

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 18, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:03 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

EXCUSED: Alderman Zelinski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, AFC Sipin, DPW Radtke, CDD Keil, PP Homan, ASD Steeno, PRD Tungate, Clerk Galeazzi and the Press.

DEPT. HEAD EXCUSED: LD Lenz

D. PUBLIC HEARING

1. [Special Use Application, 321 Konemac Street, Operate An Enclosed Repair Facility.](#)

CDD Keil gave a brief overview of the proposed special use permit application. He explained the Plan Commission took no action on the application as the commissioners questioned the suitability of the building and the impact to the neighborhood.

No one spoke.

Mayor Merkes call the Public Hearing to a close.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [Mayor – Proclamation](#)

a. [Saluting the Menasha Twins, 8/14/14.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to approve Mayor's Proclamation Saluting the Menasha Twins.

Motion carried on roll call 7-0.

Mayor Merkes read the Proclamation. The Mayor and Council recognized the players and coaches on an outstanding season.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. [Administration Committee, 8/4/14.](#)

b. [Board of Public Works, 8/4/14.](#)

c. [NMFR Finance and Personnel Committee, 8/11/14.](#)

d. [Neenah-Menasha Sewerage Commission, 6/24/14.](#)

e. [Personnel Committee, 8/4/14.](#)

f. [Plan Commission, 8/5/14.](#)

Communications:

g. [CA/HRD Captain to Mayor Merkes, 8/8/14, 2015 WRS Contribution Rates.](#)

h. [Clerk Galeazzi, August 12, 2014 Partisan Primary Election Results, 8/14/14.](#)

i. [DPW Radtke, Racine Street Proposed Repairs \(Eighth Street to Ninth Street\), 8/14/14.](#)

j. [Wisconsin Dept. of Administration to Clerk Galeazzi, Preliminary Estimate of January 1, 2014 Population, 8/10/14.](#)

k. [Incorporation Review Ad Hoc Committee Meeting Minutes, Town of Menasha, 6/23/14.](#)

- l. [Winnebago County, Office of the County Treasurer, 7/1/14, Notice of Commencement of Proceeding In REM to Foreclose Tax Liens by Winnebago County Under Wis. Stats. 75.521.](#)
- m. [Winnebago Waterways Steering Team, August 2014, Cooperative Management Options.](#)
- n. [Menasha Historical Society Fund-Raising Appeal, August 2014.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-N.
Motion carried on roll call 7-0.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 8/4/14.](#)
2. [Special Common Council, 8/13/14.](#)

Board of Public Works, 8/4/14 – Recommends the Approval of:

3. [Street Use Application – Twisted Pistons Scholarship Cruise-In; August 21, 2014; 2:00 PM – 10:00 PM; \(Twisted Pistons\).](#)
4. [Street Use Application – Labor Day Parade; September 1, 2014; 9:30 AM – 10:30 AM \(Labor Temple Coop Association\)](#) and waive requirement that a representative be present at the meeting.
5. [Street Use Application – Community First Fox Cities Marathon; September 21, 2014; 6:00 AM – 2:00 PM \(Community First Credit Union\)](#) and waive requirement that a representative be present at the meeting.
6. [Street Use Application – 21st Annual St. Joe's 5K Run/Walk; October 11, 2014; 8:00 AM – 10:00 AM \(Pacesetter's – Fox Cities\)](#) and waive requirement that a representative be present at the meeting.
7. [Payment – Northeast Asphalt, Inc.; Contract Unit No. 2014-01; New Street Construction, Gamsky Grove \(Harold Drive\) and First Addition to Southfield; \\$217,462.16 \(Payment No. 2\).](#)
8. [Change Order – Donald Hietpas & Sons, Inc.; M0002-940117; Water Main Reconstruction /London Street; ADD: \\$27,154.14; \(Change Order No. 1\).](#)

Plan Commission, 8/5/14 – Recommends the Approval of:

9. [Deeding the City of Menasha property containing the four foot sidewalk between School Court and Sixth Street to the Boys & Girls Club of the Fox Valley, Inc. \(B&GCFVI\) with the provision that a new sidewalk be constructed by B&GCFVI per the approved site plan and provided that the B&GCFVI execute an easement to accommodate public access along the new sidewalk.](#)
10. [Approval of the CSM and associated pedestrian easement at Sixth and Racine Streets for the Boys & Girls Club.](#)

Ald. Taylor requested to remove from Consent Agenda item 2, Special Common Council Minutes of 8/13/14.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda items 1, 3-10.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner, seconded by Ald. Englebert to approve Consent Agenda item 2, Special Common Council Minutes of 8/13/14.

Moved by Ald. Taylor, seconded by Ald. Sevenich to hold Consent Agenda item 2, Special Common Council Minutes of 8/13/14.

Item is held.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 8/7/14 to 8/14/14 in the amount of \\$3,343,281.22.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve accounts payable and payroll.

General discussion ensued on the expenditures.

Motion carried on roll call 7-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve beverage operator's license applications as listed on memo dated Aug 13, 2014

Motion carried on roll call 7-0.

3. ["Class B" Liquor License Application, M&M Roadtrip Venture Inc, d/b/a The Old Grog, 546 Broad Street, Menasha, Mary A. John, agent, for the 2014-2015 licensing year.](#)

Moved by Ald. Nichols, seconded by Ald. Taylor to approve "Class B" Liquor License Application for M&M Roadtrip Venture Inc, d/b/a The Old Grog, 546 Broad Street, Menasha, Mary A. John, agent, for the 2014-2015 licensing year.

Motion carried on roll call 7-0.

4. [Implementation of Brand Statement and Logo Selection.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve the selection of Option C as listed in memo dated 8/14/14 as the new City Logo and implement the Brand Statement.

PP Homan gave an overview of the process of collecting data on a new City logo. Staff worked with Joe Weidert of Weidert Creative to help develop a new logo and statement. Staff supports Option C based on survey results.

Joe Weidert spoke on creating a new logo and marketing the City of Menasha.

Mayor Merkes presented a list of cost to implement a new logo and timeline for implementing.

General discussion ensued on creating a positive image for the City, new projects and development happening in the City, old logo versus new logo, survey results, when is good time to implement new logo and brand statement, cost associated with changing the logo.

Moved by Ald. Taylor, seconded by Ald. Sevenich to hold city logo selection and implementation of brand statement.

Item is held.

5. [Approval of transfer of a four foot wide strip of City property between School Court and Sixth Street occupied by the sidewalk to the Boys & Girls Club of the Fox Valley, Inc. for \\$1.00 \(one dollar\). \(Recommended by the Plan Commission\).](#)

Moved by Ald. Benner, seconded by Ald. Taylor to approve transfer of a four foot wide strip of City property between School Court and Sixth Street occupied by the sidewalk to the Boys & Girls Club of the Fox Valley, Inc for \$1.00 (one dollar).

Motion carried on roll call 7-0.

6. [Approval of Easement Agreement between Boys & Girls Club of the Fox Valley, Inc. and the City of Menasha granting a Public Pedestrian Access Easement to the City of Menasha. \(Recommended by the Plan Commission\).](#)

Moved by Ald. Benner, seconded by Ald. Keehan to approve easement agreement between Boys & Girls Club of the Fox Valley, Inc and the City of Menasha granting a public pedestrian access easement to the City of Menasha.

Motion carried on roll call 7-0.

7. [Motion to Reconsider by Alderman Taylor - NMFR Joint Finance & Personnel Committee recommends purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of \\$785,000.00 and approve the purchase of additional equipment as outlined in NMFR's Truck Committee memo from appropriate vendors for a cost not to exceed \\$10,000.00 which would bring the total cost of the vehicle to \\$795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents, needed by Pierce Manufacturing, immediately following approval by both Councils.](#)

Moved by Ald. Taylor to reconsider NMFR Joint Finance & Personnel Committee recommends purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of \$785,000.00 and approve the purchase of additional equipment as outlined in NMFR's Truck Committee memo from appropriate vendors for a cost not to exceed \$10,000.00 which would bring the total cost of the vehicle to \$795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents, needed by Pierce Manufacturing, immediately following approval by both Councils.

(Clerk Note: No second is required)

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve NMFR Joint Finance & Personnel Committee recommends purchase of the 2013 Demo Aerial Truck from Pierce Manufacturing for a total of \$785,000.00 and approve the purchase of additional equipment as outlined in NMFR's Truck Committee memo from appropriate vendors for a cost not to exceed \$10,000.00 which would bring the total cost of the vehicle to \$795,000.00 and allow Neenah-Menasha Fire Rescue to submit intent to purchase documents, needed by Pierce Manufacturing, immediately following approval by both Councils.
Motion carried on roll call 7-0.

J. ORDINANCES AND RESOLUTION

1. [O-22-14 – An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances. \(Sale or Gift of Nicotine Products to Minors\) \(Introduced by Ald. Keehan\)](#)(Recommended by the Administration Committee).

Moved by Ald. Keehan, seconded by Ald. Langdon to adopt O-22-14 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Sale or Gift of Nicotine Products to Minors).

Motion carried on roll call 7-0.

2. [O-23-14 – An Ordinance Amending Title 11, Chapter 6 of the Code of Ordinances \(Offenses by Minors\) \(Introduced by Ald. Keehan\)](#) (Recommended by the Administration Committee).

Moved by Ald. Keehan, seconded by Ald. Langdon to adopt O-23-14 an Ordinance Amending Title 11, Chapter 6 of the Code of Ordinances (Offenses by Minors).

Motion carried on roll call 7-0.

K. APPOINTMENTS

1. [Appointment of Timothy Caudill, 1075 Brighton Drive, Menasha, to the Redevelopment Authority, for the term 8/31/14 to 8/31/19.](#)

Moved by Ald. Englebert, seconded by Ald. Langdon to approve appointment of Timothy Caudill to the Redevelopment Authority for the term 8/31/14 to 8/31/19.

Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Taylor to adjourn at 7:23 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk