

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha  
Tuesday January 20, 2015**

**1:00 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD  
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
  - 1. [December 16, 2014](#)
- E. COMMUNICATIONS
- F. REPORTS
- G. ACTION ITEMS
- H. DISCUSSION
  - 1. City of Menasha Energy Usage
  - 2. [Waste Management](#)
  - 3. Spring Electronics Recycling Event April 25, 2105
  - 4. Livable Communities
  - 5. Menasha Farm Fresh Market
  - 6. River-Gen project
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, December 16, 2014**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order by Linda Stoll at 1:15 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Roger Kanitz, Linda Stoll, Kathy Thunes

Also Present: Donald Merkes

Excused: Ed Kassel

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

(five (5) minute time limit for each person)

No one spoke

**D. MINUTES TO APPROVE**

1. Sustainability Board minutes, 4/15/2014

Motion made by Roger Kanitz and seconded by Linda Stoll to approve the minutes of the November 18<sup>th</sup> 2014 meeting adding the times and persons attending the webinar at ECWRPC

Motion carried.

**E. COMMUNICATIONS**

**F. REPORTS**

None

**G. DISCUSSION ITEMS**

1. City of Menasha Energy Usage

The City of Menasha is exploring replacing the majority its current HPS street lights with LED lighting. The City has applied for a Focus on Energy incentive to offset some of the cost, it is uncertain if the request will be approved. If the 800+ fixtures were to be replaced there would be a savings of over \$75,000 annually in energy and fixed charges to the City. The return on investment would be 5 years or less depending on the cost of installation and availability of Focus on Energy incentive. A refund from WE Energies would be used for seed money to replace a portion of the fixtures.

The Sustainability Board endorses the project.

2. Waste Management

Discussion on increasing education regarding recycling, and if a flyer would be appropriate for hand out at City events. Confusion exists regarding type of container required for extra recycling as well as if a sticker is required, when is the drop off site open and where is it.

3. Spring Electronics Recycling Event date set for April 25<sup>th</sup>, 2015. There should be additional volunteers to unload at future events, flyer in utility mailings should emphasize collection of reusable goods through St. Vincent de Paul more clearly, information on clean sweep should be provided.

4. Livable Communities

There is a potential regional grant for healthy communities activities that RETHINK is applying for with potential collaboration with Weight of the Fox Valley. Menasha may be able to partner with if the grant is awarded.

The City Health Department has grant funding to promote healthy activities in the City this summer. They plan to partner with the Farm Fresh Market and Park and Rec.

5. Menasha Farm Fresh Market  
No Report

6. River-Gen Project  
No report

H. ADJOURNMENT

Motion made by Kathy Thunes and seconded by Linda Stoll to adjourn at 2:15 p.m.

Motion carried.

*Minutes submitted by DJM*

# 2015 RECYCLING UPDATE

With the expansion of the Tri-County Recycling Facility, the recyclable material accepted has expanded to include additional items. Take note of the additional changes to materials and packaging.

-  **PLASTIC BAGS OF ANY COLOR OR TYPE ARE NOT ALLOWED IN THE RECYCLING STREAM.** Recycle plastic bags at participating retail locations.
-  **PLACE SHREDDED PAPER IN A PAPER BAG AND STAPLE SHUT.**
-  **FLATTEN AND CUT BOXES TO 3'X3' OR SMALLER.**
-  **NEW RECYCABLE ITEMS INCLUDE: BAKERY, DAIRY, DELI, AND PRODUCE CONTAINERS & LIDS! MILK, JUICE & SOUP CARTONS!**
-  **CO-MINGLE PAPER PRODUCTS, GLASS, ALUMINUM, TIN, PLASTIC HOUSEHOLD CONTAINERS. Keep it Clean:** empty and rinse all bottles and containers to remove food and liquid. Remove and discard plastic screw caps. No need to remove labels.
-  **ADDITIONAL CONTAINERS THAT DO NOT EXCEED A 50# WEIGHT LIMIT AND HAVE EXTERNAL HANDLES CAN BE USED FOR OVERFLOW RECYCLABLES. A RECYCLING LABEL TO IDENTIFY THE CONTAINER IS AVAILABLE FROM OUR OFFICE.**
-  **USE THE RECYCLING CENTER FOR ADDITIONAL RECYCLING AND LARGE CARDBOARD (which does not need to be broken down). RECYCLING CENTER HOURS DAILY 6:00am - 8:00pm.**

