

It is expected that a Quorum of the Personnel Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 15, 2014
6:30 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Administration Committee, 3/17/14](#)
- D. ACTION ITEMS
 - 1. Election of Chairman
 - 2. Election of Vice-Chairman
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
March 17, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 8:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Keehan

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, CDD Keil, ASD Steeno,
Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 3/3/14](#)

Moved by Ald. Englebert, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote

D. DISCUSSION/ACTION ITEMS

1. [Due Process Hearing – Shelly Lynn VanDehy, d/b/a Sliders, 890 Lake Park Road, Menasha.](#)

Shelly Lynn VanDehy did not appear.

CA/HRD Captain explained City ordinance requires license holder to have control of premises that is licensed to sell/serve alcoholic beverages. Ms. VanDehy no longer has control of the premises at 890 Lake Park Road. Ms. VanDehy was asked to voluntarily surrender the liquor license. She has not, so the City needs to hold this Due Process Hearing to revoke the license.

Moved by Ald. Sevenich, seconded by Ald. Englebert to revoke Reserve "Class B" Liquor License of Shelly Lynn VanDehy, d/b/a Sliders, 890 Lake Park Road, Menasha.

Motion carried on roll call 7-0.

2. [O-6-14 An Ordinance Amending Title 8, Chapter 3 of the Code of Ordinances \(Unauthorized Disposal of Refuse and Recyclable Materials\) \(Introduced by Ald. Zelinski\)](#)

PC Styka explained there is nothing in the Code of Ordinances forbidding people from disposing their refuse or recyclables in private dumpster or recycling container without the owner's permission. Apartment complexes have been having problems with non residents disposing refuse or recyclable in private dumpsters.

Moved by Ald. Zelinski, seconded by Ald. Keehan to recommend to Common Council O-6-14 An Ordinance Amending Title 8, Chapter 3 of the Code of Ordinances (Unauthorized Disposal of Refuse and Recyclable Materials)

Motion carried on roll call 7-0.

E. ADJOURNMENT

Moved by Ald. Keehan, seconded by Ald. Englebert to adjourn at 8:38 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk