

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 17, 2014
6:00 PM
AGENDA**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

D. PUBLIC HEARING

Proposed City of Menasha Budget for the year 2015.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Administration Committee, 11/03/14.](#)

b. [Parks & Recreation Board, 11/10/14.](#)

c. [Plan Commission, 11/04/14.](#)

Communications:

d. [DPW Radtke, 11/11/14; Collection of Additional Recyclable Materials.](#)

e. [Alderman Nichols, 11/11/14; Online and email responses to the question proposing picking up recycling every three weeks instead of every four weeks.](#)

f. [CC Galeazzi, 11/13/14; Final result numbers from the November 4, 2014 General Election.](#)

g. [Menasha Historical Society, November 2014.](#)

h. [Wisconsin Park & Recreation Association, November, 2014; Vince Maas named the 2014 Park Section Outstanding Professional of the Year.](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 11/03/14.](#)

2. Budget Review Sessions, [11/05/14, 11/06/14, 11/10/14, 11/12/14.](#)

Administration Committee, 11/03/14 – Recommends the Approval of:

3. [Amendment to Special Event Policy to exempt the Memorial Day Parade from all special event fees.](#)

Park and Recreation Board, 11/10/14 – Recommends the Approval of:

4. [Increasing the Marina seasonal slip rental rate from \\$38 per foot to \\$38.25 for 2015.](#)

Plan Commission, 11/04/14 – Recommends the Approval of:

5. [Extraterritorial Certified Map for 501-505 Valley Road, Town of Menasha.](#)

6. [The Fountain Way/Georgetown Place Certified Survey Map.](#)

7. [That Outlot 3 of CSM 3277 be made available for sale and to further recommend that the outlot be attached to Lots 1 and 2 of the proposed Fountain Way/Georgetown Place Certified Survey Map.](#)

8. [The Georgetown Place Certified Survey Map.](#)

9. [The Eden Court Certified Survey Map.](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 11/06/14 to 11/13/14 in the amount of \\$1,512,185.87.](#)
2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)
3. [Authorization to Execute Revised WisDOT Agreement for STH 441/Appleton Road Interchange \(2nd Revision\).](#)

J. ORDINANCES AND RESOLUTIONS

1. [R-26-14. Resolution Approving a 2014 Budget Adjustment of \\$10,000 for Koslo Park Renovations. \(Introduced by Alderman Langdon\)](#)
2. [R-27-14. Resolution Levying Taxes for the Purpose of Paying the Operating Expenditures for the Year 2015 for the City of Menasha. \(Introduced by Mayor Merkes\)](#)
3. [R-28-14. Resolution Approving the 2015 Capital Improvement Program. \(Introduced by Mayor Merkes\)](#)
4. [R-29-14. Resolution Authorizing 2015 General Obligation Borrowing and the Issuance of Certificate of Indebtedness and Levying a Tax in Connection Therewith. \(Introduced by Mayor Merkes\)](#)

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. [R-25-14 A Resolution Providing for the Method of Amending and Approving the 2015 City of Menasha Operating Budget and Capital Improvement Plan.](#) (Introduced by Alderman Benner).

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

O. RECESS TO BOARD OF PUBLIC WORKS AND PERSONNEL COMMITTEE

P. ACTION ITEMS

Motion to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

1. Updates on PCB Litigation
2. City of Kaukauna vs. Village of Harrison et al. Case No. 13-CV-159. Appeal of circuit court decision.
3. Intermunicipal Agreement dated October 28, 1999, between City of Menasha, Town of Harrison and Waverly Sanitary District and Village of Harrison November 11, 2014 annexations.
4. May reconvene into open session immediately following any closed session in order to take action on the closed session items. Wis. Stat. 19.85(2).

Q. ADJOURNMENT

MEETING NOTICE

**Monday, December 1, 2014 – 6:00 p.m.
Committee Meetings to Follow**

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
November 3, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 6:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 10/20/14](#)

Moved by Ald. Keehan, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [Cities and Villages Mutual Insurance Company \(CVMIC\), 10/15/14; Notice of Changes to Public Entity Liability Insurance Policy](#)
2. [Cities and Villages Mutual Insurance Company \(CVMIC\), 10/15/14; Notice of Termination of Liability Insurance Coverage Program Agreement](#)

CA/HRD Captain explained the communications from CVMIC.

E. DISCUSSION/ACTION ITEMS

1. [Amendment to Special Event Policy \(Ald. Englebert\)](#)

General discussion ensued on removing the special event fees associated with the Memorial Day Parade.

Moved by Ald. Englebert, seconded by Ald. Langdon to recommend to Common Council Amendment to Special Event Policy to exempt the Memorial Day Parade from all special event fees.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Taylor to adjourn at 6:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Parks and Recreation Board
City Hall – Lower Level Meeting Room
140 Main Street, Menasha

November 10, 2014

DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Nancy Barker, Tom Marshall, Cindy Schaefer-Kemps

MEMBERS EXCUSED: Ald. Michael Keehan, Lisa Hopwood, Sue Pawlowski

OTHERS PRESENT: PRD Tungate, PS Maas, Erv Wihhes, Cliff Fischer, Paul Reiderer, Dave Mix. Arrived later: Ald. Becky Nichols, Ald. James Taylor

C. MINUTES TO APPROVE

1. **Minutes of the October 13, 2014 Park Board Meeting**

Motion by Nancy Barker, seconded by Tom Marshall to approve the minutes of the October 13, 2014 meeting

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported on the Oct. 21 Pumpkin Hunt, which was well attended and reminded of the Nov. 12 budget session with the Common Council
2. **Park Project and Vandalism Report:** PS Maas reported on a door timer malfunction at Hart Park that lead to some stall vandalism, new boiler being installed at the pool, moving and mulching work continues by park crew.
3. **Communication from CDD Keil on Oak Park Place development (park fees and trail):** The Board was supportive of the final arrangement of the combination of trail and park fees for this new development. It was also their belief that a claim by anyone that they will not place a demand on park services and have that be a reason to reduce park land fees is not a legitimate reason to consider lowering the fee. If a similar arrangement is proposed in the future, the Board would like the issue brought to them before action is taken.

F. DISCUSSION

1. **Menasha Rotary Collaboration and Future Neighborhood meeting related to the new East side park:** PRD Tungate reported that the Rotary club has agreed in concept to be full partner with the city as the development of the new eastside park moves forward. A neighborhood information session is being planned and will likely occur in January. A park concept master plan and graphic images of different playground and shelter ideas will be presented at the meeting.
2. **Gilbert Trail project update:** PRD Tungate stated the bids for the project have been received and staff and the engineering consultant are in the process of reviewing the specific

numbers/quantities contained in the low bid. The plan is to bring the bid forward for approval at the December 1 Board of Public Works meeting.

3. **Koslo Park field rehabilitation planning update – PRD Tungate, PS Maas:** Staff has spent considerable time lately looking at various backstop configurations and materials in anticipation of a new backstop potentially being installed in the early winter to be ready for spring use. School District funding of \$20,000 has been pledged but won't be available until July.
4. **Winz Park – future direction & planning for public input:** The Board suggested that as time permits, before a public information meeting is scheduled, that some estimates be prepared looking at the following 3 options: cost to repair the entire park surface back to a recreation surface, the cost to repair just the northern one quarter of the park to a recreation surface, cost to add a half court basketball surface on the Utilities land just west of Winz Park (old water tower site).
5. **Idea for placing old Main St. bank columns in Curtis Reed Square – Ald. James Taylor:** Ald. Taylor gave a detailed explanation of this idea to move and place four Main St. bank columns on the east end of Curtis Reed Square and create a permanent elevated stage. The general feeling of the Board seemed to be that additional engineering and design information along with public input and cost estimates should be obtained before the Board would consider such a request in Curtis Reed Square. For example, it was stated that the Landmarks Commission should have some input on the re-use of the columns. Chr. D. Sturm asked that this item reappear on next month's agenda.

G. ACTION ITEMS

1. **Proposal by the VFW to move the Menasha Library monument to the Isle of Valor including a site plan and written description of future proposed or potential enhancements:** Motion by N. Barker, seconded by T. Marshall to approve moving the military monument currently located in front of the library to the Isle of Valor as shown in the revised site plan and that all future enhancements to the Isle of Valor (including bench inscriptions) need to be approved ahead of time by the Parks and Recreation Board. Motion carried 4-0
2. **Recommend raising the marina seasonal slip rental rate from \$38.00 per foot to \$38.25 per foot for 2015:** Motion by N. Barker, seconded by T. Marshall to recommend to the Common Council to increase the 2015 marina seasonal slip rate from \$38 to \$38.25 per foot. Members concurred with the idea that smaller, more regular fee increases was a better way to go than waiting and then implementing a higher increase. Motion carried 4-0
3. **Proposal to add the Blue Inn Park Dance to the annual date preference list for park reservations:** Motion by N. Barker, seconded by C.S. Kemps to approve adding the Blue Inn Park Dance to the annual date preference list for the third weekend of June. Knowing the date further ahead of time will help event planners as well as attendees. Motion carried 4-0

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by N. Barker, seconded by T. Marshall to adjourn at 8:30pm. Motion carried 4-0

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
November 4, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Kevin Benner, DPW Radtke and Commissioners Schmidt and DeCoster

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Cruickshank and Sturm.

OTHERS PRESENT: CDD Keil and Brian Moore.

C. MINUTES TO APPROVE

1. **Minutes of the October 7, 2014 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by Comm. DeCoster, to approve the October 7, 2014 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. COMMUNICATION

1. None.

F. DISCUSSION

1. **Comprehensive Plan Review – 2015 Issues to Consider**

Commissioners discussed:

- The desirability of creating a design review process for buildings in the C-2 (downtown) commercial district.
- Future land use designations for the Water Street and Anhaip Street corridors.
- Land use and development prospects for the Third and Fourth Street corridors.

Commissioners are to bring forward any other issues to be considered at the next meeting. Staff is to present information on the Third and Fourth Street corridors at the next meeting.

G. ACTION ITEMS

1. **Extraterritorial Certified Survey Map (CSM) Review – 501-505 Valley Road, Town of Menasha**

CDD Keil stated that the purpose of the CSM was to consolidate two existing lots into a single parcel.

Motion by DPW Radtke, seconded by Comm. DeCoster to approve the Extraterritorial Certified Survey Map (CSM) Review for 501-505 Valley Road, Town of Menasha. The motion carried.

2. **Certified Survey Map – Fountain Way/Georgetown Place**

CDD Keil stated that the purpose of the CSM was to reconfigure lots due to the elimination of the roundabout at Fountain Way/Georgetown Place and the vacation of the portion of Georgetown Place that extended westward from the intersection.

Commissioners discussed the relationship of the lots to the existing outlots and easements.

Motion by DPW Radtke, seconded by Ald. Benner to recommend approval of the Fountain Way/Georgetown Place CSM. The motion carried.

3. **Disposition of Outlot 3 CSM 3277 (Georgetown Place)**

CDD Keil explained that this outlot was not transferred to the Redevelopment Authority along with all of the other lots and outlots in Lake Park Villas, and that it is now proposed to include it Lots 1 and 2 of the Fountain Way/Georgetown Place CSM.

CDD Keil stated that the outlot presently serves no purpose and recommended that it be incorporated into the remainder of the proposed Lots 1 and 2 of the CSM owned by the RDA.

Motion by DPW Radtke, seconded by Comm. Schmidt that Outlot 3 of CSM 3277 be made available for sale and to further recommend that the outlot be attached to Lots 1 and 2 of the proposed Fountain Way, Georgetown Place CSM. The motion carried.

4. **Certified Survey Map – Georgetown Place**

CDD Keil stated that this CSM had been approved by the Common Council in February, but was not recorded because it needed to be approved by the Lake Park Villas Phase 2 Homeowners Association since they are owners of some of the property within the CSM. The HOA approved the CSM at its annual meeting, however, that meeting occurred after the six month window for recording the CSM had passed.

Motion by Ald. Benner, seconded by DPW Radtke to recommend approval of the Georgetown Place CSM. The motion carried.

5. **Certified Survey Map – Eden Court**

CDD Keil explained that a building permit was issued in 2004 based on a site plan configured by the developer using the boundaries of the proposed CSM. However, the CSM was never recorded, thereby resulting in encroachments into other parcels and setback areas. The proposed CSM has been approved by the current homeowner and the lake Park Villas Phase 2 Homeowners Association.

Motion by Ald. Benner, seconded by Comm. DeCoster to recommend approval of the Eden Court Certified Survey Map. The motion carried.

H. ADJOURNMENT

Motion by Ald. Benner, seconded by Comm. DeCoster, to adjourn at 4:25 PM.

The motion carried.

Minutes respectfully submitted by CDD Keil.



Memorandum

DATE: November 11, 2014

TO: Menasha Common Council

FROM: Mark Radtke, Director of Public Works *MR*

RE: Collection of Additional Recyclable Materials

For some time now, the City has been awaiting an announcement regarding the ability of the Tri-County Recycling Facility to accept additional recyclable materials. That time has arrived. On the back of this memo is a copy of the Winnebago County recycling web page describing the additional materials being accepted, starting **December 1, 2014**.

The additional recyclables include items such as dairy tubs and lids, bakery, deli and produce containers and lids, and aseptic juice and food cartons. The construction project facilitating the processing of these new items at the Recycling Facility is expected to be completed next week. Menasha residents will be able to place the additional recyclables in their recycling cart for curbside recycling collections occurring after December 1st.

Attachment (On back)

C: Adam Alix, Deputy Director of Municipal Operations

Recycling

In 1989 the State of Wisconsin adopted a recycling law. Beginning in 1995, the disposal of paper products such as newspaper, office paper, magazines and corrugated cardboard and certain containers made from glass, plastic, aluminum and steel are prohibited from being disposed of in landfills.

In addition, the recycling law also prohibited landfill disposal of tires, automotive batteries, oil, appliances and yard wastes such as brush leaves and grass clippings.

In response to the law, Winnebago County constructed the Sunneyview Recycling Facility to provide a centrally located, one stop drop off processing facility which currently serves 94% of the County's population of 150,000 people.

In 2002, Winnebago County joined forces with Outagamie and Brown County for recyclables processing to be more cost effective and efficient. As a result, the Sunnyview Recycling Facility was converted into a transfer station. From 2002 - 2009 recyclable paper was transported to Outagamie County for processing and recyclable containers were transported to Brown County for processing.

On July 1, 2009 the three counties opened a jointly owned Single Stream Recycling Processing Facility in Outagamie County. Now Winnebago County communities collect single stream recycling, which is transported to Outagamie County for processing.

Single Stream Recycling

Recycle More - Starting December 1, 2014

Add these items to your curb-side collection bin!



Cartons

Dairy Tub & Lids

Deli, Bakery & Produce Containers & Lids

If you live in Winnebago County and have a question about what can be recycled in your curb-side pickup please see the [New Recycling Guidelines](#)

Brown, Outagamie and Winnebago County created a Tri-County Recycling Guide. The [2014 Tri-County Recycling Guide.pdf](#) is a go-to resource that is handy to keep around the house.

Appliance, Electronic & Bulb Recycling

Appliances, Electronics (computers and televisions from residential customers only) and Fluorescent bulbs can be taken to the landfill. Please view the [2014 Tipping Fee Rate Sheet](#) as charges do apply.

From: [Debbie Galeazzi](#)
To: [Sue Strauss](#)
Subject: FW: For the next packet..
Date: Tuesday, November 11, 2014 8:57:07 AM

From: Rebecca Nichols
Sent: Tuesday, November 11, 2014 6:57 AM
To: Debbie Galeazzi
Subject: For the next packet..

From: Paul Weber [paulweberproperties@hotmail.com]
Sent: Monday, November 10, 2014 10:34 AM
To: Rebecca Nichols
Subject: Recycling

Hi,

I am giving my input that I think we could use more than monthly recycling pick up in the city of Menasha.

Sincerely,

Paul Weber

From: [Debbie Galeazzi](#)
To: [Sue Strauss](#)
Subject: FW: For the next packet...
Date: Tuesday, November 11, 2014 8:57:14 AM

From: Rebecca Nichols
Sent: Tuesday, November 11, 2014 6:58 AM
To: Debbie Galeazzi
Subject: For the next packet...

From: Susie Weber [susieweber@hotmail.com]
Sent: Monday, November 10, 2014 10:36 AM
To: Rebecca Nichols
Subject: Recycling

Hi Rebecca,

I would like to see recycling more than once a month in the city of Menasha.

Thank you,

Susie Weber

From: [Debbie Galeazzi](#)
To: [Sue Strauss](#)
Subject: FW: for the next packet...
Date: Tuesday, November 11, 2014 8:57:26 AM

-----Original Message-----

From: Rebecca Nichols
Sent: Tuesday, November 11, 2014 6:58 AM
To: Debbie Galeazzi
Subject: for the next packet...

From: Michael O. Sajbel [mos@pacbell.net]
Sent: Monday, November 10, 2014 11:54 AM
To: Rebecca Nichols
Cc: Don Merkes
Subject: Recycling pick up

Hello Becky, I'm writing in regard to the potential of increased recycling pickup days in Menasha. We are currently at one per month and I believe the proposal is for 18 times a year.

My wife Susan & I moved to Menasha about eight years ago from California where there we had recycling pick up once a week. (paying exactly half of property tax there we pay now in Menasha) And even then, there were so many items that could be recycled, we set out a full container each week.

Now, in Menasha, I find myself driving over to the recycling facility with additional materials once to twice a month. Easily the equivalent of another full additional recycling bin each trip.

Therefore, obviously, I would be a proponent of increasing recycling pick up times as proposed or even expanded to twice a month. Twice a month would make more sense just from a scheduling and planning point of view.

One other note. I would encourage those who do not recycle a lot to not put out their container if only partially full. That might reduce the hours and volume the city might have on these additional days.

One question I would like to ask as long as I am responding to this issue. Does recycling pay for itself? Or is it a loss-leader? So we can all feel good about the environment? Or does the city have a potential of making money from this? What is the logic or reason behind recycling? Just curious.

I appreciate that the City Council is looking into this. Additionally, I would be happy to testify is called upon.

Thank you, Michael Sajbel
325 Lake Rd. E., Menasha

Sent from my iPhone

From: [Debbie Galeazzi](#)
To: [Sue Strauss](#)
Subject: FW: for the next packet
Date: Tuesday, November 11, 2014 8:57:34 AM

From: Rebecca Nichols
Sent: Tuesday, November 11, 2014 7:02 AM
To: Debbie Galeazzi
Cc: Don Merkes
Subject: for the next packet

[Rebecca Nichols - District 1 Alderman](#)
[November 5](#)

The Common Council will begin reviewing the 2015 budget. One of the proposed changes for next year is picking up recycling every 3 weeks instead of every 4 weeks. That would equal 6 more pick-ups a year. What do you think?

[2 Shares](#)[Like](#)[Like](#) · [\[Comment\]](#) · [Share](#)

[Ron Buskirk](#), [Steven Szymanski](#), [Elizabeth Woolf](#) and [7 others](#) like this.



[Bridget Golden Balogh](#) Yes! Our recycling is overflowing each month even though we take all cardboard to the city garage.

[November 5 at 2:10pm](#) · [Like](#) · [1](#)



[Kristi Lynch](#) Yes!

[November 5 at 2:23pm](#) · [Like](#)



[Angela Jean](#) That would be great.

[November 5 at 2:29pm](#) · [Like](#)



[Adam Goerlitz](#) That would be fabulous. Our recycling is over flowing by week 3.

[November 5 at 2:34pm](#) · [Like](#) · [1](#)



[Kimberly Clayton](#) that would be awesome!!

[November 5 at 3:14pm](#) · [Like](#)



[Linda Stoll](#) Yes - I wish recycling could be every 2 weeks but every 3 is better than what we have now.

[November 5 at 3:16pm](#) · [Like](#)



[Katie Woodrow](#) Yes, please!!

[November 5 at 3:22pm](#) · [Like](#)



[Mitchell Michiels](#) Yes!

[November 5 at 3:36pm](#) · [Like](#)



[Mari Nelson](#) Yes....

November 5 at 3:42pm · [Like](#)



[Peter DeWolf](#) Yes..this is a great idea...what would the 6 additional pick ups cost tax payers?

November 5 at 4:00pm · [Like](#)



[Elizabeth Woolf](#) Maybe every 1st & 3rd of month. Remembering a 3 week cycle could be problematic.

November 5 at 4:48pm · [Like](#)



[Michael O Sajbel](#) Twice a month would be perfect. And if you don't have enough for that halfcycle just don't take out your bin.

November 5 at 5:25pm · [Like](#)



[Stacey Baldwin Milligan](#) I agree with Peter, I think it would be great. But I want to know if the additional pickups would cost the taxpayers more money. We routinely fill our recycling bin

November 5 at 5:49pm · [Like](#)



[Leslie Lemieux](#) I have two recycling containers to keep up with our family of 4's recyclables - would it cost more than purchasing a second bin?

November 5 at 6:16pm · [Like](#)



[Ryan Hilson](#) Someone has to pay for it

November 5 at 6:57pm · [Like](#)



[Karen Johnson](#) Yes.

November 5 at 7:32pm · [Like](#)



[John Rae](#) Most definitely

November 6 at 7:30am · [Like](#)



[Tim Gosz](#) Yes

November 6 at 8:56am · [Like](#)

From: [Debbie Galeazzi](#)
To: [Sue Strauss](#)
Subject: FW: for the next packet.
Date: Tuesday, November 11, 2014 8:57:44 AM

From: Rebecca Nichols
Sent: Tuesday, November 11, 2014 7:03 AM
To: Debbie Galeazzi
Cc: Don Merkes
Subject: for the next packet.

[Mymenasha](#)
[November 5 at 2:27pm](#) ·

Your comments are needed. Please respond to the question below. Thanks.



[Rebecca Nichols - District 1 Alderman](#)

The Common Council will begin reviewing the 2015 budget. One of the proposed changes for next year is picking up recycling every 3 weeks instead of every 4 weeks. That would equal 6 more pick-ups a year. What do you think?

[Like](#)[Like](#) · [\[Comment\]](#) · [Share](#)

[Top Comments](#)

[Ioanne Roush](#), [Wil Krautkramer](#), [Kathie Boyette](#) and [14 others](#) like this.



[]



[Cynthia Becher-Maynard](#) Yes!!!! Once a month is just not enough! Our neighboring cities have it weekly.....
[Like](#) · [Reply](#) · [4](#) · [November 5 at 2:51pm](#)



[Kati Montalbano Reiter](#) That would be great!
[Like](#) · [Reply](#) · [3](#) · [November 5 at 4:34pm](#)



[Mandy Harold](#) A definite yes!
[Like](#) · [Reply](#) · [3](#) · [November 5 at 4:15pm](#)



[Melissa Moseman Zwach](#) Yes!!! Our bin is always overflowing.
[Like](#) · [Reply](#) · [3](#) · [November 5 at 3:02pm](#)



[Lindsay Walker-Krueger](#) Yes we need it more than once a month
[Like](#) · [Reply](#) · [2](#) · [November 5 at 7:31pm](#)



[Carol J Thiel](#) Yes...it is needed
[Like](#) · [Reply](#) · [2](#) · [November 5 at 4:59pm](#)



[Crystal Pozolinski-Landon](#) Yes please our bin is constantly full or overflowing! We have to make extra trips to off load cardboard!

[Like](#) · [Reply](#) · [2](#) · [November 5 at 4:38pm](#)



[Wil Krautkramer](#) Great idea!

[Like](#) · [Reply](#) · [2](#) · [November 5 at 3:45pm](#)



[Jessica Krahenbuhl](#) Yes please!

[Like](#) · [Reply](#) · [2](#) · [November 5 at 3:38pm](#)



[Susan Smith](#) Definitely needed!! YES!

[Like](#) · [Reply](#) · [2](#) · [November 5 at 3:37pm](#)



[Jamie Woodward](#) Yes please. We are always over flowing.

[Like](#) · [Reply](#) · [2](#) · [November 5 at 3:35pm](#)



[Pamela Miller](#) Yes please! I have more recyclables than garbage most days.

[Like](#) · [Reply](#) · [2](#) · [November 5 at 3:10pm](#)



[Gwendolyn S Draheim Pulido](#) that would be awesome!

[Like](#) · [Reply](#) · [2](#) · [November 5 at 3:02pm](#)



[Stephanie Anderson Hansen](#) Yes please!! I can come to another meeting and tell them again that I want this if needed

[Like](#) · [Reply](#) · [2](#) · [November 5 at 2:36pm](#)



[Jessica Ceman Thiel](#) A thousand times yes!!

[Like](#) · [Reply](#) · [1](#) · [November 6 at 5:36am](#)



[Nick Kiley](#) This is much needed! We separate our milk/water/juice containers and bring them in ourselves because our bin is over flowing every month. Every three weeks is perfect.

[Like](#) · [Reply](#) · [1](#) · [November 6 at 3:06am](#)



[John Rae](#) Yes most definitely

[Like](#) · [Reply](#) · [1](#) · [November 6 at 12:08am](#)



[Jenny Ruppenthal](#) Yes, it is needed.

[Like](#) · [Reply](#) · [1](#) · [November 5 at 10:39pm](#)



[Sarah Heckmann Ferge](#) Yes!

[Like](#) · [Reply](#) · [1](#) · [November 5 at 9:56pm](#)



[Sue Wisneski](#) Love it. We always have 2 extra barrels out there, with proper recycling stickers on them, of course.

[Like](#) · [Reply](#) · [1](#) · [November 5 at 9:50pm](#)



[Kara Witthuhn](#) Yes. The bins are huge but our family of 5 fills it completely by our recycling date every month.

[Like](#) · [Reply](#) · [1](#) · [November 5 at 9:38pm](#)



[Jason Peterson](#) Yes please

[Like](#) · [Reply](#) · [1](#) · [November 5 at 9:26pm](#)



[Amanda Brown](#) Yes! More often!

[Like](#) · [Reply](#) · [1](#) · [November 5 at 8:58pm](#)



[Guy Cleveland](#) I would have to say no. I believe many people are thinking things should go in it that are not supposed to, this is why they are having problems. I think a field trip to the recycling center should be on the agenda, taking notice of how much is being pu...[See More](#)

[Like](#) · [Reply](#) · [1](#) · [November 5 at 5:49pm](#)



[Louise Zenefski](#) Definitely yes!

[Like](#) · [Reply](#) · [1](#) · [November 5 at 5:17pm](#)



[Amanda Barth](#) Yes! Or a second. If you want people to recycle everything that can be recycled we need more room. I have a family of 6 and a lot of recycling! Thanks for considering.

[Like](#) · [Reply](#) · [1](#) · [November 5 at 5:10pm](#)



[Alison Mayer](#) I'm not sure it's necessary. Having recycling pick-up once a month forces my husband and I to be smarter shoppers and consumers. I realize recycling is a good thing -- so it's nice to know you're looking for public input.

[Like](#) · [Reply](#) · [1](#) · [November 5 at 4:20pm](#)



[Lori Asmus](#) Not needed.

[Like](#) · [Reply](#) · [1](#) · [November 5 at 3:33pm](#)



[Carla Monday Watson](#) It makes no difference to me. Mine is about 1/2 to 3/4 full. Thanks for asking!

[Like](#) · [Reply](#) · [1](#) · [November 5 at 3:28pm](#)



[Nikki James](#) Absolutely or bi weekly or 2 bins. Once it gets full people stop recycling and put it in the trash!

[Like](#) · [Reply](#) · [3](#) · [November 5 at 4:40pm](#)



[Sarah Rivet](#) For a family of 6, 3 of whom wear some diapers, this would really benefit our family to have more pick ups.

[Like](#) · [Reply](#) · [3](#) · [November 5 at 4:23pm](#) · [Edited](#)



[Angie Luebke Demers](#) We only have 2 people in our household, and we still fill it to the brim. Every 3 weeks would be great!

[Like](#) · [Reply](#) · [2](#) · [November 5 at 5:02pm](#)



[Jeff Clayton](#) Yes please ... or A second recycle bin

[Like](#) · [Reply](#) · [2](#) · [November 5 at 2:32pm](#)



[Bobbi Schopp McCoy](#) Yes please!

[Like](#) · [Reply](#) · [November 7 at 4:01pm](#)



[Jerry Butler](#) Yes please!

[Like](#) · [Reply](#) · [November 7 at 2:14pm](#)



[Laurel Wirth](#) A definite yes. Thank you so much for asking!

[Like](#) · [Reply](#) · [November 6 at 10:43pm](#)



[Shavonne Landeau](#) Absolutely!! I have to put extra plastic bins out for all of our recycling and I see my neighbors doing the same thing!

[Like](#) · [Reply](#) · [November 6 at 3:54pm](#)



[Carrie Ertel](#) Yes yes yes

[Like](#) · [Reply](#) · [November 6 at 1:22pm](#)



[Joanne Roush](#) Four or five years ago I was opposed to this increase in service. At that time we were facing considerable financial uncertainties. Upon questioning the public works staff, it was noted that 10% or fewer Menasha families were having an issue with more materials than they could fit in their container in a month, yet they were unwilling to take on a second bin. Additionally, the very full containers most often had cartons and gallon milk containers that were not flattened. It seemed like an unfair burden on the majority of the city's taxpayers to increase service to a small minority who simply were not making the best use of the service already provided. But times change. We have a new list of recyclable materials we can put in the bin, and many of them can't be compressed much. We also have considerably less financial stress on the city and it's time for us to take another look. This is exactly the sort of service the city should provide, and it's wise to invest in providing excellent services to residents. So I support this compromise of 18 pick-ups per year, which is less than the weekly or every-other-week that some people would like us to have.

[Like](#) · [Reply](#) · [November 6 at 11:57am](#) · [Edited](#)



[Pat Schick](#) Yes it is needed

[Like](#) · [Reply](#) · [November 6 at 7:45am](#)



[Mark Piette](#) You need it I've moved out since but the once a month always sucked

[Like](#) · [Reply](#) · [November 5 at 6:42pm](#)



[Cathy Shannon Brooks](#) There are two of in our household and we only fill it every 4 weeks, but when there is more in a household the recyclable bin would probably fill more.

[Like](#) · [Reply](#) · [November 5 at 4:59pm](#)



[Staci Hinrichs](#) I don't think it's necessary

[Like](#) · [Reply](#) · [November 5 at 3:02pm](#)



[Christine Putman](#) Yes I would like it more often. I flatten the plastic bottles, don't put in pizza boxes and still fill it to overflowing.

[Like](#) · [Reply](#) · [November 6 at 3:23pm](#)

WINNEBAGO & CALUMET COUNTIES

November 4, 2014
General Election

	District 1 & 2 Trinity Lutheran	District 3 & 4 Banta School	District 5 & 7 Clovis School	District 6 Jefferson School	District 8 Heckrodt	Totals
	OS+TSX	OS/TSX	OS/TSX	OS/TSX	OS/TSX	City Wide
Number of Voters	1443	1566	1686	727	1183	6605
Statewide						
Governor/Lt. Governor						
Mary Burke/John Lehman (Democratic)	699	796	841	334	476	3146
Scott Walker/Rebecca Kleefisch (Republican)	704	731	809	377	697	3318
Dennis Fehr/No Candidate (Peoples Party)	5	6	4	4	1	20
Robert Burke/Joseph M. Brost (Libertarian)	22	23	17	8	9	79
Write-In	0	1	0	1	0	2
Attorney General						
Susan V. Happ (Democratic)	661	751	797	324	447	2980
Brad Schimel (Republican)	673	676	771	340	655	3115
Thomas A. Nelson, Sr (Libertarian)	74	84	66	41	32	297
Write-In	3	3	1	0	0	7
Secretary of State						
Doug LaFollette (Democratic)	731	838	886	355	502	3312
Julian Bradley (Republican)	582	587	665	299	591	2724
Jerry Broitzman (Constitution)	31	24	32	17	13	117
Andy Craig (Libertarian)	56	56	42	35	30	219
Write-In	2	2	1	0	0	5
State Treasurer						
David Sartori (Democratic)	649	745	783	323	447	2947
Matt Adamczyk (Republican)	615	634	702	311	611	2873
Andrew Zuelke (Constitution)	22	19	28	16	10	95
Ron Hardy (Wisconsin Green Party)	53	59	48	28	25	213
Jerry Shidel (Libertarian)	46	47	41	20	30	184
Write-In	2	3	3	0	0	8
Congressional						
Rep in Congress - District 6						
Mark Harris (Democratic)	731	814	883	361		2789
Glenn Grothman (Republican)	622	642	706	314		2284
Gus Fahrendorf (Libertarian)	54	50	38	24		166
Write In	3	1	3	1		8
Rep in Congress - District 8						
Ron Gruett (Democratic)					401	401
Reid J. Ribble (Republican)					757	757
Write-In					0	0
Legislative						
State Senator District 19						
Penny Bernard Schaber (Democratic)	708	773	829	340		2650
Roger Roth (Republican)	700	746	810	377		2633
Write-In	3	3	3	1		10

State Senator District 1						
Dean P. DeBroux (Democratic)					447	447
Frank Lasee (Republican)					682	682
Write-In					1	1
Rep. to the Assembly-Dist. 57						
Amanda Stuck (Democratic)	695	813	838	356		2702
Chris Klein (Republican)	693	685	767	340		2485
Write-In	4	3	0	2		9
Rep. to the Assembly- Dist. 3						
Al Ott (Republican)					894	894
Write-In					26	26
County						
Winnebago County Sheriff						
John Matz (Republican)	1080	1181	1257	545		4063
Write-In	44	32	40	15		131
Calumet County Sheriff						
Mark R. Ott (Republican)					907	907
Write-In					16	16
Winnebago County Coroner						
Barry Busby (Republican)	1083	1185	1258	534		4060
Write-In	36	26	31	11		104
Winnebago County Clerk of Circuit Court						
Melissa M. Konrad (Republican)	1073	1172	1236	533		4014
Write-In	32	28	34	10		104
Calumet County Clerk of Circuit Court						
Connie Daun (Republican)					884	884
Write-In					17	17
Referendum-Question #1-Creation of Transportation Fund						
Yes	1129	1193	1320	572	875	5089
No	218	228	229	100	198	973
Municipal Referendum-Question #1 Adopt R-17-14						
Yes	1049	1141	1231	543	792	4756
No	274	263	278	115	253	1183
Municipal Referendum-Question #2 Increase Minimum Wage						
Yes	854	930	993	418	576	3771
No	521	565	602	270	566	2524

City of Menasha General Election- Nov. 4, 2014				
	Total residents of voting age	Total Voters	% Voted	Absentees
Total City Percentage	13313	6605	50%	1165

MENASHA HISTORICAL SOCIETY NEWS

November 2014

November Meeting

MENASHA'S KOREAN WAR STORIES

The Korean conflict (1950 - 1953) is often called "The Forgotten War," but it has never been forgotten by those who lived it. While millions died and many more suffered from the hostilities, the nation collectively "forgot" about or ignored the war and its veterans. This film uses historical movies and personal photos combined with emotional remembrances to reveal the individual stories, the pride, the patriotism, the gallantry, the sacrifice and heartache behind "the Forgotten War."



Thursday - November 13th
7:00 p.m.
Elisha D. Smith Public Library
Company E Room
The Public is Invited

CHRISTMAS BANQUET & PROGRAM

THURSDAY, DECEMBER 11

WAVERLY BEACH

5:00 pm SOCIAL HOUR

6:00 pm DINNER

7:00 pm "AROUND DOWNTOWN"

COST: \$21.00 PER PERSON

MAIL CHECKS TO: MENASHA HISTORICAL SOCIETY

P. O. BOX 255

MENASHA, WI 54952

(RESERVATIONS MUST BE IN BY FRIDAY, DECEMBER 5, 2014)



THE "LITTLE RED CABOOSE" IS NOW RED AGAIN AND READY TO BE INSPECTED

The response has been overwhelming and once again we say **THANK YOU** to all who have contributed. When this project was just a dream we wondered how it could possibly happen with a small organization such as we have. However, with the help of ALL of you that mission has been accomplished and we are within reach of that goal. To hopefully deter vandalism the city is now in the process of discussing plans for installing lighting. It will be open for inspection, upon request, by contacting dloehning@new.rr.com or 729-6321

\$ 14,000

\$ 10,000

Membership Dues (\$15/individual - \$25/couple)
are payable at this time or may be mailed to:

Menasha Historical Society

P. O. Box 255

Menasha, WI 54952



Hearthstone House Tour

Our October tour was exceptionally interesting and informative. Our photographer, Nick, was as usual capturing sites as we toured the Hearthstone House in Appleton. We had a little "extra activity" at one of the sites where one male pedaled the Penny Farthing bicycle fast enough to keep the "lights burning". One female made it to the top also but then couldn't reach the pedals! Camaraderie and lunch at Good Company followed.



THANK YOU

A special thank you to Stacey Hoekstra and Sylvia Biebel who have contributed their time and talent to create a museum area that the Menasha Historical Society can be proud of for years to come. Displayed artifacts will greatly enhance the younger generation to learn what it was like to live in the past and hopefully come to appreciate the now and the future. Thank you also to David Galassie, author of the "Menasha" book, who recently forwarded another royalty check to our society for \$46.73. We appreciate his generosity and continue to have the book on sale at the historical site.

IMPORTANT INFORMATION

Due to fewer volunteers than expected this year the following changes will be implemented. Effective Monday, October 27 and henceforth, the museum will NOT be open on a regular basis but by appointment only. We will schedule work times and hours can be adjusted according to your schedule. Anyone is welcome to help. Contact us by email at menashahistorical@yahoo.com and/or leave a message at 920-840-4373. It will be answered as soon as possible. If, in the future, additional volunteers step forward these hours, etc. may change. Volunteers are also needed when groups are scheduled to visit, view our artifacts, and reminisce while looking at pictures of "what it used to be like to live, work and go to school in Menasha". All you need to do is to "chaperone" the historic collections and greet people as they mingle in your Menasha Historical museum. The next scheduled open house will be Friday, Dec. 5, 5:00-8:30 pm in conjunction with the city's Holiday Hayride. Please consider volunteering 1-2 hrs. that evening. In addition, thoughtfully contemplate serving on the Board of Directors where you will become familiar with working behind the scenes in order to continue preserving our past and present. Our next board meeting is Monday, Nov. 10 at 6:00 pm in the Memorial Bldg. Come join us to see where you can lend a helping hand.

RESOURCE CENTER & MUSEUM

(Located at 640 Keyes Street)
P.O. Box 255
Menasha, WI 54952
menashahistorical@yahoo.com
www.menashahistorical.webs.com
920 - 840 - 4373

OFFICERS & BOARD OF DIRECTORS

INTERIM PRESIDENT
VICE-PRESIDENT
SECRETARY
TREASURER
Nancy Barker
Kathy Humski
Dick Loehning

Nick Jevne
Jean Chew
Dolores Gear
Nick Jevne
Paul Brunette
Tom Konetzke
Nancy Ropella



NEWS RELEASE

WISCONSIN PARK & RECREATION ASSOCIATION CONFERENCE & TRADE SHOW

The Park Design Awards, Outstanding Young Professional of the Year and Outstanding Professional Award of the Year will be presented at the Annual Conference in Wisconsin Dells on November 6th at 3:30 pm. The presentation will be made at the Chula Vista Resort, Room G.

Wisconsin Park & Recreation Association Park Section Announces 2014 Award Winners

OUTSTANDING PROFESSIONAL OF THE YEAR



**Vince Maas, Parks Superintendent
City of Menasha**

Vince has used his background, formal training, and education in Park Management to increase the focus on parks and forestry for the City of Menasha. He has significantly increased professional training opportunities for park staff which has resulted in a greater balance and higher level of services provided to the community.

An example of this great work is that the Wisconsin Urban Forestry Council and Wisconsin Department of Natural Resources “Project Partnership Award” was given to the City of Menasha and Canadian National Railroad in 2013 for the “30 for 30” program. The City of Menasha partnered with CN and numerous volunteer groups to create a project that not only celebrated Menasha’s 30th anniversary as a Tree City USA, but also involved the community in its urban forestry program. These volunteer groups teamed up to improve the long term health and diversity of the urban forest by planting 30 trees in each aldermanic district. Two Hundred and Forty (240) trees were planted, with over 100 volunteers participating.

Vince has been involved in WPRA Park and Aquatics sections since 2005 when he was first hired by the City of Oshkosh. Vince believes the section workshops are another great opportunity to network and gather ideas which led him to become more involved with WPRA Park Section Board as the region II representative for four years, a member of the annual conference committee for the past two years and at this time as the representative at large.

Please join us in congratulating Vince Maas, the 2014 Park Section Outstanding Professional of the Year.

OUTSTANDING YOUNG PROFESSIONAL OF THE YEAR



Matthew Collins, Unit Coordinator

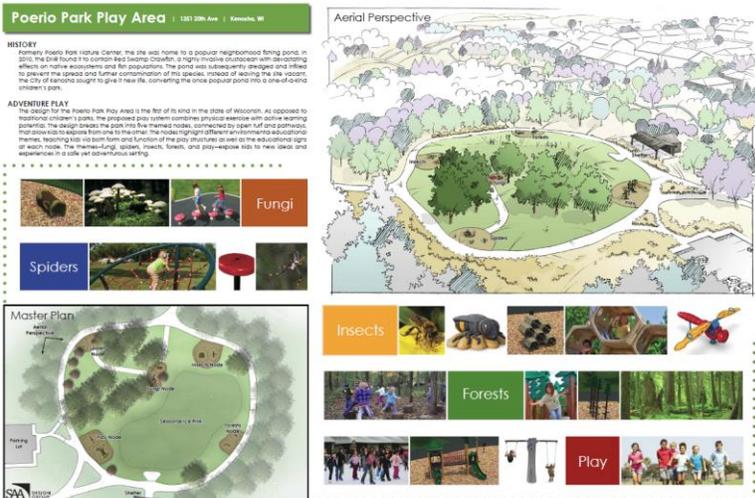
Milwaukee County Department of Parks, Recreation and Culture

Matthew has worked to develop a pilot program that offers underprivileged youth an opportunity to experience career options within the Milwaukee County Parks system. This partnership with the Milwaukee Job Corps, a federally funded campus offered to financially underprivileged youth seeking to obtain experience with a skilled trade after graduating high school. This program has not only provided opportunity and experience for the participants it has provided Milwaukee County with park services in a non-costly manner.

Matthew has had published articles in the Impact Magazine, frequently attends SEPRC meetings, is a member of the Cudahy Healthiest Coalition and last year had the opportunity to attend the NRPA Congress in Houston. He is a recipient of past Silver Star Award for the Summer Youth Employment Program in 2008 and received the 2009 Kudos Award for marketing excellence from NRPA.

Please join us in congratulating Matthew Collins, the 2014 Park Section Outstanding Young Professional of the Year.

PARK DESIGN AWARDS of Merit (Under \$125,000) Kenosha Parks Department – Poerio Park Nature Playground



Poerio Park Nature Center is located on the north side of the city of Kenosha along the county Pike Bike Trail. The Pike River flows through this large tract of land eventually emptying into Lake Michigan 1/2 mile downstream. The park is conservancy based recreation and contained an extensive hiking/walking trail system, fishing pond with ADA pier, and small shelter/restroom facility. In 2012, an invasive species of red crayfish was discovered in the pond and the DNR ordered the pond to be destroyed and filled with clay to eliminate the pest. The pond was a main attraction for the park and occupied the space directly adjacent to the shelter and parking lot. When the pond was filled, the neighborhood and community residents voiced their disappointment of losing this park amenity.

The design team evaluated several new uses for the former pond site, and conceived the concept of nature themed playground stations around the perimeter loop path and an ice rink over the old pond footprint. These new uses allow the park visitors to utilize the space year round and keep the park in a conservancy type usage.

The play equipment was designed and selected to portray natural elements such as a dragonfly seesaw, spiderweb climbing structure, mushroom table and seats, and trees to climb. The main post and deck structure included custom constructed posts wrapped in GFRC tree bark and a laser cut roof with leaf patterns. Woodland animals were hidden into the structures to allow for discovery by the children as they play.

Because of the clay cap on the old pond, no excavation could occur, thus requiring creative site grading to create the new ice rink area. The design team worked to maintain full ADA access to all facilities and integrated the old ADA fishing platform into the ice rink as the main point of entry.

PARK DESIGN AWARDS of Merit (\$125,000-\$350,000)

City of West Bend Parks, Recreation & Forestry Department – Regner Park South Bridge



Regner Park is the City of West Bend's oldest and most popular park. Built in 1935 by the CCC, the park had been virtually untouched for 75 years. The park attendance was the lowest it had been in years, and the buildings were falling into extreme disrepair. City budgets were being cut more every year, and we had to look for other sources to fund renovations and bring people back to the park.

In October of 2009, the Regner Rejuvenation Committee was formed, with members from each of the four major service clubs: the Kiwanis Early Risers, Noon Rotary, Sunrise Rotary and Noon Kiwanis. Their goal was simple: to improve Regner Park and bring people back. Never before had all four service clubs worked together on the same project. Without the efforts of these service groups' fundraising efforts, none of these projects would have come to fruition. Fundraising began and in 2010, the lunch and beverage stands were renovated and renamed the Kiwanis and Rotary concession stands; a new 200-person open air pavilion was constructed; the bandstand was renovated and expanded; the entire area received new water and sanitary sewer lines, new asphalt pavement and a new lannon stone retaining wall. 2011 saw new restrooms constructed; construction of the new Silver Lining Stage, as well as new storm water sewer construction and additions. Regner Park quickly became extremely popular with everyone. The winter of 2013-2014 saw Enchantment in the Park, a drive and walk through Holiday light display, move to Regner Park from the Washington County Fairy Park. In order for this move to occur, a new bridge was needed. Their proposed route would cross a narrow pedestrian bridge that had to be removed and replaced with a bridge that could handle buses loaded with visitors.

Due to Enchantment coming to Regner Park, the bridge had to be built. Unfortunately, bids for construction came in over twice the estimated amount and therefore over twice our available budget. In less than four months we needed a bridge in place for vehicles to cross. City staff stepped up to the plate and were able to construct the bridge in house, saving the City of West Bend over \$100,000.00. Never in the history of the City had staff attempted such a large, complicated project. We knew we had the expertise in all of our staff, we just had to put it together to create the perfect construction team.

PARK DESIGN AWARDS of Merit (\$350,001 & above)

City of West Bend Parks, Recreation & Forestry Department – Lac Lawrann Conservancy Learning Center



Lac Lawrann Conservancy has a long, rich history of nature preservation in the City of West Bend. What is now 145 acres began as an 18 acre donation in 1979 by Lawrence and Ann Maurin. Originally, the property was only available to the public during limited hours, and people had to be escorted by volunteers. Now the property boasts year round nature programs, as well as nature in the classroom programs, field trips, adult education classes and more. This expansion of use and programming emphasized a growing need for flush restrooms and a year round building. In 1999, a study was done to determine the feasibility of renovating the barn on site into a nature center. In 2005, another study was done regarding options for a Nature Center. In 2006, the decision was made to preserve the barn as a barn and to raise money to build a new nature center just north of the barn. In 2007 the renovations to the barn were complete and the group turned its focus to the Nature Center. In 2010, a conceptual design for the Nature Center was created and the City was awarded a Knowles-Nelson Stewardship DNR grant for \$250,000 towards the new Nature Center. From 2012 to 2013, the Nature Center, now renamed the Learning Center, was constructed for \$1.2 million, with 93% of it being grants or donations.

With recent trends of budget cuts in parks and recreation divisions across the state and the country, our Parks, Recreation & Forestry Department had to be creative in obtaining funds for construction of the new building. Luckily, the Friends of Lac Lawrann Conservancy is a very dedicated group who is proud of the Conservancy and its legacy. Through their creative efforts, the money was raised and phase I, a 4,800 square foot building was completed and dedicated on Earth Day 2013.

Due to the nature of this project being located in a conservancy, there was a huge emphasis on being environmentally sustainable in all aspects of both construction and future maintenance of the building.

EDITOR'S NOTE

WPRA is a statewide, non-profit service organization dedicated to extending the social, health, cultural and economic benefits of parks and recreation through its network of recreation/park professionals and civic leaders. There are approximately 2,500 WPRA members who include state and local experts on recreation, urban planning, aquatics, at-risk-youth, therapeutic recreation services, and parkland development and services.

FOR MORE INFORMATION CONTACT:

Matt Amundson, CPRP

Park Design Award Coordinator

Parks & Recreation Director

City of Whitewater

262-473-0122

mamundson@whitewater-wi.gov

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 3, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil,
ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Clerk Galeazzi.

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Tim Jacobson, 732 Paris Street. Support amendment to Special Event Policy for Memorial Day Parade.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 10/20/14.](#)
- b. [Board of Public Works, 10/20/14.](#)
- c. [IT Steering Committee, 10/13/14.](#)
- d. [Library Board, 10/16/14.](#)
- e. [NMFR Fire Commission, 10/22/14.](#)
- f. [Water & Light Commission, 10/22/14.](#)
- g. [Waverly Sanitary District, 10/16/14.](#)

Communications:

- h. [PP Homan to CDD Keil, 10/10/14; Resignation Notice.](#)
- i. [PHD McKenney, 10/29/14; 2014 City of Menasha Influenza Vaccine Clinic Results.](#)
- j. [Penny Bernard Schaber, State Representative, to Mayor Merkes, 10/23/14; Congratulations on being approved for Board of Commissioners of Public Lands State Trust Fund Loans.](#)
- k. [Jonathan Smith, Simply Incredible Foods to Mayor Merkes, 10/7/14; Update.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-K.

Discussion ensued on Comm. I, City of Menasha Influenza Vaccine Clinic Results.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 10/20/14.](#)

Administration Committee, 10/20/14 – Recommends the Approval of:

2. [Wisconsin Counties Association/Group Health Trust \(WCA/GHT\) as the medical insurance carrier for the calendar years of 2015 and 2016.](#)

Board of Public Works, 10/20/14 – Recommends the Approval of:

3. [Street Use Application – Fox Cities Jingle Bell Run; Saturday, November 15; 9:00 AM – 11:30 AM \(Arthritis Foundation\).](#)
4. [Payment – MCC, Inc.: Contract Unit No.2014-02; Street Reconstruction – London Street, Lakecrest Drive, Sunset Drive, Emily Street, Ninth Street, DePere Street, Parkview Place; \\$189,710.03 \(Payment No. 2\).](#)
5. [Authorization to Execute WisDOT Third Street Bridge Replacement Project Engineering Services Agreement.](#)

Ald. Zelinski requested to remove from Consent Agenda item 4.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda items 1, 2, 3, 5
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Zelinski, seconded by Ald. Langdon to approve Consent Agenda item 4, Payment to MCC, Inc., Contract Unit No. 2014-02 Street Reconstruction of London Street, Lakecrest Drive, Sunset Drive, Emily Street, Ninth Street, DePere Street, Parkview Place for \$189,710.03 (Payment No. 2).
Discussion ensued on condition of London Street.
Motion carried on roll call 8-0.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 10/21/14 to 10/30/14 in the amount of \\$732,509.28.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 8-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve beverage operator's license applications as listed in memo dated 10/29/14.
Motion carried on voice vote.

Kory Kolosso, 636½ Tayco Street, Menasha asked the Council to approve his beverage operator's license application being recommended for denial. He explained the incident in question happened 20 years ago.

Moved by Ald. Keehan, seconded by Ald. Langdon to approve beverage operator's license application of Kory Kolosso.
Motion carried on roll call 8-0.

Danielle M. Raehl, 122 Mayer Street, Menasha asked the Council to approve her beverage operator's license application being recommended for denial. She explained the one incident in question.

Moved by Ald. Englebert, seconded by Ald. Langdon to approve beverage operator's license application of Danielle M. Raehl.
Motion carried on roll call 8-0.

3. [“Class A” Liquor License Application, Foodmen 2, Inc. d/b/a The Third Street Market, 403 Third Street, Menasha, Michael Novak, agent, for the 2014-2015 licensing year.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve Class A liquor license application for Foodmen 2, Inc. d/b/a The Third Street Market, 403 Third Street, Menasha, Michael Novak, agent for the 2014-2015 licensing year.
Motion carried on roll call 8-0.

4. [Authorization to Execute Revised WisDOT Agreement for STH 441/Appleton Road Interchange.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve amendment to Authorization to Execute Revised WisDOT Agreement for STH 441/Appleton Road Interchange previously approved on 10/6/14.
DPR Radtke explained the amendment is the cost of the street lighting will be split between the State, City and Town of Menasha
Motion carried on roll call 8-0.

5. [Parkland Dedication Fees – Oak Park Place Development.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve parkland dedication fees of \$16,289 for Oak Park Place Development.

CDD Keil explained the developers of Oak Park Place have offered to donate the land, construct and pave trail in their development in lieu of paying the full amount of parkland dedication fee.

General discussion ensued on parkland dedication fees and the recommendation of Plan Commission.

Motion carried on roll call 7-1. Ald. Zelinski voted no.

J. ORDINANCES AND RESOLUTIONS

1. [R-25-14 A Resolution Providing for the Method of Amending and Approving the 2015 City of Menasha Operating Budget and Capital Improvement Plan.](#) (Introduced by Alderman Benner).

Moved by Ald. Zelinski, seconded by Ald. Langdon to hold R-25-14

Mayor Merkes stated the motion was not germane as the Resolution is date sensitive.

Ald. Langdon called Point of Order, stating City Code Sec. 2-2-16(d)(2)b, "no debate after motion to hold is made and seconded."

After conferring with CA/HRD Captain, Mayor Merkes over ruled Point of Order as the question was a parliamentary one. Ald. Langdon's Point of Order was not sustained.

Ald. Langdon called Point of Order, stating Mayor Merkes' referencing motion to hold not germane based upon time sensitivity was out of order.

Mayor Merkes ruled Point of Order was well taken. Ald. Langdon's Point of Order was sustained.

Item held.

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

Greg Keil, 1831 Lakeshore Drive. Commented on pedestrian trails being part of Comprehensive Plan.

O. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Keehan to adjourn at 6:44 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Wednesday, November 5, 2014
MINUTES

DRAFT

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
PRESENT: Aldermen Nichols, Taylor (5:20pm), Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner
ALSO PRESENT: Mayor Merkes, ASD Steeno, FC Auxier, DFC DeLeeuw, DPW Radtke, DDMO Alix, PWS Nieland, Clerk Galeazzi
- D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)
Geraldine Jay, 1305 Lucerne Drive, Menasha. Comments on new businesses in Menasha and supports Farm Fresh Market.
- E. Fire Department
FC Auxier and DFC DeLeeuw gave an overview of the Fire Department's 2014 accomplishments and 2015 goals.
General discussion ensued on the Fire Department budget.
- F. Public Works
DPW Radtke, DDMO Alix and PWS Nieland gave an overview of the Public Works Department's 2014 accomplishments and 2015 goals.
General discussion ensued on the Public Works budget.

Moved by Ald. Sevenich, seconded by Ald. Taylor to reduce City Garage Buildings account #731-1022-541.82-01 by \$3,000 (generator).
Motion carried on roll call 8-0.
- G. Council/Mayor
Mayor Merkes gave an overview of the Council and Mayor budgets.
General discussion ensued on the Council and Mayor budgets.
- H. Adjourn
Moved by Ald. Sevenich, seconded by Ald. Taylor to adjourn at 8:32 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Thursday, November 6, 2014
MINUTES

DRAFT

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
PRESENT: Aldermen Sevenich, Taylor (5:05pm) Langdon, Keehan, Zelinski, Nichols.
EXCUSED: Alderman Benner, Englebert
ALSO PRESENT: Mayor Merkes, ASD Steeno, CA/HRD Captain, PC Styka, LD Lenz, Cpt. Halderson, Clerk Galeazzi
- D. People from the Gallery to be heard on matters pertaining to the agenda (five (5) minute time limit for each person)
No one spoke.
- E. Library
LD Lenz introduced Library Board members present, Kathy Wicichowski, Bob Golz, MJSD Superintendent Chris VanderHeyden and Ald. Becky Nichols.

LD Lenz gave an overview of the Library budget.

General discussion ensued on the Library budget.
- F. Personnel/Attorney/Clerk/Elections
CA/HRD Captain gave an overview of the Personnel Department, Attorney, Clerk and Elections budgets.

General discussion ensued on the Personnel Department, Attorney, Clerk and Elections budgets.
- G. Police Department
PC Styka and Cpt. Halderson gave an overview of the Police Department's 2014 accomplishments and 2015 goals. Also present were Lt. Bouchard, Lt. Sahr and Lt. Albrecht.

General discussion ensued on Police Department budget.
- H. Adjourn
Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 7:40 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Monday, November 10, 2014
MINUTES

DRAFT

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
- C. Moment of Silence recognizing Veterans' Day
Mayor Merkes asked for a moment of silence in recognition of Veterans' Day.
- D. Roll Call/Excused Absences
PRESENT: Ald. Langdon, Keehan, Zelinski, Englebort, Benner, Nichols (5:15pm),
Taylor, Sevenich
ALSO PRESENT: Mayor Merkes, ASD Steeno, PHD McKenney, CDD Keil,
PP Homan, Clerk Galeazzi
- D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)
No one spoke.
- E. Health/Senior Center/Weights & Measures/Employee Safety
PHD McKenney gave an overview of the Health Department budget.
General discussion ensued on Health Department budget.
- F. Community Development
CDD Keil and PP Homan gave an overview of the Community Development
Department's 2014 accomplishment and 2015 goals.
General discussion ensued on Community Development Department budget.
- G. Finance Department/Revenues/Assessor/IT
ASD Steeno gave an overview of the Finance Department and IT Department
2014 accomplishments and 2015 goals. She reviewed some of the revenue
accounts.
General discussion ensued on the Finance, Assessor and IT budgets.
- H. Adjourn
Moved by Ald. Taylor, seconded by Ald. Englebort to adjourn at 7:20 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha
Common Council
2015 Budget Review Session
Common Council Chambers
Wednesday, November 12, 2014
MINUTES

DRAFT

- A. Call to Order
Meeting called to order by Mayor Merkes at 5:00 p.m.
- B. Pledge of Allegiance
- C. Roll Call/Excused Absences
PRESENT: Aldermen Keehan, Englebert, Benner, Nichols, Taylor (6pm),
Sevenich, Langdon
EXCUSED: Alderman Zelinski
ALSO PRESENT: Mayor Merkes, ASD Steeno, PRD Tungate, Pk Supt Maas,
DPW Radtke, CDD Keil, Clerk Galeazzi
- D. People from the Gallery to be heard on matters pertaining to the agenda
(five (5) minute time limit for each person)
- Michael Taylor, 545 Broad Street, Representing American Legion. Support
funding for improvements to Koslo Park. Presented to PRD Tungate \$1250
donations received for Koslo Park.
- Tom Konetzke, 858 Emily Street, Representing Menasha Athletic Assoc (MACs).
Support funding for improvements to Koslo Park.
- Larry Konetzke, President of Menasha Athletic Assoc. MACs donate funds to
area organizations; need improvements to Koslo Park.
- Gary Coopman, Treasurer of Menasha Athletic Assoc. Current condition of
baseball field at Koslo Park could be a safety issue.
- Paul Johnson, Menasha Athletic Assoc. Koslo Park baseball field drainage issues.
- E. Parks/Recreation/Forestry/Cemetery/Pool
PRD Tungate and Pk Supt Maas gave an overview of the 2015 budgets for Parks,
Recreation, Forestry, Cemetery and Pool.
- General discussion ensued on the budgets.
- Moved by Ald. Langdon, seconded by Ald. Englebert to increase spending from
Park Development Fund by \$30,000 for Koslo Park.
General discussion ensued on the amount needed, where it should come from,
can be an action by Common Council.
- Ald. Langdon and Englebert withdrew their motion.
- Mayor Merkes stated a resolution to transfer \$10,000 will appear on the next
Common Council agenda.

F. Capital Improvement Plan (CIP)

ASD Steeno gave an overview of the Capital Improvement Plan for the years 2015-2019. ASD Steeno and Mayor Merkes discussed the priority of the projects.

General discussion ensued on the CIP and projects.

Mayor Merkes explained the request to include Calumet County Emergency Sirens in the CIP. This would give staff direction to explore options for installing the sirens.

General discussion ensued on Winnebago County vs Calumet County responsibility for emergency sirens, funding for installation and maintenance.

Moved by Ald. Sevenich, seconded by Ald. Englebert to add the Calumet County Emergency Siren to the 2015 CIP under the potential projects not included in the 2015 budget/borrowing plan.

General discussion ensued on working with County and other entities for funding. Motion carried on roll call 7-0.

G. Adjourn

Moved by Ald. Englebert, seconded by Ald. Benner to adjourn at 7:38 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

City of Menasha Special Event Policy

SPECIAL EVENT is defined as any planned occurrence on the public right-of-way or public premises including, but not limited to; parades, gatherings, festivals and athletic events. By nature these events have a greater impact on City services and resources than would have occurred had the event not taken place. Special events require multiple department involvement. Persons desiring to conduct, maintain, undertake, promote, organize or manage a special event in the City of Menasha shall be subject to the requirements of this policy.

The City of Menasha wants any Special Event to be a success for organizers and participants alike. By providing for an organized application process, we hope to provide for the safety and well-being of all community members.

APPLICATION Complete Special Event Agreement Packet must be returned to City Hall, 2nd Floor, Public Works/Park & Recreation Departments at least 60 days prior to the event. This will allow time for all pertinent departments to review your event needs. A non – refundable fee of \$25 is due at the time your application is submitted. Please note that if you are holding an event in a park you will need to reserve the park prior to turning in your Special Events Application.

REVIEW OF APPLICATION Once your application is received and reviewed, someone from your group will be required to attend a meeting with the Special Events Committee. You will be advised of the date and time. The appropriate departments will review the individual worksheets included in your Special Events Packet to ensure that all considerations have been identified and contingencies planned for.

APPROVAL OF APPLICATION Once your application has been reviewed and approved you will receive a Special Event Permit.

CERTIFICATE OF INSURANCE AND ENDORSEMENT Proof of insurance is required for all special events and must be provided by the event sponsor. The City of Menasha needs to be named as additional insured on both the Certificate of Insurance and the Endorsement. The sponsor shall hold the City, any of its employees and agents and facilities harmless against all claims, liability, loss, damage or expense incurred by the City for any damage or injury to person or property caused by or resulting from activities arising from the special event. The Certificate of Insurance and the Endorsement must be submitted with the Special Events packet.

SPONSOR ADDITIONAL RESPONSIBILITIES If your event requires street closure, it is the event holder's responsibility to contact the bus line, Valley Transit at 920-832-5200 and Gold Cross Ambulance 920-967-6077 to alert them to the street closure. It is also the event holder's responsibility to notify to the property occupants affected by a street closure exceeding 30 minutes. Included in this packet is a form that can be used for notification.

FEES For all events a non-refundable deposit of \$25 is required at the time the application is submitted. Charges for park facilities, food sales permits, tent permit fees, firework fees, etc. are to be paid *IN ADDITION* to the Special Events application fee. **The Memorial Day Parade is exempt from all fees.** Submittal of an event application does **NOT** reserve a park. The applicable fees due prior to your event are: temporary food service permits, temporary beer sales permit, carnival permit, tent fee inspection and fireworks permits. At the completion of your event, charges must be paid no more than 60 days after the last date of your event. If this requirement is not met, further charges may be incurred.

NON-PROFIT ORGANIZATIONS AS EVENT HOLDERS Non-Profits hosting an event that is free and open to the public **may** receive up to a 50% discount on the total Special Event bill. By definition the Non-Profit group must be a registered 501(c)(3) or (4) organization and proof of this designation is required.

TERMINATION OF EVENT The City and its representative reserve the right to shut down a special event that is in progress if it is determined to be a safety hazard by the Police and/or Fire Departments and/or there is a violation of City Ordinances, State Statute, or the terms of the approved application have not been met. The Mayor and /or their designee may revoke an approved Special Event Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.



MEMORANDUM

To: Common Council

From: PRD Tungate BT

Date: November 13, 2014

RE: 2015 Marina Fee Increase

At their November 13, 2014 meeting, the Parks and Recreation Board took action to recommend the marina seasonal slip fee be raised from \$38.00 per foot to \$38.25. Fees were last increased in 2013. The Board agreed with Harbormaster Schabach's opinion that smaller increases over multiple years is a better approach rather than waiting several years and implementing a greater fee increase.

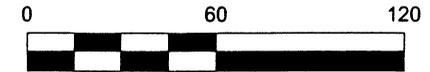
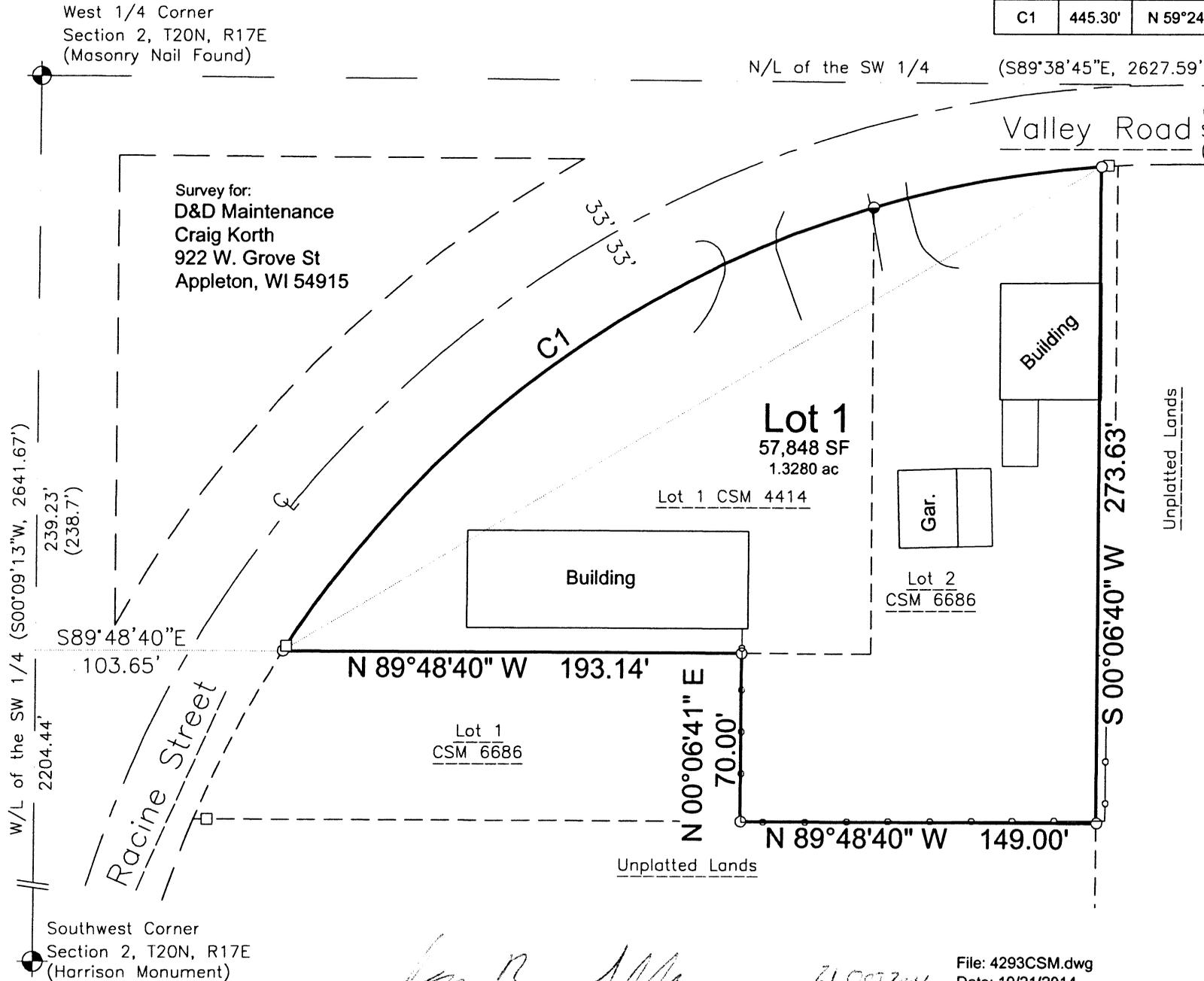
The Menasha Marina offers more services than its two closest comparable marina facilities:

Fond du lac	\$33.00 (non-residents)
High Cliff	\$33.00

Certified Survey Map No. _____

All of Lot One (1), Certified Survey Map 4414, and Lot Two (2), Certified Survey Map 6686, being part of the Northwest 1/4 of the Southwest 1/4 of Section 2, Township 20 North, Range 17 East, Town of Menasha, Winnebago County, Wisconsin.

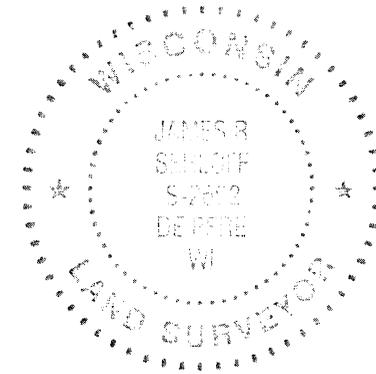
CURVE TABLE					
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle
C1	445.30'	N 59°24'35" E	397.92'	412.51'	53°04'36"



Bearings are referenced to the West line of the Southwest 1/4 Section 2, T20N, R17E, assumed to bear S00°09'13"W, based on the Winnebago County Coordinate System

LEGEND

- 3/4" Rebar Found
- 1" Iron Pipe Found
- Masonry (PK) Nail Found
- ⊙ Government Corner
- () Recorded As



Davel Engineering & Environmental, Inc.
Civil Engineers and Land Surveyors
1811 Racine Street
Menasha, Wisconsin
Ph. 920-991-1866, Fax 920-830-9595

James R. Sehloff
James R. Sehloff Professional Land Surveyor No. S-2692 Date 21 OCT 2014

File: 4293CSM.dwg
Date: 10/21/2014
Drafted By: Jim
Sheet: 1 of 3

Certified Survey Map No. _____

All of Lot One (1), Certified Survey Map 4414, and Lot Two (2), Certified Survey Map 6686, being part of the Northwest 1/4 of the Southwest 1/4 of Section 2, Township 20 North, Range 17 East, Town of Menasha, Winnebago County, Wisconsin.

Town Board Approval Certificate

Resolved, that this certified survey map in the Town of Menasha, Winnebago County, David G. & Deborah L. Korth, the property owner, is hereby approved by the Town Board of the Town of Menasha.

Chairman _____ Date _____

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the Town of Menasha.

Clerk _____ Date _____

City of Menasha Approval Certificate (extraterritorial)

This Certified Survey Map was approved by the City of Menasha on this _____ day of _____, 20_____.

Mayor _____ Date _____

City Clerk _____ Date _____

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Town of Menasha and Winnebago County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Town Treasurer _____ Date _____

County Treasurer _____ Date _____

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

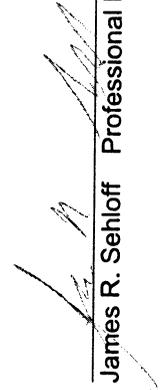
the property owners of record:
David G. & Deborah L. Korth

Recording Information: Parcel Number(s):
Doc. No's. 1497865, 1497874 & 008-0055-03
1620874

David G. & Deborah L. Korth

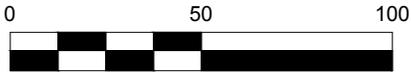
Doc. No. 1666867 008- 0055-06



 _____ 21 Oct 2014
James R. Sehloff Professional Land Surveyor No. S-2692 Date

Certified Survey Map No. _____

All of Lot 53, Lot 54 and part of Outlot 12, of Lake Park Villas, all of Lot 16, Lot 17 and Outlot 4, of Replat of Lots 1, 2, 55-61, 65-69, 73, 75, 76, 78-80, 119, 120, Outlots 4-5, Outlots 8-9 and Outlot 24 of Lake Park Villas, and All of Outlot 1, Certified Survey Map 3275, and all of Outlot 3, Certified Survey Map 3277, all being part of the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.



North 1/4 Corner Section 17, T20N, R18E (Cut Stone Monument)
 Northeast Corner Section 17, T20N, R18E (Aluminum Monument)

Bearings are referenced to the North line of the Northeast 1/4 of Section 17, T20N, R18E which is assumed to bear S89°45'43"W based on the Calumet County Coordinate System.

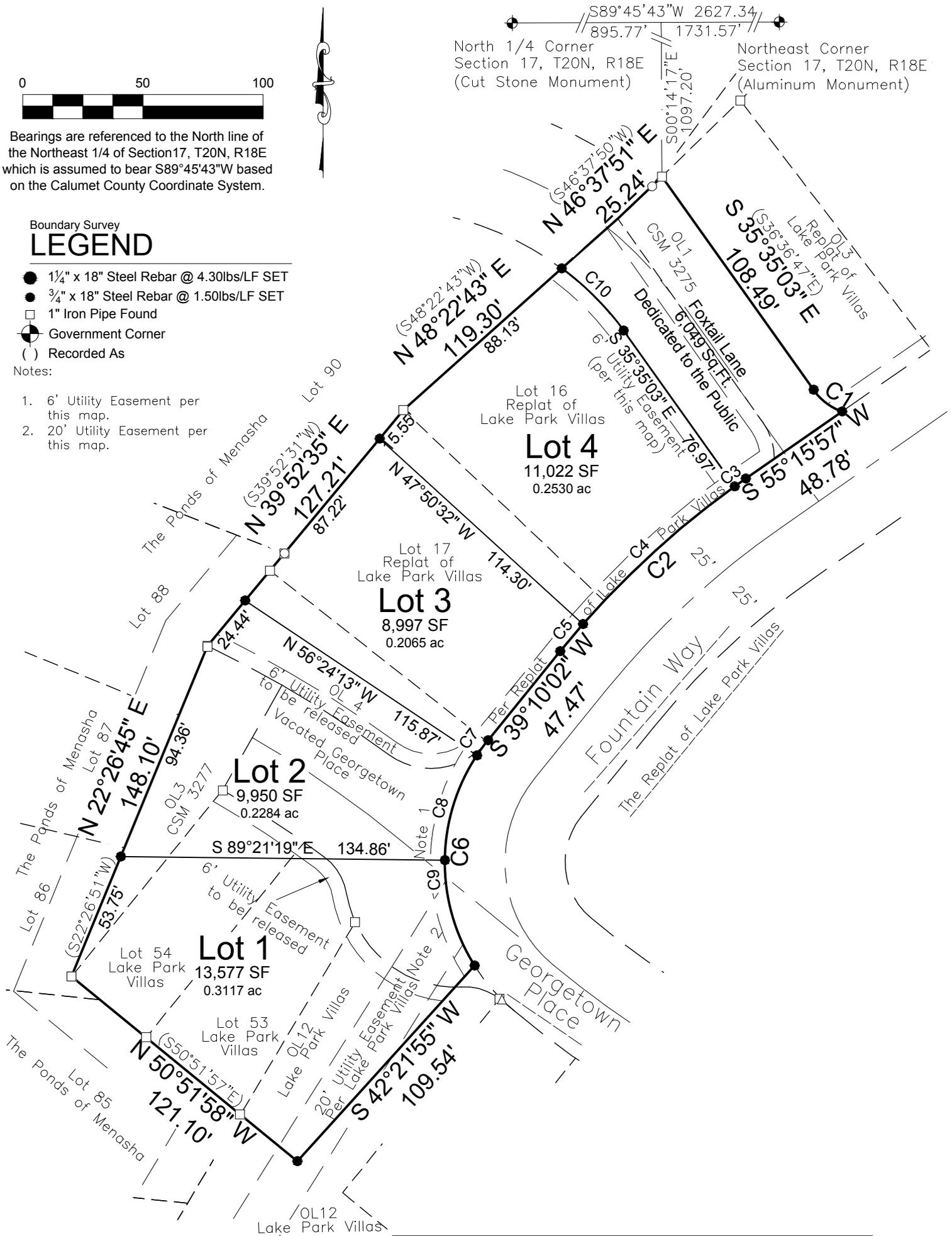
Boundary Survey

LEGEND

- 1/4" x 18" Steel Rebar @ 4.30lbs/LF SET
- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 1" Iron Pipe Found
- Government Corner
- () Recorded As

Notes:

1. 6' Utility Easement per this map.
2. 20' Utility Easement per this map.



Davel Engineering & Environmental, Inc.
 Civil Engineers and Land Surveyors
 1811 Racine Street
 Menasha, Wisconsin
 Ph. 920-991-1866, Fax 920-830-9595

James R. Sehloff Registered Land Surveyor No. S-2692 Date

Survey for:
 City of Menasha
 140 Main St.
 Menasha, WI 54952

File: 4103CSM.dwg
 Date: 03/07/2014
 Drafted By: tyler
 Sheet: 1 of 3

Certified Survey Map No. _____

All of Lot 53, Lot 54 and part of Outlot 12, of Lake Park Villas, all of Lot 16, Lot 17 and Outlot 4, of Replat of Lots 1, 2, 55-61,65-69, 73, 75, 76, 78-80, 119, 120, Outlots 4-5, Outlots 8-9 and Outlot 24 of Lake Park Villas, and All of Outlot 1, Certified Survey Map 3275, and all of Outlot 3, Certified Survey Map 3277, all being part of the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.

Surveyor's Certificate

I, James R. Sehloff, registered land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Menasha and Calumet County, and under the direction of Greg Keil, the property owners of said land, I have surveyed, divided, and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is being Lot 53, Lot 54 and part of Outlot 12, of Lake Park Villas, all of Lot 16, Lot 17 and Outlot 4, of Replat of Lots 1, 2, 55-61,65-69, 73, 75, 76, 78-80, 119, 120, Outlots 4-5, Outlots 8-9 and Outlot 24 of Lake Park Villas, and All of Outlot 1, Certified Survey Map 3275, and all of Outlot 3, Certified Survey Map 3277, all being part of the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, containing 8,501 Square Feet (0.1952 Acres) of land described as follows:

Commencing at the Northeast corner of Section 17, thence S89°45'43"W, 1731.57 feet; thence S00°14'17"E, 1097.20 feet to the point of beginning, also being the Southwest corner of Outlot 3 of Certified Survey Map Number 3275, thence, along the northerly right-of-way line of vacated Foxtail Lane, S35°35'03"E 108.49 feet; thence, 15.09 feet along an arc of a curve to the left having a radius of 25.00 feet with a chord that bears S52°53'04"E, 14.87 feet to the northerly right-of-way line of Fountain Way; thence, along said northerly right-of-way line, S55°15'57"W 48.78 feet; thence, continuing along said northerly right-of-way 105.58 feet along an arc of a curve to the left having a radius of 375.00 feet and a chord that bears S47°12'00"W 105.23 feet; thence, continuing along said northerly right-of-way line, S39°10'02"W 47.47 feet; thence, continuing along said northerly right-of-way line 99.80 feet along an arc of a curve to the left having a radius of 80.00 feet and a chord that bears S03°25'49"W 93.45 feet; thence S42°21'55"W 109.54 feet; thence N50°51'58"W 121.10 feet; thence, along the westerly line of Outlot 3 of Certified Survey Map Number 3277, N22°26'45"E 148.10 feet to the westerly line of Outlot 4 of Certified Survey Map Number 3275; thence, along an extension of said westerly line, N39°52'35"E 127.21 feet; thence N48°22'43"E 119.30 feet to the west corner of Outlot 1 of Certified Survey Map Number 3275, thence N46°37'51"E 25.24 feet to the point of beginning.

Given under my hand this _____ day of _____, _____.

James R. Sehloff, Wisconsin Registered Land Surveyor No. S-2692

City of Menasha Common Council Approval Certificate

Resolved, that this certified survey map in the City of Menasha, Calumet County, The City of Menasha, the property owner, is hereby approved by the Common Council of the City of Menasha.

Mayor Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Menasha.

City Clerk Date

Certified Survey Map No. _____

All of Lot 53, Lot 54 and part of Outlot 12, of Lake Park Villas, all of Lot 16, Lot 17 and Outlot 4, of Replat of Lots 1, 2, 55-61,65-69, 73, 75, 76, 78-80, 119, 120, Outlots 4-5, Outlots 8-9 and Outlot 24 of Lake Park Villas, and All of Outlot 1, Certified Survey Map 3275, and all of Outlot 3, Certified Survey Map 3277, all being part of the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.

Corporate Owner's Certificate

The City of Menasha, a corporation duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owners, do hereby certify that we caused the land above described to be surveyed, divided, and mapped all as shown and represented on this map.

IN WITNESS WHEREOF, the said City of Menasha, has caused these presents to be

signed by its authorized representatives, located at, _____, Wisconsin, and its corporate seal to be hereunto affixed

this _____ day of _____, 20_____.

In the Presence of: The City of Menasha

By _____	By _____
print name _____	print name _____
Title _____	Title _____

State of Wisconsin)
)ss
_____ County)

Personally came before me this _____ day of _____, 20_____.

the above named, officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public, Wisconsin My commission expires: _____
Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the City of Menasha and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

City Treasurer Date

County Treasurer Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:	Recording Information:	Parcel Number(s):
Lake Park Villas-Phase 2-		7-01775-25
Homeowner's Association		7-01775-13
		7-01755-12
The Redevelopment Authority		7-01702-17
of the City of Menasha		

James R. Sehloff Registered Land Surveyor No. S-2692 Date



Memorandum

To: Common Council
From: Greg Keil, CDD *gk*
Date: November 13, 2014
RE: Plan Commission Recommendation Regarding Disposition of Outlot 3 of CSM 3277

The purpose of this memo is to further explain the Plan Commission's recommendation on this matter. As part of the consideration of the Georgetown Place/Fountain Way CSM, staff relied on information contained in Market Drive, (the city's property assessment software) to determine ownership of the current lots and outlots. The assessment data listed the City of Menasha as the owner of Outlot 3 of CSM 3277. That is incorrect. Per the attached warranty deed from the city to the RDA, Outlot 3 had already been transferred, hence no action need be taken with regard to the disposition of Outlot 3 of CSM 3277.



Register of Deeds
Calumet County, WI

Received for Record
Date: 11/17/11 9:21
Tr Fee: .00 Code: 2
Tanara Alten

WARRANTY DEED

This Deed, made between the City of Menasha, a Wisconsin municipal corporation, Grantor, and The Redevelopment Authority of the City of Menasha, a Wisconsin municipal corporation, Grantee, the following described real estate in Calumet County, State of Wisconsin.

The Grantor, City of Menasha for valuable consideration conveys and warrants to the Grantee, The Redevelopment Authority of the City of Menasha, the following described property:

PARCEL ID NO. Part of 7-1700-01; Part of 7-1700-02;
Part of 7-1772-00

See Exhibit "A" for a more

PROPERTY DESCRIPTION: Complete description

Lots Two (2) and Three (3) of Certified Survey Map No. 3275 filed in the Office of the Register of Deeds for Calumet County, Wisconsin on July 21, 2011 in Volume 28 on Page 65, as Document No. 466101, and;

Lots Two (2) and Four (4) of Certified Survey Map No. 3276 filed in the Office of the Register of Deeds for Calumet County, Wisconsin on July 21, 2011 in Volume 28 on Page 69, as Document No. 466102, and;

Lot One (1), Outlot One (1) except that part of the Southwest corner of Lot Two (2), Lake Park Villas Plat, as described in the Quit Claim Deed, recorded March 1, 2004 as Document No. 373654, subject to an easement recorded January 30, 2004 as Document No. 372498, Outlot Two (2) and Outlot Three (3) of Certified Survey Map No. 3277 filed in the Office of the Register of Deeds for Calumet County, Wisconsin on July 21, 2011 in Volume 28 on Page 73, as Document No. 466103,

All of which property is in the City of Menasha, Calumet County, Wisconsin.

This is not homestead property. Grantor warrants that title is good, indefeasible in fee simple and free and clear of encumbrances except recorded restrictions, covenants, easements of record and all applicable zoning ordinances, and will warrant and defend same.

Dated this 24th day of October, 2011.

CITY OF MENASHA, by

Donald Merkes, Mayor

Deborah A. Galeazzi, City Clerk

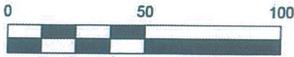
STATE OF WISCONSIN)
(SS
WINNEBAGO COUNTY)

Personally came before me this 24th day of OCTOBER, 2011, the above-named Donald Merkes and Deborah A. Galeazzi, Mayor and City Clerk respectively, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

PAMELA A. CAPTAIN
Notary Public, Winnebago County, WI
My commission: 15 PERMANENT

Certified Survey Map No. _____

All of Lot 53, Lot 54 and part of Outlot 12, of Lake Park Villas, all of Lot 16, Lot 17 and Outlot 4, of Replat of Lots 1, 2, 55-61, 65-69, 73, 75, 76, 78-80, 119, 120, Outlots 4-5, Outlots 8-9 and Outlot 24 of Lake Park Villas, and All of Outlot 1, Certified Survey Map 3275, and all of Outlot 3, Certified Survey Map 3277, all being part of the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.



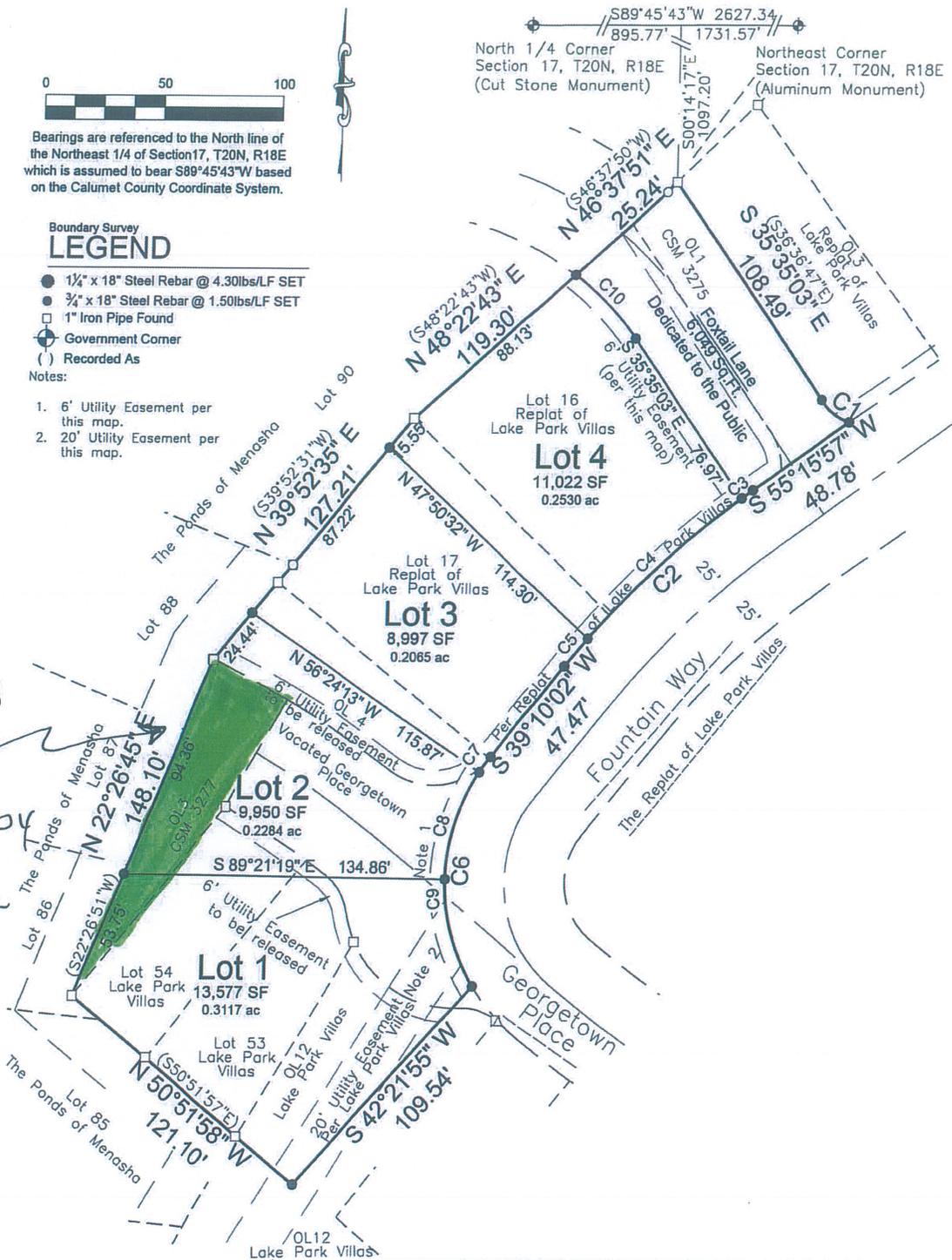
Bearings are referenced to the North line of the Northeast 1/4 of Section 17, T20N, R18E which is assumed to bear S89°45'43"W based on the Calumet County Coordinate System.

Boundary Survey LEGEND

- 1 1/4" x 18" Steel Rebar @ 4.30lbs/LF SET
- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 1" Iron Pipe Found
- ⊕ Government Corner
- () Recorded As

Notes:

1. 6' Utility Easement per this map.
2. 20' Utility Easement per this map.



Outlot 3
CSM
3277
owned by
City of
Menasha



Davel Engineering & Environmental, Inc.
Civil Engineers and Land Surveyors
1811 Racine Street
Menasha, Wisconsin
Ph. 920-991-1886, Fax 920-830-9595

James R. Sehloff Registered Land Surveyor No. S-2692 Date

Survey for:
City of Menasha
140 Main St.
Menasha, WI 54952

File: 4103CSM.dwg
Date: 03/07/2014
Drafted By: tyler
Sheet: 1 of 3

Certified Survey Map No. _____

All of Lots 39, 40, 41, 42 and part of Lot 43 and Outlot 13 of the recorded plat of Lake Park Villas,
being Part of the Southeast 1/4 and Southwest 1/4 of the Northeast 1/4 of
Section 17, Township 20 North, Range 18 East,
City of Menasha, Calumet County, Wisconsin.

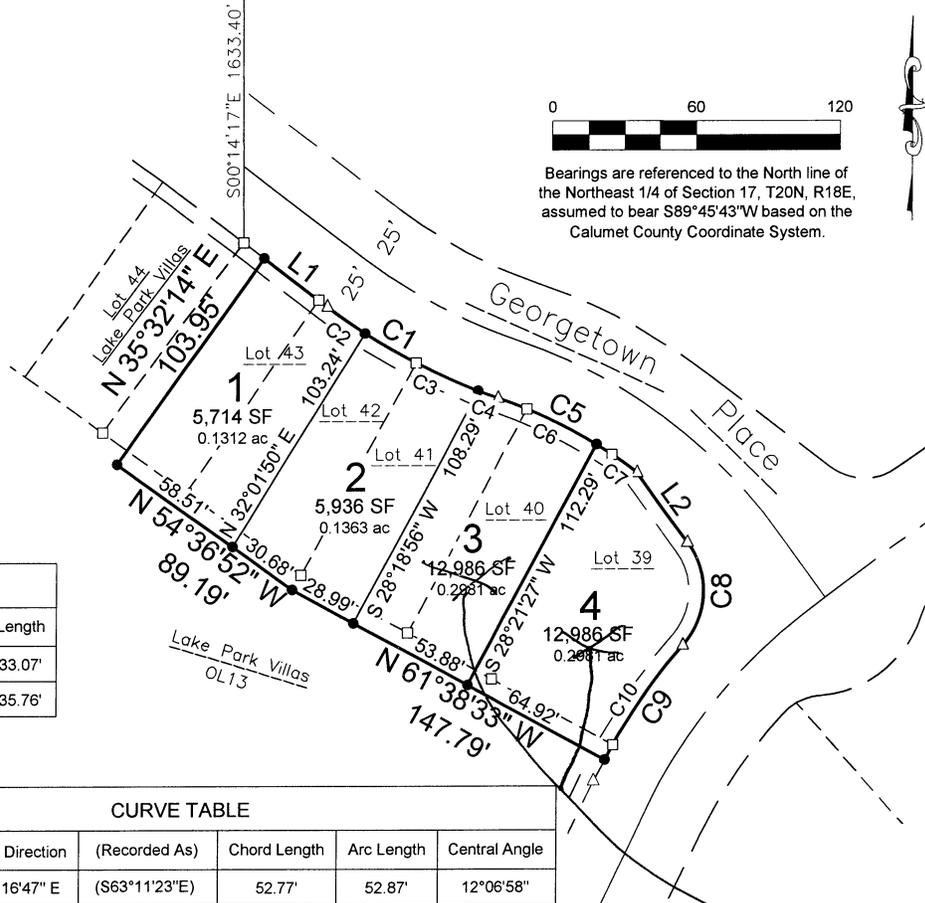
North 1/4 Corner
Section 17, T20N, R18E
(Cut Stone Monument)

N/L of the NE 1/4 of Section 17

Northeast Corner
Section 17, T20N, R18E
(Aluminum Monument)



Bearings are referenced to the North line of the Northeast 1/4 of Section 17, T20N, R18E, assumed to bear S89°45'43\"/>



LINE TABLE		
Line	Bearing	Length
L1	S 52°51'49\"/>	

CURVE TABLE						
Curve	Radius	Chord Direction	(Recorded As)	Chord Length	Arc Length	Central Angle
C1	250.00'	S 63°16'47\"/>				

NOTE: LOT AREA TO BE CORRECTED BY SURVEYOR PRIOR TO RECORDING.



Dave Engineering & Environmental, Inc.
Civil Engineers and Land Surveyors
1811 Racine Street
Menasha, Wisconsin
Ph. 920-991-1866, Fax 920-830-9595

James R. Sehloff Registered Land Surveyor No. S-2692 Date

Survey for:
City of Menasha
140 Main St.
Menasha, WI 54952

File: 4102CSM.dwg
Date: 11/13/2014
Drafted By: Jim
Sheet: 1 of 4

Certified Survey Map No. _____

All of Lots 39, 40, 41, 42 and part of Lot 43 and Outlot 13 of the recorded plat of Lake Park Villas, being Part of the Southeast 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.

Surveyor's Certificate

I, James R. Sehloff, registered land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Menasha and Calumet County, and under the direction of The Redevelopment Authority of the City of Menasha and Lake Park Villas-Phase 2-Homeowner's Association, Inc., the property owner of said land, I have surveyed, divided, and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is Lots 39, 40, 41, 42 and part of Lots 43 and Outlot 13, Lake Park Villas, located in Section 17, Town 20 North, Range 18 East, City of Menasha, Calumet County, containing 24,635 Square Feet (0.5655 Acres) of land described as follows:

Commencing at the Northeast corner of Section 17, thence along the North line of the Northeast 1/4 of said Section 17, S89°45'43"W 1402.13 feet; thence S00°14'17"E 1633.40 feet to the Northwest corner of Lot 43, being a point on the Southerly right of way line of Georgetown Place; thence along said Southerly right of way line, S52°51'49"E 33.07 feet; thence 52.87 feet along the arc of a curve to the left having a radius of 250.00 feet with a chord of 52.77 feet which bears S63°16'47"E; thence continuing along said Southerly right of way line, 45.11 feet along the arc of a curve to the right having a radius of 200.00 feet with a chord of 45.01 feet with bears S64°58'10"E; thence continuing along said Southerly right of way line, S36°43'53"E 35.76 feet; thence continuing along said Southerly right of way line, 45.70 feet along a curve to the right having a radius of 33.50 feet with a chord of 42.24 feet which bears S02°21'14"W to a point on the Westerly right of way of Whisper Falls Lane; thence along said Westerly line, 57.58 feet along the arc of a curve to the left having a radius of 250.00 feet with a chord of 57.45 feet which bears S34°50'28"W; thence N61°38'33"W 147.79 feet; thence N54°36'52"W 89.19 feet; thence N35°32'14"E 103.95 feet to the point of beginning, subject to all easements and restriction of record.

Given under my hand this _____ day of _____, _____.

James R. Sehloff, Wisconsin Registered Land Surveyor No. S-2692

Corporate Owner's Certificate

The Redevelopment Authority of the City of Menasha, a corporation duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owners, do hereby certify that we caused the land above described to be surveyed, divided, and mapped all as shown and represented on this map.

IN WITNESS WHEREOF, the said Redevelopment Authority of the City of Menasha, has caused these presents to be

signed by its authorized representatives, located at, _____, Wisconsin, and its corporate seal to be hereunto affixed

this _____ day of _____, 20_____.

In the Presence of: The Redevelopment Authority of the City of Menasha

By _____ By _____
print name _____ print name _____
Title _____ Title _____

State of Wisconsin)
)ss
_____ County)

Personally came before me this _____ day of _____, 20_____.

the above named, officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public, Wisconsin My commission expires: _____

File: 4102CSM.dwg
Date: 11/13/2014
Drafted By: Jim
Sheet: 2 of 4

Certified Survey Map No. _____

All of Lots 39, 40, 41, 42 and part of Lot 43 and Outlot 13 of the recorded plat of Lake Park Villas,
being Part of the Southeast 1/4 and Southwest 1/4 of the Northeast 1/4 of
Section 17, Township 20 North, Range 18 East,
City of Menasha, Calumet County, Wisconsin.

City of Menasha Common Council Approval Certificate

Resolved, that this certified survey map in the City of Menasha, Calumet County, The Redevelopment Authority of the City of Menasha and Lake Park Villas-Phase 2-Homeowner's Association, Inc., the property owner, is hereby approved by the Common Council of the City of Menasha.

Mayor

Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Menasha.

City Clerk

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the City of Menasha and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

City Treasurer

Date

County Treasurer

Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:
the property owners of record:

The Redevelopment Authority
of the City of Menasha

Recording Information:
Doc. 474716

Parcel Number(s):
7-01700-39
7-01700-40
7-01700-41
7-01700-42
7-01700-43
7-01775-13

Lake Park Villas-Phase 2-
Homeowner's Association, Inc.

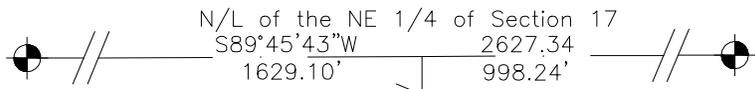
Doc. 347976

Certified Survey Map No. _____

Part of Lot 83 and Outlot 25 of Lake Park Villas, located in the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.

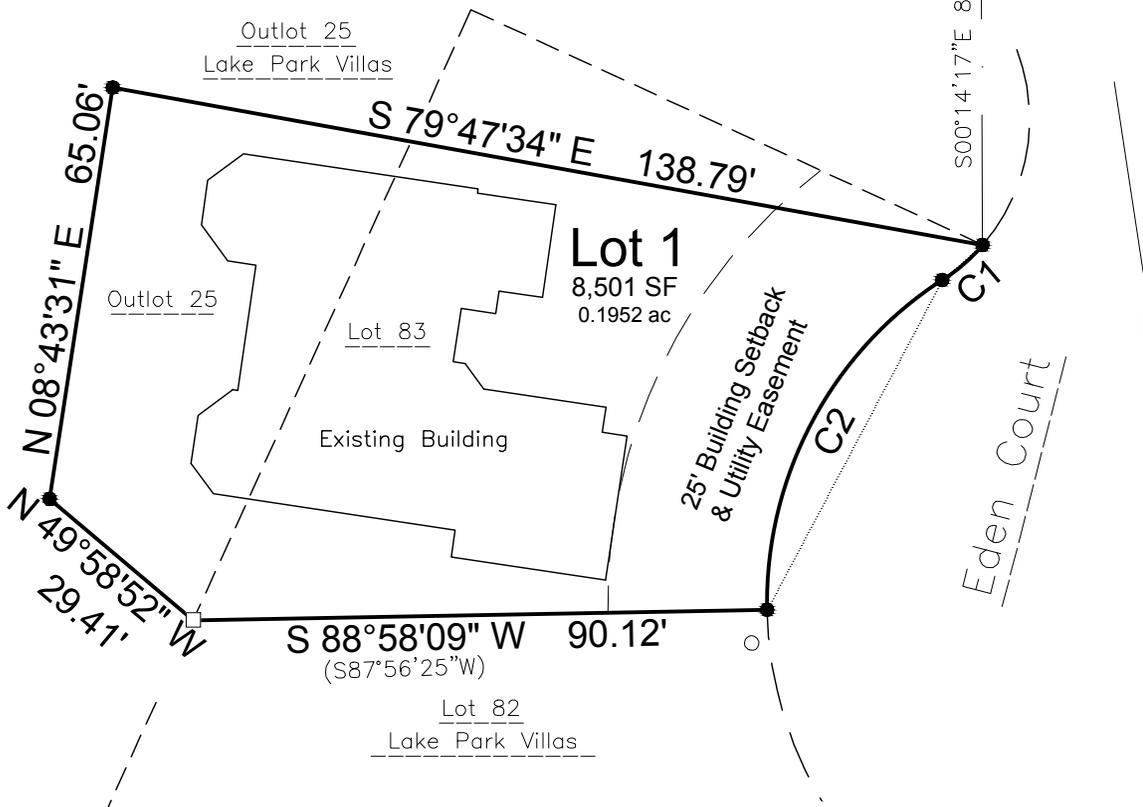
LEGEND

- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 3/4" Rebar Found
- 1" Iron Pipe Found
- ⊕ Government Corner

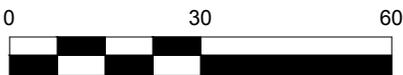


North 1/4 Corner
Section 17, T20N, R18E
(Cut Stone Monument)

Northeast Corner
Section 17, T20N, R18E
(Aluminum Monument)



CURVE TABLE						
Curve	Radius	Chord Direction	(Recorded As)	Chord Length	Arc Length	Central Angle
C1	30.00'	S 49°06'38" W	(N48°04'50.5"E)	8.42'	8.45'	16°07'56"
C2	60.00'	S 28°04'36" W	(S27°02'35"W)	58.36'	60.95'	58°12'01"



Bearings are referenced to the N/L of the Northeast 1/4 of Section 17, T20N, R18E, assumed to bear S89°45'43"W based on the Calumet County Coordinate System.



Davel Engineering & Environmental, Inc.
Civil Engineers and Land Surveyors
1811 Racine Street
Menasha, Wisconsin
Ph. 920-991-1866, Fax 920-830-9595

James R. Sehloff Registered Land Surveyor No. S-2692 Date

Survey for:
City of Menasha
140 Main St.
Menasha, WI 54952

File: 4101csm.dwg
Date: 03/07/2014
Drafted By: tyler
Sheet: 1 of 3

Certified Survey Map No. _____

Part of Lot 83 and Outlot 25 of Lake Park Villas, located in the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.

Surveyor's Certificate

I, James R. Sehloff, registered land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Menasha and Calumet County, and under the direction of the City of Menasha, Lake Park Villas-Phase 2-Homeowner's Association and the Peder H. Culver Revocable Trust, property owners, I have surveyed, divided, and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is being part of Lot 83 and Outlot 25, Lake Park Villas, located in Section 17, Town 20 North, Range 18 East, City of Menasha, Calumet County, containing 8,501 Square Feet (0.1952 Acres) of land described as follows:

Commencing at the Northeast corner of Section 17, thence S89°45'43"W, 998.24 feet; thence S00°14'17"E, 883.71 feet to the point of beginning, also being the Northeast corner of said Lot 83, thence 8.45 feet along an arc of a curve to the right having a radius of 30.00 feet with a chord which bears S49°06'38"W, 8.42 feet; thence 60.95 feet along an arc of a curve to the left having a radius of 60.00 feet with a chord which bears S28°04'36"W, 58.36 feet, thence along the South line of said Lot 83, S88°58'09"W 90.12 feet; thence N49°58'52"W, 29.41 feet; thence N08°43'31"E, 65.06 feet; thence S79°47'34"E, 138.79 feet to the point of beginning. Subject to all easements and restriction of record.

Given under my hand this _____ day of _____, _____.

James R. Sehloff, Wisconsin Registered Land Surveyor No. S-2692

Owners' Certificate

As the representative of the Peder H. Culver Revocable Trust, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided, and mapped all as shown and represented on this map.

Dated this _____ day of _____, 20_____

Representative

Print

State of Wisconsin)
)SS
_____ County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____ My Commission Expires _____
Notary Public, Wisconsin

Certified Survey Map No. _____

Part of Lot 83 and Outlot 25 of Lake Park Villas, located in the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 20 North, Range 18 East, City of Menasha, Calumet County, Wisconsin.

Corporate Owner's Certificate

As the representative of the Lake Park Villas-Phase 2-Homeowner's Association, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided, and mapped all as shown and represented on this map.

Dated this _____ day of _____, 20_____

Representative

Print

State of Wisconsin)
)SS
_____ County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____ My Commission Expires _____
Notary Public, Wisconsin

City of Menasha Common Council Approval Certificate

Resolved, that this certified survey map in the City of Menasha, Calumet County, Peder H. Culver Revocable Trust, the property owner, is hereby approved by the Common Council of the City of Menasha.

Mayor Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Common Council of the City of Menasha.

City Clerk Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the City of Menasha and Calumet County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

City Treasurer Date

County Treasurer Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:	Recording Information:	Parcel Number(s):
Peder H. Culver Revocable Trust	Doc. 474716	30594
Lake Park Villas-Phase 2	Doc. 347976	7-01775-25
Homeowner's Association		

James R. Sehloff Registered Land Surveyor No. S-2692 Date

City of Menasha Disbursements

Weekly Accounts Payable	11/6/14-11/13/14 Checks # 48100-48237	\$ 929,530.94
Bi-Weekly Payroll	11/13/14	\$ 175,315.57
Additional Regular Cycle Accounts Payables -Paid Electronically		
Nationwide Retirement	10/31/14	\$ 11,336.50
BMO Harris-Flex Spending	10/31/14	\$ 3,680.35
Employee Trust Funds	10/31/14	\$ 113,773.21
State Tax Withholding	10/31/14	\$ 25,178.63
WI Environment Improvement Fund	11/3/14	\$ 172,097.75
Delta Dental	11/5/14	\$ 2,132.86
Pitney Bowes-Postage Machine Refill	11/5/14	\$ 1,500.00
Federal Tax Withholding	11/5/14	\$ 67,882.56
Delta Dental	11/12/14	\$ 2,482.50
Community First Credit Union-Payroll Deductions	11/13/14	\$ 7,275.00
		<u>\$ 407,339.36</u>
Total		<u><u>\$ 1,512,185.87</u></u>

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.

Peggy Steeno
Peggy Steeno

Administrative Services Director

11/13/14
Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- Community First Credit Union-Employee Deductions
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
(The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 11/6/2014

Date: 11/6/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ALLIANCE CONCRETE CUTTING LLC	48100	11/6/2014	1167	100-0704-552.24-05	1,710.00	Pool Work
			Total for check: 48100		1,710.00	
AWW SNAP! PHOTO BOOTHS LLC	48101	11/6/2014	1412	100-0000-201.15-00	625.00	Photo Booth Rental - FFM
			Total for check: 48101		625.00	
BOBCAT PLUS	48102	11/6/2014	IA07523	731-1022-541.38-03	26.46	Filter
			Total for check: 48102		26.46	
BRAZEE ACE HARDWARE	48103	11/6/2014	028193	100-0704-552.24-05	13.80	Hardware
			Total for check: 48103		13.80	
BUCKLIN'S TREE SERVICE	48104	11/6/2014	9081	625-1003-541.30-18	19.22	Downtown Pavers
		11/6/2014	9082	100-1001-514.24-03	25.00	Mulch
			Total for check: 48104		44.22	Screenings
CALUMET COUNTY CLERK OF COURTS	48105	11/6/2014	CALUMET COUNTY	100-0000-201.03-00	150.00	Bond/MEPD 14-102687
				100-0000-201.03-00	150.00	Bond/MEPD 14-102701
			Total for check: 48105		300.00	
CDW GOVERNMENT INC	48106	11/6/2014	PZ97746	100-0801-521.30-10	13.76	Office Supplies
			Total for check: 48106		13.76	
DAVIS & KUELTHAU	48107	11/6/2014	384300	100-0202-512.21-01	312.00	Phone Conference
			Total for check: 48107		312.00	
DHS	48108	11/6/2014	DHS	100-0904-531.34-02	125.00	Asbestos Lic. Cert #1702
			Total for check: 48108		125.00	

AP Check Register
Check Date: 11/6/2014

Date: 11/6/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
TODD DREW	48109	11/6/2014	TODD DREW	100-0904-531.33-01	26.00	October Expenses
			Total for check: 48109		26.00	
EAGLE SUPPLY & PLASTICS INC	48110	11/6/2014	2142246-IN	100-0703-553.30-18	108.30	Clear Acrylic Lens
			Total for check: 48110		108.30	
FACTORY MOTOR PARTS CO	48111	11/6/2014	18-1358073	731-1022-541.30-18	95.52	Cleaner
			Total for check: 48111		95.52	
FERGUSON ENTERPRISES #448	48112	11/6/2014	2038140	100-0704-552.24-05	89.11	PVC
		11/6/2014	2044553	100-0704-552.24-03	74.30	PVC/Clear Primer/Test Cap
		11/6/2014	2045381	731-1022-541.38-03	140.31	Supplies
		11/6/2014	2046377	100-0704-552.24-03	7.64	PVC Coup
		11/6/2014	2046428	100-0704-552.24-03	42.25	PVC Coup & Sewer Gasket
			Total for check: 48112		353.61	
FERGUSON WATERWORKS #1476	48113	11/6/2014	0161253	625-1010-541.30-18	425.32	Grate/Nuts/Bolts
		11/6/2014	0161270	625-1010-541.30-18	568.00	Frame/Lid
			Total for check: 48113		993.32	
FORCE AMERICA DISTRIBUTING LLC	48114	11/6/2014	02127768	731-1022-541.38-03	661.40	Sensor
			Total for check: 48114		661.40	
FOX-WISCONSIN HERITAGE PARKWAY INC	48115	11/6/2014	1393	100-0304-562.32-01	150.00	Membership Renewal
			Total for check: 48115		150.00	
GERDAU	48116	11/6/2014	92345986	625-1003-541.30-18	196.50	Water Wax Cure
			Total for check: 48116		196.50	

AP Check Register
Check Date: 11/6/2014

Date: 11/6/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
GRIESBACH READY-MIX LLC	48117	11/6/2014	3153	625-1003-541.30-18	2,330.00	Concrete
			Total for check: 48117		2,330.00	
GUSTMAN CHEVROLET SALES INC	48118	11/6/2014	33646	731-1022-541.38-03	180.65	Cap/Pump
		11/6/2014	33648	731-1022-541.38-03	68.47	Cable/Pulley
			Total for check: 48118		249.12	
HOME DEPOT CREDIT SERVICES	48119	11/6/2014	2032277	100-0704-552.24-03	138.23	Pipes/Fittings/PVC Cement
		11/6/2014	5031144	100-0704-552.24-03	35.37	Supplies
			Total for check: 48119		173.60	
INFINITY TECHNOLOGY INC	48120	11/6/2014	507351	743-0403-513.21-04	33,300.00	High Level IT Tech Hours
			Total for check: 48120		33,300.00	
LAKE SHORE CLEANERS INC	48121	11/6/2014	30016	625-1010-541.21-06	277.20	Lake Park Villas Pond
			Total for check: 48121		277.20	
LAPPEN SECURITY PRODUCTS INC	48122	11/6/2014	LSPQ29408	100-0801-521.24-03	7.98	Bow Key
			Total for check: 48122		7.98	
LEVENHAGEN CORPORATION	48123	11/6/2014	054485A-IN	100-0000-131.00-00	8,845.45	Fuel
		11/6/2014	054521A-IN	100-0000-131.00-00	15,302.79	Fuel
			Total for check: 48123		24,148.24	
LINCOLN CONTRACTORS SUPPLY INC	48124	11/6/2014	J56167	625-1003-541.30-15	65.98	Hammer Bit
			Total for check: 48124		65.98	

AP Check Register

Check Date: 11/6/2014

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MATTHEWS TIRE & SERVICE CENTER	48125	11/6/2014	52545	731-1022-541.38-02	6.99	Valve Stem/Hardware
			Total for check: 48125		6.99	
MCC INC	48126	11/6/2014	MCC INC	625-1003-541.82-02	26,192.42	Curb, Gutter, Sidewalk 2014-02
				100-1003-541.82-02	156,869.19	Curb, Gutter, Sidewalk 2014-02
				470-1003-541.82-02	18,719.23	Curb, Gutter, Sidewalk 2014-02
				100-0000-201.04-00	12,070.81	Curb, Gutter, Sidewalk 2014-02
				100-0000-201.04-00	(12,070.81)	Correction
				100-0000-201.04-00	(12,070.81)	Correction
			Total for check: 48126		189,710.03	
MEDICAL PRODUCTS LABORATORIES INC	48127	11/6/2014	562229	100-0916-531.30-18	309.73	Varnish
			Total for check: 48127		309.73	
MENARDS-APPLETON EAST	48128	11/6/2014	57838	100-0703-553.30-18	6.50	Galv Wire
		11/6/2014	58099	100-0704-552.24-03	30.68	Tube Cutters
		11/6/2014	58129	100-0703-553.24-03	2.19	WI Painters Prem Clear
		11/6/2014	58167	625-1028-543.30-15	154.12	Rakes
		11/6/2014	58257	100-1003-541.30-15	34.99	Fryer Burner/Tack Wagon
		11/6/2014	58291	100-1009-541.30-18	9.99	Painters Plastic
				625-1003-541.30-18	9.99	Painters Plastic
			Total for check: 48128		248.46	
TOWN OF MENASHA FINANCE DEPARTMENT	48129	11/6/2014	7994	625-0410-571.61-02	8,184.82	Tayco Pond Debt Int
			Total for check: 48129		8,184.82	
POSTMASTER	48130	11/6/2014	MENASHA POSTMAS	100-0702-552.30-11	1,482.22	Postage - Park & Rec
			Total for check: 48130		1,482.22	
MENASHA ROTARY	48131	11/6/2014	57	100-0801-521.32-01	37.00	

AP Check Register

Check Date: 11/6/2014

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA ROTARY...	48131...	11/6/2014...	57...	100-0801-521.34-03	116.00	
			Total for check: 48131		153.00	
MENASHA UTILITIES	48132	11/6/2014	MENUTILITIES	100-1008-541.22-03	181.31	Electric
				100-0703-553.22-03	518.68	Electric
				100-0703-553.22-05	452.14	Water
				100-0703-553.22-06	132.51	Storm
				100-0903-531.22-03	160.48	Electric
				100-0903-531.22-05	45.42	Water
				100-0000-123.00-00	7.87	Electric
				100-0305-562.22-06	7.50	Storm
				601-1020-543.22-03	76.16	Electric
			Total for check: 48132		1,582.07	
MODERN BUSINESS MACHINES	48133	11/6/2014	26358215	743-0403-513.29-01	147.35	Monthly Printing Agreement
			Total for check: 48133		147.35	
MORTON SAFETY	48134	11/6/2014	150595-00	625-1028-543.30-18	42.50	Ear Plug Leaf Machines
			Total for check: 48134		42.50	
N&M AUTO SUPPLY	48136	11/6/2014	500335	731-1022-541.38-03	191.33	Brake Shoes/Core Deposit Brake Drum/Hardware Kit
		11/6/2014	500596	731-1022-541.38-03	2.97	Wire Stop
		11/6/2014	500698	731-1022-541.38-03	20.40	Coupler
		11/6/2014	500801	731-1022-541.38-03	59.07	Oil Filter/Battery Cable
		11/6/2014	501229	731-1022-541.38-03	180.09	Brake Rotor Axle Kit
		11/6/2014	501243	731-1022-541.38-03	14.84	Clamp
		11/6/2014	501295	731-1022-541.38-03	12.15	Caliper Hardware Kit
		11/6/2014	501344	731-1022-541.38-03	(9.30)	Core Deposit CREDIT
		11/6/2014	501668	731-1022-541.38-03	116.21	Vernier Cable/Air Filter
		11/6/2014	501669	731-1022-541.38-03	81.00	Vernier Cable
		11/6/2014	501673	731-1022-541.38-03	29.70	Spark Plug
		11/6/2014	502004	731-1022-541.30-18	14.08	Shop Supplies

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N&M AUTO SUPPLY...	48136...	11/6/2014	502152	731-1022-541.30-18	10.52	Attachment Tape
		11/6/2014	502191	731-1022-541.30-18	39.88	Acrylic Attachment Tape
		11/6/2014	502251	731-1022-541.30-18	4.90	Antifreeze Tester
		11/6/2014	502798	731-1022-541.30-18	18.40	Adhesive/Label Remover
			Total for check: 48136		786.24	
NATIONAL ELEVATOR INSPEC SERVICES	48137	11/6/2014	0170886	100-0801-521.24-03	83.00	PD Elevator Inspection
			Total for check: 48137		83.00	
NEENAH-MENASHA SEWERAGE COMMISSION	48138	11/6/2014	2014-181	601-1021-543.25-01	36,101.48	Nov Wastewater Treatment
		11/6/2014	2014-187	601-1021-543.25-01	13,842.00	Nov 2014 Interest/Debt
			Total for check: 48138		49,943.48	
CITY OF NEENAH	48139	11/6/2014	34843	100-0501-522.80-03	3,075.30	Command Car Console & Emergency Lights
				470-0501-522.80-03	300,507.32	Fire Truck
			Total for check: 48139		303,582.62	
NORTHEAST ASPHALT INC	48140	11/6/2014	1312072	100-1003-541.30-18	11,710.60	Supplies
		11/6/2014	1313662	100-1004-541.30-18	4,813.60	Excavations
				100-1003-541.30-18	5,092.50	Garfield
			Total for check: 48140		21,616.70	
ORIENTAL TRADING CO INC	48141	11/6/2014	66707207-01	100-0702-552.30-18	53.30	Supplies
		Total for check: 48141		53.30		
PACKER CITY INTL TRUCKS INC	48142	11/6/2014	X103002897:02	731-1022-541.38-03	5.92	Air Filter
		11/6/2014	X103002897:03	731-1022-541.38-03	25.32	Air Filter
		11/6/2014	X103003480:02	731-1022-541.38-03	25.32	Air Filter
		11/6/2014	X103003670:01	731-1022-541.38-03	287.03	1/55 Gal Def/Filters
		11/6/2014	X103003670:02	731-1022-541.38-03	87.19	Air Filter
		11/6/2014	X103003907:01	731-1022-541.38-03	375.00	Seat Her

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PACKER CITY INTL TRUCKS INC...	48142...	11/6/2014	X103004336:01	731-1022-541.38-03	54.55	Filters
		11/6/2014	X103004756:01	731-1022-541.38-03	120.69	Filters
		11/6/2014	X103004788:01	731-1022-541.38-03	195.92	Altnator
		11/6/2014	X103004860:01	731-1022-541.38-03	175.55	Valve
		11/6/2014	X103004861:01	731-1022-541.38-03	(175.55)	Valve/CREDIT
		11/6/2014	X103004862:01	731-1022-541.38-03	259.58	Valve/Filters
				Total for check: 48142	1,436.52	
PAVEMENT MAINTENANCE INC	48143	11/6/2014	10142B	100-1003-541.20-10	4,211.79	Milling @ Racine St
			Total for check: 48143		4,211.79	
POMP'S TIRE SERVICE INC	48144	11/6/2014	320023652	731-1022-541.38-02	297.08	Tires
		11/6/2014	320024050	731-1022-541.38-02	260.00	Pwr King Rad Trlr
			Total for check: 48144		557.08	
REDI-WELDING CO	48145	11/6/2014	14766	731-1022-541.30-18	10.00	Cast Iron Welding Rods
				731-1022-541.38-03	100.00	Ring/Rack
			Total for check: 48145		110.00	
LIZ ROSIN	48146	11/6/2014	ROSIN	100-0903-531.33-01	30.25	September Expenses
			Total for check: 48146		30.25	
ROSS IMAGING LLC	48147	11/6/2014	167994	743-0403-513.29-01	105.22	Printer/Copier Agreement
		11/6/2014	168093	743-0403-513.29-01	35.42	Printer/Copier Agreement
		11/6/2014	168217	743-0403-513.29-01	162.86	Printer/Copier Agreement
			Total for check: 48147		303.50	
JOANNE ROUSH	48148	11/6/2014	JOANNE ROUSH	100-0000-201.15-00	194.99	FFM Reimbursement
			Total for check: 48148		194.99	

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HENRY SCHEIN INC	48149	11/6/2014	7040367-01	100-0916-531.30-18	384.76	Gloves/Towelettes
	Total for check: 48149				384.76	
SERVICEMASTER BUILDING MAINTENANCE	48150	11/6/2014	13674	100-1001-514.20-01	1,095.00	City Hall Janitorial Serv
		11/6/2014	13675	731-1022-541.20-01	494.00	PWF Janitorial Serv
Total for check: 48150				1,589.00		
SMT MANUFACTURING & SUPPLY	48151	11/6/2014	0030108-IN	731-1022-541.38-03	123.60	Bearing
		11/6/2014	0030131-IN	731-1022-541.38-03	68.85	Flange Unit
Total for check: 48151				192.45		
SPEEDY CLEAN DRAIN & SEWER INC	48152	11/6/2014	57599	625-1010-541.21-02	257.25	Lakecrest & ButtedesmortsTelevis
	Total for check: 48152				257.25	
STAPLES ADVANTAGE	48153	11/6/2014	3245417016	731-1022-541.30-10	63.04	Office Supplies
		11/6/2014	3245417018	100-0201-512.30-10	21.36	Office Supplies
				100-0202-512.30-10	8.54	Office Supplies
				100-0203-512.30-10	1.90	Office Supplies
				100-0204-512.30-10	22.98	Office Supplies
		11/6/2014	8031690084	100-0801-521.30-10	53.56	Supplies
Total for check: 48153				171.38		
ANDY STUMPF LANDSCAPINGG	48154	11/6/2014	ANDYSTUMPF	100-0703-553.30-18	336.00	Mulch
	Total for check: 48154				336.00	
SUPERIOR CHEMICAL CORP	48155	11/6/2014	73909	100-0000-132.00-00	194.53	Air Fresheners
	Total for check: 48155				194.53	

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TAPCO	48156	11/6/2014	I469590	100-1008-541.30-18	188.87	Traffic Signal Supplies
			Total for check: 48156		188.87	
TELEDYNE INSTRUMENTS, INC	48157	11/6/2014	S020054989	601-1020-543.30-18	106.25	Department Supplies
			Total for check: 48157		106.25	
UNIFIRST CORPORATION	48158	11/6/2014	097 0174436	731-1022-541.20-01	113.33	Mat/Mop/Clothing Service
			Total for check: 48158		113.33	
US VENTURE	48159	11/6/2014	L50759	731-1022-541.21-06	24.00	Supplies
			Total for check: 48159		24.00	
VERIZON WIRELESS	48160	11/6/2014	9733079090	100-0919-531.22-01	96.01	Cell/Data Service
				743-0403-513.22-01	40.01	Cell/Data Service
				100-0919-531.24-04	80.02	Cell/Data Service
			Total for check: 48160		216.04	
WE ENERGIES	48161	11/6/2014	WE ENERGIES	100-0703-553.22-03	38.72	Menasha Conservancy
				100-1008-541.22-04	23.09	PWF
				100-0903-531.22-03	9.40	316 Racine Street
			Total for check: 48161		71.21	
WERNER ELECTRIC SUPPLY CO	48162	11/6/2014	S4305039.001	100-1012-541.30-15	219.61	Supplies
			Total for check: 48162		219.61	
WINNEBAGO COUNTY CLERK OF COURTS	48163	11/6/2014	WINNEBAGO COUNT	100-0000-201.03-00	150.00	Bond/MEPD 14-102851
			Total for check: 48163		150.00	
WINNEBAGO COUNTY TREASURER	48164	11/6/2014	6398	100-1002-541.21-02	178.03	September Highway Charges

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WINNEBAGO COUNTY TREASURER...	48164...	11/6/2014...	6398...	625-1002-541.21-02	59.34	September Highway Charges
			Total for check: 48164		237.37	
ANDREW WINTERS	48165	11/6/2014	ANDREW WINTERS	100-0000-441.23-00	105.00	Rained-Out Games 10/14/14
			Total for check: 48165		105.00	
WISCONSIN DEPT OF JUSTICE-TIME	48166	11/6/2014	T17946	100-0801-521.22-01	475.50	TIME System Access Support
			Total for check: 48166		475.50	
					656,116.20	

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ACC PLANNED SERVICE INC	48167	11/13/2014	13351	100-1001-514.24-03	103.03	City Hall Contract
		11/13/2014	13352	100-0920-531.24-03	41.44	Senior Center Contract
		11/13/2014	13353	731-1022-541.24-03	546.04	PWF Contract
		11/13/2014	13354	100-0501-522.24-03	114.39	Police Dept. Contract
				100-0801-521.24-03	171.59	Police Dept. Contract
			Total for check: 48167		976.49	
ACCURATE	48168	11/13/2014	1415488	731-1022-541.30-18	187.44	Fuse/Bulb/Link/Bolt
			Total for check: 48168		187.44	
CITY OF APPLETON	48169	11/13/2014	221907	100-0302-542.25-01	13,459.00	November 2014 Valley Transit Services
			Total for check: 48169		13,459.00	
ARING EQUIPMENT EXCHANGE	48170	11/13/2014	M09976	625-1010-541.30-15	4,655.00	B&D Bucket
			Total for check: 48170		4,655.00	
BRAZEE ACE HARDWARE	48171	11/13/2014	028258	100-0703-553.30-18	11.99	Valve Relief
			Total for check: 48171		11.99	
BROCK WHITE COMPANY	48172	11/13/2014	12484694-00	100-0704-552.24-05	172.26	Quikrete Road Repair
			Total for check: 48172		172.26	
MICHAEL BRUNN	48173	11/13/2014	MICHAEL BRUNN	100-0202-512.34-02	89.50	Sept, Oct., Nov. Expenses
				100-0202-512.30-16	50.00	Sept, Oct., Nov. Expenses
			Total for check: 48173		139.50	
CASPER'S TRUCK EQUIPMENT INC	48174	11/13/2014	0001275-IN	731-1022-541.38-03	60.01	Spinner
		11/13/2014	0001570-IN	731-1022-541.38-03	328.42	Cutting Edge Kit
		11/13/2014	0001571-IN	731-1022-541.38-03	84.94	Flange Bearing/Light Ambe
		11/13/2014	0001572-IN	731-1022-541.38-03	38.10	Hyd Fluid

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CASPER TRUCK EQUIPMENT INC...	48174...	11/13/2014	0001615-IN	731-1022-541.38-03	51.20	End Plates
		11/13/2014	62882	731-1022-541.38-03	(634.26)	CREDIT
		11/13/2014	75075	731-1022-541.38-03	281.12	Filter Element/Temp Level
		11/13/2014	75096	731-1022-541.38-03	16.44	Level & Temp Sight Gauge
		11/13/2014	76058	731-1022-541.38-03	40.76	Latch/Studs
		11/13/2014	76247	731-1022-541.38-03	46.12	Switch
			Total for check: 48174		312.85	
CDW GOVERNMENT INC	48175	11/13/2014	QD93237	100-0801-521.30-12	244.64	Printer for Police Squads
		11/13/2014	QF44776	743-0403-513.30-15	99.75	USB Drives
			Total for check: 48175		344.39	
FABCO EQUIPMENT INC	48176	11/13/2014	W 97034	731-1022-541.29-04	684.36	Service
			Total for check: 48176		684.36	
FERRELLGAS	48177	11/13/2014	1084314869	100-1003-541.30-18	95.03	Tack Wagon Clean-up/Paver
		11/13/2014	1084347158	100-1003-541.30-18	81.92	Tack Wagon Clean-up/Paver
		11/13/2014	1084448545	100-1003-541.30-18	95.03	Tack Wagon Clean-up/Paver
			Total for check: 48177		271.98	
FOX VALLEY TRUCK	48178	11/13/2014	510945	731-1022-541.38-03	48.46	Horn Kit
			Total for check: 48178		48.46	
L F GEORGE INC	48179	11/13/2014	IC45494	731-1022-541.38-03	307.38	Parts
			Total for check: 48179		307.38	
GREEN BAY MUNICIPAL COURT	48180	11/13/2014	GREEN BAY	100-0000-201.03-00	177.00	Bond/MEPD 14-102947
			Total for check: 48180		177.00	
GRIESBACH READY-MIX LLC	48181	11/13/2014	3159	625-1010-541.30-18	34.50	Concrete

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GRIESBACH READY-MIX LLC...	48181...	11/13/2014...	3159...	100-1004-541.30-18	892.50	Concrete
			Total for check: 48181		927.00	
HEARTLAND BUSINESS SYSTEMS	48182	11/13/2014	HBS00501011	743-0403-513.24-04	30.00	Renewal
			Total for check: 48182		30.00	
KRISTINE HEIM	48183	11/13/2014	HEIM	100-0304-562.34-01	114.00	October Expenses
				100-0304-562.34-03	38.28	October Expenses
				100-0304-562.30-11	48.09	October Expenses
			Total for check: 48183		200.37	
HISTORIC HOTEL PUB LLC	48184	11/13/2014	HISTORIC HOTEL	625-0000-201.19-00	16,221.00	Return of Escrow
			Total for check: 48184		16,221.00	
INDEPENDENT INSPECTIONS LTD	48185	11/13/2014	308946	100-0301-523.21-06	13,417.00	October Permits
		11/13/2014	309017	100-0301-523.21-06	456.00	October Permits
			Total for check: 48185		13,873.00	
INDEPENDENT TABULATION INC	48186	11/13/2014	142370A	100-0204-512.30-18	137.98	Voting Supplies
			Total for check: 48186		137.98	
PATRICK JAMES	48187	11/13/2014	JAMES PATRICK	743-0403-513.33-01	14.00	October Expenses
			Total for check: 48187		14.00	
EDMUND J JELINSKI	48188	11/13/2014	210	100-0201-512.21-01	187.50	Municipal Court 11/05/14
			Total for check: 48188		187.50	
KITZ & PFEIL INC	48190	11/13/2014	092214-0001	100-0703-553.30-18	17.99	Boat Hose
		11/13/2014	092214-0031	731-1022-541.38-03	3.16	Misc Hardware for Sweeper

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KITZ & PFEIL INC...	48190...	11/13/2014	092309-0005	100-0704-552.24-03	4.89	Misc Hardware for Pool	
		11/13/2014	092314-0003	100-0704-552.24-03	9.44	Rubber Stopper/Pool	
				100-0703-553.30-18	27.67	Batteries/Light Bulbs	
		11/13/2014	092314-0057	100-0703-553.24-03	6.10	GFI Cover/SQ Box	
		11/13/2014	093014-0076	625-1003-541.30-18	17.99	Screws/Downtown Forms	
		11/13/2014	100114-0090	100-1003-541.30-18	9.89	Caution Tape	
				625-1003-541.30-18	9.89	Caution Tape	
		11/13/2014	100714-0024	100-0703-553.30-18	35.91	ALM Enamel	
		11/13/2014	100714-0076	625-1003-541.30-18	3.69	3" Screws	
		11/13/2014	100914-0001	100-0703-553.24-03	18.83	PVC Pipes & Elbow	Memorial Bldg
		11/13/2014	100914-0077	100-0703-553.24-03	3.62	Couplings/Mem Bldg	
		11/13/2014	100914-0103	100-1002-541.30-18	10.71	Nails/Surveying & Staking	
				625-1002-541.30-18	3.57	Nails/Surveying & Staking	
		11/13/2014	100914-0129	731-1022-541.30-18	5.93	Scrulug Termin	
		11/13/2014	101314-0026	100-0703-553.30-18	63.02	Blades/Bit Tips/Slotted	
		11/13/2014	101414-0092	100-0801-521.24-03	2.49	Augers & Wax Gasket	
				100-1001-514.30-15	16.38	Augers & Wax Gasket	
		11/13/2014	101509-0010	100-0801-521.24-03	20.67	Drywall Patch & Bulbs	
		11/13/2014	101514-0018	100-0703-553.30-18	11.95	Galv Plug/PVC Slip Union	
		11/13/2014	101514-0040	100-0703-553.30-18	2.83	Misc Hardware	
	11/13/2014	101514-0088	100-0703-553.30-18	27.43	Drill Bit & Screws		
			Total for check: 48190		334.05		
KJ WASTE SYSTEMS INC	48191	11/13/2014	KJ WASTE	266-1027-543.21-06	665.00	Recycling	
						Total for check: 48191	665.00
KUNDINGER FLUID POWER INC	48192	11/13/2014	50304478	731-1022-541.38-03	7.77	Adapter	
						Total for check: 48192	7.77
KWIK TRIP INC	48193	11/13/2014	KWIK TRIP	100-0801-521.38-01	116.59	October Gasoline	
						Total for check: 48193	116.59

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LAPPEN SECURITY PRODUCTS INC	48194	11/13/2014	LSPQ29506	100-1013-541.30-18	40.00	Parking Ramp Service Door
			Total for check: 48194		40.00	
LINCOLN CONTRACTORS SUPPLY INC	48195	11/13/2014	J58259	731-1022-541.38-03	81.40	Mounts
			Total for check: 48195		81.40	
MANDERFIELD BAKERY	48196	11/13/2014	458992	100-0801-521.30-18	9.45	Cookies
			Total for check: 48196		9.45	
MCPMAHON	48197	11/13/2014	69534	470-0920-531.82-01	375.00	Prof Services/Senior Ctr
			Total for check: 48197		375.00	
MCNEILUS TRUCK & MFG COMPANY	48198	11/13/2014	2679739	731-1022-541.38-03	82.57	Element, Filter
			Total for check: 48198		82.57	
MENASHA TREASURER	48199	11/13/2014	POLICE DEPT	100-0801-521.30-11	29.40	PD Postage
				100-0801-521.33-03	2.61	PD Prisoner Meals
				100-0801-521.34-04	4.00	PD Training - Other
				100-0801-521.34-03	30.98	PD Training - Meals/Lodg
			Total for check: 48199		66.99	
MENASHA UTILITIES	48200	11/13/2014	4304	625-0401-513.25-01	1,828.90	Storm Water Charges September 2014
				601-0401-513.25-02	18,888.58	Sewer Charge September 2014
			Total for check: 48200		20,717.48	
TOWN OF MENASHA UTILITY DISTRICT	48201	11/13/2014	4166	100-0701-533.22-06	295.50	206 North St
		11/13/2014	4167	100-0701-533.22-06	26.25	Undeveloped
			Total for check: 48201		321.75	

AP Check Register
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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MINNESOTA LIFE INSURANCE COMPANY	48202	11/13/2014	MINNESOTA LIFE	100-0000-204.07-00	2,860.78	Dec Life Ins #002832L
			Total for check: 48202		2,860.78	
MORTON SAFETY	48203	11/13/2014	158015-00	100-0918-531.30-18	99.16	Mask/Filter
			Total for check: 48203		99.16	
NEENAH-MENASHA SEWERAGE COMMISSION	48204	11/13/2014	NEENAH-MENASHA	625-0000-201.19-00	26,667.00	Return of Escrow
			Total for check: 48204		26,667.00	
OGDEN PLUMBING & HEATING INC	48205	11/13/2014	73172	100-0501-522.24-03	555.92	Plumbing Repair
				100-0801-521.24-03	555.91	Plumbing Repair
			Total for check: 48205		1,111.83	
NICOLAS PADILLA-HERNANDEZ	48206	11/13/2014	PADILLA-HERNAND	100-0000-441.13-00	26.04	874 Plank/Refuse Cart
			Total for check: 48206		26.04	
PBBS EQUIPMENT CORPORATION	48207	11/13/2014	138502	100-0704-552.82-01	14,235.16	Pool Heater
			Total for check: 48207		14,235.16	
POMP'S TIRE SERVICE INC	48208	11/13/2014	320023682	731-1022-541.38-02	(297.08)	Tires/CREDIT
		11/13/2014	320024034	731-1022-541.38-02	245.00	Tires
		11/13/2014	320024370	100-0801-521.29-04	1,596.12	Tires
		11/13/2014	320024614	731-1022-541.38-02	63.00	Tires
			Total for check: 48208		1,607.04	
PROFESSIONAL CONCRETE RAISING INC	48209	11/13/2014	PROFESSIONAL	100-1009-541.21-06	350.00	Mudjacking Services
			Total for check: 48209		350.00	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
PSS WORLD MEDICAL INC	48210	11/13/2014	1203934	100-0914-531.30-18	58.35	Supplies
			Total for check: 48210		58.35	
RIESTERER & SCHNELL INC	48211	11/13/2014	736313	731-1022-541.38-03	26.28	Oil Filters
			Total for check: 48211		26.28	
RULE INVESTMENTS, 4 LLC	48212	11/13/2014	RULE INVESTMENT	100-0000-441.13-00	40.92	831 Martin/Refuse Cart
			Total for check: 48212		40.92	
SCHAEFFER MFG CO	48213	11/13/2014	UL7498-INV2	731-1022-541.30-18	140.80	Supplies
			Total for check: 48213		140.80	
HENRY SCHEIN INC	48214	11/13/2014	13891465	100-0916-531.30-18	163.43	Jackets/Syringes
			Total for check: 48214		163.43	
SERVICEMASTER BUILDING MAINTENANCE	48215	11/13/2014	14100	100-0801-521.20-01	50.00	Janitorial - PD Garage
		11/13/2014	14102	100-0903-531.20-01	490.00	Health Dept - Janitorial
		11/13/2014	14106	100-0801-521.20-01	1,460.00	Janitorial - PD
		11/13/2014	14136	100-1001-514.20-01	1,095.00	City Hall - Janitorial
		11/13/2014	14137	731-1022-541.20-01	494.00	PWF - Janitorial
			Total for check: 48215		3,589.00	
SHERWIN WILLIAMS CO	48216	11/13/2014	0013-2	100-1008-541.30-18	33.39	Striping
			Total for check: 48216		33.39	
SMOLINSKI, ERIC	48217	11/13/2014	SMOLINSKI	100-0000-201.03-00	14.95	Overpay/Parking Ticket
			Total for check: 48217		14.95	
STAPLES ADVANTAGE	48218	11/13/2014	3245908257	100-0201-512.30-10	17.92	Supplies

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
STAPLES ADVANTAGE...	48218...	11/13/2014...	3245908257...	100-0202-512.30-10	116.38	Supplies
				100-0203-512.30-10	17.92	Supplies
			Total for check: 48218		152.22	
STATEWIDE RAZING INC	48219	11/13/2014	769	492-0304-562.21-06	14,700.00	Silos on Whisper Falls La
			Total for check: 48219		14,700.00	
SUBWAY	48220	11/13/2014	000459236	100-0914-531.30-18	190.00	10/24/14 Flu Clinic
			Total for check: 48220		190.00	
TAPCO	48221	11/13/2014	1469931	100-1008-541.30-18	858.94	Ped Crossing Signals
			Total for check: 48221		858.94	
THEDACARE	48222	11/13/2014	9200966365	100-0801-521.21-05	117.80	Sept Venipuncture
			Total for check: 48222		117.80	
TONIC	48223	11/13/2014	TONIC	625-0000-201.19-00	3,400.00	Return of Escrow
			Total for check: 48223		3,400.00	
UNIFIRST CORPORATION	48224	11/13/2014	097 0174892	731-1022-541.20-01	107.33	Coveralls/Shirts
			Total for check: 48224		107.33	
UNITED AMERICAN ELECTION SUPPLY CO	48225	11/13/2014	13-1963	100-0204-512.24-01	995.00	Voting Booths
			Total for check: 48225		995.00	
UNITED WAY FOX CITIES	48226	11/13/2014	20141113	100-0000-202.09-00	31.75	PAYROLL SUMMARY
			Total for check: 48226		31.75	
US CELLULAR	48227	11/13/2014	0057300264	100-0201-512.22-01	29.76	Captain

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
US CELLULAR...	48227...	11/13/2014...	0057300264...	100-0202-512.22-01	8.00	Brunn
				100-1019-552.22-01	6.90	Bridges
				601-1020-543.22-01	0.50	Confined Space
				100-1001-514.22-01	46.41	Alix
				100-0801-521.22-01	70.46	Police
				100-0904-531.22-01	63.80	Drew
				100-1002-541.22-01	2.70	Hutter
				100-0702-552.22-01	55.32	Tungate
				100-0703-553.22-01	93.50	Parks Dept
				731-1022-541.22-01	52.35	Public Works
				100-1008-541.22-01	8.65	Bursack
				601-1020-543.22-01	2.35	Sewer Truck
Total for check: 48227					440.70	
AGNES VETINDE	48228	11/13/2014	VETINDE AGNES	100-0304-562.33-01	5.00	October Expenses
Total for check: 48228					5.00	
WAUSAU EQUIPMENT COMPANY INC	48229	11/13/2014	161537	731-1022-541.38-03	350.70	Springs
Total for check: 48229					350.70	
WAVERLY SANITARY DISTRICT	48230	11/13/2014	WAVERLY SANITAR	100-0703-553.22-05	48.24	2170 Plank Road
Total for check: 48230					48.24	
WE ENERGIES	48231	11/13/2014	WE ENERGIES	100-0701-533.22-03	8.96	North Street/Electric
				100-0701-533.22-03	9.25	North Street/Electric
Total for check: 48231					18.21	
WEA INSURANCE TRUST	48232	11/13/2014	WEA INSURANCE	100-0000-204.11-00	8,240.80	Dec Health/Group 32104
				100-0000-204.08-00	115,465.24	Dec Health/Group 32104
Total for check: 48232					123,706.04	

AP Check Register
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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WIL-KIL PEST CONTROL	48233	11/13/2014	2562427	731-1022-541.20-07	66.50	PWF Contract
			Total for check: 48233		66.50	
WINNEBAGO COUNTY TREASURER	48234	11/13/2014	6409	100-0805-521.25-01	257.30	Sept Inmate Housing
			Total for check: 48234		257.30	
WISCONSIN SUPPORT COLLECTIONS	48235	11/13/2014	20141113	100-0000-202.03-00	632.88	PAYROLL SUMMARY
			Total for check: 48235		632.88	
WMCA	48236	11/13/2014	WMCA	100-0203-512.34-02	30.00	Clerk's Meeting
			Total for check: 48236		30.00	
WPERLA	48237	11/13/2014	WPERLA	100-0202-512.34-02	125.00	Conference
			Total for check: 48237		125.00	
					273,414.74	



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: **November 13, 2014**

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Michael Elias
Mary Simon
Mike Novak
Teresa Jawson

Cc: Chief Styka



Memorandum

DATE: November 12, 2014

TO: Menasha Common Council

FROM: Mark Radtke, Director of Public Works *MR*

RE: Authorization to Execute Revised WisDOT Agreement for STH 441/Appleton Road Interchange

Project Description

The Wisconsin Department of Transportation (WisDOT) is finalizing plans for the proposed 2015 STH 441/Appleton Road interchange. This project involves the construction of a four lane divided urban section along Appleton Road from Midway Road north to Valley Road. Included in the scope of work is the construction of roundabouts at the STH 441 ramp terminals, and new traffic signals at the intersections of Appleton Road with Midway Road and Valley Road. Bicycle and pedestrian accommodations are incorporated into the design, and lighting will be installed along Appleton Road and at the roundabouts. This work is scheduled to commence in the spring of 2015.

Request for Revision to Agreement

This is the second agreement revision requested by WisDOT for this project. The proposed revised State/Municipal Agreement (SMA) for this project is enclosed for your reference. Also enclosed is an email from WisDOT explaining the need for this revision, which increases the amount of Community Sensitive Solutions (CSS) funding for the project, and increases the cap amount for which WisDOT will entirely fund these types of improvements. CSS items include landscaping, bus shelters, decorative trash receptacles, and other amenities meant to exhibit or add to the character of our community. CSS funding will increase from \$190,000 to \$195,000 and the cap for 100% State/Federal cost share increases to \$300,000.

Recommendation

WisDOT is seeking signed agreements prior to November 30, 2014. It is my recommendation the City executes the revised State/Municipal Agreement for STH 441/Appleton Road interchange as this revision adds to the funding level for project enhancements..

Enclosure

M:\word\CC memo re WisDOT Revised SMA 441-Appleton Road_11-12-14.docx

Mark Radtke

Subject: FW: WIS 441 Appleton Road SMA Update- Lighting

From: Mark Radtke
Sent: Wednesday, November 05, 2014 11:32 AM
To: 'Degrave, Chad - DOT'
Subject: RE: WIS 441 Appleton Road SMA Update- Lighting

Thanks for the explanation. I will get this approved asap.

Mark

Mark Radtke, P.E.
Director of Public Works
City of Menasha
Phone: (920)967-3610
Fax: (920)967-5272
mradtke@ci.menasha.wi.us

From: Degrave, Chad - DOT [<mailto:Chad.Degrove@dot.wi.gov>]
Sent: Wednesday, November 05, 2014 11:25 AM
To: Mark Radtke
Cc: Vraney, Paul - DOT; Slezak, Kimberly A - DOT; Williams, Geoffrey - DOT; Calliari, Carol - DOT; DOT DTSD NE Region WIS 441 File
Subject: RE: WIS 441 Appleton Road SMA Update- Lighting

1517-07-04 SMA

Hey Mark,

As discussed on the phone attached is revision #2 for the Appleton Road SMA. Again I apologize for the additional update.

This revision modifies the cost share table for category 1400, Community Sensitive Solutions – Landscaping.

A few points to explain the update:

1. Total estimated cost of category 1400 went up by \$5,000 for a total of \$195,000
2. Category was broken down into two priorities. Priority 1 is funded 100% state/Fed and has a cap of \$300,000.
3. Priority 2 would be funded 50% city of Menasha and 50% town of Menasha. Priority 2 kicks in when cap of \$300,000 is met.
4. Overall what the change means is the actual bid cost for category 1400 could go as high as \$300,000 and the city/town would still not be required to participate in the cost. For the 441 major project we have an adequate amount of CSS money to be allocated to each interchange areas for landscaping, bus shelters, trash receptacles.... If for some reason the bids came in over \$300,000 we can always update the cap to avoid municipal cost share. The once exception to that is if the city decides to include higher cost CSS items such as a silver plated statue of Mark Radtke. That would be outside the guidelines of CSS funding and would require local cost share.

Contact me with any questions on this update.

Ideally we would like to get the revised SMA approved within the next month. Please keep me posted on the status of the approval. You can send the 3 signed copies to me at 1940 West Mason Street, Green Bay, 54303.

Thank you Mark.

Chad DeGrave, P.E.

US 41 & WIS 441 Design Supervisor
WISDOT NE REGION
920-492-2235 - Office
920-360-1085 - Cell
www.us41wisconsin.gov

From: Degrave, Chad - DOT
Sent: Tuesday, October 28, 2014 4:32 PM
To: 'Mark Radtke'
Subject: RE: WIS 441 Appleton Road SMA Update- Lighting

Hey Mark,

Thank you for catching that error. Attached is an updated version with the Midway Road correction.

Regarding the estimate increase. The increase does not affect the municipalities since the categories that increased were all 100% state/fed. The estimate went up between 90% and final design due to multiple items including additional work on the ramps, larger cross over to accommodate the mainline staging, additional breaker run, and increased mobilization costs based on current bids.

I hope that answers your question.

Call with any questions or concerns.

Thanks Mark,

<< File: 2014-10-28_1517-75-78 SMA City Menasha.pdf >>

Chad DeGrave, P.E.

US 41 & WIS 441 Design Supervisor
WISDOT NE REGION
920-492-2235 - Office
920-360-1085 - Cell
www.us41wisconsin.gov

From: Degrave, Chad - DOT
Sent: Tuesday, October 28, 2014 3:33 PM
To: 'Mark Radtke'
Cc: DOT DTSD NE Region WIS 441 File; Vraney, Paul - DOT; Ebel, Scott - DOT; Slezak, Kimberly A - DOT; Schuurmans, Robert - DOT
Subject: WIS 441 Appleton Road SMA Update- Lighting

1517-07-04 SMA

Hello Mark,

As we discussed on the phone today attached is an updated WIS 441 Appleton Road SMA for your review and approval. Ideally we would like to get the revised SMA signed by the end of November.



[#2] REVISION
STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT

[This agreement supersedes the agreement signed by the Municipality on . 20 and signed by DOT on 20 .]

Revised Date: 11-5-14

Date: November 5, 2014

ID: 1517-75-78

Road Name: WIS 47/Appleton Rd. Interchange

Limits: Midway Road to Valley Road

County: Winnebago

Roadway Length: 0.62 Miles

The signatory city, village, town or county, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: WIS 47/Appleton Road is a four lane, variable width median, Urban Principal Collector with 12' lanes, concrete pavement, and curb and gutter. The existing interchange ramp terminals are controlled by traffic signals. There are also traffic signals at the Midway Road and Valley Road intersections. The 441 corridor expansion project influences the major side roads and interchanges. Appleton Road and the adjacent intersections will be reconstructed to accommodate the corridor improvements.

Proposed Improvement - Nature of work: Construct a four lane urban section from Midway Road north to Valley Road. The proposed roadway is divided and, in each direction, consists of two 12' lanes with integral curb and gutter. Work includes construction of roundabouts at the WIS 441 ramp terminals, and new traffic signals at intersections of Midway Road and Valley Road. Sign structure supports will be constructed for lane designation. Bicycle and pedestrian accommodations are incorporated into the design. Lighting will be installed along WIS 47 and at the roundabouts.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: The Municipality is responsible for costs and labor associated with the adjustment of sanitary manholes and water valves. If any of this work is completed by the State, the Municipality will be responsible for 10% of the costs of these items. Municipality is responsible for 25% of the costs for lighting between Midway Road up to but not including the southern ramp terminal roundabout (category 1110). Category to be split 50% state/fed, 25% town of Menasha, 25% city of Menasha.

PHASE Construction (Participating):	Total Estimated Cost	ESTIMATED COST			
		Federal / State Funds	%	Municipal Funds	%
Project ID 1517-75-78					
Category 1000 – Roadway Items	\$6,760,000	\$6,760,000	100	\$0	0
Category 1100 – Lighting	\$224,000	\$224,000	100	\$0	0
Category 1110 – Municipal Lighting	\$64,000	\$32,000	50	\$32,000	50
25% city of Menasha				\$16,000	25
25% town of Menasha				\$16,000	25
Category 1200 – ITS	\$105,000	\$105,000	100	\$0	0
Category 1300 – Traffic Signals	\$220,000	\$220,000	100	\$0	0
Category 1400 - Community Sensitive Solutions – Landscaping Priority 1 capped at \$300,000	\$195,000	\$195,000	100	\$0	0
Priority 2	\$0	\$0	0	\$0	100
50% city of Menasha					50%
50% town of Menasha					50%
Category 2000 B-70-113	\$825,000	\$825,000	100	\$0	0
Category 2010 B-70-114	\$825,000	\$825,000	100	\$0	0
Category 6000 – S-70-228	\$12,000	\$12,000	100	\$0	0
Category 6010 – S-70-229	\$12,000	\$12,000	100	\$0	0
Category 6020 – S-70-230	\$12,000	\$12,000	100	\$0	0
Category 6030 – S-70-231	\$12,000	\$12,000	100	\$0	0
Category 6040 – S-70-232	\$93,000	\$93,000	100	\$0	0
Category 6050 – S-70-233	\$76,000	\$76,000	100	\$0	0
TOTAL COST DISTRIBUTION (without Delivery)	\$9,435,000	\$9,403,000		\$32,000	
Construction Delivery (15% of Total)	\$1,415,250	\$1,410,450		\$4,800	
TOTAL COST DISTRIBUTION (includes Delivery)	\$10,850,250	\$10,813,450		\$36,800*	

*Total municipal lighting costs to be split 50/50 between the city of Menasha and Town of Menasha. Total estimated cost for each municipality being \$18,400 including 15% for delivery.

This request is subject to the terms and conditions that follow (pages 3– 7) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the City of Menasha (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title	Date

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement that exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and bridge costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains (not including additional upsizing of storm sewer main requested by Municipality or needed to carry additional municipal storm water), culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Conditioning, if required, and maintenance of detour routes.
 - (i) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk within the project limits at the time of construction. Sidewalk is considered to be new if it’s constructed in a location where it has not existed before.

- (j) Replacement of existing driveways, in kind, necessitated by the project.
 - (k) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete improvements required by freeway reconstruction to be financed by 90% Federal/State, 10% Municipality cost share per State Statute 84.295 include the following items:
- (a) New installations of, or alteration of, municipal facilities including sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
5. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or Facility Owner includes the following items:
- (a) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (b) Roadway and bridge width in excess of standards.
 - (c) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (d) Parking lane costs.
 - (e) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (f) Coordinate, clean up, and fund any hazardous materials encountered outside of State right of way.
6. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
7. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
8. The work will be administered by the State and may include items not eligible for federal/state participation.
9. The Municipality shall at its own cost and expense:
- (a) Prohibit angle parking.
 - (b) Regulate parking along the highway. The Municipality will file a parking declaration with the State.
 - (c) Regulate or prohibit all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
 - (d) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (e) Coordinate with the responsible party regarding remediation, including locating a suitable local site for storage of contaminated soils from the sanitary sewer and water main excavation which cannot be replaced in the project trenches or roadway excavations and coordinate with the responsible party regarding the disposal of such soils.
 - (f) Coordinate with the Wisconsin Department of Natural Resources regarding the discharge into sanitary sewers of contaminated groundwater originating from dewatering of trench excavations for sanitary sewer and water main.
 - (g) Coordinate with the State on changes to highway access within the project limits.

- (h) In cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
- 10. The Municipality agrees to waive any noise ordinances/restrictions pertaining to the construction of the WIS 441 Project, for the duration of the WIS 441 Project.
- 11. All costs contained in this agreement are estimated costs and include 15% for delivery. Actual construction costs will be based upon as-let bid prices and the final contract quantities required to complete the work.
- 12. Once the maintenance responsibility of the project has been transferred to the Municipality, the State is released from any and all costs associated with the future maintenance and/or removals of improvements included in the project on right-of-way under local jurisdiction.

Project Specific Terms and Conditions

The Municipality shall at its own cost and expense:

1. General

- a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
- b) Maintain all features outside or under the traveled way within the project limits, to include but not limited to parking lanes, curb and gutter, drainage facilities (including all storm sewers, inlets, related manholes and structures, local lighting, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, medians, and landscaping features and amenities funded by Community Sensitive Solutions (CSS).
- c) Maintain all sidewalks and multi-use paths constructed with the project. Maintenance includes, but is not limited to, sidewalk repair, snow removal, ice control, repainting/staining of the colored portions and future replacement (other than future highway projects) of the sidewalk, mowing of the grass in the terrace between any roadway and the sidewalk, and between the sidewalk and right-of-way. Maintenance will include all sidewalks around the intersections and on the approaches. Snow removal and ice control will be completed based on municipal policies.

2. Signing and Pavement Marking

- a) Maintain the pavement markings associated with the crosswalks within the project limits, which includes, but is not limited to, any necessary repainting or replacement except those caused by future highway projects. If the crosswalks are to be delineated, the Municipality is responsible for obtaining any required pedestrian crosswalk marking permits for each crosswalk.
- b) Maintain signs and pavement markings not necessary for the safe and efficient movement of traffic (no parking signs, crosswalk pavement markings not at signalized intersections, etc).
- c) Maintain all local road designation (local road name) signs.
- d) Overhead sign structures at ramp terminals will be maintained by the Department.

3. Roundabouts:

- a) Maintain landscaping features and amenities within the center of the southernmost (northbound ramp terminal) roundabout after 2-year maintenance period specified within the construction contract. No additional landscaping or structures will be allowed in the roundabout without prior approval from the Department. City of Appleton will be responsible for landscaping maintenance within the center of the northernmost (southbound ramp terminal) roundabout.

- b) Maintain all landscaping around the perimeter of the southern roundabout and in the vision corners. Landscaping in the vision corners shall not obstruct the vision of drivers and shall be maintained at a height that will ensure a clear line of sight for motorists and pedestrians. No landscaping or structures will be allowed in the vision corners without prior approval from the State.
- c) Provide and maintain any electrical service to southernmost roundabout center island.

4. Lighting

- a) Maintain and accept responsibility for the energy, operation, maintenance, repair, and replacement of the municipal lighting system.
 - i. Department will fund, install, and maintain lighting from the southern ramp terminal roundabout north to Valley Road.
 - ii. Department will install and the municipality will maintain the lighting from just south of the southern roundabout to Midway Road. The municipality is responsible for obtaining a separate agreement with Menasha Utilities and/or other municipalities that share the municipal lighting system. Lighting for this section will be funded 50% State/Fed, 25% city of Menasha, and 25% town of Menasha.

5. Municipal Utilities

- a) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - i. Municipality has no sanitary or water facilities within the project limits.

6. Community Sensitive Solutions

- a) Maintain all Community Sensitive Solutions and/or enhancement funded items including but not limited to:
 - i. Landscaping within the project limits, including trees along the sidewalk, as well as median plantings.
- b) City of Appleton to maintain the following:
 - i. Bus Shelters, supporting concrete pads, and other locally-owned facilities such as lighting for the bus shelters.
 - ii. Trash receptacles at bus shelters
 - iii. Bike racks at bus shelters
- c) The Municipality will be responsible for all non-structural repairs resulting from graffiti, surface deformation, and/or other cosmetic imperfections. The Department will be responsible for all structural repairs. The Department will provide five (5) gallons of each color of stain and two (2) formliner panels for each architectural pattern to the Municipality to facilitate participation in maintaining aesthetic treatments for any repairs on decorative facades within project limits. Decorative facades include bridge abutments, piers, retaining walls, noisewalls, and other structures with aesthetic treatments.

7. Work outside project limits

- a) None requested

Public Convenience and Safety

While performing any maintenance activities associated with this agreement, the Municipality shall comply with the following conditions.

- (a) Maintain the safety of the traveling public and control traffic using warnings signs, cones, drums and flaggers consistent with the Manual on Uniform Traffic Control Devices.
- (b) Materials and equipment cannot be stored on the right-of-way.
- (c) The Department shall be notified 7 days prior to erecting any lane closures or lane restrictions.
- (d) Avoid maintenance or lane closures during the peak hours of 6:00-9:00am or 3:00-600pm.

Basis for local participation:

Lighting: Municipality responsible for lighting costs from southern roundabout south to Midway Road.

25% of category 1110 plus 15% delivery. $\$16,000+2400=\$18,400$

[END]

Resolution R-26-14

RESOLUTION APPROVING A 2014 BUDGET ADJUSTMENT OF \$10,000 FOR KOSLO PARK RENOVATIONS

Introduced by Alderman Langdon

WHEREAS, The City of Menasha did not include funds for the renovations at Koslo Park in the 2014 Budget; and

WHEREAS, There are remaining unspent funds in the General Fund Parks Budget for 2014 that are able to be used for this purpose.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council that staff is hereby authorized and directed, per section 3-1-4 of the City of Menasha Municipal Code, to transfer \$10,000 of unencumbered funds to account number 100-0703-553.82-02 for the purpose of renovating Koslo Park.

Passed and approved this 17th day of November, 2014.

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, Clerk

RESOLUTION R-27-14

RESOLUTION LEVYING TAXES FOR THE PURPOSE OF PAYING THE OPERATING EXPENSES FOR THE YEAR 2015 FOR THE CITY OF MENASHA

Introduced by Mayor Donald Merkes

BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF MENASHA, WISCONSIN, RESOLVED:

That for the purpose of paying the City of Menasha (per Attachment A) and Waverly Sanitary District operating expenses for the year 2015, there is hereby levied on all taxable property in the City of Menasha the amount of **\$10,463,664.46** which includes **\$774,677.53** in Tax Incremental Financing District Funds.

That for the purpose of paying the Menasha Joint School District and Appleton Area School District tax as certified, there is hereby levied on all taxable property in the City of Menasha the amount of **\$10,930,473.63** which includes **\$791,957.76** in Tax Incremental Financing District Funds.

That for the purpose of paying the Fox Valley Technical College District tax as certified, there is hereby levied on all taxable property in the City of Menasha the amount of **\$1,122,944.62** which includes **\$82,829.99** in Tax Incremental Financing District Funds.

That for the purpose of paying the State of Wisconsin, Winnebago County and Calumet County tax as certified, there is hereby levied on all taxable property of the City of Menasha the amount of **\$5,407,835.43** which includes **\$373,995.05** in Tax Incremental Financing District Funds.

AND IT IS FURTHER RESOLVED that the total of the above four levies in the amount of **\$27,924,918.14** shall be the 2014 tax levy on all real and personal property in the City of Menasha.

AND IT IS FURTHER RESOLVED that a property tax mill rate for each taxing entity will be established when the assessed valuation for each taxing entity has been properly certified.

AND BE IT FURTHER RESOLVED that the City Comptroller/Treasurer be, and hereby is, authorized to prepare a tax roll for the City of Menasha for the year 2014 and spread the above stated tax and State Lottery Credits, School Tax Credits and First Dollar Credits upon said roll and the City Clerk is directed to sign a warrant for the collection of said tax.

Passed and approved this 17th day of November, 2014.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

BUDGET COMPARISON (2015 Budget/2014 Levy)

DATE: 11/13/14

PREPARED BY:COMPTRROLLER/TREASURER

	2013 BUDGET	2014 BUDGET	2015 BUDGET
<u>EXPENDITURES-GENERAL FUND (100)</u>			
GENERAL GOVERNMENT	\$ 1,398,414	\$ 1,469,395	\$ 1,410,061
PUBLIC SAFETY	7,791,532	7,876,943	8,002,545
HEALTH & HUMAN SERVICES	880,741	892,345	905,610
PUBLIC WORKS	2,906,908	2,882,147	2,960,216
CULTURE, RECREATION & EDUCATION	2,812,772	2,938,252	2,984,028
CONSERVATION & DEVELOPMENT	282,810	321,799	331,571
OTHER FINANCING USES	44,355	34,505	-
TOTAL	<u>16,117,532</u>	<u>16,415,386</u>	<u>16,594,031</u>
<u>REVENUES-GENERAL FUND (100)</u>			
TAXES	\$ (748,569)	\$ (831,591)	\$ (851,569)
INTERGOVERNMENTAL REVENUE	(4,756,319)	(4,627,486)	(4,608,939)
LICENSES AND PERMITS	(453,625)	(469,577)	(485,055)
FINES, FORFEITS & PENALTY	(150,000)	(144,000)	(125,000)
PUBLIC CHARGES FOR SERVICES	(425,750)	(383,725)	(434,795)
INTERGOVERNMENTAL CHARGES	(1,319,432)	(1,351,066)	(1,480,026)
MISCELLANEOUS REVENUES	(154,000)	(192,600)	(218,600)
OTHER FINANCING SOURCES	(156,200)	(156,200)	(154,647)
TOTAL	<u>(8,163,895)</u>	<u>(8,156,245)</u>	<u>(8,358,631)</u>
APPLICATION OF FUND BALANCE	<u>(170,000)</u>	<u>(155,000)</u>	<u>(155,000)</u>
TAX LEVY-GENERAL FUND	7,783,637	8,104,141	8,080,400
<u>CAPITAL PROJECTS FUND (470)</u>			
EXPENDITURES	\$ -	\$ 998,832	\$ 926,000
OTHER FINANCING SOURCES	-	(981,610)	(925,000)
TAX LEVY-CAPITAL PROJECTS FUND	-	17,222	1,000
<u>DEBT SERVICE FUND (310)</u>			
EXPENDITURES	\$ 4,392,552	\$ 5,402,437	\$ 4,222,813
TAXES	(582,169)	(629,309)	(640,833)
SPECIAL ASSESSMENTS	(125,000)	(145,000)	(119,000)
MISCELLANEOUS REVENUES	(14,000)	(5,000)	(7,500)
OTHER FINANCING SOURCES	(1,776,648)	(3,122,119)	(2,011,453)
APPLICATION OF FUND BALANCE	<u>(400,000)</u>	<u>(345,000)</u>	<u>(353,300)</u>
TAX LEVY-DEBT SERVICE FUND	1,494,735	1,156,009	1,090,727
<u>POST EMPLOYMENT SICK LEAVE RESERVE (260)</u>			
EXPENDITURES	\$ 40,000.00	\$ 40,000	\$ 60,000
REVENUES	-	-	-
APPLICATION OF FUND BALANCE	-	-	-
TAX LEVY-POST EMPLOYMENT SICK LEAVE	40,000	40,000	60,000
<u>RECYCLING FUND (266)</u>			
EXPENDITURES	\$ 345,024	\$ 342,661	\$ 435,831
INTERGOVERNMENTAL REVENUE	(70,000)	(70,000)	(70,337)
PUBLIC CHARGES FOR SERVICES	(4,500)	(4,365)	(3,600)
INTERGOVERNMENTAL CHARGES	(100)	(100)	(7,800)
MISCELLANEOUS REVENUES	(10,000)	(12,772)	(16,425)
APPLICATION OF FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
TAX LEVY-RECYCLING FUND	260,424	255,424	337,669
TOTAL TAX LEVY-ALL FUNDS	\$ 9,578,796	\$ 9,572,796	\$ 9,569,796
EQUALIZED TAX RATE - LEVY/TID OUT	\$ 10.3478	\$ 10.4514	\$ 10.3413
EQUALIZED VALUATION - TID IN	\$ 992,831,200	\$ 974,894,000	\$ 999,088,600
EQUALIZED VALUATION - TID OUT	\$ 925,683,400	\$ 915,931,000	\$ 925,394,500
ASSESSED TAX RATE	\$ 10.2236	\$ 10.3401	N/A
ASSESSED VALUATION	\$ 1,007,623,100	\$ 1,000,240,000	N/A

Resolution R-28-14

RESOLUTION APPROVING THE 2015 CAPITAL IMPROVEMENT PROGRAM

Introduced by Mayor Merkes

WHEREAS, the Mayor has prepared, submitted and recommended a Capital Improvement Program, as attached, for the year 2015, wherein is listed anticipated revenue and expenditures for said year, which program has been filed with the Common Council and the City Clerk, and is available for public inspection.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council that the 2015 Capital Improvement Program is hereby approved.

Passed and approved this 17th day of November, 2014.

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, Clerk

2015 CAPITAL IMPROVEMENT PROGRAM

2015 STREET CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
STREET IMPROVEMENTS						
1.	Broad Street Lush Street to Tayco Street Paser Rating - 2	\$0	\$0	\$156,900	\$156,900	A-1
2.	Ida Street Marquette Street to Ninth Street Paser Rating - 4	\$0	\$0	\$198,650	\$198,650	A-2
3.	Lincoln Street DePere Street to Appleton Road Paser Rating - 4	\$0	\$0	\$80,500	\$80,500	A-3
4.	Manitowoc Street Appleton Road to Ninth Street Paser Rating - 4,5	\$0	\$0	\$102,750	\$102,750	A-4
5.	Chain Drive Alcan Drive to Valley Road Paser Rating - 3	\$0	\$0	\$25,000	\$25,000	A-5
6.	Broad Street Tayco Street to Racine Street Design Only / Paser Rating - 2	\$0	\$22,950 WI DOT GRANT	\$15,300	\$38,250	A-6
NEW STREETS						
7.	Southfield West Subdivision Streets Assessable	\$237,500	\$0	\$11,000	\$248,500	A-7
8.	Barker Farms Estates #6 Subdivision Streets Assessable	\$186,300	\$0	\$9,200	\$195,500	A-8
9.	River Lea Court Assessable	\$37,750	\$0	\$0	\$37,750	A-9
10.	Ribble Revocable Living Trust Development Assessable	\$46,593	\$0	\$0	\$46,593	A-10
11.	North Woodland Development Assessable 2015 and 2018 Project	\$38,827	\$0	\$0	\$38,827	A-11
OTHER						
12.	Third Street Bridge Replacement Design Only	\$0	\$60,000 FEDERAL GRANT	\$30,000	\$90,000	A-12
Subtotal 2015 Non-TIF Streets		\$546,970	\$82,950	\$629,300	\$1,259,220	

2015 TAX INCREMENTAL FINANCING STREET PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
13.	Nature's Way Subdivision Streets TID #9 Partially Assessable	\$16,000	\$0	\$66,000	\$82,000	A-13
14.	Grassy Meadow Lane Development TID #9 Assessable	\$56,747	\$0	\$0	\$56,747	A-14
15.	Lake Park Road Access and Street Construction Design-\$55,000 Construction-\$300,000 TID #12 Not Assessable	\$0	\$0	\$355,000	\$355,000	A-15
	Subtotal 2015 TIF Streets	\$72,747	\$0	\$421,000	\$493,747	
	Total 2015 Street Construction	\$619,717	\$82,950	\$1,050,300	\$1,752,967	

STREET FUNDING

Estimated Street Cash Balance (1/1/2015)..... \$0
 Estimated Project Cost..... \$1,259,220

STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	\$0	

**STREET PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Subtotal Street Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2015 STREET CONSTRUCTION MILEAGE SUMMARY

<i>TOTAL MILES OF CITY STREETS AS OF 12/31/2014</i>	<i>78.56</i>
<i>TOTAL MILES OF STREET IMPROVEMENTS IN 2015</i>	<i>1.11</i>
<i>TOTAL MILES OF NEW STREET CONSTRUCTION IN 2015</i>	<i>1.36</i>
<i>TOTAL MILES OF STREETS ADDED IN 2015</i>	<i>1.80</i>
<i>TOTAL MILES OF CITY STREETS AS OF 12/31/2015</i>	<i>80.36</i>

2015 STORM SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Broad Street-Storm Infrastructure Lush Street to Tayco Street	\$0	\$0	\$23,100	\$23,100	A-1
2.	Ida Street - Storm Infrastructure Marquette Street to Ninth Street	\$0	\$0	\$26,350	\$26,350	A-2
3.	Lincoln Street-Storm Infrastructure DePere Street to Appleton Road	\$0	\$0	\$9,500	\$9,500	A-3
4.	Manitowoc Street-Storm Infrastructure Appleton Road to Ninth Street	\$0	\$0	\$12,250	\$12,250	A-4
5.	Southfield West Subdivision Streets Storm Infrastructure Assessable	\$106,500	\$0	\$0	\$106,500	A-7
6.	Barker Farms Estates #6 Subdivision Streets Storm Infrastructure Assessable	\$79,500	\$0	\$0	\$79,500	A-8
7.	River Lea Court Assessable	\$20,250	\$0	\$0	\$20,250	A-9
8.	Ribble Revocable Living Trust Development Assessable	\$36,832	\$0	\$0	\$36,832	A-10
9.	North Woodland Development Assessable 2015 and 2018 Project	\$30,694	\$0	\$0	\$30,694	A-11
	Subtotal 2015 Non-TIF Storm	\$273,776	\$0	\$71,200	\$344,976	

2015 TAX INCREMENTAL FINANCING STORM SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
10.	Nature's Way Subdivision Streets TID #9 Partially Assessable	\$7,000	\$0	\$31,000	\$38,000	A-13
11.	Grassy Meadow Lane Development TID #9 Assessable	\$44,858	\$0	\$0	\$44,858	A-14
12.	Lake park Road Access and Street Construction TID #12 Not Assessable	\$0	\$0	\$67,000	\$67,000	A-15
	Subtotal 2015 TIF Storm Sewer	\$51,858	\$0	\$98,000	\$149,858	
	Grand Total 2015 Storm Sewer	\$325,634	\$0	\$169,200	\$494,834	

STORM SEWER FUNDING

Estimated Balance (1/1/2015)..... \$0
 Estimated Project Cost..... \$344,976

STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - Non-TIF & Non- Redevelopment Authority	\$0	\$0	\$0	\$0	

**STORM SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Total Storm Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2015 SANITARY SEWER CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Ribble Revocable Living Trust Development Assessable	\$30,604	\$0	\$0	\$30,604	A-10
2.	North Woodland Development Assessable 2015 and 2018 Project	\$25,504	\$0	\$0	\$25,504	A-11
3.	2015 Sanitary Lateral Rehab Program	\$60,000	\$0	\$30,000	\$90,000	A-16
	Subtotal 2015 Non-TIF Sanitary Sewer	\$116,108	\$0	\$30,000	\$146,108	

2015 TAX INCREMENTAL FINANCING SANITARY SEWER PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
4.	Grassy Meadow Lane Development TID #9 Assessable	\$37,275	\$0	\$34,975	\$72,250	A-14
	Subtotal 2015 TIF Sanitary Sewer	\$37,275	\$0	\$34,975	\$72,250	
	Grand Total 2015 Sanitary Sewer	\$153,383	\$0	\$64,975	\$218,358	

SANITARY SEWER FUNDING

Estimated Balance (1/1/2015)..... \$0
 Estimated Project Cost..... \$146,108

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

SANITARY SEWER PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Total Sanitary Sewer Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2015 WATER MAIN CONSTRUCTION

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	Broad Street-Water Main Lush Street to Tayco Street	\$0	\$150,000 MENASHA UTILITIES	\$0	\$150,000	A-1
2.	Ida Street-Water Main Marquette Street to Ninth Street	\$0	\$40,000 MENASHA UTILITIES	\$0	\$40,000	A-2
3.	Lincoln Street-Water Main DePere Street to Appleton Road	\$0	\$140,000 MENASHA UTILITIES	\$0	\$140,000	A-3
4.	Manitowoc Street-Water Main Appleton Road to Ninth Street	\$0	\$200,000 MENASHA UTILITIES	\$0	\$200,000	A-4
5.	Ribble Revocable Living Trust Development Assessable	\$34,853	\$0	\$0	\$34,853	A-10
6.	North Woodland Development Assessable 2015 and 2018 Project	\$29,045	\$0	\$0	\$29,045	A-11
	Subtotal 2015 Non-TIF Water Main	\$63,898	\$530,000	\$0	\$593,898	

2015 TAX INCREMENTAL FINANCING WATER MAIN PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
7.	Grassy Meadow Lane Development TID #9 Assessable	\$42,450	\$0	\$0	\$42,450	A-14
	Subtotal 2015 TIF Water Main	\$42,450	\$0	\$0	\$42,450	
	Grand Total 2015 Water Main	\$106,348	\$530,000	\$0	\$636,348	

WATER MAIN FUNDING

Estimated Balance (1/1/2015)..... \$0
 Estimated Project Cost..... \$593,898

WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Total Water Main Projects	\$0	\$0	\$0	\$0	

**WATER MAIN PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	\$0	
	Total Water Main Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	\$0	

2015 SIDEWALKS

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.	2015 Sidewalk Replacement Program	\$0	\$0	\$15,000	\$15,000	A-17
	Subtotal 2015 Non-TIF Sidewalks	\$0	\$0	\$15,000	\$15,000	

2015 TAX INCREMENTAL FINANCING SIDEWALK PROJECTS (TIF)

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
2.		\$0	\$0	\$0	\$0	
	Subtotal 2015 TIF Sidewalks	\$0	\$0	\$0	\$0	
	Grand Total 2015 Sidewalks	\$0	\$0	\$15,000	\$15,000	

SIDEWALK FUNDING

Estimated Balance (1/1/2015).....	\$0
Estimated Project Cost.....	\$15,000

2015 TRAFFIC IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	
	Total 2015 Traffic Improvements	\$0	\$0	\$0	

TRAFFIC IMPROVEMENT FUNDING

Estimated Balance (1/1/2015).....	\$0
Estimated Project Cost.....	\$0

2015 PARK IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Tennis Court Renovation - Clovis (2)	\$0	\$18,000	\$18,000	A-18
2.	Eastside Park Play Equipment	\$0	\$100,000	\$100,000	A-19
3.	Koslo Park Field Rehabilitation	\$0	\$20,000	\$20,000	A-20
4.	Jefferson Park Shoreline Restoration Project	\$0	\$15,000	\$15,000	A-21
5.	Trestle Trail Renovations	\$0	\$12,000	\$12,000	A-22
6.	Gilbert Site Improvements - Part of City Match	\$0	\$25,000	\$25,000	A-24
	Subtotal 2015 Non-TIF Park Improvements	\$0	\$190,000	\$190,000	

2015 TAX INCREMENTAL FINANCING PARK IMPROVEMENTS (TIF)

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
7.					
	Subtotal 2015 TIF Park Improvements	\$0	\$0	\$0	
	Grand Total 2015 Park Improvements	\$0	\$190,000	\$190,000	

PARK IMPROVEMENT FUNDING

Estimated Balance (1/1/2015).....	\$0
Estimated Project Cost.....	\$190,000

2015 MAJOR EQUIPMENT REPLACEMENT

No.	ITEM	OTHER	CITY	TOTAL	REFERENCE
1.	Voting Machines - Elections	\$36,000	\$10,000	\$46,000	A-23
	2013/14 BUDGET FUNDS				
2.	Holiday Decorations - Downtown	\$8,500	\$8,500	\$17,000	A-25
3.	Pressure Relief Fan - City Hall	\$0	\$10,000	\$10,000	A-26
4.	Single Axle Dump Truck - Public Works Replaces Existing #10	\$0	\$160,000	\$160,000	A-27
5.	Small Dump Truck - Public Works Replaces Existing #16	\$0	\$57,000	\$57,000	A-27
6.	Loader Backhoe - Public Works Replaces Existing #41	\$0	\$85,000	\$85,000	A-27
7.	Mower - Public Works Replaces Existing #9112	\$0	\$60,000	\$60,000	A-27
8.	Water Truck - Public Works Replaces Existing #3009	\$0	\$20,000	\$20,000	A-27
9.	New Vehicle - Public Works Replaces Existing #2007 & #2012	\$0	\$10,000	\$10,000	A-27
10.	Utility Cart - Public Works Replaces Existing #9103	\$0	\$15,000	\$15,000	A-27
	Total 2015 Major Equipment	\$44,500	\$435,500	\$480,000	

EQUIPMENT FUNDING

Estimated Balance (1/1/2015).....	\$0
Estimated Project Cost.....	\$480,000

2015 PROPERTY IMPROVEMENTS

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Roof Replacement - City Hall Facility	\$0	\$45,000	\$45,000	A-30
2.	Security Enhancements - City Hall	\$0	\$5,000	\$5,000	A-31
3.	Exterior Doors Replacement -Public Works Facility	\$0	\$10,500	\$10,500	A-32
4.	Furnace Replacement - Public Works Facility	\$0	\$7,500	\$7,500	A-33
5.	Overhead Door Operators/Section Replacement Public Works Facility	\$0	\$15,000	\$15,000	A-34
6.	Vehicle Lift w/Asymmetrical Arms - Public Works Facility	\$0	\$7,500	\$7,500	A-35
10.	Server Room Air Conditioning - Police Department	\$0	\$8,500	\$8,500	A-39
11.	Mother's Room Remodeling - Library	\$10,000	\$0	\$10,000	A-40
		GRANT APPLIED FOR			
12.	Floor Replacement - Library	\$0	\$12,000	\$12,000	A-41
13.	Roof Replacement - Library	\$0	\$85,000	\$85,000	A-44
14.	Calumet County Emergency Siren	\$0	\$40,000	\$40,000	A-51
	Subtotal 2015 Non-TIF Property Improvements	\$10,000	\$236,000	\$246,000	

2015 TAX INCREMENTAL FINANCING PROPERTY IMPROVEMENTS (TIF)

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
15.	Lake park Road Access and Street Construction TID #12	\$0	\$40,000	\$40,000	A-15
16.	South Woodland Development USH/STH 114 TID #9	\$14,270 ASSESSMENT	\$40,000	\$54,270	A-45
17.	Main/Mill Street Redevelopment Parking Structure TID #TBD	\$0	TBD	TBD	A-46
18.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	\$0	TBD	TBD	A-47
19.	RR Donnelly and Vicinity Redevelopment Various Improvements 2015 -2016 Project TID #TBD	\$0	TBD	TBD	A-48
20.	Manitowoc Road Trail Oneida Street to Barker Park TID #9	\$0	\$185,000	\$185,000	A-49
21.	Province Terrace Trail TID #9	\$0	\$80,000	\$80,000	A-50
	Subtotal 2015 TIF Property Improvements	\$14,270	\$345,000	\$359,270	
	Grand Total 2015 Property Improvements	\$24,270	\$581,000	\$605,270	

PROPERTY FUNDING

Estimated Balance (1/1/2015).....	\$0
Estimated Project Cost.....	\$246,000

PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	
	Total Property Projects Funded in Prior Years but not Constructed - Non-TIF	\$0	\$0	\$0	

**PROPERTY PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED
(TIF)**

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.		\$0	\$0	\$0	
	Total Property Projects Funded in Prior Years but not Constructed - TIF	\$0	\$0	\$0	

2015 TAX INCREMENTAL FINANCING PROJECTS SUMMARY

No.	PROJECT	OTHER	CITY	TOTAL	REFERENCE
1.	Nature's Way TID #9 Partially Assessable	\$23,000 ASSESSMENT	\$97,000	\$120,000	A-13
2.	Grassy Meadow Lane Development TID #9 Assessable	\$181,330 ASSESSMENT	\$34,975	\$216,305	A-14
3.	Lake park Road Access and Street Construction TID #12 Not Assessable	\$0	\$462,000	\$462,000	A-15
4.	South Woodland Development USH/STH 114 TID #9	\$14,270 ASSESSMENT	\$40,000	\$54,270	A-45
5.	Main/Mill Street Redevelopment Parking Structure TID #TBD	\$0	TBD	TBD	A-46
6.	Tayco/Water Street Redevelopment Various Improvements TID #TBD	\$0	TBD	TBD	A-47
7.	RR Donnelly and Vicinity Redevelopment Various Improvements 2015-2016 Project TID #TBD	\$0	TBD	TBD	A-48
8.	Manitowoc Road Trail Oneida Street to Barker Park TID #9	\$0	\$185,000	\$185,000	A-49
9.	Province Terrace Trail TID #9	\$0	\$80,000	\$80,000	A-50
Total 2015 TIF Projects		\$218,600	\$898,975	\$1,117,575	

TIF FUNDING

Estimated Balance (1/1/2015)..... \$0
 Estimated Project Cost..... \$1,117,575

**PROJECTS FUNDED IN PRIOR YEARS BUT NOT CONSTRUCTED SUMMARY
(TIF)**

No.	PROJECT	ASSESSMENT	OTHER	CITY	TOTAL	REFERENCE
1.			\$0	\$0	\$0	
Total TIF Projects Funded in Prior Years but not Constructed		\$0	\$0	\$0	\$0	

SPECIAL ASSESSMENTS

Street	\$619,717
Storm Sewer	\$325,634
Sanitary Sewer	\$153,383
Water	\$106,348
Property	\$14,270
TOTAL	<u>\$1,219,352</u>

SUMMARY

STREETS	\$1,259,220
STORM SEWERS	\$344,976
WASTEWATER UTILITY IMPROVEMENTS	\$146,108
WATER UTILITY IMPROVEMENTS.....	\$593,898
SIDEWALKS	\$15,000
PARKS	\$190,000
MAJOR EQUIPMENT	\$480,000
PROPERTY IMPROVEMENTS	\$246,000
TIF DISTRICTS	\$1,117,575
FINANCIAL, LEGAL & ISSUING COSTS	\$0
TOTAL	<u>\$4,392,777</u>

Projects included in the 2015 Budget/Borrowing Plan:

INCLUDED IN 2015 OPERATING/CAPITAL BUDGET.....	\$1,463,800
INCLUDED IN EQUIPMENT REPLACEMENT FUND.....	\$407,000
INCLUDED IN TIF FUNDS (#9).....	\$385,000
INLCUDED IN PARK DEVELOPMENT FUND.....	\$145,000
INCLUDED IN PUBLIC WORKS FACILITY FUND.....	\$40,500
INLCUDED IN INFORMATION TECHNOLOGY FUND.....	\$8,500
WATER UTILITY.....	\$530,000
WASTEWATER UTILITY	\$90,000
STORM WATER UTILITY	\$277,450
TOTAL	<u>\$3,347,250</u>

Funding Sources:

2015 Operations Budget (Revenues) General/Other Funds.....	\$1,840,800
2015 Borrowing Plan.....	\$875,000
Grants.....	\$92,950
Donations.....	\$8,500
Included in the 2015 Menasha Utilities Budget.....	\$530,000
TOTAL	<u>\$3,347,250</u>

Potential Projects not currently included in the 2015 Budget/Borrowing Plan:

TO BE DETERMINED TIF PROJECTS.....	\$732,575
TO BE DETERMINED CITY PROJECTS.....	\$312,952
TOTAL	<u>\$1,045,527</u>

Funding Sources:

Future Borrowing.....	\$1,045,527
TOTAL	<u>\$1,045,527</u>

RESOLUTION R-29-14

RESOLUTION AUTHORIZING 2015 GENERAL OBLIGATION BORROWING AND THE ISSUANCE OF
CERTIFICATE OF INDEBTEDNESS AND LEYING A TAX IN CONNECTION THEREWITH

Introduced by Mayor Merkes

WHEREAS, The City of Menasha has included a general obligation borrowing of \$875,000 in the 2015 budget for the purpose of infrastructure improvements; and,

WHEREAS, The City of Menasha is regularly monitoring existing debt obligations and analyzing the obligations for the potential of interest savings that can be achieved through refinancing.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council authorizing and directing the Director of Administrative Services to proceed with the following: the new money borrowing of \$875,000 for 2015, and the analysis and refinancing of any additional existing debt that will save the City money on interest costs in 2016 and beyond.

AND IT IS FURTHER RESOLVED that the Administrative Services Director will present all formal borrowing requests to Council for proper authorization when the timing is appropriate in 2015.

Passed and approved this 17th day of November, 2014.

ATTEST:

Donald Merkes, Mayor

Deborah A. Galeazzi, Clerk

RESOLUTION R-25-14

A RESOLUTION PROVIDING FOR THE METHOD OF AMENDING AND APROVING THE 2015 CITY OF MENASHA
OPERATING BUDGET AND CAPITAL IMPROVEMENTS PLAN

Introduced by Alderman Benner

WHEREAS, it is desirous to provide a transparent process open and accessible to the residents and taxpayers of the City as well as the general public; and,

WHEREAS, it is desirous that ground rules be laid prior to the beginning of the budget discussion and approval; and,

WHEREAS, budget workshops are scheduled Wednesday, November 5th, Thursday, November 6th, Monday, November 10th, and Wednesday November 12th at 5:00PM; and,

WHEREAS, a public hearing regarding the budget is scheduled for Monday, November 17th at 6:00PM.

NOW, THEREFORE, BE IT RESOLVED, that the following procedures be followed during the fore mentioned meetings to ensure maximum opportunity for public involvement and public awareness when pertaining to the 2015 City of Menasha Operating Budget and 2015 City of Menasha Capital Improvements Plan;

1. The 2015 City of Menasha Operating Budget and 2015 Capitol Improvements Plan as proposed by the mayor shall be posted on the City's website for public access before November 5th, 2014.
2. All budget workshops shall be noticed as public meetings.
3. All budget workshops shall be videotaped and made available for viewing on cable TV and the City website.
4. All proposed amendments to the proposed Operating Budget or proposed Capital Improvements Plan shall be from a single category within a department's budget and be a minimum of \$1000.
5. Amendments by percentage, amendments to department budget totals, or amendments to fund totals are not germane, and will not be accepted.
6. All proposed amendments to department budgets shall be on the night scheduled for review, or the night of final approval. Amendments to budgets not scheduled and noticed to be discussed are not germane, and will not be accepted.
7. All proposed amendments to be taken up the night of approval shall be submitted to the clerk's office by noon on November 13th, 2014 so that they can be included on the November 17th, 2014, agenda for the public to review.
8. Proposed amendments may be introduced on the floor the night of November 17th, 2014; however, if such amendments are approved the final approval of the Operating Budget and proposed Capital Improvements Plan shall be postponed until November 24th, 2014 to allow for ample time for the residents and taxpayers of the City as well as the general public to be informed of the pending change before final passage.

Passed and approved this day of October, 2014.

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk