

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, February 17, 2014
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Update on Sonoco Contract with Neenah-Menasha Sewerage Commission
 2. Update on Time Warner Cable televising meetings
 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 2/3/14](#)
 - b. [Landmarks Commission, 2/6/14](#)
 - c. [Neenah-Menasha Sewerage Commission, 1/28/14](#)
 - d. [Parks and Recreation Board, 2/10/14](#)
 - e. [Water & Light Commission, 1/29/14](#)Communications:
 - f. [CDC Heim, 2/11/14, 2013 Building Permit Summary.](#)
 - g. [CA/HRD Captain, 2/12/14, City of Menasha v. Waverly Sanitary District and City of Kaukauna v. Village of Harrison.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 2/3/14](#)
Administration Committee, 2/3/14 – Recommends the Approval of:
 2. [Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road.](#)
 3. [Amendment to Listing Contract with Drifka Group Inc for 81 & 87 Racine Street and 504 Broad Street.](#)
 4. [Amendment to Listing Contract with Drifka Group Inc for Lots 5 & 7 Midway Business Park, Lots 1, 2, 4, 10, 11, 12 Province Terrace and Lot 3 of CSM 1144 \(2027 Manitowoc Road\).](#)
- H. ITEMS REMOVED FROM CONSENT AGENDA
- I. ACTION ITEMS
1. [Accounts payable and payroll for the term of 2/6/14 to 2/13/14 in the amount of \\$4,156,299.79.](#)
 2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)
- J. ORDINANCES AND RESOLUTIONS
1. [O-1-14 An Ordinance Amending Title 12, Chapter 1 of the Code of Ordinances. \(Park Regulations–Specific Regulations-Crossbow\) \(Introduced by Alderman Langdon\) \(Recommended by the Parks & Recreation Board\).](#)

K. APPOINTMENTS

1. Mayor's reappointment of James Taylor, 340 Broad Street, Menasha to the Landmarks Commission for the term of March 1, 2014 – March 1, 2017.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE

Common Council – Monday, March 3, 2014 – 6:00 pm

Committee meetings to follow Common Council

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
February 3, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Englebert, Benner, Nichols, Taylor

EXCUSED: Alderman Zelinski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil,
ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. Administration Committee, 1/6/14

Moved by Ald. Englebert, seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road.

CDD Keil explained the listing contract is for the lot where the former fire station stood. Staff is recommending continuing to list the property with Newmark Grubb Pfefferle as they are not charging a commission to list the property.

CA/HRD Captain pointed out that there is no commission for the listing broker, but outside brokers will be paid a 4% commission.

Moved by Ald. Englebert, seconded by Ald. Langdon to recommend to Common Council Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road.

Motion carried on roll call 7-0.

2. Amendment to Listing Contract with Drifka Group Inc for 81 & 87 Racine Street and 504 Broad Street.

CDD Keil explained the expiration date has been changed to May 4, 2014 to coincide with expiration dates of other listing contracts for some City owned properties. The Redevelopment Authority will be discussing preparing Request for Proposals for listing contracts that may include all City owned properties.

Moved by Ald. Englebert, seconded by Ald. Langdon to recommend to Common Council Amendment to Listing Contract with Drifka Group Inc for 81 & 87 Racine Street and 504 Broad Street.

Motion carried on roll call 7-0.

3. Amendment to Listing Contract with Drifka Group Inc for Lots 5 & 7 Midway Business Park, Lots 1, 2, 4, 10, 11, 12 Province Terrace and Lot 3 of CSM 1144 (2027 Manitowoc Road).

CDD Keil explained the expiration date has been changed to May 4, 2014 to coincide with expiration dates of other listing contracts for some City owned properties. This property could be another City owned property to be part of the Request for Proposals the Redevelopment Authority will be discussing.

It was suggested to include in RFP requesting listing broker submit an activity report on the properties listed.

Moved by Ald. Englebert, seconded by Ald. Keehan to recommend to Common Council Amendment to Listing Contract with Drifka Group Inc for Lots 5 & 7 Midway Business Park, Lots 1, 2, 4, 10, 11, 12 Province Terrace and Lot 3 of CSM 1144 (2027 Manitowoc Road)
Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Englebert to adjourn at 7:16 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
February 6, 2014
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 5:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Mike Keehan, Commissioners James Taylor, Tom Grade, Kristi Lynch and Paul Brunette.

LANDMARKS MEMBERS EXCUSED: Commissioner Peg Docter

LANDMARKS MEMBERS ABSENT:

OTHERS PRESENT: CDD Keil, PP Homan, and Doris Szymanski

C. MINUTES TO APPROVE

1. **Minutes of the December 11, 2013 Landmarks Commission Meeting**

Motion by Ald. Keehan, seconded by Comm. Taylor to approve the January 8, 2014 Landmarks Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. None

F. ACTION ITEMS

1. **Proposed Façade Alteration and Façade Grant Application – 234/240 Main Street (Club Liquor)**
Plans for the proposed alteration to the south and east facades of Club Liquor located at 240 Main Street were presented. Portions of the building facing Main St and Racine St will add facade detail surrounding the ground floor windows all the way up to the base of the second story windows. The primary building material will be mahogany and will be painted in colors to be determined.

Commissioner Brunette indicated that the window detail facing Main St. will be modified to ensure the windows look consistent.

CDD Keil indicated the grant request is for \$5,000, as two facades will be improved. Quotes from Woodworks and Henkel's Woodworking were received.

Motion by Comm. Taylor, seconded by Ald. Keehan to approved the Façade Alteration and Façade Grant in the amount of \$5,000 for 240 Main St (Club Liquor), conditioned on selection of final paint color(s) from the approved historic district color palette. The motion carried.

G. DISCUSSION ITEMS

1. **Status of Regularly Scheduled February Meeting**

Commissioners were in agreement that no Landmarks Commission meeting will be held on February 19, 2014.

2. **Scheduling Planning Workshop for Broad Street Lot / Main Street Pedestrian Link**
Commissioners determined that a preliminary design workshop would be held on Thursday, February 27. The intent would be to invite neighboring property owners and businesses to determine their desired use and design for the space.

Community Development staff is to follow up with businesses to ensure their attendance.

3. **2014 Historic Photo Contest**
PP Homan will follow up with Commissioner Docter regarding the press release and other details. Commissioner Lynch will email photos to Community Development staff.
4. **Bridge Tower Museum**
PP Homan has met with Public Works staff to discuss outstanding items. Most remaining items need to wait for warmer weather.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Motion by Comm. Lynch, seconded by Comm. Taylor to adjourn at 5:45 PM.

The motion carried.

Respectfully submitted by PP Homan.

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday January 28, 2014

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sambas, Steve Coburn, Jim Gunz, Raymond Zielinski, Kathy Bauer, Tim Hamblin, Dale Youngquist; Manager Randall Much, Attorney John Thiel, Accountant Roger Voigt.

Also Present: Tom Kispert, Chad Olsen (McMAHON); Rob Franck, Paul Much (MCO), Bryan Azure (Atlas Copco), Rich Knoelke (Mulcahy, Shaw).

To accommodate those in attendance, motion by Commissioner Gunz, seconded by Commissioner Zielinski to proceed to agenda item 5(E)- Discussion of High Speed Blowers. Motion carried unanimously.

Manager Much reported there are individuals here to report to the Commission regarding blower issues that have been discussed at previous meetings. President Youngquist requested the individuals to bring the Commissioners up to date on the blower issues. Bryan Azure reported he is a service manager located in Minnesota; he was here yesterday to look at the reported issues and found a couple more items to be added. Bryan sincerely apologized on behalf of the company for the communication issues that led to the non-action of HSI and Atlas CopCo. Atlas CopCo will be issuing a purchase order to cover the costs incurred by Faith Technologies for the repairs the Commission authorized Faith Technologies to perform as well as the additional repairs that need to be made to the high speed blowers. A technician will be here on site next week, all week, to deal with software issues by installing upgraded software for the blowers. Bryan further reported that the company has changed the lines of communication within the company to prevent the problems we have been experiencing. The Commission now has a point of contact person assigned to them who we are to contact, and service centers are now being established throughout the country. Previously, all calls were made to the Houston office. One item he discovered is a damaged reservoir unit; he will be obtaining a price from August Winter & Sons to repair the unit and to replace the coolant to a 50/50 mixture to eliminate slushing. Tom Kispert reported a change order was issued to August Winter & Sons in the amount of \$10,521 for work performed by Faith Technologies; another change order will be issued to deduct the same amount since the work will be paid for by the equipment supplier. Bryan indicated this is all due to growing pains and change is coming to eliminate the problems; the company is committed and determined to get the issues resolved. Updates will be provided as items and issues are dealt with. President Youngquist asked if he has a deadline; Tom Kispert concurred we should have a deadline to measure accomplishments. Attorney Thiel questioned when Atlas CopCo took over HSI; Bryan indicated it was last summer. Attorney Thiel questioned if we now deal with Atlas Copco; yes, we will deal Atlas CopCo. If there are any issues, we need to contact the point-of-contact person, Caroline Termini. Commissioner Gunz questioned if there are other blowers of the same size in use; LaCrosse has the same size, one of their units is currently down with a mechanical issue. Bryan reported there will be two people coming to work on the blowers; one for the software upgrade and one for the mechanical issues. By the end of next week the software issues should be resolved and some of the mechanical issues. Commissioner Gunz questioned if we have a warranty; Bryan reported we will be offered an extended warranty once

the machines are working as needed, then the extended warranty offer will be brought to the table. Tom Kispert questioned if this will be the same warranty offered previously; it was not acceptable. Bryan did not know what the previous extended warranty offer was. Bryan also indicated a service plan will be offered at no charge. Commissioner Bauer questioned how many blowers there are in the U.S.; Bryan was not able to answer for the U.S., he was able to provide the number of blowers in his region. Commissioner Bauer commented that these are mechanical units and with mechanical equipment you can have lemons and further questioned if we have a lemon. Bryan feels these units are not lemons. Commissioner Gunz questioned if this is the largest unit they sell and if they still sell the same unit; Bryan indicated yes to both. Commissioner Hamblin questioned where we will be by February 15th. Bryan indicated the software issues should be completed by February 7 and the wiring and coolant issues should be completed by February 14th. He will be willing to return to the next meeting to bring updates on the progress. Tom Kispert would like a schedule with dates; Bryan has been working on a schedule and his goal is to have one completed by Thursday January 30th. President Youngquist asked if we can be given a completion date. Bryan said he will work at having the issues resolved by February 25th and he will be here at the next meeting to explain why any issues are not resolved. President Youngquist questioned how long Bryan has been with Atlas CopCo; Bryan has been with them since June 2010 through an acquisition; he has personally been in this business for 15 years; he is the service manager for a 5 state region. Bryan acknowledged there is a training gap with the service technicians; training sessions are being held to bring the technicians up to speed on the equipment. Manager Much addressed Bryan indicating we have heard these same promises, and we just want some equipment that works. Attorney Thiel asked who has the authority to approve what was told us today; Bryan reported it is Sebastien (Sebastien Bidault, General Manager, HSI). Attorney Thiel referenced he had to deal with other communication issues he had experienced elsewhere and to help solve the problem they used the "This Week, Next Week" method to solve the communication problems. Attorney Thiel further explained how this works and suggested this should be used in our situation.

The meeting returned to the agenda as published.

January 8, 2014 Meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Gunz to approve the minutes from the January 8, 2014 Regular Meeting. Motion carried unanimously.

Correspondence

The following correspondence was discussed:

January 8, 2014 letter from Robert Liska, DNR to NMSC President Dale Youngquist.
RE: DNR approval of revised local limits to sewer use ordinance.

Old Business

Evaluation of NMSC metering stations. Manager Much reported there is no new information to report.

Industrial Contract with Sonoco/U.S. Paper Mills. Manager Much reported that if the Commission decides to not renew the industrial agreement, we may need to modify the pretreatment rules & regulations to remove contract industrial user wording.

Robert's Rules of Order. Commissioners were supplied with information obtained from the official Robert's Rules of Order website pertaining to voting by a Board President. The Commission was also provided a copy of the approved written rules of scheduling and conduct of Commission meetings (approved June 1988). Robert's Rules of Order indicates that since the president is a member of the voting body, the president has the same rights as all other members. Commissioner Gunz indicated he has issues with the written rules of procedure approved by the Commission; the rules of procedure should be updated; and we should add a "Public Forum" to our agenda. It was the consensus of the Commission to add a Public Forum to the agenda. The next meeting agenda should also include rescinding the "Current Rules Concerning the Scheduling and Conduct of Commission Meetings".

Attorney Thiel reported he does not have the information ready to take action on Agenda item 5(H) – Amendment to Pretreatment Ordinance 94-1. He would also like to be updated on the discussion for Agenda item 6(A) – Commissioner Remuneration. Attorney Thiel was excused from the meeting.

New Business

Operations, Engineering, Planning

Phosphorus Removal – Chad Olsen discussed the written report for the ACTIFLO Pilot Study. Prior to the start of the ACTIFLO pilot study, Chad had requested additional qualifications on phosphorus reduction levels which were based on potential conditions and effluent limits that could exist for the Sewerage Commission. Chad referred the Commissioners to Figure 5 on page 14 of the report; the ACTIFLO process was able to meet the criteria of 0.18 mg/l, 0.10 mg/l, and 0.07 mg/l in the pilot study. With potential limits coming in the future, Manager Much questioned if the technology helps in removing pharmaceuticals' from the water. Chad was not able to provide an answer. Commissioner Gunz referred to the last paragraph in the report and questioned if this statement is a qualifier; Chad indicated yes it is in that the ACTIFLO process would not guarantee a TSS limit. Commissioner Gunz also questioned that with the other testing performed in the state, was the NMSC the only place requesting additional limits; Chad said yes, they were confident they could meet the phosphorus limits, but were not sure if they could meet the TSS limits. Further discussion ensued on the TSS limits, being able to meet a lower limit, why limits are lower for some communities and not others. Commissioner Gunz questioned what advantage is there to trading, besides cash, versus keeping our limit for ourselves. Chad indicated the cost will be more than just in the building costs, the Commission will also be looking at spending hundreds of thousands of dollars per year in additional chemical costs that would then be shared. Chad also distributed proposed legislation currently being discussed in the media. Commissioner Gunz questioned if the Cowles proposed legislation would encourage trading. Further discussion ensued on the Cowles proposed legislation. Commissioner Coburn questioned if the phosphorus removed in the ACTIFLO process would be inert or soluble. If it is soluble, wouldn't it just get reintroduced back into the environment through the land application? Chad indicated the phosphorus will tie up with the alum and iron to be a solid, it will not be

soluble. Chad also distributed an informative summary of the phosphorus compliance which provides a brief explanation of what needs to be accomplished when the permit is issued.

Construction Progress Update. Tom Kispert discussed his memo on the construction progress. The final completion date was December 31, 2013; the project is not done, there is a punch list of items that are being worked on. The punch list is down to 19 pages, not including the High Speed Blowers. Tom distributed 2 emails received last week Friday. The first email is for a time extension for Spies Painting who is requesting another time extension for the completion of the digester painting to February 28. The previous time extension was to have this painting completed by January 21st; they are still working on interior painting and pipe labeling. The Commission has three options: 1 – allow contractor to continue and pay damages, 2 – terminate contract for cause; we would need Attorney Thiel to be involved, and 3 – have the contractor stop the work and tell them to eliminate the cause. Commissioner Gunz questioned the downside of giving a 2 or 3 month extension; Tom responded we need to get the digester back in service so we can take the 2nd digester out of service so that painting can be completed on the 2nd digester, then we need to perform performance testing on the centrifuges after the digesters are back operating under normal circumstances. The easiest is to allow them to continue and back charge the additional costs incurred. Further discussion ensued on Spies Painting and issues experienced with them. Commissioner Zielinski questioned if we can have August Winter & Sons here to explain; Tom replied we can have Spies Painting and August Winter & Sons at the next meeting. Commissioner Zielinski requested to have another meeting earlier in the month to have these contractors present at a meeting to explain the issues. The second email received by Tom was from August Winter & Sons requesting a time extension to change the final completion date to March 28th. Commissioners further discussed holding a special meeting in early February. After discussing days available amongst the Commissioners, a special meeting was set for Wednesday February 12, tentatively at 8:00 am (post – actual meeting time is set for 11:00 am). Tom reported he has confidence with August Winter & Sons that they would complete the requested items by the time extension date; work has been progressing by them on items that need to be completed.

Following the discussion, motion by Commissioner Gunz second by Commissioner Bauer to defer taking action on Certificate for Payment #15 from August Winter & Sons until the February 12, 2014 Special Meeting. Motion carried unanimously. President Youngquist questioned the level of retainage and he expressed his concern of being in a situation where the retainage does not cover the additional costs related to the time extensions being granted.

After further discussion on the ongoing work, motion by Commissioner Gunz, second by Commissioner Hamblin to approve change order #35 for a contract increase of \$8,581.00 with August Winter & Sons, Inc. for plant modifications. Motion carried unanimously.

Tom Kispert further reported on proposals that are currently pending for change orders. The request for time extensions discussed earlier will have change orders prepared for action at the next meeting.

Tom Kispert reported on the status of equipment contracts. He has several pay requests on his desk but they are unacceptable since there are outstanding items and they will not be approved until corrected. Tom also reviewed the Summary Log of contract payments.

Motion by Commissioner Gunz, second by Commissioner Sambs to approve for payment McMahon invoices #46841, #46842, #46843, #46844, #46845, #46846, #46847, and #47054 in the amounts of \$3,600.00, \$15,500.00, \$3,100.00, \$850.00, \$32,690.01, \$565.00, \$54,500.00, and \$6,000.00. Motion carried unanimously.

Agenda item H – Amendment to Pretreatment Ordinance 94-1 will be deferred while we look at incorporating other changes to this ordinance.

Manager Much discussed the Operating Report for December 2013. The plant is operating well. There are new CSO rules pertaining to public notifications and reporting; we will need to publish any spill hitting the ground. More research will be done regarding feedback and explanations on these requirements. It is currently the understanding that a verbal notice is needed to be provided to the DNR within 24 hours and a written notification needs to be published within 5 days. The Commission will also need a CMOM written program by 2016. Commissioner Hamblin questioned the sludge hauler and how he is working out; Manager Much reported he is trying to do things correctly and is working with us. Motion by Commissioner Hamblin, second by Commissioner Sambs to accept the Operating Report for December 2013.

Budget, Finance, Personnel

Accountant Voigt discussed the financial statements for the month of December 2013. These statements are for normal monthly operations and will still need to be adjusted for year-end items. After discussion, motion by Commissioner Zielinski, second by Commissioner Gunz to accept the financial statements for the month of December 2013. Motion carried unanimously.

Accountant Voigt discussed the Accountant's Report. The bonds were paid in December; there is a substantial decrease in our cash balance reflecting this payment. The bonds maturing in 2013 were paid as well as the 2014 maturing bonds which were called by the Commission. The auditors will be here in early February to perform the financial audit for 2013. The cash flow projection has been updated to reflect current known information on the construction status. After discussion, motion by Commissioner Zielinski second by Commissioner Gunz to accept the Accountant's Report for the month of December 2013. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Hamblin to approve for payment MCO invoices #17952 and #17985 in the amounts of \$121,833.18 and \$806.80 with payment to be made after February 1, 2014. Motion carried unanimously.

Other Matters

President Youngquist discussed the current level of pay the Commissioners receive for attending meetings. The last pay increase was in 2001 to increase the pay from \$40 per meeting to \$50 per meeting. President Youngquist further discussed meeting pay levels with other communities and the amount of time spent at the meetings; he feels this commission is more qualified than some of the other commissions based on the time this commission spends for its meetings and he would recommend considering increasing the meeting pay to \$75 - \$100 per meeting. Previous pay increases were done in steps as Commissioners were either appointed or reappointed to this board. Commissioner Gunz indicated this is not required since these are not

elected positions. President Youngquist asked the board to keep this in mind and to think about it with a potential effective date of January 2015. Commissioners further discussed the meeting pay amount and when any increase should be effective. Commissioners discussed having the meeting pay amount to be \$100 per meeting with an increase to be effective in March 2014. This item is to be put on the agenda at the next meeting for further discussion and potential action.

Commissioners reviewed the 2014 McMahon Fee Schedule and Reimbursement Schedule.

Motion made by Commissioner Gunz, seconded by Commissioner Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:49 a.m.

President

Secretary

**CITY OF MENASHA
Parks and Recreation Board
Council Chambers, 3rd Floor City Hall
140 Main Street, Menasha
February 10, 2014
DRAFT MINUTES**

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:07 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Lisa Hopwood, Ald. Mark Langdon, Tom Marshall, Cindy Schaefer-Kemps, Nancy Barker and Sue Pawlowski

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate and PS Maas

C. MINTUES TO APPROVE

1. **Minutes of the January 13, 2014 Park Board Meeting**

Moved by L. Hopwood, seconded by S. Pawlowski to approve the January 13, 2014 Park Board minutes. Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/ OR CONSULTANTS

1. **Department Report – PRD Tungate**

PRD Tungate reported on a successful Winter Gala. Attendance was good. Crowd seemed to like the petting zoo. Sculptures turned out very well. Not many changes needed for next year's event. Work is being done on the summer program booklet. Some program changes and Director is trying to get most of it done before the current Clerk Steno transfers to the Community Development Department. RFP's for the Jefferson Park/Neighborhood consulting work have come back. Staff will start the review process soon.

2. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported that the park crew's responsibilities with the Winter Gala went well. Good snow this year. Ice rink being maintained two days a week. Bench and table work being done indoors. Several aerators have to be rebuilt and there should be 14 available for use this year if needed. It was also stated that the Board would no longer be asked to take action on tree removal. This was at the direction of CA Captain. This removes the responsibility of such action from the Board and keeps it at a staff level. Staff still intends to inform the Board when large trees are scheduled for removal.

F. DISCUSSION

1. **Update on Filling Future Job Openings – PRD Tungate**

PRD Tungate informed the Board on the status of two important department hires. Interviews for the Clerk position are scheduled for later in the week. There were a lot of applicants. Staff hopes to have someone start in March. Interviews for the Arborist position have not been set yet. There were fewer applicants for this opening, but the quality appears good. Staff hopes to have someone start by April for this position.

G. ACTION ITEMS

1. **Recommend Revisions to Ordinance O-1-14 on use of Crossbows in Public Parks**
Motion by L. Hopwood, seconded by Cindy Schaefer-Kemps to recommend approval of this ordinance to the Common Council. Motion carried.
2. **Recommend Revision to Chapter 4 of the City Ordinance Related to Trees and Shrubs**
No action was taken. The intent to completely rewrite this ordinance and include revisions to the city's tree planting program and place on a future Board agenda.

I. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

J. ADJOURNMENT

Moved by N. Barker, seconded by S. Pawlowski to adjourn at 6:45 p.m. Motion carried.

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

January 29, 2014

Draft

Commissioner Merkes called the Regular Meeting of the Water and Light Commission to order at 8:00 a.m., with Commissioners Roy Kordus, and Dan Zelinski present on roll call. Also present were Melanie Krause, General Manager; Steve Grenell, Project Engineer; Tim Gosz, Water Plant Supervisor; Kristin Hubertus, Business Operations Accountant; Paula Maurer, Customer Services Manager; Lonnie Pichler, Electric and Water Distribution Supervisor, and Don Voogt of McMahon.

Those absent were Commissioner Allwardt, Commissioner Roush and Technical Services Engineer Teale.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Kordus, seconded by Comm. Zelinski, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of December 18, 2013
- B. Minutes of the Closed Session of September 25, 2013
- C. Minutes of the Closed Session of November 18, 2013
- D. Approve and warrant payments summarized by checks dated December 26, 2013 & January 2-29, 2014, which includes Net Payroll Voucher Checks, Void O & M Check #46572, and Operation and Maintenance Voucher Checks for a total of \$1,388,379.55, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call
- E. Correspondence as listed:
 - Copy of letter dated December 12, 2013 from the State of Wisconsin Department of Natural Resources RE: The Safe Drinking Water Loan Program Project No. 4845-90 Closeout.
 - Copy of letter dated January 2, 2014 from the Menasha Joint School District RE: Letter of Thanks to Menasha Utilities staff assisting in various projects and programs.
 - Copy of letter dated December 20, 2013 to the Public Service Commission of Wisconsin RE: Status Report on Innovative Rate Designs.
 - Copy of letter dated January 10, 2014 from the Public Service Commission of Wisconsin RE: Electric Billing Audit.
 - Copy of the Wisconsin Department of Safety and Professional Services Summary of Work-Related Injuries and Illnesses for the Year 2013.

Item IV. Claims Against The Utility – there were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes. A revised purchase order report was distributed adding Crane Engineering.

Item VI. Unfinished Business, Changes to Employee Handbook for 2014 – Due to the absence of Commissioners Allwardt and Roush this item will be brought back at a special meeting.

Merit Pay Plan – General Manager Krause reported on the upcoming CVMIC training that will be used to help create a merit based pay system and modify the current performance evaluation process. A proposal will be brought to the Commission in spring.

Item VII. New Business, Out of State Travel – Project Engineer Steve Grenell requested authorization to attend Milsoft software training in Nashville, Tennessee March 17-21, 2014.

Commissioner Merkes requested Mr. Grenell report back to the Commission after training.

The motion by Comm. Kordus, seconded by Comm. Zelinski was unanimously approved to authorize Steve Grenell's travel request.

Main Engineering Water – Electric and Water Distribution Supervisor Pichler stated the agreement was for professional services of a water main replacement project on London Street that is being coordinated with the City of Menasha.

The motion by Comm. Zelinski, seconded by Comm. Kordus was unanimous on roll call to approve the agreement for professional services from McMahon for plan review, permitting, bidding, and construction administration services of the water main replacement project on London Street in the amount of \$10,700.

Don Voogt departed at 8:13 a.m.

Bucket Truck #13 Replacement – Mr. Pichler discussed the differences between the two bucket trucks and recommended the purchase of the Versalift VST-6000 with the options listed. The current bucket truck #13 will be bought by the City of Menasha and their bucket truck will be traded in.

The motion by Comm. Merkes, seconded by Comm. Kordus was unanimous on roll call to approve the purchase of the Versalift VST-6000 from Utility Sales with the options listed for a total cost of \$183,634.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – With the absence of December Financial reports key financial statistics were added to the December Strategic Report.

Financial and Project Status Reports – There were no Financial and Project Status reports this month. The December and January statements will be included with the February meeting packet after the audit in February.

Project Reports, Water Plant Projects – Water Plant Supervisor Gosz reported projects are moving forward and going well.

Metering Practice & Plan – Menasha Utilities has been chosen for one of the metering and billing audits the PSC is conducting with several municipal electric utilities. Staff is preparing the documentation needed.

Steam Plant RFP – Responses are coming in from the questionnaire distributed; there is a potential additional proposal coming this week; and the GE equipment removal is in progress.

Item IX. No one from the Gallery was heard on any items discussed at this Meeting.

Item X. The motion by Comm. Zelinski, seconded by Comm. Kordus, was unanimously approved on roll call to convene into Closed Session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Performance Evaluation of General Manager.

By: DON MERKES
Commissioner

DAN ZELINSKI
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



MEMORANDUM

To: Common Council

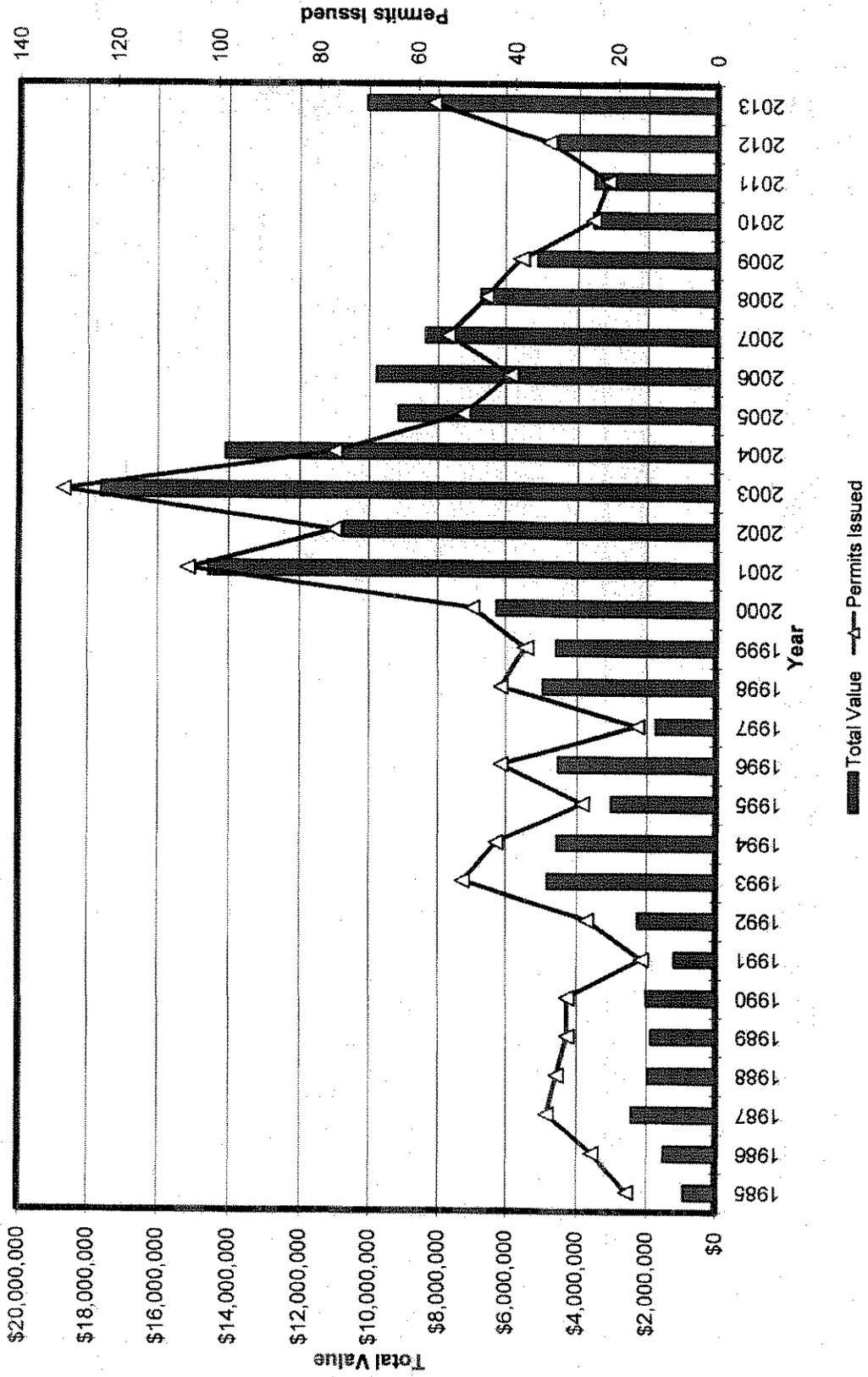
From: Kristi Heim, Community Development Coordinator *KH*

Date: February 11, 2014

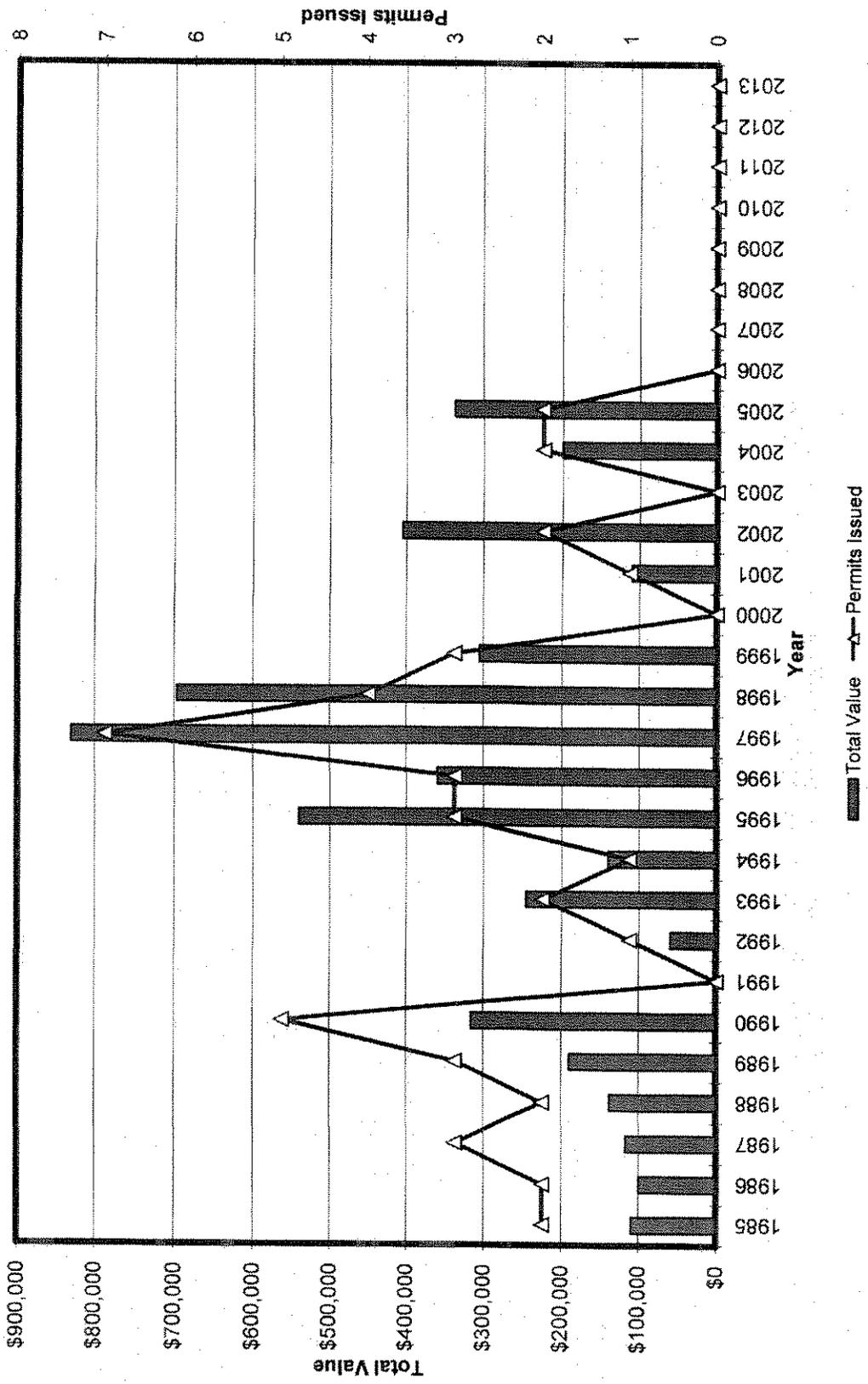
RE: 2013 Building Permit Summary

The Community Development Department has assembled the attached building permit summary for the period of 1985-2013 which is being presented for your information.

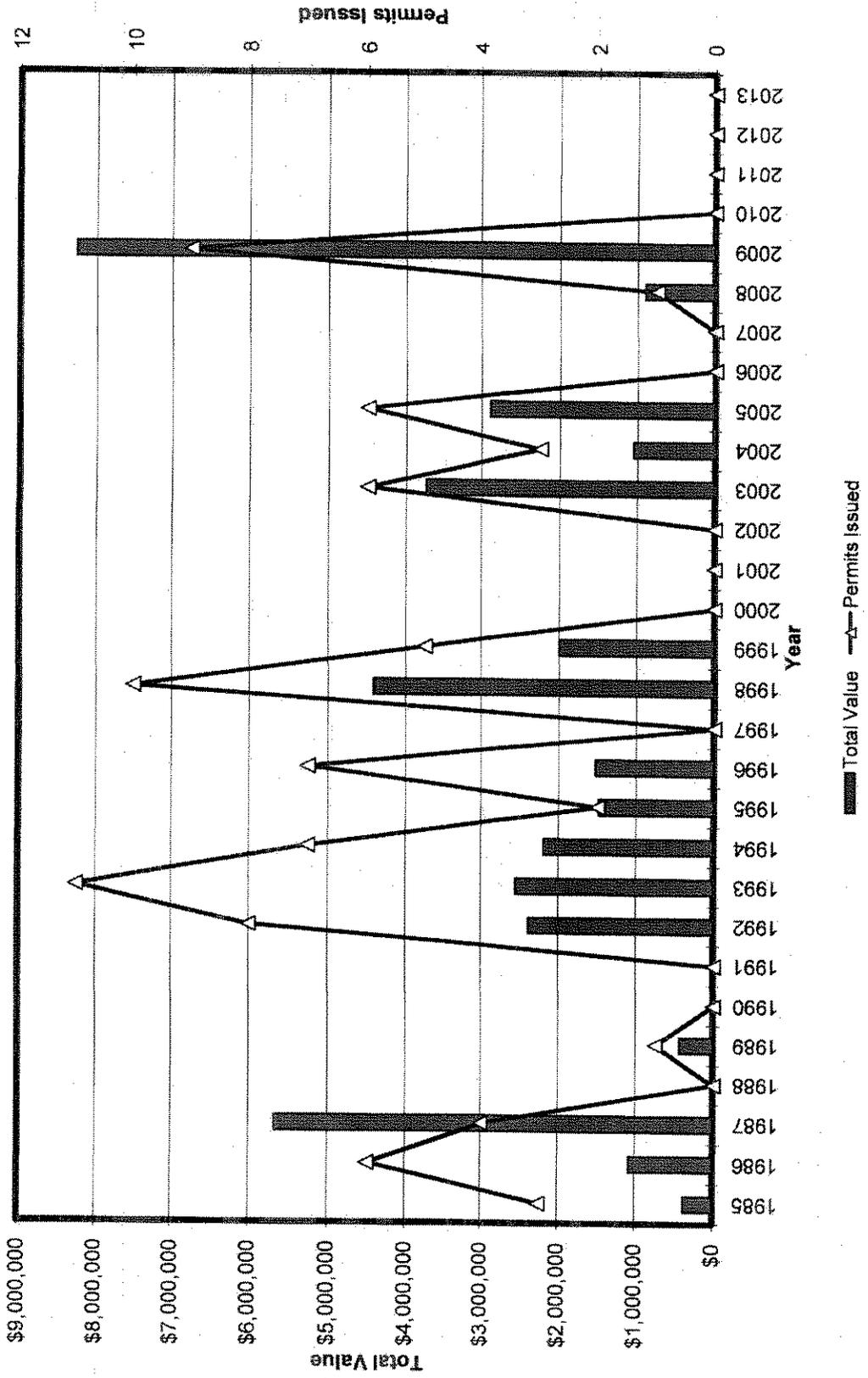
City of Menasha - Single Family Building Permits Summary



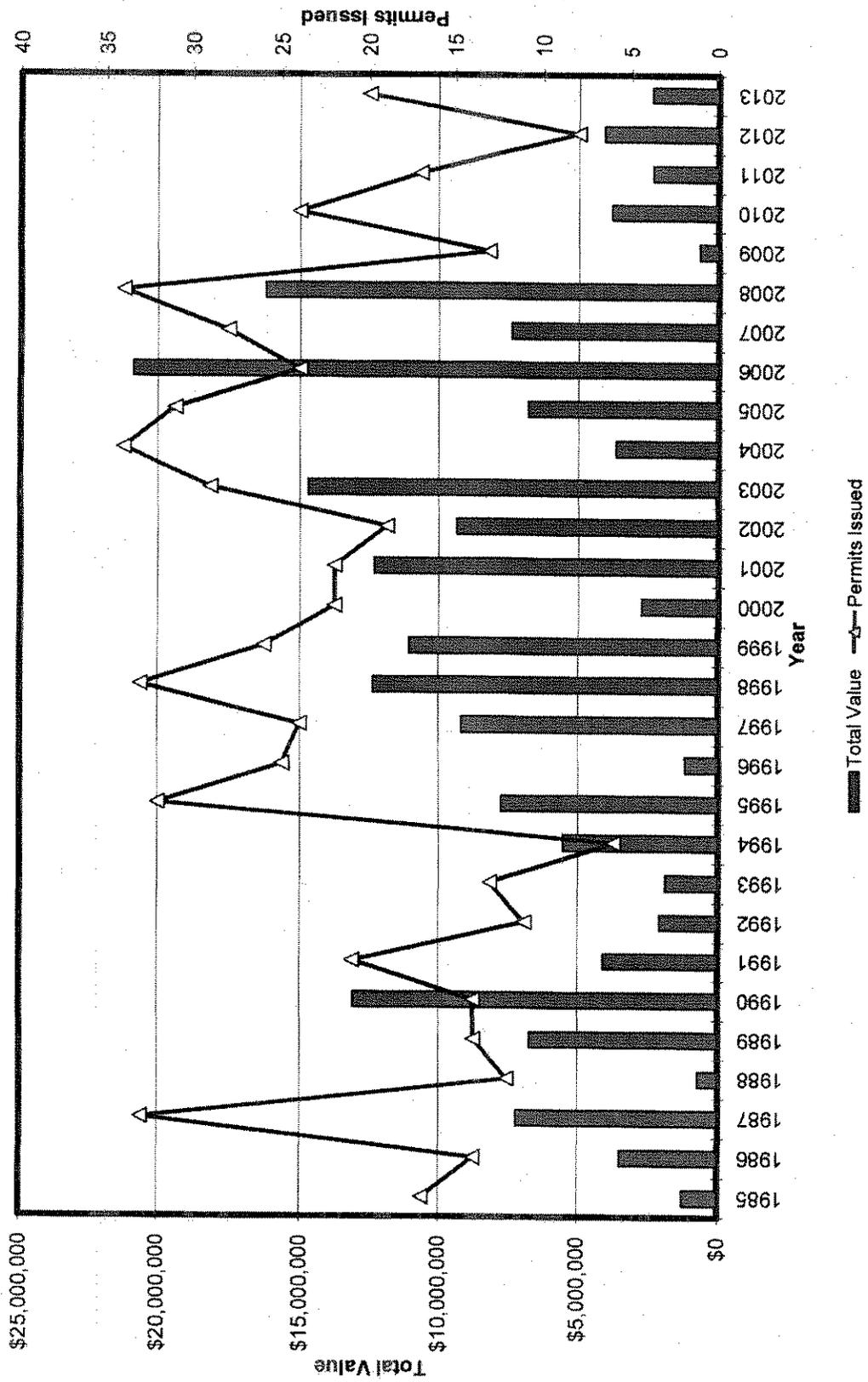
City of Menasha - Two Family Building Permits Summary



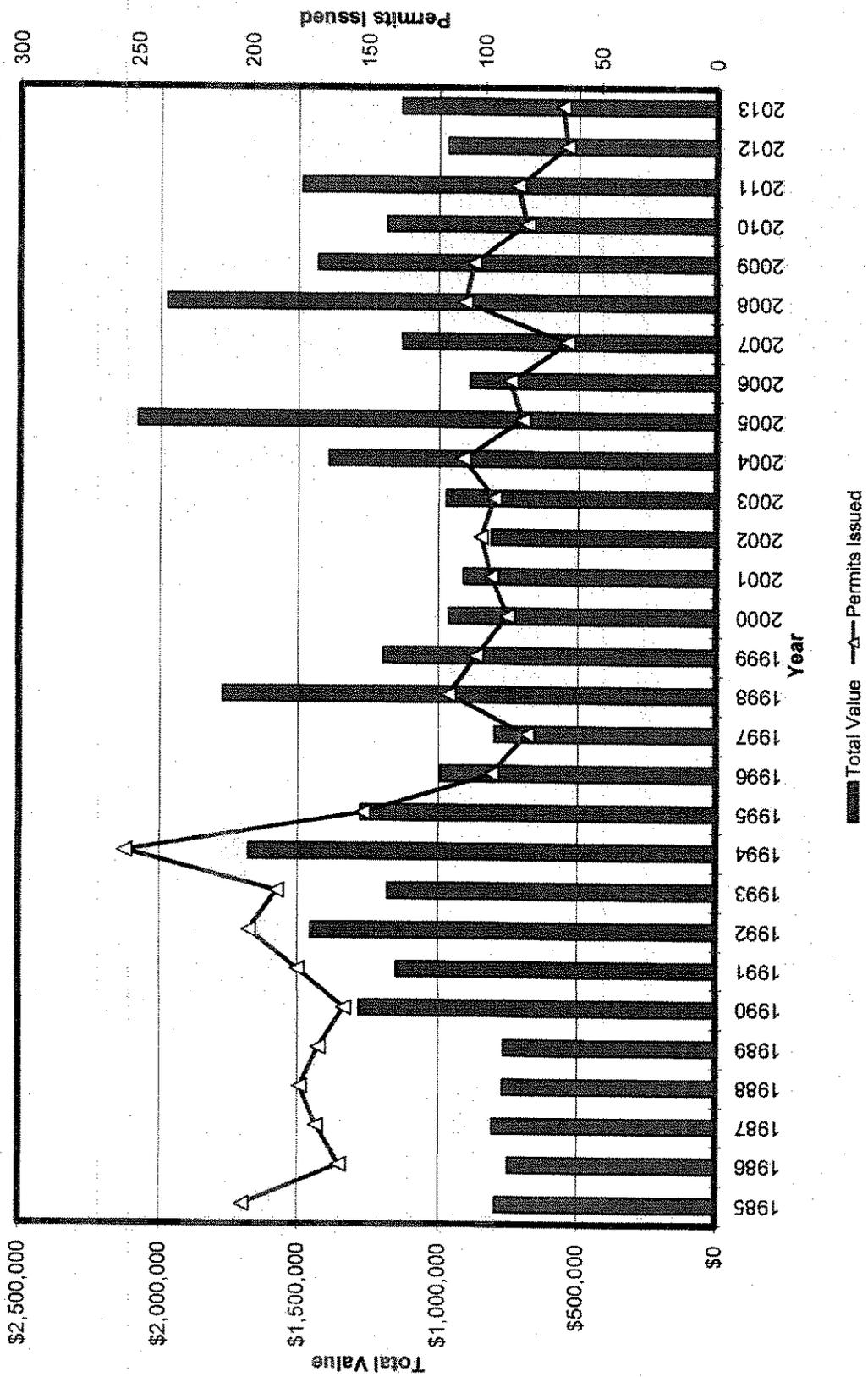
City of Menasha - Multi-Family Building Permits Summary



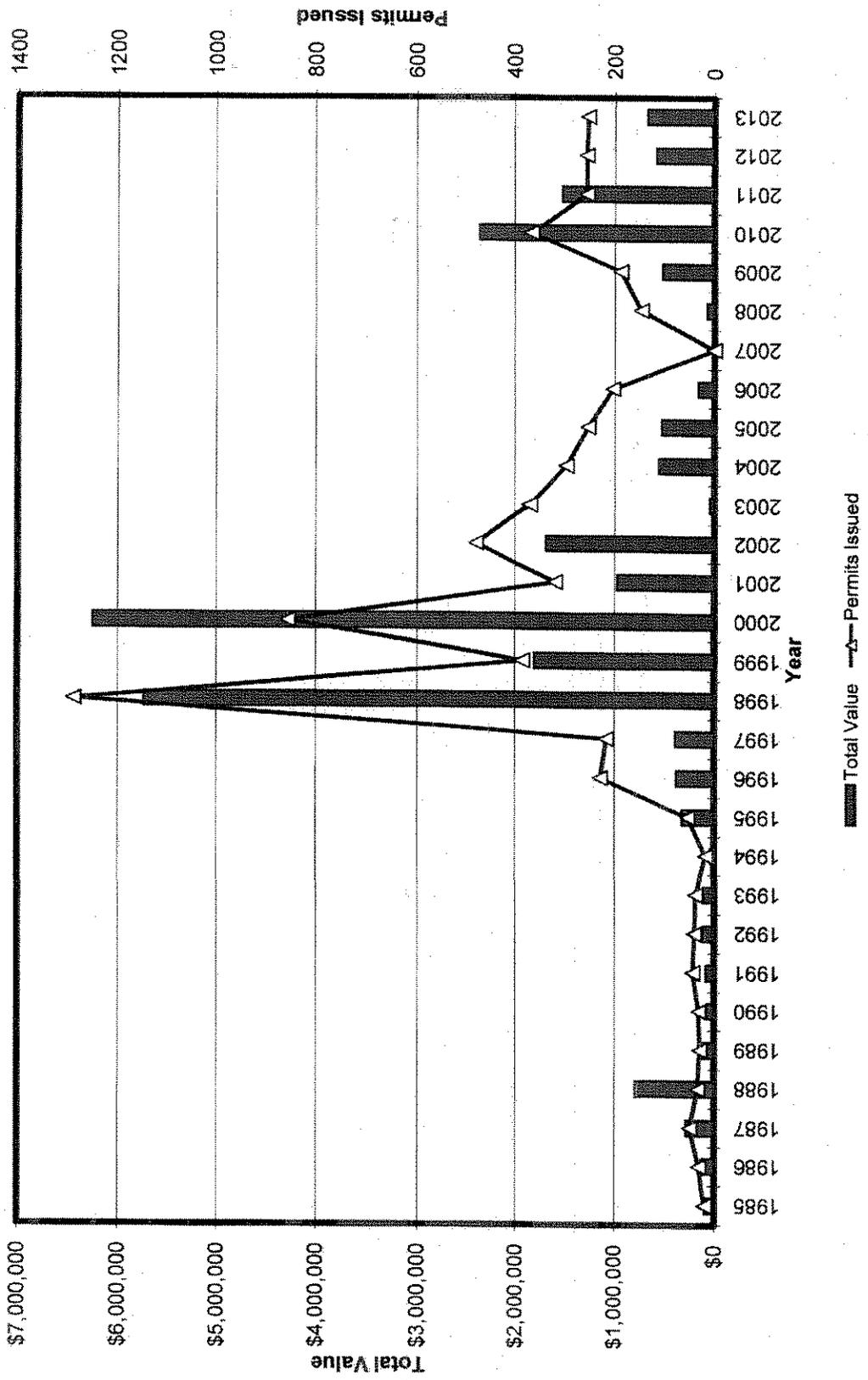
City of Menasha - Commercial/Industrial Permits Summary



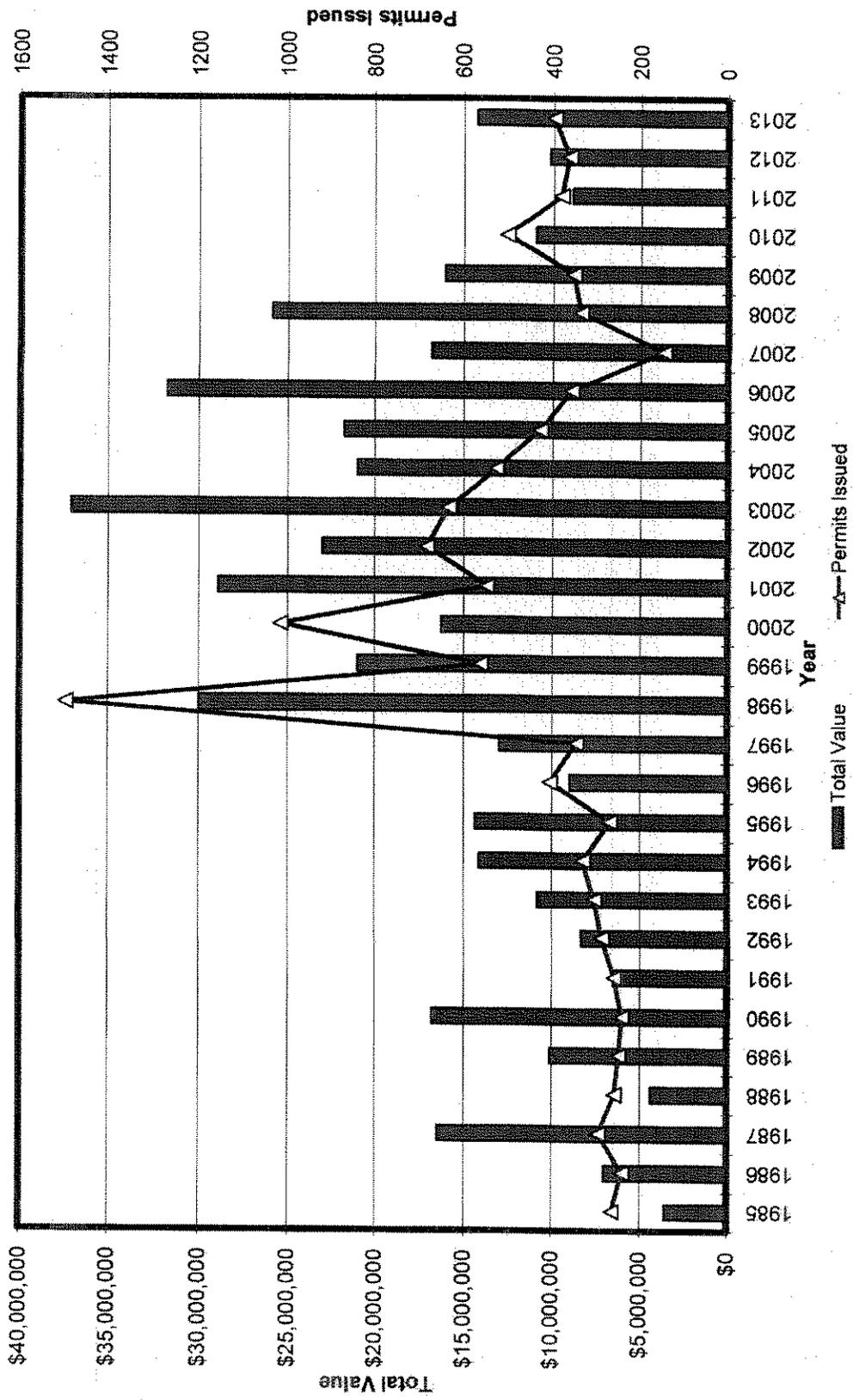
City of Menasha - Additions/Alterations Permits Summary



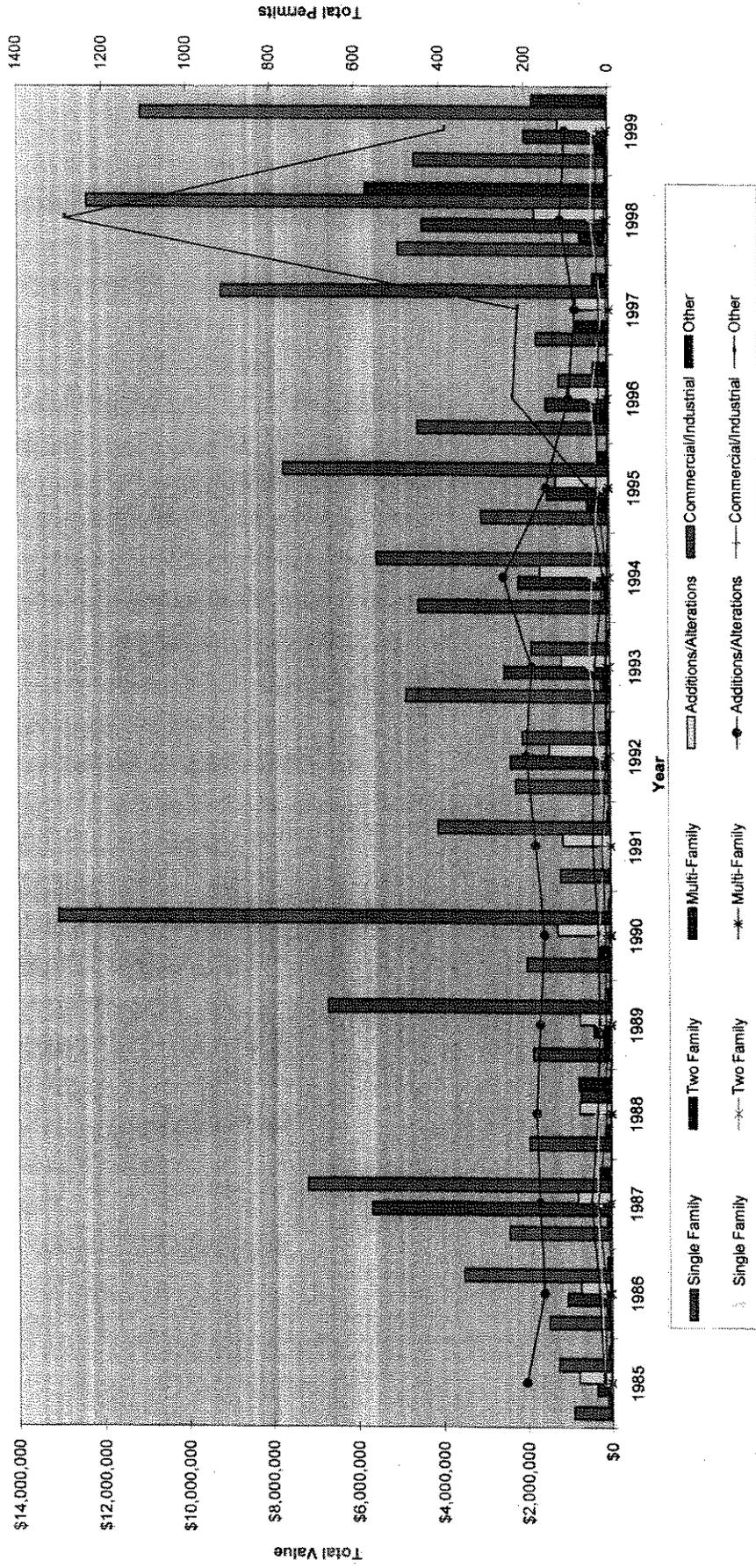
City of Menasha - Other Permits Summary



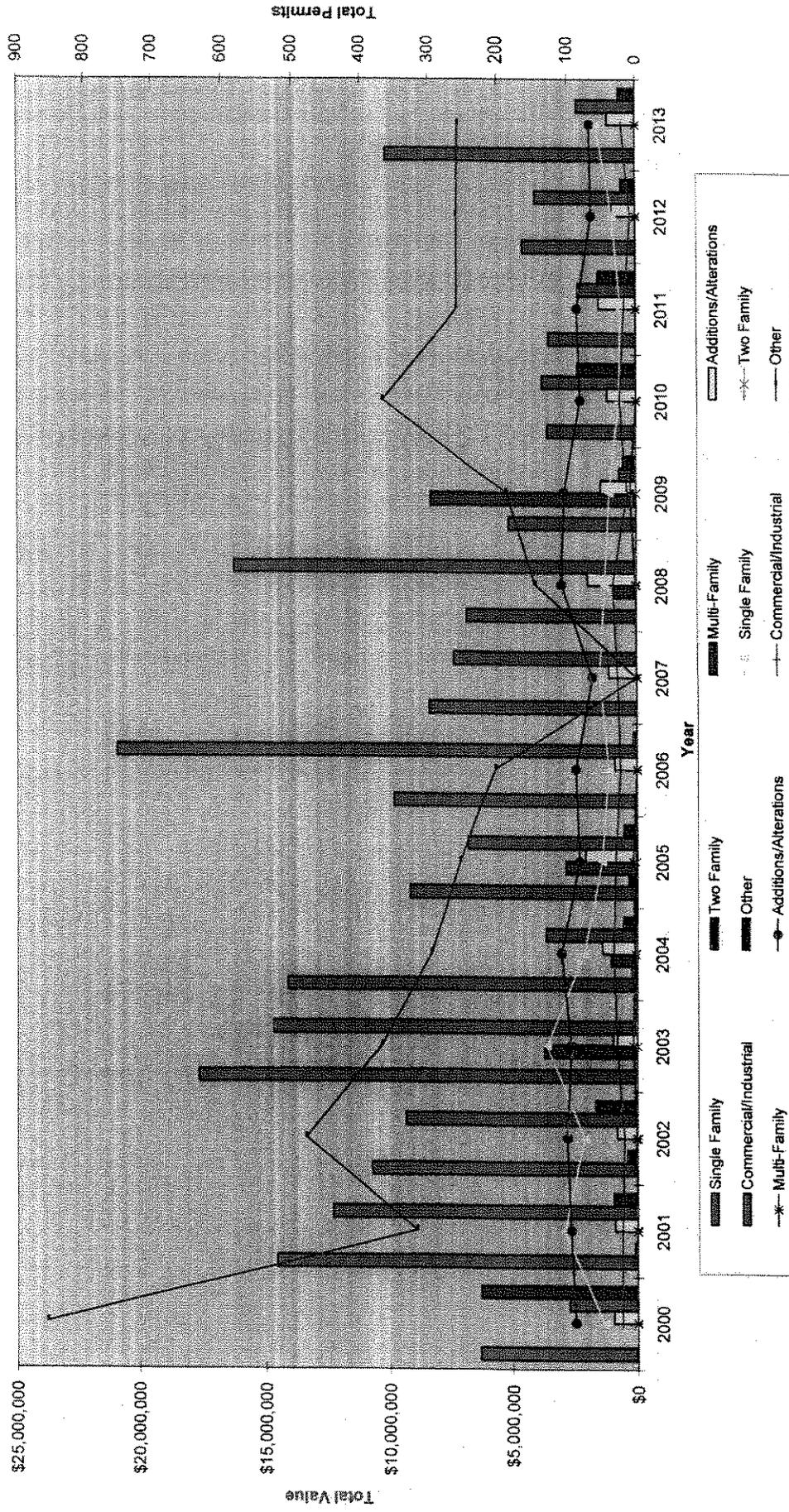
City of Menasha - Total Permits Summary



City of Menasha - Building Permit Summary 1985-1999



City of Menasha - Building Permit Summary 2000-2013



MENASHA 2013 PERMITSCONSTRUCTION VALUEPERMIT FEES

| | | | |
|---------------------|------------|------------------------|---------------------|
| NEW HOMES | 57 | \$10,063,720.00 | \$35,576.08 |
| NEW DUPLEXES | 0 | \$0.00 | \$0.00 |
| APT. UNITS | 0 | \$0.00 | \$0.00 |
| NEW INDUST/COMM | 4 | \$140,000.00 | \$1,438.40 |
| ADD RESID | 9 | \$379,800.00 | \$2,285.00 |
| ADD COMM | 3 | \$1,500,005.00 | \$4,735.40 |
| REMOD RESID | 41 | \$524,101.27 | \$5,022.98 |
| REMOD COMM | 13 | \$735,477.00 | \$5,431.97 |
| GARAGES | 17 | \$228,300.00 | \$1,326.96 |
| MISC BLDG & ZONING | 254 | \$674,661.93 | \$7,544.52 |
| ELEC PERMITS | 159 | \$289,683.00 | \$18,594.50 |
| PLMB PERMITS | 116 | \$99,788.35 | \$13,668.47 |
| HVAC PERMITS | 170 | \$707,064.25 | \$18,160.80 |
| PLOS PERMITS | 65 | \$215,500.00 | \$2,600.00 |
| GRAND TOTALS | 908 | \$15,558,100.80 | \$116,385.08 |



MEMORANDUM

Date: February 12, 2014

To: Common Council

From: Pamela A. ^{PC}Captain, City Attorney

RE: City of Menasha v. Waverly Sanitary District et al.
Calumet County Case No. 2013CV189

City of Kaukauna et al. v. Village of Harrison et al.
Calumet County Case No. 2013CV159

City of Menasha v. Waverly Sanitary District et al.
Calumet County Case No. 2013CV189

On February 10, 2014, a scheduling conference was held setting a schedule for briefing the initial legal issues in this case. The parties agreed to stagger briefing on the issues given the legal complexities involved. A hearing for oral argument is set for April 25, 2014 at 1:30 p.m. Further briefing may be scheduled after that hearing depending upon the initial rulings.

City of Kaukauna et al. v. Village of Harrison et al.
Calumet County Case No. 2013CV159

On February 11, 2014, Plaintiff's filed a Motion to Compel Discovery arising out of Harrisons' failure to provide requested information. According to the motion that was filed: "On January 3, 2014, the Town of Harrison served discovery responses that failed to provide requested documents relating to, *inter alia*, communications between and among Town officials, and between Town officials and others, relating to the subject matter of this lawsuit; and further failed to provide a privilege log as requested by Plaintiffs." Plaintiffs are seeking an order that the Harrisons comply with the discovery request and pay the extra costs and associated attorney fees due to having to file the motion. A motion hearing is scheduled for March 14, 2014. Subsequent to filing the motion the Harrisons did provide a few documents.

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, February 3, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Englebert, Benner, Nichols, Taylor

EXCUSED: Alderman Zelinski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PHD Nett, PRD Tungate, LD Lenz, Mark Brown (Associated Appraisers), Clerk Galeazzi

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street, Menasha. Thanked Council for support to him and Public Works Dept. during his 37 years of employment with the City.

Mayor Merkes thanked Tim for his years of service and read a proclamation that was presented to Tim earlier in the day.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Board of Health, 12/11/13
- b. Board of Public Works, 1/20/14
- c. City Hall Safety Committee, 12/5/13
- d. Committee on Aging, 12/12/13
- e. Library Board, 1/16/14
- f. NMFR Joint Finance & Personnel, 1/28/14
- g. NM Sewerage Commission, 1/8/14
- h. Plan Commission, 1/21/14
- i. Water and Light Commission, 12/18/14

Communications:

- j. PRD Tungate, 1/30/14, 2014 Wisconsin Urban Forestry Council Award.
- k. Winnebago County, Office of the County Treasurer, to Clerk Galeazzi, 1/22/14, Sale of Foreclosed Real Estate.
- l. Thomas Franz, UW-Fox Valley, 1/22/14, Time Warner Rebroadcast Change.

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-L.

General discussion on Minutes F (NM Sewerage Commission) and Communication L (Thomas Franz, UW-Fox Valley).

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 1/20/14

Board of Public Works, 1/20/14 – Recommends the Approval of:

2. Change Order – PTS Contractors, Inc.; Ninth Street Lift Station Improvements Project; Contract E145-13-01A; Revise Completion Date to January 31, 2014 (Change Order No. 5 and Final).
3. Change Order – Roger Bowers Construction, Inc.; Ninth Street Lift Station Improvements Project; Contract E145-13-01B; ADD: \$3,978.33 and Revise Completion Date to January 31, 2014 (Change Order No. 3 and Final).
4. Payment – PTS Contractors, Inc.; Ninth Street Lift Station Improvements Project; Contract E-145-13-01A; \$6,992.04 (Payment No. 2 and Final).
5. Payment – Roger Bowers Construction, Inc.; Ninth Street Lift Station Improvements Project; Contract E145-13-01B; \$8,518.44 (Payment No. 3 and Final).
6. Authorization to Petition WisDOT for the Transfer of Ownership for the Traffic Signals at Manitowoc Road and Oneida Street (USH 10).

Plan Commission, 1/21/14 - Recommends the Approval of:

7. Subdivision Ordinance Variance Request by Steve Andrvsczyk of Birling Court Extension to the variances to the lot frontage, street improvement and temporary cul de sac requirements due to the economic hardships imposed upon the building industry and the community related to the state of the national economy and that the community would benefit from the additional tax base resulting from the construction of a home on Lot 3. The variance is to be conditioned upon the street and utility improvements to be installed prior to the development of Lot 2.

Neenah-Menasha Fire Rescue, Joint Finance & Personnel, 1/28/14 – Recommends the Approval of:

8. Renew the Extended Contract for Statewide Structural Collapse Team Members from January 1, 2014 through December 31, 2014.
9. The purchase of a new command pick-up truck, including necessary accessories, for a total not to exceed \$47,197.85 with funds from the 2014 Capital Improvement Budget.

Ald. Taylor requested to remove from Consent Agenda item 3 (Change Order-Roger Bowers Construction).

Ald. Benner requested to remove from Consent Agenda item 6 (Authorization to Petition WisDOT).

Ald. Sevenich requested to remove from Consent Agenda item 7 (Subdivision Ordinance Variance Request).

Moved by Ald. Benner, seconded by Ald. Keehan to approved Consent Agenda items 1, 2, 4, 5, 8, 9.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Taylor, seconded by Ald. Sevenich to approve Change Order to Roger Bowers Construction, Inc, Ninth Street Lift Station Improvement Project, Contract E145-13-01B, DEDUCT of \$3,689.52 and revise completion date to January 31, 2014 (Change Order No. 3 and Final).

Motion carried on roll call 7-0.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda item 6, Authorization to Petition WisDOT for the transfer of ownership for the traffic signals at Manitowoc Road and Oneida Street (USH 10).

General discussion ensued on including in the petition to keep signals on Manitowoc Road at current timing.

Motion carried on roll call 7-0.

DRAFT

H. ITEMS REMOVED FROM CONSENT AGENDA, (cont'd.)

Moved by Ald. Benner, seconded by Ald. Englebert to approve a variance from Subdivision Ordinance Section 14-1-8(v)(3) regarding the provision of a temporary cul de sac and defer the requirements of 14-1-8(c) relating to lot frontage and 14-1-13(d) regarding street improvements until such time that undeveloped land to the west of the subject property is developed or other such time as the Common Council determines that the installation of street improvements is warranted. Per Section 14-1-18 (b) the variances are predicated upon the following findings:

1. That granting the variance will not be detrimental to the public safety, health and welfare or injurious to other property or improvements in the neighborhood in which the property is located.
2. That conditions upon which the request for the variance is based are unique to the property for which the variation is sought and are not generally applicable to other property.
3. That because of the particular physical surroundings, shape or topographical conditions of the property, a particular hardship to the owner would result in the strict letter of the regulations were followed out.
4. The variance is to be conditioned upon the street and utility improvements to be installed prior to the development of Lot 2.

This motion is to be recorded with the Calumet County Register of Deeds.

General discussion ensued on the recommendation from Plan Commission and staff
Motion carried on roll call 7-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 1/17/14 to 1/30/14 in the amount of \$872,365.32.

Moved by Ald. Nichols, seconded by Ald. Benner to approve accounts payable and payroll.

General discussion ensued on expenditures.

Motion carried on roll call 7-0.

2. Beverage Operators License Applications for the 2013-2015 licensing period.

Moved by Ald. Nichols, seconded by Ald. Keehan to approve Beverage Operators License Applications as recommended by Police Department.

Motion carried on roll call 7-0.

Melissa Stevenson addressed the Council explaining the reason for the numerous traffic citations she received.

PC Styka explained the reason the Police Department is recommending denying the beverage operators license application for Ms. Stevenson as the guidelines used defines her as a habitual offender.

Moved by Ald. Englebert, seconded by Ald. Nichols to deny the beverage operators license application of Melissa Stevenson in accordance with guidelines is defined as a habitual offender.

Motion carried on roll call 6-1. Ald. Sevenich voted no.

J. ORDINANCES AND RESOLUTIONS

1. R-3-14 Resolution Approving a Partial Property Tax Rescission. (Introduced by Mayor Merkes).

Moved by Ald. Benner, seconded by Ald. Langdon to adopt R-3-14 Resolution Approving a Partial Property Tax Rescission.

Mark Brown from Associate Appraisers explained it was a clerical error as some lots in the Lake Park Villa neighborhood were classified as buildable when they currently are unbuildable due to not being accessible by a public street, therefore they were incorrectly charged for the 2013 tax year. The error has been corrected.

ASD Steeno explained the financial impact to the City.

Motion carried on roll call 7-0.

2. R-4-14 Resolution Approving a Partial Property Tax Rescission. (Introduced by Mayor Merkes).

Moved by Ald. Benner, seconded by Ald. Keehan to R-4-14 Resolution Approving a Partial Property Tax Rescission.

Motion carried on roll call 7-0.

DRAFT

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. ADJOURNMENT

Moved by Ald. Nichols, seconded by Ald. Langdon to adjourn at 7:00 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha Disbursements

| | | |
|------------------|--|------------------------|
| Accounts Payable | 2/6/14-2/13/14 Checks # 45166-45296 | \$ 3,995,547.30 |
| Payroll | 2/6/14 | <u>\$ 160,752.49</u> |
| | Total | <u>\$ 4,156,299.79</u> |

Medical Expense Reimbursement Trust-Retirement Pay Out

Community First Credit Union-Employee Deductions

United Way-Employee Donations

Wisconsin Support Collections-Child/Spousal Support

WI SCTF-Child Support Annual Fee

**A gap in check numbers is due to more invoices being paid than fit on the check stub.
The last check stub used is the check number that will appear on the check register.

AP Check Register
Check Date: 2/6/2014

Date: 2/11/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|------------------------|--------------|------------|-------------------------------|--------------------|---------------|------------------------|
| ACCURATE | 45166 | 2/6/2014 | 1400259 | 100-0703-553.30-18 | 509.39 | Nuts/Bolts |
| | | 2/6/2014 | 1400628 | 731-1022-541.30-18 | 70.31 | Heat Shrink/Add A Fuse |
| | | 2/6/2014 | 1400764 | 731-1022-541.30-18 | 13.00 | Floor Screws |
| | | 2/6/2014 | 1400765 | 731-1022-541.30-18 | 108.00 | Supplies |
| | | | Total for check: 45166 | | 700.70 | |
| AIRGAS USA LLC | 45167 | 2/6/2014 | 9023404797 | 731-1022-541.21-06 | 107.50 | Welding/Cutting |
| | | 2/6/2014 | 9023450543 | 731-1022-541.30-18 | 74.01 | Oxygen Ind/Door Pytkon |
| | | | Total for check: 45167 | | 181.51 | |
| ALL-SPORT TROPHY | 45168 | 2/6/2014 | 47995 | 100-0704-552.30-18 | 40.50 | Gala Supplies |
| | | | Total for check: 45168 | | 40.50 | |
| AQUECS INC | 45169 | 2/6/2014 | 18795 | 207-0707-552.30-18 | 324.00 | Marina Stickers |
| | | | Total for check: 45169 | | 324.00 | |
| BADGER HIGHWAYS CO INC | 45170 | 2/6/2014 | 161719 | 100-1003-541.30-18 | 195.27 | Cold Mix |
| | | | Total for check: 45170 | | 195.27 | |
| BECK ELECTRIC INC | 45171 | 2/6/2014 | JAS014-COM-ED2 | 100-1008-541.24-04 | 553.34 | Traffic Light |
| | | | Total for check: 45171 | | 553.34 | |
| | | | | | | Hit & Run |
| BERGSTROM | 45172 | 2/6/2014 | 129811 | 731-1022-541.29-04 | 68.67 | Check Stability Light |
| | | | Total for check: 45172 | | 68.67 | |
| BMI | 45173 | 2/6/2014 | 24455769 | 100-0702-552.32-01 | 330.00 | License Fee |
| | | | Total for check: 45173 | | 330.00 | |

AP Check Register
Check Date: 2/6/2014

Date: 2/1/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|----------------------------------|------------------------|---------------|--------------------|--|----------------------|------------------------------|
| BMO HARRIS BANK NA | 45174 | 2/6/2014 | 4040025 | 100-0202-512.21-06 | 260.00 | Plan Fee |
| | Total for check: 45174 | | | | <u>260.00</u> | |
| | | | | | | |
| ROGER BOWERS CONSTRUCTION INC | 45175 | 2/6/2014 | BOWERS | 601-0000-201.04-00 601-0000-196.00-00 | 8,415.11 | Ninth St Lift Station |
| | Total for check: 45175 | | | | <u>8,518.44</u> | 103.33 Ninth St Lift Station |
| | | | | | | |
| BUILDERS SERVICE CENTER | 45176 | 2/6/2014 | 794855FH | 207-0707-552.24-03 | 1,890.00 | Marina Bathroom |
| | Total for check: 45176 | | | | <u>1,890.00</u> | |
| CALUMET COUNTY CLERK | 45177 | 2/6/2014 | DOG | 100-0000-201.03-00 | 155.00 | Dog License #5015-5064 |
| | Total for check: 45177 | | | | <u>155.00</u> | |
| COMMON SCHOOL FUND | 45178 | 2/6/2014 | PD | 100-0000-201.03-00 | 132.00 | Return of Funds |
| | Total for check: 45178 | | | | <u>132.00</u> | |
| COMMUNITY FIRST CREDIT UNION | 45179 | 2/6/2014 | 20140206 | 100-0000-202.05-00 | 10,776.00 | PAYROLL SUMMARY |
| | Total for check: 45179 | | | | <u>10,776.00</u> | |
| COMMUNITY FIRST CREDIT UNION | 45180 | 2/6/2014 | 20140206 | 100-0000-202.10-00 | 188.60 | PAYROLL SUMMARY |
| | Total for check: 45180 | | | | <u>188.60</u> | |
| CRESCENT ELECTRIC SUPPLY COMPANY | 45181 | 2/6/2014 | 087-476294-00 | 100-0703-553.24-03 | (10.20) | Credit |
| | 2/6/2014 | 087-482804-00 | 100-1008-541.30-18 | 24.70 | Keys/School Crossing | Lights |
| | Total for check: 45181 | | | | <u>14.50</u> | |
| DIGICORPORATION | 45182 | 2/6/2014 | 137765 | 100-0702-552.29-01 | 1,516.80 | Winter Activity Guide |
| | 2/6/2014 | 140066 | 100-0801-521.29-01 | 103.80 | Business Cards | |