The following items are not recyclable and should be thrown away with your other garbage in the blue refuse cart:

- Plastic Bags
- Plastic Food Wrap
- Aluminum Pans or Foil
- Packing Peanuts
- Bubble Wrap
- Flower Pots and Trays
- Buckets & Pails
- Window Glass
- Plastic Toys
- Styrofoam
- Drinking Glasses
- Vinyl Siding
- Empty Paint Cans
- Ceramics and China
- Tissue Paper
- Paper Contaminated with Food or Grease
- Window Glass
- Plastic Screw Caps
- Gift Wrap



Recycling Made Easy

# RECYCLABLE ITEMS MUST BE RECYCLED!

## RECYCLABLES CAN NOT BE DISPOSED OF WITH REFUSE.

ALL of these recyclable items can be mixed with Single Stream collection.  
Place them loose (do not tie or bundle paper) into the BROWN RECYCLING CART.

### RECYCLE THE FOLLOWING CONTAINERS:

Plastic bags of any type or color are not allowed with Single Stream Recycling. Paper grocery bags are acceptable. The only exception is a clear or transparent bag can be used to hold shredded paper only.

- Aluminum Cans
- Glass food and beverage containers (any color) with caps removed
- Tin Cans (labels & lids on)
- Plastic narrow-necked bottles marked #1 and #2 (with caps removed) - except #2 oil, brake, and transmission fluid containers. #2 large opening coffee containers are recyclable
- Aerosol Cans (cap & nozzle removed)

### RECYCLE THE FOLLOWING PAPER PRODUCTS:

- Newspaper (all sections)
- Corrugated Cardboard (boxes flattened)
- Magazines & Catalogs
- Junk Mail & Envelopes
- Office & Writing Paper
- Paper Grocery Bags
- Chipboard/Fiberboard (beverage containers, cereal and cracker boxes, etc.)
- Phone Books
- Paperback Books
- Hardcover Books (w/ covers and binding removed)
- Shredded paper (a clear or transparent plastic bag is allowed to hold only shredded paper)

### DO NOT RECYCLE THESE CONTAINERS AND PLASTICS:

Don't use valuable recycling cart space on items that are not currently collected in Menasha.  
(these items should be reused or disposed of as refuse)

- Plastics marked #3 through #7
- Chemical Containers
- Plastic Bags (any color or type)
- Kids toys, baskets, buckets
- Aluminum foil and aluminum cooking trays
- Tops from glass jars and caps from plastic bottles
- Wide-mouth #2 plastic (e.g. butter, ice cream, cottage cheese containers)
- Window glass, ceramics, drinking glasses, mirrors, and light bulbs
- Styrofoam, bubble wrap, packaging bags, etc.

Only narrow-necked containers #1 & #2 are accepted. Plastic containers with openings that are larger than their bottoms (e.g. margarine tubs) should be reused or disposed of in your household refuse. **Note:** Plastic #2 coffee containers with a neck & base of the same width and a screw-top lid are now recyclable in this area.

### DO NOT RECYCLE THE FOLLOWING PAPER PRODUCTS:

(these items should be disposed of as refuse)

- Bathroom/diaper paper
- Gift wrap, tissue paper
- Paper with food on it (pizza boxes)
- Paper plates, napkins
- Waxed paper or Waxed boxes
- Frozen food boxes
- Dairy cartons

### DISPOSAL OF NEEDLES

Used needles are a hazard! They must **NOT** be placed in your refuse or recyclables. Contact your local pharmacy or clinic about available disposal options.

**KEEP THIS INFORMATION SHEET HANDY FOR FUTURE REFERENCE**