

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 2, 2015**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Board of Public Works, 10/19/15.](#)
 - b. [Landmarks Commission, 10/13/15.](#)
 - c. [Library Board, 10/22/15.](#)
 - d. [NMFR Joint Finance & Personnel Committee, 10/27/15.](#)
 - e. [Neenah-Menasha Sewerage Commission, 09/22/15.](#)
 - f. [Plan Commission, 10/20/15.](#)
 - g. [Water and Light Commission, Special, 10/14/15.](#)Communications:
 - h. [Addis Hilliker to Mayor Merkes, 09/22/15; Bridge Landing/Broad St.](#)
 - i. [CA Captain, 10/29/15; Circuit Court No. 2015CV452 In the Matter of INCORPORATION OF A PORTION OF THE LANDS COMPRISING THE TOWN OF MENASHA, Winnebago County, As a Village Pursuant to the Provisions of Ch. 66, Wisconsin Statutes.](#)
 - j. [Sandy Inselman to Mayor Merkes, 10/10/15; Thank you letter.](#)
 - k. [State of Wisconsin, Department of Natural Resources to CCD Keil 10/15/15; Final Case Closure With Continuing Obligations for the Property Located at 87 Racine Street, Menasha.](#)
 - l. [Waverly Sanitary District Meeting Minutes, 09/03/15.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 10/19/15.](#)
Board of Public Works, 10/19/15 – Recommends the Approval of:
 2. [Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; \\$63,385.52 \(Payment No. 1\).](#)
 3. [Stained Texas Rail Plain Concrete with Insets for Third Street Bridge Railing Design.](#)
NMFR Joint Finance and Personnel Committee, 10/27/15 – Recommends the Approval of:
 4. [Employer Solutions as the vendor for Neenah-Menasha Fire Rescue’s 2016 physicals and use the City of Neenah’s HRA Vendor for the 2016 lab work for a total cost not to exceed \\$13,102.40.](#)
Plan Commission, 10/20/15 – Recommends the Approval of:
 5. [Certified Survey Map – Oneida Street and Midway Crossing. The Certified Survey Map subject to the conditions described herein and to recommend approval of the variance to the subdivision code based on the following:](#)
 - a. [The variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located;](#)

- b. [The conditions upon which the request for a variation is based are unique to the property for which the variation is sought and are not applicable generally to other property;](#)
- c. [Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result.](#)

[The approval of the Certified Survey Map is conditioned on the submittal of an ingress-egress easement to the benefit of the public as well as the relocation of a sidewalk easement to exist as a five foot easement along the north and west lot lines of Lot 3.](#)

- 6. [Certified Survey Map – Oneida Street and Province Link. The Certified Survey Map subject to the conditions described herein and to recommend approval of the variance to the subdivision code based on the following:](#)

- a. [The variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located;](#)
- b. [The conditions upon which the request for a variation is based are unique to the property for which the variation is sought and are not applicable generally to other property;](#)
- c. [Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result.](#)

[The approval of the Certified Survey Map is conditioned on the submittal of an ingress-egress easement to the benefit of the public as well as the relocation of a sidewalk easement to exist as a five foot easement along the west lot line of Lot 2.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

- 1. [Accounts payable and payroll for the term of 10/22/15 to 10/29/15 in the amount of \\$1,382,094.42.](#)
- 2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
- 3. [Motion to Reconsider – Ald. Taylor – Beverage Operators License Application for Nichole Marie Verstoppen.](#)

J. HELD OVER BUSINESS

- 1. [Board of Public Works, 10/05/15 – Recommends the Approval of:](#)
 - a. [Alternative J as the preferred option for the Racine Street Bridge replacement.](#)

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

- 1. [Mayor's Appointment of Brian Adesso, 1124 Silver Birch Drive, Menasha, to the Parks and Recreation Board for the term of 11/03/15 to 10/01/18.](#)

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)

O. ADJOURNMENT

BUDGET REVIEW SESSIONS
Council Chambers – 5:00 p.m.
Wednesday, November 4, 2015
Thursday, November 5, 2015
Monday, November 9, 2015
Wednesday, November 11, 2015

MEETING NOTICE
Monday, November 16, 2015
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 19, 2015
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 8:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Spencer, Benner, Nichols, Taylor, Krautkramer
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, DPW Radtke, CDD Keil,
ASD Steeno, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [October 5, 2015 \(1st Meeting\)](#)
2. [October 5, 2015 \(2nd Meeting\)](#)

Moved by Ald. Taylor seconded by Ald. Keehan to approve minutes 1 & 2.
Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; \\$63,385.52 \(Payment No. 1\)](#)

DPW Radtke explained the payment is for work done on the Library roof. The work on the City Hall roof is also complete. The request for payment on City Hall will be on a future agenda for approval.

Moved by Ald. Taylor seconded by Ald. Spencer to recommend to Common Council payment to Borsche Roofing Professionals, Inc. for Library/City Hall Re-Roofing Project, Contract Unit No. 2015-02 in the amount of \$63,385.52 (Payment No. 1)
Motion carried on roll call 7-0.

2. [Approval of Third Street Bridge Railing Design](#)

DPW Radtke explained the railing design options for the Third Street Bridge. Replacement of the bridge will be done in 2016-2017. The Consultant is looking for a decision on the type of railing design. A recommendation from a resident in the Brighton Drive neighborhood was to incorporate local artwork in the railing design. Based on input from residents, staff recommends a stained Texas Rail Plain Concrete with Insets.

Moved by Ald. Zelinski seconded by Ald. Keehan to recommend to Common Council a stained Texas Rail Plain Concrete with Insets for Third Street Bridge Railing Design.
Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Zelinski to adjourn at 8:50 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk.

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall - 140 Main Street
October 13, 2015
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 3:50 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Tom Grade, Paul Brunette, and Dean Wydeven.

LANDMARKS MEMBERS EXCUSED: Commissioners Alison Mayer and Shellie Caudill.

OTHERS PRESENT: CDD Keil, AP Englebert, Rebecca Nichols, Dave Selle, and Kristin Spindler (212 Main Street).

C. MINUTES TO APPROVE

1. **Minutes of the October 7, 2015 Landmarks Commission Meeting**

Comm. Brunette requested that staff review comments made by Nicholas Jevne at the October 7, 2015 Landmarks Commission Meeting and add them to the minutes. No action was taken.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

No one spoke.

E. COMMUNICATIONS

1. None.

F. ACTION ITEMS

1. **Application for Remodel – 212 Main Street**

Kristen Spindler presented a proposal to replace windows and wrap the window trim at 212 Main Street. She explained that this is the first step to remodel the building and the timing is driven primarily by the need to secure the building for winter. The proposal is to install similar windows to the existing and to wrap the window trim using a cocoa bean color.

Comm. Brunette remarked on the window wrapping and indicated the color was a good fit for the building. Motion by Comm. Brunette, seconded by Comm. Grade to grant a certificate of appropriateness as shown for the replacement of windows and wrapping of the window trim for 212 Main Street. The motion carried.

G. DISCUSSION ITEMS

1. None.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

None.

I. ADJOURNMENT

Motion by Comm. Wydeven, seconded by Comm. Brunette to adjourn at 4:05 PM. The motion carried.

Respectfully submitted by AP Englebert.

Minutes of Regular Meeting
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
Elisha D. Smith Public Library Gegan Room
October 22, 2015

Call to order at 4:01pm by Murray.

Present: Crawmer, Englebert, Franzoi, Golz, Kaminski (teen rep), Murray, VanderHeyden and Wichowski

Absent: Rollins-Jump

Also Present: Director Lenz, Bongers (Head of Adult Services) and Dreyer (Administrative Assistant)

Public Comment/Communication

- Murray introduced Attorney Joe Franzoi, our new Winnebago County Liaison trustee.
- Wichowski will be sending Lenz's evaluation in the next week.

Consent Business

Motion made by Englebert to approve the Library Board meeting minutes from September 17, 2015, and accept the Building and Grounds Committee meeting minutes of October 6, 2015, and the Fundraising Committee meeting minutes of July 31 and October 12, 2015. Seconded by Wichowski. Golz asked what the plan was for the elevator. It is in the 2016 capital projects budget. Motion carried unanimously.

Authorization of Bills

Motion made by Golz to authorize payment of the October 2015 bills from the 2015 budget, seconded by Englebert. Golz asked about the bill for \$1,208.03 to 3M. It was to fix the power supply for the self check machine. Motion carried unanimously.

Director's Report/Information Items

1. September Statistics. Overall circulation is down 4.9% for the year, even with digital circulation up 12.7%. Meeting room use is up 7%, overall program attendance is up 2%, information assistance is about the same. Spending of the materials budget has shifted to include more digital materials.
2. 2015 Budget Status. With 74.8% of the year passed, 72.9% of the budget has been spent. Funds to install the carpet squares in the Company E Room (\$11,075.92 from 24-03) were removed from this year's financial reports even though the work was contracted in 2014 and the board intended to use last year's funding for the project.
3. Endowment Report. The monthly and year-to-date endowment reports were included in the board packets.
4. Staff Reports.
 - a. Roku's can be checked out by adults at the Reference Desk and used to watch films and shows that we purchase through Amazon Prime. Patrons need to have Wi-Fi in order to use it.
 - b. We will be changing the CD loan period from 28 days to 14 days to match the Appleton Public Library and the Neenah Public Library.
 - c. It is our turn for Winnefox to update our website. It will be presented to the board before it goes live.
 - d. The Children's Department received a grant from First Books. We will be receiving 218 books to give out as prizes. We will pay the shipping and handling.
5. 2016 Budget. The Mayor has yet to review the library's budget request. If there are any changes, the Finance Committee may schedule a meeting prior to the Budget Hearing on November 4, 2015, at 5:00pm in the Common Council Chambers.

Discussion/Action Items

6. Building and Grounds Committee Recommendations.
 - a. The roof on the oldest part of the roof has been replaced. Master Electrician and Facilities Technician Brian Haessly is getting quotes for lighting improvements with the remaining funds.
 - b. The Company E and Story Rooms have ceiling-mounted projectors and screens. The committee is recommending that we furnish the Gegan and Activity Rooms with similar equipment. Haessley

suggested putting the projector currently in the Company E Room in the Gegan Room and installing a new projector in the Company E Room and the Activity Room. The cost would be about \$2,800 which would be taken from the Meeting Room Fund. Motion made by Englebert to approve spending \$2,800 from the Meeting Room Fund to purchase the new projectors and screens, seconded by Crawmer. Motion carried unanimously.

- c. Wicichowski knows an artist who may be able to create a metal statue for the front planter.
- d. Haessly looked into the HVAC control panel upgrade. The cost would be about \$5,000 to purchase a new PC and software.
- e. Lighting upgrades are needed.
- f. A security camera system upgrade is needed.
- g. Custodian Dave Powell is working replacing stabilizers and painting some of the older chairs in the Company E Room. We may need to replace some of them and purchase more tables.

7. Fundraising Committee Report.

- a. The committee met on Monday, October 12, and would like guidance on the following mission statement:

The Elisha D. Smith Public Library Board Fundraising Committee works with the library's Friends and volunteers to:

- bring attention to the library's valuable role in our community.
- ensure that future generations have as great library as we have today.
- promote the library endowment's value as a charity.
- build a larger endowment for the library through gifts, memorials, and fundraising projects.
- provide more funding for library materials, equipment, services, and programs.
- develop ways for individuals to express their support of our great library.

The consensus of the board was that the above is adequate.

- b. The Smith Family Collection is currently for sale on our website and Booksalefinder.com. Letters were also sent to rare booksellers in Wisconsin, Minneapolis and Chicago. There have been no bids.
- c. The committee is planning on holding The 2nd Great Menasha Library Chili Cook-Off on Sunday, February 28. It would be the same format as last year's.

8. Staff Conferences. While the director approves expenses for in-state continuing education and conferences, the board approves staff expenses for out-of-state activities. Young Adult & Media Librarian Kirk Moore-Nokes recently attended a Nerdcon conference in Minneapolis and plans to attend the Young Adult Library Services Association (YALSA) conference in Portland, Oregon, in November. Both conferences are relevant to his position. Motion made by Franzoi to approve expenses of \$750.20 for Moore-Nokes to attend the Nerdcon Conference but wait until we have the estimate for the YALSA conference, seconded by Wicichowski. Motion carried unanimously.

9. Ebook Devices. Amazon now makes a voice-activated tablet for reading, surfing the web, watching videos, and listening to music. We could purchase six of them with the add-ons we require (if you buy five, you get one free) for about \$1,200. Motion made by Crawmer to purchase six Amazon Fires with Friends funds with the condition that Lenz seeks input from the City Attorney regarding their ADA compliance, seconded by VanderHeyden. Motion carried unanimously.

10. Meeting Room Booking Software. Several staff members previewed software that will allow people to book meeting rooms and equipment online. Staff would still need to approve each reservation. This would expand service for our patrons and free up staff time. LibraryInsight would cost \$1,500 initially and \$695 annually thereafter. These funds would come from the Meeting Room Fund. An optional component can tie into the patron database. Motion made by VanderHeyden to move forward with LibraryInsight as presented, seconded by Franzoi. Motion carried unanimously.

Adjournment

Motion to adjourn the meeting at 5:05pm was made by Golz and seconded by Wicichowski. Motion carried unanimously.

Respectfully submitted,
Kathy Dreyer, recording secretary

**Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Minutes
October 27, 2015 – 5:30 p.m.
3rd Floor Council Chambers – City of Menasha**

Present: Ald. Keehan, Stevenson, Benner, Kunz and Ramos

Excused: Ald. Taylor

Also Present: Chief Auxier, Director Steeno, Director Easker, AC Sipin and OM Theisen

Public: Jamie Leonard

Ald. Benner called the meeting to order at 5:30 p.m.

Public Forum: No members of the public chose to speak.

Minutes: The Committee reviewed the meeting minutes from September 22, 2015. **MSC Stevenson/Kunz to approve the September 22, 2015 meeting minutes, all voting aye.**

Ald. Ramos entered the meeting at 5:33 p.m.

Budget: The Committee reviewed the September 2015 budget report. A discussion was held regarding the overtime budget. Chief Auxier noted that due to the number of people on Family Medical Leave (FMLA) this is causing the overtime. The overtime budget will exceed the budget by at least \$30,000. However, there will be salary savings in the budget and this will cover the overtime budget. Ald. Kunz asked if people can just take sick leave without using FMLA as he feels there needs to be a discussion regarding staffing and the overtime budget as sick leave and FMLA is causing issues in several different department. Chief Auxier noted there is a process for people to apply for FMLA but they can use sick leave also. **MSC Stevenson/Ramos to approve the September 2015 budget report and place on file, all voting aye.**

September and Year-to-Date Activity and September and Automatic Aid Report: The Committee reviewed the September 2015 activity report, September automatic aid report, Year-to-date activity report and Year-to-date automatic aid report. **MSC Stevenson/Ramos to approve the September activity report, September Automatic Aid report, Year-to-date activity report and Year-to-date automatic aid report and place on file, all voting aye.**

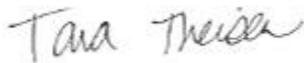
New Engine: Chief Auxier noted we took delivery of the new engine on October 20, 2015. Crews will be training on the engine and equipment will be moved to the new vehicle. It is anticipated the new engine will be put into service by the middle of November.

Strategic Planning Process: AC Sipin provided an overview of the strategic planning process our Department is currently going through. The group thanked AC Sipin for the information he presented.

Review of 2016 Medical Evaluations: The Committee reviewed the information regarding the 2016 medical evaluations. Chief Auxier noted Affinity Occupational Health has consolidated with Ministry Health Group and their Occupational Health services are now called Employer Solutions. **MSC Stevenson/Ramos recommends the City of Neenah and City of Menasha Common Councils approve Employer Solutions as the vendor for Neenah-Menasha Fire Rescue's 2016 physicals and use the City of Neenah's HRA Vendor for the 2016 lab work for a total cost not to exceed \$13,102.40, all voting aye.**

MSC Keehan/Ramos to adjourn at 6:20 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Tara Theisen".

Tara Theisen
Office Manager

NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

Tuesday September 22, 2015

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sambs, Raymond Zielinski, Steve Coburn, Tim Hamblin, Kathy Bauer, Dale Youngquist; Manager Randall Much, Attorney John Thiel, Accountant Roger Voigt.

Also Present: Tom Kispert (McMAHON); Rob Franck, Paul Much (MCO), Troy Huebner (U.S. Paper Mills).

Motion by Commissioner Hamblin, second by Commissioner Zielinski to open the Public Hearing. Motion carried unanimously.

Public Hearing: Accountant Voigt reported the estimated loadings used for calculating the budget income from the contract users is based on a three year average. U.S. Paper Mills portion of the loadings used to calculate the budget may be higher than what will actually be received; they have made modifications to their sampling station for more accurate data and have also made internal plant efficiencies to reduce the amount of loadings discharged into the sewer system. After discussion, motion by Commissioner Zielinski second by Commissioner Hamblin to close the Public Hearing. Motion carried unanimously.

Public Forum. No one in attendance for public forum.

August 25, 2015 Regular Meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Coburn to approve the minutes from the August 25, 2015 Regular Meeting. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

August 25, 2015 email from Jim Gunz to Neenah Mayor Dean Kaufert.
RE: Jim Gunz resignation from the Neenah-Menasha Sewerage Commission.

August 231, 2015 letter from Taryn Nall, Kaempfer & Assoc. to Randall Much, NMSC.
RE: U.S. Paper Mills monitoring station improvements.

September 14, 2015 DNR response to the NMSC Compliance Maintenance Annual Report (CMAR).
RE: Excellent score, thanked for strong record of compliance.

September 14, 2015 Memorandum from Menasha Attorney Pamela Captain.
RE: Parliamentary Procedure Seminar to be held on October 19, 2015.
Commissioners Zielinski and Bauer indicated they would like to attend; Accountant Voigt indicated he will attend. Reservations will be made for these individuals to attend.

Old Business

Ordinance-Contract Change. No new information to report at this time.

Motion by Commissioner Zielinski second by Commissioner Hamblin to convene into Closed Session pursuant to Wis. Stats. §19.85 (1)(g) to confer and review written and/or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as Fox River litigation. Motion carried unanimously on roll call vote by Commissioners Sambs, Zielinski, Coburn, Bauer, Hamblin, Youngquist. Meeting convened into Closed Session at 8:10 am.

Motion by Commissioner Coburn second by Commissioner Zielinski to adjourn the Closed Session and reconvene into Regular Open Session. Motion carried unanimously on roll call vote by Commissioners Sambs, Zielinski, Coburn, Hamblin, Bauer, Youngquist. Meeting reconvened into Regular Open Session at 8:30 am.

Attorney Thiel excused from the meeting.

New Business

Operations, Engineering, Planning

HSI Blower Status Update. Rob Franck reported one blower has been having alarms in the past week or so and is currently not running; he is expecting service to be here in a day or two to look at the blower. Rob is questioning who is responsible for the cost of maintenance items that Atlas Copco need to perform; the Commission has not yet accepted the units. Rob will send a letter requesting Atlas Copco to perform the required maintenance items.

Phosphorus Analyzer – Rob Franck reported on the two units; the unit installed on the final clarifier was started first two weeks ago, the unit installed in the primary channel was started last week. HACH is monitoring the units remotely to fine tune them for optimal performance.

Tom Kispert reported on the electronic communication of flow data from remote sites; the project is complete. This item can be removed from future agenda's.

Tom Kispert reported on the status of the iReportPlus Reporting Software to replace the current OPS32 software; this program is still being tweaked due to some software issues.

Tom Kispert discussed the aeration basin air flow meters and the quotes received for the purchase and installation of air flow straighteners. The quotes received and discussed at the August meeting were: August Winter & Sons quote for installation is \$1,000 per tank, or \$9,000 total; Fluid Components International provided a quote of \$28,026 for the air flow straighteners and the recalibration of the current meters. Tom contacted Fluid Components International regarding the calibration; the difference in pipe size does not require recalibration, it is due to the installation of the flow straightener. The data was independently verified by HSI. Commissioners further discussed the need; it is to provide more accurate air flow readings for blower operation. After discussion, motion by Commissioner Coburn second by Commissioner Sambs to accept the

bids from Fluid Components International, Heartland, and August Winter & Sons for the purchase of the air straighteners, recalibration of the current air flow meters, and installation of the units. Motion carried unanimously.

McMahon Invoices. Motion by Commissioner Hamblin second by Commissioner Zielinski to approve for payment McMahon invoice #44309 in the amount of \$2,937.50. Motion carried unanimously.

91 Madison Street. President Youngquist reported the house at 91 Madison Street is a well maintained little house. The Housing Partnership of the Fox Valley would be interested in being able to remove useable items from the house prior to demolition. After discussion, motion by Commissioner Coburn second by Commissioner Sambs to work with the Housing Partnership of the Fox Valley for removal of useable items prior to demolition and to allow them to also work with Habitat for Humanity as needed. Motion carried unanimously.

Manager Much discussed the Operating Report for the month of August 2015. The plant is operating well, loadings are within limits. Rob Franck and Tom Kispert discussed items on the list of new equipment issues. Manager Much questioned the status of aeration basin #6; Sanitaire has no idea why we are having the issues, they are suggesting we use low pressure membranes in that tank. Manager Much questioned the next step; Tom questioned if we allow Sanitaire to install the membranes. Further discussion ensued on this item. Rob Franck discussed the status of current projects. Quotes were received for using aluminum on the Digester building roof walkway; we are still waiting on information if a counter weight will be needed. The quotes for the walkway are \$22,500 using stainless steel and \$26,000 using aluminum, plus the cost for a counter weight if needed. The cost of the counter weight is estimated at \$800. Commissioner Coburn suggested approving the project now with a cost not to exceed amount in the motion to allow this project to be completed before winter. After discussion, motion by Commissioner Hamblin second by Commissioner Zielinski to proceed with the Digester Building Roof walkway project at a cost not to exceed \$30,000. Motion carried unanimously. After discussion, motion by Commissioner Zielinski second by Commissioner Coburn to approve the operating report for the month of August 2015. Motion carried unanimously.

Budget, Finance, Personnel

Proposed 2016 NMSC Budget. Motion by Commissioner Coburn second by Commissioner Zielinski to approve the Proposed 2016 NMSC Budget as presented. After discussion, motion carried unanimously.

After hours security. Accountant Voigt presented and Commissioners discussed the quotes received for after hour security services. After discussion motion by Commissioner Sambs second by Commissioner Coburn to accept the quote received from Allied Barton Security Services. Motion carried unanimously.

Accountant Voigt discussed the financial statements and the cash & investment report for the month of August 2015. The billings being issued are now slightly more than the budget. MCO generated \$2,300 in income to the Commission. On September 27 the CD with Community First Credit Union will mature; renewal rates will be reviewed to keep the funds with them. Accountant

Voigt reported he was contacted by Ademino & Associates requesting to quote for our insurance business; after discussion it was decided to wait another year to discuss receiving competing quotes from insurance agencies for the Commission property and liability insurances. After discussion, motion by Commissioner Zielinski, second by Commissioner Samsb to accept the Accountant's Report for the month of August 2015. Motion carried unanimously.

Motion by Commissioner Zielinski, second by Commissioner Samsb to approve for payment MCO invoices #19637 and #19684 in the amounts of \$123,501.42, \$423.20 with payment to be made after October 1, 2015. Motion carried unanimously.

Motion by Commissioner Zielinski, second by Commissioner Coburn to approve Operating and Payroll Vouchers #135182 through #135230 in the amount of \$260,718.50 for the month of August 2015. Motion carried unanimously.

Motion made by Commissioner Coburn, seconded by Commissioner Hamblin to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:52 a.m.

President

Secretary

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
October 20, 2015
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:33 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke (3:48PM), Commissioners Sturm, DeCoster and Schmidt.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Cruickshank.

OTHERS PRESENT: CDD Keil, AP Englebert, Paul Klister (Commercial Horizons), Gary Zahringer (Martenson & Eisele), Mike Siewert (Martenson & Eisele), Jack Richeson (Martenson & Eisele), Theresa Lehman (Miron Construction), John Oates (Somerville), Neil Yunk (Somerville), Michael Hagens (Woodland Hills), Dave Schmalz (McMahon Associates).

C. MINUTES TO APPROVE

1. **Minutes of the October 6, 2015 Plan Commission Meeting**

Motion by Comm. Sturm, seconded by Comm. Schmidt to approve the October 6, 2015 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None.

F. ACTION ITEMS

1. **Site Plan Review – Commercial Horizons – Festival Foods – Oneida Street and Midway Crossing (Parcel #'s 7-00052-13, 7-00052-14 and 7-00052-15)**

AP Englebert introduced the Site Plan for the proposed Festival Foods grocery store and noted that the lighting plan did not yet meet ordinance requirements. CDD Keil explained the need for a sidewalk to be incorporated into the site plan for pedestrian access. DPW Radtke informed the Plan Commission that he was still working with Martenson and Eisele to review the stormwater management plan.

Mayor Merkes inquired about the architectural materials. Theresa Lehman (Miron Construction) explained that the developer was working with Miron to use eco-friendly construction practices in their design. The concrete masonry units are made up of 40% recycled materials and sourced from a local company. CDD Keil indicated that the materials presented meet design requirements.

Motion by Comm. DeCoster, seconded by Ald. Benner to approve the Site Plan for Festival Foods with the following conditions:

- Staff approval of a new lighting plan.
- The addition of a sidewalk adjacent to the eastern boundary of the cross-access easement extending from the north property line to the pavement in front of the building and additionally from the south property line to the pavement in front of the building.
- Staff approval of the stormwater management plan.

The motion carried.

2. **Certified Survey Map – Oneida Street and Midway Crossing**

CDD Keil introduced the proposed CSM for the Oneida Street and Midway Crossing corridor. Paul Kliester (Commercial Horizons) explained there was a need to reconfigure the existing lots to accompany the Festival Foods development. CDD Keil stated that there is a need for a variance to the subdivision code to disallow construction of a cul-de-sac due to the cross-access easement provided to the public.

Motion by Comm. Sturm, seconded by DPW Radtke to approve the Certified Survey Map subject to the conditions described herein and to recommend approval of the variance to the subdivision code based on the following:

1. The variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located;
2. The conditions upon which the request for a variation is based are unique to the property for which the variation is sought and are not applicable generally to other property;
3. Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result

The approval of the Certified Survey Map is conditioned on the submittal of an ingress-egress easement to the benefit of the public as well as the relocation of a sidewalk easement to exist as a five foot easement along the north and west lot lines of Lot 3. The motion carried.

3. **Certified Survey Map – Oneida Street and Province Link**

AP Englebert explained the need for the CSM was to reconfigure the remaining lots in the Oneida Street and Province Link Corridor. CDD Keil explained that there is a need for a variance to the subdivision code to disallow construction of a cul-de-sac due to the cross-access easement provided to the public.

Motion by Comm. Sturm, seconded by DPW Radtke to approve the Certified Survey Map subject to the conditions described herein and to recommend approval of the variance to the subdivision code based on the following:

1. The variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located;
2. The conditions upon which the request for a variation is based are unique to the property for which the variation is sought and are not applicable generally to other property;
3. Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result

The approval of the Certified Survey Map is conditioned on the submittal of an ingress-egress easement to the benefit of the public as well as the relocation of a sidewalk easement to exist as a five foot easement along the west lot line of Lot 2. The motion carried.

4. **Certified Survey Map – Woodcrest Heights**

CDD Keil explained that there is a temporary easement for a cul-de-sac on Woodcrest Hills Drive that would allow for the City to construct a cul-de-sac if the street was terminated.

Motion by DPW Radtke, seconded by Comm. Schmidt to recommend approval of the Woodcrest Heights CSM. The motion carried.

5. **Preliminary Plat Review – Lake Cottage Estates**

CDD Keil introduced the preliminary plat for Lake Cottage Estates. Commissioners discussed the following:

- Setbacks for Wetland Protective Areas
- The width of Lake Cottage Court and fire truck access
- Lot dimensions and front yard widths
- Stormwater management plan and maintenance of the stormwater pond
- Need for the demarcation of a recreational trail on the plat

- Need for a variance from Subdivision Ordinance Street Design Standards for minimum street width, cul-de-sac right-of-way radius, and inside curb radius.

No action was taken.

H. ADJOURNMENT

Motion by Ald. Benner, seconded by Comm. DeCoster to adjourn at 4:35 PM. The motion carried.

Minutes respectfully submitted by AP Englebert.

SPECIAL MEETING OF THE WATER AND LIGHT COMMISSION

October 14, 2015

Draft

Commission President Allwardt called the Special Meeting of the Water and Light Commission to order at 5:02 p.m., with Commissioners Don Merkes, and James Smolinski present on roll call. Also present were Melanie Krause, General Manager; Steve Grenell, Engineering Manager; Tim Gosz, Water Utility Manager; Kristin Hubertus, Finance Manager; Paula Maurer, Customer Services Manager; John Teale, Technical Services Engineer; and Dawn Lucier, Administrative and Accounting Assistant.

Those excused were William Menting, Electric Manager, and Commissioner Zelinski. Commissioner Kordus arrived at 5:47 p.m.

Commission President Allwardt introduced Commissioner James Smolinski to staff.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. New Business, Loss of Load Analysis – General Manager Krause discussed the potential rate impacts on customers if there was a significant loss of load in a particular class, as outlined in the chart provided. Key factors were detailed along with ways to mitigate the risks.

Commissioner Merkes asked staff to create a comparison of how changes to fixed charges would impact the average customer, low use customer, and high use customer during the next rate case.

Technology Plan – A draft technology plan was included in the packet which highlights current technology reliance; risk management; initiatives to explore; and different technologies that may be implemented within Menasha Utilities.

Commissioner Allwardt asked to have the Technology Plan brought back for more discussion at the January 2016 meeting.

Strategic Plan & 2016 Electric, Water, Telecommunications & Energy Services Budget Review & Approval – An outline of accomplishments during 2015 and a listing of investment accounts were included with the 2016 Budget and Strategic Plan.

Commissioner Merkes asked to have staff research the water consumption decrease in 2009 and bring their findings back to the Commission.

Health Insurance quotes are beginning to come in and will be discussed at a future commission meeting.

The 2016 Water Utility Financial Report was based on water consumption calculated using a 3 year average along with the Town of Menasha resale consumption projections. The 2015 projected actual column includes actual numbers through August and budgeted numbers for the

remainder of the year. Staff will continue to watch trending of revenue and expenses and work with the city of Menasha to coordinate water main replacements.

Commissioner Kordus arrived.

The Commission would like the Water Utility to fund a separate item in the budget for painting the City of Menasha logo on the island water tower.

Commissioner Merkes asked staff to create a broader plan for beautification of the high lift pump station surface once a decision has been reached regarding Winz Park.

2016 Telecommunications internet sales decreased due to loss of the Midway Road strip mall customers.

The 2016 Electric Utility Financial report utilized 2 year trending and customer discussions to budget 568,110,451 kWh with the average cost of power at \$74.25/MWh; this would be an increase of 2.8% over 2015 WPPI budgeted costs. The Administrative & General expenses budget increase was due mainly to wage re-allocations & increased health insurance; the Distribution expenses budget increased primarily from additional time allocated for tree trimming and the maintenance fee for the work order software.

The Commission asked to have more information on the software capabilities and payback potential before purchasing Computers item #10, Plantworks/Mapworks software.

In Electric Distribution, the Commission would like to see more year-to-year consistency with budgeted amounts for item #8, vehicle/equipment replacement and updates if new acquisitions are found.

The motion by Comm. Allwardt, seconded by Comm. Merkes was unanimously approved on roll call to approve the Strategic Plan & 2016 Electric, Water, Telecommunications & Energy Services Budget with two changes; adding the city logo to the island water tower and adding the city residents on Appleton Street to acquisitions.

Item IV. No one from the Gallery was heard on any topic of public concern to the Utility.

Item V. The motion by Comm. Smolinski, seconded by Comm. Merkes, was unanimously approved on roll call to adjourn at 7:37 p.m.

By: MARK L. ALLWARDT
President

ROY KORDUS
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

From: Addis Hilliker [mailto:a@hilliker.us]
Sent: Tuesday, September 22, 2015 7:57 PM
To: Don Merkes
Cc: Mark Radtke; Greg M. Keil; Richard . Arent
Subject: Bridge landing/Broad St.

Hi Don,

Thanks for getting the drawings for the Broad St. intersection together for our Headwaters Association meeting tonight. Eleven of our twelve owners were present and reviewed the four options. We have unanimously agreed to endorse option number four (4). Allowing two way traffic on Broad St. makes good sense and allowing only right turns from both directions when entering Racine St. from Broad and no left turns from Racine onto Broad keeps the intersection clean, will keep traffic moving and will improve safety.

Dick Arent was at our meeting and sees no need to meet with you tomorrow.

Thanks for your consideration in moving the bridge to the "J" location and we look forward to working with you as the bridge design continues.

Addis



MEMORANDUM

Date: October 29, 2015

To: Common Council
From: Pamela A. Captain, City Attorney

Re: **Circuit Court No. 2015CV452**
In the Matter of INCORPORATION OF A PORTION OF THE LANDS
COMPRISING THE TOWN OF MENASHA, Winnebago
County, As a Village Pursuant to the Provisions of Ch. 66, Wisconsin
Statutes.

UPDATE

I am informed by Erich Schmidtke, Municipal Boundary Review, Wisconsin Department of Administration, Division of Intergovernmental Relations, that the Incorporation Review Board will be meeting on December 15, 2015 in Madison, Wisconsin to consider this petition.

This is an open meeting and representatives from the City of Menasha plan on attending.

RECEIVED OCT 15 2015

10/10/15

Dear Mayor Mercedes —
As a Herdwick's Condo owner,
I want you to know how
much I appreciate your many
meetings with fellow neighbors,
Addis Hillner and Dick Arent.
I feel that you have listened
to our concerns and are
supporting our needs!

Thank you,
Sandy Inselman
344 Broad St.
Newark



October 15, 2015

Gregory Keil
City of Menasha
140 Main St
Menasha, WI 54952-3190

KEEP THIS DOCUMENT WITH YOUR PROPERTY RECORDS

SUBJECT: Final Case Closure with Continuing Obligations
Barth Property (Former), 87 Racine Street, Menasha, WI
DNR BRRTS Activity #03-71-001607

Dear Mr. Keil:

The Department of Natural Resources (DNR) considers the Barth Property closed, with continuing obligations. No further investigation or remediation is required at this time. However, you, future property owners, and occupants of the property must comply with the continuing obligations as explained in the conditions of closure in this letter. Please read over this letter closely to ensure that you comply with all conditions and other on-going requirements. Provide this letter and any attachments listed at the end of this letter to anyone who purchases, rents or leases this property from you. Certain continuing obligations also apply to affected property owners or rights-of-way holders. These are identified within each continuing obligation.

This final closure decision is based on the correspondence and data provided, and is issued under chs. NR 726 and 727, Wis. Adm. Code. The Northeast Region (NER) Closure Committee reviewed the request for closure on October 6, 2014. The Closure Committee reviews environmental remediation cases for compliance with state laws and standards to maintain consistency in the closure of these cases. A conditional closure letter was issued by the DNR on October 6, 2014, and documentation that the conditions in that letter were met was received on March 26, 2015.

This site was a former gas station. Most of the accessible contaminated soil has been excavated. Groundwater contamination is present in the bedrock, but subsequent groundwater sampling has demonstrated that the contamination is stable or decreasing. All the buildings on the site have been removed and the site is ready to be redeveloped. The conditions of closure and continuing obligations required were based on the property being used for commercial purposes.

Continuing Obligations

The continuing obligations for this site are summarized below. Further details on actions required are found in the section Closure Conditions.

- Groundwater contamination is present at or above ch. NR 140, Wis. Adm. Code enforcement standards.
- Residual soil contamination exists that must be properly managed should it be excavated or removed.

- Remaining soil contamination could result in vapor intrusion if future construction activities occur. Future construction includes expansion or partial removal of current buildings as well as construction of new buildings. Vapor control technologies will be required for occupied buildings, unless the property owner assesses the potential for vapor intrusion, and the DNR agrees that vapor control technologies are not needed.

The DNR fact sheet, "Continuing Obligations for Environmental Protection", RR-819, helps to explain a property owner's responsibility for continuing obligations on their property. The fact sheet may be obtained at <http://dnr.wi.gov/files/PDF/pubs/rr/RR819.pdf>.

GIS Registry

This site will be included on the Bureau for Remediation and Redevelopment Tracking System (BRRTS on the Web) at <http://dnr.wi.gov/topic/Brownfields/clean.html>, to provide public notice of residual contamination and of any continuing obligations. The site can also be viewed on the Remediation and Redevelopment Sites Map (RRSM), a map view, under the Geographic Information System (GIS) Registry layer, at the same web address.

DNR approval prior to well construction or reconstruction is required for all sites shown on the GIS Registry, in accordance with s. NR 812.09 (4) (w), Wis. Adm. Code. This requirement applies to private drinking water wells and high capacity wells. To obtain approval, complete and submit Form 3300-254 to the DNR Drinking and Groundwater program's regional water supply specialist. This form can be obtained on-line at <http://dnr.wi.gov/topic/wells/documents/3300254.pdf>.

All site information is also on file at the NER Regional DNR office, at 2984 Shawano Avenue, Green Bay WI. This letter and information that was submitted with your closure request application including all maps can be found as a Portable Document Format (PDF) in BRRTS on the Web.

Closure Conditions

Compliance with the requirements of this letter is a responsibility to which you and any subsequent property owners must adhere. DNR staff will conduct periodic prearranged inspections to ensure that the conditions included in this letter are met. If these requirements are not followed, the DNR may take enforcement action under s. 292.11, Wis. Stats. to ensure compliance with the specified requirements, limitations or other conditions related to the property.

Please send written notifications in accordance with the following requirements to:

Department of Natural Resources
Attn: Remediation and Redevelopment Program Environmental Program Associate
2984 Shawano Avenue
Green Bay WI 54313-6727

Residual Groundwater Contamination (ch. NR 140, 812, Wis. Adm. Code)

Groundwater contamination greater than enforcement standards is present both on this contaminated property and off this contaminated property, as shown on the attached map, Extent of Groundwater Above Enforcement Standards, Figure B.3.b, December 6, 2012. If you intend to construct a new well, or reconstruct an existing well, you'll need prior DNR approval. Affected property owners and right-of-way holders were notified of the presence of groundwater contamination. This continuing obligation also applies to the owners of 505 First Street, 84 Racine Street, and the ROW holders for Racine Street and First Street.

Residual Soil Contamination (ch. NR 718, chs. 500 to 536, Wis. Adm. Code or ch. 289, Wis. Stats.)

Soil contamination remains along the Racine Street Right-of-Way and at a depth of 16 to 20 feet across the rest of the property, as indicated on the attached map, Pre/Post Remaining Soil Contamination, Figure B.2.c, edited September 2014. If soil in the specific locations described above is excavated in the future, the property owner or right-of-way holder at the time of excavation must sample and analyze the excavated soil to determine if contamination remains. If sampling confirms that contamination is present, the property owner or right-of-way holder at the time of excavation will need to determine whether the material is considered solid or hazardous waste and ensure that any storage, treatment or disposal is in compliance with applicable standards and rules. Contaminated soil may be managed in accordance with ch. NR 718, Wis. Adm. Code, with prior DNR approval. This continuing obligation applies to the source property, 505 First Street, and the ROW holders for Racine Street and First Street.

In addition, all current and future owners and occupants of the property and right-of-way holders need to be aware that excavation of the contaminated soil may pose an inhalation or other direct contact hazard and as a result special precautions may need to be taken to prevent a direct contact health threat to humans.

Vapor Mitigation or Evaluation (s. 292.12 (2), Wis. Stats., s. NR 726.15, s. NR 727.07, Wis. Adm. Code)

Vapor intrusion is the movement of vapors coming from volatile chemicals in the soil or groundwater, into buildings where people may breathe air contaminated by the vapors. Vapor mitigation systems are used to interrupt the pathway, thereby reducing or preventing vapors from moving into the building.

Future Concern: Petroleum VOC's remain in both soil and groundwater at a depth of 16-20 feet below the ground surface across most of the site, as shown on the attached map, Pre/Post Soil Contamination, Figure B.2.c, edited September 2014, at levels that may be of concern for vapor intrusion in the future, depending on construction and occupancy of a building. At the time of site closure, there are no buildings on the site. Therefore, before a building is constructed, the property owner must notify the DNR at least 45 days before the change. Vapor control technologies are required for construction of occupied buildings unless the property owner assesses the vapor pathway and DNR agrees that vapor control technologies are not needed. This continuing obligation only applies to the source property.

Other Closure Information

PECFA Reimbursement

Section 101.143, Wis. Stats., requires that Petroleum Environmental Cleanup Fund Award (PECFA) claimants seeking reimbursement of interest costs, for sites with petroleum contamination, submit a final reimbursement claim within 120 days after they receive a closure letter on their site. For claims not received within 120 days of the date of this letter, interest costs after 60 days of the date of this letter will not be eligible for PECFA reimbursement. If there is equipment purchased with PECFA funds remaining at the site, contact the DNR Project Manager to determine the method for salvaging the equipment.

In Closing

Please be aware that the case may be reopened pursuant to s. NR 727.13, Wis. Adm. Code, for any of the following situations:

- if additional information regarding site conditions indicates that contamination on or from the site poses a threat to public health, safety, or welfare or to the environment,

- if the property owner does not comply with the conditions of closure, with any deed restrictions applied to the property, or with a certificate of completion issued under s. 292.15, Wis. Stats., or
- a property owner fails to maintain or comply with a continuing obligation (imposed under this closure approval letter).

The DNR appreciates your efforts to restore the environment at this site. If you have any questions regarding this closure decision or anything outlined in this letter, please contact Tom Versteegen at (920)424-0025, or at thomas.versteegen@wisconsin.gov.

Sincerely,



Roxanne N. Chronert
Team Supervisor, Northeast Region
Remediation and Redevelopment Program

Attachments:

- Extent of Groundwater Above Enforcement Standards, Figure B.3.b, December 6, 2012
- Pre/Post Remaining Soil Contamination, Figure B.2.c, edited September 2014

cc: Greg Konicek – Konicek Environmental (e-copy: gkonicek@msn.com)
Mr. William Ball, 505 First St, Menasha, WI 54952

MEETING MINUTES
WAVERLY SANITARY DISTRICT
September 3, 2015
District Office - N8722 County Rd. LP

1) **MEETING WAS CALLED TO ORDER** at 8:00am by President Bartlein.

2) **PRESENT:**

President Bartlein	(DRB)	Systems Operator Krueger	(RWK)
Commissioner Kasten	(DLK)	Systems Operator Van Zeeland	(TGV)
Commissioner Bartlein	(JJB)	Systems Operator Dornfeld	(DWD)
Consultant Sams	(MLS)	Office Manager Girdley	(CMG)
Engineer Martenson	(SCM)	Admin Assistant Weir	(PMW)

Others in attendance: Harrison Planner Mark Mommaerts

3) **APPROVAL/ACCEPTANCE OF 8/6/15 MEETING MINUTES:** MOTION (JJB¹/DLK²) to approve minutes. Motion carried 3-0.

4) **RECEIPT ACKNOWLEDGEMENT/APPROVAL/ACCEPTANCE OF THE AUGUST FINANCIAL STATEMENTS AND BUDGET COMPARISONS:** Held over until next meeting.

5) **COMMUNITIES/CUSTOMERS/SERVICE CONCERNS**

- Menasha Utilities Service Acquisition of District's Lift Station #4 Property: Public Service Commission approved Menasha Utilities request to provide electric service to WSD Lift Station #4.
- Acct #126: RWK reported water was shut off August 18 after repeated refusals to allow access to water meter for maintenance.

6) **MONTHLY WATER SAMPLE TESTS' RESULTS:** RWK reported five samples taken on 8/18/15 were determined safe by Clean Water Testing. Report on file.

7) **OLD BUSINESS**

- 2013 Wisconsin Act 25-Municipal Customer Privacy Bill: Nothing new to report.

8) **DISTRICT'S REPAIR/MAIN EXTENSION/MODIFICATION PROJECTS**

- Sonny Drive Extension East of Black Oak (2nd)
 - Pay Request #1: MOTION (DLK¹/JJB²) to approve Pay Request #1 (\$151,467.91). Motion carried 3-0.
 - Conditional Project Acceptance: MOTION (DLK¹/JJB²) to approve conditional project acceptance. Motion carried 3-0. Conditions included correction of one chimney seal that was too short and one torn manhole gasket.

9) **GENERAL CONSTRUCTION STATUS (INDIVIDUAL DEVELOPER FUNDED PROJECTS)**

- North Shore Apartments (Harrison Apts) Phase I: Nothing new to report.
- North Shore Apartments (Harrison Apts) Phase II & III: Nothing new to report.
- Ponds of Menasha – Phase 2: SCM reported all conditions met. MOTION (JJB¹/DLK²) to approve final acceptance of Ponds of Menasha project. Motion carried 3-0.

10) **NEW BUSINESS**

- Next meeting is Thursday October 15, 2015 (1:00pm) at District Office.

11) **OFFICE REPORT**

- CMG reported permits were down about 36% from August 2014. WSD received August tax settlements including delinquent water & sewer bills and special assessment and also received Wisconsin Exempt Computer Aid payment.

12) **FIELD REPORT**

- RWK reported shop window will be repaired this week. Additional hydrant has been installed on North Shore Road. Quotes to replace the van expected by next meeting.

13) **OTHER BUSINESS TO LEGALLY COME BEFORE THE COMMISSION** - Nothing

- 14) **CLOSED SESSION:** The Waverly Sanitary District Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business because competitive or bargaining reason require a closed session; and, pursuant to Wis. Stat. 19.85(1)(g) for the purpose of conferring with legal counsel for the District who is rendering oral or written advice concerning strategy to be adopted by the commission with respect to litigation in which it is or is likely to become involved.

The subject of the closes session concerns matters relating to the pending litigation with the city of Menasha

No action taken.

The Commission did not reconvene into open session.

- 15) **ADJOURNMENT:** MOTION (DLK¹/ JJB²) to adjourn. Motion carried 3-0. Meeting was adjourned in closed session at 8:30am.

Submitted by Penny M. Weir
Administrative Assistant

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 19, 2015
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:15 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Spencer, Benner, Nichols, Taylor, Krautkramer

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DP Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi and the Press.

D. PUBLIC HEARING

1. [Proposing a Vacation of a Portion of Midway Crossing.](#)

CDD Keil explained vacating a portion of Midway Crossing will assist in the future development of a Festival Foods Grocery Store.

No one spoke.

Mayor Merkes called the public hearing to a close.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Sandra Dabill-Taylor, 545 Broad Street, Menasha. 1) Thanked Ald. Mark Langdon for his service to the residents of District 4 and City of Menasha. 2) Opposes Alternative J as the preferred option for the Racine Street Bridge replacement.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:

a. [Administration Committee, 10/05/15.](#)

b. [Board of Health, 09/09/15.](#)

c. Board of Public Works, [10/05/15 \(1st Meeting\)](#) and [10/05/15 \(2nd meeting\).](#)

d. [Committee on Aging, 09/10/15.](#)

e. [Landmarks Commission, 10/07/15.](#)

f. [Parks and Recreation Board, 10/12/15.](#)

g. [Plan Commission, 10/06/15.](#)

h. [Water and Light Commission, 09/23/15.](#)

Communications:

i. [Veterans of Foreign Wars, 9/28/15; Veterans' Day Program and dinner.](#)

j. [Boys and Girls Club of Menasha, October 2015; 2015 Summer Success Stories.](#)

k. [Mayor Merkes, 10/09/15; Proclamation Saluting Evelyn Porsche on her 105th Birthday.](#)

l. [Mayor Merkes, 10/10/15; Proclamation Welcoming "that covers it. too".](#)

m. [Wisconsin Department of Administration, 10/10/15; Final Estimate of January 1, 2015 Population for City of Menasha.](#)

n. [CDD Keil, 10/13/15; Status of Office Tower Project.](#)

o. [DPW Radtke, 10/15/15; Racine Road Interchange Ramp Closures.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Minutes and Communications A-O.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 10/05/15.](#)

Administration Committee, 10/05/15 – Recommends the Approval of:

2. [Joint Powers Agreement Winnebago County Emergency 911 System, Dec. 1, 2015 - Nov. 30, 2016.](#)
3. [The request to apply, receive and spend a National Council on Aging: Aging Mastery Program Grant with the Neenah-Menasha YMCA for the amount of \\$12,000 in grant funding plus \\$4,800 in program materials.](#)
4. [2016 Health Insurance plan design changes of participation in the local clinic, addition of a \\$100 Co-Pay for High Tech Imaging, addition of a health club reimbursement benefit of \\$120 single/\\$240 family and a premium contribution of 2.5% by all non-represented employees.](#)

Board of Public Works, 10/05/15 – Recommends the Approval of:

5. [Alternative J as the preferred option for the Racine Street Bridge replacement.](#)
6. [Street Use Application – Hometown Halloween; Thursday, October 29, 2015; 3:00 PM – 7:00 PM \(City of Menasha Farm Fresh Market\).](#)
7. [Payment – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Asphalt Pavement, Storm Sewer – Southfield West/Natures Way Subdivision Streets, Barker Farm VI Subdivision Streets, River Lea Court, Broad Street, Ida Street, Manitowoc Street and Lincoln Street, Contract No. 2015-01 in the amount of \\$101,607.91 \(Payment No. 6\).](#)
8. [Authorization to Execute GRAEF Engineering Design Services Agreement for Twin Trestle Project.](#)

Park and Recreation Board, 10/12/15 - Recommends the Approval of:

9. [Raising the Marina 2016 seasonal rental rate from \\$38.25 per foot to \\$38.50 per foot.](#)

Ald. Taylor requested to remove item 5 from Consent Agenda.

Ald. Zelinski requested to remove items 4&8 from Consent Agenda.

Moved by Ald. Taylor seconded by Ald. Keehan to approve Consent Agenda items 1, 2, 3, 6, 7, 9.
Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

1. Moved by Ald. Nichols seconded by Ald. Keehan to approve Consent Agenda item 4, 2016 Health Insurance plan design changes of participation in the local clinic, addition of a \$100 co-pay for High Tech Imaging, addition of a health club reimbursement benefit of \$120 single/\$240 family, and a premium contribution of 2.5% by all non-represented employees.
Motion carried on roll call 6-1. Ald. Zelinski voted no.

2. Moved by Ald. Nichols seconded by Ald. Keehan to approve Consent Agenda item 5, Alternative J as the preferred option for the Racine Street Bridge replacement.
DPW Radtke handed out operating and maintenance cost histories for the Racine Street lift bridge and Oshkosh Wisconsin Avenue lift bridge, as supplied by WisDOT.
General discussion ensued on future maintenance cost of the lift bridge; liability costs of a City owned bridge; timeline of the replacement of the bridge.

Moved by Ald. Taylor seconded by Ald. Zelinski to postpone to next meeting.

Motion carried on roll call 4-3.

Ald. Taylor, Krautkramer, Keehan, Zelinski voted yes. Ald. Nichols, Spencer, Benner voted no.

3. Moved by Ald. Nichols seconded by Ald. Keehan to approve Consent Agenda item 8, Authorization to Execute GRAEF Engineering Design Services Agreement for Twin Trestle Project.
General discussion ensued on purpose of the engineering study; other options for trail route.
Motion carried on roll call 5-2.
Ald. Nichols, Krautkramer, Keehan, Spencer, Benner voted yes. Ald. Taylor, Zelinski voted no.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 10/08/15 to 10/15/15 in the amount of \\$865,245.82.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)

Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo dated 10/15/15.
Motion carried on roll call 7-0.

Moved by Ald. Zelinski seconded by Ald. Keehan to deny beverage operator's license application for Jamie R. Aniol as she does not meet the criteria under the established guidelines.
Motion carried on roll call 7-0.

Moved by Ald. Zelinski seconded by Ald. Keehan to deny beverage operator's license application for Nichole Marie Verstoppen as she does not meet the criteria under the established guidelines.
Motion carried on roll call 7-0.

3. [Accept letter of resignation from Alderman Langdon and plan to fill vacancy.](#)

Moved by Ald. Taylor seconded by Ald. Keehan to accept letter of resignation from Alderman Langdon and advertise to fill the vacancy.

General discussion ensued on accepting resumes from interested candidate until Nov 9, hold special meeting to conduct interviews on Nov 16.

Motion carried on roll call 7-0.

4. [Motion to Rescind – Ald. Zelinski – Beverage Operators License Application for Dana Lee Akers.](#)

Moved by Ald. Zelinski seconded by Ald. Keehan to rescind motion to deny beverage operator's license application for Dana Lee Akers
Motion carried on roll call 7-0.

Unanimous consent of Council to allow Dana Lee Akers to speak.

Ms Akers explained the citations she received and the timeline. She also explained she had medical issues that prevented her from attending the Aug 3, 2015 meeting when the Council acted on the beverage operator's license.

General discussion ensued on the length of time since citations issued.

Moved by Ald Zelinski seconded by Ald. Keehan to approve beverage operator's license application for Dana Lee Akers.

Motion carried on roll call 7-0.

5. [Petition to Vacate a Portion of Midway Crossing.](#)

Moved by Ald. Benner seconded by Ald. Keehan to accept petition to vacate a portion of Midway Crossing as public street per survey map provided.

General discussion ensued on traffic concerns in the area.

Motion carried on roll call 7-0.

6. [Motion to Reconsider – Alderman Taylor - R-35-15, Resolution Approving a 2015 Budget Adjustment for the Purchase of Land to Replace Parking Displace by the Construction of the Parking Ramp Within the Broad Street Parking Lot and the Accompanying Borrowing to be Included with the 2016 Capital Improvement Program Borrowing.](#)

Moved by Ald. Taylor seconded by Ald. Nichols to reconsider R-35-15 Resolution Approving a 2015 Budget adjustment for the purchase of land to replace parking displace by the construction of the parking ramp within the Broad Street parking lot and the accompanying borrowing to be included with the 2016 Capital Improvement Program borrowing.

Motion carried on roll call 6-1. Ald. Zelinski voted no.

I. ACTION ITEMS, cont'd.

6. [Motion to Reconsider – Alderman Taylor - R-35-15, Resolution Approving a 2015 Budget Adjustment for the Purchase of Land to Replace Parking Displace by the Construction of the Parking Ramp Within the Broad Street Parking Lot and the Accompanying Borrowing to be Included with the 2016 Capital Improvement Program Borrowing., cont'd.](#)

CA Captain explained the motion in front of Council is the original motion from Oct 5, 2015 meeting; Original motion: Moved by Ald. Benner seconded by Ald. Nichols to approve R-35-15 A Resolution Approving a 2015 Budget Adjustment for the purchase of land to replace parking displaced by the construction of the parking ramp within the Broad Street parking lot and the accompanying borrowing to be included within the 2016 Capital Improvement Program borrowing.

General discussion ensued on statutory requirements of purchasing and funding parking lot. Motion carried on roll call 6-1. Ald. Zelinski voted no.

J. HELD OVER BUSINESS

None

K. ORDINANCES AND RESOLUTIONS

1. [O-16-15; An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances \(Residential Outdoor Lighting\) \(Introduced by Alderman Zelinski and Alderman Taylor\) \(Recommended by the Administration Committee\).](#)

CA Captain explained the motion in front of the Council is the original motion from Oct 5, 2015 meeting;

Moved by Ald. Taylor seconded by Ald. Zelinski to adopt O-16-16 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Residential Outdoor Lighting).

Unanimous consent of Council to withdraw original motion.

2. [Substitute Amendment 1 to Ordinance O-16-15; An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances \(Residential Outdoor Lighting\) \(Introduced by Alderman Benner\).](#)

Moved by Ald. Benner seconded by Ald. Keehan to adopt Substitute Amendment 1 to O-16-15 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Residential Outdoor Lighting).

General discussion ensued on measuring foot-candles; measuring point along property line; enforcement of ordinance.

Motion carried on roll call 6-1. Ald. Nichols voted no.

3. [O-19-15; An Ordinance Amending Title 9, Chapter 6 of the Code of Ordinances. \(Methodology for Billing Stormwater Charges for Duplexes\) \(Recommended by the Board of Public Works\).](#)

CA Captain explained the motion in front of the Council is the original motion from Oct 5, 2015 meeting;

Original motion: Moved by Ald. Zelinski seconded by Ald. Langdon to adopt O-19-15 An Ordinance Amending Title 9, Chapter 6 of the Code of ordinances (Methodology for Billing Stormwater Charges for Duplexes).

Moved by Ald. Zelinski seconded by Ald. Langdon to amend to charge each parcel 1 ERU.

Unanimous consent of Council to withdraw original motion.

Moved by Ald. Zelinski seconded by Ald. Spencer to adopt O-19-15 An Ordinance Amending Title 9, Chapter 6 of the Code of ordinances (Methodology for Billing Stormwater Charges for Duplexes), charging .50 ERU per living/dwelling unit.

General discussion ensued a fair billing method for all types of properties; stormwater revenue based on different billing methods; looking into other billing methods.

Motion failed on roll call 2-5.

Ald. Taylor, Zelinski voted yes. Ald. Nichols, Krautkramer, Keehan, Spencer, Benner voted no.

4. [R-25-15; A Resolution Pertaining to Equivalent Runoff Unit \(ERU\) Charges for Storm Water Utility \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Benner seconded by Ald. Keehan to approve R-25-15 A Resolution Pertaining to Equivalent Runoff Unit (ERU) charges for Storm Water Utility.

Motion carried on roll call 5-2.

Ald. Nichols, Krautkramer, Keehan, Spencer, Benner voted yes. Ald. Taylor, Zelinski voted no.

K. ORDINANCES AND RESOLUTIONS, cont'd.

5. [R-34-15; A Resolution Pertaining to Equivalent Runoff Unit \(ERU\) Charges for Storm Water Utility.](#)
No Action.

6. [R-36-15; A Resolution Pertaining to Equivalent Runoff Unit \(ERU\) Charges for Storm Water Utility.](#)
No Action.

L. APPOINTMENTS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Ald. Taylor thanked Ald. Mark Langdon for his service as an alderman.

O. RECESS TO BOARD OF PUBLIC WORKS

Not necessary.

P. REPORT OF DEPARTMENT HEADS

1. CA Captain

a. Redevelopment Agreement between City of Menasha and McClone Downtown Development LLC dated April 7, 1997.

b. Offer to Purchase 320 Chute Street, Menasha.

Not necessary.

Q. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e) and (g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Lease of parking lot at 320 Chute Street, Menasha; and Offer to Purchase 320 Chute Street, Menasha).
Not necessary.

2. May reconvene into Open Session to act on what was discussed in Closed Session.

Not necessary.

R. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Benner to adjourn at 8:35 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk.

Certificate of Payment

Date: October 12, 2015

Payment Request: One (1)

Contractor: Borsche Roofing Professionals, Inc.

Address: N2971 Highway 15, PO Box 160, Hortonville, WI 54944

Contract Unit No.: 2015-02

Project Description: Menasha Library/City Hall Re-Roofing Project

Original Contract Amount \$ 106,659.78

Change Order No.: _____ Amount: \$ _____

Previous Change Order(s): \$ _____

Total Contract Amount (Including Change Orders) \$ 106,659.78

Total Earned to Date (Summary Attached) \$ 66,052.01

Less Retainage 2.5% \$ 2,666.49

Amount Due \$ 63,385.52

Previous Payments \$ 0

Amount Due this Payment \$ 63,385.52

Estimate Period from August 31, 2015 to September 30, 2015

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.

Date: _____ By: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

Recommended for Payment

Director of Public Works: Mark Rattler Date: 10/13/15

Common Council Approval Date: _____

Finance Department

Account Number	Budget	Charge to Account
	\$	
	\$	
	\$	
	\$	

s:\PUBLICWORKS PUBLICWORKS\Contracts\Forms\Certificate of Payment.docx



Memorandum

DATE: October 15, 2015

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works *MR*

RE: Third Street Bridge Railing Design Recommendation

The Third Street Bridge at the east end of Jefferson Park is scheduled for replacement in 2016-2017 with the assistance of State and Federal Local Bridge Project grant funds. The design consultant, Ayres Associates, is nearing the final stages of design and needs a decision regarding the bridge railing design in order to finalize the design and meet the plan submittal date established by WisDOT.

Ayres recently presented us with updated cost information regarding the railing options in order for the Board to make a final decision on the railing design. There are three different parapet wall types with 6 optional styles of railing that could be utilized on two of the wall types. Enclosed are images of each wall type and the various railings for your consideration.

At the Public Involvement Meeting held in April, the different railing types were explained and the public was encouraged to submit written comments regarding the bridge project, including a preference for any particular bridge railing feature. In checking with Ayres, there have been no written comments received as of this date regarding the railing types. They have however had communication with Tom Grade, a nearby Brighton Drive resident and artist who has expressed a deep interest in the design aesthetics of the bridge, including the railing design.

I have met with Mr. Grade several times in the past few months to discuss the available railing alternatives and the potential for local artwork to be incorporated into the railing design. Tom indicated he had met with a group of the Brighton Drive area residents and they did have a preferred railing type for the new bridge. He also informed me of his idea to have local students create artwork associated with the local area (history, ecology or architecture related, e.g.) that would be metal cast as images and inserted into the outside face of the bridge wing walls. This artwork feature has been approved by Ayres and would not increase the cost of the bridge as long as the size of the inserts fit within the chosen railing type dimensions. The cost of creating the artwork would be funded by private donations.

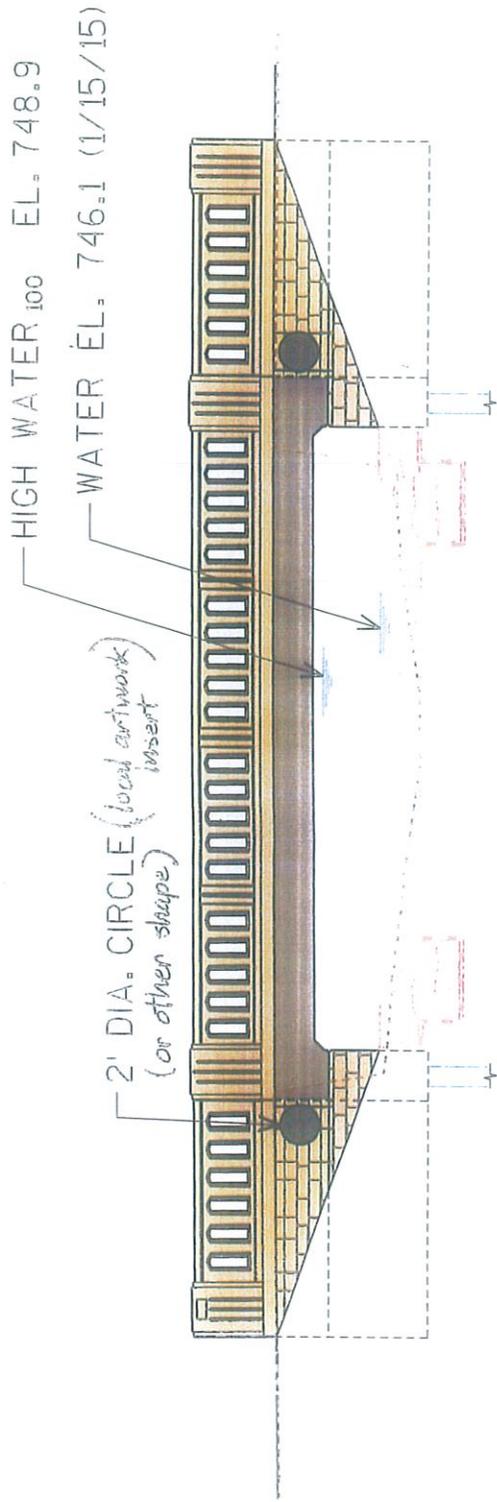
At this point, a decision on the artwork does not need to be made but I wanted to inform the Board of the proposal to include it in the bridge design. I think it will create greater local interest and provide a long lasting tribute to our locally involved students.

The railing preferred by Mr. Grade's local Brighton Drive group is the Texas Rail option in tandem with either a plain concrete or random cut stone formliner wing wall finish. This rail has a lower profile and allows for the most visibility from the bridge. The scale of this rail also seems to better fit the size of the proposed bridge in comparison to the other options.

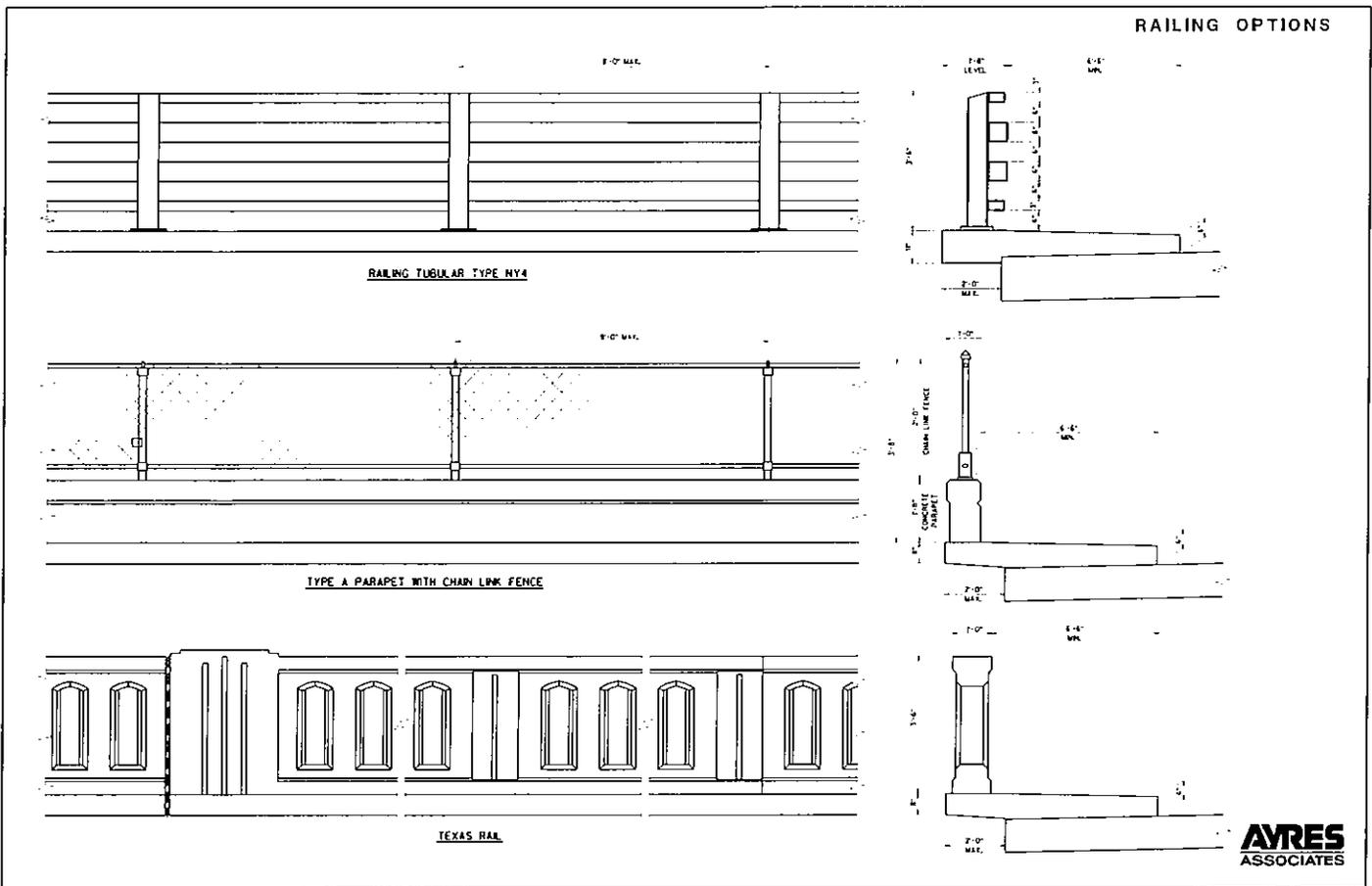
There are some minor cost factors to consider in the choice of railing. Because of the intricacies of the Texas Rail, there is an estimated additional cost of \$5,000 - \$10,000, of which the City would be responsible for 20% (\$1,000 - \$2,000). The rail and wing walls would be stained at an estimated additional local cost portion of \$500. The staining costs would exist for any railing selection that includes a stained wall facing.

Enclosed are the various railing options for consideration. Knowing my limitations as an engineer, I place a great deal of value on the input received from a local resident artist and the group of residents with whom he met. On that basis, and considering railing profile height, scale to the bridge size, and allowed visibility, I recommend the selection of the Texas Rail with a stained random cut stone pattern wing wall.

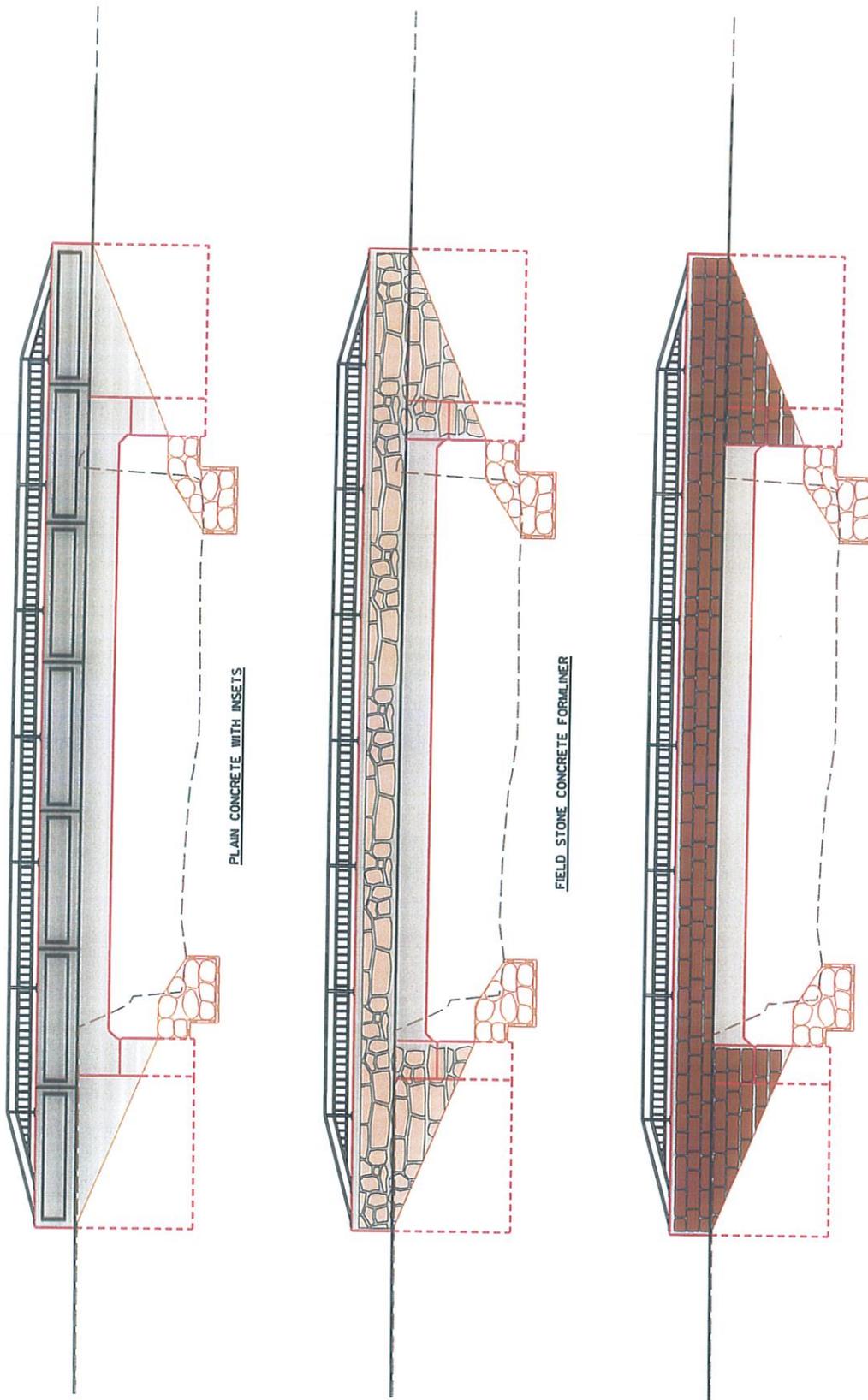
Enclosures



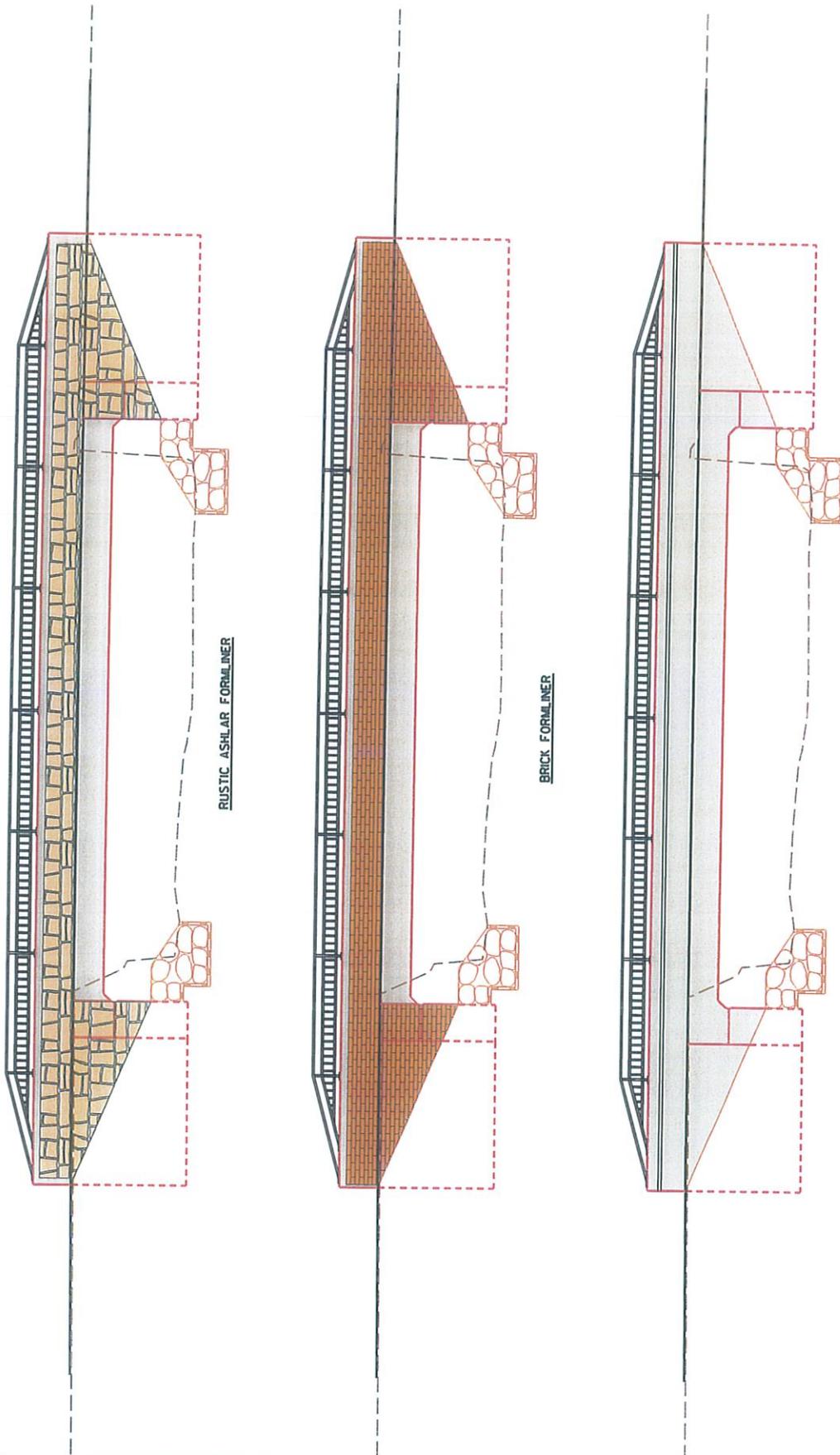
TEXAS RAIL OPTION
(Recommended)



Parapet Wall Options

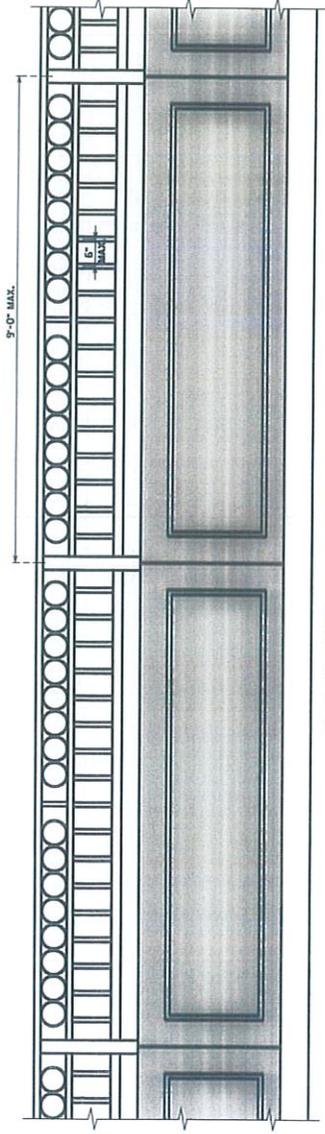
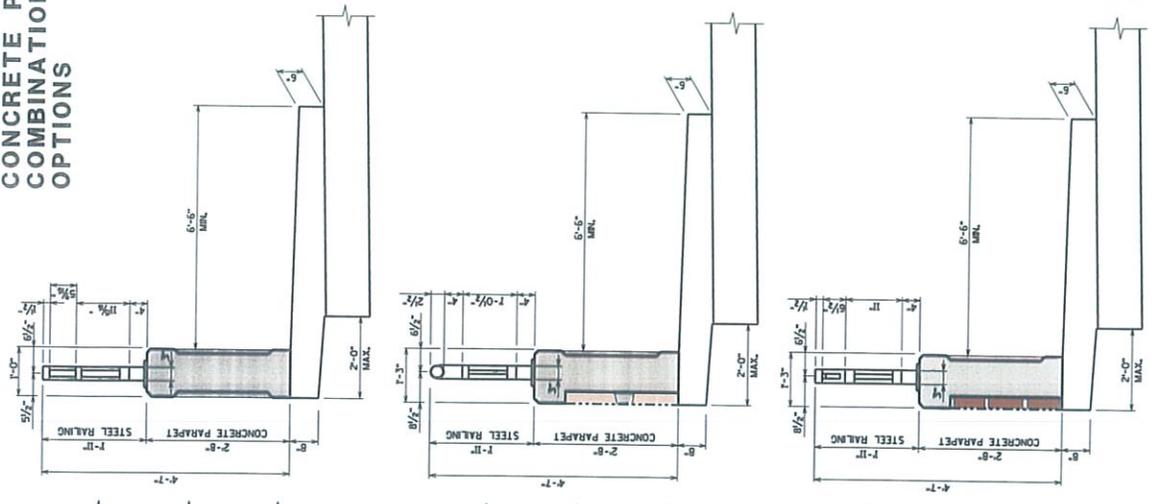


Other optional wall/rail bridge elevations (1)

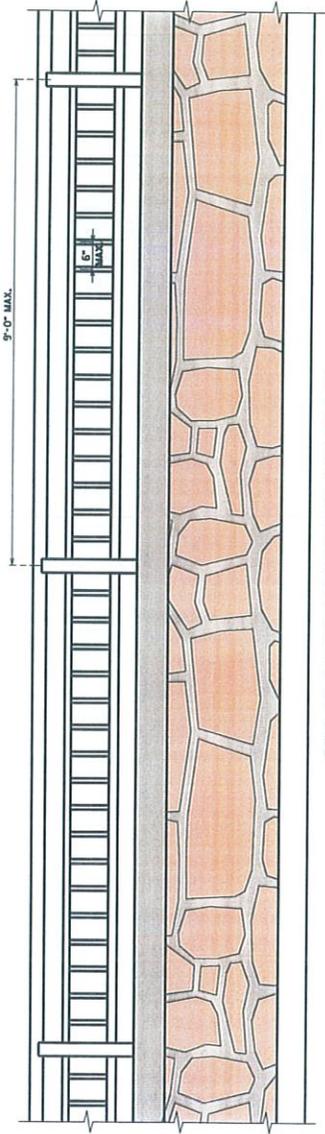


Other optional wall/rail bridge elevations (2)

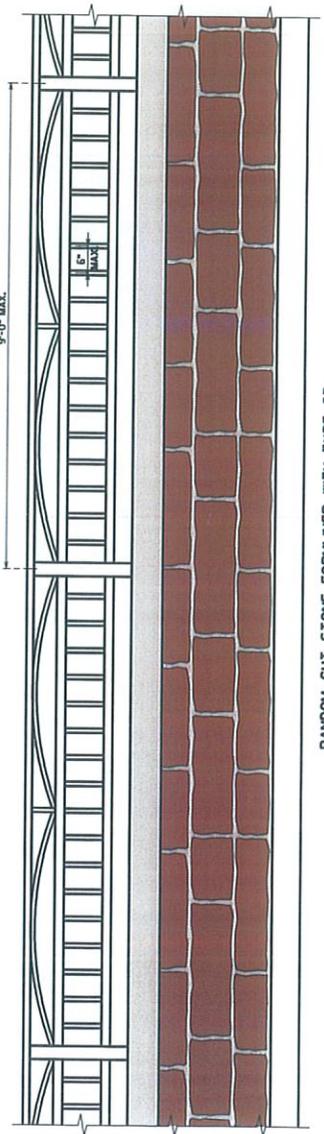
CONCRETE PARAPET & COMBINATION RAILING OPTIONS



PLAIN CONCRETE WITH INSETS WITH TYPE C1



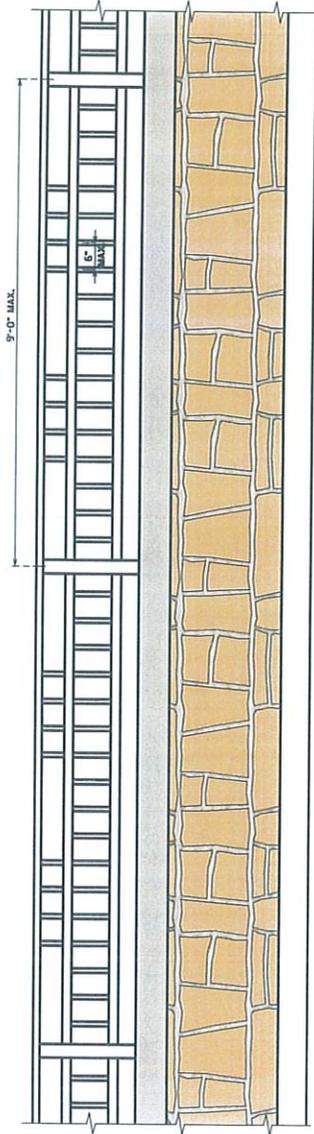
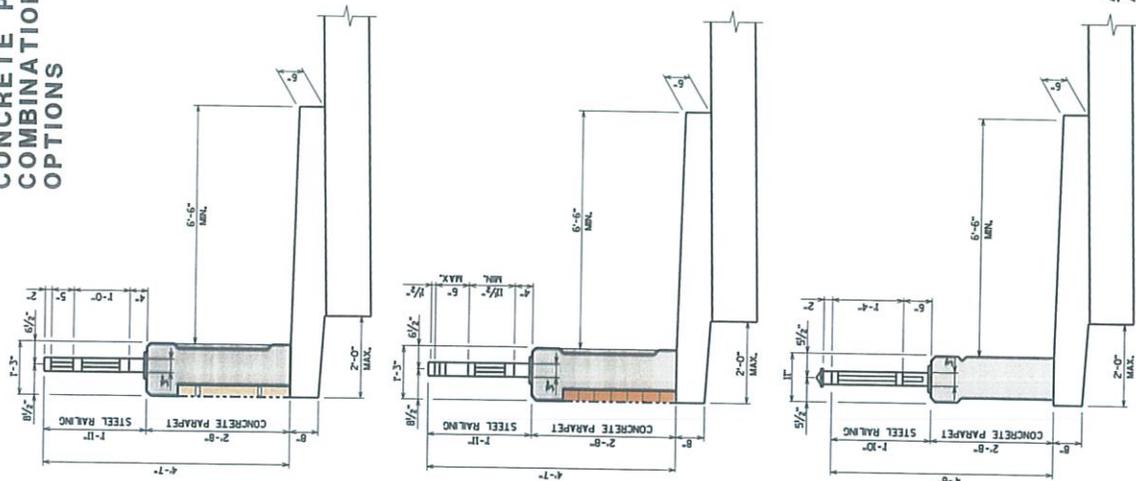
FIELD STONE CONCRETE FORMLINER WITH TYPE C2



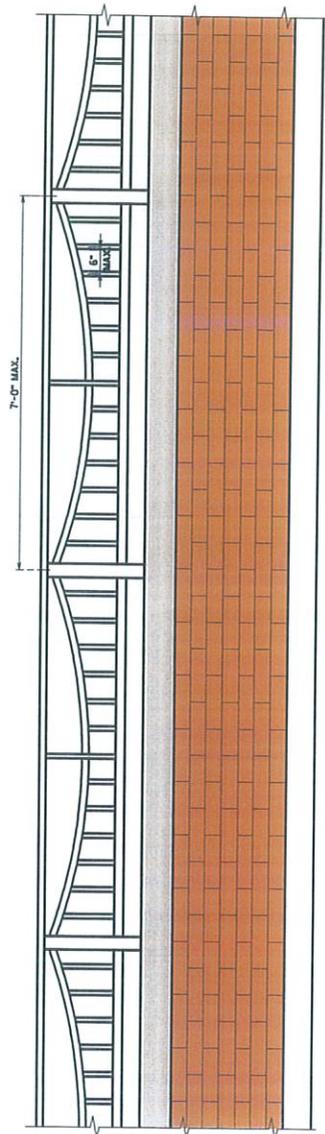
RANDOM CUT STONE FORMLINER WITH TYPE C3

Wall/Rail Combination Examples (1)

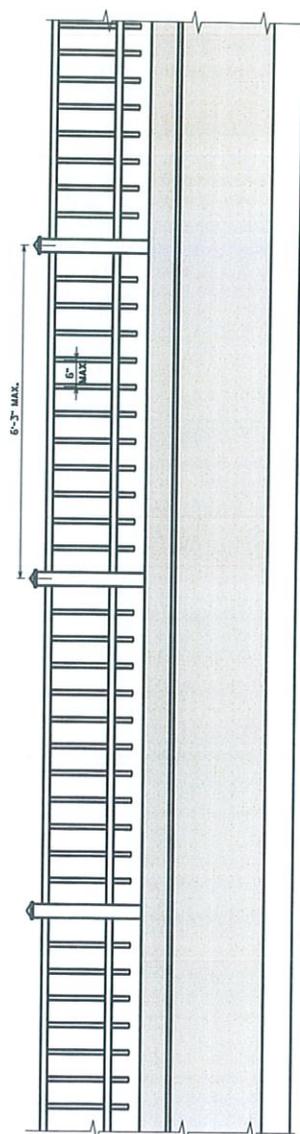
CONCRETE PARAPET & COMBINATION RAILING OPTIONS



RUSTIC ASHLAR FORMLINER WITH TYPE C4



BRICK FORMLINER WITH TYPE C5



PLAIN CONCRETE WITH TYPE C6



Wall/Rail Combination Examples (2)



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Al Auxier, Chief
Tara Theisen, Office Manager

DATE: October 12, 2015

RE: 2016 Medical Evaluations

In 2005, NMFR began the annual physical process for line staff members and Administrative personnel who are required to wear an SCBA.

This process involves blood work, physical, spirometry, audiogram, completion of health history paperwork (by the employee), and review of the completed OSHA respirator form. EKG's are performed on a bi-annual basis and chest x-rays are performed every five years for staff members. At times, if medically indicated by the Occupational Health physician, members may be sent for additional testing if the doctor feels this is necessary in order for them to be cleared to wear a respirator for their job.

In 2011, the City of Neenah began the HRA process for all city employees who use the City of Neenah's Health insurance. The lab work completed through the HRA process involves all of the same tests we require our members to have done with the exception of one lab test. In an effort to save money, Tara worked with Heather Barber, HR Director, to have the vendor that is chosen by the City of Neenah for their HRA process, complete the lab work for our staff. They also complete the additional test that we need our members to have so there is only one lab draw for them. These results are then forwarded to the vendor we choose to complete our annual physical process. This ends up in a significant savings for our Department as the City of Neenah has been able to obtain cheaper pricing for these tests due to the number of people they have participating in the HRA process. Due to the unknown chemicals our firefighters are exposed to during structure fires, even while wearing SCBA's and not being able to remove them until after air quality tests have been completed, there is still the risk of them having exposure to unknown chemicals. Therefore, one additional lab test (CBC with differential) is completed annually (during the HRA process), EKG's are performed bi-annually and will need to be performed in 2016. Chest x-rays are performed every five years, unless there would be a medical reason why they needed to have it done sooner. This is to watch for any changes in their lungs that could indicate potential medical issues, including cancer. At this time, there is no one due for a chest x-ray.

The process for our physicals begins in the fall of each year. We work with Heather Barber to set up the lab draws for our staff so they can be performed at the same time as the rest of the City of Neenah employees. In the meantime, a request for pricing is sent out to area vendors. This information is reviewed and a recommendation is made to the Joint Finance & Personnel Committee who reviews and makes a recommendation to both Common Councils.

The physicals are scheduled in December and are conducted, on duty, during January, February and March (if needed). It is ideal to schedule these in the beginning of the year as we are at maximum staffing levels, our requests for public education are low and we are not conducting any outside training due to the weather conditions.

A request for RFP's was sent out to Theda Care at Work, Affinity Occupational Health and Aurora Occupational Health. They were instructed to bid on the physical and other mandatory testing and were required to accept the lab work results provided from the City of Neenah's vendor for the lab work. The costs for the blood work and lab draw will be charged to the health insurance account. However, the CBC with differential (chemical exposure blood test) is not part of the health risk screening blood draw. The vendor will perform this additional test for us and we will be responsible for paying for the cost of this test. Again, this process saves our Department members from having to have two lab draws and will save the Department money. The City of Neenah has chosen Theda Care at Work as the vendor to perform the health risk screenings this year.

Theda Care at Work, Affinity Occupational Health and Aurora Occupational Health submitted bids for our 2016 program and a spreadsheet showing the costs are attached for review.

The actual funding for the physicals will come out of the 2016 budget. In the past, it has been recognized by our Joint Finance Committee, and both Common Councils, they do not usually approve funding for a future budgetary item. However, due to the monetary savings with using the City of Neenah's vendor for the lab work, and the ability to schedule the physicals during a time that is more advantageous for our Department, it was felt this was significant enough for them to approve every year in the fall versus waiting until the actual year to begin the process. Our 2016 line item for professional services is to pay for:

- Physicals for all 66 members who are required to wear respirators for their job. (All line staff, Deputy Chief and two Assistant Chief's).
- EKG's for all 66 members who are required to wear respirators.
- Physicals for any potential new hires in 2016 to replace any personnel who may retire.

We are asking for consideration, and approval, of NMFR's Joint Finance & Personnel Committee and recommendation that both Common Councils approve Employer Solutions as the vendor for NMFR's 2016 physicals and use the City of Neenah's HRA vendor for lab work for a total cost not to exceed \$13,102.40.

If you have any questions or concerns, please feel free to call me at 886-6200.

Enclosure

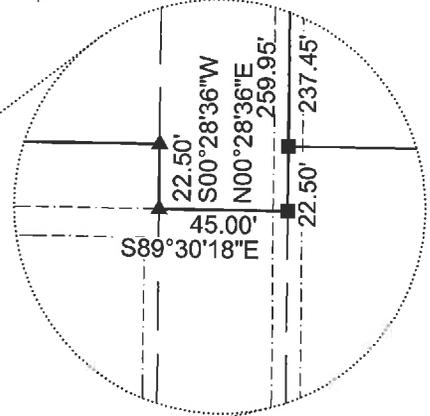
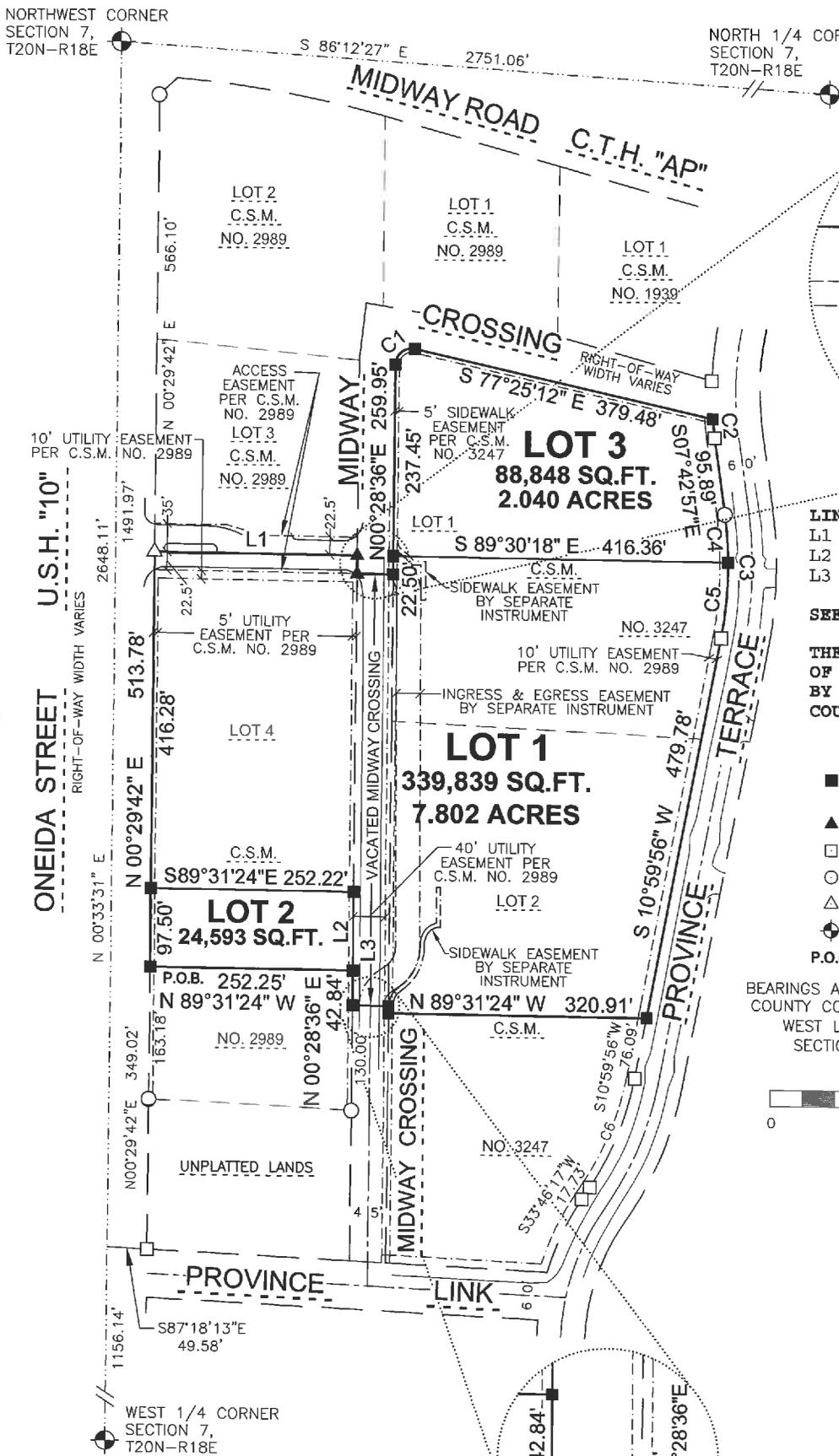
**2016 Medical RFP Comparison With Lab Work Through City of Neenah's
Provider**

Test	Theda Care		Aurora		Affinity	
	Cost	Total Cost	Cost	Total Cost	Cost	Total Cost
Physical	\$70.00	\$4,620.00	\$70.00	\$4,620.00	\$55.80	\$3,682.80
Respirator Exam	\$34.78	\$2,295.48	\$25.00	\$1,650.00	\$0.00	\$0.00
PFT	\$36.00	\$2,376.00	\$30.00	\$1,980.00	\$20.00	\$1,320.00
Audiogram	\$19.00	\$1,254.00	\$20.00	\$1,320.00	\$14.40	\$950.40
EKG	\$90.90	\$5,999.40	\$69.00	\$4,554.00	\$83.70	\$5,524.20
Total	\$250.68	\$16,544.88	\$214.00	\$14,124.00	\$173.90	\$11,477.40
HRA Through Neenah	\$26.00	\$1,625.00		\$1,625.00		\$1,625.00
Grand Total		\$18,169.88		\$15,749.00		\$13,102.40

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 AND PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3247, PART OF LOT 4 OF CERTIFIED SURVEY MAP NO. 2989 AND VACATED MIDWAY CROSSING; ALL LOCATED IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 7, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN.

SURVEY FOR
COMMERCIAL HORIZONS
C/O PAUL KLISTER
100 W. LAWRENCE ST.
APPLETON, WI 54911



LINE TABLE

L1 = S 89°30'18" E, 252.09'
 L2 = S 00°28'36" W, 97.50'
 L3 = S 00°28'36" W, 140.34'

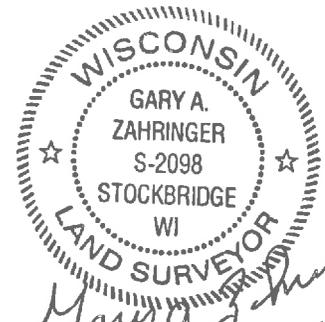
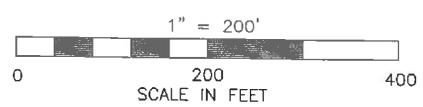
SEE SHEET 2 FOR CURVE TABLE

THE PETITION TO VACATE A PORTION OF MIDWAY CROSSING WAS APPROVED BY THE CITY OF MENASHA COMMON COUNCIL ON OCTOBER 19, 2015.

LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- ▲ P.K. NAIL SET
- 1" O.D. IRON PIPE FOUND
- 3/4" O.D. REBAR FOUND
- △ P.K. NAIL FOUND
- ⊕ GOVERNMENT CORNER
- P.O.B. POINT OF BEGINNING

BEARINGS ARE REFERENCED TO THE CALUMET COUNTY COORDINATE SYSTEM, IN WHICH THE WEST LINE OF THE NORTHWEST 1/4, SECTION 7, BEARS N 00°33'31" E



Gary A. Zahringer
 10-13-15

Martenson & Eisele, Inc.
 1377 Midway Road
 Menasha, WI 54952
 www.martenson-eisele.com
 info@martenson-eisele.com
 920.731.0381 1.800.236.0381

Planning
 Environmental
 Surveying
 Engineering
 Architecture

REVISED OCTOBER 13, 2015
 REVISED OCTOBER 28, 2015

PROJECT NO. 1-0703-001
 FILE 1-0703-001csm SHEET 1 OF 4
 THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar

CERTIFIED SURVEY MAP NO. _____

CURVE TABLE

CURVE	RADIUS	DELTA	LENGTH	CHORD BEARING	CHORD
1	20.00'	102°06'12"	35.64'	N 51°31'42" E	31.11'
2	430.00'	03°09'19"	23.68'	S 06°08'16" E	23.68'
3	470.00'	18°42'53"	153.52'	S 01°38'30" W	152.83'
4	470.00'	07°14'06"	59.35'	S 04°05'52" E	59.31'
5	470.00'	11°28'47"	94.17'	S 05°15'32" W	94.01'
6	370.00'	22°46'21"	147.06'	S 22°23'07" W	146.09'

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNERS OF RECORD:	RECORDING INFORMATION:	PARCEL NUMBER:
BFT INVESTMENTS LLP	DOCUMENT NO. 416597	PART OF 7-00052-13
BFT INVESTMENTS LLP	DOCUMENT NO. 460313	7-00052-14
BFT INVESTMENTS LLP	DOCUMENT NO. 460313	PART OF 7-00052-15

SURVEYOR'S CERTIFICATE:

I, GARY A. ZHRINGER, LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED, DIVIDED AND DEDICATED AT THE DIRECTION OF BFT INVESTMENTS LLP, ALL OF LOT 1 AND PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3247, PART OF LOT 4 OF CERTIFIED SURVEY MAP NO. 2989 AND VACATED MIDWAY CROSSING; ALL LOCATED IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 7, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 7; THENCE NORTH 00 DEGREES 33 MINUTES 31 SECONDS EAST, ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1156.14 FEET; THENCE SOUTH 87 DEGREES 18 MINUTES 13 SECONDS EAST, 49.58 FEET; THENCE NORTH 00 DEGREES 29 MINUTES 42 SECONDS EAST, ALONG THE EAST RIGHT-OF-WAY LINE OF ONEIDA STREET (U.S.H. "10"), A DISTANCE OF 349.02 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 29 MINUTES 42 SECONDS EAST, CONTINUING ALONG THE EAST RIGHT-OF-WAY LINE OF ONEIDA STREET (U.S.H. "10"), A DISTANCE OF 513.78 FEET; THENCE SOUTH 89 DEGREES 30 MINUTES 18 SECONDS EAST, ALONG THE NORTH LINE OF LOT 4 OF CERTIFIED SURVEY MAP NO. 2989, A DISTANCE OF 252.09 FEET; THENCE SOUTH 00 DEGREES 28 MINUTES 36 SECONDS WEST, ALONG THE WEST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 22.50 FEET; THENCE SOUTH 89 DEGREES 30 MINUTES 18 SECONDS EAST, 45.00 FEET; THENCE NORTH 00 DEGREES 28 MINUTES 36 SECONDS EAST, ALONG THE EAST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 259.95 FEET; THENCE ALONG THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF MIDWAY CROSSING, 35.64 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 20.00 FEET AND A CHORD THAT BEARS NORTH 51 DEGREES 31 MINUTES 42 SECONDS EAST, 31.11 FEET; THENCE SOUTH 77 DEGREES 25 MINUTES 12 SECONDS EAST, ALONG THE SOUTH RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 379.48 FEET; THENCE ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, 23.68 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 430.00 FEET AND A CHORD THAT BEARS SOUTH 06 DEGREES 08 MINUTES 16 SECONDS EAST, 23.68 FEET; THENCE SOUTH 07 DEGREES 42 MINUTES 57 SECONDS EAST, CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, A DISTANCE OF 95.89; THENCE CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, 153.52 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 470.00 FEET AND A CHORD THAT BEARS SOUTH 01 DEGREES 38 MINUTES 30 SECONDS WEST, 152.83 FEET; THENCE SOUTH 10 DEGREES 59 MINUTES 56 SECONDS WEST, CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, A DISTANCE OF 479.78 FEET; THENCE NORTH 89 DEGREES 31 MINUTES 24 SECONDS WEST, A DISTANCE OF 320.91 FEET; THENCE NORTH 00 DEGREES 28 MINUTES 36 SECONDS EAST, ALONG THE EAST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 9.00 FEET; THENCE NORTH 89 DEGREES 31 MINUTES 24 SECONDS WEST, A DISTANCE OF 45.00 FEET; THENCE NORTH 00 DEGREES 28 MINUTES 36 SECONDS EAST, A DISTANCE OF 42.84 FEET; THENCE NORTH 89 DEGREES 31 MINUTES 24 SECONDS WEST, A DISTANCE OF 252.25 FEET TO THE POINT OF BEGINNING. CONTAINING 453,280 SQUARE FEET [10.406 ACRES]. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE CITY OF MENASHA SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING, MAPPING AND DEDICATING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 13TH DAY OF OCTOBER, 2015.

Gary A. Zhringer
 GARY A. ZHRINGER, PROFESSIONAL WI LAND SURVEYOR S-2098



EXHIBIT " " "

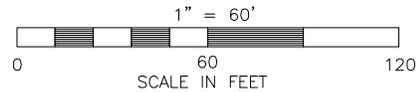
INGRESS-EGRESS EASEMENT

PART OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO. _____, LOCATED IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 7, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN.

LEGEND

-  EASEMENT AREA
-  BUILDING COLUMN

BEARINGS ARE REFERENCED TO THE MATCH CERTIFIED SURVEY MAP NO. _____

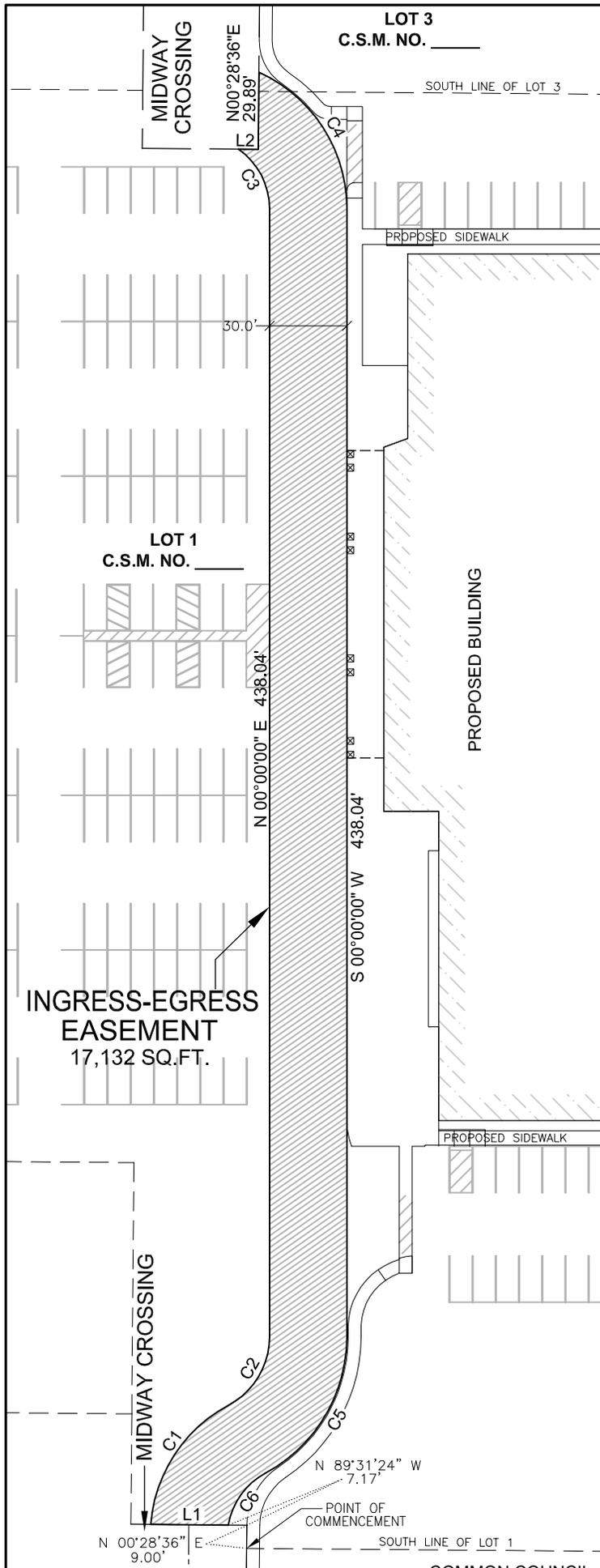


LINE TABLE

NUMBER	DIRECTION	DISTANCE
L1	N 89°31'24" W	30.17'
L2	S 89°30'18" E	7.73'

CURVE TABLE

NUMBER	RADIUS	ARC LENGTH	CHORD DIRECTION	CHORD LENGTH
C1	58.00	57.69	N 33°12'56" E	55.34
C2	30.00	32.31	N 30°51'15" E	30.77
C3	28.00	27.00	N 27°37'44" W	25.97
C4	58.00	66.43	S 32°48'46" E	62.86
C5	60.00	64.62	S 30°51'15" W	61.54
C6	28.00	25.61	S 35°30'13" W	24.73



FILE 1-0703-001Eease.dwg

THIS INSTRUMENT WAS DRAFTED BY: C.Cleary

Martenson & Eisele, Inc.

1377 Midway Road
Menasha, WI 54952

www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

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EXHIBIT " " "

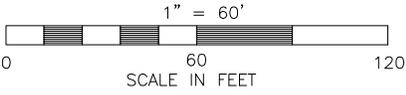
SIDEWALK EASEMENT

PART OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO. _____, LOCATED IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 7, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN.

LEGEND

-  EASEMENT AREA
-  BUILDING COLUMN

BEARINGS ARE REFERENCED TO THE MATCH CERTIFIED SURVEY MAP NO. _____

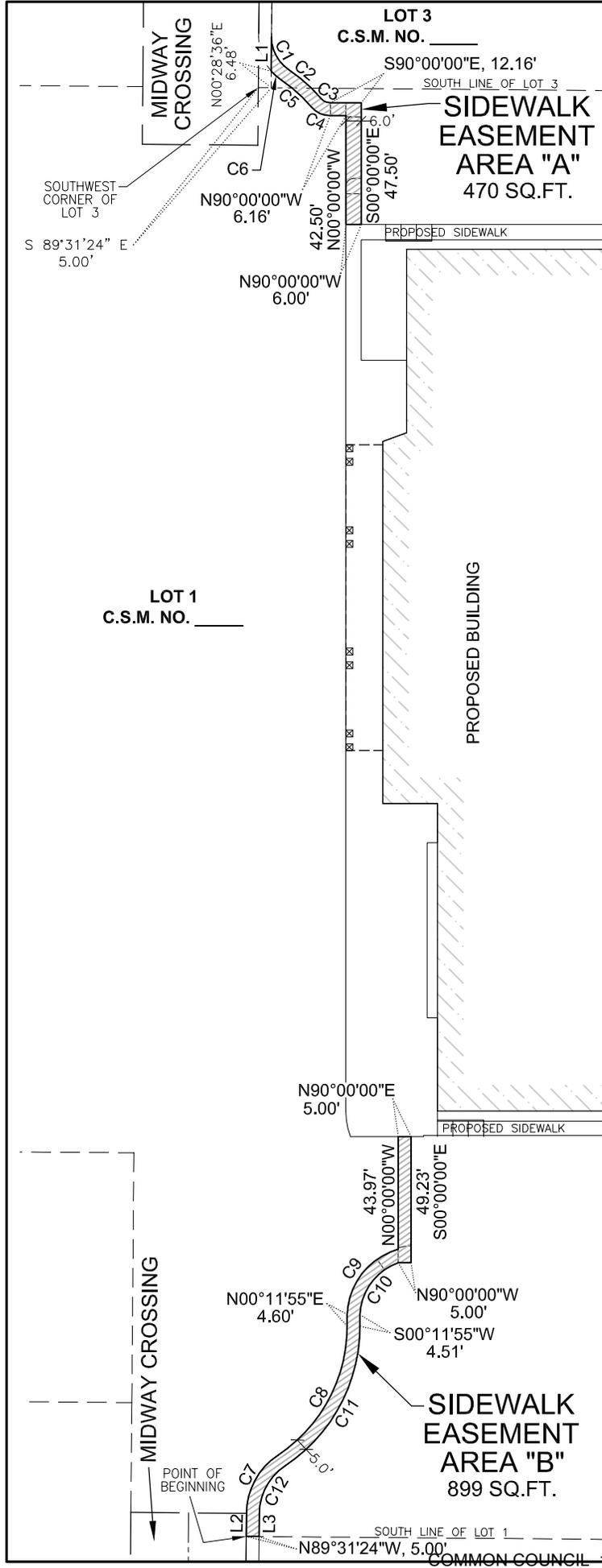


LINE TABLE

NUMBER	DIRECTION	DISTANCE
L1	N 00°28'36" E	13.23'
L2	N 00°28'36" E	9.00'
L3	S 00°28'36" W	9.00'

CURVE TABLE

NUMBER	RADIUS	ARC LENGTH	CHORD DIRECTION	CHORD LENGTH
C1	15.00	14.75	S 27°41'57" E	14.17
C2	63.50	17.23	S 48°06'08" E	17.18
C3	4.50	3.90	S 65°09'53" E	3.78
C4	9.50	8.24	N 65°09'53" W	7.98
C5	58.50	15.87	N 48°06'08" W	15.82
C6	20.00	5.22	N 48°24'15" W	5.20
C7	27.46	26.79	N 28°25'40" E	25.74
C8	60.50	59.53	N 28°11'24" E	57.16
C9	27.50	34.52	N 37°55'52" E	32.30
C10	22.50	26.72	S 36°10'04" W	25.17
C11	65.50	64.44	S 28°11'37" W	61.87
C12	22.46	21.91	S 28°25'40" W	21.05



FILE 1-0703-001SWease.dwg
THIS INSTRUMENT WAS DRAFTED BY: A.Sedlor

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 Menasha, WI 54952
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EXHIBIT " " "

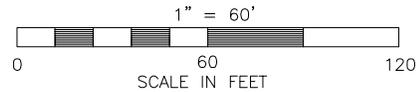
SIDEWALK EASEMENT RELEASE

PART OF LOTS 1 AND 3 OF CERTIFIED SURVEY MAP NO. _____, LOCATED IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 7, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN.

LEGEND

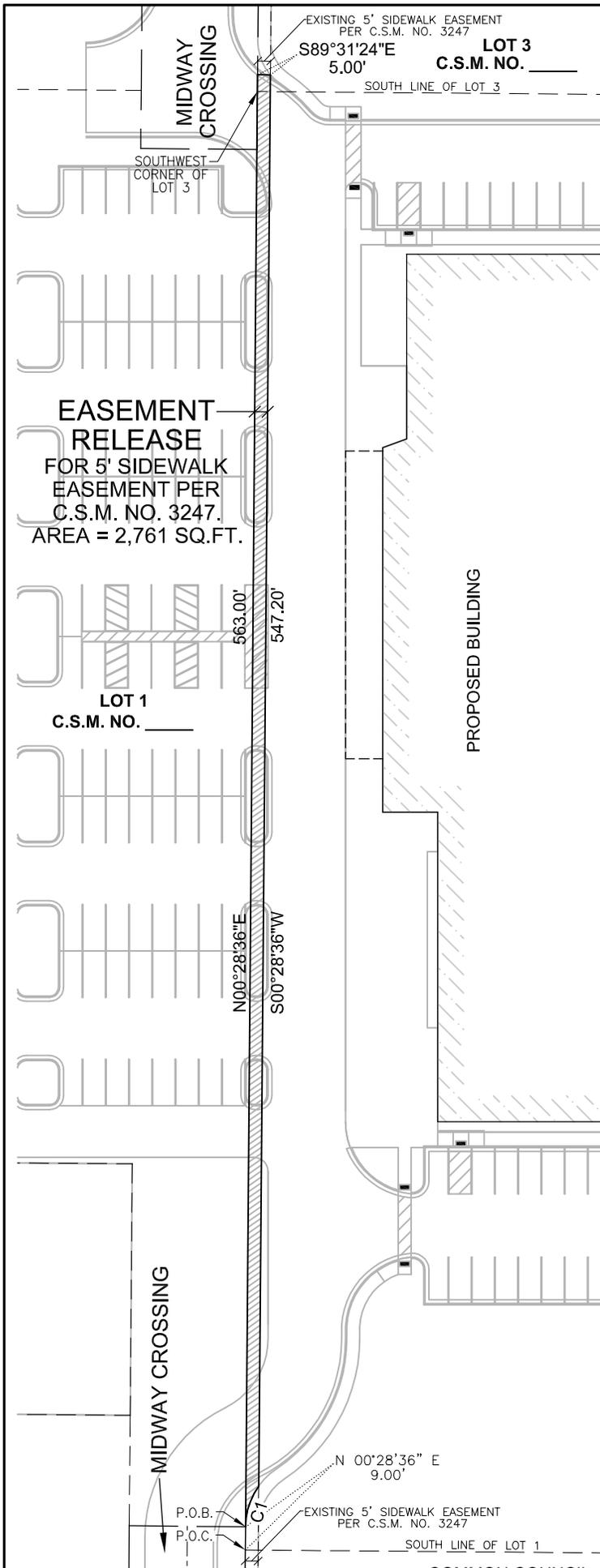
-  EASEMENT RELEASE AREA
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING

BEARINGS ARE REFERENCED TO THE MATCH CERTIFIED SURVEY MAP NO. _____



CURVE TABLE

NUMBER	RADIUS	ARC LENGTH	CHORD DIRECTION	CHORD LENGTH
C1	27.46'	16.84'	S 18°02'20" W	16.57'



FILE 1-0703-001EaseRel.dwg

THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar

Martenson & Eisele, Inc.

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info@martenson-eisele.com
920.731.0381 1.800.236.0381

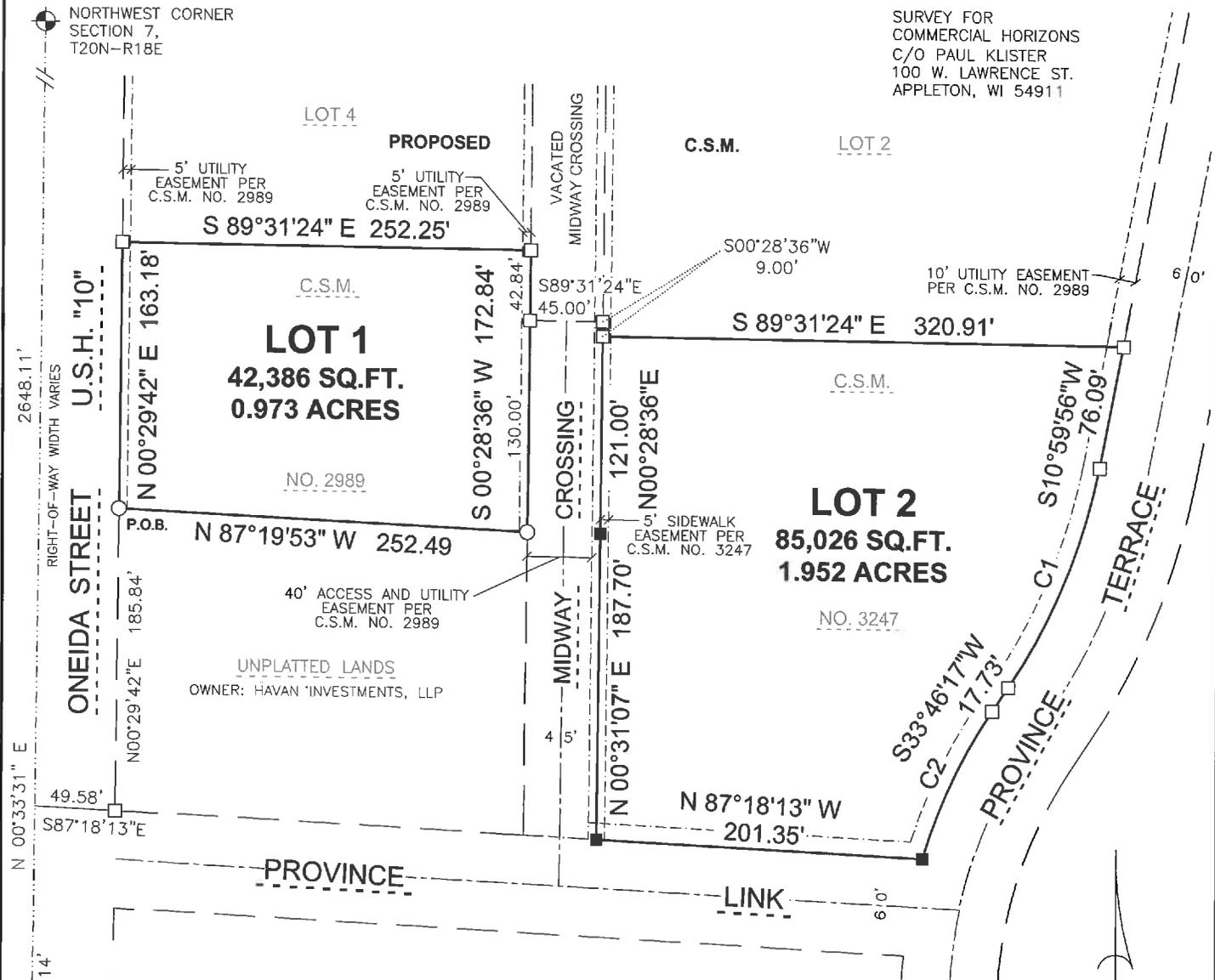
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CERTIFIED SURVEY MAP NO. _____

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3247 AND PART OF LOT 4 OF CERTIFIED SURVEY MAP NO. 2989, LOCATED IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 7, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN.

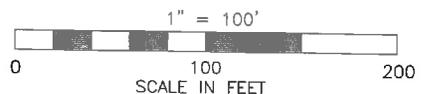
SURVEY FOR
COMMERCIAL HORIZONS
C/O PAUL KLISTER
100 W. LAWRENCE ST.
APPLETON, WI 54911



CURVE TABLE

CURVE	RADIUS	DELTA	LENGTH	CHORD BEARING	CHORD
1	370.00'	22°46'21"	147.06'	S 22°23'07" W	146.09'
2	330.00'	17°30'00"	100.79'	S 25°01'17" W	100.40'

BEARINGS ARE REFERENCED TO THE CALUMET COUNTY COORDINATE SYSTEM, IN WHICH THE WEST LINE OF THE NORTHWEST 1/4, SECTION 7, BEARS N 00°33'31" E



LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" O.D. IRON PIPE FOUND
- 3/4" O.D. REBAR FOUND
- ⊕ GOVERNMENT CORNER
- P.O.B. POINT OF BEGINNING



Gary A. Zahringer
10-7-15

Martenson & Eisele, Inc.

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PROJECT NO. 1-0703-001
FILE 1-0703-001csm2-Lot SHEET 1 OF 4
THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar

CERTIFIED SURVEY MAP NO. _____

SURVEYOR'S CERTIFICATE:

I, GARY A. ZHRINGER, LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED, DIVIDED AND DEDICATED AT THE DIRECTION OF BFT INVESTMENTS LLP, PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3247 AND PART OF LOT 4 OF CERTIFIED SURVEY MAP NO. 2989, LOCATED IN THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 7, TOWNSHIP 20 NORTH, RANGE 18 EAST, CITY OF MENASHA, CALUMET COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 7; THENCE NORTH 00 DEGREES 33 MINUTES 31 SECONDS EAST, ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 1156.14 FEET; THENCE SOUTH 87 DEGREES 18 MINUTES 13 SECONDS EAST, 49.58 FEET; THENCE NORTH 00 DEGREES 29 MINUTES 42 SECONDS EAST, ALONG THE EAST RIGHT-OF-WAY LINE OF ONEIDA STREET (U.S.H. "10"), A DISTANCE OF 185.84 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 29 MINUTES 42 SECONDS EAST, CONTINUING ALONG THE EAST RIGHT-OF-WAY LINE OF ONEIDA STREET (U.S.H. "10"), A DISTANCE OF 163.18 FEET; THENCE SOUTH 89 DEGREES 31 MINUTES 24 SECONDS EAST, A DISTANCE OF 252.25; THENCE SOUTH 00 DEGREES 28 MINUTES 36 SECONDS WEST, A DISTANCE OF 42.84 FEET; THENCE SOUTH 89 DEGREES 31 MINUTES 24 SECONDS EAST, ALONG THE NORTH RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 45.00 FEET; THENCE SOUTH 00 DEGREES 28 MINUTES 36 SECONDS WEST, ALONG THE EAST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 9.00 FEET; THENCE SOUTH 89 DEGREES 31 MINUTES 24 SECONDS EAST, 320.91 FEET; THENCE SOUTH 10 DEGREES 59 MINUTES 56 SECONDS WEST, ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, A DISTANCE OF 76.09 FEET; THENCE CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, 147.06 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 370.00 FEET AND A CHORD THAT BEARS SOUTH 22 DEGREES 23 MINUTES 07 SECONDS WEST, 146.09 FEET; THENCE SOUTH 33 DEGREES 46 MINUTES 17 SECONDS WEST, CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, A DISTANCE OF 17.73 FEET; THENCE CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF PROVINCE TERRACE, 100.79 FEET ALONG AN ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 330.00 FEET AND A CHORD THAT BEARS SOUTH 25 DEGREES 01 MINUTES 17 SECONDS WEST, 100.40 FEET; THENCE NORTH 87 DEGREES 18 MINUTES 13 SECONDS WEST, ALONG THE NORTH RIGHT-OF-WAY LINE OF PROVINCE LINK, A DISTANCE OF 201.35 FEET; THENCE NORTH 00 DEGREES 31 MINUTES 07 SECONDS EAST, ALONG THE EAST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 187.70 FEET; THENCE NORTH 00 DEGREES 28 MINUTES 36 SECONDS EAST, CONTINUING ALONG THE EAST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 121.00 FEET; THENCE NORTH 00 DEGREES 28 MINUTES 36 SECONDS EAST, CONTINUING ALONG THE EAST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 9.00 FEET; THENCE NORTH 89 DEGREES 31 MINUTES 24 SECONDS WEST, ALONG THE NORTH RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 45.00 FEET; THENCE SOUTH 00 DEGREES 28 MINUTES 36 SECONDS WEST, ALONG THE WEST RIGHT-OF-WAY LINE OF MIDWAY CROSSING, A DISTANCE OF 130.00 FEET; THENCE NORTH 87 DEGREES 19 MINUTES 53 SECONDS WEST, ALONG THE SOUTH LINE OF LOT 4 OF CERTIFIED SURVEY MAP NO. 2989, A DISTANCE OF 252.49 FEET TO THE POINT OF BEGINNING. CONTAINING 127,412 SQUARE FEET [2.925 ACRES]. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE CITY OF MENASHA SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING, MAPPING AND DEDICATING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 7TH DAY OF OCTOBER, 2015.


GARY A. ZHRINGER, PROFESSIONAL WI LAND SURVEYOR S-2098



THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNERS OF RECORD:
BFT INVESTMENTS LLP
BFT INVESTMENTS LLP

RECORDING INFORMATION:
DOCUMENT NO. 416597
DOCUMENT NO. 460313

PARCEL NUMBER:
PART OF 7-00052-13
PART OF 7-00052-15

City of Menasha Disbursements

Weekly Accounts Payable	10/22/15-10/29/15 Checks # 51750-51939	\$ 1,113,003.95
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Bi-Weekly Payroll	10/29/15	\$ 175,189.86
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Additional Regular Cycle Accounts Payables -Paid Electronically

Nationwide Retirement	10/16/15	\$ 11,792.50
BMO Harris-Flex Spending	10/16/15	\$ 3,581.15
Advanced Disposal-Broad St Recycling	10/21/15	\$ 117.38
Delta Dental	10/21/15	\$ 973.60
Federal Tax Withholding	10/21/15	\$ 70,011.38
Delta Dental	10/28/15	\$ 2,020.60
Community First Credit Union-Payroll Deductions	10/29/15	\$ 5,404.00

\$ 93,900.61

Total

\$ 1,382,094.42

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.

Peggy Steeno
Peggy Steeno

Administrative Services Director

10/29/15
Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register

Check Date: 10/22/2015

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACCURATE	51750	10/22/2015	1512191	731-1022-541.30-18	122.37	Parts
		10/22/2015	1514305	731-1022-541.30-18	99.23	Drill/ITape
		10/22/2015	1514365	731-1022-541.30-18	44.64	Head Lamp
		10/22/2015	1514377	731-1022-541.30-18	8.67	Hole Saw Mandrel
		10/22/2015	1514492	100-1001-514.30-18	139.96	Parts
			Total for check: 51750		414.87	
ADVANTAGE POLICE SUPPLY INC	51751	10/22/2015	15-0930	100-0801-521.30-15	570.00	Police Vest
		10/22/2015	15-0931	100-0801-521.30-15	570.00	Police Vest
		10/22/2015	15-0932	100-0801-521.30-15	570.00	Police Vest
			Total for check: 51751		1,710.00	
AIRGAS USA LLC	51752	10/22/2015	9930653210	100-0703-553.30-18	18.75	Cylinder Rental
		10/22/2015	9930653211	731-1022-541.21-06	20.85	Cylinder Rental
		10/22/2015	9930653212	731-1022-541.21-06	183.75	Cylinder Rental
			Total for check: 51752		223.35	
ASSOCIATED APPRAISAL CONSULTANTS	51753	10/22/2015	4287	100-0402-513.21-09	4,991.67	Professional Services
				100-0402-513.30-11	12.62	Postage
		10/22/2015	4288	100-0402-513.21-09	59.76	Internet Postings
			Total for check: 51753		5,064.05	
AT&T	51754	10/22/2015	920R09453010	100-1001-514.22-01	110.90	Alarms
				601-1020-543.22-01	290.50	Alarms
			Total for check: 51754		401.40	
BDD&G HOLDINGS OF APPLETON LLC	51755	10/22/2015	BDD&G	470-1013-541.82-02	290,000.00	Chute Street Lot
			Total for check: 51755		290,000.00	

AP Check Register
Check Date: 10/22/2015

Date: 10/22/2015

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BECK ELECTRIC INC	51756	10/22/2015	O1315-COM-ED-15	100-1008-541.24-04	85.00	Racine/7th Ped Maint
			Total for check: 51756		85.00	
BLOCK IRON & SUPPLY CO	51757	10/22/2015	226986	731-1022-541.24-05	10,545.00	6 Door Replacement
			Total for check: 51757		10,545.00	
BROCK WHITE COMPANY	51758	10/22/2015	12599917-00	100-0704-552.24-05	43.72	Grout & Peastone
			Total for check: 51758		43.72	
BRUCE MUNICIPAL EQUIPMENT INC	51759	10/22/2015	5152933	731-1022-541.38-03	899.97	Motor - Hyd
			Total for check: 51759		899.97	
CALNIN & GOSS INC	51760	10/22/2015	15950	100-0601-551.24-03	34.00	Topsoil
				100-1009-541.30-18	51.00	Topsoil
			Total for check: 51760		85.00	
CASPERS TRUCK EQUIPMENT INC	51761	10/22/2015	0009884-IN	731-1022-541.38-03	40.44	Solenoid Module
		10/22/2015	0009924-IN	741-0000-193.00-00	73,922.00	Hook Loader, Plow & Wing
			Total for check: 51761		73,962.44	
CDW GOVERNMENT INC	51762	10/22/2015	ZJ43401	743-0403-513.24-04	603.02	Win 2012 Server License
			Total for check: 51762		603.02	
CEC	51763	10/22/2015	BILL191259	100-1001-514.20-04	200.00	City Hall Fire Alarm Insp
		10/22/2015	BILL191260	100-0801-521.24-03	255.00	Police Fire Alarm Insp
				100-0501-522.24-03	255.00	Police Fire Alarm Insp
			Total for check: 51763		710.00	

AP Check Register
Check Date: 10/22/2015

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
COMPLETE OFFICE OF WISCONSIN	51764	10/22/2015	420853	100-0801-521.30-10	86.90	Calendars & Supplies
			Total for check: 51764		86.90	
CORRE INC	51765	10/22/2015	2323	485-0304-562.21-02	8,332.79	Province Trail Services
			Total for check: 51765		8,332.79	
CULLIGAN WATER CONDITIONING	51766	10/22/2015	718387	100-1001-514.20-01	18.90	DPW Water Service
			Total for check: 51766		18.90	
DECLEENE TRUCK REPAIR &	51767	10/22/2015	195340	731-1022-541.30-18	369.05	Kit, Grease Filler
		10/22/2015	195362	731-1022-541.38-03	278.02	Lube Systems Repair Kit
			Total for check: 51767		647.07	
DLT SOLUTIONS LLC	51768	10/22/2015	4455277A	743-0403-513.24-04	4,408.23	Autodesk Maint Agreement
			Total for check: 51768		4,408.23	
THOMAS R DUNBAR FASLA	51769	10/22/2015	DUNBAR THOMAS	100-0703-553.21-02	300.00	Winz Park Sketch Concepts
			Total for check: 51769		300.00	
FEMAL'S TOWING INC	51770	10/22/2015	60821	731-1022-541.29-04	240.00	Towing Service
			Total for check: 51770		240.00	
FERRELLGAS	51771	10/22/2015	1088802259	266-1027-543.30-18	35.74	
		10/22/2015	1088859852	266-1027-543.30-18	48.65	
		10/22/2015	1088860013	100-1003-541.30-18	108.64	
			Total for check: 51771		193.03	

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GALLS LLC	51772	10/22/2015	004142408	100-0803-521.19-03	53.95	Police Uniforms
			Total for check: 51772		53.95	
GRAEF	51773	10/22/2015	0085997	100-0703-553.21-02	500.00	Drawing-River St. R/R Xin
			Total for check: 51773		500.00	
GRIESBACH READY-MIX LLC	51774	10/22/2015	3324	625-1010-541.30-18	108.00	Concrete
			Total for check: 51774		108.00	
GUSTMAN CHEVROLET SALES INC	51775	10/22/2015	37517	731-1022-541.38-03	267.10	Rotors & Pad Kits
			Total for check: 51775		267.10	
BRIAN HAESSLY	51776	10/22/2015	HAESSLY BRIAN	100-1001-514.34-03	36.86	Asbestos Training
				100-1001-514.34-04	12.00	Asbestos Training
			Total for check: 51776		48.86	
JIM HEINZ	51777	10/22/2015	129043	100-0000-201.15-00	10.00	FFM - Wellness
			Total for check: 51777		10.00	
HORST DISTRIBUTING INC	51778	10/22/2015	51545-000	731-1022-541.38-03	66.44	Switch, Proximity
			Total for check: 51778		66.44	
HORTONVILLE POLICE DEPARTMENT	51779	10/22/2015	HORTONVILLE PD	100-0000-201.03-00	92.80	Bond/MPD 15-3298
			Total for check: 51779		92.80	
IMAGE STUDIOS INC	51780	10/22/2015	70404	100-0304-562.21-10	12,700.00	Economic Dev Video
			Total for check: 51780		12,700.00	

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INFINITY TECHNOLOGY INC	51781	10/22/2015	516235	743-0403-513.24-04	171.15	Antivirus Desktop License
		10/22/2015	516236	743-0403-513.24-04	10.26	Antivirus Server License
	Total for check: 51781				181.41	
JX ENTERPRISES INC	51782	10/22/2015	G-252390017	731-1022-541.38-03	57.18	Fuel Filter
	Total for check: 51782				57.18	
KDV PERFORMANCE SOLUTIONS	51783	10/22/2015	1027	100-0801-521.34-02	390.00	Rules of Engagement
	Total for check: 51783				390.00	
KUNDINGER FLUID POWER INC	51784	10/22/2015	50350848	731-1022-541.38-03	293.26	Quick Couplings
	Total for check: 51784				293.26	
LEVENHAGEN CORPORATION	51785	10/22/2015	88569	207-0707-552.38-01	1,863.74	Fuel
		10/22/2015	90085	207-0707-552.38-01	1,380.07	Fuel
	Total for check: 51785				3,243.81	
LIL MAD KAT STUDIO	51786	10/22/2015	003	100-0702-552.20-03	60.00	Instruction
	Total for check: 51786				60.00	
LINCOLN CONTRACTORS SUPPLY INC	51787	10/22/2015	K12940	100-0703-553.30-15	43.99	Hammer Bit
		10/22/2015	K13514	731-1022-541.38-03	216.90	Quick Couplings
		10/22/2015	K13719	731-1022-541.38-03	10.14	Belt
	Total for check: 51787				271.03	
MCKAY NURSERY COMPANY	51788	10/22/2015	08-31-1557612	100-0703-553.30-18	1,267.00	Trees
		10/22/2015	09-15-1558201	100-0703-553.30-18	125.00	Gilbert Site - Freight
	Total for check: 51788				1,392.00	

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MENARDS-APPLETON EAST	51789	10/22/2015	82327	266-1028-543.30-18	143.76	Rakes
			Total for check: 51789		143.76	
MENASHA NEENAH MUNICIPAL COURT	51790	10/22/2015	MENASHA NEENAH	100-0000-201.03-00	174.00	Bond/MPD 15-000231
				100-0000-201.03-00	174.00	Bond/MPD 15-000295
				100-0000-201.03-00	174.00	Bond/MPD 15-000339
				100-0000-201.03-00	174.00	Bond/MPD 15-0328
			Total for check: 51790		696.00	
MENASHA TREASURER	51791	10/22/2015	HEALTH DEPT	100-0904-531.34-03	6.29	Petty Cash
				100-0904-531.30-18	1.44	Petty Cash
				100-0904-531.30-15	4.69	Petty Cash
				100-0905-531.30-18	8.85	Petty Cash
				100-0904-531.30-11	6.74	Petty Cash
				100-0000-201.17-00	11.52	Petty Cash
			Total for check: 51791		39.53	
MENASHA UTILITIES	51792	10/22/2015	MENASHA UTILITI	100-1012-541.22-03	16,847.20	September Street Lighting
		10/22/2015	MENASHA UTILITY	100-1008-541.22-03	248.76	Electric
				100-1008-541.22-05	56.42	Water/Sewer
				100-0704-552.22-03	706.25	Electric
				100-0704-552.22-05	479.40	Water/Sewer
				731-1022-541.22-03	988.68	Electric
				731-1022-541.22-05	500.40	Water/Sewer
				731-1022-541.22-06	901.88	Storm
				266-1028-543.22-06	73.13	Storm
				100-0801-521.22-03	1,728.96	Electric
				100-0801-521.22-05	319.35	Water/Sewer
				100-0801-521.22-06	62.72	Storm
				100-0000-123.00-00	1,252.00	Electric
				100-0000-123.00-00	231.25	Water/Sewer
				100-0000-123.00-00	45.41	Storm

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MENASHA UTILITIES...	51792...	10/22/2015...	MENASHA UTILITY...	100-0801-521.22-03	12.61	Electric
				100-0601-551.22-03	3,948.63	Electric
				100-0601-551.22-05	878.20	Water/Sewer
				100-0601-551.22-06	103.75	Storm
				207-0707-552.22-05	230.60	Water/Sewer
				100-1019-552.22-03	331.27	Electric
				100-1019-552.22-05	12.38	Water/Sewer
				100-0000-123.00-00	9.66	Electric
				100-1001-514.22-05	12.38	Water/Sewer
				100-1001-514.22-06	2.50	Storm
				100-0703-553.22-03	1,537.42	Electric
				100-0703-553.22-05	45.42	Water/Sewer
				100-0703-553.22-06	667.51	Storm
				485-0304-562.22-06	33.13	Storm
				457-0304-562.22-06	2.50	Storm
				485-0304-562.22-06	15.00	Storm
				457-0304-562.21-10	28.81	Electric
				100-0305-562.22-06	5.00	Storm
				501-0304-562.22-06	248.76	Storm
				501-0304-562.22-06	2.42	Storm
Total for check: 51792					32,569.76	
TOWN OF MENASHA UTILITY DISTRICT	51793	10/22/2015	1972	457-0304-562.22-05	9.60	1300 Wittmann Drive
				Total for check: 51793		
MID-AMERICAN RESEARCH CHEMICAL	51794	10/22/2015	0562375-IN	731-1022-541.30-13	135.52	Sanitary Wipes
				Total for check: 51794		
MINOR'S GARDEN CENTER INC	51795	10/22/2015	0082707	489-0703-562.82-02	2,828.00	Gilbert Site - Plants

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MINOR'S GARDEN CENTER INC...	51795...	10/22/2015	0082883	489-0703-562.82-02	647.00	Gilbert Site - Plants
			Total for check: 51795		3,475.00	
MOTOROLA	51796	10/22/2015	13081187	100-0801-521.80-03	5,217.00	Police Equipment
			Total for check: 51796		5,217.00	
SEE MOUA	51797	10/22/2015	129044	100-0000-201.15-00	40.00	FFM - Wellness
			Total for check: 51797		40.00	
NORTHEAST ASPHALT INC	51798	10/22/2015	1380353	100-1004-541.30-18	12,389.06	Supplies
		10/22/2015	1380354	100-1004-541.30-18	318.60	Tack
		10/22/2015	1382684	100-1004-541.30-18	1,826.97	Supplies
			Total for check: 51798		14,534.63	
OLSON TRAILER & BODY LLC	51799	10/22/2015	70645	731-1022-541.38-03	73.25	Long Yoke & Rod End
			Total for check: 51799		73.25	
QUALITY PRINTING COMPANY INC	51800	10/22/2015	A28022	100-0000-201.15-00	553.56	Maps
			Total for check: 51800		553.56	
R&B SUPPLY COMPANY INC	51801	10/22/2015	46435	731-1022-541.30-18	282.95	Supplies
			Total for check: 51801		282.95	
RICK'S AUTO GLASS INC	51802	10/22/2015	I111837	731-1022-541.29-04	185.00	Safety Glass
			Total for check: 51802		185.00	

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RIESTERER & SCHNELL INC	51803	10/22/2015	904692	731-1022-541.30-18	73.90	Gator Blades
			Total for check: 51803		73.90	
JOANNE ROUSH	51804	10/22/2015	ROUSH JOANNE	100-0000-201.15-00	1,042.73	Hometown Halloween Candy
			Total for check: 51804		1,042.73	
SHERWIN WILLIAMS CO	51805	10/22/2015	1997-5	100-1008-541.30-15	58.98	Supplies
			Total for check: 51805		58.98	
SHERWIN-WILLIAMS CO	51806	10/22/2015	9078-7	100-1008-541.30-18	147.75	Supplies
			Total for check: 51806		147.75	
SMT MANUFACTURING & SUPPLY	51807	10/22/2015	0036086-IN	731-1022-541.38-03	38.00	Bearings
			Total for check: 51807		38.00	
SNAP-ON TOOLS	51808	10/22/2015	09281529003	731-1022-541.30-15	549.00	Supplies
			Total for check: 51808		549.00	
SPEEDY METALS LLC	51809	10/22/2015	4228449-NB	731-1022-541.38-03	18.22	Steel Tube
			Total for check: 51809		18.22	
STAPLES ADVANTAGE	51810	10/22/2015	3279031081	100-0702-552.30-10	15.00	Supplies
			Total for check: 51810		15.00	
STUMPF EXCAVATING & TRUCKING LLC	51811	10/22/2015	2015-2090	492-1009-541.82-02	1,680.00	Cat Work on Trail
			Total for check: 51811		1,680.00	

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SUPERIOR CHEMICAL CORP	51812	10/22/2015	105166	100-0000-132.00-00	245.93	Wasp & Hornet Spray
			Total for check: 51812		245.93	
SUPERIOR VISION INSURANCE PLAN	51813	10/22/2015	IA452597	100-0000-204.10-00	1,007.16	November Vision Insurance
			Total for check: 51813		1,007.16	
TRUCK COUNTRY OF WISCONSIN	51814	10/22/2015	X202370565:01	731-1022-541.38-03	38.60	Universal Joint Kit
			Total for check: 51814		38.60	
UNIFIRST CORPORATION	51815	10/22/2015	097 0197032	731-1022-541.20-01	138.05	Towel/Clothing Service
			Total for check: 51815		138.05	
UNIFORM SHOPPE	51816	10/22/2015	247579	100-0801-521.19-03	48.95	Uniform
			Total for check: 51816		48.95	
UR WASHINSTUFF INC	51817	10/22/2015	10084	100-0801-521.29-04	85.65	May Car Washes
		10/22/2015	10085	100-0801-521.29-04	74.23	June Car Washes
		10/22/2015	10086	100-0801-521.29-04	205.56	July Car Washes
		10/22/2015	10087	100-0801-521.29-04	85.65	August Car Washes
			Total for check: 51817		451.09	
UW-FOX VALLEY	51818	10/22/2015	15-22155	100-0405-513.21-08	1,830.00	Video Council Meetings
			Total for check: 51818		1,830.00	
VALLEY AQUATIC SOLUTIONS LLC	51819	10/22/2015	0055403-IN	100-0703-553.30-18	87.77	Winter Cover
			Total for check: 51819		87.77	
VERIZON WIRELESS	51820	10/22/2015	9753290796	100-0703-553.22-01	35.95	Phone
				100-0601-551.22-01	24.15	Phone

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VERIZON WIRELESS...	51820...	10/22/2015...	9753290796...	100-0801-521.22-01	11.10	Phone
				100-1001-514.22-01	11.09	Phone
	10/22/2015	9753290797	100-1002-541.22-01	120.55	Cell Phones	
			625-1002-541.22-01	40.18	Cell Phones	
			601-1020-543.22-01	22.44	Cell Phones	
	10/22/2015	9753290798	100-0703-553.22-01	46.14	Cell Phones	
			731-1022-541.22-01	106.86	Cell Phones	
10/22/2015	9753290800	743-0403-513.22-01	57.78	Cell Phone Charges		
10/22/2015	9753290801	100-0801-521.22-01	621.58	Police Dept Telephones		
Total for check: 51820					1,097.82	
VIEVU	51821	10/22/2015	15118	100-0801-521.30-18	200.00	Body-Worn Video Camera
				Total for check: 51821		
LUE VUE	51822	10/22/2015	129042	100-0000-201.15-00	5.00	FFM - Wellness
				Total for check: 51822		
WE ENERGIES	51823	10/22/2015	WE ENERGIES	100-1008-541.22-04	10.56	PWF
				Total for check: 51823		
WIL-KIL PEST CONTROL	51824	10/22/2015	2761046	100-0703-553.24-03	30.00	Koslo Park
				Total for check: 51824		
WINNEBAGO COUNTY TREASURER	51825	10/22/2015	7919	263-0306-562.70-01	30.00	Recording Fees
				100-0402-513.29-01	2.00	Copies
	10/22/2015	LF122591	100-1016-543.25-03	164.00	Electronic Recycling	

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WINNEBAGO COUNTY TREASURER...	51825...	10/22/2015...	LF122591...	266-1027-543.25-01	190.75	Electronic Recycling
			Total for check: 51825		<u>386.75</u>	
					<u>485,867.40</u>	

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BAKER & TAYLOR INC	51827	10/27/2015	2031039033	100-0601-551.30-14	593.74	Library Materials
		10/27/2015	2031044374	100-0601-551.30-14	188.38	Library Materials
		10/27/2015	2031046293	100-0601-551.30-14	219.94	Library Materials
		10/27/2015	2031072915	100-0601-551.30-14	775.75	Library Materials
		10/27/2015	2031083462	100-0601-551.30-14	195.83	Library Materials
		10/27/2015	2031092974	100-0601-551.30-14	443.12	Library Materials
		10/27/2015	2031099275	100-0601-551.30-14	109.39	Library Materials
		10/27/2015	2031111595	100-0601-551.30-14	1,066.80	Library Materials
		10/27/2015	2031124572	100-0601-551.30-14	131.70	Library Materials
		10/27/2015	2031131863	100-0601-551.30-14	271.02	Library Materials
		10/27/2015	2031135208	100-0601-551.30-14	752.62	Library Materials
		10/27/2015	2031135722	100-0601-551.30-14	154.74	Library Materials
		10/27/2015	5013777217	100-0601-551.30-14	74.31	Library Materials
		10/27/2015	5013795604	100-0601-551.30-14	43.19	Library Materials
		10/27/2015	5013815333	100-0601-551.30-14	151.67	Library Materials
	10/27/2015	M80953490	100-0601-551.30-14	54.34	Library Materials	
			Total for check: 51827		5,226.54	
BLACKSTONE AUDIO INC	51828	10/27/2015	783483	100-0601-551.30-14	197.99	Library Materials
			Total for check: 51828		197.99	
CDW GOVERNMENT INC	51829	10/27/2015	ZC86202	100-0601-551.30-10	76.93	Toner Cartridge
		10/27/2015	ZC90639	100-0601-551.30-10	50.94	Ink Combo Pack
		10/27/2015	ZM15212	100-0601-551.30-10	85.42	Toner
			Total for check: 51829		213.29	
CENTER POINT LARGE PRINT	51830	10/27/2015	1324853	100-0601-551.30-14	176.16	Library Materials
			Total for check: 51830		176.16	

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COSTUME SPECIALISTS INC	51831	10/27/2015	SH4303	100-0601-551.30-11	60.00	Shipping
			Total for check: 51831			
CRESCENT ELECTRIC SUPPLY COMPANY	51832	10/27/2015	S501012183.001	100-0601-551.24-03	345.81	Lamps
			S501012183.002	100-0601-551.24-03	29.41	Lamps
			S501012183.003	100-0601-551.24-03	19.61	Lamps
			Total for check: 51832			
DEMCO INC	51833	10/27/2015	5694078	100-0601-551.30-18	335.64	Supplies
				100-0601-551.30-16	106.08	Supplies
Total for check: 51833				441.72		
GALE	51834	10/27/2015	56138185	100-0601-551.30-14	25.59	Library Materials
			56210559	100-0601-551.30-14	38.92	Library Materials
			56256897	100-0601-551.30-14	25.59	Library Materials
			56326230	100-0601-551.30-14	44.79	Library Materials
			56443863	100-0601-551.30-14	90.37	Library Materials
			56444102	100-0601-551.30-14	27.19	Library Materials
			56444184	100-0601-551.30-14	24.79	Library Materials
			56456990	100-0601-551.30-14	79.18	Library Materials
Total for check: 51834				356.42		
KATHY HANNAH	51835	10/27/2015	HANNAH KATHY	100-0601-551.30-16	34.81	Art Wall Supplies
Total for check: 51835				34.81		
KITZ & PFEIL INC	51836	10/27/2015	08-25-140069	100-0601-551.24-03	19.17	Mis Hardware/Switch Boxes
			08-26-140077	100-0601-551.24-03	4.00	Supplies
Total for check: 51836				23.17		

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LIBRARY STORE INC	51837	10/27/2015	170538	100-0601-551.30-18	39.80	Supplies
			Total for check: 51837			39.80
MADER NEWS AGENCY INC	51838	10/27/2015	57884	100-0601-551.30-14	137.16	Subscriptions
			Total for check: 51838			137.16
MANDERFIELD BAKERY	51839	10/27/2015	471904	100-0601-551.30-16	4.30	Donuts
			472874	100-0601-551.30-16	4.30	Donuts
			Total for check: 51839			8.60
MIDWEST TAPE	51840	10/27/2015	0093183910	100-0601-551.30-14	42.99	Library Materials
			0093201358	100-0601-551.30-14	208.90	Library Materials
			0093222705	100-0601-551.30-14	42.99	Library Materials
			0093232993	100-0601-551.30-14	39.97	Library Materials
			0093243140	100-0601-551.30-14	153.97	Library Materials
			0093243160	100-0601-551.30-14	49.99	Library Materials
			0093250947	100-0601-551.30-14	73.97	Library Materials
			0093250954	100-0601-551.30-14	115.94	Library Materials
			0093253173	100-0601-551.30-14	59.98	Library Materials
			Total for check: 51840			788.70
MINITEX	51841	10/27/2015	88780	100-0601-551.30-18	485.00	Supplies
			Total for check: 51841			485.00
MBM	51842	10/27/2015	IN43567	100-0601-551.24-04	675.44	Copier Contract
			Total for check: 51842			675.44
OFFICE DEPOT BUSINESS ACCOUNT	51843	10/27/2015	624147	100-0601-551.30-10	100.14	Supplies
			Total for check: 51843			100.14

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PENGUIN RANDOM HOUSE INC	51844	10/27/2015	1084709751	100-0601-551.30-14	67.50	Library Materials
		10/27/2015	1084767323	100-0601-551.30-14	90.00	Library Materials
		10/27/2015	1084842574	100-0601-551.30-14	26.25	Library Materials
		10/27/2015	1084936045	100-0601-551.30-14	54.00	Library Materials
		10/27/2015	1085014255	100-0601-551.30-14	33.75	Library Materials
		10/27/2015	1184709751	100-0601-551.30-14	21.00	Library Materials
			Total for check: 51844		292.50	
PHILLIPS MEM PUBLIC LIBRARY, LE	51845	10/27/2015	468182	100-0601-551.30-14	49.98	Library Materials
		10/27/2015	487343	100-0601-551.30-14	9.95	Library Materials
			Total for check: 51845		59.93	
QUALITY BOOKS INC	51846	10/27/2015	186363	100-0601-551.30-14	(21.96)	Library Materials
		10/27/2015	188712	100-0601-551.30-14	57.20	Library Materials
		10/27/2015	188713	100-0601-551.30-14	829.45	Library Materials
		10/27/2015	188714	100-0601-551.30-14	212.87	Library Materials
		10/27/2015	188773	100-0601-551.30-14	265.26	Library Materials
		10/27/2015	188875	100-0601-551.30-14	261.02	Library Materials
		10/27/2015	188876	100-0601-551.30-14	483.76	Library Materials
		10/27/2015	188877	100-0601-551.30-14	210.98	Library Materials
			Total for check: 51846		2,298.58	
RECORDED BOOKS LLC	51847	10/27/2015	75206591	100-0601-551.30-14	84.99	Library Materials
		10/27/2015	75206861	100-0601-551.30-14	29.99	Library Materials
		10/27/2015	75209677	100-0601-551.30-14	30.00	Library Materials
		10/27/2015	75224779	100-0601-551.30-14	35.99	Library Materials
			Total for check: 51847		180.97	
RHYME BUSINESS PRODUCTS	51848	10/27/2015	AR21365	100-0601-551.30-10	125.59	Supplies
			Total for check: 51848		125.59	

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SERVICEMASTER BUILDING MAINTENANCE	51849	10/27/2015	17578	100-0601-551.20-01	1,425.00	Janitorial Service
			Total for check: 51849		1,425.00	
SPORT VIDEOS	51850	10/27/2015	6136	100-0601-551.30-14	106.00	Library Materials
			Total for check: 51850		106.00	
SYNCB/AMAZON	51854	10/27/2015	045950079948	100-0601-551.30-14	59.28	Library Materials
		10/27/2015	045950489743	100-0601-551.30-14	32.99	Library Materials
		10/27/2015	045951350847	100-0601-551.30-14	(8.01)	Library Materials
		10/27/2015	045952975419	100-0601-551.30-14	36.93	Library Materials
		10/27/2015	045953698178	100-0601-551.30-14	23.98	Library Materials
		10/27/2015	045956669523	100-0601-551.30-14	13.98	Library Materials
		10/27/2015	045959837724	100-0601-551.30-14	17.99	Library Materials
		10/27/2015	061060420145	100-0601-551.30-14	14.97	Library Materials
		10/27/2015	061061778546	100-0601-551.30-14	(0.04)	Library Materials
		10/27/2015	061062611430	100-0601-551.30-14	44.92	Library Materials
		10/27/2015	061065479296	100-0601-551.30-14	(0.04)	Library Materials
		10/27/2015	061068324844	100-0601-551.30-14	(4.97)	Library Materials
		10/27/2015	066580718240	100-0601-551.30-14	(0.04)	Library Materials
		10/27/2015	066582755374	100-0601-551.30-14	59.91	Library Materials
		10/27/2015	066582991298	100-0601-551.30-14	(0.04)	Library Materials
		10/27/2015	066586628486	100-0601-551.30-14	(0.02)	Library Materials
		10/27/2015	066587718519	100-0601-551.30-14	24.99	Library Materials
		10/27/2015	066588709835	100-0601-551.30-14	29.97	Library Materials
		10/27/2015	068598184367	100-0601-551.30-14	44.91	Library Materials
		10/27/2015	068598736984	100-0601-551.30-14	(0.09)	Library Materials
		10/27/2015	080403962198	100-0601-551.30-14	19.99	Library Materials
		10/27/2015	127591468581	100-0601-551.30-14	(4.97)	Library Materials
		10/27/2015	127592115781	100-0601-551.30-14	(0.04)	Library Materials
		10/27/2015	127594745019	100-0601-551.30-14	24.96	Library Materials
		10/27/2015	127599942013	100-0601-551.30-14	14.90	Library Materials
		10/27/2015	133122021248	100-0601-551.30-14	178.26	Library Materials
		10/27/2015	133122499570	100-0601-551.30-14	37.98	Library Materials

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SYNCB/AMAZON...	51854...	10/27/2015	133123758440	100-0601-551.30-14	26.45	Library Materials
		10/27/2015	133129195670	100-0601-551.30-14	76.50	Library Materials
		10/27/2015	153271326216	100-0601-551.30-14	45.97	Library Materials
		10/27/2015	153271953716	100-0601-551.30-14	129.99	Library Materials
		10/27/2015	153272078331	100-0601-551.30-14	(2.00)	Library Materials
		10/27/2015	153272138355	100-0601-551.30-14	45.19	Library Materials
		10/27/2015	153273282573	100-0601-551.30-14	18.28	Library Materials
		10/27/2015	153274601774	100-0601-551.30-14	55.98	Library Materials
		10/27/2015	153275215214	100-0601-551.30-14	20.98	Library Materials
		10/27/2015	153275875369	100-0601-551.30-14	122.49	Library Materials
		10/27/2015	153276175324	100-0601-551.30-14	13.69	Library Materials
		10/27/2015	153278056045	100-0601-551.30-14	35.96	Library Materials
		10/27/2015	153278711633	100-0601-551.30-14	7.98	Library Materials
		10/27/2015	153279673506	100-0601-551.30-14	30.57	Library Materials
		10/27/2015	159473729914	100-0601-551.30-14	78.62	Library Materials
		10/27/2015	185311062976	100-0601-551.30-14	(0.02)	Library Materials
		10/27/2015	185311309516	100-0601-551.30-14	34.96	Library Materials
		10/27/2015	185313403255	100-0601-551.30-14	22.99	Library Materials
		10/27/2015	185318972933	100-0601-551.30-14	140.98	Library Materials
		10/27/2015	205702266520	100-0601-551.30-14	(0.08)	Library Materials
		10/27/2015	205704941757	100-0601-551.30-14	29.80	Library Materials
		10/27/2015	205709152635	100-0601-551.30-14	14.95	Library Materials
		10/27/2015	205709510879	100-0601-551.30-14	24.96	Library Materials
		10/27/2015	236196587535	100-0601-551.30-14	(6.97)	Library Materials
		10/27/2015	236198806817	100-0601-551.30-14	79.92	Library Materials
10/27/2015	236198976385	100-0601-551.30-14	19.99	Library Materials		
10/27/2015	236199726858	100-0601-551.30-14	(4.97)	Library Materials		
Total for check: 51854					1,725.81	
ELIZABETH TUBMAN	51855	10/27/2015	TUBMAN ELIZABET	100-0601-551.30-16	22.90	Popcorn for movie
				100-0601-551.33-01	56.16	Mileage Reimbursement
Total for check: 51855					79.06	

