

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, June 2, 2014
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
1. [The proposed rezoning for the property located at 606 Racine St. and the adjoining vacant lot to the north Including parcel numbers 1-00511-00 and 1-00512-00.](#)
 2. Public Hearing Regarding Proposed Amendments to Title 13 of the Menasha Code of Ordinances pertaining to Requirements for Garages for Newly Constructed Dwellings.
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 5/19/14](#)
 - b. [Board of Health, 4/9/14](#)
 - c. [Board of Public Works, 5/19/14](#)
 - d. [City Hall Safety Committee, 4/3/14](#)
 - e. [Committee on Aging, 4/10/14](#)
 - f. [Library Board, 5/15/14](#)
 - g. [Neenah-Menasha Sewerage Commission, 4/22/14](#)
 - h. [Plan Commission, 5/20/14](#)
 - i. [Redevelopment Authority, 5/12/14](#)
 - j. [Waverly Sanitary District, 5/15/14](#)Communications:
 - k. [City Clerk Galeazzi, May 2014, City of Menasha, Board of Review - 2014.](#)
 - l. [Menasha Macs, Cancer Benefit Baseball Game, June 24, 2014.](#)
 - m. [Brian Roper, Wisconsin Department of Transportation, June 3, 2014 outreach meeting for the WIS 441 Tri-County Project.](#)
 - n. [Wisconsin Department of Transportation for the Consolidation the Public Crossings of the Wisconsin Central Ltd, May 21, 2014, Notice of Investigation and Hearing and Assessment of Costs.](#)
 - o. [Correspondence from Melissa Kraemer Badtke, ECWRPC, Regarding Draft Fox Cities Regional Bike & Pedestrian Plan, May 15, 2014.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 5/19/14.](#)
 2. [Special Common Council, 5/21/14.](#)
- Administration Committee, 5/19/14 – Recommends the Approval of:
3. [Accept quote of The Post Crescent as the official City newspaper.](#)

4. [Grocery Store Development Agreement by and between The City of Menasha, Foodmen 2, Inc. and F 2 R, LLC for 205 Milwaukee Street, Menasha.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 5/21/14 to 5/29/14 in the amount of \\$932,049.89.](#)
2. [Liquor License Applications for 2014-2015 licensing year.](#)
3. [Outdoor Alcoholic Beverage Permit, 2014- 2015 licensing year.](#)
4. [Street Use Application – Motorcycle Show; Tuesday, June 10, 2014; 6:00 PM – 9:00 PM. The Locker Room.](#)
5. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)
6. Amend Purchase and Development Agreement for the sale of 198 River Street.

J. ORDINANCES AND RESOLUTION

1. [Ordinance O-8-14: An Ordinance Repealing and Replacing Section 8-3-9 Relating to Compost Boxes \(Introduced by Ald. Englebert\).](#)
2. [Ordinance O-10-14: An Ordinance Amending Title 13 by Making Certain Changes to the District \(606 Racine Street, Parcel #1-00511-00 and Parcel #1-00512-00\). \(Introduced by Mayor Merkes on the recommendation of the Plan Commission\).](#)
 - [Plan Commission recommends rezoning of 606 Racine Street and the Adjoining Parcel to the North \(Parcel # 1-00511-00 and 1-00512-00\) from R-1 to C-1.](#)
3. [Ordinance O-11-14: An Ordinance Creating Section 13-1-13\(h\) and Repealing and Recreating Various Sections of Title 13 of the Menasha Code of Ordinances Relating to Shoreland Setbacks \(Introduced by Mayor Merkes\).](#)
4. [Ordinance O-12-14: An Ordinance Amending Sections of Title 13 of the Menasha Code of Ordinances Relating to Garages \(Introduced by Alderman Taylor\).](#)
 - [Plan Commission recommends to remove reference to minimum lot size, have the city attorney put the proposed amendments into ordinance form, and forward recommendation to the Common Council.](#)
5. [Resolution R-16-14 Regarding Racine Street/Twelfth Street and USH10/STH 441 Interchange \(Introduced by Ald. Sevenich and Ald. Taylor\).](#)
6. [Resolution R-17-14: A Resolution Supporting a United State Constitutional Amendment \(Introduced by Petition for Direct Legislation\).](#)
7. [Resolution R-18-14: A Resolution Setting a Special Election.\(Introduced by Ald. Benner\).](#)

K. APPOINTMENTS

1. [Appointment of Linda Stoll, 1525 Rue Reynard, Menasha, to the position of City of Menasha Representative to the Valley Transit Board, for the period of 8/1/14 – 7/31/17.](#)
2. Reappointment of Mary Crawmer, 1345 Lucerne Dr., Menasha, to the Library Board, for the period of 7/1/14 – 7/1/17.
3. Reappointment of Patrick Murray, 2942 Silver Birch Ct., Menasha, to the Library Board, for the period of 7/1/14 – 7/1/17.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE
Monday, June 16, 2014 – 6:00 p.m.
Committee Meetings to Follow

CITY OF MENASHA
Public Hearing

NOTICE IS HEREBY GIVEN that the City of Menasha Plan Commission and Common Council will hold public hearings regarding the proposed rezoning of the property located at 606 Racine Street and the adjoining vacant lot to the north including parcel numbers 1-00511-00 and 1-00512-00.

Rezoning of the properties from R-1 Single Family District to C-1 General Commercial District is requested to allow the compilation of adjoining properties to develop a Boys and Girls Club.

Public hearings will be held as follows:

Plan Commission

Date of Hearings: Tuesday, May 20, 2014

Time of Hearings: 3:30 p.m. or shortly thereafter

Place of Hearings: City Hall Council Chambers, 140 Main Street, Menasha

Common Council

Date of Hearings: Monday, June 2, 2014

Time of Hearings: 6:00 p.m. or shortly thereafter

Place of Hearings: City Hall Council Chambers, 140 Main Street, Menasha

Deborah A. Galeazzi
City Clerk

Publish: May 18 and 25, 2014

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
May 19, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 8:12 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, ASD Steeno, DPW Radtke, CDD Keil, PC Styka, PHD Nett, Sanit. Drew, PP Homan, Deputy Clerk Strauss.

C. MINUTES TO APPROVE

1. Administration Committee, 4/15/14

Moved by Ald. Englebert seconded by Ald. Langdon to approve minutes.
Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. Accept quote of The Post Crescent as the official City newspaper, May 2014-May 2015.

Moved by Ald. Taylor seconded by Ald. Benner to recommend to Common Council
Motion carried on roll call 8-0.

2. Proposed Amendment to City of Menasha Human Health Hazard Ordinance (Cimex Lectularius) (Recommended by Board of Health)

Moved by Ald. Taylor seconded by Ald. Keehan to recommend the Proposed Amendment to City of Menasha Human Health Hazard Ordinance (Cimex Lectularius) (Recommended by Board of Health)

Discussion: Sanitarian Todd Drew. 64 bedbug complaints within 18 months. He also explained the STEP process and the heat and cold treatment to eradicate bed bugs.

Motion carried on roll call 8-0.

3. Development Agreement by and between The City of Menasha, Foodmen 2, Inc. and F 2 R, LLC for 205 Milwaukee Street, Menasha

Moved by Ald. Sevenich seconded by Ald. Taylor to recommend Development Agreement by and between The City of Menasha, Foodmen 2, Inc. and F 2 R, LLC for 205 Milwaukee Street, Menasha

Discussion: Mark from Keller did a presentation showing the new store plans.

Paul Fassbender and Mike Novak from Foodmen 2, Inc. attended and spoke to introduce themselves and answer any questions.

Amendment to Development Agreement - CA/HRD Captain.

Moved by Ald. Sevenich, seconded by Ald. Taylor.

Motion carried by roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Langdon to adjourn at 9:20 p.m.
Motion carried on voice vote.

Respectfully submitted by Susan M. Strauss, Deputy City Clerk.

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
April 9, 2014**

- A. Meeting called to order at 8:05 AM by Chairman Candyce Rusin.
- B. Present: Candyce Rusin, Dr. Teresa Rudolph, Ruth Neeck, Susan Nett,
Others Present: Admin. Services Director Peggy Steeno (arrived at 9:20 AM)
Excused: Lori Asmus
- C. MINUTES TO APPROVE
1. Motion to approve minutes from March 13, 2014 meeting made by T. Rudolph and seconded by R. Neeck. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. March Communicable Disease Report distributed and discussed. T. Rudolph questioned the salmonellosis case and did we know the source. C. Rusin noted the increasing number of Hepatitis C cases.
 2. Report on Blood Lead Levels in Children for 2006-2010 shared with board members. S. Nett explained the CDC set BLL of 5 mcg/dL as a reference value to trigger interventions to prevent more lead exposure because no lead in the body is safe. In Wisconsin the current statutory definition of lead poisoned is a BLL of 10 mcg/dL or more. The report shows 2 children in Menasha during the referenced time frame had BLL greater than 10 mcg/dL while 68 had BLL of 5-9 mcg/dL. This is difference of more than 10 times the amount between BLL >10 mcg/dL and BLL 5-9 mcg/dL. C. Rusin questioned what is being done to address this. S. Nett explained that lead prevention education and an environmental assessment is done as well as necessary follow-up blood testing.
 3. Vaccine Preventable Disease Surveillance 2013 report was distributed and each individual disease category was discussed and explained.
 4. Meeting with NE Regional PH Director – S. Nett explained the new NE Regional PH Director spent the morning at the department meeting the staff, learning about programs and services in the department, and discussing with administrative staff regulations in place for replacing the current health department director when she retires.
 5. Community Health Improvement Plan – S. Nett updated the staff on the progress of creating a written document of the community health improvement plan. The plan will have sections that relate to the dental programs, and to childhood obesity.
 6. Local HD 140 Review – S. Nett will assist the staff to have as much documentation as needed before she retires in May. The local review is due in July but can be completed anytime this year.
 7. Parochial School Fees. S. Nett explained she overlooked the due date for reporting any changes in fees to the parochial school administrators per the

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contract agreement date. Subsequently fees will stay the same for the school year 2014-15. T. Rudolph questioned if there were any changes that needed to be made as the fees were just adjusted last year and exactly how many hours are actually billed. S. Nett replied if there were any changes they were just a few cents and the revenue from these agreements is under \$500 annually.

8. PH Director Retirement Update. P Steeno discussed with the board the memo that was shared with the common council and the recommendations from the state. Board members had questions on who would provide training if the current director was retired when the new director assumed duties. C. Rusin questioned what the timeframe was before they could bring the current director back to help with the orientation of the new director. P. Steeno responded 75 days. C. Rusin questioned if it was possible to do something like that if needed and the current director was available and willing to assist. P. Steeno responded there could be some kind of contractual arrangement if needed as it has been done in the past in other departments.
9. Recruitment and Hiring Process for Public Health Director explained by P. Steeno. Interviews for 4-5 candidates are going to be scheduled for April 15th. Interview panel will consist of the BOH chair, a school district representative, a local health officer, another department head in the city, and P. Steeno.

E. ACTION ITEMS

1. Review and Determine fees for 60+ Program Wellness Program. S. Nett explained that Consultants Lab from Fond du Lac is going to do the wellness screening as the lowest fees for the tests we wanted were able to be negotiated with them. A chart was distributed identifying the current costs, and the proposed costs. S. Nett indicated she struggled with how much to add for the donation fee as some of the tests doubled or increased by 50%. R. Neeck asked what the donation fee was used for and S. Nett responded program costs other than personnel costs. T. Rudolph felt that if you didn't ask for an appropriate donation now, and had to once again increase the costs, there may be discontent about another increase. She felt the increase now should include at least a \$3 donation. C. Rusin and R. Neeck both echoed the same. Motion to accept the fees as proposed to include a \$3 donation fee made by R. Neeck and seconded by T. Rudolph. Motion carried.

F. HELD OVER BUSINESS

1. None

- G. Motion to adjourn at 9:30 AM made by R. Neeck and seconded by T. Rudolph. Motion carried. Next Meeting May 14, 2014

DRAFT

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
May 19, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 9:21 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner
EXCUSED:

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, ASD Steeno, DPW Radtke, CDD Keil, PC Styka,
PHD Nett, Sanit. Drew, PP Homan, Deputy Clerk Strauss.

C. MINUTES TO APPROVE

1. May 5, 2014

Moved by Ald. Taylor seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Motorcycle Show; Tuesday, June 10, 2014; 6:00 PM – 9:00 PM \(The Locker Room\)](#)

Moved by Ald. Taylor, seconded by Ald. Zelinski to Forward to Council with No Recommendation.

General Discussion Ensued.

Motion carried on roll call 6-2 (Nichols and Langdon voted no)

2. [Storm Water Utility Financial Report](#)

General Discussion Ensured.

3. [Resolution R-16-14 Regarding Racine Street/Twelfth Street and USH10/STH 441 Interchange \(Ald. Sevenich and Ald. Taylor\)](#)

Moved by Ald. Taylor, seconded by Ald. Langdon to recommend to Council Resolution R-16-14

Regarding Racine Street/Twelfth Street and USH10/STH 441 Interchange

General Discussion Ensued.

Motion carried on voice vote.

4. [Ordinance O-8-14: An Ordinance Repealing and Replacing Section 8-3-9 Relating to Compost Boxes and Amending Section 8-3-7\(q\)\(1\) Relating to Penalties for Improperly Placed Refuse \(Ald. Englebert\)](#)

Moved by Ald. Taylor, seconded by Ald. Keehan to recommend to Council Ordinance O-8-14 An

Ordinance Repealing and Replacing Section 8-3-9 Relating to Compost Boxes and Amending Section 8-3-7(q)(1) Relating to Penalties for Improperly Placed Refuse.

General Discussion Ensued.

Motion carried on roll call 7-1 (Nichols voted no).

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 10:25 p.m.

Motion carried on voice vote.

Respectfully submitted by Susan Strauss, Deputy City Clerk.



City Hall Safety Committee Meeting

April 3, 2014

Minutes

Meeting called to order at 1:40 PM.

Present: Kate Clausing, Pam Captain, Sue Seffker, Sue Nett, Todd Drew

Excused: Adam Alix, Kristi Heim, Sue Seffker

A. Motion to approve minutes from March 6, 2014 meeting made by K. Clausing and seconded by V. Lenz. Motion carried.

B. Old Business

1. **MSDS Computer Program – update.** Drew reported that the scanning of in-use chemicals was complete and the program was available for use on the intranet.
2. **City Hall Security Audit – Progress** – No progress reported
3. **Additional Procedures** – No progress

C. New Business

1. **Monthly Safety Topic** – distributed and discussed. Copies provided to be posted.
2. **Injury Review** No reports.
3. **New items for discussion** None

D. Training

1. **Hearing Screening – Spring 2014 Hearing** screenings are scheduled for April 8th.
2. **Annual Refresher Training** - Annual refresher trainings will be updated. CVMIC E-learning will also be incorporated into this year's refresher training. Additional training will be provided on the use of the computer based MSDS access system. T. Drew requested that all MSDS sheets be forwarded to the Health Department Office – updates will be made to the system as needed.
3. **New Training Issues for discussion** - None

E. Motion to adjourn at 2:10 PM made by P. Captain

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
April 10, 2014**

A. Meeting called to order at 7:51 AM by Chairman Joyce Klundt.

B. Present: Joyce Klundt, John Ruck, Sue Steffen, Mary Lueke, Tom Stoffel, Sue Nett
Excused: Lee Murphy, Jean Wollerman

C. MINUTES TO APPROVE

1. Motion to approve minutes from March 13, 2014 meeting made by M. Lueke and seconded by S. Steffen. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Senior Center Older Adult Director. No report.
2. Public Health Director S. Nett reported on the wellness screening for next month. Costs will increase due to increased cost of lab tests. The 60+ nurse was able to negotiate with another lab to keep the increase as low as possible. Consultants Lab from Fond du Lac will be doing the screening. Healthy Steps to Healthy Aging will be starting again in June and the walking group starts next month. The Memory Café is showing increased participation since the weather has been improving.

E. New Business

1. Senior Center Re-Accreditation Discussion. S. Nett explained each committee member should take and review the re-accreditation booklet so that next month, a determination can be made as to how the group wants to proceed. Most of the information that is required just needs to be updated from the last accreditation as some new things have been implemented. The committee will also need to decide if they want to do the update as a group or if they want to form a subcommittee. T. Stoffel indicated he did spend some time reviewing council minutes and did find evidence of resolutions being passed that authorized the formation of a committee on aging and also found some minutes referencing construction. The city clerk is going to go back in the records and see if she can find the correlating documents.

F. HELD OVER BUSINESS

1. Renovation Project Update – Design Agreement. S. Nett explained the design agreement was reviewed by both the city attorney and Kara Homan from Community Development. S. Nett explained the concerns each had and forwarded those concerns on to McMahon. To date, no response has been received from McMahon.
2. Fund Raising for Renovation Update. J. Wollerman left a note indicating approximately \$17,000 is in the legacy account. \$500 was raised at the rummage sale held last weekend. A fundraising benefit will be held at Headliners on May 4th from noon to 9 PM. There will be food, raffles, and entertainment. Tickets can be purchased at the senior center for \$4 or at the door for \$5.

G. Motion to adjourn at 8:40 AM made by J. Ruck and seconded by T. Stoffel. Motion carried.
Next Meeting May 8, 2014

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

Minutes of Regular Meeting
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
Elisha D. Smith Public Library
May 15, 2014

Call to order at 4:03 p.m. by Vice President Crawmer

Citing State Statue 43.54(1)(e) it was voted to continue the meeting with a lack of majority quorum with at least three members present.

Present: Crawmer, Eisen, Golz, Nichols and Harvey (teen rep)
Absent: Kiley, Murray, VanderHeyden and Wicichowski
Also Present: Director Lenz, K. Beson (Head of Children's Services), J. Bongers (Head of Adult Services) and K. Dreyer (Administrative Assistant)

Public Comment/Communication

Director Lenz reported that a letter was received from the Community Foundation for the Fox Valley Region stating that they approved making a \$5 million investment from the Foundation's endowment portfolio in bonds to support the Fox Cities Exhibition Center. Golz felt this could be a risky proposition putting these funds into bonds and would like to discuss this with them.

Consent Business

The following Consent Business item was presented for the Board's consideration:

Motion to approve Library Board meeting minutes from April 17, 2014, made by Eisen and seconded by Golz. Motion carried unanimously.

Authorization of Bills

Lenz passed out a revised list of bills since there were some added since the list was emailed. Motion to authorize payment of the May list of bills from the 2014 budget made by Eisen and seconded by Nichols. Eisen asked about the Valley Camera expense which will be reimbursed by an LSTA grant to be awarded later this year to digitize 80 cassettes of oral history interviews from Neenah and Menasha residents in 1976. On June 25, Scott Obermann will entertain children with magic and science during the summer reading program. Programs such as this usually run about \$300. In January, Beson sent out letters to help fund the summer reading programs and prizes, and several businesses contributed. Motion carried unanimously.

Director's Report/Information Items

1. April Statistics. Lenz reported that library programs are up 10.6% and program attendance is up 14.6%. Circulation is down 1.6% from last month and down 2.7% from last year. The WALS ILLs-Out is the number of items sent out to other libraries in the Winnefox System. There is no correlation between the door count and the total assistance nor does it accurately reflect the time spent on each question. This number is reported to the state.
2. Budget Update. Lenz reported that 33% of the year has been completed and 34% of the budget has been spent. The items on the budget with an "*" are what the library is billed each year from other city departments.
3. Endowment Report – New Format. Lenz reported that a new endowment report was created which will give year-to-date figures and balances. The \$11,404.67 contribution in the Memorial Trust was from a CD. Principal can be taken out of the Memorial Trust but only interest may be dispersed from the Endowment Pool Fund.

4. Staff Reports. Last Friday, Lenz attended Leadercast® at the PAC put on by Fox Valley Society for Human Resource Management as part of her 2014 goals. She is working on a succession plan.

Beson invited board members to help pass out bookmarks during the Memorial Day parade.

Bongers was asked by staff at the Neenah Public Library to cooperatively increase the amount of time allowed on public computers to two hours of extended time instead of one. This change would minimize staff involvement in extending use time, and this will keep Neenah and Menasha Public Library policies consistent.

The process for getting mobile printing is underway.

Public Works will be painting/staining the new utility area outside the library once the wood is dry. The elevator has had problems, and the latest estimate to fix it is \$20,000. Buildings Superintendent Adam Alix is seeking another estimate.

5. Strategic Plan Update. The most recent updates to the 2013-2018 goals are in bold. Eisen suggested providing a brief summary of the major goals and achievements at the next board meeting.
6. Fundraising Committee Report. The Fundraising Committee met and discussed options for fundraising. So far, the Stevi B's coupons have raised \$220.
7. Collection Agency. Eisen asked some questions regarding Unique Management. With the help of Support Services Supervisors C. Brandt, Lenz put together some information showing that this is a cost effective way to collect fines versus using staff time.

Discussion/Action Items

8. County Reimbursement Requests. Lenz reported that the state law provides for reimbursement to the library for 70% of the costs of serving those who live in municipalities that do not support a library. Currently, we do not bill Outagamie and Waupaca Counties, and libraries in those counties do not bill Winnebago, since the costs incurred are essentially equal. Lenz recommended approving county reimbursement requests of \$77 from Green Lake County, \$487 from Fond du Lac County, \$519 from Waushara County, \$68,431 from Calumet County and \$397,818 from Winnebago County totaling \$467,332. Motion made by Eisen to bill Calumet and Winnebago Counties and postpone the discussion and action of the other counties until we have a larger quorum. Seconded by Nichols. Motion carried unanimously.
9. Review of Trustee Essentials Chapter 18. Golz summarized this chapter, which focuses on library board appointments and composition. Next month, Nichols will review Chapter 19.

Adjournment

Motion to adjourn the meeting at 5:17 p.m. was made by Crawmer and seconded by Eisen. Motion carried unanimously.

Respectfully submitted,
Kathy Dreyer, recording secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday April 22, 2014

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sams, Steve Coburn, Raymond Zielinski, Tim Hamblin, Jim Gunz, Dale Youngquist; Manager Randall Much, Accountant Roger Voigt.

Excused: Commissioner Kathy Bauer.

Also Present: Tom Kispert (McMAHON); Rob Franck (MCO); Jon Myers (V-P Atlas Copco); Tom Mulcahy (Mulcahy, Shaw); Marge Bates (City of Neenah).

Public Forum. No one in attendance for public forum.

March 25, 2014 Meeting minutes: Motion by Commissioner Gunz, second by Commissioner Zielinski to approve the minutes from the March 25, 2014 Regular Meeting and March 25, 2014 Closed Session. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

March 31, 2014 letter from Robert Hannes, DNR to NMSC President Dale Youngquist.
RE: DNR approval of change orders.

Old Business

Proposed changes to Rules of Procedures for Meetings of the NMSC. President Youngquist reviewed the proposed changes to the NMSC meeting Rules of Procedure and requested the Commissioners to review for any other changes. It was noted to have references to the Oshkosh Northwestern removed. This item is to be on the agenda for discussion and action at the May 27, 2014 meeting.

New Business

Operations, Engineering, Planning

High Speed Blower update. Jon Myers (V-P, Atlas Copco) introduced himself and indicated he is the vice-president for sales & service in 15 states; he is based out of Chicago. Jon reported he would like to say they have solved everything, but, they are moving forward in trying to solve everything. There are currently 8 open issues; of these 8, one is resolved and two more may also be resolved. Jon reviewed and discussed the issues. The remaining issues are: 1) May 7 UPS failure, a technician from CPUSA was here to reprogram the software, this appears to have fixed the issue; 2) The blow-off valve size was recalculated and the valve is sized properly for 2 units. Tom Kispert questioned if the programming is correct if 4 units are running and then we have a high pressure situation. This was further discussed and explained, the software should adjust for this; 3) Fine tuning of the control system, Rob Franck reported the Dissolved Oxygen (D.O.) is now about 4 – 4 ½, it was at 5 – 5 ½. The D.O. should be at 3. CPUSA is working on

the programming to adjust this; 4) Disconnect shaft – the parts were received on site on May 7; 5) Blower 1 failure – the coolant pump was not operating properly, this may be part of the issue along with incorrect bearing clearance; 6) Unit #5 bearing and stator failure – we can test the bearing by doing a torque test. We anticipate it will take 3-5 days to repair plus the shipping time to and from the repair facility. Manager Much and Tom Kispert reported they have not received the failure report, Jon will email the reports to them; 7) Warranty – this will remain open until all issues are resolved. Jon reported he will attempt to attend the next meeting on May 27. Atlas Copco is completely engaging the HSI brand; in the future all HSI blowers will become Atlas Copco.

Phosphorus Removal – Manager Much reported this will be discussed further under the Operations Report.

Construction Progress Update. Tom Kispert discussed his memo on the construction progress. The punch list is down to 5 pages. August Winter & Sons are targeting May 30 as the final completion date. Tom reported he is doubtful if it will be met due to the current status of the painters.

After further discussion on the ongoing work, motion by Commissioner Gunz, second by Commissioner Zielinski to approve change order #40 for a net contract decrease of \$(18,331.26) with August Winter & Sons, Inc. for plant modifications. Motion carried unanimously.

Tom Kispert further reported on proposals that are currently pending for change orders; a potential need for an updated polymer system. Tom reported he is expecting one pay request for equipment at the May 27 meeting.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment McMahon invoices #47714, #47715, #47716, and #47717 related to the Construction Project in the amounts of \$4,100.00, \$125.00, \$6,600.00, and \$600.00. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment McMahon invoices #47718, #47719, #47720, #47721, #47722, #47723, #47724, and #47725 related to additional services for the construction project in the amounts of \$3,466.03, \$2,850.00, \$3,900.00, \$550.00, \$5,602.73, \$1,625.00, \$337.50, and \$700.00. Motion carried unanimously.

Manager Much discussed NMSC Resolution 2009-1 regarding Fats, Oils, and Grease (FOG) and the policy for regulating and permitting their discharge. He has met with Neenah staff; they indicated a concern we may exceed the state code. Manager Much questioned if Attorney Thiel should contact Neenah's plumbing inspector to discuss the concerns. Commissioner Gunz indicated he will meet with Chris Haese at the City of Neenah and have him respond to Manager Much with the specific concerns in our ordinance.

Manager Much discussed a request from Georgia Pacific to discharge landfill leachate from 2 landfills they have in the area, but not in our service area. Commissioner Gunz questioned what they have been doing previously with the leachate and if they are now having trouble getting rid of the material; he would like more background information. Manager Much reported we are able to do some toxicity testing; we have a policy to not accept the contaminated waste from outside

our service area; this will not generate a lot of revenue for the Commission, we would basically be doing this as a favor to the company. After further discussion of the request, motion by Commissioner Gunz, second by Commissioner Sambs to decline the request of Georgia Pacific for accepting the landfill leachate. Motion carried unanimously.

Manager Much discussed the Operating Report for the month of March 2014. The current NMSC discharge permit has been expired for some time; an email was received from the limits estimator providing some information on what limits would be in the new permit. There will be a number of changes with some being better than what we may have been expecting. Manager Much further discussed the effluent limits for suspended solids and phosphorus. If nonpoint sources of phosphorus are not reduced, we will have 2 permit cycles to meet a reduced limit. During our testing, there was a hit on alpha bhc; this is a chemical used in pesticides whose use has not been allowed since 2001. We are expecting to see a draft permit in a couple of months with a final permit by the end of the year. We will then need to begin looking closer at trading options or construction of phosphorus removal facilities. Manager Much reported on a second issue regarding slug loads coming from Menasha. It was noticed the City, after jetting and cleaning sewers, were dumping the waste back into the NMSC interceptor in front of the NMSC plant. Manager Much expressed his concern of re-introducing the material back into the sewers and the potential of depositing larger items that were sucked up and causing damage to our equipment in the plant. The rainfall received created some overflows at the plant; it was all contained on-site. We needed to inform the DNR and newspaper of this incident; with this rain, we had issues with the fine screen gears; some employees worked 36 hours straight; some of the plant communication went out; heat exchangers are plugging 1-2 times per week with rags, this may be from overflowing the fine screens or the rags may have been in the tank. Motion by Commissioner Gunz, second by Commissioner Zielinski to accept the Operating Report for the month of March 2014. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt discussed the financial statements for the month of March 2014. The auditors are including the most current information in the audit regarding the Fox River PCB issue. The audit will be on the May meeting agenda. Commissioners questioned various items in the Income Statement and Balance Sheet. Commissioner Gunz inquired about one agenda item to deal with both the financial statements and the accountant's report. The agenda will be adjusted to accommodate this request. After discussion, motion by Commissioner Zielinski, second by Commissioner Gunz to accept the financial statements for the month of March 2014. Motion carried unanimously.

Accountant Voigt discussed the Accountant's Report and cash flow projection for the month of March 2014. The rates on the investments have not changed. MCO generated \$3,700 in additional income to the Commission. After discussion, motion by Commissioner Gunz second by Commissioner Sambs to accept the Accountant's Report for the month of March 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve for payment MCO invoices #18153 and #18190 in the amounts of \$121,833.18 and \$672.4 with payment to be made after May 1, 2014. Motion carried unanimously.

April 22, 2014
Regular Meeting
Page 4

Motion by Commissioner Gunz, second by Commissioner Hamblin to approve Operating and Payroll Vouchers #134292 through #134352 in the amount of \$266,946.68 and Construction Vouchers #228 through #232 in the amount of \$384,596.05 for the month of March 2014. Motion carried unanimously.

Motion made by Commissioner Coburn, seconded by Commissioner Sambs to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:40 a.m.

President

Secretary

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
May 20, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Ald. Benner, DPW Radtke and Commissioners Schmidt and DeCoster.

PLAN COMMISSION MEMBERS EXCUSED: Mayor Merkes and Commissioners Cruickshank and Sturm.

PLAN COMMISSION MEMBERS ABSENT: None.

OTHERS PRESENT: CDD Keil, PP Homan, CDD Intern Kevin Englebert, Gerald Schroeder, Paul Jacobs, Jon Van Price, Karen Van Price, Greg Lemke-Rochon, Paul Klister, Dave Kress, Thomas Sugars, Brian Moore.

3:30 PM – Public Hearing Regarding Proposed Rezoning of 606 Racine Street and the Adjoining Vacant Lot to the North – Parcel Numbers 1-00511-00 and 1-0512-00

DPW Radtke opened the public hearing at 3:30 PM.

No one spoke.

The hearing was closed at 3:32 PM.

3:32 PM – Proposed amendments to Title 13 of the Menasha Code of Ordinances pertaining to Requirements for Garages for Newly Constructed Dwellings

DPW Radtke opened the informal public hearing at 3:32 PM.

No one Spoke.

The hearing was closed at 3:35 PM

C. MINUTES TO APPROVE

1. **Minutes of the May 6, 2014 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by Comm. DeCoster to approve the May 6, 2014 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Appleton (Fox Cities) and Oshkosh MPOs Bicycle and Pedestrian Plan**

Dave Kress, Planner, ECWRPC provided an overview of the planning process and recommended routes for the Regional bike and pedestrian plan. CDD Keil provided Commissioners with comment provided by email from a citizen.

Commissioners discussed the status and location of the Friendship trail, the need to provide ECWRPC with updated sidewalk data and several planned trails that were missing.

2. **Parking Lot Landscaping and Stormwater Facilities**

PP Homan stated that staff has begun preliminary research on how other communities have revised their site plan regulations to accommodate stormwater facilities within parking lot landscape screening and islands. It was staffs desire to recommend code changes that would still meet the intent to screen parking areas and enhance the aesthetics to the parking lots, while allowing for a better use of developable land, especially on redevelopment sites.

Commissioners were in consensus that staff should proceed with formalizing proposed code revisions for consideration at a future meeting.

F. ACTION ITEMS

1. **Proposed Rezoning of 606 Racine Street and the Adjoining Vacant Lot to the North – Parcel Numbers 1-00511-00 and 1-00512-00**

PP Homan explained that the request for the rezoning from R-1 to C-1 was precipitated by the proposed development of a Boys & Girls club and Menasha. Adjacent zoning to the south and west is currently C-1, while to the north it is R-1.

Greg Lemke-Rochon (Directory Boys & Girls Club) provided an overview of the proposed Boys & Girls Club, which will serve children from kindergarten through high school. Current site layout is still in the planning phase, but there are plans for an indoor gymnasium.

Commissioners discussed sideyard setbacks in the C-1 district, possible concerns of adjacent neighbors to the north, and consistency with the Comprehensive Plan.

John Van Price, 614 Racine St (parcel immediately to the north of proposed rezoning) indicated that he did not oppose the rezoning and was pleased to see the site redeveloped.

CDD Keil indicated that any development zoned C-1 that abuts a residential use would require a minimum 10 foot setback and transitional area landscaping.

Motion by Comm. Decoster, seconded by Comm. Schmidt to recommend rezoning of Parcel # 1-00511-00 and 1-00512-00 from R-1 to C-1. The motion carried.

2. **Proposed Amendments to Title 13 of the Menasha Code of Ordinances pertaining to Requirements for Garages for Newly Constructed Dwellings**

CDD Keil provided an updated on the proposed ordinance. The garage requirement would apply to newly constructed residential structures in residential zoning districts. He provided commissioners with a map showing all parcels within the city that have been deemed "non-conforming" per current lot dimensional requirements. Staff assessed whether the proposed 2-car garage requirement would be burdensome for smaller parcels and has found that it in most cases will be not. Based on this, CDD Keil is advising the all sections pertaining to alternative standards for non-conforming lots be removed.

Commissioners discussed the following:

- Requiring garages would be a way to ensure homes are built to meet standard needs of a typical resident.
- Additional financial costs this could add to the construction of a new home.
- The benefits to the homeowner, future homeowners, and neighborhoods, to requiring garages.

Motion by Comm. DeCoster, seconded by Ald. Benner to remove reference to minimum lot size, have the city attorney put the proposed amendments into ordinance form, and forward recommendation to the Common Council. The motion carried.

3. **Site Plan Review – 1416-1434 Appleton Road – Gimelli Real Estate Wisconsin, LLC**

Motion by Comm. Schmidt, seconded by Ald. Benner, to approve the site plan for 1416-1434 Appleton Rd, with the following conditions:

- Cross Access easements in the following locations:

- North and south parcels for parking lot access.
- Between the Piggly Wiggly development and the proposed development for dumpster access.
- Between all properties using the new driveway access (Side note: have you been granted permission from WisDOT for this access).
- Landscape maintenance easement for northern exposure of south building (on 1416 Appleton Rd Parcel).
- Indicate all required zoning setbacks on the site plan.
- Final lighting plan to be submitted to and approved by Community Development Staff.
- Final stormwater plan to be submitted to and approved by Dept. of Public Works.

The motion carried.

H. ADJOURNMENT

Motion by Ald. Benner, seconded by Comm. DeCoster to adjourn at 5:15 PM. The motion carried.

Minutes respectfully submitted by PP Homan.

CITY OF MENASHA
Redevelopment Authority
Council Chambers, 3rd Floor, City Hall – 140 Main Street
May 12, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 5:35 p.m. by Chairman Kim Vanderhyden.

B. ROLL CALL/EXCUSED ABSENCES

REDEVELOPMENT AUTHORITY MEMBERS PRESENT: Ald. Jim Englebert, Chairman Kim Vanderhyden, Gail Popp, Bob Stevens, Kip Golden and Linda Kennedy.

REDEVELOPMENT AUTHORITY MEMBERS EXCUSED: Sue Smith

OTHERS PRESENT: CDD Keil and PP Homan, Mona Boulos, Gary Bath, Barbara Bath, Jeff Marlow, and Tom Maxymek

C. MINTUES TO APPROVE

1. **Minutes of the March 4, 2014 Redevelopment Authority Meeting**

Motion by Gail Popp, seconded by Linda Kennedy, to approve the March 4, 2014 Redevelopment Authority meeting minutes.

The motion carried 6-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

(five (5) minute time limit for each person)

No one spoke.

E. DISCUSSION ITEMS

1. **Update on Land Purchase and Development Agreements with Cypress Homes and Realty, Inc. and Mark Winter Homes**

PP Homan provided a status update regarding the agreements. Cypress has applied for a building permit, and Mark Winter Homes is seeking final approval from their financial institution.

2. **Status of Second Restated Covenants for Lake Park Villas Homeowners Association Phase II**

CDD Keil provided an update regarding previous meetings between the HOA and city staff. Final details of the restated covenants have been agreed to in concept and will be included in the final document to be reviewed and approved by the full HOA at a future meeting.

3. **Consideration of Development Incentives-Contributions of Commercial Lots – Lake Park Villas Plat**

Community Development staff provided details on a land transaction that is being contemplated between Community First Credit Union and the proposed grocery store @ 205 Milwaukee St, which Community First currently owns. A deal is being proposed whereby they would transfer title to the grocery store to the grocers for a negligible amount in exchange for land at Lake Park Square whereby they would build, at the very least, a credit union branch.

CDD Keil stated that the final purchase terms would reflect the contribution of Community First to the Grocery store deal, and provide provisions to ensure the construction of the branch or other facility. The final terms and conditions of any proposed agreement would need approval from the RDA.

Motion by Kip Golden, seconded by Linda Kennedy to authorize Community Development staff to proceed with negotiations with Community First Credit Union regarding the proposed land transaction. The motion carried.

F. ACTION ITEMS

1. Election of Officers

Motion by Linda Kennedy, seconded by Kip Golden, to nominate Kim Vanderhyden for Chairman. The motion carried 6-0.

Motion by Ald. Englebert, seconded by Linda Kennedy, to nominate Bob Stevens for Vice Chairman. The motion carried 6-0.

2. Disposition of Outlot 2 of CSM 3277 – Pond

CDD Keil discussed the outcome from a meeting between Community Development staff, Lexington Homes, HOA leadership and abutting property owners to the pond. They had discussed an option for transfer of ownership of the pond parcel to the neighboring property owners in the HOA and have decided to proceed with finalizing those negotiations and details in the next month.

Motion by Linda Kennedy, seconded by Kip Golden to table this item. The motion carried 6-0.

3. Renewal of Listing Agreements

a. Commercial

CDD Keil provided a memorandum he prepared that will be sent to commercial realtors in the area offering commission for bringing buyers to the RDA owned commercial properties. He indicated previous periods of time where the city marketed their commercial lots without a realtor have proven successful.

PP Homan noted properties will be added to Loopnet, Costar, Locate in Wisconsin, and the Fox Cities Regional Partnerships website.

Motion by Kim Vanderhyden, seconded by Ald. Englebert to proceed with marketing the properties without a realtor.

b. Residential (Listing Contract Amendment to be Received)

PP Homan distributed an extension to the listing agreement provided by Coldwell Homes.

RDA members discussed the general merits of listing the properties with a realtor. Members weighed the benefits of going without a realtor given the recent deals that have been reached with builders for model homes.

Motion by Linda Kennedy, seconded by Bob Stevens to not list the residential lots with a realtor.

The motion carried 5-0; Gail Popp abstaining.

4. Reallocation of Budgeted Funds

Apply \$6,000 of Marketing Funds to Dues and Subscriptions (RDA share of Proposed Common Area Landscape Improvements)

CDD Keil explained that the Lake Park Villas HOA desires to replant several landscape areas in the common area, and were requesting additional funds from the RDA beyond the yearly HOA fees. This would benefit the development by creating a more aesthetic environment for the overall development.

Motion by Linda Kennedy, seconded by Kip Golden to approve reallocating \$6,000 in budgeted funds from Marketing to Dues and Subscriptions.

The motion carried 6-0.

5. **Disposition of Lake Park Villas Garage**

CDD Keil stated that there was no city, RDA, or HOA purpose for the garage. His intention is to post it on Craigslist for sale, to be sold to the highest amount offered by a date certain, with conditions that all required permits for moving or disassembly of the structure be obtained.

Motion by Ald. Englebert, seconded by Kim Vanderhyden to authorize staff to dispose of the Lake Park Villas Garage via craigslist advertisement for sale.

The motion carried 6-0.

Gail Popp left the meeting @ 6:15pm.

6. **Consideration of Preliminary Determination of Blight Relating to the Acquisition of 447 Ahnaip Street and Vicinity by the Redevelopment Authority**

CDD Keil indicated that staff has been in discussions with RR Donnelley for several years about potential acquisition of their properties on Ahnaip St. Issues to acquisition include the need for environmental assessment, abatement and demolition costs. Should acquisition be pursued, the most appropriate manner would be via friendly condemnation, of which a blight determination is required.

Motion by Linda Kennedy, seconded by Kip Golden to make a Preliminary Determination of Blight for the parcels in and around the former RR Donnelley Plant on Ahnaip St as depicted on the Map (Parcel #'s 3-00546-00, 3-00548-00, 3-00550-00, 3-00545-00, 3-00481-00, 3-00482-00, and 3-00475-00).

The motion carried 5-0.

7. **Moved by Linda Kennedy, seconded by Chairman Vanderhyden to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (447 Ahnaip Street and Vicinity – RR Donnelly)**

The motion carried on roll call 5-0.

G. ADJOURNMENT

Motion by Kim Vanderhyden, seconded by Ald. Englebert to adjourn at 6:41 p.m.

The motion carried.

Minutes respectfully submitted by Kara Homan, Principal Planner

MEETING MINUTES

WAVERLY SANITARY DISTRICT

May 15, 2014

District Office - N8722 County Rd. LP

1) Meeting was called to order at 7:00am by President Bartlein.

2) Present:

President Bartlein	(DRB)	Systems Operator Krueger	(RWK)
Commissioner Kasten	(DLK)	Systems Operator Van Zeeland	(TGV)
Consultant Fulcer	(LJF)	Systems Operator Dornfeld	(DWD)
Consultant Sams	(MLS)	Office Manager Girdley	(CMG)
Engineer Martenson	(SCM)	Admin Assistant Weir	(PMW)

Absent/excused: Commissioner Jerry Bartlein

3) Approval/Acceptance of 4/8/14 Meeting Minutes:
MOTION (DLK¹/DRB²) to approve. Motion carried 2-0.

4) Receipt Acknowledgement/Approval 2014 Financial Statements/Budget Comparisons: Not complete.
Held over until June meeting.

Invoices were approved for payment and checks were signed prior to the meeting.

5) **Communities/Customers/Service Concerns**

- Lakeview Stormwater Pond: DNR declared portion of land low-class wetland and VOH will apply for variance.
- WSD Building Storm Sewer Plan: Plan completed and approved by VOH engineer for storm sewer along building to connect roof drains and carry run off to Lakeview Stormwater Pond when constructed.
- Birling Court – Steven Andrysczyk: MOTION (DLK¹/DRB²) to approve based on COM position. Motion carried 2-0. COM Common Council approved the variances to the lot frontage, street improvement and temporary cul de sac requirement due to the economic hardships imposed on the building industry and the community would benefit from the additional tax base resulting from the construction of a home on Lot 3. The variance is conditioned on the street and utility improvements being installed prior to the development of Lot 2.
- Future Lift Station: SCM stated draft plan completed and submitted to WSD for review at the next meeting. Meeting with ECWRPC scheduled for 5/22/14.

6) **Monthly Water Sample Tests' Results**: RWK reported five tests taken on 4/15/14 were determined safe by the State of Wisconsin. He also reported he'll begin using a local testing facility rather than Madison due to temperature and timing. Report on file.

7) **Old Business**: Waverly Sanitary District 2013 Financial Audit: CMG reported audit should be complete for June meeting.

8) **District's Repair/Main Extension/Modification Projects**

- Fire Lanes 5 – 10 Sewer Lateral Repair Television Project: CMG reported WSD received full payment (1973.01) on the last outstanding bill.
- Sonny Drive Extension at CTH LP: Construction completed but final walk-thru held up due to wet conditions

9) **General Construction Status (Individual Developer Funded Projects)**

- Papermaker Ridge II: SCM reported project held up due to wet conditions.

- Harrisville Place: SCM reported project held up by DNR until property is under full ownership of developer rather than land contract.
- Kambura Acres (Bud Rusch): SCM reported wetland delineation has been completed and will be submitted to DNR for Notice of Intent. Construction expected to begin mid-June.
- Harrison Apartments – Sanitary/Water Plan Approval: SCM reported plans have been revised per WSD requests and recommended plan approval. MOTION (DLK¹/DRB²) to approve Sanitary/Water plan. Motion carried 2-0. Preconstruction meeting scheduled for 5/19/14 at 10:00am.
- Old Highway Rd (Tim Wittmann): Plan was approved but no start date available. CMG sent WSD's plan approval letter.

10) **New Business**

- Next meeting is Thursday June 12, 2014 at ~~7:00am~~ 11:00am (amended 5/21/14) at District Office
- Facility 2014 Lawn Maintenance Selection: Five landscaping contractors were contacted for quotes. Lowest quote was provided by Fulcer's Property Maintenance. Consensus was to continue with Fulcer's. Quotes for 2015 will be requested earlier in the year.
- Network Health Wellness Pathways Rewards: Consensus was to pass on earned reward money to the employees. Also agreed to offer \$25 gift certificate for timely applications to the program.
- Senate Bill 517 (Act 274): CMG reported the new law change will no longer allow utilities to put delinquent bills from rental units on the tax roll. This doesn't go into effect until next year and PSC is expected to provide additional information.
- Case No. 13-CV-189 Hearing Results of Lawsuit filed by City of Menasha: At the hearing held 5/6/14 the judge dismissed the case against Waverly Sanitary District, City of Appleton, Town of Harrison and Village of Harrison. WSD will receive a copy of the judge's final order.

11) **Office Report**: CMG reported there were 20 connection permits end of April compared to 26 at end of April 2013. She spoke with Robert Breister on Woodland Rd who said he has decided to put in a mound system. Accident at Oneida St and Hwy 10-114 caused hydrant damage and driver's insurance will pay repair costs. Full report on file.

12) **Field Report**: RWK reported annual hydrant flushing should be completed early next week. Informed the commission the dump truck will need to be replaced soon and suggested we get quotes for an end of year purchase that could be paid in 2015 budget. Consensus was to move forward.

13) **Other Business to Legally Come Before the Commission**

- Gosling Easement (Wieckert): SCM reported Mike Hagens has been contacted regarding the needed corrections and has agreed to complete them this fall.

14) **Adjournment**: MOTION (DLK¹/DRB²) to adjourn. Motion carried 2-0. Meeting was adjourned at 7:55am.

Submitted by Penny M. Weir
Administrative Assistant

**CITY OF MENASHA
BOARD OF REVIEW – 2014**

MEETING OF THE BOARD OF REVIEW

The Board of Review for the City of Menasha will be held on the 2nd day of June 2014 at 10:00 a.m. in the 3rd Floor Council Chamber at City Hall for the purpose of calling the Board of Review into session during the thirty day period beginning on the 2nd Monday of May, 2014 pursuant to §70.47(1) of the Wis. Statutes.

Due to the fact the assessment roll is not completed at this time, it is anticipated that the Board of Review will be adjourned until the 8th day of July 2014.

NOTICE OF OPEN BOOK OF ASSESSMENT

The 2014 Assessment Rolls will be open for examination on June 10, 2014 from 8:30 a.m. to noon and June 12, 2014 from noon to 7:00 p.m. at City of Menasha City Hall, 1st Floor Conference Room, 140 Main Street, Menasha, WI.

The City's Statutory Assessor, Associated Appraisal, will have staff present at City Hall on these dates to discuss how they arrived at your assessed value. If you wish to meet with an appraiser, please call Associated Appraisal at 920-967-3638 to schedule an appointment.

Instructional material on appealing your assessment to the Board of Review will be available at that time from the City Assessor or the City Clerk's office.



March 20, 2014

Dear Friend,

My name is Jason Wierschke, Manager of Menasha Macs baseball team. I am writing you on behalf of the Menasha Athletic Association, a non-profit organization. Last year the Association celebrated 65 years of continuing the tradition of amateur baseball in Wisconsin.

This year Macs baseball is teaming up with UNLESS to support their work in raising awareness for cancer in the Fox River Valley area. UNLESS is a non-profit organization created by teachers and students at Woodland School in Kimberly, WI. The main goal of UNLESS is to educate, inspire and fundraise to fight various types of cancer. The Menasha Macs join in this fight with UNLESS because the disease of cancer has affected everyone in some way. Cancer will never go away, UNLESS we find a cure. We want to be part of the change. I invite you to join the Macs in supporting UNLESS.

Special UNLESS Event

Menasha Macs baseball game hosting the Appleton Legends

When: Tuesday, June 24, Koslo Park, Menasha

Time: Activities begin at 6:00 pm and continue during the baseball game

Ceremonial first pitch at 7:05 pm with game following

Donations may include:

Money

To purchase concessions/prizes

Gift certificates

Gifts for theme baskets

Send contribution for UNLESS

c/o Menasha Macs – UNLESS

P.O. Box 342

Menasha, WI 54952

Your contribution will offset costs so we can ensure all donations received will be delivered directly to the American Cancer Society in Wisconsin to help in the battle against cancer.

I am more than happy to meet with you and provide more information, answer any questions or pick up any items you are willing to donate.

Thank you for considering to support this event. Your contribution will help the Menasha Macs and UNLESS make a difference and take a step forward to help find a cure for cancer. On behalf of the Menasha Macs, UNLESS, and all those who will benefit from your support, thank you!

Please mark the date of June 24 on your calendar and come out to Koslo Park for a special night.

Sincerely,

Jason Wierschke
Menasha Athletic Association
920.585.0705
Wierschkej@aol.com

You can make a difference.

Cancer Benefit Baseball Game

Tuesday, June 24

Appleton Legends

Menasha Macs



Koslo Park, Menasha

Directions: 41 to 441 to 47 exit, turn right(or left, coming from Kimberly) on to Appleton Rd. (47) and go south four blocks, turn left at stoplight at Airport Rd., turn left on London and right on Geneva Rd.

Two Teams, One Goal

**Family
Fun**

**6:00pm
7:05pm
7:15pm**

**Activities Start
Ceremonial First Pitch
First Pitch of the Game**

Theme Baskets, Family Activities, Brat Fry and Extended Concessions
Free Admission- Donations Appreciated

Menasha Macs and UNLESS team up to make a difference for one night to raise awareness and money to fight cancer. **All proceeds go to the American Cancer Society.**

What is UNLESS?
UNLESS is a non-profit organization created by teachers and students at Woodland School in Kimberly, WI. The main goal of the organization is to educate, inspire and fundraise for various types of cancer. Cancer will never go away, UNLESS we find a cure...

www.unlesswefindacure.webs.com

Take me out to the ballgame on...

Tuesday, June 24

Cancer will never go away, UNLESS we find a cure...



Division of Transportation
System Development
WIS 441 Tri-County Project
Brown County Office
1940 West Mason Street
Green Bay, WI 54303



Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet web site: www.dot.wisconsin.gov

Telephone: (920)492-2222
Facsimile (FAX): (920)492-5807
E-mail: ner.dtsd@dot.wi.gov

May 23, 2014

Donald Merkes
City of Menasha Mayor's Office
Mayor
140 Main St
Menasha WI 54952-3190



**Subject: WIS 441 Tri-County Project
County P (Racine Rd) and 12th St Access Outreach**

Dear Donald Merkes:

The Wisconsin Department of Transportation (WisDOT) invites you to attend an outreach meeting for the WIS 441 Tri-County Project. A follow up to the April 25, 2014 meeting, WisDOT will present updated design alternatives for the County P ramp intersection. These alternatives will depict the impacts to County P, 12th Street, and residential/business driveway access to those facilities.

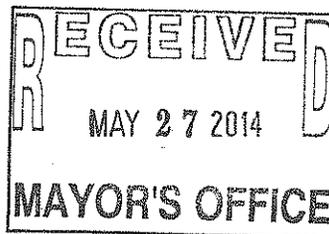
This meeting for local elected officials, business owners, and residents will be held on June 3, 2014 from 5 to 6:30 p.m. at the Town of Menasha Municipal Complex, 2000 Municipal Drive, Neenah WI 54956. A brief presentation will begin at 5:15 p.m.

Please visit the WIS 441 Tri-County Project website, www.US41wisconsin.gov/wis441 to learn more about the project including interchange improvements and special project features. Past meeting exhibits, handouts, presentations and other resources are also be available on the website.

We look forward to your participation in this important meeting. Should you have any questions about the meeting or the project in general, please feel free to contact me at (920) 492-2255 or via email at Brian.Roper@dot.wi.gov. Alternatively, Mark Kantola, US 41 / WIS 441 Projects Group Communication Manager can be reached at (920) 492-4153 or via email at Mark.Kantola@dot.wi.gov.

Sincerely,

Brian A. Roper, P.E.
Project Development Section Chief



BEFORE THE OFFICE OF THE COMMISSIONER OF RAILROADS

STATE OF WISCONSIN

In the Matter of the:

Petition of the Wisconsin Department of Transportation for the Consolidation the Public Crossings of the Wisconsin Central Ltd. Tracks with the CTH P (Racine Road) Interchange Ramps in the Town of Menasha and the Alteration and Exemption of the Public Crossing of the Wisconsin Central Ltd. Tracks with CTH AP (Midway Road) in the City of Menasha, Winnebago County

9164-RX-819

NOTICE OF INVESTIGATION AND HEARING
AND ASSESSMENT OF COSTS

By letter dated March 19, 2014, the Wisconsin Department of Transportation (DOT) petitioned the Office of the Commissioner of Railroads (OCR) pursuant to Wis. Stat. §§ 195.28, 195.285 and 195.29 for the consolidation three public crossings into one public crossing of the Wisconsin Central Ltd. (WCL) tracks with the CTH P (Racine Road) Interchange Ramps in the Town of Menasha and for the alteration and exemption of the public crossing of the WCL tracks with CTH AP (Midway Road) in the City of Menasha, Winnebago County.

The petition relates to two separate but related projects as part of DOT's reconstruction and expansion of USH 10/STH 441 in Winnebago County. As part of that project, the interchange with CTH P (Racine Road) in the Town of Menasha and the interchange with CTH AP (Midway Road) in the City of Menasha will be reconstructed and realigned.

CTH P (Racine Road) Interchange
Town of Menasha, Winnebago County

CTH P (Racine Road) Interchange Ramp (crossing no. 693 752L / MP 186.62) (to be removed),
CTH P (Racine Road) Interchange Ramp (crossing no. 693 753T / MP 186.66) (to be removed),
CTH P (Racine Road) Interchange Ramp (crossing no. 693 749D / MP 186.74) (to be removed),
New CTH P (Racine Road) Interchange Ramp – New crossing

The DOT proposes to consolidate three existing crossings of the CTH P (Racine Road) Interchange Ramp into one new crossing that would located about 0.03 miles north of the existing crossing no. 693 753T MP 186.66 .

CTH AP (Midway Road) Interchange
City of Menasha, Winnebago County

CTH AP (Midway Road) (crossing no. 386 624H / MP 187.54)

The DOT proposes to alter the CTH AP (Midway Road) crossing. The current crossing consists of four traffic lanes. The proposed crossing will consist of six traffic lanes and two bicycle lanes. The DOT also proposes to exempt the crossing from the stopping requirement of Wis. Stat. § 346.45, which requires certain specified vehicles, such as motor buses transporting passengers, motor vehicles transporting chlorine, fuel trucks, and vehicles transporting hazardous materials, to stop at all highway/rail crossings unless posted with an exempt sign.

The issues for the hearing are:

1. Would consolidation of the three existing crossings of the CTH P (Racine Road) Interchange Ramp into one new crossing promote public safety and convenience?
2. Would alteration of the CTH AP (Midway Road) crossing promote public safety and convenience?
3. Would exempting the CTH AP (Midway Road) crossing promote the public interest, particularly in light of public safety?
4. What warning devices would be necessary to adequately protect and promote public safety at each crossing?
5. How shall the costs of the crossing construction be apportioned?

The Wisconsin Department of Transportation shall have the burden of proof on all issues.

If this proceeding is contested, it is deemed to be a Class I proceeding as defined in Wis. Stat. § 227.01.

PLEASE NOTE: The Office will hold a public hearing at the **Menasha Town Hall, 2000 Municipal Drive, Neenah, Wisconsin, on June 24, 2014, at 10:30 a.m.**

PLEASE NOTE: The Office finds that the expenses which are reasonably attributable to this investigation will be assessed against the Wisconsin Central Ltd. in accordance with Wis. Stat. § 195.60 and Wis. Admin. Code § RR 2.04.

Upon reasonable notice, the Office will accommodate the needs of disabled individuals. Contact the Office at (608) 266-9536, (608) 267-1479/TTY, or (Fax) (608) 261-8220, or by writing to the Office at 610 N. Whitney Way, Room 110, PO Box 7854, Madison, Wisconsin 53707-7854.

The OCR now publishes all notices, orders, proposed decisions and final decisions on the Internet. These documents may be accessed at either <http://ocr.wi.gov/apps40/dockets/default.aspx> or on the Public Service Commission's website at <http://psc.wi.gov/>

Please contact the OCR staff with any questions, at (608) 266-0276.

Dated at Madison, Wisconsin, May 21, 2014.

By the Office of the Commissioner of Railroads.


Douglas S. Wood, Hearing Examiner

MEMORANDUM

Date: May 15, 2014

TO: City of Menasha Plan Commission

FROM: Melissa A. Kraemer Badtke, Associate Planner, ECWRPC

RE: Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations (MPOs)
Bicycle and Pedestrian Plan

In 2010, East Central WI Regional Planning Commission received a Transportation Enhancements (TE) grant from the Wisconsin Department of Transportation to develop the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations (MPOs) Bicycle and Pedestrian Plan. During this planning process, the steering committee and ECWRPC staff focused on identifying gaps, barriers, and opportunities for connectivity between municipalities within and also between each of the MPOs.

Enclosed you will find a summary of the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations (MPOs) Bicycle and Pedestrian Plan, bicycle and pedestrian maps for the City of Menasha, and a quick facts documents regarding the benefits of walking and bicycling.

On the maps you will see:

- **Existing bicycle and pedestrian facilities:** These facilities are currently “on the ground” and include off-road non-motorized transportation facilities (i.e. trails), bike lanes, and sharrows. Sidewalks are also considered existing facilities.
- **Planned bicycle and pedestrian facilities:** These facilities are documented in a plan (i.e. Comprehensive Plan, Bicycle and Pedestrian Plan, etc.)
- **Recommended bicycle and pedestrian facilities:** These are facilities that were recommended by the steering committee.
- **Regional Network:** These corridors were identified as major connections between and within municipalities within the Appleton (Fox Cities) and Oshkosh MPOs.

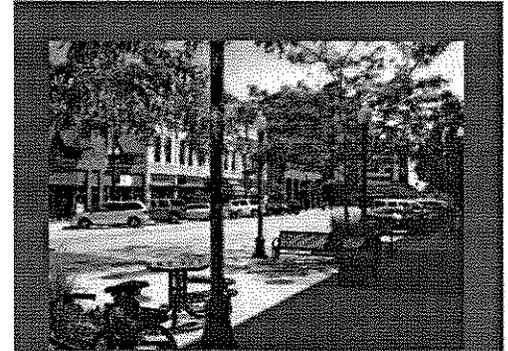
At the next Plan Commission meeting, we will present this information and will be asking for your feedback and input on the plan along with the Regional Bicycle and Pedestrian Network. If you have any questions or concerns prior to the meeting, please contact Melissa Kraemer Badtke at 920-751-4770 or mbadtke@ecwrpc.org.

BICYCLE AND PEDESTRIAN BACKGROUND INFORMATION

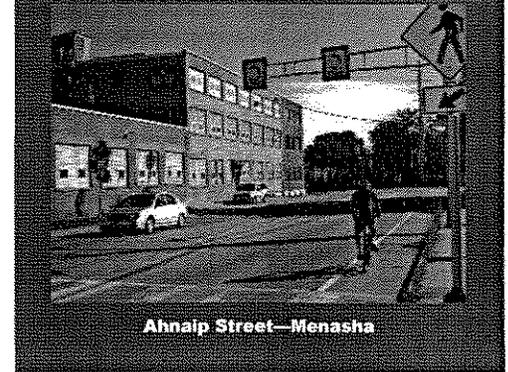
VISION: Ensure that residents within the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations (MPOs) have the ability to safely and conveniently walk or bike between origins and destinations via a well interconnected multimodal transportation network.

Bicyclists and pedestrians do not adhere to municipal boundaries; therefore it is imperative this bicycle and pedestrian plan focuses on connecting all of the municipalities of the Fox Cities (Appleton) and Oshkosh Metropolitan Planning Organizations (MPOs). Although a multitude of municipal bicycle and pedestrian plans have been completed throughout the three county area of Calumet, Outagamie, and Winnebago Counties, there currently is not a plan that focuses on the regional connectivity of bicycle and pedestrian networks throughout the study area. This plan not only identifies existing and planned facilities, but identifies gaps, barriers, and needed connections to enhance the safe, accessible and efficient regional bicycle and pedestrian network throughout and in between the two urbanized areas. Most transit trips begin and/or end with a pedestrian trip, so connectivity with Valley Transit and GO Transit buses, which include bicycle racks, are also addressed in this plan.

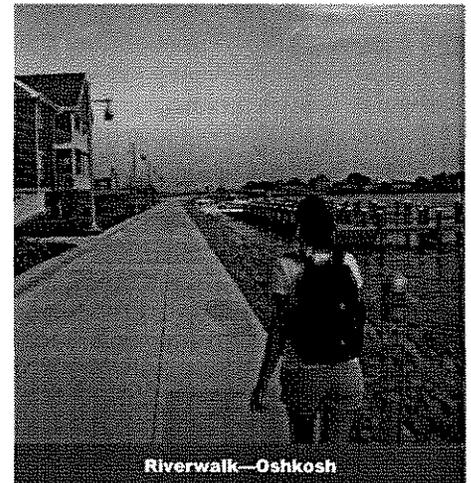
This plan has been a coordinated regional effort for three counties (Calumet, Outagamie, and Winnebago) with a population of over 200,000, twenty-five municipalities, 20 school districts, and 100 schools. This plan focuses on regional bicycle and pedestrian connectivity yet, it strives to keep individual characteristics of a community intact. Funding for this project was received from the Wisconsin Department of Transportation.



Wisconsin Avenue—Neenah



Ahnaip Street—Menasha



Riverwalk—Oshkosh

BENEFITS OF BICYCLING AND WALKING

Economic:

- In 2010, a study found that bicycle recreation and tourism contribute \$924 million annually to Wisconsin's economy and estimates that "the potential value of health benefits from reducing short car trips and increasing bicycling totaled \$409 million".

Real Estate Values:

- Bob McNamara, Senior Policy Representative for the National Association of Realtors (NAR), a 1.2 million member professional organization, emphasized the importance of transportation choice at the 2009 National Bike Summit. Realtors sell not just houses, he said, they sell communities. Increasing transportation choice increases livability.

Health:

- People living in auto-oriented suburbs drive more, walk less and are more obese than people living in walkable communities. For each hour of driving per day, obesity increases 6%, but walking for transportation reduces the risk of obesity.
- Today, approximately one-quarter of health care costs in the U.S. are attributable to obesity and health care costs for childhood obesity are estimated at approximately \$14 billion per year.
- Obesity is so prevalent in today's children, that this maybe the first generation of children in over 200 years that may not outlive their parents.

Environmental/Congestion Management:

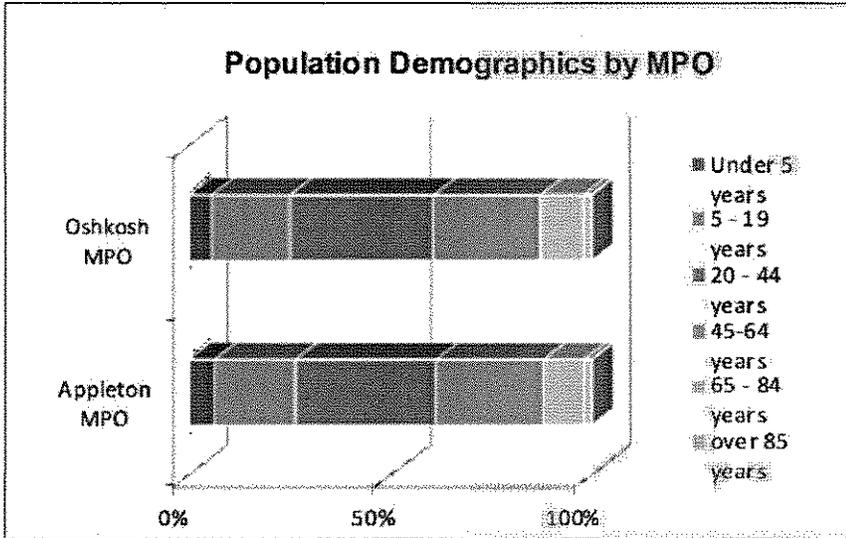
- Returning to 1969 levels of walking and bicycling to school would save 3.2 billion vehicle miles, 1.5 million tons of carbon dioxide and 89,000 tons of other pollutants equal to keeping more than 250,000 cars off the road for a year.
- A 5% increase in a neighborhood's "walkability" reduces vehicle miles traveled by 6%.

Bicycle and Pedestrian Safety:

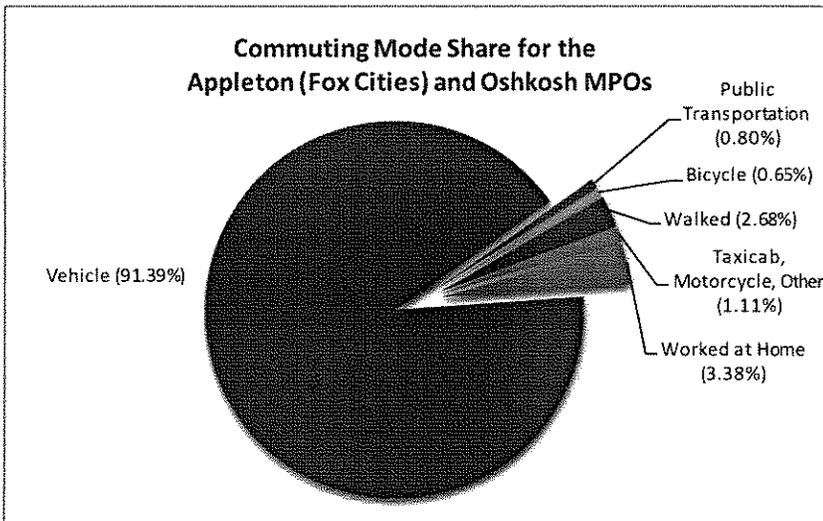
- Pedestrians are twice as likely to be struck by a vehicle in locations without a sidewalk.
- Seniors are the most vulnerable bicyclists and pedestrians. Adults over 65 make up 10% of walking trips, yet comprise 19% of pedestrian fatalities and make up 6% of bicycling trips, yet account for 10% of bicycle fatalities.

Background Information	1
Current Conditions Analysis	2
City of Menasha Data	3
Recommendations: The 5 E's	4

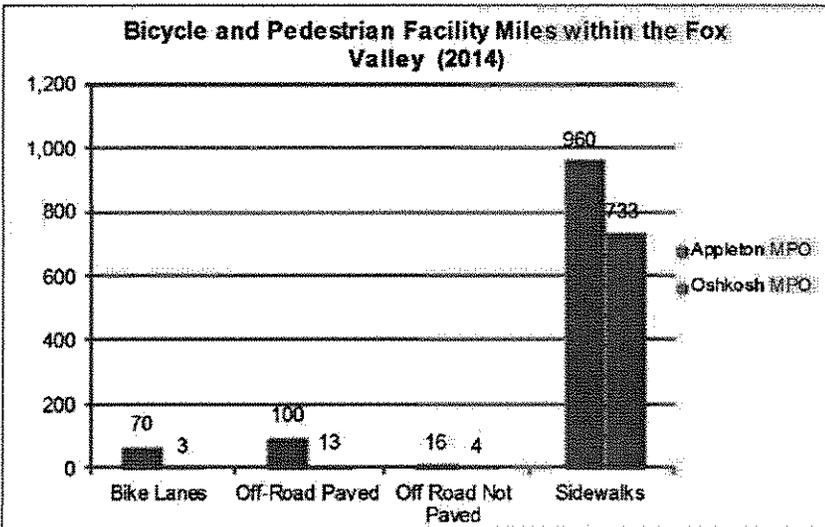
CURRENT CONDITIONS ANALYSIS



Source: U.S. Census—2010 SF-1



Source: U.S. Census—B08006: Sex of Workers by Means of Transportation to Work 2008-2012 American Community Survey 5-Year Estimates



Source: ECWRPC and Local Municipalities

PROGRAMS, POLICIES, AND PARTNERS

PROGRAMS

- Fox Valley Bike Challenge
- Regional Safe Routes to School Program
- Weight of the Fox Valley
- Activate Fox Cities
- Well City Fox Cities
- Well City Oshkosh

POLICIES

Complete Streets Policy

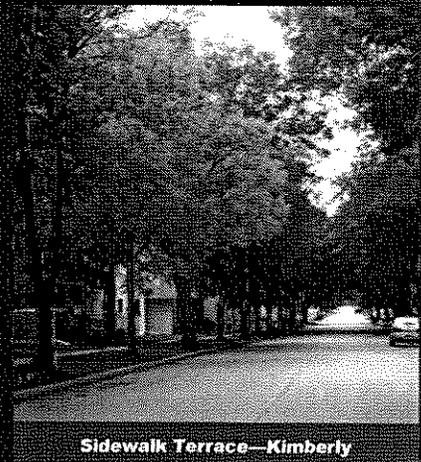
- Town of Grand Chute

Safe Routes To School Resolutions of Support

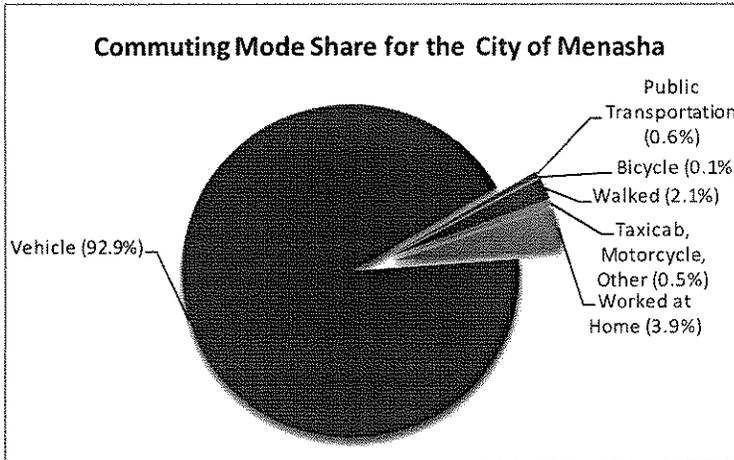
- City of Oshkosh
- Town of Algoma
- Oshkosh Area School District

PARTNERS

- Municipalities (multiple departments and elected officials)
- Advocacy Organizations
- Corporations
- Health Coalitions
- Health Care Organizations



CITY OF MENASHA AT A GLANCE



Source: U.S. Census—BO8006: Sex of Workers by Means of Transportation to Work
2008-2012 American Community Survey 5-Year Estimates
Data was only available for the Town of Harrison from the U.S. Census

BACKGROUND ON COUNTY HEALTH RANKINGS

The *County Health Rankings & Roadmaps* is a collaboration between the Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute.

There are two overall rankings:

- **Health Outcomes:** How healthy a county is now.
- **Health Factors:** How healthy a county will be in the future.

The *Rankings* use a variety of factors to determine the overall health of a county including but not limited to health behaviors, social & economic factors, access to clinical care, and the physical environment.

For more information, please visit the *County Health Rankings and Roadmaps* website at <http://www.countyhealthrankings.org/>.

COUNTY HEALTH RANKINGS (2014)

County	Rankings
Calumet County	6
Outagamie County	21
Winnebago County	39

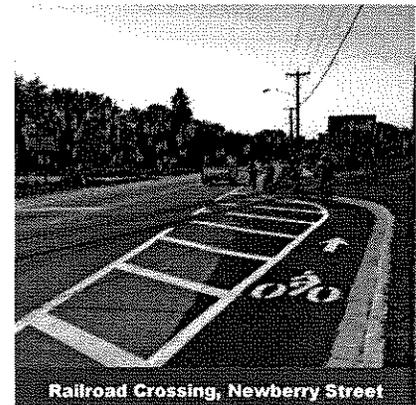
**Note that a Ranking of 1 is considered the best and a ranking of 72 is considered the worst.

~ Performance Measures ~

- **Benchmarking study to identify, update, and report on a number of performance measures (i.e. number of facility miles, count data on local bicycle and pedestrian facilities, etc.) determined by local stakeholder group.**
- **Active transportation model to assist in determining the number of potential users of bicycle and pedestrian facilities.**
- **Economic Impact Study—to determine the Return on Investment of bicycle and pedestrian facilities within the Fox Valley.**
- **Number of businesses encouraging their employees to walk or bike to work.**
- **Number of students (or trips saved from) participating in walking school bus programs or cycle trains.**
- **Number of riders and amount of miles for the Fox Valley Bike Challenge**
- **Percentage of funding for bicycle and pedestrian projects and program (local, MPO, state, federal, and private funds).**

REGIONAL NETWORK RECOMMENDATIONS

- County Highway JJ / Edgewood Drive
- Connection to High Cliff State Park
- Additional connections over the Fox River (USH 41 and STH 441)
- Oneida Street
- County Highway II / Winchester Road
- Commercial Street, Neenah
- Wisconsin Avenue from Greenville to Kaukauna
- Connections to the Fox River Mall and other commercial areas
- State Highway 47 from Menasha to Appleton
- County Highway CB to the North
- State Highway 76 Connecting Greenville to Oshkosh
- County Highway A between Neenah and Oshkosh
- Connection to Winneconne and Omro
- State Highway 45 connecting to Fond du Lac

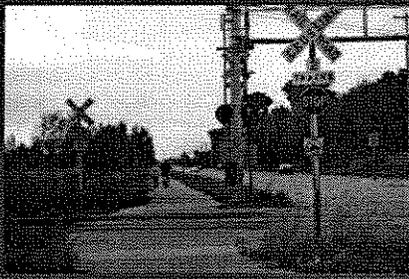


Railroad Crossing, Newberry Street

FUNDING, FINANCING, AND IMPLEMENTATION

Local municipalities should consider funding and financing bicycle and pedestrian facilities during their capital improvement program process. As roadway projects come through the local municipalities' capital improvement program, bicycle and pedestrian facilities should be considered. It is easier to develop in bicycle and pedestrian accommodations versus retrofitting the bicycle and pedestrian accommodations after a roadway has recently been reconstructed.

State and federal grant programs should be used to supplement local funds in the development of bicycle and pedestrian facilities. However it should be noted that if communities awarded state or federal grant funds for bicycle and pedestrian accommodations that state and federal requirements will need to be met with the project. Typically state and federal grants will require a local match.



County Highway Y—Oshkosh

RECOMMENDATIONS

~ Education ~

Increase public and political awareness of the need for the benefits of bicycle and pedestrian facilities and a well interconnected multimodal transportation network.

- Establish an annual report on the state of walking and bicycling including but not limited to miles of facilities, number of programs, and policies within the region.
- Educate drivers (including young drivers) about interacting/sharing the road with cyclists and pedestrians.
- Calculate benefits of local projects (i.e. economics, health, etc.).
- Partner with local parks and recreation departments and schools to offer summer bicycling classes.
- Work with local municipalities to develop site visits for elected officials to experience walking or bicycling.

~ Encouragement ~

Encourage more residents to walk and/or bike as a means to reduce dependence on the automobile, conserve energy, and increase physical activity.

- Continue to work with local organizations and municipalities to expand and promote the Fox Valley Bike Challenge.
- Provide bicycle parking at local businesses, employment centers, recreational facilities, etc.
- Establish an information website or app showing routes and locations of bicycling and walking facilities.
- Develop walking school bus programs and/or cycle trains with local schools.
- Work with local organizations and municipalities to develop a Cycloviva (an event that closes the streets temporarily for bicycle and pedestrian use only—Ride the Drive in Madison).

~ Enforcement ~

Improve safety, reduce conflicts, and build mutual awareness and respect between motorists, bicyclists, and pedestrians by improving enforcement of all multimodal transportation laws.

- Partner with local law enforcement in bicycle and pedestrian education efforts.
- Work with local police departments and other organizations to develop a bicycle patrol program.
- Work with local law enforcement to provide positive reinforcement of "Doing It Right" with residents and youth.
- Develop a Pedestrian Enforcement Campaign.

~ Engineering ~

Improve the connections between bicycle, pedestrian, and transit networks within the Appleton (Fox Cities) and Oshkosh Urbanized Areas by identifying gaps, barriers and needed multimodal facilities.

- Develop the Regional Bicycle and Pedestrian Network.
- Develop Complete Streets Policies for communities within the Appleton (Fox Cities) and Oshkosh MPOs.
- Develop a dedicated funding source for implementing bicycle and pedestrian facilities and programs (both at the local and the MPO levels).
- Develop way finding signage for bicycling and pedestrian facilities.

~ Evaluation ~

Establish criteria to evaluate the education, encouragement, enforcement, and engineering components of existing and future bicycle and pedestrian planning efforts, programs, and facilities.

- Work with local organizations and municipalities to develop a bicycle and pedestrian count process and conduct bicycle and pedestrian counts.
- Develop an annual benchmarking report on the state of walking and bicycling within the Fox Valley.
- Develop a Local Economic Impact Study for the Appleton (Fox Cities) and Oshkosh MPOs.

East Central Wisconsin Regional
Planning Commission
400 Ahnaip Street, Suite 100
Menasha, WI 54952
920.751.4770
www.ecwprc.org

The Appleton (Fox Cities) and Oshkosh Bicycle and Pedestrian Plan was funded by the Wisconsin Department of Transportation and prepared by the Appleton (Fox Cities) and Oshkosh Bicycle and Pedestrian Steering Committee. For additional information, please contact Melissa Kraemer Badtke, Associate Planner, at 920.751.4770 or visit <http://fcompo.org/planning-activities/bicycle-and-pedestrian-planning/>.

Map XX City of Menasha Sidewalk Facilities

DRAFT

Legend

- Sidewalks
- - - Regional Network
- ==== County Boundaries
- Municipal Boundaries

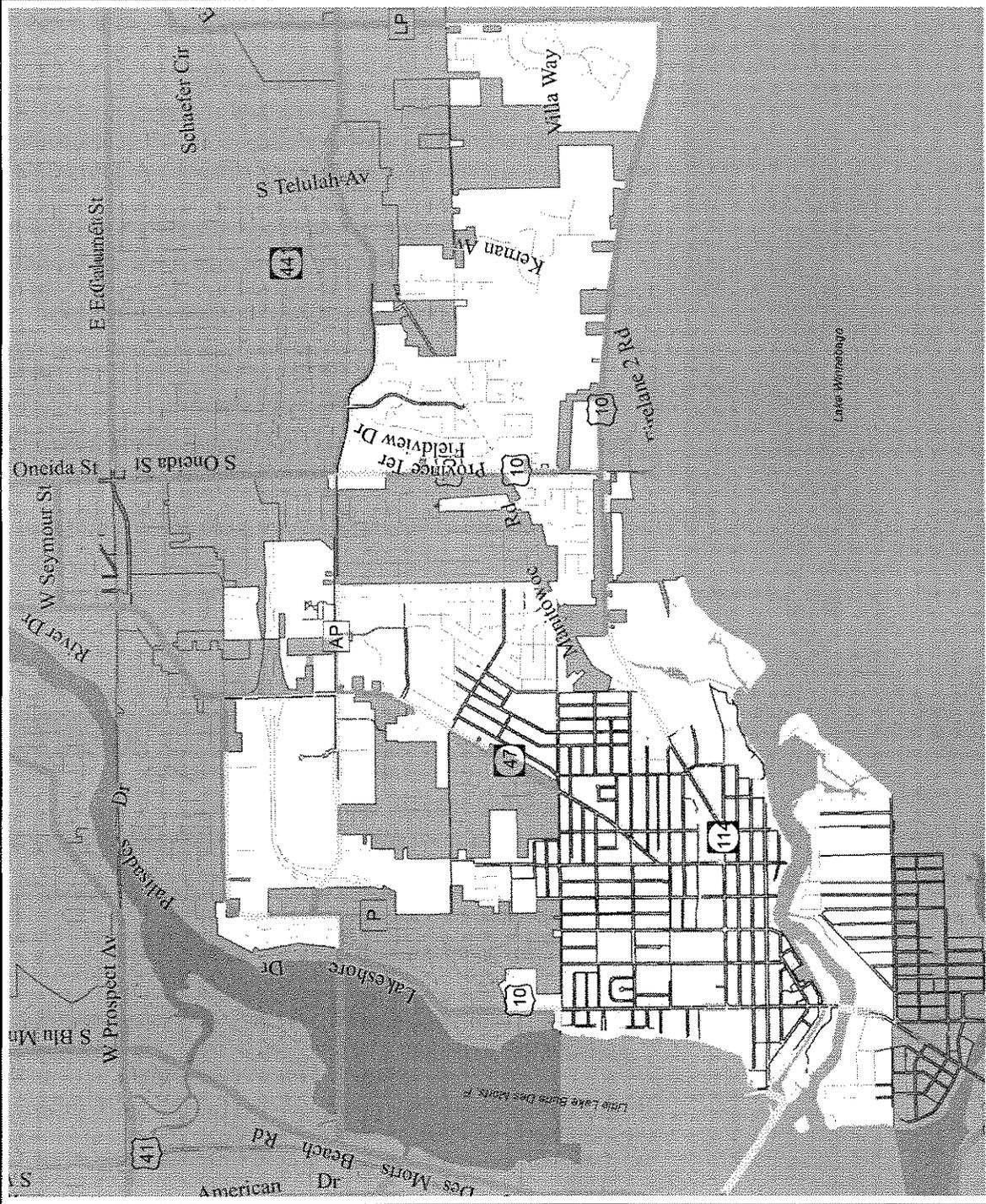
Source:
Base data provided by Calmet, Outspan, & Winthrop County
Existing, proposed, and planned facility data provided by
ECWRPC & local municipalities



Scale in Miles
0 0.25 0.5 1

This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission does not warrant the accuracy, reliability, or completeness of the information for East Central Wisconsin Regional Planning Commission purposes.

PREPARED MAY 2014 BY:
East Central Wisconsin
Regional Planning Commission
ECWRPC



Map XX

City of Menasha

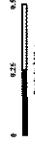
Existing, Proposed, and Planned Facilities

DRAFT

Legend

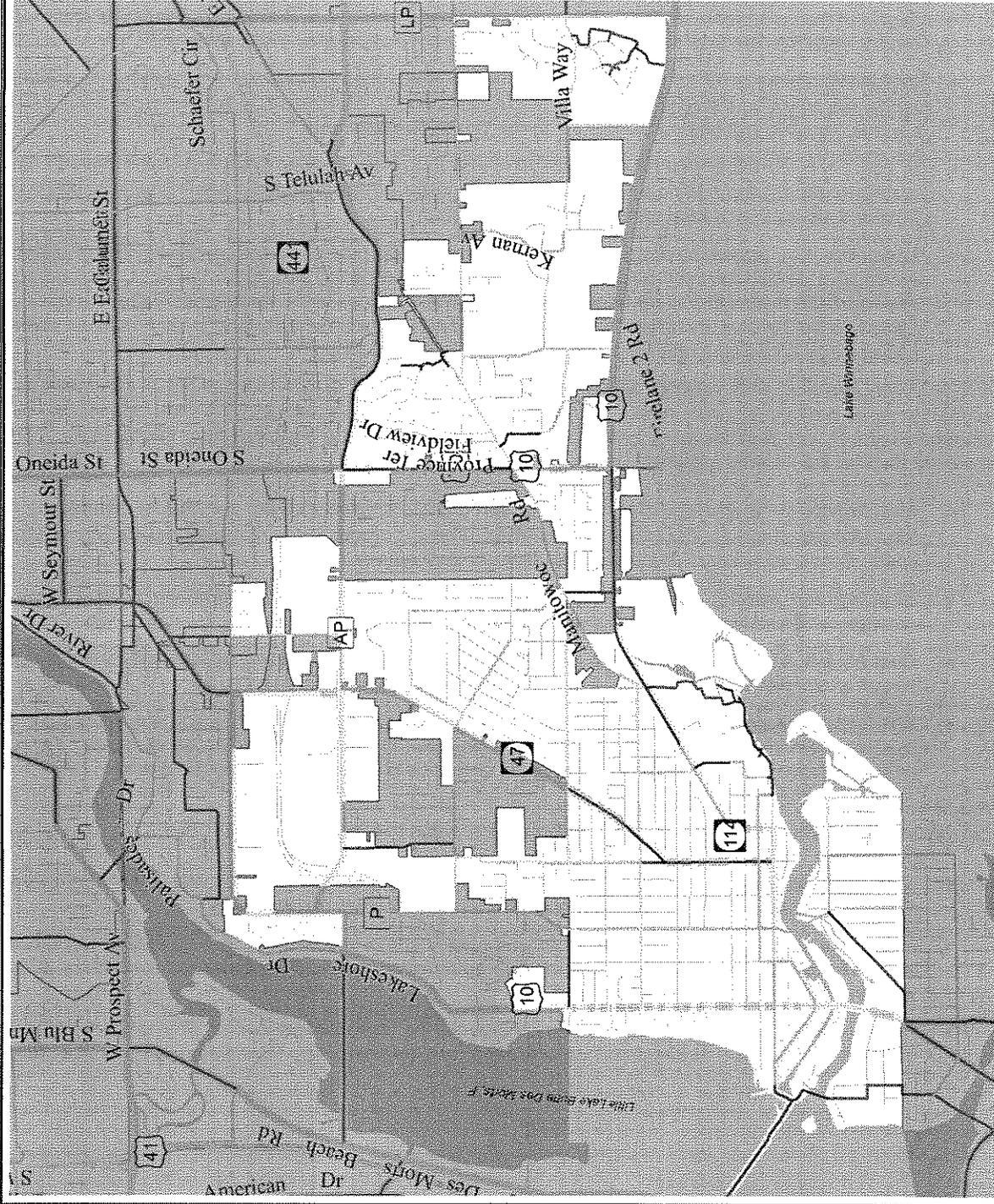
- Existing Facility
- Signed Bike Route
- Planned Facility
- Recommended Facility
- Regional Network
- County Boundaries
- Municipal Boundaries

Source:
 Base data provided by Calumet, Outagamie, & Winnebago County
 Existing, proposed, and planned facility data provided by
 ECWRPC & local municipalities



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PREPARED MAY 2014 BY:
 ECWRPC



Bicycle and Pedestrian Quick Facts (Revised 4/3/14)

Economic:

- Studies have shown that bicyclists and pedestrian shop more often and spend more money in their communities than people who drive.ⁱ
- The cost of operating a sedan for one year in 2013 was approximately \$10,374. The annual cost of operating a bicycle is approximately \$308 a year.ⁱⁱ
- Fuel and transportation savings allow residents to spend more in their local economies. Studies have shown that the total savings across metropolitan areas can be in the billions.ⁱⁱⁱ
- Wisconsin accounts for 20 percent of the bicycling manufacturing in the U.S. According to a 2005 study, the bicycling industry which includes manufacturing, distribution, retail and other services – contributes \$556 million and 3,418 jobs to the Wisconsin economy.^{iv}
- In 2010, a study found that bicycle recreation and tourism contribute \$924 million annually to the state's economy and estimates that "the potential value of health benefits from reducing short car trips and increasing the bicycling total to \$409 million."^v
- Lancaster, CA added pedestrian safety features as part of a downtown revitalization effort, including a pedestrian only plaza, wider sidewalks, landscaping and traffic calming. The project spurred \$130 million in private investment, 50 new businesses, a 9.5 percent increase in property values, a 96 percent increase in revenue, 800 permanent new jobs, and a decrease in traffic collisions by 85 percent, after a public investment of \$10.6 million.^{vi}

Not only can bicycling and walking benefit a personal budget but it also can benefit a communities' economy. Road projects are very materials intensive and therefore, the budget for a road project can be extremely high. By contrast, bicycling and walking infrastructure projects are more labor intensive and can create more jobs than a road projects.

- Investments in bicycle and pedestrian infrastructure create more jobs per million dollars spent than highway projects. Bicycle and pedestrian projects produce 9.6-11.4 jobs per million dollars spent compared to only 7.8 jobs created by road only projects.^{vii}
- Bicycling and walking projects create 11-14 jobs per \$1 million spent, compared to just 7 jobs created per \$1 million spent on highway projects.^{viii}
- Cost benefit analysis show that up to \$11.80 in benefits can be gained for every \$1 invested in bicycling and walking.^{ix}
- The Brown County, WI Highway Department built a three-lane street with two bike lanes on the existing four-lane roadway, and replaced expensive traffic signals with roundabouts. These changes saved the County \$347,515 – 16.5 percent below the original project estimate.^x

Real Estate Values:

Bicycle and pedestrian facilities can positively impact the value of a home.

- Studies have shown that neighborhoods that invest in trails and bicycle and pedestrian infrastructure have higher property values and increased sales tax revenues.^{xi}
- In Vermont, property values of homes in walkable neighborhoods were \$6,500 higher than those in car-dependent areas. Add all of those homes together and walkability added more than \$350 million to the local economy.^{xii}
- Bob McNamara, a Senior Policy Representative for the National Association of Realtors (NAR), a 1.2 million member professional organization, emphasized the importation of transportation

choice at the 2009 National Bike Summit. Realtors sell not just houses, he said, they sell communities. Increasing transportation choice increases livability.^{xiii}

- A study of home values near the Monon Trail in Indianapolis, Ind. measured the impact of the trail on property values. Given two identical houses, with the same number of square feet, bathrooms, bedrooms, and comparable garages and porches – one within a half mile of the Monon Trail would sell for an average of 11 percent more.^{xiv}

Health:

The built environment can play a crucial role in a community's or person's health. Bicycling and walking levels fell 66% between 1960 and 2009, while obesity levels increased by 156%.^{xv} It has been noted that not only are adult obesity rates on the rise, but also childhood obesity continues to be on the rise. Over the past 40 years, rates of obesity have soared among children of all ages within the United States, and approximately 25 million children and adolescents – more than 33% - are now overweight or obese or at risk of becoming so.^{xvi}

- More than one-third of U.S. adults (35.7%) are obese and another third are overweight.^{xvii}
- Obesity—related conditions include heart diseases, stroke, type 2 diabetes, and certain types of cancer, some of the leading causes of preventable death.^{xviii}
- The estimated annual medical costs obesity in the U.S. was \$147 billion in 2008 U.S.dollars; the medical costs for people who are obese were \$1,429 higher than those of normal weight.^{xx}
- The costs of obesity account for approximately nine percent of total U.S. health care spending,^{xx} and add an estimated additional \$395 per year per person to health care expenses.^{xxi}
- Bicycling and walking levels fell 66% between 1960 and 2009, while obesity levels increased by 156%.^{xxii}
- Between 1966 and 2009, the number of children who bicycled or walked to school fell 75% while the percentage of obese children rose 276%.^{xxiii}
- In general, states with the highest levels of bicycling and walking have the lowest levels of obesity, hypertension (high blood pressure), and diabetes and have the greatest percentage of adults who meet the recommended 30-plus minutes per day of physical activity.^{xxiv}
- People living in auto-oriented suburbs drive more, walk less, and are more obese than people living in walkable communities. For each hour of driving per day, obesity increases 6 percent, but walking for transportation reduces the risk of obesity.^{xxv}

Children today are not getting the recommend amount of physical activity and this has contributed to the increase in chronic diseases in children. Safe Routes to School Programs work with schools and communities to enable and encourage students to walk and bike to school. Chronic diseases in children have increased significantly. Over the last 40 years, rates of obesity have soared among children of all ages in the United States, and approximately 25 million children and adolescents – more than 33% - are now overweight or obese or at risk of becoming so.^{xxvi}

- Obesity is so prevalent in today's children, that this maybe the first generation of children in over 200 years that may not outlive their parents.^{xxvii}
- Today, approximately one-quarter of health care costs in the United States are attributable to obesity^{xxviii} and health care costs just for childhood obesity are estimated at approximately \$14 billion per year.^{xxix}
- Walking one mile to and from school each day is the two-thirds of the recommended sixty minutes of physical activity a day. Children who walk to school have higher levels of physical activity throughout the day.^{xxx xxxi}

Environmental:

Bicycling and walking also reduces the number of vehicles on the roadways but it also improves the air quality of an area.

- Children exposed to traffic pollution are more likely to have asthma, permanent lung deficits, and a higher risk of heart and lung problems as adults.^{xxxii}
- Over the last 25 years, among children ages 5 to 14, there has been a 74 percent increase in asthma cases.^{xxxiii}
- A 5% increase in a neighborhood's "walkability" reduces vehicle miles traveled by 6%.^{xxxiv}
- Returning to 1969 levels of walking and bicycling to school^{xxxv} would save 3.2 billion vehicle miles, 1.5 million tons of carbon dioxide and 89,000 tons of other pollutants^{xxxvi} – equal to keeping more than 250,000 cars off the road for a year.

Congestion Management:

In 2009, 40% of trips in the United States were shorter than two miles, a distance easily covered by bicycle or foot. However, Americans use their cars for 87% of trips that are 1-2 miles in length.^{xxxvii} Bicycling or walking can help mitigate traffic congestion and provide commuters with an opportunity for active transportation.

- Currently 12% of all trips are made by bicycle (1.0%) or foot (10.5%) in the United States.^{xxxviii}
- From 2000 to 2009, the number of commuters who bicycle to work increased by 57% nationally.^{xxxix}
- In urban areas, where cars and bicyclists travel at similar speeds, bike lanes can accommodate **7 to 12 times as many people per meter of lane per hour** than car lanes and bicycles cause less wear on the pavement.^{xl}

In the recent years, the trend for transporting children to school has been primarily by personal vehicle. Within the span of one generation, the percentage of children walking or bicycling to school has dropped dramatically from approximately 50% in 1969^{xli} to just 13% in 2009.^{xlii}

- While distance to school is the most commonly reported barrier to walking and bicycling^{xliii}, private vehicles still account for half of school trips between $\frac{1}{4}$ and $\frac{1}{2}$ mile^{xliv} - a distance easily covered on foot or bike.
- In 2009, American families drove 30 billion miles and made 6.5 billion vehicle trips to take their children to and from schools, representing 10-14 percent of traffic on the road during the morning commute.^{xlv}
- A California study showed that schools that received infrastructure improvements through the Safe Routes to School program yielded walking and bicycling increases in the range of 20 to 200 percent.^{xlvi}

Bicycle and Pedestrian Safety:

Bicycle and pedestrian facilities can help to reduce the number of injuries and fatalities by those that bicycle or walk. Bicycle and pedestrian infrastructure is crucial in providing accommodations to users.

- Pedestrians are twice as likely to be struck by a vehicle in locations without sidewalks.^{xlvii}
- Fourteen percent of all traffic fatalities in the U.S. are bicyclists (1.8%) or pedestrians (11.7%).^{xlviii}

ⁱ Examining Consumer Behavior and Travel Choices <http://ppms.otrec.us/media/1361999891512e7813bfa6d.pdf>

ⁱⁱ Bicycling and Walking in the United States: 2012 Benchmarking Report http://www.peoplepoweredmovement.org/site/index.php/site/memberservices/2012_benchmarking_report/

ⁱⁱⁱ CEOs for Cities – *The Green Dividend* <http://www.ceosforcities.org/city-dividends/green/>

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- ^{iv} The Economic Impact of Bicycling in Wisconsin <http://www.dot.wisconsin.gov/business/econdev/docs/impact-bicycling.pdf>
- ^v Valuing Bicycling's Economic and Health Impacts in Wisconsin http://www.sage.wisc.edu/igert/download/bicycling_final_report.pdf.
- ^{vi} Lancaster Boulevard Transformation <http://www.mparchitects.com/site/projects/lancaster-boulevard-transformation>
- ^{vii} Pedestrian and Bicycle Infrastructure: A National Study of Employment Impacts <http://www.peri.umass.edu/236/hash/64a34bab6a183a2fc06fdc212875a3ad/publication/467/>
- ^{viii} Bicycling and Walking in the United States: 2012 Benchmarking Report http://www.peoplepoweredmovement.org/site/index.php/site/memberservices/2012_benchmarking_report/
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CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, May 19, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:06 p.m.

B. PLEDGE OF ALLEGIANCE

A. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner

EXCUSED:

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, ASD Steeno, DPW Radtke, CDD Keil, PC Styka, PHD Nett, Sanit. Drew, PP Homan, Deputy Clerk Sue Strauss.

C. PUBLIC HEARING

1. [Application for a Special Use Permit for 205 Milwaukee Street.](#)

No one spoke.

Mayor closed public hearing.

2. [Proposed Amendments to Shoreland Use and Development.](#)

No one spoke.

Mayor closed public hearing.

D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Kim Vanderhyden, 334 Park St. Menasha. Supports demolition of Menasha Hotel

Tom Beson, 212 Water St. Menasha. Please make an informed decision about the hotel

Addis Hilliker, 515 Broad St. Menasha. Supports demolition of hotel.

Jack Fry- 318 Willow Lane, Menasha. Supports demolition of hotel.

Doris Szymanski, Club Liquor, 234 Main St., Menasha. Supports demolition of hotel.

Tim Jacobson, 732 Paris St., Menasha. Supports demolition of hotel.

Richard Arent, 515 Broad St., Menasha. Supports demolition of hotel.

James VanderLinden, 330 Park St., Menasha. Supports demolition of hotel.

Mary Nebel, 713 1st St., Menasha. Supports demolition of hotel.

Jeff Maroszek, Aspen Landing, 212 Main St., Menasha. Supports demolition of hotel.

PWD Mark Radtke, HD Sue Nett's last council meeting.

Kristen Cendejas, 235 W. Calumet St., Apt. 6, Appleton. Rebuttal to the denial of her application for a bartenders license.

Rick Ribble, 6867 Manitowoc Rd., Menasha. Supports demolition of hotel. Comments regarding Ribbledale subdivision.

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [Chief Styka- Annual Report and Police Week Recognition Awards.](#)

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Board of Public Works, 5/5/14](#)

b. [IT Steering Committee, 4/30/14](#)

c. [Landmarks Commission, 5/14/14](#)

d. [Menasha Police Commission, 4/16/14](#)

e. [Plan Commission, 5/6/14](#)

f. [Water & Light Commission, 4/23/14](#)

Communications:

g. [2013 Wisconsin Act 222](#)

h. [Mark Harris, Winnebago County Executive, to Mayor Merkes, 5/7/14, Appointment of Don Merkes to East Central Wisconsin Regional Planning Commission.](#)

i. [CC Galeazzi, 5/9/14, Ribble Property Letter.](#)

j. [CA/HRD Captain, 5/13/14, Correction of RESOLUTION R-8-14.](#)

k. [Chief Auxier, 5/13/14, 2014 Firefighter of the Year.](#)

l. [PWD Radtke, 5/14/14, Midway Road Safety-Sight Distance Improvements.](#)

m. [Tayco Street Bridge Museum Grand Re-Opening, May 19, 2014.](#)

n. [Jennifer Semrau, Winnebago County Recycling Specialist, 5/14/14, Recent Reader Question/Post Crescent Article on Plastics Recycling.](#)

o. [CA/HRD Captain, 5/15/14, Update United States of America and The State of Wisconsin v. NCR Corporation et al., Case No. 10-C-910, U.S. District Court, Eastern District.](#)

p. [Back Draft Bike Tour 2014, June 8, 2014.](#)

q. [National Public Works Week Proclamation.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-Q.

Motion carried on voice vote.

General Discussion ensued.

Ald. Sevenich – Thank you to the Landmark's Commission and to all other who helped open the Bridge Tower museum.

Ald. Taylor – Thank you to the Police Chief and the Fire Chief for the Police Vigil program last week at Smith Park.

Ald. Zelinski – Thank ou to Chief Styka for the Annual Police Report and to the Fire Fighter of the Year.

Ald. Nichols – Asked Mark Radtke for further explanation of plastics recycling.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 5/5/14.](#)

Board of Public Works, 5/5/14 - Recommends the Approval of:

2. [Street Use Application – Diablo Cycling Criterium; Sunday, June 8, 2014; 7:00 AM – 7:00 PM \(Diablo Cycling\).](#)

Plan Commission, 5/6/14 – Recommends the Approval of:

3. [The Special Use Permit for 205 Milwaukee Street with the following conditions:](#)

1. [Final landscaping plan to include the following:](#)

- [Additional landscaping west of the parking lot to properly screen the parking areas per 13-1-12\(g\)\(5\)\(a\)](#)
- [1 additional canopy tree and modification of understory planting, such that they are between 25 and 75% percent evergreens, in northern perimeter area planting, per 13-1-12\(4\)](#)
- [Area extending north from dumpster enclosure to driveway opening on Third St. to be landscaped and protected by curbing.](#)

2. [Final monument sign location to be determined through sign permitting process, to include determination of vision control area by DPW.](#)

3. [All mechanical equipment & dumpster enclosure to be fully enclosed per 13-1-12\(f\)\(5-6\) and 13-1-2\(e\)\(5\). Final detail of all dumpster and mechanical equipment enclosures to be included on detail sheet.](#)

4. [Cross access easement to be drafted and recorded between 205 Milwaukee St and 405 Third St.](#)

5. [Final lighting plan, to include relocating lighting pole to not impede parking access; final height of light poles not to exceed building height, as per 13-1-12\(g\).](#)

6. [Final plans containing all above mentioned conditions to be submitted to and approved by Community Development staff.](#)

Moved by Ald. Benner seconded by Ald. Zelinski to approve Consent Agenda items 1-3.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 5/8/14 to 5/15/14 in the amount of \\$1,025,723.76.](#)
Moved by Ald. Nichols seconded by Ald. Langdon to approve accounts payable and payroll.
Motion carried on roll call 8-0.
2. [Menasha Senior Center Addition Agreement Between Owner and Architect. McMahon Group.](#)
Moved by Ald. Nichols seconded by Ald. Keehan to accept the Menasha Senior Center Addition Agreement
Motion carried on roll call 8-0.
3. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)
Moved by Ald. Nichols, seconded by Ald. Keehan to approve the Beverage Operator License Application for the 2013-2015 licensing period.
Motion carried on roll call 8-0.

Moved by Ald. Nichols, seconded by Ald. Langdon to deny Beverage Operators License Application of Kristen Cendejas in accordance with guidelines is defined as a habitual offender.
Discussion: Ald. Sevenich made the comment that even if her license is denied, she is still able to bartend, although she will be unable to bartend by herself.
Motion carried on roll call 8-0.

4. Purchase and Development Agreement for Sale of 198 River Street Power Plant (Steam Plant).
CA/HRD Captain and Chris Sohns, Simply Incredible Foods, spoke.
HELD for a Special Common Council meeting on Wednesday, May 21, 2014.
5. [John Hogerty II, Bergstrom Corporation, 5/15/14, Appeal the Decision of the Landmarks Commission.](#)
Moved by Ald. Nichols seconded by Ald. Englebert to Appeal the decision of the Landmark's Commission.
Discussion: Ald. Sevenich-It is a historic building. Would like more information on it. Would like the discussion tabled.
Ald. Nichols-She received much feedback from the residents in her district to demolish the building.
Ald. Zelinski-Why is it historical?
Ald. Englebert-Would like it demolished. Menasha needs a "boost in the arm".
Ald. Langdon-Talked with 34 residents. 32 residents support the demolition of the hotel. 1 resident does not support the demolition. 1 resident was neutral.
Motion carried on roll call 7-1. (Sevenich voted no)

J. ORDINANCES AND RESOLUTIONS

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

Tom Konetzke, 858 Emily St., Menasha-Would like to see some of the old building incorporated into the new building.
Kim Vanderhyden, 334 Park St. Menasha.-The new building will be a landmark building.

O. RECESS TO COMMITTEES AND THE CLOSED SESSION.

Moved by Ald. Taylor seconded by Ald. Langdon to recess at 8:06 p.m.

Motion carried on voice vote

Reconvene at 10:25 p.m.

Ald Sevenich requested that the Closed Session be discussed at the Special Common Council meeting on May 21, 2014.

Q. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Langdon to adjourn at 10:26 p.m.

Motion carried on voice vote

Respectfully submitted by Susan M. Strauss, Deputy City Clerk.

**CITY OF MENASHA
SPECIAL COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Wednesday, May 21, 2014
6:00 PM
MINUTES**

A. CALL TO ORDER at 6:01 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Zelinski, Benner, Nichols, Taylor

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Deputy Clerk Strauss

D. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

No one spoke.

E. ACTION ITEMS

1. General discussion concerning the sale and Development Agreement of the 198 River Street Plant.

Motion to go into Closed Session pursuant to Wis. Stats. §19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Purchase and Development Agreement for Sale of 198 River Street Power Plant (Steam Plant)).

Moved by Taylor, seconded by Langdon.

Motion carried by roll call 7-0.

Motion by Ald Sevenich to reconvene into Open Session. Seconded by Langdon. Motion carried by voice vote.

OPEN SESSION

Motion by Ald. Sevenich, seconded by Ald. Keehan to rescind the Purchase and Development Agreement for the sale of 198 River Street Power Plant (Steam Plant) to Aeris Energy, LLC.

Motion carried by roll call 7-0.

General discussion with Sohns and Smith concerning the amendments made to the Development Agreement.

Motion of Ald. Keehan, seconded by Ald. Sevenich to approve the Purchase and Development Agreement with Christine Sohns in accordance with the May 21, 2014 Buyers Obligation adding to the Right of Access the insurance agreement and hold harmless agreement.

Motion carried by roll call 7-0.

2. Motion by Ald. Taylor, seconded by Ald. Keehan to go into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (City of Menasha vs. Waverly Sanitary District et al. Calumet County Case No. 13-CV-189).

Motion carried on voice vote.

Moved by Ald. Taylor, seconded by Ald. Keehan to reconvene into Open Session to act on what was discussed in Closed Session.

Motion carried by voice count.

OPEN SESSION

Moved by Ald. Benner seconded by Ald. Keehan authorizing to proceed with the Appeal for City of Menasha vs. Waverly Sanitary District et al. Calumet County Case No. 13-CV-189.
Motion carried on roll call 7-0.

F. ADJOURNMENT

Moved by Taylor, seconded by Keehan to adjourn at 8:06 p.m.
Motion carried on voice vote.

Respectfully submitted by Susan M. Strauss, Deputy City Clerk.

City of Menasha Disbursements

Weekly Accounts Payable	5/21/14-5/29/14	\$	673,410.62
	Checks # 46219-		
	Void check #46221	\$	(6,144.19)
Bi-Weekly Payroll	5/29/14	\$	170,941.36

Additional Regular Cycle Accounts Payables -Paid Electronically

Nationwide-Deferred Compensation	5/16/14	\$	11,206.50
Advanced Disposal-Broad St Recycling	5/20/14	\$	105.60
Delta Dental	5/21/14	\$	2,227.20
Federal Tax Withholding	5/21/14	\$	75,266.00
Pitney Bowes-Postage Machine Refill	5/22/14	\$	1,500.00
BMO Harris-Flex Spending	5/24/14	\$	2,000.00
Delta Dental	5/28/14	\$	1,536.80

\$ 93,842.10

Total \$ 932,049.89

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.

Peggy Steeno
Peggy Steeno

Administrative Services Director

5/29/14
Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- Community First Credit Union-Employee Deductions
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register

Check Date: 5/21/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BADGER MAILING & SHIPPING SYSTEMS	46219	5/21/2014	64320	100-0601-551.30-11	115.71	Ink Cartridge
			Total for check: 46219		115.71	
BAKER & TAYLOR INC	46221	5/21/2014	2029238221	100-0601-551.30-14	64.02	Library Materials
		5/21/2014	2029247818	100-0601-551.30-14	787.31	Library Materials
		5/21/2014	2029251593	100-0601-551.30-14	330.64	Library Materials
		5/21/2014	2029263580	100-0601-551.30-14	399.43	Library Materials
		5/21/2014	2029266369	100-0601-551.30-14	279.50	Library Materials
		5/21/2014	2029278258	100-0601-551.30-14	248.10	Library Materials
		5/21/2014	2029281060	100-0601-551.30-14	551.73	Library Materials
		5/21/2014	2029292104	100-0601-551.30-14	688.34	Library Materials
		5/21/2014	2029302699	100-0601-551.30-14	134.48	Library Materials
		5/21/2014	2029313693	100-0601-551.30-14	338.30	Library Materials
		5/21/2014	2029316045	100-0601-551.30-14	389.45	Library Materials
		5/21/2014	2029329289	100-0601-551.30-14	426.37	Library Materials
		5/21/2014	2029331015	100-0601-551.30-14	333.11	Library Materials
		5/21/2014	2029340331	100-0601-551.30-14	519.20	Library Materials
		5/21/2014	5013082350	100-0601-551.30-14	20.51	Library Materials
		5/21/2014	5013103760	100-0601-551.30-14	130.66	Library Materials
		5/21/2014	M40761790	100-0601-551.30-14	308.73	Library Materials
		5/21/2014	M40966310	100-0601-551.30-14	64.77	Library Materials
		5/21/2014	M41727840	100-0601-551.30-14	129.54	Library Materials
			Total for check: 46221		6,144.19	
BLACKSTONE AUDIO INC	46222	5/21/2014	702337	100-0601-551.30-14	193.99	Library Materials
			Total for check: 46222		193.99	
CATE BRANDT	46223	5/21/2014		100-0601-551.30-10	33.56	Padding for Book Drop
			Total for check: 46223		33.56	
CENTER POINT LARGE PRINT	46224	5/21/2014	1163872	100-0601-551.30-14	133.02	Library Materials

AP Check Register
Check Date: 5/21/2014

Date: 5/21/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
CENTER POINT LARGE PRINT...	46224...	5/21/2014	1169986	100-0601-551.30-14	133.02	Library Materials
			Total for check: 46224		266.04	
DEMCO INC	46225	5/21/2014	5274657	100-0601-551.30-18	352.93	Dept Supplies
			Total for check: 46225		352.93	
STEVEN DICKINSON	46226	5/21/2014		100-0601-551.20-05	200.00	6/18/14 Magic & Balloons
			Total for check: 46226		200.00	
ENERGY CONTROL & DESIGN INC	46227	5/21/2014	0070915-IN	100-0601-551.24-03	90.30	IMM Temp Sens
			Total for check: 46227		90.30	
FOX STAMP SIGN & SPECIALTY	46228	5/21/2014	OE-28129	100-0601-551.30-10	40.40	Notary Stamp
			Total for check: 46228		40.40	
GALE/CENGAGE LEARNING	46229	5/21/2014	51905373	100-0601-551.30-14	55.18	Library Materials
		5/21/2014	51934732	100-0601-551.30-14	25.59	Library Materials
		5/21/2014	51974180	100-0601-551.30-14	26.39	Library Materials
		5/21/2014	51978741	100-0601-551.30-14	38.92	Library Materials
		5/21/2014	51989384	100-0601-551.30-14	15.99	Library Materials
			Total for check: 46229		162.07	
GEGRB/AMAZON	46230	5/21/2014	2172014	100-0601-551.30-14	(2.03)	Library Materials/Credit
				100-0601-551.30-14	21.99	Library Materials
		5/21/2014	3272014(A)	100-0601-551.30-14	86.20	Library Materials
		5/21/2014	3272014A	100-0601-551.30-14	(2.97)	Library Materials/Credit
				100-0601-551.30-14	47.97	Library Materials
				100-0601-551.30-14	(1.25)	Library Materials/Credit
		5/21/2014	362014(3)	100-0601-551.30-14	26.95	Library Materials
				100-0601-551.30-14	(3.00)	Library Materials/Credit
				100-0601-551.30-14	(3.00)	Library Materials/Credit

AP Check Register

Check Date: 5/21/2014

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GECRB/AMAZON...	46230...	5/21/2014...	362014(3)...	100-0601-551.30-14	252.73	Library Materials/Credit
		5/21/2014	4142014	100-0601-551.30-14	47.45	Library Materials
				100-0601-551.30-14	(2.79)	Library Materials/Credit
				100-0601-551.30-14	677.27	Library Materials
				100-0601-551.30-14	(2.79)	Library Materials/Credit
				100-0601-551.30-14	17.96	Library Materials
				100-0601-551.30-14	52.59	Library Materials
				100-0601-551.30-14	9.99	Library Materials
		5/21/2014	4142014(2)	100-0601-551.30-14	44.88	Library Materials
				100-0601-551.30-14	424.70	Library Materials
		5/21/2014	4252014	100-0601-551.30-14	(1.00)	Library Materials/Credit
			100-0601-551.30-14	460.61	Library Materials	
			Total for check: 46230		2,152.46	
DENNIS HAWK	46231	5/21/2014		100-0601-551.30-14	30.00	Library Materials
				Total for check: 46231	30.00	
KITZ & PFEIL INC	46232	5/21/2014	040214-0006	100-0601-551.24-03	9.96	Foyer ADA Door Switch
		5/21/2014	041114-0134	100-0601-551.24-03	30.09	Circuit Tester/Misc Hard
		5/21/2014	041614-0092	100-0601-551.24-03	9.75	Picture Hangers/Wire Nail
		Total for check: 46232	49.80			
MADER NEWS AGENCY INC	46233	5/21/2014	2598 99	100-0601-551.30-14	90.71	Library Materials
			Total for check: 46233	90.71		
MEARS, BRENDA	46234	5/21/2014	MEARS	100-0601-551.30-14	27.50	Reimbursement
			Total for check: 46234	27.50		
MENARDS-APPLETON EAST	46235	5/21/2014	44600	100-0601-551.24-03	638.06	Library Dumpster
			Total for check: 46235	638.06		

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ELISHA D SMITH PUBLIC LIBRARY	46236	5/21/2014		100-0601-551.30-14	1,810.12	Library Materials
			Total for check: 46236		1,810.12	
MIDWEST TAPE	46237	5/21/2014	0091756443	100-0601-551.30-14	65.97	Library Materials
		5/21/2014	0091774554	100-0601-551.30-14	49.98	Library Materials
		5/21/2014	0091815612	100-0601-551.30-14	19.99	Library Materials
			Total for check: 46237		135.94	
MODERN BUSINESS MACHINES	46238	5/21/2014	26344149	100-0601-551.24-04	1,133.67	Contract
			Total for check: 46238		1,133.67	
OCTOBER 7TH STUDIO	46239	5/21/2014		100-0601-551.30-14	50.00	Library Materials
			Total for check: 46239		50.00	
OFFICE DEPOT CREDIT PLAN	46240	5/21/2014	8000451	100-0601-551.30-10	100.33	Office Supplies
			Total for check: 46240		100.33	
CASSANDRA PAYNE	46241	5/21/2014		100-0601-551.30-10	28.75	Office Supplies
				100-0601-551.30-16	25.00	Program Supplies
				100-0601-551.32-01	66.00	WLA/ALA Membership
			Total for check: 46241		119.75	
PENWORTHY COMPANY	46242	5/21/2014	562880	100-0601-551.30-14	69.80	Library Materials
			Total for check: 46242		69.80	
RANDY PETERSON	46243	5/21/2014		100-0601-551.20-05	300.00	Performer
			Total for check: 46243		300.00	

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PIGGLY WIGGLY MIDWEST LLC	46244	5/21/2014	9693725	100-0601-551.30-16	30.73	Supplies
			Total for check: 46244			
RANDOM HOUSE INC	46245	5/21/2014	1080158773	100-0601-551.30-14	326.25	Library Materials
			1080188947	100-0601-551.30-14	33.75	Library Materials
			1080254559	100-0601-551.30-14	26.25	Library Materials
			1080317330	100-0601-551.30-14	42.75	Library Materials
Total for check: 46245				429.00		
RECORDED BOOKS LLC	46246	5/21/2014	74917647	100-0601-551.30-14	151.37	Library Materials
			74920309	100-0601-551.30-14	144.45	Library Materials
			74922152	100-0601-551.30-14	35.00	Library Materials
			74922831	100-0601-551.30-14	111.37	Library Materials
			74923138	100-0601-551.30-14	119.99	Library Materials
			74923546	100-0601-551.30-14	84.99	Library Materials
			74924154	100-0601-551.30-14	45.00	Library Materials
			74924453	100-0601-551.30-14	29.95	Library Materials
			74929075	100-0601-551.30-14	39.99	Library Materials
74929834	100-0601-551.30-14	36.99	Library Materials			
Total for check: 46246				799.10		
SERVICEMASTER BUILDING MAINTENANCE	46247	5/21/2014	12246	100-0601-551.20-01	1,425.00	Janitorial Service
			Total for check: 46247			
SPORT VIDEOS	46248	5/21/2014	5171	100-0601-551.30-14	152.00	Library Materials
			Total for check: 46248			
UNIQUE MANAGEMENT SERVICES INC	46249	5/21/2014	255438	100-0000-441.19-00	205.85	Collection Agency Fee
			Total for check: 46249			

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WINNEFOX LIBRARY SYSTEM	46250	5/21/2014	5199	100-0601-551.30-14	3,698.30	Library Materials
			Total for check: 46250		3,698.30	
WISCONSIN DEPT OF JUSTICE	46251	5/21/2014	G3228	100-0601-551.21-06	14.00	Name Searches
			Total for check: 46251		14.00	
					21,061.31	

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ACCURATE	46252	5/22/2014	1406068	731-1022-541.30-18	66.18	Brakleen
		5/22/2014	1406137	731-1022-541.30-18	22.64	Straps/Ties/Drill Bits
		5/22/2014	1406292	731-1022-541.30-18	81.08	O-Rings/Primer/Washers
	Total for check: 46252				169.90	
ADVANTAGE POLICE SUPPLY INC	46253	5/22/2014	14-04050	100-0801-521.30-15	611.10	Training Fuze/Super Socks
	Total for check: 46253				611.10	
AIRGAS USA LLC	46254	5/22/2014	9918226320	100-0703-553.30-18	16.85	Cylinder Rental
		5/22/2014	9918226322	731-1022-541.30-18	163.85	Cylinder Rental
	Total for check: 46254				180.70	
AMERICAN RED CROSS	46255	5/22/2014	10293544	100-0918-531.33-02	99.00	CPR Adult, Child/7/21/11
	Total for check: 46255				99.00	
APPLETON HYDRAULIC COMPONENTS	46256	5/22/2014	27252	731-1022-541.38-03	59.45	Seal Kit
	Total for check: 46256				59.45	
ASSOCIATED APPRAISAL CONSULTANTS	46257	5/22/2014	17332	100-0402-513.21-09	4,991.67	Professional Services
				100-0402-513.30-11	5.76	Postage
		5/22/2014	17333	100-0402-513.21-04	59.76	Internet Posting 6640 Parcels
Total for check: 46257				5,057.19		
AT&T	46258	5/22/2014	920R09453005	100-1001-514.22-01	113.90	Alarms
				601-1020-543.22-01	292.50	Alarms
	Total for check: 46258				406.40	
BAHCALL RUBBER CO INC	46259	5/22/2014	653917-002	731-1022-541.38-03	80.34	Parts

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BAHCALL RUBBER CO INC...	46259...	5/22/2014	655275-001	731-1022-541.38-03	591.12	Supplies
			Total for check: 46259		671.46	
BAKER & TAYLOR INC	46261	5/22/2014	0002552488	100-0601-551.30-14	(19.60)	Credit
		5/22/2014	2029238221	100-0601-551.30-14	64.02	Library Materials
		5/22/2014	2029247818	100-0601-551.30-14	787.31	Library Materials
		5/22/2014	2029251593	100-0601-551.30-14	330.64	Library Materials
		5/22/2014	2029263580	100-0601-551.30-14	399.43	Library Materials
		5/22/2014	2029266369	100-0601-551.30-14	279.50	Library Materials
		5/22/2014	2029278258	100-0601-551.30-14	248.10	Library Materials
		5/22/2014	2029281060	100-0601-551.30-14	551.73	Library Materials
		5/22/2014	2029292104	100-0601-551.30-14	688.34	Library Materials
		5/22/2014	2029302699	100-0601-551.30-14	134.48	Library Materials
		5/22/2014	2029313693	100-0601-551.30-14	338.30	Library Materials
		5/22/2014	2029316045	100-0601-551.30-14	389.45	Library Materials
		5/22/2014	2029329289	100-0601-551.30-14	426.37	Library Materials
		5/22/2014	2029331015	100-0601-551.30-14	333.11	Library Materials
		5/22/2014	2029340331	100-0601-551.30-14	519.20	Library Materials
		5/22/2014	5013082350	100-0601-551.30-14	20.51	Library Materials
		5/22/2014	5013103760	100-0601-551.30-14	130.66	Library Materials
		5/22/2014	COA101452763	100-0601-551.30-14	(701.17)	Credit
		5/22/2014	COA101452764	100-0601-551.30-14	(550.84)	Credit
		5/22/2014	COA101452765	100-0601-551.30-14	(559.64)	Credit
		5/22/2014	M40761790	100-0601-551.30-14	308.73	Library Materials
		5/22/2014	M40966310	100-0601-551.30-14	64.77	Library Materials
		5/22/2014	M41727840	100-0601-551.30-14	129.54	Library Materials
			Total for check: 46261		4,312.94	
BARRIER SECUIRTY SYSTEMS LLC	46262	5/22/2014	1428	100-0801-521.24-03	1,829.50	Reader Access System/PD
			Total for check: 46262		1,829.50	

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BRAZEE ACE HARDWARE	46263	5/22/2014	25997	100-0703-553.24-03	15.30	Fasteners
			Total for check: 46263		15.30	
BROCK WHITE COMPANY	46264	5/22/2014	12413238-00	625-1010-541.30-18	759.40	Drain Tubes
		5/22/2014	12413324-00	625-1010-541.30-18	718.48	Motar/Fiber Exp Joints
			Total for check: 46264		1,477.88	
BUBRICK'S	46265	5/22/2014	898741	100-0801-521.30-10	55.70	Supplies
			Total for check: 46265		55.70	
CULLIGAN WATER CONDITIONING	46266	5/22/2014	718387	100-1001-514.20-01	18.90	May Rental
			Total for check: 46266		18.90	
FERRELLGAS	46267	5/22/2014	1082230731	266-1027-543.21-06	150.23	Supplies
			Total for check: 46267		150.23	
FOX VALLEY TECHNICAL COLLEGE	46268	5/22/2014	220644/FY13-14	100-0801-521.34-02	280.00	Training
			Total for check: 46268		280.00	
GREEN BOYZ	46269	5/22/2014		100-0801-521.20-06	47.50	Lawncare
				100-0601-551.24-03	47.50	Lawncare
			Total for check: 46269		95.00	
GUSTMAN CHEVROLET SALES INC	46270	5/22/2014	31774	731-1022-541.38-03	75.53	Latch
		5/22/2014	31799	731-1022-541.38-03	51.26	Filters
		5/22/2014	31803	731-1022-541.38-03	25.63	Filter
		5/22/2014	31811	731-1022-541.38-03	3.64	Clip
			Total for check: 46270		156.06	

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HOTSY CLEANING SYSTEMS INC	46271	5/22/2014	0101904-IN	731-1022-541.24-04	464.72	Hose/Socket/Plug/Wash
	Total for check: 46271				464.72	
IMPERIAL SUPPLIES LLC	46272	5/22/2014	L44400	100-1003-541.30-15	205.97	Gloves
	Total for check: 46272				205.97	
KAEMPFER & ASSOCIATES INC	46273	5/22/2014	17428	601-1020-543.21-02	127.44	Project E145-01.13 9th St Sampling
		5/22/2014	17429	601-1020-543.21-02	542.88	Project E145-08.09 9th St Lift Station Impro
	Total for check: 46273				670.32	
LORETTA KJEMHUS	46274	5/22/2014		100-0903-531.33-01	16.80	March & April Expenses
				100-0909-531.33-01	13.90	March & April Expenses
	Total for check: 46274				30.70	
MICHELLE KREIDLER C	46275	5/22/2014		100-0201-512.30-18	63.75	Transcript Preparation
	Total for check: 46275				63.75	
MATTHEWS TIRE & SERVICE CENTER	46276	5/22/2014		731-1022-541.38-02	(3.00)	CREDIT
		5/22/2014	50751	731-1022-541.38-02	227.01	Tires & Hardware
		5/22/2014	50752	731-1022-541.38-02	227.01	Tires & Hardware
	Total for check: 46276				451.02	
MCMAHON	46277	5/22/2014	47974	625-1010-541.21-02	561.00	Professional Services Stormwater Planning
	Total for check: 46277				561.00	
MEACHAM NURSERY LLC	46278	5/22/2014	IV14-4011	100-0706-561.30-18	2,940.00	Plants
	Total for check: 46278				2,940.00	

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MENARDS-APPLETON EAST	46279	5/22/2014	45090	100-0703-553.24-03	4.73	Mem Hist. Lights
			Total for check: 46279		4.73	
MENASHA NEENAH MUNICIPAL COURT	46280	5/22/2014	ULLMANN-FREDERI	100-0000-201.03-00	139.00	Bond/MEPD 14-117
			Total for check: 46280		139.00	
MENASHA UTILITIES	46281	5/22/2014		100-1012-541.22-03	16,162.10	April Street Lighting
			Total for check: 46281		16,162.10	
TOWN OF MENASHA UTILITY DISTRICT	46282	5/22/2014		100-0701-533.22-06	295.50	Stormwater/206 North St
			Total for check: 46282		295.50	
MICHELS MATERIALS	46283	5/22/2014	279842	100-0706-561.30-18	61.40	Peastone
			Total for check: 46283		61.40	
MILWAUKEE SPORTING GOODS	46284	5/22/2014	12705	100-0702-552.30-18	66.94	Scorebooks
			Total for check: 46284		66.94	
MORTON SAFETY	46285	5/22/2014	872886	731-1022-541.30-18	21.53	Multi-gas/Vapor Cartridge
		5/22/2014	879033	731-1022-541.30-18	24.25	Rainsuits/Ear Plugs
		5/22/2014	879435	100-0703-553.30-18	120.56	Respirator & Cartridge
			Total for check: 46285		166.34	
NETWORK HEALTH SYSTEM INC	46286	5/22/2014	317266	100-0202-512.21-06	642.00	Screenings/Exams
		5/22/2014	317359	100-0202-512.21-05	690.00	EAP Fee
			Total for check: 46286		1,332.00	

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NORTHEAST ASPHALT INC	46287	5/22/2014	1268713	100-1003-541.30-18	214.42	Cold Mix
			Total for check: 46287		214.42	
LINDA PALMBACH	46288	5/22/2014		100-0903-531.33-01	53.05	April Expenses
				100-0914-531.34-01	16.00	April Expenses
			Total for check: 46288		69.05	
PERSONNEL EVALUATION INC	46289	5/22/2014	08751	100-0801-521.21-06	220.00	April, 2014
			Total for check: 46289		220.00	
POYNETTE IRON WORKS INC	46290	5/22/2014	26984	100-1016-543.30-15	175.00	Rear Load Lid
			Total for check: 46290		175.00	
SANOPI PASTEUR INC	46291	5/22/2014	902837449	100-0903-531.30-18	34.95	Tubersol Ruler/Antigen
			Total for check: 46291		34.95	
SCHENCK SC	46292	5/22/2014	SC10027393	100-0401-513.21-03	8,250.00	Audit
			Total for check: 46292		8,250.00	
SHERWIN INDUSTRIES INC	46293	5/22/2014	SS054908	100-1008-541.30-15	410.00	Traffic Cones
			Total for check: 46293		410.00	
STAPLES ADVANTAGE	46294	5/22/2014	3229486823	100-1002-541.30-10	21.04	Office Supplies
				100-0304-562.30-10	73.74	Office Supplies
				100-0702-552.30-10	92.32	Office Supplies
				625-1002-541.30-10	7.02	Office Supplies
		5/22/2014	8029627647	100-1019-552.30-13	20.36	Supplies

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STAPLES ADVANTAGE...	46294...	5/22/2014...	8029627647...	731-1022-541.30-10	69.71	Supplies
			Total for check: 46294		284.19	
THEDACARE	46295	5/22/2014		100-0801-521.21-05	117.80	Venipuncture
			Total for check: 46295		117.80	
TOYS FOR TRUCKS	46296	5/22/2014	12086	731-1022-541.38-03	236.00	Hitch/Wiring/Mount/Ball
			Total for check: 46296		236.00	
UNIFIRST CORPORATION	46297	5/22/2014	097 0162733	731-1022-541.20-01	103.96	Mat/Mop/Clothing Service
			Total for check: 46297		103.96	
UNIFORM SHOPPE	46298	5/22/2014	231617	100-0801-521.19-03	110.40	Uniform
			Total for check: 46298		110.40	
US PETROLEUM EQUIPMENT	46299	5/22/2014	209203	731-1022-541.24-06	120.77	Inspection & Maintenance
			Total for check: 46299		120.77	
VERIZON WIRELESS	46300	5/22/2014	9724550551	100-0703-553.22-01	37.35	Wireless Charges
		5/22/2014	9724550552	100-1002-541.22-01	151.95	Wireless Charges
				625-1002-541.22-01	50.65	Wireless Charges
				601-1020-543.22-01	22.80	Wireless Charges
				625-1010-541.22-01	13.07	Wireless Charges
		5/22/2014	9724550553	100-1001-514.22-01	3.85	Wireless Charges
		5/22/2014	9724550554	100-0919-531.22-01	8.76	Wireless Charges
				743-0403-513.22-01	120.03	Wireless Charges
		5/22/2014	9724550555	743-0403-513.22-01	91.91	Wireless Charges
		5/22/2014	9724550556	100-0801-521.22-01	646.46	Wireless Charges

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VERIZON WIRELESS...	46300...	5/22/2014	9724550557	100-0304-562.22-01	107.70	Wireless Charges
			Total for check: 46300		1,254.53	
VISION INSURANCE PLAN OF AMERICA	46301	5/22/2014	145884	100-0000-204.10-00	1,130.95	Premium
			Total for check: 46301		1,130.95	
WE ENERGIES	46302	5/22/2014		100-0701-533.22-03	9.27	North Street
				100-0701-533.22-03	9.27	North Street
			Total for check: 46302		18.54	
WINNEBAGO COUNTY CLERK OF COURTS	46303	5/22/2014	HAVERKORN	100-0000-201.03-00	150.00	Bond/MEPD 14-100589
		5/22/2014	MARES	100-0000-201.03-00	150.00	Bond/MEPD 14-10061
		5/22/2014	UPHOLD	100-0000-201.03-00	150.00	Bond/MEPD 14-100606
		5/22/2014	WILLS	100-0000-201.03-00	150.00	Bond/MEPD 14-100589
			Total for check: 46303		600.00	
WINNEBAGO COUNTY TREASURER	46304	5/22/2014	5684	100-0203-512.21-08	90.00	Recording Fees
		5/22/2014	LF120875	266-1027-543.25-01	543.90	April Single Stream Recyc
		5/22/2014	LF120883	100-1016-543.25-01	14,310.00	April Haul to Outagamie
				100-1017-543.25-01	3,892.68	April Haul to Outagamie
				625-1005-541.25-01	78.12	April Haul to Outagamie
			Total for check: 46304		18,914.70	
WISCONSIN DEPT OF HEALTH SERVICES	46305	5/22/2014		100-0904-531.32-01	175.00	Certification Renewal
			Total for check: 46305		175.00	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WISCONSIN TAXPAYERS ALLIANCE	46306	5/22/2014		100-0401-513.32-02	48.00	Subscription
			Total for check: 46306		<u>48.00</u>	
					<u>71,750.46</u>	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
AAA PORTABLES	46307	5/29/2014	9255	100-0703-553.20-09	115.00	Municipal Beach
		5/29/2014	9256	100-0703-553.20-09	115.00	Jefferson Boat Launch
	Total for check: 46307				230.00	
ACCURATE	46308	5/29/2014	1405496	731-1022-541.30-18	7.80	Bulbs
		5/29/2014	1406482	731-1022-541.30-18	56.22	U-Bolts
		5/29/2014	1406597	731-1022-541.30-18	99.33	Male/Female Weather Packs
Total for check: 46308				163.35		
THE ACTIVE NETWORK INC	46309	5/29/2014	1008298	100-0704-552.34-02	825.00	Software Training
				100-0703-553.34-02	825.00	Software Training
		5/29/2014	1008468	100-0702-552.34-02	2,100.00	Software Training
Total for check: 46309				3,750.00		
AIRGAS USA LLC	46310	5/29/2014	9918119859	731-1022-541.30-18	157.50	Cylinder Lease Renewal
Total for check: 46310				157.50		
AMERICAN INDUSTRIAL MEDICAL	46311	5/29/2014	15308	100-0901-515.21-05	85.00	Mgmt Hear-Trak System
Total for check: 46311				85.00		
APPLETON COMPRESSOR SERVICE &	46312	5/29/2014	0105823-IN	100-1008-541.24-03	54.61	Cork Pads & Flex Hose
Total for check: 46312				54.61		
BADGER HIGHWAYS CO INC	46313	5/29/2014	161930	625-1003-541.30-18	415.30	Mason Sand/Under Drains
Total for check: 46313				415.30		
BAHCALL RUBBER CO INC	46314	5/29/2014	653184-002	731-1022-541.38-03	398.44	Parts
Total for check: 46314				398.44		

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BECK ELECTRIC INC	46315	5/29/2014	MA2214-COM-PK1	100-0703-553.24-03	420.06	Diamond Work
			Total for check: 46315		420.06	
BERGSTROM FORD OF NEENAH	46316	5/29/2014	29125	731-1022-541.38-03	65.08	Buckle Asy
			Total for check: 46316		65.08	
BOBCAT PLUS	46317	5/29/2014	IA06954	731-1022-541.38-03	237.88	Filters, Belts, Hyd Cap
			Total for check: 46317		237.88	
BOMSKI CONSTRUCTION &	46318	5/29/2014	125032	263-0306-562.70-01	6,349.00	CDBG
			Total for check: 46318		6,349.00	
BROCK WHITE COMPANY	46319	5/29/2014	12413494-00	625-1003-541.30-18	244.20	Drain Tubes/Under Drains
			Total for check: 46319		244.20	
BUCKLIN'S TREE SERVICE	46320	5/29/2014	3646	100-1003-541.24-03	41.58	Screenings 4th & Racine
			Total for check: 46320		41.58	
CARDMEMBER SERVICE	46324	5/29/2014		100-0601-551.24-03	60.00	DSPS Epay/RP Valve Test
				100-0801-521.24-03	20.00	DSPS Epay/RP Valve Test
				100-0601-551.34-02	65.00	WI Library Association
				100-0601-551.34-02	95.00	WI Library Association
				100-0703-553.24-03	295.40	All Partitions
				100-0704-552.24-05	216.03	Spa Daddy
				100-0703-553.34-03	11.57	River Walk Pub
				100-0706-561.30-18	11.82	Copps Food Center
				100-0706-561.30-18	41.97	Mills Fleet Farm Weight Coils
				100-0703-553.24-03	388.50	Speedy Clean
				100-0706-561.30-18	1,238.61	Tree Stuff.com/Supplies
				100-0101-511.33-03	32.17	Weathervane
				100-0915-531.34-02	25.00	CESA 7

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CARDMEMBER SERVICE...	46324...	5/29/2014...	...	100-0903-531.34-02	25.00	CESA 7
				100-0903-531.34-03	70.00	Howard Johnson
				100-0601-551.32-01	20.00	WI Dept of Financial
				100-0801-521.34-03	46.25	Wal-mart/Supplies
				100-0801-521.30-18	64.99	Amazon/Stretch Film
				100-0801-521.30-15	759.45	LED Weapon Lights
				100-0801-521.30-11	40.52	UPS
				100-0801-521.30-15	16.01	Brownells Inc
				100-0801-521.32-01	4.75	TLO Transunion
				100-0801-521.30-11	8.61	UPS
				100-0801-521.30-18	157.15	Appleton Trophy
				100-0801-521.30-18	12.39	Wal-Mart/Photos/Frames
				100-0801-521.34-02	(450.00)	National Crime Prevention CREDIT
				824-0807-521.30-15	15.07	Pet Supplies Plus
				100-0801-521.30-18	34.02	ShopKo/Supplies
				100-0801-521.34-03	186.00	Comfort Suites
				824-0807-521.30-15	54.36	Pet Supplies Plus
				100-0801-521.30-11	8.32	USPS
				100-0801-521.30-15	46.00	Combined Systems Inc Part
				824-0807-521.30-15	34.13	Pet Supplies Plus
				100-0801-521.30-15	39.99	Amazon.com/Trouser
				100-0801-521.30-15	39.99	Amazon Mktplace/Coat
				100-0801-521.29-04	50.76	Amazon.com/Vehicle Supply
				100-0801-521.29-04	3.85	Amazo/Vehicle Supplies
				100-0801-521.29-04	3.85	Amazon/Vehicle Supplies
				100-0801-521.29-04	3.85	Amazon/Vehicle Supplies
				100-0801-521.30-15	141.16	Midway USA/Rail
				100-0801-521.29-04	70.16	Amazon/Drill Bits
				100-0801-521.29-04	39.98	Amazon/Ext Cords
				100-0801-521.29-04	16.94	Amazon/Stretch Wrap
				100-0801-521.30-12	78.63	Amazon/Memory Modules
				100-0801-521.30-12	21.24	Amazon/Adapters
				100-0801-521.19-03	80.95	Ray O'Herron Co Inc Clothing
				100-0801-521.30-12	35.63	Amazon/Charger/Headset
				100-0801-521.30-18	57.90	Amazon/Headsets

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CARDMEMBER SERVICE...	46324...	5/29/2014...	...	100-0702-552.34-02	40.00	WisconsinPA Workshop
				100-0702-552.30-18	599.04	Rankin Sporting Goods Softballs
				100-0706-561.30-18	2,089.41	Tree Stuff.com/Equipment
				100-0202-512.30-18	46.60	Subway/Interview Expenses
				100-0202-512.29-03	34.44	Advertising/Facility Tech
				100-1001-514.24-01	4.95	Cellsmore/Battery
				100-1002-541.33-02	75.00	Public Works Conference
			625-1002-541.33-02	25.00	Public Works Conference	
			Total for check: 46324		7,253.41	
COMMUNITY FIRST CREDIT UNION	46325	5/29/2014	20140529	100-0000-202.05-00	7,586.00	PAYROLL SUMMARY
			Total for check: 46325		7,586.00	
COMMUNITY HOUSING COORDINATOR	46326	5/29/2014	186	100-0304-562.21-06	1,800.00	April, 2014 Housing Plan
			187	263-0306-562.70-01	989.00	2014 Home RLF Program
			Total for check: 46326		2,789.00	
DUMKE & ASSOCIATES &	46327	5/29/2014	316 RACINE ST	100-0903-531.29-06	2,163.33	316 Racine Street
			Total for check: 46327		2,163.33	
EVANS TITLE COMPANIES	46328	5/29/2014	925-650196338	267-0102-581.30-18	1,125.00	198 River Street
			Total for check: 46328		1,125.00	
FACTORY MOTOR PARTS CO	46329	5/29/2014	18-Z00849	731-1022-541.38-03	517.55	Battery/Lift
				731-1022-541.24-04	171.84	Battery/Lift
			Total for check: 46329		689.39	
GERDAU	46330	5/29/2014	91623502	100-1003-541.30-18	354.90	Dowel, Epoxy

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GERDAU...	46330...	5/29/2014...	91623502...	625-1010-541.30-18	354.90	Dowel, Epoxy
			Total for check: 46330		709.80	
GUNDERSON CLEANERS	46331	5/29/2014	175366	100-0801-521.30-13	34.66	Towel/Mat Service
			Total for check: 46331		34.66	
HORN PRECAST	46332	5/29/2014	6051	625-1010-541.30-18	153.00	Risers
			Total for check: 46332		153.00	
HOTSY CLEANING SYSTEMS INC	46333	5/29/2014	0102184-IN	731-1022-541.24-04	179.50	
			Total for check: 46333		179.50	
INFINITY TECHNOLOGY INC	46334	5/29/2014	502344	100-0801-521.30-12	1,890.12	2 PC Replacements/PD
		5/29/2014	502345	743-0403-513.30-15	977.47	Pool -Switch/Accessories
			Total for check: 46334		2,867.59	
JOE'S POWER CENTER	46335	5/29/2014	145077	100-1003-541.30-15	203.96	Hand-Held Blower
			Total for check: 46335		203.96	
JX ENTERPRISES INC	46336	5/29/2014	G-240910019	731-1022-541.38-03	99.27	Valve
		5/29/2014	G-240920028	731-1022-541.38-03	211.58	Light/Strap/Door Stop
			Total for check: 46336		310.85	
KJ WASTE SYSTEMS INC	46337	5/29/2014		266-1027-543.21-06	1,022.00	Recycling
			Total for check: 46337		1,022.00	
LORETTA KJEMHUS	46338	5/29/2014		100-0918-531.34-03	39.75	May, 2014 Expenses
			Total for check: 46338		39.75	

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LAUER, THERESA	46339	5/29/2014	LAUER	100-0000-211.00-00	14.00	Program Overpayment
			Total for check: 46339		14.00	
MATT LENS	46340	5/29/2014		100-0801-521.34-03	25.15	May, 2014 Expenses
			Total for check: 46340		25.15	
MACHINE SERVICE INC	46341	5/29/2014	1241330045	731-1022-541.38-03	752.16	Clutch Assy/Pilot Bearing
			Total for check: 46341		752.16	
MCC INC	46342	5/29/2014	34209	100-0703-553.30-18	175.00	Concrete Big Block
			Total for check: 46342		175.00	
MCNEILUS TRUCK & MFG COMPANY	46343	5/29/2014	2499286	741-0000-193.00-00	229,261.00	New Freight Refuse Pkg
			Total for check: 46343		229,261.00	
MENARDS-APPLETON EAST	46344	5/29/2014	45971	100-1019-552.30-18 100-1008-541.30-18	129.98 26.66	MDO (Bridge) Hardware
			Total for check: 46344		156.64	
MENASHA JOINT SCHOOL DISTRICT	46345	5/29/2014	MAYMOBILEHOME	100-0000-412.00-00	6,143.90	May Mobile Home
			Total for check: 46345		6,143.90	
ELISHA D SMITH PUBLIC LIBRARY	46346	5/29/2014		100-0601-551.30-16	47.97	Petty Cash
			Total for check: 46346		47.97	
MENASHA TREASURER	46347	5/29/2014	INTERTAPE	100-0000-201.03-00	200.00	
		5/29/2014	POOL	100-0000-103.08-00	700.00	Pool Start-Up
			Total for check: 46347		900.00	

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MENASHA UTILITIES	46349	5/29/2014		100-1008-541.22-03	297.70	Electric
				100-0000-123.00-00	17.53	Electric
				100-1012-541.22-03	90.55	Electric
				501-0304-562.22-03	49.11	Electric
				501-0304-562.22-06	86.25	Storm
				100-0304-562.22-03	27.35	Electric
				100-0304-562.22-03	8.24	Electric
				100-1013-541.22-03	39.93	Electric
				100-1013-541.22-06	277.51	Storm
				207-0707-552.22-03	361.17	Electric
				207-0707-552.22-05	34.42	Water/Sewer
				207-0707-552.22-06	48.76	Storm
				100-0703-553.22-03	725.81	Electric
				100-0703-553.22-05	273.76	Water/Sewer
				100-0703-553.22-06	343.77	Storm
				100-1001-514.22-03	842.48	Electric
				100-1001-514.22-05	473.60	Water/Sewer
				743-0403-513.21-04	167.75	Internet Charge
				743-0403-513.21-04	2,310.40	Dark Fiber Charge
				100-0305-562.22-06	2.50	Storm
				100-1014-543.22-06	53.13	Storm
				267-0102-581.22-06	6.88	Storm
				100-1019-552.22-03	228.23	Electric
	100-1019-552.22-05	45.42	Water/Sewer			
	601-1020-543.22-03	36.85	Electric			
			Total for check: 46349		6,849.10	
MORTON SAFETY	46350	5/29/2014	879827	100-1003-541.30-18	93.84	Rainsuits
				100-1016-543.30-18	46.92	Rainsuits
				100-1018-543.30-18	46.92	Rainsuits
		5/29/2014	879864	731-1022-541.30-18	21.25	Ear Plugs
					Total for check: 46350	

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NEENAH-MENASHA SEWERAGE COMMISSION	46351	5/29/2014	2014-060	601-1021-543.21-01	6,364.00	Legal Reimbursement
			Total for check: 46351		6,364.00	
CITY OF NEENAH	46352	5/29/2014	NM FIRE SVCS	100-0501-522.25-01	259,083.00	Fire/Rescue Services
			Total for check: 46352		259,083.00	
RAY O'HERRON CO INC	46353	5/29/2014	1425636-IN	100-0801-521.30-15	378.00	Ammunition
			Total for check: 46353		378.00	
POOL WORKS INC	46354	5/29/2014	70421-1	100-0704-552.24-03	212.51	Field Tile & Tile Caulk
			Total for check: 46354		212.51	
REGISTRATION FEE TRUST	46355	5/29/2014	7781	731-1022-541.32-01	70.50	Title Fee
			Total for check: 46355		70.50	
REINDERS INC	46356	5/29/2014	2623021-00	100-0703-553.30-18	19.96	Fittings Kits
		5/29/2014	2623469-00	100-0703-553.30-18	20.71	Clamps & Couplings
			Total for check: 46356		40.67	
RIESTERER & SCHNELL INC	46357	5/29/2014	641084	731-1022-541.38-03	82.55	Belt
			Total for check: 46357		82.55	
DR TERESA RUDOLPH	46358	5/29/2014		100-0903-531.21-05	150.00	City Physician
			Total for check: 46358		150.00	
SAGE CONTROL ORDNANCE INC	46359	5/29/2014	11484	100-0801-521.30-15	60.00	Shell Holder
			Total for check: 46359		60.00	

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DIANE SCHABACH	46360	5/29/2014		207-0707-552.21-06	11,500.00	Contract/First Install
			Total for check: 46360		11,500.00	
SCHILLER'S TREE SERVICE INC	46361	5/29/2014	19853	100-0706-561.20-06	50.00	Stump Removal/120 Broad
			Total for check: 46361		50.00	
VICKI SCHULTZ	46362	5/29/2014		100-0918-531.34-03	31.50	May, 2014 Expenses
			Total for check: 46362		31.50	
STAPLES ADVANTAGE	46363	5/29/2014	3230283214	100-1001-514.30-10	598.50	Copy Paper
			Total for check: 46363		598.50	
SUNGARD PUBLIC SECTOR INC	46364	5/29/2014	81208	743-0403-513.24-04	2,806.00	HTE Monthly Maintenance
			Total for check: 46364		2,806.00	
TAPCO	46365	5/29/2014	37545	100-1008-541.30-18	(110.00)	CREDIT
		5/29/2014	1453384	100-1008-541.30-18	1,218.30	Posts/Aluminum Blanks
			Total for check: 46365		1,108.30	
UNIFIRST CORPORATION	46366	5/29/2014	097 0163212	731-1022-541.20-01	113.33	Cleaning/Supply Service
			Total for check: 46366		113.33	
UNITED WAY FOX CITIES	46367	5/29/2014	20140529	100-0000-202.09-00	31.75	PAYROLL SUMMARY
			Total for check: 46367		31.75	
US VENTURE	46368	5/29/2014	L49631	731-1022-541.21-06	24.00	Samples
			Total for check: 46368		24.00	

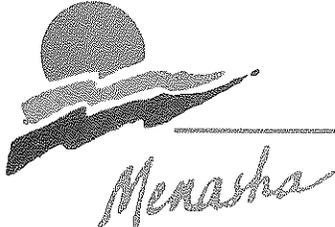
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VALLEY CHEMICAL LLC	46369	5/29/2014	0047044-IN	100-0703-553.30-18	656.08	Skimmer & Chemicals
			Total for check: 46369		656.08	
WACPD	46370	5/29/2014		100-0202-512.34-02	80.00	2014 Spring Conference
			Total for check: 46370		80.00	
WE ENERGIES	46371	5/29/2014		100-0000-123.00-00	722.90	N-M Fire
				100-1001-514.22-04	753.84	City Hall
				100-0801-521.22-04	998.28	Police
				100-0920-531.22-04	147.37	Senior Center
				100-0601-551.22-04	2,087.99	Library
				100-0703-553.22-04	636.09	Parks
				100-0704-552.22-04	260.24	Pool
				207-0707-552.22-04	55.05	Marina
				731-1022-541.22-04	5,277.42	Garage
			Total for check: 46371		10,939.18	
WISCONSIN DEPT OF JUSTICE	46372	5/29/2014	L7101T	100-0801-521.21-06	98.00	Records Search
			Total for check: 46372		98.00	
WISCONSIN SUPPORT COLLECTIONS	46373	5/29/2014	20140529	100-0000-202.03-00	955.49	PAYROLL SUMMARY
			Total for check: 46373		955.49	
ZARNOTH BRUSH WORKS INC	46374	5/29/2014	0149465-IN	731-1022-541.38-03	417.00	Cablewrap Broom Refill
			Total for check: 46374		417.00	

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ZEP SALES & SERVICE	46375	5/29/2014	9000931997	731-1022-541.30-18	475.40	Degreaser
			Total for check: 46375		<u>475.40</u>	
					<u>580,598.85</u>	



May 29, 2014

To: Common Council
From: Debbie Galeazzi, Clerk
Subject: Liquor License Applications, July 1, 2014-June 30, 2015

The following is a partial list of renewal applications to deal in intoxicating liquor and/or fermented malt beverages for the July 1, 2014-June 30, 2015 licensing period that have been filed in the Clerk's office. The remaining applications will be submitted for consideration on June 16, 2014.

CLASS "A" MALT

Van Zeeland Oil Co Inc., P.O. Box 7777 Appleton WI, d/b/a Midway Marathon, 1492 Appleton Rd. Menasha
Todd Van Zeeland/Agent

"CLASS A" LIQUOR AND MALT

Doris A. Szymanski, 701 Keyes St. Menasha WI, d/b/a Club Liquor, 234 Main St. Menasha
Dolgencorp LLC, 100 Mission Ridge Goodlettsville TN, d/b/a Dollar General Store #13175,
1135 Appleton Road, Menasha, Ted Druckrey/Agent
Fishtail LLC, 415 Memorial Dr. Appleton WI, d/b/a Menasha Marathon, 209 Racine St. Menasha
Buddi Sagar Subedi/Agent
Kwik Trip, Inc, P.O. Box 2107 LaCrosse WI, d/b/a Kwik Trip #743, 1870 USH 10/114, Lori Ann Duj/Agent
Piggly Wiggly Midwest Inc., 2215 Union Ave. Sheboygan WI, d/b/a Piggly Wiggly Supermarket #24,
1151 Midway Rd., Glen L. Femal/Agent
Quick Mart Menasha Inc., 1427 Stadler Court, Menasha, d/b/a Quick Mart Menasha, 1515 Appleton Road,
Menasha, Satnam Gill/Agent
U.S. Venture Inc, 425 Better Way Appleton WI, d/b/a Express Convenience Centers, 700 3rd St Menasha,
Lorie A. Beyer/Agent
Valley Petroleum Inc, 1320 Oak Creek Dr. Green Bay WI, d/b/a Southsider C-Store, 1490 S. Oneida,
Appleton, Steve Rosek/Agent
Walgreen Co., P.O. Box 901 Deerfield, IL, d/b/a Walgreens #03851, 305 Racine St Menasha,
Toni Minor/Agent
Wisconsin CVS Pharmacy LLC, 1 CVS Dr., #23062A Woonsocket, RI, d/b/a CVS Pharmacy #5186,
1485 S. Oneida Street Appleton, Amy Lynn Vandenhogen/Agent

CLASS "B" MALT

St. Patrick's Parish, 324 Nicolet Blvd, Menasha WI, Denise Meyers/Agent

CLASS "B" MALT AND CLASS C WINE

Patrick DuFrane, 610 Tayco St. Menasha WI, d/b/a The Weather Vane Restaurant, 186 Main St, Menasha

"CLASS B" LIQUOR AND MALT

Paul Carl Beck, 422 Sixth St. Menasha WI, d/b/a Beck's Home Plate, 422 Sixth St. Menasha
Andrew John Brodzinski, 1027 Brighton Dr. Menasha WI, d/b/a Fish Fry Tavern, 528 Milwaukee St. Menasha
Peter J. Kemps, 104 River St., Kaukauna WI, d/b/a Jitters Lounge, 23 Main St. Menasha
Patricia J. Rice, 10 Tayco St. Menasha, d/b/a Pat's Legend Inn, 10 Tayco St. Menasha
David A. Seidl, 8879 Pioneer Rd. Larsen WI, d/b/a City Limits, 544 Fourth St. Menasha
Thomas John Siegel, 1221 Beechwood Ln. Menasha WI, d/b/a Tony's Bar, 212 Manitowoc St. Menasha
Steven Craig Szymanski, 361 Elm St. Menasha WI, d/b/a Club Tavern, 56 Racine St. Menasha
Brian K. Ritchie, 514 N. Mead St. Appleton WI and Thomas P. Theisen, 143 Besie O'Halloran Menasha WI,
Partnership, d/b/a Tonic, 1010 Manitowoc Rd. Menasha.
Franky's of Menasha LLC, 200 Main St. Menasha WI, d/b/a The Blind Pig/The Attic, 200 Main St. Menasha,
Frank Prokash/Agent

140 Main Street • Menasha, Wisconsin 54952-3151 • (920) 967-3603 • Fax (920) 967-5273

Germania Hall LLC, 320 Chute St. Menasha WI, d/b/a Germania Hall, 320 Chute St., Menasha,
Robert Y. Dove, Jr./Agent
Hot Brass LLC, 800 Plank Rd. Menasha WI, d/b/a The Locker Room, 800 Plank Rd. Menasha,
Frederick A. Schroeder/Agent
Juanita's Hacienda Inc, 190 Main Street, Menasha WI, d/b/a Korona Klub, 190 Main Street,
Juana M. Bevers/Agent
Mr. Steak of Menasha Inc, 3341 S. Oneida St, Appleton WI, d/b/a B.J. Clancy's, 1822 Midway Road Menasha,
Robert A. John/Agent
Nauts Landing Inc., P.O. Box 734, Neenah WI, d/b/a Aspen Landing, 124 Main St. Menasha
Richard E. Brey/Agent
Neenah-Menasha K of C Building Assn., 746, 3rd St. Menasha WI, d/b/a Knights of Columbus, 746 3rd St.
Menasha, Dale Berken/Agent
Ramsey & Ramsey Inc., 2 Tayco St. Menasha WI, d/b/a R & R Bar, 2 Tayco St. Menasha,
Mary A. Saunders/Agent
S&S Jaber LLC, 332 Ahnaip St. Menasha WI, d/b/a Luigi's Pizza & Pasta, 332 Ahnaip St. Menasha,
Gianna Jaber/Agent
Solea Mexican Grill LLC, 705 Appleton Road, Menasha WI, d/b/a Solea Mexican Grill, 705 Appleton Road,
Menasha, Eduardo Sanchez/Agent
Stone Toad Inc, 1109 S. Oneida St. Menasha WI, d/b/a Stone Toad Bar-Grill, 1109 S. Oneida St. Menasha,
Jennifer Weinandt/Agent
Trailside Tavern Inc., 977 Plank Rd Menasha WI, d/b/a Trailside Tavern, 977 Plank Road. Menasha,
Jean M. Redlin/Agent
Wiseguys Pizzeria LLC, 1440 S. Oneida St, Appleton WI, d/b/a Wiseguys Pizzeria & Pub, 1440 S. Oneida Street,
Appleton, Brenda J. Jorgensen/Agent

RESERVE "CLASS B" LIQUOR AND MALT

Alchemy-Fox Cities LLC, 4019 Shangri-La Point Road Oshkosh WI, d/b/a The Source Public House, 890 Lake Park Rd
Menasha, Daniel R. Long/Agent
Lake Park Swim & Fitness LLC, 730 Lake Park Rd, Menasha WI, d/b/a Lake Park Swim & Fitness,
730 Lake Park Road Menasha, Megan Collins/Agent
Mario's Old House Mexican Cuisine LLC, 14 Tayco Street, Menasha WI, d/b/a Mario's Old House Mexican Cuisine,
14 Tayco Street Menasha, Mario A. Nunez/Agent
Neenah-Menasha Elks Lodge #676 of B.P.O.E., 328 Nicolet Blvd, Menasha WI, d/b/a Neenah-Menasha Elks
Club #676 of B.P.O.B., 328 Nicolet Blvd, Menasha, Ernie G. Bellin/Agent
Salsa's Mexican Restaurant LLC, 1550 Appleton Rd Menasha WI, d/b/a Salsa's Mexican Restaurant, 1550 Appleton Rd
Menasha, Ramio Arellano/Agent
Vertigo 1894 LLC, 167 Main St. Menasha WI, d/b/a Vertigo 1894, 167 Main St. Menasha, Daniel Pamerter/Agent

Section 7-2-9 of the City Code states when approving an application for a liquor license the following must be taken into consideration:

- Suitability of an applicant-must pass background check by Police Dept.
- Appropriateness of the location and premises to be licensed.
- All financial claims of the City must be satisfied (taxes, assessments, utilities)
- Must conform to all sanitary, safety and health requirement of the State Building Codes, State Board of Health and Local Board of Health Codes.

The Police Dept. has done a background check on all of the above mentioned applicants and has no reason to withhold any license based on their findings.

All necessary inspections by the Fire Dept., Health Dept., and Building Inspectors have been completed and all the above listed properties are compliant.

Finance Dept. and Menasha Utilities report that all financial claims of the city have been satisfied for the above mentioned applicants.

It is my recommendations that these applications be approved for the 2014-2015 licensing year.



May 29, 2014

To: Common Council

From: Debbie Galeazzi, Clerk

Subject: Outdoor Alcoholic Beverage Permit, July 1, 2014-June 30, 2015

In accordance with Section 7-2-17 of City of Menasha Municipal Code, the following have submitted an application for extension of “Class B” license for the July 1, 2014-June 30, 2015 licensing period requesting outdoor serving of alcoholic beverage on a deck/patio.

- 1) Nauts Landing, Inc., 124 Main St., Richard E. Brey/Agent,
d/b/a Aspen Landing
- 2) Stone Toad Inc, 1109 S. Oneida Rd., Jennifer Weinandt/Agent,
d/b/a Stone Toad Bar & Grill
- 3) Wiseguys Pizzeria LLC, 1440 S. Oneida St., Brenda Jorgensen/Agent,
d/b/a Wiseguys Pizzeria & Pub
- 4) Franky’s of Menasha LLC, 200 Main Street, Frank Prokash/Agent,
d/b/a The Blind Pig/The Attic
- 5) Trailside Tavern Inc, 977 Plank Road, Jean Redlin/Agent, d/b/a Trailside Tavern
- 6) Peter Kemps, 23 Main Street, d/b/a Jitters Lounge, 23 Main Street
- 7) Mario’s Old House Mexican Cuisine, 14 Tayco Street, Mario Nunez/Agent
d/b/a Mario’s Old House,
- 8) Hot Brass LLC, 800 Plank Road, Frederick Schroeder/Agent,
d/b/a The Locker Room
- 9) Alcheym-Fox Cities LLC, 890 Lake Park Road, Daniel Long/Agent,
d/b/a The Source Public House



STREET USE APPLICATION

Event: Motorcycle Show
 Sponsored by: The Locker Room
 Responsible Person: FREDERICK A. SCHROEDER
 Address: 800 PLANK RD., MENASHA, WI.
54952
 Phone: (920) 585-6633
 Email Address: overthefence4u@hotmail.com

Street Use Date: June 10, 2014
 Start Time: 6:00p-9:00p
 End Time: _____
 Number of Units: _____

Street Route: (Attach Map) MANITOWOC ST. (1/2 block CIVIC SAC) - West of "Locker Room" bar.
 Description of Use _____

Liability Insurance has been secured in the amount of \$ _____ with the City of Menasha named as the additional insured. This is primary insurance.
 Insurance Company _____ Policy No. _____
 (Attached is a copy of the certificate of insurance).

Date: 5/5/14 Applicant's Signature: [Signature]

pdct # 7886

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of Twenty-Five Dollars (\$25.00). Make checks payable to City of Menasha. See highlighted portion of the attached City of Menasha Municipal Code.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

 TO BE COMPLETED BY CITY STAFF (Revised May 2010)

Scheduled Park & Recreation Board Review Date: _____
 Not Required: _____ Approved: _____ Denied: _____

Scheduled Common Council Review Date: 6-2-14
 Approved: _____ Denied: _____

APPROVAL:
 Police Dept. _____ Fire Dept. _____ Public Works Dept. _____ City Attorney _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/29/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ADEMINO & ASSOCIATES INC DAVID ADEMINO 1001 TRUMAN P O BOX 99 KIMBERLY, WI 54136-0099	920-734-3110 920-734-6027	CONTACT NAME: PHONE (A/C No, Ext): E-MAIL: ADDRESS:	FAX (A/C No):
INSURED THE LOCKER ROOM HOT BRASS LLC dba 800 PLANK RD MENASHA, WI 54952		INSURER(S) AFFORDING COVERAGE INSURER A : SOCIETY INSURANCE INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	NAIC # 15261

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC	X	TRM 529484	08/18/13	08/18/14	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		TRM 529484	08/18/13	08/18/14	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DEF: RETENTION: \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER MENAS-1 CITY OF MENASHA 140 MAIN ST MENASHA, WI 54952	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>David M. Ademino</i>
--	--

MIDTERM CHANGE DOCUMENT

POLICY NO. TRM 529484

00205

SOCIETY INSURANCE, a mutual company | ADEMINO & ASSOCIATES INS AGENCY INC

NAMED INSURED HOT BRASS LLC DBA THE LOCKER ROOM

MAILING ADDRESS 800 PLANK RD MENASHA WI 54952-2924

POLICY PERIOD: FROM 08/18/2013 TO 08/18/2014 at 12:01 A.M. Standard Time at your mailing address shown above.

CHANGE EFFECTIVE 08/18/2013 CHANGE # 1

DESCRIPTION

ENDORSEMENT EFFECTIVE 5/13/14

FORM BP0407, ADDITIONAL INSURED - STATE OR POLITICAL SUBDIVISIONS PERMITS RELATING TO PREMISES, IS ADDED IN FAVOR OF CITY OF MENASHA. REVISED ADDITIONAL INSURED LIABILITY SCHEDULE IS ATTACHED. NO PREMIUM CHARGE.

Original Premium \$ 3,805 New Premium \$ 3,805 Total Add'l/Return Premium \$ NO CHANGE
Original Fire Surcharge \$ New Fire Surcharge \$ Add'l/Return Fire Surcharge (included in above Premium) \$ NO CHANGE

COUNTERSIGNED 05/23/2014 BY (Date) (Authorized Representative) C15 23 05/23/2014

SOCIETY INSURANCE, a mutual company

ADDITIONAL INSURED – LIABILITY

POLICY # TRM 529484
HOT BRASS LLC DBA
THE LOCKER ROOM
800 PLANK RD
MENASHA WI 54952-2924

AGENT ADEMINO & ASSOCIATES INS AGENCY INC
00205

GOOSE DREAMS LLC
800 PLANK RD
MENASHA, WI 54952

TBP-18 - WI - Loc #1

CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952-3151

BP0407 - WI - Loc #1
NO CHARGE

NOTE TO ADDITIONAL INSURED: YOUR RIGHT TO COVERAGE UNDER THIS
POLICY IS LIMITED. READ SPECIFIC TERMS AND CONDITIONS RELATING
TO YOUR INTEREST FOR DETAILS.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – STATE OR POLITICAL SUBDIVISIONS – PERMITS RELATING TO PREMISES

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SCHEDULE

State Or Political Subdivision:

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph C. **Who Is An Insured** in **Section II – Liability**:

3. Any state or political subdivision shown in the Schedule is also an insured, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with premises you own, rent, or control and to which this insurance applies:

- a. The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decoration and similar exposures;
- b. The construction, erection, or removal of elevators; or
- c. The ownership, maintenance, or use of any elevators covered by this insurance.

CHAPTER 8

Street Use Permit

SEC. 7-8-1 STREET USE PERMITS.

- (a) **PURPOSE.** The streets in possession of the City are primarily for the use of the public in the ordinary way. However, under proper circumstances, the City Clerk may grant a permit for street use, subject to reasonable municipal regulation and control. Therefore, this Section is enacted to regulate and control the use of streets pursuant to a Street Use Permit to the end that the health, safety and general welfare of the public and the good order of the City can be protected and maintained.
- (b) **APPLICATION.** A written application for a Street Use Permit by persons or groups desiring the same shall be made on a form provided by the City Clerk and shall be filed with the City Clerk. The application shall set forth the following information regarding the proposed street use:
- (1) The name, address and telephone number of the applicant or applicants.
 - (2) If the proposed street use is to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization and of the authorizing responsible heads of such organization.
 - (3) The name, address and telephone number of the person or persons who will be responsible for conducting the proposed use of the street.
 - (4) The date and duration of time for which the requested use of the street is proposed to occur.
 - (5) An accurate description of that portion of the street proposed to be used.
 - (6) The approximate number of persons for whom use of the proposed street area is requested.
 - (7) The proposed use, described in detail, for which the Street Use Permit is requested.
 - (8) Applications for a street use permit must be completed and filed with the City Clerk not less than thirty (30) days prior to the scheduled date of the street use.
- (c) **REPRESENTATIVE AT MEETING.** The person or representative of the group making application for a Street Use Permit shall be present when the Board of Public Works and Common Council gives consideration to the granting of said Street Use Permit to provide any additional information which is reasonably necessary to make a fair determination as to whether a permit should be granted.
- (d) **REVIEW BY CHIEF OF POLICE AND DIRECTOR OF PUBLIC WORKS.** Before any application for a Street Use Permit is considered by the Common Council, the application shall be reviewed by the Director of Public Works and Chief of Police for their recommendation as to the effect that the temporary closing of the street will have on the public safety and traffic movement in the area during the time the street may be closed.
- (e) **MANDATORY DENIAL OF STREET USE PERMIT.** An application for a Street Use Permit shall be denied if:
- (1) The proposed street use is primarily for private or commercial gain.
 - (2) The proposed street use would violate any federal or state law or any ordinance of the City.
 - (3) The proposed street use will substantially hinder the movement of police, fire or emergency vehicles, constituting a risk to persons or property.
 - (4) The application for a Street Use Permit does not contain the information required above.
 - (5) The proposed use could equally be held in a public park or other location. In addition to the requirement that the application for a Street Use Permit shall be denied, as hereinabove set forth, the Common Council may deny a permit for any

other reason or reasons if it concludes that the health, safety and general welfare of the public cannot adequately be protected and maintained if the permit is granted.

- (f) **PERMIT FEE.** Each application for a Street Use Permit shall be accompanied by a fee of Twenty-five Dollars (\$25.00).
- (g) **ALCOHOL BEVERAGE LICENSES.** If the applicant requests permission to possess, sell or offer for sale fermented malt beverages and/or wine containing not more than six percent (6%) alcohol by volume within the perimeter of the street use permit area, the applicant shall follow the procedure for a Temporary Class "B" Picnic License under SEC. 7-2-1(e)(1) of the Code of Ordinances. The Common Council may impose conditions for the street use permit not inconsistent with a concurrent alcohol beverage license and applicable laws.
- (h) **INSURANCE.**
 - (1) The applicant for a Street Use Permit may be required to indemnify, defend and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a Certificate of Comprehensive General Liability Insurance with the City of Menasha. The applicant may be required to furnish a performance bond prior to being granted the permit.
 - (2) Any street use applicant may apply to meet the insurance requirements through the office of the Risk Manager by purchasing insurance through a TULIP program. (Tenant/Users Liability Insurance Program.) Any fees or costs shall be prepaid by such street use applicant prior to Common Council consideration of any Street Use Permit.
 - (3) The City Attorney or Risk Manager shall review any Street Use Permit Application for satisfactory insurance coverage.
 - (4) Proof of insurance is not required for parades sponsored by the Menasha Public Schools or St. Mary's Central High School.
- (i) **TERMINATION OF A STREET USE PERMIT.** A Street Use Permit for an event in progress may be terminated by the Police Department if the health, safety and welfare of the public appears to be endangered by activities generated as a result of the event or the event is in violation of any of the conditions of the permits or Ordinances of the City of Menasha. The Chief of Police has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit.
- (j) The City of Menasha may require a deposit fee to insure that appropriate clean-up or dismantling of structures is done upon the conclusion of the event. This deposit shall be in an amount established by the Common Council.
- (k) The City of Menasha may require any Street Use applicant to pay any costs necessary for additional staffing to maintain safety of participants or the public or to satisfactorily clean up after the event.
- (l)
 - (1) The Chief of Police and Fire Chief are allowed to authorize a use of the streets for a short duration without other compliance with this section.
 - (2) The Common Council may waive any of the requirements of this section in the event of special mitigating circumstances.
- (m) The Common Council may waive any of the requirements of sections 7 – 8 – 1 (c), 7 – 8 – 1 (d) or 7 – 8 – 1 (e) in the event of special mitigating circumstances. Any such motion to waive any of these requirements must state the specific mitigating circumstances.



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: May 28, 2014

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Kayla Hermsen
Amanda Jeske
Jennifer Groeschel

ORDINANCE 0-10-14

AN ORDINANCE AMENDING TITLE 13 BY MAKING CERTAIN CHANGES TO THE DISTRICT (606 Racine Street, Parcel #1-00511-00 and Parcel #1-00512-00)

Introduced by Mayor Merkes on the recommendation of the Plan Commission.

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: The Zoning Ordinance Title 13 and Zoning District made a part thereof is hereby amended by changing the property at 606 Racine Street, Parcel #1-00511-00 and Parcel #1-00512-00 from R-1 Single Family Residence District to C-1 General Commercial District, described as follows:

606 Racine Street, Parcel #1-00511-00 REED'S FIRST ADDITION S 50' OF E1/2 OF LOT 2 OF BLOCK 2 and Parcel #1-00512-00 REED'S FIRST ADDITION N 50' OF E1/2 OF LOT 2 OF BLOCK 2.

SECTION 2: All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

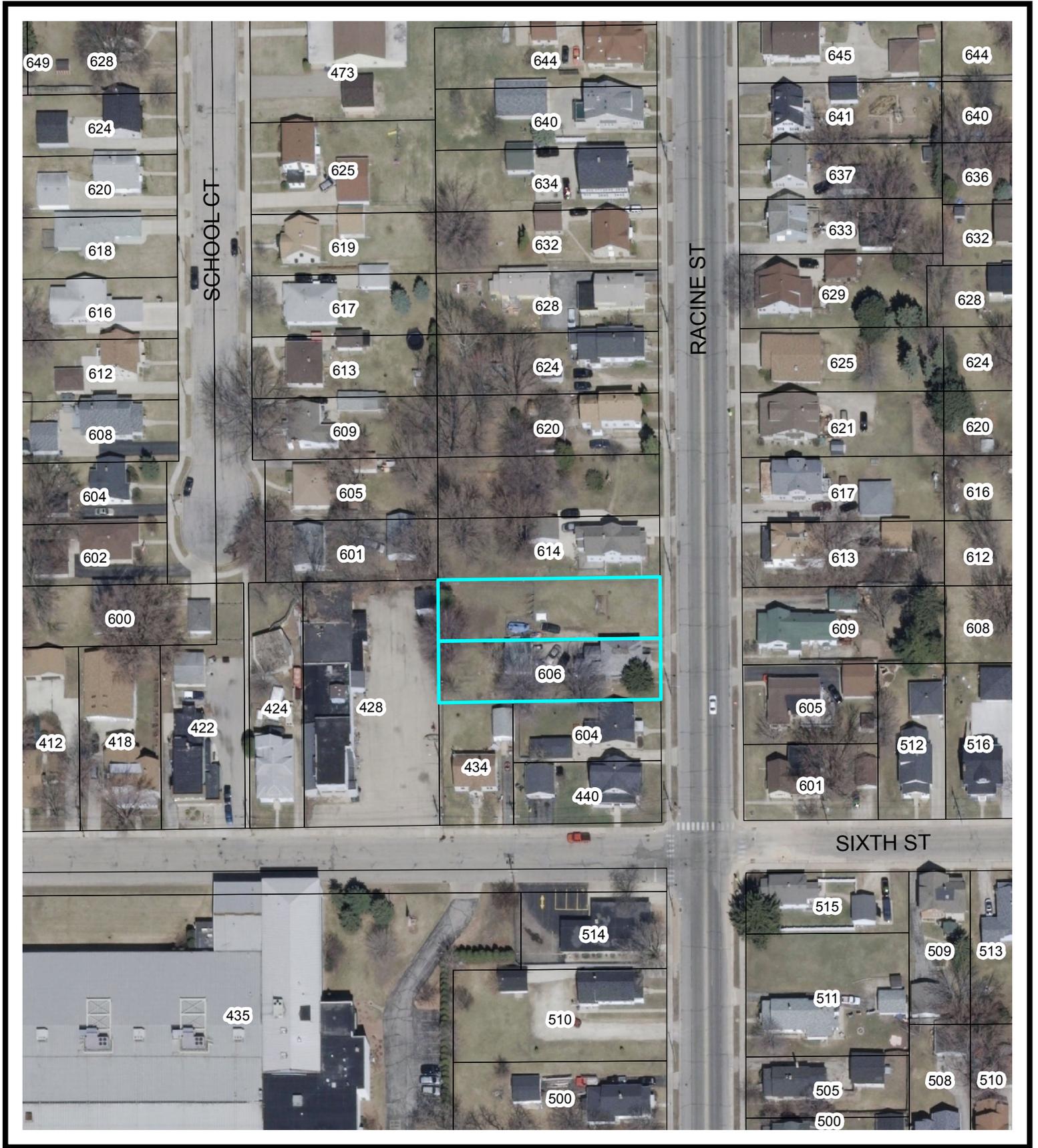
SECTION 3: this ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of June, 2014.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk



Proposed Rezoning from R-1 Single Family to C-1 General Commercial



Legend

- Parcel Proposed for Rezoning:
Parcel ID# 1-00512-00 &
1-00511-00

ORDINANCE O - 11 - 14

AN ORDINANCE CREATING SECTION 13-1-13(h) AND REPEALING AND RECREATING VARIOUS SECTIONS OF TITLE 13 OF THE MENASHA CODE OF ORDINANCES RELATING TO SHORELAND SETBACKS

Introduced by Mayor Merkes.

The Common Council of the City of Menasha does ordain as follows:

SEC.13-1-13 SITE REGULATIONS.

(h) SHORELAND USE AND DEVELOPMENT.

1) Shoreland Jurisdictional Area

This subsection shall apply to lands lying within the following distances of navigable waters, as defined under s.281.31(2)(d) Wisconsin Statutes:

- a) One thousand feet from a pond, lake or flowage. If the navigable water is a glacial pothole lake, this distance shall be measured from the high water mark of the lake.
- b) Three hundred feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.

This subsection shall not apply to an artificially constructed drainage ditch, pond, or storm water retention basin if the drainage ditch, pond, or retention basin is not hydrologically connected to a natural navigable body of water.

2) Use and Development Standards

a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply within the R-1, R-1A, R-2, and R-2A, zoning districts:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.

b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply within all zoning districts:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

- a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.
- b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

2) Maintenance of shoreland vegetation: Except as provided in subd. a & b, on properties containing vegetation a vegetative buffer zone shall be maintained along the entire shoreline and extending 35 feet inland from the ordinary high-water mark of the navigable water.

- a) If the vegetation in the vegetative buffer zone contains invasive species or dead or diseased vegetation, the owner of the shoreland property may remove the vegetation, except that if the owner removes all of the vegetation in the vegetative buffer zone , the owner shall establish a vegetative buffer zone with new vegetation.
- b) Owners maintaining or establishing a vegetative buffer zone may remove all of the vegetation in a part of that zone in order to establish a viewing or access corridor that is no greater than 30 feet wide for every 100 feet of shoreline frontage that extends no more than 35 feet inland from the ordinary high-water mark .

SEC. 13-1-24 A-1 AGRICULTURAL/HOLDING DISTRICT.

(h) **YARDS.**

(4) Shoreland Setbacks.

a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.

b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

SEC. 13-1-25 R-1 SINGLE FAMILY RESIDENCE DISTRICT.

(f) **STANDARDS.**

(11) ~~Minimum shoreyard — Fifty (50) feet for a principal dwelling or use.~~ Shoreland Setbacks.

a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.

b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

- a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.
- b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

SEC. 13-1-26 R-2 TWO FAMILY RESIDENCE DISTRICT.

(f) **STANDARDS.**

(11) ~~Minimum shoreyard — Fifty (50) feet for a principal dwelling or use.~~ Shoreland Setbacks.

a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.

b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

SEC. 13-1-27 R-3 MULTI-FAMILY, MEDIUM DENSITY RESIDENCE DISTRICT.

(g) **GENERAL STANDARDS.**

(1) Setbacks.

g. Shoreland Setbacks.

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark,

whichever distance is greater.

SEC. 13-1-28 R-4 MULTI-FAMILY, HIGH DENSITY RESIDENCE DISTRICT.

(g) GENERAL STANDARDS.

(1) Setbacks.

g. Shoreland Setbacks.

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

SEC. 13-1-29 C-1 GENERAL COMMERCIAL DISTRICT.

(f) GENERAL STANDARDS.

(6) Shoreland Setbacks.

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

~~(6)~~(7) Maximum Height. Forty-five (45) feet or three (3) stories, except as provided herein.

~~(7)~~(8) Maximum lot coverage of buildings shall not exceed thirty percent (30%). The Plan Commission, upon review, may reduce this requirement by up to fifty percent (50%).

~~(8)~~(9) If residential development is the principal use, then all requirements and standards of the applicable residential district apply.

~~(9)~~(10) Design Standards.

a. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

b. The following shall apply to additions or expansions not required to obtain

site plan approval;

- i. The primary façade material for all additions or expansions shall be brick or natural stone. Where there is an addition or an expansion to an existing building, the façade materials on the portion of the building being altered or added must visually match or complement the appearance of the existing building. The Plan Commission may consider the use of alternative façade materials that are durable and of high quality for such additions or expansions.
- ii. Secondary façade materials may be used for architectural details or enhancements to additions or expansions. Such materials shall be high quality, durable, and cover not more than twenty-five percent (25%) of the building façade. The Plan Commission shall approve all secondary materials.

~~(10)~~(11)Screening. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(11)~~(12)Landscaping. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12. Requirements set forth in Sec. 13-1-17 for commercial transitional landscaping areas shall apply to this district. If multi-family residential development is the principal use, then transitional area requirements apply.

~~(12)~~(13)Lighting. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(13)~~(14)Parking. The parking requirements listed in Section 13-1-51(b) shall apply to this district.

~~(14)~~(15)Loading. No loading shall be allowed in between any building and any street right-of-way. The loading requirements stated in Section 13-1-50 shall apply to this district.

SEC. 13-1-30 C-2 CENTRAL BUSINESS DISTRICT.

(g) GENERAL STANDARDS.

(6) Shoreland Setbacks.

a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building – 10 feet as measured from the ordinary high-water mark for parking and paved areas except for pedestrian paths or plazas as approved by the Plan Commission.

b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a

distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

~~(6)~~(7) Minimum height. Twenty-four (24) feet or two stories.

~~(7)~~(8) Maximum height. One hundred (100) feet or six (6) stories.

~~(8)~~(9) Parking.

- a. No off-street parking is required for the C-2 District; however, provisions for such parking are encouraged.
- b. If multi-family development is the principal use, parking shall be provided as required in Article E.
- c. If off-street parking is provided for, the parking design standards listed in Section 13-1-51 shall apply.

~~(9)~~(10) Screening. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(10)~~(11) Landscaping. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12. The Plan Commission may reduce the landscaping requirement when the requirement cannot be reasonably met due to limitations unique to the site.

~~(11)~~(12) Lighting. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(12)~~(13) Design Standards.

- a. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.
- b. The following shall apply to additions or expansions not required to obtain site plan approval:
 1. The primary facade materials for all additions or expansions shall be brick or natural stone. Where there is an addition or expansion to an existing building, the facade materials on the portion of the building being altered or added must visually match or complement the appearance of the existing building. The Plan Commission may consider the use of alternative facade materials that are durable and of high quality for such additions or expansions. Vinyl siding, aluminum siding, enameled steel, and non-decorative concrete masonry units are prohibited as primary facade materials for any building elevation.
 2. Secondary facade materials may be used for architectural details or enhancements to additions or expansions. Such materials shall be high quality, durable, and not cover more than twenty-five (25) percent of the building facade. Vinyl siding, aluminum siding, enameled steel, and non-decorative concrete masonry units are prohibited as secondary facade materials for any building elevation. All secondary materials shall be approved by the Plan Commission.

SEC. 13-1-31 I-1. HEAVY INDUSTRIAL DISTRICT.

(e) **STANDARDS.**

(8) Shoreland Setbacks.

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

~~(8)~~(9)Maximum building height – One hundred (100) feet.

~~(9)~~(10)Maximum lot coverage of buildings shall not exceed sixty percent (60%). The Plan Commission, upon review, may reduce this requirement up to fifty percent (50%).

~~(10)~~(11)Minimum landscaping requirement.

a. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

b. Requirements set forth in Sec. 13-1-17 for industrial transitional landscaping areas shall apply to this district.

c. The Plan Commission, upon review, may reduce the required landscaping area as set forth in 13-1-12 by up to fifty percent (50%) when the requirement cannot be reasonably met due to limitations unique to the site.

~~(11)~~(12)Parking and Loading. The parking and loading requirements listed in Article E shall apply to this district.

~~(12)~~(13)When the Heavy Industrial District is adjacent to a residential district or use, the transitional area requirements shall apply.

~~(13)~~(14)Lighting. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(14)~~(15)Screening. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(15)~~(16)Design Standards. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(16)~~(17)Residential use is prohibited.

SEC. 13-1-32 I-2 GENERAL INDUSTRIAL DISTRICT.

(f) **STANDARDS.**

(4) Shoreland Setbacks.

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel

of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

~~(4)~~(5) Maximum building height -- One hundred (100) feet.

~~(5)~~(6) Maximum lot coverage -- Sixty percent (60%) for all buildings. The Plan Commission, upon review, may reduce this requirement by up to fifty percent (50%).

~~(6)~~(7) Minimum landscaping requirement.

a. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

b. Requirements set forth in Sec. 13-1-17 for industrial transitional landscaping areas shall apply to this district.

c. The Plan Commission, upon review, may reduce the required landscaping area as set forth in 13-1-12 by up to fifty percent (50%) when the requirement cannot be reasonably met due to limitations unique to the site.

~~(7)~~(8) Parking and Loading. The parking and loading requirements listed in Article E shall apply to this district.

~~(8)~~(9) When the General Industrial District is adjacent to a residential district or use, the transitional area requirements shall apply.

~~(9)~~(10) Lighting. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(10)~~(11) Screening. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(11)~~(12) Design Standards. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(12)~~(13) Residential use is prohibited.

SEC. 13-1-33 PUD (PLANNED UNIT DEVELOPMENT) DISTRICT.

(c) **DESIGN STANDARDS.** Even though PUD's purpose is to permit flexibility of design, certain standards must be applied to insure compatibility of the project with the intent of this Chapter. These standards are:

(7) Shoreland Setbacks.

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

SEC. 13-1-35 R-2A MULTI-FAMILY, ZERO LOT LINE RESIDENCE DISTRICT

(h) SINGLE-FAMILY ATTACHED DWELLINGS.

~~(6) Minimum Shoreyard Setback. Fifty (50) feet for principal dwelling or use. Shoreland Setbacks.~~

~~a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:~~

~~1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.~~

~~b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:~~

~~1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:~~

~~a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.~~

~~b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.~~

(i) ZERO LOT LINE ATTACHED DWELLINGS.

~~(6) Minimum Shoreyard Setback. Fifty (50) feet for principal dwelling or use. Shoreland Setbacks.~~

~~a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:~~

~~1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.~~

~~b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:~~

~~1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:~~

~~a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.~~

~~b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.~~

SEC. 13-1-36 C-3 BUSINESS AND OFFICE DISTRICT.

(f) GENERAL STANDARDS.

~~(5) Shoreland Setbacks.~~

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

~~(5)~~(6) Maximum lot coverage: thirty percent (30%) covered by buildings.

~~(6)~~(7) Maximum building height: forty-five (45) feet or three (3) stories.

~~(7)~~(8) If residential development is the principal use, then all requirements and standards of the applicable residential district apply.

~~(8)~~(9) Design Standards.

a. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

b. The following shall apply to additions or expansions not required to obtain site plan approval;

i. The primary façade material for all additions or expansions shall be brick or natural stone. Where there is an addition or an expansion to an existing building, the façade materials on the portion of the building being altered or added must visually match or complement the appearance of the existing building. The Plan Commission may consider the use of alternative façade materials that are durable and of high quality for such additions or expansions.

ii. Secondary façade materials may be used for architectural details or enhancements to additions or expansions. Such materials shall be high quality, durable, and cover not more than twenty-five percent (25%) of the building façade. The Plan Commission shall approve all secondary materials.

~~(9)~~(10) Screening. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(10)~~(11) Landscaping. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12. Requirements set forth in Sec. 13-1-17 for commercial transitional landscaping areas shall apply to this district. If multi-family residential development is the principal use, then transitional area requirements apply.

~~(11)~~(12) Lighting. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(12)~~(13) Parking. The parking requirements listed in Section 13-1-51(b) shall apply to this district.

~~(13)~~(14) Loading. No loading shall be allowed in between any building and any street right-of-way. The loading standards stated in Section 13-1-50 shall apply to this district.

SEC. 13-1-37 C4 - BUSINESS PARK DISTRICT.

(f) GENERAL STANDARDS.

(5) Shoreland Setbacks.

a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

~~(5)~~(6) Maximum lot coverage: thirty percent (30%) covered by buildings.

~~(6)~~(7) Maximum building height: forty-five (45) feet or three (3) stories.

~~(7)~~(8) Design Standards.

a. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

b. The following shall apply to additions or expansions not required to obtain site plan approval:

i. The primary façade material for all additions or expansions shall be brick, natural stone or decorative concrete masonry units. Where there is an addition or an expansion to an existing building, the façade materials on the portion of the building being altered or added must visually match or complement the appearance of the existing building. The Plan Commission may consider the use of alternative façade materials that are durable and of high quality for such additions or expansions.

ii. Secondary façade materials may be used for architectural details or enhancements to additions or expansions. Such materials shall be high quality, durable, and cover not more than twenty-five percent (25%) of the building façade. The Plan Commission shall approve all secondary materials.

~~(8)~~(9) Screening. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(9)~~(10) Landscaping. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12. Requirements set forth in Sec. 13-1-17 for commercial transitional landscaping areas shall apply to this district.

~~(10)~~(11) Lighting. Permitted uses requiring conditional site plan approval shall comply with the requirements of Section 13-1-12.

~~(11)~~(12) Parking. The parking requirements listed in Section 13-1-51(b) shall apply to this district.

~~(12)~~(13) Loading. No loading shall be allowed in between any building and any street right-of-way. The loading requirements stated in Section 13-1-50 shall apply to this district.

SEC. 13-1-38 TRADITIONAL NEIGHBORHOOD DEVELOPMENT

Section 3: Traditional Neighborhood Development Design Standards

- (c) **BUILDING SETBACKS AND LOT LINES.** Street layouts should provide for perimeter blocks that are generally in the range of two hundred (200) to four hundred (400) feet deep and four hundred (400) and eight hundred (800) feet long. A variety of lot sizes shall be provided to facilitate housing diversity and choice and meet the projected requirements of people with different housing needs.

(6) Shoreland Setbacks.

a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.

b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

SEC. 13-1-39 LOW DENSITY R-1A SINGLE- FAMILY RESIDENTIAL DISTRICT

- (f) **GENERAL STANDARDS.**

~~(10) Minimum shoreyard — Seventy five (75) feet for a principal dwelling or use.~~
Shoreland Setbacks.

a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.

b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:

1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:

a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.

b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark,

whichever distance is greater.

SEC. 13-1-40 GU GOVERNMENT USE DISTRICT

(e). STANDARDS

- (1) Except as provided in subsection 3, there are no minimum lot area, setback, or lot width requirements and no lot coverage or height limitations. A site plan shall be submitted pursuant to Section 13-1-12. The Plan Commission may apply reasonable requirements concerning lot coverage, height of structures, parking, landscaping, and any other relevant requirements.
- (2) When adjacent to a residential use or district, the commercial transitional area requirements shall apply.
- (3) Shoreland Setbacks.
 - a) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:
 - 1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:
 - a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.
 - b) The principal building is constructed or placed within a distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

Article H

Mobile Homes

SEC. 13-1-108 YARDS; OPEN SPACE ADJACENT TO DWELLING UNITS; SPACING OF DWELLING UNITS.

(e) SHORELAND SETBACKS.

- a) For parcels within the corporate boundaries of the City of Menasha prior to May 8, 1982 the following standards shall apply:
 - 1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high-water mark.
- b) For parcels annexed to the City of Menasha after May 7, 1982 the following standards shall apply:
 - 1) Shoreland setback area for a principal building - 50 feet as measured from the ordinary high water mark, except that a principal structure may be constructed or placed within the shoreland setback area if all of the following apply:
 - a) The principal building is constructed or placed on a lot or parcel of land that is immediately adjacent on each side to a lot or parcel of land containing a principal building.
 - b) The principal building is constructed or placed within a

distance equal to the average setback of the principal building on the adjacent lots or 35 feet from the ordinary high-water mark, whichever distance is greater.

~~(e)~~**(f) OCCUPANCY OF OPEN SPACE BY CARPORTS, RECREATIONAL SHELTERS, STORAGE STRUCTURES.**

- (1) A carport, enclosed for fifty percent (50%) or less of its total perimeter by attachment to the dwelling and by a wall at the inner end perpendicular to the attachment to the dwelling, may extend into any open space on the lot, required or other, that does not adjoin the outdoor living area on an adjacent lot or any common non-vehicular open space.
- (2) Enclosed storage facilities combined with and included within such carports or recreational shelters shall not exceed ten percent (10%) of the floor area of such carport or shelter. Separate storage structures not exceeding thirty (30) square feet in floor area or seven (7) feet in height may occupy any open space on the lot, required nor other, that is farther from a street or common non-vehicular open space than the nearest portion of the dwelling. Only one (1) such separate storage structure shall be permitted per dwelling unit.
- (3) Carports, recreational shelters and storage facilities for adjacent lots may be so located as to attach across lot lines, provided that as located and constructed they do not constitute undesirable impediments to view (including visibility at intersections of streets or the intersections of driveways with streets) or increase fire hazards.

~~(f)~~**(g)** As an alternative to providing required open space for each dwelling exposure on its own lot, where equivalent spacing can be assured in form appropriate to the exposures involved by decreasing clearance from the lot line on one (1) lot and increasing clearance on the adjacent lot, this arrangement may be permitted, provided that access for servicing and maintenance of dwellings involved can be assured and further provided that minimum open space depth for primary exposures shall be located on the same lot as the dwelling.

Passed and approved this _____ day of June, 2014.

Donald J. Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

ORDINANCE O - 12 - 14

AN ORDINANCE AMENDING SECTIONS OF TITLE 13 OF THE MENASHA CODE OF ORDINANCES RELATING TO GARAGES

Introduced by Alderman Taylor

The Common Council of the City of Menasha does ordain as follows:

SEC. 13-1-25 R-1 SINGLE FAMILY RESIDENCE DISTRICT.

(f) **STANDARDS.**

(13) GARAGES REQUIRED. On all parcels where a new dwelling unit is to be constructed building plans shall make provision for an attached or detached garage meeting the minimum requirements of subsection (a) of this section. No attached garage may be converted from garage to living space unless a garage meeting the requirements of these subsections exists or is constructed on the lot.

(a) The minimum dimensions for an attached or detached garage shall be 22 feet wide and 22 feet deep accessed by a garage door not less than 16 feet wide and 7 feet high for a single door, or two doors not less than 9 feet wide and 7 feet high.

~~On lots where the above stated dimensions create practical limitations on the siting of a dwelling unit the Plan Commission may approve alternate dimensions provided an equivalent amount of garage area is maintained on the lot.~~

No occupancy permit shall be granted for a newly constructed dwelling unit until final inspection of a detached garage has been completed and approved by the building inspector.

SEC. 13-1-26 R-2 TWO FAMILY RESIDENCE DISTRICT.

(f) **STANDARDS.**

(13) GARAGES REQUIRED. On all parcels where a new dwelling is to be constructed building plans shall make provision for an attached or detached garage meeting the minimum requirements of subsection (a) of this section for each dwelling unit. No attached garage may be converted from garage to living space unless a garage meeting the requirements of these subsections exists or is constructed on the lot.

(a) The minimum dimensions for an attached or detached garage shall be 22 feet wide and 22 feet deep accessed by a garage door not less than 16 feet wide and 7 feet high for a single door, or two doors not less than 9 feet wide and 7 feet high.

~~On lots where the above stated dimensions create practical limitations on the siting of a dwelling unit the Plan Commission may approve alternate dimensions provided an equivalent amount of garage area is maintained on the lot.~~

No occupancy permit shall be granted for a newly constructed dwelling unit until final inspection of a detached garage has been completed and approved by the building inspector.

SEC. 13-1-27 R-3 MULTI-FAMILY, MEDIUM DENSITY RESIDENCE DISTRICT.

(g) **GENERAL STANDARDS.**

(7) **GARAGES REQUIRED.** On all parcels where a new dwelling is to be constructed building plans shall make provision for an attached or detached garage meeting the minimum requirements of subsection (a) of this section for one or two family dwelling units. For dwellings with 3 or more units in a structure building plans shall make provisions for an attached or detached garage meeting the minimum requirements of subsection (b) of this section for each unit. No attached garage may be converted from garage to living space unless a garage meeting the requirements of these subsections exists or is constructed on the lot.

(a) The minimum dimensions for an attached or detached garage shall be 22 feet wide and 22 feet deep accessed by a garage door not less than 16 feet wide and 7 feet high for a single door, or two doors not less than 9 feet wide and 7 feet high.

(b) For newly constructed dwellings with 3 or more units in a structure the minimum dimensions of garage spaces within for an attached or detached garage shall be 12 feet wide and 22 feet deep accessed by a garage door not less than 9 feet wide and 7 feet high for each unit.

~~On lots where the above stated dimensions create practical limitations on the siting of a dwelling unit the Plan Commission may approve alternate dimensions provided an equivalent amount of garage area is maintained on the lot.~~

No occupancy permit shall be granted for a newly constructed dwelling unit until final inspection of a detached garage(s) has been completed and approved by the building inspector.

SEC. 13-1-28 R-4 MULTI-FAMILY, HIGH DENSITY RESIDENCE DISTRICT.

(g) **GENERAL STANDARDS.**

(7) **GARAGES REQUIRED.** On all parcels where a new dwelling is to be constructed building plans shall make provision for an attached or detached garage meeting the minimum requirements of subsection (a) of this section for one or two family dwelling units. For dwellings with 3 or more units in a structure building plans shall make provisions for an attached or detached garage meeting the minimum requirements of subsection (b) of this section for each unit. No attached garage may be converted from garage to living space unless a garage meeting the requirements of these subsections exists or is constructed on the lot.

(a) The minimum dimensions for an attached or detached garage shall be 22 feet wide and 22 feet deep accessed by a garage door not less than 16 feet wide and 7 feet high for a single door, or two doors not less than 9 feet wide and 7 feet high.

(b) For newly constructed dwellings with 3 or more units in a structure the minimum dimensions of garage spaces within for an attached or detached garage shall be 12 feet wide and 22 feet deep accessed by a garage door not less than 9 feet wide and 7 feet high for each unit.

~~On lots where the above stated dimensions create practical limitations on the siting of a dwelling unit the Plan Commission may approve alternate dimensions provided an equivalent amount of garage area is maintained on the lot.~~

No occupancy permit shall be granted for a newly constructed dwelling unit until final inspection of a detached garage(s) has been completed and approved by the building inspector.

SEC. 13-1-35 R-2A MULTI-FAMILY, ZERO LOT LINE RESIDENCE DISTRICT

(g) GENERAL STANDARDS.

(4) GARAGES REQUIRED. On all parcels where a new dwelling is to be constructed building plans shall make provision for an attached or detached garage meeting the minimum requirements of subsection (a) of this section for each dwelling unit. No attached garage may be converted from garage to living space unless a garage meeting the requirements of these subsections exists or is constructed on the lot.

(a) The minimum dimensions for an attached or detached garage shall be 22 feet wide and 22 feet deep accessed by a garage door not less than 16 feet wide and 7 feet high for a single door, or two doors not less than 9 feet wide and 7 feet high.

~~On lots where the above stated dimensions create practical limitations on the siting of a dwelling unit the Plan Commission may approve alternate dimensions provided an equivalent amount of garage area is maintained on the lot.~~

No occupancy permit shall be granted for a newly constructed dwelling unit until final inspection of a detached garage has been completed and approved by the building inspector.

SEC. 13-1-39 LOW DENSITY R-1A SINGLE-FAMILY RESIDENTIAL DISTRICT

(f) GENERAL STANDARDS.

(12) GARAGES REQUIRED. On all parcels where a new dwelling unit is to be constructed building plans shall make provision for an attached or detached garage meeting the minimum requirements of subsection (a) of this section. No attached garage may be converted from garage to living space unless a garage meeting the requirements of these subsections exists or is constructed on the lot.

(a) The minimum dimensions for an attached or detached garage shall be 22 feet wide and 22 feet deep accessed by a garage door not less than 16 feet wide and 7 feet high for a single door, or two doors not less than 9 feet wide and 7 feet high.

~~On lots where the above stated dimensions create practical limitations on the siting of a dwelling unit the Plan Commission may approve alternate dimensions provided an equivalent amount of garage area is maintained on the lot.~~

No occupancy permit shall be granted for a newly constructed dwelling unit until final inspection of a detached garage has been completed and approved by the building inspector.

Passed and approved this _____ day of June, 2014.

Donald J. Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

RESOLUTION R - 18 - 14

A Resolution Setting a Special Election

Introduced by Alderman Benner

WHEREAS, a petition for direct legislation has been filed with the City Clerk with 984 valid signatures requesting that the City of Menasha either adopt a Resolution or place it before the electors as a referendum question at the next special or general election; and

WHEREAS, the City Clerk has certified that the petition is sufficient and in proper form; and

WHEREAS, the City of Menasha Common Council has not adopted the Resolution.

NOW THEREFORE BE IT RESOLVED by the City of Menasha Common Council that a Special Election be held on August 12, 2014 for consideration of the direct legislation referendum question.

Passed and approved this day of , 2014.

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

Don Merkes

From: Linda Stoll [lstoll@new.rr.com]
Sent: Wednesday, May 14, 2014 1:37 PM
To: Don Merkes
Subject: RE: Valley Transit
Attachments: L Stoll Resume Dec 2013.docx

Don,

As chair of the Menasha Sustainability Committee, I have been working on Multi-model transportation in Menasha. Public transit plays a critical role in allowing people to reach their destinations without the use of a car and is a component of a sustainable community. Valley Transit provides these important services to citizens of Menasha. Please consider me for the position of city representative to the Valley Transit Board. If appointed, I would share all information with the Sustainability Board, city staff and elected officials. I would ensure that Menasha's interests would be considered in all decisions of the Transit Board.

Thank you for considering me for this position.

Sincerely,
Linda Stoll

Linda Stoll, AICP

1525 Rue Reynard
Menasha, WI 54952

www.linkedin.com/in/lindastoll10

(920) 725-7321
lstoll@new.rr.com

Highlighted Qualifications and Skills:

- Proficient community and natural resource planner skilled in consensus building for effective results
- Project manager experienced in project conceptualization, strategic focus, grant writing/funding, staffing, implementation and project evaluation
- Non-profit agency manager practiced in budgeting, fundraising, grant writing, paid/volunteer staff supervision and frequent interactions with non-profit boards/committees
- Dynamic personality with excellent public speaking skills, featured guest on several radio/television programs focused on natural resource issues, skilled university lecturer, citizen and youth educator and presenter for professional conferences
- Assisted municipalities with ordinance development and regulations compliance
- Skilled with the development and administration of written, phone and face-to-face surveys, focus groups and personal interviews for data collection
- Mediated complex resource issues between people, agencies and municipalities
- Directed six statewide, profit-generating professional association conferences including sourcing sponsors, designing programs, recruiting speakers, developing promotional materials and websites and general conference management
- Managed events involving up to 100 volunteers and 1000 participants
- Experienced with all components of Microsoft Office Suite and the development and delivery of webinars, meetings in Virtual Reality and website management

Professional Experience:

Director

2011-Present
Menasha, WI

L. Stoll Consulting

- Provide services in urban, regional and natural resource planning, community outreach, consensus building and issue mediation
- Focus areas include sustainability, livability, resilience, active living and creative place-making
- Execution of background research, surveys, focus groups and personal interviews for project data needs
- Current work on the relationship of community design and citizen wellness

Outreach Specialist

2005–2011

University of Wisconsin-Stevens Point: Center for Land Use Education

Stevens Point, WI

- Responsible for project management, research and community outreach in the areas of natural resource management, land use planning, community sustainability/livability and economic development. Provided services in consensus building, facilitation, strategic planning, implementation and evaluation
- Led the community planning component for the development of lake management plans for 29 lakes in Portage County, Wisconsin, including pre-planning survey for each lake, meeting facilitation and website management.

Executive Director

2000-2004

Fox-Wolf Watershed Alliance

Appleton, WI

- Provided leadership for independent non-profit water quality organization including budget and fund development, grant writing, paid/volunteer staff supervision and board of director support
- Served as project director for five watershed management projects that resulted in the creation of approved implementation plans to reach water quality goals

Project Planner

1998-2000

Portage County Planning and Zoning Department

Stevens Point, WI

- Lead-Planner for a countywide recreational trails plan, a management plan to protect the natural quality of the Plover River, a countywide open-space/green-space preservation plan, and the county's first comprehensive land and water conservation plan. Personally facilitated citizen education and input for all plans

Project Facilitator 1999
Fox Cities Greenways, Inc. Menasha, WI

- Created and implemented a plan for the conversion of a mile-long railroad trestle into a bike/pedestrian trail over the Fox River

Intern 1997-1998
East Central Wisconsin Regional Planning Commission Menasha, WI

- Planned and led a seventeen day, 240 mile canoe trip commemorating the voyage of Marquette-Joliet along the Fox River as a means to gather information for the creation of The Fox-Wisconsin Heritage Corridor
- Developed plans for a regional Fox Cities bicycle transportation network integrating existing routes. Authored the section on bicycle transportation for the Long Range Transportation and Land Use Plan

Natural Resources Facilitator 1997-1999
University of Wisconsin-Stevens Point Stevens Point, WI

- Conducted priority setting, problem solving and long range planning meetings for public agencies, private organizations and non-profit environmental groups

Teacher/Naturalist 1983-1996
Bubolz Nature Center Appleton, WI

- Developed and taught nature curriculums for Grades 1-12 and the general public

Education:

Master of Science: Resource Management and Land Use Planning
University of Wisconsin – Stevens Point Stevens Point, WI

Bachelor of Science: Environmental Science
Carroll University Waukesha, WI

Certifications:

- Basic Economic Development, International Economic Development Council, Washington, D.C.
- Complete Streets, Wisconsin Department of Transportation, Madison, WI
- Regional Collaboration, Lincoln Institute for Land Policy, Cambridge, MA
- Mediator Training, Winnebago County-Conflict Resolution Center, Oshkosh, WI
- Non-Profit Management, University of Wisconsin-Green Bay, Green Bay, WI
- Public Participation, International Association for Public Participation, Alexandria, VA
- Facilitation Techniques, University of Wisconsin-Madison, Madison, WI
- Mediating Land Use Disputes, Lincoln Institute for Land Use Policy, Cambridge, MA
- Mediation Skills Training, Associated Mennonite Biblical Seminary, Lombard, IL

Professional Affiliations:

- **American Institute of Certified Planners**
 - Member
- **American Planning Association- Wisconsin Chapter**
 - Continuing Education Officer (Board of Directors); Member of the annual conference planning team
- **International Association for Public Participation**
 - Past President - Board of Directors representing the six state Great Lakes chapter

Community Involvement:

- Board Development Committee Girl Scouts of the Northwestern Great Lakes 2012-present
- Fox-Wisconsin Heritage Corridor Development Committee 2009-present
- Sustainability Committee for the City of Menasha - Chair 2007-present