

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 16, 2015
6:45 PM
or immediately following Common Council**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. November 2, 2015
- D. DISCUSSION / ACTION ITEMS
 - 1. Street Use Application – First Eve; Thursday, December 31, 2015; 3:00 PM – 12:30 AM; (Doty Island Development Council and Community Forward, Inc.)
 - 2. Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-01; \$1,000.00 (Payment No. 3 & Final)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 2, 2015
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Krautkramer at 7:36 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Taylor, Krautkramer, Keehan

EXCUSED: Alderman Spencer, Zelinski

ALSO PRESENT: Mayor Merkes, CA Captain, DPW Radtke, CDD Keil, ASD Steeno,
PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [October 19, 2015](#)

Moved by Ald. Taylor seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Payment – Borsche Roofing Professionals, Inc.; Library/City Hall Re-Roofing Project; Contract Unit No. 2015-02; \\$42,274.26 \(Payment No. 2\)](#)

DPW Radtke explained the payment is for work done on the roof of City Hall.

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council

Payment to Borsche Roofing Professionals, Inc., for Library/City Hall Re-Roofing Project, Contract Unit No. 2015-02 in the amount of \$42,274.26 (Payment No. 2).

Motion carried on roll call 5-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Keehan to adjourn at 7:40 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC, City Clerk



STREET USE APPLICATION

Event: FIRST EVE
 Sponsored by: DOTY ISLAND DEVELOPMENT COUNCIL
COMMUNITY FORWARD INC
 Responsible Person: JAMES TAYLOR
 Address: 340 BROAD ST
MENASHA
 Email Address: _____

Street Use Date: 12-31-15/1-1-16
 Start Time: 10 PM
 End Time: 12:30 AM
 Number of Units: _____
 (Parades)

Phone: 723-4857

Street Route: ON FILE
Description of Use (attach map)

Liability Insurance has been secured in the amount of \$ 2,000,000 with the City of Menasha named as the additional insured. This is primary insurance.
 Insurance Company CC SERVICES Policy No. _____
 (Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 10-31-15 Applicant's Signature: James Taylor

pdct #10407

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: _____
 Not Required: _____ Approved: _____ Denied: _____