AP Check Register
Check Date: 2/6/2014

Date: 2/11/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|----------------------------|--------------|-------------|--|--|---------------------------|--|
| DIGICORPORATION... | 45182... | 2/6/2014... | 140066... | 100-0000-134.00-00 | (15.80) | Business Cards |
| | | | Total for check: 45182 | | 1,604.80 | |
| AL DIX CONCRETE INC | 45183 | 2/6/2014 | DIX | 490-1009-541.82-02 490-0000-201.04-00 | 28,379.75 3,972.97 | |
| | | | Total for check: 45183 | | 32,352.72 | |
| JOHN DREWS | 45184 | 2/6/2014 | DREWS | 826-0702-552.20-05 | 50.00 | Winter Gala |
| | | | Total for check: 45184 | | 50.00 | |
| EAGLE SIGN & DESIGN LLC | 45185 | 2/6/2014 | 6331 | 100-0703-553.29-01 | 281.75 | Launch Permits |
| | | | Total for check: 45185 | | 281.75 | |
| FABCO EQUIPMENT INC | 45186 | 2/6/2014 | C 238223 C 239681 | 731-1022-541.38-03 731-1022-541.38-03 | 99.28 170.97 | Gaskets/Regulator Bolts/Hub-CPL-CLA |
| | | | Total for check: 45186 | | 270.25 | |
| FACTORY MOTOR PARTS CO | 45187 | 2/6/2014 | 18-1285109 18-1286396 18-1287513 | 731-1022-541.30-18 731-1022-541.30-18 731-1022-541.38-03 | 96.03 (15.00) 82.90 | Splash/Core Charge Core CREDIT Batteries |
| | | | Total for check: 45187 | | 163.93 | |
| FERRELLGAS | 45188 | 2/6/2014 | 1080414248 | 266-1027-543.21-06 | 98.24 | Cylinder Exchange/Fees |
| | | | Total for check: 45188 | | 98.24 | |
| FOX STAMP SIGN & SPECIALTY | 45189 | 2/6/2014 | OE-22407 OE-23720 | 100-0702-552.30-10 100-0203-512.30-18 | 33.00 39.95 | Punch Dual Pad Dater Update |

AP Check Register
Check Date: 2/6/2014

Date: 2/11/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|---------------------------------|--------------|--------------|-------------------------------|--------------------|------------------|--------------------------|
| FOX STAMP SIGN & SPECIALTY ... | 45189 ... | 2/6/2014 ... | OE-23720 ... | 100-0101-511.30-10 | 39.95 | Dual Pad Dater Update |
| | | | Total for check: 45189 | | 112.90 | |
| GARRET WENDLANDT | 45190 | 2/6/2014 | WENDLANDT | 826-0702-552.20-05 | 100.00 | Winter Gala |
| | | | Total for check: 45190 | | 100.00 | |
| GE CHEMICAL | 45191 | 2/6/2014 | 5137 | 731-1022-541.30-18 | 355.00 | 55 Gallon Drum |
| | | | Total for check: 45191 | | 355.00 | |
| L F GEORGE INC | 45192 | 2/6/2014 | IC41585 | 731-1022-541.38-03 | 314.38 | Knife |
| | | | Total for check: 45192 | | 314.38 | |
| GILBERT DEVELOPMENT COMPANY LLC | 45193 | 2/6/2014 | | 489-0305-562.73-01 | 91,327.63 | Development Incentive |
| | | | Total for check: 45193 | | 91,327.63 | |
| GINA DILIBERTI | 45194 | 2/6/2014 | DILIBERTI | 826-0702-552.20-05 | 25.00 | Winter Gala |
| | | | Total for check: 45194 | | 25.00 | |
| GUNDERSON CLEANERS | 45195 | 2/6/2014 | 149029 | 100-0801-521.30-13 | 35.38 | Towels & Mats |
| | | | Total for check: 45195 | | 35.38 | |
| LEAH HACKMASTER | 45196 | 2/6/2014 | HATTIEMINOR | 822-0413-554.30-16 | 250.00 | Hattie Minor Scholarship |
| | | | Total for check: 45196 | | 250.00 | |
| KARA HOWAN | 45197 | 2/6/2014 | HOWAN | 100-0304-562.33-01 | 285.00 | January 2014 |
| | | | | 100-0304-562.33-03 | 86.94 | January 2014 |
| | | | Total for check: 45197 | | 371.94 | |

AP Check Register
Check Date: 2/6/2014

Date: 2/11/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|----------------------------------|--------------|------------|-------------------------------|--------------------|-----------------|------------------------|
| HOME DEPOT CREDIT SERVICES | 45198 | 2/6/2014 | 9033901 | 100-0704-552.24-03 | 211.70 | Sump Pump/Valve |
| | | | Total for check: 45198 | | 211.70 | |
| JX ENTERPRISES INC | 45199 | 2/6/2014 | G-233470018 | 731-1022-541.38-03 | 133.58 | Filter |
| | | | Total for check: 45199 | | 133.58 | |
| KAREN HARDEN | 45200 | 2/6/2014 | HARDEN | 828-0702-552.20-05 | 100.00 | Winter Gala |
| | | | Total for check: 45200 | | 100.00 | |
| GREG KEIL | 45201 | 2/6/2014 | KEIL | 100-0304-562.33-01 | 82.50 | August-Dec 2013 |
| | | | | 100-0304-562.34-01 | 126.00 | August-Dec 2013 |
| | | | Total for check: 45201 | | 208.50 | |
| KJ WASTE SYSTEMS INC | 45202 | 2/6/2014 | | 266-1027-543.21-06 | 722.00 | December Recycling |
| | | | Total for check: 45202 | | 722.00 | |
| LAKE PARK VILLAS HOMEOWNERS ASSN | 45203 | 2/6/2014 | | 501-0304-562.32-01 | 108.98 | LP Villas Costs |
| | | | Total for check: 45203 | | 108.98 | |
| RANDOLPH & EMILY LAUX REV TRUST | 45204 | 2/6/2014 | RECISSION | 100-0406-513.73-01 | 1,210.57 | Tax Recission 5-516-14 |
| | | | Total for check: 45204 | | 1,210.57 | |
| LEARNING FOR LIFE | 45205 | 2/6/2014 | LEARNINGFORLIFE | 824-0810-521.32-01 | 465.00 | Menasha Explorers |
| | | | Total for check: 45205 | | 465.00 | |
| LEVENHAGEN CORPORATION | 45206 | 2/6/2014 | 051928A-IN | 731-1022-541.30-18 | 131.20 | |
| | | | Total for check: 45206 | | 131.20 | |

AP Check Register

Check Date: 2/6/2014

Date: 2/1/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|----------------------------------|--------------------------------|------------|----------------|--------------------|--------------------|----------------------------|
| LEXPOL LLC | 45207 | 2/6/2014 | 10089 | 100-0801-521.21-06 | 5,178.00 | Subscription |
| | Total for check: 45207 | | | | 5,178.00 | |
| | MATTHEWS TIRE & SERVICE CENTER | 45208 | 2/6/2014 | 49965 | 731-1022-541.38-02 | 400.49 |
| | | | 49976 | 731-1022-541.38-02 | 198.64 | Valve Stem/Hardware |
| Total for check: 45208 | | | | 599.13 | | |
| MENARDS-APPLETON EAST | 45209 | 2/6/2014 | 38348 | 100-0703-553.24-03 | 148.54 | Glue/Paint/Primer |
| Total for check: 45209 | | | | 148.54 | | |
| MENASHA MUNICIPAL COURT, TOWN OF | 45210 | 2/6/2014 | | 100-0000-201.03-00 | 841.50 | Bond |
| Total for check: 45210 | | | | 841.50 | | Report #MP14-0256 |
| MENASHA NEENAH MUNICIPAL COURT | 45211 | 2/6/2014 | | 100-0000-201.03-00 | 252.82 | Bond |
| Total for check: 45211 | | | | 252.82 | | Report #MP14-48 & 49 |
| MENASHA TREASURER | 45212 | 2/6/2014 | | 100-0406-513.73-01 | 29,811.00 | Ponds Reclission |
| Total for check: 45212 | | | | 29,811.00 | | |
| MENASHA UTILITIES | 45213 | 2/6/2014 | | 100-1008-541.22-03 | 256.89 | Electric |
| | | | | 100-0703-553.22-03 | 521.07 | Electric |
| | | | | 100-0703-553.22-05 | 249.24 | Water/Sewer |
| | | | | 100-0703-553.22-06 | 35.63 | Storm |
| | | | | 100-0903-531.22-03 | 144.53 | Electric |
| | | | | 100-0903-531.22-05 | 56.42 | Water/Sewer |
| | | | | 100-0000-123.00-00 | 8.23 | Electric |
| | | | | 100-0305-562.22-06 | 7.50 | Storm |
| | | | | 601-1020-543.22-03 | 68.50 | Electric |
| | | | | 100-0703-553.22-06 | 96.88 | Walbrun Street Storm Water |

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| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description | | | | | |
|------------------------------------|--|------------|----------------|--------------------|-------------------------------|---|----------|-------------|--------------------|-------------------------------|---|
| MENASHA UTILITIES... | 45213... | 2/6/2014 | 3289320-7 | 100-0000-201.03-00 | 152.70 | 192 Main | | | | | |
| | | | | | Total for check: 45213 | 1,597.59 | | | | | |
| | | | | | N&M AUTO SUPPLY | 45214 | 2/6/2014 | | | 467231 | 731-1022-541.38-03 (75.34) CREDIT/Warranty & Core |
| | | | | | | | | | | 468941 | 731-1022-541.30-18 16.90 Dispenser/Grease Injector |
| | | | | | | | | | | 469139 | 731-1022-541.24-06 199.56 Diesel Supple & Condition |
| | | | | | | | | | | 469396 | 731-1022-541.30-18 37.89 Shop Supplies |
| | | | | | | | | | | 469543 | 731-1022-541.30-18 14.58 Armor All |
| | | | | | | | | | | 469592 | 731-1022-541.38-03 31.48 V-Belt |
| | | | | | | | | | | 469605 | 100-0703-553.24-02 15.69 Bearing Protectors |
| | | | | | | | | | | 469711 | 731-1022-541.38-03 9.22 Hose Splices |
| 469759 | 731-1022-541.30-18 67.44 Antifreeze/Coolant | | | | | | | | | | |
| NEENAH-MENASHA SEWERAGE COMMISSION | 45215 | 2/6/2014 | 2014-013 | 601-1021-543.25-01 | 53,443.40 | Feb Wastewater Measure | | | | | |
| | | | | | 2014-019 | 601-1021-543.25-01 23,076.00 Feb NMSC Interest & Debt | | | | | |
| | | | | | Total for check: 45215 | 76,519.40 | | | | | |
| | | | | | NEWMAN TRAFFIC SIGNS | 45216 | 2/6/2014 | TI-0269967 | 100-1008-541.30-18 | 899.50 | Blanks-Horiz/Square/Yield |
| | | | | | | | | | | TI-0270000 | 100-1008-541.30-18 1,727.61 Sheeting/Transfers |
| | | | | | | | | | | Total for check: 45216 | 2,627.11 |
| | | | | | PACKER CITY INTERNATIONAL | 45217 | 2/6/2014 | 3-240030057 | 731-1022-541.38-03 | 6.10 | Fuel Filter |
| 3-240060059 | 731-1022-541.24-06 53.40 Filters | | | | | | | | | | |
| 3-240090038 | 731-1022-541.38-03 124.60 Crimp FI | | | | | | | | | | |
| 3-240160092 | 731-1022-541.24-06 53.40 Filters/Element/Clamps | | | | | | | | | | |
| | 731-1022-541.38-03 173.21 Filters/Element/Clamps | | | | | | | | | | |

AP Check Register

Check Date: 2/6/2014

Date: 2/11/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|----------------------------------|-------------------------------|------------|----------------|------------------------|---------------|-----------------------|
| PACKER CITY INTERNATIONAL... | 45217... | 2/6/2014 | 3-240180015 | 731-1022-541.38-03 | 9.55 | Lamp |
| | Total for check: 45217 | | | | 420.26 | |
| | PTS CONTRACTORS INC | 45218 | 2/6/2014 | PTS 601-0000-196.00-00 | 6,992.04 | Ninth St Lift Station |
| Total for check: 45218 | | | | 6,992.04 | | |
| QUALITY CUSTOM METAL FABRICATION | 45219 | 2/6/2014 | 22351 | 731-1022-541.30-18 | 273.42 | Aluminum |
| | Total for check: 45219 | | | | 273.42 | |
| MARK RADTKE | 45220 | 2/6/2014 | RADTKE | 731-1022-541.33-03 | 45.00 | January 2014 |
| | Total for check: 45220 | | | | 45.00 | |
| LIZ ROSIN | 45221 | 2/6/2014 | ROSIN | 100-0903-531.33-01 | 45.60 | January 2014 |
| | Total for check: 45221 | | | | 47.60 | |
| | Total for check: 45222 | | | | 363.37 | |
| SICARD | 45222 | 2/6/2014 | 6010 | 100-1006-541.30-15 | 363.37 | Scraper Blade |
| | Total for check: 45223 | | | | 380.00 | |
| SPORTS GRAPHICS | 45223 | 2/6/2014 | 0913-078 | 100-0702-552.30-18 | 380.00 | T-shirts |
| | Total for check: 45224 | | | | 380.00 | |
| STAPLES ADVANTAGE | 45224 | 2/6/2014 | 3218978257 | 100-0304-562.30-18 | 1.88 | Office Supplies |
| | 45224 | 2/6/2014 | 3218978258 | 100-1002-541.30-10 | 6.45 | Engineering |
| | 45224 | 2/6/2014 | 3219806578 | 100-0304-562.30-18 | 225.59 | Corn Dew/Bldg Insp |
| | 45224 | 2/6/2014 | 3219806581 | 100-0304-562.30-10 | 101.05 | Office Supplies |
| | 45224 | 2/6/2014 | | 100-0201-512.30-10 | 20.10 | Office Supplies |
| | 45224 | 2/6/2014 | | 100-0405-513.30-10 | 49.33 | Office Supplies |
| | | | | 100-0202-512.30-10 | 6.33 | Office Supplies |
| | | | | 100-0203-512.30-10 | 6.33 | Office Supplies |

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| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|--------------------------|-------------------------------|------------|--------------------|--|--------------------|---------------------------|
| STAPLES ADVANTAGE... | 45224... | 2/6/2014 | 8028345302 | 100-0801-521.30-10 | 100.06 | Office Supplies |
| | Total for check: 45224 | | | | 517.12 | |
| | | | | | | |
| STREICHER'S INC | 45225 | 2/6/2014 | 11067864 | 100-0801-521.30-15 | 574.00 | Ammunition |
| | Total for check: 45225 | | | | 574.00 | |
| | | | | | | |
| TAPCO | 45226 | 2/6/2014 | SO426704 | 100-0801-521.29-04 | 30.00 | Pack-A-Cone Carrying Case |
| | Total for check: 45226 | | | | 30.00 | |
| | | | | | | |
| THEDACARE LABORATORIES | 45227 | 2/6/2014 | 12100376 | 100-0905-531.21-05 100-0000-201.17-00 | 1,001.00 684.40 | Lab Fees Lab Fees |
| | Total for check: 45227 | | | | 1,685.40 | |
| | | | | | | |
| UNIFIRST CORPORATION | 45228 | 2/6/2014 | 097.0155295 | 731-1022-541.20-01 | 113.15 | Clothing/Supply Cleaning |
| | Total for check: 45228 | | | | 113.15 | |
| | | | | | | |
| UNITED PAPER CORPORATION | 45229 | 2/6/2014 | 72797 | 100-0000-132.00-00 | 48.50 | Soap |
| | Total for check: 45229 | | | | 48.50 | |
| | | | | | | |
| UNITED WAY FOX CITIES | 45230 | 2/6/2014 | 20140206 | 100-0000-202.09-00 | 31.75 | PAYROLL SUMMARY |
| | Total for check: 45230 | | | | 31.75 | |
| | | | | | | |
| USA FIRE PROTECTION INC | 45231 | 2/6/2014 | 227797 | 100-0601-551.24-03 | 638.00 | Sprinkler Test |
| | Total for check: 45231 | | | | 638.00 | |
| | | | | | | |
| VERIZON WIRELESS | 45232 | 2/6/2014 | 9717692818 | 100-0703-553.22-01 | 20.50 | Telephone |
| | 2/6/2014 | 9717692824 | 100-0304-562.22-01 | 184.69 | Cell | |
| | Total for check: 45232 | | | | 205.19 | |

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| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|----------------------------------|-------------------------------|------------|----------------|-----------------------------|-----------------|-----------------------|
| WE ENERGIES | 45233 | 2/6/2014 | | 100-1012-541.22-03 | 2,251.68 | Street Lights |
| | Total for check: 45233 | | | | 2,251.68 | |
| WG INC | 45234 | 2/6/2014 | | 215255 100-0702-552.30-18 | 15.00 | Sign |
| | Total for check: 45234 | | | | 15.00 | |
| WINNEBAGO COUNTY CLERK OF COURTS | 45235 | 2/6/2014 | | 100-0000-201.03-00 | 285.00 | Bond |
| | Total for check: 45235 | | | | 285.00 | Report #MP14-0272 |
| WISCONSIN DEPT OF ADMINISTRATION | 45236 | 2/6/2014 | | 100-0203-512.21-08 | 800.00 | Annexation Review Fee |
| | Total for check: 45236 | | | | 800.00 | |
| WISCONSIN DEPT OF JUSTICE-TIME | 45237 | 2/6/2014 | | T16660 100-0801-521.22-01 | 475.50 | TIME Access/Support |
| | Total for check: 45237 | | | | 475.50 | |
| DEPARTMENT OF NATURAL RESOURCES | 45238 | 2/6/2014 | | 484-0305-562.21-06 | 1,700.00 | Case Closure |
| | Total for check: 45238 | | | | 1,700.00 | |
| WISCONSIN STATE LAB OF HYGIENE | 45239 | 2/6/2014 | | 263-0306-562.70-01 | 230.00 | Lead Samples |
| | Total for check: 45239 | | | | 230.00 | |
| WISCONSIN SUPPORT COLLECTIONS | 45240 | 2/6/2014 | | 20140206 100-0000-202.03-00 | 955.49 | PAYROLL SUMMARY |
| | Total for check: 45240 | | | | 955.49 | |

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Date: 2/11/2014

| <i>Vendor Name</i> | <i>Check Number</i> | <i>Check Date</i> | <i>Invoice Number</i> | <i>Account Number</i> | <i>Amount</i> | <i>Description</i> |
|-----------------------------|---------------------|-------------------|-------------------------------|-----------------------|-------------------|-----------------------|
| WOLF RIVER COMMUNITY BANK & | 45241 | 2/6/2014 | | 489-0305-562.73-01 | 100,000.00 | Development Incentive |
| | | | Total for check: 45241 | | <u>100,000.00</u> | |
| | | | | | <u>392,446.84</u> | |

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Check Date: 2/7/2014

Date: 2/13/2014

| <i>Vendor Name</i> | <i>Check Number</i> | <i>Check Date</i> | <i>Invoice Number</i> | <i>Account Number</i> | <i>Amount</i> | <i>Description</i> |
|----------------------------------|---------------------|-------------------|------------------------|-----------------------|---------------|--------------------|
| WISCONSIN DEPT OF ADMINISTRATION | 45242 | 2/7/2014 | | 100-0203-512.21-08 | 150.00 | |
| | | | Total for check: 45242 | | 150.00 | |
| | | | | | <u>150.00</u> | |

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Date: 2/13/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|---------------------------------|--------------|------------|-------------------------------|----------------|--------------------|---|
| ACC PLANNED SERVICE INC | 45243 | 2/13/2014 | | 11918 | 100-0801-521.24-03 | 136.26 PD Boiler Maintenance |
| | | | | | 100-0501-522.24-03 | 90.84 PD Boiler Maintenance |
| | | | | 11919 | 731-1022-541.24-03 | 65.25 Garage Service |
| | | | | 11920 | 100-0704-552.24-03 | 98.75 Jefferson Pool Furnace |
| | | | Total for check: 45243 | | 391.10 | |
| ACCURATE | 45244 | 2/13/2014 | | 1400859 | 731-1022-541.30-18 | 23.86 Champ Stick/Mig Glove |
| | | | | 1400893 | 731-1022-541.30-18 | 63.06 Shrink Tubing/Wrenches |
| | | | | 1400912 | 731-1022-541.30-18 | 20.45 Misc Hardware |
| | | | | 1401009 | 731-1022-541.30-18 | 58.47 Washers/Strap/Nuts |
| | | | | 1401057 | 731-1022-541.30-18 | 22.95 6" X 14 TPI |
| | | | Total for check: 45244 | | 188.79 | |
| AIRGAS USA LLC | 45245 | 2/13/2014 | | 9023675240 | 731-1022-541.30-18 | 38.60 Kit |
| | | | Total for check: 45245 | | 38.60 | |
| APPLETON SCHOOL DISTRICT | 45246 | 2/13/2014 | | APPLETON | 100-0000-203.05-00 | 161,464.77 Tax Collection Payments |
| | | | | | | Total for check: 45246 |
| BASEMENT REPAIR SPECIALISTS LLC | 45247 | 2/13/2014 | | | 100-0000-201.03-00 | 35.00 Refund Overpayment |
| | | | | | | Total for check: 45247 |
| BECK ELECTRIC INC | 45248 | 2/13/2014 | | FB0814-COM-3D3 | 100-1012-541.24-04 | 113.75 Maintenance of |
| | | | | | | Total for check: 45248 |
| BERGSTROM | 45249 | 2/13/2014 | | 130462 | 100-0801-521.29-04 | 1,529.67 Vehicle Maintenance |
| | | | | | | Total for check: 45249 |
| CALLIMET COUNTY TREASURER | 45250 | 2/13/2014 | | CAL | 100-0000-203.01-00 | 110,277.72 Tax Collection Payments Cal Co |

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| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|-------------------------------|--------------|--------------|----------------|--------------------|-------------------|-------------------------------------|
| CALUMET COUNTY TREASURER... | 45250 ... | 2/13/2014... | CAL... | 100-0000-203.08-00 | 4,602.61 | Tax Collection Payments State of WI |
| | | | | | 114,880.33 | |
| Total for check: 45250 | | | | | | |
| PAMELA A CAPTAIN | 45251 | 2/13/2014 | CAPTAIN | 100-0201-512.33-01 | 14.50 | January 2014 |
| | | | | 100-0202-512.34-01 | 84.50 | January 2014 |
| | | | | 100-0202-512.34-03 | 37.72 | January 2014 |
| | | | | | 136.72 | |
| Total for check: 45251 | | | | | | |
| EAGLE SUPPLY & PLASTICS INC | 45252 | 2/13/2014 | 2135366-IN | 100-0702-552.30-18 | 99.96 | Gala Supplies |
| | | | | | 99.96 | |
| Total for check: 45252 | | | | | | |
| ESRI | 45253 | 2/13/2014 | 92766652 | 743-0403-513.24-04 | 1,900.00 | ArcGIS Maintenance |
| | | | | | 1,900.00 | |
| Total for check: 45253 | | | | | | |
| FABCO EQUIPMENT INC | 45254 | 2/13/2014 | C1077425 | 731-1022-541.38-03 | 704.16 | Cutting Edge/Bolts/Nuts |
| | | | C109642 | 731-1022-541.38-03 | 166.39 | Bit End |
| | | | C109683 | 731-1022-541.38-03 | 174.97 | Bit End |
| | | | C112128 | 731-1022-541.38-03 | (187.26) | Credit |
| | | | | | 858.26 | |
| Total for check: 45254 | | | | | | |
| FACTORY MOTOR PARTS CO | 45255 | 2/13/2014 | 18-1291226 | 731-1022-541.38-03 | 240.29 | Batteries |
| | | | | | 240.29 | |
| Total for check: 45255 | | | | | | |
| FONDY AUTO ELECTRIC | 45256 | 2/13/2014 | A23183 | 731-1022-541.38-03 | 385.00 | Parts |
| | | | | | 385.00 | |
| Total for check: 45256 | | | | | | |
| FOX VALLEY TECHNICAL COLLEGE | 45257 | 2/13/2014 | FVT | 100-0000-203.04-00 | 394,809.41 | Tax Collection Payments |
| | | | | | 394,809.41 | |
| Total for check: 45257 | | | | | | |

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| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|-------------------------------|---------------|------------|----------------|-------------------------------|-----------------|--------------------------|
| FOX-WOLF WATERSHED ALLIANCE | 45258 | 2/13/2014 | | 625-0304-562.34-02 | 380.00 | Conference Registration |
| | | | | 625-1002-541.33-02 | 190.00 | Conference Registration |
| | | | | Total for check: 45258 | 570.00 | |
| GANNETT WISCONSIN MEDIA | 45259 | 2/13/2014 | | 0007796725 | 604.92 | Legals |
| | | | | Total for check: 45259 | 604.92 | |
| GOPHER SPORT | 45260 | 2/13/2014 | | 8701430 | 47.70 | Program Supplies |
| | | | | Total for check: 45260 | 47.70 | |
| GRAINGER INC | 45261 | 2/13/2014 | | 9345774237 | 64.08 | Capactor/Bearing |
| | | | | Total for check: 45261 | 64.08 | |
| GUSTMAN CHEVROLET SALES INC | 45262 | 2/13/2014 | | 30663 | 132.06 | Seal/Bell/Knob |
| | | | | Total for check: 45262 | 132.06 | |
| INDEPENDENT INSPECTIONS LTD | 45263 | 2/13/2014 | | 308061 | 4,442.89 | January 2014 Permits |
| | | | | 308062 | 192.50 | January 2014 Permits |
| | | | | Total for check: 45263 | 4,635.39 | |
| JX ENTERPRISES INC | 45264 | 2/13/2014 | | G-2333510018 | 76.04 | Strap-Door |
| | | | | G-2333510019 | 9.62 | Resistor-Fan Speed |
| | | | | G-2333530022 | 93.66 | Piggyback 3024 |
| Total for check: 45264 | 179.32 | | | | | |
| KITZ & PFEL INC | 45266 | 2/13/2014 | | 010303-0021 | 215.69 | Stihl Blower |
| | | | | 010314-0015 | 12.57 | PD Sink Drain Repair |
| | | | | 010314-0192 | 39.58 | Cords/Rain-Off/Hardware |
| | | | | 010614-0013 | 45.20 | Enamel/Primer/Hardware |
| | | | | 010614-0066 | 7.73 | Furnace Condensate Drain |

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| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|-------------------------------|--------------|-------------|--------------------|--------------------|---------------------------|------------------------------|
| KITZ & PFELL INC... | 45266... | 2/13/2014 | 010709-0007 | 100-0703-553.24-02 | 3.24 | Boat Trailer/Misc Hardw |
| | | 2/13/2014 | 010709-0008 | 100-0801-521.24-03 | 3.59 | Caulk |
| | | 2/13/2014 | 010714-0003 | 100-0703-553.30-18 | 7.18 | Enamel |
| | | 2/13/2014 | 010814-0007 | 100-0703-553.30-18 | 42.63 | Trailer/Bolts/Biv/Grommet |
| | | 2/13/2014 | 010814-0022 | 100-1001-514.30-18 | 5.47 | Jumper/Clips |
| | | 2/13/2014 | 010914-0047 | 100-0703-553.30-18 | 9.63 | Boat Trailer/Misc Hardware |
| | | 2/13/2014 | 01109-0167 | 100-0801-521.29-04 | 15.09 | Nozzle/Solder/Coupling |
| | | 2/13/2014 | 011309-0093 | 100-1001-514.30-13 | 13.99 | Electrical Equip/Comm Dev |
| | | 2/13/2014 | 011314-0005 | 100-1001-514.24-03 | 7.07 | Electrical Equip/Comm Dev |
| | | 2/13/2014 | 011314-0126 | 100-0903-531.24-03 | 2.84 | Furnace Condensate Trap |
| | | | | 100-1001-514.30-13 | 13.99 | Meteor Melt & Screw |
| | | | | 100-0801-521.30-13 | 13.99 | Meteor Melt & Screw |
| | | | | 100-1001-514.30-18 | 8.36 | Meteor Melt & Screw |
| | | 2/13/2014 | 011314-0158 | 100-0703-553.30-18 | 6.87 | Misc Hardware & Enamel |
| | | 2/13/2014 | 011414-0037 | 100-1001-514.30-15 | 8.80 | Adapter & Extension |
| | | 2/13/2014 | 011714-0118 | 100-1001-514.24-03 | 1.95 | Elev Exhaust Fan Screws Salt |
| | | | | 100-1001-514.30-13 | 6.49 | Elev Exhaust Fan Screws Salt |
| | | | | 100-0801-521.30-13 | 6.49 | Elev Exhaust Fan Screws Salt |
| | | | | 100-0601-551.30-13 | 6.49 | Elev Exhaust Fan Screws Salt |
| | | 2/13/2014 | 012014-0008 | 100-0703-553.24-03 | 21.91 | Misc Hardware & Fld Light |
| | 2/13/2014 | 012014-0011 | 100-0703-553.24-03 | 11.50 | Lock De Icer/Lock Ease | |
| | 2/13/2014 | 012014-0046 | 601-1020-543.30-18 | 18.60 | Misc Hardware | |
| | 2/13/2014 | 012014-0049 | 100-1001-514.24-03 | 8.16 | Elec Equip Comm Dev/Tape | |
| | 2/13/2014 | 122314-0079 | 100-1001-514.30-13 | 18.87 | Ice Melter | |
| | | | 100-0601-551.30-13 | 18.88 | Ice Melter | |
| | 2/13/2014 | 122614-0130 | 100-1006-541.30-18 | 28.57 | Handi Scoops | |
| | 2/13/2014 | 122614-0196 | 100-0801-521.29-04 | 43.17 | Extension Cords & Broom | |
| | 2/13/2014 | 122703-0002 | 731-1022-541.38-03 | 17.99 | Scraper - Lib Snow Blower | |
| | 2/13/2014 | 122703-0029 | 731-1022-541.38-03 | 46.18 | Blade- Lib Snow Blower | |
| | 2/13/2014 | 123014-0015 | 731-1022-541.30-18 | 3.60 | Misc Hardware | |
| | 2/13/2014 | 123014-0026 | 100-1008-541.30-18 | 3.20 | Misc Hard/New Years Eve | |
| Total for check: 45266 | | | | | 745.56 | |

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Date: 2/13/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description | | |
|----------------------------------|--------------|------------|----------------|------------------------|---------------------|-------------------------|------------|--|
| KWIK TRIP INC | 45267 | 2/13/2014 | | 100-0801-521.38-01 | 468.88 | Fuel | | |
| | | | | Total for check: 45267 | | | | |
| | | | | <u>468.88</u> | | | | |
| MID-AMERICAN RESERACH CHEMICAL | 45268 | 2/13/2014 | | 0515278-IN | 66.00 | Wipes/Cleaner | | |
| | | | | 100-1016-543.30-18 | 140.00 | Wipes/Cleaner | | |
| | | | | 731-1022-541.30-18 | 149.25 | Wipes/Cleaner | | |
| 601-1020-543.30-18 | | | | | | | | |
| Total for check: 45268 | | | | | <u>355.25</u> | | | |
| MATTHEWS TIRE & SERVICE CENTER | 45269 | 2/13/2014 | | 49989 | 224.88 | Tire Retread/Hardware | | |
| | | | | 731-1022-541.38-02 | | | | |
| | | | | Total for check: 45269 | | | | |
| | | | | | <u>224.88</u> | | | |
| MENASHA JOINT SCHOOL DISTRICT | 45270 | 2/13/2014 | | MUSD | 1,895,188.43 | Tax Collection Payments | | |
| | | | | 100-0000-203.03-00 | | | | |
| | | | | Total for check: 45270 | | | | |
| | | | | | <u>1,895,188.43</u> | | | |
| MENASHA NEENAH MUNICIPAL COURT | 45271 | 2/13/2014 | | 100-0000-201.03-00 | 202.00 | Bond | | |
| | | | | Total for check: 45271 | | | | |
| | | | | <u>202.00</u> | | | | |
| MENASHA UTILITIES | 45272 | 2/13/2014 | | 743-0403-513.21-04 | 2,572.40 | Internet | | |
| | | | | 100-1001-514.22-03 | 1,288.13 | Electric | | |
| | | | | 100-1001-514.22-05 | 434.69 | Water/Sewer | | |
| Total for check: 45272 | | | | | <u>4,295.22</u> | | | |
| TOWN OF MENASHA UTILITY DISTRICT | 45273 | 2/13/2014 | | 100-0701-533.22-06 | 26.25 | Stormwater | | |
| | | | | 100-0701-533.22-06 | 295.50 | Stormwater | | |
| | | | | Total for check: 45273 | | | | |
| | | | | | <u>321.75</u> | | | |
| N&M AUTO SUPPLY | 45274 | 2/13/2014 | | 471781 | 102.72 | Diesel Supplement | | |
| | | | | 2/13/2014 | 471863 | 70.04 | Solenoid | |
| | | | | 2/13/2014 | 472012 | 118.71 | Air Filter | |
| 2/13/2014 | | | | | 472166 | 16.14 | Mirror | |

