

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, May 5, 2014
MINUTES**

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Taylor
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil,
ASD Steeno, PHD Nett, PRD Tungate, LD Lenz, Clerk Galeazzi

D. PUBLIC HEARING

1. [Proposed Resolution Vacating a Portion of Georgetown Place.](#)

DPW Radtke and CDD Keil explained the reason for the vacating of a portion of Georgetown Place.

No one spoke.

Mayor closed public hearing.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Brendon Ribble, 1308 Oneida Street, Menasha. Development Agreement between City of Menasha and Ribble Trust.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Board of Health, 3/12/14.](#)
- b. [Board of Public Works, 4/21/14](#)
- c. [City Hall Safety Committee, 3/6/14.](#)
- d. [Committee on Aging, 3/13/14.](#)
- e. [Library Board of Trustees, 4/17/14.](#)
- f. [NMFR Joint Finance & Personnel Committee, 4/22/14.](#)
- g. [Personnel Committee, 4/21/14.](#)
- h. [Public Works/Parks Safety Committee, 3/27/14.](#)

Communications:

- i. [Mayor Merkes, 5/1/14, Appointment of the Weed Commissioner.](#)
- j. [ASD Steeno, 5/1/14, Public Health Director Salary Range.](#)
- k. [Proclamation - National Police Week, 5/1/14.](#)
- l. [City Clerk Galeazzi, 5/1/14, City Business Cards.](#)
- m. [Fox Cities Regional Partnership, April 2014, Investor Relations Council Quarterly Update, First Quarter, 2014.](#)
- n. [Department of Transportation, 4/23/14, Racine Street Bridge.](#)
- o. [Menasha Historical Society News, April 2014.](#)
- p. [Spring Recycling Event Results, May 2014.](#)
- q. [Tri-County Expansion Business Meeting, April 2014.](#)
- r. [League of Wisconsin Municipalities, April 2014. New Officials Workshops.](#)
- s. [Valley Transit Onboard Survey 2014.](#)
- t. [WPPI Energy Member Dividend Report, March 2014.](#)

- u. [APPA - Menasha Utilities presented the Safety Award of Excellence for 2013.](#)
- v. [APPA – Menasha Utilities earned the Reliable Public Power Provider \(RP₃\) designation.](#)

Moved by Ald. Benner, seconded by Ald. Keehan to receive Minutes and Communications A-V.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 4/21/14.](#)

Board of Public Works, 4/21/14 - Recommends the Approval of:

2. [Street Use Application – Memorial Day Parade; Monday, May 26, 2014; 8:00 AM – 10:45 AM \(Twin City Vets\).](#)
3. [Recommendation to Award – Contract Unit No. 2014-01; New Street Construction; Gamsky Grove \(Harold Drive\) and First Addition to Southfield; Northeast Asphalt; \\$381,135.20.](#)
4. [Recommendation to Defer Special Assessment for Out Lot 3, Gamsky Grove Due to Unbuildable Status.](#)

Neenah-Menasha Fire Rescue, Joint Finance & Personnel, 4/22/14 – Recommends the Approval of:

5. [The City of Menasha Common Council formally recognizes funding for potential future liability claims for Neenah-Menasha Fire Rescue would be processed through the City of Neenah’s Liability carrier, and once the claim has been finalized, the City of Menasha would pay their portion of the claim, as outlined in the current cost-sharing formula.](#)

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda Items 1-5.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 4/23/14 to 5/1/14 in the amount of \\$808,014.56.](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to approve accounts payable and payroll.

General discussion ensued on expenditures.

Motion carried on roll call 8-0.

2. [Class “B” Liquor License Application of Menasha Athletic Association \(MAC\) to sell fermented malt beverages, Koslo Park Concession, May 6, 2014-October 31, 2014, Paul S. Johnson, agent.](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to approve Class “B” Liquor License Application of Menasha Athletic Association (MAC) to sell fermented malt beverages at Koslo Park Concession, May 6 to October 31, 2014, Paul S. Johnson, agent.

Motion carried on roll call 8-0.

3. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve Beverage Operators License Applications as per memo of April 30, 2014.

Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. [R-8-14 Resolution Vacating a Portion of Georgetown Place. \(Introduced by Alderman Englebert\).](#)

Moved by Ald. Englebert, seconded by Ald. Benner to adopt R-8-14 Resolution Vacating a Portion of Georgetown Place.

Motion carried on roll call 8-0.

2. [R-13-14 Resolution Continuing Appropriations \(2013 Fund Balance Reservations\) \(Introduced by Alderman Nichols\).](#)

Moved by Ald. Nichols, seconded by Ald. Englebert to adopt R-13-14 Resolution Continuing Appropriations. (2013 Fund Balance Reservations).

Motion carried on roll call 8-0.

3. [R-14-14 Resolution Transferring/Appropriating 2013 Budget Funds. \(Introduced by Alderman Nichols\).](#)
Moved by Ald. Nichols, seconded by Ald. Englebert to adopt R-14-14 Resolution Transferring/Appropriating 2013 Budget Funds

ASD Steeno explained the timing and purpose of the resolution.

Motion carried on roll call 8-0.

4. [R-15-14 All City Track and Field Wellness Day. \(Introduced by Alderman Keehan and Alderman Sevenich\).](#)

Moved by Ald. Sevenich, seconded by Ald. Langdon to adopt R-15-14 All City Track and Field Wellness Day. John Breaker addressed the Council on the All City Track and Field event. Mr. Breaker thanked the City for its cooperation with the school district to keep the event going for 40 years.

Motion carried on roll call 8-0.

K. APPOINTMENTS

1. Reappointment of Marshall Spencer, 1237 Apple Court, Menasha, to Police Commission, for the term of May 2014-May 2019.

Moved by Ald. Benner, seconded by Ald. Englebert to approve reappointment of Marshall Spencer to Police Commission.

Motion carried on voice vote.

2. Appointment of Alison Fiebig, 400 ½ Broad Street, Menasha, to Landmarks Commission, for the term of May 2014-March 2017.

Moved by Ald. Benner, seconded by Ald. Taylor to approve appointment of Alison Fiebig to Landmarks Commission

Motion carried on voice vote.

L. HELD OVER BUSINESS

1. [Parks and Recreation Board, 4/14/14, Recommends the Approval of:](#)

a. [Planting approximately 50 trees along sections of five new city streets \(Harold Drive, Grassy Plains Drive, Grassy Meadow Lane, Prairie View Court and Ridgecrest Lane\) per the city's existing terrace tree planting policy.](#)

Moved by Ald. Benner, seconded by Ald. Englebert to approve planting approximately 50 trees along section of five new City streets (Harold Dr, Grassy Plains Dr, Grassy Meadow Ln, Prairie View Ct & Ridgecrest Ln) per the City's existing terrace tree planting policy.

General discussion ensued on the funding for the trees.

Motion carried on roll call 7-1. Ald. Zelinski voted no.

2. [Authorization to send correspondence to Brendon Ribble regarding Development Agreement Between the City of Menasha and Ralph R. Ribble and Ruth L. Ribble Revocable Trust, dated April 18, 2000.](#)

Moved by Ald. Benner, seconded by Ald. Keehan to approve authorization to send correspondence to Brendon Ribble regarding Development Agreement between the City of Menasha and Ralph R. Ribble And Ruth L. Ribble Revocable Trust, dated April 18, 2000.

General discussion ensued on the request of Brendon Ribble, responsibility of City and property owners, contacting adjacent property owners, schedule workshop with Council and property owners.

Moved by Ald. Zelinski, seconded by Ald. Langdon to amend correspondence to Brendon Ribble to include:

1) Mr. Ribble contact adjacent property owners to see if they are interested in selling; 2) All property owners interested in meeting; 3) Schedule workshop with Council and property owners.

General discussion ensued on amending correspondence to Mr. Ribble.

Ald. Zelinski and Langdon withdrew their amendment.

Original motion carried on roll call 8-0.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Benner to adjourn at 7:25 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk