

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 20, 2014
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Presentation of Level 3 Status to Health Department by Christopher Cullota, Wisconsin Department of Health Services/Division of Public Health.
 2. Presentation on Proposed New Structure – 175/177 Main (Bank and Hotel Sites).
 3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 10/6/14.](#)
 - b. [Board of Health, 9/10/14.](#)
 - c. [Board of Public Works, 10/6/14.](#)
 - d. [Landmarks Commission, 10/14/14.](#)
 - e. [Parks & Recreation Board, 10/13/14.](#)
 - f. [Plan Commission, 10/7/14.](#)
 - g. [Water & Light Commission, 9/24/14.](#)Communications:
 - h. [Tom Versteegen, State of Wisconsin, Department of Natural Resources to CDD Keil, 10/6/14; Conditional Case Closure – Barth Site Remediation.](#)
 - i. [Dave Mix, Commander, VFW Post 2126 to Menasha City Council, 10/2/14; Invitation to Veteran's Day ceremony and dinner.](#)
 - j. [Wisconsin Department of Administration to Clerk Galeazzi, 10/10/14; Final Estimate of January 1, 2014 City of Menasha Population in Winnebago County and in Calumet County.](#)
 - k. [PRD Tungate, 10/15/14; Participation in the City of Neenah's Fox River Multi-modal Bridge Crossing Feasibility Study.](#)
 - l. [CDD Keil, 10/16/14; 2014 Hotel Block Redevelopment.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 10/6/14.](#)
Administration Committee, 10/6/14 – Recommends the Approval of:
 2. [Joint Powers Agreement Winnebago County Emergency 911 System, Dec. 1, 2014 - Nov. 30, 2015.](#)
 3. [Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road](#)
Board of Public Works, 9/15/14 – Recommends the Approval of:
 4. [Street Use Application – Hometown Halloween; Thursday, October 30, 2014; 4:00 PM – 6:00 PM \(City of Menasha Farm Fresh Market\)](#)

Parks and Recreation Board, 10/13/14 - Recommends the Approval of:

5. Recommend including Menasha in the City of Neenah's multi-modal bridge crossing feasibility study for a total cost of \$1,900.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 10/9/14 to 10/16/14 in the amount of \$591,927.78.
2. Beverage Operators License Applications for the 2013-2015 licensing period.
3. Bakalor Properties, LLC, 10/16/2014, Appeal the Decision of the Landmarks Commission. RE: 175 Main Street Demolition.

J. ORDINANCES AND RESOLUTION

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS TO COMMITTEES (IF NEEDED)

P. ADJOURNMENT TO CLOSED SESSION (IF NEEDED)

Motion to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Updates on PCB Litigation, City of Menasha vs. Waverly Sanitary District et al. Calumet County Case No. 13-CV-189, and City of Kaukauna vs. Village of Harrison et al. Case No. 13-CV-159).

MEETING NOTICE

**Monday, November 3, 2014 – 6:00 p.m.
Committee Meetings to Follow**

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
October 6, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:34 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, LD Lenz, Sanitarian Drew, Dave Maccoux (Schenck), Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 9/2/14](#)

Moved by Ald. Keehan, seconded by Ald. Taylor to approve minutes.
Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Review and Accept 2013 City of Menasha Audit Report \(Dave Maccoux, Schenck\).](#)

Dave Maccoux from Schenck reviewed the independent auditors' report for the year ending December 31, 2013. He thanked staff for their cooperation during the audit.

General discussion ensued on the audit.

Moved by Ald. Keehan, seconded by Ald. Langdon to accept 2013 City of Menasha Audit Report.
Motion carried on roll call 8-0.

2. [Joint Powers Agreement Winnebago County Emergency 911 System, Dec. 1, 2014 - Nov. 30, 2015.](#)

PC Styka explained the procedure and arrangements the City has with Winnebago County and the 911 System. The agreement is the same as previous years.

General discussion ensued on confirming names and addresses with phone numbers when a call is received by a 911 operator.

Moved by Ald. Englebert, seconded by Ald. Langdon to recommend to Common Council Joint Powers Agreement Winnebago County Emergency 911 System, Dec. 1, 2014 – Nov. 30, 2015.
Motion carried on roll call 8-0.

3. [Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road.](#)

CDD Keil explained the amendment extends the listing contract for one year, All other terms remain the same. He stated there have been some inquiries on the property but no firm offers yet.

Moved by Ald. Sevenich, seconded by Ald. Taylor to recommend to Common Council Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road.
Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Keehan to adjourn at 8:01 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA BOARD OF HEALTH
Minutes
September 10, 2014

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Lori Asmus, Diane Htynsk, Dr. Teresa Rudolph, Liz Rosin, Todd Drew, Linda Palmbach, Vicki Schultz, Loretta Kjemhus, Nancy McKenney

C. MINUTES TO APPROVE

1. Motion to approve August 13, 2014 minutes made by Dr. Rudolph and seconded by L. Asmus
Motion unanimously carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Introductions: Diane Htynsk was welcomed as a new Board of Health member. Nancy McKenney was introduced as the new public health director.

2. Communicable Disease Report: The August 2014 Communicable Disease Report disturbed and discussed.

3. 140 Review: Liz Rosin noted that all documentation and supplemental information was submitted to the State of Wisconsin for the 140 review. The 140 review will take place on September 15th in the afternoon. Candyce Rusin will attend on behalf of the BOH.

4. Senior Center Update: Todd Drew noted that a BID walk-through would be held for contractors on September 18, 2014 and a bid opening on September 30, 2014.

4. Honorarium – Food and Drug Administration (FDA) Subject Matter Expert Panel: Todd Drew described his participation on the FDA panel to develop food safety training. The City of Menasha will receive an honorarium for his participation which will be used for environmental health equipment.

5. Rabies Case: Todd Drew described a recent case that required rabies vaccine series for a resident due to direct contact with a bat. Another bat was found in the residence and was sent to the State Laboratory of Hygiene for rabies testing and the result was negative. The house was remediated by a construction firm. Drew consulted with James Kazmierczak, DVM, Wisconsin Department of Health Services, Division of Public Health.

6. Recent purchases: The clinic examination table was reupholstered, 3 thermometers were purchased to meet state requirements, 1 audiometer was ordered to replace a failed unit rejected during calibration, and a security panic button was installed at the reception work station.

E. ACTION ITEMS

1. Liz Rosin noted the cost of the vaccine in 2014 is \$16.00/dose (\$15.45 covers supplies and \$.55 covers administrative costs).

F. HELD OVER ITEMS

None

G. Adjournment

The meeting was adjourned by Candyce Rusin at 9:00 am.

The next meeting will be held on October 8, at 8:00 am.

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
October 6, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 8:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, Sanitarian Drew, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [September 15, 2014](#)

Moved by Ald. Langdon, seconded by Ald. Taylor to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Hometown Halloween; Thursday, October 30, 2014; 4:00 PM – 6:00 PM \(City of Menasha Farm Fresh Market\)](#)

CA/HRD Captain explained for insurance purposes this event is covered under CVMIC as this is a City sponsored event.

Move by Ald. Taylor, seconded by Ald. Englebert to recommend to Common Council Street Use Application for Hometown Halloween, Thursday October 30, 2014, 4:00 p.m. 6:00 p.m. (City of Menasha Farm Fresh Market)

Motion carried on voice vote.

2. [Request to Remove Parking Along the West Side of De Pere Street North and South of Fifth Street](#)

DPW Radtke explained over the years there have been a few minor accidents at the intersection of DePere Street and Fifth Street due to limited sight distance because of parking on DePere Street. Staff is recommending a 90 day trial of eliminating two parking stalls on DePere Street, one north of Fifth Street and one south of Fifth Street to help vision clearance.

Move by Ald. Taylor, seconded by Ald. Langdon to conduct a 90 day trial period to prohibit parking along the west side of DePere Street north and south of Fifth Street.

General discussion ensued on how far restrictive parking should be from corners, speed control in that area, special pedestrian crossing.

Moved by Ald. Taylor, seconded by Ald. Langdon to amend to prohibit parking along the west side of DePere Street 25 feet north and south of Fifth Street.

Motion on amendment carried on roll call 7-1. Ald. Sevenich voted no.

Original motion as amended carried on roll call 8-0.

3. [Recommendation to Award; Senior Center Renovation; \\$319,100; Commonwealth Construction](#)

Sanitarian Drew explained four bids were received for renovation work at the Senior Center. Commonwealth Construction was the lowest bidder and they meet all the qualifications. The amount of \$350,000 is budgeted. Staff is recommending awarding the Senior Center renovation project to Commonwealth Construction.

Move by Ald. Taylor, seconded by Ald. Langdon to recommend to Common Council Recommendation to Award Senior Center Renovation in the amount of \$319,100 to Commonwealth Construction.

Motion carried on roll call 8-0.

4. [Proposal by Volunteer Resident Group to Operate Tayco Street Bridge Tower Museum](#)

Mayor Merkes stated details of the responsibilities and programming or services need to be worked out before entering into an agreement. He will work with the volunteer group to work out the details.

5. [Update on Racine Street Pavement Project \(Ald. Sevenich\)](#)

DPW Radtke explained the work on the eastern portion of Racine Street between Eighth and Ninth Streets will include milling and asphalt resurfacing. The project is scheduled for the week of October 13th.

6. [Update on London Street Pavement Project \(Ald. Sevenich\)](#)

DPW Radtke explained London Street utility work is completed and there have been some delays with street reconstruction. The final curb and gutter work is completed. A single layer of paving should be applied shortly with final paving to be completed by the end of the month. DPW Radtke stated the contractor has 60 days from when the contract was signed to complete the project. They are still within that time frame.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Keehan to adjourn at 8:37 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
October 14, 2014
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Grade at 6:45 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. James Taylor and Commissioners Alison Mayer, Paul Brunette, and Tom Grade.

LANDMARKS MEMBERS EXCUSED:

LANDMARKS MEMBERS ABSENT:

OTHERS PRESENT: CDD Keil, PP Homan, Mayor Merkes, Joe Nemecek, Nicholas Jevne, Natalie & Bob Gehringer, Kristen Spindler, Jeff & Kerrie Thistle, Nancy Barker, Nancy Rapella, Abraham Lincoln, Kenneth & Kathleen Syring, Christine Putman, Toni Reh, Richard & Ellie Loehning, Jimmy Zielinski, Jim Ristan, Dean Wydeyen, Tom Lingnofski, Jim & Kathy Vanderlinden, Tom Konetzke, Gregory Omachinski, Stan Sevenich, Chris Klein, David & Steven Schwerbel, Julie & Pat DuFrane, Erik Brenn, Thomas Almendarez, Susan Smith, Shelley Nystrom, Addis Hilliker, Scott Francis, Jennifer Arndt, Ann Lux, Kim Vanderhyden and Agnes Vetinde.

C. MINUTES TO APPROVE

1. **Minutes of the September 17, 2014 Landmarks Commission Meeting**

Motion by Ald. Taylor, seconded by Comm. Brunette to approve the September 17, 2014 Landmarks Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

The public commented on the following:

- Provision and location of parking for the new structure.
- The potential for the existing façades or architectural elements to be incorporated into the new building or re-located elsewhere.
- Coloration of the new building materials.
- The pros and cons of the structure, its use and design elements.
- The desire to move forward and start a new history.
- The need to bring the building down to bring about additional changes in the downtown district.
- The ability for the Landmarks Commission to hold or table action on the demolition request.
- Concerns of location of parking structure in relation to residential uses.
- Concerns about the height of the building in relation to surrounding buildings.
- Concerns about why America tears down buildings while Europe preserves.

E. COMMUNICATIONS

1. None

F. PRESENTATIONS

1. Presentation of Proposed New Structure – 175/177 Main (Bank and Hotel Sites)
Kim Vanderhyden, agent for Bakalor Properties, LLC and Menasha Downtown Development LLC presented on the proposed new structure that will be constructed at the former bank and hotel sites. The building is proposed to be 6 stories, with retail on the lower floor and office space on the upper floors. Design considerations included blending the lower floors of the building with the existing historic streetscape, and ensuring views of the river/waterfront for the upper floors. Mr. Vanderhyden

indicated that the developers would, at their cost, relocate and store the pillars for a period of time for reuse by the city.

G. ACTION ITEMS

1. Consideration of Certificate of Appropriateness – Demolition of former Bank Building – 175 Main Street

Commissioners discussed the following:

- Their inability to approve tearing down an historic building given what they are charged with doing.
- Their desire for the existing façades to be incorporated into the existing building.
- Repurposing of historic elements elsewhere being perceived as a graveyard.
- Whether the offer to relocate the pillars would still stand even if they denied the certificate of appropriateness.

Ald. Taylor commented on his roles as a Landmarks Commissioner and as an alderman.

Motion by Comm. Mayer, seconded Comm. Brunette to deny the Certificate of Appropriateness to demolish 175 Main St (Bank Building). Motion carried on roll call, 4-0.

2. Consideration of Certificate of Appropriateness – New Structure – 175/177 Main Street (Bank and Hotel Sites)
The applicant withdrew their consideration for the Certificate of Appropriateness based on the denial of the Certificate of Appropriateness to demolish the bank building.

H. DISCUSSION ITEMS

1. **Future Landmarks Commission Activities/Projects**
 - Comm. Mayer was able to acquire the key to 212 Main. Photos will be selected, printed and hung to spruce up that storefront.
 - Ald. Taylor expressed a desire to prepare and send a letter to the Parks Board to ensure proper maintenance of the arch bridge to the Isle of Valor.
 - Comm. Brunette requested landmarks commissioners be provided with a copy of the municipal code section pertaining to the powers and duties of the Landmarks Commission.
2. **Façade Improvement Program Grant/Loan Balance**
Balance remains at approximately \$5,000 when accounting for the Lemon Loves Lime (192 Main) Grant and Loan.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Motion by Ald. Taylor, seconded by Comm. Mayer to adjourn at 8:35 PM. The motion carried.

Respectfully submitted by PP Homan.

CITY OF MENASHA
Parks and Recreation Board
City Hall – 140 Main Street
October 13, 2014
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Nancy Barker, Sue Pawlowski, Ald. Michael Keehan, Tom Marshall, Lisa Hopwood, Cindy Schaefer-Kemps

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Maas, Michael Taylor, Tom Konezke, Larry Konezke, Paul Johnson and Nick Carlson- all representing users of Koslo Park baseball field.

C. MINUTES TO APPROVE

1. **Minutes of the September 8, 2014 Park Board Meeting**

Motion by S. Pawlowksi, seconded by N. Barker to approve the minutes of the September 8, 2014 meeting. Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

- **None**

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report** – PRD Tungate gave a brief report highlighting recent work on the 2015 budget, preparing the Gilbert site project bidding, Koslo Park field research, winter program planning and upcoming Pumpkin Hunt and Holiday Hayride.
2. **Park Project and Vandalism Report** – PS Maas reported on recent planting of around 150 trees, grass cutting, no recent vandalism, last of seasonal workers leaving soon, work installing outlets for merchants near the downtown fountain and some assisting MU with some grading work at the old water tower site.
3. **Communications** – note from Gina Glover stating how much her son likes the department's gymnastics program and the instructor Dana Krueger.

F. DISCUSSION

1. **Koslo baseball diamond rehabilitation plans for 2015 and beyond (2015 budget narrative pages):** PRD Tungate outlined the department's plans to perform two essential field rehabilitation projects in 2015. Replacing the aging backstop and repairing the turf areas between the base paths and dugouts were identified by a field consultant, field users and staff as the highest priorities. Funding requests for this work will be brought through the City Council and School District with the expectation that field users will chip in an equivalent amount of funding. People in the audience expressed several opinions about the work that is being planned as well as other improvements that they would also like considered. PRD Tungate stated that the essential work may cost between \$55,000 and \$60,000 and if work comes in below budget, some of the work suggested by the group could be considered. Batting cage and bullpen updates, volunteer use of equipment and changing the seasonal work schedule to allow for more timely grooming were discussed.

2. **Review of 2015 Parks & Recreation budget plans and likely Common Council review date:** PRD Tungate reviewed the highlights of all the parks and recreation budgets for 2015. The only significant discussion was about how much funding from the Park Dedication Fund should be earmarked for play equipment for the new east side park. While it is expected that Menasha Rotary will help in funding and installing this equipment in late 2015 or early 2016, the Board felt strongly that instead of \$70,000 being used for this purpose, that \$100,000 should be earmarked instead. This amount will cover the entire cost of the equipment, should fundraising by the Rotary come up short of expectations. Members cited the fact that residents near the park have waited a long time for the land to be purchased and it would not be fair to further delay at least getting a start on developing the park for public use.
3. **Sponsorship agreement with Menasha Rotary to assist in developing new east side park.** The Board liked the agreement. Only item they asked PRD Tungate to add was a short statement about city's overall responsibility to fund its park system and that while sponsorships are great, they should not replace nor delay, the funding necessary to maintain a quality park system.
4. **Future topics: proposed VFW plans for the Isle of Valor, public input on the future of Winz Park** PRD Tungate reminded the board that these two items will be coming up on future Board agendas. He will consult with Chr. Sturm about the timing of each topic.

G. ACTION ITEMS

1. **Recommend including Menasha in the City of Neenah's multi-modal bridge crossing feasibility study for a total cost of \$1,900.** The Board liked this idea and thought it was a minimal initial investment to find out more about what sounded like an exciting public trail project. Motion by L. Hopwood, seconded by N. Barker to support the recommendation listed under G. 1. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by L. Hopwood, seconded by N. Barker to adjourn at 8:35 pm. Motion carried.

**CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
October 7, 2014
DRAFT MINUTES**

A. CALL TO ORDER

The meeting was called to order at 3:35 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Kevin Benner, DPW Radtke and Commissioners Schmidt and DeCoster

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Cruickshank and Sturm.

OTHERS PRESENT: CDD Keil, PP Homan, Shawn McKibben, Mark Kruser and Brian Moore.

C. MINUTES TO APPROVE

1. **Minutes of the September 30, 2014 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by Ald. Benner, to approve the September 30, 2014 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. COMMUNICATION

1. None.

F. DISCUSSION

1. None.

G. ACTION ITEMS

1. Site Plan Review - Oak Park Place - Midway Road,

CDD Keil reviewed the conditions that were established as part of the site plan approval and PUD rezoning recommendation that was made at the September 9, 2014 Plan Commission meeting. All conditions have been addressed by the revised site plan submitted for this meeting except the following:

- The temporary and permanent easements related to the construction of a bike/pedestrian trail are yet to be completed.
- The post construction storm water management plan has not been reviewed and approved by the Public Works Department.

Commissioners discussed site access and construction worker parking with consensus being that the use of Cottonwood Drive for these purposes should be kept to the absolute minimum. The emergency access from Cottonwood Drive was also discussed with the consensus being that pavement be minimized and substituted with geogrid, and that the proposed gate should be eliminated and replaced with fold-down bollards. Staff is to confirm design considerations with the Fire Department.

The obligations of the developer to dedicate land or pay fees in lieu thereof for park land

purposes were also discussed. Consensus was that the developer is to contribute land for the trail easement and to construct and pave the trail at its expense. The land donation value and the trail construction cost are to be deducted from the fee in lieu of parkland dedication which was computed to be \$38,500. If the land value and trail construction/paving cost are less than that amount, the balance of the fee owed is to be paid prior to an occupancy permit being granted.

Motion by DPW Radtke, seconded by Ald. Benner seconded approve the revised site plan for the Oak Park Place development with the following conditions:

1. That a bike/pedestrian easement not less than 15 feet in width connecting the existing path in the Midway Road right of way to Cottonwood Drive and/or Barker Park be granted to the City of Menasha prior to an Occupancy Permit being granted.
2. That a temporary easement be granted to the City of Menasha not less than 30 feet in width for the purpose of constructing the bike/pedestrian path.
3. That a site grading and erosion control plan be submitted for review and approval by the Public Works Department.
4. That a storm water management plan meeting the post construction storm water management requirements of Chapter 7 of the Menasha Code of Ordinances be submitted for review and approval by the Public Works Department.
5. That a site lighting plan meeting the requirements of Section 13-1-12(h) of the Menasha Code of Ordinances be submitted for review and approval by the Plan Commission.
6. That a landscaping plan meeting the requirements of Section 13-1-12(g) of the Menasha Code of Ordinances be submitted for review and approval by the Plan Commission.
7. That a description or samples of building materials meeting the requirements of Section 13-1-12 (f) of the Menasha Code of Ordinances be submitted to the Plan Commission for review and approval.
8. That a detail drawing of the dumpster enclosure and mechanical equipment enclosure (if any) be submitted to the Plan Commission for review and approval.
9. That a CSM be created to combine the three parcels prior to final building plan approval.

The motioned carried.

H. ADJOURNMENT

Motion by Ald. Benner, seconded by Comm. DeCoster, to adjourn at 4:01 PM.

The motion carried.

Minutes respectfully submitted by CDD Keil.

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

September 24, 2014

Draft

Commission Vice-President Roush called the Regular Meeting of the Water and Light Commission to order at 8:05 a.m., with Commissioners Roy Kordus, Don Merkes, and Dan Zelinski present on roll call. Also present were Steve Grenell, Project Engineer; Tim Gosz, Water Plant Supervisor; Kristin Hubertus, Business Operations Accountant; and Paula Maurer, Customer Services Manager.

Those excused were Commission President Allwardt, Melanie Krause, General Manager and John Teale, Technical Services Engineer.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Consent Items – Commissioner Zelinski requested the wording of “Commissioner Zelinski was absent” to “Commissioner Zelinski was excused” for the minutes of August 27, 2014. Motion made by Comm. Zelinski, seconded by Comm. Kordus, was unanimous on roll call to approve the following with the above correction:

- A. Minutes of the Regular Meeting of August 27, 2014
- B. Minutes of the Special Meeting of September 3, 2014
- C. Approve and warrant payments summarized by checks dated September 4-24, 2014, which includes Net Payroll Voucher Checks and Operation and Maintenance Voucher Checks for a total of \$666,672.64, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting.
- D. Correspondence as listed:
 - Copy of letter dated August 28 from Community Clothes Closet RE: Thank you for Donation
 - Copy of email dated September 5 from Brian Satula, Administrator for Wisconsin Emergency Management RE: FEMA Disaster Assistance Appeal
 - Copy of Registration materials for MEUW District Dinner Meeting being held on October 2, 2014

Item IV. Claims Against The Utility – there were no claims discussed at this meeting.

Item V. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

The motion by Comm. Merkes, seconded by Comm. Roush was unanimous on roll call to approve the purchase order #7920 to Border States in the amount of \$29,640.00 for meter purchases.

Item VI. Unfinished Business, Lead & Copper Testing – Water Plant Supervisor Gosz detailed possible financing options/grants available to customers for the August 27, 2014 proposed ordinance requiring homeowners to replace lead services from the curb stop to their house whenever the main is replaced. After a lengthy discussion the commission requested an estimate of the number of properties that might be affected by this ordinance five years forward and a cost range brought back to the Commission in order to have a better understanding of the impact to the community.

WPDES Permit transfer of waste load allocations – On July 30, 2014 the Commission directed staff to submit a letter to the DNR to reallocate the phosphorous limit allocations and total suspended solid allocations to the City of Menasha. The DNR responded with additional engineering questions and gave the Utilities 90 days to respond. Due to a lack of DNR guidelines on transferring allocations, the Commission requested that staff write a letter to the DNR asking for an additional 90 day extension and to hand the issue over to the City's Public Works Department so they can work with the DNR to have this item resolved.

Item VII. New Business – no new business was discussed.

Item VIII. Strategic Reports, Monthly Strategic Initiative Update – Statewide water benchmarks included in the August Strategic Initiative were discussed. The Commission asked to have a comparison of the cost to produce a gallon of water for Menasha Utilities and surrounding areas brought back for discussion.

August Financial and Project Status Reports – Electric consumption was down 2.89% compared to budget, however, Net Operating Income was slightly higher due decreased expenses and cost of power. The costs for the new dump truck and bucket truck are reflected in the net cash balance.

Water consumption was down 0.62% compared to budget with year-to-date up by 1.2% compared to budget.

After discussion, the Commission accepted the August Financial and Project Status Reports as presented.

Project Reports, Water Plant Projects – The #4 High Lift Pump rebuild is finished and the pump is operating. The fencing around the generator on the former Manitowoc Tower site is completed and a public hearing regarding the future use of Winz Park has been scheduled in October.

Metering Practice & Plan – Additional replacements and verifications are scheduled for October.

Item IX. No one from the Gallery was heard on any topic of public concern to the Utility.

Item X. The Closed Session for Delinquent Accounts was canceled.

The motion by Comm. Merkes, seconded by Comm. Zelinski, was unanimously approved on roll call at 9:12 a.m. to convene into Closed Session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Performance Evaluation of General Manager.

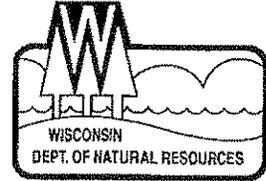
By: JOANNE ROUSH
Vice-President

DAN ZELINSKI
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
625 E County Rd Y, Suite 700
Oshkosh, WI 54901-1805

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



October 6, 2014

Gregory Keil
City of Menasha
140 Main St
Menasha, WI 54952-3190

Subject: Conditional Closure Decision with Requirements to Achieve Final Closure
Barth Property, 87 Racine St, Menasha, Wisconsin
DNR BRRTS # 03-71-001607 PECFA # 54952-3156-87-A

Dear Mr. Keil:

On September 25, 2014, the Northeast Region Closure Committee (NERCC) reviewed your request for closure of the case described above. The NERCC reviews environmental remediation cases for compliance with state rules and statutes to maintain consistency in the closure of these cases. After careful review of the closure request, the NERCC has determined that the petroleum contamination on the site from the former gas station appears to have been investigated and remediated to the extent practicable under site conditions. Your case has been remediated to Department standards in accordance with ch. NR 726, Wis. Adm. Code and will be closed if the following conditions are satisfied.

CONDITIONS

Monitoring Well Abandonment

The monitoring wells at the site must be properly abandoned in accordance with ch. NR 141, Wis. Adm. Code. Documentation of well abandonment must be submitted to Tom Versteegen on Form 3300-005, found at <http://dnr.wi.gov/topic/groundwater/forms.html>.

Purge Water, Waste and Soil Pile Removal

Any remaining purge water, waste and/or soil piles generated as part of site investigation or remediation activities must be removed from the site and disposed of or treated in accordance with the applicable rules. Once that work is completed, please send appropriate documentation regarding the treatment or disposal of the remaining purge water, waste and/or soil piles.

Documentation: When the above conditions have been satisfied, please submit the appropriate documentation (for example, well abandonment forms, disposal receipts, copies of correspondence, etc.) to verify that applicable conditions have been met, and your case will be closed. Your site will be listed on the DNR Remediation and Redevelopment Program's GIS Registry. Information that was submitted with your closure request application will be included on the Bureau for Remediation and Redevelopment Tracking System (BRRTS on the Web). The site may be viewed on the Remediation and Redevelopment Sites Map (RRSM), on the GIS Registry layer. To review the site on BRRTS on the Web, or to view the GIS Registry web page, see <http://dnr.wi.gov/topic/Brownfields/rrsm.html>.

CONTINUING OBLIGATIONS

As part of the approval of the closure of this case, you will be responsible for maintaining the following

continuing obligations. Because there is residual soil and groundwater contamination both on and off site, there is the potential for vapor migration. In the event that the site is redeveloped, a notification must be provided to this Department to ensure that vapor migration consideration is part of the redevelopment process.

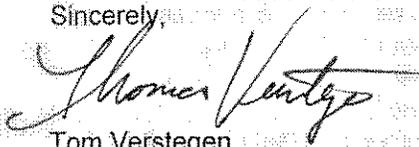
IN CLOSING

Please be aware that the case may be reopened pursuant to s. NR 727.13, Wis. Adm. Code, for any of the following situations:

- if additional information regarding site conditions indicates that contamination on or from the site poses a threat to public health, safety, or welfare or to the environment,
- if the property owner does not comply with the conditions of closure, with any deed restrictions applied to the property, or with a certificate of completion issued under s. 292.15, Wis. Stats, or
- a property owner fails to maintain or comply with a continuing obligation (imposed under this closure approval letter).

We appreciate your efforts to restore the environment at this site. If you have any questions regarding this letter, please contact me at (920) 424-0025, or by email at thomas.verstegen@wisconsin.gov.

Sincerely,



Tom Verstegen
Hydrogeologist
Remediation and Redevelopment Program

cc: Greg Konicek - Konicek Environmental Consulting, Llc

VETERANS OF FOREIGN WARS

NICOLET POST NO. 2126

P.O. BOX 312 • MENASHA, WISCONSIN 54952-0312

October 2, 2014

Menasha City Council
City Of Menasha
131 Main St.
Menasha, WI 54952

Dear Council Members:

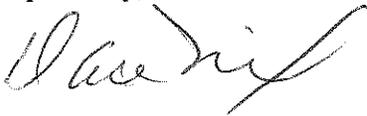
We are inviting you to our Veterans' Day ceremony at the Menasha Library at 10:45 a.m. on Tuesday, November 11.

We are also extending our invitation to you to attend the annual Veterans' Day Dinner at the Stone Bar and Grill on November 11 at 6:30 p.m. Social hour begins at 5:30. Tickets for the dinner are \$20.

Please let me know if you will be able to attend these events.

Thank you.

Respectfully,



Dave Mix
Commander
VFW Post 2126





**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

MIKE HUEBSCH
SECRETARY

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944
Voice (608) 266-0288
Fax (608) 267-6917 TTY (608) 267-9629

0066
DEBORAH A. GALEAZZI
CLERK, CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952 - 3190

October 10, 2014

FINAL ESTIMATE OF JANUARY 1, 2014 POPULATION

Dear Municipal Clerk:

The final estimate of the January 1, 2014 population for the City of Menasha in Calumet County is 2,440.

Approximately 1,732 of the estimated population for the City of Menasha are of voting age. This approximation is a courtesy estimate that helps you comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the 2010 Census proportion of persons age 18 and over to the final January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

MIKE HUEBSCH
SECRETARY

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Post Office Box 8944
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0067
DEBORAH A. GALEAZZI
CLERK, CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952 - 3190

October 10, 2014

FINAL ESTIMATE OF JANUARY 1, 2014 POPULATION

Dear Municipal Clerk:

The final estimate of the January 1, 2014 population for the City of Menasha in Winnebago County is 15,110.

Approximately 11,581 of the estimated population for the City of Menasha are of voting age. This approximation is a courtesy estimate that helps you comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the 2010 Census proportion of persons age 18 and over to the final January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.



MEMORANDUM

To: Common Council
From: PRD Tungate *PT*
Date: October 15, 2014
RE: Participation in the City of Neenah's Fox River Multi-modal Bridge Crossing Feasibility Study

BACKGROUND

Approximately two years ago, staff from Neenah and Menasha met to discuss a way of creating a safe bicycle/pedestrian connection between the two communities. Out of this discussion came the idea of constructing two separate pedestrian bridges across the Fox River as it flows around Doty Island. The City of Neenah would like to move ahead with planning for this project. The City of Menasha has listed this project in its upcoming CIP plan.

ANALYSIS / BENEFITS

Attached is a map depicting the approximate location of the two new bridges. Once the bridges are installed, it will create a safe and desirable connecting loop between the two communities. Other benefits include:

1. Future grant applications are strengthened by a joint community project
2. This loop trail will become popular for commuters and recreational users because of its connection to the very popular Trestle Trail.
3. Supports the city's newly adopted brand statement by enhancing our "unique place on the water".

FISCAL IMPACT

A \$1,800 donation from the Fox Cities Greenways organization will be split equally between the communities and reduces Menasha's cost from \$2,800 to \$1,900. Staff supports joining with Neenah on this feasibility study which will provide us with bridge design, location and cost information that may be used as a basis for future decisions regarding this project.

RECOMMENDATION

Common Council to approve spending \$1,900 for Menasha's share of Neenah's multi-modal bridge crossing feasibility study. Funds will come out of account #100-0703-553.21-02

LITTLE LAKE BUTTE DES MORTS SOUTH TRIAL LOOP CONCEPT



- LEGEND:**
- ★ ★ ★ ★ ★ PROPOSED BRIDGE
 - PROPOSED ROUTE
 - TRAIL UNDER CONSTRUCTION
 - EXISTING TRAIL/BRIDGE/ROUTE

Map data ©2014 Google, Terms, Privacy Report a problem 1000 ft



Memorandum

To: Common Council
From: Greg Keil, CDD *GK*
Date: October 16, 2014
RE: 2014 Hotel Block Redevelopment

The ongoing redevelopment of the hotel block has been greeted with differing opinions on preservation and redevelopment with the proposed demolition and redevelopment of the former bank buildings at 175 Main Street now pending. After due consideration, the Community Development Department is recommending that the redevelopment course be undertaken based upon the following considerations:

- 175 Main Street has been vacant and for sale for at least five years with no credible proposal for reuse forthcoming.
- The building has suffered from a lack of ongoing maintenance and both the interior and exterior of the building are in a state of disrepair.
- The value of the building has declined by nearly 15% over the past five years.
- The city has made a direct investment of state and local grant and loan funds totaling nearly \$250,000 in the building and businesses operating within the structure dating back to 1990. In addition, approximately \$2,000,000 has been invested by the city in support infrastructure which includes the Marina Place Parking Structure, surface parking, rear facade restoration and elevated walkway construction.
- Despite major public and private investments, the building has not been able to support a stable business operation since its original bank occupancy.
- The proposed 100,000 sq. ft. commercial building will demonstrate confidence in investing in Menasha's future.
- The new building will support a value of \$14 - 19 million.
- Approximately 300 employees will be employed at the facility.
- These jobs will generate \$13,088,400 in annual wages based on 2013 Bureau of Labor Statistics average weekly wages for Winnebago County.
- The additional income will help support our existing service, retail, food and entertainment businesses in the downtown and throughout the community.

Upon review and the receipt of the necessary approvals, it is the developers intention to move ahead expeditiously with the completion of architectural plans. The city will also need to take actions which likely will include site plan/zoning approvals, the execution of a development agreement relating to building improvements and parking, the creation of a tax increment district to fund parking and infrastructure improvements and associated actions.

It is the recommendation of the Community Development Department that the city proceed with the redevelopment of the hotel block as a necessary reinvestment in our community's future.

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 6, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols (6:07pm), Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil,
ASSD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Sanitarian Drew, Clerk Galeazzi

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Nancy Barker, 506 Keyes Street, Menasha. Tayco Street Bridge Tower Museum

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Board of Public Works, 9/15/14.](#)
- b. [Housing Authority, 9/17/14.](#)
- c. [Landmarks Commission, 9/17/14.](#)
- d. [Library Board, 9/18/14.](#)
- e. [Neenah-Menasha Sewerage Commission, 8/26/14.](#)
- f. [NMFR Joint Finance & Personnel Committee, 9/30/14.](#)
- g. [Parks and Recreation Board, 9/8/14.](#)
- h. [Plan Commission, 9/30/14.](#)
- i. [Redevelopment Authority, 9/22/14.](#)
- j. [Water and Light Commission, 8/27/14.](#)
- k. [Water and Light Commission Special Meeting, 9/3/14.](#)
- l. [Waverly Sanitary District, 9/18/14.](#)

Communications:

- m. [NMFR Chief Auxier; 9/19/14, Quarry Quest.](#)
- n. [Mark Zelinski, Commodore, Appleton Yacht Club to PRD Tungate; September 2014, Thank you letter.](#)
- o. [PRD Tungate; Gilbert Site Project Bid, 10/2/14.](#)
- p. [CCD Keil; Termination of Province Terrace Trail TE Grant, 10/1/14.](#)
- q. [CCD Keil; Updated Site Plan/Building Elevations – Oak Park Place, 10/2/14.](#)
- r. [Deborah Wetter, General Manager of Valley Transit to Mayor Merkes; Valley Transit Request for Funding for the Connector, 9/16/14.](#)
- s. [Menasha Historical Society News, October 2014.](#)

Moved by Ald. Benner, seconded by Ald. Langdon, to receive Minutes and Communicates A-S.

General discussion ensued on Comm. P (Termination of Province Terrace Trail); Comm. M (Quarry Quest)
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 9/15/14.

Board of Public Works, 9/15/14 – Recommends the Approval of:

2. Payment – MCC, Inc.; Contract Unit No. 2014-02; Street Reconstruction – London Street, Lakecrest Drive, Sunset Drive, Emily Street, Ninth Street, DePere Street, Parkview Place; \$33,939.38 (Payment No. 1).

3. Authorization to Execute WisDOT Agreement for STH 441/Appleton Road Interchange.

NMFR Jt. Finance & Personnel, 9/30/14 – Recommends the Approval of:

4. Distributing the unspent 27 pay period accrued wages/fringes back to each City. The City of Neenah's share would be 60.1% for a total of \$133,703 and the City of Menasha's share would be 39.9% for a total of \$88,765.

5. Affinity Occupational Health as the vendor for NMFR's 2015 physicals and the City of Neenah's health risk assessment vendor for the lab work for a total cost not to exceed the budgeted amount of \$25,000.

Plan Commission, 9/30/14 – Recommends the Approval of:

6. The Special Use Permit for 321 Konemac Street with the following conditions:

- That security lighting be installed in compliance with the lighting standards of Section 13-1-12(h) of the Menasha Code of Ordinances.
- That any outdoor storage of refuse or recyclables be in compliance with the standards of Section 13-1-12(h) of the Menasha Code of Ordinances.
- That there be no outdoor storage of motor vehicles, parts equipment or supplies.
- That no motor vehicle repairs be conducted outside of the principal structure.
- Any vehicles displayed for sale outdoors shall be moved inside the principal structure at the close of business each day.
- That hours of operation shall be limited to 7:00AM to 7:00PM.

7. The Certified Survey Map on Midway Road adjacent to Barker Park.

Ald. Zelinski requested to remove from Consent Agenda items 2 and 4.

Ald. Taylor requested to remove from Consent Agenda item 6.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda items 1, 3, 5, 7.

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Zelinski, seconded by Ald. Englebert to approve Consent Agenda item 2, Payment to MCC, Inc., Contract Unit No. 2014-02 for street reconstruction on London Street, Lakecrest Drive, Sunset Drive, Emily Street, Ninth Street, DePere Street, Parkview Place in the amount of \$33,939.36 (Payment No. 1).

General discussion ensued on the status of the project.

Motion carried on roll call 8-0.

Moved by Ald. Zelinski, seconded by Ald. Englebert to approve Consent Agenda item 4, Distributing the Unspent 27 pay period accrued wages/fringes back to each City. The City of Neenah's share would be 60.1% for a total of \$144,703 and the City of Menasha's share would be 39.9% for a total of \$88,765.

General discussion ensued on procedure each City used to calculate wages for 27 pay periods; suggestions on how funds should be disbursed; ASD Steeno explained options for the funds.

Motion carried on roll call 8-0.

Moved by Ald. Benner, seconded by Ald. Englebert to approve Consent Agenda item 6, Special Use Permit For 321 Konemac Street with conditions (see G6)

General discussion ensued on the type of business to be conducted on the property; what Special Use Permit covers. Miles Dominowski, applicant, addressed the concerns of the Council.

Motion carried on roll call 7-1. Ald. Taylor voted no.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 9/18/14 to 10/2/14 in the amount of \\$1,469,745.43.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve accounts payable and payroll.

Motion carried on roll call 8-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve beverage operator's license applications as listed on memo dated 10/1/14

Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTION

1. [O-27-14 An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances. Making Certain Changes to the District – Parcel #7-00901-00, Parcel #7-00902-11, and #7-00903-00. \(Introduced by Mayor Merkes\) \(Recommended by the Plan Commission\).](#)

Moved by Ald. Benner, seconded by Ald. Keehan to adopt O-27-14 An Ordinance Amending Title 13, Chapter 1 of the Code of Ordinances, Making Certain Changes to the District, Parcel #7-00901-00, Parcel #7-00902-11 and Parcel #7-00903-00.

Motion carried on roll call 8-0.

2. [R-22-14 Resolution approving a 2014 Budget Adjustment for the purchase of a fire truck and the accompanying borrowing with the State Trust Fund Loan Program. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Benner, seconded by Ald. Keehan to adopt R-22-14 Resolution approving a 2014 Budget Adjustment for the purchase of a fire truck and the accompanying borrowing with the State Trust Fund Loan Program.

Motion carried on roll call 7-1. Ald. Zelinski voted no.

3. [R-23-14 Resolution approving application to the Board of Commissioners of Public Lands to borrow \\$595,000 from the State Trust Funds, and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Benner, seconded by Ald. Englebert to adopt R-23-14 Resolution approving application to the Board of Commissioners of Public Lands to borrow \$595,000 from the State Trust Funds, and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith.

ASD Steeno explained the borrowing is a refinance and will be interest savings of approximately \$33,000.

Motion carried on roll call 8-0.

4. [R-24-14 Resolution approving application to Board of Commissioners of Public Lands to borrow \\$2,804,500 from the State Trust Funds, and authorizing the borrowing and the issuance of certificates of indebtedness and levying a tax in connection therewith. \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Benner, seconded by Ald. Englebert to adopt R-24-14 Resolution approving application to Board of Commissioners of Public Lands to borrow \$2,804,500 from the State Trust Funds, and authorizing the borrowing and the issuance of certificates of indebtedness, and levying a tax in connection therewith.

ASD Steeno explained part of the borrowing is for the amount budgeted for the Senior Center renovation.

Motion carried on roll call 8-0.

K. APPOINTMENTS

1. Council reappointment of Mark Allwardt, 1401 Jennie Street, Menasha, to the Menasha Water & Light Commission, for the term of 10/1/2014 to 10/1/2019.

Moved by Ald. Zelinski, seconded by Ald. Taylor to approve Council reappointment of Mark Allwardt to the Menasha Water & Light Commission

Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. RECESS TO COMMITTEES

Moved by Ald. Langdon, seconded by Ald. Keehan to recess at 7:28 p.m.

Motion carried on voice vote.

Reconvened at 8:37 p.m.

P. ACTION ITEM

1. [Board of Public Works, 10/6/14 – Recommends the Approval of Recommendation to Award Senior Center Renovation, \\$319,100, Commonwealth Construction.](#)

Moved by Ald. Sevenich, seconded by Ald. Keehan to approve Recommendation to Award Senior Center Renovation in the amount of \$319,100 to Commonwealth Construction.

PHD McKenney explained Senior Center operations will be moved to 316 Main Street during the renovation. Services and programs will continue during the renovation.

Motion carried on roll call 8-0.

Q. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Englebert to adjourn at 8:42 p.m. into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (PCB Litigation).

Motion carried on roll call 8-0.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



MEMORANDUM

To: Common Council
From: PRD Tungate *PT*
Date: October 15, 2014
RE: Participation in the City of Neenah's Fox River Multi-modal Bridge Crossing Feasibility Study

BACKGROUND

Approximately two years ago, staff from Neenah and Menasha met to discuss a way of creating a safe bicycle/pedestrian connection between the two communities. Out of this discussion came the idea of constructing two separate pedestrian bridges across the Fox River as it flows around Doty Island. The City of Neenah would like to move ahead with planning for this project. The City of Menasha has listed this project in its upcoming CIP plan.

ANALYSIS / BENEFITS

Attached is a map depicting the approximate location of the two new bridges. Once the bridges are installed, it will create a safe and desirable connecting loop between the two communities. Other benefits include:

1. Future grant applications are strengthened by a joint community project
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3. Supports the city's newly adopted brand statement by enhancing our "unique place on the water".

FISCAL IMPACT

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RECOMMENDATION

Common Council to approve spending \$1,900 for Menasha's share of Neenah's multi-modal bridge crossing feasibility study. Funds will come out of account #100-0703-553.21-02

LITTLE LAKE BUTTE DES MORTS SOUTH TRIAL LOOP CONCEPT



- LEGEND:**
- ★ ★ ★ ★ ★ PROPOSED BRIDGE
 - PROPOSED ROUTE
 - TRAIL UNDER CONSTRUCTION
 - EXISTING TRAIL/BRIDGE/ROUTE

Map data ©2014 Google, Terms, Privacy Report a problem 1000 ft

City of Menasha Disbursements

| | | | |
|-------------------------|----------------------|----|-------------|
| Weekly Accounts Payable | 10/9/14-10/16/14 | \$ | 337,435.28 |
| | Checks # 47809-47945 | | |
| | Void check #47560 | \$ | (12,562.50) |
| Bi-Weekly Payroll | 10/16/14 | \$ | 172,510.45 |

Additional Regular Cycle Accounts Payables -Paid Electronically

| | | | |
|---|----------|----|--------------------------|
| Nationwide Retirement | 10/3/14 | \$ | 11,336.50 |
| BMO Harris-Flex Spending | 10/3/14 | \$ | 3,584.20 |
| Department of Revenue | 10/3/14 | \$ | 187.36 |
| Delta Dental | 10/8/14 | \$ | 2,194.66 |
| Federal Tax Withholding | 10/8/14 | \$ | 68,849.23 |
| Delta Dental | 10/15/14 | \$ | 1,117.60 |
| Community First Credit Union-Payroll Deductions | 10/16/14 | \$ | 7,275.00 |
| | | | |
| | | \$ | <u>94,544.55</u> |
| | | | |
| | | \$ | <u><u>591,927.78</u></u> |

Items included on this list have been properly audited and certified by the City Comptroller and are being presented for approval by the Common Council.



 Peggy Steeno
 Administrative Services Director

10/16/14
 Date

Notes:

- Medical Expense Reimbursement Trust-Retirement Pay Out
- Community First Credit Union-Employee Deductions
- United Way-Employee Donations
- Wisconsin Support Collections-Child/Spousal Support
- WI SCTF-Child Support Annual Fee
- Gaps in check numbers indicate that more invoices being paid than fit on one check stub
 (The last check stub used is the check number that will appear on the check register)

AP Check Register
Check Date: 10/9/2014

Date: 10/16/2014

| <i>Vendor Name</i> | <i>Check Number</i> | <i>Check Date</i> | <i>Invoice Number</i> | <i>Account Number</i> | <i>Amount</i> | <i>Description</i> |
|---------------------------------|-------------------------------|-------------------|-----------------------|-----------------------|------------------|---------------------------|
| AAA PORTABLES | 47809 | 10/9/2014 | D-15577 | 100-0703-553.20-09 | 41.07 | Rent Handicap |
| | Total for check: 47809 | | | | 41.07 | |
| ACCURATE | 47810 | 10/9/2014 | 1401642 | 731-1022-541.30-18 | 15.15 | Fluid Transfer Pump |
| | | 10/9/2014 | 1413758 | 731-1022-541.30-18 | 65.90 | Shop Supplies |
| | Total for check: 47810 | | | | 81.05 | |
| APPLETON ELECTRONICS SUPPLY LLC | 47811 | 10/9/2014 | 13551 | 731-1022-541.38-03 | 5.74 | Pin Plunger |
| | Total for check: 47811 | | | | 5.74 | |
| CITY OF APPLETON | 47812 | 10/9/2014 | 221229 | 100-0302-542.25-01 | 13,459.00 | Sept 2014 Transit Service |
| | Total for check: 47812 | | | | 13,459.00 | |
| BADGER LAB & ENGINEERING INC | 47813 | 10/9/2014 | INV000058782 | 601-1020-543.21-02 | 315.00 | Report #1408441 |
| | Total for check: 47813 | | | | 315.00 | |
| BAHCALL RUBBER CO INC | 47814 | 10/9/2014 | 672329-001 | 731-1022-541.38-03 | 88.50 | Skirtboard |
| | | 10/9/2014 | 672397-001 | 731-1022-541.38-03 | 187.42 | Hose |
| | Total for check: 47814 | | | | 275.92 | |
| BAYCOM INC | 47815 | 10/9/2014 | 89887 | 100-0801-521.29-04 | 625.00 | Dock/Face Plate |
| | | 10/9/2014 | 90283 | 100-0801-521.29-04 | 234.00 | Batteries |
| | Total for check: 47815 | | | | 859.00 | |
| BOUWER PRINTING INC | 47816 | 10/9/2014 | 102663 | 100-0801-521.29-01 | 108.29 | Labels |
| | Total for check: 47816 | | | | 108.29 | |
| BROCK WHITE COMPANY | 47817 | 10/9/2014 | 12471652-00 | 100-0501-522.24-03 | 141.36 | Limestone |

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| <i>Vendor Name</i> | <i>Check Number</i> | <i>Check Date</i> | <i>Invoice Number</i> | <i>Account Number</i> | <i>Amount</i> | <i>Description</i> |
|----------------------------------|---------------------|-------------------|-------------------------------|-----------------------|---------------|----------------------------|
| BROCK WHITE COMPANY... | 47817... | 10/9/2014 | 12472730-00 | 100-0501-522.24-03 | 212.04 | Limestone |
| | | | Total for check: 47817 | | 353.40 | |
| BUCKLIN'S TREE SERVICE | 47818 | 10/9/2014 | 5801 | 100-0703-553.30-18 | 24.48 | Fill Sand |
| | | 10/9/2014 | 6120 | 625-1010-541.30-18 | 151.18 | 3/4" Clear London |
| | | 10/9/2014 | 6931 | 625-1010-541.30-18 | 171.50 | 3/4" Clear London St Storm |
| | | | Total for check: 47818 | | 347.16 | |
| CALUMET COUNTY REGISTER OF DEEDS | 47819 | 10/9/2014 | 4018468 | 100-0203-512.21-08 | 30.00 | Clerk |
| | | | | 100-0203-512.21-08 | 30.00 | Clerk |
| | | 10/9/2014 | 4018680 | 501-0304-562.21-08 | 30.00 | RDA |
| | | | Total for check: 47819 | | 90.00 | |
| CAREW CONCRETE & SUPPLY CO INC | 47820 | 10/9/2014 | 981914 | 625-1003-541.30-18 | 57.50 | EXJ- 1/2" X 4" X 5' |
| | | | | 100-1003-541.30-18 | 28.75 | EXJ- 1/2" X 4" X 5' |
| | | | | 100-1009-541.30-18 | 28.75 | EXJ- 1/2" X 4" X 5' |
| | | | Total for check: 47820 | | 115.00 | |
| CDW GOVERNMENT INC | 47821 | 10/9/2014 | PL89473 | 743-0403-513.24-04 | 256.04 | Windows Licenses |
| | | | Total for check: 47821 | | 256.04 | |
| CEC | 47822 | 10/9/2014 | BILL163799 | 100-1001-514.20-04 | 200.00 | City Hall Fire Inspection |
| | | 10/9/2014 | BILL163801 | 100-0501-522.24-03 | 255.00 | Police/Fire - Fire Insp |
| | | | | 100-0801-521.24-03 | 255.00 | Police/Fire - Fire Insp |
| | | | Total for check: 47822 | | 710.00 | |
| COTTER, MIKE | 47823 | 10/9/2014 | COTTER | 100-0000-441.25-00 | 360.00 | Babysitter Class |
| | | | Total for check: 47823 | | 360.00 | |

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|----------------------------------|---------------------|-------------------|-------------------------------|--|---------------|--|
| CREATIVE SERVICES OF NEW ENGLAND | 47824 | 10/9/2014 | D14-08-9532 | 100-0801-521.29-01 | 195.95 | Junior Officer Stickers |
| | | | Total for check: 47824 | | 195.95 | |
| DIGIPRINT | 47825 | 10/9/2014 | 144852 | 100-0304-562.29-01 100-0000-134.00-00 | 142.00 | Comm Dev Envelopes (70.00) Comm Dev Envelopes |
| | | | Total for check: 47825 | | 72.00 | |
| ENVIROTECH | 47826 | 10/9/2014 | 091414-12A | 601-1020-543.30-15 | 439.04 | SAVA Plug |
| | | | Total for check: 47826 | | 439.04 | |
| FERGUSON WATERWORKS #1476 | 47827 | 10/9/2014 | 0160386 | 625-1010-541.30-18 | 726.60 | Pipe/London Street |
| | | | Total for check: 47827 | | 726.60 | |
| FERRELLGAS | 47828 | 10/9/2014 | 1083841596 | 266-1027-543.30-18 | 80.96 | Petroleum Gas |
| | | | Total for check: 47828 | | 80.96 | |
| FILTERS UNLIMITED | 47829 | 10/9/2014 | 30317 | 100-0501-522.30-13 | 41.40 | Filters/New Fire Station |
| | | | Total for check: 47829 | | 41.40 | |
| FIRST NATIONAL BANK FOX VALLEY | 47830 | 10/9/2014 | | 100-0401-513.21-03 | 42.00 | Safe Deposit Box Rent 10/15/14 - 10/15/15 |
| | | | Total for check: 47830 | | 42.00 | |
| FIRST SUPPLY LLC - APPLETON | 47831 | 10/9/2014 | 90714-99 | 100-0703-553.24-03 | 5.00 | Service Charge |
| | | | Total for check: 47831 | | 5.00 | |
| FOX STAMP SIGN & SPECIALTY | 47832 | 10/9/2014 | OE-33651 | 100-1001-514.24-03 | 14.95 | City Hall Elev Phone Sign |
| | | | Total for check: 47832 | | 14.95 | |

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|-------------------------------|---------------------|-------------------|-------------------------------|-----------------------|-----------------|-------------------------------------|
| FOX VALLEY HUMANE ASSOCIATION | 47833 | 10/9/2014 | | 100-0806-532.25-01 | 1,783.38 | August 2014 |
| | | | Total for check: 47833 | | 1,783.38 | |
| FRANK'S RADIO | 47834 | 10/9/2014 | 99273 | 100-0801-521.30-15 | 545.00 | Tone Remote Control |
| | | 10/9/2014 | 99274 | 100-0801-521.30-15 | 263.20 | Wire/Set-up |
| | | | Total for check: 47834 | | 808.20 | |
| GRIESBACH READY-MIX LLC | 47835 | 10/9/2014 | 3128 | 470-0501-522.82-02 | 1,341.00 | Concrete |
| | | | | 100-0601-551.24-03 | 222.00 | Concrete |
| | | | | 625-1010-541.30-18 | 498.00 | Concrete |
| | | | Total for check: 47835 | | 2,061.00 | |
| STEPHANIE GRUSS | 47836 | 10/9/2014 | GRUSS | 100-0801-521.38-01 | 125.29 | September 2014 |
| | | | | 100-0801-521.34-03 | 8.84 | September 2014 |
| | | | Total for check: 47836 | | 134.13 | |
| GUSTMAN CHEVROLET SALES INC | 47837 | 10/9/2014 | 33368 | 731-1022-541.38-03 | 75.32 | Hoses/Fittings/Connectors |
| | | | Total for check: 47837 | | 75.32 | |
| HUB INTERNATIONAL | 47838 | 10/9/2014 | CERT 46024 | 733-0000-201.03-00 | 127.85 | Farm to Table Dinner Liab Insurance |
| | | | Total for check: 47838 | | 127.85 | |
| INDEPENDENT INSPECTIONS LTD | 47839 | 10/9/2014 | 308899 | 100-0301-523.21-06 | 7,798.05 | September 2014 Permits |
| | | 10/9/2014 | 308900 | 100-0301-523.21-06 | 69.50 | September 2014 Permits |
| | | | Total for check: 47839 | | 7,867.55 | |
| JOHN'S SAW SERVICE | 47840 | 10/9/2014 | 09866 | 731-1022-541.38-03 | 10.17 | Start Ropes |
| | | | Total for check: 47840 | | 10.17 | |

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|--------------------------------|---------------------|-------------------|-------------------------------|-----------------------|-----------------|-------------------------|
| JX ENTERPRISES INC | 47841 | 10/9/2014 | G-241410009 | 731-1022-541.38-03 | 39.73 | Strap-Door |
| | | | Total for check: 47841 | | 39.73 | |
| HERESA KETZ | 47842 | 10/9/2014 | CANCELLATION | 100-0000-441.23-00 | 57.37 | Park Rental Refund |
| | | | | 100-0000-201.08-00 | 2.63 | Park Rental Refund |
| | | | Total for check: 47842 | | 60.00 | |
| KILLIAN'S LAWNSCAPING INC | 47843 | 10/9/2014 | KILLIANS | 100-0703-553.24-05 | 1,978.00 | Refund/Shoreline Repair |
| | | | Total for check: 47843 | | 1,978.00 | |
| KITZ & PFEIL INC | 47844 | 10/9/2014 | 091603-0020 | 100-1003-541.30-18 | 5.56 | Fuel Tank Cap |
| | | | Total for check: 47844 | | 5.56 | |
| L&S TRUCK CENTER | 47845 | 10/9/2014 | 229814 | 731-1022-541.38-03 | 845.60 | Gear Asy/Steering |
| | | 10/9/2014 | 229866 | 731-1022-541.38-03 | 24.42 | Resistor Asy |
| | | 10/9/2014 | CM229814 | 731-1022-541.38-03 | (247.50) | Credit |
| | | | Total for check: 47845 | | 622.52 | |
| MATTHEWS TIRE & SERVICE CENTER | 47846 | 10/9/2014 | 52193 | 731-1022-541.38-02 | 332.42 | Replace Tire |
| | | 10/9/2014 | 52195 | 731-1022-541.38-02 | 226.47 | Replace Tire |
| | | | Total for check: 47846 | | 558.89 | |
| MENARDS-APPLETON EAST | 47847 | 10/9/2014 | 55682 | 100-0703-553.30-18 | 20.20 | Coupling/Wedge |
| | | | Total for check: 47847 | | 20.20 | |
| MENASHA UTILITIES | 47848 | 10/9/2014 | | 100-1008-541.22-03 | 200.28 | Electric |
| | | | | 100-0703-553.22-03 | 588.38 | Electric |
| | | | | 100-0703-553.22-05 | 1,080.54 | Water/Sewer |
| | | | | 100-0703-553.22-06 | 132.51 | Storm |
| | | | | 100-0903-531.22-03 | 203.23 | Electric |

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|----------------------------------|---------------------|-------------------|-----------------------|-------------------------------|---------------|------------------------|
| MENASHA UTILITIES... | 47848... | 10/9/2014... | ... | 100-0903-531.22-05 | 56.42 | Water/Sewer |
| | | | | 100-0000-123.00-00 | 9.16 | Electric |
| | | | | 100-0305-562.22-06 | 7.50 | Storm |
| | | | | 601-1020-543.22-03 | 94.14 | Electric |
| | | | | 100-1012-541.22-03 | 16,572.33 | Street Lighting |
| | | | | Total for check: 47848 | | |
| TOWN OF MENASHA UTILITY DISTRICT | 47849 | 10/9/2014 | | 100-0703-553.22-05 | 397.35 | 1000 Geneva Road Koslo |
| | | | | Total for check: 47849 | | |
| MILLER, JENNIFER | 47850 | 10/9/2014 | REFUND | 100-0000-441.25-00 | 26.67 | Class Refund |
| | | | | 100-0000-201.08-00 | 1.33 | Class Refund |
| | | | | Total for check: 47850 | | |
| MORTON SAFETY | 47851 | 10/9/2014 | 912956 | 100-0914-531.30-18 | 188.13 | Vaccine Thermometer |
| | | | | Total for check: 47851 | | |
| N&M AUTO SUPPLY | 47852 | 10/9/2014 | | 731-1022-541.38-03 | 10.59 | Cap |
| | | | | 731-1022-541.38-03 | 22.74 | Filter |
| | | | | 731-1022-541.38-03 | 14.90 | Power Steering Fluid |
| | | | | 731-1022-541.38-03 | 88.02 | Filters |
| | | | | 731-1022-541.38-03 | 89.80 | Halogen Capsule |
| | | | | 731-1022-541.38-03 | 22.74 | Oil Filter |
| | | | | 731-1022-541.38-03 | 22.85 | Air Filter |
| | | | | 731-1022-541.30-15 | 6.98 | Brake Piston Tool |
| | | | | 731-1022-541.38-03 | 179.60 | Halogen Capsule |
| | | | | Total for check: 47852 | | |
| NORTHEAST ASPHALT INC | 47853 | 10/9/2014 | 1305422 | 625-1003-541.30-18 | 179.30 | C & G Repairs |
| | | | 1305423 | 625-1003-541.30-18 | 938.77 | C & G Repairs |

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|------------------------------------|---------------------|-------------------|-------------------------------|-----------------------|-----------------|-------------------------------|
| NORTHEAST ASPHALT INC... | 47853... | 10/9/2014 | 1307457 | 625-1003-541.30-18 | 716.65 | 13.03 TN |
| | | | Total for check: 47853 | | 1,834.72 | |
| OFFICE DEPOT | 47854 | 10/9/2014 | 4871294 | 100-0914-531.30-18 | 12.76 | Supplies |
| | | | | 100-0903-531.30-10 | 46.68 | Supplies |
| | | | Total for check: 47854 | | 59.44 | |
| PACKER CITY INTL TRUCKS INC | 47855 | 10/9/2014 | X103003194:02 | 731-1022-541.38-03 | 25.32 | Air Filter |
| | | 10/9/2014 | X103003480:01 | 731-1022-541.38-03 | 86.39 | Filters/Caps |
| | | | Total for check: 47855 | | 111.71 | |
| POMP'S TIRE SERVICE INC | 47856 | 10/9/2014 | 320022996 | 731-1022-541.38-02 | 55.00 | Carlisle Mult Trc |
| | | | Total for check: 47856 | | 55.00 | |
| RIESTERER & SCHNELL INC | 47857 | 10/9/2014 | 719839 | 731-1022-541.38-03 | 26.28 | Oil Filters |
| | | | Total for check: 47857 | | 26.28 | |
| ROSS IMAGING LLC | 47858 | 10/9/2014 | 166242 | 743-0403-513.29-01 | 32.81 | Printing Agreement |
| | | 10/9/2014 | 166268 | 743-0403-513.29-01 | 303.88 | Color Copies 9/4/14 - 10/3/14 |
| | | | Total for check: 47858 | | 336.69 | |
| SERVICEMASTER BUILDING MAINTENANCE | 47859 | 10/9/2014 | 13659 | 100-0801-521.20-01 | 50.00 | Garage Janitorial |
| | | 10/9/2014 | 13681 | 100-0801-521.20-01 | 1,460.00 | Janitorial |
| | | | Total for check: 47859 | | 1,510.00 | |
| SHERWIN INDUSTRIES INC | 47860 | 10/9/2014 | SS057206 | 100-1008-541.30-18 | 195.00 | Lane Stencil |
| | | | Total for check: 47860 | | 195.00 | |

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|---------------------------------|---------------------|-------------------|-------------------------------|-----------------------|-----------------|--|
| SMT MANUFACTURING & SUPPLY | 47861 | 10/9/2014 | 0029611-IN | 100-0501-522.24-03 | 8.57 | Belt |
| | | | Total for check: 47861 | | 8.57 | |
| SUE STRAUSS | 47862 | 10/9/2014 | STRAUSS | 100-0201-512.33-01 | 46.50 | September 2014 |
| | | | Total for check: 47862 | | 46.50 | |
| SUBURBAN ELECTRICAL ENGINEERS | 47863 | 10/9/2014 | 93181 | 100-1012-541.24-04 | 122.34 | Acc 2014-15 Tayco/Washing |
| | | 10/9/2014 | 93188 | 100-1008-541.24-04 | 58.00 | Appleton Rd/Midway Rd |
| | | | Total for check: 47863 | | 180.34 | |
| UNIFIRST CORPORATION | 47864 | 10/9/2014 | 097 0172566 | 731-1022-541.20-01 | 113.88 | Mat/Mop/Clothing Service |
| | | | Total for check: 47864 | | 113.88 | |
| UNITED PAPER CORPORATION | 47865 | 10/9/2014 | 82549 | 100-0000-132.00-00 | 2,111.18 | Paper Products & Soap |
| | | | Total for check: 47865 | | 2,111.18 | |
| VAN STRATEN CONSTRUCTION CO INC | 47866 | 10/9/2014 | 1446 | 625-1010-541.82-02 | 6,382.90 | Emergency repair storm sewer/London Street |
| | | | Total for check: 47866 | | 6,382.90 | |
| WE ENERGIES | 47867 | 10/9/2014 | | 100-0703-553.22-04 | 3.93 | 2170 Plank Road |
| | | | | 100-0703-553.22-03 | 38.72 | US HWY 10 & STH 114 |
| | | | | 100-1008-541.22-04 | 9.69 | 455 Baldwin Street |
| | | | Total for check: 47867 | | 52.34 | |
| WERNER ELECTRIC SUPPLY CO | 47868 | 10/9/2014 | S4272905.001 | 100-0601-551.30-13 | 125.60 | Coil/Locknut |
| | | | | 100-0703-553.30-18 | 12.97 | Coil/Locknut |
| | | 10/9/2014 | S4272905.002 | 100-0703-553.24-03 | 150.48 | Cable Connector Gilbert Street |

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|----------------------------------|---------------------|-------------------|-------------------------------|-----------------------|------------------|--------------------------|
| WERNER ELECTRIC SUPPLY CO... | 47868... | 10/9/2014 | S4284191.001 | 100-0703-553.24-03 | 19.90 | Supplies |
| | | | Total for check: 47868 | | 308.95 | |
| WIL-KIL PEST CONTROL | 47869 | 10/9/2014 | 2538842 | 731-1022-541.20-07 | 66.50 | PWF Contract |
| | | | Total for check: 47869 | | 66.50 | |
| WINNEBAGO COUNTY CLERK OF COURTS | 47870 | 10/9/2014 | | 100-0000-201.03-00 | 150.00 | Bond Report #MP14-102469 |
| | | | | 100-0000-201.03-00 | 150.00 | Bond Report #14-102530 |
| | | | | 100-0000-201.03-00 | 150.00 | Bond Report #MP14-102445 |
| | | | Total for check: 47870 | | 450.00 | |
| WISCONSIN PARK & RECREATION ASSN | 47871 | 10/9/2014 | | 100-0703-553.34-02 | 300.00 | Conference |
| | | | Total for check: 47871 | | 300.00 | |
| ZARNOTH BRUSH WORKS INC | 47872 | 10/9/2014 | 0151435-IN | 731-1022-541.38-03 | 1,035.00 | Brooms & Refill |
| | | | Total for check: 47872 | | 1,035.00 | |
| ZEP SALES & SERVICE | 47873 | 10/9/2014 | 9001198167 | 731-1022-541.30-18 | 224.86 | Aero/Cherry Bomb |
| | | | Total for check: 47873 | | 224.86 | |
| | | | | | 70,573.12 | |

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|-------------------------------|---------------------|-------------------|-------------------------------|-----------------------|---------------|---|
| ABBY'S HEATING & | 47874 | 10/16/2014 | | 263-0306-562.70-01 | 2,526.00 | CDBG Rehab |
| | | | Total for check: 47874 | | | 2,526.00 |
| ACCURATE | 47875 | 10/16/2014 | 1414293 | 731-1022-541.30-18 | 155.57 | Ties/Threadlocker/Drill |
| | | | 1414354 | 731-1022-541.38-03 | 174.68 | Shock Absorbers |
| | | | 1414407 | 731-1022-541.38-03 | 86.82 | Shock Absorbers |
| | | | 1414439 | 731-1022-541.30-18 | 26.77 | Misc Hardware |
| Total for check: 47875 | | | 443.84 | | | |
| CITY OF APPLETON | 47876 | 10/16/2014 | 220769 | 100-0704-552.32-01 | 70.00 | First Aid Training |
| | | | Total for check: 47876 | | | 70.00 |
| ARING EQUIPMENT EXCHANGE | 47877 | 10/16/2014 | 703585 | 731-1022-541.38-03 | 171.77 | Pipe/Flange Half/Ring |
| | | | Total for check: 47877 | | | 171.77 |
| BAHCALL RUBBER CO INC | 47878 | 10/16/2014 | 673102-001 | 731-1022-541.38-03 | 108.86 | Spray Gun/Swivel |
| | | | Total for check: 47878 | | | 108.86 |
| BOBCAT PLUS | 47879 | 10/16/2014 | IA07482 | 731-1022-541.38-03 | 80.48 | Kit |
| | | | Total for check: 47879 | | | 80.48 |
| BROCK WHITE COMPANY | 47880 | 10/16/2014 | 12474612-00 | 100-0704-552.24-03 | 146.98 | Sand Finish/Grinding Disc/Brush Masonry |
| | | | Total for check: 47880 | | | 146.98 |
| BRUCE MUNICIPAL EQUIPMENT INC | 47881 | 10/16/2014 | 5142836 | 731-1022-541.38-03 | 93.81 | Coupler |
| | | | 5142914 | 731-1022-541.38-03 | 928.45 | Oil Cooler |
| | | | 5142915 | 731-1022-541.38-03 | 56.38 | Hinges |

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|----------------------------------|---------------------|-------------------|-------------------------------|-----------------------|-----------------|--------------------------|
| BRUCE MUNICIPAL EQUIPMENT INC... | 47881... | 10/16/2014 | 5142941 | 731-1022-541.38-03 | 221.67 | Dirt Shoe Runners |
| | | | Total for check: 47881 | | 1,300.31 | |
| CDW GOVERNMENT INC | 47882 | 10/16/2014 | PQ17790 | 100-0801-521.30-18 | 35.94 | Computer Supplies |
| | | | Total for check: 47882 | | 35.94 | |
| COMMUNITY HOUSING COORDINATOR | 47883 | 10/16/2014 | 192 | 100-0304-562.21-06 | 1,800.00 | Housing Plan August 2014 |
| | | 10/16/2014 | 193 | 100-0304-562.21-06 | 1,800.00 | Housing Plan Sept 2014 |
| | | 10/16/2014 | 194 | 263-0306-562.70-01 | 2,602.80 | CDBG RLF 2014 |
| | | | Total for check: 47883 | | 6,202.80 | |
| JP COOKE COMPANY | 47884 | 10/16/2014 | 305130 | 100-0401-513.29-01 | 58.83 | Cat License Tags |
| | | | Total for check: 47884 | | 58.83 | |
| KORTNEY DAHM | 47885 | 10/16/2014 | DAHM | 100-0903-531.33-01 | 51.50 | September 2014 |
| | | | Total for check: 47885 | | 51.50 | |
| UNEMPLOYMENT INSURANCE | 47886 | 10/16/2014 | 000006339681 | 100-0801-521.15-09 | 1,004.00 | 9/1/14 - 9/27/14 |
| | | | Total for check: 47886 | | 1,004.00 | |
| DIGIPRINT | 47887 | 10/16/2014 | 144769 | 100-0405-513.29-01 | 2,134.19 | Horizon Newsletter |
| | | | | 266-1027-543.29-01 | 2,554.47 | In the Works Newsletter |
| | | 10/16/2014 | 145001 | 100-0000-134.00-00 | (90.00) | Health Dept Envelopes |
| | | | | 100-0903-531.29-01 | 166.00 | Health Dept Envelopes |
| | | | Total for check: 47887 | | 4,764.66 | |
| ENVIROTECH | 47888 | 10/16/2014 | 092014-01A | 601-1020-543.30-15 | 70.18 | Connector, Skid/Camera |

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|-----------------------------|---------------------|-------------------|-------------------------------|-----------------------|-----------------|-------------------------|
| ENVIROTECH... | 47888... | 10/16/2014 | 092114-13A | 601-1020-543.30-15 | 199.85 | Hydro X Nozzle |
| | | | Total for check: 47888 | | 270.03 | |
| FAITH TECHNOLOGIES INC | 47889 | 10/16/2014 | 563071 | 100-0000-201.03-00 | 6,353.00 | Steam Plant Escrow |
| | | | Total for check: 47889 | | 6,353.00 | |
| MARY FRITZ | 47890 | 10/16/2014 | FRITZ | 100-0903-531.33-01 | 12.00 | August - September 2014 |
| | | | Total for check: 47890 | | 12.00 | |
| GERDAU | 47891 | 10/16/2014 | 92243860 | 100-1003-541.30-18 | 340.00 | Dayton Clean Strip |
| | | | Total for check: 47891 | | 340.00 | |
| GRIESBACH READY-MIX LLC | 47892 | 10/16/2014 | 3136 | 100-0601-551.24-03 | 436.50 | Concrete |
| | | | | 625-1003-541.30-18 | 1,200.75 | Concrete |
| | | | Total for check: 47892 | | 1,637.25 | |
| GUNDERSON CLEANERS | 47893 | 10/16/2014 | 209556 | 100-0801-521.30-13 | 34.66 | Cleaning Service |
| | | | Total for check: 47893 | | 34.66 | |
| GUSTMAN CHEVROLET SALES INC | 47894 | 10/16/2014 | 33416 | 731-1022-541.38-03 | 61.63 | Plug & Arms |
| | | 10/16/2014 | 33442 | 731-1022-541.38-03 | 57.84 | Bumpers |
| | | 10/16/2014 | 33443 | 731-1022-541.38-03 | 8.88 | Cap |
| | | | Total for check: 47894 | | 128.35 | |
| KRISTINE HEIM | 47895 | 10/16/2014 | HEIM | 100-0304-562.33-01 | 7.88 | August - Sept 2014 |
| | | | | 100-0304-562.30-11 | 6.50 | August - Sept 2014 |
| | | | Total for check: 47895 | | 14.38 | |

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| <i>Vendor Name</i> | <i>Check Number</i> | <i>Check Date</i> | <i>Invoice Number</i> | <i>Account Number</i> | <i>Amount</i> | <i>Description</i> |
|----------------------------|---------------------|-------------------|-------------------------------|-----------------------|---------------|-----------------------------|
| HOME DEPOT CREDIT SERVICES | 47896 | 10/16/2014 | 32385 | 100-0704-552.24-03 | 73.32 | Ltx Satin |
| | | | Total for check: 47896 | | 73.32 | |
| INFINITY TECHNOLOGY INC | 47897 | 10/16/2014 | 506358 | 743-0403-513.21-04 | 990.00 | Monthly Managed Services |
| | | | Total for check: 47897 | | 990.00 | |
| JX ENTERPRISES INC | 47898 | 10/16/2014 | G-242310011 | 731-1022-541.38-03 | 19.12 | Kit - 2 Straps & 4 Bolts |
| | | 10/16/2014 | G-242330020 | 731-1022-541.29-04 | 670.57 | Service |
| | | | Total for check: 47898 | | 689.69 | |
| KITZ & PFEIL INC | 47901 | 10/16/2014 | 082114-0009 | 100-0703-553.30-18 | 7.00 | Shop |
| | | 10/16/2014 | 082214-0002 | 100-1001-514.30-18 | 8.58 | Hardware Misc |
| | | 10/16/2014 | 082509-0032 | 100-1008-541.30-18 | 7.91 | Lock Nut |
| | | 10/16/2014 | 082514-0026 | 100-1008-541.30-18 | 28.78 | Washer/bolt |
| | | 10/16/2014 | 082609-0027 | 100-0703-553.30-18 | 6.74 | Zinc Safety Hasp |
| | | 10/16/2014 | 082614-0037 | 100-1008-541.30-18 | 15.96 | Paint Machine Hose |
| | | 10/16/2014 | 082614-0049 | 100-1008-541.30-18 | 15.16 | Paint Machine Hose |
| | | 10/16/2014 | 082714-0009 | 100-0703-553.24-03 | 14.82 | Paint |
| | | 10/16/2014 | 082714-0096 | 100-0703-553.24-03 | 11.22 | Cover/Frame |
| | | 10/16/2014 | 082914-0011 | 100-0703-553.24-03 | 3.99 | Motor Oil Pump |
| | | 10/16/2014 | 082914-0076 | 100-0801-521.24-03 | 25.16 | PD Ceiling Repairs |
| | | 10/16/2014 | 090214-0105 | 100-1002-541.30-18 | 4.47 | Eng Supplies |
| | | 10/16/2014 | 090314-0008 | 100-0703-553.30-18 | 4.94 | Paint |
| | | 10/16/2014 | 090403-0008 | 100-0703-553.30-18 | 39.95 | Orange Line |
| | | 10/16/2014 | 090514-0055 | 100-1008-541.30-18 | 19.77 | Chalk/Staples |
| | | 10/16/2014 | 090809-0017 | 100-0801-521.24-03 | 7.72 | Tape |
| | | 10/16/2014 | 090809-0025 | 731-1022-541.38-03 | 1.89 | Hardware Misc |
| | | 10/16/2014 | 090914-0125 | 100-0703-553.30-18 | 14.83 | Tape |
| | | 10/16/2014 | 091109-0020 | 100-0703-553.30-18 | 23.36 | Hardware Misc |
| | | 10/16/2014 | 091114-0016 | 100-0801-521.24-03 | 34.68 | Cable Ties/Box/Anchor Jack |
| | | 10/16/2014 | 091214-0054 | 731-1022-541.38-03 | 5.95 | Hardware Misc |
| | | 10/16/2014 | 091214-0055 | 100-0501-522.24-03 | 20.28 | Caulker/Tape Concrete Joint |
| | | 10/16/2014 | 091214-0072 | 100-0703-553.30-18 | 26.08 | Pliers |

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|----------------------------------|---------------------|-------------------|-------------------------------|-------------------------------|-----------------|---------------------------|
| KITZ & PFEIL INC... | 47901... | 10/16/2014 | 091514-0003 | 100-0703-553.30-18 | 23.47 | Drill Bits/Pliers |
| | | 10/16/2014 | 091514-0045 | 601-1020-543.30-18 | 4.94 | Coupling Sump Pump 9th St |
| | | 10/16/2014 | 091514-0088 | 100-0801-521.24-03 | 14.38 | Tape/Brush |
| | | 10/16/2014 | 091603-0003 | 731-1022-541.38-03 | 9.89 | Throttle Control |
| | | 10/16/2014 | 091609-0024 | 100-0704-552.24-03 | 3.99 | Hardware Misc |
| | | 10/16/2014 | 091714-0004 | 100-1008-541.30-18 | 20.25 | Hardware Misc |
| | | 10/16/2014 | 091814-0013 | 100-0704-552.24-03 | 2.01 | Hardware Misc |
| | | 10/16/2014 | 091814-0017 | 731-1022-541.38-03 | 10.28 | Hardware Misc Sealant |
| | | 10/16/2014 | 091914-0075 | 100-0920-531.24-03 | 11.13 | Screw Eye/Hook |
| | | 10/16/2014 | 091914-0085 | 100-0920-531.24-03 | (1.53) | Keys |
| | | 10/16/2014 | 101914-0134 | 100-0703-553.24-03 | 25.14 | Clamp/Coupling |
| | | | Total for check: 47901 | | 473.19 | |
| LAKE PARK VILLAS HOMEOWNERS ASSN | 47902 | 10/16/2014 | | 501-0304-562.32-01 | 106.62 | Correction |
| | | | | Total for check: 47902 | 106.62 | |
| LEVENHAGEN CORPORATION | 47903 | 10/16/2014 | 86032 | 207-0707-552.38-01 | 3,501.12 | Fuel |
| | | 10/16/2014 | 86060 | 207-0707-552.38-01 | 1,741.59 | Fuel |
| | | 10/16/2014 | 86061 | 207-0707-552.38-01 | 3,534.44 | Fuel |
| | | | Total for check: 47903 | | 8,777.15 | |
| MATTHEWS TIRE & SERVICE CENTER | 47904 | 10/16/2014 | 52307 | 731-1022-541.38-02 | 286.82 | Tire & Hardware |
| | | 10/16/2014 | 52310 | 731-1022-541.38-02 | 1,108.96 | Tires/Hardware |
| | | 10/16/2014 | 52336 | 731-1022-541.38-02 | 624.69 | Tire/Hardware |
| | | 10/16/2014 | 52337 | 731-1022-541.38-02 | 626.93 | Tire/Hardware |
| | | | Total for check: 47904 | | 2,647.40 | |
| MCPMAHON | 47905 | 10/16/2014 | 40023 | 625-1010-541.21-02 | 4,332.00 | Stormwater Planning |
| | | | Total for check: 47905 | | 4,332.00 | |

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|----------------------------------|---------------------|-------------------|-------------------------------|-----------------------|---------------|--------------------------|
| MCNEILUS TRUCK & MFG COMPANY | 47906 | 10/16/2014 | 2653988 | 731-1022-541.38-03 | 50.92 | Belt |
| | | | Total for check: 47906 | | 50.92 | |
| MENARDS-APPLETON EAST | 47907 | 10/16/2014 | 56536 | 100-0703-553.24-03 | 186.72 | Anti-freeze |
| | | | Total for check: 47907 | | 186.72 | |
| MENASHA MUNICIPAL COURT, TOWN OF | 47908 | 10/16/2014 | | 100-0000-201.03-00 | 144.00 | Bond Report #MP14-102474 |
| | | | Total for check: 47908 | | 144.00 | |
| MENASHA NEENAH MUNICIPAL COURT | 47909 | 10/16/2014 | | 100-0000-201.03-00 | 139.00 | Bond Report #MP14-000074 |
| | | | Total for check: 47909 | | 139.00 | |
| MENASHA UTILITIES | 47912 | 10/16/2014 | | 100-1008-541.22-03 | 45.14 | Electric |
| | | | | 601-1020-543.22-03 | 26.60 | Electric |
| | | | | 100-0704-552.22-03 | 722.19 | Electric |
| | | | | 100-0704-552.22-05 | 434.60 | Water |
| | | | | 731-1022-541.22-03 | 1,089.87 | Electric |
| | | | | 731-1022-541.22-05 | 535.80 | Water |
| | | | | 731-1022-541.22-06 | 901.88 | Storm |
| | | | | 266-1028-543.22-06 | 73.13 | Storm |
| | | | | 100-0801-521.22-03 | 1,784.13 | Electric |
| | | | | 100-0801-521.22-05 | 319.35 | Water |
| | | | | 100-0801-521.22-06 | 62.72 | Storm |
| | | | | 100-0000-123.00-00 | 1,291.95 | Electric |
| | | | | 100-0000-123.00-00 | 231.25 | Water |
| | | | | 100-0000-123.00-00 | 45.41 | Storm |
| | | | | 100-0801-521.22-03 | 48.50 | Electric |
| | | | | 100-0601-551.22-03 | 3,868.28 | Electric |
| | | | | 100-0601-551.22-05 | 667.10 | Water |
| | | | | 100-0601-551.22-06 | 103.75 | Storm |
| | | | | 207-0707-552.22-05 | 211.40 | Water |
| | | | | 100-1019-552.22-03 | 133.22 | Electric |

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|----------------------------------|---------------------|-------------------|-----------------------|-------------------------------|-------------------------------|--------------------------------|
| MENASHA UTILITIES... | 47912... | 10/16/2014... | ... | 100-1019-552.22-05 | 12.38 | Water |
| | | | | 100-0000-123.00-00 | 6.76 | Electric |
| | | | | 100-1001-514.22-05 | 12.38 | Water |
| | | | | 100-1001-514.22-06 | 2.50 | Storm |
| | | | | 100-0703-553.22-03 | 1,619.20 | Electric |
| | | | | 100-0703-553.22-05 | 45.42 | Water |
| | | | | 100-0703-553.22-06 | 667.51 | Storm |
| | | | | 485-0304-562.22-06 | 33.13 | Storm |
| | | | | 457-0304-562.22-06 | 2.50 | Storm |
| | | | | 485-0304-562.22-06 | 15.00 | Storm |
| | | | | 457-0304-562.21-10 | 33.75 | Electric |
| | | | | 100-0305-562.22-06 | 5.00 | Storm |
| | | | | 501-0304-562.22-06 | 253.76 | Storm |
| | | | | | | |
| | | 10/16/2014 | 4296 | 625-0401-513.25-01 | 1,868.06 | Storm Water Charge August 2014 |
| | | | | 601-0401-513.25-02 | 17,090.25 | Sewer Charge August 2014 |
| | | | | Total for check: 47912 | 34,263.87 | |
| TOWN OF MENASHA UTILITY DISTRICT | 47913 | 10/16/2014 | | 100-0703-553.22-05 | 9.60 | 1300 Wittmann Drive |
| | | | | 100-0703-553.22-05 | 9.60 | 1521 Brighton Beach Road |
| | | | | Total for check: 47913 | 19.20 | |
| MINNESOTA LIFE INSURANCE COMPANY | 47914 | 10/16/2014 | | 100-0000-204.07-00 | 2,693.80 | November 2014 |
| | | | | Total for check: 47914 | 2,693.80 | |
| MORTON SAFETY | 47915 | 10/16/2014 | 915814 | 100-0703-553.30-18 | 19.95 | Earmuffs |
| | | | | 100-1016-543.30-18 | 19.95 | Earmuffs |
| | | | | 100-1003-541.30-18 | 19.95 | Earmuffs |
| | | | | 601-1020-543.30-18 | 19.95 | Earmuffs |
| | | | | | Total for check: 47915 | 79.80 |

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|-------------------------|---------------------|-------------------|-------------------------------|-----------------------|------------------|---|
| PIZZA FROMAGE | 47916 | 10/16/2014 | 1006 | 100-0202-512.30-16 | 700.00 | Employee Luncheon |
| | | | Total for check: 47916 | | 700.00 | |
| RECREONICS INC | 47917 | 10/16/2014 | 676046 | 100-0704-552.24-05 | 170.13 | Gutter Drain |
| | | | Total for check: 47917 | | 170.13 | |
| REINDERS INC | 47918 | 10/16/2014 | 2628850-00 | 100-1003-541.30-18 | 681.00 | Dry Seed Mulch/Lawn Seed |
| | | | Total for check: 47918 | | 681.00 | |
| RIESTERER & SCHNELL INC | 47919 | 10/16/2014 | 721984 | 731-1022-541.38-03 | 55.88 | Carburetor Kit |
| | | | Total for check: 47919 | | 55.88 | |
| JOANNE ROUSH | 47920 | 10/16/2014 | ROUSH | 100-0000-201.15-00 | 37.80 | Farm Market Supplies Christmas in October |
| | | | | 100-0000-201.15-00 | 298.39 | Hometown Halloween Candy |
| | | | Total for check: 47920 | | 336.19 | |
| SANOFI PASTEUR INC | 47921 | 10/16/2014 | 903603099 | 100-0903-531.30-18 | 76.18 | Tubersol Test/Ruler |
| | | | Total for check: 47921 | | 76.18 | |
| DIANE SCHABACH | 47922 | 10/16/2014 | SCHABACH | 207-0707-552.21-06 | 23,000.00 | 3rd & 4th Installment Contract |
| | | | Total for check: 47922 | | 23,000.00 | |
| SHERWIN WILLIAMS CO | 47923 | 10/16/2014 | 9507-4 | 100-1008-541.30-18 | 44.79 | Mounting Link Skt Head Cap Screw |
| | | 10/16/2014 | 9594-2 | 100-1008-541.30-18 | 174.89 | Drain Valve R/K |
| | | 10/16/2014 | 9717-9 | 100-1008-541.30-18 | 501.80 | 5 Gal (20) |
| | | 10/16/2014 | 9892-1 | 100-1008-541.30-18 | (46.70) | Credit |
| | | 10/16/2014 | 9893-8 | 100-1008-541.30-18 | (44.79) | Credit |
| | | | Total for check: 47923 | | 629.99 | |

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|-------------------------------|---------------------|-------------------|-----------------------|-----------------------|-------------------------------|--|
| STAPLES ADVANTAGE | 47924 | 10/16/2014 | 3242042297 | 100-0704-552.30-10 | 28.44 | Office Supplies |
| | | 10/16/2014 | 324253665 | 100-0304-562.30-10 | 6.64 | Com Dev |
| | 10/16/2014 | | | 100-1002-541.30-10 | 6.58 | Eng |
| | | | | 100-1001-514.30-10 | 52.58 | Paper 2nd Floor |
| | | 3243157369 | 731-1022-541.30-10 | 84.81 | Supplies | |
| | | 3243157370 | 100-0801-521.30-10 | 317.77 | Supplies | |
| Total for check: 47924 | | | | | 496.82 | |
| SUPERIOR CHEMICAL CORP | 47925 | 10/16/2014 | 71916 | 731-1022-541.30-18 | 147.34 | Parts Wash |
| | | | | | Total for check: 47925 | |
| TREEO'S TREE SERVICE INC | 47926 | 10/16/2014 | 5361 | 625-0706-561.20-06 | 470.00 | Stump Removal |
| | | | | | Total for check: 47926 | |
| TWISTED PISTONS | 47927 | 10/16/2014 | 14026 | 100-0000-201.15-00 | 559.80 | Refreshments Donation Farm to Table Dinner |
| | | | | | Total for check: 47927 | |
| UNIFIRST CORPORATION | 47928 | 10/16/2014 | 097 0173021 | 731-1022-541.30-18 | 115.53 | Supply Cleaning |
| | | | | | Total for check: 47928 | |
| UNITED PAPER CORPORATION | 47929 | 10/16/2014 | 82737 | 100-0000-132.00-00 | 138.81 | Paper Products |
| | | | | | Total for check: 47929 | |
| UNITED WAY FOX CITIES | 47930 | 10/16/2014 | 20141016 | 100-0000-202.09-00 | 31.75 | PAYROLL SUMMARY |
| | | | | | Total for check: 47930 | |
| UR WASHINSTUFF INC | 47931 | 10/16/2014 | 10073 | 100-0801-521.29-04 | 74.23 | June 13 Car Washes |
| | | 10/16/2014 | 10074 | 100-0801-521.29-04 | 125.62 | July 22 Car Washes |

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|-----------------------|---------------------|-------------------|-------------------------------|-----------------------|-----------------|---|
| UR WASHINSTUFF INC... | 47931... | 10/16/2014 | 10075 | 100-0801-521.29-04 | 68.52 | August 12 Car Washes |
| | | | Total for check: 47931 | | 268.37 | |
| US CELLULAR | 47932 | 10/16/2014 | 0053415885 | 100-0201-512.22-01 | 29.01 | Captain |
| | | | | 100-0202-512.22-01 | 17.55 | Brunn |
| | | | | 100-1019-552.22-01 | 11.60 | Racine St Bridge |
| | | | | 601-1020-543.22-01 | 0.50 | Confined Space |
| | | | | 100-1001-514.22-01 | 59.01 | Alix |
| | | | | 100-0801-521.22-01 | 74.00 | Police Dept |
| | | | | 100-0904-531.22-01 | 70.55 | Drew |
| | | | | 100-1002-541.22-01 | 4.55 | Engineering |
| | | | | 100-0702-552.22-01 | 52.12 | Tungate |
| | | | | 100-0703-553.22-01 | 112.75 | Parks Dept |
| | | | | 731-1022-541.22-01 | 59.35 | Public Works Dept |
| | | | | 100-1008-541.22-01 | 5.75 | Bursack |
| | | | | 601-1020-543.22-01 | 0.50 | Sewer Truck |
| | | | Total for check: 47932 | | 497.24 | |
| VALLEY POPCORN CO INC | 47933 | 10/16/2014 | 152256 | 100-0704-552.30-17 | 125.75 | Concessions |
| | | 10/16/2014 | 152258 | 100-0704-552.30-17 | 19.95 | Concessions |
| | | | Total for check: 47933 | | 145.70 | |
| VALLEY SEALCOAT INC | 47934 | 10/16/2014 | 10528 | 100-0703-553.82-02 | 7,084.00 | Repairs/Sealcoating |
| | | | Total for check: 47934 | | 7,084.00 | |
| VOELZKE, ELIZABETH | 47935 | 10/16/2014 | VOELZKE | 601-1020-543.21-02 | 675.00 | Sump Pit/Pump Reimbursmnt205 Frederick Street |
| | | | Total for check: 47935 | | 675.00 | |
| VOSTER, ROGER | 47936 | 10/16/2014 | VOSTER | 100-0000-201.10-00 | 100.00 | Exc Deposit Return |
| | | | Total for check: 47936 | | 100.00 | |

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|----------------------------------|---------------------|-------------------|-------------------------------|-----------------------|---------------|--------------------------------------|
| WAVERLY SANITARY DISTRICT | 47937 | 10/16/2014 | | 100-0703-553.22-05 | 53.22 | 2170 Plank Road |
| | | | Total for check: 47937 | | | |
| WE ENERGIES | 47938 | 10/16/2014 | | 100-0701-533.22-03 | 9.25 | North Street Electric 9/1/14-9/30/14 |
| | | | | 100-0701-533.22-03 | 9.11 | North Street Electric 9/1/14-9/30/14 |
| Total for check: 47938 | | | | 18.36 | | |
| WEA INSURANCE TRUST | 47939 | 10/16/2014 | | 100-0000-204.11-00 | 8,240.80 | 11/1/14 - 12/1/14 |
| | | | | 100-0000-204.08-00 | 116,349.48 | 11/1/14 - 12/1/14 |
| Total for check: 47939 | | | | 124,590.28 | | |
| JOE WEIDERT | 47940 | 10/16/2014 | | 100-0304-562.21-10 | 2,500.00 | Menasha Branding Phase II |
| | | | Total for check: 47940 | | | |
| WIL-KIL PEST CONTROL | 47941 | 10/16/2014 | 2539823 | 100-1019-552.20-07 | 27.00 | Rat/Mouse/Spiders |
| | | 10/16/2014 | 2540195 | 100-1019-552.20-07 | 108.00 | Exterior Insect |
| Total for check: 47941 | | | | 135.00 | | |
| WINNEBAGO COUNTY CLERK OF COURTS | 47942 | 10/16/2014 | | 100-0000-201.03-00 | 500.00 | Bond Report #MP14-102578 |
| | | 10/16/2014 | 14-102536 | 100-0000-201.03-00 | 150.00 | Bond |
| | | 10/16/2014 | 14-102540 | 100-0000-201.03-00 | 285.00 | Bond |
| Total for check: 47942 | | | | 935.00 | | |
| WINNEBAGO COUNTY TREASURER | 47943 | 10/16/2014 | 6288 | 100-0805-521.25-01 | 51.46 | Inmate Charges |
| | | 10/16/2014 | LF121351 | 266-1027-543.25-01 | 187.25 | Tires |
| | | 10/16/2014 | LF121444 | 100-1017-543.25-01 | 4,054.68 | Sept 2014 Direct Haul to Outagamie |
| | | | | 100-1016-543.25-01 | 15,288.48 | Sept 2014 Direct Haul to Outagamie |
| | | | | 266-1027-543.25-01 | 563.50 | Sept 2014 Direct Haul to Outagamie |
| Total for check: 47943 | | | | 20,145.37 | | |

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|-------------------------------|---------------------|-------------------|-------------------------------|-----------------------|-------------------|--------------------|
| WISCONSIN SUPPORT COLLECTIONS | 47944 | 10/16/2014 | 20141016 | 100-0000-202.03-00 | 632.88 | PAYROLL SUMMARY |
| | | | Total for check: 47944 | | <u>632.88</u> | |
| WISCONSIN, STATE OF | 47945 | 10/16/2014 | 357124 | 100-1001-514.20-04 | 50.00 | Permit |
| | | | Total for check: 47945 | | <u>50.00</u> | |
| | | | | | <u>266,862.16</u> | |



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: **October 15, 2014**

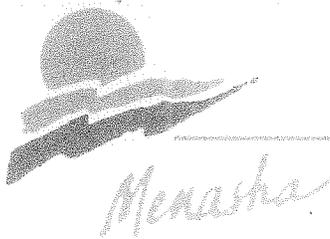
The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Bobbie Cate
Amber Schroeder
Keegan Allen
Brenda Martinez

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the City. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

Britney Norris (denial letter attached)

Cc: Chief Styka



October 9, 2014

Britney L. Norris
8 Newberry Court
Appleton, WI 54915

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Norris,

Upon reviewing your application for an alcohol operator's license in the City of Menasha the following information was determined:

On November 12, 2008 you plead no contest to a Battery charge in the City of Appleton.

On March 11, 2009 you plead no contest to a Disorderly Conduct charge in Winnebago County.

On November 2, 2009 you plead no contest to a Disorderly Conduct charge in Winnebago County.

On August 11, 2010 you plead no contest to a Disorderly Conduct charge in the City of Appleton.

On August 25, 2010 you please no contest to Operating While Suspended in the City of Appleton.

On October 19, 2011 you plead no contest to Disorderly Conduct in the City of Appleton.

On November 30, 2011 you plead no contest to Property Damage in the City of Appleton.

On November 16, 2011 you plead no contest to Operating While Suspended in Outagamie County.

On November 29, 2011 you plead no contest to an Operating While Suspended in the City of Appleton.

On October 3, 2012 you plead no contest to Operating While Suspended in the City of Appleton.

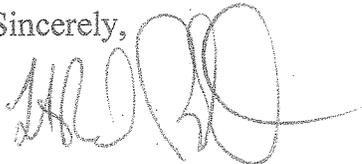
On February 20, 2013 you plead no contest to Property Damage in the City of Appleton.

On October 16, 2013 you plead no contest to Operating While Suspended in Outagamie County.

Based on the investigation I conducted, I will be recommending the Menasha Common Council deny your request for an Operator's License in the City of Menasha because under guideline #3 you are considered a habitual law offender.

Engaging in bartending involves the purchase and sale of a closely related substance/alcohol, individuals granted an Operator's License must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunken driving laws and assist with minimizing disturbances of the peace and maintaining the safety of the community. The incidents you have been convicted of substantially relate to the license for which you have applied, arose out of separate incidents which occurred within a short period of time within the last five years. The Police Department is recommending to the Common Council that they deny your application for an Alcohol Operator's License within the City of Menasha. The recommendation will be given to the Common Council at its next meeting on October 20, 2014 at 6:00 p.m., or shortly thereafter. Should you wish to provide comment to the Common Council on your application, you may do so during the public participation portion of the meeting.

Sincerely,



Lt. Ron Bouchard
Investigative Services
Menasha Police Department

CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION

Establishment of Employment STOP N 90
SPECIAL EVENT PROVISIONAL (TEMP) REGULAR RENEWAL

Name Norris Batney L.
Last First Middle

Address 8 Newberry Ct. Appleton WI 54915
Street City State/Zip Code

Phone (920) 840-7013

Height [REDACTED] Weight [REDACTED] Eyes [REDACTED] Hair [REDACTED] Sex [REDACTED] Race [REDACTED]

Birth Date [REDACTED] Age [REDACTED] Birthplace [REDACTED]

Scars, Marks, Tattoos _____
Drivers License No. _____ State of Issue _____
Expiration Date _____

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete! Please read this section carefully.

Please explain all yes answers completely on the back of this form!

Do you currently have any criminal charges pending against you? yes
Have you ever been convicted of a felony? no
Have you ever been convicted of a misdemeanor? yes
Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? yes
Have you ever been convicted of any law statute or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage)? yes
Have you ever been convicted of any law, statute or ordinance pertaining to the possession, use or sale illegal drugs? no

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE Batney Norris Date 9-30-14
WITNESS _____ Date _____

Approved _____ Denied Expiration Date _____
Chief of Police [Signature] Date 10/08/14
Comments: Habitual Offender

REVOKED FOR VIOLATION: _____

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

① As of September 19th 2014 - Pending case brought against me for Disruptive Conduct PIAC & Bodily Harm PIAC. Case was dismissed and reopened.

② I have had a DWI at the age of 20 and underage drinking. 11-6-2006

③ I do have misdemeanor Disruptive Conduct 2-24-09
Disruptive Conduct & Battery Dismissed 10-12-2013

- underage tobacco 2003
Disruptive Conduct 9-3-2009

* all times no jail time

BAKALOR PROPERTIES

334 PARK STREET, MENASHA, WI 54952

October 16, 2014

City of Menasha Common Council
140 Main Street
Menasha, WI 54952

Re: Appeal the Decision of the Landmarks Commission

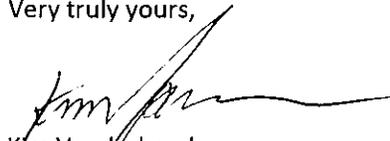
Dear Menasha Common Council:

On October 14, 2014, the Menasha Landmarks Commission denied Bakalor Properties, LLC's application for a certificate of appropriateness for the demolition of the Bank Building (175 Main Street). Per Section 2-4-8(j)(3) of the Municipal Code, we hereby appeal the Landmarks Commission's decision to the Common Council.

The Bank Building is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore. We propose to replace the current building with a new structure that will be harmonious with the Downtown Menasha streetscape. The exact use has yet to be determined and is predicated upon finding an economically sustaining project that will add to the growth and health of Downtown Menasha. We anticipate the project will include some, and perhaps a combination of all, of the following uses: retail and office space.

In summary, we respectfully request that the Common Council overturn the Landmarks Commission's decision and allow a certificate of appropriateness for demolition of the Bank Building, which will allow us to obtain a demolition permit. Thank you.

Very truly yours,



Kim Vanderheyden
Registered Agent
Bakalor Properties, LLC



Application for renovation, remodel or signage project in a Menasha Historical District

Date: 10/13/2014 Property Address: 175 Main Street
Applicant's name: Bakalor Properties, LLC (Kim Vaderheyden) Owner or Renter? owner
Mailing Address if different than Property Address: 334 Park St
City: Menasha State: WI Zip: 54952
Daytime Phone: 725-0352 Evening Phone: 725-0352 E-mail: _____
Description of planned improvement: Please see attached.

Note: Please attach all material lists, material brochures, samples and photos, Ascale drawing is recommended or may be required by the Commission.

List all contractors, sub contractors and material suppliers Statewide Razing & Eagle Environmental Testing

Estimated Total Cost: \$ TBD Estimated Start Date: asap Estimated Completion Date: Dec 31, 2014

**MENASHA LANDMARKS COMMISSION
APPLICATION FOR BUILDING ALTERATIONS
175 MAIN STREET
October 13, 2014**

PROJECT DESCRIPTION:

Applicant proposes to demolish the Bank Building located at 175 Main Street, Menasha, as the building is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore it.

Applicant proposes to replace the current building with a new structure that will be harmonious with the Downtown Menasha streetscape. The exact use has yet to be determined, but will include some, and perhaps a combination of all, of the following:

1. Retail
2. Office Space

Contractors listed in the application are for the demolition part of this project only.

(j) **REGULATION OF CONSTRUCTION, RECONSTRUCTION, AND EXTERIOR ALTERATION.**

- (1) Certificate of Appropriateness. A Certificate of Appropriateness is required before a building permit can be issued for the demolition, new construction, exterior alteration, modification or addition to a designated historic property. Any building permit not issued in conformity with this ordinance shall be considered void. Acceptable exterior alterations include, but are not limited to, the construction of additions, the installation of siding, windows, doors, awnings, and signage, or the application of paint or other exterior coatings.
 - a. Such application shall contain a description and sketch of the proposed changes.
 - b. A copy of the procedures for Landmarks Commission review shall be provided in writing to each applicant.
 - c. Within ten (10) days of the referral from the Director of Community Development, the Landmarks Commission shall schedule a meeting to review said application. The Landmarks Commission shall utilize the following criteria to evaluate the appropriateness of the proposed change.
 1. In the case of a designated historic district, structure or site, the proposed work should not detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement upon which said work is to be done; and,
 2. In the case of the construction of a new structure upon a historic site, the exterior of such improvement should not adversely affect the external appearance of other neighboring improvements. Such improvement shall also harmonize with the external appearance of other neighboring improvements on such site; and,
 3. In the case of any property located in a designated historic district the proposed construction, reconstruction, or exterior alteration shall conform to the objectives and design criteria of the Historic Preservation Plan.
- (2) If the Landmarks Commission determines the landmark, landmark site, or property within a historic district would be adversely affected by the proposed change or if for any other reason the Commission rejects the request, the Commission shall state in writing the reasons.
- (3) **Should the Landmarks Commission fail to act within the specified time period or refuse to issue a certificate of appropriateness due to the failure of the proposal to meet the guidelines, the applicant may appeal to the Common Council.**