

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday January 21, 2014
6:00 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. December 17, 2013
- E. COMMUNICATIONS
 - 1. 2014 Sustainable Communities Network Topics
- F. REPORTS
 - 1. ECOS website meeting
- G. ACTION ITEMS
- H. DISCUSSION
 - 1. City of Menasha Energy Usage
 - a. Library Signage
 - 2. Waste Management
 - 3. Spring Electronics Recycling Event (April 26, 2014)
 - a. Battery Recycling
 - b. Clothing Recycling
 - 4. Livable Communities & Neighborhood Planning
 - 5. Menasha Farm Fresh Market
 - 6. River-Gen project
 - 7. Sustainability Board Web Page
 - 8. Sustainability Board Annual Report & priorities
- I. ADJOURNMENT

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, December 17, 2013

Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:03 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Linda Stoll, Roger Kanitz, Paul Van de Sand

Also Present: Mayor Merkes

Excused: Danielle Handler, Ed Kassel, Kathy Thunes

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 10/15/2013

Motion made by Roger Kanitz and seconded Paul Van de Sand by to approve the minutes of the October 15th, 2013 Meeting. Motion carried.

E. COMMUNICATIONS

F. REPORTS

Paul Van de Sand shared a new We Energies brochure titled "Money Saving Tips, from We Energies" that is now available to We Energies customers. He will provide enough to distribute to participants at the next electronics recycling event and at various City buildings.

G. DISCUSSION ITEMS

1. City of Menasha Energy Usage

New air conditioning system has been installed at city hall, it is expected to save 3822kwh of electricity annually. Goal for 2014 is 1% reduction in use of electricity in buildings, staff will provide a 2013 report and plan for 2014 at the February meeting. It was noted that a reminder to employees regarding idling vehicles be circulated to encourage the conservation of fuel. It was mentioned that Focus on Energy's ELO program may be applicable to street lighting.

The Green Ribbon Schools program was mentioned as a potential source of information to model programs for the community as well as to share with the school district, benchmarks could be used for City goals.

Kwik Trip is expanding the availability of liquefied natural gas at its stores throughout the state; Paul Van de Sand will check the listing for potential Fox Cities stores.

2. Waste Management

The spring electronics recycling event will be held April 26th, 2014. There is potential to add clothing and batteries to the event.

New costs for 96 gallon refuse containers have been implemented for 2014.

3. Livable Communities

Linda Stoll met with Jim Kluge regarding potential joint walking & biking activities in the Cities of Neenah and Menasha. Walking and biking assessments are being developed for the City of Menasha with ECWRPC.

Sidewalks will be installed along Eighth Street as part of the Menasha High School building project.

4. River-Gen Project

The project will fit with UW Platville's sustainability curriculum and partner with UW Fox containing three components (regulatory approvals, natural environment and flow studies, technological approaches). There is also potential with WAEE student chapter. The project will be further defined for student work in upcoming semesters.

5. Sustainability Board Web Page

The City website is scheduled to be updated in 2014, input from Sustainability Board members on the sustainability page is requested.

6. Sustainability Board Annual Report & Priorities

Emphasis should continue to be on networking and sharing of ideas as well as partnerships and collaborative efforts within the community, and with other groups. Exploration of urban agriculture opportunities in the region and the potential demand for it.

H. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Linda Stoll to adjourn at 7:10 p.m.

Motion carried.

Minutes submitted by DJM