

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday August 20, 2013

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. June 25, 2013
- E. COMMUNICATIONS
- F. REPORTS
 - 1. ECOS Sustainability Videos and Website
- G. ACTION ITEMS
- H. DISCUSSION
 - 1. City of Menasha Energy Usage
 - 2. Waste Management
 - 3. Fall Electronics Recycling Event
 - 4. Livable Communities
 - 5. Menasha Farm Fresh Market
 - 6. River-Gen project
 - 7. Sustainability Board Web Page
 - 8. Sustainability Board Annual Report & priorities
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, June 25, 2013

Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:08 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Danielle Handler, Linda Stoll, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes, Kevin Englebert

Excused: Roger Kanitz, Ed Kassel

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 5/21/2013

Motion made by Kathy Thunes and seconded by Paul Van de Sand to approve the minutes of the May 21st 2013 Meeting

Motion carried.

E. COMMUNICATIONS

F. DISCUSSION ITEMS

1. City of Menasha Energy Usage

Members discussed the implementation of the action plan to reduce 1% of electric use in several city buildings. Air conditioner will be installed in city hall in 2013, lighting changes at recycling center drop off being studied. Importance of having a report to the community discussed to show strides taken and continue the momentum.

2. Waste Management

Meeting with public works to be scheduled before next Sustainability Meeting to discuss findings of UW Fox student project relating to community satisfaction with recycling pickup. Study shows that increased pickup typically increases recyclables collected, Sustainability Board recommends that efforts be made to increase frequency of pickup in the City, as well as change fee for 96 gallon refuse container to better reflect actual cost of increased tipping fee based on increased volume.

Home composting project begins July 1 with flyer being delivered to homes just before that date. The initiative will include two sites (Tayco Street & Plank Road) and coloring contest. Danielle has met with local businesses as well as residents to explain and develop the program. There is a potential for city hall to participate.

3. Livable Communities

Reviewed desirable communities amenities and how they relate to Sustainability. Discussed People-Planet-Profit and how to look through "People" lens to maintain strong & sustainable communities.

4. Menasha Farm Fresh Market

Signage is up at Appleton Road and Airport Road.

Cooking demonstrations by Aspen Landing will be starting soon; the demonstrations will feature items that can be purchased at the market that day and the recipe to make them at home. Aspen also plans to begin purchasing items from the market to use in the restaurant.

5. River-Gen Project

Paul will be meeting with UW Platteville faculty in July to explore the concept of the project being an independent study project for engineering students there.

6. Sustainability Board Annual Report & Priorities

In development

G. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:45 p.m.

Motion carried.

Minutes submitted by DJM