

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 4, 2014**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
1. [Application for a Special Use Permit by Keller, Inc., Agent for Simply Incredible Foods, LLC, Owner, 198 River Street, to establish industrial food production on a property with zoning non-conformities in the I-2 General Industrial District, as required by Sec. 13-1-44\(b\)\(2\) of the City of Menasha Municipal Code.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. CCD Keil – Property Redevelopment and Blight Determinations as related to the RR Donnelly property and vicinity.
 2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 7/21/14.](#)
 - b. [Board of Public Works, 7/21/14.](#)
 - c. [NMFR Finance & Personnel Committee, 7/29/14.](#)
 - d. [Neenah-Menasha Sewerage Commission, 6/24/14.](#)
 - e. [Personnel Committee, 7/21/14.](#)
 - f. [Plan Commission, 7/22/14.](#)
 - g. [Redevelopment Authority, 7/23/14.](#)Communications:
 - h. [PP Homan, 7/31/14, Survey Available for City of Menasha Logo Options.](#)
 - i. [FC Auxier, 7/31/14, Purchase of 2013 Demo Aerial from Pierce Manufacturing.](#)
 - j. [Wisconsin Department of Transportation, July 2014, Tri-County Expansion Update.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 7/21/14.](#)
- Board of Public Works, 7/21/14 – Recommends the Approval of:
2. [Street Use Application – Otto Grunski Runski; Saturday, August 9, 2014; 7:00 AM – 10:30 AM \(City of Menasha\).](#)
 3. [Payment – Northeast Asphalt, Inc.; Contract Unit No. 2014-01; New Street Construction, Gambsky Grove \(Harold Drive\) and First Addition to Southfield; \\$104,165.50 \(Payment No. 1\).](#)
 4. [Authorization to Execute State Municipal Agreement for WisDOT STP-Urban Program \(Broad Street from Tayco Street to Racine Street\).](#)

Personnel Committee, 7/21/14 – Recommends the Approval of:

5. Staff execute a side letter agreement with the Police Union which would allow for the implementation of a lateral entry program for officer candidates with five or more years of full time police officer experience.

Plan Commission, 7/22/14 – Recommends the Approval of:

6. The Special Use Permit for Simply Incredible Foods - 198 River Street based on the following findings and conditions:
 - The Plan Commission finds that it is not feasible to install parking lot landscaping in accordance with ordinance standards due to the current site configuration and logistical requirements related to Simply Incredible Foods operations.
 - Areas designated for future demolition shall be razed by August 1, 2017.
 - A revised landscaping plan and attendant site improvement agreement shall be submitted and approved for the areas east and north of the building up to the US Government Canal prior to occupancy of the Phase II building.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 7/23/14 to 7/31/14 in the amount of \$832,129.16.
2. Beverage Operators License Applications for the 2013-2015 licensing period.
3. Intergovernmental Agreement with Calumet County for the Reconstruction and Jurisdictional Transfer of Cty Trunk LP.
4. Motion to Reconsider by Alderman Sevenich - R-19-14 – A Resolution Declaring Property to be Blighted and Authorizing the Redevelopment Authority to Acquire and Assist the Redevelopment of the Property. (Introduced by Alderman Englebert).

J. ORDINANCES AND RESOLUTION

1. O-21-14 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha Wisconsin (Burroughs Annexation) (Introduced by Mayor Merkes and Recommended by Administration Committee).
2. R-20-14 – A Resolution Supporting An Increase in the State Minimum Wage (Introduced by Petition for Direct Legislation).
3. R-21-14 – A Resolution Supporting An Increase in the State Minimum Wage (Introduced by Mayor Merkes).

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. 2014 Fireworks. (Held 7/21/14).

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE
Monday, August 18, 2014 – 6:00 p.m.
Committee Meetings to Follow

**City of Menasha
Public Hearings**

NOTICE IS HEREBY GIVEN that public hearings will be held by the Menasha Plan Commission and Common Council on an application for a Special Use Permit by Keller, Inc., Agent for Simply Incredible Foods, LLC, Owner, to establish industrial food production on a property with zoning non-conformities in the I-2 General Industrial District, as required by Sec. 13-1-44(b)(2) of the City of Menasha Municipal Code. The proposed use is to take place at 198 River Street (which includes Parcel Numbers 3-00918-00, 3-00927-00 and 3-00915-00), City of Menasha, Winnebago County, Wisconsin. The Plan Commission will hold its informal public hearing on Tuesday, July 22, 2014 at 3:30 PM, or shortly thereafter, in the Council Chambers of Menasha City Hall located at 140 Main Street, Menasha, WI 54952. The Common Council will hold its formal public hearing on this matter at 6:00 PM, or shortly thereafter, on Monday, August 4, 2014 at the same location. All persons interested in commenting on the application for this Special Use Permit are invited to attend.

Deborah A. Galeazzi, WCMC
City Clerk

Run: July 19 & 28, 2014

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 21, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Vice-Chairman Keehan at 7:48 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Taylor

EXCUSED: Alderman Nichols

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PP Homan, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 7/7/14](#)

Moved by Ald. Langdon, seconded by Ald. Englebert to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [O-16-14 Substitute Amendment #1 An Ordinance Creating Title 7, Chapter 14 of the Code of Ordinance \(Relating to the Short-Term Rental of Dwelling Units\) \(Introduced by Ald. Zelinski\) \(Held 7/7/14\)](#)

CDD Keil gave an explanation of the creation of this ordinance relating for short-term rentals. The ordinance requires a permitting process. The minimum stay was changed from two consecutive days to one day.

Moved by Ald. Zelinski, seconded by Ald. Langdon to recommend to Common Council O-16-14 Substitute Amendment #1 An ordinance Creating Title 7, Chapter 14 of the Code of Ordinances (Relating to the Short-Term Rental of Dwelling Units)

Motion carried on voice vote. Ald. Taylor abstained.

2. [O-21-14 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin \(Burroughs Annexation\) \(Introduced by Mayor Merkes\)](#)

CDD Keil explained the property owners filed a petition to annex a vacant lot into the City. In accordance with the boundary agreement with the Town of Menasha, the City will be annexing an additional vacant lot. The ordinance is part of the process when a property is annexed.

Moved by Ald. Englebert, seconded by Ald. Benner to recommend to Common Council O-21-14 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin (Burroughs Annexation)

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Englebert to adjourn at 8:02 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
July 21, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 8:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Taylor

EXCUSED: Alderman Nichols

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [July 7, 2014](#)

Moved by Ald. Taylor, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Otto Grunski Runski: Saturday, August 9, 2014; 7:00 AM – 10:30 AM \(City of Menasha\)](#)

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council Street Use Application for Otto Grunski Runski, Saturday August 9, 2014, 7AM-10:30AM (City of Menasha)
Motion carried on voice vote

2. [Payment – Northeast Asphalt, Inc.; Contract Unit No. 2014-01; New Street Construction, Gambsky Grove \(Harold Drive\) and First Addition to Southfield; \\$104,165.50 \(Payment No. 1\)](#)

DPW Radtke explained the project is going well and is expected to be completed in a few weeks.

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Common Council Payment to Northeast Asphalt, Inc, Contract Unit No. 2014-01 for new street construction of Gambsky Grove (Harold Drive) and First Addition to Southfield for \$104,165.50 (Payment No. 1)

Motion carried on roll call 7-0.

3. [Authorization to Execute State Municipal Agreement for WisDOT STP-Urban Program \(Broad Street from Tayco Street to Racine Street\)](#)

DPW Radtke explained the City received a STP-Urban Project grant for the reconstruction of Broad Street from Tayco Street to Racine Street. The grant is a 80% federal funding and 20% City funding up to \$707,328. Any cost exceeding \$707,328 will be the responsibility of the City. The block between Tayco Street and Milwaukee Street is proposed for asphalt payment and the block between Milwaukee Street and Racine is proposed for concrete pavement.

General discussion ensued on the project, when it will start, work that will need to be done to street before the project starts.

Moved by Ald. Taylor to hold. No second, motion dies.

Moved by Ald. Benner, seconded by Ald. Keehan to recommend to Common Council Authorization to Execute State Municipal Agreement for WisDOT STP-Urban Program (Broad Street from Tayco Street to Racine Street)

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 8:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Committee Meeting Minutes
Tuesday, July 29, 2014 – 5:30 p.m.
Hauser Room – City of Neenah

Draft

Present: Ald. Bates, Ald. Taylor, Ald. Englebert, Ald. Ramos, Ald. Benner and Ald. Kunz.

Ald. Kunz entered the meeting at 5:50 p.m.

Mayor Kaufert entered the meeting at 6:20 p.m.

Also Present: Chief Auxier, Deputy Director Handevitd, A/C Sipin and OM Theisen.

Members of the Public: Mayor Kaufert, Ald. Pollnow, Jim Dunbar and Garrett Gee.

Ald. Ramos called the meeting to order at 5:30 p.m.

Public Forum: Ald. Pollnow noted he read an article in Post Crescent regarding the City of Appleton's ladder truck purchase for their fire department. This was an unexpected expense for them and they funded some of this purchase through a vehicle replacement fund. He recommends the Committee consider putting aside the excess monies from the budgeted dollars for the 27 in 2014 paychecks and use this to help fund a new aerial truck for NMFR. Chief Auxier noted this item will be discussed at our August meeting as both Finance Directors couldn't attend tonight's meeting.

Meeting Minutes: The Committee reviewed the June 24, 2014 meeting minutes. **MSC Englebert/Taylor to approve the June 24, 2014 meeting minutes, and place on file, all voting aye.**

Budget Report: The Committee reviewed the June 2014 monthly budget report. Chief Auxier followed up on the health insurance line item with Director Easker. D/D Handevitd explained the HRA monies that each employee receives in the beginning of the year is charged against the health insurance line item in the budget and that's why it looks like there is a high usage in the budget at the beginning of the year. Ald. Bates asked how the claims for fire are handled. D/D Handevitd explained there is a statement from the City of Neenah's provider that breaks the claims out by each Department and this is charged against each department's budget. If there is a claim that exceeds the City's maximum amount and then is funded through the City's stop loss insurance, this claim is spread out equally between all Departments. The telephone line item is reviewed and questioned why it is so high. Chief Auxier will follow-up with IS Director Wenninger for more information. D/D Handevitd reviewed gas charges. She noted there is a new line item on the monthly bills we receive as the energy companies can now charge a gas adjustment each month. This adjustment is for energy companies to recoup lost monies. This is a city-wide problem, as it was not known the energy companies could start charging for this, and is causing all Departments to be over budget with this line item. She is working with DC DeLeeuw to incorporate this new expense into the 2015 budget. **MSC Englebert/Taylor to accept the June 2014 budget report, and place on file, all voting aye.**

Monthly Activity/Automatic Aid Report: Chief Auxier noted OM Theisen ran statistics on calls and we are 9% ahead in calls compared to this time period last year. It was noted structure fire calls are 7% more this year than last year. Ald. Kunz asked if we could put together statistics on the last five years for calls and see if there is a trend for calls. Chief Auxier said he would work on this and bring it to August's meeting for the members to review.

The Committee reviewed the automatic aid calls. Chief Auxier reminded the members about the gap in calls with AFD in March. This was due to the new Premier 1 CAD system being installed. Winnebago County had their installation completed before Outagamie County and while Outagamie County was installing their new system they didn't have the ability to dispatch AFD to automatic aid calls in the City of Menasha. Ald. Kunz asked about the cancelled in route calls. Chief Auxier noted Outagamie does a pre-alert call and once they obtain more information for the call it can mean we will be cancelled due to an engine not being needed. (I.e. Gold Cross can handle the call without us). OM Theisen further explained that some of these calls were originally dispatched as structure fires and there are times when the first engine on scene gets more information and due to the nature of the call there is not a need for additional resources so

they will call off other incoming units. Ald. Taylor asked if the automatic aid call noted on the spreadsheet include calls to the Town of Menasha. Chief Auxier noted we only have an automatic aid agreement with the Appleton Fire Department and do not have an automatic aid agreement with the Town of Menasha. If there is a mutual aid request from the Town of Menasha, and we are dispatched, we will respond to the call if we have resources available. He further noted there are times when there is confusion by Dispatch on which jurisdiction the call is for and this is due to the islands of Town of Menasha property within the City of Menasha. We will still respond and if we find out it is a Town of Menasha call we will notify Dispatch, who will then dispatch the Town of Menasha, and we will continue to help out until they arrive.

MSC Bates/Kunz to accept the June 2014 activity and automatic aid reports, and place on file, all voting aye.

Review of Vehicle Usage and Staffing: The Committee members noted they reviewed the information that was handed out at June's meeting and didn't have any additional questions.

Quint 32 Mechanical Issues: Chief Auxier noted Quint 32 is having more frequent mechanical issues and handed out a memo that detailed the history of issues. These mechanical issues are affecting us at calls. He has begun researching options for replacing this aerial truck. There are some stock aerial trucks available for purchase. He has also been researching the value of our current aerial truck and has been trying to obtain information on what we may be able to sell this vehicle for and/or what money we could receive if we traded this vehicle in during the purchase of a new vehicle. The Committee members asked Chief Auxier to update them with additional information he receives at the August meeting.

FVTC Space at Station 31: Chief Auxier said AC Sipin spoke to staff at FVTC today regarding "rental" costs that we may have to pay to use their new facility and handed out a memo AC Sipin put together that outlined what these costs would be to utilize their new facility. Ald. Benner asked if FVTC provided any more information on the items they were going to remove and/or leave behind after they vacated the space at Station 31. Chief Auxier said they had a meeting and FVTC didn't come to the meeting with that information. They said they would try to get us this information by mid-August. Ald. Kunz suggested we take a different approach with FVTC about the structural items that are currently on our property and outline what our expectations are with these items. He felt if there are items we could use for training our staff members they should be left behind, without any cost to our Department, as these purchases were already funded once through tax-payers' dollars. He also asked what they can legally remove from the property. Chief Auxier did note there are some things items that we will not use, and do not need, and want them to remove these items at their expense. However, we do need to know what they are going to leave behind so we can figure out a budget to assume the responsibility of maintaining these structures. CA Godlewski did attend the meeting with FVTC and he did state if it is part of their property they can legally remove it from our building.

Ald. Benner noted we have had a lease, and a good working relationship with them, for the past 20 years and he doesn't want us to do anything to jeopardize that. They paid us for the use of the land, through a lease, and we have not had any issues with them paying their lease monies and/or portion of utility and maintenance expenses. They purchased the equipment, and installed it, with their own budget dollars. He feels we should continue to see what they are willing to do to work with us on equipment they no longer have a use for. Ald. Bates concurred with Ald. Benner.

Ald. Ramos asked when the lease is up. Chief Auxier said it is May 1, 2015 but there have been questions of who will assume their portion of the building since it is a City of Neenah building. Ald. Kunz asked how the lease monies have been paid. Chief Auxier said the lease monies have been paid directly to the City of Neenah as it is their building. The utilities were paid by NMFR. FVTC received a bill from the City of Neenah Finance Department for their portion of the utilities, and once they pay, these monies are credited back to NMFR's budget line item.

Ald. Englebert asked if they are responsible for removing all of the equipment and remediating the land if we cannot come up with an agreement on things that we may be interested in assuming from them. Chief Auxier confirmed this is in the lease agreement. He said we have had a good working relationship with them and we want to maintain this. Ald. Kunz said we should continue with our civil approach and if we don't get answers from them then we ask the Mayors to contact FVTC, on our behalf, to keep this moving forward.

Ald. Bates asked about the status of their new building. Chief Auxier said the plan is to have the new building completed by the time the winter semester begins. Ald. Taylor said FVTC sold the taxpayers, on their referendum, that they were going to have a state of the art building that would be used by everyone. He feels if we continue to use the Tullar Road facility this is a burden for the taxpayers as they should only have to pay for the use of one building. Chief Auxier noted FVTC said the same thing 20 years ago when they built the facility with us in Neenah. There were not many Departments who have used the facility in Neenah. AC Sipin said the Tullar Road facility has been used the most by NMFR. Appleton Fire Department has its own training facility and has only used the Tullar Road facility a few times for live burn training. Oshkosh Fire Department is looking at trying to obtain their own training tower, along with other area departments, as it's a logistical nightmare to move around on duty crews for training. If we move crews out of our cities for training we cannot cover calls that come in and we cannot afford to pay overtime to have crews come in off duty for training and/or back fill for on duty crews to train. Ald. Englebert asked that once we know what items they are interested in leaving behind he would like to see what the costs associated with using the new facility versus maintaining the facilities left behind are. He also noted it's not the first time FVTC has led the taxpayers to believe in something that is not actual and they never asked us if we would use the facility before they moved forward with the referendum for their new facility. Ald. Benner said training for our firefighters is critical. The best thing we can do for our firefighters is to give them the opportunity to train together, with our own equipment, so they are prepared when an emergency does happen and hopes we can come to some kind of an agreement with FVTC that benefits both entities. Ald. Kunz asked who decides on the use of the building after they vacate their portion. Chief Auxier said it is a City of Neenah property, and per the merger agreement, the City of Neenah is responsible for maintaining this building. This decision would probably be decided by Mayor Kaufert and the City of Neenah Council members. Ald. Benner noted the Joint Finance Committee's involvement with be if it affects NMFR utilizing this facility for training and any operational expenses that affect NMFR's budget. Ald. Pollnow asked that this item be put on the City of Neenah's Finance & Personnel agenda for discussion.

Review of Jurisdictional Boundaries: A map was reviewed of the jurisdictional boundaries of the different fire departments within Winnebago County. Chief Auxier also reviewed the water response areas and how they are handled. Ald. Kunz asked about dispatching to townships. Chief Auxier said there are times we are dispatched and if it ends up being a township we will do our best to address the situation until the appropriate department responds. This happens due to the number of islands of township property within our Cities. Ald. Bates asked about the retention pond on Highway A. Chief Auxier said there was a request from the Town of Neenah Fire Department, and we agreed to help if there is any water rescue calls.

Ald. Taylor asked about Little Lake Butte Des Morts and the response for that. He said we put our employees at a high risk situation and the townships don't have any responsibility for our employees getting hurt while we are going on calls for their area. He feels the townships have a responsibility to help us cover these costs and asked Chief Auxier to discuss these costs with the area township fire departments. Chief Auxier confirmed we do respond to this entire area of Little Lake Butte Des Morts. Winnebago County does provide equipment for us to use and our agreement we have is to help them respond to areas we can get to quicker than them and in return they provide and maintain the equipment. There are many variables when a water rescue call is dispatched and it is hard for dispatch to pinpoint an exact location. A majority of the calls we have responded to have been in our area and it is a benefit to the citizens of Neenah and Menasha to continue this agreement with Winnebago County. A majority of our water rescue calls have been within our jurisdiction. Ald. Benner said some of the equipment is ours but a majority of the equipment belongs to Winnebago County. The tax payers in the Townships do pay for the cost of the equipment through their property taxes. It is a benefit for our citizens to have this equipment available to us and the costs we incur are not a lot. We do not know whose citizen it is and the right thing to do is to continue to respond when there is a need for help. He doesn't feel this is a major issue that needs to be addressed at this time.

Ald. Englebert said the Dive Team has been funded through donations. Our current agreement with Winnebago County Sherriff's Department is a benefit to our citizens. We are providing a better service to our citizens and even if we have to provide a service for town residents it is a good trade off. Chief Auxier noted eventually these funds will dry up and we may have to start using dollars within our operating budget. Ald. Taylor asked Chief Auxier to meet with the Townships and see if they are willing to help fund some of our expenses for providing water rescue calls to their area.

Other: Mayor Kaufert noted the next Mayor's Charity Golf Outing is on Monday, August 4, 2014. He thanked Local 275 members for their help with coordinating this event.

The next meeting is scheduled for Tuesday, August 26, 2014 at 5:30 p.m. in the City of Menasha.

MSC Englebert/Benner to adjourn at 6:30 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Fire Chief

AA/tt

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday June 24, 2014

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sams, Steve Coburn, Raymond Zielinski, Tim Hamblin, Jim Gunz, Kathy Bauer, Dale Youngquist; Paul Much, Accountant Roger Voigt.

Also Present: Tom Kispert (McMAHON); Rob Franck (MCO); Jon Myers (V-P Atlas Copco); Mark Eimmerman, Kurt Van Grinsven (August Winter & Sons); Eric Spies (Spies Painting).

Public Forum. No one in attendance for public forum.

May 27, 2014 Meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Hamblin to approve the minutes from the May 27, 2014 Regular Meeting. Motion carried unanimously.

Correspondence

There is no correspondence to be discussed.

Old Business

There is no Old Business to be discussed.

New Business

Operations, Engineering, Planning

HSI Blower Status Update. Jon Myers addressed the Commission and apologized for not being completed with the blower issues. A couple of new issues came up; Unit 3 is back, Unit 2 was damaged during shipment and has been returned for repairs. Unit 4 still needs to be pulled. There was an alarm on a UPS failure; when there is a power failure the blower shuts down and needs to be manually reset to restart the blower. They are not sure if this is an issue or if the unit is programmed this way. The problem in charging the UPS system has been resolved; the disconnect for the screens needs to be completed; there are some D.O. issues to be resolved, this issue may be due to the placement of the flowmeter. The warranty will begin when everything is complete. Rob Franck reported Sanitaire will be here next week to perform the interim inspection of the aeration system per the extended warranty. Jon Myers reported he feels they should be completed with the blowers by the next meeting. Jon further reported on a change he would like to see in the setup of the blowers; 4 units are piped together to use one blow off valve, they would prefer to have each blower with their own blow off valve. Tom Kispert reported the current setup is what was in the specifications. Jon indicated Atlas Copco would have requested the change in the specifications. Atlas Copco will make the change as part of a warranty update and there will be no charge to the Commission in a change order.

August Winter & Sons Project Painting Update. There is a new revised schedule for completion; the July 18 completion date is now scheduled for August 8. The extended time is mainly due to the Southeast Digester taken offline, cleaned out, and inspected. Mark Eimmerman reported the

digesters had paint issues and they are repaired; there will be an extended 3-year warranty on the digesters and tanks; the repaired digester will have a one year warranty. The areas that were fixed had light mil coating thicknesses. Mark distributed a written report on adhesion testing performed on the Northwest Digester. Commissioner Gunz questioned Eric Spies on how long the paint is expected to last; Eric indicated the estimate is for 10 years, depending on the coating. Rob Franck reported we have been seeing 12 – 15 years life. Commissioner Gunz questioned if taking down the digester in 3 years is normal procedure; Rob reported the normal is 7 years, we are taking down the digester in 3 years just to verify the paint coating. Commissioner Gunz questioned if there are extra costs; yes. Mark Eimmerman reported on the peeling paint; the peeling paint was overspray on a previously coated section; the overspray did not adhere to the coating underneath. The area under the peeling paint is the correct mil thickness and none of the areas under the overspray was peeling. The 3 year extended warranty will begin when the tanks and digesters are put into service. Kurt Van Grinsven reported the painting is to be complete by July 22; the completion date of August 8 is to allow for proper curing of the paint before tanks are put back into use. Mark Eimmerman questioned Tom Kispert as to what painting is left for completion; Tom indicated there are areas to be touched up, there is the digester cover, and there are pipe labels to be installed. Mark further reported on actions taken with the painting subcontractor. President Youngquist reminded the Commissioners they requested these contractors to be here, if they have any questions now is the time to ask. Tom Kispert reported one action taken by the painting contractor is they replaced the foreman; Eric Spies reported they have been working weekends.

Phosphorus Removal – there is no new information to report.

Fine Screen Rags. Tom Kispert discussed the options to control or deal with rags passing the fine screens. Options include: add a higher weir plate, add separate fine screen, add grinders ahead of heat exchangers, raise gates up and out of flow stream. After review with MCO staff, it is suggested to add the higher weir plate and add the ability to raise the gates to get them out of the flow stream. These items are part of change order #42 (line items #42.5 and #42.6). Commissioner Gunz questioned how the pricing was determined; Tom further explained the process. Commissioner Gunz questioned if this has been a problem for years; Tom indicated it has been. Commissioner Gunz questioned why didn't we look at this as part of the project. Tom reported on the differences between the previous fine screen system and the current system installed as part of the project.

Construction Progress Update. Tom Kispert discussed his memo on the construction progress. Future change orders for extra McMahon services will be on its own change order and not combined with other items. Tom further discussed the blower valve issue (changing from 4 blowers piped to one relief valve vs. each blower having their own relief valve). Commissioner Sambs questioned if the blower insulation has been fixed. Tom believes the issue has been fixed by using similar methods that other manufacturers are using. The painting should be done by the next meeting; when the digester work is complete and the painting finished then the paving and landscaping work will begin.

Tom Kispert further discussed the line items in change order #42. After further discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to approve change order #42

for a net contract increase of \$71,733.31 with August Winter & Sons, Inc. for plant modifications. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment McMahon invoices #48425, #48426, #48427, #48428, and #48429 related to the Construction Project in the amounts of \$4,700.00, \$1,457.45, \$19,200.00, \$1,600.00, and \$8,100.00. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment McMahon invoices #48434, #48435, #48436, #48438, #48439, #48440, and #48437 related to additional services for the construction project in the amounts of \$6,209.79, \$562.50, \$436.35, \$1,932.05, \$750.00, \$8,200.00, and \$300.00. Motion carried unanimously.

Paul Much discussed the Operating Report for the month of May 2014. The plant is operating well; changes were made in the collection of mercury samples which have helped in eliminating potential contamination of the sample and having lower test results in the influent and effluent mercury levels. After discussion, motion by Commissioner Zielinski, second by Commissioner Gunz to accept the Operating Report for the month of May 2014. Motion carried unanimously.

Paul Much presented and discussed the Compliance Maintenance Annual Report (CMAR). This is the annual report card on the treatment plant. The report has all "A"'s except for one "C" on the influent flows and loadings. After discussion, motion by Commissioner Gunz second by Commissioner Sambs to accept the CMAR report and to approve NMSC Resolution 2014-3. Motion carried unanimously on a roll call vote.

Sewer Extension Requests. The Commission discussed a sewer extension request in the Village of Harrison Waverly Sanitary District for Harrisville Place; Commissioner Sambs reported it was approved by Waverly. After discussion, motion by Commissioner Gunz second by Commissioner Coburn to approve the sewer extension request for Harrisville Place located in the Village of Harrison Waverly Sanitary District. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt discussed the financial statements and the cash & investment report for the month of May 2014. The Commissioners discussed cash balances and potentially creating a larger operations cash reserve. MCO generated \$4,000 in revenues to the Commission during the month of May. After discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to accept the Accountant's Report for the month of May 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment MCO invoices #18317, #18358 and #18355 in the amounts of \$121,833.18, \$426.75 and \$19.92 with payment to be made after July 1, 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve Operating and Payroll Vouchers #134409 through #134458 in the amount of \$369,055.05 and Construction Vouchers #234 and #235 in the amount of \$53,610.52 for the month of May 2014. Motion carried unanimously.

June 24, 2014
Regular Meeting
Page 4

Motion made by Commissioner Gunz, seconded by Commissioner Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:58 a.m.

President

Secretary

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 21, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Englebert at 8:53 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Taylor, Mayor Merkes

EXCUSED: Alderman Nichols

ALSO PRESENT: CA/HRD Captain, PC Styka, ASD Steeno, Captain Halderson, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 7/7/14](#)

Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. New Officer Lateral Entry Option

PC Styka explained the difficulty of filling open officer positions. Staff is recommending offering a lateral entry program to a candidate that has five or more years of full time experience with a different agency. This could be a way to attract a larger pool of candidates. Union leadership are in support of this concept.

General discussion ensued on reasons for the difficulty in hiring, recruiting procedures.

Moved by Ald. Sevenich, seconded by Ald. Taylor to recommend to Common Council Staff execute a side letter agreement with the Police Union which would allow for the implementation of a lateral entry program for officer candidates with five or more years of full time police officer experience.

2. Moved by Ald. Benner, seconded by Ald. Keehan to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Police Local 603).

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Keehan to adjourn at 9:46 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
July 22, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:34 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Kevin Benner, DPW Radtke and Commissioners Sturm, DeCoster and Schmidt.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Cruickshank.

PLAN COMMISSION MEMBERS ABSENT:

OTHERS PRESENT: CDD Keil, Mark Weise, Brian Moore, Steve Gries, Greg Lemke, Christopher Heywood, Weston Zulegler, and Jonathan Smith.

3:30 PM – Public Hearing Regarding the Special Use Permit Application for 198 River Street, Parcel Numbers 3-00198-00, 3-00915-00 and 3-00927-00.

Mayor Merkes opened the public hearing at 3:34 PM.

No one spoke.

The hearing was closed at 3:35 PM.

C. MINUTES TO APPROVE

1. **Minutes of the July 8, 2014 Plan Commission Meeting**

Motion by Ald. Benner, seconded by Comm. Sturm to approve the July 8, 2014 Plan Commission meeting minutes with the correction of *Mayer* Merkes to Mayor Merkes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Potential Changes to Setbacks From Design of Drainage Ways**

DPW Radtke described his assessment of criteria that may be used to determine when the volume and velocity in drainage ways may be considered to have hazard potential. It was proposed that the following be added to Section 14-1-11(b)3: (a) Open channel drainage ways with design flows exceeding 25 cfs for a 10 year recurrence storm event require special consideration for increased easement width to ensure adequate building setback from high water flows. It was further proposed that Section 13-1-14(k), which reads as follows, be repealed: No principal structure or accessory structure erected after June 21, 2009 shall be placed within ten (10) feet of a dedicated drainage easement.

Commissioners discussed how the proposed change would affect existing properties next to major drainage ways. Staff is to prepare an inventory of major drainage ways, assess how properties may be impacted, and report back to the commission.

F. ACTION ITEMS

1. **Special Use Permit – 198 River Street – Simply Incredible Foods**

CDD Keil reviewed the site plan and described the zoning nonconformities that have been addressed by the site plan, and those that will remain due to practical limitations. Weston Zuleger described the proposed phasing of the site improvements.

Motion by DPW Radtke, seconded by Ald. Benner to recommend approval of the Special Use Permit for Simply Incredible Foods - 198 River Street based on the following findings and conditions:

- The Plan Commission finds that it is not feasible to install parking lot landscaping in accordance with ordinance standards due to the current site configuration and logistical requirements related to Simply Incredible Foods operations.
- Areas designated for future demolition shall be razed by August 1, 2017.
- A revised landscaping plan and attendant site improvement agreement shall be submitted and approved for the areas east and north of the building up to the US Government Canal prior to occupancy of the Phase II building.

The motion carried.

2. **Site Plan Review – Sixth and Racine Street – Boys and Girls Club**

CDD Keil reviewed the site plan and commented on several items that need to be addressed. Steve Gries described the building materials, parking arrangements, and expected site utilization. Greg Lemke described hours of operation, expected attendance by various age groups, expected methods of transportation to the site, seasonal variations and provisions for management/supervision of planned activities.

Commissioners discussed:

- Proximity of parking and drop off areas as related to the building entrance.
- Location of the basketball court related to adjoining properties.
- Site lighting standards.
- Dumpster location and access.
- Provision of bike racks.

Motion by Ald. Benner, seconded by Comm. Sturm to approve the site plan for the Boys and Girls Club at Sixth and Racine Street with the following conditions:

- That a bike/pedestrian and maintenance agreement for a walkway between School Court and Sixth Street be approved and recorded prior to the vacation of the existing sidewalk.
- That security lights be installed at the rear doors.
- That the grading, storm water and erosion control plans be reviewed and approved by the Public Works Department.
- That light poles greater than 15 feet in height be set back 30 feet from residential properties.
- That a revised lighting plan be submitted which conforms to ordinance standards.

The motion carried.

3. **Site Plan Review – Senior Center**

This item was held over until the next Plan Commission meeting.

H. ADJOURNMENT

Motion by Comm. DeCoster, seconded by Ald. Benner, to adjourn at 5:08 PM. The motion carried.

CITY OF MENASHA
Redevelopment Authority
Council Chambers, 3rd Floor, City Hall – 140 Main Street
July 23, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 6:00 PM by Chairman Kim Vanderhyden.

B. ROLL CALL/EXCUSED ABSENCES

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Ald. Jim Englebert, Chairman Kim Vanderhyden, Linda Kennedy, Kip Golden, and Bob Stevens.

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Sue Smith and Gail Popp.

OTHERS PRESENT: CDD Keil, PP Homan, Mayor Merkes, DAS Steeno, Troy Huebner (Sonoco), Sandra Dabill Taylor (545 Broad Street), Steve Krueger and Scott Francis (319 Cleveland Street)

6:00 PM – Public Hearing – Determination of Blight – RR Donnelley Site and Vicinity

Public hearing opened by Chairman Kim Vanderhyden at 6:01 PM. The following people spoke:

Sandra Dabill Taylor – 545 Broad Street

- Wanted more information provided to the public;
- She is for the acquisition and redevelopment;
- Wants to see public input

Troy Hubner, with Sonoco, questioned why they were not contacted in advance of receiving the notice of blight.

Scott Francis – 319 Cleveland Street, stated he was in favor of having control of the property.

The public hearing was closed at 6:09 PM.

C. MINTUES TO APPROVE

1. Minutes of the June 18, 2014 Redevelopment Authority Meeting

Motion by Ald. Englebert, seconded by Linda Kennedy, to approve the June 18, 2014 Redevelopment Authority meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

(five (5) minute time limit for each person)

Sandra Dabill Tayor.

E. DISCUSSION ITEMS

1. Update on Land Purchase and Development Agreement – Mark Winters Homes, Inc.

PP Homan indicated the agreement has been finalized and delivered th Mark Winter Homes for their signatures. They are currently at capacity with projects for the immediate future, but hope to time the construction of their LPV model home during a slower time in their schedule.

F. ACTION ITEMS

1. Final Determination of Blight – RR Donnelley

CDD Keil provided an overview of the process involved for the RDA to blight and acquire a property. He reviewed the benefits to RDA acquisition of the property, and explained the basic steps that would be required to negotiate purchase terms, acquire, and redevelop the site. CDD Keil also noted that Parcel # 3-00545-00 should be removed from the blight declaration due to a procedural technicality in sending their notice of proposed blight determination. Removal of this property will not be problematic for the overall site redevelopment.

CDD Keil also explained the action taken by Common Council regarding authorizing the RDA to acquire the property. The vote did not approve the resolution for acquisition; however CDD Keil is recommending the RDA request the resolution be reconsidered.

Motion by Linda Kennedy, seconded by Kip Golden, to make the final blight determination for the following properties: Parcel No: 3-00546-00; 3-00548-00; 3-00550-00; 3-00475-00; 3-00482-00; and 3-00481-00; and to request the Common Council reconsider their resolution authorizing the RDA to acquire the above properties.

The motion carried.

2. Offer to Purchase – Community First Credit Union

PP Homan provided an overview of the transaction, which was negotiated in relation to Community First CU's contribution of 205 Milwaukee Street for the City's Third St. Market redevelopment project. The proposal stipulates commencement of construction of at minimum a credit union branch within 24 months.

CDD Keil added that the arrangement between the RDA and Community First allowed for the City to significantly reduce the amount of TID incentive that was to be contributed to the developers of the grocery store, thus providing additional resources to be utilized in other areas within TID #10.

Motion by Linda Kennedy, seconded by Ald. Englebert to approve the offer to purchase of Lots 7, 8, and 9 of the Lake Park Villas Plat.

The motion carried.

3. Remove from Table, Disposition of Pond Lot – Sale to HOA

CDD Keil indicated that the LPV HOA had voted to authorize acceptance of the Pond Lot into their association. The final step is for the RDA to authorize transfer of the property to the LPV HOA Phase II Homeowners association.

Motion by Bob Stevens, seconded by Linda Kennedy to approve the contribution of the pond lot to the Lake Park Villas Homeowners Association for \$1.

The motion carried.

4. **Amendment to Land Purchase and Development Agreement – Cypress Homes**

CDD Keil indicated that the bank for Cypress Homes desired to take a first position on the property prior to closing on the construction loan. CDD Keil proposed as an alternative to the RDA taking second position, that they would instead request payment of the lot upfront, and provide an interest credit on the carrying costs for the lot.

General discussion ensued regarding the appropriate cap on the interest credit.

Motion by Ald. Englebert, seconded by Linda Kennedy to approve the amendment to the land purchase and development agreement with Cypress Homes, with the maximum amount of interested credit to be reduced by \$2,500 to \$16,500.

The motion carried.

5. **Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (477 Ahnaip Street and Vicinity – RR Donnelly)**

No action taken to adjourn into closed session.

G. ADJOURNMENT

Motion by Kip Golden, seconded by Kim Vanderhyden to adjourn at 6:55 p.m.

The motion carried.

Minutes respectfully submitted by Kara Homan, Principal Planner.



TO: Common Council
FROM: Kara Homan, AICP, Principal Planner *KH*
DATE: July 31, 2014
RE: **Survey Available for City of Menasha Logo Options**

A survey has been developed to help determine the community's thoughts on the three logo options that are under consideration. The survey is available at the following link:

www.surveymonkey.com/s/menashalogo

The survey will remain open through Monday, August 11. Results of the survey will be presented at the common council meeting on Monday, August 18.

We encourage you to help promote the survey to your constituents by word of mouth, social media, or other means as you see fit. Staff has promoted the survey via the City website, city-sponsored facebook pages, and issuance of a press release.



Memorandum

TO: Mayor Dean Kaufert
Mayor Don Merkes
Neenah Common Council Members
Menasha Common Council Members

FROM: Al Auxier, Chief

DATE: July 31, 2014

RE: Purchase of 2013 Demo Aerial from Pierce Manufacturing

Over the last several months, NMFR has been experiencing problems with Quint 32, which is our only aerial truck. Some of the problems, and associated costs, are in a memo attached to this document.

As you may see, our latest problem occurred on Wednesday, 7/30/14, the day after NMFR's last Joint Finance and Personnel Committee meeting. Which is unfortunate timing, as this would have been valuable information to have at our meeting for committee members to review.

The purchase of a new aerial truck to replace Quint 32 is currently in the Capital Improvement Plan (CIP) for both Neenah and Menasha in 2015 and similar to what occurred last year, when we tried to purchase a demo engine, NMFR has become aware of a demo aerial truck Pierce Manufacturing has for sale.

Once again, NMFR has the opportunity to purchase a piece of equipment that will meet all our needs and almost all the specifications that would have been included in a proposal for a new aerial truck in 2015. Pierce Manufacturing has a 2013 demo Dash CF 105' ladder that was built for FDIC this year, and is currently heavily discounted. This unit was originally listed for \$960,000 and is now reduced to \$785,000. It currently has around 15,000 demo miles on it. I am attaching a component list, drawing and picture for this unit.

I am also including information for two and five year lease option that both Cities may want to consider as it may help in future budgeting versus having to pay for the truck immediately. The first payment would not be due till one year after lease commencement.

I sent in information and pictures of our existing Quint 32 for an appraisal and was told the trade in value would be \$40,000.00 to \$50,000.00. This amount could potentially be more for an outright sale but I do not have any real feel for the market on used ladder trucks at this time.

Per Leslie Nile, FAE representative and dealership for Pierce Manufacturing, "One other thing to consider on this is that Pierce is offering a stock special for any stock units delivered before September 30th. The truck will include a 2-year bumper-to-bumper warranty. That's actually better than a new truck warranty which is only one year." Stock trucks are always open to other dealers on a first come basis first serve basis. At this time, Leslie is unaware of anyone else actively working on selling this stock vehicle and no one knows that we are actively looking at it either. She will keep us informed of any interest that that may come up. This truck was recently discounted more this week, and since the stock special is a pretty good deal, it is felt interest may increase.

As it stands, moving forward with the purchase of this stock truck, with trading in our existing vehicle (Quint 32), it would cost NMFR \$745,000.00. The cost to each city, per the current budget formula, would be \$444,020.00 for the City of Neenah and \$390,000.00 for the City of Menasha.

I am requesting consideration, and action, on moving forward with having a Special Common Council Meeting in each City to for further discussion, and possible action on purchasing the 2013 Dash CF 105' aerial truck from Pierce Manufacturing to replace NMFR's 1997 Quint/Ladder truck that is currently in our fleet. If there is enough interest from the Cities of Neenah and Menasha Officials, I would ask that we call a Special Meeting, as soon as possible, to discuss this. The opportunity to get a replacement vehicle of this caliber, for the price noted, does not come along very often and I encourage both Councils to act on this as soon possible.

If you have any questions, or need to further explanation of anything, please feel free to contact me.

Thank you for your consideration.

AA/tt



Memorandum

TO: Mayor Merkes
Menasha Council Members
Mayor Kaufert
Neenah Council Members

FROM: Al Auxier, Chief

DATE: July 31, 2014

RE: Quint 32 Mechanical Issues

During the last few meetings of NMFR's Joint Finance & Personnel Committee, I have been updating our Committee members of the mechanical issues we have been experiencing with our aging fleet of vehicles. In particular, we have been discussing the increasing mechanical issues with Quint 32. Quint 32 is a 1997 Pierce Aerial truck and is the only aerial truck we currently have in our fleet.

The vehicle has experienced different maintenance issues since we've had the vehicle which is something we expect to happen with any vehicle. While not all of the mechanical issues we have been experiencing are listed below, I wanted to give you an idea of some of the frequent issues we have been having, and how they are starting to happen on a more regular basis. These issues are beginning to affect NMFR's operations at and/or during calls.

1. February 13, 2008 - Quint 32 was responding to a call and smoke started coming out from under the passenger side dash. It was found a fuse blew and started an electrical fire. An extra fuse was put into place for future use (when the vehicle was built) but was not labeled. A new breaker was installed but it continued to trip. The extra fuse was removed.
2. April 14, 2008 – Quint 32 had more smoke in the cab. It was taken to Red Power Diesel and it was found the filter on the radio system was the issue and it was removed.
3. April 22, 2008 – As Quint 32 returned to the Station from training, and was backing into the station, audible alarms started. The vehicle was shut down and then it wouldn't start again. There was an issue on the power block with a fuse relay and it was fixed.
4. February 2010 – Quint 32 was approved for corrosion repair work for a total cost of \$17,681.00. As they were performing the corrosion work they found additional areas that needed to be addressed. These areas were not visible when they gave the original quote as you could not see them until they

started removing items they were repairing. The Joint Finance & Personnel Committee approved spending an additional \$7,670.00 to fix these additional items.

5. September 2010 – Quint 32 had rear suspension issues. The rear suspension had to be re-built. Total cost was \$5,500.00.
6. April 10, 2012 - We were dispatched for a structure fire 540 Discovery Drive in the City of Neenah. (Futek fire). Upon arrival, they were not able to get the pump to work right away. They shut down the vehicle and started troubleshooting shooting what may be causing the issue. They started the vehicle back up and we were able to get it to pump. They were not able to figure out why it wouldn't pump the first time they tried as they couldn't re-create the problem.
7. October 2012 – Quint 32 had more corrosion repair work on the cabinet doors for \$2,996.00.
8. July 1, 2013 – The cab of Quint 32 started on fire while personnel were performing routine maintenance checks. This happened when they went to raise the ladder. They were able to shut the vehicle down and put the fire out. However, there were quite a few burned wires that had to be replaced. It was found Baycom wired some of the wires incorrectly when installing the new radio and was what caused the fire. Baycom did pay for all repairs that needed to be made.
9. January 27, 2014 – Quint 32 was leaving a call and it wouldn't shift properly and had loss of power. The mechanic did trouble shoot the vehicle but they were not able to re-create the issue or find anything wrong. They started the vehicle up again and it was running without any issues.
10. January 28, 2014 – Quint 32 was at Theda Clark for a call. When driving over the Oak Street Bridge, on the way back to the station, they lost power to the vehicle. The vehicle stopped on the bridge and started rolling back down the bridge. The driver was able to get the vehicle to stop but it was stalled at the bottom of the bridge. It had to be towed to Station 35 and then eventually to Red Power for transmission repair. Total cost was \$11,683.00.
11. February 2014 – Quint 32 was sent for corrosion repair that was on the compartment doors, hinges, window frames and fenders. This was an unforeseen repair; however, it was not something we could put off until 2015. The total cost was \$12,620.00.
12. June 29, 2014 – Quint 32 was responding to the Broad Street fire in the City of Menasha. The vehicle had a loss of power one block from the fire scene and the vehicle shut down. The driver was able to coast to the side and the firefighters ran one block, with 80 lbs. of turn out gear on, to the scene of the fire to start fire ground operations. An off duty Shift Mechanic was called in to trouble shoot what the issue may be. He was able to start it up and drive it back to Station 35. While he was working on the vehicle we had another structure fire call in the City of Menasha. Engine 31 and Appleton Fire Department responded to this call as the other personnel were still at the Broad Street Fire. It should be noted there was a third structure fire call that we were dispatched to that same night. This one was in the City of Neenah. The mechanic couldn't re-create the issue so Red Power Diesel was called the next day. They came to Station 35 and replaced the throttle position sensor on the vehicle. The total cost for this repair was \$639.60.
13. July 23, 2014 – Quint 32 finished training, fueled the vehicle and as they were travelling down Tullar Road there were audible alarms and the motor was chugging so they pulled over. The Shift Mechanic was not able to fix the issue. Red Power Diesel was called and they were able to diagnosis the issue and had to fix it on the side of the road as the vehicle couldn't be driven. The foot pedal for the throttle control didn't work. They were able to replace the wires from the computer to the throttle. Quint 32 was out of service, sitting on Tullar Road, for four hours while Red Power Diesel fixed it. It is felt this issue stems from one of the two electrical fires this vehicle has had. Total repair cost was \$306.15.

14. July 30, 2014 – Quint 32 was on their way to perform a tank inspection when the engine brake light continued to go on and off and the truck was surging. The driver put the vehicle into neutral and it started to revving higher and surge more. The vehicle was shut down. An off duty Shift Mechanic was called in to trouble shoot the issue. The vehicle was towed to Station 35 as the mechanic couldn't locate the exact problem. Red Power Diesel was called to Station 35 to try to figure out the issue. They found wire harness wiring that needed to be replaced. The vehicle was out of service for five hours. Total cost was \$351.85.

Item #11 was an unforeseen expense in 2014. NMFR's Joint Finance & Personnel Committee recommend both Common Council's approve this expense, funding it through our 2014 Maintenance of Motor Vehicles budget, with the understanding this may cause an issue with being over budget if we experienced mechanical issues with our vehicles. When putting together our Maintenance of Motor Vehicles budget line item for 2014, it was estimated we would need \$40,000.00 for the year. So far this year (as of mid-July), we have spent \$57,821.16. The estimated service expenses for the last two repairs for Quint 32 are \$658.00. This doesn't include the towing bill from yesterday. These expenditures have increased our maintenance of motor vehicles budget line item to \$58,479.16, which is \$18,479.16 over budget.

Quint 32 was originally scheduled for replacement three years ago. As you can see in 2014, repairs and work needed on Quint 32 have increased and this will probably continue to be the case as we move forward into 2015 and beyond. I am asking for consideration, and discussion, to allow NMFR to purchase a new aerial truck in 2015 so that problems arising on the way to an incident or emergency situation do not continue to occur.

Thank you for your consideration.

AA/tt



July 31, 2014

SALES ORGANIZATION: FAE - Leslie Niles
 LESSEE: Neenah-Menasha FD
 TYPE OF EQUIPMENT: (1) Pierce Dash CF PUC 105' HDL stock #25950
 EQUIPMENT COST: \$785,000.00
 CUSTOMER DOWNPAYMENT: \$0.00
 TRADE-IN: \$0.00
 DELIVERY TIME: Standard
 PAYMENT MODE: Annual in arrears
 FIRST PAYMENT DUE DATE: 1 year after Lease Commencement
 LEASE COMMENCEMENT DATE: Upon contract signing with Pierce

Term	Number of Payments	Payment Amount	Rate**
2 years	2 annual	\$404,669.47	2.06%
5 years	5 annual	\$169,552.91	2.62%

There are no closing costs or documentation fees associated with the completion of this financing.

****NOTE:** All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. The cost for this performance bond shall be the responsibility of Lessee with payments made directly to Pierce Manufacturing or financed by Oshkosh Capital as part of the transaction.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with Oshkosh Capital perfecting a first security interest

AUTHORIZED SIGNORS: The lessee's governing board shall provide Oshkosh Capital with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish Oshkosh Capital with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to Oshkosh Capital.

VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for fourteen (14) days from the above date and is subject to final credit approval by Oshkosh Capital and approval of the lease documents in Oshkosh Capital's sole discretion. To render a credit decision, lessee shall provide Oshkosh Capital with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by:

Proposal submitted by:

Lessee

Date

Michele Zitko





Proposal Option List

7/30/2014

Customer:	Pierce Field Unit (original)	Bid Number:	394
Representative:	Smits, Tom	Job Number:	25950
Organization:	Pierce Manufacturing Inc	Bid Date:	04-30-2012
Requirements Manager:	Straka, Shena	Stock Number:	25950
Description:	Dash CF 105' HDL Aerial	DBVersion:	02.00.0532.0000
Body:	Aerial, HD Ladder 105', PUC, Alum Body		
Chassis:	Dash CF Chassis, Aerials, Tandem 48K, PUC (Big Block)		

Line	Option	Type	Option Description	Qty
1	0584456		Manufacture Location: Appleton, Wisconsin	1
2	0584452		RFP Location: Appleton, Wisconsin	1
3	0588609		Vehicle Destination, US	1
4	0581860		Boiler Plates, Aerial 105' HD Ladder, USE OPTION 658310	1
5	0018180		Single Source Compliance (Aerials)	1
6	0533316		Comply NFPA 1901 Changes Effective Jan 1, 2009, With Exceptions	1
7	0533351		Quint Fire Apparatus	1
8	0588612		Vehicle Certification, Aerial w/Pump	1
9	0681278		Agency, Apparatus Certification, Aerial w/Pump, U.L.	1
10	0012771		Stock/Demo No Fire Department	1
11	0536644		Customer Service Website	1
12	0537375		Unit of Measure, US Gallons	1
13	0529326		Bid Bond, 10%, Pierce Built Chassis	1
14	0540326		Performance Bond, Not Requested	1
15	0000007		Approval Drawing	1
16	0002928		Electrical Diagrams	1
17	0689667	SP	Dash CF Chassis, Aerials, Tandem 48K, PUC (Big Block)	1
18	0021007		Maximum Overall Height Size - 11'-3"	1
19	0021010		Maximum Overall Length Size - 43'-1" Feet	1
20	0000110		Wheelbase Wheelbase - 259.00" INCHES	1
21	0000070		GVW Rating GVW rating - 76,800#	1
22	0000203		Frame Rails, 13.38 x 3.50 x .375, Qtm/AXT/Imp/Vel/Dash CF	1
23	0060637		Frame Liner, Inv "L" 12.68" x 3.00" x .25", AXT/Vel/Imp, Full Length	1
24	0508849		Axle, Front, Oshkosh TAK-4, Non Drive, 22,800 lb, Imp/Vel	1
25	0051595		Suspension, Front TAK-4, 22,800 lb, 3" Jounce, AXT/Vel/Imp/DCF	1
26	0087572		Shock Absorbers, KONI, on TAK-4 Qtm/AXT/Imp/Vel/DCF/Enf	1
27	0000322		Oil Seals, Front Axle	1
28	0667973		Tires, Front, Michelin, XZA, 365/70R22.50, 20 ply, Fire Service Load Rating	1
29	0668004		Wheels, Front, Alcoa, 22.50" x 10.50", Aluminum, Hub Pilot, 365/70R Tire	1
30	0530480		Axle, Rear, Meritor RT52-185, 54,000 lb, Imp/Vel/Dash CF	1
31	0545719		Top Speed of Vehicle, Non-NFPA Compliant Top Speed of Vehicle - 65	1
32	0555354		Suspen, Rear, Hendrickson FMX 542 EX, Air Ride, 54,000 lb	1
33	0000485		Oil Seals, Rear Axle	1
34	0070729		Tires, Rear, Michelin, XDN2, 12R22.50, 16 ply, Tandem	1
35	0019639		Wheels, Rear, Alcoa, 22.50" x 8.25", Aluminum, Hub Pilot, Tandem	1
36	0568081		Tire Balancing, Counteract Beads	1
37	0545391		Tire Pressure Monitoring Valve Cap Qty, Tire Pressure Ind - 10	1
38	0003245		Axle Hub Covers w/center hole, S/S, Front Axle	1
39	0013241		Axle Hub Covers, Rear, S/S High Hat (Tandem)	1
40	0002045		Mud Flaps, w/logo front & rear	1
41	0544802		Chocks, Wheel, SAC-44-E, Folding Qty, Pair - 01	1
42	0544806		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal Location, Wheel chock - underneath P4	1

Line	Option	Type	Option Description	Qty
42			Qty, Pair - 01	
43	0010673		ABS Wabco Brake System, Tandem rear axle	1
44	0030185		Brakes, Knorr/Bendix 17", Disc, Front, TAK-4	1
45	0000730		Brakes, Meritor, Cam, Rear, 16.50 x 7.00"	1
46	0058463		Air Compressor, Brake, Bendix 15.8 CFM	1
47	0000789		Brake Reservoirs, Five	1
48	0568012		Air Dryer, Wabco System Saver 1200, 2010	1
49	0000790		Brake Lines, Nylon	1
50	0000854		Air Inlet, w/Disconnect Coupling Location, Air Coupling(s) - a) DS Step Well Qty, Air Coupling (s) - 1	1
51	0070810		All Wheel Lockup (Aerial/Tanker Chassis)	1
52	0666584		Engine, DDC DD13, 500 hp, 1650 ft-lb, W/OBD, EPA 2013, W/REPTO, Dash CF	1
53	0678767		Filter Location, DD13 w/Repto Engine, Dash CF	1
54	0001244		High Idle w/Electronic Engine, Custom	1
55	0590300		Engine Brake, Jacobs Compression Brake, DD13 Switch, Engine Brake - f) DD13	1
56	0693247		Fan, Hydraulic Drive, Dash CF	1
57	0695216		Air Intake, w/Ember Separator, Dash CF	1
58	0565965		Exhaust System, 5", 2010 DD13, ISX engine, Horizontal, Officer Side	1
59	0695621		Radiator, Dash CF	1
60	0001090		Cooling Hoses, Rubber	1
61	0001125		Fuel Tank, 65 Gallon, Left Side Fill	1
62	0001129		Lines, Fuel	1
63	0595087		DEF Tank, 4.5 Gallon, DS Fill, Forward of Rear Axle, DD13, ISL9, ISX	1
64	0552777		Fuel Pump for Repriming	1
65	0552567		Shutoff Valve, Fuel Line @ Fuel Tank	1
66	0553019		Cooler, Engine Fuel, Imp/Vel, AXT, Qtrm, Saber, Dash CF	1
67	0551837		Trans, Allison Gen IV 4000 EVS P, Imp/Vel/Vel SLT/Dash CF With Prognostics	1
68	0510876		Transmission, Shifter, 6-Spd, Push Button Trans, ratio - 4000 EVS, 6Spd	1
69	0517604		Transmission Programming, Park to Neutral, PUC	1
70	0684459		Transmission Oil Cooler, Modline, External	1
71	0001375		Driveline, Spicer 1810	1
72	0669988		Steering, Sheppard M110 w/Tilt, TAK-4, Eaton Pump, w/Cooler	1
73	0001544		Not Required, Steering assist cylinder on front axle	1
74	0509230		Steering Wheel, 4 Spoke without Controls	1
75	0550144		Logo/Emblem, on Horn Button Text, Row One - . Text, Row Two - . Text, Row Three - .	1
76	0665978		Bumper, 19" Extended, Under Slung, Recessed Crosslays/Trays, AXT/Saber/SFR/DCF/E	1
77	0510226		Lift & Tow Package, Imp/Vel, AXT, Dash CF	1
78	0522573		No Tow Hooks Required, Due to Lift and Tow package	1
79	0012225		Gravel Pan, Extended Bumper	1
80	0665813		Cover, Alum Treadplate, Two (2) D-Ring Latches, Recessed Crosslay	1
81	0689636	SP	Cab, Dash CF, 7011 Raised Roof w/ Notch, PUC	1
82	0684776		Engine Tunnel, DD13, Dash CF	1
83	0677478		Rear Wall, Exterior, Cab, Aluminum Treadplate	1
84	0695978		Cab Lift, Elec/Hyd, w/Manual Override, Dash CF	1
85	0695930		Grille, Bright Finished, Front of Cab, Dash CF/Enforcer	1
86	0032508		Trim, s/s band across cab face Material Trim/Scuffplate - e) S/S, Patterned	1
87	0087357		Molding, Chrome on Side of Cab	1
88	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
89	0695996		Door, Half-Height, Dash CF Cab, Raised Roof	1
90	0695425		Storage Pockets w/ Elastic Cover, Recessed, Dash CF	1
91	0695990		Controls, Electric Roll-Up Windows, 4dr, 4 Driver Controls, Dash CF	1
92	0695976		Steps, 4-Door Cab, Dash CF	1
93	0674526		Lights, Cab & Crew Cab Access Steps, LED, Recessed, 1 Lt, Per Step, Dash CF	1

Line	Option	Type	Option Description	Qty
94	0005772		Fenders, S/S on cab, w/Radius corner, 2.00" wide	1
95	0695725		Window, Side of C/C, Fixed, Dash CF	1
96	0695218		Not Required, Windows, Front of raised roof, Dash CF	1
97	0694506		Not Required, Windows Rear of Crew Cab, Dash CF	1
98	0657922	SP	Install Ironslok Mount, PAC Model K5003, Each, Location, 25950 ONLY Location - top of engine tunnel, towards front of truck. Qty, - 01	1
99	0695940		Compt, Storage, (1) Each Side Crew Cab, Under Floor, Dash CF	1
100	0693311		Cab Interior, Metal, Imperial 1200 Headliner, Dash CF Color, Cab interior Vinyl/Fabric - h) Gray/Black	1
101	0696028		Cab Interior, paint color, Dash CF Color, Cab Interior Paint - l) fire smoke gray	1
102	0509532		Floor, Rubber Padded Cab & Crew Cab, Imp/Vel, Dash CF	1
103	0695989		Heater/defroster, Dual Zone Control, Dash CF	1
104	0689648	SP	Air Conditioning, Dash CF, Dual Zone Control, Aerial	1
105	0695363		Grab Handles, Driver, Officer and Crew Cab Door Posts, Dash CF	1
106	0674790		Light, Engine Compt, Dash CF, 2lts	1
107	0696003		Fluid Check Access, Dash CF	1
108	0694722		Map box, 4 bin, Dash CF Location, Map Box, Dash CF -	1
109	0583041		Side Roll Protection	1
110	0000109		Seating Capacity, Cab Qty, - 04	4
111	0692898		Seat, Driver, Pierce PS6, Premium, Safety, Air Ride Hi-Back, Dash CF	1
112	0692887		Seat, Officer, Pierce PS6, Premium, Safety, Air Ride, SCBA, Dash CF	1
113	0695918		Radio Compt, Center Console, Dash CF	1
114	0695761		Not Required, Seat, Forward Facing Front, Center	1
115	0658010	SP	Cabinet, EMS, Rear Facing, DS, 26 W x 14 H x 19 D, Web Netting, Dash CF	1
116	0658009	SP	Cabinet, EMS, Rear Facing, PS, 26 W x 14 H x 19 D, Web Netting, Dash CF	1
117	0695278		Seat, Fwd Facing C/C, DS Outbrd, Pierce PS6, Base Safety, Foldup, SCBA Recessed, DCF	1
118	0684692		Cabinet, EMS, Fwd Fcng, Ctr, Top of Eng Tunnel, 26.50W x 27.50H x 14D, Dash CF Door, EMS Cabinet - Gortite Roll Up Dr, no lock Light, Short EMS Compt - Pierce, Both Sides	1
119	0695267		Seat, Fwd Facing C/C, PS Outbrd, Pierce PS6, Base Safety, Foldup, SCBA Recessed, DCF	1
120	0658012	SP	Compartment, Storage, 28 W x 11.50 H x 18.50 D, Open Top, DS and PS, DCF	1
121	0511300		Upholstery, Seats In Cab, All Imperial 1200, Pierce PS6 Color, Cab Interior Vinyl/Fabric - h) Gray/Black	1
122	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats Qty, - 03	3
123	0675856		Add Arm Rest, Officer Seat, Dash CF Location, Arm Rest - Inboard	1
124	0675859		Add Arm Rest, Driver Seat, Dash CF Location, Arm Rest - Inboard	1
125	0553393		Seat Belt Height Adjustment, Imp/Vel, Dash CF Qty, - 04	4
126	0547293		Seat Belts, Red	1
127	0542388		Seat Belt Monitoring System	1
128	0543917		Helmet Storage, Provided by Fire Department	1
129	0509978		Lights, Dome, Weldon, LED, Two (2) Lights, Dual Light and Lens	1
130	0509983		Lights, Dome CC, (4) Weldon, 8081-8000-13, LED, Red/Clear, Gry Bezel	1
131	0555813		Handlights, (4) Streamlight, Fire Vulcan, 44451, C4 LED, Tail Lts, 12v, Orange Location, lights - one next to driver and officer seat, one each side of front engine tunnel.	1
132	0568369		Cab Instruments, Ivory Gauges, Chrome Bezels, Impel/Velocity 2010, Dash CF	1
133	0509511		Air Restriction Indicator, Imp/Vel, AXT, Dash CF	1
134	0543751		Light, Do Not Move Apparatus Alarm, Do Not Move Truck - Pulsing Alarm	1
135	0509042		Messages, Open Door/Do Not Move Truck, Imp/Vel, Vel SLT, AXT, Dash CF	1
136	0551600		Switching, Cab, Rocker MUX, Impel/Velocity, AXT MUX, Dash CF Location, Emerg Sw Pnls - Driver's Side Overhead	1

Line	Option	Type	Option Description	Qty
137	0555915		Wiper Control, 2-Speed with Intermittent, Impel/Velocity, Dash CF	1
138	0002565		Hourmeter, Aerial Inside Cab	1
139	0002615		Switch, Aerial 12V Master	1
140	0002617		PTO switch, w/light - aerial	1
141	0548004		Wiring, Spare, 15 A 12V DC 1st Qty, - 02 12vdc power from - Battery direct Wire termination - p) 15 amp power point plug Location - in cab between driver and officers seats.	2
142	0692837		Computer Mount, Universal, Swivel & Tilt, Floor Mtd USE 635910 12vdc power from - Battery direct	1
143	0087852		Vehicle Information Center, 7" Color Display, MUX	1
144	0543930		Vehicle Data Recorder, Dual Module	1
145	0681408		Hangers For Headsets, NFPA, Each Location - from ceiling, inboard each seating position in cab and crew cab. Qty, - 04	4
146	0022853		Antenna, Mount Only, For 2-way Radio Std, DO NOT USE AFTER 3/14/12 Color, Antenna - Device, Cellular Make & Model - * Device, GPS Make & Model - * Device, WiFi - *	1
147	0509967		Pierce Command Zone, Advanced Electronics and Control System	1
148	0687336		Electrical System, Dash CF	1
149	0079211		Batteries, (6) Exide Grp 31, 950 CCA each, Threaded Stud	1
150	0008621		Battery System, Single Start, All Custom Chassis	1
151	0696026		Battery Compartment, Dash CF	1
152	0531307		Charger, Sngl Sys, Dual Bank, Dual Pro Charger	1
153	0695064		Location, Charger, Under Center Console Area, Dash CF	1
154	0531403		Location, Battery Charger Indicator, Driver's Seat with Bracket	1
155	0016857		Shoreline, 20A 120V, Kussmaul Auto Eject, "Super" 091-55-20-120 Color, Kussmaul Cover - b) red Connection, Shoreline - battery charger Qty, Shoreline - 1	1
156	0026800		Shoreline Location Location, Shoreline (s) - 25) DS Cab Side	1
157	0566294		Alternator, 430 amp, Niehoff C680-1	1
158	0092582		Load Manager/Sequencer, MUX Enable/Disable Hi-Idle - d)High Idle disable	1
159	0686659		Cab Lighting, P25 LED, Dash CF	1
160	0511569		Lights, Identification/Clearance, Rear, P25, LED	1
161	0514453		Light, Marker End Outline, Rubber Arm, LED Marker Lamp Location, lights - rear of body, one each side. Qty, Lights, Pair - 1	1
162	0568326		Lights, Tail, Whelen M6BTT Red LED Stop/Tail, M6T Amber LED,w/ P25,For Lt Hsg Color, Lens -	1
163	0551875		Lights, Backup, Whelen M6BUW, LED	1
164	0556853		Bezels, Whelen, (2) M6 Chrome Pierce, For Mtg (3) Whelen M6 Lts	1
165	0589905		Alarm, Back-up Warning, PRECO 1040	1
166	0515836		Light, Marker, P25 LED, Four (4) pair in Rub Rails Location - two lights under D1, D4, P1, P4, one each corner below compartment in rub rail.	1
167	0090531		Light, Marker, Truck-Lite, 35200, LED, Recessed, Qty Feature, Feature Location Location - front and rear of running board, each side of truck. Qty, Lights - 04	4
168	0521285		Light, Directional/Marker, Intermediate Light, Truck-Lite Model 60115Y LED	1
169	0693287		Lights, Truck-Lite 44308C, LED Grommet Mt, Cab Perimeter 4 Dr	1
170	0689365		Lights, Perimeter Scene, (2) Truck-Lite 44308C LED Rr,(2) Whelen 70K000CD HAL PP Switch, Location, Perim - Parking brake Control, Perimeter Lts -	1
171	0556360		Lights, Step, P25 LED 4lts	1

Line	Option	Type	Option Description	Qty
172	0679615		Bracket, Alum. Trdplate, 12V Surface Mounted Flood Lights, Compt Top, Each Location - one box above compartments D2, D5, P2, P5 Qty, - 04	4
173	0589802		Light, Whelen, 12V PFP2 Pioneer LED Floodlt, Recessed 15 Deg 1st Location, lights - recessed in aluminum boxes above D2 & D5 Qty, - 02 Switch, Lt Control 1 DC,1 - f) PS Switch Panel Switch, Lt Control 2 DC,2 - f) Pump Operator's Panel Switch, Lt Control 3 DC,3 - d) No Control Switch, Lt Control 4 DC,4 - d) No Control Color, Wln Lt Housing -	2
174	0589799		Light, Whelen, 12V PFP2 Pioneer LED Floodlt, Recessed 15 Deg 2nd Location, lights - recessed in 4-way aluminum boxes, above compartments P2, P5 Qty, - 02 Switch, Lt Control 1 DC,1 - f) PS Switch Panel Switch, Lt Control 2 DC,2 - f) Pump Operator's Panel Switch, Lt Control 3 DC,3 - d) No Control Switch, Lt Control 4 DC,4 - d) No Control Color, Wln Lt Housing -	2
175	0005956		Lights, Deck, Unity (2) AG, Rear, Aerial	1
176	0552526		Aerial, HD Ladder 105', PUC, Alum Body	1
177	0554269		Body Skirt Height, 18"	1
178	0552511		Tank, Water, 500 Gallon, Poly, PAL, PUC	1
179	0003405		Overflow, 4" Water Tank, Poly	1
180	0028107		Not Required, Foam Cell Modification	1
181	0553729		Not Required, Restraint, Water Tank, Heavy Duty	1
182	0003429		No Direct Tank Fill Req'd	1
183	0593661		Hose Bed, Alum Const, PS Chute Only (PAL, 85 PAP), Smooth Aluminum Door	1
184	0003492		Hose Bed Capacity, Special Amount, PAP/PAL Capacity, Hosebed - 750' of 5.00" DJP hose	1
185	0083488		Divider, Hose Bed, .25" Unpainted Qty, Hosebed Dividers - 1	1
186	0591017		Hose Restraint, Hosebed, Aerial, Front Velcro Strap, Top	1
187	0532261		Runningboard, PUC, Aerials	1
188	0048275		Turntable Steps-Morton Cass, Swing Down, DS & PS, PAL/PAP	1
189	0554004		Lights, Step (6), P25 LED, Swing Down Access Steps, Each Side	1
190	0690023		Wall, Rear, Smooth Aluminum	1
191	0029503		Tow Eyes (2) (Aerial)	1
192	0013641		Construction, Compt, Alum, PAL, 85 PAP	1
193	0063693		Compt, DS F/H, Roll Drs, 105 HDL, 85 PAP, 100 HAL	1
194	0063727		Compt, DS Turntable, F/H F/D, Roll Dr & Lift Dr, 105 HDL, 85 PAP	1
195	0023672		Compt, IPO Stairs, Not Required, DS	1
196	0063733		Compt, PS F/H, Roll Drs, 105 HDL, 85 PAP, 100 HAL	1
197	0035382		Compt, PS Turntable, F/H, Roll Dr & Lift Dr, 105 HDL, 85 PAP	1
198	0023673		Compt, IPO Stairs, Not Required, PS	1
199	0693025		Doors, Gortite, Roll-up, Side Compartments Qty, Door Accessory - 08 Color,Gortite,Roll-upDoor - Painted Latch, Gortite, Roll-up - Non-locking Liftbar	8
200	0018820		Bumper, Rear, 5" w/Treadplate Cover, PAP/PAL/RMAP	1
201	0019845		Guard, Drip Pan, S/S, Roll-up Door Qty, Door Accessory - 08	8
202	0689545		Lights, Compt, Pierce LED, Single Light Strip, NFPA 2009 Minimum Location - compartments D1, D2, D3, D4, D6, R1, P1, P2, P3, P4, P6 Qty, - 11	11
203	0687146		Shelf Tracks, Painted Qty, Shelf Track - 04 location - Compartments D1, D4, P1, P4	4
204	0687112		Shelves, Adjustable, 500 lb Capacity, Full Width/Depth, Painted Qty, Shelf - 05	5

Line	Option	Type	Option Description	Qty
204			Location, Shelf - Four shelves D1, D3, D4 Upper, P1 Upper, P4 Upper.	
205	0019865		Tray, 500 lb Slide-out, 2" Sides Full Width/Depth- Floor Mounted Location - compartments D1, D4, P1, P4 Qty, Tray (slide-out) - 04	4
206	0050308		Rear of Body, Smooth Aluminum Sheet	1
207	0004016		Rub Rail, Aluminum Extruded, Side of Body	1
208	0004027		Fender Crowns, Rear, S/S, Two Pair	1
209	0519849		Not Required, Hose, Hard Suction	1
210	0022041		No Handrails Req'd @ Side Pump Panel, No Pump Module	1
211	0004210		Compt, Air Bottle in Fender Panel Location, Bracket/comp. - recessed in body fender panel - three on the DS, four on the PS Qty, Air Bottle Comp - 7	7
212	0004218		Ladder, 35' Duo-Safety 1200A 2-Sect Qty, - 1	1
213	0010406		Ladder, 28' Duo-Safety 1200A 2-Sect Qty, - 1	1
214	0024232		Ladder, 16' Duo-Safety 875A Roof Qty, - 1	1
215	0014232		Ladder, 20' Duo-Safety 875A Roof Qty, - 1	1
216	0004233		Ladder, 14' Duo-Safety Fresno 701 Qty, - 1	1
217	0004246		Ladder, 10' Duo-Safety Folding 585A Qty, - 1	1
218	0042207		Ladders Stored in Torque Box, Gortite Roll, (ML, HL, PAP) Color, Gortite, Roll-up Door - Satin finish	1
219	0504485		Pike Pole, 12' Akron, Fiberglass, I Beam Qty, - 02	2
220	0504484		Pike Pole, 8' Akron, Fiberglass, I Beam, Aerial Qty, - 02	2
221	0504483		Pole, Pike 6' Akron, Fiberglass, I Beam, Aerial Qty, - 02	2
222	0014343		Not Required, Pole, Pike, 3'	1
223	0024388		No Steps Required, Front Of Body	1
224	0692213		Pump, Pierce, 1500 Single Stage, Dash CF PUC	1
225	0515822		Mechanical Seals, Silicon Carbide	1
226	0091446		Pump Setup Charges N/A	1
227	0515705		Gearcase, Pierce Pump, REPTO-Clutch Drive	1
228	0521309		Pumping Mode, Pump and Roll/Stationary, Basic, PUC	1
229	0515829		Pump Shift, Sure-Shift	1
230	0515833		Transmission Lock-up, Not Req'd, Park to Neutral, Pump, PUC	1
231	0515835		Auxiliary Cooling System, PUC	1
232	0014486		(No Transfer Valve Required on 1 Stage Pump)	1
233	0013050		Valve, Relief Intake, Akron	1
234	0515838		Controller, Pressure, Pierce, PUC	1
235	0516742		Primer, Pierce, for PUC	1
236	0516694		Manuals, Pump (2), CD, Pierce Pump	1
237	0519952		Plumbing, Stainless Steel & Hose, PUC	1
238	0089437		Plumbing without Foam System	1
239	0517852		Inlets, 6.00" - 1500 GPM, Pierce Pump	1
240	0004646		Cap, Long Handle Pump Inlet, NST - VLH	1
241	0084610		Valves, Akron 8000 series- All	1
242	0004660		Inlet, LH Side, 2.50" Gated	1
243	0029147		No Auxiliary Inlet Required on RH Side	1
244	0520002		Valve, Inlet(s) Recessed, Side Cntrl, PUC Qty, inlets - 1	1
245	0004700		Control, Inlet, at Valve	1
246	0092569		No Rear Inlet (Large Dia) Requested	1
247	0092696		No Rear Suction Cap	1
248	0064116		No Rear Inlet Actuation Required	1

Line	Option	Type	Option Description	Qty
249	0009648		No Rear Intake Relief Valve Req'd	1
250	0092568		No Rear Auxiliary Inlet Requested	1
251	0563738		Valve, .75 Bleeder, Aux. Side Inlet, Swing Handle	1
252	0687424		Tank to Pump, (1) 3.00" Valve, 4.00" Plumbing, 3.00" Tank Outlet, Aerial PUC	1
253	0595508		Outlet, 1.50" Tank Fill, PUC	1
254	0516755		Outlets, Left Side, 2.50" (2), PUC	1
255	0092570		Not Required, Outlets, Left Side Additional	1
256	0556669		Outlet(s), RH Side, 2.50", (1), Electric Control, PUC	1
257	0556677		Outlet, 4.00" w/4.00" Akron Valve, Right, Electric, PUC	1
258	0092572		Not Required, Outlet, Front	1
259	0092575		Not Required, Outlet, Rear	1
260	0092574		Not Required, Outlet, Rear, Additional	1
261	0092573		Not Required, Outlet, Hosebed/Running Board Tray	1
262	0085076		Caps for 1.50" - 3.00" Discharges - VLH	1
263	0563739		Valve, .75 Bleeder, Discharges, Swing Handle	1
264	0055095		Not Required, Elbow, Left Side Outlets, 2.50"	1
265	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
266	0021134		Not Required, Elbow, Right Side Outlets	1
267	0045099		Not Required, Elbow, Rear Outlets	1
268	0085695		Not Required, Elbow, Rear Outlets, Large, Additional	1
269	0527969		Cap, Large Dia Outlet, 4.00", IPO Elbow	1
270	0552943		Control, Outlets, Swing Handle, Elect PS Outlets, Akron 9315, Press Display, PUC	1
271	0029106		Not Required, Deluge Outlet	1
272	0029302		No Monitor Requested	1
273	0029304		No Nozzle Req'd	1
274	0029107		No Deluge Mount	1
275	0527482		Waterway Outlet & Control, PUC	1
276	0692107		Crosslays, Low Mount, (2) 1.50", Full Width, Std. Cap, w/Poly Trays, PUC, DCF	1
277	0665845		Crosslay, (1) 2.50", Full Width, Std Cap, Under Slung Bumper Ext, DCF Aerial Capacity, Hose, Deadlay - "	1
278	0029260		Not Required, Speedlays	1
279	0588430		Hose Restraint, Crosslay/Deadlay, Bar and Hook, Heavy Nylon Web, Each Side, PUC Qty, - 02 Type of fastener - 1" cam buckle Nylon Web Color - Black	2
280	0044333		Not Required, Foam System	1
281	0012126		Not Required, CAF Compressor	1
282	0552517		Not Required, Refill, Foam Tank	1
283	0042573		Not Required, Foam System Demonstration	1
284	0045465		Not Required, Foam Tanks	1
285	0091110		Not Required, Foam Tank Drain	1
286	0091079		Not Required, Foam Tank #2	1
287	0091112		Not Required, Foam Tank Drain	1
288	0663782		Pump Operators Panel & Module, Aluminum, " Control Zone", PAL/PAP Dash CF PUC	1
289	0032479		Pump Panel Configuration, Control Zone	1
290	0579545		Step, Slide-Out/Fold-Out, Pump Operator Platform, Aerial PUC	1
291	0667186		Light, Slide-Out Pump Operator Step, On Scene Solutions Access LED, Short Step	1
292	0516975		Material, Pump Panels, Operators Brushed Stainless, Sides Brushed Stainless, PUC	1
293	0516978		Pump and Plumbing Access, Simple Tilt Service, PUC	1
294	0520016		Not Required, Pumphouse Structure, PUC	1
295	0520326		Light, Pump Compt, PUC	1
296	0516983		Engine Indicators, Included With Pierce Pressure Controller, PUC	1
297	0005601		Throttle Included w/ Pressure Controller	1
298	0549333		Indicators, Engine, Included with Pressure Controller	1
299	0511078		Gauges, 4.0" Master, Class 1, 30"-0-600psi	1
300	0511100		Gauge, 2.0" Pressure, Class 1, 30"-0-400psi	1
301	0517009		Gauge, Water Level, Pierce, In pressure Controller, w/Mini Slave, PUC Activation, Water Level G - pb) parking brake is set	1

Line	Option	Type	Option Description	Qty
302	0006774		Not Required, Foam Level Gauge	1
303	0653066	SP	Light, Pump Operator & Panel, Side Ctrl, PUC, 60354C LED Cab & LED OH	1
304	0679947		Air Horns, (2) Grover 2040 Rect Stuttertone, Behind Bumper, Below Crosslay Location, Air Horn (bmpr) - outside frame rails per print	1
305	0006063		Control, Air Horn, Horn Ring, PS Foot Sw	1
306	0525667		Siren, Whelen 295SLSA1, 100 or 200 Watt	1
307	0692039		Location, Electronic Siren, Center Console	1
308	0006149		Control, Elec Siren, PS Foot Sw	1
309	0581959		Speaker, Whelen SA315P w/Pierce Polished Stainless Steel Grille, 100 watt Qty, Speakers - 2 Connection, Speaker - siren head	2
310	0548457		Location, Recessed in the Front Bumper, Driver and Passenger Side	1
311	0016080		Siren, Federal Q2B	1
312	0665930		Siren, Mechanical, Mounted Above Deckplate, Swivel Bracket Location, Siren, Mech - a) Left	1
313	0026163		Control, Mech Siren, DS & PS Foot Sw	1
314	0057905		Lightbar, Whelen, Freedom 2-FNMINI, 24" LED, 1-R, 1-W, 2-RC	1
315	0016380		No Additional Lights Req'd, Side Zone Upper	1
316	0540460		Light, Front Zone, Whelen M6°C LED, Clear Lens, 4lts Q Bezel Color, Lt DS Fmt Outside - r) DS Front Outside Red Color, Lt PS Fmt Outside - r) PS Front Outside Red Color, Lt DS Front Inside - r) DS Front Inside Red Color, Lt PS Front Inside - r) PS Front Inside Red	1
317	0525723		Flasher, Headlight Alternating Color, Lens, LED's - Color, Lens, LED Mars Lt -	1
318	0016491		Light, Mars TB8-P, Pair on Cab Color, Lights, Warning - b) clear	1
319	0663817	SP	Lights, Side Zone Lower, Whelen M6°C, M9°C LED, Clear Lens 2pr Location, lights rear - mount behind crew cab doors directly below grab handle. Location, lights frt side - c)each side, front cab corner Color, Lt Side Front - r) Side Front Lt Red Color, Lt Side Rear - r) Side Rear Lt Red	1
320	0540770		Lights, Side, Whelen M4°C LED, Clear Lens Location, lights - rear body fender panels, between tandem axles. Qty, - 02 Color, Lights, Warning - gla) red	2
321	0540781		Lights, Rear Zone Lower, Whelen M9°C LED, Clear Lens Color, Lt DS Rear - r) DS Rear Lt Red Color, Lt PS Rear - r) PS Rear Lt Red	1
322	0540799		Lights, Rear, Whelen M9°C LED, Clear Lens Location - rear of body, one each side, high as possible. Color, Light - ae) red Qty, - 02 Control, light - a) rear upper warning	2
323	0088745		Light, Rear Zone Upper, Whelen L31HRFN LED Beacon, Red LED Color, Dome, Rear Warning - j) both domes clear	1
324	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
325	0529686		Light, Traffic Directing, Whelen TAM65 36" Long LED Activation, Traffic Dir L - c)with the control head	1
326	0530074		Location, Traf Dir Lt, On Top of Body Below Turntable w/Trdplt Box	1
327	0530281		Location, Traf Dir Lt Controller, Center Console	1
328	0006646		Electrical System, A/C, General Design	1
329	0563275		Generator, Harrison 6kW MSV, Hydraulic, Hotshift PTO, Volt Meter Only Generator Interlocks - No Interlocks	1
330	0015429		Mounting, Hydraulic Generator Above Torque Box Location, Generator - REAR OF THE WATER TANK AND FORWARD OF THE TURNTABLE.	1
331	0016752		Starting Sw, Truck Engine Powered Gen, Cab Sw Pnl	1
332	0016757		Not Required, Remote Start, Generator	1
333	0016740		Not Required, Fuel System	1

Line	Option	Type	Option Description	Qty
334	0016767		Not Required, Oil Drain Extension, Generator	1
335	0016771		Not Required, Routing Exhaust, Generator	1
336	0036738		Circuit Breaker Panel, included With PTO Generator	1
			Location, CB Panel - compartment D5.	
337	0688345		Reel, Elect Cable, Hannay, ELFCR1622-14-16, (3) Wire, Low Profile	1
			Location, Cord Reel - install in compartment D2	
			Qty, Cord Reels - 1	
			Reel Guide - b) Captive roller	
			Finish, Reel - Painted Job Color	
338	0006828		Cord, Electric, 10/3 Yellow, 3 Wire	1
			Lengths of Elect Cord - 1	
			Feet of Yellow Cord - e)200	
			Connection, Cord - No Connection	
339	0519934		Not Required, Brand, Hydraulic Tool System	1
340	0673137		Aerial, 105' Heavy Duty Ladder (500 dry/500 water)	1
341	0553461		Boom Support with Compartment, Rear of Cab, Treadplate, PUC	1
342	0680550		Boom Panel, Pair, Stock/Demo Aerials Only	1
			Paint, Color - White, Pierce #10	
343	0526885		Indicator, Extension, Inside and Outside Handrails, Every 10'	1
			Color - 2) red	
344	0591645		Steps, Folding, Four, Aerial Device, Trident	1
			Coating, Step - black	
345	0688232		Rung Covers, Aerial Device	1
			Rung Cover Color - Safety Yellow	
346	0680785		Limited Retraction, Aerial	1
			Limited Retraction - overall height	
347	0682159		Turntable, Shortened, Passenger Side	1
348	0682164		Cover, Treadplate, Around Aerial Rotation Bearing	1
349	0120787		Control Stations, PAL (Four Stabilizers)	1
350	0593562		Stabilizers, 105' HD Rear Mount Steel Aerial, 14' Spread, 18" G Pen, 500# tip	1
			Material, Stabilizer Pad - Composite	
351	0530819		Not Required, Aerial Stabilizer Pins	1
352	0548907		Door, Stabilizer Control Box, Smooth Aluminum	1
353	0121266		Hydraulic System (PAL)	1
354	0120794		Swivels, PAL, Tiller (28 Collector Rings)	1
355	0120778		Electrical System, 105' PAL	1
356	0678154	SP	Spotlights, (4) Whelen,MPBW,Micro LED Spot, Track & Tip, (PAL/HAL) Non-NFPA	1
			Color, Wln Lt Housing -	
357	0560815		Lighting, LED, 4 Section Aerial, Base, Fly, Upper/Lower Mid, Blue	1
			Color, Lens, LED's -	
358	0540748		Lights, Stabilizer Warn (2) Sets, Whelen M9°C LED, Clear Lens	1
			Color, Lt Rr Stabilizr Pan - r) Pan Light Red	
			Color, Lt Fr Stabilizr Pan - r) Pan Light Red	
359	0068701		Lights, Grote Supemova LED, Stabilizer Beam, (2) Sets	1
360	0006929		Not Required, 120v To Tip	1
361	0594648		Intercom, 2-Way Fire Research ICA900 Hands Free	1
362	0540895		Not Required, Breathing Air to Tip, Aerial Ladder	1
363	0024742		Not Required, Mask, Breathing Air To Tip	1
364	0001239		Lowered Pedestal, 1.00", HDL/MDL	1
365	0005794		Boom Support, Painted Job Color IPOS	1
366	0064694		Lights, Trucklite 44042C, LED, Stabilizer Scene, IPOS	4
			Qty, - 04	
			Location, Aerial Basket -	
			Color, Lt Underside Aerial Basket -	
367	0530826		Turntable Access, ManSaver Bars, Yellow	1
368	0026950		Waterway, 100'/105' HDL	1
369	0540650		Monitor, Akron 3578 StreamMaster Electric	1
			Nozzle, Monitor 1 PAL - Akron 1577 Electric	
370	0534379		Flowmeter, FRC, Waterway (PAL)	1
371	0004836		Inlet, 5.00" at Rear w/ Pump, PAP, PAL	1
372	0673128		Quick-Lock Waterway Locking System, 100' HDL, 105' HDL	1
373	0047897		Tools, Aerial, PAL/PAP	1

Line	Option	Type	Option Description	Qty
374	0559494		Manuals and Training, 3 Days, PAL	1
375	0007150		Bag of Nuts and Bolts	1
376	0029933	SP	Qty, Bag Nuts and Bolts - 1 Hooligan Tool	1
377	0047021		Qty, - 1 Reflective Emergency Triangles, Set of Three	1
378	0532894		Qty, - 1 NFPA Required Loose Equipment, Quint, Provided by Fire Department	1
379	0544724		Soft Suction Hose, Provided by Fire Department, Quint NFPA Classification	1
380	0027023		No Strainer Required	1
381	0007054		Axe(s), Flathead w/ Fiberglass Handle	1
382	0533246		Qty, Axes - 01 Extinguisher, 20 lb Dry Chemical	1
383	0533283		Qty, Extinguishers - 1 Extinguisher, 2.5 Gal. Pressurized Water, Quint, Provided by Fire Department	1
384	0007482		Not Required, Crowbars	1
385	0007484		Not Required, Claw Tools	1
386	0533261		Axe, Flathead, Quint, Provided by Fire Department	1
387	0533267		Axe, Pickhead, Quint, Provided by Fire Department	1
388	0007494		Not Required, Sledgehammers	1
389	0559682		Paint, Two Tone, Cab, w/Shield, Custom Cab	1
390	0527935		Paint, Color - Red #90 LOWER Paint Color, Upper Area - White #10 UPPER Paint Chassis Frame Assy/Drivelines, w/Air Tanks, Coolers, Battery Box Job Color	1
391	0693797		No Paint Required, Aluminum Front Wheels	1
392	0693792		No Paint Required, Aluminum Rear Wheels	1
393	0007230		Compartment, Painted, Spatter gray	1
394	0591431		Aerial Ladder Paint, Stabilizers and Torque Box, Job Color	1
395	0544129		Paint Color, Aerial Device - White 10 Reflective Band, 1"-6"-1"	1
396	0077356		Color, Reflect Band - A - a) white	1
397	0583454		Color, Reflect Band - B - l) white Color, Reflect Band - C - w) white Reflective, Cab Face, Below the S/S Trim Band	1
398	0598714		Stripe, Chevron, Rear, Diamond Grade, Aerial Color, Rear Chevron DG - fluorescent yellow green Stripe, Reflective/Diamond Grade, Chevron Stripes, Four (4) Stabilizers	1
399	0027341		Color, Reflect Band - A - r) red diamond grade Color, Reflect Chev - A - t) fluorescent yellow green diamond grade Size, Stripe - a) 4.00" Jog, in Reflective Stripe, Single or Multiple	1
400	0017359		Qty, - 1 Stripe, Black Outline, Vinyl on Reflective Band	3
401	0552453		Qty, - 03 Stripe, Reflective, Chevron, Cab and Crew Cab Doors Interior, Diamond Grade	1
402	0680253		Color, Reflect Band - A - p) fluorescent yellow green diamond grade Size, Chevron Striping - 04 Color, Reflect Chev - A - r) red diamond grade	1
403	0027286		Pick Not Required, See "Aerial Boom Panels" and "Lettering, Special" Category	1
404	0007472		Not Required, Lettering Specs [Lettering not Requested]	1
405	0583547		Undercoating, Cab & Body, Stock/Demo Style, Aerial, Ziebart	1
406	0008554		2% Handling Charge on 105' HL	1
407	0031972		Manuals, Two (2), Fire Apparatus Parts, Custom Chassis	1
408	0002905		Manuals, Two (2) Chassis Service, Custom	1
409	0032433		Manuals, Two (2) Chassis Operation, Custom	1
410	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
411	0595239		(No Pick Required)	1
412	0696696		Warranty, Engine, Detroit DD13, 5 Year, WA0180	1
413	0684953		Warranty, Steering Gear, Sheppard M110, 3 year WA0201	1
414	0595767		Warranty, Frame, 50 Year, Velocity/Impel, Dash CF, WA0038	1

Line	Option	Type	Option Description	Qty
415	0595245		(No Pick Required)	1
416	0595698		Warranty, Axle, 3 Year, TAK-4, WA0050	1
417	0530524		Warranty, Axle, 2 Year, Meritor, General Service, WA0046	1
418	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
419	0595813		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
420	0524627		Warranty, Electronics, 5 Year, MUX, WA0014	1
421	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
422	0685945		Warranty, Transmisson Cooler, WA0216	1
423	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
424	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
425	0693127		Warranty, Gortite, Roll-up Door, 6 Year, WA0190	1
426	0516693		Warranty, Pump, Pierce, PUC, 6 Year, WA0039	1
427	0032998		Warranty, 10 Year S/S Pumbing, WA0035	1
428	0006999		Warranty, Structure, 20 Year, Aerial Device, WA0052	1
429	0687388		Warranty, Swivels, 5 Year, Aerial Device, WA0197	1
430	0685727		Warranty, Hydraulic System and Components, 3 Year/5 Year, WA0200	1
431	0687327		Warranty, Waterway, 10 Year, Aerial Device, WA0198	1
432	0595860		Warranty, Paint, 4 Year, Aerial Device, Pro-Rated, WA0047	1
433	0595588		Warranty, Generator, 2 Year, Harrison Hydra-Gen, WA0051	1
434	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
435	0593921		Not Required, Warranty, No Lettering	1
436	0683627		Certification, Vehicle Stability, CD0089	1
437	0690482		Certification, Engine Installation, Dash CF, DDC DD13	1
438	0686786		Certification, Power Steering, CD0098	1
439	0696029		Certification, Cab Integrity, Dash CF, CD0099	1
440	0695966		Certification, Cab Door Durability, Dash CF, CD0118	1
441	0695932		Certification, Windshield Wiper Durability, Dash CF, CD0120	1
442	0695965		Certification, Electric Window Durability, Dash CF, CD0121	1
443	0695933		Certification, Seat Belt Anchors and Mounting, Dash CF, CD0122	1
444	0695964		Certification, Cab Heater and Defroster, Dash CF, CD0119	1
445	0545073		Amp Draw Report, NFPA 2009 Edition	1
446	0002758		Amp Draw, NFPA Radio Allowance	1
447	0000032		PAL BODY	1
448	0000012		PIERCE CHASSIS	1
449	0562778		DD13 ENGINE	1
450	0046396		EVS 4000 Series TRANSMISSION	1
451	0520324		PIERCE PUMP	1
452	0020009		POLY TANK	1
453	0028047		NO FOAM SYSTEM	1
454	0020006		SIDE CONTROL	1
455	0020007		AKRON VALVES	1
456	0020015		ABS SYSTEM	1





TRI-COUNTY EXPANSION

IMPORTANT UPDATES *for* BUSINESSES

KEEPING YOU INFORMED

The purpose of this mailing is to provide businesses with the latest information on the WIS 441 project. WisDOT hosted business and public involvement meetings on May 6, 2014, to provide corridor-wide updates, including:

- Short-term and long-term construction schedules, beginning in summer 2014
- US 10 (Oneida Street) diverging diamond interchange (DDI) scheduled for construction in 2017
- Community coordination and outreach efforts
- WIS 47 (Appleton Road) interchange CLOSURE for reconstruction in 2015
- Vermillion Street design plans

BUSINESS RESOURCES

The spring 2014 meetings announced that the WIS 47 interchange is planned to CLOSE for 75 days in spring 2015. Additional CLOSURES will be announced as the project progresses. WisDOT's *In This Together* kit provides resources to help businesses stay connected with customers during construction.

Visit <http://www.dot.state.wi.us/business/engrserv/itt/index.htm> for information and tools to help businesses during construction.

WEBSITE AND MEETING MATERIALS

Visit www.us41wisconsin.gov/wis441/meetings to access the latest WIS 441 project materials. WisDOT will continue to hold business and public involvement meetings throughout the duration of the project to keep you informed about design plans and the construction schedule at key project milestones.

BUSINESS SIGNING DURING CONSTRUCTION



With WIS 441 construction underway, businesses should be thinking about coordinating signs with other area businesses. WisDOT will reach out to businesses with more details as construction gets closer.



Join the e-mail contact list

If you would like to receive project updates and notices of future meetings via e-mail, please submit your e-mail address to Melissa Kok at Melissa.Kok@dot.wi.gov.

Contact information

For additional information, please contact one of the following staff members:

Scott Ebel, P.E.

WIS 441 Project Manager
Brown County Project Office
1940 W. Mason Street, Green Bay, WI 54303

Telephone: (920) 492-2240
Email: Scott.Ebel@dot.wi.gov

Mark Kantola

US 41/WIS 441 Communications Manager
WI Department of Transportation
944 Vanderperren Way, Green Bay, WI 54304

Telephone: (920) 492-4153
Email: Mark.Kantola@dot.wi.gov

PROJECT IMPROVEMENTS



Major construction has been advanced and is now underway. Work includes grading at the US 41 interchange and construction of the new Little Lake Butte des Morts bridge crossing.

- 1 US 41 interchange and US 41 mainline**
Mainline construction: 2018
- 2 Interchange construction: 2014-2018**
 - Restore missing ramp movements
 - Northbound US 41 to westbound US 10
 - Eastbound US 10 to northbound US 41
 - Construct auxiliary lanes along US 41 to improve traffic operations
- 3 Little Lake Butte des Morts (LLBDM) crossing**
New bridge construction: 2014-2016
Existing bridge rehab: 2016-2018
 - Add a new parallel bridge south of the existing structure with three through lanes and one auxiliary lane
 - Recondition the existing bridge
 - Use more cost-effective concrete girders for new bridge with alternative pier layout
 - Provide overhead lighting on LLBDM bridges

- 4 County P (Racine Road) interchange, WIS 441 mainline and Racine Road**
Construction: 2015-2018
 - Realign US 10/WIS 441 to flatten horizontal curvature
 - Construct new US 10/WIS 441 bridges over Racine Road entrance and exit ramps
 - Construct roundabouts at the intersection of Racine Road with the interchange ramps
- 5 County AP (Midway Road) interchange and WIS 441 mainline**
Construction: 2017-2018
 - Realign US 10/WIS 441 to flatten horizontal curvature
 - Construct new US 10/WIS 441 bridges over Midway Road
 - Reconstruct a segment of Midway Road in the interchange area

5 County AP (Midway Road) interchange and WIS 441 mainline *continued*

- Relocate large utility towers to accommodate realignment

6 WIS 47 (Appleton Road) and US 10 (Oneida Street) interchange ramps and WIS 441 mainline (Appleton Road - Oneida Street)
Construction: 2018-2019

- Transition from a six-lane roadway to the existing four-lane roadway east of the Oneida Street interchange
- Widen US 10/WIS 441 bridges over Oneida Street

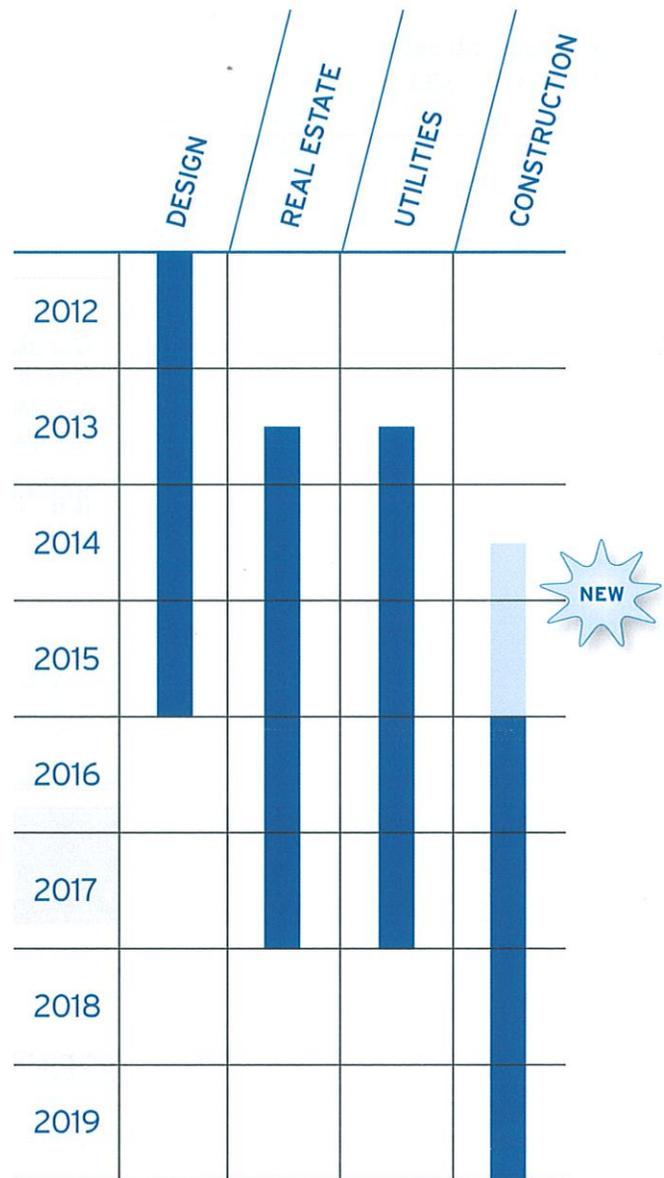
7 WIS 47 (Appleton Road) and Vermillion Street
Construction: 2015

- Reconstruct WIS 47 from Valley Road to Midway Road
- Construct roundabouts at Appleton Road interchange ramp terminals
- Widen US 10/WIS 441 bridges over Appleton Road
- Construct Vermillion Street connection

8 US 10 (Oneida Street)
Construction: 2017

- Enhance safety and mobility along Oneida Street by controlling access to Meadow Grove Boulevard and Primrose Lane
- Construct a diverging diamond interchange (DDI) to handle large volumes of US 10 ramp traffic

PROJECT SCHEDULE



New items/refinements in 2014

The design of the following were refined since summer 2013:

- Box culverts
- Bridge abutments
- Fill areas
- Retaining walls
- US 41 shoulder reconstruction
- Real estate acquisition
- Locations and shapes of stormwater detention basins



TRI-COUNTY EXPANSION

Wisconsin Department of Transportation
WIS 441 Tri-County Project - Brown County Office
1940 W. Mason Street
Green Bay, WI 54303

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NEXT STEPS

WisDOT will continue developing final design plans, construction staging plans, and coordinating with communities and stakeholders on:

- Real estate acquisition
- Noise walls, including their locations and appearance
- Stormwater drainage to help manage flooding and water quality
- Transportation Management Planning (TMP) to enhance safety and traffic operations during construction
- Driving roundabouts and diverging diamond interchanges
- Bicycle and pedestrian accommodations to enhance mobility
- Community Sensitive Solutions (CSS) to develop a project that enhances the visual quality of the area

For general project information:



Find us online at:
www.US41wisconsin.gov/wis441

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, July 21, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Taylor

EXCUSED: Alderman Nichols

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, LD Lenz, PP Homan, DFC Green, Lt Halderson, Clerk Galeazzi

D. PUBLIC HEARING

1. [Proposed Amendments to Title 13 of the Menasha Code of Ordinances Pertaining to Article M, Definitions.](#)

CDD Keil gave a brief explanation of the amendments to be more consistence with State Statutes and State Administrative Code pertaining to hotels, motels, bed & breakfasts establishments and tourist rooming houses

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Asked that the public hearing notice have more of a description of the item; also asked for more clarification when a public hearing notice needs to be published.

2. [Proposed Amendments to Title 13 of the Menasha Code of Ordinances Pertaining to Off Street Parking.](#)

CDD Keil gave a brief explanation of the amendments to parking for bed & breakfasts establishments and tourist rooming houses.

No one spoke.

3. [Proposed Amendments to Title 13 of the Menasha Code of Ordinances Pertaining to Permitted Uses.](#)

CDD Keil gave a brief explanation of the amendments to special and permitting uses for bed & breakfasts establishments and tourist rooming houses.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Asked for more description in the public hearing notice. Asked for clarification on who can run a bed & breakfast establishment; should require a Special Use Permit for a bed & breakfast.

4. [Proposed Rezoning of the Property Located at 754 and 758 Racine Street, Parcel Numbers 1-00573-00 and 1-00574-00.](#)

CDD Keil gave a brief explanation of the request from Menasha High School to rezone the two parcels to be consistent with the adjacent parcels.

No one spoke.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Brendon Ribble, 1308 Oneida Street, Menasha. Development Agreement between City of Menasha and Ribble Trust.

Fred Schroeder, The Locker Room. Ask to change Street Use Permit for Two-Wheel Tuesday from July 22 to July 29.

Heidi Koehning, Winnebago County Health Dept. Heroin Task Force Run/Walk Event, Sept 13, 2014.

Chris Klein, 730 Keyes Street. Support fireworks at SeafoodFest. Portion of proceeds from SeafoodFest will go to Menasha High School Band.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Comments on Resolution R-19-14.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [Landmarks Commission Discover Historic Menasha Photo Contest Winners–Pat Schick and Kathy Stahl.](#)
Mayor Merkes presented the winners of Discover Historic Menasha, Pat Schick and Kathy Stahl, with a gift of a \$200 downtown shopping spree courtesy of Intertape Polymer Group.

2. Fox Cities Regional Partnership Presentation.

Larry Burkhardt from Fox Cities Regional Partnership updated the Council on the activities of the Regional Partnership. He presented the Council with a copy of their Client Report covering January 1-July 10, 2014 and a Summary of Expansion and Attraction Project Outcomes for 2013/2014.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 7/7/14.](#)
- b. [Board of Public Works, 7/7/14.](#)
- c. [Landmarks Commission, 7/9/14.](#)
- d. [Personnel Committee, 7/7/14.](#)
- e. [Plan Commission, 7/8/14.](#)

Communications:

- f. [CDD Keil to Mike Hagens, 7/14/14, Woodland Hills and Ribble Property Development.](#)
- g. [ADVOCAP Annual Report, July 2014.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-G.

Discussion ensued on Communication F.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 7/7/14.](#)

Plan Commission, 6/17/14 – Recommends the Approval of:

2. Amendment to the Special Use Permit for 1284 Midway Road to allow for the use of the property for short-term rental type use from May 15 through and including August 15 of each year, with the following condition: Adoption of an ordinance pertaining to the permitting and regulation of short-term rental units prior to final approval of the Special Use Permit amendment.

Board of Public Works, 7/7/14 – Recommends the Approval of:

3. [Street Use Application – Two Wheel Tuesday; July 22, 2014; 6:00 PM – 9:00 PM \(The Locker Room\)](#)
4. [Recommendation to Award – Contract Unit No. 2014-02; Street Rehabilitation – London Street, Emily Street, Ninth Street, Lakecrest Drive, Sunset Drive, Parkview Place and DePere Street; MCC Inc.; \\$557,893.91.](#)
5. [Planting daylilies at 2' spacing along Racine Street.](#)

Ald. Sevenich requested to remove from Consent Agenda item 3, Street Use Application, Two Wheel Tuesday.

Moved by Ald. Benner, seconded by Ald. Langdon to approve Consent Agenda items 1, 2, 4, 5.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Sevenich, seconded by Ald. Taylor to approve Consent Agenda item 3, Street Use Application, Two Wheel Tuesday, July 22, 2014, 6PM-9PM (The Locker Room).

Moved by Ald. Sevenich, seconded by Ald. Taylor to amend the date to Tuesday July 29, 2014.

Motion on amendment carried on roll call 7-0.

Original motion as amended carried on roll call 6-1. Ald. Benner voted no.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 7/10/14 to 7/17/14 in the amount of \\$666,313.60.](#)

Moved by Ald. Keehan, seconded by Ald. Langdon to approve accounts payable and payroll.
Discussion ensued on expenditures.
Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Keehan seconded by Ald. Zelinski to approve beverage operator's license applications as outlined in memo date July 16, 2014.
Motion carried on roll call 7-0.

Sarah Ebertsch, 1724 W. Weiland Lane, Appleton, addressed the Council to ask they approve her beverage operator's license application. The Police Dept is making recommendation to deny the application as she did not meet the criteria under the Guidelines for Operator's Licenses'. Ms. Ebertsch explained her past history and background.

General discussion ensued on background checks and application process.

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve the beverage operator's license application of Sarah Ebertsch.

Motion carried on roll call 7-0.

3. [Senior Center Renovation Project Funding.](#)

ASD Steeno explained a requirement of the grant for the renovation of Senior Center is for the project to begin in 2014. Before the bid process can begin the City needs to ensure that sufficient funds are available to cover the cost. Currently the donation/fundraising portion is approximately \$56,400 short of their commitment. Staff is asking for approval to advance from general fund of up to \$56,400 to enable the project to proceed. Funds received through fundraising will be returned to the general fund. Fundraising will continue until December 31, 2014.

Moved by Ald. Keehan, seconded by Ald. Benner to authorize the advancement of general fund reserves, up to \$56,400, so that the Senior Center Renovation Project can get underway and the \$175,000 matching grant can be utilized.

Motion carried on roll call 7-0.

4. [2014 Fireworks.](#)

Moved by Ald. Sevenich, seconded by Ald. Englebert to coordinate with SeafoodFest for the City's fireworks show and to have a barge or pontoon for the fireworks.

General discussion ensued on the cost to reschedule the fireworks, use of a barge or pontoon, coordinating boat traffic during fireworks show, scheduling fireworks show during SeafoodFest or other events.

Al Cleveland from Spielbauer Fireworks addressed the use of barges.

Moved by Ald. Taylor, seconded by Ald. Langdon to hold this item.

Item held.

J. APPOINTMENTS

1. [Appointment of Diane Hotynski, 729 Arthur St., Menasha, to the Board of Health, for the period of 8/1/14 – 5/1/16.](#)

Moved by Ald. Zelinski, seconded by Ald. Keehan to approve the appointment of Diane Hotynski to the Board of Health.

Motion carried on voice vote.

K. HELD OVER BUSINESS

1. [Reserve "Class B" Liquor and Malt, Mrs. Fajitas LLC, d/b/a Mrs. Fajitas, 403 Racine Street, Menasha, Francisa Jaimes, agent. \(Held 7/7/14\).](#)

Clerk Galeazzi reported the real estate taxes are still unpaid and Francisa Jaimes, agent has not made any attempt to contact the City on their status.

Moved by Ald. Keehan, seconded by Ald. Englebert to deny the Reserve "Class B" Liquor and Malt Application for Mrs. Fajitas, LLC, d/b/a Mrs. Fajitas, 403 Racine Street, Menasha, Francisa Jaimes, agent Motion carried roll call 6-1. Ald. Taylor voted no.

L. CLAIMS AGAINST THE CITY

M. RECESS TO ADMINISTRATION COMMITTEE

Moved by Ald. Benner, seconded by Ald. Keehan to recess at 7:40 p.m.
Motion carried on voice vote.

Reconvened at 8:10 p.m.

N. ORDINANCES AND RESOLUTION

1. [O-14-14 An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances \(Landscaping Design and Material for Site Plan Requirements\) \(Introduced by Mayor Merkes\) \(Recommended by the Plan Commission\).](#) (Held from 7/7/14).

Moved by Ald. Benner, seconded by Ald. Englebert to adopt O-14-14 An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances (Landscaping Design and Material for Site Plan Requirements).
Motion carried on roll call 7-0.

2. [O-16-14. Substitute Amendment #1. An Ordinance Creating Title 7, Chapter 14 of the Code of Ordinance \(Relating to the Short-Term Rental of Dwelling Units\) \(Introduced by Ald. Zelinski\).](#)

Moved by Ald. Benner, seconded by Ald. Zelinski to adopt O-16-14 Substitute Amendment #1, An Ordinance Creating Title 7, Chapter 14 of the Code of Ordinance (Relating to the Short-Term Rental of Dwelling Units).
Motion carried on roll call 6-0. Ald. Taylor abstained.

3. [O-17-14. An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances \(Off-Street Parking\) \(Introduced by Mayor Merkes\) \(Recommended by the Plan Commission\).](#)

Moved by Ald. Benner, seconded by Ald. Keehan to adopt O-17-14 An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances (Off-Street Parking).
Motion carried on roll call 7-0.

4. [O-18-14. An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances \(Permitted Uses\) \(Introduced by Mayor Merkes\) \(Recommended by the Plan Commission\).](#)

Moved by Ald. Benner, seconded by Ald. Keehan to adopt O-18-14 An Ordinance Amending Title 13, Chapter 1 of the Code of ordinances (Permitted Uses).

General discussion ensued on when permitting is requires, who will issue permits, when Special Use Permits are required.

Motion carried on roll call 5-1. Ald. Sevenich voted no. Ald. Taylor abstained.

5. [O-19-14. An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances \(Article M Definitions\) \(Introduced by Mayor Merkes\) \(Recommended by the Plan Commission\).](#)

Moved by Ald. Benner, seconded by Ald. Keehan to adopt O-19-14 An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances (Article M Definitions).
Motion carried on roll call 6-0. Ald. Taylor abstained.

6. [O-20-14. An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances \(Proposed Rezoning of Properties at 754 and 758 Racine St.\) \(Introduced by Mayor Merkes\) \(Recommended by the Plan Commission\).](#)

Moved by Ald. Benner, seconded by Ald. Keehan to adopt O-20-14 An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances (Proposed Rezoning of Properties at 754 and 758 Racine Street).
Motion carried on roll call 7-0.

7. [R-19-14. A Resolution Declaring Property to be Blighted and Authorizing the Redevelopment Authority to Acquire and Assist the Redevelopment of the Property. \(Introduced by Alderman Englebert\).](#)

Moved by Ald. Englebert, seconded by Ald. Keehan to adopt R-19-14 A Resolution Declaring Property to be Blighted and Authorizing the Redevelopment Authority to Acquire and Assist the Redevelopment of the Property.

Motion failed on roll call 3-4.

Ald. Keehan, Englebert, Benner voted yes.

Ald. Taylor, Sevenich, Langdon, Zelinski voted no.

- O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Toni Rae, 653 DePere Street. Asked what is being done to raise tax base and bring in new businesses.

- P. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Taylor to adjourn at 8:30 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Mark Radtke

From: Carpenter, Sandra - DOT [Sandra.Carpenter@dot.wi.gov]
Sent: Tuesday, July 22, 2014 12:53 PM
To: Mark Radtke
Subject: RE: 4992-00-54/55 Broad Street, City of Menasha UPDATED State Municipal Agreement - SMA
Attachments: 4992 00 54_55 C MENASHA BROAD STREET ORG UNSIGN 07222014.pdf; Broad Street SMA Highlighted Changes 07222014.pdf
Importance: High

Good Afternoon Mark

It was brought to my attention after I sent you the revised SMA that the overall Appleton TMA funding allocations changed due to the Broad Street project substitution. I received the final allocations from ECWRPC and have revised the Broad Street SMA accordingly. Based on the update funding allocations the Broad Street design project is receiving \$75,448 (60%) in federal funding (\$3,144 less) and the construction project is receiving \$684,052 (78%) in federal funding (\$55,316 more). Overall, this SMA reflects the Broad Street project receiving an additional \$52,172 in federal funding.

I do realize that based on your email below the timing of this revision is a day late. I apologize for not getting this to you sooner.

I attached a pdf with the highlighted changes to assist in your review.

If you have any questions, please just let me know.

Have a good day

Sandy

Sandra D. Carpenter, P.E.
NE Region Local Program Manager
Wisconsin Department of Transportation
944 Vanderperren Way
Green Bay, WI 54304
920-492-5681

From: Mark Radtke [<mailto:mradtke@ci.menasha.wi.us>]
Sent: Tuesday, July 08, 2014 10:55 AM
To: Carpenter, Sandra - DOT
Subject: RE: 4992-00-54/55 Broad Street, City of Menasha State Municipal Agreement - SMA

Ok, thanks Sandy. By the way, we did not have this item on our Board of Public Works meeting agenda last night. It should go before them on July 21st with Council approval expected on August 4th.

Enjoy your day.

Mark

Mark Radtke, P.E.
Director of Public Works
City of Menasha
Phone: (920)967-3610
Fax: (920)967-5272
mradtke@ci.menasha.wi.us

From: Carpenter, Sandra - DOT [<mailto:Sandra.Carpenter@dot.wi.gov>]
Sent: Tuesday, July 08, 2014 10:51 AM
To: Mark Radtke
Subject: RE: 4992-00-54/55 Broad Street, City of Menasha State Municipal Agreement - SMA

Good Morning Mark

Sorry for the delay in response, I just returned to the office today.

Yes, you are correct. The percentages should be reversed. Sorry for the oversight. Here is a new corrected pdf. I kept the file name the same, so please delete the old one I sent you.

Please let me know if you have any further questions.

Have a good day

Sandy
Sandra D. Carpenter, P.E.
NE Region Local Program Manager
Wisconsin Department of Transportation
944 Vanderperren Way
Green Bay, WI 54304
920-492-5681

From: Mark Radtke [<mailto:mradtke@ci.menasha.wi.us>]
Sent: Tuesday, July 01, 2014 9:29 AM
To: Carpenter, Sandra - DOT
Subject: RE: 4992-00-54/55 Broad Street, City of Menasha State Municipal Agreement - SMA

Hi Sandy,

We hope to present this agreement to our Board of Public Works at its meeting next Monday. If the Board accepts the agreement, it gets forwarded to the Common Council for final approval action, which is expected to occur on July 21, 2014. I do have a question regarding Item 22.b.ii. of the General Terms and Conditions. It states the state review activities are to be funded 20% with federal funding and 80% with local funding by the municipality. Shouldn't that be the other way around?

Mark

Mark Radtke, P.E.
Director of Public Works



**STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET URBANIZED
AREA STP-URBAN PROJECT**

**Program Name: STP-Urban
Population Group: 200,000+
Sub-program #: 206**

Date: July 22, 2014
I.D.: 4992-00-54/55
Road Name: Broad Street
Limits: Tayco Street to Racine Street
County: Winnebago
Roadway Length: 0.3 miles
Functional Classification: Collector
Project Sponsor: City of Menasha
Urbanized Area: Appleton UZA

The signatory, City of Menasha, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Sections 86.25(1), (2), and (3) and Section 66.0301 of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

All components of the project must be defined in the environmental document if any portion of the project is federally funded. The Municipality agrees to complete all participating and any non-participating work included in this improvement consistent with the environmental document. No work on final engineering and design may occur prior to approval of the environmental document.

Existing Facility - Describe and give reason for request: The year of last improvement 1976. Extremely deteriorated with alligator and block cracking, rutting, delamination of overlaid asphalt in gutter section, and some base failure. There are existing sidewalks within the project limits. There is an at grade railroad crossing within 1000 feet of the project limits. This section of Broad Street is a bike and pedestrian route serving the Trestle Trail which is an integral part of the Region-wide Friendship Trail system.

Proposed Improvement - Nature of work: The proposed improvement is an urban reconstruction. The block between Tayco Street and Milwaukee Street is proposed as 6" asphalt pavement (950') and the block between Milwaukee Street and Racine Street is proposed as 8" concrete pavement (795'). A portion of this project is on a mapped bike route and will include "sharrow" pavement markings. Approximately 50' of new storm sewer laterals are required.

Describe non-participating work included in the project and other work necessary to completely finish the project that will be undertaken independently by the Municipality. Please note that non-participating components of a project/contract are considered part of the overall project and will be subject to applicable Federal requirements: N/A

The Municipality agrees to the following 2013-2018 Urbanized Area STP-Urban project funding conditions:

Project design and construction costs are funded with 60%(des) / 78%(const) federal funding up to a maximum of \$759,500 for all federally-funded project phases when the municipality agrees to provide the remaining 40%(des) / 22%(const) and all funds in excess of the \$759,500 federal funding maximum, in accordance with the STP Urban program guidelines for projects in urbanized areas. Non-participating costs are 100% the responsibility of the municipality. Any work performed by the Municipality prior to federal authorization is not eligible for federal funding. The Municipality will be notified by the State that the project is authorized and available for charging.

This project is currently scheduled in State Fiscal Year 2019. In accordance with the State's sunset policy for Urbanized Area STP Urban projects, the subject 2013-2018 Urbanized Area STP-Urban improvement must be constructed and in final acceptance within six years from the start of State Fiscal Year 2015, or by June 30, 2020. Extensions may be available upon approval of a written request by or on behalf of the Municipality to WisDOT. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

The dollar amounts shown in the Summary Funding Table below are federal maximum amounts unless explicitly identified otherwise. The final Municipal share is dependent on the final Federal participation, and actual costs will be used in the final division of cost for billing and reimbursement.

PHASE	SUMMARY OF COSTS				
	Total Est. Cost	Federal Funds	%	Municipal Funds	%
ID 4992-00-54					
Design	\$81,736	\$49,042	60%*	\$32,694	40% + BAL
State Review	\$44,011	\$26,406	60%*	\$17,605	40% + BAL
ID 4992-00-55					
Participating Construction	\$774,603	\$604,190	78%*	\$170,413	22% + BAL
Non-Participating Construction		\$0			100%
State Review	\$105,627	\$79,862	78%*	\$25,765	22% + BAL
Total Est. Cost Distribution	\$1,005,977	\$759,500	N/A	\$246,477	N/A

*The percentage of project costs covered by federal funding at approval, 60% for design and 78% for construction, is based on TIP Committee Action. Due to the federal funding cap, which is \$759,500 for all federally-funded project phases, this percentage may change over the life of the project.

This request is subject to the terms and conditions that follow (pages 3 – 7) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of: City of Menasha (please sign in blue ink.)		
Title	Date	Name
Signed for and in behalf of the State:		
Name	Title	Date

GENERAL TERMS AND CONDITIONS:

1. All projects must be in an approved Transportation Improvement Program (TIP) or State Transportation Improvement Program (STIP) prior to requesting authorization.
2. Work prior to federal authorization is ineligible for federal funding.
3. The Municipality, throughout the entire project, commits to comply with and promote all applicable federal and state laws and regulations that include, but are not limited to, the following:
 - a. Environmental requirements, including but not limited to those set forth in the 23 U.S.C. 139 and National Environmental Policy Act (42 U.S.C. 4321 et seq.)
 - b. Equal protection guaranteed under the U.S. Constitution, WI Constitution, Title VI of the Civil Rights Act and Wis. Stat. 16.765. The municipality agrees to comply with and promote applicable Federal and State laws, Executive Orders, regulations, and implementing requirements intended to provide for the fair and equitable treatment of individuals and the fair and equitable delivery of services to the public. In addition the Municipality agrees not to engage in any illegal discrimination in violation of applicable Federal or State laws and regulations. This includes but is not limited to Title VI of the Civil Rights Act of 1964 which provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." The Municipality agrees that public funds, which are collected in a nondiscriminatory manner, should not be used in ways that subsidize, promote, or perpetuate illegal discrimination based on prohibited factors such as race, color, national origin, sex, age, physical or mental disability, sexual orientation, or retaliation.
 - c. Prevailing wage requirements, including but not limited to 23 U.S.C 113 and Wis. Stat. 103.50.
 - d. Buy America Provision and its equivalent state statutes, set forth in 23 U.S.C. 313 and Wis. Stat. 16.754.
 - e. Competitive bidding requirements set forth in 23 U.S.C 112 and Wis. Stat. 84.06.
 - f. All DBE requirements that the State specifies.
 - g. Federal Statutes that govern the Surface Transportation Program, including but not limited to 23 U.S.C. 133.
 - h. General requirements for administering federal and state aid set forth in Wis. Stat. 84.03.

STATE RESPONSIBILITIES AND REQUIREMENTS:

4. Funding of each project phase is subject to inclusion in Wisconsin's approved 2013-2018 Urbanized Area STP-Urban program. Federal funding will be limited to participation in the costs of the following items, as applicable to the project:
 - a. The grading, base, pavement, and curb and gutter, sidewalk, and replacement of disturbed driveways in kind.
 - b. The substructure, superstructure, grading, base, pavement, and other related bridge and approach items.
 - c. Storm sewer mains necessary for the surface water drainage.
 - d. Catch basins and inlets for surface water drainage of the improvement, with connections to the storm sewer main.

- e. Construction engineering incident to inspection and supervision of actual construction work (except for inspection, staking, and testing of sanitary sewer and water main).
 - f. Signing and pavement marking.
 - g. New installations or alteration of street lighting and traffic signals or devices.
 - h. Landscaping.
 - i. Preliminary Engineering and design.
 - j. Management Consultant and State Review Services.
5. The work will be administered by the State and may include items not eligible for Federal participation.
 6. As the work progresses, the State will bill the Municipality for work completed which is not chargeable to Federal funds. Upon completion of the project, a final audit will be made to determine the final division of costs. If reviews or audits show any of the work to be ineligible for Federal funding, the Municipality will be responsible for any withdrawn costs associated with the ineligible work.

MUNICIPAL RESPONSIBILITIES AND REQUIREMENTS:

7. Work necessary to complete the 2013-2018 Urbanized Area STP-Urban improvement project to be financed entirely by the Municipality or other utility or facility owner includes the items listed below.
 - a. New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - b. Damages to abutting property after project completion due to change in street or sidewalk widths, grades or drainage.
 - c. Detour routes and haul roads. The municipality is responsible for determining the detour route.
 - d. Conditioning, if required and maintenance of detour routes.
 - e. Repair of damages to roads or streets caused by reason of their use in hauling materials incident to the improvement.
 - f. All work related to underground storage tanks and contaminated soils.
 - g. Street and bridge width in excess of standards, in accordance with the current WisDOT Facilities Development Manual (FDM).
 - h. Other 100% Municipally funded items: N/A
8. The construction of the subject improvement will be in accordance with the appropriate standards unless an exception to standards is granted by WisDOT prior to construction. The entire cost of the construction project, not constructed to standards, will be the responsibility of the Municipality unless such exception is granted.
9. Work to be performed by the Municipality without Federal funding participation necessary to ensure a complete improvement acceptable to the Federal Highway Administration and/or the State may be done in a manner at the election of the Municipality but must be coordinated with all other work undertaken during construction.
10. The Municipality is responsible for financing administrative expenses related to Municipal project responsibilities.
11. The Municipality will include in all contracts executed by them a provision obligating the contractor not to discriminate against any employee or applicant for employment because of age, race, religion, color,

handicap, sex, physical condition, developmental disability as defined in s. 51.01 (5), sexual orientation as defined in s. 111.32 (13m), or national origin.

12. The Municipality will pay to the State all costs incurred by the State in connection with the improvement that exceed Federal financing commitments or are ineligible for Federal financing. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
13. **In accordance with the State's sunset policy for Urbanized Area STP-Urban projects, the subject 2013-2018 Urbanized Area STP-Urban improvement must be constructed and in final acceptance within six years from the start of State Fiscal Year 2015, or by June 30, 2020.** Extensions may be available upon approval of a written request by or on behalf of the Municipality to WisDOT. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.
14. If the Municipality should withdraw the project, it will reimburse the State for any costs incurred by the State on behalf of the project.
15. The Municipality will at its own cost and expense:
 - a. Maintain all portions of the project that lie within its jurisdiction (to include, but not limited to, cleaning storm sewers, removing debris from sumps or inlets, and regular maintenance of the catch basins, curb and gutter, sidewalks and parking lanes [including snow and ice removal]) for such maintenance through statutory requirements in a manner satisfactory to the State, and will make ample provision for such maintenance each year.
 - b. Regulate [or prohibit] parking at all times in the vicinity of the proposed improvements during their construction.
 - c. Regulate [or prohibit] all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
 - d. Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
 - e. Provide complete plans, specifications, and estimates.
 - f. Provide relocation orders and real estate plats.
 - g. Use the *WisDOT Utility Accommodation Policy* unless it adopts a policy, which has equal or more restrictive controls.
 - h. Provide maintenance and energy for lighting.
 - i. Provide proper care and maintenance of all landscaping elements of the project including replacement of any plant materials damaged by disease, drought, vandalism or other cause.
16. It is further agreed by the Municipality that:
 - a. The Municipality assumes full responsibility for the design, installation, testing and operation of any sanitary sewer and water main infrastructure within the improvement project and relieves the state and all of its employees from liability for all suits, actions, or claims resulting from the sanitary sewer and water main construction under this agreement.
 - b. The Municipality assumes full responsibility for the plans and special provisions provided by their designer or anyone hired, contracted or otherwise engaged by the Municipality. The Municipality is

responsible for any expense or cost resulting from any error or omission in such plans or special provisions. The Municipality will reimburse WisDOT if WisDOT incurs any cost or expense in order to correct or otherwise remedy such error or omission or consequences of such error or omission.

- c. The Municipality will be 100% responsible for all costs associated with utility issues involving the Contractor, including costs related to utility delays.
- d. All signs and traffic control devices and other protective structures erected on or in connection with the project including such of these as are installed at the sole cost and expense of the Municipality or by others, will be in conformity with such "Manual of Uniform Traffic Control Devices" as may be adopted by the American Association of State Highway and Transportation Officials, approved by the State, and concurred in by the Federal Highway Administration.
- e. The right-of-way available or provided for the project will be held and maintained inviolate for public highway or street purposes. Those signs prohibited under Federal aid highway regulations, posters, billboards, roadside stands, or other private installations prohibited by Federal or State highway regulations will not be permitted within the right-of-way limits of the project. The municipality, within its jurisdictional limits, will remove or cause to be removed from the right-of-way of the project all private installations of whatever nature which may be or cause an obstruction or interfere with the free flow of traffic, or which may be or cause a hazard to traffic, or which impair the usefulness of the project and all other encroachments which may be required to be removed by the State at its own election or at the request of the Federal Highway Administration, and that no such installations will be permitted to be erected or maintained in the future.

LEGAL RELATIONSHIPS:

17. The State shall not be liable to the Municipality for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Municipality for damages or delays resulting from injunctions or other restraining orders obtained by third parties.
18. The State will not be liable to any third party for injuries or damages resulting from work under or for the Project. The Municipality and the Municipality's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Municipality and its sureties; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Municipality or its sureties; or because of any claims or amounts recovered for any infringement by the Municipality and its sureties of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the employees of the Municipality and its sureties; or any other law, ordinance, order or decree relating to the Municipality's operations.
19. Contract Modification: This State/Municipal Agreement can only modified by written instruments duly executed by both parties. No term or provision of neither this State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally.
20. Binding Effects: All terms of this State/Municipal Agreement shall be binding upon and inure to the benefits of the legal representatives, successors and executors. No rights under this State/Municipal Agreement may be transferred to a third party. This State/Municipal Agreement creates no third- party enforcement rights.
21. Choice of Law and Forum: This State/Municipal Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin. The Parties hereby expressly agree that the terms contained herein and in any deed executed pursuant to this State/Municipal Agreement are enforceable by an action in the Circuit Court of Dane County, Wisconsin.

PROJECT FUNDING CONDITIONS

22. The Municipality agrees to the following 2013-2018 Urbanized Area STP-Urban project funding conditions:

- a. ID 4992-00-54: Design is funded with 60% federal funding, when the municipality agrees to provide the remaining 40%. This portion of the project is subject to the cumulative project federal funding cap (see sub-item c). This phase includes Plan Development, Management Consultant Review, and State Review. The work includes project review, approval of required reports and documents and processing the final PS&E document for award of the contract. Costs for this phase include an estimated amount for state review activities, to be funded 60% with federal funding and 40% by the Municipality.
- b. ID 4992-00-55: Construction:
 - i. Costs for roadway reconstruction: are funded with 78% federal funding when the municipality agrees to provide the remaining 22%. This portion of the project is subject to the cumulative project federal funding cap (see sub-item c).
 - ii. Costs for this phase include an estimated amount for state review activities, to be funded 78% with federal funding and 22% by the Municipality. This portion of the project is subject to the cumulative project federal funding cap (see sub-item c).
- c. Project Cap: In accordance with STP-Urban program guidelines for projects in urbanized areas, State action and TIP Committee action, this project has a federal funding cap of **\$759,500**. This federal funding cap applies to all federally funded project phases.

[End of Document]

City of Menasha
SPECIAL ZONING APPROVAL

Owner Simply Incredible Foods, LLC.

Case or Plan No. _____

Address 198 River Street

Fee \$ 350.00

Applicant (if different than Owner) Keller, Inc.

Address N216 State Road 55, PO Box 620, Kaukauna, WI 54130-0620

Zoning I-2

Parcel Number(s) 3-00918-00, 3-00915-00, 3-00927-00

PLEASE INDICATE WHICH REQUEST IS BEING MADE

- Rezoning
- Special Use
- Flood Plain Map Amendment
- Appeal or Variance
- PUD Plan Approval

Description of Request: Phase I of site improvements located at 198 River Street.
Phase I includes remodeling a portion of the existing building and site
improvements.

Owner/Agent Weston T. Zuleiga Keller, Inc.
Signature

(If applicable) Formal Hearing _____

Informal Hearing _____ Notice Mailed _____

Notice Mailed _____ Notice Mailed _____

Action Taken: _____ 20__

APPROVED DENIED

Conditions (if any): _____



July 15, 2014

RE: Special Use Permit Application for 198 River Street

Dear Property Owner:

Keller, Inc., Agent for Simply Incredible Foods, LLC, Owner, has applied for a Special Use Permit for 198 River Street (which includes parcel numbers 3-00918-00, 3-00927-00 and 3-00915-00). The applicant has requested a Special Use Permit to establish industrial food production at the site. The subject site is zoned I-2 General Industrial District and requires a Special Use Permit due to zoning non-conformities on the property, per Sec. 13-1-44(b)(2) of the City of Menasha Municipal Code.

The City of Menasha Plan Commission will be considering this request at an informal public hearing on Tuesday, July 22, 2014 at 3:30 p.m. or shortly thereafter in the City Hall Council Chambers at 140 Main Street, Menasha.

The City of Menasha Common Council will also be considering this request at a formal public hearing scheduled for Monday, August 4, 2014 at 6:00 p.m. or shortly thereafter in the City Hall Council Chambers, 140 Main Street, Menasha. A copy of the notice of the Common Council hearing on this proposal is attached along with an area map identifying the location of the property.

Persons interested in this matter will be given an opportunity to comment on the request; written comments will also be considered. The City of Menasha is notifying you because you own property within one hundred (100) feet of the proposed special use. If you have any questions, please contact me.

Sincerely,

Kristi Heim
Community Development Coordinator

C: Plan Commission
City Clerk Galeazzi

**City of Menasha
Public Hearings**

NOTICE IS HEREBY GIVEN that public hearings will be held by the Menasha Plan Commission and Common Council on an application for a Special Use Permit by Keller, Inc., Agent for Simply Incredible Foods, LLC, Owner, to establish industrial food production on a property with zoning non-conformities in the I-2 General Industrial District, as required by Sec. 13-1-44(b)(2) of the City of Menasha Municipal Code. The proposed use is to take place at 198 River Street (which includes Parcel Numbers 3-00918-00, 3-00927-00 and 3-00915-00), City of Menasha, Winnebago County, Wisconsin. The Plan Commission will hold its informal public hearing on Tuesday, July 22, 2014 at 3:30 PM, or shortly thereafter, in the Council Chambers of Menasha City Hall located at 140 Main Street, Menasha, WI 54952. The Common Council will hold its formal public hearing on this matter at 6:00 PM, or shortly thereafter, on Monday, August 4, 2014 at the same location. All persons interested in commenting on the application for this Special Use Permit are invited to attend.

Deborah A. Galeazzi, WCMC
City Clerk

Run: July 19 & August 1, 2014



**Special Use Permit Location
Proposed Industrial Food
Production Facility
198 River Street**

Legend



 Parcels Proposed in Special Use Permit:
Parcel ID# 3-00918-00,
3-00927-00 & 3-00915-00



Keller
 PLANNERS | ARCHITECTS | BUILDERS

FOX CITIES
 N216 State Road 55
 P.O. Box 620
 Kaukauna, WI 54130
 PHONE (920) 766-5795
 1-800-236-2334
 FAX (920) 766-5004

MADISON
 211 Lois Dr.
 Sun Prairie, WI 53590
 PHONE (608) 318-2336
 FAX (608) 318-2337

MILWAUKEE
 W177N856 Rivercrest Dr.
 Suite 104
 Germantown, WI 53022
 PHONE (262) 250-9710
 FAX (262) 250-9740

WAUSAU
 5605 Lisc Ave.
 Wausau, WI 54401
 PHONE (715) 849-3141
 FAX (715) 849-3181

www.kellerbuilds.com

PROPOSED FOR:
SIMPLY INCREDIBLE FOODS
 MENASHA,
 WISCONSIN

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CONCEPTUAL SITE PLAN
 1" = 40'-0"

THE LOT DIMENSIONS AND BEARINGS SHOWN ON THIS PLAN ARE INTERPRETED VALUES. FOLLOW UP INVESTIGATION WITH STATE AND LOCAL AUTHORITIES AND/OR WITH CERTIFIED SURVEY MAP DATA WHEN AVAILABLE IS REQUIRED.

PROPOSED FOR:

SIMPLY INCREDIBLE FOODS

MENASHA,

WISCONSIN

PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS

PROJECT MANAGER: W. ZULEGER

DESIGNER: _____

DRAWN BY: CDT

EXPEDITOR: _____

SUPERVISOR: _____

PRELIMINARY NO: _____

CONTRACT NO: _____

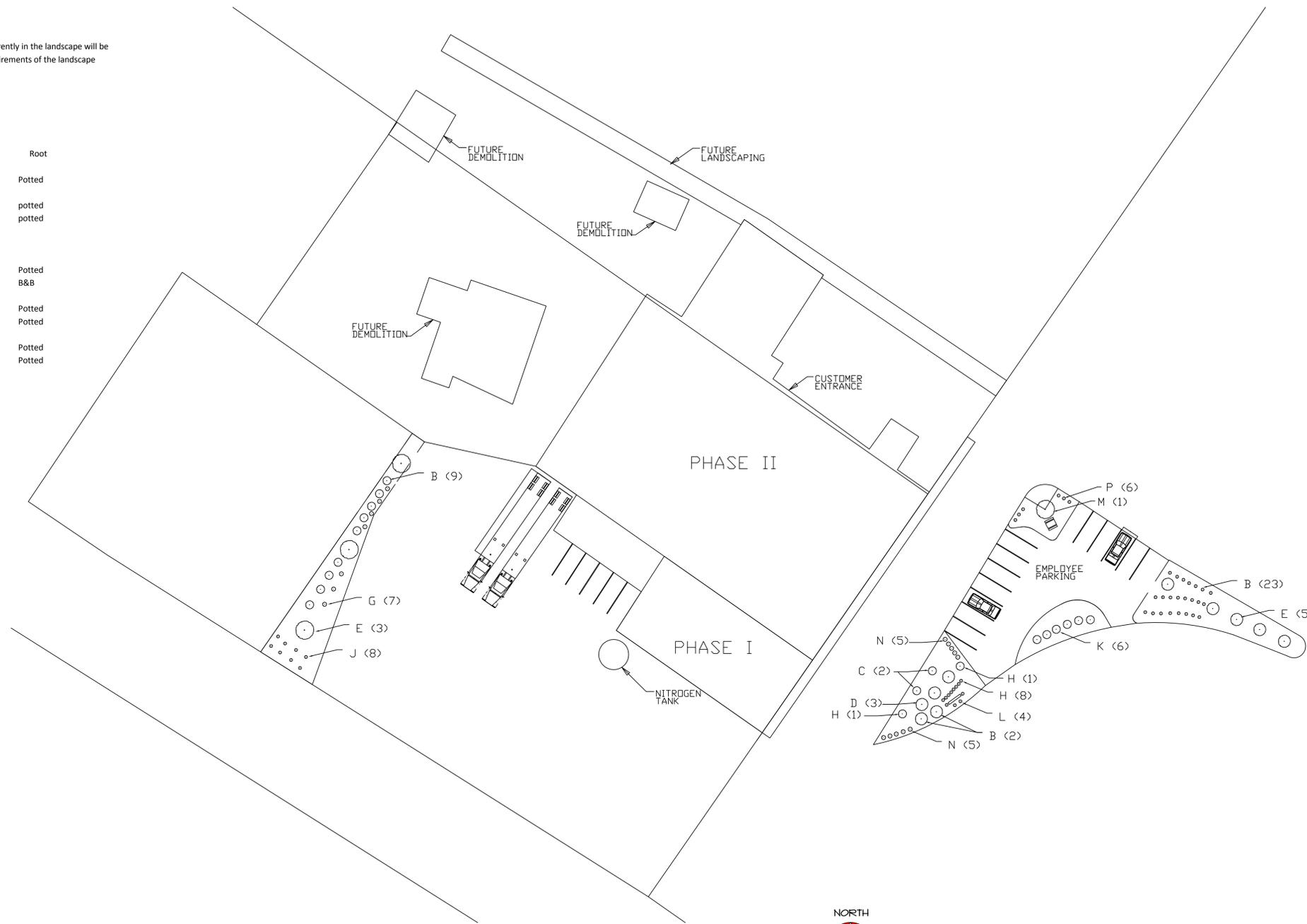
DATE: 6.9.2014

SHEET: **C1.0**

1. The following chart is a comprehensive list of all plants on-site after the planting is completed. Every plant currently in the landscape will be reutilized. A total of 48 new plants need to be planted to complete the Phase I landscape plan and meet the requirements of the landscape zoning code for the City of Menasha.

SIMPLY INCREDIBLE FOODS
198 River Street, Menasha Wisconsin
Phase I Landscape Plan July 2014

Quantity	Letter	Botanical Name	Common Name	size	Mature Size	Root
Evergreen Shrubs						
9	B	Juniperus chinensis	Sea Green Juniper	#5	5'	Potted
	K	Juniperus scopulorum	Blue Juniper		15'	
4	L	Juniperus squamata	Blue Star Rug Juniper	#5	3'	potted
10	N	Berberis thunbergii	Crimson Pigmy Barberry	#5	4'	potted
Deciduous Trees						
	C	Acer ginnala	Amur Maple		15'-20'	
	D	Malus spp	Crabapple	1.5"	6'	
3	E	Syringa reticulata 'Snow Dance'	Snowdance Tree Lilac	1.5"	20'	Potted
1	M	Acer Rubrum 'Autumn Blaze'	Red Maple 'Autumn Blaze'	1.5"	30'	B&B
Deciduous Shrubs						
7	G	Spiraea x bumalda 'Goldflame'	Goldflame Spirea	#3	2-3'	Potted
	H	Spiraea japonica 'Mertyann'	Dakota Goldcharm Spirea		24-30"	Potted
Perennials						
8	J	Calamagrostis acutiflora	Feather Reed Grass	#3	4-6'	Potted
6	P	Hemerocallis spp	Daylilies	#3	2'	Potted



Conceptual Landscape Layout

THE LOT DIMENSIONS AND BEARINGS SHOWN ON THIS PLAN ARE INTERPRETED VALUES. FOLLOW UP INVESTIGATION WITH STATE AND LOCAL AUTHORITIES AND/OR WITH CERTIFIED SURVEY MAP DATA WHEN AVAILABLE IS REQUIRED.

PROPOSED FOR:

SIMPLY INCREDIBLE FOODS

MENASHA,

WISCONSIN



Keller

PLANNERS | ARCHITECTS | BUILDERS

FOX CITIES
N216 State Road 55
P.O. Box 620
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PHONE (920) 766-5795
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W177N8956 Rivercrest Dr.
Suite 104
Cremontown, WI 53022
PHONE (262) 250-9710
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MADISON
711 Lois Dr.
Sun Prairie, WI 53590
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FAX (608) 318-2337

WAUSAU
5605 Lisc Ave.
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PROPOSED FOR:
SIMPLY INCREDIBLE FOODS
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PRELIMINARY - NOT FOR CONSTRUCTION

REVISIONS

PROJECT MANAGER: W. ZULEGER

DESIGNER: _____

DRAWN BY: CDT

EXPEDITOR: _____

SUPERVISOR: _____

PRELIMINARY NO: _____

CONTRACT NO: _____

DATE: 6.9.2014

SHEET: **C1.0**

City of Menasha Disbursements

Weekly Accounts Payable	7/23/14-7/31/14 Checks # 46937-47092	\$ 398,915.73
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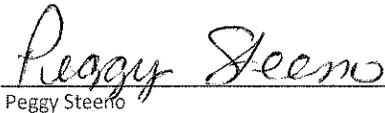
Bi-Weekly Payroll	7/24/14	\$ 183,511.93
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Additional Regular Cycle Accounts Payables -Paid Electronically

Pitney Bowes-Postage Machine Refill	7/21/14	\$ 1,500.00
Advanced Disposal-Broad St Recycling	7/22/14	\$ 105.60
Delta Dental	7/23/14	\$ 3,044.00
Community First Credit Union-Payroll Deductions	7/24/14	\$ 7,275.00
BMO Harris-Flex Spending	7/25/14	\$ 3,733.05
Nationwide Retirement	7/25/14	\$ 11,201.50
Federal Tax Withholding	7/30/14	\$ 71,994.89
State Tax Withholding	7/30/14	\$ 25,966.47
Delta Dental	7/30/14	\$ 2,868.25
State Sales Tax	7/30/14	\$ 2,535.25
Employee Trust Funds	7/31/14	\$ 119,477.49
		<u>\$ 249,701.50</u>

Total	<u><u>\$ 832,129.16</u></u>
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Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.


Peggy Steeno

Administrative Services Director


Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- Community First Credit Union-Employee Deductions
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register

Check Date: 7/23/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BAKER & TAYLOR INC	46938	7/23/2014	2029450700	100-0601-551.30-14	274.51	Library Materials
		7/23/2014	2029453932	100-0601-551.30-14	388.63	Library Materials
		7/23/2014	2029458824	100-0601-551.30-14	110.56	Library Materials
		7/23/2014	2029461472	100-0601-551.30-14	747.82	Library Materials
		7/23/2014	2029470109	100-0601-551.30-14	423.85	Library Materials
		7/23/2014	2029480663	100-0601-551.30-14	565.72	Library Materials
		7/23/2014	2029486619	100-0601-551.30-14	221.10	Library Materials
		7/23/2014	2029489364	100-0601-551.30-14	307.47	Library Materials
		7/23/2014	2029504398	100-0601-551.30-14	598.02	Library Materials
		7/23/2014	2029518215	100-0601-551.30-14	237.18	Library Materials
		7/23/2014	2029524649	100-0601-551.30-14	440.84	Library Materials
		7/23/2014	2029527059	100-0601-551.30-14	715.56	Library Materials
		7/23/2014	2029538766	100-0601-551.30-14	680.97	Library Materials
		7/23/2014	2029539896	100-0601-551.30-14	235.29	Library Materials
		7/23/2014	5013167469	100-0601-551.30-14	27.82	Library Materials
		7/23/2014	5013186247	100-0601-551.30-14	130.46	Library Materials
		7/23/2014	M44569860	100-0601-551.30-14	56.72	Library Materials
	7/23/2014	M44569870	100-0601-551.30-14	21.19	Library Materials	
			Total for check: 46938		6,183.71	
BLACKSTONE AUDIO INC	46939	7/23/2014	712596	100-0601-551.30-14	200.00	Library Materials
			Total for check: 46939		200.00	
CENTER POINT LARGE PRINT	46940	7/23/2014	087-506662-00	100-0601-551.24-03	43.41	LED Retro
				100-0601-551.24-03	(43.41)	LED Retro
		7/23/2014	1197140	100-0601-551.30-14	133.02	Library Materials
				100-0601-551.30-14	(133.02)	Library Materials
			Total for check: 46940		0	
DEMCO INC	46941	7/23/2014	5327078	100-0601-551.30-18	397.33	Book Tape
			Total for check: 46941		397.33	

AP Check Register
Check Date: 7/23/2014

Date: 7/24/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
FOX STAMP SIGN & SPECIALTY	46942	7/23/2014	OE-30391	100-0601-551.24-03	15.00	Sign
			Total for check: 46942		15.00	
LORI FUERSTENBERG	46943	7/23/2014		100-0601-551.30-14	20.00	Adult Book/REFUND
			Total for check: 46943		20.00	
GALE	46944	7/23/2014	52319771	100-0601-551.30-14	77.57	Library Materials
		7/23/2014	5234971	100-0601-551.30-14	38.92	Library Materials
		7/23/2014	52358481	100-0601-551.30-14	93.60	Library Materials
		7/23/2014	52368340	100-0601-551.30-14	28.79	Library Materials
		7/23/2014	52377994	100-0601-551.30-14	80.78	Library Materials
		7/23/2014	52378211	100-0601-551.30-14	28.79	Library Materials
		7/23/2014	52422039	100-0601-551.30-14	51.18	Library Materials
		7/23/2014	52422232	100-0601-551.30-14	28.79	Library Materials
		7/23/2014	52429571	100-0601-551.30-14	28.79	Library Materials
			Total for check: 46944		457.21	
GAYLORD BROS INC	46945	7/23/2014	2286712	100-0601-551.30-10	38.75	Labels
			Total for check: 46945		38.75	
KITZ & PFEIL INC	46946	7/23/2014	052109-0066	100-0601-551.24-03	28.09	Hardware/Clamps
		7/23/2014	052314-0085	100-0601-551.24-03	25.18	Hardware/Hose Splicer
		7/23/2014	052914-0176	100-0601-551.30-15	38.87	Wrench Set/Pruning Tool
			Total for check: 46946		92.14	
MADELINE KUPLACK	46947	7/23/2014		100-0601-551.30-14	27.00	Book/REFUNDS
			Total for check: 46947		27.00	

AP Check Register

Check Date: 7/23/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MADER NEWS AGENCY INC	46948	7/23/2014	31116	100-0601-551.30-14	129.56	Newspapers
			Total for check: 46948		129.56	
MIDWEST TAPE	46949	7/23/2014	0091909067	100-0601-551.30-14	71.99	Library Materials
		7/23/2014	0091909069	100-0601-551.30-14	16.99	Library Materials
		7/23/2014	0091925275	100-0601-551.30-14	209.85	Library Materials
		7/23/2014	0091942802	100-0601-551.30-14	12.99	Library Materials
		7/23/2014	0091980582	100-0601-551.30-14	14.99	Library Materials
			Total for check: 46949		326.81	
NAVIANT	46950	7/23/2014	0122490-IN	100-0601-551.24-04	778.00	Copier Maintenance
			Total for check: 46950		778.00	
PENWORTHY COMPANY	46951	7/23/2014	565074	100-0601-551.30-14	177.58	Library Materials
			Total for check: 46951		177.58	
RANDOM HOUSE INC	46952	7/23/2014	1080533701	100-0601-551.30-14	33.75	Library Materials
		7/23/2014	1080619648	100-0601-551.30-14	24.00	Library Materials
			Total for check: 46952		57.75	
RELIABLE OFFICE SUPPLIES	46953	7/23/2014	FMP70700	100-0601-551.30-10	363.27	Paper
			Total for check: 46953		363.27	
RHYME BUSINESS PRODUCTS	46954	7/23/2014	61233	100-0601-551.30-10	70.45	Office Supplies
			Total for check: 46954		70.45	
SERVICEMASTER BUILDING MAINTENANCE	46955	7/23/2014	12844	100-0601-551.20-01	1,425.00	Janitorial Services
			Total for check: 46955		1,425.00	

AP Check Register
Check Date: 7/23/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
SHOWCASES	46956	7/23/2014	279818	100-0601-551.30-18	48.47	CD Album
			Total for check: 46956		48.47	
SYNCB/AMAZON	46958	7/23/2014	048262156245	100-0601-551.30-14	19.97	Library Materials
		7/23/2014	048263576742	100-0601-551.30-14	16.00	Library Materials
		7/23/2014	053515521825	100-0601-551.30-14	10.00	Library Materials
		7/23/2014	053518084251	100-0601-551.30-14	9.99	Library Materials
		7/23/2014	053519284476	100-0601-551.30-14	251.94	Library Materials
		7/23/2014	108211530558	100-0601-551.30-14	(6.09)	Library Materials/CREDIT
		7/23/2014	108214322189	100-0601-551.30-14	367.90	Library Materials
		7/23/2014	108217715170	100-0601-551.30-14	(0.48)	Library Materials/CREDIT
		7/23/2014	124800525135	100-0601-551.30-14	13.19	Library Materials
		7/23/2014	124807723928	100-0601-551.30-14	64.77	Library Materials
		7/23/2014	176561026705	100-0601-551.30-14	19.96	Library Materials
		7/23/2014	200550566255	100-0601-551.30-14	137.56	Library Materials
		7/23/2014	200550830341	100-0601-551.30-14	63.96	Library Materials
		7/23/2014	200554924507	100-0601-551.30-14	(0.90)	Library Materials/CREDIT
		7/23/2014	264380670326	100-0601-551.30-14	314.21	Library Materials
		7/23/2014	264381067712	100-0601-551.30-14	(2.00)	Library Materials/CREDIT
		7/23/2014	264383001964	100-0601-551.30-14	31.63	Library Materials
		7/23/2014	264383450844	100-0601-551.30-14	64.75	Library Materials
		7/23/2014	264389295939	100-0601-551.30-14	141.70	Library Materials
		7/23/2014	264389677792	100-0601-551.30-14	148.48	Library Materials
		7/23/2014	280732263318	100-0601-551.30-14	(1.60)	Library Materials/CREDIT
		7/23/2014	280732500874	100-0601-551.30-14	(11.22)	Library Materials/CREDIT
		7/23/2014	280733647566	100-0601-551.30-14	(1.60)	Library Materials/CREDIT
		7/23/2014	280735799055	100-0601-551.30-14	(1.60)	Library Materials/CREDIT
		7/23/2014	280736199224	100-0601-551.30-14	14.18	Library Materials
		7/23/2014	280737646228	100-0601-551.30-14	(4.22)	Library Materials/CREDIT
		7/23/2014	280737850036	100-0601-551.30-14	265.52	Library Materials
			Total for check: 46958		1,926.00	

AP Check Register
Check Date: 7/23/2014

Date: 7/24/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
TRI-CITY GLASS INC	46959	7/23/2014	103-0702-24510	100-0601-551.24-03	35.09	Weatherstrip
			Total for check: 46959		35.09	
UNIQUE BOOKS INC	46960	7/23/2014	362473.2	100-0601-551.30-14	18.94	Library Materials
		7/23/2014	362474.2	100-0601-551.30-14	24.53	Library Materials
		7/23/2014	362520.2	100-0601-551.30-14	21.89	Library Materials
			Total for check: 46960		65.36	
UNIQUE MANAGEMENT SERVICES INC	46961	7/23/2014	259254	100-0000-441.19-00	187.95	Collection Agency Fees
			Total for check: 46961		187.95	
US POSTAL SERVICE	46962	7/23/2014		100-0601-551.30-11	500.00	Postage
			Total for check: 46962		500.00	
WERNER ELECTRIC SUPPLY CO	46963	7/23/2014	S4205282.001	100-0601-551.30-13	107.52	Bulbs
			Total for check: 46963		107.52	
WINNEFOX AUTOMATED LIBRARY SYSTEM	46964	7/23/2014	5314	100-0601-551.30-11	127.43	May Phone/Overdue Notices
		7/23/2014	5321	100-0601-551.29-02	213.01	Constant Contact Subscrip
		7/23/2014	5360	100-0601-551.30-11	103.05	April-June Postage
			Total for check: 46964		443.49	
					14,073.44	

AP Check Register

Check Date: 7/24/2014

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
AAA PORTABLES	46965	7/24/2014	D-11732	100-0703-553.20-09	374.15	Rental for Parade
		7/24/2014	D-11733	100-0703-553.20-09	540.65	Rental
	Total for check: 46965				914.80	
ACC PLANNED SERVICE INC	46966	7/24/2014	12708	100-0601-551.24-03	1,550.00	Semi-Annual Service
				100-0920-531.24-03	350.00	Semi-Annual Service
				100-0703-553.24-03	420.00	Semi-Annual Service
				100-0801-521.20-04	1,008.00	Semi-Annual Service
				100-0501-522.24-03	672.00	Semi-Annual Service
				731-1022-541.20-04	1,540.00	Semi-Annual Service
				100-1001-514.20-04	1,036.87	Semi-Annual Service
	7/24/2014	12776	100-0801-521.24-03	49.50	PD Evidence Room Boilers	
7/24/2014	12777	100-1001-514.24-03	99.70	City Hall Service		
Total for check: 46966				6,726.07		
ACCURATE	46967	7/24/2014	1409633	731-1022-541.30-18	71.52	Blasting Tips
		7/24/2014	1409674	731-1022-541.30-18	62.01	Hex Nuts/Ground Strap/Pin
	Total for check: 46967				133.53	
AIRGAS USA LLC	46968	7/24/2014	9919677899	100-0703-553.30-18	17.95	Cylinder Rental
		7/24/2014	9919677901	731-1022-541.30-18	175.85	Cylinder Rental
	Total for check: 46968				193.80	
ANIMAL HAVEN ZOO	46969	7/24/2014		100-0702-552.20-05	350.00	Petting Zoo 7/31/14
Total for check: 46969				350.00		
CITY OF APPLETON	46970	7/24/2014	219986	100-0918-531.21-06	500.00	Preparedness Agreement
Total for check: 46970				500.00		
ASSOCIATED APPRAISAL CONSULTANTS	46971	7/24/2014	17734	100-0402-513.21-09	4,991.67	Professional Service
				100-0402-513.30-11	479.96	Postage

AP Check Register

Check Date: 7/24/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ASSOCIATED APPRAISAL CONSULTANTS...	46971...	7/24/2014	17735	100-0402-513.21-09	59.76	Internet Posting
			Total for check: 46971		5,531.39	
AT&T	46972	7/24/2014	920R09453007	100-1001-514.22-01	113.90	Alarms
				601-1020-543.22-01	292.50	Alarms
			Total for check: 46972		406.40	
BADGER LAB & ENGINEERING INC	46973	7/24/2014	INV000057768	601-1020-543.21-02	315.00	Utilities Wastewaters June 8-15
		7/24/2014	INV000057784	601-1020-543.21-02	1,040.00	Whiting Paper Wastewaters June 4-13
			Total for check: 46973		1,355.00	
BATTERIES PLUS LLC	46974	7/24/2014	508-205576	100-1008-541.30-18	15.75	Battery for Elect Locator
			Total for check: 46974		15.75	
BECK ELECTRIC INC	46975	7/24/2014	JY1614-COM-ED10	100-1008-541.24-04	146.25	Pedestrian Signal Maint
		7/24/2014	JY1614-COM-ED11	100-1008-541.21-06	107.25	Wiring Locates
				100-1012-541.21-06	107.25	Wiring Locates
		7/24/2014	JY1614-COM-ED12	100-1012-541.21-06	113.75	Remove Lites 4 Hotel Demo
			Total for check: 46975		474.50	
BERTONS ALL SEASON CONSTRUCTION &	46976	7/24/2014	536524	263-0306-562.70-01	6,480.00	CDBG Rehab
			Total for check: 46976		6,480.00	
KELSEY E BLOB	46977	7/24/2014	HATTIE MINOR	822-0413-554.30-16	250.00	Scholarship Fall 2014
			Total for check: 46977		250.00	
BLUE PRINT SERVICE CO INC	46978	7/24/2014	71152	100-1002-541.30-18	47.36	Bond Paper

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BLUE PRINT SERVICE CO INC...	46978...	7/24/2014...	71152...	625-1002-541.30-18	15.78	Bond Paper
			Total for check: 46978		63.14	
BOMSKI CONSTRUCTION &	46979	7/24/2014		263-0306-562.70-01	2,275.00	CDBG Rehab
			Total for check: 46979		2,275.00	
BUCKLIN'S TREE SERVICE	46980	7/24/2014	5957	100-0703-553.30-18	53.09	Mason Sand
		7/24/2014	6156	100-0703-553.30-18	50.74	Mason Sand
			Total for check: 46980		103.83	
SHAINA CARLSON	46981	7/24/2014	HATTIE MINOR	822-0413-554.30-16	250.00	Scholarship Fall 2014
			Total for check: 46981		250.00	
CDW GOVERNMENT INC	46982	7/24/2014	MQ24529	743-0403-513.30-15	33.75	IT Supplies
		7/24/2014	MQ64055	743-0403-513.30-15	34.07	IT Supplies
		7/24/2014	ND21388	743-0403-513.30-15	(9.75)	Freight Adj
		7/24/2014	ND21835	743-0403-513.30-15	(9.83)	Freight Adj
			Total for check: 46982		48.24	
CENTER POINT LARGE PRINT	46983	7/24/2014	087-506662-00	100-0601-551.24-03	(43.41)	Correction
				100-0601-551.24-03	43.41	Correct Credit in Error
		7/24/2014	1197140	100-0601-551.30-14	133.02	Library Materials
			Total for check: 46983		133.02	
CLARK, MISSY	46984	7/24/2014	CLARK	100-0000-441.24-00	46.00	Swim Lesson Cancellation
			Total for check: 46984		46.00	

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CRESCENT ELECTRIC SUPPLY COMPANY	46985	7/24/2014	087-506662-00	100-0601-551.24-03	43.41	Bulbs
			Total for check: 46985		43.41	
GORDON ECKRICH	46986	7/24/2014		100-0402-513.10-07	50.00	BOR Per Diem
			Total for check: 46986		50.00	
FIRST SUPPLY LLC - APPLETON	46987	7/24/2014	2554930-00	100-0704-552.24-04	178.80	Dual Pressure Switch
			Total for check: 46987		178.80	
FOX VALLEY AREA LABOR COUNCIL	46988	7/24/2014		100-0408-552.30-16	250.00	Labor Fest Parade
			Total for check: 46988		250.00	
GE CHEMICAL	46989	7/24/2014	5244	731-1022-541.21-06	221.10	Filter Cartridges/Towels
			Total for check: 46989		221.10	
GERDAU	46990	7/24/2014	91822725	625-1003-541.30-18 100-1009-541.30-18	160.16 40.02	White Water Wax Cure White Water Wax Cure
			Total for check: 46990		200.18	
GRAINGER INC	46991	7/24/2014	9476924452	207-0707-552.24-03	208.86	Curb Ramp
			Total for check: 46991		208.86	
GRIESBACH READY-MIX LLC	46992	7/24/2014	3050	100-1009-541.30-18 625-1003-541.30-18	737.25 961.50	London St Sidewalk London St
			Total for check: 46992		1,698.75	
GUNDERSON INC	46993	7/24/2014	189055	100-0801-521.30-13	34.66	Towels & Mats
			Total for check: 46993		34.66	

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HORN PRECAST	46994	7/24/2014	5892	625-1010-541.30-18	128.00	Risers
			Total for check: 46994		128.00	
HORST DISTRIBUTING INC	46995	7/24/2014	39806-000	731-1022-541.38-03	153.45	Solenoid, Fuel
			Total for check: 46995		153.45	
IMPERIAL SUPPLIES LLC	46996	7/24/2014	LB6957	731-1022-541.30-18	106.63	Gloves
			Total for check: 46996		106.63	
INFINITY TECHNOLOGY INC	46997	7/24/2014	504094	743-0403-513.24-04	15.52	Server Anti-Virus Softwar
			Total for check: 46997		15.52	
KAEMPFER & ASSOCIATES INC	46998	7/24/2014	17509	601-1020-543.21-02	445.28	Sewer User Monitoring Project E145-01.07
		7/24/2014	17510	601-1020-543.21-02	50.98	NMSC WWTP Sampling Project E145-01.10
		7/24/2014	17511	601-1020-543.21-02	40.48	San Sewer Lateral Repair Project E145-01.11
		7/24/2014	17512	601-1020-543.21-02	40.48	9th St Monitoring StationProject E145-01.13
			Total for check: 46998		577.22	
KELLER INC	46999	7/24/2014		625-0000-201.19-00	10,000.00	Final Site Improve/ECrow
			Total for check: 46999		10,000.00	
ROY KORDUS	47000	7/24/2014		100-0402-513.10-07	50.00	BOR Per Diem
			Total for check: 47000		50.00	
KUNDINGER FLUID POWER INC	47001	7/24/2014	50289936	731-1022-541.38-03	222.49	Non-Spill QC & Nipples
			Total for check: 47001		222.49	
ADAM LUKASAVAGE	47002	7/24/2014	REFUND	100-0000-441.23-00	23.81	Refund Rental

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ADAM LUKASAVAGE...	47002...	7/24/2014...	REFUND...	100-0000-201.08-00	1.19	Refund Rental
			Total for check: 47002		25.00	
LUNIAK PAINT & SUPPLY INC	47003	7/24/2014	6684	731-1022-541.30-18	85.00	Bags of Sand
			Total for check: 47003		85.00	
MATTHEWS TIRE & SERVICE CENTER	47004	7/24/2014	51371	731-1022-541.38-02	561.44	Tires & Hardware
			Total for check: 47004		561.44	
MCC INC	47005	7/24/2014	38030	100-0703-553.30-18	175.00	Concrete Block
			Total for check: 47005		175.00	
MCPMAHON	47006	7/24/2014	48789	625-1010-541.21-02	1,365.75	Stormwater Planning
			Total for check: 47006		1,365.75	
MCNEILUS TRUCK & MFG COMPANY	47007	7/24/2014	2563737	731-1022-541.38-03	1,537.73	Curotto
			Total for check: 47007		1,537.73	
MEMORIAL FLORISTS INC	47008	7/24/2014	02852494	207-0707-552.30-18	883.50	Plantings - Marina
		7/24/2014	02854840	100-0703-553.30-18	4,226.45	Annuals
			Total for check: 47008		5,109.95	
MENARDS-APPLETON EAST	47009	7/24/2014	50318	100-0703-553.30-18	43.56	Ties
			Total for check: 47009		43.56	
MENASHA TREASURER	47010	7/24/2014		100-0801-521.24-03	7.23	Electrical Box
				100-0902-524.24-04	12.50	Inspection
				100-0903-531.30-15	22.63	Keep/Tools
				100-0903-531.33-01	14.00	Registration

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MENASHA TREASURER...	47010...	7/24/2014...	...	100-0904-531.30-18	28.34	Insp Forms/Supplies
				100-0905-531.30-18	4.99	Memory Cafe
				100-1018-543.30-11	3.00	Postage
				601-1020-543.34-02	40.00	Registration
		7/24/2014	PARK & REC	100-0702-552.30-18	110.05	Program Supplies
				100-0702-552.30-18	30.00	Non-Profit Permit - P&R
				Total for check: 47010	272.74	
MODERN DAIRY INC	47011	7/24/2014	221720	100-0704-552.30-17	213.60	Concessions
			Total for check: 47011	213.60		
MORTON SAFETY	47012	7/24/2014	895282	731-1022-541.30-18	61.74	Grip Safety Cuffs
			Total for check: 47012	61.74		
NETWORK HEALTH SYSTEM INC	47013	7/24/2014	320156	100-0202-512.21-06	167.00	Drug Screens
			Total for check: 47013	167.00		
JEFF NICHOLS	47014	7/24/2014		100-0402-513.10-07	50.00	BOR Per Diem
			Total for check: 47014	50.00		
OUTAGAMIE COUNTY	47015	7/24/2014	101854	100-0805-521.25-01	3,795.00	Jan-May Inmate Lodging
			Total for check: 47015	3,795.00		
PRINTED PRODUCTIONS	47016	7/24/2014	5138	100-0000-201.15-00	122.14	Menasha Market Banner
			Total for check: 47016	122.14		
ROAD EQUIPMENT	47017	7/24/2014	WA580086	731-1022-541.38-03	49.06	Electric Brake Battery

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ROAD EQUIPMENT...	47017...	7/24/2014	WA580329	731-1022-541.38-03	88.14	Rear Hanger
			Total for check: 47017		137.20	
PATRICIA RUDOLPH	47018	7/24/2014		100-0402-513.10-07	50.00	BOR Per Diem
			Total for check: 47018		50.00	
SAM'S CLUB/SYNCHRONY BANK	47019	7/24/2014		100-0704-552.30-17	1,717.54	Concessions & Supplies
				100-0704-552.30-10	127.60	Concessions & Supplies
				100-0702-552.32-01	(45.00)	Membership Refund
			Total for check: 47019		1,800.14	
VICKI SCHULTZ	47020	7/24/2014		100-0903-531.33-01	24.80	May, June, July Expenses
				100-0903-531.34-01	198.00	May, June, July Expenses
				100-0903-531.34-03	50.38	May, June, July Expenses
			Total for check: 47020		273.18	
SEH TECHNOLOGY SOLUTIONS INC	47021	7/24/2014	11445	625-1010-541.21-04	270.00	Perm/Track ESC Service
			Total for check: 47021		270.00	
KATELYN SEWALL	47022	7/24/2014	HATTIE MINOR	822-0413-554.30-16	250.00	Scholarship Fall 2014
			Total for check: 47022		250.00	
SHOPKO STORES OPERATING CO LLC	47023	7/24/2014	90000014390018	100-0702-552.30-18	159.90	Chairs/Bsktbll Games
				100-0702-552.30-18	28.93	Whistle Lanyards/Lice Spr
			Total for check: 47023		188.83	
SPORTS GRAPHICS	47024	7/24/2014	0714-011	826-0702-552.30-18	302.32	T-Shirts
				100-0702-552.30-18	302.33	T-Shirts
		7/24/2014	0714-012	826-0702-552.30-18	180.70	T-Shirts

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SPORTS GRAPHICS...	47024...	7/24/2014...	0714-012...	100-0702-552.30-18	180.70	T-Shirts
			Total for check: 47024		966.05	
STAPLES ADVANTAGE	47025	7/24/2014	3235101554	100-0304-562.30-10	26.03	Office Supplies
		7/24/2014	3235101555	100-0702-552.30-10	58.69	Office Supplies
		7/24/2014	3235101556	100-0801-521.30-10	313.21	Office Supplies
			Total for check: 47025		397.93	
STEVE STUMPF LANDSCAPING	47026	7/24/2014	3131	100-0703-553.30-18	290.00	Bark Mulch
			Total for check: 47026		290.00	
SUNGARD PUBLIC SECTOR INC	47027	7/24/2014	84670	743-0403-513.24-04	2,806.00	Monthly Acctg System Main
			Total for check: 47027		2,806.00	
TRI-COUNTY OVERHEAD DOOR INC	47028	7/24/2014	34378	100-0801-521.24-03	29.40	Remote/PD
			Total for check: 47028		29.40	
UNIFIRST CORPORATION	47029	7/24/2014	097 0167166	731-1022-541.20-01	126.23	Cleaning Services
			Total for check: 47029		126.23	
UNITED PAPER CORPORATION	47030	7/24/2014	79698	100-0000-132.00-00	1,856.79	Bags/Paper Towels/Kleenex
		7/24/2014	79750	100-0000-132.00-00	79.32	Paper Cups
			Total for check: 47030		1,936.11	
UNITED WAY FOX CITIES	47031	7/24/2014	20140724	100-0000-202.09-00	31.75	PAYROLL SUMMARY
			Total for check: 47031		31.75	

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VALLEY CHEMICAL LLC	47032	7/24/2014	0048239-IN	100-0704-552.30-13	79.90	Algae Brushes
			Total for check: 47032		79.90	
VALLEY SEALCOAT INC	47033	7/24/2014	10272	100-0703-553.82-02	15,983.00	Tennis Court Restoration Clovis Grove
			Total for check: 47033		15,983.00	
VERIZON WIRELESS	47034	7/24/2014	9727966894	100-0601-551.22-01	12.88	Monthly Telephone
				100-0703-553.22-01	7.57	Monthly Telephone
				100-0801-521.22-01	8.71	Monthly Telephone
				100-1001-514.22-01	8.71	Monthly Telephone
				100-0703-553.22-01	76.87	Parks Cell
				207-0707-552.22-01	80.02	Marina
		7/24/2014	9727966895	100-1002-541.22-01	129.86	Monthly Telephone
				625-1002-541.22-01	43.28	Monthly Telephone
				731-1022-541.21-04	40.01	Monthly Telephone
				601-1020-543.22-01	22.44	Monthly Telephone
		7/24/2014	9727966896	100-0601-551.22-01	4.95	
		7/24/2014	9727966897	100-0919-531.22-01	5.75	Cell/Data Service
				743-0403-513.22-01	120.03	Cell/Data Service
		7/24/2014	9727966898	743-0403-513.22-01	178.28	Cell/Data Service
		7/24/2014	9727966899	100-0801-521.22-01	594.98	Police Dept
			Total for check: 47034		1,334.34	
VISION INSURANCE PLAN OF AMERICA	47035	7/24/2014	148782	100-0000-204.10-00	1,044.95	August, 2014
			Total for check: 47035		1,044.95	
WE ENERGIES	47036	7/24/2014		100-0701-533.22-03	9.25	North Street/Electric
				100-0701-533.22-03	8.96	North Street/Electric
			Total for check: 47036		18.21	
WINNEBAGO COUNTY CLERK OF COURTS	47037	7/24/2014		100-0000-201.03-00	150.00	Bond/MEPD 14-101499

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WINNEBAGO COUNTY CLERK OF COURTS...	47037...	7/24/2014...	...	100-0000-201.03-00	650.00	Bond/MEPD 14-101541
				100-0000-201.03-00	150.00	Bond/MEPD 14-101475
				Total for check: 47037	950.00	
WINNEBAGO COUNTY HOUSING AUTHORITY	47038	7/24/2014		100-0000-441.13-00	30.00	Refund 504 Baldwin Untagged Refuse
				Total for check: 47038	30.00	
WISCONSIN DEPT OF JUSTICE	47039	7/24/2014	G3228	100-0601-551.21-06	14.00	
				100-0202-512.21-06	77.00	
		7/24/2014	L7101T	100-0801-521.21-06	868.00	
				Total for check: 47039	959.00	
WISCONSIN EMERGENCY MANAGEMENT	47040	7/24/2014	184771	731-1022-541.21-06	582.00	Facility Chemicals
				Total for check: 47040	582.00	
WISCONSIN SUPPORT COLLECTIONS	47041	7/24/2014	20140724	100-0000-202.03-00	955.49	PAYROLL SUMMARY
				Total for check: 47041	955.49	
RAYMOND ZIELINSKI	47042	7/24/2014		100-0402-513.10-07	50.00	BOR Per Diem
				Total for check: 47042	50.00	
					85,514.90	

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AAA PORTABLES	47043	7/31/2014	D-12306	100-0703-553.20-09	115.00	Jefferson Boat Launch
		7/31/2014	D-12307	100-0703-553.20-09	115.00	Municipal Beach
	Total for check: 47043				230.00	
ACC PLANNED SERVICE INC	47044	7/31/2014	12806	100-0801-521.24-03	77.70	Boiler Maintenance/Police
				100-0501-522.24-03	51.80	Boiler Maintenance/Police
	Total for check: 47044				129.50	
AFFINITY OCCUPATIONAL HEALTH	47045	7/31/2014		100-0202-512.21-06	195.00	Training
			Total for check: 47045			
JF AHERN CO	47046	7/31/2014	207463	100-0801-521.24-03	63.25	Recharge Extinguisher/Mis
			Total for check: 47046			
APPLETON ELECTRONICS SUPPLY LLC	47047	7/31/2014	13067	743-0403-513.30-15	26.76	IT Supplies
			Total for check: 47047			
ARING EQUIPMENT EXCHANGE	47048	7/31/2014	702174	731-1022-541.38-03	46.16	Primary Filter
			Total for check: 47048			
BAHCALL RUBBER CO INC	47049	7/31/2014	664276-001	731-1022-541.38-03	428.78	
			Total for check: 47049			
BERGSTROM FORD OF NEENAH	47050	7/31/2014	30386	731-1022-541.38-03	172.32	Core Deposit/Motor Assy
		7/31/2014	CM30386	731-1022-541.38-03	(35.00)	Core Return/CREDIT
	Total for check: 47050				137.32	

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BUSINESS ORIENTED SOFTWARE SOLUTION	47051	7/31/2014	AMNBSC1407139	743-0403-513.24-04	1,599.00	Annual Maintenance
			Total for check: 47051		1,599.00	
CARDMEMBER SERVICE	47055	7/31/2014	0016	100-0000-201.15-00	174.98	King Canopy
				100-0702-552.30-18	174.97	King Canopy
		7/31/2014	0020	100-0801-521.32-01	150.00	National Tactical
		7/31/2014	0057	100-0801-521.33-03	31.01	PRIMO
		7/31/2014	0424	100-0801-521.34-02	350.00	IACP
		7/31/2014	0852	100-0801-521.30-18	86.17	Power Stream Technology
		7/31/2014	1050	100-0201-512.33-03	258.00	Chula Vista Resort
		7/31/2014	1278	100-0801-521.30-10	73.83	Amazon Mktplace
		7/31/2014	1380	100-0703-553.30-18	178.50	Paypal/Puller
		7/31/2014	1630	824-0807-521.30-15	63.71	Activedogs.com
		7/31/2014	1972	100-0903-531.30-18	27.00	Hon Co./Keys
		7/31/2014	2038	824-0807-521.30-15	38.16	Pet Supplies Plus
		7/31/2014	2055	100-0903-531.24-04	6.27	Apple Itunes/Transl Prgm
		7/31/2014	2098	100-0801-521.30-18	6.87	Menasha Express
		7/31/2014	2529	100-0801-521.30-15	24.47	Brownells Inc
		7/31/2014	2859	100-1002-541.30-18	7.49	Cell Phone Shop/Battery
		7/31/2014	3208	100-0801-521.30-11	20.41	UPS
		7/31/2014	3232	100-0801-521.30-11	48.90	UPS
		7/31/2014	3272	100-0801-521.24-03	42.32	Memorial Florist/PD Pots
		7/31/2014	3276	100-0703-553.24-03	57.52	Sustainability/Hand dryer
				731-1022-541.24-02	377.50	Fleetsoft/Scanners
		7/31/2014	3564	824-0807-521.30-18	151.90	Mills Fleet Farm
		7/31/2014	3596	100-0903-531.34-03	210.00	Metropolis Hotel/Health
		7/31/2014	3656	100-0703-553.24-03	80.00	DSPS EPAY
		7/31/2014	4217	100-0801-521.30-12	947.50	DH Wireless/Ext Modem
		7/31/2014	4255	100-0801-521.30-15	28.57	Amazon.com
		7/31/2014	4950	824-0807-521.21-05	151.98	Appanasha Pet Clinic
		7/31/2014	5488	100-0801-521.32-01	12.75	TLO Transunion
		7/31/2014	5708	100-0501-522.24-03	273.09	Grainger/Exhaust Fan
		7/31/2014	5936	100-1001-514.24-03	26.94	Amazon/CH Light
		7/31/2014	6309	100-0801-521.30-18	7.86	Walgreens

AP Check Register

Check Date: 7/31/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CARDMEMBER SERVICE...	47055...	7/31/2014	6333	100-0703-553.24-03	21.72	UPS Store
		7/31/2014	6728	100-0703-553.30-10	87.93	Displays2go/PWF Mailboxes
				731-1022-541.30-18	175.86	Displays2go/PWF Mailboxes
		7/31/2014	6791	100-0703-553.30-18	67.59	UPS Store
		7/31/2014	7133	100-0903-531.24-04	2.09	Apple Itunes/Transl Prgm
		7/31/2014	7412	100-0801-521.30-11	10.84	UPS
		7/31/2014	7427	100-0702-552.30-18	22.88	Wal-Mart/Soda
		7/31/2014	7871	100-0704-552.30-18	28.94	Home Depot/Window Shade
		7/31/2014	7912	100-0801-521.30-18	(12.95)	PayPal - Return/CREDIT
		7/31/2014	8570	824-0810-521.30-18	415.13	NSC Northern Safety
		7/31/2014	8929	100-0801-521.29-04	45.97	Amazon Mktplace
		7/31/2014	9159	100-0801-521.29-04	18.15	Amazon.com
		7/31/2014	9200	824-0807-521.30-15	39.17	Pet Supplies Plus
		7/31/2014	9281	100-0801-521.30-12	72.99	Amazon.com
		7/31/2014	9315	100-0801-521.30-15	51.27	Amazon.com
		7/31/2014	9391	100-0801-521.29-04	8.71	Amazon Mktplace
		7/31/2014	9450	207-0707-552.30-18	282.52	Nellyssurpl/Camera
	7/31/2014	9685	100-0801-521.30-11	23.60	UPS	
			Total for check: 47055		5,451.08	
DOMINION VOTING SYSTEMS INC	47056	7/31/2014	DVS110588	100-0204-512.24-04	876.25	Election Machine Warranty
			Total for check: 47056		876.25	
DUMKE & ASSOCIATES &	47057	7/31/2014		100-0903-531.29-06	2,163.33	Rental 316 Racine St
			Total for check: 47057		2,163.33	
DEBBIE GALEAZZI	47058	7/31/2014		100-0204-512.30-11	98.00	July Expenses
				100-0201-512.33-01	25.70	July Expenses
			Total for check: 47058		123.70	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
GAT SUPPLY INC	47059	7/31/2014	00029935	625-1003-541.30-15	149.95	General Purpose Dia Blade
			Total for check: 47059		149.95	
GREEN BOYZ	47060	7/31/2014		100-0801-521.20-06	47.50	Lawn Care/PD & Library
				100-0601-551.24-03	47.50	Lawn Care/PD & Library
			Total for check: 47060		95.00	
JOHN'S REPAIR & TOWING LLC	47061	7/31/2014	11885-1	731-1022-541.29-04	250.00	Tow Heavy
		7/31/2014	12141-1	731-1022-541.29-04	437.50	Tow Heavy
			Total for check: 47061		687.50	
JX ENTERPRISES INC	47062	7/31/2014	G-241600017	731-1022-541.38-03	33.84	Alarm
		7/31/2014	G-241840017	731-1022-541.38-03	204.09	Cable-Release
			Total for check: 47062		237.93	
KEEPRS INC	47063	7/31/2014	248216	100-0801-521.30-15	1,242.00	Glock Sight Pistol
			Total for check: 47063		1,242.00	
KJ WASTE SYSTEMS INC	47064	7/31/2014		266-1027-543.25-01	902.00	June Recycling
			Total for check: 47064		902.00	
KRAMER, KEN	47065	7/31/2014	05191414420	100-0703-553.30-18	36.70	Snap-on Tools
			Total for check: 47065		36.70	
ADAM LUKASAVAGE	47066	7/31/2014		100-0000-441.23-00	25.00	Park Rental Refund
			Total for check: 47066		25.00	
MATTHEWS TIRE & SERVICE CENTER	47067	7/31/2014	51445	731-1022-541.38-02	108.90	Tire Repair/Hardware
		7/31/2014	51458	731-1022-541.38-02	178.00	Tires

AP Check Register

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MATTHEWS TIRE & SERVICE CENTER...	47067...	7/31/2014	51468	731-1022-541.38-02	740.00	Tires
			Total for check: 47067		1,026.90	
MENARDS-APPLETON EAST	47068	7/31/2014	47231	100-0703-553.30-18	78.80	Compost & Manure
		7/31/2014	47232	100-0703-553.30-18	45.31	Compost & Manure
		7/31/2014	50380	100-0703-553.30-18	21.58	Wastebasket & Softsoap
		7/31/2014	50816	625-1010-541.30-18	98.50	Storm Sewer Opr Supplies
			Total for check: 47068		244.19	
MENASHA UTILITIES	47070	7/31/2014		100-1008-541.22-03	292.45	Electric
				100-0000-123.00-00	15.90	Electric
				100-1012-541.22-03	90.51	Electric
				501-0304-562.22-03	24.71	Electric
				501-0304-562.22-06	43.13	Storm
				100-0304-562.22-03	23.95	Electric
				625-0304-562.22-03	8.24	Electric
				100-1013-541.22-03	43.49	Electric
				100-1013-541.22-06	277.51	Storm
				207-0707-552.22-03	1,471.27	Electric
				207-0707-552.22-05	34.42	Water/Sewer
				207-0707-552.22-06	48.76	Storm
				100-0703-553.22-03	1,816.62	Electric
				100-0703-553.22-05	755.34	Water/Sewer
				100-0703-553.22-06	343.77	Storm
				100-1001-514.22-03	2,446.10	Electric
				100-1001-514.22-05	495.60	Water/Sewer
				743-0403-513.21-04	167.75	Internet Charge
				743-0403-513.21-04	2,310.40	Dark Fiber Charge
				100-0305-562.22-06	2.50	Storm
				100-1014-543.22-06	53.13	Storm
				267-0102-581.22-06	6.88	Storm
				100-1019-552.22-03	200.36	Electric
				100-1019-552.22-05	106.22	Water/Sewer

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA UTILITIES...	47070...	7/31/2014...	...	601-1020-543.22-03	32.69	Electric
			Total for check: 47070		11,111.70	
MODERN BUSINESS MACHINES	47071	7/31/2014	26349847	743-0403-513.29-01	243.10	Monthly Printing Contract
		7/31/2014	26349871	743-0403-513.29-01	325.53	Quarterly Copier Contract
			Total for check: 47071		568.63	
MODERN DAIRY INC	47072	7/31/2014	221843	100-0704-552.30-17	289.32	Concessions
		7/31/2014	221939	100-0704-552.30-17	340.50	Concessions
			Total for check: 47072		629.82	
MORTON SAFETY	47073	7/31/2014	894038	100-1001-514.30-15	98.63	Lockout Kit
			Total for check: 47073		98.63	
CITY OF NEENAH	47074	7/31/2014		100-0501-522.25-01	259,083.00	Fire/Rescue Services
			Total for check: 47074		259,083.00	
NORTHEAST ASPHALT INC	47075	7/31/2014	1284700	100-1003-541.30-18	800.30	Cold Mix
			Total for check: 47075		800.30	
OSHKOSH FIRE & POLICE EQUIPMENT INC	47076	7/31/2014	156861	100-0801-521.29-04	89.50	Alley Lights/Sub Assy
		7/31/2014	156881	100-0801-521.29-04	673.00	Alley Lights/Sub Assy
			Total for check: 47076		762.50	
OUTAGAMIE COUNTY	47077	7/31/2014	101867	100-0805-521.25-01	165.00	June Inmate Lodging
			Total for check: 47077		165.00	

AP Check Register
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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
PITNEY BOWES INC	47078	7/31/2014	26349847	100-1001-514.30-10	183.57	Postage Machine Ink
			Total for check: 47078		183.57	
PRIORITY 1 POLICE & FIRE	47079	7/31/2014	1002	100-0801-521.29-04	2,700.00	New Squad Install
			Total for check: 47079		2,700.00	
RED	47080	7/31/2014	0W57586B	100-0801-521.19-03	87.82	Uniform Accessories
			Total for check: 47080		87.82	
REDI-WELDING CO	47081	7/31/2014	14715	100-0703-553.24-03 731-1022-541.38-03	132.60 498.49	Bend Angle/Shore Wall Trailer & Rack
			Total for check: 47081		631.09	
ROAD EQUIPMENT	47082	7/31/2014	WA580532	731-1022-541.38-03	23.96	Hangers
			Total for check: 47082		23.96	
DR TERESA RUDOLPH	47083	7/31/2014		100-0903-531.21-05	150.00	City Physician
			Total for check: 47083		150.00	
SAGE SECURITY SOLUTIONS	47084	7/31/2014	219794	100-0703-553.30-18	105.00	Padlock
			Total for check: 47084		105.00	
SCHROEDER, FREDERICK	47085	7/31/2014	SCHROEDER	100-0000-421.12-00	25.00	7/10/14 Street Use Reimbu
			Total for check: 47085		25.00	
SMALL QUANTITY BOXES	47086	7/31/2014	56626	100-0801-521.30-18	92.00	Kraft Paper
			Total for check: 47086		92.00	
STAPLES ADVANTAGE	47087	7/31/2014	3235794014	100-0702-552.30-10	8.99	Office Supplies

AP Check Register
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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
STAPLES ADVANTAGE...	47087...	7/31/2014	3235794017	100-0405-513.30-10	25.03	Office Supplies
				100-0201-512.30-10	5.68	Office Supplies
				100-0202-512.30-10	46.24	Office Supplies
				100-0203-512.30-10	16.28	Office Supplies
				100-0405-513.30-10	(6.83)	Office Supplies/CREDIT
		7/31/2014	3237062365	100-0405-513.30-10		
			Total for check: 47087		95.39	
SUPERIOR CHEMICAL CORP	47088	7/31/2014	64567	601-1020-543.30-18	452.97	Cleaner
					452.97	
TREEO'S TREE SERVICE INC	47089	7/31/2014	5082	625-0706-561.20-06	650.00	Stump Removal
					650.00	
UNIFIRST CORPORATION	47090	7/31/2014	097 0167676	731-1022-541.20-01	120.56	Cleaning Services
					120.56	
WE ENERGIES	47091	7/31/2014		100-0000-123.00-00	50.36	N-M Fire Dept
				100-1001-514.22-04	41.13	City Hall
				100-0801-521.22-04	69.54	Police Dept
				100-0920-531.22-04	11.67	Senior Center
				100-0601-551.22-04	39.30	Library
				100-0703-553.22-04	56.83	Parks
				100-0704-552.22-04	4,275.20	Pool
				207-0707-552.22-04	27.46	Marina
				731-1022-541.22-04	87.22	Garage
				100-0703-553.22-04	(7.49)	Credit
			Total for check: 47091		4,651.22	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WERNER ELECTRIC SUPPLY CO	47092	7/31/2014	S4205220.002	100-0801-521.30-13	21.93	PD Restroom Supplies
			Total for check: 47092		<u>21.93</u>	
					<u>299,327.39</u>	



To: Menasha Common Council
From: Jenny Groeschei and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: July 30, 2014

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Veronica Traynor
Carolyn Quella
Todd Kauti
Curtis Cantrell
Kathryn Schleis

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the City. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

Stacy Quinn

cc: chief via email



July 28, 2014

Stacy L. Quinn
309 W. 11th St.
Kaukauna, WI 54130

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Quinn,

In conducting a background investigation in relationship to your alcohol operator's license application, the following information was determined:

On March 18, 2005 you pled No Contest to a Class H Felony charge of Misappropriation of Personal Identification in Winnebago County Court. Under Guideline #1 of the city of Menasha Policy Guidelines for Operator's License, you don't qualify for an operator's license, because you have been convicted of a felony that substantially relates to the license for which you seek.

Based on this background investigation I will be recommending that the city of Menasha Common Council deny your request for an operator's license in the city of Menasha. Engaging in bartending involves the purchase and sale of a closely related substance/alcohol. Individuals granted an operator's license must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunk driving laws and assist with minimizing disturbances of the peace and maintaining the safety of the community. The incident you have been convicted of substantially relates to the license for which you have applied and arose out of an incident that occurred on June 6, 2003. The police department is recommending to the Common Council that they deny your application for an alcohol operator's license with the city of Menasha.

The denial recommendation will be given to the Common Council at its next meeting on **Monday, August 4, 2014 at 6:00 p.m.** or shortly thereafter. *Should you wish to provide comment to the Common Council on your application, you may do so during the "Public Comments on Any Matter of Concern to the City" portion of the meeting.*

Sincerely,

Lt. Ronald Bouchard
City of Menasha Police Department
Investigative Services

Cc: Debbie Galeazzi
Chief Styka

CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION

Establishment of Employment EXPRESS
TEMPORARY _____ PROVISIONAL _____ REGULAR RENEWAL _____

Name Quinn Stacy L
Last First Middle

Address 309 W 11th St Kaukauna WI 54130
Street City State/Zip Code

Phone _____ Social Security _____

Height _____ Weight _____ Eyes _____ Hair _____ Sex _____ Race _____

Birth Date _____ Age _____ Birthplace _____

Scars, Marks, Tattoos _____

Drivers License No. _____ State of Issue _____

Expiration Date _____

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete! Please read this section carefully!

Please explain all 'yes' answers completely on the back of this form!

Do you currently have any criminal charges pending against you? NO

Have you ever been convicted of a felony? YES

Have you ever been convicted of a misdemeanor? YES

Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? YES 2006 OWI

Have you ever been convicted of any law, statute, or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage)? NO

Have you ever been convicted of any law, statute, or ordinance pertaining to the possession, use, or sale of illegal drugs? NO

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE Stacy Quinn Date 7/24/14

WITNESS _____ Date _____

Approved _____ Denied _____ Expiration Date _____

Chief of Police [Signature] Date 7/28/14

Comments: Felony conviction

REVOKED FOR VIOLATION: _____

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

DEC 2013 Uttering/Issue worthless check
Found Guilty
paid forfeiture
in Outagamie County

OWI 2006 Neenah City of Menasha 1st offense
Convicted
AODA
pd. fine

INTERGOVERNMENTAL
JURISDICTIONAL TRANSFER AGREEMENT

Whereas, this is an Intergovernmental Jurisdictional Transfer Agreement between the City of Menasha ("City"), the Town of Harrison ("Town"), the Village of Harrison ("Village"), collectively ("the municipalities"), and Calumet County ("County"), collectively ("the parties"), and;

Whereas, Section 83.025(1)(a) Wis. Stats. allows a county to make deletions from a county trunk system with the approval of the Wisconsin Department of Transportation and the majority of the governing bodies of any city, village or town affected by the deletion from a county trunk system; and,

Whereas, the parties desire to delete a portion of CTH LP within the City, Village and Town, and as more specifically described below from the county trunk highway system and transfer it to the City, Village and Town system;

Whereas, the parties agree that this Agreement promotes an organized approach to traffic planning for the entire region that is in the best interests of all municipalities, the county, and the motoring public;

Now, Therefore, the parties agree as follows:

I. CONSTRUCTION OF CTH LP

A. The County will bear municipal portion of the cost for the re-construction of CTH LP with the balance to be paid through State and Federal funds.

B. Sidewalks and trails:

1. Sidewalks. The City, Village and Town agree that sidewalks that are in existence or to be constructed on CTH LP shall be maintained pursuant to Wis. Stat. 66.0907 by the respective municipality in which the sidewalk is located upon the Jurisdictional Transfer of CTH LP. Under no circumstances shall the County be responsible for maintenance of any sidewalk constructed or in existence prior to the re-construction of CTH LP after the Jurisdictional Transfer. ~~Maintenance includes, but is not limited to snow and ice removal, and repair of the sidewalk.~~
2. Trails. The City, Village and Town agree that trails that are in existence or to be constructed on CTH LP shall be maintained by the respective municipality in which the trail is located upon the Jurisdictional Transfer of CTH LP. Under no circumstances shall the County be responsible for maintenance of any trail constructed or in existence prior to the re-construction of CTH LP after the

Jurisdictional Transfer. ~~Maintenance includes, but is not limited to snow and ice removal, repair and maintenance of the trail.~~

- C. The Intergovernmental Agreement between Calumet County and the Town of Harrison executed on October 29, 2009, which obligates the Town of Harrison to reimburse Calumet County for one-half (50%) of the costs associated in the purchase of W6505 Manitowoc Road and the razing of the buildings located thereon is incorporated by reference as if set forth in full.

II. JURISDICTIONAL TRANSFER OF CTH LP:

- A. The jurisdictional transfer of CTH LP shall occur, subject to WI DOT approval, when the re-construction is completed on CTH LP from CTH AP (Midway Road) to USH 10/STH 114.
- B. ROUTE DESCRIPTION: Beginning at the intersection of CTH LP and CTH AP (Midway Road) south 1.44 miles to the intersection of CTH LP and US HWY 10/Wis. HWY 114.

C. The County shall:

1. Remove all CTH LP route markers from the section of CTH LP described above, but will leave all other traffic control devices such as speed limit signs and no parking signs in place for use or disposal by the City, Village and Town.
2. Upon execution of this Agreement and during the construction of CTH LP, make reasonable allowance for each municipality to make decisions regarding access control to CTH LP in each respective municipality, provided that any access control requests by a municipality do not affect the cost of construction, approved engineering and construction of CTH LP. If a municipality's request for access to CTH LP ~~during~~ during construction, but before the jurisdictional transfer is complete, will increase any cost to the County, the municipality has the option to pay the increased costs in order to facilitate the desired access to CTH LP or withdraw the request.
3. Transfer jurisdiction of the existing segment of CTH LP as described above on a date mutually convenient to the municipalities following the completion of the construction described in Section I above, the approval of the Wisconsin Department of Transportation, and the opening to traffic after construction is completed.

D. The City shall:

1. Accept jurisdiction, from the County, of CTH LP from US HWY 10/Wis. HWY 114 to Manitowoc Road west of the centerline, an approximate distance of 0.97 miles, or 5,122 lineal feet. The jurisdictional transfer includes, but is not limited to, all drainage structures (e.g. storm sewers, sanitary sewers or combination of both), lighting, signing, ~~traffic signals,~~ roadway maintenance, sidewalk maintenance, trail maintenance, and access control.
2. The jurisdictional transfer shall be at no cost to the City and City shall receive transportation aids commencing the day after the transfer is in effect.
3. ~~Pursuant to TRANS 75.07(3), enter into a written agreement with the Wisconsin Department of Transportation to maintain sidewalks or trails as a condition of eligibility for state or federal funds appropriated under s 20.395 or 20.866 and shall provide a copy of said agreement to the County.~~

E. The Village shall:

1. Accept jurisdiction, from the County, of CTH LP from US HWY 10/Wis. HWY 114 to Manitowoc Road east of the centerline, an approximate distance of 0.97 miles, or 5,122 lineal feet. The jurisdictional transfer includes, but is not limited to, all drainage structures (e.g. storm sewers, sanitary sewers or combination of both), lighting, signing, ~~traffic signals,~~ roadway maintenance, sidewalk maintenance, trail maintenance, and access control.
2. The jurisdictional transfer shall be at no cost to the Village and the Village shall receive transportation aids commencing the day after the transfer is in effect.
3. ~~Pursuant to TRANS 75.07(3), enter into a written agreement with the Wisconsin Department of Transportation to maintain sidewalks or trails as a condition of eligibility for state or federal funds appropriated under s 20.395 or 20.866 and shall provide a copy of said agreement to the County.~~

F. The Town shall:

1. Accept jurisdiction, from the County, of CTH LP from Manitowoc Road to Midway Road (CTH AP) east and west of the centerline, an approximate distance of 0.94 miles or 4,963 lineal feet. Accept jurisdiction, from the County, of a portion of CTH LP from US HWY 10/Wis. HWY 114 to Manitowoc Road west of the centerline, an

approximate distance of 0.14 miles, or 766 lineal feet. The jurisdictional transfer includes, but is not limited to, drainage structures (e.g. storm sewers, sanitary sewers or combination of both), lighting, signing, ~~traffic signals~~, roadway maintenance, sidewalk maintenance, trail maintenance, and access control.

2. The jurisdictional transfer shall be at no cost to the Town and the Town shall receive transportation aids commencing the day after the transfer is in effect.

~~3. Pursuant to TRANS 75.07(3), enter into a written agreement with the Wisconsin Department of Transportation to maintain sidewalks or trails as a condition of eligibility for state or federal funds appropriated under s 20.395 or 20.866 and shall provide a copy of said agreement to the County.~~

G. All parties acknowledge that the consent and approval of the Wisconsin Department of Transportation (WisDOT) is required for this jurisdictional transfer and agree to work together to obtain the consent and approval of WisDOT.

SIGNATURE PAGE FOLLOWS

CALUMET COUNTY

BY: _____ (SEAL)
Todd M. Romenesko
County Administrator

Date

Approved as to form:

Dawn N. Klockow
Corporation Counsel

CITY OF MENASHA

BY: _____ (SEAL)
Don Merkes
Mayor

Date

BY: _____ (SEAL)
Deborah Galeazzi
City Clerk

Date

Approved as to form:

Pamela Captain
City Attorney

TOWN OF HARRISON

BY: _____ (SEAL)
Darlene Bartlein
Town Chair

Date

BY: _____ (SEAL)
Jennifer Weyenberg
Town Clerk

Date

Approved as to form:

Andy Rossmeissl
Town Attorney

VILLAGE OF HARRISON

BY: _____ (SEAL)
Jim Salm
Village President

Date

BY: _____ (SEAL)
Jennifer Weyenberg
Village Clerk

Date

Approved as to form:

Andy Rossmeissl
Village Attorney



MEMORANDUM

TO: Common Council
FROM: Kara Homan, AICP, Principal Planner
DATE: July 31, 2014
RE: **Reconsideration of Resolution R-19-14**

At their July 23rd meeting, the Redevelopment Authority (RDA) of the City of Menasha took action to blight property in and around the former RR Donnelley plant, which included the parcels contained in Exhibit A, as revised. Parcel #3-00545-00 (owned by the Neenah-Menasha Water Power Company) was not included in the final blight declaration due to a procedural technicality in sending their notice of proposed blight determination. Removal of this property will not be problematic for the overall site redevelopment.

The RDA also included in their motion a request for the Common Council to reconsider their resolution authorizing the RDA to acquire the properties contained in the revised Exhibit A. R-19-14 has been revised to reflect the RDA's final blight determination, as well as the removal of the Neenah-Menasha Water Power Company parcel.

COMMON COUNCIL
OF THE
CITY OF MENASHA, WISCONSIN

RESOLUTION
R -19- 14

A RESOLUTION DECLARING PROPERTY TO BE BLIGHTED AND AUTHORIZING THE REDEVELOPMENT AUTHORITY TO ACQUIRE AND ASSIST THE REDEVELOPMENT OF THE PROPERTY.

Introduced by Alderman Englebert.

WHEREAS, Section 66.133, Wisconsin Statutes, as amended (the "Act"), states that it is the policy of this state to protect and promote the health, safety and general welfare of the people of the state in which blighted areas exist by the elimination and preservation of such areas through the utilization of all means appropriate for that purpose, thereby encouraging well-planned, integrated, stable, safe and healthful neighborhoods, the provision of healthful homes, a decent living environment and adequate places for employment of the people of this state and its communities in such areas; and,

WHEREAS, this Common Council has heretofore created a Redevelopment Authority (the "Authority") to eliminate or prevent substandard, deteriorated, obsolete and blighted areas in the City of Menasha, Wisconsin (the "City"); and,

WHEREAS, the Act, as amended, authorizes the Authority to undertake certain activities within the City, for the purpose of carrying out redevelopment, blight elimination, blight prevention and urban renewal programs and projects as set forth in the Act, together with all powers necessary or incidental to effect adequate and comprehensive redevelopment, blight elimination, and urban renewal programs and projects; and,

WHEREAS, the properties in the City described in Exhibit A (Revised) attached hereto (the "Properties") have been proposed as the site for various public improvements and private development projects; and,

WHEREAS, blight elimination, slum clearance, and urban renewal and redevelopment projects on the Properties will protect and promote the health, safety and general welfare of citizens of the City; and,

WHEREAS, the Authority proposes to acquire or assist the private acquisition and development of the Properties and to carry out blight elimination and urban renewal projects on the Properties, including the installation and construction of public improvements on the Properties, and to subsequently transfer portions of the Properties to private developers; and,

WHEREAS, Section 5(c)1g. of the Act provides that the Authority may acquire blighted property without designating a redevelopment area or adopting a redevelopment plan if the Authority obtains advance approval of the Common Council by at least a two-thirds vote; and,

WHEREAS, on July 23, 2014 the Authority ~~will conduct~~ conducted a duly-noticed public hearing at which all interested parties ~~will be~~ were afforded a full opportunity to express their views respecting this preliminary determination of blight for the Properties; and,

WHEREAS, the Authority has made ~~preliminary~~ findings that (i) found the Properties to be a "blighted properties" within the meaning of Section 66.1333(2m)(bm), Wisconsin Statutes, and (ii) submitted a ~~preliminary~~ blight determination of the Properties for the purpose of carrying out blight elimination and urban renewal projects to this Common Council for approval; and,

WHEREAS, in accordance with the Act, this Common Council now finds it necessary and in the public interests that the Authority undertake activities to eliminate and prevent blight, obsolescence, and the deterioration of the Properties and to promote redevelopment and urban renewal on the Properties; and,

WHEREAS, this Common Council has studied the facts and circumstances relating to the Properties and the proposed acquisition of the Properties, consideration having been given, among other items, to the following matters: (i) the definition of "blighted property" contained in Section (2m)(bm) of the Act, (ii) the Report with respect to the existence of blight on the Properties in the context of the Act, (iii) the past and existing condition of, and the proposed uses of, the Properties and of similar properties, (iv) the goals and objectives of the proposed acquisition of the Properties, (v) visual inspections of the Properties and surrounding areas by various members of the Authority and by various staff of and consultants to the City, and (vi) reports and recommendations to the Common Council by the Authority and City staff members.

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Menasha as follows:

1. The Common Council hereby finds, determines and declares that the Properties are blighted properties within the meaning of Section (2m)(bm) of the Act which substantially impair or arrest the sound growth of the community.
2. The Common Council finds that a comprehensive redevelopment plan is not necessary to determine the need for the acquisition of the Properties, the uses of the Properties after acquisition and the relation of the acquisition to other property redevelopment by the Authority.

Passed and approved this _____ day of August, 2014.

Don Merkes, Mayor

Attest:

Deborah Galeazzi, City Clerk

EXHIBIT A
(Revised)

DESCRIPTION OF PROPERTIES

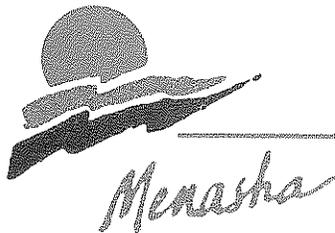
Determination of Blight



RR Donnelley and Vicinity
City of Menasha
Winnebago County, Wisconsin



Numbers Denote Parcel ID



Memorandum

To: Common Council
From: Greg Keil, CDD *CK*
Date: July 17, 2014
RE: Preliminary Determination of Blight - RR Donnelley Property and Vicinity - Ahnaip Street

The closure of the RR Donnelley printing facility on Ahnaip Street has presented an opportunity for the City of Menasha to acquire and redevelop the site and adjoining parcels. The Donnelley property consists of five parcels located both north and south of the Ahnaip Street right of way comprising about 7.2 acres. There are two other parcels, including the Lawson Canal, owned by Sonoco Products Company, and an adjacent parcel owned by the Neenah Menasha Water Power Company which occupy about 1.7 and 0.6 acres, respectively. The Redevelopment Authority of the City of Menasha has made a preliminary determination of blight as an initial step toward acquisition and redevelopment of these parcels.

To enable the acquisition and redevelopment of this property by the Redevelopment Authority, the Common Council must make certain findings and determinations as contained in the attached resolution relating to the determination of blight and authorization for the RDA to acquire the properties so designated. Upon approval of the resolution, the RDA will enter into negotiations with the property owners for acquisition. It is expected that these negotiations will deal with matters related to property appraisals, environmental assessments, land acquisition, site clearance and environmental remediation, if determined to be necessary. It is also expected that the RDA will engage private developers concerning the redevelopment and reuse of the property.

The Community Development staff recommends that the Common Council and RDA proceed with the acquisition of these properties for the following reasons:

1. In the two years since the printing operations have ceased RR Donnelley has not been able to find a viable purchaser for the property. As a manufacturing facility, this property is obsolete due to its location and the condition and configuration of buildings and site as a whole. Furthermore, the site and buildings are not conducive to conversion or rehabilitation into another use.
2. From 2008 to 2013 the value of the Donnelly property has declined nearly 65%, from \$1,744,900 to \$619,500. The buildings are minimally maintained, and further deterioration in building condition and value can be expected.
3. During that same time period, property values of the Winnebago County portion of the City of Menasha declined by \$68.8 million, which is about 8%. This points to the need for the city to aggressively pursue policies and take actions to promote private investment and reinvestment in properties.
4. As exhibited throughout the Fox Cities communities, major redevelopment projects require public-private partnerships to make them economically viable, and often require the infusion of other resources from grant programs, etc. The City and/or RDA have access to grant resources that are unavailable to private entities.

5. Ownership of the properties will give control of the redevelopment process to the RDA, and will enable the city to capture the increased value of the property as properties are sold. By way of comparison, the valuation of the Gilbert Site increased from \$297,000 to \$675,000 between 2013 and 2014, owing to the near completion of site clearance with the site now ready for reuse. Had the city owned the properties, it would have realized the gain in value through future lot sales, not the developer.
6. If acquired by a private developer, it is almost a foregone conclusion that the developer will be looking for assistance. To further the Gilbert example, the city has pledged \$675,000 in accrued TIF increment to the developers to clear the site and make improvements. The city has also invested somewhere around \$100,000 in planning and design work for the Gilbert Site and shoreline park over the past seven years.
7. Given its unparalleled location with respect to its orientation to the Fox River, Menasha dam, Lake Winnebago and the Lawson Canal, the Donnelley Site offers superb site amenities, and, upon completion of site clearance and restoration, has the capacity to support a development with values in excess of \$10 million.
8. Investment of that magnitude will bring additional job and income opportunities to Menasha residents and will help stabilize the neighborhood and support other businesses in the downtown and elsewhere.

Upon authorization by the Common Council to proceed with the acquisition of the properties, the RDA will use due diligence to acquire the property with minimal risk to itself and the city. It is expected that the acquisitions will take place using "friendly condemnation", whereby the properties are taken through condemnation proceedings, but under terms that are mutually agreed to by the parties. This process enables the property to be taken by a municipal entity with an exemption from liability for any contamination present prior to its acquisition.

The environmental condition of the properties is presently unknown. The RDA will negotiate with the parties with respect to the performance of environmental assessments and will seek to protect itself and the city to the extent practicable from any unknown environmental liability. If environmental contamination is determined to be present, options for remediation will be considered based upon the availability of grant resources.

Land acquisition costs are unknown, although preliminary conversations with RR Donnelley suggest they will be minimal. Likewise, site clearance costs are unknown, but are likely to be in the range of \$300,000 to \$500,000. The split of cost between seller and buyer is to be negotiated by the RDA.

The financing of project costs will necessitate the creation of a tax increment finance district, with costs to be paid out of future TIF revenues. It is expected that initial costs would be financed from a city borrowing. Borrowed funds would be advanced to the RDA under a development agreement similar to what exists between the city and RDA for the Lake Park Villas development, and would be paid back to the city from TIF increment pledged to the RDA for repayment of the debt.

Despite there being unknowns, it is essential to move ahead with these processes at this time. Many steps need to be taken to achieve the goal of the Donnelley property being a premier development site and fulfilling its promise of a rich new tax base and job and income opportunities for our residents. We cannot anticipate all that will be required to make this happen, but it will require full participation in a cooperative effort among the RDA, Common Council and Plan Commission to move forward with the TIF creation and execution of agreements essential to the process.

ORDINANCE O - 21 - 2014

AN ORDINANCE RELATING TO THE ANNEXATION OF CERTAIN PROPERTY TO THE CITY OF MENASHA, WISCONSIN (Burroughs Annexation)

Introduced by Mayor Merkes.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Territory Annexed. (Majority Annexation) In accordance with Sec. 66.0217(3)(a) Wis. Stats., and the Petition for Annexation filed with the City Clerk on the 2nd day of July, 2014, signed by the majority of owners of land in the following described territory in the Town of Menasha, Winnebago County, Wisconsin, is annexed to the City of Menasha, Winnebago County, Wisconsin.

Legal description:

PARCEL "A"

That part of the Northwest 1/4 of the Northwest 1/4 of Section 13, Township 20 North, Range 17 East, in the Town of Menasha, Winnebago County, Wisconsin, described as follows:

Commencing at the Northwest corner of said Section 13, thence South 89°06' 52" East 331.01 feet, along the North line of the said Northwest 1/4; thence South 00°02'54" West 213.44 feet, to the point of beginning; thence South 00°02'54" seconds West 19.35 feet, along the East right-of-way line of Woodland Drive; thence South 44°53'55" East 218.05, along the west line of Lot One (1) of Certified Survey Map No. 6822, as filed in Volume 1 of Survey Maps on Page 6822, recorded on March 21, 2014 as Doc. No. 1660046, Winnebago County Register of Deeds; thence South 44°41'31" East 166.94 feet along said West line; thence North 45°18'29" East 197.84 feet, along the south line of said Lot 1; thence North 31°03'01" West 173.87 feet, along the east line of said Lot 1; thence North 89°13'13" West 322.30 feet, along the north line of said Lot 1, to the point of beginning, containing 1.51 acres.

Parcel "B"

That part of the Southeast Quarter of the Southeast Quarter (SE 1/4 of the SE 1/4), Section Ten (10), Township Twenty (20) North, Range Seventeen (17) East, in the Town of Menasha, Winnebago County, Wisconsin, described as follows: Commencing at a point that is 538 feet North and 660 feet West of the Southeast corner of said Section 10, the point of beginning; thence North 146 feet; thence East to the Westerly line of County Trunk Highway "P"; thence Southwesterly, along the Westerly line of said Highway to a point due East of the point of beginning; thence due West to the point of beginning, containing 1.49 acres.

The population of the described parcels is 0.

SECTION 2: Effect of Annexation. From and after the date of this Ordinance, the territory described in Section 1 shall be a part of the City of Menasha for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Menasha.

SECTION 3: Pursuant to the recommendation of the Plan Commission, the temporary zoning classification for the annexed territory is as follows: Parcel A, R-1 Single Family District and Parcel B, C-1 General Commercial.

SECTION 4: Aldermanic District Designation. The territory described in Section 1 of this Ordinance as Parcel A is hereby made a part of Aldermanic District 6, Ward 30. The territory described

in Section 1 of this Ordinance as Parcel B is hereby made a part of Aldermanic District 4, Ward 31. All subject to the ordinances, rules and regulations of the City governing wards and aldermanic districts.

SECTION 5: Severability. If any provision of this Ordinance is invalid or unconstitutional, or if the application of this Ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6: This Ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this ____ day of July, 2014.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk



MEMORANDUM

TO: Administration Committee
FROM: Greg Keil, CDD *GK*
DATE: July 16, 2014
RE: Annexation Impact Report – Kay V. Burroughs Trust

The Department of Community Development has considered the potential impacts of the Kay V. Burroughs Trust annexation as related to duties and functions of the department and as related to the growth and development of the community.

The two parcels included in this annexation comprise approximately three acres. The parcels are currently vacant. It is expected that these properties will develop into residential and commercial uses respectively.

Due to the small amount of territory included in the annexation, it is not anticipated that it will have a significant impact on the workload within the Community Development Department.

This annexation is consistent with the boundary agreement with the Town of Menasha. Adding this territory will make additional lands available for commercial and residential development and will result in increased tax base for the community. The Community Development Department supports this annexation as a logical extension of the city's boundary.



Memorandum

DATE: July 9, 2014

TO: Debbie Galeazzi, City Clerk

FROM: Mark Radtke, Public Works Director

RE: Impact Report for Kay V. Burroughs Trust Annexation

This annexation will have minimal impact on Public Works and Engineering Department operations. I recommend approval of this annexation from the perspective of the Department of Public Works.

M:\word\Annexation Report - Kay V Burroughs_7-9-14.docx



City of Menasha • Police Department
Police Chief Timothy J. Styka
tstyka@ci.menasha.wi.us

To: Kara Homan, AICP, Principal Planner

From: Tim Styka, Police Chief

Date: July 11, 2014

RE: Annexation Impact Reports - Kay V. Burroughs Trust Dated August 2, 2002

As with any annexation by the City, the service area for the Police Department does increase. However, I do not anticipate where these annexations would have an adverse impact requiring additional staffing or equipment above our current levels.



Memorandum

TO: Debbie Galeazzi, City of Menasha Clerk

FROM: Al Auxier, Chief

DATE: July 11, 2014

RE: Impact Report for Kay V. Burroughs Trust Annexation

The above referenced annexation will have minimal impact on Neenah-Menasha Fire Rescue operations. I recommend approval of this annexation from the perspective of the Neenah-Menasha Fire Rescue.



MEMORANDUM

To: Debbie Galeazzi, City Clerk
From: Brian Tungate, Parks & Recreation Director
Date: July 17, 2014
RE: Impact Report for Kay V. Burroughs Trust Annexation

This annexation will have minimal impact on Parks and Recreation services. I recommend approval of this annexation on behalf of the Parks and Recreation Department.



MEMORANDUM

To: Kara Homan, AICP, Principal Planner
From: Peggy Steeno, Administrative Services Director
Date: July 17, 2014
RE: Annexation Impact Report - Kay V. Burroughs Trust Dated August 2, 2002

Pursuant to City of Menasha Ordinance 13-1-123, I am providing the following report regarding the above noted proposed annexation:

- The Administrative Services Department will not require any additional full-time personnel, equipment, buildings, or other improvements if the annexation is approved.
- The Administrative Services Department will not incur any costs over and above those costs normally incurred in any annexation if the annexation is approved.
- Based upon an estimated assessed value of \$266,000, for the land, at the City's current assessment rate of \$10.3401, the City would realize an increase in tax collections of approximately \$2,750 annually if the annexation is approved.

Due to my statements above, and the absence of any negative effects, I am recommending that the Common Council vote to approve the annexation.



WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR
MIKE HUEBSCH
SECRETARY

Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: <http://doa.wi.gov/municipalboundaryreview/>

July 10, 2014

PETITION FILE NO. 13787

DEBORAH A. GALEAZZI, CLERK
CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952

KAREN BACHMAN, CLERK
TOWN OF MENASHA
2000 MUNICIPAL DR
NEENAH, WI 54956

Subject: KAY BURROUGHS ANNEXATION

The proposed annexation submitted to our office on June 16, 2014 and as amended on July 2, 2014, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city and any other contiguous village or city..." so as unincorporated land transitions to city or village status, the resulting boundaries are rational and easy for jurisdictions and residents to follow.

The subject petition consists of two separate parcels of reasonable shape; one of these parcels is not contiguous with the City of Menasha. However, the City and Town of Menasha have entered into an Intermunicipal Agreement per s. 66.027, Wis. Stats. and dated April 13, 1999 that provides for the annexation of these non-contiguous parcels into the City of Menasha.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of state a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Secretary of State. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please also include the MBR number with your ordinance as this assists with record keeping. Your MBR number is: 13787**

The address of the Office of the Secretary of State is:

Annexations and Railroads
Division of Government Records
Office of the Secretary of State
PO Box 7848
Madison WI 53707-7848

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

RECEIVED

JUL 11 2014

cc: petitioner

CITY OF MENASHA
BY dg



MEMORANDUM

TO: Common Council

FROM: Debbie Galeazzi, City Clerk

SUBJECT: Petition for Direct Legislation
Increase in Minimum Wage

DATE: Thursday, July 31, 2014

On the Common Council agenda are Resolutions R-20-14 and R-21-14.

On June 25, 2014 a petition for direct legislation to increase the minimum wage was filed with the Clerk's office by the Raise WI group. The petition was reviewed and 1,074 valid signatures were confirmed which meets the requirement of 15% of the persons who voted at the last governor's election in the City of Menasha.

In accordance with Wisconsin State Statute §9.20 no alteration to the wording can be made, so Resolution R-20-14 is how the petition reads. Given the sparsity of the language for the Resolution on the petition for direct legislation, Resolution R-21-14 was prepared and is being introduced by Mayor Merkes.

Adopting Resolution R-20-14 does not put the referendum question on the November 4, 2014 ballot. Adopting Resolution R-21-14 will put the referendum question on the ballot.

RESOLUTION R - 20 - 14

A Resolution Supporting An Increase in the State Minimum Wage

Introduced by Petition for Direct Legislation:

BE IT RESOLVED, "Should the State of Wisconsin increase the State minimum wage to \$10.10 per hour?"

Passed and approved this day of 2014.

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk



MEMORANDUM

TO: Common Council

FROM: Debbie Galeazzi, City Clerk

SUBJECT: Petition for Direct Legislation
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DATE: Thursday, July 31, 2014

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MEMORANDUM

To: City of Menasha Common Council
From: Donald Merkes, Mayor
Date: 31 July 2014
RE: 2014 Fireworks

BACKGROUND

Due to a significant southerly wind coming off Lake Winnebago at Jefferson Park the fireworks scheduled for Friday July 4th were unable to be shot in a manner that protected the safety of both spectators and the surrounding neighborhood. When winds were again strong on July 5th the show was permanently placed on hold (see attached memo from Neenah Menasha Fire Rescue). Following discussion at the July 21st meeting the item was placed on hold until the August 4th meeting.

ANALYSIS & FISCAL IMPACT

The City has a paid contract with Spielbauer Fireworks for the 2014 show. At this point the community has several options within the contract:

1. Choose a different date for the 2014 show.

The City would be responsible for a \$300 rescheduling fee

There would be costs for work done by city employees for traffic control, security, and cleanup.

There are numerous dates to be considered; however, choosing a date with another event already scheduled in Jefferson Park would provide additional synergies for both the attendees and event organizers. The two largest summer events are SeafoodFest on Sept 5 & 6 and JazzFest on August 30 & 31.

The organizers of **SeafoodFest** are interested in incorporating the fireworks show as part of the festivities that they currently provide on Saturday Sept 6th. SeafoodFest will have bands and food throughout the day complementing the City fireworks in the evening.

The organizers of **JazzFest** are interested in hosting the fireworks show following the Sunday night program on Aug 31st. JazzFest will have bands and food throughout the day, however, as their programming is complete by approximately 6:30PM the City would need to provide additional entertainment from that time until the fireworks if the City so desired. There is also a likelihood that additional toilet facilities would be required.

2. Cancel the show and allow the funding to revert to the general fund.
The city would be responsible for a 20% cancellation fee of \$3,800. The remainder of the \$19,000 could be added to the City's reserves or reallocated for a different purpose. (see attached contract)
3. Reserve the funding for future years and not shoot a 2014 fireworks show.
The city would be responsible for a 20% cancellation fee of \$3,800, and the remainder of the \$19,000 would be reserved for the 2015 fireworks show. (see attached contract)

With the difficulty that the City has experienced over the past 3+ years with high winds, shooting the show this year offers another opportunity to test the potential of shooting from the water. We have the opportunity to shoot a slightly smaller show from specially outfitted pontoons (see attached photos) on either the August or September dates as a test for the 2015 show.

On July 30th representatives of Speilbauer Fireworks and Sky Painter Llc met on site along with Neenah Menasha Fire Rescue to determine the viability of the shoot. There were two potential water sites for consideration, near buoy 100 and the bay directly south of Ice Street. The location in the bay was determined to be the best site with adequate clear zones (560' required for 8" shells) and water depth (see attached map) for the show. The set up area for the show would be at the Manitowoc Street launch, the Jefferson Park launches would remain open throughout the day.

If the City is pleased with a display shot from the water, Speilbauer Fireworks would acquire pontoons to shoot our 2015 show. Currently there have not been pontoons available on the July 4th date. Shooting our show from on the water would largely eliminate the possibility of future cancellations, provide a safer environment for spectators, and open a larger area of the park for use during CommunityFest.

RECOMMENDATION

I recommend that the City coordinate its rescheduled fireworks show with the previously scheduled events at SeafoodFest which provides the most opportunities for attendees with the least additional costs to the City. I further recommend shooting the show from pontoons situated in the Fox River. The opportunity to shoot a prototype show on the water provides additional benefit for the community as it considers opportunities to increase safety of the event for future July 4th fireworks shows. With the earlier sunset in September the show would start about 8:15PM.



Neenah-Menasha Fire Rescue

Office of Assistant Chief/Fire Marshal Vernon Green

Fire Department Press Release

Date: July 5, 2014

FOR IMMEDIATE RELEASE

Contact: Vernon A. Green, Assistant Chief/Fire Marshal
Telephone: (920) 886-6201
vgreen@nmfire.org

What: City of Menasha Fireworks

When: Immediate

Due to a significant southerly wind coming off Lake Winnebago at Jefferson Park in the City of Menasha, the fireworks scheduled for Friday July 4th were postponed until Saturday July 5th. Unfortunately the weather conditions have not improved and the winds at the Jefferson Park shoot site are still substantial. The weather forecast indicates that the winds are expected to continue throughout the evening.

Assistant Chief/Fire Marshal Vernon Green (Neenah Menasha Fire Rescue) does not make the decision to postpone or cancel a large event like this lightly. It is solely done in the best interest of fire and life safety. Many considerations are taken into affect when deciding to cancel a fireworks show. The wind direction & speed, along with the proximity to spectators, homes and others structures, are a primary concern in determining whether to allow the show to go on. If the probability exists that burning embers, and/or large debris fallout, will land in and around spectators or carry over homes and other structures, the decision to cancel the show is made.

The geography and topography of the Winnebago lakeshore varies greatly within the short distance even from Neenah to Menasha, this has a significant influence on the winds impact on the ability to proceed with a fireworks show. The venue layout and setup are also taken into consideration when planning and determining the ability for a fireworks show to be held and to proceed based on weather conditions.

Information will be released in the near future regarding plans for a possible future fireworks show. City staff will be discussing potential options and information will be provided as soon as available.

We hope that everyone realizes that the decision to cancel is not an easy one and we fully understand it is not a popular one, but it is truly done in the best interest of everyone involved.

I hope that you all have a very safe and enjoyable holiday weekend.

VG

Vernon A. Green
Assistant Chief / Fire Marshal
Neenah Menasha Fire Rescue
125 E. Columbian Ave.
Neenah, WI 54956
920-886-6201 Office
920-209-9506 Cell
920-886-6208 Fax
vgreen@nmfire.org

"The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy" MLK Jr. 1963



SPIELBAUER FIREWORKS CO., INC.

DISTRIBUTORS & EXHIBITORS

WISCONSIN'S OLDEST EXHIBITION FIREWORKS CO.

Office: 1976 Lane Road
Green Bay, WI 54311

Factory & Warehouses: Bellevue

Telephone 1-920-336-0446

Fax 1-920-336-1214

Menasha

(Village)

WI

(Location)

Contract entered onto this 14th day of May A.D., 2013 by and between Spielbauer Fireworks Co., Inc. party of the first part, and the City of Menasha.

Authorized Agent Mayor Don Merkes
(Official in Charge)

Party of the first part agrees to furnish party of the second part Fireworks per program submitted, said display to be given on the evening of July 4th, 2014 weather permitting. It should be understood that should inclement weather prevent the giving of said display on date herein mentioned, the program would be given on the next clear night falling during the above week, for the additional sum of three hundred dollars, to cover auxiliary costs suffered by party of the first part. If said display is not rescheduled, a cancellation fee of 20% of the contract price shall be charged.

Party of the second part agrees to furnish party of the first part sufficient space for the proper giving of said display, also to furnish dry space to store and prepare said fireworks; furnish necessary police protection and necessary lumber that may be required for erecting the display, to help our expert display man that we send to superintend said displays.

The party of the first part agrees that proper protection for the benefit of spectators will be covered by bodily injury and property damage insurance at the time of display, automobiles excluded. It is further agreed and understood that the party of the second part is to pay the party of the first part the sum of \$15,500.00 for the above display, same to be paid **balance due by July 4th, 2014.**

The parties hereto do mutually and severally guarantee the terms, conditions, and payments of this contract, their articles to be upon the parties themselves, their heirs, executors, administrators and assigns.

IN WITNESS WHEREOF we set our hands and seals in duplicate hereof this 14th day of May, A.D., 2013.

WITNESSES:

Reborah A. Galleggi

ACCEPTED BY

X

(Official in Charge)

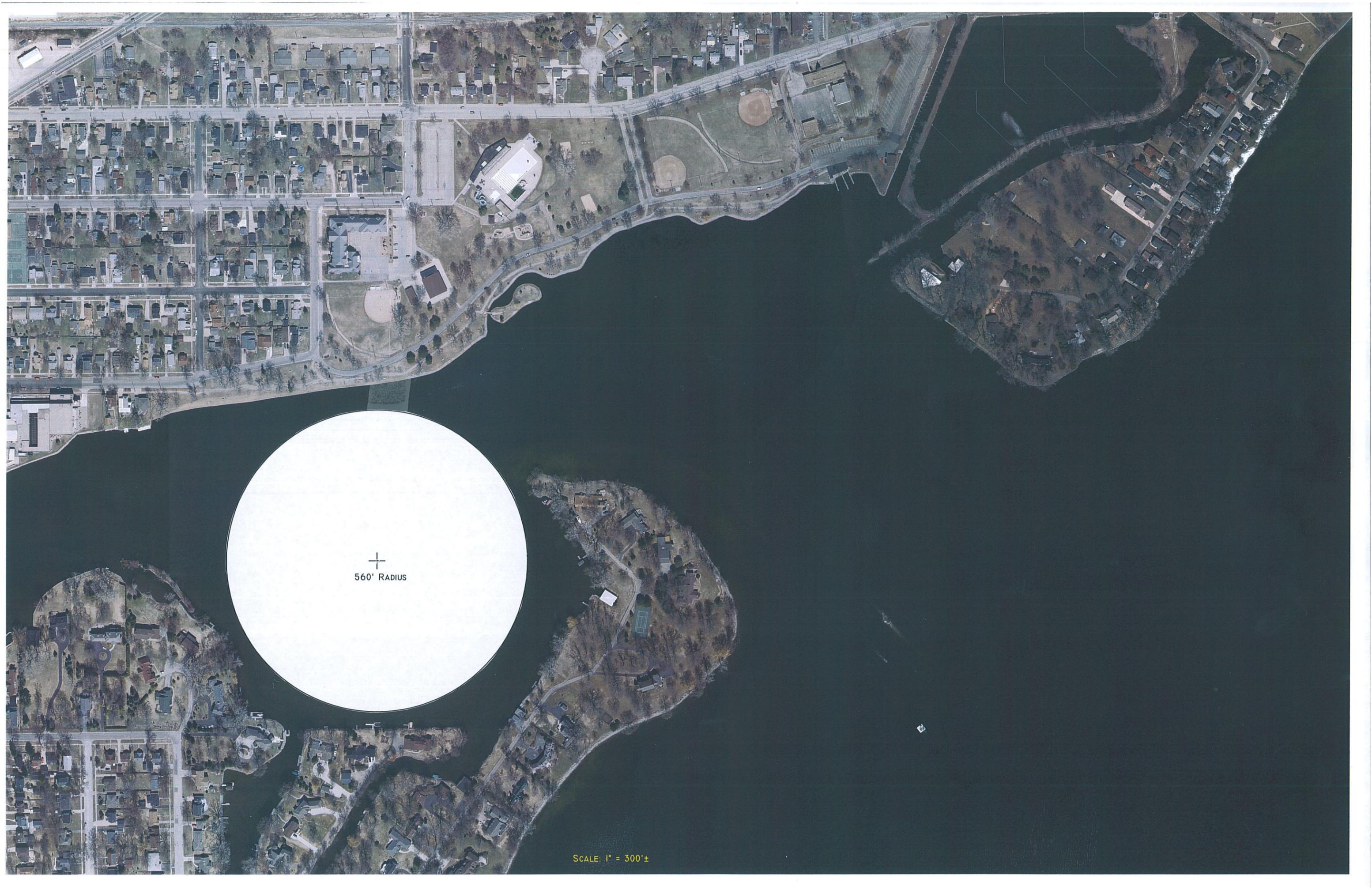
Pete W. Spiller

Spielbauer Fireworks Co., Inc. REP

REMARKS:

Fireworks as per itemized proposal number 13Me2083 dated 5/9/13. Note that this is a one-year contract for July 4th, 2014.





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560' RADIUS

SCALE: 1" = 300'±