

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, April 21, 2014
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
1. Proposed Resolution Vacating a Portion of Canal Street.
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 4/15/14.](#)
 - b. [Board of Public Works, 4/15/14.](#)
 - c. [Parks and Recreation Board, 4/14/14.](#)
 - d. [Personnel Committee, 4/15/14.](#)Communications:
 - e. [Neenah-Menasha Sewerage Commission minutes, 3/25/14.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 4/7/14.](#)
 2. [Common Council Sine Die, 4/15/14.](#)
 3. [New Common Council, 4/15/14.](#)
- Parks and Recreation Board, 4/14/14 - Recommends the Approval of:
4. [Planting approximately 50 trees along sections of five new city streets \(Harold Drive, Grassy Plains Drive, Grassy Meadow Lane, Prairie View Court and Ridgecrest Lane per the city's existing tree planting policy\).](#)
- H. ITEMS REMOVED FROM CONSENT AGENDA
- I. ACTION ITEMS
1. [Accounts payable and payroll for the term of 4/10/14 to 4/17/14 in the amount of \\$2,744,621.22.](#)
 2. [Authorization to send correspondence to Brendon Ribble regarding Development Agreement Between the City of Menasha and Ralph R. Ribble and Ruth L. Ribble Revocable Trust, dated April 18, 2000.](#)
 3. [Authorization to record Bicycle, Pedestrian, Landscape and Utility Easement for 198 River Street \(Steam Plant\).](#)
 4. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)
- J. ORDINANCES AND RESOLUTIONS
1. [R-6-14 Resolution Vacating a Portion of Canal Street.](#)
 2. [R-11-14 Resolution Transferring Funds.](#)
 3. [R-12-14 Resolution Authorizing Submission of a Community Development Investment Grant Application.](#)

K. APPOINTMENTS

1. Reappointment of Gretchen DeCoster, 370 Lake Road, Menasha, to Plan Commission, May 2014-May 2017.
2. Reappointment of Marshall Spencer, 1237 Apple Court, Menasha, to Police Commission, May 2014-May 2019.
3. Reappointment of Lori Asmus, 1155 Fieldview Drive, Menasha, to Board of Health, May 2014-May 2017.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. RECESS TO BOARD OF PUBLIC WORKS AND PERSONNEL COMMITTEE.

P. ACTION ITEMS

1. Purchase and Development Agreement for Sale of 198 River Street Power Plant (Steam Plant).
2. Possible Adjourn into Closed Session Pursuant to Wisconsin Statute § 19.85(1)(e) and (f), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Considering financial information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data. (Purchase and Development Agreement for Sale of 198 River Street Power Plant (Steam Plant)).
3. May reconvene into Open Session to act on what was discussed in Closed Session.

Q. ADJOURNMENT

MEETING NOTICE

Monday, May 5, 2014 – 6:00 p.m.

Committee Meetings to Follow

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 15, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Clerk Galeazzi at 6:51 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, AFC Green, CDD Keil, DPW Radtke, ASD Steeno, PRD Tungate, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 3/17/14](#)

Moved by Ald. Englebert, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Election of Chairman

Clerk opened floor for nominations

Moved by Ald. Sevenich, seconded by Ald. Zelinski to nominate Ald. Nichols as chairman.

Closed nominations.

Having no other nominations the clerk shall cast a unanimous ballot for Ald. Nichols as chairman.

Ald. Nichols took over as Chairman.

2. Election of Vice-Chairman

Chairman Nichols opened floor for nominations.

Moved by Ald. Sevenich, seconded by Ald. Zelinski to nominate Ald. Keehan as vice-chairman.

Closed nominations.

Having no other nominations the clerk shall cast a unanimous ballot for Ald. Keehan as vice-chairman.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Sevenich to adjourn at 6:56 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
April 15, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Director of Public Works Radtke at 6:56 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, AFC Green, CDD Keil, DPW Radtke, ASD Steeno, PRD Tungate, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [April 7, 2014](#)

Moved by Ald. Keehan, seconded by Ald. Englebert to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Election of Chairman

DPW Radtke opened floor for nominations.

Moved by Ald. Langdon, seconded by Ald. Zelinski to nominate Ald. Sevenich as chairman.

Moved by Ald. Nichols, seconded by Ald. Keehan to nominate Ald. Zelinski as chairman. Ald. Zelinski declined the nomination.

Closed nominations.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Sevenich as chairman.

Ald. Sevenich took over as Chairman.

2. Election of Vice-Chairman

Chairman Sevenich opened floor for nominations.

Moved by Ald. Zelinski, seconded by Ald. Langdon to nominate Ald. Taylor as vice-chairman.

Closed nominations.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Taylor as vice-chairman.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Keehan to adjourn at 7:00 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
April 14, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Sue Pawlowski, Chr. Dick Sturm, Tom Marshall, Cindy Schaefer-Kemps, Nancy Barker

MEMBERS EXCUSED: Ald. Mark Langdon, Lisa Hopwood

OTHERS PRESENT: PRD Tungate, PS Maas, Tom Konetzke, Richard Loehning, Dolores Gear, Bob Smarzynski, Stacey Hoekstra (all from the Menasha Historical Society)

C. MINUTES TO APPROVE

1. **Minutes of the March 18, 2014 Park Board Meeting**

Moved by N. Barker, seconded by T. Marshall to approve the minutes of the March 18, 2014 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. Four members of the Menasha Historical Society (Konetzke, Loehning, Hoekstra and Smarzynski) spoke in favor of figuring out a better way to mark the effigy mounds in Smith Park. Staff will be contacting the State Historical Society to try and verify the current location of the mounds and research any ideas on how to better delineate the mounds.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report** – PRD Tungate reported on ongoing preparations for adult softball leagues, training for the new department clerk, the hiring process is continuing for the Arborist and Facilities Tech positions, Arbor Day ceremony to be held on April 25 at Gegan Elementary school at 9:00 am.
2. **Park Project and Vandalism Report** – PS Maas reported that three incidents of vandalism occurred in one week at Smith, Shepard and Clovis Grove parks. New restroom partitions are being installed at Smith and Clovis Grove parks. Jefferson Park men's restroom partitions will be installed soon. Clovis Grove tennis court lights have been upgraded and instead of lighting all seven courts, four will be lighted instead. Trees have also ordered for Arbor Day.

F. DISCUSSION

1. **Ideas for outlining effigy mounds in Smith Park** – Richard Loehning and members of the Historical Society suggested some temporary and permanent ideas for marking the effigy mounds more effectively. They were appreciative of the support provided by staff and the Board.
2. **Draft of Primary Sponsorship Agreement: new eastside park** - The Board reviewed a draft of an agreement with the Menasha Rotary Club to become a primary sponsor in support of the development of the city's new eastside park. Staff approached the club last fall and received favorable feedback on the idea. The intent of the agreement is to define the expectations of

both the city and club as to how funds will be raised to develop the park. The club has expressed a desire to have the park named after their organization if they can reach a financial goal established by the city. Fundraising can be a combination of cash, in-kind contributions, volunteer labor, etc.

3. **Gilbert site update** – PRD Tungate reported that progress is continuing towards the goal of bidding out this project towards the end of May. There still should be time to complete the majority, if not the entire project, by late fall. Staff has been busy providing information to State officials so that the final grant agreement can be written as soon as possible. PRD Tungate is planning to prepare a project sponsorship opportunity brochure as soon as the final design is completed and more colored graphics are available. To that end, PRD Tungate stated that he did receive a verbal commitment from a person to contribute \$25,000 for the small picnic shelter, table and bench.

G. ACTION ITEMS

1. **Recommend approximately 50 trees to be planted along sections of five new streets (Harold Drive, Grassy Plains Drive, Grassy Meadow Lane, Prairie View Court and Ridgecrest Lane) per the existing terrace tree planting policy.** PRD Tungate explained how the trees would be paid for and the approximate location. He also reiterated that homeowners would have the option of not having a tree planted in front of their home. Moved by N. Barker, seconded by T. Marshall. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

Moved by N. Barker, seconded by S. Pawlowski to adjourn at 7:20 pm. Motion carried.

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 15, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by CA/HRD Captain at 7:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Mayor Merkes

ALSO PRESENT: CA/HRD Captain, PC Styka, AFC Green, CDD Keil, DPW Radtke, ASD Steeno, PRD Tungate, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 2/17/14](#)

Moved by Ald. Benner, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Election of Chairman

CA/HRD Captain opened floor for nominations

Moved by Ald. Nichols, seconded by Ald. Benner to nominate Ald. Englebert as Chairman.

Closed nominations.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Englebert as Chairman.

Ald. Englebert took over as Chairman.

2. Election of Vice-Chairman

Chairman Englebert opened floor for nominations

Moved by Ald. Sevenich, seconded by Mayor Merkes to nominate Ald. Langdon as Vice-Chairman

Closed nominations.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Langdon as Vice-Chairman.

E. ADJOURNMENT

Moved by Ald. Keehan, seconded by Ald. Zelinski to adjourn at 7:04 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday March 25, 2014

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sambs, Steve Coburn, Raymond Zielinski, Kathy Bauer, Tim Hamblin, Jim Gunz, Dale Youngquist; Manager Randall Much, Attorney John Thiel, Accountant Roger Voigt.

Also Present: Tom Kispert (McMAHON); Rob Franck, Paul Much (MCO); Bryan Azure, Terry Meyers (Atlas Copco); Rich Knoelke (Mulcahy, Shaw).

Public Forum. No one in attendance for public forum.

February 25, 2014 Meeting minutes: Motion by Commissioner Gunz, second by Commissioner Sambs to approve the minutes from the February 25, 2014 Regular Meeting and February 25, 2014 Closed Session. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

March 11, 2014 letter from Robert Hannes, DNR to NMSC President Dale Youngquist.
RE: DNR approval of change orders.

March 6, 2014 affidavit of publication of Ordinance 2014-1 in the Appleton Post Crescent.

Old Business

No old business to discuss.

Motion by Commissioner Zielinski second by Commissioner Gunz to convene into Closed Session pursuant to Wis. Stats. § 19.85(1)(g) to confer and review written and/or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as the Fox River litigation. By roll call vote taken, motion carried unanimously, by Commissioners Zielinski, Bauer, Coburn, Sambs, Hamblin, Gunz, Youngquist. Meeting convened into Closed Session at 8:04 am.

Motion by Commissioner Zielinski second by Commissioner Gunz to adjourn the Closed Session and reconvene into Regular Open Session. By roll call vote taken, motion carried unanimously, by Commissioners Zielinski, Bauer, Coburn, Sambs, Hamblin, Gunz, Youngquist.

Meeting reconvened into Regular Open session at 8:20 am.

Motion by Commissioner Gunz, second by Commissioner Hamblin to approve that the Commission enter into that specific February 19, 2014 Consent Decree With Cashout Settling Defendants and the State of Wisconsin to provide final resolution of issues between the United States Department of Justice and the NMSC concerning the Fox River Litigation and further

authorize the President of the NMSC to take all necessary steps to execute said document. In addition, move to approve that Commission enter into that specific Settlement Agreement, Release, and Covenant Not to Sue by and between Neenah-Menasha Sewerage Commission and various insurance carriers and further authorize the President of the NMSC to take all necessary steps to execute said document. Motion carried unanimously.

New Business

Operations, Engineering, Planning

High Speed Blower update. Terry Meyers (Atlas Copco) introduced himself and indicated the Regional vice-president John Meyers, no relation, was not able to attend today; he will be here on April 7 to view the system and again on April 22 to attend the next meeting. Terry apologized to the Commission for the situation with the blowers and getting to the point where we are at. Terry explained that Atlas Copco inherited this issue with the purchase of HSI; originally there was a distinct separation between the municipal wastewater division and the industrial wastewater division, this division has now been eliminated since January. Tom Kispert suggested we go over the punch list of items pertaining to the high speed blowers. The punch list items were reviewed line by line. UPS faults: Rob reported no faults since units were replaced; Surge Shutdowns: There have been no surge shutdowns and units are running from panel with blowers alternating; Insulation: will be completed end of week; Blow off header valve: Terry indicated they don't understand why the 6-inch valve doesn't remove the pressure from the system, Tom Kispert feels this issue has been ignored, Terry will discuss with engineers and get back today with answer; Heat Exchanger Tank: done; Extended Warranty: needs to be discussed; D.O. Control: not functioning properly, the D.O. should be at 3 and it is at 5. Terry reported a module is being installed today to be able to look at the issue online. Manager Much questioned why it took a month to send the unit, we were told at the last meeting it shipped after the last meeting. Bryan Azure indicated he was told it would be shipped. Terry reported HSI could not provide support due to the high employee turnover with Atlas Copco taking over the company. Manager Much questioned the failure of a unit, he saw a brief indication they needed to beef-up the shaft size. Is there a problem with the shaft size? Terry responded no, there was oversize bearings installed which did not allow for adequate lubrication. Tom Kispert questioned when will we get answers if our other blowers have the wrong size bearings; Bryan responded he could not give us a date since they do not know how quick they can get an answer from HSI on which blowers had the oversize bearings installed. Exhaust Filter: done; Over Temp Faults: there have been no faults since the change; Cabinet Wiring: completed; Low Pressure at Startup: resolved, it was due to programming; Heat Exchanger Fault: done; Coolant from August Winter & Sons: done; Bent Disconnect Switch: not done, will be getting to it; Blowers 2 & 6 failure: done; Blower Temp: done; Cabinet Debris: done; Unit Power: okay. Tom Kispert reported on the communications with Atlas Copco; he is not receiving the "this week/next week" reports on a weekly basis. Bryan responded since last month he started sending this out every two weeks; he will do this weekly. Commissioner Hamblin questioned what is the most pressing issue; Tom responded it is two blowers running when only one blower is needed. Bryan reported blower #1 (motor locked up) is scheduled to be shipped back to the treatment plant on March 28th; he will make sure the repair report is included. There will be 3-4 days for the transportation back to the treatment plant; when it is received they will schedule the install of the unit. There was an issue with blower #2 not starting; Jarrod (service technician) fixed the issue – it was a controller. Bryan reported he will put the issues in his report as to why blowers #2 and #6 had shutdowns. Terry

admitted this has been a disaster. Commissioner Bauer requested to see the weekly reports at the next meeting. Attorney Thiel questioned Bryan if we discussed the remote communication unit; yes, the module will be arriving today. The module will allow off site monitoring and software changes for the blower system. Commissioner Coburn questioned if they are still making the same size blowers; yes.

Attorney Thiel excused from the meeting (9:15 am).

Additional Engineering Services Agreement with McMahon. Tom explained the purpose of the agreement and it being requested by the State for proper processing through the Clean Water Fund loan program for the extra time spent on the project after the contract completion date. Motion by Commissioner Gunz, second by Commissioner Coburn to approve the Additional Engineering Services Agreement with McMahon Associates. Motion carried unanimously.

Phosphorus Removal – Manager Much reported there was a meeting at McMahon's with the dischargers to Little Lake Butte des Morts; it looks like the mills will be on their own. He will be looking at trading between Grand Chute Menasha West and the NMSC. Commissioner Gunz questioned if trading will be allowed; Manager Much reported yes. Manager Much will be requesting Chad Olsen to tighten up the estimate on the O&M costs for phosphorus removal; there is a database of phosphorus sources being developed – looking at both incoming sources and in-plant sources of phosphorus. The rate for phosphorus discharged is \$50 per pound; even with trading, we may very well need to meet our limit within 20 years. Manager Much feels we are three years out from making a decision.

Construction Progress Update. Tom Kispert discussed his memo on the construction progress. The final completion date was December 31, 2013; the project is not done, the punch list is down to 5 pages, several of these items are warm weather related (cannot complete until weather is warm enough). On the northeast digester cover the paint is cracking; Tnemec came in, took some samples and analyzed them. It looks like the cover needs to be repainted. There are no certificates for payment to be acted on. There is one change order; Tom explained change order #39 with August Winter & Sons, Inc.

After further discussion on the ongoing work, motion by Commissioner Zielinski, second by Commissioner Hamblin to approve change order #39 for a contract decrease of \$(21,718.26) with August Winter & Sons, Inc. for plant modifications. Motion carried unanimously.

Tom Kispert further reported on proposals that are currently pending for change orders; a potential need for an updated polymer system. Commissioners further discussed additional costs incurred and consequential damages with the high speed blowers; there are additional electrical costs being incurred when the D.O. is over 3 – it is currently in the range of 5 – 8. President Youngquist indicated he would like some rough cost calculations of the additional energy being used. President Youngquist questioned if anyone is still interested in seeing the list of change orders that are included with Tom's monthly memorandum of the construction progress; hearing none, President Youngquist asked that this not be included with his monthly memo.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve for payment McMahon invoices #47427, #47428, #47429, #47430, and #47431 related to the Construction

Project in the amounts of \$3,800.00, \$365.00, \$220.00, \$17,500.00, and \$2,550.00. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve for payment McMahon invoices #47432, #47433, #47434, #47435, #47436, #47437, and #47438 related to additional services for the construction project in the amounts of \$4,688.35, \$3,200.00, \$3,800.00, \$10,843.41, \$1,187.50, \$135.00, and \$2,500.00. Motion carried unanimously.

Manager Much discussed the Operating Report for the month of February 2014. The plant is operating and meeting permit. Manager Much report on Pista Grit issues; the issues will need to be discussed with company representatives. The set points appear to be set wrong and the unit is not operating properly. Motion by Commissioner Gunz, second by Commissioner Coburn to accept the Operating Report for the month of February 2014. Motion carried unanimously.

Commission Gunz referred back to the February 25, 2014 minutes and requested a brief update on the contract with Sonoco and discussions with Menasha. Manager Much updated Commissioner Gunz on the subject.

Budget, Finance, Personnel

Accountant Voigt discussed the financial statements for the month of February 2014. The auditors are nearing completion of the 2013 financial audit; the audit is anticipated to be completed for the April meeting. Commissioners questioned various items in the Income Statement and Balance Sheet. After discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to accept the financial statements for the month of February 2014. Motion carried unanimously.

Accountant Voigt discussed the Accountant's Report for the month of February 2014. The rates on the investments have not changed. MCO generated \$4,400 in additional income to the Commission. After discussion, motion by Commissioner Zielinski second by Commissioner Gunz to accept the Accountant's Report for the month of February 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment MCO invoices #18082 and #18118 in the amounts of \$121,833.18 and \$513.05 with payment to be made after April 1, 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve Operating and Payroll Vouchers #134245 through #134291 in the amount of \$312,639.90 and Construction Voucher #228 in the amount of \$116,805.01 for the month of February 2014. Motion carried unanimously.

Motion made by Commissioner Gunz, seconded by Commissioner Hamblin to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:15 a.m.

President

Secretary

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, April 7, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke CDD Keil,
ASD Steeno, PHD Nett,
PRD Tungate, LD Lenz, Clerk Galeazzi

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Brandon Ribble, 1308 Oneida Street, Menasha. Agreement between City of Menasha and Ribble Trust.

James Taylor, 340 Broad Street, Menasha. Condition of Racine Street; 198 River Street (Steam Plant)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [Mayor Merkes – Electronic and Household Goods Recycling Event, April 26, 2014.](#)

Judy Zaretzke, representing St. Vincent de Paul spoke on how St. Vincent de Paul helps the communities. She also spoke on the upcoming e-recycling events in Menasha & Neenah.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 3/17/14](#)
- b. [Board of Health, 2/12/14](#)
- c. [Board of Public Works, 3/17/14](#)
- d. [City Hall Safety Committee, 2/6/14](#)
- e. [Committee on Aging, 2/13/14](#)
- f. [Landmarks Commission, 3/27/14](#)
- g. [Library Board, 3/20/14](#)
- h. [NMFR Joint Finance & Personnel, 3/25/14](#)
- i. [NMFR Joint Fire Commission, 3/26/14](#)
- j. [Neenah-Menasha Sewerage Commission, 2/25/14](#)
- k. [Park and Recreation Board, 3/18/14](#)
- l. [Plan Commission, 3/18/14](#)
- m. [Public Works/Parks Safety Committee, 2/25/14](#)
- n. [Water and Light Commission, 2/26/14](#)

Communications:

- o. [Mayor Merkes, 3/17/14, APPA Legislative Rally, APTA Legislative Conference.](#)
- p. [CA/HRD Captain, 3/28/14, City of Kaukauna et al. v. Village of Harrison et al. and City of Menasha v. Waverly Sanitary district et al.](#)
- q. [Town of Harrison, 3/14/14, Letter referencing their decision regarding the intergovernmental agreement to help pay for a portion of the County Truck LP upgrade.](#)
- r. [Notice of Lodging of Three Proposed Consent Decrees \(PCB Litigation\), 3/31/14.](#)

- s. [ASD Steeno, 4/7/14, Public Health Director Recruitment Update.](#)
- t. [Memorial Day Parade Committee, 3/17/14, Invitation for Participation.](#)
- u. [Department of the Army, 3/20/14, Letter referencing an upcoming interagency conference call.](#)
- v. [PWD Radtke; 2013 WDNR Annual Report under MS4.](#)
- w. [Menasha Historical Society News, January-February-March 2014.](#)

Moved by Ald. Benner, seconded by Ald. Keehan to receive Minutes and Communications A-W.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. [Common Council, 3/17/14](#)
- 2. [Special Common Council, 3/24/14](#)

Board of Public Works, 3/3/14 – Recommends the Approval of:

- 3. [Reconfiguration of London Street/Plank Road Intersection as presented.](#)

Joint Fire Commission, 3/26/14 – Recommends the Approval of:

- 4. [Renewal of the Fox Valley Technical College's Regional Fire Department Hiring Process Agreement from March 2014 through March 2015.](#)

Plan Commission, 3/18/14 – Recommends the Approval of:

- 5. [Certified Survey Map – Eden Court.](#)
- 6. [Certified Survey map – Seventh Street \(Menasha High School\).](#)

Ald. Zelinski requested to remove item 1 (Common Council minutes) from Consent Agenda.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda items 2-6.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Zelinski, seconded by Ald. Keehan to approve Consent Agenda item 1, Common Council minutes of 3/17/14

It was requested to have an update on status of Ribble Trust property at a future meeting.

Motion carried on roll call 7-0.

I. ACTION ITEMS

- 1. [Accounts payable and payroll for the term of 3/20/14 to 4/3/14 in the amount of \\$1,407,049.61.](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to approve accounts payable and payroll.

Ald. Taylor requested to separate check #45782 (McMahon). He will abstain from voting on the check.

Motion to approve accounts payable and payroll minus check #45782 carried on roll call 7-0.

Motion to approve check #45782 carried on roll call 6-0. Ald. Taylor abstained.

- 2. [Reserve "Class B" liquor license application for Alchemy-Fox Cities, LLC, 890 Lake Park Road, Menasha to deal in intoxicating liquor and fermented malt beverages, April 8, 2014 to June 30, 2014.](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to approve Reserve "Class B" liquor license application for Alchemy-Fox Cities. LLC

Motion carried on roll call 7-0.

- 3. [Outdoor Alcohol Beverage Permit for 2013-2014 licensing year for Alchemy-Fox Cities LLC, 890 Lake Park Road, Menasha.](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to approve Outdoor Alcohol Beverage permit for Alchemy-Fox Cities LLC.

Motion carried on roll call 7-0.

4. [Change of Agent for Margaritaville Lounge, LLC, 6 Tayco Street, Menasha from Marco A. Rodriguez Contreras to Jennifer Almeida-Sandoval.](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to change of agent for Margaritaville Lounge, LLC.
Motion carried on roll call 7-0.

5. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to approve beverage operator's license application as per memo of 4/3/14
Motion carried on roll call 7-0.

6. [Third Amendment to Development Agreement Among City of Menasha and Cypress Homes and Realty, Inc. Dated June 20, 2011.](#)

Moved by Nichols, seconded by Ald. Langdon to approve Third Amendment to Development Agreement among City of Menasha and Cypress Homes and Realty, Inc dated June 20, 2011.

CA/HRD Captain explained the amendment changes the date of closing on the purchase of a lot by Cypress Homes and Realty from March 31, 2014 to April 30, 2014. Final closing documents need to be prepared.
Motion carried on roll call 6-1. Ald. Zelinski voted no.

J. ORDINANCES AND RESOLUTIONS

1. [O-6-14 An Ordinance Amending Title 8, Chapter 3 of the Code of Ordinances \(Unauthorized Disposal of Refuse and Recyclable Materials\) \(Introduced by Ald. Zelinski\).](#)

Moved by Ald. Zelinski, seconded by Ald. Keehan to adopt O-6-14.
Discussion ensued on process of issuing citation for violation of this ordinance.
Motion carried on roll call 7-0.

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. Beverage Operator License Application Denial (Held 3/17/14).
Mayor Merkes stated the person has withdrawn the Beverage Operator License Application. No action.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

O. RECESS TO BOARD OF PUBLIC WORKS

Moved by Ald. Benner, seconded by Ald. Keehan to recess to Board of Public Works at 6:38 p.m.
Reconvened at 7:01 p.m.

P. ACTION ITEMS

1. Purchase and Development Agreement for Sale of 198 River Street Power Plant (Steam Plant).

CA/HRD Captain recommended adjourning into closed session.

2. Moved by Ald. Benner, seconded by Ald. Keehan to adjourn into Closed Session Pursuant to Wisconsin Statute § 19.85(1)(e) and (f), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Considering financial information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data. (Purchase and Development Agreement for Sale of 198 River Street Power Plant (Steam Plant)).
Motion carried on roll call 7-0.

3. May reconvene into Open Session to act on what was discussed in Closed Session.
No action.

Q. ADJOURNMENT

Moved by Ald. Nichols, seconded by Ald. Keehan to adjourn at 7:40 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday, April 15, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, AFC Green, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, Clerk Galeazzi

DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Board of Public Works, 4/7/14.](#)

Communications:

b. [DPW Radtke and CDC Keil, 4/2/14, CTH LP Upgrade.](#)

c. [PRD Tungate, 4/8/14, 2014 Arbor Day Ceremony.](#)

d. [CC Galeazzi, 4/8/14, Summary Statement and Certification of the Board of Canvassers, Spring Election-April 1, 2014.](#)

e. [Roger and Laura Biechler, 4/10/14, Donation of historic framed photos of the early mayors and an elegant mirror that adorned the Mayor's Room of the Hotel Menasha.](#)

f. [Waverly Sanitary District Meeting Minutes, 4/8/14.](#)

g. [Winnebago Waterways Steering Team, 4/11/14, Weigh in on the Winnebago Waterways – Shared Resource Website.](#)

h. [2014 Agriculture & Household Hazardous Material Clean Sweep, April 2014.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-H

Discussion ensued on Communications D and G.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

J. ORDINANCES AND RESOLUTIONS

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. PRESENTATION TO OUTGOING COMMITTEE/BOARD/COMMISSION MEMBERS

Jill Enos – Library Board

Peg Malueg – Committee on Aging

Luke Schiller – Parks and Recreation Board

Mayor Merkes recognized and thanked Committee/Board members for their service to the City of Menasha.

P. PRESENTATION TO OUTGOING ALDERMEN

1. Alderman Michael Taylor – District 2

Mayor Merkes presented a plaque and thanked Ald. Taylor for his years of service on the Common Council and to the City of Menasha.

Other Council members voiced their appreciation to Ald. Taylor.

Q. ADJOURN – Sine Die

Moved by Ald. Taylor, seconded by Ald. Benner to adjourn Sine Die at 6:26 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
NEW COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
TUESDAY, April 15, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:30 p.m.

B. PLEDGE OF ALLEGIANCE

Moment of Silence for the New Council to make good decisions to benefit the community in the upcoming year.

Oath of Office – Newly Elected Officials. Clerk Galeazzi administered the Oath of Office to newly elected Council members, Ald. James Taylor, Mark Langdon, Dan Zelinski, Kevin Benner.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, AFC Green, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, Clerk Galeazzi

DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

G. CONSENT AGENDA

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS

1. [O-7-14 An Ordinance Amending Title 10, Chapter 1 of the Code of Ordinances \(Temporary Parking Restrictions\) \(Introduced by Ald. Sevenich\)](#)

Moved by Ald. Sevenich, seconded by Ald. Langdon to adopt O-7-14 An Ordinance Amending Title 10, Chapter 1 of the Code of Ordinances (Temporary Parking Restrictions)

Motion carried on roll call 8-0.

2. [R-10-14 Resolution Providing for the Method of Selecting Certain Council/Committee Officials \(Introduced by Ald. James Taylor\)](#)

Moved by Ald. Taylor, seconded by Ald. Sevenich to adopt R-10-14 Resolution Providing for the Method of Selecting Certain Council/Committee Officials.

Moved by Ald. Taylor, second by Ald. Sevenich to amend to change eight rounds to three rounds.

Motion to amend carried on roll call 8-0.

Moved by Ald. Sevenich, seconded by Ald. Englebert to amend to change written ballot to roll call.

Motion failed on roll call 3-5.

Ald. Sevenich, Zelinski, Englebert voted yes.

Ald. Nichols, Taylor, Langdon, Keehan, Benner voted no.

Motion as amended carried on roll call 8-0.

J. ACTION ITEMS

K. APPOINTMENTS

1. Common Council Appointments

- a. Council President (1 year term effective immediately)
Mayor Merkes opened the floor for nominations.

Ald. Zelinski nominated Ald. Sevenich as Council President.

Ald. Englebert nominated Ald. Benner as Council President.

Closed nominations.

1st – 3rd rounds of paper ballots tied 4-4.

Names were put in a container and AFC Green was asked to draw. Ald. Benner's name was drawn.
Ald. Benner was declared Council President.

- b. An Alderman Member to the Plan Commission (1 year term effective immediately)
Ald. Englebert nominated Ald. Benner as Alderman Member to the Plan Comm.

Closed nominations.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Benner as Alderman Member to the Plan Commission.

- c. An Alternate Alderman Member of the Plan Commission (1 year term effective immediately)
Ald. Benner nominated Ald. Zelinski as Alternate Alderman Member of the Plan Commission.

Closed nominations.

Having no other nominations the clerk was directed to cast a unanimous ballot for Ald. Zelinski as Alternate Alderman Member of the Plan Commission.

L. RECESS TO COMMITTEES

Administration Committee, Board of Public Works, Personnel Committee

Moved by Ald. Benner, seconded by Ald. Langdon to recess to committees at 6:51 p.m.

Motion carried on voice vote.

Reconvened at 7:05 p.m.

M. APPOINTMENTS

1. Common Council Appointments

- a. NM Fire Rescue Joint Finance and Personnel Committee:
 - 1) Council President (No action necessary)
 - 2) Administration Committee Chair or Personnel Committee Chair (If necessary)
- b. Information Systems Steering Committee (If necessary)

No Action Required.

2. Mayor's Committee Appointments

- a. Approval of Ald. Keehan to Parks & Recreation Board (1 year term effective immediately)

Moved by Ald. Zelinski, seconded by Ald. Sevenich to approve appointment of Ald. Keehan to Parks and Recreation Board.

Motion carried on voice vote.

- b. Approval of Ald. Taylor to the Landmarks Commission (1 year term effective immediately)

Moved by Ald. Benner, seconded by Ald. Sevenich to approve appointment of Ald. Taylor to the Landmarks Commission.

Motion carried on voice vote.

- c. Approval of Ald. Taylor to the NM Fire Rescue Joint Finance and Personnel Committee (1 year term effective immediately)

Moved by Ald. Sevenich, seconded by Ald. Keehan to approve appointment of Ald. Taylor to the NM Fire Rescue Joint Finance and Personnel Committee.

Motion carried on voice vote.

- d. Approval of Ald. Zelinski to the Heckrodt Wetland Reserve Board (1 year term effective immediately)

Moved by Ald. Sevenich, seconded by Ald. Keehan to approve appointment of Ald. Zelinski to the Heckrodt Wetland Reserve Board.

Motion carried on voice vote.

- e. Re-appointment of Sheila Brooks, 238 Butte des Morts Drive, At Large Member to Heckrodt Wetland Reserve Board (1 year term effective immediately)

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve the re-appointment of Sheila Brooks At Large Member to Heckrodt Wetland Reserve Board.

Motion carried on voice vote.

- f. Re-appointment of Ken Kubiak, 1214 Fieldview Drive to Neenah-Menasha Joint Fire Commission for the term May 1, 2014 to May 1, 2017

Moved by Ald. Benner, seconded by Ald. Keehan to approve re-appointment of Ken Kubiak to Neenah-Menasha Joint Fire Commission.

Motion carried on voice vote.

N. CLAIMS AGAINST THE CITY

O. HELD OVER BUSINESS

P. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

Q. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Keehan to adjourn at 7:10 p.m. into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City of Menasha vs. Waverly Sanitary District et al. Calumet County Case No. 13-CV-189).

Motion carried on roll call 8-0.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



MEMORANDUM

To: Mayor and Common Council
From: PRD Tungate
Date: April 17, 2014
RE: Tree Planting Along New City Streets

BACKGROUND

At the February 17, 2014 Board of Public Works meeting, the Board voted to remove street trees as part of new street construction.

ANALYSIS

The Parks and Recreation Board concurred with staff that planting and maintaining street trees is an important part of any beautiful and livable community. To that end, the Park Board has recommended that as many trees as possible (approximately 50) be planted with city funds on five new city streets in 2014. Per the existing tree planting policy, residents may opt out of having a tree planted in front of their home.

FISCAL IMPACT

The fiscal impact of planting approximately 50 trees along 5 new streets in 2014 is \$3,750. The funds for this initiative will come from the 2014 Forestry Division Budget where adequate funding is available. While there was not a specific item approved in the 2014 Budget for this purpose, there are funds available in the budget from the delay in hiring the newly approved Arborist.

RECOMMENDATION

Accept the recommendation by the Park Board listed under the Consent Agenda.

City of Menasha Disbursements

Weekly Accounts Payable	4/10/14-4/17/14 Checks # 45809-45941	\$ 2,231,456.95
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Bi-Weekly Payroll	4/17/14	\$ 162,623.60
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Additional Regular Cycle Accounts Payables -Paid Electronically

Nationwide-Deferred Compensation	4/4/14	\$ 11,191.50
BMO Harris-Flex Spending	4/4/14	\$ 3,790.74
Delta Dental	4/9/14	\$ 2,513.14
Federal Withholding Tax	4/9/14	\$ 66,205.02
Davis & Kuelthau-PCB Litigation	4/11/14	\$ 262,500.00
BMO Harris-Flex Spending	4/15/14	\$ 3,000.00
Delta Dental	4/16/14	\$ 1,340.27
		<u>\$ 350,540.67</u>

Total	<u>\$ 2,744,621.22</u>
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Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.

Peggy Steeho
Peggy Steeho
Administrative Services Director

4/17/14
Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- Community First Credit Union-Employee Deductions
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 4/10/2014

Date: 4/11/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACCURATE	45809	4/10/2014	1403913	731-1022-541.30-18	89.92	
			Total for check: 45809		89.92	
AIRGAS USA LLC	45810	4/10/2014	9025441261	731-1022-541.30-18	130.30	CVR CAB 23' SNKSKN
			Total for check: 45810		130.30	
APPLETON ELECTRONICS SUPPLY LLC	45811	4/10/2014	12250	731-1022-541.38-03	12.95	Relay Socket/Terminals
			Total for check: 45811		12.95	
APPLETON SCHOOL DISTRICT	45812	4/10/2014		100-0000-203.05-00	68,796.54	Tax Collection Payments
			Total for check: 45812		68,796.54	
CITY OF APPLETON	45813	4/10/2014	218231	100-0302-542.25-01	13,459.00	March Valley Transit
			Total for check: 45813		13,459.00	
BECK ELECTRIC INC	45814	4/10/2014	A0414-COM-PW	601-1020-543.24-04	325.00	Lift Station Work 9th & Elmwood
			Total for check: 45814		325.00	
BERGSTROM FORD OF NEENAH	45815	4/10/2014	28171	731-1022-541.38-03	167.00	Module-Trail
			Total for check: 45815		167.00	
BOUWER PRINTING INC	45816	4/10/2014	101064	100-0801-521.29-01	70.75	Labels
			Total for check: 45816		70.75	
BRAZEE ACE HARDWARE	45817	4/10/2014	025599	100-0703-553.30-18	12.34	Pickup Tool/Magnet Base
			Total for check: 45817		12.34	

AP Check Register

Check Date: 4/10/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BRUCE MUNICIPAL EQUIPMENT INC	45818	4/10/2014	5141024	731-1022-541.38-03	112.07	Tank Strap/Dirt Deflector
			Total for check: 45818		112.07	
CALUMET COUNTY TREASURER	45819	4/10/2014		100-0000-203.01-00	46,986.88	Tax Collection Payments
				100-0000-203.08-00	1,961.07	Tax Collection Payments
			Total for check: 45819		48,947.95	
CASCADE ENGINEERING	45820	4/10/2014	30114443	100-1016-543.30-15	7,659.25	Trash/Recycle
				266-1027-543.30-18	5,005.75	Trash/Recycle
		4/10/2014	46881	100-1016-543.30-15	(90.83)	Credit
				266-1027-543.30-18	(151.39)	Credit
			Total for check: 45820		12,422.78	
CRI RECYCLING SERVICE INC	45821	4/10/2014	35473	731-1022-541.21-06	153.00	Drum of Granular/Drum
			Total for check: 45821		153.00	
CYPRESS HOMES INC	45822	4/10/2014		492-0305-562.73-01	15,765.82	Development Agreement
				492-0000-142.00-00	84,234.18	Accelerated Agreement
			Total for check: 45822		100,000.00	
EVANS TITLE COMPANIES	45823	4/10/2014	925-650194631	489-0703-553.21-08	35.00	Deed Search
		4/10/2014	925-650195387	501-0304-562.21-08	160.00	920 Whisper Falls
			Total for check: 45823		195.00	
FOX STAMP SIGN & SPECIALTY	45824	4/10/2014	0E-25892	100-1001-514.24-03	20.00	Window Lettering City Hall Door
			Total for check: 45824		20.00	
FOX VALLEY TECHNICAL COLLEGE	45825	4/10/2014		100-0000-203.04-00	169,969.22	Tax Collection Payments Winn Co

AP Check Register
Check Date: 4/10/2014

Date: 4/11/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
FOX VALLEY TECHNICAL COLLEGE...	45825...	4/10/2014...	...	100-0000-203.04-00	20,137.22	Tax Collection Payments Cal Co
				Total for check: 45825	190,106.44	
KORTNEY GONNERING	45826	4/10/2014	GONNERING	100-0903-531.33-01	37.75	March 2014
				Total for check: 45826	37.75	
GRAINGER INC	45827	4/10/2014	9388768757	100-0703-553.24-03	19.40	Sleeve, Safety
				Total for check: 45827	19.40	
GRAY'S INC	45828	4/10/2014	31606	100-1006-541.30-15	1,610.64	
				Total for check: 45828	1,610.64	
GUNDERSON CLEANERS 6	45829	4/10/2014		100-0801-521.19-04	52.16	Clothing Cleaning
				Total for check: 45829	52.16	
GUSTMAN CHEVROLET SALES INC	45830	4/10/2014	31338	731-1022-541.38-03 731-1022-541.38-03	532.48 (100.00)	Hub Hub
				Total for check: 45830	432.48	
HERCULES INCORPORATED	45831	4/10/2014	130707753	267-0102-581.30-18	312.11	Steam Plant Boiler Chemic
				Total for check: 45831	312.11	
INDEPENDENT TABULATION INC	45832	4/10/2014	139869A	100-0204-512.30-10	61.49	Voter Stickers & Pens
				Total for check: 45832	61.49	
INTERSTATE BATTERY OF GREEN BAY	45833	4/10/2014	70200361	731-1022-541.30-18	79.75	
				Total for check: 45833	79.75	

AP Check Register
Check Date: 4/10/2014

Date: 4/11/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
EDMUND J JELINSKI	45834	4/10/2014	210	100-0201-512.21-01	637.50	March Pre-Trials/Trials
			Total for check: 45834		637.50	
LANDLORD SERVICES LLC	45835	4/10/2014	18732	100-0801-521.21-06	17.00	Credit Report
			Total for check: 45835		17.00	
LARSEN COOP COUNTRY STORE	45836	4/10/2014	126110	266-1028-543.30-18	50.60	Lime
			Total for check: 45836		50.60	
MATTHEWS TIRE & SERVICE CENTER	45837	4/10/2014	50384	731-1022-541.38-02	41.02	Flat Repair/Hardware
			Total for check: 45837		41.02	
MENARDS-APPLETON EAST	45838	4/10/2014	42261	100-0703-553.30-18	6.97	Organizer
				731-1022-541.30-18	6.90	12' AC2 Thick Deck
		4/10/2014	42600	100-0703-553.30-18	24.54	Clamp Meter/Levels
		4/10/2014	42603	100-1008-541.30-18	41.56	Razor Blades/Screws/Tape
			Total for check: 45838		79.97	
MENASHA JOINT SCHOOL DISTRICT	45839	4/10/2014		100-0000-203.03-00	892,547.53	Tax Collection Payments Winn Co
				100-0000-203.03-00	29,883.45	Tax Collection Payments Cal Co
			Total for check: 45839		922,430.98	
MENASHA JOINT SCHOOL DISTRICT	45840	4/10/2014	LOTTERYCREDIT	100-0000-412.00-00	8,579.71	Mobile Home Lottery Credit
			Total for check: 45840		8,579.71	
ELISHA D SMITH PUBLIC LIBRARY	45841	4/10/2014		100-0601-551.30-16	3.00	
				100-0601-551.30-10	2.00	
				100-0601-551.30-10	15.00	
				100-0601-551.30-11	19.85	
				100-0601-551.30-16	4.88	

AP Check Register
Check Date: 4/10/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ELISHA D SMITH PUBLIC LIBRARY...	45841...	4/10/2014...	...	100-0601-551.30-16	13.70	
				Total for check: 45841	58.43	
MENASHA TREASURER	45842	4/10/2014	PWF	266-1028-543.30-11	49.00	
				731-1022-541.30-10	12.70	
				Total for check: 45842	61.70	
MENASHA UTILITIES	45843	4/10/2014		100-1008-541.22-03	187.65	Electric
				100-0703-553.22-03	485.27	Electric
				100-0703-553.22-05	205.24	Water/Sewer
				100-0703-553.22-06	132.51	Storm
				100-0903-531.22-03	134.68	Electric
				100-0903-531.22-05	56.42	Water/Sewer
				100-0000-123.00-00	7.24	Electric
				100-0305-562.22-06	7.50	Storm
				601-1020-543.22-03	69.34	Electric
		4/10/2014	004241	601-0401-513.25-02	17,534.54	Feb Sewer Charge
		4/10/2014	004242	625-0401-513.25-01	1,964.17	Feb Storm Water Charge
				Total for check: 45843	20,784.56	
NORTHEAST ASPHALT INC	45844	4/10/2014	1263369	100-1003-541.30-18	311.82	Cold Mix
				Total for check: 45844	311.82	
OSI ENVIRONMENTAL INC	45845	4/10/2014	408086	731-1022-541.21-06	50.00	Crushed Filters
				Total for check: 45845	50.00	
FRED PRYOR SEMINARS	45846	4/10/2014		100-0801-521.34-02	199.00	
				Total for check: 45846	199.00	
LIZ ROSIN	45847	4/10/2014	ROSIN	100-0903-531.33-01	24.50	March 2014

AP Check Register
Check Date: 4/10/2014

Date: 4/11/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
LIZ ROSIN...	45847...	4/10/2014...	ROSIN...	100-0906-531.33-01	14.75	March 2014
			Total for check: 45847		39.25	
SERVICEMASTER BUILDING MAINTENANCE	45848	4/10/2014	11856	100-0801-521.20-01	50.00	Janitorial Service Garage
		4/10/2014	11859	100-0903-531.20-01	490.00	Janitorial Service
		4/10/2014	11863	100-0801-521.20-01	1,460.00	Janitorial Service
		4/10/2014	11886	100-1001-514.20-01	1,095.00	Janitorial Service
		4/10/2014	11887	731-1022-541.20-01	494.00	Janitorial Service
			Total for check: 45848		3,589.00	
SPORT-O-MOTIVE	45849	4/10/2014	7966	731-1022-541.38-03	69.96	Bottles & Oil Filters
			Total for check: 45849		69.96	
STUMPF CREATIVE LANDSCAPES	45850	4/10/2014	N5163	100-0706-561.30-18	175.00	Spruce
			Total for check: 45850		175.00	
TAPCO	45851	4/10/2014	I448546	100-1008-541.30-18	233.61	Ped Pushbuttons/Stock
			Total for check: 45851		233.61	
UNIFIRST CORPORATION	45852	4/10/2014	097 0159761	731-1022-541.20-01	119.01	Uniform/Supply Cleaning
			Total for check: 45852		119.01	
UNIFORM SHOPPE	45853	4/10/2014	230047	100-0804-521.30-18	92.90	Auxiliary Uniforms
		4/10/2014	230050	100-0804-521.30-18	92.90	Auxiliary Uniforms
		4/10/2014	230052	100-0804-521.30-18	60.95	Auxiliary Uniforms
		4/10/2014	230105	100-0804-521.30-18	138.15	Auxiliary Uniforms
		4/10/2014	230124	100-0804-521.30-18	55.95	Auxiliary Uniforms
			Total for check: 45853		440.85	

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UNITED PAPER CORPORATION	45854	4/10/2014	76101	100-0000-132.00-00	90.16	Wastebaskets
			Total for check: 45854		90.16	
US CELLULAR	45855	4/10/2014	0030522154	100-0201-512.22-01	32.15	Captain
				100-0202-512.22-01	7.43	Brunn
				100-1019-552.22-01	4.38	Racine St Bridge
				601-1020-543.22-01	2.19	Confined Space
				100-1001-514.22-01	55.19	Alix
				100-0801-521.22-01	83.08	Police Dept
				100-0919-531.22-01	13.53	Nett
				100-0904-531.22-01	58.30	Drew
				100-1002-541.22-01	3.14	Public Works
				100-0702-552.22-01	48.09	Tungate
				100-0703-553.22-01	81.11	Parks Department
				731-1022-541.22-01	64.68	PWF
				100-1008-541.22-01	5.22	Sign Shop
				601-1020-543.22-01	2.19	Sewer Truck
				100-0703-553.22-01	99.99	Phone
				743-0403-513.22-01	42.17	Cell Charges
			Total for check: 45855		602.84	
US VENTURE	45856	4/10/2014	L49300	731-1022-541.21-06	48.00	Fuel
			Total for check: 45856		48.00	
WAVERLY SANITARY DISTRICT	45857	4/10/2014		100-0000-203.07-00	7,603.19	Tax Collection Payments
			Total for check: 45857		7,603.19	
WE ENERGIES	45858	4/10/2014		100-0703-553.22-03	38.72	US Hwy 10 & STH 114 Electricity
			Total for check: 45858		38.72	

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WETTENGEL'S SEW-VAC	45859	4/10/2014	29018	100-0703-553.30-13	32.95	
			Total for check: 45859		32.95	
WIL-KIL PEST CONTROL	45860	4/10/2014	2421425	731-1022-541.20-07	66.50	PWF Contract
			Total for check: 45860		66.50	
WINNEBAGO COUNTY TREASURER	45861	4/10/2014	LF120698	100-1016-543.25-03	34.00	Computers/Electronics
		4/10/2014	LF120765	266-1027-543.25-01	399.60	March 2014 Recycling
			Total for check: 45861		433.60	
WINNEBAGO COUNTY TREASURER	45862	4/10/2014		100-0000-203.02-00	466,732.90	Tax Collection Payments
				100-0000-203.08-00	15,346.12	Tax Collection Payments
			Total for check: 45862		482,079.02	
WISCONSIN PARK & RECREATION ASSN	45863	4/10/2014		100-0702-552.34-02	45.00	Workshop
			Total for check: 45863		45.00	
					1,886,635.77	

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ACCURATE	45864	4/17/2014	1404342	731-1022-541.30-18	183.56	Drill Bits/Ties/Cleaner
			Total for check: 45864			183.56
MICHAEL & MALISSA AHRENS	45865	4/17/2014	AHRENS	310-0000-461.02-00	68.96	7-815-41 Overpay Spec Assessments
			Total for check: 45865			68.96
AIRGAS USA LLC	45866	4/17/2014	9025807081	731-1022-541.30-18	104.00	
			9025807082	731-1022-541.30-18	105.48	
			Total for check: 45866			209.48
CITY OF APPLETON	45867	4/17/2014	218370	100-0302-542.25-01	13,459.00	April Transit Services
			Total for check: 45867			13,459.00
ARING EQUIPMENT EXCHANGE	45868	4/17/2014	309860	731-1022-541.38-03	56.03	Mudgards/Hardware
			310796	731-1022-541.38-03	206.06	Gasket/Pressure Monitor
			Total for check: 45868			262.09
ASPEN LANDING	45869	4/17/2014	1223	100-0000-201.15-00	23.00	Farmer's Market Items
			Total for check: 45869			23.00
BAY VERTE MACHINERY INC	45870	4/17/2014	221468-00	100-0703-553.30-15	560.00	Locator
			Total for check: 45870			560.00
BECK ELECTRIC INC	45871	4/17/2014	A1014-COM-ED7	100-1008-541.24-04	399.95	Traffic Light Repair
			Total for check: 45871			399.95
BERGSTROM FORD OF NEENAH	45872	4/17/2014	240586	731-1022-541.29-04	157.83	Ford F-250 Work
			242335C	731-1022-541.29-04	189.13	Ford Crown Victoria Radio Repair
			N140584	100-0801-521.80-03	27,521.00	Ford Explorer

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BERGSTROM FORD OF NEENAH...	45872...	4/17/2014	N140585	100-0801-521.80-03	27,521.00	Ford Explorer
			Total for check: 45872		55,388.96	
BLUE PRINT SERVICE CO INC	45873	4/17/2014	65472	743-0403-513.24-04	2,025.80	2014 Maintenance OCE TCS50 Color Plotter
			Total for check: 45873		2,025.80	
BOBCAT PLUS	45874	4/17/2014	IA06849	731-1022-541.38-03	35.74	Spring/Pivot Shldr Bol
			Total for check: 45874		35.74	
CASPERS TRUCK EQUIPMENT INC	45875	4/17/2014	74385	731-1022-541.38-03	113.54	Clip/Cover
			Total for check: 45875		113.54	
CDW GOVERNMENT INC	45876	4/17/2014	KS17684	743-0403-513.24-04	603.02	Microsoft License
			Total for check: 45876		603.02	
COLDWELL BANKER	45877	4/17/2014		501-0304-562.21-06	2,100.00	Land Contract
			Total for check: 45877		2,100.00	
COMMUNITY FIRST CREDIT UNION	45878	4/17/2014	20140417	100-0000-202.05-00	7,869.00	PAYROLL SUMMARY
			Total for check: 45878		7,869.00	
CULLIGAN WATER CONDITIONING	45879	4/17/2014	ACCT 718387	100-1001-514.20-01	14.30	
			Total for check: 45879		14.30	
CYPRESS HOMES INC	45880	4/17/2014		501-0304-562.21-06	1,400.00	Land Contract
			Total for check: 45880		1,400.00	
UNEMPLOYMENT INSURANCE	45881	4/17/2014	000005850590	100-0801-521.15-09	436.00	
				100-0803-521.15-09	83.88	

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UNEMPLOYMENT INSURANCE...	45881...	4/17/2014...	000005850590...	100-0703-553.15-09	1,716.00	
				100-1019-552.15-09	2,313.48	
				Total for check: 45881		
DIGIPRINT	45882	4/17/2014	141423	100-0702-552.29-01	3,639.00	Summer Booklet
				Total for check: 45882		
EARTHLINK BUSINESS	45884	4/17/2014		100-0402-513.22-01	7.24	Assessor
				100-0201-512.22-01	7.04	Attorney
				100-0000-123.00-00	16.07	Bld Insp
				100-0203-512.22-01	14.64	Clerk
				100-0304-562.22-01	26.34	Com Dev
				100-1001-514.22-01	79.75	City Hall
				100-0401-513.22-01	35.54	Finance
				731-1022-541.22-01	28.59	Garage
				100-0903-531.22-01	54.03	Health
				743-0403-513.22-01	16.90	IT
				100-0601-551.22-01	187.27	Library
				100-0101-511.22-01	11.11	Mayor
				100-0702-552.22-01	29.79	Rec
				100-0703-553.22-01	50.04	Parks
				100-0202-512.22-01	17.79	Personnel
				100-0801-521.22-01	276.13	PD
				100-1002-541.22-01	46.41	Eng
100-0920-531.22-01	14.53	Sr Center				
100-1008-541.22-01	4.19	Sign				
100-0502-522.22-01	44.11	EOC				
207-0000-123.00-00	29.58	Marina				
100-0000-123.00-00	331.03	Menasha Utilities				
Total for check: 45884			1,328.12			

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FACTORY MOTOR PARTS CO	45885	4/17/2014	18-Z00310	731-1022-541.38-03	138.43	Battery Core
	Total for check: 45885				138.43	
FAITH TECHNOLOGIES INC	45886	4/17/2014	545324	100-0703-553.82-02	4,750.00	Clovis Tennis Lights
		4/17/2014	545333	100-0703-553.82-02	1,655.76	Clovis Lights
	Total for check: 45886				6,405.76	
FERRELLGAS	45887	4/17/2014	1081739270	266-1027-543.21-06	103.68	Cylinders
	Total for check: 45887				103.68	
FONDY AUTO ELECTRIC	45888	4/17/2014	A26158	731-1022-541.38-03	149.54	Reman Alt Dr 2 E
	Total for check: 45888				149.54	
FOX CITIES GREENWAYS	45889	4/17/2014		100-0304-562.21-06	100.00	Rental/Workshop 4/28-29 Sustainable Communities
	Total for check: 45889				100.00	
GRAY'S INC	45890	4/17/2014	31633	100-1006-541.30-15	7,250.00	Blades
		4/17/2014	31656	100-1006-541.30-15	534.42	Skid Steer Edge
	Total for check: 45890				7,784.42	
GUNDERSON INC	45891	4/17/2014	165335	100-0801-521.30-13	34.66	Supply Cleaning
	Total for check: 45891				34.66	
JAMES HICKMAN	45892	4/17/2014	HICKMAN	100-1006-541.30-18	50.00	Mailbox Damage
	Total for check: 45892				50.00	
INDEPENDENT INSPECTIONS LTD	45893	4/17/2014	308242	100-0301-523.21-06	5,609.19	Permits March 2014

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INDEPENDENT INSPECTIONS LTD...	45893...	4/17/2014	308243	100-0301-523.21-06	1,176.25	Permits March 2014
	Total for check: 45893				6,785.44	
INFINITY TECHNOLOGY INC	45894	4/17/2014	500570	743-0403-513.24-04	67.68	ESET File Security for MS
		4/17/2014	501153	743-0403-513.21-04	1,050.00	April Managed Services
	Total for check: 45894				1,117.68	
PATRICK JAMES	45895	4/17/2014		743-0403-513.33-01	25.65	January Mileage
				743-0403-513.33-01	14.85	February Mileage
				743-0403-513.33-01	23.85	March Mileage
				743-0403-513.33-01	21.15	April Mileage
				743-0403-513.33-01	18.00	May Mileage
				743-0403-513.33-01	24.30	June Mileage
				743-0403-513.33-01	22.05	July Mileage
				743-0403-513.33-01	40.95	August Mileage
				743-0403-513.33-01	14.40	September Mileage
Total for check: 45895				205.20		
JX ENTERPRISES INC	45896	4/17/2014	G-240480007	731-1022-541.38-03	75.04	Mount-Rubber
		4/17/2014	G-240480019	731-1022-541.38-03	66.33	Tubes & Oring Coolant
		4/17/2014	G-240490002	731-1022-541.29-04	308.61	Service
		4/17/2014	G-240490003	731-1022-541.29-04	260.01	Service
		4/17/2014	G-240500009	731-1022-541.38-03	115.29	Door Stop Straps/Elements
		4/17/2014	G-240500011	731-1022-541.38-03	26.97	Lamp - Work
		4/17/2014	G-240500017	731-1022-541.38-03	14.26	Mud Flaps
		4/17/2014	G-240520014	731-1022-541.38-03	299.68	Chamber-Spring Serv
		4/17/2014	G-240550008	731-1022-541.38-03	20.00	Tubing
Total for check: 45896				1,186.19		

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KCB SUPPLY INC	45897	4/17/2014	4848	100-0801-521.30-15	187.50	Padlocks
			Total for check: 45897		187.50	
KITZ & PFEIL INC	45899	4/17/2014	022103-0003	100-0703-553.30-15	519.00	Pole Pruner
		4/17/2014	022114-0031	731-1022-541.30-18	22.49	Break Room Shelving
		4/17/2014	022114-0043	731-1022-541.30-18	5.84	Fill Exp Foam
		4/17/2014	022114-0045	100-0703-553.30-18	7.54	Enamel
		4/17/2014	022114-0061	100-0704-552.24-03	12.30	Primer/Roller Covers
		4/17/2014	022114-0078	100-0703-553.30-18	4.94	Syringe Epoxy
		4/17/2014	022409-0005	100-0704-552.24-03	16.19	Bulbs
		4/17/2014	022509-0007	100-1001-514.30-18	13.48	Misc Hardware/Pro Battery
		4/17/2014	022614-0045	743-0403-513.30-15	14.39	Screwdriver Tool Set
		4/17/2014	022614-0064	100-1001-514.30-18	2.96	Caulk
		4/17/2014	022714-0029	100-0703-553.30-18	6.82	Drill Bits/Hardware
		4/17/2014	022714-0060	100-0703-553.30-18	20.69	Screws
		4/17/2014	022714-0131	100-0801-521.24-03	6.73	Bits/Misc Hardware
		4/17/2014	030314-0041	100-1002-541.30-18	12.15	Rail Pick Handle
				625-1002-541.30-18	4.04	Rail Pick Handle
		4/17/2014	030314-0118	731-1022-541.38-03	0.75	Misc Hardware
		4/17/2014	030514-0072	100-0703-553.30-18	12.99	Key Tag/Misc Hardware
		4/17/2014	030714-0004	731-1022-541.38-03	8.07	Barb Inserts
		4/17/2014	030714-0082	100-0703-553.24-03	2.51	Lag Screw Eye
		4/17/2014	031014-0040	731-1022-541.30-18	33.98	Cap Screws/Lock Washer
		4/17/2014	031114-0082	100-0703-553.24-03	7.52	Rope Clips/Enamel/Screw
		4/17/2014	031214-0009	100-1001-514.30-18	6.96	Keys
		4/17/2014	031214-0034	731-1022-541.30-18	7.54	Enamel
		4/17/2014	031314-0015	100-0903-531.30-13	5.98	Pleat Fur Filter
		4/17/2014	031314-0030	100-0703-553.24-03	2.97	Misc Hardware
		4/17/2014	031809-0018	100-0801-521.24-03	16.18	Caulk
		4/17/2014	031814-0032	266-1028-543.30-18	35.99	Manure Fork
		4/17/2014	031909-0009	601-1020-543.30-18	7.90	Map Rings
		4/17/2014	031914-0085	100-0703-553.30-18	68.58	Tube/Batteries/Light

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KITZ & PFEIL INC...	45899...	4/17/2014	032014-0068	100-0703-553.30-18	4.49	Rod
			Total for check: 45899		891.97	
RUBY KLEINSCHMIDT	45900	4/17/2014	REFUSECART	100-0000-441.13-00	96.47	Remove Refuse Cart #64000243
			Total for check: 45900		96.47	
KUNDINGER FLUID POWER INC	45901	4/17/2014	50273487	731-1022-541.38-03	18.10	Swivel/Connector
		4/17/2014	50277188	731-1022-541.38-03	38.26	Adapters & Connectors
			Total for check: 45901		56.36	
KWIK TRIP INC	45902	4/17/2014		100-0801-521.38-01	133.18	
			Total for check: 45902		133.18	
L&S TRUCK CENTER	45903	4/17/2014	259985	731-1022-541.29-04	1,024.13	Vehicle Maintenance
			Total for check: 45903		1,024.13	
MATTHEWS TIRE & SERVICE CENTER	45904	4/17/2014	50429	731-1022-541.38-02	81.03	Tire Repair
		4/17/2014	50436	731-1022-541.38-02	558.38	Tires & Hardware
			Total for check: 45904		639.41	
MENARDS-APPLETON EAST	45905	4/17/2014	42979	731-1022-541.30-18	50.24	Screws/Lumber
		4/17/2014	55705	100-0304-562.21-06	51.05	Screws/Paint
			Total for check: 45905		101.29	
MENASHA TREASURER	45906	4/17/2014	WELLMENASHA	100-0202-512.30-16	2,700.00	Well Menasha Biometric Screening
			Total for check: 45906		2,700.00	
MENASHA UTILITIES	45909	4/17/2014		100-1008-541.22-03	302.25	Electric
				100-1008-541.22-05	34.42	Water

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MENASHA UTILITIES...	45909...	4/17/2014...	...	601-1020-543.22-03	133.72	Electric
				100-0704-552.22-03	286.01	Electric
				100-0704-552.22-05	409.00	Water
				731-1022-541.22-03	1,450.99	Electric
				731-1022-541.22-05	831.40	Water
				731-1022-541.22-06	839.38	Storm
				266-1028-543.22-06	73.13	Storm
				100-0801-521.22-03	1,354.36	Electric
				100-0801-521.22-05	319.35	Water
				100-0801-521.22-06	62.72	Storm
				100-0000-123.00-00	980.74	Electric
				100-0000-123.00-00	231.25	Water
				100-0000-123.00-00	45.41	Storm
				100-0801-521.22-03	88.29	Electric
				100-0601-551.22-03	3,056.14	Electric
				100-0601-551.22-05	445.32	Water
				100-0601-551.22-06	103.75	Storm
				100-1019-552.22-03	508.30	Electric
				100-1019-552.22-05	12.38	Water
				100-0000-123.00-00	8.25	Electric
				100-1001-514.22-05	12.38	Water
				100-1001-514.22-06	2.50	Storm
				100-0703-553.22-03	1,190.06	Electric
				100-0703-553.22-06	700.63	Storm
				485-0304-562.22-06	33.13	Storm
				457-0304-562.22-06	2.50	Storm
				485-0304-562.22-06	15.00	Storm
				457-0304-562.21-10	27.65	Electric
				100-0305-562.22-06	5.00	Storm
				501-0304-562.22-06	280.01	Storm
				267-0102-581.22-05	177.20	198 River
				267-0102-581.22-03	2,338.24	198 River Street

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA UTILITIES...	45909...	4/17/2014	ST LIGHTS	100-1012-541.22-03	16,799.79	Street Lighting March 2014
			Total for check: 45909		33,160.65	
TOWN OF MENASHA UTILITY DISTRICT	45910	4/17/2014		100-0703-553.22-05	9.60	1300 Wittmann Drive
				100-0703-553.22-05	9.60	1521 Brighton Beach Rd
			Total for check: 45910		19.20	
MINNESOTA LIFE INSURANCE COMPANY	45911	4/17/2014		100-0000-204.07-00	2,442.54	May 2014
			Total for check: 45911		2,442.54	
MORTON SAFETY	45912	4/17/2014	869045	731-1022-541.30-18	23.12	Safety Cuffs/Masks
		4/17/2014	869442	731-1022-541.30-18	61.74	Safety Cuffs
			Total for check: 45912		84.86	
NORTHEAST ASPHALT INC	45913	4/17/2014	1264296	100-1003-541.30-18	274.07	Cold Mix
			Total for check: 45913		274.07	
LINDA PALMBACH	45914	4/17/2014	PALMBACH	100-0903-531.33-01	88.25	March 2014
			Total for check: 45914		88.25	
PSS WORLD MEDICAL INC	45915	4/17/2014	89853286	100-0905-531.30-18	59.92	BP Unit
		4/17/2014	89887815	100-0905-531.30-18	22.58	Cape/Gauze
				100-0903-531.30-18	9.72	Cape/Gauze
			Total for check: 45915		92.22	
REDI-WELDING CO	45916	4/17/2014	14661	100-1006-541.30-15	420.00	Curb Scrapers
		4/17/2014	14662	731-1022-541.38-03	90.00	Tailgate Caps
		4/17/2014	14663	100-1012-541.30-18	53.60	Misc Metal/Tubing

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REDI-WELDING CO...	45916...	4/17/2014...	14663...	731-1022-541.30-18	112.08	Misc Metal/Tubing
			Total for check: 45916		675.68	
DENNIS REINKE	45917	4/17/2014	REINKE	310-0000-461.02-00	76.23	7-733-2 Spec Assess Refund
			Total for check: 45917		76.23	
ROSS IMAGING LLC	45918	4/17/2014	156501	743-0403-513.29-01	56.71	Copier Maint Agreement
			Total for check: 45918		56.71	
SAGE CONTROL ORDANCE INC	45919	4/17/2014	11440	100-0801-521.30-15	204.00	Batons
			Total for check: 45919		204.00	
SAGE SECURITY SOLUTIONS	45920	4/17/2014	219588	731-1022-541.30-18	25.00	Cylinder
			Total for check: 45920		25.00	
SHERWIN WILLIAMS CO	45921	4/17/2014	2695-4	100-1008-541.30-18	119.65	Supplies
				100-1008-541.30-18	120.85	Traffic/Supplies
		4/17/2014	3391-9	100-1008-541.30-15	(8.38)	Credit
			Total for check: 45921		232.12	
SHOPKO STORES OPERATING CO LLC	45922	4/17/2014	90000014390018	100-0801-521.30-18	9.97	Medical Supplies
			Total for check: 45922		9.97	
STAPLES ADVANTAGE	45923	4/17/2014	3226250463	731-1022-541.24-01	123.49	Office Supplies
		4/17/2014	8029202849	100-1002-541.30-10	34.46	Supplies
				100-1001-514.30-10	11.38	Supplies
				100-0702-552.30-10	196.62	Supplies
				100-0304-562.30-10	106.72	Supplies

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STAPLES ADVANTAGE...	45923...	4/17/2014...	8029202849...	625-1002-541.30-10	11.48	Supplies
			Total for check: 45923		484.15	
STATEWIDE RAZING INC	45924	4/17/2014	751	209-0703-553.73-01	30,000.00	Army Reserve Center Demolition
			Total for check: 45924		30,000.00	
STUMPF MOTOR COMPANY INC	45925	4/17/2014	52568	731-1022-541.38-03	235.75	Core/Motor Asy/Tray Asy
		4/17/2014	52592	731-1022-541.38-03	329.55	Sensors/Hose Asy
		4/17/2014	CM52568	731-1022-541.38-03	(30.00)	Core Return
			Total for check: 45925		535.30	
SUPERIOR CHEMICAL CORP	45926	4/17/2014	55127	100-0000-132.00-00	1,763.94	Cleaning Supplies
			Total for check: 45926		1,763.94	
UNIFIRST CORPORATION	45927	4/17/2014	097 0160247	731-1022-541.20-01	255.97	Supply/Uniform Cleaning
			Total for check: 45927		255.97	
UNITED WAY FOX CITIES	45928	4/17/2014	20140417	100-0000-202.09-00	31.75	PAYROLL SUMMARY
			Total for check: 45928		31.75	
US LUBRICANTS	45929	4/17/2014	50037408	731-1022-541.30-18	1,922.50	
			Total for check: 45929		1,922.50	
VALLEY GASKET INC	45930	4/17/2014	111034	100-0704-552.30-15	132.00	O-Rings
			Total for check: 45930		132.00	
VERIZON WIRELESS	45931	4/17/2014	9722837714	100-0919-531.22-01	7.41	
				743-0403-513.22-01	120.03	
		4/17/2014	9722837716	100-0801-521.22-01	828.44	

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VERIZON WIRELESS...	45931...	4/17/2014	9722837717	100-0304-562.22-01	111.68	
			Total for check: 45931		1,067.56	
VISION INSURANCE PLAN OF AMERICA	45932	4/17/2014	144461	100-0000-204.10-00	1,123.02	May 2014
			Total for check: 45932		1,123.02	
WAVERLY SANITARY DISTRICT	45933	4/17/2014		100-0703-553.22-05	44.62	2170 Plank
			Total for check: 45933		44.62	
WE ENERGIES	45934	4/17/2014		100-0703-553.22-03	8.96	North Street Electric
				100-0703-553.22-03	8.96	North Street Electricity
				100-0903-531.22-04	99.26	316 Racine Street
				267-0102-581.22-04	1,813.62	198 River Street Electric
				100-1008-541.22-04	408.99	455 Baldwin Street Gas
			Total for check: 45934		2,339.79	
WEA INSURANCE TRUST	45935	4/17/2014		100-0000-204.08-00	115,955.40	
				100-0000-204.11-00	8,761.80	
			Total for check: 45935		124,717.20	
WINNEBAGO COUNTY TREASURER	45936	4/17/2014	LF120770	100-1016-543.25-01	11,927.52	March 2014
				100-1017-543.25-01	3,575.88	March 2014
			Total for check: 45936		15,503.40	
WINS CPS-TRAINING	45937	4/17/2014	SRN2014.6	100-0915-531.32-02	42.00	2014 Renewal Safe Ride Newsletter
			Total for check: 45937		42.00	

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WISCONSIN SUPPORT COLLECTIONS	45938	4/17/2014	20140417	100-0000-202.03-00	955.49	PAYROLL SUMMARY
			Total for check: 45938		955.49	
ZARNOTH BRUSH WORKS INC	45939	4/17/2014	0148514-IN	625-1005-541.30-15	1,309.90	Broom & Broom Refill
				731-1022-541.38-03	466.00	Broom & Broom Refill
			Total for check: 45939		1,775.90	
AARON ZEMLOCK	45940	4/17/2014	REPLACEMENT	100-0801-521.10-02	308.90	Replacement Check
			Total for check: 45940		308.90	
ZEP SALES & SERVICE	45941	4/17/2014	9000858308	731-1022-541.30-18	252.00	
			Total for check: 45941		252.00	
					344,821.18	



April 22, 2014

Brendon Ribble

RE: Development Agreement Between the City of Menasha and Ralph R. Ribble and Ruth L. Ribble Revocable Trust (Ribble), dated April 18, 2000

Dear Mr. Ribble:

As you are aware, the attached development agreement was entered into between the parties in April of 2000 with Ralph R. Ribble as trustee. Since that time, two subdivisions were developed on the Ribble property under the terms of the agreement including the twelve lot Ribblesdale plat and the three lot Certified Survey Map No. 2313. The portion of the Ribble property lying east of the drainageway as shown on the attached drawing failed to develop.

At your request, city staff has engaged adjoining property owners in discussions relative to the platting and development of their property as it relates to the Ribble property, but to date there is no consensus as to how or when such a coordinated development will take place.

You have recently appeared at Common Council meetings alleging that the city has not upheld its obligations under the development agreement. However, Ribble has not provided any plan or proposal to effectuate the development of the remainder of the Ribble property as contemplated by the development agreement. Per the agreement, at paragraph 10, "Ribble agrees to develop the Property in as timely a manner as possible." Ribble, as the developer, was to undertake land planning and design functions and assume the obligations of platting and improving lots. This was not completed.

If Ribble desires the city to take any action Ribble will need to make a specific request to the Common Council and support that request with a plan as to how that action will enable Ribble to complete development of the Ribble property.

Finally, for our records please provide documentation identifying you as successor trustee of the Ralph R. Ribble and Ruth L. Ribble Revocable Living Trust.

Very truly yours,

Pamela A. Captain

Cc: file

DEVELOPMENT AGREEMENT
BETWEEN THE CITY OF MENASHA
AND
RALPH R. RIBBLE AND RUTH L. RIBBLE
REVOCABLE LIVING TRUST

THIS AGREEMENT is entered into this 18th day of April, 2000, by and between the City of Menasha (the "City"), and Ralph R. Ribble and Ruth L. Ribble Revocable Living Trust ("Ribble").

WHEREAS, the City has determined that the development of a residential subdivision on Property commonly known as the Ribble Property (the "Property") is desirable for the City; and

WHEREAS, Ribble has agreed to develop the Property within the City;

NOW, THEREFORE, the parties mutually agree as follows:

1. The City shall cooperate with Ribble in the platting and development of residential lots on the Property;
2. Ribble shall be allowed to develop the Property in phases, and the City agrees to provide R2A zoning for Lots 2 and 3 of the proposed Certified Survey Map lying Northwest of the existing drainageway on the Property. The City shall provide R1 zoning for the remaining land Southeast of the drainageway.
3. The City shall install all infrastructure within the subdivision in accordance with standard City specifications, and in accordance with Ribble's subdivision plans.
4. The City shall, pursuant to the deferred assessment policy in effect as of the date of this Agreement, levy an area special assessment over the benefited properties for the cost of the infrastructure identified in the above paragraph 3.
5. The City and Ribble shall determine what portion of the area assessment is assigned to each lot as a special assessment, which shall be due and payable at the time of the sale of that lot, or pursuant to the scheduled payment dates under the City's deferral policy, whichever is sooner.
6. The City agrees to coordinate with adjacent land owners for the extension of streets, sanitary sewers, water and stormwater drainage facilities to service the Property.
7. The City agrees, to the extent permitted by law, to obtain right-of-way from adjacent Property owners if such right-of-way is necessary to provide access to the Ribble Property.
8. Ribble agrees to sign any notice of intent to annex the Property, as well as any annexation petitions, upon the request of the City. Such notices or petitions may include

additional non-consenting Property as allowed by State law and an inter-municipal agreement between the City and the Town of Harrison.

9. The City agrees to facilitate all approvals necessary to effectuate the intent of this Agreement.

10. Ribble agrees to develop the Property in as timely a manner as possible.

11. It is understood and agreed that the personal residence of Frederick D. Ribble shall be excluded from the above-referenced annexation; however, the City encourages Ribble to agree to such annexation at some point in the future.

12. The parties agree that this Agreement constitutes the complete agreement of the parties. Any amendments to this Agreement shall not become effective until agreed to in writing by all parties to this Agreement.

CITY OF MENASHA

By: Thomas Lingnofski
~~Joseph F. Laak, Mayor~~
Thomas Lingnofski, Council President

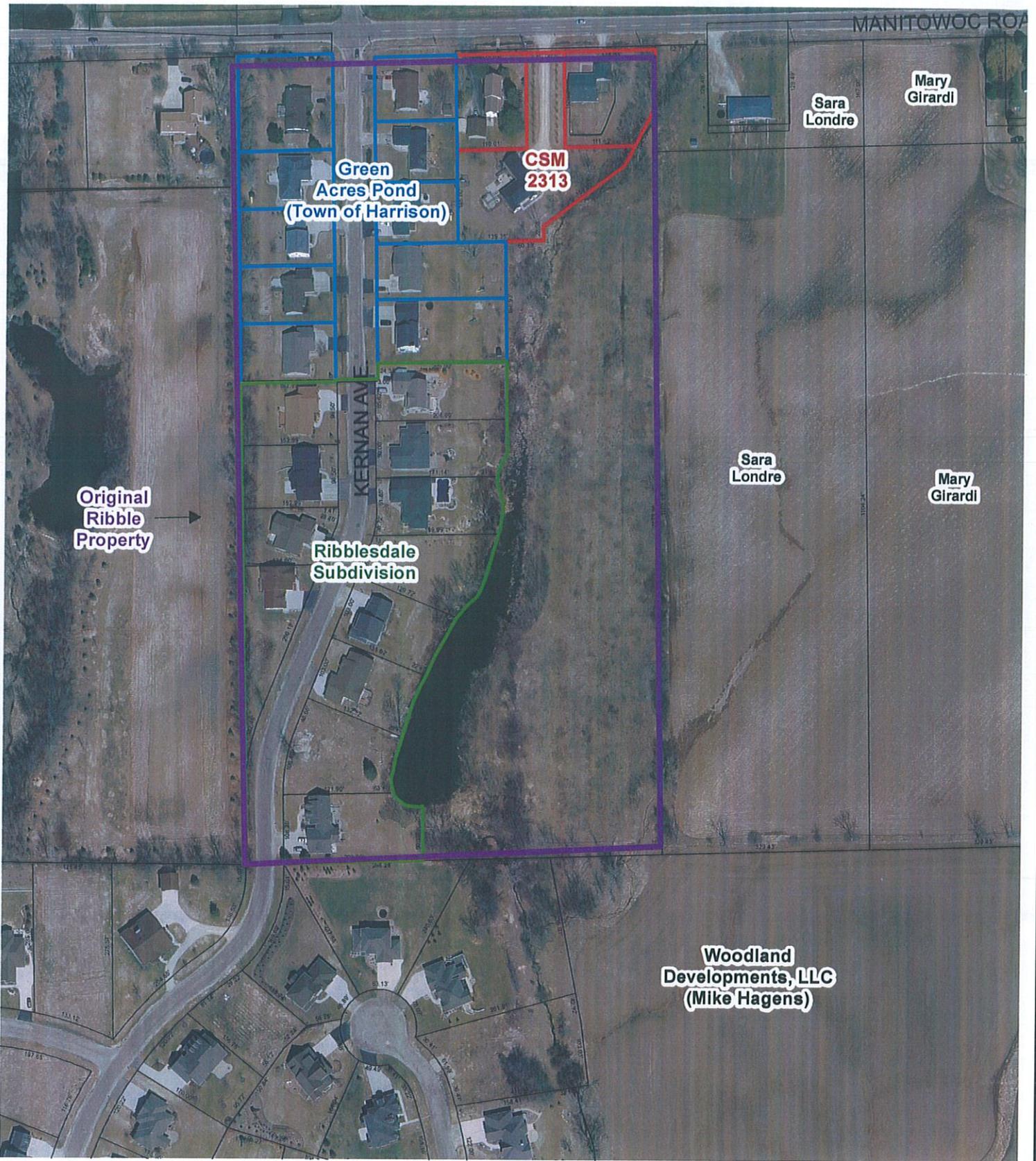
Attest: Brenda J. Taubel
~~Joan Smogoleski, City Clerk~~
Brenda Taubel, Deputy City Clerk

RALPH R. RIBBLE AND RUTH L.
RIBBLE REVOCABLE LIVING TRUST

Ralph R. Ribble
Ralph R. Ribble, Trustee

This Agreement approved as to form:

Jeffrey S. Brandt
Jeffrey S. Brandt, City Attorney



Ribble Property and Vicinity



Bicycle, Pedestrian, Landscape and Utility Easement

An easement is hereby granted to the City of Menasha to place or construct bicycle, pedestrian, and landscaping improvements for use and enjoyment by the public, and to allow the installation of utilities within the easement area described as follows:

That part of the Northeast 1/4 of the Northwest 1/4 of Section 22, T20, R17E, City of Menasha, Winnebago County, Wisconsin within the Canal Street right of way commencing at the northwest corner of Lot 7 of Block 50 in the Original Plat of Menasha, thence northerly along the extended westerly line of said Lot 7 45 feet to the point of beginning, thence continuing northerly to the south line of the US Government Canal, thence easterly along the south line of said canal to a point of intersection with the northerly extended easterly line of Lot 18 of Block 49 of the Original Plat of Menasha, thence southerly along said extended easterly line to a point 45 feet north of the northeast corner of said Lot 18, thence westerly along a line 45 feet north of and parallel to the south line of the Canal Street right of way to the point of beginning.



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: April 17, 2014

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Nicole R. Mcauly
Tiffany Castillo
Bethany Kohler

Resolution R-11-14

A RESOLUTION TRANSFERRING FUNDS

(APPROPRIATION FOR THE REMOVAL OF GE CAPITAL PUBLIC FINANCE INC EQUIPMENT FROM STEAM PLANT)

Introduced by Mayor Merkes

WHEREAS, In August 2009, the City of Menasha provided termination notice of the Master Lease Agreement By and Between GE Capital Public Finance, Inc. (GE) and City of Menasha, Wisconsin, Dated December 13, 2005; and

WHEREAS, Under the terms of the master lease, Article IV, Section 4.2, the City of Menasha was responsible to return the equipment to GE; and

WHEREAS, The GE equipment has remained onsite and preserved at 198 River St., the steam plant; and

WHEREAS, Earlier this year GE informed the City of Menasha that it sold its equipment (formerly leased by the City of Menasha) to Riverside Exports Inc.; and

WHEREAS, Funds are necessary in order that the City of Menasha remove the remaining GE equipment and sulfuric acid contained within the GE equipment; and

WHEREAS, Menasha Utilities has secured quotes from local contractors for the removal and loading of the remaining GE equipment as well as the removal, disposal and cleaning of the sulfuric acid contained within the GE equipment in an amount up to \$20,717.66.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council concurring that there be appropriated from the General Fund, Fund Balance to Fund 267 an amount up to \$20,717.66 for the purpose of removing and loading GE equipment and the removal, disposal and cleaning of the sulfuric acid contained within the GE equipment.

Passed and approved this __ day of _____, 2014.

ATTEST:

Donald Merkes, Mayor

Deborah Galeazzi, Clerk



Memorandum

To: Common Council
From: Greg Keil, CDD 
Date: February 28, 2014
RE: Resolution Vacating a Portion of Canal Street

The attached resolution was created in anticipation of the possible sale and transfer of property associated with the River Street power plant. A portion of the power plant lies within the Canal Street right of way. This property cannot be transferred unless the right of way is discontinued via resolution approved by the Common Council. Wisconsin Statutes require notice and a public hearing prior to the discontinuance of a public way. Such a resolution may not be adopted until at least forty days after the public hearing notice. The recommended date for the public hearing is April 21, 2014.

RESOLUTION R-6-14

RESOLUTION VACATING A PORTION OF CANAL STREET

Introduced by Mayor Merkes

WHEREAS, the Common Council of the City of Menasha has determined to pursue the sale of the River Street Power Plant; and,

WHEREAS, a portion of the power plant lies within the Canal Street right of way; and,

WHEREAS, it is in the interest of the City of Menasha to convey all of the territory occupied by the power plant to prospective purchasers; and,

WHEREAS, that portion of the Canal Street right of way described herein is not necessary for transportation purposes; and,

WHEREAS, a public hearing was held on April 21, 2014

NOW THEREFORE, BE IT RESOLVED pursuant to Wisconsin Statute 66.1003(4)(a) that the Common Council with the Mayor concurring finds and determines that it is in the public interest to discontinue that portion of the Canal Street right of way described as follows:

Commencing at the Northeast corner of Lot 1 of Block 50 of the Original Plat of Menasha, thence continuing Northerly along the extended East line of said Lot 1 to a point of intersection with the South line of the US Government Canal, thence continuing Westerly along the South line of said canal to a point of intersection with the extended West line of Lot 7 of said Block 50, thence southerly along said extended west line to the Northwest corner of said Lot 7, thence South 53° 30' East 350 feet to the point of beginning; and also,

that portion of Canal Street commencing at the Northwest corner of Lot 17 of Block 49 of the Original Plat of Menasha, thence continuing Northerly along the extended West line of said Lot 17 to a point of intersection with the South line of the US Government Canal, thence continuing Westerly along the South line of said canal to a point of intersection with the extended west line of Lot 20 of said Block 49, thence southerly along said extended west line to the Northwest Corner of Lot 20 of said Block 49, thence South 53° 30' East 150 feet to the point of beginning.

BE IT FURTHER RESOLVED that these described lands are vacated and discontinued.

Passed and approved this ___ day of April, 2014.

ATTEST:

Donald Merkes, Mayor

Deborah Galeazzi, Clerk

LITTLE LAKE BUTTE

JAMES ISLAND

DES

BUTTE DES MORTES

FOX

FRACTIONAL LOT FOUR
SEC. 22 T. 20 N. R. 7 E.
GARDEN ST. ADD.

DIVISION

FRACTIONAL
MATHESON ST.
FOUR

GARFIELD

HEWITT'S

MADISON

ADDITION

SUB-

MATHESON ST.

LAWSON

LAWSON

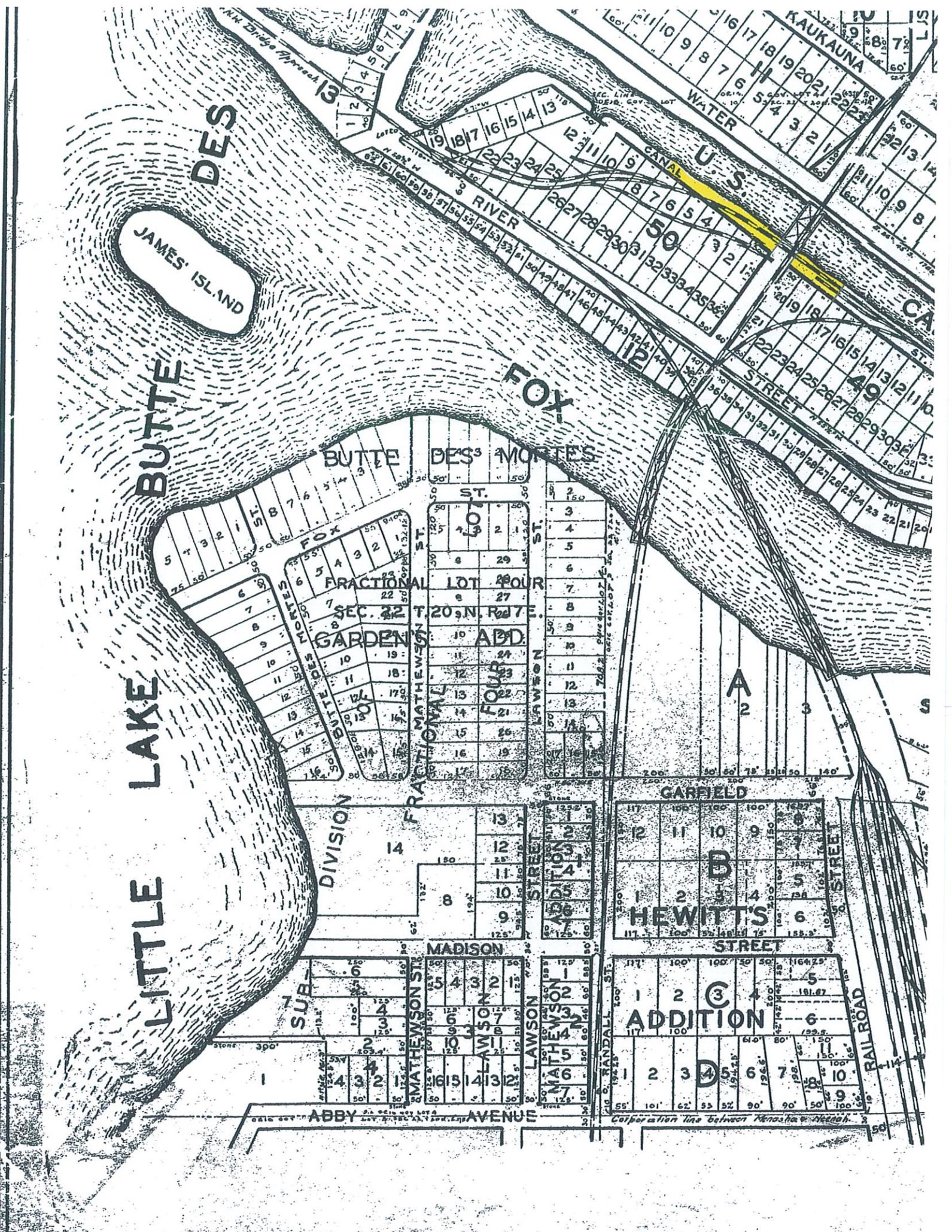
MATHESON

RANDALL ST.

ABBY AVENUE

RAILROAD

Corporation line between Menasha & Dechow



Proposed Resolution R-12-14

Resolution Authorizing Submission of a Community Development Investment Grant Application

Introduced by: Mayor Merkes

Relating to the City of Menasha's submission of a Community Development Investment Grant (\$250,000) to Re-Establish a Grocery Store at 205 Milwaukee St.

WHEREAS, monies are available under the Community Development Investment (CDI) program, administered by the Wisconsin Economic Development Corporation (WEDC) for the purpose of supporting economic development for communities; and

WHEREAS, the need to re-establish a grocery store at 205 Milwaukee St is identified as a project within the City of Menasha Tax Incremental District #10 Project Plan, the Third Street and Racine Street Corridor Plan, and the City of Menasha Year 2030 Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, that the City of Menasha Common Council does hereby approve and authorize the preparation and filing of a WEDC CDI grant application for the purpose of re-establishing a grocery store at 205 Milwaukee St. (\$250,000); and that the Mayor of the City of Menasha is hereby authorized to sign all necessary documents on behalf of the City of Menasha; and that authority is hereby granted to the Principal Planner of the Community Development Department to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

BE IT FURTHER RESOLVED that, if said grant is awarded, authorization is granted to execute any and all documents required by the WEDC, and such funds shall be accepted and expended pursuant to the terms of the grant award.

Passed and approved this 21st day of April, 2014

Donald Merkes, Mayor

ATTEST:

Deborah A. Galleazzi, City Clerk