AP Check Register

Check Date: 2/13/2014

Date: 2/13/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|-------------------------------------|-------------------------------|--------------|----------------|--------------------|-----------------|--------------------------|
| N&M AUTO SUPPLY... | 45274... | 2/13/2014... | 472166... | 731-1022-541.30-18 | 15.85 | Gauge Adhesive |
| | | 2/13/2014 | 472182 | 731-1022-541.38-03 | 32.28 | Rearview Mirror |
| | | | | 731-1022-541.30-18 | 5.80 | Rearview Mirror Adhesive |
| | Total for check: 45274 | | | | 361.54 | |
| ORIENTAL TRADING CO INC | 45275 | 2/13/2014 | 661626030-01 | 100-0702-552.30-18 | 40.99 | Event Supplies |
| | Total for check: 45275 | | | | 40.99 | |
| OSHKOSH FIRE & POLICE EQUIPMENT INC | 45276 | 2/13/2014 | 154711 | 731-1022-541.38-03 | 190.00 | Lightbar |
| | Total for check: 45276 | | | | 190.00 | |
| OUTAGAMIE COUNTY | 45277 | 2/13/2014 | 99890 | 100-0805-521.25-01 | 3,850.00 | July-Dec Inmate Lodging |
| | Total for check: 45277 | | | | 3,850.00 | |
| PACKER CITY INTERNATIONAL | 45278 | 2/13/2014 | 3-2402000044 | 731-1022-541.38-03 | 9.58 | |
| | | 2/13/2014 | 3-240310011 | 731-1022-541.38-03 | (37.35) | Credit |
| | | 2/13/2014 | 3-240310045 | 731-1022-541.38-03 | 53.40 | Filter |
| | Total for check: 45278 | | | | 25.63 | |
| ROSS IMAGING LLC | 45279 | 2/13/2014 | 152918 | 743-0403-513.29-01 | 36.02 | Contract |
| | Total for check: 45279 | | | | 36.02 | |
| SERVICEMASTER BUILDING MAINTENANCE | 45280 | 2/13/2014 | 11230 | 100-0801-521.20-01 | 50.00 | Janitorial |
| | | 2/13/2014 | 11233 | 100-0903-531.20-01 | 490.00 | Janitorial Service |
| | | 2/13/2014 | 11237 | 100-0801-521.20-01 | 1,817.00 | Janitorial |
| | | 2/13/2014 | 11261 | 100-1001-514.20-01 | 1,567.50 | Janitorial Service |
| | | 2/13/2014 | 11262 | 731-1022-541.20-01 | 494.00 | Janitorial Service |
| | Total for check: 45280 | | | | 4,418.50 | |

AP Check Register
Check Date: 2/13/2014

Date: 2/13/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description | |
|------------------------------|-------------------------------|------------|----------------|--------------------|----------|---------------------------|--|
| SHERWIN WILLIAMS CO | 45281 | 2/13/2014 | 1006-5 | 100-0801-521.24-03 | 72.38 | Paint | |
| | Total for check: 45281 | | | | | 72.38 | |
| | | | | | | | |
| SNAP-ON TOOLS | 45282 | 2/13/2014 | 01201411031 | 731-1022-541.30-15 | 1,300.30 | Tap Die Sets/Cooling Syst | |
| | | 2/13/2014 | 01201411032 | 731-1022-541.30-15 | 1,362.35 | Hole Saw/Torq Wrench | |
| | Total for check: 45282 | | | | | 2,662.65 | |
| | | | | | | | |
| STAPLES ADVANTAGE | 45283 | 2/13/2014 | 3220398051 | 100-0304-562.30-10 | 494.49 | File Cabinet | |
| | | 2/13/2014 | 8028432353 | 731-1022-541.30-10 | 90.23 | Supplies | |
| | Total for check: 45283 | | | | | 584.72 | |
| | | | | | | | |
| STREICHERS INC | 45284 | 2/13/2014 | 11069693 | 100-0801-521.19-03 | 54.98 | Holster | |
| | Total for check: 45284 | | | | | 54.98 | |
| | | | | | | | |
| SYN-TECH SYSTEMS | 45285 | 2/13/2014 | 91856 | 731-1022-541.24-06 | 192.26 | Cable/Ring | |
| | Total for check: 45285 | | | | | 192.26 | |
| | | | | | | | |
| TRI-COUNTY OVERHEAD DOOR INC | 45286 | 2/13/2014 | 33070 | 731-1022-541.24-03 | 305.25 | Maintenance/PWF | |
| | Total for check: 45286 | | | | | 305.25 | |
| | | | | | | | |
| TRUCK EQUIPMENT INC | 45287 | 2/13/2014 | 10115 | 731-1022-541.38-03 | 185.00 | | |
| | Total for check: 45287 | | | | | 185.00 | |
| | | | | | | | |
| UNIFIRST CORPORATION | 45288 | 2/13/2014 | 097.0155823 | 731-1022-541.20-01 | 114.65 | Clothing/Supply Cleaning | |
| | Total for check: 45288 | | | | | 114.65 | |
| | | | | | | | |
| US CELLULAR | 45289 | 2/13/2014 | 0023197099 | 100-0201-512.22-01 | 30.34 | Captain | |
| | | | | 100-0202-512.22-01 | 10.51 | Brunn | |
| | | | | 100-1019-552.22-01 | 2.19 | Racine Street Bridge | |

AP Check Register
Check Date: 2/13/2014

Date: 2/13/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|----------------------------|--------------|--------------|-------------------------------|--------------------|-------------|---------------------------------|
| US CELLULAR... | 45289 ... | 2/13/2014... | 0023197099... | 100-1019-552.22-01 | 2.19 | Tayco Street Bridge |
| | | | | 601-1020-543.22-01 | 2.19 | Confined Space |
| | | | | 100-1001-514.22-01 | 50.90 | Allx |
| | | | | 100-0801-521.22-01 | 197.45 | PD |
| | | | | 100-0919-531.22-01 | 7.57 | Nett |
| | | | | 100-0904-531.22-01 | 38.60 | Drew |
| | | | | 100-1002-541.22-01 | 2.24 | Radlke |
| | | | | 100-0702-552.22-01 | 52.25 | Tungate |
| | | | | 100-0703-553.22-01 | 95.93 | Maas/Parks |
| | | | | 731-1022-541.22-01 | 89.30 | Jacobson/PWF |
| | | | 100-1008-541.22-01 | 2.19 | Bursack | |
| | | | 601-1020-543.22-01 | 2.19 | Sewer Truck | |
| | | | Total for check: 45289 | 586.04 | | |
| US VENTURE | 45290 | 2/13/2014 | L48842 | 731-1022-541.21-06 | 12.00 | Sample |
| | | | Total for check: 45290 | 12.00 | | |
| WAVERLY SANITARY DISTRICT | 45291 | 2/13/2014 | | 100-0703-553.22-05 | 44.62 | 2170 Plank Road |
| | | | Total for check: 45291 | 44.62 | | |
| WAVERLY SANITARY DISTRICT | 45292 | 2/13/2014 | WAVERLY | 100-0000-203.07-00 | 17,844.61 | Tax Collection Payments |
| | | | Total for check: 45292 | 17,844.61 | | |
| WE ENERGIES | 45293 | 2/13/2014 | | 100-0703-553.22-03 | 38.74 | US Hwy 10 & STH 114 |
| | | | | 100-1008-541.22-04 | 334.48 | 455 Baldwin Street |
| | | | Total for check: 45293 | 373.22 | | |
| WIL-KIL PEST CONTROL | 45294 | 2/13/2014 | 2396715 | 731-1022-541.20-07 | 66.50 | Contract |
| | | | Total for check: 45294 | 66.50 | | |
| WINNEBAGO COUNTY TREASURER | 45295 | 2/13/2014 | WINN | 100-0000-203.02-00 | 954,360.32 | Tax Collection Payments Winn Co |

AP Check Register
Check Date: 2/13/2014

Date: 2/13/2014

| Vendor Name | Check Number | Check Date | Invoice Number | Account Number | Amount | Description |
|-------------------------------|--------------|--------------|-------------------------------|--------------------|---------------------|-------------------------------------|
| WINNEBAGO COUNTY TREASURER... | 45295... | 2/13/2014... | WINN... | 100-0000-203.08-00 | 31,379.26 | Tax Collection Payments State of WI |
| | | | Total for check: 45295 | | <u>985,739.58</u> | |
| ZEP SALES & SERVICE | 45296 | 2/13/2014 | 9000733464 | 731-1022-541.30-18 | 82.23 | Zep 40 |
| | | | Total for check: 45296 | | <u>82.23</u> | |
| | | | | | <u>3,602,950.46</u> | |



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: **February 12, 2014**

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Gina Rasmussen
Majalia Medina
Dean Plautz
Jesus Badillo

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the City. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

Nickolas A. De Santos
Tracy Decker



February 11, 2014

Nickolas A. De Santos
637 Broad Street
Menasha, WI 54952

Re: City of Menasha Alcohol Operators License Application

Dear Mr. De Santos

Upon conducting a background investigation regarding your application for an Alcohol Operator's License in the City of Menasha the following information was determined.

First and foremost, I would like to address the issue of Outagamie County Court case #2002PA000196PJ. It appears this case was reopened in March 2012 and subsequently on August 14, 2013 an arrest warrant was issued by the Court for your arrest in a paternity matter with a \$1,000.00 cash bond. Our records indicate this warrant is still active and is something we would request you address immediately.

The following convictions were also noted in our background investigation:

On July 10, 2013 you were issued a Menasha city summons for Being Open After Closing Hours from an incident that occurred in May 2013 at Hank's Tavern. As a result of this arrest you were subsequently fined and found guilty on July 10, 2013.

On June 28, 2011 you were convicted of Possession of THC – Second or subsequent offense, which is a Class I Felony. On June 28, 2011 you were convicted of Operating While Revoked, this charge was dismissed and read-in. On June 28, 2011 you were convicted of Operating While Revoked due to an

alcohol or controlled substance refusal. You were found guilty and subsequently fined for this offense.

On March 31, 2010 you were convicted of Possession of THC – Second + offense in Outagamie County; this charge was subsequently dismissed but read-into another case.

On October 3, 2009 you were arrested of Operating While Revoked due to an alcohol or controlled substance refusal – fourth + offense; you were subsequently convicted of this offense on November 29, 2011.

On July 13, 2009 you were found guilty of Operating While Revoked – second offense in Outagamie County.

On August 17, 2009 you were convicted of Operating While Revoke – third offense in Outagamie County.

On December 14, 2005 you were convicted of Operating While Under the Influence – second or subsequent offense.

On April 29, 2005 you were convicted of Operating While Revoked in Outagamie County.

On July 14, 2004 you were convicted of Issuing Worthless Checks, a forfeiture in Winnebago County.

On August 5, 2003 you were convicted of Operating While Revoked in Outagamie County.

On February 15, 2002 you were convicted of Operating While Revoked in Outagamie County.

On October 12, 1998 you were convicted of Operating After Revocation in Outagamie County.

On October 15, 1998 you were convicted of Maintaining a Drug Trafficking Place in Outagamie County; which is a felony and a result of an arrest on January 5, 1998.

On October 15, 1998 you were convicted of Possession with Intent to Deliver THC, a conspiracy, this is a felony conviction resulting from an arrest on August 28, 1998.

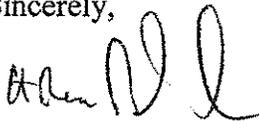
On October 23, 1998 you were arrested and convicted of Possession of a Controlled Substance and Maintaining a Drug Trafficking Place, while serving time in the Dodge County Correctional Institute.

Based on your convictions I have previously described, I would be recommending the Common Council deny your request for an Alcohol Operators License in the City of Menasha because under guideline #3 you are considered a habitual law offender.

Engaging in bartending involves the purchase and sale of a closely regulated substance/alcohol, individuals granted an Alcohol Operator's License must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunk driving laws, assist with minimizing disturbances of the peace and maintaining the safety of the community. The incidents you have been convicted of substantially relate to the license for which you have applied and arose out of separate incidents which occurred within a period of time over the last ten years.

The City of Menasha Police Department is recommending to the Common Council that they deny your application for an Alcohol Operator's License within the City of Menasha. The recommendation will be given to the Common Council at its next meeting on February 17, 2014 at 6:00 p.m. or shortly thereafter. Should you wish to provide comment to the Common Council on your application, you may do so during the public participation portion of the meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Lt. Ron Bouchard". The signature is stylized with a large, looped initial "R" and "B".

Lt. Ron Bouchard
Investigative Services
Menasha Police Department



February 11, 2014

Tracy Rae Decker
992 Third St., Apt. 102
Menasha, WI 54952

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Decker

Upon conducting a background investigation regarding your application for an Alcohol Operator's License in the City of Menasha the following information was determined.

On February 16, 2011 you were charged with a forfeiture violation of Petty Theft in Outagamie County.

On March 30, 2011 you were convicted of a forfeiture charge of Petty Theft in Outagamie County.

On October 7, 2011 you were convicted of Operating a Motor Vehicle While Intoxicated in Outagamie County.

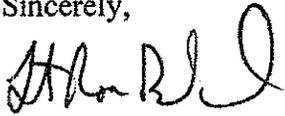
Based on your convictions I have outlined above, I would be recommending the Common Council deny your request for an Alcohol Operators License in the City of Menasha because under guideline #3 you would be considered a habitual law offender.

Engaging in bartending involves the purchase and sale of a closely regulated substance/alcohol, individuals granted an Alcohol Operator's License must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunk driving laws, assist with minimizing disturbances of the peace and maintaining the

safety of the community. The incidents you have been convicted of substantially relate to the license for which you have applied and arose out of separate incidents which occurred within a period of time over the last five years.

The City of Menasha Police Department is recommending to the Common Council that they deny your application for an Alcohol Operator's License within the City of Menasha. The recommendation will be given to the Common Council at its next meeting on February 17, 2014 at 6:00 p.m. or shortly thereafter. Should you wish to provide comment to the Common Council on your application, you may do so during the public participation portion of the meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Bouchard". The signature is written in a cursive style with a large, looped initial "R".

Lt. Ron Bouchard
Investigative Services
Menasha Police Department

ORDINANCE O-1-14

AN ORDINANCE AMENDING TITLE 12, CHAPTER 1 OF THE
CODE OF ORDINANCES
(Park Regulations – Specific Regulations)

Introduced by Alderman Langdon.

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 12, Chapter 1, Article 1, Sec.12-1-1(b)(19) of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

Title 12 – Parks and Navigable Waters

CHAPTER 1

Park Regulations

SEC. 12-1-1 PARK REGULATIONS.

...

(b) SPECIFIC REGULATIONS.

...

- (19) Arrows. No person shall use or shoot any bow and arrow or crossbow in any City park, except in authorized areas.

...

SECTION 2: This amending Ordinance shall take effect upon passage and publication as provided by law.

Passed and approved this day of , 2014.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk