

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Administration Committee and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
BOARD OF REVIEW
Third Floor Council Chambers
140 Main Street, Menasha
July 16, 2014
10:00 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. ACTION ITEMS
 - 1. [Approve Minutes of June 2, 2014](#)
 - 2. Clerk's Report – Posting of Board of Review Notification
 - 3. City Attorney – Review role of Board of Review
 - 4. Examine Assessor's Roll
 - 5. Hearing Objections, Review, Board Determinations
 - 6. Authorize Chairman to approve July 16, 2014 minutes.
- D. ADJOURNMENT – Sine Die

§70.47(3)(a) The Board shall be in session for at least 2 hours for taxpayers to appear and examine the assessment roll and other assessment data.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
BOARD OF REVIEW
Third Floor Council Chambers
140 Main Street, Menasha
June 2, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Clerk Galeazzi at 10:00 a.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Commissioners Eckrich, Kordus, Nichols, Rudolph, Zielinski

ALSO PRESENT: Clerk Galeazzi

C. ACTION ITEMS

1. Select Chairman

Clerk Galeazzi opened the floor to nominations for Chairman.

Moved by Comm. Kordus, seconded by Comm. Zielinski to nominate Comm. Eckrich for Chairman.

Moved by Comm. Zielinski, second by Comm. Rudolph to close nominations and cast unanimous ballot for Comm. Eckrich as Chairman

Motion carried on voice vote.

Comm. Eckrich took over as Chairman

2. Select Vice-Chairman

Comm. Eckrich opened the floor to nominations for Vice-Chairman.

Moved by Comm. Kordus, seconded by Comm. Zielinski to nominate Comm. Rudolph for Vice-Chairman.

Moved by Comm. Nichols, seconded by Comm. Rudolph to nominate Comm. Kordus for Vice-Chairman.

Having no other nominations, Chairman Eckrich closed nominations.

Roll call for Vice-Chairman:

Comm. Eckrich, Nichols, Rudolph, Zielinski voted for Comm. Kordus

Comm. Kordus voted for Comm. Rudolph

Comm Kordus was selected as Vice-Chairman

3. Clerk's Report – Certification of Board Members & Date of Open Book

Clerk Galeazzi reported Comm. Nichols, Rudolph and Eckrich will attend training on July 16, 2014.

Open Book is scheduled for June 10, 8:30am-noon, June 12, noon-7pm, 1st Floor conference room.

4. Set date to Examine Assessment Roll and hear cases

The Board agreed to meet on July 16, 2014 at 10:00am to hear cases.

D. ADJOURNMENT

Moved by Comm. Nichols, seconded by Comm. Zielinski to adjourn at 10:12 a.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk