

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
January 19, 2015  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 6:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 12/1/14](#)

Moved by Ald. Keehan seconded by Ald. Englebert to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [2015 Projected Premiums](#)

No discussion or action.

E. DISCUSSION/ACTION ITEMS

1. [Agreement for Engineering Services for Province Terrace Trail.](#)

CDD Keil explained that an RFQ for engineering services was solicited and the consulting firm Corre, Inc. had been selected by staff to do the design work for the Province Terrace Trail. Prior to the contract being presented to the Common Council for approval, WisDOT notified the city that its TE Grant for the trail had been terminated due to statutory changes to the program. Staff is now requesting that the Administration Committee recommend approval of the engineering design contract with Corre, Inc. to proceed with the trail development as a locally funded project.

General discussion ensued on the design and construction of the trail, TIF #9 being a source of funding, staff providing oversight of project. Staff is to provide information to the Common Council regarding the cost differential between the TE Grant funded project and a locally funded project.

Moved by Ald. Benner seconded by Ald. Englebert to recommend to Common Council Agreement with Corre, Inc. for Engineering Services for Province Terrace Trail.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Langdon to adjourn at 7:20 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk