

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, March 17, 2014  
6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
1. [Proposed Preliminary Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property. \(Gambsky Grove Subdivision, except Lot 1; First Addition to Southfield Subdivision; 1161, 1166, 1167, 11172 Harold Drive\)](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [PRD Tungate – Urban Forestry Project Partnership Award](#)
  2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:
    - a. [Administration Committee, 3/3/14](#)
    - b. [Board of Public Works, 3/3/14](#)
    - c. [NMFR Joint Finance & Personnel, 2/25/14](#)
    - d. [Parking Committee 2/26/14](#)
    - e. [Plan Commission, 3/10/14](#)
    - f. [Redevelopment Authority, 3/4/14](#)Communications:
    - g. [Customers First! The Wire, March 2014](#)
    - h. [Waverly Sanitary District minutes, 3/11/14](#)
    - i. [WisDOT Northeast Region Fox River System 2014 Bridge Operation Schedule](#)
- G. CONSENT AGENDA  
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)  
Minutes to approve:
1. [Common Council, 3/3/14](#)
  2. [Special Joint Common Council, Plan Commission and Utility Commission, 2/27/14](#)
- Board of Public Works, 3/3/14 – Recommends the Approval of:
3. [Recommendation to Award; London Street Watermain Replacement Project M0002-940117; Donald Hietpas & Sons, Inc.; \\$ 274,220.00 \(Menasha Utilities\)](#)
- Neenah-Menasha Fire Rescue Joint Finance & Personnel, 2/25/14 – Recommends the Approval of:
4. [The repair costs for Quint 32 for a total cost of \\$13,879.50 from Fabel Collision Center. Funding shall be for the 2014 Maintenance of Motor Vehicle budget and recognize this may exceed the 2014 budget line item.](#)
  5. [The carry forward request of \\$2,995.92 from 2013 Capital Hardware Operating funds to 2014's budget to fund the replacement of cellular modems for the MDC's as they are needed.](#)
- Plan Commission, 3/10/14 – Recommends the Approval of:
6. [Acquire the 867 Valley Road Property.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 3/6/14 to 3/13/14 in the amount of \\$556,294.97.](#)
2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)
3. [Gilbert Shoreline Park Trail Relocation and Pond Acquisition.](#)

J. ORDINANCES AND RESOLUTIONS

1. [O-4-14 An Ordinance Amending title 11, Chapter 2 of the Code of Ordinances \(Throwing or Shooting of Arrows, Stones and Other Missiles Prohibited, Includes Hunting\) \(Introduced by Ald. Nichols\) \(Held 3/3/14\)](#)
2. [O-5-14 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin \(Gemeli Real Estate Wisconsin, LLC Annexation\) \(Introduced by Mayor Merkes\)](#)
3. [R-7-14 Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property. \(Introduced by Ald. Taylor\)](#)
4. [R-8-14 Resolution Vacating a Portion of Georgetown Place \(Introduced by Ald. Englebert\)](#)
5. [R-9-14 Resolution Relating to Temporary Imposition of Suspension of Parking Regulations by the Parking Committee \(Introduced by Ald. Langdon\)](#)

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)

O. ADJOURNMENT

**MEETING NOTICE**

**Common Council – Monday, April 7, 2014 – 6:00 pm – SINE DIE**  
Committee meetings to follow Common Council

**CITY OF MENASHA  
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on the Proposed Preliminary Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property.

The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following:

- A. Improvements
  - 1. Concrete Curb & Gutter Construction
  - 2. 4" Asphaltic Concrete Pavement Construction
  - 3. Various Associated Items
  
- B. Location of Improvements
  - 1. Gambsky Grove Subdivision, excepting Lot 1
  - 2. First Addition to Southfield Subdivision
  - 3. 1161, 1166, 1167, 1172 Harold Drive

The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.

That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.

The Board of Public Works is directed to compile a report consisting of:

- A. Plans and Specifications of said improvements
- B. A summary of the allotted cost of the said improvements
- C. A schedule of proposed assessments showing the properties which are benefited by the improvement

Upon completing such report, the Board of Public Works is directed to file a copy thereof in the City Clerk's Office for public inspection.

Upon receiving the report of the Board of Public Works, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes. The hearing shall be held in the Council Chambers at the City Hall at a time set by the City Clerk in accordance with Section 66.0703(7)(a), Wisconsin Statutes.

The notice and hearing requirements under paragraph 5 do not apply if they are waived, in writing, by all the owners of property affected by the special assessment, as specified in Section 66.0703(7)(b), Wisconsin Statutes.

Any interested persons objecting or supporting the proposed resolution are requested to be present at this hearing.

**Date of Hearing: Monday March 17, 2014**  
**Time of Hearing: 6:00 p.m. or shortly thereafter**  
**Place of Hearing: Menasha City Hall**  
**Council Chambers, 3<sup>rd</sup> Floor**  
**140 Main Street**  
**Menasha, WI 54952**

If you have questions, please call (920) 967-3610

Deborah A. Galeazzi, WCMC  
City Clerk

## CN 30 for 30 Partnership Celebrating Menasha's 30 Years as a Tree City USA

### Partnership Between

- City Of Menasha
- CN
- Doty Island Development Council
- YouthGo
- Trinity Lutheran Church & School Menasha
- Menasha Downtown Guerilla Gardening Club
- Menasha Football
- Menasha Business Group
- Cub Scout Troop 3122 – Clovis Grove School
- Lake Park Villas Homeowners Association

### Goals of Project

- Increase environmental benefits to Menasha from its urban forest
- Improve the long term health and diversity of Menasha's urban forest
- Provide education on tree care & planting, tree benefits, and tree species
- Provide opportunities for volunteers and instill ownership in community
- Improve livability of multiple neighborhoods



Menasha Football

### Project Details



Doty Island Development Council

The partnership between the City of Menasha, CN, and multiple volunteer groups was designed to provide neighborhood building, environmental, and educational opportunities throughout Menasha for several months in 2013. The finished project will continue provide benefits for decades as the trees mature providing greater environmental and aesthetic benefits.

As a result of the project, 240 trees were planted (30 in each of the City's aldermanic districts) and recorded in Menasha's urban forest inventory. Over 100 volunteers participated on five different dates in cooperation with City of Menasha forestry employees. Each group received training on the different parts of the tree and proper planting techniques. The initial planting project included representatives of CN and highlighted the railroad's impact on the initial development of Menasha as well as CN's environmental commitment to the communities that it serves.

Tree species planted included: Kentucky Coffee, Linden, Oak, Hackberry, Japanese Lilac, and Crabapple.

## Project Outcomes & Long term impact on the Community and Environment



Cub Scout Troop 3122

The project will provide increasing environmental benefits as trees mature. Environmental benefits include reduction in stormwater flow quantities, improved air quality, reductions in CO<sub>2</sub>, and creation of wildlife habitat in the urban area. Annual environmental benefits are estimated to be \$6500 as the trees reach 8-12" diameter. Trees that are part of the urban forest reduce heating and cooling costs, lowering summer air temperatures and buffering winter winds. Annual energy saving benefits are estimated to be \$6500 as the trees reach 8-12" diameter.

The project also improves the diversity of Menasha's urban forest. Ash and Maple species are over represented in the community's urban forest, jeopardizing over \$200,000 in value. Newly planted trees from this project were carefully selected to increase diversity both at the neighborhood level as well as the entire city. Trees planted as part of this project amount to approx 4% of the total tree inventory. Best practice guidelines for diversity indicate an urban forest should contain no more than 5% of any one species or 10% of any one genus. These additional trees place Menasha closer to these guidelines.

Five planting events enabled the City Forestry Department to train over 100 people on proper planting techniques for bare root, balled and burlapped, and potted specimens. Volunteers included people of various age groups, multiple neighborhoods, and varied interests. Using diverse groups of volunteers on multiple dates will increase opportunities to share knowledge of planting techniques and benefits of trees with a wide variety of people throughout the region. Similar Arbor Day planting events have left lasting impressions on students that had the opportunity to plant street trees and observe them grow over the coming years; instilling a sense of ownership and creating pride in their community and neighborhood.



Menasha Business Group



Trinity Lutheran Church & School

Furthermore, increasing the urban forest by 4% improves the livability of the neighborhoods. Studies show that not only do trees provide environmental and energy use benefits, they also provide psychological benefits and increase property values. Annual property value benefits are estimated to be \$5500 as the trees reach 8-12" diameter. Studies show that urban trees also improve learning and concentration as well as health and wellbeing.

Entering into a partnership with CN and multiple volunteer groups allowed the City of Menasha to leverage its expertise in planning, purchasing, education, and labor along with the financial contribution of CN and the labor and social networking of the volunteer groups to accomplish a substantial increase in its urban forest assets. By bringing together diverse groups of people from within and outside of the community, the project achieved greater value than a tree planting project by city employees alone. The education, pride, increasing property values, environmental benefits, energy savings, and psychological benefits will endure for decades.



Menasha Football

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
March 3, 2014  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, LD Lenz, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 2/17/14](#)

Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [IT Steering Committee Recommendation – Reallocation of Budget Funds Within the 2014 IT Divisional Budget.](#)

ASD Steeno explained that staff presented a plan to the IT Steering Committee on how to accomplish all the necessary IT projects and initiatives for 2014. Some of the projects identified were not part of the 2014 IT budget. Staff is recommending reallocating funds from the vacant IT Manger position, salary and benefits, to managed network services, equipment upgrades and consulting. Since there is no adjustment required for budget funds as they are already approved and available in the appropriate fund, Council approval was not required. However, with a substantial change in the plan, staff and the IT Steering Committee felt that it was important to present the plan to the Administration Committee, the home committee to the Administrative Service Department.

Moved by Ald. Englebert, seconded by Ald. Keehan to approve reallocation of funds within the 2014 IT budget to accomplish the 2014 IT plan.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 7:13 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
March 3, 2014  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 7:15 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, PC Styka, DPW Radtke, CDD Keil ASD Steeno, Scott Mauer (Water Dept.), Clerk Galeazzi

C. MINUTES TO APPROVE

1. [February 17, 2014](#)

Moved by Ald. Englebert, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Recommendation to Award; London Street Watermain Replacement Project M0002-940117; Donald Hietpas & Sons, Inc.; \\$ 274,220.00 \(Menasha Utilities\)](#)

Scott Mauer from Water Department explained London Street from Plank Road to Ninth Street will be reconstructed and Utilities will be replacing the water main in that area. The lowest bidder was Donald Hietpas & Sons.

Moved by Ald. Nichols, seconded by Ald. Langdon to recommend to Common Council Recommendation to Award, London Street Water Main Replacement Project M0002-940117 to Donald Hietpas & Sons, Inc., \$274,220.00 (Menasha Utilities)

Motion carried on roll call 8-0.

2. [Reconfiguration of London Street/Plank Road Intersection](#)

DPW Radtke explained London Street from Plank Road to Ninth Street will be reconstructed so staff is recommending reconfiguring the London Street/Plank Road intersection at the same time.

General discussion ensued on the two configuration options presented. Topics discussed: safety for motorists, bicyclists and pedestrians, City owned green space created by reconfiguration, one lane vs. two lanes with a right turn only lane.

Staff was directed to bring back more information on the two configuration options.

E. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Keehan to adjourn at 7:45 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Neenah-Menasha Fire Rescue  
Joint Finance & Personnel Meeting  
February 25, 2014 – 5:30 p.m.  
3<sup>rd</sup> Floor Council Chambers

Present: Ald. Steveson, Englebert, Ahles, Langdon and Ramos.

Excused: Ald. Benner

Also Present: DC DeLeeuw, Director Steeno, Office Manager Theisen.

Members of the Public Present: No members of the public were present.

Ald. Ramos called the meeting to order at 5:30 p.m.

Meeting Minutes: The Committee reviewed the meeting minutes from January 28, 2014. **MSC Englebert/Stevenson to approve the January 28, 2014 meeting minutes, all voting aye.**

Monthly Budget Report: The Committee reviewed the January 2014 budget report. **MSC Stevenson/Englebert to approve the January 2014 monthly budget report, and place on file, all voting aye.**

Monthly Activity Reports: The Committee reviewed the January activity and automatic aid reports. **MSC Stevenson/Langdon to approve the January activity and automatic aid reports, and place on file, all voting aye.**

Quint 32 Repair Work: The Committee reviewed the information presented regarding the repair work that is needed for Quint 32. Ald. Englebert asked about the maintenance equipment budget. DC DeLeeuw noted this line item in the budget is only used for maintenance issues. There are some years we have used all of it and other years we've had quite a few issues and have exhausted all of the funds. He noted the Department has put together the Capital Budget for future years and will be requesting to replace two trucks in the future. It is the intent of the Department to move Quint 32 to a reserve unit. Our trucks are kept in service longer and we are starting to experience maintenance issues with an aging fleet. Last week we had two front line engines break down and only one reserve unit available. Moving Quint 32 to a reserve unit will help us when this happens again.

Ald. Stevenson said they were informed last month Mayor Merkes' preference was to not carry forward funds from 2013 to pay for this issue. He feels Option #2, as outlined in Chief Auxier's memo, is the best option. We can always re-allocate dollars later in the year from unused 2014 funds in the budget to cover this cost or once the final 2013 audit has been completed we could also carry forward excess 2013 funds to help fund this account. We should fund this out of maintenance monies so we can track expenses.

Director Steeno noted we have to charge the maintenance account for the cost of the repairs but you we can transfer monies from wherever they decide to cover the excess. Ald. Ahles questioned if we choose Option #1 if these monies are capital dollars that are borrowed dollars. It was noted it would be borrowed dollars as these are budgeted capital funds.

DC DeLeeuw did note if the Quint fails the annual ladder test the monies to fix this would need would need to come out of this account, along with other maintenance expenses for any other vehicles. Ald. Ramos and Englebert agreed they do not want to fund this through borrowed capital dollars and would rather carry forward 2013 funds to cover this expense, if there are monies available after the final audit has been completed for 2013.

**MSC Ahles/Langdon recommends the City of Neenah Common Council and the City of Menasha Common Council approve the repair costs for Quint 32 for a total cost of \$13,879.50 from Fabel Collision Center. Funding shall be from the 2014 Maintenance of Motor Vehicle budget and both Common Council's recognize this may exceed the 2014 budget line item, all voting aye.**

Liability Funding: Director Steeno noted she spoke to Director Easker after the last meeting and discussed how each City funds their liability claims. She noted the City of Menasha does have a reserve fund and they have a threshold of \$25,000 (that's their deductible) and the City of Neenah has a threshold of \$100,000 (that's their deductible). We could start funding a liability line item within NMFR's budget and regardless if we do this or if we continue to maintain what we have the City of Menasha would have to pay their appropriate share of claims.

DC DeLeeuw asked how this would affect our budget and our line item and if other Departments, with both Cities, have to fund this line item in their budget and if not, why would NMFR be different? If there is a year where we cannot have a budget increase but we have to fund this line item this could drastically affect our budget. Director Steeno said they like the accountability from Fire, however, if they have to fund a claim would come out of their general liability fund. Questions were asked by members present if we did built up reserve funds, through a budget line item, what happens to these funds if these are not used? Director Steeno said it would have to stay with NMFR's budget and if there is every a dissolution it would be returned back to each City according to the formula. Ald. Stevenson asked how claims, or potential claims, are funded. It would be from both Cities general liability fund. He asked what happens if we built up a reserve and then we get a large claim and how would that be funded. Director Steeno said it would be funded by each Cities liability fund. Ald. Ramos asked the advantage of this. Director Steeno said the money would be there and then there wouldn't be a burden on the Menasha budget if a claim comes through. She also said she is looking at increasing their funding for the City of Menasha for their liability fund. Ald. Ahles feels as long as there is documentation that both Cities liability fund covers NMFR if there are any claims there is no need to fund a separate line item in the budget. It was asked if there is a claim how is it filed. NMFR is covered under the City of Neenah's policy and if there is a

claim it is filed under their insurance policy. Whatever the final monies are the expenses are paid by each city according to the formula. All Committee members present felt there was no need to set up a separate line item with NMFR's budget and build up a reserve account for future liability claims, as other Departments do not currently have this in their budget. They also felt both Cities need to recognize that if there are future claims each City's portion would need to come out of their general liability fund and the funding for this account, with both Cities, does include NMFR.

Purchase of New Turn Out Gear: Information was reviewed on the purchase of the turn out gear. This is information only and no action is required.

2013 Computer Operating Hardware: The Committee reviewed the information regarding the connectivity issues we have been experiencing with the MDC's. The intent is to have funds available to replace the cell cards with cellular modem's. **MSC Stevenson/Englebert recommends the City of Neenah and the City of Menasha approve the carry forward request of \$2,995.92 from 2013 Capital Hardware Operating Funds to 2014's budget to fund the replacement of cellular modems for the MDC's, as they are needed, all voting aye.**

**MSC Stevenson/Langdon to adjourn at 6:10 p.m., all voting aye.**

Respectfully Submitted,

Steve DeLeeuw  
Deputy Chief

SD/tt

**CITY OF MENASHA  
Parking Committee  
Third Floor Council Chambers, City Hall - 140 Main Street, Menasha  
February 26, 2014**

**DRAFT MINUTES**

**A. CALL TO ORDER**

Meeting called to order by PWD Radtke at 1:40 PM

**B. ROLL CALL/EXCUSED ABSENCES**

PRESENT: PWD Radtke; CDD Keil; PC Styka; Ald. Langdon; CA Captain

ALSO PRESENT: See attached; Carol Schmidt, Public Works and Engineering Department

**C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

1. Motion by Ald. Landon, seconded by PC Styka to approve the minutes of the October 8, 2013 meeting. Motion carries on voice vote.

**D. DISCUSSION/ACTION ITEMS**

**1. Request for Handicap Parking Sign in Front of 200 Lake Street (Held)**

As a member of the Parking Committee, Ald. Langdon stated the person making the initial request asked to have it pulled from the agenda.

**2. Request for No-Parking on Both Sides of Brighton Drive (Held)**

Several residents of Brighton Drive were present. General discussion ensued regarding observations and possible options for this parking issue.

Motion made by PC Styka and seconded by CDD Keil for the Public Works Department to study the options for parking along the south side of Brighton Drive from 15' before the curve. Results to be forwarded to the Common Council. Residents would be notified when this item goes to Council.

Motion carries on voice vote.

**3. Request for No-Parking Along the South Side of Trader Road in Front of Townhouses (held)**

PC Styka stated the PD reached out to the managers and increased enforcement which resulted in a decrease in violations. PC Styka felt they had made some strides and didn't hear anything different until recently.

General discussion ensued regarding the creation of special rules. This area is not unlike other areas of the city with parking near driveways, mailboxes and garbage collection.

Motion made by PC Styka and seconded by Ald. Langdon to table this item while PC Styka reaches out to the managers again and provides additional enforcement.

Motion carries on voice vote.

**4. Request for No-Parking along Racine Street for Duration of Menasha High School Addition/Renovation Project**

Dave Elliott of Menasha High School was present for this item and explained the hefty construction schedule which may include two shifts per day, seven days a week at times. Due to the intense construction activity, he is requesting temporary no parking until August 1, 2015 on the west side of Racine Street from Seventh Street to approximately 300' north.

General discussion ensued.

Motion made by CA Captain and seconded by CDD Keil to recommend an ordinance change to give the Parking Committee authorization after a public meeting to allow the imposition of or suspension of temporary parking regulations for cause.

Motion made by CA Captain and seconded by CDD Keil to temporarily restrict parking on Racine Street from Seventh Street north 300' on west side until August 1, 2015 or until renovation project is complete.

Motions carry on voice vote.

**E. ADJOURNMENT**

1. Motion made by CA Captain, seconded by Ald. Langdon to adjourn at 11:50 AM.

Motion carries on voice vote.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department



**CITY OF MENASHA**  
**Plan Commission**  
**Council Chambers, City Hall – 140 Main Street**  
**March 10, 2014**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 3:37 PM by DPW Radtke.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Ald. Zielinski (Alternate for Ald. Benner), DPW Radtke and Commissioners Cruickshank and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Mayor Merkes, Ald. Benner and Commissioners Schmidt and DeCoster.

PLAN COMMISSION MEMBERS ABSENT: None.

OTHERS PRESENT: CDD Keil and PP Homan.

**C. MINUTES TO APPROVE**

1. **Minutes of the February 18, 2014 Plan Commission Meeting**

Motion by Comm. Sturm, seconded by Ald. Zielinski to approve the February 18, 2014 Plan Commission meeting minutes. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. None.

**F. ACTION ITEMS**

1. **Removed from Table Pending New Information to be received Special Use Permit Amendment – 1284 Midway Road – Hotel/Rooming Type Use**

This item was held.

2. **Potential Property Acquisition – 867 Valley Road, Realty Opus, Inc.**

CDD Keil explained that Warehousing of Wisconsin is interested in acquiring the 867 Valley Road property for future expansion. It has requested that the city initiate acquisition because the city can obtain liability exemptions and access to grant resources that are not available to private entities. Warehousing of Wisconsin would pay for the acquisition cost and any site clean-up costs not covered by grants.

Commissioners discussed the current condition of the property, future uses, extent of known environmental contamination and benefits associated with the potential Warehousing of Wisconsin expansion.

Motion by Comm. Sturm, seconded by Ald. Zielinski to recommend that the Common Council acquire the 867 Valley Road property. The motion carried.

**H. ADJOURNMENT**

Motion by Comm. Cruickshank, seconded by Comm. Sturm to adjourn at 3:52 PM. The motion carried.

**CITY OF MENASHA**  
**Redevelopment Authority**  
**Council Chambers, 3<sup>rd</sup> Floor, City Hall – 140 Main Street**  
**March 4, 2014**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 5:35 p.m. by Chairman Kim Vanderhyden.

**B. ROLL CALL/EXCUSED ABSENCES**

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Ald. Jim Englebert, Chairman Kim Vanderhyden, Gail Popp, Bob Stevens and Kip Golden

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Susan Smith and Linda Kennedy.

OTHERS PRESENT: CDD Keil and PP Homan

**C. MINUTES TO APPROVE**

**1. Minutes of the February 4, 2014 Redevelopment Authority Meeting**

Motion by Ald. Englebert, seconded by Kim VanderHyden, to approve the February 4, 2014 Redevelopment Authority meeting minutes.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

(five (5) minute time limit for each person)

No one spoke.

**E. DISCUSSION ITEMS**

**1. Status of Second Restatement of Covenants for Lake Park Villas Homeowners Association Phase II**

CDD Keil stated he had met with the City Attorney and Ald. Englebert regarding the status of the covenants. Outstanding issues include ongoing maintenance of pedestrian amenities and pond features. A consensus on a plan to move forward is expected shortly.

**2. Status of Lot Reconfiguration within Lake Park Villas and Ponds of Menasha (Pond Area)**

PP Homan indicated that Davel Engineering had prepared the CSMs for Lake Park Villas lot realignments, and the Replat for the Ponds of Menasha. The Replat has been sent to Lexington for review and comments on how to proceed regarding the pond.

Staff reviewed current lot alignments of other areas of the Villas, and determined several areas could also be re-divided to lots with a better building footprint and remove/realign functionally obsolete outlots, in particular along the northernmost cul-de-sacs. The RDA directed CDD Keil to receive quotes for CSMs.

**F. ACTION ITEMS**

**1. Land Purchase and Development Agreement – Cypress Homes and Realty, Inc.**

CDD Keil had indicated that Cypress had agreed to the basic terms and conditions of the proposed agreement. The City Attorney would need to add additional language to finalize the agreement, but the basic terms and conditions of the incentive package would remain the same.

Motion by Kip Golden, seconded by Chairman Vanderhyden to approve the basic terms of the Land Purchase and Development Agreement by and between the Redevelopment Authority of the City of

Menasha and Cypress Homes, Inc, and authorize the City Attorney to prepare the final document to be used in the sale transaction.

The motion carried.

**2. Land Purchase and Development Agreement – Mark Winter Homes, Inc.**

PP Homan indicated that Mark Winter Homes was in need of financing approval before proceeding, but was agreeable to the basic terms and conditions of the proposed agreement. The City Attorney would need to finalize this agreement as in the previous item.

Motion by Kip Golden, seconded by Bob Stevens to approve the basic terms of the Land Purchase and Development Agreement by and between the Redevelopment Authority of the City of Menasha and Mark Winter Homes, Inc, and authorize the City Attorney to prepare the final document to be used in the sale transaction.

The motion carried.

**2. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Land Purchase and Development Agreements, Mark Winter Homes, Inc. and Cypress Homes and Realty, Inc.)**

No action.

**G. ADJOURNMENT**

Motion by Kip Golden, seconded by Ald. Jim Englebert to adjourn at 5:50 p.m.

The motion carried.

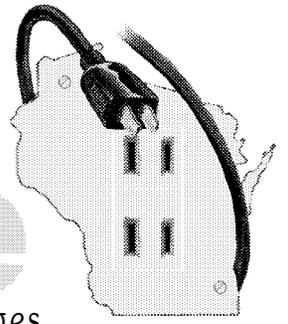
*Minutes respectfully submitted by Greg Keil, Community Development Director*

A Coalition  
to preserve  
Wisconsin's  
Reliable and  
Affordable  
Electricity

# Customers First!

## the Wire

Plugging you in to electric industry changes



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## Weighing in on San Jose

It wasn't garden-variety vandalism, but was it the act of disgruntled employees or a full-blown terrorist attack? Whoever shot up a Silicon Valley substation last spring, utility, law enforcement, and national security officials are trying to figure out how to keep it from happening again, and how to cope if it does.

Like cybersecurity issues, the physical security challenges faced by electric utilities are especially difficult to report on because officials who would like to be able to reassure people that appropriate measures are being taken can't risk disclosing much about what they're doing: Information that makes the rest of us feel safer might help bad people plan a successful attack.

That difficulty may be reflected in part by the fact that the Silicon Valley incident occurred in April 2013 but wasn't widely reported until this February. The rest of the world didn't find out about it in the intervening 10 months because no big power outage resulted from the destruction of 17 transformers at a Pacific Gas and Electric substation outside San Jose. Power was rerouted to bypass the disabled facility, local generators stepped up their output, and a black-out was averted.

What is known is that unidentified persons cut telecommunications cables at about midnight last April 16 and shortly afterward someone unleashed a barrage of AK-47 fire into a nearby substation, causing more than 50,000 gallons of coolant oil to leak from transformers, whereupon they overheated and ceased functioning.

What isn't known—or hasn't been disclosed—is whether this was the work of unusually sophisticated vandals, disgruntled employees of a utility or the area's high-tech companies, a flat-out terrorist attack, or something even bigger, like a dress rehearsal for wider, coordinated attacks aimed at taking down extensive areas of the power grid.

*The Wall Street Journal*, which broke the story, said last month the incident remained under investigation and no suspects had been identified. The *Journal* also quoted former Federal Energy Regulatory Commission (FERC) Chairman Jon Wellinghoff calling the attack "the most significant incident of domestic terrorism involving the grid that has ever occurred."

*The Wire* asked around and found that cyber attacks present "far and away the greatest threat to local electric infrastructure," in the words of one utility official. This has to do with the interconnectedness of the system and the fact that malicious hackers or agents of a hostile organization or government can probe for ways to interfere with system controls without exposing themselves to physical danger.

This has resulted in broad, coordinated efforts by utilities and regulatory entities to stay ahead of threats that change along with the



telecommunications and computer network that supports the power grid.

Where physical attacks are concerned, utility officials point out that facilities where an attack could potentially cause widespread or prolonged loss of service are comparatively few in relation to the number of installations across the vast, sprawling grid. Among other things, that makes them easier to watch.

It seems clear enough that people are watching. We just hope they're mostly the good guys. 💡

## Cramping capacity

Among other things strained by the harsh winter, count electric generation capacity.

Power prices have spiked in parts of the country as a result of heightened natural gas demand, so much so that the Pennsylvania-New Jersey-Maryland (PJM) regional wholesale market is seeking to have the thousand-dollar per megawatt-hour pricing cap lifted.

Near the end of January, PJM asked federal regulators for permission to exceed the price cap on power furnished by gas-fired plants, lest some of those power producers be hit with "untenable" financial losses, as reported by *Energy Wire*.

Skyrocketing demand for natural gas as home heating fuel drove production costs for some power generators to more than \$1,200 per megawatt-hour, and PJM petitioned the Federal Energy Regulatory Commission saying, "Generators cannot lawfully be required to buy fuel at a cost of many millions of dollars for the purpose of generating power and selling it at a loss," *Energy Wire* reported.

Continued on page 2...

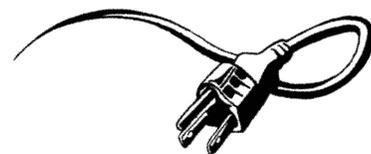
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



## KEEPING CURRENT

With CFC Executive Director Matt Bromley



A few months back this column shared concerns that Wisconsin electricity customers may have to foot a big chunk of the bill to keep a power plant operating in Michigan's Upper Peninsula. At that time we didn't know how high the cost would be. Now we know, and it's not good news.

On January 31, the Midcontinent Independent System Operator (MISO) filed a System Support Resource (SSR) request with the Federal Energy Regulatory Commission (FERC) to authorize \$52 million, plus fuel costs, to keep the 5 unit Presque Isle Power Plant in Marquette, Mich., operating for one year. MISO seeks an SSR designation for a power plant when the plant is deemed too important to the grid's reliability to close down. We Energies owns the plant, but asked to mothball it when the utility's biggest customers — including two huge Michigan iron ore mines — chose to purchase power from an alternative supplier. Michigan's deregulated electric choice law generally allows a limited number of customers to choose a different supplier than their incumbent utility.

MISO said We Energies must keep the plant running to keep power flowing in the U.P., including to the same retail customers who "on paper" left We Energies. The grid operator also said operating costs should be divvied up among utilities in the transmission footprint of the American Transmission Company (ATC) where the plant is located. Wisconsin utilities make up about 90 percent of the ATC footprint and under the allocation formula will be required to pay most of the SSR costs.

The situation is unfair on many levels. Wisconsin customers neither caused the need for, nor will receive the benefits of, the SSR. The retail customers (i.e. the mines) that left We Energies will still physically receive their energy from Presque Isle, but their cost will be subsidized by Wisconsin ratepayers. And, without a permanent solution to the U.P.'s reliability problems in sight, it's likely that the one-year SSR will be extended.

The Customers First! Coalition submitted comments to FERC objecting to the SSR as proposed. We asked that FERC reject the proposed rate schedule and direct MISO to come up with something more fair and equitable. Other Wisconsin ratepayer groups, energy providers, and the Public Service Commission of Wisconsin have weighed-in too. Hopefully, our collective voice will persuade federal regulators that Wisconsin customers deserve something better. 💡



Bromley

## Cramping capacity

Continued from page 1...

The crisis was considered temporary, but the generators most severely affected would be the ones relied on to ensure adequate power supplies at peak demand periods.

Meanwhile the regional wholesale market for New England (New England Independent System Operator, or ISO,) said power prices are "exploding," largely because of numerous power plant retirements scheduled over the coming three years.

Because of the retirements, according to the ISO (as reported by *Forbes* the first week in February), an annual capacity auction for generators to meet future power needs resulted in

a deficit of 155 megawatts for 2017 and 2018, compared with significant surpluses in annual auctions conducted over the previous seven years.

About 10 percent of the region's power plants are set to retire, contributing to a rapid change from surplus capacity and relatively low prices to capacity shortages and high prices, the ISO said.

*Forbes* quoted Gordon van Welie, the organization's CEO, saying the crunch is "a clear signal to the marketplace that the region needs more power generation and demand reduction capacity." 💡

## First things first

The bitter winter's stress on natural gas transmission and some electric generation systems may not have been quite enough to suit our friends at Exelon: Gas has become a serious competitor with nuclear generation, and the Chicago-based owner of the nation's largest nuclear fleet is talking about closing nukes in the interest of its profit margins.

Early last month, the *Chicago Tribune* reported that Exelon is fighting rivals on two fronts: "continu[ing] to lobby for energy policies that would end the subsidization of renewables and help drive more closures of coal-fired power plants," to protect its nukes against becoming net money-losers.

Exelon's profits climbed 31 percent in the fourth quarter of last year, but the company says it's being "pummeled" by lower, natural gas-driven power prices and attributes the increased profits to higher capacity prices for locking in future power supplies, according to the *Tribune*.

Six of the company's 10 nuclear plants are in Illinois, and two of those, Clinton and Quad Cities, have been mentioned as candidates for retirement if prices don't rise on the broader wholesale electricity market. 💡

## If at first you don't succeed...

Sometimes even to us, electric restructuring seems like a last-century concern for Wisconsin customers, but every so often someone floats another trial balloon. Last month, CFC's Matt Bromley spelled out the need to stay on guard at a gathering of electric cooperative leaders.

Meeting in Madison for a legislative conference, co-op directors and management personnel heard Bromley describe recent efforts to revive enthusiasm for restructuring in several states—including Wisconsin, where energetic preparations to restructure electricity markets fell by the wayside in the late 1990s amid system reliability and power supply concerns, along with the instructional value of California's calamitous retail choice experiment.

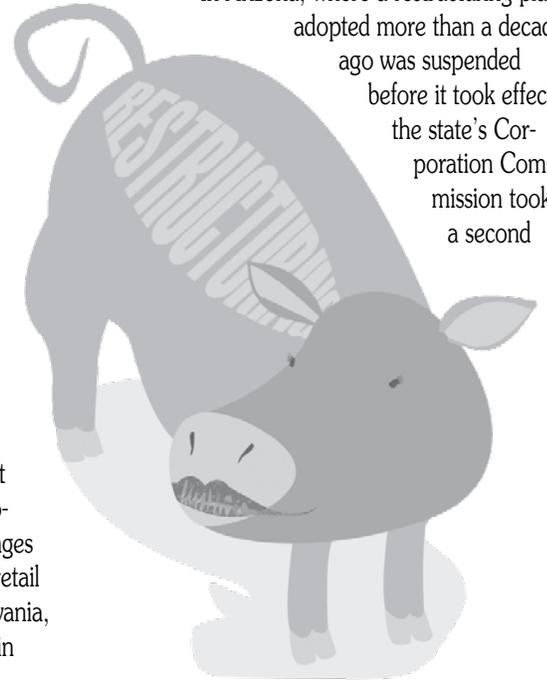
The past couple of years have brought fresh talk about restructuring plans in Arizona, Indiana, and Michigan, and policy changes are under consideration in the established retail choice states of Illinois, Ohio, and Pennsylvania, with the goal of involving more customers in their programs, Bromley said.

Michigan, he said, has been the scene of lobbying for several years to lift a statutory cap limiting retail competition to 10 percent of any utility's total load, and Wisconsin has heard rumblings from The Compete Coalition, made up primarily of energy marketers and high-volume power users who would be prime candidates

for attractive deals if marketers were allowed to cherry-pick the most desirable customers.

"Well-heeled interest groups are putting lipstick on the pig, but it's still a pig," Bromley said.

In Arizona, where a restructuring plan adopted more than a decade ago was suspended before it took effect, the state's Corporation Commission took a second



look last year. After a few months examining the issue—largely at the behest of Arizonans for Electric Choice and Competition, a group whose biggest affiliates were out-of-state energy marketers—the commission concluded the changes under consideration were probably unconstitutional and dropped the project.

In Wisconsin, Bromley noted, not much has been heard since Compete Coalition comments filed with the Public Service Commission in 2012 failed to generate much excitement. 💡

## Ooh, that smarts!

Some customers of Exelon Corp.'s Chicago affiliate Commonwealth Edison don't want smart meters installed at their homes. The Illinois Commerce Commission (ICC) acknowledged last month that those customers are free to make that choice, which is not the same as saying the commission is in any way sympathetic.

In a February 5 order, the ICC directed that ComEd will charge customers who refuse smart-meter installation an extra \$21.53 per month.

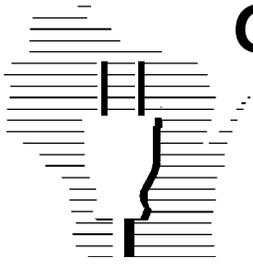
The smart meters send information about customer usage back to the utility electronically, meaning ComEd doesn't have to spend money sending people to read meters. The ICC concluded the additional fee was appropriate, given the extra cost of employing meter readers.

ComEd argued that the charge should be higher, according to the *Chicago Tribune*.

Under a 2011 law, ComEd is required to install smart meters for all of its customers by 2022. According to the *Tribune*, the ICC order said if customers decline to accept a smart meter now "and incur monthly charges associated with this choice, it should be with full knowledge that this refusal is simply delaying the inevitable." 💡

## Energy saver tip

The bitter cold of January and February delivered a one-two punch as natural gas and propane demand spiked, driving up electric generation costs and tightening supplies of home heating fuel. To hedge your bets against a repeat next winter, it might be helpful to consult with your energy provider about a level payment program that would smooth out the spikes and make budgeting more predictable. 💡



# Customers First!

P.O. Box 54  
Madison, WI 53701

**A Coalition**  
to preserve  
Wisconsin's  
Reliable  
and Affordable  
Electricity



Be sure  
to check out  
the *Customers First!*  
website at

**[www.customersfirst.org](http://www.customersfirst.org)**



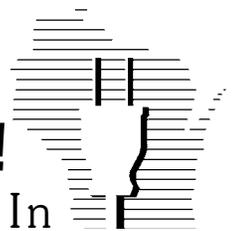
## Quotable Quotes

*"The prices are much higher now than two weeks ago. Why? That is an interesting question. We're not in a position to speculate on that."*

—Craig Glazer, vice-president of the Pennsylvania-New Jersey-Maryland regional grid operator, commenting on power prices spiking while all generators were able to obtain adequate natural gas supplies, quoted in *Environment & Energy Daily*, January 24, 2014

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

**Customers First!**  
Plugging Wisconsin In



# MEETING MINUTES

## WAVERLY SANITARY DISTRICT

March 11, 2014

District Office - N8722 County Rd. LP

1) Meeting was called to order at 8:00am by President Bartlein.

2) Present:

President Bartlein	(DRB)	Systems Operator Krueger	(RWK)
Commissioner Bartlein	(JJB)	Systems Operator Van Zeeland	(TGV)
Commissioner Kasten	(DLK)	Office Manager Girdley	(CMG)
Consultant Sams	(MLS)	Admin Assistant Weir	(PMW)
		Mark Mommaerts - Harrison Planner	
		Travis Parish – Harrison Manager	

Absent: Consultant Fulcer

3) Approval/Acceptance of 2/11/14 Meeting Minutes:  
MOTION (JJB<sup>1</sup>/DLK<sup>2</sup>) to approve. Motion carried 3-0.

Invoices were approved for payment and checks were signed prior to the meeting.

4) **Communities/Customers/Service Concerns**

- Bob Toonen and David Meister (Mau & Assoc)

Executed Waiver of Assessment receipt status: M&E received executed waiver of assessment and preliminary sanitary layout. RWK reported working out issue with a manhole. CMG reported developer agreed to installation of 1-1/2" or 2" meter per building.

- Lakeview Stormwater Pond:

Vacant Land Offer to Purchase- discussion/approval/signature: MOTION (DLK<sup>1</sup>/DRB<sup>2</sup>) to approve offer to purchase. Motion carried 3-0. WSD sold 2.516 acres for 25,160.

Temporary Construction & Ingress/Egress Easement- discussion/approval/signature: MOTION (DLK<sup>1</sup>/JJB<sup>2</sup>) to approve temporary construction & ingress/egress easement. Motion carried 3-0.

- WSD Building Storm Sewer Plan- Status report: Plans have been revised per Harrison engineer's comments and submitted to Harrison and McMahan.
- Birling Court Main Extension-Andrew Johnston service inquiry/City of Menasha position: Tabled until April meeting.
- Future Lift Station/Sanitary Sewer Force Main Easement (Mt Calvary): Nothing to report.

5) **Monthly Water Sample Tests' Results:** RWK reported five tests taken on 2/10/14 were determined safe by the State of Wisconsin. Report on file.

6) **Old Business:** None

7) **District's Repair/Main Extension/Modification Projects**

- Fire Lanes 5 – 10 Sewer Lateral Repair Television Project: CMG reported one account (#1920) unpaid/delinquent that can be certified to tax roll if unpaid at end of year.

- Sonny Dr (Road J) and CTH LP – Sewer/water mains construction complete. Testing, record drawing, etc. expected before acceptance.

8) **General Construction Status (Individual Developer Funded Projects)**

- Papermaker Ridge II: Sewer/water mains and storm sewer construction complete. Testing, record drawing, etc. expected before acceptance.
- Harrisville Place: Signed waiver of Assessment received. Plans expected for review at April meeting.
- Kambura Acres (Bud Rusch) – sanitary sewer and water plan approval: Sewer and water plans approved with spring construction expected.

9) **New Business**

- Next meeting is Tuesday April 8, 2014 (8:00am) at District Office

10) **Office Report**: CMG reported seven connection permits end of February compared to thirteen at end of February 2013. The January, February and March preliminary financial statements will be completed after audit is done. Full report on file.

11) **Field Report**: RWK met with Paul Birschbach Harrison building inspector to discuss inspection of residential backwater valve installation. Paul agreed to do this inspection before basement concrete is poured.

12) **Other Business to Legally Come Before the Commission**

- Gosling Easement (Wieckert): Easement signed and at Calumet Register of Deeds for recording.
- Tim Wittmann (Old Hwy Road /FL 9) – Executed Waiver of Assessment receipt status: Waiver of Assessment is still outstanding. M&E recommended Wittmann be allowed to complete his own As-Builts. MOTION (DLK<sup>1</sup>/JJB<sup>2</sup>) to approve recommendation. Motion carried 3-0.

Commission recessed at 8:30am. JJB left at 8:45am.

13) **Closed Session** – Waverly Sanitary District Commission will convene into closed session: MOTION (DLK<sup>1</sup>/DRB<sup>2</sup>) to move into closed session. Roll call vote: DLK-aye, DRB-aye. Motion carried 2-0. Time noted 9:00am.

14) **Adjournment**: MOTION (DLK<sup>1</sup>/DRB<sup>2</sup>) to adjourn. Motion carried 2-0. Meeting was adjourned at 9:45am.

Submitted by Penny M. Weir  
Administrative Assistant

**Wisconsin Department of Transportation, Northeast Region  
Fox River System 2014 Bridge Operation Schedule**

For the four bridges in Oshkosh (Main Street, Oregon/Jackson Streets, Wisconsin Street and Congress Avenue) and the Winneconne Main Street Bridge, the operating hours will be: **8:00 a.m. to 12:00 midnight from April 18, to October 5, 2014.** As in the past there will be **restricted operating hours** for the Oshkosh bridges on Monday through Friday to avoid undue conflicts with street traffic during the following time periods:

**11:45 a.m. to 12:15 p.m.  
12:45 p.m. to 1:15 p.m.  
3:00 p.m. to 5:00 p.m.**

For the two bridges in Menasha (Racine and Tayco Streets), the operating hours will be: **8:00 a.m. to 12:00 midnight on Friday through Sunday. Monday through Thursday normal operation hours are 10:00 a.m. to 10:00 p.m. beginning on April 18<sup>th</sup> and ending on October 5<sup>th</sup>.** Operating hours on **Memorial Day, Monday, May 26<sup>th</sup> and Labor Day, Monday, September 1<sup>st</sup> will be from 8:00 a.m. to 12:00 midnight, as on weekends.**

**Note:** The Racine Street Bridge will not be operated on September 21<sup>st</sup>, 2014 from 7:30 A.M until 1:30 P.M. to accommodate the Fox Cities Marathon route.

During the off season, all operable bridges in the system can be opened if at least twelve (12) hours notice is given prior to April 18<sup>th</sup>, 2014 and after October 5<sup>th</sup>, 2014.

The following is a listing of telephone contacts for the issuance of 12 hour notices by mariners of requests for drawbridge openings during unscheduled operating hours:

City of Appleton, Drawbridge Operations, Municipal Service Building, 2625 E. Glendale Avenue, Appleton, WI 54911 (920) 832-5580 [Police (920) 832-5500]

City of Menasha, Director, Department of Public Works, 140 Main Street, Menasha, WI 54952 (920) 967-5102 [Police (920) 967-5128]

Winnebago County (Oshkosh and Winneconne Drawbridges), Bridge Operations Supervisor, Winnebago County, 901 W. County Road Y, Oshkosh, WI 54903 (920) 232-1700 [After 3:00 p.m. (920) 420-2146] Off Hours (920) 232-1715

Canadian National Railroad, Southern Region, Bridges and Structures, (906) 789-7168.

**Questions?** Northeast Region Bridge Operations: Dale Weber, Wisconsin Department of Transportation, Northeast Region, 944 Vanderperren Way, Green Bay, WI 54304,

Call (920) 492-7161.

The Lower Fox River Lock System operating season information is attached. Off season lockages (surcharge applies) can be made by special 12 hour advance request by contacting:

Dennis Arnoldussen at (920) 202-1853.

## LOWER FOX LOCK SYSTEM – 2014 OPERATING SEASON INFORMATION

Lock Location	Season Dates
Menasha	April 18 through October 5
De Pere, Little Rapids	May 9 through October 5
Appleton 1, 2, 3, 4, and Cedars	May 23 through September 1

### USER FEE SCHEDULE

**Daily Locks Transit Permits** based on boat length:

Less than 26 ft **\$6.00** - || - 26 ft or greater **\$12.00**

**Season Unlimited Recreational and Commercial Transit Permit \$120.00**

**Multi-Vessel Season Unlimited Transit Permit \$140.00**

*(Recreational and Commercial vessel owners who own more than one vessel can now purchase a season pass that includes a decal for each of their registered vessels  
Two vessels \$140.00 – each additional vessel \$20.00)*

**Special off-hour call-in lockages available per rate schedule**

2014 Fox Locks Operational Schedule		
Lock Location	Days Per Week	Hours Per Day
Menasha and De Pere	7 Days Monday through Thursday Friday, Saturday, Sunday and Holidays	10:00 am – 10:00 pm 8:00 am – 12:00 midnight
Little Rapids	5 Days Thursday through Monday (Closed Tuesday and Wednesday)	10:00 am – 10:00 pm
Appleton Locks 1, 2, 3, 4	Friday, Saturday, Sunday and Holidays	11:00 am – 11:00 pm
Appleton Lock 1	Down-River Lockage Times Two-way lockage available Friday by request with locktender on duty	Noon, 2 pm, 4 pm, 6 pm, 8 pm, 10 pm
Appleton Lock 4	Up-River Lockage Times	11 am, 1 pm, 3 pm, 5 pm, 7 pm, 9 pm
Cedars	Friday Saturday, Sunday and Holidays	Friday call (920) 750-3309 to schedule 10:00 am – 10:00 pm
All Other Locks	Restoration in Progress	Operation planned 2015 Season

[www.foxlocks.org](http://www.foxlocks.org)

Fox Locks Phone Numbers	
De Pere	(920) 227-7024
Menasha	(920) 202-1857
Little Rapids	(920) 227-7043
Appleton #1	(920) 750-3306
Appleton #4	(920) 750-3307
Cedars	(920) 750-3309
Special Lockage 12 Hour Notice call	(920) 202-1853



**Fox River Navigational System Authority**  
**1008 Augustine Street**  
**Kaukauna, Wisconsin 54130**  
**(920) 759-9833**

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, March 3, 2014  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

A moment of silence was observed for former Alderman Charles Heinz who passed away on Feb. 28, 2014.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, LD Lenz, Clerk Galeazzi

DEPT. HEADS EXCUSED: CA/HRD Captain, PHD Nett, PRD Tungate

D. PUBLIC HEARING

1. [Application for a Special Use Permit Amendment by GBW Real Estate Holdings LLC for the property located at 1284 Midway Road, Menasha.](#)

CDD Keil explained the request of GBW Real Estate Holdings LLC to operate the property as a hotel/rooming type use from May 15 through August 15 of each year. The Plan Commission tabled it and directed staff to create a license/permit for this type of use.

No one spoke.

Mayor Merkes called the public hearing to a close.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 2/17/14](#)
- b. [Board of Health, 1/8/14](#)
- c. [Board of Public Works, 2/17/14](#)
- d. [City Hall Safety Committee, 1/14/14](#)
- e. [Committee on Aging, 1/9/14](#)
- f. IT Steering Committee, [12/18/13](#), [2/19/14](#)
- g. [Library Board, 2/20/14](#)
- h. [Neenah-Menasha Sewerage Commission, 2/12/14](#)
- i. [Personnel Committee, 2/17/14](#)
- j. [Plan Commission, 2/18/14](#)
- k. Police Commission, [12/19/13](#), [2/20/14](#)
- l. Public Works/Parks Safety Committee, [12/3/13](#), [1/28/14](#)
- m. [Redevelopment Authority, 2/4/14](#)
- n. [Water & Light Commission Special Meeting, 2/7/14](#)

Communications:

- o. Waverly Sanitary District Meeting Minutes, [12/12/13](#), [1/9/14](#), [2/11/14](#).
- p. [Neenah City Attorney Jim Godlewski and Finance Director Michael Easker, 2/19/14, 27 Pay Period Issue.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-P.

Discussion ensued on Redevelopment Authority minutes of 2/4/14.

Motion carried on voice vote.

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

### Minutes to approve:

#### 1. Common Council, 2/17/14

Administration Committee, 2/17/14 – Recommends the Approval of:

#### 2. Second Amendment to Development Agreement with Cypress Homes & Realty, Inc.

Board of Public Works, 2/17/14 – Recommends the Approval of:

#### 3. Roundabout landscaping and eligible amenities of a Level 3 at the Racine Street/CTH P interchange and the Appleton Road/STH 47 interchange.

Personnel Committee, 2/17/14 – Recommends the Approval of:

#### 4. The five recommendations regarding new pay structure for Police Department supervisory staff and implementation guidelines as outlined in ASD Steeno's memo of Feb 17, 2014 amending the first three recommendations that apply to Patrol Lieutenant and Investigative Lieutenant positions to be approved for the 2014 pay plan only and changes in subsequent years will go to Council for approval.

#### 5. Changes to organizational structure of the Public Works & Engineering and Parks, Recreation, Forestry & Cemeteries Departments as stated in CA/HRD Captain's memo of Feb 11, 2014.

#### 6. Changes to the City of Menasha Discipline & Grievance Procedure.

Plan Commission, 2/18/14 – Recommends the Approval of:

#### 7. Certified Survey Map – Woodland Drive.

#### 8. Province Terrace Trail Location North of Manitowoc Road - Trail to be on the West side of Province Terrace, and sidewalks on the east side, from Manitowoc Rd. to Midway Rd.

#### 9. Gemelli Real Estate Wisconsin, LLC – Annexation Impact Report to Common Council and the preparation of a "No Impact" Report.

Ald. Sevenich requested to remove item 2 from Consent Agenda.

Ald. Zelinski requested to remove item 8 from Consent Agenda.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda Items 1, 3, 4, 5, 6, 7, 9  
Motion carried on roll call 8-0.

## H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner, seconded by Ald. Englebert to approve Consent Agenda item 2, Second Amendment to Development Agreement with Cypress Homes & Realty, Inc.

Discussion ensued on Development Agreement is with Cypress Homes, amendment is with Cypress Homes & Realty.

Motion carried on roll call 7-1. Ald. Zelinski voted no

Moved by Ald. Zelinski to approve Consent Agenda item 8, Province Terrace Trail location north of Manitowoc Road-trail to be on the west side of Province Terrace and eliminate sidewalks on the east side from Manitowoc Road to Midway Road.

Motion dies, no second.

Moved by Ald. Benner, seconded by Ald. Englebert to approve Consent Agenda item 8, Province Terrace Trail location north of Manitowoc Road-trail to be on the west side of Province Terrace and sidewalks on the east side from Manitowoc Road to Midway Road.

Discussion ensued on the need for sidewalks on the east side.

Motion carried on roll call 7-0. Ald. Zelinski voted no.

## I. ACTION ITEMS

### 1. Accounts payable and payroll for the term of 2/20/14 to 2/27/14 in the amount of \$912,215.61.

Moved by Ald. Nichols, seconded by Ald. Langdon to approve accounts payable and payroll.

Motion carried on roll call 8-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve Beverage Operators License Applications listed on memo dated 2/26/14.

Motion carried on roll call 8-0.

Moved by Ald. Nichols, seconded by Ald. Keehan to deny Beverage Operators License Applications of Martina Hernandez-Geronimo in accordance with guidelines is defined as a habitual offender.

Motion carried on roll call 8-0.

3. [Request from Menasha Joint School District to reduce building permit fees.](#)

Moved by Ald. Zelinski, seconded by Ald. Langdon to approve request of Menasha Joint School District to reduce building permit fees.

Discussion ensued on Independent Inspections LLC agreement with the reduction in fees.

Motion carried on roll call 8-0.

Moved by Ald. Nichols, seconded by Ald. Langdon to amend the remodel permit fees to \$127,400, the permit fee grand total to \$138,815 and the total reduction of permit fees to \$56,915.

Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. [O-1-14 An Ordinance Amending Title 12, Chapter 1 of the Code of Ordinances. \(Park Regulations--Specific Regulations-Crossbow\) \(Introduced by Alderman Langdon\) \(Recommended by the Parks & Recreation Board\).](#)

Moved by Ald. Langdon, seconded by Ald. Sevenich to adopt O-1-14

Motion carried on roll call 8-0.

2. [O-2-14 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances \(Regulation of Firearms and Explosives\) \(Introduced by Ald. Nichols\). \(Recommended by the Administration Committee\).](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to adopt O-2-14.

Motion carried on roll call 8-0.

3. [O-4-14 An ordinance Amending Title 11, Chapter 2 of the Code of Ordinances \(Throwing or Shooting of Arrows, Stones and Other Missiles Prohibited, Includes Hunting\) \(Introduced by Ald. Nichols\) \(Recommended by the Administration Committee\).](#)

Moved by Nichols, seconded by Ald. Keehan to adopt O-4-14.

Discussion ensued on type of hunting allowed under State Statute. Staff to confirm with DNR.

Moved by Ald. Sevenich, seconded by Ald. Benner to hold O-4-14

Item held.

4. [R-5-14 Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes \(Gambsky Grove, 1st Addition to Southfield\) revised to eliminate street trees from the improvements. \(Introduced by Ald. Taylor\) \(Recommended by Board of Public Works\).](#)

Moved by Ald. Taylor, seconded by Ald. Sevenich to adopt R-5-14.

Motion carried on roll call 8-0

5. [R-6-14 Resolution Vacating a Portion of Canal Street. \(Introduced by Mayor Merkes\)](#)

CDD Keil explained vacating a portion of Canal Street is in preparation of selling the power plant at 198 River Street. The resolution is part of the procedure to vacating a street. No action is required at this time. A public hearing will be held.

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)  
No one spoke.

O. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Englebert to adjourn at 7:00 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA  
Special Joint Common Council  
Plan Commission  
Water and Light Commission  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 27, 2014  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes for Common Council and Plan Commission, Comm. Allwardt for Water and Light Commission at 5:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Plan Commissioners DeCoster, Cruickshank, Sturm, Radtke, Merkes, Zelinski  
Water and Light Commissioners Allwardt, Kordus, Merkes, Roush, Zelinski

EXCUSED: Alderman/Plan Commissioner Benner

ALSO PRESENT: CA/HRD Captain, CDD Keil, MUGM Krause, Clerk Galeazzi, Will Stone and Mark Carlson (Aeris Energy, LLC), Jonathan Smith and Christine Sohns (Simply Incredible Foods, LLC).

C. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minutes time limit for each person)

No one spoke.

D. DISCUSSION

1. Responses to Request for Proposals for 198 River Street Power Plant (Steam Plant).

MUGM Krause gave a brief summary of the six Request for Proposals received. A seventh company has showed interest, but did not submit a RFP.

Will Stone CEO of Aeris Energy, LLC explained their interest in the property.

Jonathan Smith, PhD, President of Simply Incredible Foods, LLC gave a brief history of their business and the intended use of the building.

Larry Burkhardt, Fox Cities Regional Partnership, explained the potential economic impact of Simply Incredible Foods Inc. moving to Menasha.

General discussion ensued on timeline to reuse building for food processing facility, what parts of the building will be used, noise, odor and traffic issues.

E. ACTION ITEMS

1. Recommendation from Plan Commission concerning disposition of 198 River Street.

Moved by Comm. Zelinski, seconded by Comm. Cruickshank to recommend to Common Council there is no use for the building at 198 River Street for City purposes and should look at other uses of the building.

Motion carried on roll call 6-0

2. Recommendation from Utility Commission concerning disposition of 198 River Street.

Moved by Comm. Roush, seconded by Comm. Kordus to recommend to Common Council that Menasha Utilities has no use or need for the facility at 198 River Street.  
Motion carried on roll call 5-0.

3. Consideration of staff recommendation on sale and reuse of 198 River Street.

Moved by Ald. Zelinski, seconded by Ald. Englebert to direct staff to work with Aeries Energy, LLC and Simply Incredible Food, LLC to negotiate a sale contract to bring back to Common Council.  
Motion carried on roll call 7-0.

4. Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Offer to Purchase)

No action required.

5. Reconvene into Open Session to act on items discussed in Closed Session.

No action required.

F. ADJOURNMENT

Moved by Comm. Zelinski, seconded by Comm. Sturm to adjourn Plan Commission at 6:40 p.m.  
Motion carried on voice vote.

Moved by Comm. Zelinski, seconded by Comm. Roush to adjourn Water and Light Commission at 6:40 p.m.  
Motion carried on voice vote.

Moved by Ald. Zelinski, seconded by Ald. Sevenich to adjourn Common Council at 6:40 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



## **Memorandum**

---

**TO:** NMFR Joint Finance & Personnel Committee Members

**FROM:** Al Auxier, Chief

**DATE:** February 20, 2014

**RE:** Quint 32 Corrosion

At the last NMFR Joint Finance & Personnel Committee Meeting, the Committee discussed options on how to repair the corrosion and rust on Quint 32. The various options have been discussed with the Finance Directors and Mayors from both the City of Neenah and the City of Menasha. I have come up with two solutions that would hopefully address all the concerns, and am looking for direction from the Committee, on which option you would prefer.

Attached you will find the estimate, chosen by our Department, that best addresses the cost of having corrosion and rust refurbishing work performed on Quint 32. The total cost for making repairs is \$13,879.50 from Fabel Collision Center of Appleton.

### **Option #1:**

This option would involve utilizing money already budgeted in the 2014 CIP, Capital Projects Funds, portion of NMFR's budget. We would not increase or add additional money to the CIP. We would utilize money from the two budgeted items already approved for different things. We could use the remaining \$2,802.15 of the \$50,000.00 budgeted for the new Command vehicle. Budget line #180-2481-712.81-05. We would also use \$11,077.35 from the new equipment (thermal imaging cameras, M.D.C.'s, hazmat monitors & A.E.D.'s), budget line #180-2481-712.81-53, to pay the remaining \$13,879.50 needed for repairs to Quint 32.

Staff looked at the need to purchase new equipment (thermal imaging cameras, M.D.C.'s, hazmat monitors & A.E.D.'s) and we feel the remaining funds of \$13,922.65 should be able to cover the costs of equipment that must be purchased in 2014.

### **Option #2:**

With this option NMFR would utilize the Maintenance of Motor Vehicles. Budget line #180-2301-712.02-13. We would also use a portion of NMFR's Operating Budget to cover the \$13,879.50 needed to make necessary repairs. However, we have already experienced one large expenditure for Quint 32 this year due the towing charge, rebuild of the transmission and a tie rod had to be replaced to comply with DOT specifications for the vehicle. The total cost for the towing and repairs was \$12,000. If we take additional monies from this line item we will then exceed the \$40,000.00 for Maintenance of Motor Vehicles line item in our 2014 budget.

Please take time to consider both options. Unfortunately, I will not be able to attend the February 25, 2014 meeting. However, Deputy Chief Steve DeLeeuw is aware of the matter, and will be at the upcoming meeting. If you have any questions or concerns please contact him by email, [sdeleeuw@nmfire.org](mailto:sdeleeuw@nmfire.org) or phone, 886-6202.

Thank you for your consideration of this repair work.

# Fabel Collision Center

# Service Estimate 5529

<b>Name</b>	Neenah Menasha Fire Resc	<b>Contact</b>	Steve DeLeeuw	<b>Created</b>	01/17/14	<b>Year</b>	1997
<b>Address</b>	125 E. Columbian Ave	<b>Address 2</b>		<b>Time</b>	11:53 AM	<b>Make</b>	PIERCE
<b>City</b>	Neenah, WI 54956	<b>V.I.N. #</b>	4P1CT0254VA000322	<b>Advisor</b>	MARK	<b>Model</b>	Lance
<b>Phone</b>	920-8866200 OFFICE	<b>Engine</b>		<b>Division</b>	CC	<b>Lic#</b>	12513
<b>Work</b>	920-886-6202			<b>PO#</b>		<b>Unit#</b>	Q-32
<b>Fax</b>	920-886-6208			<b>Page#</b>	1 of 1	<b>Color</b>	Red/White
						<b>Plate#</b>	

## Job Description

Repair corrosion and paint drivers side as follows:	<b>Line Total</b>	<b>9673.00</b>
DS cab door window opening-repaint white	Labor	8175.00
DS rear cab corner-repaint red and white colors, replace vinyl	Parts	873.00
DS cord reel 4-way roller bracket and mount on pump house-repaint red and black.	Sublets	625.00
DS (D-5) front lift up door red color		
DS(D-6) free door - paint red from stripe down		
DS fender panel - repaint front half of panel red and replace vinyl		
DS (D-4) deep rust on bottom seam - replace door and paint red		
DS (D-3) lower rear corner - blend red		
DS (D-2) paint door red		
DS (D-1) free door rear corner - blend red		
Repair corrosion and repaint passenger side as follows:		
PS rear body corner upper corner below lights - blend red.		
PS (P-1) lock door lower corner - blend red		
PS (P-3) lift up door above rear wheel - paint door red		
PS (P-4) upper door at hinge - blend red		
PS body fender panel between wheels below light - red paint		
PS body fender panel front dogleg - red paint and replace vinyl		
PS body fender panel below front air bottle opening - paint red		
PS pump house upper body flange - paint red		
PS rear cab corner - paint red, white and replace vinyl		
PS crew cab door window frame lower rear corner - blend white		
PS front cab door window frame - Paint white from trim up		
PS cab door lower area - paint red from trim down		
Touch up paint chips around the air bottle opening, hose storage for No2 crosslay hose and red at right front corner of cab.		

Price includes disassemble and reassemble as needed.  
 Reinstall with proper barriers and apply ECK to all fasteners to help prevent future corrosion issues.

Price includes vinyl graphics for areas repaired.

Part Number	Description	QTY	Each	Total
	ENVIRONMENTAL CHAR		7.00	7.00
	MISC MATERIALS BS		866.00	866.00

1991 PROSPECT COURT | APPLETON, WI 54914  
 (920)-832-8200 | FAX (920)-832-8212 | Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. It is possible for unexpected complications to cause some deviation from the estimate. If additional parts or labor are required you will be contacted immediately. Estimate is valid for 60 days.

Estimate Total	
Labor	\$8,175.00
Parts	\$873.00
Sublets	\$625.00
Subtotal	\$9,673.00
Tax	\$0.00
<b>Total</b>	<b>\$9,673.00</b>

# Fabel Collision Center

# Service Estimate 5530

<b>Name</b>	Neenah Menasha Fire Resc	<b>Contact</b>	Steve DeLeeuw	<b>Created</b>	01/17/14	<b>Year</b>	1997
<b>Address</b>	125 E. Columbian Ave	<b>Address 2</b>		<b>Time</b>	12:36 PM	<b>Make</b>	PIERCE
<b>Phone</b>	Neenah, WI 54956	<b>V.I.N. #</b>	4P1CT0254VA000322	<b>Promised</b>		<b>Model</b>	Lance
<b>Work</b>	920-8866200 OFFICE	<b>Engine:</b>		<b>Advisor</b>	MARK	<b>Lic#</b>	12513
<b>Fax</b>	920-886-6202			<b>Division</b>	CC	<b>Unit#</b>	Q-32
	920-886-6208			<b>PO#</b>		<b>Color</b>	Red/White
				<b>Page#</b>	1 of 1	<b>Plate#</b>	

## Job Description

Option to remove rust from 4 outrigger feet and lower portion of vertical jacks. Prep, prime with epoxy and paint black.

<b>Line Total</b>	482.00
Labor	390.00
Parts	92.00
Sublets	0.00

Part Number	Description	QTY	Each	Total
MISC MATERIALS BS			92.00	92.00

1991 PROSPECT COURT | APPLETON, WI 54914  
 (920)-832-8200 | FAX (920)-832-8212 | Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. It is possible for unexpected complications to cause some deviation from the estimate. If additional parts or labor are required you will be contacted immediately. Estimate is valid for 60 days.

Estimate Total	
Labor	\$390.00
Parts	\$92.00
Sublets	\$0.00
<b>Subtotal</b>	<b>\$482.00</b>
Tax	\$0.00
<b>Total</b>	<b>\$482.00</b>

# Fabel Collision Center

# Service Estimate 5533

<b>Name</b>	Neenah Menasha Fire Resc	<b>Contact</b>	Steve DeLeeuw	<b>Created</b>	01/17/14	<b>Year</b>	1997
<b>Address</b>	125 E. Columbian Ave	<b>Address 2</b>		<b>Time</b>	12:46 PM	<b>Make</b>	PIERCE
<b>Phone</b>	Neenah, WI 54956	<b>V.I.N. #</b>	4P1CT0254VA000322	<b>Promised</b>		<b>Model</b>	Lance
<b>Work</b>	920-8866200 OFFICE	<b>Engine:</b>		<b>Advisor</b>	MARK	<b>Lic#</b>	12513
<b>Fax</b>	920-886-6202			<b>Division</b>	CC	<b>Unit#</b>	Q-32
	920-886-6208			<b>PO#</b>		<b>Color</b>	Red/White
				<b>Page#</b>	1 of 1	<b>Plate#</b>	

## Job Description

Option 3	<b>Line Total</b>	<b>533.50</b>
	Labor	487.50
	Parts	46.00
	Sublets	0.00

DS (D-7) repair the corrosion at the hinge area and paint red.

This door corrosion found and not on the list provided.

Part Number	Description	QTY	Each	Total
MISC MATERIALS BS			46.00	46.00

1991 PROSPECT COURT | APPLETON, WI 54914  
 (920)-832-8200 | FAX (920)-832-8212 | Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. It is possible for unexpected complications to cause some deviation from the estimate. If additional parts or labor are required you will be contacted immediately. Estimate is valid for 60 days.

<b>Estimate Total</b>	
Labor	\$487.50
Parts	\$46.00
Sublets	\$0.00
<b>Subtotal</b>	<b>\$533.50</b>
Tax	\$0.00
<b>Total</b>	<b>\$533.50</b>

# Fabel Collision Center

# Service Estimate 5532

<b>Name</b>	Neenah Menasha Fire Resc	<b>Contact</b>	Steve DeLeeuw	<b>Created Time</b>	01/17/14	<b>Year</b>	1997
<b>Address</b>	125 E. Columbian Ave	<b>Address 2</b>		<b>Promised Advisor</b>	12:40 PM	<b>Make</b>	PIERCE
<b>Phone</b>	Neenah, WI 54956	<b>V.I.N. #</b>	4P1CT0254VA000322	<b>Division</b>	MARK	<b>Model</b>	Lance
<b>Work</b>	920-8866200 OFFICE	<b>Engine</b>		<b>PO#</b>	CC	<b>Lic#</b>	12513
<b>Fax</b>	920-886-6202			<b>Page#</b>	1 of 1	<b>Unit#</b>	Q-32
	920-886-6208					<b>Color</b>	Red/White
						<b>Plate#</b>	

## Job Description

Option 2	<b>Line Total</b>	<b>1932.00</b>
	Labor	1740.00
	Parts	192.00
	Sublets	0.00

Turntable floor substructure. Remove safety rail assembly and Morton-Cass floor. Remove rust from the substructure with our removing and brush paint white. Reinstall floor and safety rail assembly.

Note: We would like to offer a better repair that would include removing the substructure, sand blasting, priming with epoxy and spray painting white for a proper longer lasting repair. We did this to the Town of Menasha's unit L-40 in Feb of 2013 and it made for a nice repair.

Cost would be \$3191.00 and includes repairing rust on the control station and repainting it white.

Part Number	Description	QTY	Each	Total
MISC MATERIALS BS			192.00	192.00

1991 PROSPECT COURT | APPLETON, WI 54914  
 (920)-832-8200 | FAX (920)-832-8212 | Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. It is possible for unexpected complications to cause some deviation from the estimate. If additional parts or labor are required you will be contacted immediately. Estimate is valid for 60 days.

Estimate Total	
Labor	\$1,740.00
Parts	\$192.00
Sublets	\$0.00
<b>Subtotal</b>	<b>\$1,932.00</b>
Tax	\$0.00
<b>Total</b>	<b>\$1,932.00</b>



Midwest Regional Service Center  
816 Commercial Avenue  
Weyauwega, WI 54983  
(920) 867-2142

01-13-14

Neenah-Menasha Fire  
Truck EA617  
Q32

Repair corrosion and repaint Driver's Side (DS) as follows:

- DS cab door window opening - repaint white color
- DS rear cab corner - repaint white and red colors
- Cord reel 4-way roller bracket on DS pump house - repaint black color
- DS (D-5) front lift up door red color
- DS (D-6) free door - paint from stripe down red color
- DS fender panel - repaint front half of panel red color
- DS (D-4) deep rust on bottom seam - replace door and paint - red color
- DS (D-3) lower rear corner - blend paint - red color
- DS (D-2) paint entire door - red color
- DS (D-1) free door rear corner - paint blend - red color

Repair corrosion and repaint Passenger Side (PS) as follows:

- PS rear body corner upper corner below lights - repair and brush paint red color
  - PS (P-1) lock door lower corner - paint blend- red color
  - PS (P-3) lift up door above rear wheel- paint door-red color
  - PS (P-4) upper door at hinge - paint blend - red color
  - PS body fender panel between fenders below light - red color
  - PS body fender panel front "dogleg"
  - PS body fender panel below front air bottle opening
  - PS pump house upper body flange
  - PS rear cab corner - repaint white and red colors
  - PS crew cab door window frame lower rear corner - brush or blend paint white color
  - PS front cab door window frame - paint from trim strip up - white color
  - PS cab door lower area - paint from trim strip down - red color
  - Touch up paint chips around air bottle compartment openings
- Cost for above.....\$17,679.00**

**Cost includes labor to disassemble and reassemble.**  
**Cost includes replacing graphics on repainted areas.**

OPTION 1 Outrigger feet

Needle rust from outrigger feet and lower (visible below body) portion of vertical jacks.  
Paint black

**Cost.....\$ 924.00**

OPTION 2 Turntable floor substructure

Remove and reinstall turntable safety rail assembly. Remove and reinstall Morton-Cass aluminum floor from the ladder turntable.

Remove rust from turntable floor substructure as much as possible without any further disassembly. Brush paint repaired substructure.

**Cost.....\$ 3,360.00**

**PRICING GOOD FOR 90 DAYS FROM ABOVE DATE.**



## **Memorandum**

---

**TO:** NMFR Joint Finance & Personnel Committee Members

**FROM:** Al Auxier, Chief

**DATE:** February 20, 2014

**RE:** 2013 Budget Carry Forward Request

As you may recall, we have been experiencing connectivity issues with our MDC's during calls. This issue has been happening on an intermittent basis. Matt Schroeder, from the Neenah IS Department has been troubleshooting the issue for the Neenah Police Department and us. Matt replaced air cards with new cellular modems in the Neenah Police Department squads and this has fixed their connectivity issue. He installed one in one of our MDC's and we have been testing this for the past several months.

Due to the IS Department trying various things, we couldn't budget for anything specific during the budget season, as we didn't know what would be a long-term solution. We have not had connectivity issues with the change to the cellular modem and feel confident that this is a long-term solution. I am requesting to carry forward \$2,955.92 of unused 2013 Capital Hardware Operating Funds to 2014's budget (180-2301-712-8115) so we can purchase cellular modems for the rest of our MDC's.

Thank you for your consideration.

AA/tt



**Memorandum**

To: Common Council  
From: Greg Keil, CDD *GR*  
Date: March 13, 2014  
RE: Plan Commission Recommendation Concerning Acquisition of 867 Valley Road

The Plan Commission has recommended that the city acquire the above-referenced property to facilitate the future expansion of the Warehousing of Wisconsin facilities on Valley Road. This expansion will enable Warehousing of Wisconsin to better accommodate the needs of a local paper manufacturer.

Per the attached memorandum to the Plan Commission, there are a number of steps involved with the acquisition of the property by the city and subsequent transfer to Warehousing of Wisconsin. The proposal to acquire the property is being brought forward at this time so that staff can proceed with some assurance that the Common Council is agreeable to the basic concept of acquiring the property to facilitate the expansion of Warehousing of Wisconsin. If the Common Council approves proceeding with the acquisition, it will need to take certain actions to acquire the property in a manner that minimizes city liability for existing environmental conditions and to enter into agreements to establish the parameters under which the sale and transfer of the property is to be accomplished. These procedures and agreements will be advanced to the Common Council for its future consideration.



**Memorandum**

To: Plan Commission  
From: Greg Keil, CDD  
Date: February 27, 2014  
RE: Acquisition of Opus Realty Property - 867 Valley Road

Staff has been working with representatives of Warehousing of Wisconsin (WOW) and the Wisconsin Department of Natural Resources concerning the potential expansion of WOW facilities into adjoining lands owned by Opus Realty, Inc. There is documented environmental contamination on the Opus Realty site which WOW desires to be remediated prior to its acquisition of the property. There are certain grant programs available to local units of government that are not available to private entities for site investigation and subsequent clean up, if required. WOW is requesting that the City of Menasha undertake the acquisition of the Opus Realty property to enable the use of grant program funds for site cleanup.

The tentative outline for such an acquisition involves the following basic steps:

- Acquisition of the Opus Realty property by the City of Menasha via a friendly condemnation procedure.
- Acquisition costs to be paid by WOW.
- Additional environmental site investigation, if required, to be performed by city using grant funds.
- Site remediation, if required, undertaken by city using grant funds.
- Building demolition/site clearance to be undertaken by city, using grant funds if available. Any demolition/site clearance cost not covered by grant funds to be paid by WOW.
- City to lease site to WOW until such time as a site closure letter is issued by WDNR.
- City to transfer property to WOW upon issuance of a site closure letter.

The purchase, sale or lease of property by the city requires the Plan Commission to make a recommendation to the Common Council regarding these transactions. I am requesting that the Plan Commission recommend that the city pursue the acquisition of the Opus Realty property to enable the future expansion of WOW's warehousing operations on Valley Road.



**867 Valley Rd**  
**Parcel No. 4-00753-00**  
**Realty Opus Inc Property**



## City of Menasha Disbursements

Accounts Payable	3/6/14-3/13/14 Checks # 45459-45581	\$ 389,683.00
Payroll	3/6/14	<u>\$ 166,611.97</u>
	Total	<u><u>\$ 556,294.97</u></u>

Medical Expense Reimbursement Trust-Retirement Pay Out

Community First Credit Union-Employee Deductions

United Way-Employee Donations

Wisconsin Support Collections-Child/Spousal Support

WI SCTF-Child Support Annual Fee

\*\*A gap in check numbers is due to more invoices being paid than fit on the check stub.  
The last check stub used is the check number that will appear on the check register.

**AP Check Register**  
**Check Date: 3/6/2014**

Date: 3/7/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACCURATE	45459	3/6/2014	1317671	100-1008-541.30-18	14.29	Black Nylon Tie
		3/6/2014	1400478	731-1022-541.30-15	74.39	Sledge Hammers
		3/6/2014	1400933	731-1022-541.30-18	11.93	Blk/Blue Fr Welding Slee
		3/6/2014	1401462	731-1022-541.30-15	628.34	Belt Sander/Misc Parts
		3/6/2014	1401533	731-1022-541.30-18	78.20	Belt/Cloth
		3/6/2014	1401928	731-1022-541.30-18	598.33	3/8-16 x 2-1/2 SS HHCS
		3/6/2014	1402046	731-1022-541.38-03	392.10	Tie Rod End
		3/6/2014	1402073	731-1022-541.38-03	367.77	Tie Rod Tube
		3/6/2014	1402091	731-1022-541.30-18	157.52	Tape/Drills/Ties
			731-1022-541.38-03	231.15	Brake Pad/Rotor	
			<b>Total for check: 45459</b>		<b>2,554.02</b>	
THE ACTIVE NETWORK INC	45460	3/6/2014	81293259	100-0000-441.25-00	(100.00)	Online Transactions
				743-0403-513.24-04	162.01	System Fees
		3/6/2014	81302061	826-0000-465.00-00	(5.00)	Online Transactions
				100-0000-441.25-00	(69.00)	Online Transactions
				743-0403-513.24-04	170.99	System Fees
		3/6/2014	81302866	826-0000-465.00-00	(5.00)	Online Transactions
				100-0000-441.25-00	(10.00)	Online Transactions
				743-0403-513.24-04	95.68	System Fees
		3/6/2014	81310689	100-0000-441.25-00	(10.00)	Online Transactions
				743-0403-513.24-04	130.05	System Fees
	3/6/2014	81311433	743-0403-513.24-04	124.85	System Fees	
	3/6/2014	81319406	743-0403-513.24-04	186.56	System Fees	
			100-0000-441.25-00	(92.71)	Online Transactions	
			<b>Total for check: 45460</b>		<b>578.43</b>	
AERATION INDUSTRIES INTERNATIONAL	45461	3/6/2014	0150377	100-0703-553.30-18	535.59	Bearing/Pole/Screws
			<b>Total for check: 45461</b>		<b>535.59</b>	

**AP Check Register**  
**Check Date: 3/6/2014**

Date: 3/7/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
JF AHERN CO	45462	3/6/2014	198558	731-1022-541.21-06	94.95	Fire Extinguisher
			<b>Total for check: 45462</b>		<b>94.95</b>	
AIRGAS USA LLC	45463	3/6/2014	9024407103	731-1022-541.30-18	47.91	
			<b>Total for check: 45463</b>		<b>47.91</b>	
ARING EQUIPMENT CO INC	45464	3/6/2014	309153	731-1022-541.38-03	174.30	Hoses
		3/6/2014	309515	731-1022-541.38-03	167.60	Filters
			<b>Total for check: 45464</b>		<b>341.90</b>	
BECK ELECTRIC INC	45465	3/6/2014	FB2114-COM-CG	731-1022-541.24-03	65.06	Maintenance Air Compress
		3/6/2014	FB2114-COM-CG1	731-1022-541.24-03	65.12	Replace Welder Receptacle
		3/6/2014	FB2114-COM-PP	100-0801-521.24-03	107.96	Police Dept Light Fixture
			<b>Total for check: 45465</b>		<b>238.14</b>	
BMO HARRIS BANK NA	45466	3/6/2014	4040611	100-0202-512.21-06	260.00	Monthly Fee
			<b>Total for check: 45466</b>		<b>260.00</b>	
BRAZEE ACE HARDWARE	45467	3/6/2014	25226	100-0703-553.30-18	6.49	Protectant
			<b>Total for check: 45467</b>		<b>6.49</b>	
BRUCE MUNICIPAL EQUIPMENT INC	45468	3/6/2014	5140629	731-1022-541.38-03	302.22	Circuit Breaker
			<b>Total for check: 45468</b>		<b>302.22</b>	
CDW GOVERNMENT INC	45469	3/6/2014	JS98116	743-0403-513.30-15	24.20	Ink
		3/6/2014	JT81411	743-0403-513.29-01	63.00	Toner
			<b>Total for check: 45469</b>		<b>87.20</b>	

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COMMUNITY FIRST CREDIT UNION	45470	3/6/2014	20140306	100-0000-202.05-00	8,303.50	PAYROLL SUMMARY
			<b>Total for check: 45470</b>		<b>8,303.50</b>	
COMMUNITY HOUSING COORDINATOR	45471	3/6/2014	184	100-0304-562.21-06	1,800.00	January 2014
			<b>Total for check: 45471</b>		<b>1,800.00</b>	
CRESCENT ELECTRIC SUPPLY COMPANY	45472	3/6/2014	087-483988-00	100-1008-541.30-18	263.12	Timer
		3/6/2014	087-484951-00	207-0707-552.24-03	22.91	For Aerators Plugs
		3/6/2014	087-484951-01	207-0707-552.30-18	18.21	Plug Boot
		3/6/2014	087-485159-00	100-1012-541.30-18	111.50	Fuses
		3/6/2014	087-485954-00	100-0703-553.30-18	41.12	Wire Plug Boot for Aerators
		3/6/2014	087-486494-00	100-0801-521.24-03	6.39	Break Room/Briefing Room Monitor TV Outlet
		3/6/2014	087-488301-00	501-0304-562.21-10	35.28	Lake Park Sign
			<b>Total for check: 45472</b>		<b>498.53</b>	
FABCO EQUIPMENT INC	45473	3/6/2014	C127019	731-1022-541.38-03	82.50	Nut/Bolt
				100-1006-541.30-15	475.90	Cutting Edge
		3/6/2014	C132899	100-1006-541.30-15	817.26	Edge/Bit End
			<b>Total for check: 45473</b>		<b>1,375.66</b>	
FASTENAL COMPANY	45474	3/6/2014	WINEE91912	207-0707-552.30-18	42.70	
			<b>Total for check: 45474</b>		<b>42.70</b>	
FERGUSON WATERWORKS #1476	45475	3/6/2014	0145481	601-1020-543.30-18	103.50	PVC Coup
			<b>Total for check: 45475</b>		<b>103.50</b>	
FOX VALLEY HUMANE ASSOCIATION	45476	3/6/2014		100-0806-532.25-01	1,547.68	January Transport Fees
			<b>Total for check: 45476</b>		<b>1,547.68</b>	

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FOX VALLEY OVERHEAD DOOR INC	45477	3/6/2014	45441	731-1022-541.24-03	76.00	Back Gate
			<b>Total for check: 45477</b>		<b>76.00</b>	
DEBBIE GALEAZZI	45478	3/6/2014		100-0101-511.33-03	34.55	Economic Dev Mtg Expenses
			<b>Total for check: 45478</b>		<b>34.55</b>	
KORTNEY GONNERING	45479	3/6/2014		100-0903-531.33-01	43.85	February Expenses
			<b>Total for check: 45479</b>		<b>43.85</b>	
GUNDERSON CLEANERS	45480	3/6/2014	155518	100-0801-521.30-13	35.38	Towels/Mats
			<b>Total for check: 45480</b>		<b>35.38</b>	
HOME DEPOT CREDIT SERVICES	45481	3/6/2014	1030641	100-0703-553.30-18	44.66	Aim-N-Flame/Prem Spry
		3/6/2014	2030530	100-0703-553.30-18	65.94	23/32 PT CDX
			<b>Total for check: 45481</b>		<b>110.60</b>	
HOTSY CLEANING SYSTEMS INC	45482	3/6/2014	0101109-IN	731-1022-541.24-04	395.70	Nozzle/Lance/Swivel
			<b>Total for check: 45482</b>		<b>395.70</b>	
JX ENTERPRISES INC	45483	3/6/2014	G-240130004	731-1022-541.38-03	6.94	Knob-Heater Control
			<b>Total for check: 45483</b>		<b>6.94</b>	
KAEMPFER & ASSOCIATES INC	45484	3/6/2014	17296	601-1020-543.21-02	121.44	Project E145-01.07
		3/6/2014	17297	601-1020-543.21-02	2,218.07	Project E145-01.10
		3/6/2014	17298	601-1020-543.21-02	1,559.62	Project E145-08.07
			<b>Total for check: 45484</b>		<b>3,899.13</b>	
MATTHEWS TIRE & SERVICE CENTER	45485	3/6/2014	50122	731-1022-541.38-02	449.70	Tires

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MATTHEWS TIRE & SERVICE CENTER...	45485...	3/6/2014	50156	731-1022-541.38-02	449.70	Tires/Valve Stem & Hardwa
			<b>Total for check: 45485</b>		<b>899.40</b>	
MEDICAL PRODUCTS LABORATORIES INC	45486	3/6/2014	556996	100-0909-531.30-18	764.22	Bubble Gum Varnish
			<b>Total for check: 45486</b>		<b>764.22</b>	
MENASHA NEENAH MUNICIPAL COURT	45487	3/6/2014		100-0000-201.03-00	139.00	Bond Report #14-13
		3/6/2014	KOFNETKA	100-0000-201.03-00	1,015.00	BOND/MEPD 14-27 & 14-28
		3/6/2014	RENARD	100-0000-201.03-00	25.00	Bond/MEPD 13-260
			<b>Total for check: 45487</b>		<b>1,179.00</b>	
MENASHA TREASURER	45488	3/6/2014	HEALTH DEPT	100-0909-531.30-18	6.64	Health Dept
				100-0902-524.34-02	15.00	Health Dept
				100-0904-531.33-03	10.29	Health Dept
				100-0903-531.33-01	61.45	Health Dept
			<b>Total for check: 45488</b>		<b>93.38</b>	
MENASHA UTILITIES	45489	3/6/2014		100-1001-514.22-03	1,044.65	City Hall
				100-1001-514.22-05	568.32	City Hall
				743-0403-513.21-04	2,478.15	Internet Charge
		3/6/2014	4223	601-0401-513.25-02	19,342.07	Sewer Charge December 2013
		3/6/2014	4224	625-0401-513.25-01	2,186.42	Storm Water Charge December 2013
		3/6/2014	ST LIGHTS	100-1012-541.22-03	18,430.92	Street Lighting January 2014
			<b>Total for check: 45489</b>		<b>44,050.53</b>	
MICHELS MATERIALS	45490	3/6/2014	278331	100-1006-541.30-18	976.69	Screened Chip
			<b>Total for check: 45490</b>		<b>976.69</b>	
N&M AUTO SUPPLY	45491	3/6/2014	472412	731-1022-541.38-03	11.15	Ostrich Bl S Whl Cov
		3/6/2014	472650	731-1022-541.30-18	14.68	Argent/Chrome Aluminum
		3/6/2014	472859	731-1022-541.30-18	8.50	Syringes

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N&M AUTO SUPPLY...	45491...	3/6/2014	472897	731-1022-541.38-03	21.05	Oil Filters
		3/6/2014	473401	731-1022-541.38-03	483.50	Axle Shafts/Wheel Bearing
		3/6/2014	473403	731-1022-541.38-03	165.66	Brake Rotor & Pad
		3/6/2014	473450	731-1022-541.38-03	(60.20)	CREDIT/Wheel Bearing/Seal
		3/6/2014	473763	731-1022-541.38-03	619.42	Axle Shaft/Rotor & Pad
		3/6/2014	474320	731-1022-541.38-03	34.79	Serpentine Belt
		3/6/2014	474393	731-1022-541.38-03	9.93	Battery Box
		3/6/2014	474395	731-1022-541.38-03	4.90	Conversion Posts
		3/6/2014	474453	731-1022-541.38-03	5.82	Marine Battery Terminals
			<b>Total for check: 45491</b>		<b>1,319.20</b>	
NEENAH-MENASHA SEWERAGE COMMISSION	45492	3/6/2014	2014-049	601-1021-543.25-01	64,060.59	Wastewater March 2014
		3/6/2014	2014-055	601-1021-543.25-01	27,811.00	Interest & Debt Charges March 2014
			<b>Total for check: 45492</b>		<b>91,871.59</b>	
NIELSON COMMUNICATIONS	45493	3/6/2014	FV14-29092	731-1022-541.30-15	2,090.88	Mobile Radio
		3/6/2014	FV14-29093	731-1022-541.38-03	84.60	Mobile Antenna Mount
			<b>Total for check: 45493</b>		<b>2,175.48</b>	
NORTHEAST ASPHALT INC	45494	3/6/2014	1258760	100-1003-541.30-18	377.50	Cold Mix
			<b>Total for check: 45494</b>		<b>377.50</b>	
PACKER CITY INTERNATIONAL	45495	3/6/2014	3-240340034	731-1022-541.38-03	199.76	Filters
		3/6/2014	3-240350032	731-1022-541.38-03	87.19	Filters
		3/6/2014	3-240350033	731-1022-541.38-03	87.19	Filters
		3/6/2014	3-240420049	731-1022-541.38-03	49.29	Hydraulic
		3/6/2014	3-240430068	731-1022-541.24-06	148.35	Diesel Exh Fluid
		3/6/2014	3-240430069	731-1022-541.24-06	133.00	Def Pump Package
		3/6/2014	3-240440015	731-1022-541.38-03	37.42	Fan & Lube Filter
			<b>Total for check: 45495</b>		<b>742.20</b>	

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PHONETICALLY SPEAKING & ASL	45496	3/6/2014		100-0801-521.32-02	160.00	Law Enforcement Binders
			<b>Total for check: 45496</b>		<b>160.00</b>	
PLAK SMACKER	45497	3/6/2014	B65788	100-0909-531.30-18	105.31	Toothbrushes
		3/6/2014	B66186	100-0909-531.30-18	306.24	Toothbrushes
			<b>Total for check: 45497</b>		<b>411.55</b>	Toothpaste
REDI-WELDING CO	45498	3/6/2014	14640	731-1022-541.30-18	79.76	Tubing
			<b>Total for check: 45498</b>		<b>79.76</b>	
ROSS IMAGING LLC	45499	3/6/2014	153969	743-0403-513.29-01	2,430.46	Contracts
			<b>Total for check: 45499</b>		<b>2,430.46</b>	
HENRY SCHEIN INC	45500	3/6/2014	6814972-01	100-0909-531.30-18	1,034.10	Shields/Gloves/Crest
			<b>Total for check: 45500</b>		<b>1,034.10</b>	
SECURITY FENCE & SUPPLY CO INC	45501	3/6/2014	22991-2014-IN	100-1008-541.30-18	53.04	
			<b>Total for check: 45501</b>		<b>53.04</b>	
SHERWIN WILLIAMS CO	45502	3/6/2014	1702-9	100-0601-551.24-03	130.36	Paint
			<b>Total for check: 45502</b>		<b>130.36</b>	
SPEEDY METALS LLC	45503	3/6/2014	954909-NB	731-1022-541.30-18	13.30	Copper
			<b>Total for check: 45503</b>		<b>13.30</b>	
SPORTS GRAPHICS	45504	3/6/2014	0214-017	100-0801-521.19-03	75.00	Beanie Caps
			<b>Total for check: 45504</b>		<b>75.00</b>	
STAPLES ADVANTAGE	45505	3/6/2014	8028701228	100-0203-512.30-10	3.90	Office Supplies

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STAPLES ADVANTAGE...	45505...	3/6/2014...	8028701228...	100-0202-512.30-10	31.10	Office Supplies
				100-0201-512.30-10	3.90	Office Supplies
				100-0405-513.30-10	13.93	Office Supplies
				<b>Total for check: 45505</b>		
STEPP EQUIPMENT COMPANY	45506	3/6/2014	789665	731-1022-541.38-03	72.09	Rubber Pads
				<b>Total for check: 45506</b>		
THEDACARE	45507	3/6/2014	9200868203	100-0801-521.21-05	58.90	Venipuncture
				<b>Total for check: 45507</b>		
TRAFFTECH INC	45508	3/6/2014	1002	743-0403-513.24-04	1,575.00	Diamond Maint/Support
				<b>Total for check: 45508</b>		
UNIFIRST CORPORATION	45509	3/6/2014	097 0157286	731-1022-541.20-01	112.65	Mat/Mop/Clothing Service
				<b>Total for check: 45509</b>		
UNITED WAY FOX CITIES	45510	3/6/2014	20140306	100-0000-202.09-00	31.75	PAYROLL SUMMARY
				<b>Total for check: 45510</b>		
VAN HANDEL EXCAVATING INC	45511	3/6/2014	0016080	100-1006-541.30-18	1,582.50	Geomelt
				<b>Total for check: 45511</b>		
VARITECH INDUSTRIES INC	45512	3/6/2014	IN060-1001842	731-1022-541.38-03	48.44	Vinyl Hose/Pressure Gauge
				<b>Total for check: 45512</b>		
WAUSAU EQUIPMENT COMPANY INC	45513	3/6/2014	158118	731-1022-541.38-03	245.48	Single Brg
				<b>Total for check: 45513</b>		

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WE ENERGIES	45514	3/6/2014		100-1012-541.22-03	2,249.32	Street Lights
				100-0000-123.00-00	1,092.18	N-M Fire
				100-1001-514.22-04	1,533.48	City Hall
				100-0801-521.22-04	1,508.25	PD
				100-0920-531.22-04	441.03	Senior Center
				100-0601-551.22-04	3,777.76	Library
				100-0703-553.22-04	1,142.52	Parks
				100-0704-552.22-04	386.52	Pool
				207-0707-552.22-04	76.31	Marina
				731-1022-541.22-04	6,703.05	Garage
			<b>Total for check: 45514</b>		<b>18,910.42</b>	
WEHA	45515	3/6/2014		100-0904-531.32-01	40.00	Membership
				<b>Total for check: 45515</b>		<b>40.00</b>
WINNEBAGO COUNTY CLERK OF COURTS	45516	3/6/2014	SICKINGER	100-0000-201.03-00	185.00	Bond/MPD 14-528
				<b>Total for check: 45516</b>		<b>185.00</b>
WINNEBAGO COUNTY TREASURER	45517	3/6/2014	5348	100-0801-521.25-01	411.68	Inmate Charges
				<b>Total for check: 45517</b>		<b>411.68</b>
WISCONSIN SUPPORT COLLECTIONS	45518	3/6/2014	20140306	100-0000-202.03-00	955.49	PAYROLL SUMMARY
				<b>Total for check: 45518</b>		<b>955.49</b>
ZARNOTH BRUSH WORKS INC	45519	3/6/2014	0147997-IN	100-0703-553.30-15	847.00	Broom Refills
				<b>Total for check: 45519</b>		<b>847.00</b>
					<b>197,286.56</b>	

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ACCURATE	45520	3/13/2014	1402221	731-1022-541.30-18	310.42	Rosin/Nuts/Pins Brake Parts/Metal Cleaner
			<b>Total for check: 45520</b>		<b>310.42</b>	
ACTS	45521	3/13/2014	ACTS	100-0801-521.34-02	210.00	Animal Control Training
			<b>Total for check: 45521</b>		<b>210.00</b>	
AMERICAN PLANNING ASSOCIATION	45522	3/13/2014	095883-13113	100-0304-562.32-01	330.00	Membership
			<b>Total for check: 45522</b>		<b>330.00</b>	
APPLETON AWNING SHOP	45523	3/13/2014	31186	100-0704-552.24-04	510.00	Umbrella Repair
			<b>Total for check: 45523</b>		<b>510.00</b>	
CITY OF APPLETON	45524	3/13/2014	217848	100-0302-542.25-01	13,459.00	January 2014 Valley Transit
			<b>Total for check: 45524</b>		<b>13,459.00</b>	
ARING EQUIPMENT CO INC	45525	3/13/2014	309523	731-1022-541.38-03	15.43	Ferrule
		3/13/2014	309784	731-1022-541.38-03	1,240.99	Solenoid Valves & Filters
			<b>Total for check: 45525</b>		<b>1,256.42</b>	
ASSESSMENT TECHNOLOGIES LLC	45526	3/13/2014	4900	743-0403-513.24-04	2,996.75	License
			<b>Total for check: 45526</b>		<b>2,996.75</b>	
BECK ELECTRIC INC	45527	3/13/2014	MAR0314-COM-PP1	100-0801-521.24-03	91.15	TV Monitor/PD Lobby
			<b>Total for check: 45527</b>		<b>91.15</b>	
BERGSTROM FORD OF NEENAH	45528	3/13/2014	241526	100-0803-521.29-04	192.50	SES Light Repair
			<b>Total for check: 45528</b>		<b>192.50</b>	

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BUBRICK'S	45529	3/13/2014	865701	100-0801-521.30-10	12.10	Divider
			<b>Total for check: 45529</b>		<b>12.10</b>	
CYPRESS HOMES	45530	3/13/2014	CYPRESS HOMES	625-0000-201.18-00	500.00	Refund Erosion Control Permit EC-2012-01
			<b>Total for check: 45530</b>		<b>500.00</b>	
FACTORY MOTOR PARTS CO	45531	3/13/2014	18-1295399	731-1022-541.38-03	(109.77)	Credit
		3/13/2014	18-1295819	731-1022-541.38-03	89.54	Battery
		3/13/2014	18-1298843	731-1022-541.38-03	174.43	Part
			<b>Total for check: 45531</b>		<b>154.20</b>	
FERRELLGAS	45532	3/13/2014	1081170777	266-1027-543.21-06	110.88	Liquid Petroleum Gas
			<b>Total for check: 45532</b>		<b>110.88</b>	
GANNETT WISCONSIN MEDIA	45533	3/13/2014	0007868826	100-0405-513.29-02	190.40	February Legals
				100-0204-512.29-02	21.25	February Legals
				100-0405-513.29-02	20.67	February Legals
			<b>Total for check: 45533</b>		<b>232.32</b>	
HOTSY CLEANING SYSTEMS INC	45534	3/13/2014	0101501-IN	731-1022-541.24-04	350.00	Panel Wash
			<b>Total for check: 45534</b>		<b>350.00</b>	
INDEPENDENT INSPECTIONS LTD	45535	3/13/2014	308148	100-0301-523.21-06	5,124.63	February Permits
			<b>Total for check: 45535</b>		<b>5,124.63</b>	
INTERNATIONAL INSTITUTE OF	45536	3/13/2014		100-0203-512.34-02	525.00	Membership/Conference
			<b>Total for check: 45536</b>		<b>525.00</b>	
JX ENTERPRISES INC	45537	3/13/2014	G-240200005	731-1022-541.38-03	302.15	Pump, Fuel Transfer

## AP Check Register

### Check Date: 3/13/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>	
JX ENTERPRISES INC...	45537...	3/13/2014	G-240200013	731-1022-541.38-03	8.24	Washer Sealing	
		3/13/2014	G-240210004	731-1022-541.38-03	158.10	Sensor-Fuel Level	
		3/13/2014	G-240210012	731-1022-541.38-03	15.95	Harness	
	<b>Total for check: 45537</b>				<b>484.44</b>		
KITZ & PFEIL INC	45540	3/13/2014	012114-0009	100-0703-553.24-03	28.56	Tape/Brushes	
		3/13/2014	012214-0019	100-0703-553.30-18	53.60	Cable Ties/Elec Engraver	
		3/13/2014	012309-0014	100-0903-531.24-03	8.61	Bracket/Clamp	
		3/13/2014	012314-0007	207-0707-552.30-18	11.45	Hardware Misc	
		3/13/2014	012414-0005	731-1022-541.30-18	1.00	Hardware Misc	
		3/13/2014	012414-0131	207-0707-552.24-03	31.79	Eye Bolt/Repair Materials	
		3/13/2014	012714-0012	100-0601-551.24-03	23.36	Dropcloth/Tape	
		3/13/2014	012714-0023	100-1001-514.30-18	13.88	Battery/Elbow	
		3/13/2014	012714-0080	100-0703-553.30-18	12.76	Blade/Hardware Misc	
		3/13/2014	012714-0114	100-1001-514.24-03	3.60	Hardware Misc	Kristi's Workstation
		3/13/2014	012809-0006	100-0703-553.30-18	4.31	Epoxy	
		3/13/2014	012809-0013	100-0703-553.30-18	8.05	Brush	
		3/13/2014	012814-0001	100-0703-553.30-18	14.13	Hardware Misc	
		3/13/2014	012914-0003	100-1001-514.24-03	4.29	Hardware Misc	Kristi's Workstation
		3/13/2014	012914-0007	100-0703-553.30-18	33.14	Washer/Nut	Hardware Misc
		3/13/2014	012914-0014	100-0703-553.30-18	49.18	Hardware Misc	Tape Rule
		3/13/2014	012914-0109	100-1016-543.30-18	8.62	Dust Brush/Broom	
		3/13/2014	012914-0167	100-0801-521.29-04	20.00	Hardware Misc	
		3/13/2014	013014-0028	100-0703-553.30-18	(32.99)	Hardware Misc	
		3/13/2014	013014-0037	100-0703-553.30-18	14.39	Locking Pliers	
		3/13/2014	013014-0081	100-0703-553.30-18	2.69	Sandpaper	
		3/13/2014	013114-0044	100-0703-553.30-13	12.99	Ice Melt	
				100-1001-514.24-03	0.66	Hardware Misc/Elevator	Fan Motor
		3/13/2014	020314-0015	100-0703-553.30-18	44.99	Heater	Mem Building
		3/13/2014	020514-0003	100-0703-553.24-03	30.08	Undercoating/Enamel	Cover
		3/13/2014	020514-0008	731-1022-541.30-18	1.34	Hose	
		3/13/2014	020514-0051	100-0703-553.30-18	12.34	Hardware Misc/Enamel	Primer
		3/13/2014	020614-0008	207-0707-552.24-03	4.94	Epoxy	
		3/13/2014	021014-0023	100-0703-553.30-18	3.86	Drill Bit	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
KITZ & PFEIL INC...	45540...	3/13/2014	021114-0071	100-0703-553.30-18	24.97	Hardware Misc Metal/Scouring Pad
		3/13/2014	021209-0014	100-0703-553.30-18	10.76	Hardware Misc Rope Clip
		3/13/2014	021314-0060	100-0903-531.24-03	5.11	Putty Knife/Spackling
		3/13/2014	021414-0052	100-1001-514.30-18	5.11	Razor Knives
				100-1001-514.30-13	5.84	Salt
		3/13/2014	021714-0021	100-0801-521.30-13	41.39	Snow Pusher
		3/13/2014	021803-0024	100-1001-514.30-18	14.50	Snowblower Wheel
		3/13/2014	021814-0043	100-0801-521.24-03	6.74	Breaker/PD Garage Hose Reel
		3/13/2014	021814-0136	100-0801-521.24-03	12.91	Hardware Misc/Bit
		3/13/2014	021909-0008	100-0801-521.24-03	14.97	Hardware Misc/Bit
		3/13/2014	022014-0104	100-0703-553.30-18	27.15	Drill Bit
		3/13/2014	022014-0129	731-1022-541.24-03	9.99	Outlet/Salt Shed
				<b>Total for check: 45540</b>		<b>605.06</b>
KNOKE, SCOTT	45541	3/13/2014	KNOKE	100-1006-541.30-18	50.00	Mailbox Damage 3/4/14
			<b>Total for check: 45541</b>		<b>50.00</b>	
KONE INC	45542	3/13/2014	150981213	100-0601-551.24-03	674.33	Lib Elevator Repair 1/29
			<b>Total for check: 45542</b>		<b>674.33</b>	
KUEHN, DARRIN	45543	3/13/2014	KUEHN	100-0000-201.10-00	100.00	89 Milwaukee/Deposit Exc Permit 11474
			<b>Total for check: 45543</b>		<b>100.00</b>	
KWIK TRIP INC	45544	3/13/2014		100-0801-521.38-01	130.12	Fuel
			<b>Total for check: 45544</b>		<b>130.12</b>	
LAKE WINNEBAGO AREA MEG UNIT	45545	3/13/2014	325514743	100-0801-521.34-03	70.00	Reimb of Hotel Room
			<b>Total for check: 45545</b>		<b>70.00</b>	

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LEADSONLINE LLC	45546	3/13/2014	226724	100-0801-521.32-01	2,148.00	Renewal
			<b>Total for check: 45546</b>		<b>2,148.00</b>	
LEGACY DISTRIBUTION	45547	3/13/2014	3804	100-1002-541.30-18	32.00	Safety Vests
				100-1003-541.30-18	41.62	Safety Vests
				100-1006-541.30-18	41.62	Safety Vests
				100-1009-541.30-18	41.62	Safety Vests
				266-1028-543.30-18	41.62	Safety Vests
				601-1020-543.30-18	41.62	Safety Vests
				625-1010-541.30-18	250.00	Safety Vests
				100-1016-543.30-18	41.66	Safety Vests
				100-0703-553.30-18	272.00	Safety Vests
			<b>Total for check: 45547</b>		<b>803.76</b>	
MATTHEWS TIRE & SERVICE CENTER	45548	3/13/2014	50176	731-1022-541.38-02	645.85	Tires/Valve Stem & Hardwa
			<b>Total for check: 45548</b>		<b>645.85</b>	
MENARDS-APPLETON EAST	45549	3/13/2014	40878	100-1008-541.24-03	150.76	Studs/Wood/Columns
				731-1022-541.30-18	143.97	Studs/Wood/Columns
			<b>Total for check: 45549</b>		<b>294.73</b>	
MENASHA NEENAH MUNICIPAL COURT	45550	3/13/2014	BUNNELL	100-0000-201.03-00	139.00	Bond/MEPD 14-31
		3/13/2014	ENNIS	100-0000-201.03-00	178.00	Bond/MEPD 14-552
		3/13/2014	HARTZHEIM	100-0000-201.03-00	139.00	Bond/MEPD 13-0217
		3/13/2014	PRUNTY	100-0000-201.03-00	320.00	Bond/MEPD 14-59 & 14-60
			<b>Total for check: 45550</b>		<b>776.00</b>	
POSTMASTER	45551	3/13/2014		100-0204-512.30-11	98.00	Absentee Ballots/Postage
			<b>Total for check: 45551</b>		<b>98.00</b>	
MENASHA UTILITIES	45552	3/13/2014		100-1008-541.22-03	246.09	Electric

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA UTILITIES...	45552...	3/13/2014...	...	100-0703-553.22-03	550.98	Electric
			100-0703-553.22-05	205.24	Water	
			100-0703-553.22-06	132.51	Storm	
			100-0903-531.22-03	172.65	Electric	
			100-0903-531.22-05	56.42	Water	
			100-0000-123.00-00	8.90	Electric	
			100-0305-562.22-06	7.50	Storm	
			601-1020-543.22-03	67.46	Electric	
			267-0102-581.22-05	207.41	Feb Water/198 River	
			3/13/2014	ST LIGHTS	100-1012-541.22-03	16,664.89
<b>Total for check: 45552</b>				<b>18,320.05</b>		
TOWN OF MENASHA UTILITY DISTRICT	45553	3/13/2014		100-0703-553.22-05	76.80	1200 Geneva Road
				100-0703-553.22-05	9.60	Parks
			<b>Total for check: 45553</b>			
MOTOR & CONTROL SERVICE INC	45554	3/13/2014	14960	207-0707-552.24-03	150.00	Pump Motor Repair/Marina
			<b>Total for check: 45554</b>			
N&M AUTO SUPPLY	45555	3/13/2014	474611	731-1022-541.38-03	7.50	Halogen Capsule
			475007	731-1022-541.38-03	19.80	Rearview Mirror/Adhesive
			475018	731-1022-541.38-03	19.04	Rearview Mirror/Adhesive
			<b>Total for check: 45555</b>			
NEWIC	45556	3/13/2014	NEWIC	100-0914-531.34-02	100.00	NE WI IMMUNIZATION CLINICRegistration
			<b>Total for check: 45556</b>			
PACKER CITY INTERNATIONAL	45557	3/13/2014	3-240590026	731-1022-541.38-03	25.67	Filters
			<b>Total for check: 45557</b>			

**AP Check Register**  
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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
PRIME MEDIA	45558	3/13/2014	0005296-IN	100-0801-521.29-01	150.48	Pos Thermal
			<b>Total for check: 45558</b>		<b>150.48</b>	
PRO-X SYSTEMS LAWCARE	45559	3/13/2014	7065	100-0703-553.20-06	879.29	Fertilize/Weed Control
			<b>Total for check: 45559</b>		<b>879.29</b>	
R&B SUPPLY COMPANY INC	45560	3/13/2014	22464	731-1022-541.30-18	130.60	American Made Cut Off Wheels
			<b>Total for check: 45560</b>		<b>130.60</b>	
REINDERS INC	45561	3/13/2014	1473294-00	731-1022-541.38-03	70.14	Cutting Blade Edge
			<b>Total for check: 45561</b>		<b>70.14</b>	
RIECKMANN CREATIONS & FABRICATIONS	45562	3/13/2014	123	100-0801-521.29-04	150.00	Modify Door on K-9 Unit
			<b>Total for check: 45562</b>		<b>150.00</b>	
SEH TECHNOLOGY SOLUTIONS INC	45563	3/13/2014	11340	625-1010-541.21-04	650.00	PermiTrack
			<b>Total for check: 45563</b>		<b>650.00</b>	
SERVICEMASTER BUILDING MAINTENANCE	45564	3/13/2014	11554	100-0801-521.20-01	50.00	PD Janitorial Service
		3/13/2014	11557	100-0903-531.20-01	490.00	Health Dept Janitorial
		3/13/2014	11561	100-0801-521.20-01	1,450.00	PD Janitorial Service
				100-0801-521.20-01	10.00	Correct Invoice
		3/13/2014	11585	100-1001-514.20-01	1,095.00	City Hall Janitorial
		3/13/2014	11586	731-1022-541.20-01	494.00	PFW Janitorial
			<b>Total for check: 45564</b>		<b>3,589.00</b>	
STAPLES ADVANTAGE	45565	3/13/2014	8028772471	100-0801-521.30-10	390.48	Supplies
			<b>Total for check: 45565</b>		<b>390.48</b>	

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STREICHER'S INC	45566	3/13/2014	I1075311	100-0801-521.30-15	775.00	Tactical Hst & Ammo
			<b>Total for check: 45566</b>		<b>775.00</b>	
SWIDERSKI POWER INC	45567	3/13/2014	IF19382	731-1022-541.38-03	447.14	Reman-Compr & Core
		3/13/2014	IF19594	731-1022-541.38-03	(473.60)	Credit
		3/13/2014	IF19791	100-0703-553.24-02	18.75	Carbide
		3/13/2014	IF20801	731-1022-541.38-03	459.34	Tail Lamps and Lamps
			<b>Total for check: 45567</b>		<b>451.63</b>	
TKK ELECTRONICS LLC	45568	3/13/2014	9449	100-0801-521.30-12	7,500.00	Toughbook 31 & Supplies
			<b>Total for check: 45568</b>		<b>7,500.00</b>	
UNIFIRST CORPORATION	45569	3/13/2014	097 0157792	731-1022-541.20-01	138.97	Mat/Mop/Clothing Service
			<b>Total for check: 45569</b>		<b>138.97</b>	
UNIFORM SHOPPE	45570	3/13/2014	229211	100-0801-521.19-03	156.45	Jacket
			<b>Total for check: 45570</b>		<b>156.45</b>	
US CELLULAR	45571	3/13/2014	0026877472	100-0201-512.22-01	31.47	Captain
				100-0202-512.22-01	7.92	Brunn
				100-1019-552.22-01	2.19	Racine Street Bridge
				100-1019-552.22-01	2.19	Tayco Street Bridge
				601-1020-543.22-01	2.19	Confined Space
				100-1001-514.22-01	62.71	Alix
				100-0801-521.22-01	95.76	PD
				100-0919-531.22-01	11.85	Nett
				100-0904-531.22-01	38.95	Drew
				100-1002-541.22-01	2.24	Eng
				100-0702-552.22-01	61.59	Tungate
				100-0703-553.22-01	96.88	Maas/Parks
				731-1022-541.22-01	72.43	Garage

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US CELLULAR...	45571...	3/13/2014...	0026877472...	100-1008-541.22-01 601-1020-543.22-01	2.19 2.19	Bursack Sewer Truck
			<b>Total for check: 45571</b>		<b>492.75</b>	
US VENTURE	45572	3/13/2014	L49063	731-1022-541.21-06	24.00	Samples
			<b>Total for check: 45572</b>		<b>24.00</b>	
VARITECH INDUSTRIES INC	45573	3/13/2014	IN060-1001976	731-1022-541.38-03	638.87	Sensor w/Cable
			<b>Total for check: 45573</b>		<b>638.87</b>	
WAVERLY SANITARY DISTRICT	45574	3/13/2014		100-0703-553.22-05	44.62	2170 Plank Road
			<b>Total for check: 45574</b>		<b>44.62</b>	
WCTC	45575	3/13/2014	S0559974	100-0801-521.34-02	390.00	Training
			<b>Total for check: 45575</b>		<b>390.00</b>	
WE ENERGIES	45576	3/13/2014		100-0703-553.22-03 100-1008-541.24-04 267-0102-581.22-04	38.72 322.46 606.82	Menasha Conservancy PWF Power Plant Gas Charges
			<b>Total for check: 45576</b>		<b>968.00</b>	
WEA INSURANCE TRUST	45577	3/13/2014		100-0000-204.08-00 100-0000-204.11-00	112,938.48 8,714.40	April Insurance April Insurance
			<b>Total for check: 45577</b>		<b>121,652.88</b>	
WIL-KIL PEST CONTROL	45578	3/13/2014	2408387	731-1022-541.20-07	66.50	Contract/PWF
			<b>Total for check: 45578</b>		<b>66.50</b>	
WINNEBAGO COUNTY TREASURER	45579	3/13/2014	LF120629	266-1027-543.25-01	145.25	Tires

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WINNEBAGO COUNTY TREASURER...	45579...	3/13/2014	LF120678	266-1027-543.25-01	412.45	Feb Single Stream Recycle
			<b>Total for check: 45579</b>		<b>557.70</b>	
WISCOLIFT INC	45580	3/13/2014	4622	731-1022-541.24-02	316.25	Inspections
			<b>Total for check: 45580</b>		<b>316.25</b>	
ZEP SALES & SERVICE	45581	3/13/2014	9000792829	731-1022-541.30-18	238.71	Supplies
			<b>Total for check: 45581</b>		<b>238.71</b>	
					<b>192,396.44</b>	



To: Menasha Common Council  
From: Jenny Groeschel and Ginger Tralongo, Police Records  
RE: Beverage Operator License (Bartender) Applicants  
Date: **March 13, 2014**

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Jennifer Uttendorfer  
Lori Akstulewicz  
Steven Baldovin  
Lee Young  
Gabriel Springhetti

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the City. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

MARTINA HERNANDEZ-GERONIMO



COPY

March 13, 2014

Martina Hernandez-Geronimo  
314 E. Juniper Lane  
Appleton, WI 54915

**RE: City of Menasha Alcohol Operators License Application**

Dear Ms. Hernandez,

Upon conducting a background investigation regarding your application for an alcohol operator's license in the city of Menasha, the following information was determined:

On the following dates you were convicted of Operating Without a License in Winnebago County: July 8, 2009 and August 4, 2009.

On the following dates you were convicted of Operating Without a License in Outagamie County: March 15, 2010, May 11, 2010 and June 21, 2012.

Also, on October 17, 2013 you were convicted of Operating While Suspended in the Town of Menasha Police Department Municipal Court.

Based on these convictions I have outlined above, you are considered a Habitual Law Offender under Guideline #3 and therefore I will be recommending the City of Menasha Common Council deny your request for an Alcohol Operators License.

Engaging in bartending involves the purchase and sale of closely regulated substances and alcohol. Individuals granted an Alcohol Operators License must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunk driving laws and assist in minimizing disturbances of the peace and maintaining the safety of the community. The incidents you have been convicted of substantially relate to the license in which you have applied and arose out of separate incidents which occurred within a period of time over the last ten years. The City of Menasha Police Department is recommending to the Common Council that they deny your application for an Alcohol Operators License within the City of Menasha. The recommendation will be given to the Common Council at its next meeting on March 17, 2014 at 6:00 p.m., or shortly thereafter.

Should you wish to provide comment to the Common Council on your application you may do so during the public participation portion of the meeting.

Sincerely,

Lt. Ron Bouchard  
Investigative Services  
Menasha Police Department



To: Members of the Common Council

From: Chief Tim Styka

Date: March 12, 2014

RE: Questions on Ordinance Change O-4-14, Throwing or Shooting of Arrows,  
Stones and Other Missiles Prohibited (Includes Hunting)

## **BACKGROUND**

During the Common Council meeting on March 3, 2014 there were some questions as to how the change in ordinance would impact hunting, should it be needed or desired on City owned property. In addition, there were questions as to how this change would impact bow fishing within the City.

## **ANALYSIS**

Hunting, fishing, or trapping on City land does not change under the new State Law (2013 Act 71) or the proposed City Code ordinance change; it would still be illegal. Under State Statute 29.038 (2)(b), a municipality can restrict hunting, fishing, or trapping on any land it owns or leases. Under Menasha Code of Ordinances 12-1-1 these activities are illegal. Trapping can be allowed with specific written permission from the Park Board, and shooting of bow and arrow/crossbow could be allowed if there was a designated area, which currently does not exist.

The issue of using a bow and arrow as it relates to fishing did branch into a few different questions during the March 3<sup>rd</sup> meeting. In contacting DNR Warden, Thomas Sturdivant, he was able to clarify one of the main issues. Bow fishing is not hunting and is not changed by Act 71. Therefore, under the proposed change in the ordinance, this activity would continue to be illegal within the City. However, what remains unclear is the applicability of this ordinance on a boat in a waterway within the City. This question has been referred to another representative at the DNR for further information. At this point, I have not heard back from the DNR, but I will provide an update, if one is available, at the meeting on Monday night.

## **FISCAL IMPACT**

This discussion and the approval of the ordinance change have no fiscal impact.

## **RECOMMENDATION**

Staff recommends the ordinance be approved as presented.

ORDINANCE O-4-14

AN ORDINANCE AMENDING TITLE 11, CHAPTER 2 OF THE  
CODE OF ORDINANCES

(Throwing or Shooting of Arrows, Stones and Other Missiles Prohibited. Includes Hunting.)

Introduced by Alderman Nichols.

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 11, Chapter 2, Sec.11-2-3 (a) and (b) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

**Title 11 – Offense and Nuisances**

**CHAPTER 2**

Offenses Against Public Safety and Peace

...

**SEC. 11-2-3 THROWING OR SHOOTING OF ARROWS, STONES AND OTHER MISSILES PROHIBITED.**

- (a) It shall be unlawful for any person to discharge or throw by any means any dangerous missile, object, arrow or bolt, stone, snowball or other missile within the City of Menasha, provided, however, upon written application to the Chief of Police and Common Council, a person may be granted permission by the Common Council to construct and maintain supervised archery ranges if, in the opinion of the Common Council, the construction or maintenance of such ranges will not endanger the public health and safety.
- (b) **HUNTING.** This section shall not prevent a person from hunting with a bow and arrow or crossbow in the following circumstances:
- (1) If the person is hunting in accordance with Wisconsin Department of Natural Resources regulations; and
  - (2) The discharge is greater than 100 yards from a building, used for human occupancy, unless the person who owns the land on which the building is located allows the hunter to hunt within 100 yards of the building; and
  - (3) The discharge of the arrow or bolt from the respective weapon is toward the ground.

...

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this        day of March, 2014.

\_\_\_\_\_  
Donald Merkes, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Galeazzi, City Clerk

ORDINANCE O - 5 - 2014

AN ORDINANCE RELATING TO THE ANNEXATION OF CERTAIN PROPERTY TO THE CITY OF MENASHA, WISCONSIN (Gemelli Real Estate Wisconsin, LLC Annexation)

Introduced by Mayor Merkes.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Territory Annexed. (Majority Annexation) In accordance with Sec. 66.0217(3)(a) Wis. Stats., and the Petition for Annexation filed with the City Clerk on the 5<sup>th</sup> day of February, 2014, signed by the majority of owners of land in the following described territory in the Town of Menasha, Winnebago County, Wisconsin, is annexed to the City of Menasha, Winnebago County, Wisconsin.

Legal description:

PARCEL "A"

All that part of the North 27 acres of the Northeast 1/4 of the Northeast 1/4 of Section 11, Township 20 North, Range 17 East, in the Town of Menasha, Winnebago County, Wisconsin, described as follows:

Commencing at the Northeast corner of said Section 11; thence South 89°40' West along the north line of Section 60 feet; thence South 01°39' East, 643.5 feet; thence South 89°40' West, 150 feet; thence South 1°39' East, 22.6 feet to a point of curvature of a 1,700.08 foot radius curve to the right; thence Southwesterly along the line of the 1,700.08 foot radius curve to the right, 145.8 feet to the point of beginning; thence continuing Southwesterly along the line of said 1,700.08 foot radius curve about 84.2 feet to the South line of the North 27 acres of the Northeast 1/4 of the Northeast 1/4 of said Section 11; thence Easterly along the said South line of the North 27 acres, 150.8 feet to the Westerly right-of-way line of State Trunk Highway No. 47; thence Northeasterly along the 1,850.08 foot radius curve in said Westerly highway right-of-way line to a point which is North 89°40' East of the point of beginning; thence South 89°40' West to the point of beginning, containing 0.30 acres.

Parcel No. 008-0337-02

Parcel "B"

All that part of the North 27 acres of the Northeast 1/4 of the Northeast 1/4 of Section 11, Township 20 North, Range 17 East, in the Town of Menasha, Winnebago County, Wisconsin, described as follows:

Commencing at the Northeast corner of said Section 11, thence South 89°40' West along the North line of said Section 60 feet; thence South 01°39' East 643.5 feet, thence South 89°40' West, 150 feet; thence South 1°39' East, 22.6 feet to a point of curvature of a 1,700.08 foot radius curve to the right; thence Southwesterly along the line of the 1,700.08 foot radius curve to the right, 145.8 feet to the point of beginning; thence South 89°40' West, 151 feet; thence Southwesterly 24.42 feet along the arc of a 50 foot radius curve to the right ; thence South 1°39' East, 80 feet to the South line of the North 27 acres of the Northeast 1/4 of the Northeast 1/4 of said Section 11; thence Easterly along the said South line of the North 27 acres, 165 feet, thence Northeasterly along the 1,700.08 radius curve, 84.2 feet to the point of beginning containing 0.30 acres.

Parcel No. 00833704

Parcel "C"

All that part of the North 27 acres of the Northeast 1/4 of the Northeast 1/4 of Section 11, Township 20 North, Range 17 East, in the Town of Menasha, Winnebago County, Wisconsin, described as follows:

Commencing at the Northeast corner of said Section 11, thence West along the North line of said Section 60 feet to the Westerly right-of-way line of State Trunk Highway No. 47; thence South 01°39' East along the Westerly line of said Highway, 643.5 feet, the place of beginning; thence West parallel with the North line of said Section, 150 feet; thence South 1°39' East, 22.6 feet to a point of curvature of a 1,700.08 foot radius curve to the right; thence Southwesterly along the line of the 1,700.08 foot radius curve to the right, 145.8 feet; thence East parallel with the North line of said Section to the Westerly line of said Highway; thence Northerly along the Westerly line of said Highway to the place of beginning containing 0.57 acres.

Parcel No. 008033703

Parcel D

That part of the Southeast One-quarter of Section 10, Township 20 North of Range 17 East in the Town of Menasha, Winnebago County, Wisconsin commencing at the at a point 377 feet North and 660 feet West of the Southeast corner of Section 10; thence North 307 feet; thence East 407 feet; thence North 75 feet; thence East to the West Line of County Trunk Highway P; thence Southwesterly along the West line of said highway to a point which is 363.2 feet West and 373 feet North of the Southeast corner of Section 10, the point of beginning; thence West 120 feet; thence north 75 feet; thence East to the West line of said highway ; thence Southwesterly along the West Line of said highway to the point of beginning, containing 0.34 acres.

Parcel No. 008032901

Parcel "E"

All that part of the West one half (W1/2) of the Southwest 1/4 (SW14), Section (11) Township 20 North, Range 17 East, Town of Menasha , County of Winnebago, State of Wisconsin described as follows:

Commencing at a point on the West Line on the West half of the Southwest Quarter of said Section 11, 183 feet South of the Northwest corner thereof, thence East 33 feet to the East Right of Way Line of County Trunk Highway P and the point of beginning, thence East 120 feet, thence South 81.75 feet, thence West 120 feet to the East Line of said highway, thence north 81.75 feet to the point of beginning, containing 0.228 acres.

Parcel No. 00834505

Parcel "F"

All that part of the Northwest 1/4 of the Southwest 1/4 of Section 11, Township 20 North of Range 17 East in the Town of Menasha, Winnebago County, Wisconsin described as follows: Commencing at a point on the West Line of said Section 11 at a point 1,853 North of the Southwest corner, running thence East at right angles to the said West line 33 feet to the East Right of Way line of County Trunk Highway P and the point of beginning, thence East 135 feet; thence North, parallel with said Right of Way Line 120 feet; thence West 135 feet to said Right of Way line; thence South along said Right of Way line to the point of beginning, containing 0.372 acres.

Parcel No. 008035404 and 008035406

Parcel "G"

All that part of the West one half (W1/2) of the Southwest 1/4 (SW14), Section (11) Township 20 North, Range 17 East, Town of Menasha , County of Winnebago, State of Wisconsin described as follows:

Commencing at a point on the West line of said Section 11 one thousand eight hundred fifty three (1,853) feet north of the Southwest corner of said Section; thence East 33 feet to the East Right of Way line of County Trunk Highway P and the point of beginning; thence East 135 feet, thence South 60 feet; thence West 135 feet to the East Right of Way Line of said highway, thence North along the East line of said highway to the point of beginning, containing 0.186 acres.

Parcel No. 008035411

The population of the described parcels is 0.

SECTION 2: Effect of Annexation. From and after the date of this Ordinance, the territory described in Section 1 shall be a part of the City of Menasha for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Menasha.

SECTION 3: Pursuant to the recommendation of the Plan Commission, the temporary zoning classification for the annexed territory is as follows: Parcels A, B, C, D, E, F. and G; C-1 General Commercial.

SECTION 4: Aldermanic District Designation. The territory described in Section 1 of this Ordinance as Parcel A is hereby made a part of Aldermanic District 3, Ward 23. The territory described in Section 1 of this Ordinance as Parcel B is hereby made a part of Aldermanic District 3, Ward 24. The territory described in Section 1 of this Ordinance as Parcel C is hereby made a part of Aldermanic District 3, Ward 25. The territory described in Section 1 of this Ordinance as Parcel D is hereby made a part of Aldermanic District 4, Ward 26. The territory described in Section 1 of this Ordinance as Parcel E is hereby made a part of Aldermanic District 3, Ward 27. The territory described in Section 1 of this Ordinance as Parcel F is hereby made a part of Aldermanic District 3, Ward 28. The territory described in Section 1 of this Ordinance as Parcel G is hereby made a part of Aldermanic District 3, Ward 29. All subject to the ordinances, rules and regulations of the City governing wards and aldermanic districts.

SECTION 5: Severability. If any provision of this Ordinance is invalid or unconstitutional, or if the application of this Ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6: This Ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this            day of            , 2014.

\_\_\_\_\_  
Donald Merkes, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Galeazzi, City Clerk



**MEMORANDUM**

TO: Administration Committee

FROM: Greg Keil, CDD

DATE: March 12, 2014

RE: Annexation Impact Report – Gemelli Real Estate Wisconsin LLC Annexation

The Department of Community Development has considered the potential impacts of the Gemelli Real Estate Wisconsin, LLC annexation as related to duties and functions of the department and as related to the growth and development of the community.

The seven parcels included in this annexation comprise approximately two acres. The parcels are currently vacant. It is expected that these properties will develop into small scale commercial establishments.

Due to the small amount of territory included in the annexation, it is not anticipated that it will have a significant impact on the workload within the Community Development Department.

This annexation is consistent with the boundary agreement with the Town of Menasha. Adding this territory will make additional lands available for commercial development and will result in increased tax base for the community. The Community Development Department supports this annexation as a logical extension of the city's boundary.



**MEMORANDUM**

To: Common Council

From: PRD Tungate BT

Date: March 11, 2014

RE: Parks and Recreation Impact Report

Staff has reviewed the parcels proposed for this annexation. Due to the size and locations of the parcels, there will be no significant impact on parks and recreation services. Should it be necessary, the Park Board is prepared to take action on this recommendation at their March 18, 2014 meeting.



## **Memorandum**

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**TO:** Debbie Galeazzi, City of Menasha Clerk

**FROM:** Al Auxier, Fire Chief Neenah-Menasha Fire Rescue

**DATE:** March 10, 2014

**RE:** Impact Report on Gemelli Real Estate Wisconsin, LLC Annexation(s)

In reviewing the proposed Gemelli Real Estate Wisconsin, LLC annexations, I found that the annexation(s) would have almost no impact to the operations of Neenah-Menasha Fire Rescue, NMFR. The properties are well within normal response times and protection capabilities that exist at NMFR currently.



To: Greg Keil, CDD

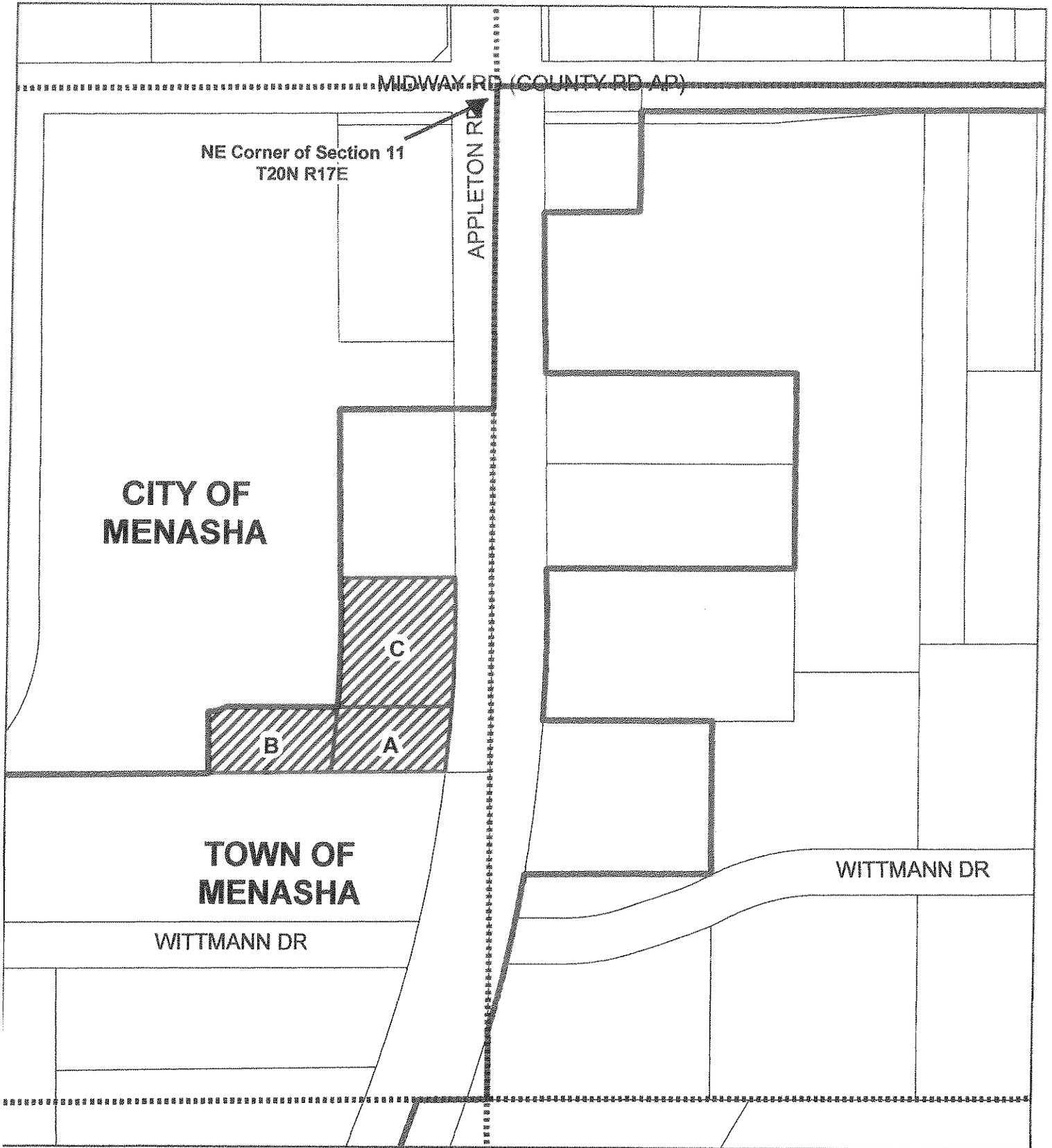
From: Tim Styka, Police Chief

Date: March 7, 2014

RE: Gemelli Real Estate Wisconsin LLC Annexation

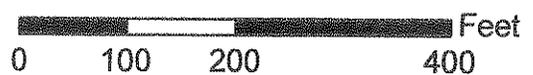
As with any annexation by the City, the service area for the Police Department does increase. However, I do not anticipate where these annexations would have an adverse impact requiring additional staffing or equipment above our current levels.

# PROPOSED ANNEXATION - MAP 1

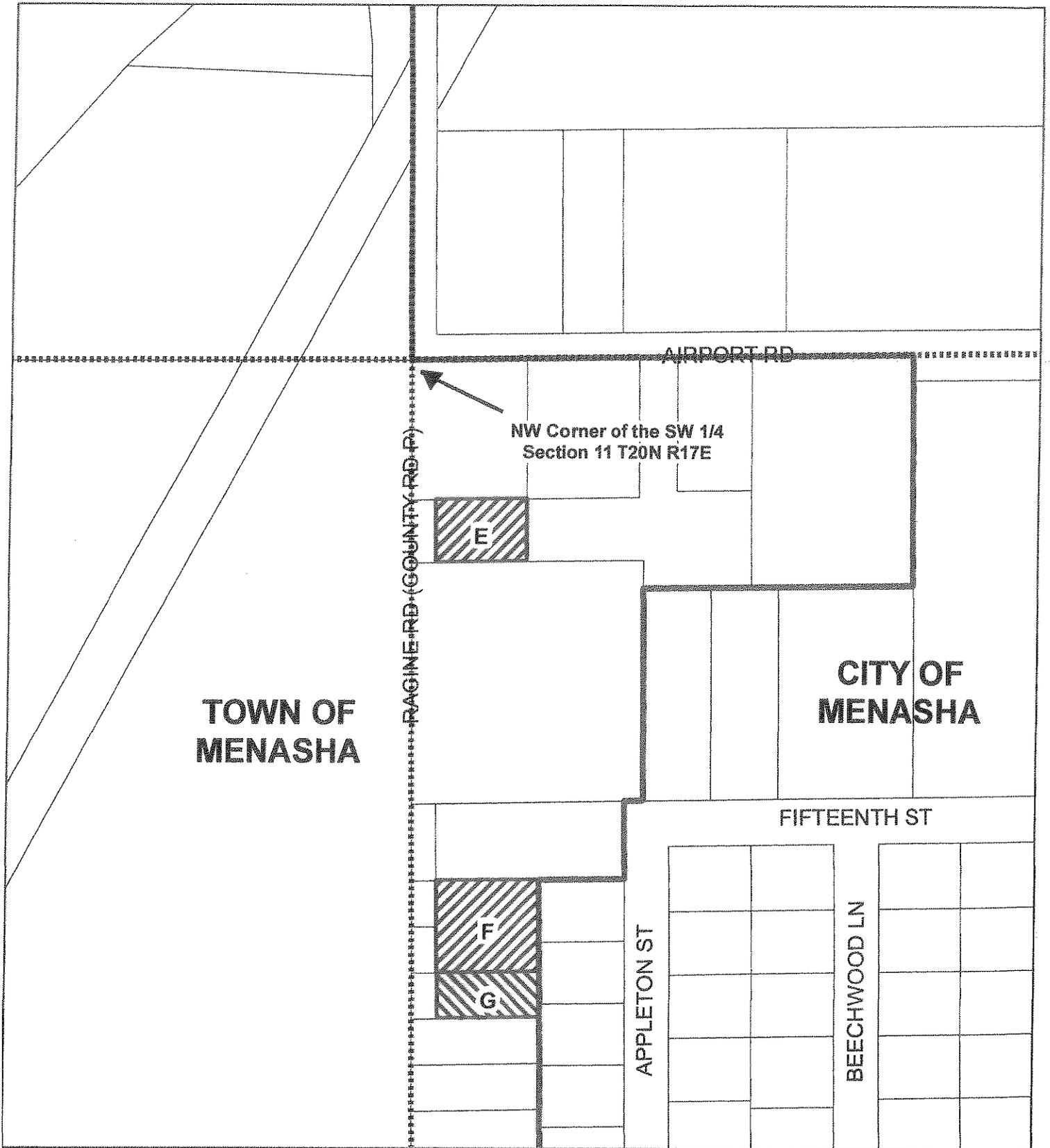


## Legend

- Section Lines
-  Parcels Proposed for Annexation
-  Parcel Lines
-  City of Menasha Corporate Limits

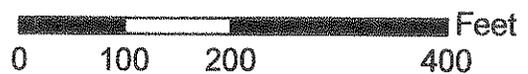


# PROPOSED ANNEXATION - MAP 2

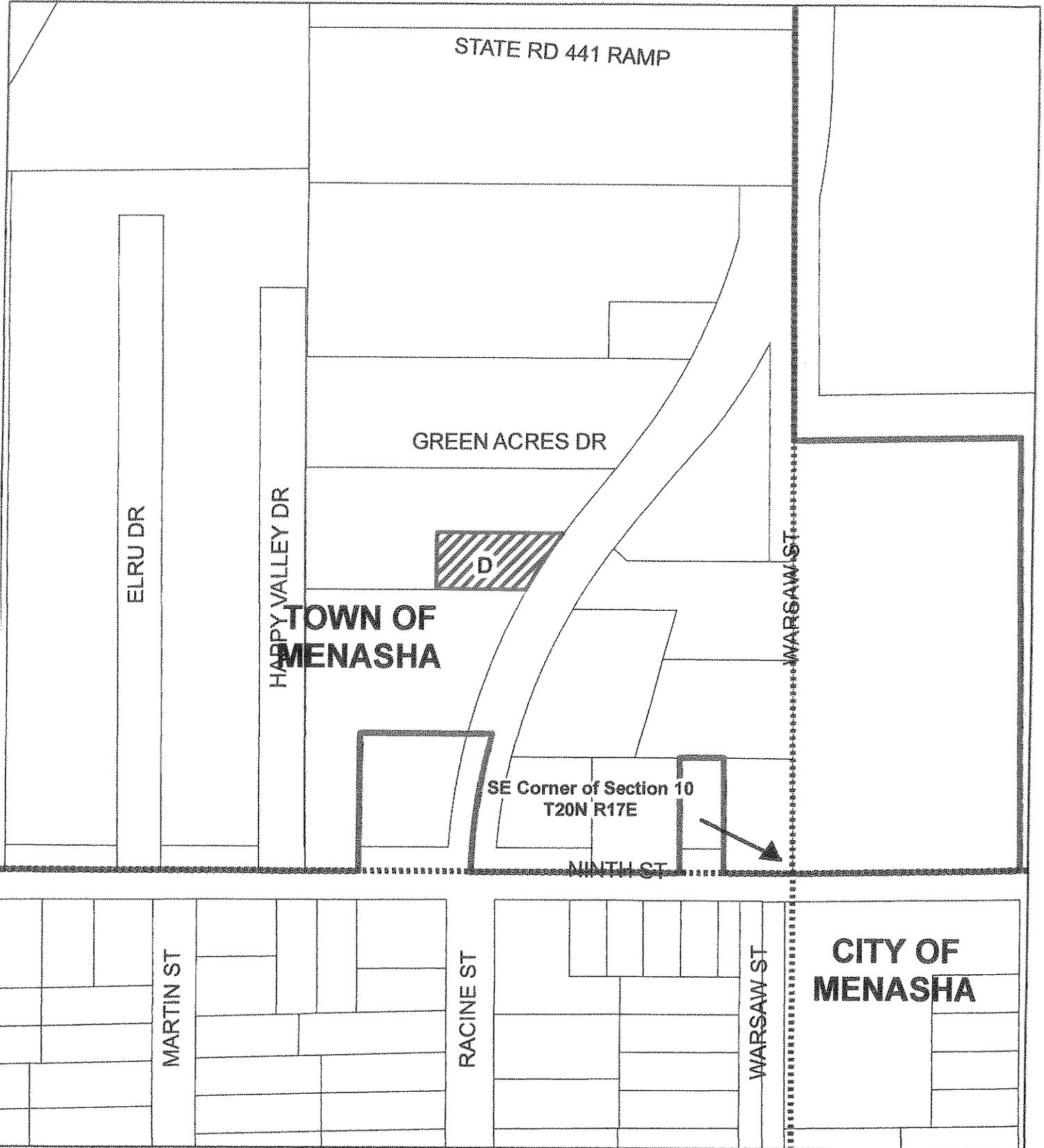


## Legend

- Section Line
- City of Menasha Corporate Limits
- Parcels Proposed for Annexation
- Parcel Lines



# PROPOSED ANNEXATION - MAP 3



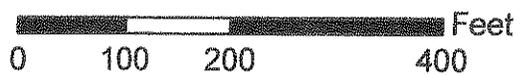
## Legend

..... Section Lines

 Parcels Proposed for Annexation

 Parcel Lines

 City of Menasha Corporate Limits



RECEIVED

MAR 5 2014

SCOTT WALKER  
GOVERNOR

MIKE HUEBSCH  
SECRETARY

CITY OF MENASHA

Municipal Boundary Review  
PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Web: <http://doa.wi.gov/municipalboundaryreview/>



WISCONSIN DEPARTMENT OF  
ADMINISTRATION

February 28, 2014

PETITION FILE NO. 13749

DEBORAH A. GALEAZZI, CLERK  
CITY OF MENASHA  
140 MAIN ST  
MENASHA, WI 54952

KAREN BACHMAN, CLERK  
TOWN OF MENASHA  
2000 MUNICIPAL DR  
NEENAH, WI 54956

Subject: GEMELLI REAL ESTATE WISCONSIN, LLC ANNEXATION

The proposed annexation submitted to our office on February 10, 2014, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city and any other contiguous village or city..." so as unincorporated land transitions to city or village status, the resulting boundaries are rational and easy for jurisdictions and residents to follow.

The subject petition consists of seven parcels of reasonable shape; two of those parcels are not contiguous with the City of Menasha. However, the City and Town of Menasha have entered into an Intermunicipal Agreement per s. 66.027, Wis. Stats. and dated April 13, 1999 that provides for the annexation of non-contiguous parcels into the City of Menasha.

Note: The legal description of the parcel identified as Parcel "G" in the petition does not close; the course 'North along the East line of County Highway P to the point of beginning' must be added to the description.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of state a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Secretary of State. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please also include the MBR number with your ordinance as this assists with record keeping. Your MBR number is: 13749**

The address of the Office of the Secretary of State is: Annexations and Railroads  
Division of Government Records  
Office of the Secretary of State  
PO Box 7848  
Madison WI 53707-7848

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

## **RESOLUTION R-7-14**

### FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENTS AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY.

Introduced by Alderman Taylor.

*WHEREAS*, the Common Council of the City of Menasha, Wisconsin, held a Public Hearing at the Council Chambers in the City Hall at 6:00 p.m. on March 17, 2014 for the purpose of hearing all interested persons regarding the listed improvements in the following area:

A. Improvements

1. Concrete Curb and Gutter Construction
2. 4" Asphalt Pavement Construction
3. Various Associated Items

B. Location of Improvements

1. Gamsky Grove Subdivision, excepting Lot 1
2. First Addition to Southfield Subdivision, excepting Lot 117
3. 1161, 1166, 1167, 1172 Harold Drive

*NOW, THEREFORE, BE IT RESOLVED* by the Common Council of the City of Menasha as follows:

1. That the report of the Board of Public Works pertaining to the construction of the described public improvements, including plans and specifications, is, therefore and hereby, reaffirmed.
2. That payment for said improvements be made by assessing the applicable costs to the property benefited as indicated in said report.
3. The schedule of assessments made under the police power, and the amount assessed against each parcel, are true and correct and are hereby confirmed.
4. That the assessment for all projects included on said report is a single assessment.
5. That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.
6. The City Clerk is directed to publish this resolution in the Official Newspaper of the City.
7. The Clerk is further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll and whose post office address is known or can, with diligence, be ascertained.

Passed and approved this        day of        2014.

\_\_\_\_\_  
Donald Merkes, Mayor

ATTEST: \_\_\_\_\_  
Deborah A. Galeazzi, City Clerk

**Department of Public Works**  
Special Assessment Report  
Gambsky Grove/First Addition to Southfield  
March 3, 2014

The City of Menasha has completed final design for improvements in Harold Drive and streets in First Addition to Southfield Subdivision. The street improvements consist of street and base pulverizing, street excavation, pavement under drains, utility adjustments, new concrete curb and gutter, new asphalt pavement, restoration of terraces, and associated items.

The total estimated cost of the proposed improvements is \$462,595 including engineering and administration costs. The proposed improvements constitute an exercise of police powers and the properties against which these assessments are proposed benefit from these improvements.

Attached is a schedule of the proposed assessments for each affected property. Properties included in the proposed assessment area include:

1. All Gambsky Grove Subdivision parcels except Lot 1 and Outlot 2
2. All First Addition to Southfield Subdivision parcels except Lot 117
3. 1161, 1166, 1167, 1172 Harold Drive

Attachment

Special Assessments - 1st Addition to Southfield (Preliminary) (3-2-2014)

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
770016800	1165 Grassymeadow Ln	Anthony Wassmann	1165 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 68	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	120.01 120.01 120.01	\$3,863.33 \$2,160.18 \$612.05
								Total =			\$6,732.56
770016900	1157 Grassymeadow Ln	Shelley Donner	1157 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 69	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	76.00 76.00 76.00	\$2,508.00 \$1,368.00 \$387.60
								Total =			\$4,263.60
770017000	1149 Grassymeadow Ln	Steven Pelletier	1149 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 70	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	70.00 70.00 70.00	\$2,310.00 \$1,260.00 \$357.00
								Total =			\$3,927.00
770017100	1141 Grassymeadow Ln	Todd Dletzler	1141 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 71	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	71.00 71.00 71.00	\$2,343.00 \$1,278.00 \$362.10
								Total =			\$3,983.10
770017200	1133 Grassymeadow Ln	Robert Palczewicz	1133 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 72	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	75.00 75.00 75.00	\$2,475.00 \$1,350.00 \$382.50
								Total =			\$4,207.50
770017300	1125 Grassymeadow Ln	Brandon Riley	1125 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 73	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	81.00 81.00 81.00	\$2,673.00 \$1,458.00 \$413.10
								Total =			\$4,544.10
770017400	1117 Grassymeadow Ln	Derek Stebane	1117 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 74	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	72.00 72.00 72.00	\$2,376.00 \$1,296.00 \$367.20
								Total =			\$4,039.20
770017500	1109 Grassymeadow Ln	Thomas Barnett	1109 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 75	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	63.00 63.00 63.00	\$2,079.00 \$1,134.00 \$321.30
								Total =			\$3,534.30
770017600	1101 Grassymeadow Ln	Thomas Wolf	1101 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 76	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	76.00 76.00 76.00	\$2,508.00 \$1,368.00 \$387.60
								Total =			\$4,263.60
770017700	1093 Grassymeadow Ln	Nicolas Sierra	1093 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 77	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	70.00 70.00 70.00	\$2,310.00 \$1,260.00 \$357.00
								Total =			\$3,927.00
770017800	1085 Grassymeadow Ln	Jaymi Welch	1085 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 78	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	81.00 81.00 81.00	\$2,673.00 \$1,458.00 \$413.10
								Total =			\$4,544.10
770017900	1077 Grassymeadow Ln	Arturo Fernández	1077 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 79	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	72.00 72.00 72.00	\$2,376.00 \$1,296.00 \$367.20
								Total =			\$4,039.20
770018000	1069 Grassymeadow Ln	Tracy Longtine	1069 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 80	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	75.00 75.00 75.00	\$2,475.00 \$1,350.00 \$382.50
								Total =			\$4,207.50

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
770018100	1061 Grassymeadow Ln	Jason Haak	1061 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 81	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	71.00 71.00 71.00	\$2,343.00 \$1,278.00 \$362.10
								Total =			\$3,983.10
770018200	1053 Grassymeadow Ln	Frederick Monville	1053 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 82	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	81.00 81.00 81.00	\$2,673.00 \$1,458.00 \$413.10
								Total =			\$4,544.10
770018300	1045 Grassymeadow Ln	Jose Sandoval	1045 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 83	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	63.00 63.00 63.00	\$2,079.00 \$1,134.00 \$321.30
								Total =			\$3,534.30
770018400	2153 Prairie View Ct	Chad Busha	2153 Prairie View Ct	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 84	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	149.98 149.98 149.98	\$4,949.34 \$2,699.64 \$764.90
								Total =			\$8,413.88
770018500	2145 Prairie View Ct	Jason Kauth	2145 Prairie View Ct	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 85	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	89.38 89.38 89.38	\$2,949.54 \$1,608.84 \$455.84
								Total =			\$5,014.22
770018600	2142 Prairie View Ct	David Starsten	2142 Prairie View Ct	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 86	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	58.89 58.89 58.89	\$1,943.37 \$1,060.07 \$300.34
								Total =			\$3,303.73
770018700	2150 Prairie View Ct	John Coleman	2150 Prairie View Ct	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 87	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	60.62 60.62 60.62	\$2,009.46 \$1,091.16 \$309.16
								Total =			\$3,409.78
770018800	2158 Prairie View Ct	Jacob Wood	2158 Prairie View Ct	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 88	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	134.90 134.90 134.90	\$4,451.70 \$2,428.20 \$687.29
								Total =			\$7,567.89
770018900	1088 Grassymeadow Ln	Joseph Hardwick	1088 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 89	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	62.00 62.00 62.00	\$2,046.00 \$1,116.00 \$316.20
								Total =			\$3,478.20
770019000	1096 Grassymeadow Ln	Dragan Marjanovic	1096 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 90	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	120.00 120.00 120.00	\$3,960.00 \$2,160.00 \$612.00
								Total =			\$6,732.00
770019100	2145 Ridgcrest Ln	Shane Keilther	2145 Ridgcrest Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 91	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	156.87 156.87 156.87	\$5,176.71 \$2,823.66 \$800.04
								Total =			\$8,800.41
770019200	2142 Ridgcrest Ln	Mark Beggs	2142 Ridgcrest Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 92	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	82.39 82.39 82.39	\$2,718.87 \$1,483.02 \$420.19
								Total =			\$4,622.08
770019300	2150 Ridgcrest Ln	Kavita Shet	2150 Ridgcrest Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 93	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	74.90 74.90 74.90	\$2,471.70 \$1,348.20 \$381.99
								Total =			\$4,201.89

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
770019400	1112 Grassy meadow Ln	Jose Martinez	1112 Grassy meadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 94	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	118.00 118.00 118.00	\$3,894.00 \$2,124.00 \$601.80 \$6,619.80
770019500	1120 Grassy meadow Ln	Nick Robinson	1120 Grassy meadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 95	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	70.00 70.00 70.00	\$2,310.00 \$1,260.00 \$357.00 \$3,927.00
770019600	1128 Grassy meadow Ln	James Varmer	1128 Grassy meadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 96	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	77.00 77.00 77.00	\$2,941.00 \$1,386.00 \$392.70 \$4,719.70
770019700	1136 Grassy meadow Ln	William Krueger	1136 Grassy meadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 97	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	100.00 100.00 100.00	\$3,300.00 \$1,800.00 \$510.00 \$5,610.00
770019800	2145 Grassy Plains Dr	Terry Hulbert	2145 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 98	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	66.00 66.00 66.00	\$2,178.00 \$1,188.00 \$336.60 \$3,702.60
770019900	2137 Grassy Plains Dr	Ryan Jones	2137 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 99	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	103.87 103.87 103.87	\$3,421.71 \$1,869.66 \$529.74 \$5,821.11
770020000	2129 Grassy Plains Dr	Mike Ferrito	2129 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 100	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	74.79 74.79 74.79	\$2,468.07 \$1,346.22 \$381.43 \$4,195.72
770020001	2121 Grassy Plains Dr	Cha Mai Lor Lee	2121 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 101	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	84.34 84.34 84.34	\$2,283.22 \$1,518.12 \$430.13 \$4,231.47
770020002	2113 Grassy Plains Dr	Daniel Van De Hey	2113 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 102	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	91.00 91.00 91.00	\$3,003.00 \$1,638.00 \$464.10 \$5,105.10
770020003	2105 Grassy Plains Dr	John Writter	2105 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 103	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	87.00 87.00 87.00	\$2,871.00 \$1,566.00 \$443.70 \$4,880.70
770020004	2097 Grassy Plains Dr	Steven Blank	2097 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 104	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	102.49 102.49 102.49	\$3,382.17 \$1,844.82 \$522.70 \$5,749.69
770020005	2089 Grassy Plains Dr	Nathan Straubel	2089 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 105	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	68.56 68.56 68.56	\$2,462.48 \$1,234.08 \$309.66 \$3,846.22
770020006	2092 Grassy Plains Dr	Ezequiel Mendoza	2092 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 106	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	74.59 74.59 74.59	\$2,461.47 \$1,342.62 \$380.41 \$4,184.50

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
770020007	2100 Grassy Plains Dr	Diane Tamulion	2100 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 107	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	69.05 69.05 69.05	\$2,278.65 \$1,242.90 \$352.16
							Total =				\$3,873.71
770020008	2108 Grassy Plains Dr	Darren Barany	2108 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 108	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	78.00 78.00 78.00	\$2,374.00 \$1,404.00 \$597.80
							Total =				\$4,375.80
770020009	2116 Grassy Plains Dr	Nicholas McDonald	2116 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 109	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$3,284.00 \$1,764.00 \$499.80
							Total =				\$5,547.80
770020010	2124 Grassy Plains Dr	Moises Mendoza	2124 Grassy Plains	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 110	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	84.06 84.06 84.06	\$2,773.98 \$1,513.08 \$428.71
							Total =				\$4,715.77
770020011	2132 Grassy Plains Dr	Jose Mendoza	3132 Grassy Plains	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 111	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.26 95.26 95.26	\$3,143.58 \$1,714.68 \$485.83
							Total =				\$5,344.09
770020012	2140 Grassy Plains Dr	Scott Herbt	2140 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 112	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	96.27 96.27 96.27	\$3,176.91 \$1,732.86 \$490.98
							Total =				\$5,400.75
770020013	2148 Grassy Plains Dr	Robert Leon	2148 Grassy Plains Dr	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 113	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	61.03 61.03 61.03	\$2,013.99 \$1,098.54 \$311.25
							Total =				\$3,423.78
770020014	1144 Grassymeadow Ln	Chad Moller	1144 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 114	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	109.00 109.00 109.00	\$3,597.00 \$1,962.00 \$555.90
							Total =				\$6,114.90
770020015	1152 Grassymeadow Ln	David Hamilton	1152 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 115	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	91.00 91.00 91.00	\$3,003.00 \$1,638.00 \$464.10
							Total =				\$5,105.10
770020016	1160 Grassymeadow Ln	Andrew Kimball	1160 Grassymeadow Ln	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 116	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	109.01 109.01 109.01	\$3,597.33 \$1,962.18 \$555.95
							Total =				\$6,115.46
770020017	2157 Manitowoc Rd	David Heinrich	2157 Manitowoc Rd	Menasha	WI	54952	FIRST ADDITION TO SOUTHFIELD LOT 117	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	0.00 0.00 0.00	\$0.00 \$0.00 \$0.00
							Total =				\$0.00
							Total Assessable Frontage (feet)			4215.26	Total Assessments \$236,476.09

Special Assessments - Gambasky Grove (Preliminary) (3-2-2014)

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
760139600	1167 Harold Dr	Kurt Koberlein	1167 Harold Dr	Menasha	WI	54952	FIRST ADDITION TO FREDERICK PLAT LOT 53	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	95.48 95.48 95.48	\$3,150.84 \$1,718.64 \$486.95 \$5,356.43
760139700	1161 Harold Dr	Adam Landon	1161 Harold Dr	Menasha	WI	54952	FIRST ADDITION TO FREDERICK PLAT LOT 54	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	95.10 95.10 95.10	\$3,138.30 \$1,711.80 \$485.01 \$5,335.11
760139800	1166 Harold Dr	Dennis Garrigan	1166 Harold Dr	Menasha	WI	54952	FIRST ADDITION TO FREDERICK PLAT LOT 55	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	95.12 95.12 95.12	\$3,138.96 \$1,712.16 \$485.11 \$5,336.23
760139900	1172 Harold Dr	Robert Kraus	1172 Harold Dr	Menasha	WI	54952	FIRST ADDITION TO FREDERICK PLAT LOT 56	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	95.49 95.49 95.49	\$3,151.17 \$1,718.82 \$487.00 \$5,356.99
760140001							GAMBSKY GROVE LOT 1	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	0.00 0.00 0.00	\$0.00 \$0.00 \$0.00
760140002	1506 Manitowoc Rd	John Probst	1506 Manitowoc Rd	Menasha	WI	54952	GAMBSKY GROVE LOT 2	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	125.00 125.00 125.00	\$0.00 \$4,125.00 \$2,250.00 \$6,375.00
760140003	1070 Harold Dr	Lynn Schend	1070 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 3	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	100.94 100.94 100.94	\$3,331.02 \$1,816.32 \$514.79 \$5,662.13
760140004	1076 Harold Dr	David Klesow	730 London St	Menasha	WI	54952	GAMBSKY GROVE LOT 4	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	109.66 109.66 109.66	\$3,618.78 \$1,973.88 \$559.27 \$6,151.93
760140005	1082 Harold Dr	Christopher Birling	1082 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 5	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$3,234.00 \$1,764.00 \$499.80 \$5,497.80
760140006	1088 Harold Dr	Laura Ruth Nelson	1088 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 6	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$3,234.00 \$1,764.00 \$499.80 \$5,497.80
760140007	1094 Harold Dr	Chadwick Mullen	1094 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 7	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$3,234.00 \$1,764.00 \$499.80 \$5,497.80
760140008	1100 Harold Dr	Joshua Guyette	1100 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 8	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$3,234.00 \$1,764.00 \$499.80 \$5,497.80
760140009	1106 Harold Dr	Duwayne Bates	1106 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 9	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc. Total =	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$3,234.00 \$1,764.00 \$499.80 \$5,497.80

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
760140010	1112 Harold Dr	Robert Aykens	1112 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 10	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$1,234.00 \$1,764.00 \$499.80
								Total =			\$5,497.80
760140011	1118 Harold Dr	Brown Trust	1153 Goss Ave	Menasha	WI	54952	GAMBSKY GROVE LOT 11	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	98.00 98.00 98.00	\$1,234.00 \$1,764.00 \$499.80
								Total =			\$5,497.80
760140012	1124 Harold Dr	Donald Brown	1153 Goss Ave	Menasha	WI	54952	GAMBSKY GROVE LOT 12	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	100.00 100.00 100.00	\$1,300.00 \$1,800.00 \$510.00
								Total =			\$5,610.00
760140013	1130 Harold Dr	Nina Vought	1130 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 13	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.17 87.17 87.17	\$2,876.61 \$1,569.06 \$444.57
								Total =			\$4,890.24
760140014	1136 Harold Dr	Dorothy Kerby	1136 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 14	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.16 87.16 87.16	\$2,876.28 \$1,568.88 \$444.52
								Total =			\$4,890.24
760140015	1142 Harold Dr	Daniel Thomack	959 Seventh St	Menasha	WI	54952	GAMBSKY GROVE LOT 15	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.17 87.17 87.17	\$2,876.61 \$1,569.06 \$444.57
								Total =			\$4,890.24
760140016	1148 Harold Dr	Eric Dorn	1148 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 16	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.16 87.16 87.16	\$2,876.28 \$1,568.88 \$444.52
								Total =			\$4,890.24
760140017	1154 Harold Dr	Gregory & Daniel Mahr	1154 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 17	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.17 87.17 87.17	\$2,876.61 \$1,569.06 \$444.57
								Total =			\$4,890.24
760140018	1160 Harold Dr	Paul Lutz	1160 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 18	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	89.36 89.36 89.36	\$2,948.88 \$1,608.48 \$455.74
								Total =			\$5,013.10
760140019	1155 Harold Dr	Home Options, Limited Partnership	W7297 Wild Turkey Ln	Shiocton	WI	54170	GAMBSKY GROVE LOT 19	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.67 87.67 87.67	\$2,893.11 \$1,578.06 \$447.12
								Total =			\$4,918.29
760140020	1149 Harold Dr	Thomas Robinson	1149 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 20	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.49 87.49 87.49	\$2,887.17 \$1,574.82 \$446.20
								Total =			\$4,908.19
760140021	1143 Harold Dr	David Thiede	1143 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 21	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.49 87.49 87.49	\$2,887.17 \$1,574.82 \$446.20
								Total =			\$4,908.19
760140022	1137 Harold Dr	Matthew Pitts	1137 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 22	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.49 87.49 87.49	\$2,887.17 \$1,574.82 \$446.20
								Total =			\$4,908.19

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
760140023	1131 Harold Dr	Gary Bauer	1131 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 23	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.49 87.49 87.49	\$2,887.17 \$1,574.82 \$446.20
								Total =			\$4,908.19
760140024	1125 Harold Dr	Michael Christensen	1125 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 24	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	87.50 87.50 87.50	\$2,887.50 \$1,575.00 \$446.25
760140025	1119 Harold Dr	Eric Gamsky	1119 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 25	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	99.88 99.88 99.88	\$3,296.04 \$1,797.84 \$509.39
								Total =			\$5,603.27
760140026	1113 Harold Dr	Ramiro Arroyo	1113 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 26	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140027	1107 Harold Dr	Chad Robinson	1107 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 27	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140028	1101 Harold Dr	Jeromey Boettcher	1101 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 28	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140029	1095 Harold Dr	Daniel Fus	1095 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 29	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140030	1089 Harold Dr	Nicholas Zwach	1089 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 30	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140031	1083 Harold Dr	Christopher Baldwin	1083 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 31	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140032	1077 Harold Dr	Lance Robinson	1077 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 32	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140033	1071 Harold Dr	Andrew Koca	1071 Harold Dr	Menasha	WI	54952	GAMBSKY GROVE LOT 33	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	95.50 95.50 95.50	\$3,151.50 \$1,719.00 \$487.05
760140034	1065 Harold Dr	Frank Gerke	1280 Bartlein Ct	Menasha	WI	54952	GAMBSKY GROVE LOT 34	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	174.21 174.21 174.21	\$5,748.93 \$3,135.78 \$888.47
760140097	Harold Dr	Michael Goss	1051 Goss Ave	Menasha	WI	54952	GAMBSKY GROVE OUTLOT 2	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	0.00 0.00 0.00	\$9,773.18 \$0.00 \$0.00
								Total =			\$0.00

Parcel No.	Parcel Address	Parcel Owner	Parcel Owner Address	Parcel Owner City	Parcel Owner State	Parcel Owner Zip	Parcel Description	Assessable Items	Estimated Unit Cost	Assessable Frontage (feet)	Total Assessments
760140098	1064 Harold Dr	City of Menasha	140 Main St	Menasha	WI	54952	GAMBSKY GROVE OUTLOT 1	4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	192.17 192.17 192.17	\$6,341.61 \$3,459.06 \$980.07
760140099	1059 Harold Dr	Fieldcrest Developers LLP	PO Box 614	Menasha	WI	54952	GAMBSKY GROVE OUTLOT 3	Total = 4" Asphalt Pavement Concrete Curb & Gutter Engineering, admin., etc.	\$33.00 \$18.00 \$5.10	247.28 247.28 247.28	\$10,780.74 \$8,160.24 \$4,451.04 \$2,261.13
								Total =			\$13,872.41
										Total Assessable Frontage (feet)	Total Assessments
										49330.65	\$226,119.47



**Memorandum**

To: Common Council  
From: Greg Keil, CDD *Greg Keil*  
Date: March 12, 2014  
**RE: Resolution Vacating a Portion of Georgetown Place**

The attached resolution was created as a result of the pending reconfiguration of the lots associated with the attached Certified Survey Map. The extension of Georgetown Place from the Lake Park Villas Plat to the west is no longer necessary because Fox Tail Lane in The Ponds of Menasha Plat now serves that function. The CSM cannot be recorded unless the right of way is discontinued via resolution approved by the Common Council. Wisconsin Statutes require notice and a public hearing prior to the discontinuance of a public way. Such a resolution may not be adopted until at least forty days after the public hearing notice. The recommended date for the public hearing is May 5, 2014.



RESOLUTION R-8-14

RESOLUTION VACATING A PORTION OF GEORGETOWN PLACE

Introduced by Ald. Englebert

WHEREAS, the Common Council of the City of Menasha has approve The Ponds of Menasha plat; and,

WHEREAS, that plat includes dedicated street right of way designating Fox Tail Lane that provides access from the Lake Park Villas plat to the west; and,

WHEREAS, the access to the west associated with the extension of Georgetown Place is no longer necessary; and,

WHEREAS, a public hearing was held on May 5, 2014;

NOW THEREFORE, BE IT RESOLVED pursuant to Wisconsin Statute 66.1003(4)(a) that the Common Council with the Mayor concurring finds and determines that it is in the public interest to discontinue that portion of the Canal Street right of way described as follows:

Located in part of the Southwest 1/4 of the Northeast 1/4 of Section 17, T20N, R18E, City of Menasha, Calumet County, Wisconsin, more particularly described as follows:

Commencing at the North 1/4 Corner of said Section 17; thence, along the East line of the Northeast 1/4 of said Section; S00°20'02"W 1343.16 feet; thence S89°39'58"E 725.34 feet to the Northwest corner of Lot 54 of Lake Park Villas, the point of beginning; thence N29°45'29"E 50.00 feet to a point on the Northerly right of way line of Georgetown Place; thence, 52.80 feet along an arc of a curve to the right, with a radius of 475.00 feet and a chord of 52.77 feet which bears S57°03'28"E; thence continuing along said Northerly right of way line, 45.55 feet along an arc of a curve to the left, with a radius of 30.00 feet and a chord of 41.30 feet which bears N82°37'48"E to a point on the Westerly right of way line of Fountain Way; thence, 124.52 feet along an arc of a curve to the left, with a radius of 80.00 feet and a chord of 112.32 feet which bears S05°57'16"E to a point on the Southerly right of way line of Georgetown Place; thence along said Southerly right of way line, 7.06 feet along the arc of a curve to the right, with a radius of 450.00 feet and a chord of 7.06 feet which bears N50°05'32"W; thence continuing along said Southerly line, 18.17 feet along the arc of a curve to the left, with a radius of 24.00 feet and a chord of 17.74 feet which bears N71°19'54"W; thence continuing along said Southerly line, 67.19 feet along the arc of a curve to the right, with a radius of 46.00 feet and a chord of 61.37 feet which bears N51°10'39"W; thence continuing along said Southerly line, 18.47 feet along the arc of a curve to the left, with a radius of 24.00 feet and a chord of 18.02 feet which bears N31°22'48"W; thence continuing along said Southerly line, 50.56 feet along the arc of a curve to the left, with a radius of 425.00 feet and a chord of 50.53 feet which bears N56°50'01"W to the point of beginning.

BE IT FURTHER RESOLVED that these described lands are vacated and discontinued.

Passed and approved this \_\_ day of May, 2014.

ATTEST:

\_\_\_\_\_  
Donald Merkes, Mayor

\_\_\_\_\_  
Deborah Galeazzi, Clerk

Resolution R-9-14

A RESOLUTION RELATING TO TEMPORARY IMPOSITION OF SUSPENSION OF PARKING REGULATIONS BY THE PARKING COMMITTEE

Introduced by Ald. Langdon

WHEREAS, the Common Council has created an ad-hoc Parking Committee to advise the Common Council on matters relating to parking on public streets and within public parking lots; and,

WHEREAS, certain circumstances arise where the placement or removal of parking restrictions on a temporary basis is necessary or desirable to protect public safety and welfare; and,

WHEREAS, the Chief of Police has the authority to, within the reasonable exercise of police power, to prohibit, limit the time or otherwise restrict the standing, stopping or parking of vehicles beyond the provisions of State Law; and,

WHEREAS, the Chief of Police and Director of Public Works have the authority to suspend or place temporary parking restrictions for special events, road construction or snow removal; and,

WHEREAS, certain construction projects, public events or other occurrences may require suspension or placement of temporary parking restrictions which go beyond for temporary parking restrictions currently authorized within the Menasha Code of Ordinances;

NOW THEREFORE BE IT RESOLVED: That the Common Council hereby authorizes the Parking Committee to direct the Chief of Police to utilize the authority granted under Menasha Code of Ordinances Article 10-1-20(a)(3) to temporarily impose or suspend parking regulation for periods of time greater than thirty days, but not to exceed two years; and,

BE IT FURTHER RESOLVED: That the Parking Committee shall notify property owners within 200 feet of an area to be impacted by altered parking regulations which are to remain in effect for periods greater than 30 days and conduct a hearing prior to the imposition or suspension of temporary parking regulations; and,

BE IT FURTHER RESOLVED: That persons aggrieved by a decision by the Parking Committee to temporarily impose or suspend parking regulations may appeal such decision to the Board of Public Works no later than 30 days after the date the temporary regulations were approved by the Parking Committee.

Passed and approved this \_\_\_ day of March, 2014.

ATTEST:

\_\_\_\_\_  
Donald Merkes, Mayor

\_\_\_\_\_  
Deborah Galeazzi, Clerk