming Pool	212,381	229,615	184,982	227,796	209,704

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Heckrodt Wetland Rese	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	100-0705-553	9/20/2013

RESPONSIBILITIES

Provide modest support to this City owned facility.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

- Maintain current funding level (\$2,500).
- Maintain a positive working relationship with the Heckrodt Wetland Reserve Board and staff.
- Collaborate whenever possible on programming.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Heckrodt Wetland Reserve					
100-0705-553.21-06	Management	1,550	2,500	2,500	2,500	2,500
100-0705-553.24-03	Buildings	950	0	0	0	0
100-0705-553.51-03	Property	75	75	0	75	75
*	Heckrodt Wetland Reserve	2,575	2,575	2,500	2,575	2,575

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Forestry	Brian Tungate Vince Maas
	FUNCTION	BUDGET NUMBER	DATE
	Conservation and Devel	100-0706-561	9/20/2013

RESPONSIBILITIES

Enhance and maintain the City's valued urban forestry.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

- Recognized by National Arbor Day Foundation as a Tree City, USA for the 30th consecutive year.
- Started to remove some ash trees in poor condition.
- Terrace tree planting program conducted in Districts 7 & 8.
- Collaborated with UW-Fox Valley on Tree Campus, USA designation and Tree-Line Designation with Menasha Utilities.
- Received \$15,000 donation from CN for "30 for 30" tree planting program.

2014 OBJECTIVES

- Continue carrying out Emerald Ash Borer management plan.
- Continue residential terrace tree planting program in Districts 3 & 4.
- Begin park replacement tree planting in anticipation of eventual loss of all ash trees.
- New Arborist position split between Parks, Forestry and Forestry Stormwater accounts.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Arborist	0.00	0.35
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Caretaker (1)	0.40	0.10
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.40	0.45

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Forestry						
100-0706-561.10-01	Wages	8,392	15,240	19,590	19,500	19,923
100-0706-561.10-03	Overtime/Doubletime	0	0	108	108	0
100-0706-561.15-01	Health	1,505	2,807	3,721	3,700	6,937
100-0706-561.15-02	Life	0	0	32	34	14
100-0706-561.15-03	Dental	169	390	478	495	557
100-0706-561.15-04	Retirement	430	1,169	1,301	1,485	1,395
100-0706-561.15-05	FICA	649	1,345	1,511	1,500	1,524
100-0706-561.15-07	Vision	18	40	46	58	60
100-0706-561.15-08	Workers Comp	251	482	588	62	600
100-0706-561.15-09	Unemployment Comp	206	0	599	599	0
100-0706-561.19-03	Uniform/Clothing Allow	0	90	0	80	0
100-0706-561.20-06	Lawn Care	9,247	5,000	2,350	2,530	5,000
LEVEL	TEXT	TEXT AMT				
TOTB	TREE TRIMMING IN PARKS AND TERRACES		5,000			
			5,000			
100-0706-561.21-02	Engineering	0	0	125	125	0
100-0706-561.29-05	Vehicle/Equipment Rental	4,315	5,000	0	0	0
100-0706-561.29-07	Inhouse Info Tech Service	4,308	4,369	0	0	3,031
100-0706-561.30-18	Department	1,512	1,500	6,239	6,239	1,500
LEVEL	TEXT	TEXT AMT				
TOTB	PURCHASE OF TREES		1,500			
			1,500			
100-0706-561.32-01	Dues/Memberships/Licenses	15	15	0	0	0
100-0706-561.34-02	Registrations	70	100	203	203	100
100-0706-561.51-03	Property	10	10	0	10	10
*	Forestry	31,097	37,557	36,891	36,728	40,651

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Police Department	Tim Styka
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0801-521	

RESPONSIBILITIES

The responsibilities of the police department are directed by our mission statement to be a "model of modern police services built upon a strong partnership with the community using respect, creativity and technology to find solutions and improve the quality of life and safety for all." At the core of our mission is a strong level of trust with the community which is based upon open communication and respect for those we serve.

SERVICES PROVIDED

The Police Department provides a wide variety of services to the community which go above and beyond responding to calls for service. As of October 15, 2013 we have responded or initiated over 11,000 calls for service. This is up 1,100 from the same time in 2012. Traditional services include investigation and detection of crimes, traffic enforcement, crash investigation, traffic direction, enforcement of liquor laws, render first aid, provide security at medical scenes, patrol city streets, parks, commercial and residential areas. We enforce ordinances, respond to emergency and non-emergency calls for service which include situations such as civil disturbances, domestic abuse complaints, robberies, fights, missing persons, thefts, robberies, burglaries and juvenile complaints. We collect, process and store evidence of crimes. When appropriate we arrest persons who have violated the law, prepare cases for prosecution and testify in court. The Department also handles animal complaints and assists when people are locked out of their homes and vehicles. The Department also serves as the source of City-wide information 24 hours a day / seven days a week.

2013 ACCOMPLISHMENTS

We have concentrated on efforts to build upon our ability to communicate with the community. We have hosted multiple Coffee with the Cops Programs; reached just under 2200 followers on Facebook; hosted the area's first ever "virtual ride-along"

Implementation of the new digital radio system

Working with our surrounding municipalities to develop and implement a first ever mutual aid agreement for police response

Complete transition of a new procedure and policy manuals

Implementation of the latest version of software for writing crash reports and citations

Recruited, hired and trained 2 new police officers

Worked with the VCR Program to have volunteers respond to domestic abuse crimes to provide the victims needed assistance at their time of need

Reorganization of the Com Tech area to provide a more customer focused atmosphere when a person enters the department lobby

Implementation of a briefing training program which provides a method for timely ongoing training for personnel

Maintain all officers State required certification by providing the appropriate training courses

Complete department wide emergency vehicle operations training

Transitioned to our records system going paperless

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Police Department	Tim Styka
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0801-521	

2014 OBJECTIVES

We will continue to identify opportunities to further strengthen our relationship with the community. Our funding allows for the repair and replacement of equipment, provide adequate training for new employees (as well as veteran employees) and to maintain our facility. We plan on continuing our K-9 program by deploying a new dog in 2014. We will be transitioning to a new CAD system and possibly records management system. We will also be working to identify solutions to deal with the increasing issues with building space and then develop options for a long term solution.

MAJOR CHANGES FROM 2013 BUDGET

The Auxiliary Police Budget does shows an increase to reflect the wages which are paid for special events and training. Some of these costs are offset by the billing of special event fees to the event organizer.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Chief	1.00	1.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Captain	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Lieutenants	7.00	7.00
LICENSES & PERMITS	\$0.00	\$0.00	Patrol Officers	23.00	23.00
FINES & FORFEITS	\$0.00	\$0.00	Support Staff	6.50	6.50
PUBLIC CHARGES	\$0.00	\$0.00	Maintenance Superintend	0.25	0.25
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	38.75	38.75

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Police						
100-0801-521.10-01	Wages	266,874	287,493	230,750	286,879	302,134
100-0801-521.10-02	Salaries	2,015,997	1,994,874	1,516,615	1,896,321	2,061,827
100-0801-521.10-03	Overtime/Doubletime	224,187	219,582	178,617	215,488	190,582
100-0801-521.10-05	Differential	9,300	10,500	7,398	9,832	10,500
100-0801-521.10-06	Holiday	110,183	141,117	82,558	124,557	141,117
100-0801-521.15-01	Health	425,999	411,729	333,634	407,108	467,326
100-0801-521.15-02	Life	3,010	606	1,188	1,979	3,434
100-0801-521.15-03	Dental	34,887	40,930	30,304	37,677	37,841
100-0801-521.15-04	Retirement	478,752	478,455	325,638	424,125	326,619
100-0801-521.15-05	FICA	199,254	203,229	153,825	190,162	207,864
100-0801-521.15-07	Vision	3,314	3,674	2,846	3,555	3,600
100-0801-521.15-08	Workers Comp	59,253	66,764	48,949	60,610	69,145
100-0801-521.15-09	Unemployment Comp	437	0	0	0	0
100-0801-521.19-03	Uniform/Clothing Allow	14,659	17,540	13,551	17,538	17,540
100-0801-521.19-04	Uniform/Dry Clean Allow	8,100	9,000	4,125	8,625	9,000
100-0801-521.20-01	Janitorial	17,724	18,600	14,722	18,454	19,100
100-0801-521.20-04	Mechanical Systems	1,803	3,200	2,437	3,437	3,200
100-0801-521.20-06	Lawn Care	0	350	45	195	350
100-0801-521.21-04	Computer	174	0	0	0	0
100-0801-521.21-05	Medical	1,813	4,000	2,411	3,552	4,000
100-0801-521.21-06	Management	12,741	10,500	12,413	14,430	10,500
100-0801-521.22-01	Telephone	9,711	12,268	6,724	10,079	17,548
100-0801-521.22-03	Electricity	19,361	17,500	14,785	19,806	17,500
100-0801-521.22-04	Heat	5,752	11,000	4,532	8,364	11,000
100-0801-521.22-05	Water/Sewer	3,036	3,300	2,532	3,312	3,300
100-0801-521.22-06	Storm Water	753	800	564	813	800
100-0801-521.24-01	Office Equipment	571	500	855	855	500
100-0801-521.24-02	Tools & Equipment	322	1,600	542	1,543	1,600
100-0801-521.24-03	Buildings	9,541	17,400	7,168	14,064	15,000
100-0801-521.24-04	Specialized Equipment	802	500	268	518	500
100-0801-521.24-05	Small Projects	36	500	157	457	500
100-0801-521.25-01	Other Municipal Entities	0	250	992	992	250
100-0801-521.29-01	Printing	1,227	1,600	1,074	3,141	1,600
100-0801-521.29-04	Vehicle Repair	0	0	3,596	0	75,800
100-0801-521.29-05	Vehicle/Equipment Rental	112,277	123,870	27,355	119,374	0
100-0801-521.29-07	Inhouse Info Tech Service	143,925	144,426	0	144,926	132,268
100-0801-521.30-10	Office	3,726	3,500	3,228	4,517	4,250
100-0801-521.30-11	Postage	2,025	2,000	270	1,160	2,000
100-0801-521.30-12	Computer	2,596	0	14,641	19,641	33,500
100-0801-521.30-13	Housekeeping	3,356	2,600	1,298	2,822	2,600
100-0801-521.30-15	Tools & Equipment	20,236	20,350	12,813	25,674	26,000
100-0801-521.30-18	Department	8,929	8,775	6,890	9,882	8,775
100-0801-521.32-01	Dues/Memberships/Licenses	3,693	4,555	3,310	4,069	4,555
100-0801-521.32-02	Periodicals/Subscriptions	297	500	36	286	500
100-0801-521.33-01	Mileage	0	50	0	181	50
100-0801-521.33-02	Registrations	0	50	0	0	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
100-0801-521.33-03	Lodging/Meals	11	100	181	0	100
100-0801-521.33-04	Other Expenses	0	50	0	0	50
100-0801-521.34-02	Registrations	11,322	17,000	12,649	16,574	17,000
100-0801-521.34-03	Lodging/Meals	3,661	6,500	3,900	6,505	6,500
100-0801-521.34-04	Other Expenses	1,218	1,200	101	1,063	1,200
100-0801-521.38-01	Fuel	62	50	18	35	49,900
100-0801-521.51-03	Property	26,800	0	0	30,000	30,000
100-0801-521.51-04	Liability	0	30,000	0	0	0
100-0801-521.80-01	Computer Equipment	0	11,029	0	0	0
100-0801-521.80-03	Motorized Equipment	74,664	99,800	70,550	88,723	75,600
100-0801-521.80-04	Office Equipment	0	800	0	0	1,500
100-0801-521.80-05	Other Equipment	0	3,000	0	0	0
* Police		4,358,371	4,469,566	3,163,055	4,263,900	4,427,975

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Crossing Guard					
100-0802-521.10-01	Wages	17,787	19,888	11,787	18,286	19,888
100-0802-521.15-05	FICA	1,361	1,392	902	1,392	1,392
100-0802-521.15-08	Workers Comp	508	664	337	566	664
100-0802-521.15-09	Unemployment Comp	286	350	0	350	350
100-0802-521.19-04	Uniform/Dry Clean Allow	33	100	0	50	100
100-0802-521.20-02	Vending/Catering	0	0	0	0	300
100-0802-521.30-18	Department	0	300	780	780	300
100-0802-521.33-03	Lodging/Meals	0	300	14	64	0
100-0802-521.34-03	Lodging/Meals	75	0	0	0	0
100-0802-521.51-03	Property	350	360	0	360	360
*	Crossing Guard	20,400	23,354	13,820	21,848	23,354

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Svc Officer					
100-0803-521.10-01	Wages	64,914	64,185	55,355	64,533	66,427
100-0803-521.10-03	Overtime/Doubletime	759	750	125	393	750
100-0803-521.15-01	Health	11,620	11,260	9,383	11,260	13,362
100-0803-521.15-02	Life	0	0	177	200	259
100-0803-521.15-03	Dental	1,238	1,238	1,032	1,238	1,238
100-0803-521.15-04	Retirement	2,558	2,898	2,362	2,864	3,127
100-0803-521.15-05	FICA	5,028	4,755	4,235	5,102	5,081
100-0803-521.15-07	Vision	102	102	85	102	100
100-0803-521.15-08	Workers Comp	1,935	1,931	1,639	1,976	2,431
100-0803-521.15-09	Unemployment Comp	104	0	26	26	0
100-0803-521.19-03	Uniform/Clothing Allow	257	200	0	200	500
100-0803-521.22-01	Telephone	57	0	77	77	0
100-0803-521.29-05	Vehicle/Equipment Rental	6,837	2,500	0	1,500	2,500
100-0803-521.30-15	Tools & Equipment	682	250	178	178	250
100-0803-521.30-18	Department	0	250	118	250	250
100-0803-521.34-03	Lodging/Meals	1,224	1,200	334	1,200	1,500
100-0803-521.34-04	Other Expenses	99	100	0	100	100
100-0803-521.51-03	Property	900	900	0	900	900
*	Community Svc Officer	98,314	92,519	75,126	92,099	98,775

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Auxiliary Police					
100-0804-521.10-01	Wages	4,752	4,163	5,708	6,207	9,000
100-0804-521.15-04	Retirement	23	0	12	12	0
100-0804-521.15-05	FICA	413	258	436	470	612
100-0804-521.15-08	Workers Comp	434	375	457	499	575
100-0804-521.15-09	Unemployment Comp	1	0	0	0	0
100-0804-521.21-05	Medical	29	0	0	0	0
100-0804-521.24-04	Specialized Equipment	0	100	0	0	100
100-0804-521.30-15	Tools & Equipment	0	300	225	300	300
100-0804-521.30-18	Department	1,947	1,975	799	1,000	1,975
100-0804-521.33-02	Registrations	0	500	196	196	0
100-0804-521.34-02	Registrations	0	0	0	0	500
100-0804-521.51-03	Property	30	60	0	60	60
*	Auxiliary Police	7,629	7,731	7,833	8,744	13,122

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Jail/Prisoner Meal Charge					
100-0805-521.25-01	Other Municipal Entities	15,160	13,000	3,813	10,452	12,000
*	Jail/Prisoner Meal Charge	<u>15,160</u>	<u>13,000</u>	<u>3,813</u>	<u>10,452</u>	<u>12,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Animal Impoundment					
100-0806-532.25-01	Other Municipal Entities	16,056	15,000	9,495	14,348	19,000
*	Animal Impoundment	<u>16,056</u>	<u>15,000</u>	<u>9,495</u>	<u>14,348</u>	<u>19,000</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Employeees Safety Co	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0901-515	

RESPONSIBILITIES

1. Comply with state and federal safe work place regulations
2. Educate employees on safe work policies, practices, and work environment
3. Conduct monthly safety committee meetings for City Hall, PWF and Police

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

1. Decrease in workers' comp insurance premiums
2. Regular monthly safety meetings for city hall and DPW/PARKS committees and every other month for police safety committee
3. Quarterly safety trainings
4. Annual walk-thru safety inspections of municipal buildings with recommendations for improvement where noted.
5. Safety Manual now on the intranet, updated, and reviewed by all current employees and all new hires
6. Six employees certified as American Heart Instructors
7. Implementation of required hearing screening for recommended employees

2014 OBJECTIVES

1. Implementation of American Heart CPR/First Aid certification for required employees
2. Continue to strive for a reduction in employee injuries through the maintenance of a safe work environment
3. Employee safety education appropriate to job area

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$12,242.00	\$13,102.00	Sanitarian	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$5,791.00	\$5,992.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$18,033.00	\$19,094.00	TOTAL	0.20	0.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Employees Safety Comm					
100-0901-515.10-02	Salaries	11,929	12,302	9,880	12,349	12,542
100-0901-515.15-01	Health	1,986	1,976	1,647	1,976	2,075
100-0901-515.15-02	Life	15	13	10	13	12
100-0901-515.15-03	Dental	248	260	206	260	248
100-0901-515.15-04	Retirement	704	788	657	821	878
100-0901-515.15-05	FICA	902	900	744	945	945
100-0901-515.15-07	Vision	20	20	17	20	20
100-0901-515.15-08	Workers Comp	360	390	297	381	378
100-0901-515.21-05	Medical	1,369	1,735	1,320	1,500	1,500
100-0901-515.29-07	Inhouse Info Tech Service	637	794	0	794	734
100-0901-515.30-11	Postage	49	50	0	50	50
100-0901-515.30-15	Tools & Equipment	671	0	0	0	0
100-0901-515.30-18	Department	265	400	244	250	250
100-0901-515.34-02	Registrations	0	543	493	493	500
*	Employees Safety Comm	19,155	20,171	15,515	19,852	20,132

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Sealer of Wghts & Meas	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Public Safety	100-0902-524	

RESPONSIBILITIES

This program monitors the accuracy of gas pumps, scanners, different types of scales used in the business community, measuring and timing devices (such as laundromat clothes dryers), and other measuring devices used by various business establishments in Menasha.

SERVICES PROVIDED

Services mandated by state statute for every municipality with a population over 7500.

2013 ACCOMPLISHMENTS

354 devices licensed and inspected.
Implemented an improved method of testing gas pumps with the use of specialized trailer for the gas provers. This was done with the assistance of the Public Works Facility employees.

2014 OBJECTIVES

Accuracy of all weights and measures devices in the city for the protection of the consumer as well as the business owner.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$1,205.00	\$228.00	Sanitarian/Sealer	0.20	0.20
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$570.00	\$105.00			
LICENSES & PERMITS	\$19,127.00	\$19,100.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$20,902.00	\$19,433.00	TOTAL	0.20	0.20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Sealer Weights & Measures					
100-0902-524.10-02	Salaries	11,929	12,202	9,880	12,349	12,542
100-0902-524.15-01	Health	1,986	1,976	1,647	1,976	2,075
100-0902-524.15-02	Life	15	13	10	13	12
100-0902-524.15-03	Dental	248	260	206	260	248
100-0902-524.15-04	Retirement	704	788	657	821	878
100-0902-524.15-05	FICA	902	900	744	945	945
100-0902-524.15-07	Vision	20	20	17	20	20
100-0902-524.15-08	Workers Comp	360	390	297	381	378
100-0902-524.21-05	Medical	0	300	250	250	0
100-0902-524.24-04	Specialized Equipment	0	175	0	775	775
100-0902-524.29-01	Printing	0	0	49	49	0
100-0902-524.29-05	Vehicle/Equipment Rental	1,741	1,875	0	1,875	1,875
100-0902-524.29-07	Inhouse Info Tech Service	1,280	1,591	0	1,591	1,048
100-0902-524.30-11	Postage	43	50	6	50	50
100-0902-524.30-18	Department	36	100	20	100	100
100-0902-524.32-01	Dues/Memberships/Licenses	30	30	0	30	30
100-0902-524.33-02	Registrations	105	105	0	105	105
100-0902-524.33-03	Lodging/Meals	0	100	0	100	100
100-0902-524.33-04	Other Expenses	0	0	5	5	0
100-0902-524.34-02	Registrations	0	0	15	15	25
100-0902-524.51-03	Property	30	30	0	30	30
* Sealer Weights & Measures		19,429	20,905	13,803	21,740	21,236

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Health Department	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0903-531	

RESPONSIBILITIES

1. Communicable Disease Control--this includes follow-up of reportable communicable diseases as well as providing monthly immunization clinics with state provided vaccines
2. Public Health Nursing Services---this includes telephone contacts, office visits, home visits on health issues for all ages. 95% of the contacts are under-insured or un-insured and have no medical providers. Examples of contacts include elderly visits to assess for a wide range of problems and monitor health conditions in-home that are not covered by any insurance and are usually short term such as medication set-up and instruction; maternal/child health visits usually per the request of the medical provider for a wide variety of concerns such as failure to thrive, poor weight gain etc. Working with the families in the home saves dollars by preventing unnecessary hospitalizations and child neglect and abuse. These families are either on Medicaid which doesn't cover visits or they are underinsured. Menasha has one of the highest low income populations in Winnebago County at 34%. Referral to other community agencies is another example of nursing services provided. An example of this would be a family member calling with a concern about an aging parent or a resident calling who needs medical attention and has no insurance and would be unable to pay for a visit to a provider. Referral calls such as these take time to determine what is exactly the problem, and who in the community might best assist with it, if the health department staff is unable to do so.
3. Maintaining the medical equipment list in the homes of residents for the Menasha Utilities. As medical information is exchanged and HIPPA protected, the public health director maintains the list for the utilities so they know who would be at risk if there was no power to that resident's home.
4. School Health Services--the health department has a strong working relationship with the Menasha School District and provides all of the school health services. These services include student health screenings such as vision, hearing, dental and scoliosis; developing individual health plans for students with medical needs (these numbers are increasing especially among those students with diabetes, asthma, ADHD, feeding tubes and medications needing to be given at school); individual health conferences with students and staff (the adolescent student who is pregnant or the staff person who has been asked to have a medical condition monitored by the school nurse); monitoring illnesses in the school setting to determine if there is a disease occurring in the community such as influenza; referring parents to appropriate resources in the community; providing classroom education on infection control, communicable diseases such as sexually transmitted diseases, growth and development, and staff education on emergency medications, etc. And the bloodborne pathogen standard as required by law.
5. Completion of a community health needs assessment, developing a community health improvement plan, and implementation of that plan.
6. Maintenance of a volunteer registry for all city emergency situations
7. Participate in safe child passenger seat checks on a monthly basis and by appointment when requested (and try to find a car seat for a resident who is required to have one and doesn't have the funds to purchase one)

SERVICES PROVIDED

Communicable Disease control

Development of a community health improvement plan

- Home visits as needed for any resident birth and older
- Health consultation, referral and assistance to community services when needed or requested
- Maintenance of a list of residents with medical equipment in their homes
- Case management when needed for individuals with chronic health conditions
- School health services in Menasha schools
- Case management for high risk pregnancies
- Immunization clinics
- Annual flu shot clinics
- Health education to community groups when requested

2013 ACCOMPLISHMENTS

1. Continue Medicaid billing for vaccine administration.
2. Annual volunteer training completed with participating volunteers certified in CPR/First Aid
3. Certified 200+ city and school district employees in CPR/First Aid
4. Began implementation of a community health improvement plan

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Health Department	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0903-531	

- 5. Oriented 2 new public health nurses to the department
- 6. Participated in monthly car seat checks at community car seat events
- 7. Continued with annual flu shot clinic at BDM elementary school
- 8. Completed required communicable disease follow-ups (2013 data not available yet)
- 9. Case managed 1 suspect active tuberculosis case including directly observing daily medication administration
- 10. Case managed 1 active tuberculosis case including directly observing daily medication administration, identification of case contacts with follow-up

2014 OBJECTIVES

- 1. Development of a community health improvement plan.
- 2. Maintain level 3 status with the state
- 3. Monitor for additional grant funding
- 4. Continue to participate with the N-M United Way dental clinic board to assist with dental access for those children needing services but have no access to dental care
- 5. Increase utilization of the city's website as a communication tool for health issues of importance to the community
- 6. Continue orientation of new public health nurses
- 7. Maintain health services to the community with current staffing
- 8. Implement document imaging (trial project for city)

MAJOR CHANGES FROM 2013 BUDGET

Professional RN licenses need to be renewed in 2014
 Clinical Laboratory services permit needs to be renewed in 2014. This allows us to do hemocult and anemia screenings.
 Increase in mileage to reflect additional mileage for weekend coverage for management of active TB cases

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$125,227.00	\$146,546.00	Dental Hygienist	0.32	0.32
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Deputy Health Officer	0.20	0.00
INTERGOV REVENUE	\$308,688.00	\$362,913.00	Hispanic Interpreter	0.08	0.08
LICENSES & PERMITS	\$28,575.00	\$33,635.00	Housekeeping	0.00	0.00
FINES & FORFEITS	\$0.00	\$0.00	PH Director	1.00	1.00
PUBLIC CHARGES	\$7,000.00	\$5,000.00	PHN I	2.55	2.75
MISCELLANEOUS	\$0.00	\$0.00	PHN II	0.00	0.00
TOTAL	\$469,490.00	\$548,094.00	Public Health Aide	1.00	1.00
			Vision/Hearing Screener (0.11	0.11
			TOTAL	5.26	5.26

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Health Department						
100-0903-531.10-01	Wages	94,498	102,805	80,171	102,805	111,173
100-0903-531.10-02	Salaries	207,636	213,435	163,241	213,435	198,743
100-0903-531.10-03	Overtime/Doubletime	244	0	1,894	1,500	0
100-0903-531.15-01	Health	69,544	69,664	53,418	69,664	59,557
100-0903-531.15-02	Life	952	783	743	783	849
100-0903-531.15-03	Dental	5,241	5,510	3,984	5,510	4,400
100-0903-531.15-04	Retirement	17,744	20,695	16,081	20,695	21,572
100-0903-531.15-05	FICA	22,709	23,780	18,415	23,780	23,371
100-0903-531.15-07	Vision	340	344	293	344	346
100-0903-531.15-08	Workers Comp	8,049	8,813	6,432	8,813	8,200
100-0903-531.15-09	Unemployment Comp	92	0	0	0	0
100-0903-531.20-01	Janitorial	0	0	2,653	3,633	5,880
100-0903-531.21-05	Medical	1,924	2,330	1,500	2,330	2,330
100-0903-531.22-01	Telephone	621	675	522	675	675
100-0903-531.22-03	Electricity	1,935	1,800	1,265	1,880	1,800
100-0903-531.22-04	Heat	305	400	250	350	400
100-0903-531.22-05	Water/Sewer	599	600	467	600	600
100-0903-531.24-03	Buildings	126	250	256	300	250
100-0903-531.24-04	Specialized Equipment	130	175	310	400	890
100-0903-531.29-01	Printing	161	175	157	1,410	1,410
100-0903-531.29-05	Vehicle/Equipment Rental	4,515	5,000	0	5,000	5,000
100-0903-531.29-06	Building Rental	24,687	24,930	19,402	24,930	24,930
100-0903-531.29-07	Inhouse Info Tech Service	29,396	46,947	0	45,537	31,801
100-0903-531.30-10	Office	286	275	170	275	275
100-0903-531.30-11	Postage	1,111	1,050	70	1,200	1,200
100-0903-531.30-13	Housekeeping	1,308	700	303	900	825
100-0903-531.30-15	Tools & Equipment	0	2,371	31	2,371	5,250
100-0903-531.30-18	Department	1,174	750	4,168	4,004	1,000
100-0903-531.32-01	Dues/Memberships/Licenses	1,069	608	590	590	992
100-0903-531.33-01	Mileage	744	700	960	960	900
100-0903-531.33-02	Registrations	42	90	28	90	90
100-0903-531.33-03	Lodging/Meals	3	0	0	0	0
100-0903-531.33-04	Other Expenses	10	6	4	6	6
100-0903-531.34-02	Registrations	95	500	529	500	500
100-0903-531.34-03	Lodging/Meals	12	50	0	115	125
100-0903-531.34-04	Other Expenses	6	0	0	0	0
100-0903-531.51-03	Property	1,100	1,100	0	1,100	1,100
* Health Department		498,408	537,311	378,307	546,485	516,440

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Environmental Health	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0904-531	

RESPONSIBILITIES

1. Agent of the state for all inspection and licensing of retail food, eating, drinking establishments, swimming pools and tattoo parlors in the city.
2. Agent of the state for inspection and licensing of mobile home parks
3. Licensing, inspection, and education on safe food handling for temporary food booths.
4. Asbestos inspections per contractual agreement with the DNR
5. Inspection/follow-up on potential state and local health code violations received by citizen/other complaint.
6. Follow-up on environmental health hazards.
7. Assists with follow-up on animal bites (rabies control).

SERVICES PROVIDED

1. Inspection of all food and drink service establishments
2. Inspection of all retail food establishments
3. Follow-up on all environmental complaints
4. Education for all temporary food permittees

2013 ACCOMPLISHMENTS

Maintenance of agent contracts with the state.
 Standardization with DATCP
 Continuation of contractual agreement with the DNR
 Maintenance of lead risk assessor certification
 Maintenance of asbestos supervisor/inspector certifications

2014 OBJECTIVES

1. Maintenance of a healthy and aesthetic environment for city residents.
2. Continue educational presentations on safe food handling
3. Continue to update city website with current inspection reports for food establishments

MAJOR CHANGES FROM 2013 BUDGET

Sanitarian time increased by 20% to cover an increase in resident concerns and complaints on indoor mold

CITY OF MENASHA 2014 OPERATIONS BUDGET			FUND	BUDGET NAME	PREPARED BY
			General Fund	Environmental Health	Susan Nett
			FUNCTION	BUDGET NUMBER	DATE
			Health and Human Servi	100-0904-531	
<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$28,182.00	\$28,287.00	Sanitarian/sealer	0.40	0.60
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$13,332.00	\$12,938.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$41,514.00	\$41,225.00	TOTAL	0.40	0.60

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Environmental Health					
100-0904-531.10-02	Salaries	23,855	24,698	19,762	24,698	37,625
100-0904-531.15-01	Health	3,973	3,953	3,294	3,952	6,225
100-0904-531.15-02	Life	30	25	20	25	35
100-0904-531.15-03	Dental	495	520	413	520	743
100-0904-531.15-04	Retirement	1,409	1,642	1,314	1,642	2,634
100-0904-531.15-05	FICA	1,804	1,871	1,488	1,889	2,835
100-0904-531.15-07	Vision	40	41	34	41	61
100-0904-531.15-08	Workers Comp	719	781	595	761	1,133
100-0904-531.21-05	Medical	0	500	0	500	500
100-0904-531.22-01	Telephone	335	240	384	384	240
100-0904-531.29-01	Printing	0	0	21	25	0
100-0904-531.29-05	Vehicle/Equipment Rental	5,298	5,200	0	5,300	5,300
100-0904-531.29-07	Inhouse Info Tech Service	1,231	2,376	0	2,376	1,363
100-0904-531.30-10	Office	18	50	21	25	25
100-0904-531.30-11	Postage	165	200	69	175	175
100-0904-531.30-18	Department	44	3,307	89	175	175
100-0904-531.32-01	Dues/Memberships/Licenses	165	500	175	500	310
100-0904-531.33-01	Mileage	0	50	39	52	52
100-0904-531.33-02	Registrations	140	150	0	150	150
100-0904-531.33-03	Lodging/Meals	80	200	12	200	200
100-0904-531.34-02	Registrations	445	500	525	525	500
100-0904-531.34-03	Lodging/Meals	4	0	72	4	0
100-0904-531.51-03	Property	90	90	0	90	90
*	Environmental Health	40,340	46,894	28,327	44,009	60,371

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Health Screen/60+	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0905-531	

RESPONSIBILITIES

Coordinates all health screenings, health education, and health monitoring of older adult population
Works closely with the senior center

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	PHN	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Screening Coordinator	0.28	0.28
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.28	0.28

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Health Screening/60 Plus					
100-0905-531.10-01	Wages	11,658	43,978	12,204	15,604	13,058
100-0905-531.10-02	Salaries	3,716	0	0	0	0
100-0905-531.15-01	Health	4,217	14,848	3,490	4,890	6,641
100-0905-531.15-02	Life	45	0	64	60	0
100-0905-531.15-03	Dental	301	1,040	249	347	881
100-0905-531.15-04	Retirement	903	2,929	817	1,038	914
100-0905-531.15-05	FICA	1,047	3,370	825	1,194	999
100-0905-531.15-07	Vision	25	81	20	28	95
100-0905-531.15-08	Workers Comp	461	1,392	370	481	1,019
100-0905-531.30-10	Office	0	10	0	10	10
100-0905-531.30-11	Postage	31	50	0	50	50
100-0905-531.30-18	Department	339	100	47	100	100
100-0905-531.32-01	Dues/Memberships/Licenses	75	0	0	0	75
100-0905-531.33-01	Mileage	0	15	0	15	15
100-0905-531.34-02	Registrations	50	50	75	75	75
100-0905-531.51-03	Property	90	90	0	90	90
*	Health Screening/60 Plus	<u>22,958</u>	<u>67,953</u>	<u>18,161</u>	<u>23,982</u>	<u>24,022</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Prevention Program	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0906-531	

RESPONSIBILITIES

Grant funded program targeting prevention of chronic disease

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	PHN	0.07	0.07
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.07	0.07

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Prevention Program					
100-0906-531.10-01	Wages	868	0	1,615	1,615	0
100-0906-531.15-01	Health	156	0	470	470	0
100-0906-531.15-02	Life	7	0	10	10	0
100-0906-531.15-04	Retirement	52	0	108	108	0
100-0906-531.15-05	FICA	62	0	119	119	0
100-0906-531.15-07	Vision	1	0	4	4	0
100-0906-531.15-08	Workers Comp	26	0	49	49	0
100-0906-531.30-18	Department	0	0	11	11	2,065
*	Prevention Program	1,172	0	2,386	2,386	2,065

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Radon Grant					
100-0907-531.10-01	Wages	1,299	795	95	95	0
100-0907-531.10-02	Salaries	714	0	0	0	0
100-0907-531.15-01	Health	565	0	30	30	0
100-0907-531.15-02	Life	4	0	0	0	0
100-0907-531.15-03	Dental	40	0	2	2	0
100-0907-531.15-04	Retirement	120	0	6	6	0
100-0907-531.15-05	FICA	138	0	6	6	0
100-0907-531.15-07	Vision	3	0	0	3	0
100-0907-531.15-08	Workers Comp	61	0	3	0	0
100-0907-531.30-18	Department	542	0	0	0	0
*	Radon Grant	3,486	795	142	142	0

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	School Health Aides	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0908-531	

RESPONSIBILITIES

School health aides work in the schools during the lunch hour distributing medications and providing other health related services to students.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Provide the necessary education and training and monitoring needed for the health aides to competently and safely administer medications and health procedures that can legally be delegated to them

MAJOR CHANGES FROM 2013 BUDGET

No changes in funding. 100% funded by the school district.

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	School Health Aide (4)	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	School Health Aide (5)	1.38	1.38
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.38	1.38

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	School Health Aides					
100-0908-531.10-01	Wages	29,732	35,996	22,384	35,996	36,036
100-0908-531.15-05	FICA	2,275	2,754	1,712	2,754	2,757
100-0908-531.15-08	Workers Comp	896	1,138	674	1,138	1,085
100-0908-531.30-18	Department	0	0	67	67	0
100-0908-531.34-02	Registrations	0	0	94	94	0
*	School Health Aides	32,903	39,888	24,931	40,049	39,878

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Dental Sealant Program	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0909-531	

RESPONSIBILITIES

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Dental Assistant	0.03	0.03
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Dental Hygenist	0.29	0.29
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.32	0.32

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Dental Program						
100-0909-531.10-01	Wages	11,655	34,566	8,877	16,249	30,287
100-0909-531.10-03	Overtime/Doubletime	94	0	104	0	0
100-0909-531.15-01	Health	1,847	5,783	2,420	3,156	6,029
100-0909-531.15-02	Life	30	98	35	71	119
100-0909-531.15-04	Retirement	672	1,866	561	1,081	2,120
100-0909-531.15-05	FICA	834	1,990	660	1,243	2,196
100-0909-531.15-07	Vision	17	49	21	27	54
100-0909-531.15-08	Workers Comp	357	887	272	501	912
100-0909-531.30-10	Office	10	0	26	50	0
100-0909-531.30-18	Department	2,039	10,044	2,245	3,000	0
*	Dental Program	17,555	55,283	15,221	25,378	41,717

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Lead Prevention Grant	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0913-531	

RESPONSIBILITIES

Grant funded program to provide case management services to families with a possible lead poisoned child.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	PHN	0.03	0.05
SPECIAL ASSESSMENTS	\$0.00	\$0.00			
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.03	0.05

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Lead Prevention Grant					
100-0913-531.10-01	Wages	1,923	547	1,769	2,317	0
100-0913-531.10-02	Salaries	198	0	0	0	0
100-0913-531.10-03	Overtime/Doubletime	217	0	58	0	0
100-0913-531.15-01	Health	67	0	0	0	0
100-0913-531.15-02	Life	1	0	1	10	0
100-0913-531.15-03	Dental	5	0	0	0	0
100-0913-531.15-04	Retirement	138	0	122	154	0
100-0913-531.15-05	FICA	176	0	140	177	0
100-0913-531.15-08	Workers Comp	71	0	55	71	0
100-0913-531.30-18	Department	0	0	0	0	2,724
*	Lead Prevention Grant	<u>2,796</u>	<u>547</u>	<u>2,145</u>	<u>2,729</u>	<u>2,724</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Immunization Grant	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0914-531	

RESPONSIBILITIES

Grant funded program to assure infants 24 months of age are up to date on recommended vaccines.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	PHN Hrly	0.04	0.05
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PHN Salary	0.05	0.06
INTERGOV REVENUE	\$0.00	\$0.00	Public Health Aide	0.01	0.01
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.10	0.12

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Immunization Grant					
100-0914-531.10-01	Wages	4,856	0	4,358	5,476	0
100-0914-531.10-02	Salaries	501	0	0	0	0
100-0914-531.10-03	Overtime/Doubletime	412	0	20	20	0
100-0914-531.15-01	Health	1,639	0	1,196	1,716	0
100-0914-531.15-02	Life	17	0	27	21	0
100-0914-531.15-03	Dental	113	0	85	122	0
100-0914-531.15-04	Retirement	337	0	277	365	0
100-0914-531.15-05	FICA	397	0	280	420	0
100-0914-531.15-07	Vision	9	0	7	10	0
100-0914-531.15-08	Workers Comp	169	0	125	110	0
100-0914-531.24-04	Specialized Equipment	0	0	779	779	0
100-0914-531.30-10	Office	8	0	40	40	0
100-0914-531.30-11	Postage	15	0	0	0	0
100-0914-531.30-18	Department	380	791	199	0	8,458
100-0914-531.32-01	Dues/Memberships/Licenses	43	0	0	0	0
100-0914-531.33-01	Mileage	11	0	0	0	0
100-0914-531.34-02	Registrations	100	0	0	0	0
100-0914-531.34-04	Other Expenses	4	0	0	0	0
*	Immunization Grant	9,011	791	7,393	9,079	8,458

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Maternal Child Health	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0915-531	

RESPONSIBILITIES

Grant funded program to provide community based services for early childhood in partnership with other local agencies that work specifically with early childhood populations such as daycares.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	PHN	0.00	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PHN (Salary)	0.00	0.00
INTERGOV REVENUE	\$0.00	\$0.00			
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.00	0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Maternal Child Health					
100-0915-531.10-01	Wages	5,275	943	6,120	8,795	13,534
100-0915-531.10-02	Salaries	2,892	0	0	0	0
100-0915-531.15-01	Health	2,361	0	1,694	2,756	0
100-0915-531.15-02	Life	23	0	22	20	0
100-0915-531.15-03	Dental	169	0	121	195	0
100-0915-531.15-04	Retirement	485	0	410	585	0
100-0915-531.15-05	FICA	560	0	415	673	0
100-0915-531.15-07	Vision	14	0	10	16	0
100-0915-531.15-08	Workers Comp	248	0	185	271	0
100-0915-531.32-01	Dues/Memberships/Licenses	0	0	50	50	0
100-0915-531.32-02	Periodicals/Subscriptions	43	0	41	41	0
*	Maternal Child Health	12,070	943	9,068	13,402	13,534

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Dental Sealant Program					
100-0916-531.10-01	Wages	1,020	1,100	6,536	8,362	11,396
100-0916-531.10-02	Salaries	2,298	0	0	0	0
100-0916-531.15-01	Health	985	0	1,536	2,134	0
100-0916-531.15-02	Life	11	0	26	30	0
100-0916-531.15-03	Dental	70	0	110	151	0
100-0916-531.15-04	Retirement	198	0	367	453	798
100-0916-531.15-05	FICA	226	0	452	640	872
100-0916-531.15-07	Vision	6	0	9	12	0
100-0916-531.15-08	Workers Comp	101	0	198	258	343
100-0916-531.30-10	Office	25	0	0	0	0
100-0916-531.30-11	Postage	3	0	6	10	0
100-0916-531.30-18	Department	739	5,116	1,481	1,500	0
*	Dental Sealant Program	5,682	6,216	10,721	13,550	13,409

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Quality Improvement Grant					
100-0917-531.10-01	Wages	1,507	0	0	0	0
100-0917-531.10-02	Salaries	1,703	0	0	0	0
100-0917-531.15-01	Health	854	0	0	0	0
100-0917-531.15-02	Life	7	0	0	0	0
100-0917-531.15-03	Dental	61	0	0	0	0
100-0917-531.15-04	Retirement	191	0	0	0	0
100-0917-531.15-05	FICA	223	0	0	0	0
100-0917-531.15-07	Vision	5	0	0	0	0
100-0917-531.15-08	Workers Comp	97	0	0	0	0
* Quality Improvement Grant		4,648	0	0	0	0

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Bio-Terrorism	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0918-531	

RESPONSIBILITIES

Grant funded program for emergency preparedness activities

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Dental Hygienist	0.15	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	PHN	0.07	0.06
INTERGOV REVENUE	\$0.00	\$0.00	PHN hrly	0.13	0.09
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	0.35	0.30

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Bio-Terrorism						
100-0918-531.10-01	Wages	16,646	10,056	19,714	25,966	0
100-0918-531.10-02	Salaries	2,325	0	0	0	0
100-0918-531.10-03	Overtime/Doubletime	347	0	97	0	0
100-0918-531.15-01	Health	3,550	0	5,665	5,946	0
100-0918-531.15-02	Life	66	0	83	90	0
100-0918-531.15-03	Dental	81	0	125	168	0
100-0918-531.15-04	Retirement	1,148	0	1,326	1,727	0
100-0918-531.15-05	FICA	1,360	0	1,416	1,986	0
100-0918-531.15-07	Vision	28	0	45	93	0
100-0918-531.15-08	Workers Comp	585	0	600	801	0
100-0918-531.24-01	Office Equipment	970	0	0	0	0
100-0918-531.30-10	Office	28	0	0	0	0
100-0918-531.30-11	Postage	65	0	0	0	0
100-0918-531.30-15	Tools & Equipment	0	0	5,287	5,324	0
100-0918-531.30-18	Department	206	0	0	0	23,402
100-0918-531.32-01	Dues/Memberships/Licenses	43	0	0	0	0
100-0918-531.33-02	Registrations	0	0	28	28	0
100-0918-531.34-02	Registrations	0	0	27	27	0
* Bio-Terrorism		27,448	10,056	34,413	42,156	23,402

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Twenty-Four/Seven					
100-0919-531.10-01	Wages	0	46,562	0	46,562	0
100-0919-531.10-02	Salaries	28	0	0	0	0
100-0919-531.15-01	Health	9	0	0	0	0
100-0919-531.15-03	Dental	1	0	0	0	0
100-0919-531.15-04	Retirement	2	0	0	0	0
100-0919-531.15-05	FICA	2	0	0	0	0
100-0919-531.15-08	Workers Comp	1	0	0	0	0
100-0919-531.22-01	Telephone	340	425	155	425	425
100-0919-531.24-04	Specialized Equipment	0	0	0	0	970
*	Twenty-Four/Seven	<u>383</u>	<u>46,987</u>	<u>155</u>	<u>46,987</u>	<u>1,395</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Senior Center	Susan Nett
	FUNCTION	BUDGET NUMBER	DATE
	Health and Human Servi	100-0920-531	

RESPONSIBILITIES

To maintain a center where anyone 55 years and older, may engage in social, educational, and recreational activities; and where individuals may receive or be directed to counseling services and information on available health, housing, financial, and other personal services. To attract through publicity and personal contact, all individuals 55 years and older to increase awareness of the activities and services offered at the senior center.

The senior center is operated by the N-M YMCA under a collaborative agreement with the city.

SERVICES PROVIDED

Social and physical activities for all senior citizens 55 years and older
Provide information and referral for senior citizen services upon request

Senior Center available for rent upon request

2013 ACCOMPLISHMENTS

2012 total visits 18894
2013 through September total visits 13219

Planning started for renovation to include safer access to the center and an improved reception area for a more welcoming atmosphere for all visitors to the center

2014 OBJECTIVES

Continue collaborative partnership with the N-M YMCA as operations agent for the center to enhance program offerings and maintain existing programs

Begin renovation project with a projected completion by 12-31-14.

MAJOR CHANGES FROM 2013 BUDGET

Renovation project costs are included in the 2014 budget.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Senior Center						
100-0920-531.10-01	Wages	94	0	0	0	0
100-0920-531.15-01	Health	35	0	0	0	0
100-0920-531.15-03	Dental	2	0	0	0	0
100-0920-531.15-04	Retirement	6	0	0	0	0
100-0920-531.15-05	FICA	7	0	0	0	0
100-0920-531.15-08	Workers Comp	3	0	0	0	0
100-0920-531.20-07	Pest Control	306-	0	0	0	0
100-0920-531.21-06	Management	88,500	88,300	88,300	88,300	89,100
100-0920-531.22-01	Telephone	0	0	56	0	0
100-0920-531.22-04	Heat	0	0	46	0	0
100-0920-531.24-03	Buildings	4,210	2,700	1,743	2,344	2,775
100-0920-531.29-05	Vehicle/Equipment Rental	589	0	0	0	0
100-0920-531.29-07	Inhouse Info Tech Service	598	657	0	657	532
100-0920-531.30-13	Housekeeping	254	0	0	0	0
100-0920-531.32-01	Dues/Memberships/Licenses	62	0	0	0	0
100-0920-531.51-03	Property	960	960	0	960	960
100-0920-531.82-01	Buildings	7,543	15,000	0	15,000	356,050
*	Senior Center	102,557	107,617	90,145	107,261	449,417

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Municipal Buildings	Mark Radtke Adam Alix
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-1001-514	10/24/2013

RESPONSIBILITIES

The funds in this account provide for the housekeeping services, maintenance, repair and operation of City Hall.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Continue trying to maintain aging facilities as cost effectively as possible, incorporating energy efficiencies where possible.

NOTE: The following improvements are listed because they are either previously identified or near future needs. We are not requesting them for the 2014 Budget, but want to inform the Council of the future needs.

Roof Replacement (\$145,000)
 Pressure Relief Fan (\$8,000)
 Elevator Modernization (\$145,000)
 Boiler (\$56,000)
 Air Handler (\$30,000)
 Generator Upgrade (\$26,000)
 Tuck Point Front of City Hall (\$5,000)

MAJOR CHANGES FROM 2013 BUDGET

Included in this budget is an increase in Custodial Services to reflect the use of contracted custodial services at City Hall. Also included is a set aside amount for future City Hall roof replacement.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Custodian (Full-Time)	0.70	0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Custodian (Part-Time)	0.11	0.41
INTERGOV REVENUE	\$0.00	\$0.00	Superintendent	0.25	0.25
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	1.06	0.66

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Buildings Maintenance					
100-1001-514.10-01	Wages	34,777	25,926	12,429	12,500	5,629
100-1001-514.10-02	Salaries	14,959	15,367	12,391	15,367	15,730
LEVEL	TEXT	TEXT AMT				
TOTB	BUILDING SERVICES SUPT. NOTE: FIGURE REPRESENTS 25% OF ACTUAL SALARY; LIBRARY, POLICE AND PARKS DEPARTMENT TO PAY REMAINING 75%					
100-1001-514.10-03	Overtime/Doubletime	260	500	251	400	500
100-1001-514.15-01	Health	12,197	8,653	6,614	7,500	4,553
100-1001-514.15-02	Life	30	25	46	55	22
100-1001-514.15-03	Dental	950	732	510	600	310
100-1001-514.15-04	Retirement	2,930	2,874	1,632	1,945	1,773
100-1001-514.15-05	FICA	3,779	3,369	1,880	2,280	1,887
100-1001-514.15-07	Vision	99	74	53	60	33
100-1001-514.15-08	Workers Comp	1,504	1,328	749	900	762
100-1001-514.15-09	Unemployment Comp	18	0	6,282	7,280	0
100-1001-514.19-03	Uniform/Clothing Allow	57	90	84	90	90
100-1001-514.20-01	Janitorial	1,125	1,080	6,352	9,215	14,255
LEVEL	TEXT	TEXT AMT				
TOTB	PEST CONTROL	235				
	FIRE EXTINGUISER	250				
	WATER COOLER SERVICES (4)	430				
	FLUORESCENT BULB DISPOSAL	100				
	SHREDDING	100				
	SERVICE MASTER	13,140				
		14,255				
100-1001-514.20-04	Mechanical Systems	4,175	4,100	4,424	4,374	3,323
LEVEL	TEXT	TEXT AMT				
TOTB	HVAC MAINTENANCE CONTRACT	2,074				
	ELEVATOR SERVICE	924				
	FIRE ALARM SERVICE	200				
	ELEVATOR PERMIT	125				
		3,323				
100-1001-514.22-01	Telephone	2,919	3,100	2,303	3,100	3,100
100-1001-514.22-03	Electricity	18,550	17,500	13,892	17,980	17,000
100-1001-514.22-04	Heat	5,975	8,000	3,753	6,300	7,000
100-1001-514.22-05	Water/Sewer	5,597	5,800	4,356	5,825	5,900
100-1001-514.22-06	Storm Water	131	75	111	185	185
100-1001-514.24-01	Office Equipment	0	1,000	0	1,000	1,000
100-1001-514.24-03	Buildings	7,497	7,600	6,875	7,600	7,600
LEVEL	TEXT	TEXT AMT				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
TOTB	PLUMBING, ELECTRICAL		1,000			
	HVAC		1,600			
	ELEVATOR		1,500			
	MISCELLANEOUS		3,500			
			7,600			
100-1001-514.24-04	Specialized Equipment	1,266	1,300	833	1,300	1,300
100-1001-514.24-05	Small Projects	0	0	2,862	2,862	0
100-1001-514.29-03	Advertising	459	0	459	459	0
100-1001-514.29-05	Vehicle/Equipment Rental	6,894	8,500	0	8,500	8,500
100-1001-514.29-07	Inhouse Info Tech Service	2,541	2,646	0	2,646	1,675
100-1001-514.30-10	Office	2,658	2,400	2,103	2,600	2,600
100-1001-514.30-11	Postage	380	380	398	340	380
100-1001-514.30-13	Housekeeping	3,403	2,500	110	2,750	2,750
100-1001-514.30-15	Tools & Equipment	410	750	261	550	600
100-1001-514.30-18	Department	610	600	519	600	600
100-1001-514.32-01	Dues/Memberships/Licenses	182	0	0	0	0
100-1001-514.32-02	Periodicals/Subscriptions	211	211	192	192	210
100-1001-514.33-01	Mileage	325	275	109	190	200
100-1001-514.51-03	Property	1,530	0	0	1,530	1,530
100-1001-514.51-04	Liability	0	1,530	0	0	0
100-1001-514.82-01	Buildings	0	35,000	16,050	30,000	35,000
LEVEL	TEXT		TEXT AMT			
TOTB	AUTOMATED BACK DOOR AT CITY HALL		6,000			
	SET ASIDE FOR ROOF REPLACEMENT		29,000			
			35,000			
*	Buildings Maintenance	138,398	163,285	108,883	159,075	145,997

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Engineering/Public Wor	Mark Radtke
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1002-541	10/17/2013

RESPONSIBILITIES

The Engineering Department is responsible for the management of public works improvement projects within the City, including streets, bridges, sewers, buildings, et. al. Staff duties include responsibility for planning, design work, surveying, drafting, mapping, construction administration, traffic analysis, grant procurement, utility coordination, record keeping and response to citizens' requests and questions.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Provided design, surveying, staking and inspection for all public works construction projects. Continued management of sanitary sewer improvement and industrial monitoring programs. Administered Rear Yard Drainage Grant Program. Administered traffic engineering program.

Provided all engineering services for paving of Milwaukee Street, Arthur Street, Melissa Street and Northridge Manor streets. Continued management of sanitary sewer improvement and industrial monitoring programs. Administered storm water regulation program, including erosion and sediment control, illicit discharge and post-construction management. Provided in house traffic engineering services. Provided program management and project oversight for sanitary sewer force main replacement and lift station improvement projects (funded through the Clean Water Fund).

2014 OBJECTIVES

Continue with sanitary sewer I/I removal program. Perform all tasks for implementing 2014 capital project. Implement Illicit Discharge, Erosion Control and Storm Water Management activities per WisDNR requirements.

Perform increased amount of management of sanitary sewer improvement and industrial monitoring programs to minimize outside services costs. Complete assessment of street pavement condition to determine optimal annual budget amount for street improvements.

MAJOR CHANGES FROM 2013 BUDGET

No substantial changes.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Clerk Steno II	0.45	0.45
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Dir. Of Public Works	0.45	0.45
INTERGOV REVENUE	\$0.00	\$0.00	Engineering Aid II	0.40	0.40
LICENSES & PERMITS	\$0.00	\$0.00	Engineering Aid III	0.85	0.85
FINES & FORFEITS	\$0.00	\$0.00	Engineering Supervisor	0.45	0.45
PUBLIC CHARGES	\$0.00	\$0.00	Part Time	0.00	0.00
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.60	2.60

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Engineering						
100-1002-541.10-01	Wages	94,256	115,827	86,701	107,950	117,484
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING - 40 - 45%) #625-1002-541 (STORM SEWER - 25 - 30%) #601-1020-543 (SANITARY SEWER - 25%) #485-1002-541 (T.I.D. 9 - 5%)					
100-1002-541.10-02	Salaries	42,591	44,081	35,411	44,100	45,423
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-541 (ENGINEERING - 45%) #625-1002-541 (STORMWATER - 25%) #601-1020-541 (SANITARY SEWER - 25%) #485-1002-541 (T.I.D. #9 - 5%)					
100-1002-541.10-03	Overtime/Doubletime	585	1,350	742	950	1,200
100-1002-541.15-01	Health	27,926	30,034	24,684	30,034	31,137
100-1002-541.15-02	Life	370	210	362	445	487
100-1002-541.15-03	Dental	2,351	2,731	2,153	2,650	2,910
100-1002-541.15-04	Retirement	8,119	10,721	8,182	10,175	11,442
100-1002-541.15-05	FICA	10,306	11,802	9,146	11,375	12,194
100-1002-541.15-07	Vision	228	252	207	250	273
100-1002-541.15-08	Workers Comp	2,475	3,301	2,315	2,875	3,155
100-1002-541.15-09	Unemployment Comp	63	0	0	0	0
100-1002-541.19-03	Uniform/Clothing Allow	97	0	88	100	225
100-1002-541.21-02	Engineering	329	59,062	0	1,100	59,062
LEVEL	TEXT	TEXT AMT				
TOTB	#100-1002-514 IS RESPONSIBLE FOR 75% OF THE FOLLOWING: CONSTRUCTION PLAN PRINTING; RADIO AND MISCELLANEOUS EQUIPMENT REPAIRS: \$1,250 BRIDGE INSPECTIONS, MISC.: \$1,000 MISCELLANEOUS ENGINEERING DESIGN/FIELD SERVICES FEES: \$1,500 THIRD STREET BRIDGE DESIGN: \$75,000	59,062				
100-1002-541.21-04	Computer	0	3,000	0	0	0
100-1002-541.22-01	Telephone	1,716	2,100	1,434	2,275	2,300
100-1002-541.24-04	Specialized Equipment	0	225	0	0	225
100-1002-541.29-01	Printing	65	120	121	150	125
100-1002-541.29-05	Vehicle/Equipment Rental	24,411	16,600	0	16,600	16,600
100-1002-541.29-07	Inhouse Technology Svcs	15,405	16,048	0	16,048	17,640
100-1002-541.30-10	Office	257	300	526	300	300
100-1002-541.30-11	Postage	471	375	19	310	350
100-1002-541.30-15	Tools & Equipment	0	2,025	0	2,025	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
100-1002-541.30-18	Department	1,576	2,475	1,044	2,200	2,475
LEVEL	TEXT		TEXT AMT			
TOTB	SAFETY SHIRTS, VESTS, GLOVES, PAINT, STAKES, TAPE, ETC.: \$2,500 X 0.75 = \$1,875 PLOTTER PRINTER HEADS: \$800 X 0.75 = \$600		2,475			
			2,475			
100-1002-541.32-01	Dues/Memberships/Licenses	248	250	217	217	250
100-1002-541.33-02	Registrations	0	750	0	550	3,000
100-1002-541.33-03	Lodging/Meals	0	150	0	100	300
100-1002-541.51-03	Property	2,340	1,760	0	1,760	1,760
*	Engineering	236,185	325,549	173,352	254,539	330,317

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Repl of Streets/Alleys	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1003-541	10/23/2013

RESPONSIBILITIES

This budget accounts for the maintenance and reconstruction of streets and roads within the City. Preventive maintenance through timely pavement repair, crack filling, etc., is key for containment of future costs in this account. Prudent scheduling of needed street improvements is essential for controlling future budgets.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

DPW crews paved subdivision streets north of the upper roundabout. They also paved Milwaukee Street (Broad to Third) and Arthur Street (Seventh to Ninth). We repaved Melissa Street from Plank Road to Ninth Street jointly through a Town of Menasha public bid contract.

2014 OBJECTIVES

The following streets are scheduled for pavement rehabilitation: London Street (Plank to Ninth), Lakecrest Drive (south end to Edgewater), Emily Street (south end to Ninth), Sunset Drive (Lakecrest to Tayco), Ninth Street (LLB to Tayco) and DePere Street (south end to Third). Proposed new street construction projects include Harold Drive (Manitowoc Road to Fritsch Street), River Lea Court and 1st Addition to Southfield subdivision streets.

MAJOR CHANGES FROM 2013 BUDGET

Our street pavement condition ratings have been decreasing due to underfunding in past years. It should be an objective to increase the capital budget in future budgets.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Street Construction						
100-1003-541.10-01	Wages	150,467	171,701	114,964	134,000	142,939
100-1003-541.10-02	Salaries	11,509	10,036	9,478	10,036	9,124
100-1003-541.10-03	Overtime/Doubletime	1,141	700	1,528	1,528	500
100-1003-541.15-01	Health	40,930	35,717	34,931	40,321	28,646
100-1003-541.15-02	Life	196	49	142	165	133
100-1003-541.15-03	Dental	3,353	3,371	2,945	3,390	2,935
100-1003-541.15-04	Retirement	9,597	12,500	8,312	9,680	10,439
100-1003-541.15-05	FICA	12,296	15,523	9,551	11,045	11,354
100-1003-541.15-07	Vision	335	314	282	325	251
100-1003-541.15-08	Workers Comp	4,886	5,696	3,791	4,385	3,905
100-1003-541.15-09	Unemployment Comp	126	0	0	0	0
100-1003-541.19-03	Uniform/Clothing Allow	1,786	1,100	768	1,100	960
100-1003-541.20-10	Pavement Maintenance	61,654	67,500	10,580	34,000	64,500
LEVEL	TEXT	TEXT AMT				
TOTB	CHIP SEAL PROGRAM (CARRYOVER \$36,000)	36,000				
	CRACK SEAL	26,000				
	PAVEMENT MILLING, PULVERIZING, ETC.	2,500				
		64,500				
100-1003-541.21-02	Engineering	461	1,800	0	0	1,800
LEVEL	TEXT	TEXT AMT				
TOTB	MATERIALS TESTING	1,800				
		1,800				
100-1003-541.22-05	Water/Sewer	70	0	156	156	150
100-1003-541.29-01	Printing	0	0	0	0	200
100-1003-541.29-05	Vehicle/Equipment Rental	132,394	92,000	0	95,000	86,000
100-1003-541.29-07	Inhouse Technology Svcs	5,696	6,511	0	6,511	3,554
100-1003-541.30-15	Tools & Equipment	2,683	3,600	3,974	4,200	25,250
LEVEL	TEXT	TEXT AMT				
TOTB	MISC TOOLS, SHOVELS, BROOMS, VESTS, ETC.	1,900				
	DIAMOND BLADES	1,250				
	WALK BEHIND SAW (22"-26")	20,000				
	QUICKY SAW CART (2)	600				
	CHAINS/BINDERS	1,500				
		25,250				
100-1003-541.30-18	Department	3,032	61,000	102,348	29,000	61,000
LEVEL	TEXT	TEXT AMT				
TOTB	CONCRETE AND ASPHALT	58,000				
	TOPSOIL, FLOWERS, SUMMER SAFETY VESTS. MISC.	3,000				
		61,000				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
100-1003-541.51-03	Property	1,050	1,050	0	1,050	1,050
100-1003-541.82-02	Construction	523,460	340,750	161,163	339,150	913,280
LEVEL	TEXT	TEXT AMT				
TOTB	ASPHALT STREET REHABILITATION (PULVERIZE/ASPHALT RESURFACE)					
	LONDON STREET, PLANK ROAD TO NINTH STREET; TOTAL COST = \$223,210; STREET BUDGET = \$206,710; STORM WATER FUND = \$16,500	206,710				
	LAKECREST DRIVE, SOUTH END TO EDGEWATER; TOTAL COST = \$109,840; STREET BUDGET = \$92,540; STORM WATER FUND = \$17,300	92,540				
	EMILY STREET, SOUTH END TO NINTH STREET; TOTAL COST = \$60,500; STREET BUDGET = \$54,000; STORM WATER FUND = \$6,500	54,000				
	SUNSET DRIVE, LAKECREST DRIVE TO TAYCO STREET; TOTAL COST = \$37,160; STREET BUDGET = \$35,160; STORM WATER FUND = \$2,000	35,160				
	NINTH STREET, LLB TO TAYCO STREET; TOTAL COST = \$42,000; STREET BUDGET = \$38,400 STORM WATER FUND = \$3,600	38,400				
	DEPERE STREET, SOUTH END TO THIRD STREET; TOTAL COST = \$122,455; STREET BUDGET = \$113,205 STORM WATER FUND = \$9,250	113,205				
	NEW STREET CONSTRUCTION					
	HAROLD DRIVE, MANITOWOC ROAD TO FRITSCH STREET; TOTAL COST = \$210,780; STREET BUDGET = \$163,450*; STORM WATER FUND = \$47,330	163,450				
	1ST ADDITION TO SOUTHFIELD STREETS; TOTAL COST = \$229,725; STREET BUDGET = \$177,725* STORM WATER FUND = \$52,000	177,725				
	RIVER LEA COURT, KEYES STREET TO NORTH END; TOTAL COST = \$32,090*	32,090				
	*RECOMMEND BORROWED FUNDS (ASSESSABLE)	913,280				
*	Street Construction	967,122	830,918	464,913	725,042	1,367,970

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Excavation					
100-1004-541.10-01	Wages	68,911	0	16,147	38,000	0
100-1004-541.10-03	Overtime/Doubletime	27	0	0	0	0
100-1004-541.15-01	Health	19,343	0	5,072	9,925	0
100-1004-541.15-02	Life	0	0	18	0	0
100-1004-541.15-03	Dental	1,529	0	405	875	0
100-1004-541.15-04	Retirement	4,088	0	1,082	2,533	0
100-1004-541.15-05	FICA	5,197	0	1,219	2,850	0
100-1004-541.15-07	Vision	154	0	41	85	0
100-1004-541.15-08	Workers Comp	2,072	0	489	1,160	0
100-1004-541.29-05	Vehicle/Equipment Rental	74,938	0	0	41,300	0
100-1004-541.30-18	Department	62,366	0	14,721	32,500	0
*	Street Excavation	238,625	0	39,194	129,228	0

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Removal of Snow & Ice	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1006-541	10/15/2013

RESPONSIBILITIES

This account represents the total cost of snow removal and ice control on City streets and parking lots. Costs include labor, equipment operation and materials, such as salt and chips. The average seasonal snowfall for our area is 45 inches. Service responsibilities area to maintain streets and sidewalks in good traveling condition, according to established policy.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

The 2012 – 2013 season experienced 70.05" of measurable snow, over 2" of rain and several freezing drizzle events.

2014 OBJECTIVES

Continue providing quality snow and ice control and removal service, including anti-icing operations which will prevent the formation of ice on streets when properly performed. Continue the experiment with an environmentally friendly alternative to road salt (Geo-melt) when conditions warrant (low temperatures).

MAJOR CHANGES FROM 2013 BUDGET

Similar to 2013 Budget. Street salt prices are slightly higher than the 2012-2013 season.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Snow & Ice Removal					
100-1006-541.10-01	Wages	47,801	51,366	43,448	49,960	59,753
100-1006-541.10-02	Salaries	7,083	7,287	5,830	7,287	7,362
100-1006-541.10-03	Overtime/Doubletime	11,938	18,000	12,118	14,500	18,180
100-1006-541.15-01	Health	18,850	18,671	17,356	20,200	28,711
100-1006-541.15-02	Life	146	31	58	65	116
100-1006-541.15-03	Dental	1,483	1,432	1,361	1,590	2,107
100-1006-541.15-04	Retirement	4,003	5,669	4,100	4,771	5,972
100-1006-541.15-05	FICA	5,083	6,436	4,611	5,390	6,384
100-1006-541.15-07	Vision	151	145	138	162	212
100-1006-541.15-08	Workers Comp	1,973	2,422	1,790	2,092	3,210
100-1006-541.19-03	Uniform/Clothing Allow	780	480	348	480	480
100-1006-541.29-05	Vehicle/Equipment Rental	97,313	95,000	0	95,000	95,000
100-1006-541.29-07	Inhouse Technology Svcs	4,998	5,202	0	5,202	2,370
100-1006-541.30-11	Postage	42	50	46	75	95
100-1006-541.30-15	Tools & Equipment	12,362	13,000	16,382	17,000	18,000
LEVEL	TEXT		TEXT AMT			
TOTB	SNOW FENCE, SHOVELS, PLOW BLADE INVENTORY, MISC.		15,600			
	WHEEL KITS ON PLOW HITCH (4)		2,400			
			18,000			
100-1006-541.30-18	Department	82,866	82,358	87,138	84,540	82,858
LEVEL	TEXT		TEXT AMT			
TOTB	1400 TONS SEASONAL FILL ROAD SALT @ \$56.97/TON		82,858			
	= \$79,758					
	325 TONS RESERVE FILL ROAD SALT @ \$56.97/TON = \$0					
	AVAILABLE IF WE NEED IT, BUT DO NOT BUDGET FOR NOW					
	(DUE TO EXISTING SURPLUS)					
	GEO-MELT: \$2,100					
	ABRASIVES, VESTS = \$1,000					
			82,858			
100-1006-541.34-02	Registrations	60	500	0	0	500
100-1006-541.51-03	Property	4,690	4,690	0	4,690	4,690
*	Snow & Ice Removal	301,622	312,739	194,724	313,004	336,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Snow Hauling					
100-1007-541.10-01	Wages	69	0	0	0	0
100-1007-541.15-01	Health	27	0	0	0	0
100-1007-541.15-03	Dental	2	0	0	0	0
100-1007-541.15-04	Retirement	4	0	0	0	0
100-1007-541.15-05	FICA	5	0	0	0	0
100-1007-541.15-08	Workers Comp	2	0	0	0	0
*	Snow Hauling	109	0	0	0	0

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Signs/Markings	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1008-541	10/15/2013

RESPONSIBILITIES

This account contains all costs for signing and marking of streets, traffic signal installation and maintenance, and electricity to operate traffic signals and the Sign Shop. Major expenditures include street paint and signs, repair of traffic signals, installation of new signals, and electricity.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

No significant changes.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Street Signs-Markings						
100-1008-541.10-01	Wages	72,873	59,825	56,963	68,800	64,260
100-1008-541.10-02	Salaries	4,990	5,141	4,114	5,141	5,194
100-1008-541.10-03	Overtime/Doubletime	1,007	800	1,349	905	808
100-1008-541.15-01	Health	23,429	20,928	18,319	21,658	21,337
100-1008-541.15-02	Life	141	21	36	45	20
100-1008-541.15-03	Dental	1,825	1,589	1,425	1,690	1,470
100-1008-541.15-04	Retirement	4,404	5,008	3,848	4,650	4,519
100-1008-541.15-05	FICA	6,037	5,720	4,749	5,695	5,340
100-1008-541.15-07	Vision	187	162	147	173	158
100-1008-541.15-08	Workers Comp	2,366	2,078	1,866	2,236	2,115
100-1008-541.19-03	Uniform/Clothing Allow	597	367	120	367	345
100-1008-541.20-04	Mechanical Systems	0	0	1,307	1,307	0
100-1008-541.21-02	Engineering	0	0	0	0	2,500
LEVEL	TEXT	TEXT AMT				
TOTB	RETROREFLECTIVITY PROGRAM	2,500				
		2,500				
100-1008-541.22-01	Telephone	166	170	87	160	170
100-1008-541.22-03	Electricity	11,160	8,100	6,575	7,870	8,100
100-1008-541.22-04	Heat	149	1,250	849	1,150	1,250
100-1008-541.22-05	Water/Sewer	511	600	408	520	600
100-1008-541.24-03	Buildings	310	500	16	16	500
100-1008-541.24-04	Specialized Equipment	9,336	8,710	5,355	7,150	8,811
LEVEL	TEXT	TEXT AMT				
TOTB	TRAFFIC SIGNAL SYSTEMS, MAINTENANCE	5,600				
	SIGNAL/EQUIPMENT TESTING	3,011				
	PLOTTER SOFTWARE SUPPORT	200				
		8,811				
100-1008-541.25-01	Other Municipal Entities	377	0	0	0	0
100-1008-541.29-01	Printing	0	200	0	0	200
100-1008-541.29-05	Vehicle/Equipment Rental	10,822	11,500	0	11,500	11,500
100-1008-541.29-07	Inhouse Technology Svcs	2,541	2,646	0	2,646	1,675
100-1008-541.30-11	Postage	0	0	12	12	0
100-1008-541.30-15	Tools & Equipment	3,227	4,200	865	4,000	6,575
LEVEL	TEXT	TEXT AMT				
TOTB	TRAFFIC CONES, BARRELS, MISC. = \$2,075	6,575				
	TORQUE GUN FOR GUARDRAILS = \$300					
	MILWAUKEE ELECTRIC HAMMERDRILL = \$200					
	TRAILER FOR BARRICADES = \$4,000					
		6,575				
100-1008-541.30-18	Department	24,107	32,000	20,396	24,500	28,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
LEVEL	TEXT		TEXT AMT			
TOTB	TRAFFIC PAINT, SIGNAL HARDWARE PARTS, SIGN MATERIALS, ETC.		28,000			
			28,000			
100-1008-541.33-02	Registrations	0	200	0	0	0
100-1008-541.51-03	Property	1,090	1,090	0	1,090	1,090
*	Street Signs-Markings	<u>181,652</u>	<u>172,805</u>	<u>128,806</u>	<u>173,281</u>	<u>176,537</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Sidewalks & Crosswalks	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1009-541	10/24/2013

RESPONSIBILITIES

This budget is responsible for replacing, repairing, and constructing sidewalk in the City.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Complete concrete walk construction along Midway Road from Fatima Street to Home Avenue as a joint project with the Town of Menasha.

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

No substantial changes.

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Sidewalks and Crosswalks						
100-1009-541.10-01	Wages	12,094	27,392	10,731	22,750	42,428
100-1009-541.10-02	Salaries	1,813	1,867	1,493	1,867	1,886
100-1009-541.10-03	Overtime/Doubletime	1	0	1	1	0
100-1009-541.15-01	Health	3,847	6,292	2,687	5,080	11,160
100-1009-541.15-02	Life	8	8	11	10	29
100-1009-541.15-03	Dental	299	505	236	450	791
100-1009-541.15-04	Retirement	827	2,245	809	1,637	3,067
100-1009-541.15-05	FICA	1,049	2,524	913	1,840	3,286
100-1009-541.15-07	Vision	30	52	22	40	85
100-1009-541.15-08	Workers Comp	416	932	365	735	1,319
100-1009-541.19-03	Uniform/Clothing Allow	283	173	88	173	195
100-1009-541.21-06	Management	864	2,500	0	2,500	2,500
LEVEL	TEXT	TEXT AMT				
TOTB	MUDJACKING SERVICES	2,500				
		2,500				
100-1009-541.29-05	Vehicle/Equipment Rental	4,010	8,000	0	5,000	8,000
100-1009-541.30-15	Tools & Equipment	424	3,250	4,301	3,250	800
100-1009-541.30-18	Department	4,700	3,500	6,913	6,715	7,500
LEVEL	TEXT	TEXT AMT				
TOTB	CONCRETE, RE-BAR, SAFETY VESTS	3,000				
	CROSSWALK PLATES, SEALER	4,500				
		7,500				
100-1009-541.51-03	Property	6,470	6,470	0	6,470	6,470
100-1009-541.82-02	Construction	2,150	5,000	0	5,000	10,000
LEVEL	TEXT	TEXT AMT				
TOTB	SIDEWALK RECONSTRUCTION	10,000				
	VARIOUS LOCATIONS \$10,000					
	(MATERIALS COST ONLY - WORK BY DPW)	10,000				
*	Sidewalks and Crosswalks	39,285	70,710	28,570	63,518	99,516

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Sidewalk Excavation					
100-1011-541.10-01	Wages	4,452	0	1,739	4,500	0
100-1011-541.10-03	Overtime/Doubletime	9	0	0	0	0
100-1011-541.15-01	Health	819	0	507	1,175	0
100-1011-541.15-02	Life	0	0	4	4	0
100-1011-541.15-03	Dental	63	0	41	90	0
100-1011-541.15-04	Retirement	262	0	116	300	0
100-1011-541.15-05	FICA	336	0	132	367	0
100-1011-541.15-07	Vision	6	0	4	10	0
100-1011-541.15-08	Workers Comp	134	0	53	142	0
100-1011-541.29-05	Vehicle/Equipment Rental	2,302	0	0	3,150	0
100-1011-541.30-18	Department	2,126	0	135	2,200	0
*	Sidewalk Excavation	10,509	0	2,731	11,938	0

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Street Lighting	Mark Radtke
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1012-541	10/15/2013

RESPONSIBILITIES

Funds in this account are for the cost of electricity, maintenance and replacement of City-owned street lights.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Seek opportunities to convert additional high pressure sodium lights to LED lights.

MAJOR CHANGES FROM 2013 BUDGET

No substantial changes.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Street Lighting						
100-1012-541.10-01	Wages	85	0	133	133	0
100-1012-541.15-01	Health	32	0	44	44	0
100-1012-541.15-03	Dental	2	0	3	3	0
100-1012-541.15-04	Retirement	5	0	9	9	0
100-1012-541.15-05	FICA	7	0	10	10	0
100-1012-541.15-08	Workers Comp	3	0	4	4	0
100-1012-541.22-03	Electricity	239,538	236,520	174,466	233,100	236,500
100-1012-541.24-04	Specialized Equipment	358	7,580	992	2,500	1,000
LEVEL	TEXT	TEXT AMT				
TOTB	PAINT LIGHT POLES ON RACINE STREET (CARRYOVER \$6,580)					
100-1012-541.25-01	Other Municipal Entities	172	0	404	404	0
100-1012-541.29-05	Vehicle/Equipment Rental	175	0	0	0	0
100-1012-541.30-18	Department	952	1,000	698	1,000	1,000
*	Street Lighting	241,329	245,100	176,763	237,207	238,500

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Parking Lots & Meters	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1013-541	10/15/2013

RESPONSIBILITIES

This budget is responsible for the maintenance of parking lots, as well as providing supplies and printing for the monthly parking permits.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Parking Lots					
100-1013-541.10-01	Wages	2,669	7,104	4,155	5,400	7,179
100-1013-541.10-02	Salaries	1,046	1,079	864	1,079	1,090
100-1013-541.10-03	Overtime/Doubletime	170	1,200	662	800	1,212
100-1013-541.15-01	Health	1,060	2,628	1,602	2,050	2,759
100-1013-541.15-02	Life	4	4	6	7	4
100-1013-541.15-03	Dental	86	202	128	165	192
100-1013-541.15-04	Retirement	232	705	379	485	664
100-1013-541.15-05	FICA	290	777	424	545	697
100-1013-541.15-07	Vision	9	20	13	20	20
100-1013-541.15-08	Workers Comp	115	297	165	210	285
100-1013-541.19-03	Uniform/Clothing Allow	74	47	11	47	42
100-1013-541.22-03	Electricity	693	650	478	675	700
100-1013-541.22-06	Storm Water	2,700	2,750	2,498	2,750	2,750
100-1013-541.29-01	Printing	0	2,800	0	0	2,800
100-1013-541.29-05	Vehicle/Equipment Rental	3,698	4,000	0	4,000	4,000
100-1013-541.30-18	Department	3,259	2,300	2,541	2,600	2,000
100-1013-541.51-03	Property	10	10	0	10	10
*	Parking Lots	16,115	26,573	13,926	20,843	26,404

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Canal Maint-Construction					
100-1014-543.22-05	Water/Sewer	81	0	0	0	0
100-1014-543.22-06	Storm Water	328	165	478	475	500
100-1014-543.30-18	Department	0	0	462	462	0
*	Canal Maint-Construction	<u>409</u>	<u>165</u>	<u>940</u>	<u>937</u>	<u>500</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Refuse Collect/Dispose	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1016-543	10/15/2013

RESPONSIBILITIES

The Sanitation Department is responsible for the collection and disposal of all residential, and some of the commercial, garbage and refuse generated within the City.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

The Winnebago County tipping fee has increased by \$2.00/ton. Volume is projected for a slight decrease.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Refuse Collect-Dispose					
100-1016-543.10-01	Wages	131,120	181,029	89,885	114,860	169,915
100-1016-543.10-02	Salaries	16,257	16,818	13,457	16,818	16,992
100-1016-543.10-03	Overtime/Doubletime	71	104	35	70	106
100-1016-543.15-01	Health	17,871	38,283	15,373	20,390	20,163
100-1016-543.15-02	Life	208	59	145	180	205
100-1016-543.15-03	Dental	2,514	4,301	2,229	2,830	3,786
100-1016-543.15-04	Retirement	7,567	15,203	6,749	8,430	12,692
100-1016-543.15-05	FICA	11,281	17,355	7,953	10,150	14,284
100-1016-543.15-07	Vision	249	408	213	275	261
100-1016-543.15-08	Workers Comp	3,829	6,255	3,046	3,880	5,629
100-1016-543.19-03	Uniform/Clothing Allow	1,798	1,180	1,008	1,180	1,032
100-1016-543.20-09	Sanitation	2,509	3,000	305	1,000	2,000
LEVEL	TEXT	TEXT AMT				
TOTB	PROFESSIONAL SERVICES - HAZARDOUS WASTE DISPOSAL		2,000			
			2,000			
100-1016-543.25-01	Other Municipal Entities	138,220	195,046	112,301	148,890	213,100
LEVEL	TEXT	TEXT AMT				
TOTB	LANDFILL TIPPING FEES: 5,800 TONS @ \$36.00/TON = \$208,800 WDNR LICENSE = \$44,300		213,100			
			213,100			
100-1016-543.25-03	Other Govment-Electronics	108	100	66	100	100
100-1016-543.29-01	Printing	2,290	2,450	0	2,400	2,450
LEVEL	TEXT	TEXT AMT				
TOTB	EDUCATIONAL TAGS, OVERFLOW/BULKY ITEM STICKERS		2,450			
			2,450			
100-1016-543.29-05	Vehicle/Equipment Rental	129,136	213,000	0	138,000	223,650
100-1016-543.29-07	Inhouse Info Tech Service	4,998	5,202	0	5,202	3,159
100-1016-543.30-11	Postage	4	0	0	0	0
100-1016-543.30-15	Tools & Equipment	2,997	3,200	6,187	6,300	12,140
LEVEL	TEXT	TEXT AMT				
TOTB	64/96 GALLON AUTOMATED REFUSE CONTAINERS (160) 2 C.Y. DUMPSTERS (1) FRONT LOAD DUMPSTER POCKETS, MISC.		8,960			
			700			
			2,480			
			12,140			
100-1016-543.30-18	Department	2,414	2,000	2,221	2,400	2,300
100-1016-543.32-01	Dues/Memberships/Licenses	572	600	572	572	600
100-1016-543.51-03	Property	7,650	7,650	0	7,650	7,650

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
*	Refuse Collect-Dispose	483,663	713,243	261,745	491,577	712,214

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Commercial Overflow					
100-1017-543.10-01	Wages	77,362	0	54,641	65,900	0
100-1017-543.10-03	Overtime/Doubletime	44	0	382	382	0
100-1017-543.15-01	Health	10,637	0	9,048	11,942	0
100-1017-543.15-02	Life	0	0	44	50	0
100-1017-543.15-03	Dental	1,558	0	1,082	1,300	0
100-1017-543.15-04	Retirement	4,361	0	3,320	4,015	0
100-1017-543.15-05	FICA	5,937	0	4,211	5,080	0
100-1017-543.15-07	Vision	157	0	105	130	0
100-1017-543.15-08	Workers Comp	2,328	0	1,657	2,000	0
100-1017-543.25-01	Other Municipal Entities	42,773	0	32,601	38,700	0
100-1017-543.29-05	Vehicle/Equipment Rental	76,039	0	0	79,000	0
*	Commercial Overflow	221,196	0	107,091	208,499	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Weed Cutting						
100-1018-543.10-01	Wages	11,502	12,685	12,055	14,800	18,520
100-1018-543.10-02	Salaries	1,468	1,510	1,209	1,510	1,526
100-1018-543.10-03	Overtime/Doubletime	1	0	0	0	0
100-1018-543.15-01	Health	1,588	4,615	2,673	4,800	4,846
100-1018-543.15-02	Life	6	6	10	11	6
100-1018-543.15-03	Dental	146	352	211	350	336
100-1018-543.15-04	Retirement	472	1,086	563	790	1,403
100-1018-543.15-05	FICA	984	1,189	995	1,225	1,484
100-1018-543.15-07	Vision	14	36	22	22	36
100-1018-543.15-08	Workers Comp	390	449	398	490	603
100-1018-543.19-03	Uniform/Clothing Allow	131	81	18	81	75
100-1018-543.21-06	Management	728	750	730	730	750
LEVEL	TEXT	TEXT AMT				
TOTB	SPRAY WEEDS ALONG CANAL	750				
		750				
100-1018-543.29-05	Vehicle/Equipment Rental	7,782	7,000	0	7,000	7,000
100-1018-543.30-11	Postage	82	200	46	50	100
100-1018-543.30-18	Department	29	250	0	0	400
100-1018-543.51-03	Property	30	30	0	30	30
*	Weed Cutting	25,353	30,239	18,930	31,889	37,115

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	Lift Bridges	Mark Radtke
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	100-1019-552	

RESPONSIBILITIES

This account includes the cost of materials, labor, equipment and utilities to operate the lift bridges at Racine Street and Tayco Street. The State of Wisconsin reimburses the City for these costs.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

No significant changes.

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Lift Bridges					
100-1019-552.10-01	Wages	37,793	37,858	29,418	37,858	41,636
100-1019-552.10-02	Salaries	3,662	3,746	2,997	3,746	3,785
100-1019-552.10-03	Overtime/Doubletime	12,684	13,000	10,975	13,000	13,127
100-1019-552.15-01	Health	645	562	538	562	591
100-1019-552.15-02	Life	18	18	15	18	17
100-1019-552.15-03	Dental	68	65	57	65	62
100-1019-552.15-04	Retirement	1,202	2,175	1,275	2,175	2,350
100-1019-552.15-05	FICA	4,137	4,201	3,315	4,201	4,473
100-1019-552.15-07	Vision	6	5	5	5	5
100-1019-552.15-08	Workers Comp	893	1,095	796	1,095	1,131
100-1019-552.15-09	Unemployment Comp	9,214	0	6,353	9,250	0
100-1019-552.19-03	Uniform/Clothing Allow	14	15	5	15	15
100-1019-552.20-07	Pest Control	260	350	270	270	300
100-1019-552.21-06	Management	550	550	405	550	550
100-1019-552.22-01	Telephone	213	300	132	240	250
100-1019-552.22-03	Electricity	5,742	5,500	2,378	5,300	5,500
100-1019-552.22-05	Water/Sewer	2,256	1,300	837	1,300	1,300
100-1019-552.29-05	Vehicle/Equipment Rental	0	600	0	600	600
100-1019-552.29-07	Inhouse Info Tech Service	2,541	2,646	0	2,646	1,675
100-1019-552.30-11	Postage	0	20	0	20	20
100-1019-552.30-13	Housekeeping	58	100	0	70	100
100-1019-552.30-15	Tools & Equipment	0	100	0	0	100
100-1019-552.30-18	Department	68	100	62	95	100
100-1019-552.51-03	Property	520	520	0	520	520
*	Lift Bridges	82,544	74,826	59,833	83,601	78,207

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Recycling-Solid Waste					
100-1027-543.10-01	Wages	531	0	103	0	0
100-1027-543.15-01	Health	46	0	30	0	0
100-1027-543.15-03	Dental	4	0	2	0	0
100-1027-543.15-04	Retirement	23	0	5	0	0
100-1027-543.15-05	FICA	41	0	8	0	0
100-1027-543.15-08	Workers Comp	16	0	3	0	0
100-1027-543.29-05	Vehicle/Equipment Rental	20	0	0	0	0
100-1027-543.30-15	Tools & Equipment	2,204	0	0	0	0
*	Recycling-Solid Waste	<u>2,885</u>	<u>0</u>	<u>151</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
205-0401-513.25-01	Other Municipal Entities	650	150	0	150	150
*	Comptroller/Treasurer	<u>650</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
205-0412-591.25-02	Other Municipal Funds	160,000	107,000	0	107,000	107,000
*	Trans to General Fund	<u>160,000</u>	<u>107,000</u>	<u>0</u>	<u>107,000</u>	<u>107,000</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Marina Fund	Marina Operations	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	207-0707-552	9/18/2013

RESPONSIBILITIES

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

- Harbormaster Diane Schabach continues to operate a successful Marina on behalf of the city.
- Install a camera security system (late fall).

2014 OBJECTIVES

- Enhance revenues and build the Marina fund for future facility and fuel system upgrades.
- Renegotiate a new contract with current Harbormaster (late fall 2013).

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING	POSITION TITLE	2013 # OF FTE'S	2014 # OF FTE'S
TAXES	\$0.00	\$0.00	Facility/Pool Tech.	0.15	0.15
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Park Seasonal	0.00	0.05
INTERGOV REVENUE	\$0.00	\$0.00	Park Laborer/Custodian	0.10	0.00
LICENSES & PERMITS	\$0.00	\$0.00	Summer Laborer	0.05	0.05
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$221,079.00	\$219,061.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$221,079.00	\$219,061.00	TOTAL	0.30	0.25

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
207-0412-591.25-02	Other Municipal Funds	12,000	5,000	0	5,000	5,000
*	Trans to General Fund	<u>12,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>5,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Marina Operations						
207-0707-552.10-01	Wages	8,985	14,294	5,670	7,250	10,826
LEVEL	TEXT	TEXT AMT				
TOTB	FAC./POOL TECH (15%)					
	PARK SEASONAL LABORER (5%)					
	SUMMER PARK LABORERS (5%)					
207-0707-552.10-03	Overtime/Doubletime	447	0	515	506	0
207-0707-552.15-01	Health	1,827	2,815	724	1,500	1,773
207-0707-552.15-02	Life	0	0	14	20	39
207-0707-552.15-03	Dental	191	325	83	300	186
207-0707-552.15-04	Retirement	448	1,132	242	700	641
207-0707-552.15-05	FICA	721	1,302	474	1,013	828
207-0707-552.15-07	Vision	17	25	7	18	15
207-0707-552.15-08	Workers Comp	280	452	172	300	326
207-0707-552.19-03	Uniform/Clothing Allow	0	75	0	0	0
207-0707-552.21-06	Management	44,251	50,250	45,250	50,250	50,750
LEVEL	TEXT	TEXT AMT				
TOTB	ANTICIPATED 3-YEAR CONTRACT RENEWAL WITH CURRENT HARBORMASTER.	50,750				
		50,750				
207-0707-552.22-03	Electricity	9,471	9,800	6,942	9,400	9,700
207-0707-552.22-04	Heat	427	700	352	700	700
207-0707-552.22-05	Water/Sewer	6,979	3,300	1,918	3,300	3,500
207-0707-552.22-06	Storm Water	467	425	439	425	425
207-0707-552.24-02	Tools & Equipment	676	600	272	600	600
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLE: PETROLEUM EQUIPMENT REPAIRS.	600				
		600				
207-0707-552.24-03	Buildings	2,574	3,200	672	2,500	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: PLUMBING AND ELECTRICAL REPAIRS TO HARBORHOUSE AND DOCKS.	3,000				
		3,000				
207-0707-552.24-04	Specialized Equipment	343	0	0	0	0
207-0707-552.29-01	Printing	508	800	0	500	600
207-0707-552.29-03	Advertising	0	400	0	0	400
207-0707-552.29-05	Vehicle/Equipment Rental	860	2,100	0	2,100	2,100
207-0707-552.29-07	Inhouse Info Tech Service	1,936	1,748	0	1,748	1,530
207-0707-552.30-11	Postage	404	600	98	500	600
207-0707-552.30-13	Housekeeping	636	200	0	300	350

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
207-0707-552.30-18	Department	3,404	2,600	3,012	3,200	3,300
207-0707-552.32-01	Dues/Memberships/Licenses	1,042	300	490	680	700
LEVEL	TEXT	TEXT AMT				
TOTB	EXAMPLES: ANNUAL FUEL TANK/LINE TESTING AND STATE FEES.		700			
			700			
207-0707-552.34-02	Registrations	0	100	0	0	0
207-0707-552.38-01	Fuel	132,391	140,220	101,154	115,320	133,920
LEVEL	TEXT	TEXT AMT				
TOTB	GAS PURCHASED FOR RESALE. ESTIMATED 36,000 GALLONS AT \$3.72 PER GALLON.		133,920			
			133,920			
207-0707-552.51-03	Property	130	130	0	130	130
*	Marina Operations	<u>219,415</u>	<u>237,893</u>	<u>168,500</u>	<u>203,260</u>	<u>226,939</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
208-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
208-0411-591.25-02	Other Municipal Funds	156,690	160,000	0	166,315	165,295
*	Transfer to Debt Service	<u>156,690</u>	<u>160,000</u>	<u>0</u>	<u>166,315</u>	<u>165,295</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Park Develop Fund	Parks Department	Brian Tungate
	FUNCTION	BUDGET NUMBER	DATE
	Culture and Recreation	209-0703-553	9/18/2013

RESPONSIBILITIES

A non-levy fund established with fees collected from residential developers. Funds are to be used for parks and recreation land acquisition and development.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

- Secured a DNR grant to purchase 5.25 acres of land for a new park off of Tana Lane. City share of this acquisition came from this fund.
- Graded and seeded a small turf area for public use in the new park, some walking trails added.

2014 OBJECTIVES

- Utilize this fund for initial site development costs including neighborhood park master planning, and additional trail construction. Master planning will assist in determining a future timetable for site grading, play equipment installation, etc.
- Borrow money (TBD) from this fund to fulfill a portion of the City's 50% grant match for the Gilbert project funds to be repaid in the future by TIF # 11.
- Utilize this fund for a new master plan for Jefferson Park/neighborhood.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$100,000.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$100,000.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Parks Department						
209-0703-553.20-06	Lawn Care	0	0	3,600	3,600	0
209-0703-553.21-02	Engineering	0	10,000	6,501	6,501	5,000
209-0703-553.21-08	Recording Fees	0	0	168	168	0
209-0703-553.21-09	Appraisal	2,800	0	0	0	0
209-0703-553.30-18	Department	0	0	0	0	5,000
209-0703-553.80-02	Land Purchase	0	0	123,000	123,000	0
* Parks Department		<u>2,800</u>	<u>10,000</u>	<u>133,269</u>	<u>133,269</u>	<u>10,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Recycling-Yard Waste					
253-1028-543.10-01	Wages	14,378-	0	0	0	0
253-1028-543.10-03	Overtime/Doubletime	977-	0	0	0	0
253-1028-543.15-01	Health	4,998-	0	0	0	0
253-1028-543.15-03	Dental	400-	0	0	0	0
253-1028-543.15-04	Retirement	1,781-	0	0	0	0
253-1028-543.15-05	FICA	1,121-	0	0	0	0
253-1028-543.15-07	Vision	39-	0	0	0	0
253-1028-543.15-08	Workers Comp	459-	0	0	0	0
253-1028-543.21-06	Management	13,404-	0	0	0	0
253-1028-543.29-05	Vehicle/Equipment Rental	30,201-	0	0	0	0
*	Recycling-Yard Waste	67,758-	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
260-0401-513.10-01	Wages	0	10,000	0	0	0
260-0401-513.10-02	Salaries	0	0	34,713	34,713	0
*	Comptroller/Treasurer	0	10,000	34,713	34,713	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
260-0601-551.10-01	Public Library Wages	0	0	4,033	4,033	0
*	Public Library	0	0	4,033	4,033	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Parks Department					
260-0703-553.10-01	Wages	0	0	5,761	5,761	0
*	Parks Department	0	0	5,761	5,761	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Marina Operations					
260-0707-552.10-01	Wages	0	0	1,152	1,152	0
*	Marina Operations	0	0	1,152	1,152	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Police					
260-0801-521.10-02	Salaries	538	20,000	0	0	20,000
*	Police	538	20,000	0	0	20,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Buildings Maintenance					
260-1001-514.10-01	Wages	0	0	576	576	0
*	Buildings Maintenance	0	0	576	576	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Construction					
260-1003-541.10-01	Wages	0	10,000	0	0	20,000
*	Street Construction	0	10,000	0	0	20,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Housing Rehab Program					
263-0306-562.70-01	Acquisition/Rehab/Conv	46,871	0	30,993	30,296	0
*	Housing Rehab Program	<u>46,871</u>	<u>0</u>	<u>30,993</u>	<u>30,296</u>	<u>0</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Solid Waste	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1027-543	10/15/2013

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all residential recycling goods.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Continue current level of service.

MAJOR CHANGES FROM 2013 BUDGET

No significant changes.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Recycling-Solid Waste						
266-1027-543.10-01	Wages	50,570	42,819	38,581	48,500	43,587
266-1027-543.10-02	Salaries	4,419	4,573	3,660	4,573	4,621
266-1027-543.10-03	Overtime/Doubletime	106	200	9	9	202
266-1027-543.15-01	Health	7,933	993	3,221	4,255	1,042
266-1027-543.15-02	Life	129	16	88	115	128
266-1027-543.15-03	Dental	1,171	1,191	911	1,125	1,134
266-1027-543.15-04	Retirement	3,286	3,639	2,803	3,530	3,389
266-1027-543.15-05	FICA	4,214	4,182	3,229	4,060	3,698
266-1027-543.15-07	Vision	120	122	89	115	122
266-1027-543.15-08	Workers Comp	1,652	1,515	1,271	1,600	1,457
266-1027-543.19-03	Uniform/Clothing Allow	445	275	257	275	255
266-1027-543.21-06	Management	9,655	13,700	8,614	11,290	13,700
LEVEL	TEXT	TEXT AMT				
TOTB	CONTAINER RENTAL/HAULING	10,000				
	FLUORESCENT BULB RECYCLING	400				
	CONTAMINATED WASTE OIL DISPOSAL (1 OCCURENCE @ \$2,100)	2,100				
	OIL DRY RECYCLING	1,200				
		13,700				
266-1027-543.25-01	Other Municipal Entities	6,588	7,600	4,998	6,500	7,525
LEVEL	TEXT	TEXT AMT				
TOTB	1400 TONS SINGLE STREAM @ \$5.00/TON	7,000				
	TIRE DISPOSAL - 3 TONS @ \$175/TON	525				
		7,525				
266-1027-543.25-03	Other Govment-Electronics	44	100	0	0	0
266-1027-543.29-01	Printing	6,572	5,500	2,499	4,998	5,700
266-1027-543.29-05	Vehicle/Equipment Rental	63,400	58,200	0	58,200	63,305
266-1027-543.29-07	Inhouse Info Tech Service	9,953	9,501	0	9,501	6,222
266-1027-543.30-11	Postage	2,589	3,600	2,555	2,580	3,000
266-1027-543.30-18	Department	405	1,500	71	500	6,700
LEVEL	TEXT	TEXT AMT				
TOTB	100 CARTS @ \$62.00 (INCL. FREIGHT) =	6,200				
	MISCELLANEOUS, CART PARTS	500				
		6,700				
266-1027-543.51-03	Property	300	300	0	300	300
*	Recycling-Solid Waste	173,551	159,526	72,856	162,026	166,087

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Yard Waste	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1028-543	10/15/2013

RESPONSIBILITIES

This budget reflects costs associated with the collection and processing of all City yard waste. A portion of yard waste activities is charged to the Storm Water Utility.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Recycling-Yard Waste					
266-1028-543.10-01	Wages	39,980	40,135	37,881	42,000	37,687
266-1028-543.10-02	Salaries	5,031	5,177	4,143	5,177	5,231
266-1028-543.10-03	Overtime/Doubletime	551	100	310	310	101
266-1028-543.15-01	Health	12,184	9,641	11,093	12,530	10,123
266-1028-543.15-02	Life	134	21	46	50	91
266-1028-543.15-03	Dental	998	991	953	1,070	944
266-1028-543.15-04	Retirement	2,531	3,075	2,672	3,160	2,876
266-1028-543.15-05	FICA	3,430	3,913	3,199	3,590	3,269
266-1028-543.15-07	Vision	100	86	92	105	86
266-1028-543.15-08	Workers Comp	1,360	1,447	1,269	1,425	1,295
266-1028-543.19-03	Uniform/Clothing Allow	366	229	78	229	207
266-1028-543.21-06	Management	22,920	12,500	5,338	7,375	7,500
LEVEL	TEXT	TEXT AMT				
TOTB	RENTAL OF GRINDER		7,500			
			7,500			
266-1028-543.22-06	Storm Water	878	385	658	880	880
266-1028-543.29-05	Vehicle/Equipment Rental	79,146	79,000	0	79,000	79,000
266-1028-543.30-11	Postage	148	120	46	100	120
266-1028-543.30-15	Tools & Equipment	0	250	0	0	250
266-1028-543.30-18	Department	7,010	6,300	367	5,500	6,300
LEVEL	TEXT	TEXT AMT				
TOTB	COMPOST BAGS (8), SAFETY VESTS, RAKES, ETC.		6,300			
			6,300			
266-1028-543.51-03	Property	480	290	0	480	480
*	Recycling-Yard Waste	177,247	163,660	68,145	162,981	156,440

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Recycling, Appliances	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	266-1029-543	10/15/2013

RESPONSIBILITIES
This budget provides for the collection and processing of all waste appliances in the City.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES
Continue current service level.

MAJOR CHANGES FROM 2013 BUDGET
No significant changes.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Recycling-Appliances						
266-1029-543.10-01	Wages	5,343	7,620	4,674	5,800	7,692
266-1029-543.10-02	Salaries	776	797	638	797	805
266-1029-543.10-03	Overtime/Doubletime	0	0	18	18	0
266-1029-543.15-01	Health	613	142	546	695	149
266-1029-543.15-02	Life	3	3	9	10	23
266-1029-543.15-03	Dental	130	209	109	135	199
266-1029-543.15-04	Retirement	362	643	342	440	595
266-1029-543.15-05	FICA	469	739	405	505	649
266-1029-543.15-07	Vision	13	21	11	15	21
266-1029-543.15-08	Workers Comp	184	266	159	200	256
266-1029-543.19-03	Uniform/Clothing Allow	78	48	46	48	45
266-1029-543.25-01	Other Municipal Entities	3,107	5,850	2,353	3,950	4,200
LEVEL	TEXT	TEXT AMT				
TOTB	PROCESSING FEE FOR FREON CONTAINING APPLIANCES	4,200				
		4,200				
266-1029-543.29-01	Printing	0	150	0	0	150
266-1029-543.29-05	Vehicle/Equipment Rental	5,201	5,300	0	5,300	5,300
266-1029-543.51-03	Property	50	50	0	50	50
*	Recycling-Appliances	16,329	21,838	9,310	17,963	20,134

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Steam Utility Operations						
267-0102-581.20-04	Mechanical Systems	255	0	229	0	0
267-0102-581.21-01	Legal	91,387-	0	3,228	0	0
267-0102-581.22-03	Electricity	16,811	0	18,434	0	0
267-0102-581.22-04	Heat	3,541	0	3,444	0	0
267-0102-581.22-05	Water/Sewer	2,242	0	1,693	0	0
267-0102-581.22-06	Storm Water	63	0	113	0	0
267-0102-581.30-18	Department	657	0	1,375	0	0
267-0102-581.32-01	Dues/Memberships/Licenses	505	0	505	0	0
*	Steam Utility Operations	67,313-	0	29,021	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Debt Service-Principal					
310-0409-571.61-01	Principal	10,853,411	3,195,245	0	3,195,245	3,861,585
*	Debt Service-Principal	10,853,411	3,195,245	0	3,195,245	3,861,585

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Debt Service-Interest					
310-0410-571.61-02	Interest	2,625,855	1,197,307	0	1,197,307	1,540,852
*	Debt Service-Interest	<u>2,625,855</u>	<u>1,197,307</u>	<u>0</u>	<u>1,197,307</u>	<u>1,540,852</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
456-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
456-0411-591.25-02	Other Municipal Funds	164,553	163,679	0	163,679	167,439
*	Transfer to Debt Service	<u>164,553</u>	<u>163,679</u>	<u>0</u>	<u>163,679</u>	<u>167,439</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
456-0412-591.25-02	Other Municipal Funds	1,780	1,780	0	1,780	1,780
*	Trans to General Fund	<u>1,780</u>	<u>1,780</u>	<u>0</u>	<u>1,780</u>	<u>1,780</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Development					
457-0304-562.10-02	Salaries	6,800	7,066	5,644	7,066	7,250
457-0304-562.15-01	Health	1,435	1,430	1,192	1,430	1,502
457-0304-562.15-02	Life	21	21	17	21	21
457-0304-562.15-03	Dental	62	65	103	98	124
457-0304-562.15-04	Retirement	402	470	375	470	507
457-0304-562.15-05	FICA	513	534	429	534	551
457-0304-562.15-07	Vision	12	12	10	12	12
457-0304-562.15-08	Workers Comp	126	136	104	136	133
457-0304-562.21-10	Marketing	17,222	0	113	113	0
457-0304-562.22-05	Water/Sewer	113	125	26	125	125
457-0304-562.22-06	Storm Water	10	0	23	30	30
*	Community Development	26,716	9,859	8,036	10,035	10,255

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
457-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
457-0411-591.25-02	Other Municipal Funds	1,534,019	233,740	0	233,740	1,415,855
*	Transfer to Debt Service	1,534,019	233,740	0	233,740	1,415,855

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
457-0412-591.25-02	Other Municipal Funds	3,050	3,050	0	3,050	3,050
*	Trans to General Fund	<u>3,050</u>	<u>3,050</u>	<u>0</u>	<u>3,050</u>	<u>3,050</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Development					
471-0304-562.10-02	Salaries	3,962	4,081	3,265	4,081	4,178
471-0304-562.15-01	Health	566	563	469	563	591
471-0304-562.15-02	Life	19	19	16	19	19
471-0304-562.15-03	Dental	62	65	52	65	62
471-0304-562.15-04	Retirement	234	271	217	271	292
471-0304-562.15-05	FICA	296	305	247	305	316
471-0304-562.15-07	Vision	5	5	4	5	5
471-0304-562.15-08	Workers Comp	119	129	98	129	126
471-0304-562.21-10	Marketing	0	8,250	8,750	8,750	8,750
*	Community Development	<u>5,263</u>	<u>13,688</u>	<u>13,118</u>	<u>14,188</u>	<u>14,339</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
471-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
471-0411-591.25-02	Other Municipal Funds	1,988,437	343,309	0	343,309	339,559
*	Transfer to Debt Service	<u>1,988,437</u>	<u>343,309</u>	<u>0</u>	<u>343,309</u>	<u>339,559</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
471-0412-591.25-02	Other Municipal Funds	6,870	6,870	0	6,870	6,870
*	Trans to General Fund	6,870	6,870	0	6,870	6,870

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Signs-Markings					
471-1008-541.30-18	Department	4,917	0	0	0	0
*	Street Signs-Markings	4,917	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Fire					
472-0501-522.82-01	Buildings	3,283	0	7,427	7,427	0
*	Fire	<u>3,283</u>	<u>0</u>	<u>7,427</u>	<u>7,427</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
481-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
481-0411-591.25-02	Other Municipal Funds	166,865	190,120	0	190,120	186,895
*	Transfer to Debt Service	<u>166,865</u>	<u>190,120</u>	<u>0</u>	<u>190,120</u>	<u>186,895</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
481-0412-591.25-02	Other Municipal Funds	10,010	10,010	0	10,010	10,010
*	Trans to General Fund	<u>10,010</u>	<u>10,010</u>	<u>0</u>	<u>10,010</u>	<u>10,010</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
484-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
484-0411-591.25-02	Other Municipal Funds	100,938	89,485	0	89,485	88,410
*	Transfer to Debt Service	<u>100,938</u>	<u>89,485</u>	<u>0</u>	<u>89,485</u>	<u>88,410</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
484-0412-591.25-02	Other Municipal Funds	6,200	6,200	0	6,200	6,200
*	Trans to General Fund	<u>6,200</u>	<u>6,200</u>	<u>0</u>	<u>6,200</u>	<u>6,200</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Development					
485-0304-562.10-02	Salaries	14,739	15,326	12,240	15,326	15,728
485-0304-562.15-01	Health	3,219	3,207	2,673	3,207	3,368
485-0304-562.15-02	Life	42	42	35	42	42
485-0304-562.15-03	Dental	124	130	227	216	272
485-0304-562.15-04	Retirement	870	1,019	814	1,019	1,101
485-0304-562.15-05	FICA	1,114	1,159	930	1,159	1,195
485-0304-562.15-07	Vision	26	26	22	26	26
485-0304-562.15-08	Workers Comp	255	275	210	275	268
485-0304-562.21-02	Engineering	0	50,000	0	0	70,000
485-0304-562.22-06	Storm Water	62	0	399	489	578
485-0304-562.80-02	Land Purchase	0	0	36,365	36,365	0
*	Community Development	20,451	71,184	53,915	58,124	92,578

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
485-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
485-0411-591.25-02	Other Municipal Funds	404,723	337,571	0	337,571	335,422
*	Transfer to Debt Service	<u>404,723</u>	<u>337,571</u>	<u>0</u>	<u>337,571</u>	<u>335,422</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
485-0412-591.25-02	Other Municipal Funds	6,900	6,900	0	6,900	6,900
*	Trans to General Fund	<u>6,900</u>	<u>6,900</u>	<u>0</u>	<u>6,900</u>	<u>6,900</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Engineering						
485-1002-541.10-01	Wages	10,777	13,512	10,044	12,010	13,670
485-1002-541.10-02	Salaries	4,734	4,940	3,935	4,720	5,047
485-1002-541.10-03	Overtime/Doubletime	69	0	84	105	141
485-1002-541.15-01	Health	3,106	3,397	2,789	3,305	3,557
485-1002-541.15-02	Life	23	23	41	50	55
485-1002-541.15-03	Dental	262	309	243	290	333
485-1002-541.15-04	Retirement	920	1,237	936	1,120	1,314
485-1002-541.15-05	FICA	1,169	1,399	1,047	1,250	1,402
485-1002-541.15-07	Vision	25	29	23	30	31
485-1002-541.15-08	Workers Comp	284	386	270	320	369
485-1002-541.19-03	Uniform/Clothing Allow	11	15	0	0	15
*	Engineering	21,380	25,247	19,412	23,200	25,934

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Construction					
485-1003-541.29-05	Vehicle/Equipment Rental	156	0	0	0	0
*	Street Construction	<u>156</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Sidewalks and Crosswalks					
485-1009-541.10-01	Wages	0	18,000	0	0	18,460
485-1009-541.15-01	Health	0	7,425	0	0	6,557
485-1009-541.15-03	Dental	0	550	0	0	446
485-1009-541.15-04	Retirement	0	1,555	0	0	1,292
485-1009-541.15-05	FICA	0	1,970	0	0	1,412
485-1009-541.15-07	Vision	0	111	0	0	48
485-1009-541.15-08	Workers Comp	0	765	0	0	556
485-1009-541.19-03	Uniform/Clothing Allow	0	0	0	0	108
485-1009-541.82-02	Construction	0	35,000	0	0	35,000
*	Sidewalks and Crosswalks	0	65,376	0	0	63,879

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Development					
487-0304-562.21-09	Appraisal	0	0	250	250	0
*	Community Development	<u>0</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
487-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
487-0411-591.25-02	Other Municipal Funds	0	70,000	0	0	0
*	Transfer to Debt Service	0	70,000	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Trans to General Fund					
487-0412-591.25-02	Other Municipal Funds	9,390	9,390	0	9,390	9,390
*	Trans to General Fund	9,390	9,390	0	9,390	9,390

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
489-0304-562.21-02	Community Development Engineering	0	0	0	0	10,000
*	Community Development	0	0	0	0	10,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Urban Redevelopment					
489-0305-562.73-01	Award & Claim Settlements	68,081	65,000	663,692	663,692	0
*	Urban Redevelopment	68,081	65,000	663,692	663,692	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
489-0401-513.25-01	Other Municipal Entities	150	150	0	150	150
*	Comptroller/Treasurer	150	150	0	150	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Parks Department					
489-0703-562.21-02	Engineering	0	0	0	0	10,000
*	Parks Department	0	0	0	0	10,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Sidewalks and Crosswalks					
490-1009-541.21-08	Recording Fees	0	0	210	210	0
490-1009-541.82-02	Construction	3,459	0	20,759	20,759	0
*	Sidewalks and Crosswalks	<u>3,459</u>	<u>0</u>	<u>20,969</u>	<u>20,969</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Development					
492-0304-562.21-10	Marketing	22,182	0	20,571	20,571	0
492-0304-562.22-03	Electricity	0	0	17	17	0
492-0304-562.22-06	Storm Water	0	0	43	43	0
492-0304-562.25-01	Other Municipal Entities	4,166	0	0	0	0
*	Community Development	26,348	0	20,631	20,631	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
492-0401-513.25-01	Other Municipal Entities	0	0	0	0	150
*	Comptroller/Treasurer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Construction					
492-1003-541.21-06	Management	3,578	0	0	0	0
492-1003-541.82-02	Construction	17,088	0	0	0	0
*	Street Construction	20,666	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Storm Sewers & Drains					
492-1010-541.82-02	Construction	1,678	0	0	0	0
*	Storm Sewers & Drains	<u>1,678</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Water Main Construction					
492-1015-543.82-02	Construction	7,667	0	0	0	0
*	Water Main Construction	<u>7,667</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	San Sewer Maint/Const					
492-1020-543.29-02	Publishing	29	0	0	0	0
492-1020-543.82-02	Construction	6,382	0	0	0	0
*	San Sewer Maint/Const	6,411	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Development					
501-0304-562.21-02	Engineering	0	2,500	0	4,550	0
501-0304-562.21-10	Marketing	0	20,000	657	20,000	20,000
501-0304-562.22-03	Electricity	22	0	112	125	125
501-0304-562.22-06	Storm Water	1,219	2,500	2,865	3,878	3,878
501-0304-562.32-01	Dues/Memberships/Licenses	0	25,000	0	25,000	25,000
501-0304-562.82-01	Buildings	0	2,000	0	2,000	0
*	Community Development	<u>1,241</u>	<u>52,000</u>	<u>3,634</u>	<u>55,553</u>	<u>49,003</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
501-0305-562.51-03	Urban Redevelopment Property	1,312	900	1,312	1,312	1,312
*	Urban Redevelopment	1,312	900	1,312	1,312	1,312

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Transfer to Debt Service					
501-0411-591.25-02	Other Municipal Funds	0	0	0	214,500	214,500
*	Transfer to Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>214,500</u>	<u>214,500</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Parks Department						
501-0703-553.21-06	Management	14,309	12,000	13,007	0	0
501-0703-553.22-03	Electricity	1,457	1,200	972	0	0
501-0703-553.22-05	Water/Sewer	184	0	535	0	0
501-0703-553.24-04	Specialized Equipment	0	0	2,466	0	0
501-0703-553.32-01	Dues/Memberships/Licenses	0	0	22	0	0
*	Parks Department	15,950	13,200	17,002	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Storm Sewers & Drains					
501-1010-541.21-06	Management	22	100	0	0	0
501-1010-541.22-03	Electricity	5,132	4,000	3,605	0	0
*	Storm Sewers & Drains	5,154	4,100	3,605	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Lighting					
501-1012-541.22-03	Electricity	636	600	339	0	0
*	Street Lighting	<u>636</u>	<u>600</u>	<u>339</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
601-0401-513.21-03	Accounting/Financial	1,125	1,200	1,200	1,200	1,200
601-0401-513.25-02	Other Municipal Funds	208,896	210,000	138,071	210,000	212,000
*	Comptroller/Treasurer	210,021	211,200	139,271	211,200	213,200

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Debt Service-Interest					
601-0410-571.61-02	Interest	83,021	81,565	0	82,642	81,000
*	Debt Service-Interest	<u>83,021</u>	<u>81,565</u>	<u>0</u>	<u>82,642</u>	<u>81,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Engineering						
601-1002-541.10-01	Wages	53,879	67,560	50,215	62,520	68,348
601-1002-541.10-02	Salaries	23,662	24,701	19,672	24,701	25,235
601-1002-541.10-03	Overtime/Doubletime	346	750	420	540	303
601-1002-541.15-01	Health	15,528	16,983	13,944	17,230	17,783
601-1002-541.15-02	Life	150	117	203	250	273
601-1002-541.15-03	Dental	1,308	1,544	1,218	1,500	1,664
601-1002-541.15-04	Retirement	4,602	6,185	4,679	5,836	6,572
601-1002-541.15-05	FICA	5,844	6,993	5,234	6,525	7,010
601-1002-541.15-07	Vision	127	143	117	145	156
601-1002-541.15-08	Workers Comp	1,422	1,930	1,348	1,680	1,845
601-1002-541.19-03	Uniform/Clothing Allow	56	0	0	0	0
601-1002-541.22-01	Telephone	5	0	0	0	0
601-1002-541.29-05	Vehicle/Equipment Rental	0	8,300	0	8,300	8,300
* Engineering		106,929	135,206	97,050	129,227	137,489

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Sewage Fund	San Sewer Maint/Const	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	601-1020-543	10/15/2013

RESPONSIBILITIES

This budget provides for the design, construction, reconstruction, maintenance, and repair of the sanitary sewer system. It includes such work as reconstruction of existing mains, cleaning and flushing of sewer mains, inspection and repair of lift stations, maintenance to the system, engineering design, field surveys and compliance monitoring of industries.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Completed force main and lift station improvements through use of Clean Water Fund borrowed monies.

2014 OBJECTIVES

Continue concentrated I/I removal projects and Sewer System Evaluation Survey (SSES) in Phase 4 area of the City (Doty Island). Continue industrial monitoring program to ensure equitable charges for all City sewer users. Pursue agreement with the City of Neenah regarding mutual discharge into each other's system. Explore sanitary lateral improvement program in conjunction with street improvement projects.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
San Sewer Maint/Const						
601-1020-543.10-01	Wages	44,120	61,899	31,110	46,000	64,176
601-1020-543.10-02	Salaries	5,240	5,393	4,315	5,393	5,449
601-1020-543.10-03	Overtime/Doubletime	1,821	2,000	1,156	1,500	2,020
601-1020-543.15-01	Health	17,969	23,546	12,532	18,222	24,723
601-1020-543.15-02	Life	58	22	60	75	121
601-1020-543.15-03	Dental	1,317	1,788	927	1,340	1,703
601-1020-543.15-04	Retirement	3,052	5,322	2,440	3,520	5,015
601-1020-543.15-05	FICA	3,877	6,023	2,741	3,965	5,363
601-1020-543.15-07	Vision	126	163	89	130	163
601-1020-543.15-08	Workers Comp	1,532	2,190	1,087	1,570	2,157
601-1020-543.15-09	Unemployment Comp	44	0	0	0	0
601-1020-543.19-03	Uniform/Clothing Allow	672	413	191	413	390
601-1020-543.21-02	Engineering	102,066	72,200	72,558	84,740	48,200
LEVEL	TEXT	TEXT AMT				
TOTB	TELEVISED SEWER INSPECTION - PHASE 4-Z	15,000				
	INDUSTRIAL SEWER MONITORING PROGRAM	6,000				
	DIGGER'S HOTLINE	2,200				
	SEWER SYSTEM EVALUATION SURVEY (SSES)	6,000				
	CLEAN WATER FUND PROJECT IMPLEMENTATION/SUBMITTAL	19,000				
		48,200				
601-1020-543.21-06	Management	65	0	0	0	0
601-1020-543.22-01	Telephone	3,933	3,800	2,903	3,900	3,920
601-1020-543.22-03	Electricity	1,531	2,000	1,331	1,830	2,000
601-1020-543.22-05	Water/Sewer	674	0	802	800	0
601-1020-543.24-04	Specialized Equipment	0	8,250	2,797	3,200	1,500
LEVEL	TEXT	TEXT AMT				
TOTB	LIFT STATION REPAIRS	1,500				
		1,500				
601-1020-543.24-05	Small Projects	0	0	860	860	0
601-1020-543.25-01	Other Municipal Entities	453	0	244,253	0	0
601-1020-543.29-01	Printing	5	0	0	0	0
601-1020-543.29-02	Publishing	0	0	46	46	0
601-1020-543.29-05	Vehicle/Equipment Rental	33,465	45,000	0	45,000	45,000
601-1020-543.29-07	Inhouse Info Tech Service	4,998	5,202	0	5,202	3,159
601-1020-543.30-11	Postage	11	50	139	139	50
601-1020-543.30-15	Tools & Equipment	22,696	1,750	0	1,300	5,500
LEVEL	TEXT	TEXT AMT				
TOTB	PROSPAN SHORING PARTS	1,500				
	LIFT STATION MONITORS	3,000				
	JET HEADS, MISC.	1,000				
		5,500				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
601-1020-543.30-18	Department	8,294	15,200	5,589	8,380	16,900
LEVEL	TEXT	TEXT AMT				
TOTB	PIPE, CASTINGS	12,000				
	SENSORS, CYLINDER	1,400				
	LIFT STATION PARTS	2,000				
	SAFETY EQUIPMENT	1,000				
	DEGREASER	500				
		16,900				
601-1020-543.51-03	Property	2,840	2,840	0	2,840	2,840
601-1020-543.54-00	Depreciation	108,807	0	0	0	0
601-1020-543.82-02	Construction	0	95,000	0	0	135,000
LEVEL	TEXT	TEXT AMT				
TOTB	LATERAL REPAIR/REHAB/RECONSTRUCTION - VARIOUS LOCATIONS	60,000				
	MANHOLE RECONSTRUCTION/REHAB - VARIOUS LOCATIONS	15,000				
	MISC. SANITARY SEWER REPAIR/CONTINGENCY - VARIOUS LOCATIONS (STREET PROJECTS)	20,000				
	SANITARY SEWER REHABILITATION	40,000				
		135,000				
*	San Sewer Maint/Const	369,666	360,051	387,926	240,365	375,349

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Sewer Treatment Plant					
601-1021-543.21-01	Legal	266,851	200,000	54,336	150,000	200,000
601-1021-543.25-01	Other Municipal Entities	906,272	1,205,025	831,367	1,250,000	1,205,025
*	Sewer Treatment Plant	1,173,123	1,405,025	885,703	1,400,000	1,405,025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	City Attorney					
625-0201-512.10-02	Salaries	8,106	8,350	6,681	8,350	8,436
625-0201-512.15-01	Health	905	901	751	901	946
625-0201-512.15-02	Life	17	14	18	20	22
625-0201-512.15-03	Dental	99	104	83	104	99
625-0201-512.15-04	Retirement	479	555	444	555	590
625-0201-512.15-05	FICA	619	634	507	634	641
625-0201-512.15-07	Vision	8	8	7	8	8
625-0201-512.15-08	Workers Comp	19	20	15	20	19
*	City Attorney	10,252	10,586	8,506	10,592	10,761

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Community Development					
625-0304-562.10-01	Wages	0	0	716	716	4,498
625-0304-562.10-02	Salaries	25,514	26,571	21,216	26,571	27,278
625-0304-562.15-01	Health	5,871	5,852	4,876	5,852	6,144
625-0304-562.15-02	Life	79	66	55	66	66
625-0304-562.15-03	Dental	186	195	403	382	483
625-0304-562.15-04	Retirement	1,506	1,767	1,411	1,767	1,909
625-0304-562.15-05	FICA	1,932	2,012	1,667	2,012	2,418
625-0304-562.15-07	Vision	48	47	40	47	47
625-0304-562.15-08	Workers Comp	390	421	323	421	422
625-0304-562.22-03	Electricity	296	0	66	87	87
625-0304-562.22-06	Storm Water	0	0	103	103	103
625-0304-562.30-16	Promotional	0	0	373	373	0
625-0304-562.30-18	Department	0	0	232	232	0
*	Community Development	35,822	36,931	31,481	38,629	43,455

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Comptroller/Treasurer					
625-0401-513.10-01	Wages	2,108	2,246	1,749	920	2,216
625-0401-513.10-02	Salaries	3,608	3,710	1,785	2,558	4,150
625-0401-513.10-03	Overtime/Doubletime	15	0	23	25	0
625-0401-513.15-01	Health	1,305	1,283	858	1,067	1,507
625-0401-513.15-02	Life	18	15	6	8	5
625-0401-513.15-03	Dental	104	110	65	87	105
625-0401-513.15-04	Retirement	338	396	215	295	446
625-0401-513.15-05	FICA	431	448	269	359	485
625-0401-513.15-07	Vision	11	11	7	10	11
625-0401-513.15-08	Workers Comp	13	14	7	11	15
625-0401-513.21-03	Accounting/Financial	1,125	1,250	1,250	1,250	1,250
625-0401-513.25-01	Other Municipal Entities	17,973	13,500	14,469	0	0
*	Comptroller/Treasurer	27,049	22,983	20,703	6,590	10,190

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Information Systems					
625-0403-513.10-01	Wages	168	398	0	0	0
625-0403-513.10-02	Salaries	3,091	3,188	2,510	2,771	3,235
625-0403-513.15-01	Health	270	268	224	252	282
625-0403-513.15-02	Life	3	3	3	4	4
625-0403-513.15-03	Dental	23	24	19	22	23
625-0403-513.15-04	Retirement	182	212	167	185	226
625-0403-513.15-05	FICA	242	267	186	205	240
625-0403-513.15-07	Vision	1	1	1	2	1
625-0403-513.15-08	Workers Comp	8	9	6	7	7
*	Information Systems	<u>3,988</u>	<u>4,370</u>	<u>3,116</u>	<u>3,448</u>	<u>4,018</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Debt Service-Interest					
625-0410-571.61-02	Interest	17,906	20,000	17,622	17,623	20,000
*	Debt Service-Interest	17,906	20,000	17,622	17,623	20,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Forestry						
625-0706-561.10-01	Wages	3,441	11,337	9,034	11,200	10,594
625-0706-561.15-01	Health	835	804	1,829	1,990	4,553
625-0706-561.15-02	Life	0	0	23	23	0
625-0706-561.15-03	Dental	91	195	212	240	310
625-0706-561.15-04	Retirement	196	585	553	610	742
625-0706-561.15-05	FICA	262	957	681	857	810
625-0706-561.15-07	Vision	10	20	23	23	33
625-0706-561.15-08	Workers Comp	103	358	271	320	319
625-0706-561.19-03	Uniform/Clothing Allow	0	45	0	0	0
625-0706-561.20-06	Lawn Care	0	6,500	4,025	4,025	6,500
625-0706-561.30-18	Department	5,860	6,500	5,035	6,500	6,500
*	Forestry	10,798	27,301	21,686	25,788	30,361

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Engineering						
625-1002-541.10-01	Wages	57,687	73,041	53,895	67,050	73,890
625-1002-541.10-02	Salaries	23,657	24,701	19,671	24,701	25,235
625-1002-541.10-03	Overtime/Doubletime	384	750	433	560	303
625-1002-541.15-01	Health	15,923	17,520	14,381	17,740	18,656
625-1002-541.15-02	Life	151	117	205	250	277
625-1002-541.15-03	Dental	1,341	1,593	1,258	1,545	1,749
625-1002-541.15-04	Retirement	4,829	6,550	4,926	6,140	6,960
625-1002-541.15-05	FICA	6,138	7,412	5,518	6,875	7,434
625-1002-541.15-07	Vision	130	148	121	150	163
625-1002-541.15-08	Workers Comp	1,537	2,103	1,459	1,815	2,012
625-1002-541.19-03	Uniform/Clothing Allow	60	0	29	15	75
625-1002-541.21-02	Engineering	3,232	19,687	0	370	19,687
625-1002-541.21-04	Computer	0	1,500	0	0	0
625-1002-541.22-01	Telephone	41	700	342	760	770
625-1002-541.24-04	Specialized Equipment	0	75	0	0	75
625-1002-541.29-01	Printing	22	40	40	50	40
625-1002-541.29-05	Vehicle/Equipment Rental	8,137	8,300	0	5,535	5,535
625-1002-541.29-07	Inhouse Technology Svcs	5,135	1,451	0	1,451	5,880
625-1002-541.30-10	Office	36	75	175	175	100
625-1002-541.30-11	Postage	0	125	2	100	115
625-1002-541.30-12	Computer	400	0	0	0	0
625-1002-541.30-15	Tools & Equipment	0	675	0	675	0
625-1002-541.30-18	Department	557	825	315	733	825
625-1002-541.32-01	Dues/Memberships/Licenses	124	70	46	46	85
625-1002-541.33-02	Registrations	0	250	0	185	1,000
625-1002-541.33-03	Lodging/Meals	0	50	0	35	100
625-1002-541.51-03	Property	0	585	0	585	585
* Engineering		129,521	168,343	102,816	137,541	171,551

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Street Construction						
625-1003-541.10-01	Wages	24,107	46,897	38,113	47,800	71,788
625-1003-541.10-02	Salaries	0	1,810	0	1,810	2,845
625-1003-541.10-03	Overtime/Doubletime	0	0	18	18	0
625-1003-541.15-01	Health	6,893	11,410	7,837	10,060	20,254
625-1003-541.15-02	Life	0	8	28	35	63
625-1003-541.15-03	Dental	549	902	677	860	1,485
625-1003-541.15-04	Retirement	1,456	3,745	2,543	3,300	5,154
625-1003-541.15-05	FICA	1,848	4,272	2,889	3,760	5,629
625-1003-541.15-07	Vision	56	93	63	80	153
625-1003-541.15-08	Workers Comp	742	1,539	1,149	1,495	2,216
625-1003-541.19-03	Uniform/Clothing Allow	225	165	104	165	210
625-1003-541.29-05	Vehicle/Equipment Rental	8,310	9,000	0	9,000	12,000
625-1003-541.29-07	Inhouse Technology Svcs	0	1,287	0	1,287	1,184
625-1003-541.30-15	Tools & Equipment	0	0	0	0	9,700
LEVEL	TEXT	TEXT AMT				
TOTB	BUSTER FOR NEW SKID STEER	9,700				
		9,700				
625-1003-541.30-18	Department	11,508	18,000	14,618	20,200	18,000
625-1003-541.82-02	Construction	0	37,500	0	0	154,480
LEVEL	TEXT	TEXT AMT				
TOTB	STORM WATER PORTION OF FOLLOWING STREET PROJECTS:					
	LONDON STREET	16,500				
	LAKECREST DRIVE	17,300				
	EMILY STREET	6,500				
	SUNSET DRIVE	2,000				
	NINTH STREET	3,600				
	DE PERE STREET	9,250				
	HAROLD DRIVE*	47,330				
	1ST ADDITION TO SOUTHFIELD*	52,000				
	*NEW CONSTRUCTION - RECOMMEND USE OF BORROWED FUNDS (ASSESSABLE)	154,480				
*	Street Construction	55,694	136,628	68,039	99,870	305,161

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Street Clean/Flush	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1005-541	10/15/2013

RESPONSIBILITIES

This account includes the cost of materials, labor, and equipment to sweep and clean City streets on a regular basis through the Spring, Summer, and Fall. Residential streets are swept once per month, main City routes are swept once per week, and the sweeper is available upon request or as necessary for emergencies.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Continue current service level.

MAJOR CHANGES FROM 2013 BUDGET

No substantial changes.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Street Cleaning						
625-1005-541.10-01	Wages	22,871	30,378	20,906	26,500	30,647
625-1005-541.10-02	Salaries	2,652	2,729	2,185	2,729	2,758
625-1005-541.10-03	Overtime/Doubletime	90	250	21	19	200
625-1005-541.15-01	Health	8,063	9,716	7,228	9,060	10,202
625-1005-541.15-02	Life	18	11	14	16	16
625-1005-541.15-03	Dental	585	748	527	660	713
625-1005-541.15-04	Retirement	1,522	2,549	1,535	1,945	2,352
625-1005-541.15-05	FICA	1,856	2,770	1,702	2,155	2,388
625-1005-541.15-07	Vision	63	76	56	70	76
625-1005-541.15-08	Workers Comp	770	1,054	694	880	1,011
625-1005-541.19-03	Uniform/Clothing Allow	311	191	25	191	180
625-1005-541.25-01	Other Municipal Entities	10,281	10,400	9,216	10,300	10,440
LEVEL	TEXT	TEXT AMT				
TOTB	LANDFILL TIPPING FEES, 290 TONS @ \$36.00/TON	10,440				
		10,440				
625-1005-541.29-05	Vehicle/Equipment Rental	68,439	65,000	0	65,000	65,000
625-1005-541.29-07	Inhouse Technology Svcs	2,755	2,878	0	2,878	2,441
625-1005-541.30-15	Tools & Equipment	13,008	4,500	1,904	2,400	4,600
LEVEL	TEXT	TEXT AMT				
TOTB	SWEEPER BROOMS, DIRT SHOES, ETC.	4,600				
		4,600				
625-1005-541.30-18	Department	0	500	0	0	200
625-1005-541.51-03	Property	350	350	0	350	350
*	Street Cleaning	133,634	134,100	46,013	125,153	133,574

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
625-1006-541.10-01	Wages	7,519	35,504	49,165	53,000	25,639
625-1006-541.10-02	Salaries	3,990	4,133	3,306	4,133	4,176
625-1006-541.10-03	Overtime/Doubletime	12	1,500	6,946	7,100	1,515
625-1006-541.15-01	Health	3,461	13,061	17,178	18,585	10,071
625-1006-541.15-02	Life	19	14	59	75	57
625-1006-541.15-03	Dental	256	988	1,356	1,470	694
625-1006-541.15-04	Retirement	686	3,130	4,001	4,271	2,193
625-1006-541.15-05	FICA	874	3,559	4,511	4,880	2,392
625-1006-541.15-07	Vision	27	101	137	150	74
625-1006-541.15-08	Workers Comp	344	1,300	1,733	1,875	943
625-1006-541.19-03	Uniform/Clothing Allow	269	228	44	228	195
625-1006-541.29-05	Vehicle/Equipment Rental	2,413	35,000	0	49,500	35,000
625-1006-541.29-07	Inhouse Technology Svcs	0	854	0	854	790
*		19,870	99,372	88,436	146,121	83,739

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Storm Water Utility	Storm Sewers & Drains	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	625-1010-541	10/15/2013

RESPONSIBILITIES

The Storm Sewer Account reflects costs involved in the design, planning, maintenance and construction of storm sewer systems throughout the City. Funds are used to remedy drainage/flooding problems, install sewers prior to street reconstruction, and construct storm sewers and storm water management facilities in conjunction with new development or regulatory compliance.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

Accomplished established goals in City's WPDES permit.

2014 OBJECTIVES

Develop list of potential sites for future storm water management facility in compliance with NR216 and Lower Fox River Total Maximum Daily Load (TMDL) requirements.

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Storm Sewers & Drains						
625-1010-541.10-01	Wages	41,134	42,476	59,378	67,500	44,257
625-1010-541.10-02	Salaries	7,285	7,505	6,004	7,505	7,582
625-1010-541.10-03	Overtime/Doubletime	272	300	98	98	303
625-1010-541.15-01	Health	13,776	17,210	18,731	21,210	18,070
625-1010-541.15-02	Life	43	30	118	135	98
625-1010-541.15-03	Dental	1,073	1,320	1,504	1,715	1,257
625-1010-541.15-04	Retirement	2,895	3,870	4,385	4,994	3,650
625-1010-541.15-05	FICA	3,690	4,397	4,936	5,660	3,918
625-1010-541.15-07	Vision	106	121	146	165	121
625-1010-541.15-08	Workers Comp	1,462	1,589	1,966	2,255	1,569
625-1010-541.15-09	Unemployment Comp	7,667	0	0	0	0
625-1010-541.19-03	Uniform/Clothing Allow	432	305	126	305	273
625-1010-541.20-09	Sanitation	0	0	35	35	0
625-1010-541.21-02	Engineering	1,218	23,500	0	12,000	30,200
LEVEL	TEXT	TEXT AMT				
TOTB	DIGGERS HOTLINE	2,200				
	SEWER TELEVISIONING, CLEANING	1,500				
	STORMWATER MANAGEMENT IMPLEMENTATION	4,000				
	TMDL GRANT WORK \$45,000 (50% REIMBURSABLE)	22,500				
		30,200				
625-1010-541.21-04	Computer	2,038	2,000	650	2,100	2,100
LEVEL	TEXT	TEXT AMT				
TOTB	PERMATRAK SOFTWARE SERVICE	2,100				
		2,100				
625-1010-541.21-06	Management	0	2,500	1,115	1,750	3,300
LEVEL	TEXT	TEXT AMT				
TOTB	STORM WATER POND O&M	3,300				
		3,300				
625-1010-541.22-01	Telephone	155	0	44	44	0
625-1010-541.22-03	Electricity	41	0	0	0	0
625-1010-541.22-06	Storm Water	10	0	3	3	0
625-1010-541.24-04	Specialized Equipment	0	0	2,447	2,447	0
625-1010-541.25-01	Other Municipal Entities	3,157	3,000	3,000	3,000	3,000
LEVEL	TEXT	TEXT AMT				
TOTB	WISDNR ANNUAL STORMWATER PERMIT	3,000				
		3,000				
625-1010-541.29-02	Publishing	0	0	23	23	0
625-1010-541.29-05	Vehicle/Equipment Rental	40,729	59,000	0	59,000	59,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
625-1010-541.29-07	Inhouse Technology Svcs	2,755	2,878	0	2,878	2,441
625-1010-541.30-10	Office	88	0	0	0	0
625-1010-541.30-11	Postage	10	0	0	0	0
625-1010-541.30-12	Computer	336	0	0	0	0
625-1010-541.30-15	Tools & Equipment	2,005	1,500	2,685	2,589	4,500
LEVEL	TEXT	TEXT AMT				
TOTB	18" BUCKET FOR #0040, PORTABLE SAW	4,500				
		4,500				
625-1010-541.30-18	Department	22,319	21,500	27,450	27,012	25,000
LEVEL	TEXT	TEXT AMT				
TOTB	RISER RINGS/MANHOLE PROTECTION RINGS	5,000				
	CASTINGS, MISC. SUPPLIES	10,750				
	SAFETY VESTS	250				
	PRE-CAST INLET BASINS	5,500				
	PIPE, ACCESSORIES	3,500				
		25,000				
625-1010-541.32-01	Dues/Memberships/Licenses	1,500	1,500	1,500	1,500	1,500
LEVEL	TEXT	TEXT AMT				
TOTB	NEWSC DUES	1,500				
		1,500				
625-1010-541.33-02	Registrations	0	500	0	0	500
625-1010-541.51-03	Property	150	150	0	150	150
625-1010-541.54-00	Depreciation	93,666	0	0	0	0
625-1010-541.80-03	Motorized Equipment	0	30,000	0	0	0
LEVEL	TEXT	TEXT AMT				
YE13	HIGH EFFICIENCY STREET SWEEPER (FUNDS SET ASIDE IN PREVIOUS BUDGETS - \$230,000)					
625-1010-541.82-02	Construction	111,488	189,000	0	138,000	168,000
LEVEL	TEXT	TEXT AMT				
TOTB	TAYCO POND BOND PAYMENT	120,000				
	MISCELLANEOUS STORM SEWER, MANHOLE, INLET REPAIRS	5,000				
	REAR LOT DRAINAGE GRANT PROGRAM	10,000				
	BECK DRIVE CULVERT REPLACEMENT	17,000				
	LAKE PARK VILLAS/THE PONDS STORMWATER	16,000				
	POND PLANTINGS	168,000				
*	Storm Sewers & Drains	361,500	416,151	136,344	364,073	380,789

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Parking Lots						
625-1013-541.10-01	Wages	947	5,581	3,729	4,800	5,641
625-1013-541.15-01	Health	324	1,908	1,090	1,395	2,003
625-1013-541.15-02	Life	0	0	1	2	0
625-1013-541.15-03	Dental	23	143	82	105	136
625-1013-541.15-04	Retirement	56	429	250	319	395
625-1013-541.15-05	FICA	68	468	282	365	410
625-1013-541.15-07	Vision	2	15	8	10	15
625-1013-541.15-08	Workers Comp	28	177	107	137	170
625-1013-541.19-03	Uniform/Clothing Allow	55	33	8	33	33
625-1013-541.29-05	Vehicle/Equipment Rental	4,058	16,000	0	16,000	16,000
*	Parking Lots	5,561	24,754	5,557	23,166	24,803

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Recycling-Yard Waste					
625-1028-543.10-01	Wages	80,813	73,576	26,792	77,000	73,028
625-1028-543.10-02	Salaries	6,489	6,678	5,342	6,678	6,747
625-1028-543.10-03	Overtime/Doubletime	7,287	1,000	310	1,000	1,010
625-1028-543.15-01	Health	23,348	19,785	8,680	22,345	20,774
625-1028-543.15-02	Life	48	27	39	42	114
625-1028-543.15-03	Dental	1,918	1,824	742	1,930	1,737
625-1028-543.15-04	Retirement	6,374	5,700	2,017	5,631	5,284
625-1028-543.15-05	FICA	7,134	6,875	2,406	6,275	6,076
625-1028-543.15-07	Vision	190	168	72	185	168
625-1028-543.15-08	Workers Comp	2,798	2,568	967	2,520	2,432
625-1028-543.19-03	Uniform/Clothing Allow	683	421	79	421	393
625-1028-543.21-06	Management	13,404	15,910	0	15,200	16,000
625-1028-543.22-06	Storm Water	0	490	0	490	490
625-1028-543.29-05	Vehicle/Equipment Rental	143,738	80,000	0	80,000	80,000
625-1028-543.30-15	Tools & Equipment	0	5,800	4,055	5,400	3,100
LEVEL	TEXT		TEXT AMT			
TOTB	AG BAG COMPONENTS		1,000			
	LEAF MACHINE HOSE		1,800			
	RAKES, MISC.		300			
			3,100			
625-1028-543.30-18	Department	19,296	8,020	0	7,900	8,400
625-1028-543.51-03	Property	0	190	0	190	0
*	Recycling-Yard Waste	313,520	229,032	51,501	233,207	225,753

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	City Garage Fund	City Garage	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	731-1022-541	10/15/2013

RESPONSIBILITIES

Budgeted funds in this account represent costs associated with the management, operation, maintenance, and repair of the Public Works Facility complex, as well as expenses for parts, tires, fuel, internal service and outside repairs for motorized equipment.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

MAJOR CHANGES FROM 2013 BUDGET

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Public Works Facility						
731-1022-541.10-01	Wages	193,619	173,658	155,202	194,400	172,456
731-1022-541.10-02	Salaries	86,526	90,463	71,967	90,463	92,047
731-1022-541.10-03	Overtime/Doubletime	2,059	4,000	1,841	2,000	3,030
731-1022-541.15-01	Health	75,618	67,946	60,994	76,020	71,163
731-1022-541.15-02	Life	451	344	581	720	696
731-1022-541.15-03	Dental	6,451	6,064	5,241	6,530	5,781
731-1022-541.15-04	Retirement	16,857	21,643	15,327	19,076	18,727
731-1022-541.15-05	FICA	21,445	24,589	17,238	21,605	20,040
731-1022-541.15-07	Vision	627	557	507	630	555
731-1022-541.15-08	Workers Comp	7,552	7,684	6,086	7,625	7,025
731-1022-541.15-09	Unemployment Comp	59	0	0	0	0
731-1022-541.19-03	Uniform/Clothing Allow	965	986	494	986	1,350
731-1022-541.19-05	Tool Allowance	760	900	800	900	900
731-1022-541.20-01	Janitorial	6,141	5,340	8,860	10,450	11,400
LEVEL	TEXT	TEXT AMT				
TOTB	UNIFIRST (MECHANICS UNIFORMS, COVERALLS, RAGS, RUGS, ETC.	5,400				
	SERVICEMASTER (NEW)	6,000				
		11,400				
731-1022-541.20-04	Mechanical Systems	3,002	3,000	3,080	3,080	3,300
731-1022-541.20-07	Pest Control	794	800	665	795	800
731-1022-541.21-04	Computer	0	0	0	0	5,629
LEVEL	TEXT	TEXT AMT				
TOTB	NEW PCS (6) = \$4,500	5,629				
	TABLET PC W/DATA PLAN = \$1,129	5,629				
731-1022-541.21-05	Medical	57	550	0	275	550
731-1022-541.21-06	Management	6,358	4,200	5,755	6,000	4,360
LEVEL	TEXT	TEXT AMT				
TOTB	INVENTORY FEE FOR FUEL	1,600				
	FIRE EXTENGUISHER CERTIFICATIONS	1,000				
	CDL'S, MISCELLANEOUS	1,400				
	OIL FILTER PICK UP/DISPOSAL 6 @ \$60/DRUM	360				
		4,360				
731-1022-541.22-01	Telephone	1,356	1,800	1,025	1,280	1,400
731-1022-541.22-03	Electricity	16,022	14,900	12,328	15,950	16,000
731-1022-541.22-04	Heat	18,198	24,000	17,586	21,500	22,000
731-1022-541.22-05	Water/Sewer	7,949	7,500	6,696	8,250	8,500
731-1022-541.22-06	Storm Water	10,319	8,715	8,117	10,320	10,320
731-1022-541.24-01	Office Equipment	0	300	0	0	300

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
731-1022-541.24-02	Tools & Equipment	0	1,000	0	0	2,700
731-1022-541.24-03	Buildings	9,846	8,300	3,775	5,700	28,200
LEVEL	TEXT	TEXT AMT				
TOTB	MISCELLANEOUS REPAIRS/MAINT/INSPECTIONS		1,500			
	LUNCH ROOM FLOOR - EPOXY FLOOR		5,000			
	SERVICE DOORS (6 @ \$3,100 EACH)		18,600			
	EXTERIOR PAINT FOR PWF MAIN BUILDING		3,100			
			28,200			
731-1022-541.24-04	Specialized Equipment	0	1,500	705	900	2,500
731-1022-541.24-06	Fuel Station	8,117	1,700	2,179	1,900	6,500
LEVEL	TEXT	TEXT AMT				
TOTB	TIGHTNESS TESTS, REPAIRS, MAINTENANCE		2,000			
	ADD DEF DISTRIBUTION		2,000			
	ADDDITIONAL RINGS/MODULES		2,500			
			6,500			
731-1022-541.29-01	Printing	0	250	350	350	2,900
731-1022-541.29-04	Vehicle Repair	18,244	16,000	18,069	22,000	20,000
731-1022-541.29-05	Vehicle/Equipment Rental	28,598	27,000	0	27,000	27,000
731-1022-541.29-07	Inhouse Technology Svcs	4,998	5,202	0	5,202	19,347
731-1022-541.30-10	Office	723	700	487	720	750
731-1022-541.30-11	Postage	226	150	53	100	150
731-1022-541.30-13	Housekeeping	2,865	1,600	344	1,475	1,600
731-1022-541.30-15	Tools & Equipment	2,557	20,150	20,103	20,500	6,005
LEVEL	TEXT	TEXT AMT				
TOTB	VECHICLE READER UPDATE		600			
	CODING SYSTEM TESTER		300			
	3/4" TORQUE WRENCH		900			
	TABLE TOP BELT/DISC SANDER		550			
	HOLESAW KIT		180			
	PRESSURE WASHER WAND FOR UNDER CHASSIS		300			
	TAP/DIE SET (SMALL & LARGE)		1,075			
	MOBILE RADIOS (3)		2,100			
			6,005			
731-1022-541.30-18	Department	41,232	40,000	33,207	41,750	42,000
731-1022-541.32-01	Dues/Memberships/Licenses	534	300	115	300	300
731-1022-541.33-02	Registrations	0	300	0	0	300
731-1022-541.34-02	Registrations	0	0	281	281	0
731-1022-541.38-01	Fuel	163,147	228,830	11	201,000	210,215
LEVEL	TEXT	TEXT AMT				
TOTB	DIESEL - 49,000 GALLONS @ \$3.65/GALLON		178,850			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	MID-GRADE - 8,800 GALLONS @ \$3.30/GALLON		29,040			
	DIESEL EXHAUST FLUID - 200 GALLONS @ \$7.75/GALLON		2,325			
			210,215			
731-1022-541.38-02	Tires	58,323	30,000	38,884	43,600	42,000
731-1022-541.38-03	Parts	74,214	80,000	92,404	105,000	90,105
731-1022-541.51-03	Property	17,320	17,320	0	17,320	17,320
731-1022-541.80-05	Other Equipment	53,909-	0	0	0	0
731-1022-541.82-01	Buildings	101,147	0	0	0	31,600
LEVEL	TEXT	TEXT AMT				
TOTB	EMERGENCY GENERATOR	26,000				
	GATE AND GATE OPENER	5,600				
		31,600				
731-1022-541.82-02	Construction	0	0	20,000-	20,000-	0
*	Public Works Facility	961,367	950,241	591,357	973,953	1,029,821

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Property and Liab Ins					
733-0206-512.10-01	Wages	0	0	24	24	0
733-0206-512.15-01	Health	0	0	9	9	0
733-0206-512.15-03	Dental	0	0	1	1	0
733-0206-512.15-04	Retirement	0	0	2	2	0
733-0206-512.15-05	FICA	0	0	2	2	0
733-0206-512.15-08	Workers Comp	0	0	1	1	0
733-0206-512.21-01	Legal	34	0	522	522	0
733-0206-512.51-03	Property	0	23,478	0	20,978	26,132
733-0206-512.51-04	Liability	71,761	50,752	21,607	50,752	52,020
733-0206-512.51-05	Vehicle	13,909	14,578	3,197-	17,220	17,388
733-0206-512.51-06	Computer Equipment	0	3,750	3,936	3,936	3,570
733-0206-512.51-07	Boiler	3,804	3,994	3,678	3,678	942
733-0206-512.51-08	Crime	1,140	570	0	570	530
733-0206-512.51-09	Public Liability	1,835	1,963	0	1,835	1,927
733-0206-512.51-10	Employment Practice Liab	4,537	4,764	0	5,298	6,093
733-0206-512.51-11	Underground Storage Tanks	3,307	4,000	0	3,528	3,528
733-0206-512.73-01	Award & Claim Settlements	1,570-	0	28,623	28,623	0
*	Property and Liab Ins	98,757	107,849	55,208	136,979	112,130

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Self-Funded Dental					
735-0207-512.15-03	Dental	117,899	0	0	125,000	125,000
735-0207-512.21-06	Management	6,536	0	0	0	0
*	Self-Funded Dental	<u>124,435</u>	<u>0</u>	<u>0</u>	<u>125,000</u>	<u>125,000</u>

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	Street Equipment Fund	Street Machinery	Mark Radtke Timothy Jacobson
	FUNCTION	BUDGET NUMBER	DATE
	Public Works	741-1023-541	

RESPONSIBILITIES

This account is a depreciation account, providing for the replacement of equipment, fleet vehicles, and building at the Public Works Facility.

SERVICES PROVIDED

2013 ACCOMPLISHMENTS

2014 OBJECTIVES

Purchase vehicles and equipment to reflect equipment replacement schedule.

MAJOR CHANGES FROM 2013 BUDGET

Budget is reduced for 2012 due to positive fund balance.

FUNDING SOURCES	2013 FUNDING	2014 FUNDING
TAXES	\$0.00	\$0.00
SPECIAL ASSESSMENTS	\$0.00	\$0.00
INTERGOV REVENUE	\$0.00	\$0.00
LICENSES & PERMITS	\$0.00	\$0.00
FINES & FORFEITS	\$0.00	\$0.00
PUBLIC CHARGES	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Machinery					
741-1023-541.54-01	Buildings	17,497	25,000	0	25,000	25,500
741-1023-541.54-02	Motorized Equipment	326,501	365,000	0	410,000	372,300
LEVEL	TEXT		TEXT AMT			
TOTB	REPLACEMENTS		372,300			
	*1989 MOTOR GRADER (USED) #0019 \$140,000					
	2000 REAR LOAD REFUSE TRUCK (AFL) #1006 \$240,000					
	1998 1.5 TON LOWBED DUMP TRUCK #0016 \$61,000					
	2000 3/4 TON PICKUP TRUCK #3006 \$32,000					
	TOTAL = \$473,000		372,300			
*	Street Machinery	343,998	390,000	0	435,000	397,800

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	IT Department	Tim Styka Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0403-513	10/29/2013

RESPONSIBILITIES

The IT department is responsible for Administrating and Monitoring current Information Technology resources for the City; including all Data, E- Mail, the E-Mail Archiver, Storage Area Network, Databases, PCs, laptops, servers, switches, routers, the Firewall, Virtual Private Networking devices, Displays, Printers, Printer toner, Fax Machines, Copiers, phone system, phones, cell phones, Smart Phones, Wireless Access Points, Wireless modems, Cellular modems, Cabling, Camera Systems, cameras, Digital Video Recording, user profiles, server policies, access rights, back-ups, training of Microsoft Office Suite, maintenance contracts. The City's website, and PC's.

IT works with Department Heads and staff to recommend, determine, and provide the most efficient use of the technology available that will enhance their workflow for the best price.

IT does long-term planning in anticipation of upcoming technologies and how they would incorporate into our current IT infrastructure to prevent stagnation of the City's Information Technology environment.

The IT department develops applications that match the established workflow for a department at a lower cost than an "off-the-shelf" solution.

SERVICES PROVIDED

- Network management and security
- Database management
- End user support
- Assistance to departments with all IT needs
- Phone system management
- Training
- Interface with IT vendors
- Develop applications when needed and feasible

2013 ACCOMPLISHMENTS

- Developed Health Charting application for use at the Health Department replacing application with a \$5,000/year maintenance.
- Managed IT Department resource allocation Application.

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	IT Department	Tim Styka Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0403-513	10/29/2013

- Worked closely with outsourced Assessor Service on managing, reporting on, and administration of the City's assessment database.
- Did cable management of data centers at City Hall and Police Department.
- Worked closely with Police Department staff on Squad car video systems and its data storage and retention.
- Implemented Departmental IT requests
 - Police
 - Squad ToughBook
 - Squad Printer
 - Two 120GB Solid State drives and Windows 7 Ultimate for Forensics
 - Three replacement PCs for Patrol Officer use due to 24/7/365 availability.
 - Laptop with docking station Crime Reduction Officer.
 - Elections
 - updated Five Laptops for voter registration at polling places
 - Engineering/Public Works
 - Four replacement desktop PCs for AutoCAD use by our Engineers
 - Wireless Barcode Scanner for the Mechanic's Parts Inventory management.
 - Parks and Recreation
 - Moved from Safari to ActiveNet for activity registration and management
- Replace aging Network Infrastructure
 - Four network switches
 - Two Servers for files and e-mail with associated operating systems and user licensing.
 - Repurpose existing servers to different roles within infrastructure.
 - Data Backup system
- Test feasibility of future technology implementation

2014 OBJECTIVES

- Network Assessment
- Network Management Plan (short term and long term)

CITY OF MENASHA 2014 OPERATIONS BUDGET	FUND	BUDGET NAME	PREPARED BY
	General Fund	IT Department	Tim Styka Peggy Steeno
	FUNCTION	BUDGET NUMBER	DATE
	General Government	100-0403-513	10/29/2013

- Security Audit per recommendation of the Springsted study
- Documentation of System
- PC Replacement - 32
- Infrastructure –
 - Backup Solution Expansion
 - Smart Device management Application/Device
 - Repurpose replaced Servers for Test environment.
 - Website Restructure
 - Wireless Hot Spots in Conference Rooms Expansion

MAJOR CHANGES FROM 2013 BUDGET

- Addition time added for the Intern Position hours
- Focus on the PC deployments upgrades in 2014 budget

<u>FUNDING SOURCES</u>	<u>2013 FUNDING</u>	<u>2014 FUNDING</u>	<u>POSITION TITLE</u>	<u>2013 # OF FTE'S</u>	<u>2014 # OF FTE'S</u>
TAXES	\$0.00	\$0.00	Help Desk Intern	0.30	0.60
SPECIAL ASSESSMENTS	\$0.00	\$0.00	Manager of IT support	1.00	1.00
INTERGOV REVENUE	\$0.00	\$0.00	Supervisor of IT Support	1.00	1.00
LICENSES & PERMITS	\$0.00	\$0.00			
FINES & FORFEITS	\$0.00	\$0.00			
PUBLIC CHARGES	\$0.00	\$0.00			
MISCELLANEOUS	\$0.00	\$0.00			
TOTAL	\$0.00	\$0.00	TOTAL	2.30	2.60

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Information Systems						
743-0403-513.10-01	Wages	10,625	15,503	9,834	13,256	20,800
743-0403-513.10-02	Salaries	120,051	124,332	97,903	123,319	126,818
743-0403-513.15-01	Health	10,504	10,455	8,713	10,455	11,082
743-0403-513.15-02	Life	127	128	129	158	140
743-0403-513.15-03	Dental	907	952	756	908	1,000
743-0403-513.15-04	Retirement	7,086	8,268	6,511	8,201	10,332
743-0403-513.15-05	FICA	9,709	10,399	7,994	10,093	11,292
743-0403-513.15-07	Vision	50	50	41	39	50
743-0403-513.15-08	Workers Comp	301	335	248	318	385
743-0403-513.15-09	Unemployment Comp	529	0	0	0	0
743-0403-513.21-04	Computer	51,067	64,464	42,888	63,925	77,464
743-0403-513.22-01	Telephone	3,346	2,000	1,942	1,942	2,000
743-0403-513.24-04	Specialized Equipment	83,266	118,803	77,594	96,298	120,040
743-0403-513.29-01	Printing	18,075	16,000	6,925	15,520	16,000
743-0403-513.29-05	Vehicle/Equipment Rental	521	1,200	0	425	1,200
743-0403-513.30-10	Office	57	100	1	55	100
743-0403-513.30-11	Postage	25	100	0	100	100
743-0403-513.30-12	Computer	5	100	0	25	100
743-0403-513.30-15	Tools & Equipment	49,290	23,348	19,032	19,032	12,000
743-0403-513.30-18	Department	0	0	3	3	0
743-0403-513.32-01	Dues/Memberships/Licenses	87	0	50	50	0
743-0403-513.32-02	Periodicals/Subscriptions	0	50	0	50	50
743-0403-513.33-01	Mileage	391	450	169	169	450
743-0403-513.34-01	Mileage	0	0	0	200	0
743-0403-513.34-02	Registrations	1,165	6,000	2,854	3,000	6,000
743-0403-513.34-03	Lodging/Meals	329	900	472	600	900
743-0403-513.34-04	Other Expenses	201	900	131	305	900
743-0403-513.51-03	Property	1,300	1,300	0	1,300	1,300
743-0403-513.80-01	Computer Equipment	46,065	35,000	5,948	22,000	0
*	Information Systems	415,029	441,137	290,138	391,746	420,503