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UNIQUE MANAGEMENT SERVICES INC	51856	10/27/2015	314122	100-0000-441.19-00	277.45	Collection Agency Fees
			Total for check: 51856		277.45	
US BANK EQUIPMENT FINANCE	51857	10/27/2015	289127136	100-0601-551.24-04	142.03	Copier Contract
			Total for check: 51857		142.03	
WINNEFOX AUTOMATED LIBRARY SYSTEM	51858	10/27/2015	2790	100-0601-551.30-10	152.46	Windows 8
		10/27/2015	2813	100-0601-551.30-11	119.85	Postage
			Total for check: 51858		272.31	
WINNEFOX LIBRARY SYSTEM	51859	10/27/2015	5864	100-0601-551.30-11	140.58	July-September Postage
			Total for check: 51859		140.58	
WISCONSIN DEPT OF SAFETY & PROF SVC	51860	10/27/2015	389616	100-0601-551.33-02	50.00	Elevator Permit
			Total for check: 51860		50.00	
3M	51861	10/27/2015	XB19105	100-0601-551.24-04	1,208.03	Copier Maintenance
			Total for check: 51861		1,208.03	
					17,743.61	

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ACCURATE	51862	10/29/2015	1514972	731-1022-541.38-03	93.00	Air Brake Tubing & Parts
		10/29/2015	1514989	731-1022-541.38-03	155.24	Air Brake Tubing & Parts
		10/29/2015	1514992	731-1022-541.30-18	117.16	Duct Tape & Supplies
		10/29/2015	1514993	100-1008-541.30-18	2.97	Hose Clamp
		10/29/2015	1514997	731-1022-541.38-03	34.25	Cable Ties
			Total for check: 51862		402.62	
ADVANTAGE POLICE SUPPLY INC	51863	10/29/2015	15-1004	100-0801-521.30-15	101.50	Police Equipment
			Total for check: 51863		101.50	
APPLETON HYDRAULIC COMPONENTS	51864	10/29/2015	31031	731-1022-541.38-03	306.05	Service/Repair
			Total for check: 51864		306.05	
CITY OF APPLETON	51865	10/29/2015	227361	100-0918-531.21-06	500.00	Preparedness Agreement
			Total for check: 51865		500.00	
ARING EQUIPMENT EXCHANGE	51866	10/29/2015	713684	731-1022-541.38-03	149.80	Voltage Converter
			Total for check: 51866		149.80	
ASSOCIATED APPRAISAL CONSULTANTS	51867	10/29/2015	REV 4016	100-0402-513.30-11	354.00	2015 Taxes-Postage
			Total for check: 51867		354.00	
AWW SNAP! PHOTO BOOTHS LLC	51868	10/29/2015	1514	100-0000-201.15-00	625.00	Hometown Halloween
			Total for check: 51868		625.00	
BAHCALL RUBBER CO INC	51869	10/29/2015	716698-001	731-1022-541.38-03	56.10	Skirtboard
			Total for check: 51869		56.10	
BAYCOM INC	51870	10/29/2015	167109	100-0801-521.29-04	6,001.25	Rewiring & Squad Radio

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BAYCOM INC...	51870...	10/29/2015	98005	100-0801-521.29-04	43.00	Antenna
			Total for check: 51870		6,044.25	
BDD&G HOLDINGS OF APPLETON LLC	51871	10/29/2015	BDD&G HOLDING	100-0304-562.21-06	455.31	Chute Street Parking Lot
			Total for check: 51871		455.31	
JAZMIN BELKNAP	51872	10/29/2015	HATTIE MINOR	822-0413-554.30-16	250.00	Fall 2015 Scholarship
			Total for check: 51872		250.00	
BERGSTROM	51873	10/29/2015	270563	731-1022-541.29-04	1,319.55	Vehicle Service
			Total for check: 51873		1,319.55	
BERKEN, SCOTT	51874	10/29/2015	BERKEN SCOTT	100-0000-201.10-00	100.00	1017 Fieldcrest/ExcPermit
			Total for check: 51874		100.00	
KORY BETOW	51875	10/29/2015	BETOW KORY	100-0000-201.10-00	100.00	Deposit/Exc Permt 11986
			Total for check: 51875		100.00	
BRUESEWITZ, JOE	51876	10/29/2015	BRUESEWITZ	100-0000-201.10-00	100.00	Deposit/Exc Permt 12008
		10/29/2015	BRUESIWITZ	100-0000-201.10-00	100.00	Deposit/Exc Permt 12017
			Total for check: 51876		200.00	
PAMELA A CAPTAIN	51877	10/29/2015	CAPTAIN, PAMELA	100-0201-512.33-01	29.12	June Expenses
				100-0201-512.34-01	127.92	June Expenses
				100-0201-512.34-03	63.81	June Expenses
				100-0201-512.33-01	14.56	August Expenses
			Total for check: 51877		235.41	
CARDMEMBER SERVICE	51883	10/29/2015	0007	100-0601-551.30-16	3.15	Dollar Tree

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CARDMEMBER SERVICE...	51883...	10/29/2015	0034	100-1001-514.20-01	45.00	Water Right Services
				731-1022-541.30-13	22.50	Water Right Services
				100-0801-521.30-13	22.50	Water Right Services
		10/29/2015	0051	743-0403-513.34-03	70.00	GIPAW Conf. - Landmark
		10/29/2015	0074	100-0304-562.33-02	200.00	Fet, Inc
		10/29/2015	0075	100-0801-521.29-04	374.80	Adamson Industries
		10/29/2015	0240	625-1003-541.30-15	111.21	Hilti Drill & Bits/Hilti
		10/29/2015	0367	100-1001-514.34-03	234.80	Fairfield Inn Suites
		10/29/2015	0476	100-0601-551.30-14	24.99	SQ - Food Patriots
		10/29/2015	0564	824-0810-521.30-18	50.53	Pizza Hut
		10/29/2015	0958	625-1010-541.30-18	25.19	Mills Fleet Farm
		10/29/2015	1012	100-0703-553.30-18	133.28	Beacon Athletics
		10/29/2015	1154	100-0601-551.24-03	20.00	DSPS E-Pay
		10/29/2015	1351	100-0907-531.33-02	45.00	Radon Training
		10/29/2015	1361	100-0801-521.30-11	17.40	UPS
		10/29/2015	1815	100-0801-521.29-04	349.99	PayPal - Adamson Ind.
		10/29/2015	1822	100-0801-521.29-04	240.98	Antennas - DH Wireless
		10/29/2015	1871	100-0704-552.24-05	699.62	Anchor Industries
		10/29/2015	2130	100-0703-553.24-03	123.70	Curtis Reed Lights/1stopl
		10/29/2015	2262	100-0801-521.24-03	5.86	PD Radio-New Squad/Amazon
		10/29/2015	2316	100-0801-521.24-03	95.48	Menards
		10/29/2015	2342	100-0304-562.33-02	357.00	Lowell Center
		10/29/2015	2423	100-0801-521.30-18	94.49	Amazon.com
		10/29/2015	2451	100-0601-551.34-03	18.02	WM Supercenter
		10/29/2015	2468	100-0801-521.24-05	113.21	Walmart.com
		10/29/2015	2565	100-0601-551.30-14	23.00	AMZ - SSI Magazines
		10/29/2015	2595	100-0703-553.24-02	325.00	PayPal - WPRA
		10/29/2015	2931	100-0802-521.30-18	1,154.64	Global Industrial
		10/29/2015	2934	100-0601-551.34-02	105.00	Wisconsin Library Assoc
				100-0601-551.34-03	47.00	Wisconsin Library Assoc
		10/29/2015	3258	100-1008-541.24-03	59.58	Sign Shop Overhead/Amazon
		10/29/2015	3409	100-0801-521.34-03	82.00	Glacier Canyon
		10/29/2015	3572	100-0801-521.32-01	20.25	TLO Transunion
	10/29/2015	3601	100-0801-521.24-03	154.75	Menards	

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CARDMEMBER SERVICE...	51883...	10/29/2015	3732	100-0801-521.33-03	137.58	Dominos
		10/29/2015	3835	731-1022-541.30-18	13.63	Welding Helmet Batteries
		10/29/2015	4258	100-0801-521.34-03	40.00	CVR Market Fresh
		10/29/2015	4515	100-0201-512.32-02	204.00	Surveymonkey.com
		10/29/2015	4955	100-0801-521.30-11	8.43	UPS
		10/29/2015	5048	625-1003-541.30-15	1,538.79	Hilti Drill & Bits/Hilti
		10/29/2015	5067	100-0703-553.34-03	122.88	Kalahari Resorts
		10/29/2015	5087	100-0801-521.24-03	4.70	PD Radio/Amazon
		10/29/2015	5131	100-0601-551.30-16	67.22	SP - Hoopnotica
		10/29/2015	5141	100-1009-541.21-06	179.20	Sidewalk Grinding/Grand R
		10/29/2015	5174	100-1009-541.21-06	179.20	Grand Rental Station
		10/29/2015	5649	100-0801-521.30-13	154.85	PD - Sani Cloths/Healthyk
		10/29/2015	5707	100-0901-515.30-18	209.87	Zefon International
		10/29/2015	5740	100-0801-521.34-03	194.15	Chula Vista
		10/29/2015	5857	100-0801-521.34-02	105.00	PayPal - League of WI
		10/29/2015	5894	824-0807-521.30-15	33.66	Pet Supplies Plus
		10/29/2015	5907	824-0807-521.30-15	(33.66)	Pet Supplies Plus-CREDIT
		10/29/2015	5910	824-0807-521.30-15	32.06	Pet Supplies Plus
		10/29/2015	6001	100-0801-521.34-03	280.00	Chula Vista
		10/29/2015	6076	100-0801-521.30-15	149.50	Amazon.com
		10/29/2015	6229	100-0601-551.30-16	14.68	Shopko
		10/29/2015	6341	100-0801-521.30-15	108.31	Amazon Mktplace
		10/29/2015	6506	100-0801-521.24-03	90.48	PPF Ext Soffit/1000bulbs.
				100-0501-522.24-03	90.47	PPF Ext Soffit/1000bulbs.
		10/29/2015	6570	100-0801-521.29-04	317.54	Amazon Mktplace
		10/29/2015	6696	100-0801-521.34-03	10.00	CVR Market Fresh
		10/29/2015	6760	100-0801-521.29-04	18.47	Del City
		10/29/2015	6897	100-1001-514.30-18	328.46	OSI On-Line Stores
		10/29/2015	7188	100-0201-512.30-11	23.31	USPS
		10/29/2015	7422	100-0601-551.30-14	35.80	SP Pediment
		10/29/2015	7533	100-0903-531.30-15	18.73	Amazon Mktplace
		10/29/2015	7545	100-0801-521.19-03	96.38	Galls
		10/29/2015	7821	100-0801-521.24-03	(21.88)	Menards-CREDIT
		10/29/2015	8351	100-0703-553.30-18	392.00	Beacon Athletics

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CARDMEMBER SERVICE...	51883...	10/29/2015	8390	100-0903-531.30-10	58.03	Brevis Corp
		10/29/2015	8680	731-1022-541.24-02	305.00	Impact Repair/SnapOn Tool
		10/29/2015	8912	100-1008-541.24-03	25.28	Sign Shop Key Pad/Amazon
		10/29/2015	8923	100-0903-531.30-15	232.06	Health Care Logistics
		10/29/2015	9100	100-0903-531.30-15	20.90	Amazon Mktplace
		10/29/2015	9232	100-0801-521.34-03	10.29	CVR Market Fresh
		10/29/2015	9315	100-0801-521.34-03	38.93	CVR Market Fresh
		10/29/2015	9320	100-0801-521.34-02	195.00	PayPal
		10/29/2015	9335	731-1022-541.24-03	62.98	Amazon Mktplace Payments
		10/29/2015	9435	731-1022-541.30-18	23.06	Welding Helmet Batteries
		10/29/2015	9446	824-0807-521.30-15	33.66	Pet Supplies Plus
		10/29/2015	9585	100-1001-514.34-02	350.00	Good Armstrong Training
		10/29/2015	9681	100-0703-553.24-03	13.21	Amazon Mktplace Payments
		10/29/2015	9973	100-0801-521.24-03	89.99	E-Conolight
			Total for check: 51883		12,072.12	
CAROW LAND SURVEYING COMPANY INC	51884	10/29/2015	9547	100-0304-562.21-06	850.00	Germania Hall Property
			Total for check: 51884		850.00	
CASPER'S TRUCK EQUIPMENT INC	51885	10/29/2015	0010074-IN	731-1022-541.38-03	295.88	Gear Motor & Supplies
			Total for check: 51885		295.88	
CRESCENT ELECTRIC SUPPLY COMPANY	51886	10/29/2015	S500728533.007	489-0703-562.82-02	6,404.70	Gilbert Site - Lights
		10/29/2015	S500728533.008	489-0703-562.82-02	11,994.78	Gilbert Site - Lights
		10/29/2015	S500728533.009	489-0703-562.82-02	483.70	Gilbert Site - Lights
		10/29/2015	S500965393.001	100-1012-541.30-18	86.18	Block/Tape
		10/29/2015	S500965412.001	100-0703-553.24-03	138.80	Jefferson Park
		10/29/2015	S500965508.001	731-1022-541.24-03	25.22	Relay
		10/29/2015	S500985643.001	100-0703-553.30-18	124.99	Cover/Lamp
		10/29/2015	S500985674.001	100-0703-553.30-18	129.17	Lamp/Plug
		10/29/2015	S500992851.001	100-0703-553.30-18	(36.65)	Lamp/Credit
		10/29/2015	S500992867.001	100-0703-553.24-03	41.97	Lamp

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CRESCENT ELECTRIC SUPPLY COMPANY...	51886...	10/29/2015	S501020597.001	100-0501-522.24-03	52.55	Lamp
		10/29/2015	S501061496.001	100-0501-522.24-03	71.75	Parts
		10/29/2015	S501063229.001	731-0000-193.00-00	170.91	PWF Generator
			Total for check: 51886		19,688.07	
DJ'S PRODUCE	51887	10/29/2015	129046	100-0000-201.15-00	25.00	FFM Wellness
		10/29/2015	529123	100-0000-201.15-00	8.00	FFM Wellness
			Total for check: 51887		33.00	
DUMKE & ASSOCIATES &	51888	10/29/2015	316 RACINE	100-0903-531.29-06	2,077.50	316 Racine St
			Total for check: 51888		2,077.50	
ENERGY CONTROL & DESIGN INC	51889	10/29/2015	0074828-IN	100-0704-552.24-04	515.54	Boiler Maintenance - Pool
			Total for check: 51889		515.54	
FASTENAL COMPANY	51890	10/29/2015	WINEE110814	100-0703-553.30-15	148.60	Supplies
		10/29/2015	WINEE110876	489-0703-562.82-02	171.10	Gilbert Site-Drill Bits
			Total for check: 51890		319.70	
FISH WINDOW CLEANING	51891	10/29/2015	2680-41044	100-1001-514.20-01	50.00	Window Cleaning
			Total for check: 51891		50.00	
FLAMINIO, ANTHONY	51892	10/29/2015	FLAMINIO ANTHON	100-0000-201.10-00	100.00	1021 Tracey/Exc Permit
			Total for check: 51892		100.00	
GERDAU	51893	10/29/2015	95211327	470-1009-541.82-02	205.00	White Water Wax Cure
			Total for check: 51893		205.00	
GRIESBACH READY-MIX LLC	51894	10/29/2015	3333	625-1010-541.30-18	36.00	Concrete

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
GRIESBACH READY-MIX LLC...	51894...	10/29/2015...	3333...	100-1004-541.30-18	465.90	Concrete
				470-1009-541.82-02	1,488.00	Concrete
				Total for check: 51894		1,989.90
GUNDERSON CLEANERS	51895	10/29/2015	309452	100-0801-521.30-13	34.66	Cleaning Services
				Total for check: 51895		34.66
RA HAAG CONSTRUCTION	51896	10/29/2015	HAAG CONST	100-0703-553.24-03	925.00	Koslo Park Project
				731-1022-541.24-03	425.00	Masonry Repair Work
				Total for check: 51896		1,350.00
JIM HEINZ	51897	10/29/2015	129051	100-0000-201.15-00	19.82	FFM Wellness
				Total for check: 51897		19.82
HIETPAS WELDING INC	51898	10/29/2015	32188	100-1012-541.24-04	1,035.00	Maintain Light Posts
				100-1008-541.24-04	1,035.00	Maintain Light Posts
				Total for check: 51898		2,070.00
HORST DISTRIBUTING INC	51899	10/29/2015	51669-000	731-1022-541.38-03	1,412.17	Axle Shaft
				Total for check: 51899		1,412.17
INDEPENDENT INSPECTIONS LTD	51900	10/29/2015	400022-MENACHR	100-0301-523.21-06	247.00	Sept. Hourly Billing
				Total for check: 51900		247.00
JX ENTERPRISES INC	51901	10/29/2015	G-252440007	731-1022-541.38-03	33.02	Mud flap
				Total for check: 51901		33.02
KAEMPFER & ASSOCIATES INC	51902	10/29/2015	18064	601-1020-543.21-02	212.59	Sewer User Monitoring Project E145-01.07

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KAEMPFER & ASSOCIATES INC...	51902...	10/29/2015	18065	601-1020-543.21-02	213.07	Phase 4-1 SSES Project E145-11.01
			Total for check: 51902		425.66	
LAKE SHORE CLEANERS INC	51903	10/29/2015	32270	625-1010-541.21-06	199.08	Lake Park Villa Pond
			Total for check: 51903		199.08	
LEE, KA	51904	10/29/2015	LEE KA	100-0000-201.10-00	100.00	1028 Tracey/Exc Permit
			Total for check: 51904		100.00	
MAYFIELD NURSERY INCORPORATED	51905	10/29/2015	20150343	100-0703-553.30-18	1,197.00	Plants
			Total for check: 51905		1,197.00	
MCC INC	51906	10/29/2015	70361	625-1010-541.30-18	55.00	Supplies
			Total for check: 51906		55.00	
MCMAHON	51907	10/29/2015	0900306	625-1010-541.21-02	4,349.33	UNPS Stormwater Planning Project 9-13-00563
			Total for check: 51907		4,349.33	
MCNEILUS TRUCK & MFG COMPANY	51908	10/29/2015	3023537	731-1022-541.38-03	1,219.31	Wire Harn, Chassis
			Total for check: 51908		1,219.31	
MENARDS-APPLETON EAST	51909	10/29/2015	82713	100-1009-541.30-18	19.98	Hardboard/Concrete Forms
			Total for check: 51909		19.98	
MENASHA JOINT SCHOOL DISTRICT	51910	10/29/2015	OCT MOBILE HOME	100-0000-412.00-00	6,486.03	October Mobile Home
			Total for check: 51910		6,486.03	
MENASHA UTILITIES	51911	10/29/2015	MENASHA UTILITI	100-1008-541.22-03	336.65	Electric

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA UTILITIES...	51911...	10/29/2015...	MENASHA UTILITI...	501-0304-562.22-06	2.42	Storm
				100-0000-123.00-00	17.69	Electric
				100-1012-541.22-03	97.72	Electric
				100-0304-562.22-03	28.05	Electric
				625-0304-562.22-03	8.24	Electric
				100-1013-541.22-03	26.76	Electric
				100-1013-541.22-06	277.51	Storm
				207-0707-552.22-03	1,312.27	Electric
				207-0707-552.22-05	90.84	Water/Sewer
				207-0707-552.22-06	48.76	Storm
				100-0703-553.22-03	1,800.91	Electric
				100-0703-553.22-05	617.70	Water/Sewer
				100-0703-553.22-06	343.77	Storm
				100-1001-514.22-03	1,562.57	Electric
				100-1001-514.22-05	429.60	Water/Sewer
				743-0403-513.21-04	167.75	Internet Charge
				743-0403-513.21-04	2,310.40	Dark Fiber Charge
				100-0305-562.22-06	2.50	Storm
				100-1014-543.22-06	53.13	Storm
				100-1019-552.22-03	172.61	Electric
100-1019-552.22-05	82.42	Water/Sewer				
601-1020-543.22-03	35.58	Electric				
Total for check: 51911					9,825.85	
NACKERS, TYLER	51912	10/29/2015	NACKERS TYLER	100-0000-201.10-00	100.00	2050 Sweetbriar/ExcPermit
				Total for check: 51912		
CITY OF NEENAH	51913	10/29/2015	FIRE SVCS	100-0501-522.25-01	261,779.00	Fire/Rescue Services
				Total for check: 51913		
NORTHEAST ASPHALT INC	51914	10/29/2015	2015-01	100-1003-541.82-02	62,422.82	Street Construction Payment 6
				470-1003-541.82-02	8,884.50	Street Construction Payment 6

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NORTHEAST ASPHALT INC...	51914...	10/29/2015...	2015-01...	625-0000-194.00-00	4,309.80	Street Construction Payment 6
				625-0000-194.00-00	4,133.50	Street Construction Payment 6
				470-0000-201.04-00	21,857.29	Street Construction Payment 6
			Total for check: 51914		101,607.91	
PIZZA FROMAGE	51915	10/29/2015	129055	100-0000-201.15-00	10.00	FFM Wellness
				Total for check: 51915	10.00	
PROFESSIONAL PROCESS SERVICE	51916	10/29/2015	15336	100-0201-512.30-18	42.00	Subpoena
				Total for check: 51916	42.00	
TAMMY REEVES	51917	10/29/2015	129049	100-0000-201.15-00	5.00	FFM Wellness
				Total for check: 51917	5.00	
REMY BATTERY CO INC	51918	10/29/2015	5262038	731-1022-541.38-03	269.90	Engine Start Battery
				Total for check: 51918	269.90	
RIVER OF DREAMS INC	51919	10/29/2015	129047	100-0000-201.15-00	49.10	FFM Wellness
				Total for check: 51919	49.10	
ROAD EQUIPMENT	51920	10/29/2015	WA601522	731-1022-541.38-03	32.49	Double Check DC-4
				Total for check: 51920	32.49	
DR TERESA RUDOLPH	51921	10/29/2015	RUDOLPH, TERESA	100-0903-531.21-05	150.00	City Physician Services
				Total for check: 51921	150.00	

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SELL, LAUREN	51922	10/29/2015	SELL, LAUREN	100-0000-201.10-00	100.00	1061 Province Ter. Permit
			Total for check: 51922			
SOUP & DIPITY LLC	51923	10/29/2015	129048	100-0000-201.15-00	15.00	FFM Wellness
			Total for check: 51923			
STAPLES ADVANTAGE	51924	10/29/2015	3278381506	100-0702-552.30-10	50.11	Supplies
				100-0304-562.30-10	2.84	Supplies
				100-1001-514.30-10	13.66	Supplies
				100-1002-541.30-10	4.74	Supplies
		10/29/2015	3280258855	100-0801-521.30-10	56.27	Office Supplies
Total for check: 51924				127.62		
KURT STEIN	51925	10/29/2015	20020	100-0000-201.15-00	300.00	Hometown Halloween
			Total for check: 51925			
SUNGARD PUBLIC SECTOR INC	51926	10/29/2015	109122	743-0403-513.24-04	5,612.00	Sept & Oct Acct Syst Main
		10/29/2015	109435	743-0403-513.24-04	2,806.00	Nov Acctg System Maint.
		Total for check: 51926				8,418.00
THEDACARE	51927	10/29/2015	THEDACARE	100-0801-521.21-05	117.80	Venipuncture
			Total for check: 51927			
VERIZON WIRELESS	51928	10/29/2015	9753290802	100-0304-562.22-01	73.12	Comm Dev Cell Phones
		10/29/2015	9753639545	100-0801-521.22-01	39.52	Cell Phone Charges
		Total for check: 51928				112.64

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LUE VUE	51929	10/29/2015	129050	100-0000-201.15-00	15.00	FFM Wellness
			Total for check: 51929		15.00	
WALTERS, DUWAYNE	51930	10/29/2015	WALTERS, DUWAYN	100-0000-201.10-00	100.00	1310 Fieldview/Exc Permit
			Total for check: 51930		100.00	
WAYNE INDUSTRIAL HOLDINGS LLC	51931	10/29/2015	106523	731-1022-541.38-03	372.76	Supplies
			Total for check: 51931		372.76	
WCA GROUP HEALTH TRUST	51932	10/29/2015	GROUP 76440178	100-0000-204.08-00	128,135.00	Nov Health Ins - Employee
				100-0000-204.11-00	4,154.00	Nov Health Ins - Retirees
			Total for check: 51932		132,289.00	
WE ENERGIES	51933	10/29/2015	WE ENERGIES	100-0703-553.22-04	10.33	2170 Plank Road
				100-0903-531.22-04	11.34	316 Racine St
				100-0000-123.00-00	34.84	Fire Dept
				100-1001-514.22-04	128.41	City Hall
				100-0801-521.22-04	48.11	Police
				100-0920-531.22-04	10.47	Senior Center
				100-0601-551.22-04	67.46	Library
				100-0703-553.22-04	83.89	Parks
				100-0704-552.22-04	31.63	Pool
				207-0707-552.22-04	26.35	Marina
				731-1022-541.22-04	63.05	Garage
			Total for check: 51933		515.88	
WILLIAMSON, SARAH	51934	10/29/2015	WILLIAMSON SARA	100-0000-201.10-00	100.00	1036 Tracey/Exc Permit
			Total for check: 51934		100.00	

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WINNEBAGO COUNTY TREASURER	51935	10/29/2015	WINNEBAGO CTY	100-0000-201.03-00	1,158.75	Dog Licenses
			Total for check: 51935		1,158.75	
WISCONSIN DEPT OF JUSTICE	51936	10/29/2015	7967	100-0801-521.21-06	252.00	Name Searches
		10/29/2015	G3228	100-0202-512.21-06	14.00	Background Checks
			Total for check: 51936		266.00	
WISCONSIN SUPPORT COLLECTIONS	51937	10/29/2015	20151029	100-0000-202.03-00	632.88	PAYROLL SUMMARY
			Total for check: 51937		632.88	
WITEK, KYLE	51938	10/29/2015	WITEK, KYLE	100-0000-201.10-00	100.00	1052 Tracey/Exc Permit
			Total for check: 51938		100.00	
YMCA OF THE FOX CITIES	51939	10/29/2015	CM4Q15	100-0920-531.21-06	22,166.00	4th Quarter Installment
			Total for check: 51939		22,166.00	
					609,392.94	



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: October 29, 2015

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the **2015-2017** licensing period:

Vicki Scheerer	Denis Danielsen	Tiffany Griffin	Cathleen Winter
Jennifer Sorto	Derek Hole	Joanna Schumacher	Matthew Shelton

CC: Chief Styka

Council Agenda Nov. 2nd

To: City of Menasha, Common Council, Major, and City Clerk

RE: In reconsideration of beverage license. When filling out my application for bar tending at The Locker Room, I was notified that certain things on my driving record were considered misdemeanors. Had I known I would have explained in my application. I currently live at 540 3rd street, 3 blocks from The Locker Room, which is perfect walking distance to and from work.

Thank you for this opportunity

Nichole Marie Verstoppen



RECEIVED

OCT 26 2015

CITY OF MENASHA
BY _____



October 13, 2015

*Denied
mailed 10/14/15
G.T.*

Nichole Marie Verstoppen
540 Third Street
Menasha, WI 54952

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Verstoppen,

Upon reviewing your application for an Alcohol Operator's License Application within the city of Menasha, I noted you neglected to include several convictions on your application. Under the question as to whether or not you have been convicted of a misdemeanor, you indicated no on your application; when in fact you have two misdemeanor convictions. One for Bail Jumping on April 11, 2013 and one for Operating After Revocation on January 13, 2015.

In my conversation with you, you indicated you were uncertain if you should include these in the application and indicated it was not intentional on your part. Therefore, I concluded under guideline #4; I determined it was due to an inadvertence on your part and the items were included on your application.

In conducting the background investigation on you the following convictions were noted:

On January 18, 2012, you were convicted in Washington County, Wisconsin for a charge of Operating While Suspended.

On May 8, 2012, you were convicted of Operating While Intoxicated in Langlade County, Wisconsin.

On April 11, 2013, you were convicted of Bail Jumping in Langlade County, Wisconsin.

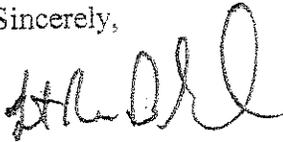
On January 13, 2015 you were convicted of Operating After Revocation in Shawano County, Wisconsin.

Engaging in bartending involves the purchase and sale of a closely regulated substance/alcohol and individuals granted an operator's license must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunk driving laws and assist with minimizing disturbances of the peace and maintaining safety of the community.

Based on your background investigation, I will be recommending to the Menasha Common Council deny your request for an Alcohol Operator's License within the city of Menasha because under guideline #3 you are considered a Habitual Law Offender. The policy indicates, if you have three or more offenses stemming from separate incidents within the immediately preceding five years; you are considered a Habitual Law Offender.

The recommendation will be given to the Common Council at its next meeting on Monday, October 19, 2015, at or around 6:30 p.m.. Should you wish to provide comment to the Common Council on your application, you may do so during the public participation portion of the meeting.

Sincerely,



Lt. Ron Bouchard
Investigative Services
Menasha Police Department

**CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION**

Establishment of Employment The Locker Room
 TEMPORARY _____ PROVISIONAL _____ REGULAR RENEWAL _____

Name Verstoppen Nichole Marie
Last First Middle

Address 540 3rd St. Menasha WI 54952
Street City State/Zip Code

Phone _____

Height _____ Weight _____ Eyes _____ Hair _____ Sex _____ Race NA

Birth Date _____ Age _____ Birthplace _____

Scars, Marks, Tattoos _____
 Drivers License No. _____ State of Issue _____
 Expiration Date _____

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete! Please read this section carefully.

Please explain all yes answers completely on the back of this form! →

Do you currently have any criminal charges pending against you? NO
 Have you ever been convicted of a felony? NO
 Have you ever been convicted of a misdemeanor? NO *should be yes*
 Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? YES 2012
 Have you ever been convicted of any law, statute, or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage)? NO
 Have you ever been convicted of any law, statute, or ordinance pertaining to the possession, use, or sale of illegal drugs? NO
 Have you ever been convicted of a criminal traffic offense? ~~YES~~ NO

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE *Rick Verstoppen* Date 10-7-15

 Approved _____ Denied Expiration Date _____

Chief of Police *Michael J. [Signature]* Date 10/13/15

Comments: *Misd conviction not disclosed / in complete* *her phone will "she forget"*

REVOKED FOR VIOLATION: *Bail jumping 4-11-13 misd. (C)*
OAR 1-17-15 misd.

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

O.W.I. 1st offense in Langlade Co.
Convicted
paid fine
took Drivers Safety course



Memorandum

DATE: October 1, 2015

TO: Board of Public Works

FROM: Mark Radtke, Director of Public Works
Greg Keil, Community Development Director
Mayor Merkes

RE: Racine Street Bridge Preferred Alternative Recommendation

The Wisconsin Department of Transportation (WisDOT) continues to advance its work on the Racine Street Bridge Replacement project in preparation for submittal of the Environmental Report (ER) considering various improvement alternatives. WisDOT has requested the City's selection of a preferred alternative for the project as a component of the ER, which will be finalized later this year.

The Racine Street Bridge was constructed in 1952 and has been exhibiting both structural and functional deficiencies including roadway decking issues, worn mechanical and structural components, less than desirable roadway width for three travel lanes, inadequate bicycle and pedestrian accommodations, and limited vertical clearance for boat traffic. Annual inspections have determined the bridge is safe for travel, but more frequent major repairs have been required as the structure ages and we continue to experience the difficulties with the functionally deficient aspects of the bridge.

The ER will include an investigation of the following improvement alternatives:

- No-build alternative
- Existing bridge rehabilitation
- Bridge replacement on the existing location
- Bridge replacement on a new location

WisDOT has conducted two Public Involvement Meetings, one in October, 2014 and one in June, 2015 to present the various bridge alternatives and to receive input from the public. In addition, a stakeholders group has met several times to create a list of project issues, establish priorities and evaluate alternatives.

Major project issues identified by the public and the stakeholders group include:

- Intersection improvement at both ends of the bridge
- Minimize the impacts to nearby residential properties, including the headlight glare and noise level
- Avoid impacts to commercial property north of the bridge
- Provide improved bicycle and pedestrian passageways
- Provide additional vertical boat clearance to minimize the number of bridge openings
- Maximize the area remaining for redevelopment opportunities at the south end of the bridge
- Create an appealing gateway at the entrance to downtown
- Provide pedestrian access under the north end of the bridge
- Preserve the view at the north intersection area if possible

WisDOT has developed at least ten different alternatives ranging from a no-build alternative to a full reconstruction off the existing alignment with roundabouts at both ends of the bridge. The options included on alignment bridge rehabilitation and reconstruction and various off alignment bridge reconstruction alternatives. Several of these alternatives were eliminated from further assessment due to failure to meet the identified local objectives or engineering standards.

For the remaining bridge alternatives under consideration, City staff reviewed public comments, met with WisDOT several times to discuss alternatives, including once at a WisDOT meeting requested by residents, and evaluated the alternatives for satisfying the locally identified major project issues and objectives.

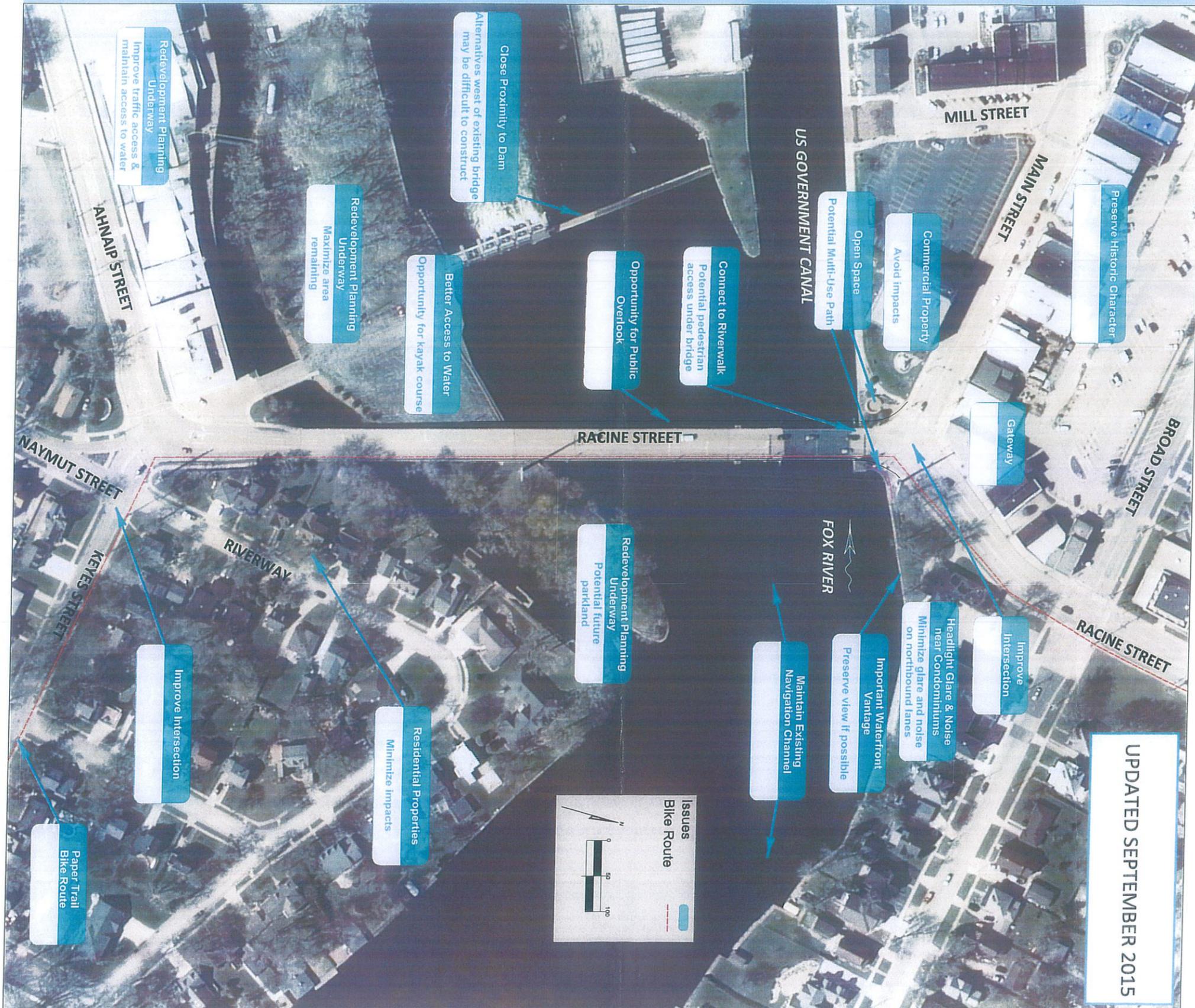
On that basis, our recommended preferred alternative is Alternative J, which involves a full bridge reconstruction with roundabouts at both ends on an alignment as close as possible to the existing lift bridge to allow a one year bridge closure. This alternative offers a cost effective option that satisfies a majority of the locally identified project issues.

This recommendation applies solely to the bridge and the intersections abutting the bridge at Main Street and Ahnaip Street. A decision regarding the Broad and Racine street intersection will be made in the future. Enclosed with this report are four options currently under consideration for that intersection.

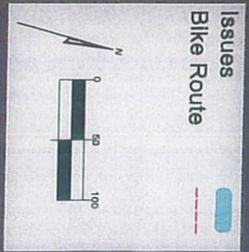
WisDOT officials will be present Monday night to present the Racine Street Bridge options and answer questions.

Enclosures

BPW memo re Racine Street Bridge preferred alternative_ 10-1-15



UPDATED SEPTEMBER 2015



ALTERNATIVES SCREENING SUMMARY

RACINE STREET MOVABLE BRIDGE



ALTERNATIVE A
NO BUILD



ADVANCED TO ENVIRONMENTAL ASSESSMENT AS BASELINE FOR COMPARISON

ALTERNATIVE B
BRIDGE REHABILITATION



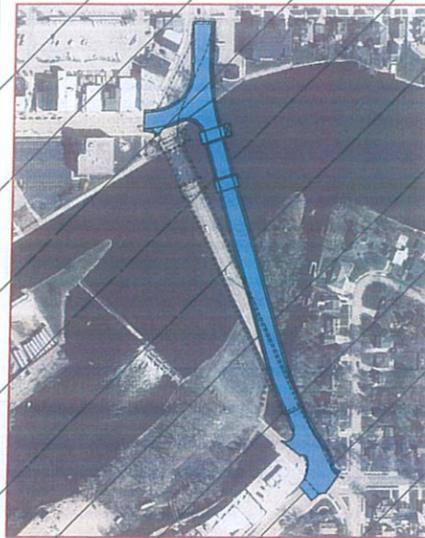
ADVANCED TO ENVIRONMENTAL ASSESSMENT DUE TO MINIMAL ENVIRONMENTAL, REAL ESTATE, AND PROPERTY IMPACTS

ALTERNATIVE C
FULL RECONSTRUCT: ON-ALIGNMENT



ELIMINATED FROM FURTHER ASSESSMENT DUE TO LACK OF IMPROVEMENT TO INTERSECTIONS, INABILITY TO MEET LOCAL OBJECTIVES, AND LONG CLOSURE TIME

ALTERNATIVE D
FULL RECONSTRUCT: NORTH INTERSECTION RECONFIGURED



ELIMINATED FROM FURTHER ASSESSMENT DUE TO INABILITY TO SATISFY ENGINEERING DESIGN STANDARDS, LOCAL OBJECTIVES, AND LACK OF SOUTH INTERSECTION IMPROVEMENT

ALTERNATIVE E
FULL RECONSTRUCT: BOTH INTERSECTIONS RECONFIGURED



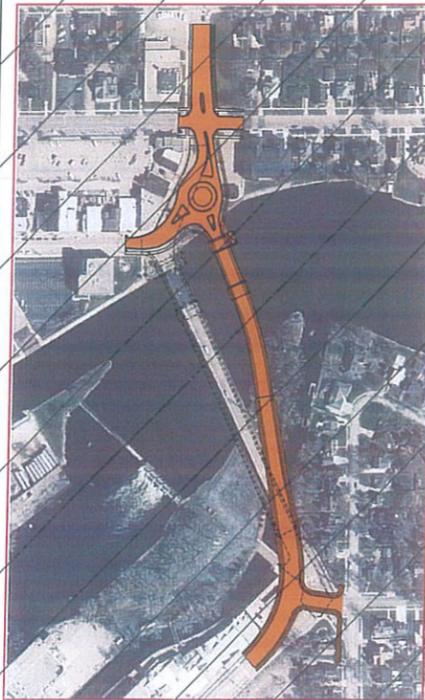
ADVANCED TO ENVIRONMENTAL ASSESSMENT DUE TO ABILITY TO MEET THE PURPOSE AND NEED

ALTERNATIVE F
FULL RECONSTRUCT: TWO ROUNDABOUTS



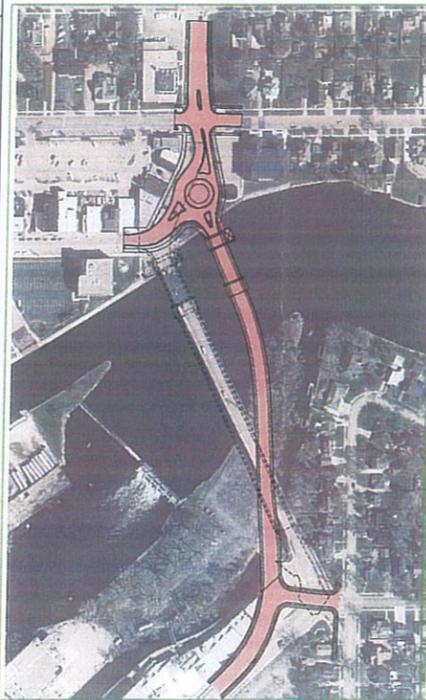
ADVANCED TO ENVIRONMENTAL ASSESSMENT DUE TO ABILITY TO MEET THE PURPOSE AND NEED WITH MINIMAL IMPACTS

ALTERNATIVE G
FULL RECONSTRUCT: NORTH ROUNDABOUT WITH RECONFIGURED SOUTH INTERSECTION



ELIMINATED FROM FURTHER ASSESSMENT AS OTHER ALTERNATIVES WILL BETTER MEET THE PURPOSE AND NEED WITH FEWER IMPACTS

ALTERNATIVE H
FULL RECONSTRUCT: NORTH ROUNDABOUT WITH RECONFIGURED SOUTH INTERSECTION



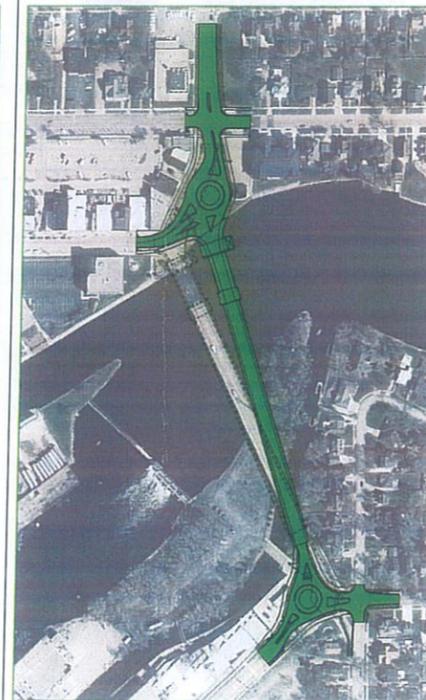
ADVANCED TO ENVIRONMENTAL ASSESSMENT DUE TO ABILITY TO MEET THE PURPOSE AND NEED WITH MINIMAL IMPACTS

ALTERNATIVE I
FULL RECONSTRUCT: NORTH ROUNDABOUT WITH RECONFIGURED SOUTH INTERSECTION

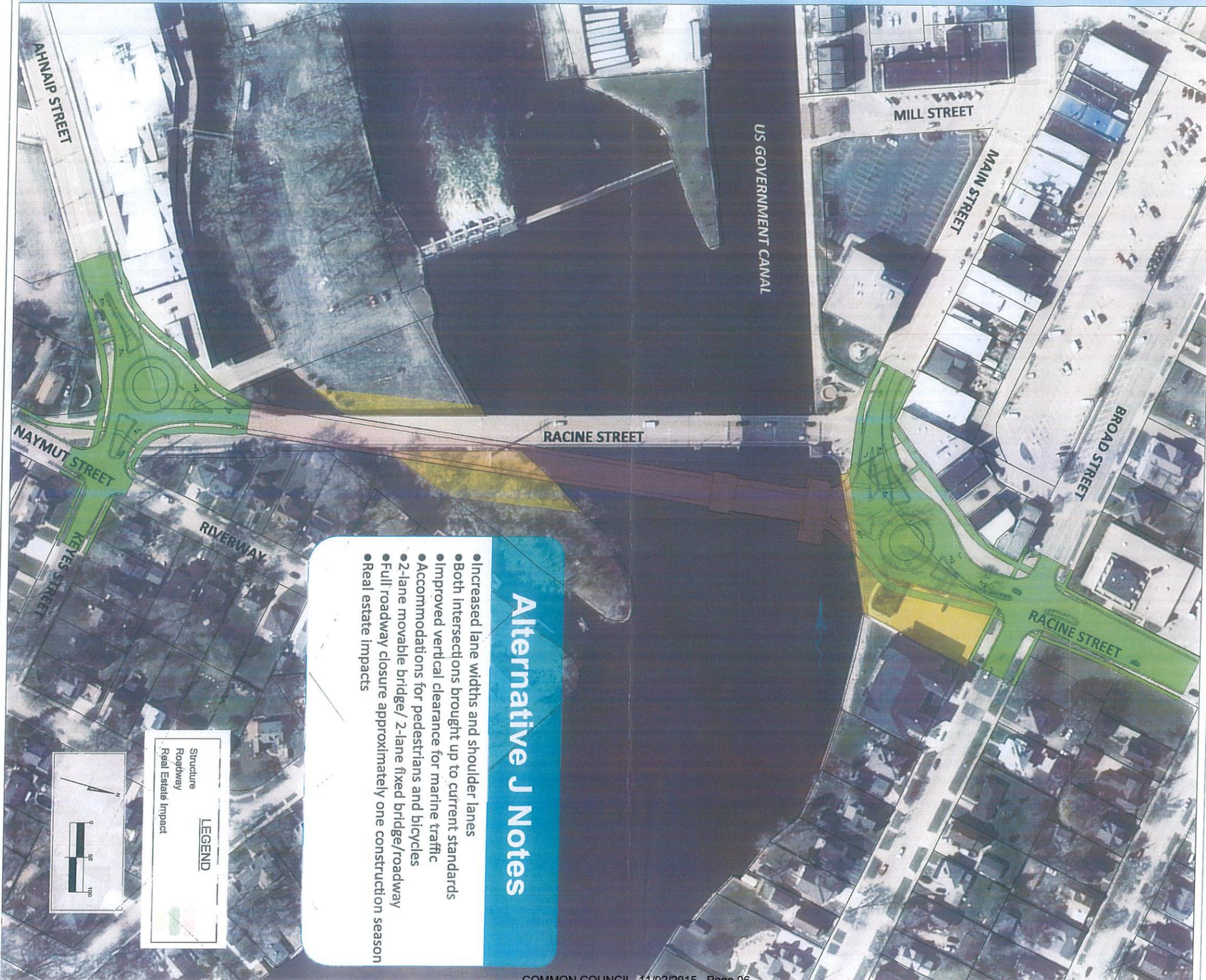


ADVANCED TO ENVIRONMENTAL ASSESSMENT DUE TO ABILITY TO MEET THE PURPOSE AND NEED WITH MINIMAL IMPACTS

ALTERNATIVE J
FULL RECONSTRUCT: ROUNDABOUTS AT BOTH INTERSECTIONS



ADVANCED TO ENVIRONMENTAL ASSESSMENT DUE TO ABILITY TO MEET THE PURPOSE AND NEED WITH MINIMAL IMPACTS

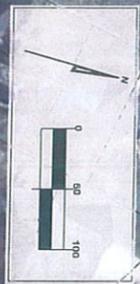


Alternative J Notes

- Increased lane widths and shoulder lanes
- Both intersections brought up to current standards
- Improved vertical clearance for marine traffic
- Accommodations for pedestrians and bicycles
- 2-lane movable bridge/ 2-lane fixed bridge/roadway
- Full roadway closure approximately one construction season
- Real estate impacts

LEGEND

- Structure
- Roadway
- Real Estate Impact



Racine Street Bridge Alternative Summary

	Alternative A No Build	Alternative B Rehabilitation	Alternative C Reconstruct - on existing alignment	Alternative D Reconstruct - north intersection reconfigured	Alternative E Reconstruct - both intersections reconfigured	Alternative F Reconstruct - two roundabouts	Alternative G Reconstruct - north roundabout with realigned south intersection (Riverway impact)	Alternative H Reconstruct - north roundabout with realigned south intersection (no Riverway impact)	Alternative I Reconstruct - north roundabout with adjusted alignment across river	Alternative J Reconstruct - two roundabouts with adjusted alignment across river
Main St intersection improvement	none	none	minimal	new traffic signal	new traffic signal	new roundabout	new roundabout	new roundabout	new roundabout	new roundabout
Ahnaip St intersection improvement	none	none	none	none	realigned one-way stop	new roundabout	realigned one-way stop	realigned one-way stop	realigned one-way stop	new roundabout
Potential for Broad St intersection improvements	no	no	no	no	no	yes	yes	yes	yes	yes
Center turn lane (across bridge)	yes	yes	yes	yes	yes	no	partial (south side only)	partial (south side only)	partial (south side only)	no
Bridge width (outside parapet to outside parapet)	44.5'	44.5'	60'	60'	60'	49'	49'-60' (varies)	49'-60' (varies)	49'-60' (varies)	49'
Bicycle/pedestrian improvements (across bridge)	none	none	yes (5' bicycle lanes, 6' sidewalks)	yes (5' bicycle lanes, 6' sidewalks)	yes (5' bicycle lanes, 6' sidewalks)	yes (5' bicycle lanes, 6' sidewalks)	yes (5' bicycle lanes, 6' sidewalks)	yes (5' bicycle lanes, 6' sidewalks)	yes (5' bicycle lanes, 6' sidewalks)	yes (5' bicycle lanes, 6' sidewalks)
Marine navigation improvements	none	none	improved clearance - fewer openings	improved clearance - fewer openings	improved clearance - fewer openings	improved clearance - fewer openings	improved clearance - fewer openings	improved clearance - fewer openings	improved clearance - fewer openings	improved clearance - fewer openings
Estimated construction cost in millions (1)	\$0.0	\$11-12	\$26-27	\$27-28	\$29-30	\$25-26	\$26-27	\$26-27	\$25-26	\$25-26
Life expectancy (years)	< 20	35-40	75+	75+	75+	75+	75+	75+	75+	75+
Future ownership	State	State	City	City	City	City	City	City	City	City
Future maintenance costs	?	higher than Alts. C-J	higher than Alts. F-J (due to 3-lane bridge)	higher than Alts. F-J (due to 3-lane bridge)	higher than Alts. F-J (due to 3-lane bridge)	lowest (similar to J)	medium (due to partial 2-lane bridge)	medium (due to partial 2-lane bridge)	medium (due to partial 2-lane bridge)	lowest (similar to F)
Closure timeframe for construction	N/A	1 year	2 years	2 years construction - bridge closure limited to 1 year	2 years construction - bridge closure limited to 1 year	2 years construction - bridge closure limited to 1 year	2 years construction - bridge closure limited to 1 year	2 years construction - bridge closure limited to 1 year	2 years construction - bridge closure limited to 1 year	2 years construction - bridge closure limited to 1 year

(1) - Costs are expressed in 2015 dollars and represent construction costs only. Costs are currently 100% Federal/State funded. However, there may be local cost share if the city prefers an alternative that is significantly more expensive than another viable alternative. Local cost share may also be added during final design depending on additional aesthetic or design elements that the city wants to incorporate within the project.

Annual operating costs for the Wisconsin Street lift bridge in City of Oshkosh (opened in 2008) have averaged roughly \$120,000/year from 2010-2014. Annual operating costs for the existing Racine Street bridge from 2013-2014 averaged roughly \$75,000/year. Costs for Menasha are lower primarily due to restructuring of bridge tenders wages and benefits by City of Menasha in 2013. Operating costs include bridge tender labor, utility costs, and miscellaneous minor repairs.

alternatives shaded in blue have previously been eliminated from consideration



Director of Business Services

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October 26, 2015

RE: Park and Recreation Board Appointment

Dear Mayor Merkes,

I wish to be considered for an appointment to the Park and Recreation Board. I reside on Menasha's east side on Silver Birch Drive with my family of four. I moved to Menasha two years ago and have loved being a part of the community and look forward to many more years.

My past and present experiences provide the skills to foster a productive board meeting. Some of my past experiences include volunteering with the Fort Atkinson Park and Recreation Department to assist with the youth center that ran Friday and Saturday nights. I have also worked for three school districts over the past seven years as the Director of Business Services. Though I did not work directly with the students indirectly I did get to experience the joy of being around children. Currently, I am the Director of Business Services for the Menasha Joint School District.

Sincerely,

Brian Adesso
Director of Business Services

"Reaching Every Student Every Day"