

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday October 15, 2013
6:00 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. [September 17, 2013](#)
- E. COMMUNICATIONS
- F. REPORTS
- G. ACTION ITEMS
- H. DISCUSSION
 - 1. City of Menasha Energy Usage
 - 2. Waste Management
 - 3. [Fall Electronics Recycling Event \(October 5, 2013\)](#)
 - 4. Livable Communities & Neighborhood Planning
 - 5. Menasha Farm Fresh Market
 - 6. River-Gen project
 - 7. Sustainability Board Web Page
 - 8. [Sustainability Board Annual Report & priorities](#)
- I. ADJOURNMENT

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, September 17, 2013

Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:04 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Linda Stoll, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes,

Excused: Danielle Handler, Roger Kanitz, Ed Kassel,

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board minutes, 8/20/2013

Motion made by Linda Stoll and seconded Paul Van de Sand by to approve the minutes of the August 20th 2013 Meeting. Motion carried.

E. COMMUNICATIONS

F. REPORTS

Community Placemaking workshop on Sept 23, 2013 would be useful for city to attend

G. DISCUSSION ITEMS

1. City of Menasha Energy Usage

Paul calculated energy savings and demand charge reduction for the library changing three lamp fixtures with lower wattage bulbs keeping perceived light levels the same or greater. Cost would be under \$500 and ROI from savings would be less than one year. City should consider accomplishing before March 2014 to receive focus incentive of \$1 per bulb replaced.

2. Waste Management

Report and survey done by UW Fox students will be presented at the October 7th Board of Public Works meeting.

3. Electronics Recycling Event

Several sustainability board members plan to volunteer for the event.

4. Livable Communities

Board waiting for walking and biking base data to formulate public discussion and future recommendations. Sidewalks are currently being installed on Midway Road filling a significant gap in pedestrian network in the city. ECWRPC will be conducting walk/bike audits soon, looking for volunteers to assist.

5. Menasha Farm Fresh Market

Market has had a very successful season.

6. River-Gen Project

No report.

7. Sustainability Board Web Page

Several items on the webpage have been updated. Suggestion to add energy usage data and waste reduction data to page. Entire city website likely to be updated in 2014.

8. Sustainability Board Annual Report & Priorities

Discussion of projects since inception of the board and best way to promote. Don and Linda will meet in the next few days to discuss further reporting and best ways to promote accomplishments. Topics included: walkability, bikeability, energy use, promotion of new toolkit, complete streets, survey in the city newsletter, promotion with library newsletter, rivergen, community gardens.

H. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:10 p.m.
Motion carried.

Minutes submitted by DJM



CERTIFICATE OF RECYCLING

•All Computers & Electronics Will Be Recycled For Their Metal, Glass, & Plastic•

Received from: City of Menasha / Menasha Utilities
321 Milwaukee Street
Menasha, WI 54952

Materials Recycled: 1,364 lbs of CPU's - 2,478 lbs of Freon Items - 2,015 lbs of CRT Monitors - 3,277 lbs of Televisions - 2,838 lbs of Small Electronics - 480 lbs of Mixed Batteries - 128 Four foot or less bulbs - 5 Five foot bulbs - 2,780 lbs of Printers / Appliances

Total Weight Recycled: 15,365 lbs

This is to certify that the above items received by **Recycle That Stuff** in **Appleton, WI** will be recycled in accordance with all applicable Federal, State and local Regulations and **will not be landfilled**, or otherwise improperly disposed of.

October 5th 2013



**E-cycle Wisconsin
Registered Collector**

ISO 14001:2004 certified #R102908
Wis. DNR License 12843

121 N. Linwood Ave. – Appleton, WI 54914



CERTIFICATE OF RECYCLING

•All Computers & Electronics Will Be Recycled For Their Metal, Glass, & Plastic•

**Received from: Town of Menasha
2000 Municipal Dr.
Neenah, WI 54956**

Materials Recycled: 619 lbs of Freon Items - 1,394 lbs of Small Electronics - 1,544 lbs of TV's - 367 lbs of CRT Monitors - 924 lbs of CPU's - 596 lbs of Printers / Appliances - 38 Light Bulbs

Total Weight Recycled: 5,482 lbs

This is to certify that the above items received by **Recycle That Stuff** in **Appleton, WI** will be recycled in accordance with all applicable Federal, State and local Regulations and **will not be landfilled**, or otherwise improperly disposed of.

October 5th 2013



**E-cycle Wisconsin
Registered Collector**

**ISO 14001:2004 Certified #R102908
Wis. DNR License 12843**

121 N. Linwood Ave. – Appleton, WI 54914



Melanie Krause, the current interim General Manager and Manager of Business

Operations has been selected by the Menasha Utilities Commission as the full time General Manager of Menasha Utilities.

General Manager Krause has been with Menasha Utilities for over 15 years and has served as Interim General Manager since February 2013. Ms. Krause currently sits on the WPPI Energy Board of Directors, WPPI Trust Board and the Municipal Electric Utilities of Wisconsin Board of Directors.

Menasha Utilities Honored With National Award For Outstanding Safety Practices

Menasha Utilities has earned the American Public Power Association's Safety Award of Excellence for safe operating practices in 2012. The utility earned the **first place award** in their category.

More than 280 utilities entered the annual contest, which is the highest number of entrants in the contest's history. Entrants were placed in categories according to their number of worker hours and judged for the most incident free records during 2012. The incidence rate is defined by the Occupational Safety and Health Administration (OSHA).

"At Menasha Utilities, we are proud of our safety record," said Melanie Krause, General Manager of Menasha Utilities. "We have a staff of top-class professionals who strive to ensure safe operations in every facet of their work

Hometown Halloween
Trick or Treat!
Downtown Menasha
Thursday, October 24
4:00 – 6:00 p.m.



Free Family Event!

Sustainability in Menasha has contributed to our quality of life while reducing costs to our residents. The City Sustainability Board has identified four areas of emphasis and continues to advise the Mayor and Common Council on opportunities to make Menasha more Sustainable.

Energy

Since 2008 energy usage has decreased significantly in multiple buildings. Building assessments were completed in 2011 and continue to be implemented to upgrade facilities to reduce energy usage.

- City Hall electric usage reduced 27% since 2008 saving \$4,000 annually
- Public Protection Facility electric reduced 20% since 2008 saving \$5,700 annually
- Public Works Facility electric usage reduced 29% since 2008 saving \$7,400 annually

Waste

City wide recycling rates have increased 37% as a result of the change to single stream recycling, 328 more tons of materials are now recycled rather than landfilled. At \$31 per ton savings this amounts to over \$10,000 annual savings to the community.

Electronics Recycling events, a partnership with the Sustainability Board and Menasha Utilities have helped keep nearly 80,000 lbs of electronic waste out of the landfill at no cost to the community.

Nutrition and Wellness

The Menasha Farm Fresh Market, now in its fourth year, continues to offer residents fresh wholesome foods downtown each Thursday evening.

City and Utility implementing a Wellness Program.

Transportation

Accessibility for all forms of transportation is important for a sustainable community. Midway Road sidewalks and Appleton Road bike lanes have added increased safe options for people in Menasha to get where they need to go.

If you're interested in helping shape the sustainable future of Menasha, please contact the Mayor's office at 967-3608.



Keep in touch by visiting the mayor's facebook page
www.facebook.com/MayorMerkes