

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
December 2, 2013  
6:45 PM  
or immediately following the Administration Committee  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [November 18, 2013](#)
- D. ACTION ITEMS
  - 1. [Street Use Application – FirstEve Fox Cities; Tuesday, December 31, 2013; 10:30 PM – 12:15 AM \(Community Forward, Inc./Doty Island Development Council\)](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
November 18, 2013  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:20 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon, Keehan  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil,  
ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [November 4, 2013](#)

Moved by Ald. Langdon, seconded by Ald. Englebert to approve minutes.  
Motion carried on voice vote.

D. ACTION ITEMS

1. [Payment – Al Dix Concrete, Inc.; Midway Road Concrete Walk Construction; Contract Unit No. 2013-01; \\$32,352.72 \(Payment No. 2\)](#)

DPW Radtke explained the payment is for the Midway Road sidewalk project. \$1,000 will be retained for planting of trees and lawn restoration touch ups next spring.

Moved by Ald. Sevenich, seconded by Ald. Langdon to recommend to Common Council Payment to Al Dix Concrete, Inc for Midway Road Concrete Walk Construction, Contract Unit No. 2013-01 in the amount of \$32,352.72 (Payment No. 2)  
Motion carried on roll call 8-0.

2. [Payment – Roger Bowers Construction Co., Inc.; Ninth Street Lift Station/Force Main Improvements; Contract E145-13-01B; \\$25,946.14 \(Payment No. 2\)](#)

DPW Radtke explained the payment is for force main work done in conjunction with the Ninth Street lift station improvements. Funding for the project is from Clean Water Fund loan.

Moved by Ald. Benner, seconded by Ald. Englebert to recommend to Common Council Payment to Roger Bowers Construction Co., Inc for Ninth Street Lift Station/Force Main Improvements, Contract E145-13-01B in the amount of \$25,946.14 (Payment No. 2)  
Motion carried on roll call 8-0.

3. [Storm Water Utility Financial Report](#)

DPW Radtke and ASD Steeno gave an update on the financial status of Storm Water Utility. General discussion ensued on budgets that are funded by Storm Water Utility, status of Lower Fox River Total Maximum Daily Load planning grant, and the financial status of the Storm Water Utility.

E. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Keehan to adjourn at 8:40 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



### STREET USE APPLICATION

Event: 20TH FIRST EVE FOX CITIES

Sponsored by: COMMUNITY FORWARD IN DUTY ISLAND DEVELOPMENT COUNCIL

Responsible Person: JAMES TAYLOR

Address: ~~PO BOX 185~~ MENASHA 725 4857

Email Address: JAMES.TAYLOR@4CITIES.NG Phone: \_\_\_\_\_

Street Route: SAME AS 2013 ON FILE

Description of Use (attach map)

Street Use Date: 12-31-13

Start Time: 10:30PM

End Time: 12:15 AM

Number of Units: \_\_\_\_\_

(Parades)

**Liability Insurance has been secured in the amount of \$<sup>\$1,000,000</sup>~~1,000,000~~<sup>\$3,000,000 CA</sup> with the City of Menasha named as the additional insured. This is primary insurance.**

Insurance Company: SCOTTSDALE INS. CO. Policy No: CL/63 722

(Attached are samples of the certificate of insurance and endorsement; each naming the City of Menasha as additional insured)

Date: 10-29-13 Applicant's Signature: James Taylor

**Permit Fee:** Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25.00. Please make checks payable to City of Menasha.

pd #25 ct #2444  
pd #25 ct #10338  
rept #8049

**Note to events planning to use City Parks and/or greenspace:** Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

**TO BE COMPLETED BY CITY STAFF** (Revised February 4, 2013)

Scheduled Park & Recreation Board Review Date: \_\_\_\_\_

Not Required:  Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Scheduled Common Council Review Date: 12/16/13

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**APPROVAL:**

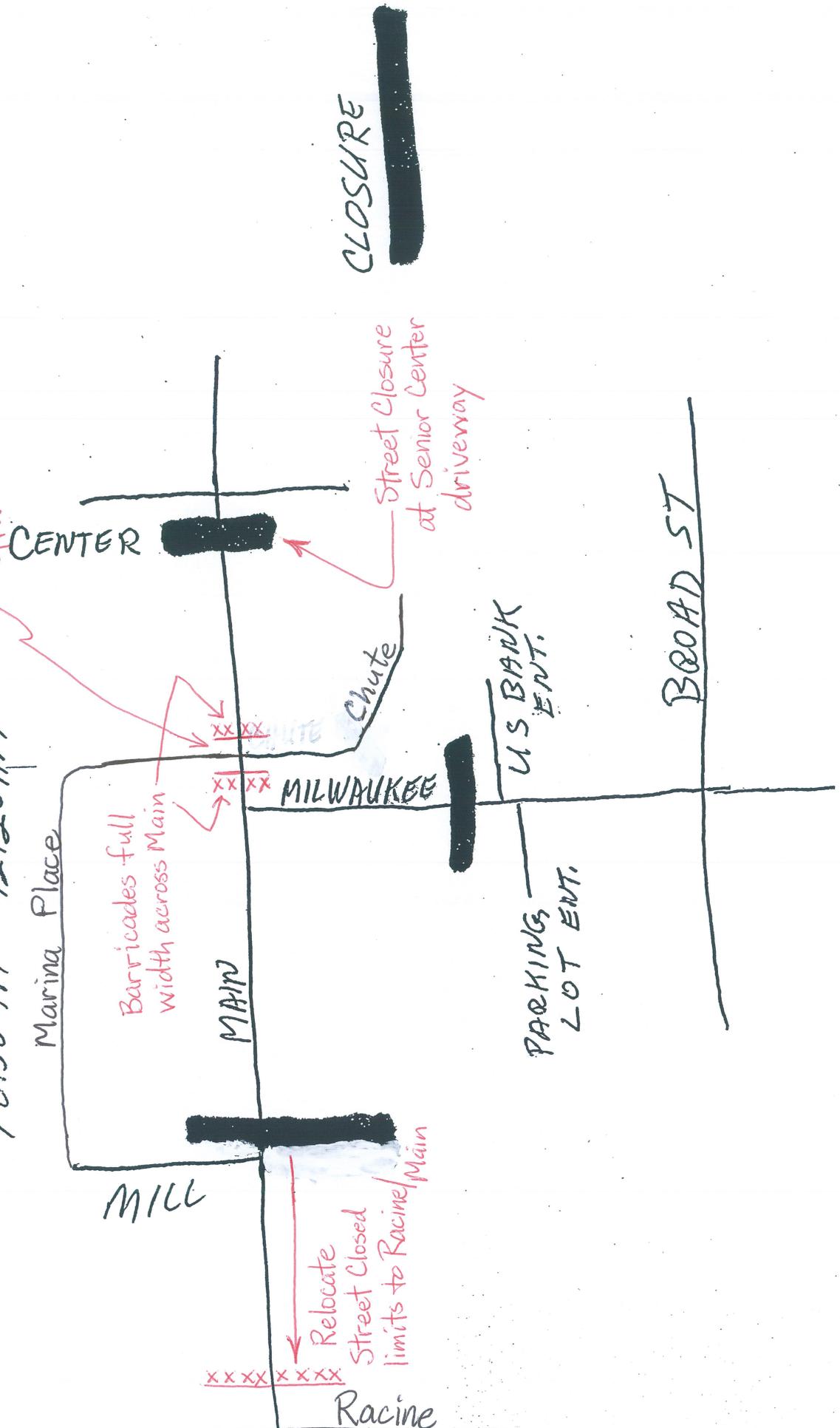
Police Dept. (1) Fire Dept. DS Public Works Dept. MR City Attorney AC

# 187A FIRST EVE FOX CITIES

207A 12-31-13

10:30 PM - 12:20 AM

Chute Marina Place open to traffic (access Main only)



**CLOSURE**