Scheduled Common Council Review Date: 12-7-15
 Approved: _____ Denied: _____

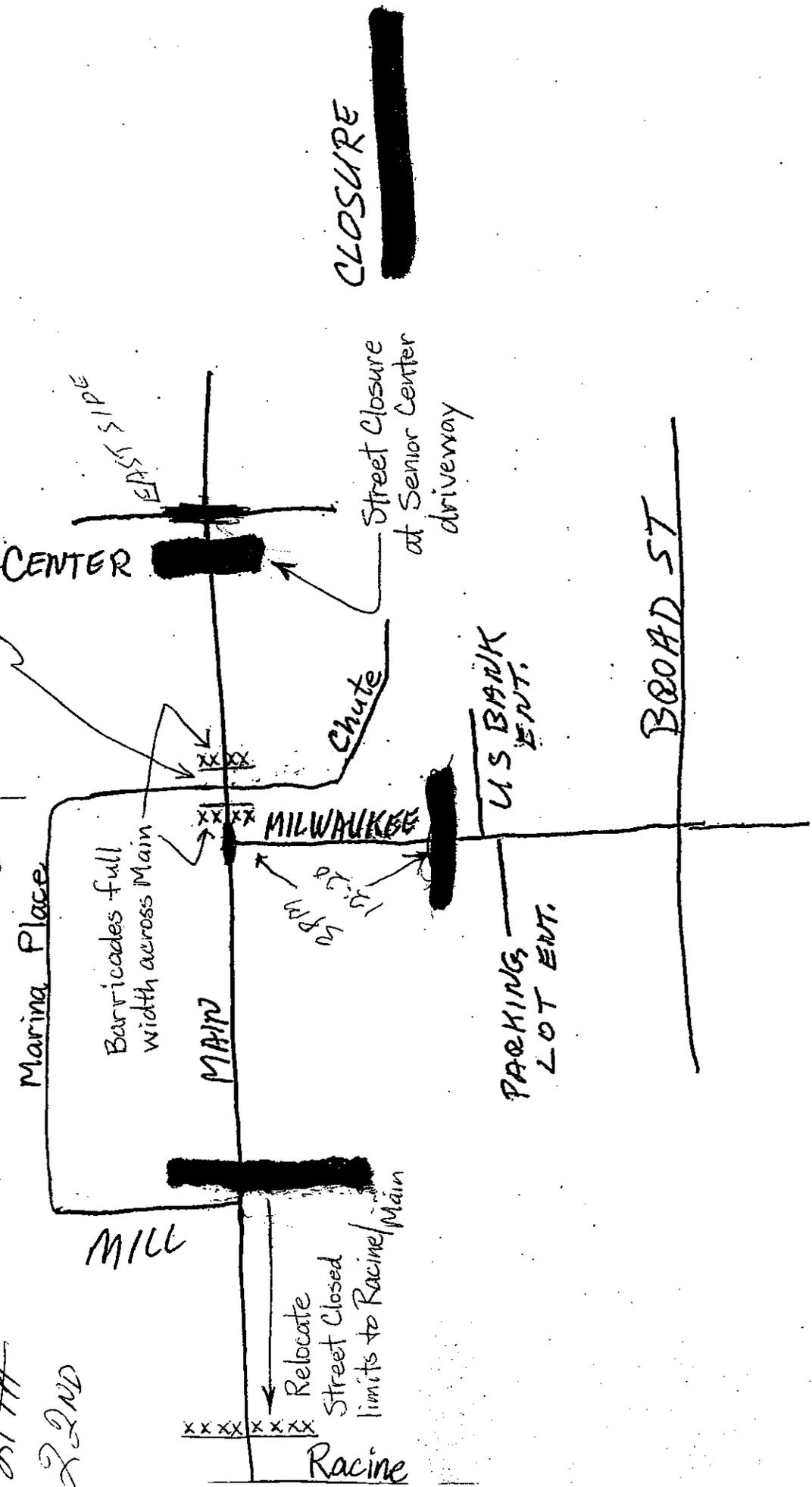
APPROVAL:
 Police Dept. [Signature] Fire Dept. _____ Public Works Dept. MR City Attorney _____

1977 FIRST EVE FOX LITLES

~~207TH~~ 12-31-77 1415

~~217TH~~ 12:30 PM - 12:30 AM

22ND



CLOSURE

Street Closure at Senior Center driveway

U.S. BANK ENT.

PARKING LOT ENT.

BROAD ST

Relocate Street Closed limits to Racine/Main

MILL

Racine

Marina Place

MAIN

MILWAUKEE

CENTER

Chute

EAST SIDE

Chute Marina Place open to traffic (across Main only)

Certificate of Payment

Date: November 12, 2015

Payment Request: Three (3) and Final

Contractor: Borsche Roofing Professionals, Inc.

Address: N2971 Highway 15, PO Box 160, Hortonville, WI 54944

Contract Unit No.: 2015-02

Project Description: Menasha Library/City Hall Re-Roofing Project

Original Contract Amount	\$ 106,659.78
Change Order No.: _____ Amount: \$ _____	
Previous Change Order(s): \$ _____	
Total Contract Amount (Including Change Orders)	\$ 106,659.78
Total Earned to Date (Summary Attached)	\$ 106,659.78
Less Retainage	\$ 0
Amount Due	\$ 1,000.00
Previous Payments	\$ 105,659.78
Amount Due this Payment	\$ 1,000.00

Estimate Period from October 22, 2015 to November 7, 2015

I certify that all bills for labor, equipment, materials and services are paid for which previous certificates for payment were issued.

Date: _____ By: _____

Lien Waivers from all subcontractors and suppliers shall accompany each Request for Payment. Affidavit of Compliance with Prevailing Wage Rates shall accompany Request for Final Payment.

Recommended for Payment

Director of Public Works: Mark Rastler Date: 11/12/2015

Common Council Approval Date: _____

Finance Department

<u>Account Number</u>	<u>Budget</u>	<u>Charge to Account</u>
	\$	
	\$	
	\$	
	\$	