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Public Library					
821-0601-551.30-16	Promotional	21,308	0	0	0	0
*	Public Library	<u>21,308</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Hattie Miner Scholarship					
822-0413-554.30-16	Promotional	2,250	3,000	3,750	3,750	3,750
*	Hattie Miner Scholarship	<u>2,250</u>	<u>3,000</u>	<u>3,750</u>	<u>3,750</u>	<u>3,750</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Police						
824-0801-521.32-01	Dues/Memberships/Licenses	0	0	244	244	0
*	Police	<u>0</u>	<u>0</u>	<u>244</u>	<u>244</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
K9						
824-0807-521.21-05	Medical	297	0	646	646	0
824-0807-521.21-06	Management	1,088	0	0	0	0
824-0807-521.30-15	Tools & Equipment	0	0	227	227	0
824-0807-521.30-18	Department	0	0	92	92	0
824-0807-521.34-02	Registrations	5,000	0	0	0	0
*	K9	6,385	0	965	965	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Youth Academy					
824-0808-521.30-18	Department	222	0	270	270	0
824-0808-521.34-04	Other Expenses	0	0	30	30	0
*	Youth Academy	222	0	300	300	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Honor Guard					
824-0809-521.19-03	Uniform/Clothing Allow	57	0	0	0	0
824-0809-521.30-15	Tools & Equipment	597	0	0	0	0
*	Honor Guard	654	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Explorer Post 9106					
824-0810-521.30-18	Department	0	0	740	741	0
*	Explorer Post 9106	0	0	740	741	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Recreation Department					
826-0702-552.20-05	Entertainment	0	0	650	650	650
826-0702-552.30-18	Department	1,348	1,000	2,417	2,417	2,400
*	Recreation Department	<u>1,348</u>	<u>1,000</u>	<u>3,067</u>	<u>3,067</u>	<u>3,050</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Parks Department					
826-0703-553.21-09	Appraisal	0	0	2,500	2,500	0
826-0703-553.30-18	Department	10,764	2,000	3,390	3,390	3,000
*	Parks Department	10,764	2,000	5,890	5,890	3,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Swimming Pool					
826-0704-552.30-17	Concessions	187	0	0	0	0
*	Swimming Pool	187	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Forestry					
826-0706-561.30-18	Department	1,350	1,000	6,597	6,597	2,000
*	Forestry	<u>1,350</u>	<u>1,000</u>	<u>6,597</u>	<u>6,597</u>	<u>2,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
		<u>40,067,855</u>	<u>28,863,397</u>	<u>15,965,561</u>	<u>28,965,975</u>	<u>32,489,052</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
General Fund						
100-0000-411.00-00	General Property Taxes	7,441,007	7,783,637	0	7,783,637	8,127,363
100-0000-412.00-00	Mobile Home Property Tax	159,691	164,000	130,945	160,983	160,500
100-0000-413.00-00	Tax from Municipal Util	562,985	553,569	437,018	582,692	638,091
100-0000-414.00-00	Tax from Housing Auth	5,449	6,000	10,448	10,448	8,000
100-0000-415.00-00	Interest/Penalty on Taxes	20,398	25,000	25,243	25,243	25,000
100-0000-421.01-00	Liquor & Malt Beverage	21,719	22,000	42,825	26,825	22,000
100-0000-421.02-00	Tavern Operators	7,045	14,000	14,800	14,785	7,500
100-0000-421.03-00	Cigarette	1,930	1,900	1,900	1,900	1,900
100-0000-421.04-00	Restaurant	22,171	21,500	23,189	22,439	22,000
100-0000-421.05-00	Amusement Devices	2,040	2,000	1,580	1,580	1,550
100-0000-421.06-00	Electrician	2,560	2,400	1,170	1,200	1,200
100-0000-421.07-00	Heating	1,777	1,500	1,710	1,695	1,700
100-0000-421.08-00	Cable TV	211,544	210,000	105,829	211,650	212,000
100-0000-421.09-00	Weights & Measures	20,984	20,500	20,477	21,740	21,236
100-0000-421.10-00	Retail Food	7,562	7,450	7,263	7,263	7,250
100-0000-421.11-00	Tattoo Parlor	286	325	286	286	286
100-0000-421.12-00	Sundry	400	500	250	250	250
100-0000-421.13-00	Dog	8,065	7,250	4,603	7,500	7,300
100-0000-421.14-00	Cat	933	1,000	1,015	1,045	1,000
100-0000-422.01-00	Building	43,813	60,000	49,579	64,700	72,550
100-0000-422.02-00	Electrical	26,048	25,000	14,665	21,600	24,200
100-0000-422.03-00	Plumbing	11,075	15,000	13,720	16,180	18,125
100-0000-422.04-00	Street Excavation	5,275	2,500	2,400	3,250	3,630
100-0000-422.05-00	Heating	12,631	15,000	14,828	16,180	18,125
100-0000-422.06-00	Mobile Home	1,397	0	0	0	1,300
100-0000-422.07-00	Zoning	5,340	6,000	5,650	6,000	6,000
100-0000-422.08-00	Recreational Fire	10,440	10,000	9,860	9,800	10,000
100-0000-422.09-00	Sign	3,150	2,500	2,200	2,275	2,500
100-0000-422.10-00	Temp Restaurant	1,500	1,200	1,950	1,845	1,500
100-0000-422.11-00	Erosion Control	2,175	2,000	4,100	4,025	2,500
100-0000-422.12-00	Swimming Pool	2,143	1,500	1,793	1,793	1,500
100-0000-422.13-00	Street Use	275	300	200	225	200
100-0000-422.14-00	Sundry	25	0	0	0	0
100-0000-422.15-00	Outdoor Service	275	300	275	275	275
100-0000-431.01-00	Law Enforcement	1,450	1,500	0	2,018	2,500
100-0000-432.01-00	Shared Revenues	3,755,752	3,740,925	912,076	3,740,692	3,719,804
100-0000-432.02-00	Computers	26,277	15,500	0	18,160	18,160
100-0000-432.03-00	Fire Insurance Tax	37,807	36,000	37,157	37,517	36,500
100-0000-432.04-00	Payment for Munic Svcs	138,661	135,000	0	130,000	125,000
100-0000-432.05-00	Law Enforcement	5,237	58,494	24,982	26,982	28,000
100-0000-432.08-00	Highway Transportation	638,821	574,938	0	574,938	521,347
100-0000-432.09-00	Connecting Highway	60,876	60,979	0	60,979	61,421
100-0000-432.10-00	Engineering	0	0	0	0	45,000
100-0000-432.13-00	Other	12,773	125	123	123	175,125
100-0000-432.14-00	Public Health	88,315	107,117	14,987	80,000	88,373
100-0000-432.16-00	Senior Citizen	25,741	25,741	18,721	25,741	26,256

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
100-0000-441.01-00	Clerk	4,520	4,700	3,438	3,313	3,200
100-0000-441.02-00	Treasurer	14,192	11,750	10,593	12,000	12,000
100-0000-441.03-00	Data Processing	386	300	150	250	250
100-0000-441.04-00	Attorney	0	0	5	5	0
100-0000-441.05-00	Law Enforcement	5,021	2,200	2,116	2,500	2,500
100-0000-441.06-00	Fire Protection	2,675	500	375	425	400
100-0000-441.07-00	Street-Misc	110	300	3,126	3,126	300
100-0000-441.08-00	Snow Removal	4,791	5,000	17,536	5,000	5,000
100-0000-441.09-00	Engineering	1,169	0	163	163	0
100-0000-441.10-00	Street Lighting	175	0	175	175	175
100-0000-441.11-00	Street Patching	28,735	15,000	140	5,000	5,000
100-0000-441.12-00	Parking Lot Stickers	4,792	2,500	3,120	3,500	3,500
100-0000-441.13-00	Garbage & Refuse	111,237	110,000	28,485	110,000	111,300
100-0000-441.14-00	Solid Waste Disposal	31,905	32,000	180	31,780	32,000
100-0000-441.16-00	Weed Cutting	6,342	8,000	4,535	4,535	4,500
100-0000-441.17-00	Cemetery	12,975	12,000	2,300	4,500	4,500
100-0000-441.18-00	Public Health	4,902	7,500	8,824	8,800	8,500
100-0000-441.19-00	Library Fines	18,385	18,000	13,220	18,000	18,000
100-0000-441.20-00	Library Vending Svcs	8,535	7,000	6,821	7,000	7,000
100-0000-441.23-00	Park	23,143	23,000	19,102	20,000	20,000
100-0000-441.24-00	Pool	75,422	71,000	60,861	60,861	60,000
100-0000-441.25-00	Recreation	38,017	37,500	28,460	37,500	37,500
100-0000-441.26-00	Boat Launch	30,114	27,500	26,728	26,650	26,650
100-0000-441.27-00	Senior Center	2,565	2,500	1,554	1,900	2,250
100-0000-441.28-00	Boat Slip Rental	2,076	2,000	2,157	2,157	2,000
100-0000-441.30-00	Pool Concession	16,273	17,000	14,195	14,195	14,000
100-0000-441.40-00	Parks-Koslo	733	2,000	800	800	800
100-0000-441.41-00	Special Events-Admin Fee	5,327	6,500	437	2,437	2,400
100-0000-451.00-00	Damage Award-Law Enforce	40	0	0	0	0
100-0000-453.00-00	Court Penalty & Costs	87,820	95,000	69,039	89,000	89,000
100-0000-454.00-00	Parking Violation	47,998	55,000	39,410	48,000	55,000
100-0000-461.01-00	On Investments	20,508	25,000	7	20,500	20,500
100-0000-462.01-00	Property	29,856	30,000	27,395	37,990	62,500
100-0000-463.01-00	Other Property	1,147	0	0	0	0
100-0000-463.02-00	Land	2,520	0	0	0	0
100-0000-463.03-00	Law Enforcement Property	6,564	0	6,624	6,624	12,500
100-0000-463.04-00	Refuse Property	176	0	147	147	100
100-0000-463.06-00	Highway Property	326	0	0	0	0
100-0000-463.07-00	Fire Department Property	0	75,000	0	0	75,000
100-0000-464.03-00	Highway Equipment	16,207	12,000	7,606	10,000	10,000
100-0000-465.00-00	Donations & Gifts	6,400	7,000	7,400	7,400	94,500
100-0000-466.00-00	Misc General Revenue	57,705	5,000	2,569	5,415	5,000
100-0000-481.01-00	Law Enforcement	185,394	234,844	0	234,844	234,891
100-0000-481.02-00	Fire Dept	37,747	0	31,012	31,012	30,000
100-0000-481.03-00	Mass Transit	140,393	121,203	101,227	126,000	124,000
100-0000-481.04-00	Street Misc	0	0	506	506	0
100-0000-481.05-00	Street Patching	105,017	60,000	0	28,100	27,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
100-0000-481.06-00	Garbage & Refuse	36,470	37,000	31,435	31,435	31,400
100-0000-481.07-00	Public Health	280,860	309,470	138,534	311,547	298,099
100-0000-481.08-00	Library Tax	465,746	437,589	345,719	437,589	474,199
100-0000-481.10-00	Economic Development	6,478	7,500	7,471	7,471	7,500
100-0000-481.14-00	City Attorney	12,000	12,000	12,000	12,000	12,000
100-0000-482.01-00	Public Health	45,910	25,000	40,112	40,000	33,770
100-0000-482.02-00	Lift Bridges	82,575	74,826	35,739	83,601	78,207
100-0000-483.01-00	Other Charges	2,500	0	0	0	0
100-0000-491.00-00	Bond/Note Proceeds	350,000	0	0	0	674,110
100-0000-492.02-00	TIF #1 Fund	160,000	107,000	0	107,000	107,000
100-0000-492.03-00	Marina Fund	12,000	5,000	0	5,000	5,000
100-0000-492.05-00	TIF #4 Fund	1,780	1,780	0	1,780	1,780
100-0000-492.06-00	TIF #5 Fund	3,050	3,050	0	3,050	3,050
100-0000-492.07-00	TIF #6 Fund	6,870	6,870	0	6,870	6,870
100-0000-492.08-00	TIF #7 Fund	10,010	10,010	0	10,010	10,010
100-0000-492.09-00	TIF #8 Fund	6,200	6,200	0	6,200	6,200
100-0000-492.10-00	TIF #9 Fund	6,900	6,900	0	6,900	6,900
100-0000-492.11-00	TIF #10 Fund	9,390	9,390	0	9,390	9,390
* General Fund		16,114,892	15,947,532	3,123,365	15,840,412	17,265,218

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Housing Rehab Rev Loan					
203-0000-461.01-00	On Investments	1,141	1,000	515	1,000	1,000
203-0000-466.00-00	Misc General Revenue	7,452	6,000	4,818	7,000	7,000
*	Housing Rehab Rev Loan	8,593	7,000	5,333	8,000	8,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 1					
205-0000-416.00-00	Tax Increment-City Purp	109,610	109,000	0	112,195	112,000
205-0000-432.02-00	Computers	1,088	1,000	0	1,093	1,000
*	TIF Project 1	<u>110,698</u>	<u>110,000</u>	<u>0</u>	<u>113,288</u>	<u>113,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Marina						
207-0000-441.35-00	Annual Slip Rentals	98,030	95,000	78,884	91,000	92,000
207-0000-441.36-00	Transient Slip Rentals	2,437	2,500	2,405	2,400	2,500
207-0000-441.37-00	Marina Concession	1,971	2,000	1,922	1,950	2,000
207-0000-441.38-00	Gasoline Sales	137,069	148,200	112,551	113,551	113,000
* Marina		239,507	247,700	195,762	208,901	209,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 3					
208-0000-416.00-00	Tax Increment-City Purp	19,452	19,000	0	17,766	17,700
208-0000-432.02-00	Computers	4,969	3,200	0	3,365	3,200
*	TIF Project 3	24,421	22,200	0	21,131	20,900

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Park Development					
209-0000-431.06-00	Park Development	0	0	140,000	140,000	0
209-0000-432.12-00	Park Development	0	0	30,049	30,049	0
209-0000-441.23-00	Park	25,850	5,000	28,135	30,335	20,000
209-0000-461.01-00	On Investments	634	0	0	600	600
*	Park Development	26,484	5,000	198,184	200,984	20,600

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Post Employment Sick					
260-0000-411.00-00	General Property Taxes	0	40,000	0	40,000	40,000
*	Post Employment Sick	<u>0</u>	<u>40,000</u>	<u>0</u>	<u>40,000</u>	<u>40,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
1993 CDBG Revolving Loan						
263-0000-466.00-00	Misc General Revenue	37,859	10,000	88,974	90,000	30,000
*	1993 CDBG Revolving Loan	<u>37,859</u>	<u>10,000</u>	<u>88,974</u>	<u>90,000</u>	<u>30,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Recycling					
266-0000-411.00-00	General Property Taxes	264,863	260,424	0	0	0
266-0000-432.11-00	Recycling	70,386	70,000	70,429	70,429	70,000
266-0000-441.14-00	Solid Waste Disposal	637	500	501	600	600
266-0000-441.15-00	Recycling	3,780	4,000	2,970	3,765	3,765
266-0000-463.05-00	Recyclable Materials	13,530	10,000	11,738	13,800	12,772
266-0000-481.12-00	Recycling	82,135	100	18,916	13,800	100
266-0000-481.13-00	Solid Waste Disposal	6	0	0	0	0
*	Recycling	<u>435,337</u>	<u>345,024</u>	<u>104,554</u>	<u>102,394</u>	<u>87,237</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Debt Service						
310-0000-411.00-00	General Property Taxes	1,898,674	1,494,735	0	1,494,735	0
310-0000-413.00-00	Tax from Municipal Util	582,434	582,169	455,628	607,503	629,309
310-0000-461.01-00	On Investments	12,578	9,000	0	4,700	0
310-0000-461.02-00	On Special Assessments	4,464	5,000	157	5,000	5,000
310-0000-471.00-00	Street Construction	118,620	50,000	0	50,000	60,000
310-0000-472.00-00	Sanitary Sewer	31,652	15,000	0	15,000	15,000
310-0000-473.00-00	Curb & Gutter	32,043	20,000	0	20,000	25,000
310-0000-474.00-00	Sidewalk	1,966	1,000	0	1,000	1,000
310-0000-475.00-00	Storm Sewer	62,900	20,000	0	20,000	25,000
310-0000-476.00-00	City Water	35,748	10,000	0	10,000	10,000
310-0000-477.00-00	Engineering	15,172	9,000	0	9,000	9,000
310-0000-478.00-00	Street Lighting	563	0	0	0	0
310-0000-491.00-00	Bond/Note Proceeds	6,300,000	0	0	0	0
310-0000-492.05-00	TIF #4 Fund	164,553	163,679	0	163,679	167,439
310-0000-492.06-00	TIF #5 Fund	1,534,019	233,740	0	233,740	1,415,855
310-0000-492.07-00	TIF #6 Fund	1,988,437	343,309	0	343,309	339,559
310-0000-492.08-00	TIF #7 Fund	166,865	190,120	0	190,120	186,895
310-0000-492.09-00	TIF #8 Fund	100,938	89,485	0	89,485	88,410
310-0000-492.10-00	TIF #9 Fund	404,723	337,571	0	337,571	335,422
310-0000-492.13-00	TIF #3 Fund	156,690	160,000	0	166,315	165,295
310-0000-492.30-00	Menasha Utility	288,974	208,744	0	208,744	208,744
310-0000-492.31-00	Redevelopment Authority	0	50,000	0	214,500	214,500
*	Debt Service	13,902,013	3,992,552	455,785	4,184,401	3,901,428

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 4					
456-0000-416.00-00	Tax Increment-City Purp	79,744	79,000	0	80,758	80,700
456-0000-432.02-00	Computers	2,124	2,500	0	2,690	2,500
456-0000-461.01-00	On Investments	121	0	0	0	0
*	TIF Project 4	81,989	81,500	0	83,448	83,200

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
TIF Project 5						
457-0000-416.00-00	Tax Increment-City Purp	285,855	280,000	0	288,809	288,800
457-0000-432.02-00	Computers	178,891	255,000	0	263,953	255,000
457-0000-461.01-00	On Investments	51,461	0	30,048	0	0
457-0000-463.02-00	Land	41,430	36,000	0	0	0
457-0000-466.00-00	Misc General Revenue	71,395	72,000	61,299	0	0
457-0000-491.00-00	Bond/Note Proceeds	1,170,000	0	0	0	0
*	TIF Project 5	1,799,032	643,000	91,347	552,762	543,800

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 6					
471-0000-416.00-00	Tax Increment-City Purp	432,838	430,000	0	449,744	449,700
471-0000-432.02-00	Computers	3,696	4,000	0	4,000	4,000
471-0000-491.00-00	Bond/Note Proceeds	900,000	0	0	0	0
*	TIF Project 6	<u>1,336,534</u>	<u>434,000</u>	<u>0</u>	<u>453,744</u>	<u>453,700</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Capital Facilities					
472-0000-431.02-00	Fire Protection	7,842	0	0	0	0
472-0000-432.13-00	Other	117,529	0	0	0	0
*	Capital Facilities	125,371	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 7					
481-0000-416.00-00	Tax Increment-City Purp	101,829	100,000	0	102,329	102,300
481-0000-462.01-00	Property	3,500	3,500	3,500	3,500	3,500
*	TIF Project 7	<u>105,329</u>	<u>103,500</u>	<u>3,500</u>	<u>105,829</u>	<u>105,800</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 8					
484-0000-416.00-00	Tax Increment-City Purp	49,332	49,000	0	50,020	50,000
*	TIF Project 8	<u>49,332</u>	<u>49,000</u>	<u>0</u>	<u>50,020</u>	<u>50,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 9					
485-0000-416.00-00	Tax Increment-City Purp	562,411	600,000	0	626,402	626,400
485-0000-432.02-00	Computers	1,251	1,200	0	1,328	1,250
*	TIF Project 9	563,662	601,200	0	627,730	627,650

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 10					
487-0000-416.00-00	Tax Increment-City Purp	41,126	41,126	0	63,109	63,100
487-0000-432.02-00	Computers	4,945	10,800	0	11,073	11,000
*	TIF Project 10	46,071	51,926	0	74,182	74,100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
▼	TIF Project 11					
489-0000-416.00-00	Tax Increment-City Purp	75,406	74,000	0	76,529	76,500
*	TIF Project 11	75,406	74,000	0	76,529	76,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	2008 Capital Projects					
490-0000-461.01-00	On Investments	517	0	0	0	0
*	2008 Capital Projects	<u>517</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	TIF Project 12					
492-0000-432.02-00	Computers	0	145	0	150	150
*	TIF Project 12	0	145	0	150	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Redevelopment Authority					
501-0000-463.02-00	Land	113,262	79,800	68,400	0	0
501-0000-465.00-00	Donations & Gifts	1,000	0	0	0	0
*	Redevelopment Authority	114,262	79,800	68,400	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Sewage Fund						
601-0000-441.31-00	Sewage-Utility Customer	1,528,441	1,500,000	1,127,454	1,500,000	1,500,000
601-0000-441.32-00	Sewage-Commercial User	68,343	60,000	34,120	60,000	60,000
601-0000-441.33-00	Sewage-Industrial User	367,062	420,000	175,158	420,000	420,000
601-0000-461.01-00	On Investments	135	200	0	200	200
601-0000-481.11-00	Sewage/Utility	88,528	70,000	51,638	70,000	70,000
* Sewage Fund		<u>2,052,509</u>	<u>2,050,200</u>	<u>1,388,370</u>	<u>2,050,200</u>	<u>2,050,200</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
Storm Water Utility						
625-0000-422.11-00	Erosion Control	2,561	2,000	497	2,000	2,000
625-0000-422.16-00	Post Construction Review	1,346	1,500	887	1,500	1,500
625-0000-432.10-00	Engineering	0	0	0	586	15,000
625-0000-441.07-00	Street-Misc	586	586	0	0	586
625-0000-441.39-00	Storm Water-Utility Cust	1,093,510	1,100,000	742,299	1,100,000	1,100,000
625-0000-461.01-00	On Investments	1,567	800	0	800	800
*	Storm Water Utility	<u>1,099,570</u>	<u>1,104,886</u>	<u>743,683</u>	<u>1,104,886</u>	<u>1,119,886</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Public Works Facility					
731-0000-462.02-00	Street Machine	843,127	900,000	0	900,000	900,000
731-0000-463.01-00	Other Property	242	0	0	0	0
*	Public Works Facility	<u>843,369</u>	<u>900,000</u>	<u>0</u>	<u>900,000</u>	<u>900,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Property and Liab Ins					
733-0000-461.01-00	On Investments	34,392	25,000	0	25,000	25,000
733-0000-466.00-00	Misc General Revenue	145,850	96,825	0	100,025	100,025
*	Property and Liab Ins	<u>180,242</u>	<u>121,825</u>	<u>0</u>	<u>125,025</u>	<u>125,025</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Self-Funded Dental Ins					
735-0000-466.00-00	Misc General Revenue	125,012	125,000	105,662	125,000	125,000
*	Self-Funded Dental Ins	<u>125,012</u>	<u>125,000</u>	<u>105,662</u>	<u>125,000</u>	<u>125,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Street Equipment					
741-0000-441.38-00	Gasoline Sales	6,632	6,000	0	6,000	6,000
741-0000-461.01-00	On Investments	453	150	0	150	150
741-0000-462.02-00	Street Machine	362,853	400,000	0	400,000	400,000
741-0000-463.06-00	Highway Property	676	0	0	0	0
*	Street Equipment	370,614	406,150	0	406,150	406,150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Information Technology					
743-0000-466.00-00	Misc General Revenue	413,759	0	0	0	0
*	Information Technology	<u>413,759</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Library Endowment					
821-0000-461.01-00	On Investments	27,016	0	0	0	0
821-0000-465.00-00	Donations & Gifts	8,082	0	0	0	0
*	Library Endowment	<u>35,098</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
822-0000-461.01-00	Hattie Miner Scholarship On Investments	113	150	0	110	110
*	Hattie Miner Scholarship	113	150	0	110	110

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Public Safety					
824-0000-465.00-00	Donations & Gifts	100	600	0	0	0
824-0000-465.01-00	K9	0	0	550	1,000	5,000
824-0000-465.02-00	Youth Academy	300	0	0	0	0
824-0000-465.03-00	Honor Guard	284	0	380	0	0
824-0000-465.04-00	Explorer Post 9106	1,300	0	0	1,957	1,000
824-0000-466.00-00	Misc General Revenue	0	1,200	0	0	0
824-0000-466.01-00	K9	997	0	507	507	500
824-0000-466.02-00	Youth Academy	0	0	275	275	0
*	Public Safety	<u>2,981</u>	<u>1,800</u>	<u>1,712</u>	<u>3,739</u>	<u>6,500</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Senior Center Legacy Fund					
825-0000-461.01-00	On Investments	4	5	0	0	0
825-0000-465.00-00	Donations & Gifts	1,679	900	2,949	3,000	1,000
*	Senior Center Legacy Fund	1,683	905	2,949	3,000	1,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
	Park & Rec Donation					
826-0000-465.00-00	Donations & Gifts	16,188	16,729	21,314	21,314	22,000
*	Park & Rec Donation	<u>16,188</u>	<u>16,729</u>	<u>21,314</u>	<u>21,314</u>	<u>22,000</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 YEAR TO DATE ACTUAL	2013 YEAR END PROJECTION	2014 REQUEST
		<u>40,338,447</u>	<u>27,572,724</u>	<u>6,598,894</u>	<u>22,962,279</u>	<u>23,764,976</u>