

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

**Tuesday, March 20, 2012
6:30 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. [February 21, 2012](#)
- E. COMMUNICATIONS
- F. REPORTS
 - 1. [February Sustainability Board Report \(Roger Kanitz\)](#)
- G. ACTION ITEMS
 - 1. [Earth Day recycling event](#)
 - 2. Change date of April meeting due to conflict with Common Council meeting
- H. DISCUSSION
 - 1. [City of Menasha facilities energy usage intensity \(Paul Van de Sand\)](#)
 - 2. Earth Week 2012
 - 3. Recycling update (Kathy Thunes)
 - 4. Complete Streets (Linda Stoll)
 - 5. Waste Management (Linda Stoll)
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha
Tuesday, February 21, 2012
Minutes**

A. CALL TO ORDER

Meeting called to order by Chairperson Linda Stoll at 6:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Linda Stoll, Paul Van de Sand, Chris Bohne, Kathy Thunes

Also Present: Lisa Miotke, Energy Services Representative, Menasha Utilities

Excused: Roger Kanitz, Ed Kassel

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke.

D. MINUTES TO APPROVE

1. January 17, 2012

Moved by Paul Van de Sand, seconded by Chris Bohne to approve minutes of January 17, 2012.

Motion carried.

E. COMMUNICATIONS

1. Sustainable Business Exchange information

Linda Stoll will attend this event.

F. REPORTS

1. February Sustainability Board Report (Roger Kanitz)

Board reviewed report

G. ACTION ITEMS

1. Earth Day recycling event and Sustainability Board member volunteer list

Kathy Thunes, Linda Stoll, Chris Bohne, and Roger Kanitz have volunteered to be at the event. Dick Sturm from Menasha Utilities will open/close the building and help with setup/take down. Mayor Merkes will check to see if we could get volunteers from Menasha High or UW Fox Sustainability group. Poster needs to be completed for the city event, potential to include "tree power" program and appliance pick up through focus on energy on the poster.

H. DISCUSSION

1. City of Menasha buildings: energy use per square foot (Paul Van de Sand)

Paul presented a spreadsheet showing Menasha baseline usage per square foot in several buildings. Addresses and square footages needed for several buildings to complete the chart. Mayor Merkes will have the information supplied to Paul. The chart will be used to set future conservation goals and track usage in city facilities.

2. Recycling update (Kathy Thunes)

Kathy met with Public Works Director Radtke and a Winnebago County representative to assess the amount of recycling occurring in Menasha and how that relates to county averages. Menasha's collection is about average for the county and higher than Oshkosh. Director Radtke will update report on recycling volume for a future meeting. Kathy recommended doing a citizen survey as to desire for added frequency for pickup and to quantify budgetary impact.

Menasha does not currently collect oil filters. There was discussion of partnerships in other communities to do so.

3. Complete Streets (Linda Stoll)

Linda reported that community development is completing the mapping needed to start this project.

4. Waste Management (Linda Stoll)

Linda Stoll met with Public Works Director Radtke regarding waste management and the potential to reduce volume and tipping fees. Director Radtke will develop a Menasha baseline and per capita average data for a future meeting.

5. Farm Market

Discussion regarding the Sustainability Board hosting a composting demo. Linda Stoll will contact Sadie Schroeder about this.

I. ADJOURNMENT

Moved by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:56 p.m.

Motion carried.

Respectfully submitted by Mayor Merkes

Neenah-Menasha Trolley Transit Proposal

Contact was made with Carol Kasimor (area transit commissioner from Neenah) regarding the status of the Trolley Concept for our two communities. Neenah is expressing interest in exploring this concept and is now waiting on our lead. Greg Kiel suggests we need to organize an exploratory meeting with the Appleton Downtown Business group to understand how they developed the proposal. He proposed we then might later approach our business communities to see if they would support our refined proposal once a set of needs and benefits were established.

Based on these findings, I can work to set up the proposed initial meeting if the Board wants to continue this exploration. **Linda, please let me know.**

Joint Electronic Recycling Event for April 28th

Per my previous e-mail on this topic, the recycling event is progressing and the following decisions have been made:

- 1) The City of Menasha site will be at the Menasha Utilities Building and Dick Sturm will be our host for that day. He has sent a site map of the car access route to RecycleThatStuff for use in their flyers (no access from Racine Street that day).
- 2) Mike VanDyke (Town Sustainability Chair) has obtained agreement for a local firm (NAPACK) to take TVs and monitors at no charge for this event as they did last fall. We will simply need the help of RecycleThatStuff to palletize and plastic wrap the units we collect for pick-up and delivery to their site (jointly with the Town or independently will need to be determined).
- 3) SCA will be also providing funds to cover the cost of recycling the long 4' florescent tubes at the two event sites.
- 4) The events will run concurrently from 8AM to 12Noon. RecycleThatStuff will have staff at both sites (7:30 AM to 1 PM) to help with unloading, stacking and money collection for items that have a charge. We will need to supply about 4 to 8 workers to be there to help with unloading and such for this time frame. **Linda, please develop a volunteer list at our meeting!** Roger will be there for this entire time frame (7 AM to 1PM).
- 5) RecycleThatStuff will develop a detailed electronic flyer with the needed information for us to use in informational mailings about this event. One suggestion is to add it to our MU mailings in March/April to the community. What are the deadline dates for this? Other options?
- 6) I dropped off a copy of the Town's pre-information flyer to Greg/Kara for your review at the meeting.
- 7) Our contact at ReycleThatStuff is Lora Boeger (lora@recyclethatstuff.com) at her Appleton office phone of 955-3760.
- 8) Lisa Miotke from WPPI energy (lmiotke@wppienergy.org) is looking to see if they can tie in the Focus on Energy freezer and refrigerator recycle program with this effort that day as well. She and Lora have been in contact. This may need to be the MU mailings too!
- 9) **Linda, please let me know what else you see as needing to be done!**

Town of Menasha Farmer's Market Effort

I am writing to let you know of the status of the Town's effort as I attended their meeting again this month.

1) They are now reaching out to find vendors for the Saturday event they want to hold at the Town's community building off CB. When does the City have their vendor commitments completed for our market? **Please let Ria at the Town Hall know that as I promised her that bit of information.**

2) I brought in a flyer for committee information that Greg/Kara can show at our meeting.

3) **Interestingly, the Town is advertising their new market in the Farmer's Fresh Market web-site and the Farm Fresh Atlas. The cost for this listing is \$50 on each site!** Perhaps this is an option for us?

Up-date on the Sustainability Network Web-site Work and ECOS

SCA has graciously agreed to fund the refinement of the ECOS web-site for use as an informational storage/sharing site for the community boards and committees. This work hopes to be completed by the end of this month in time to be of help to area Earth Day Event Planning that Kathy Thunes is leading!

CELEBRATE
EARTH DAY!



**Free
Electronics
Recycling
Event!**

April 28, 2012
8 am – noon

Menasha Utilities Building
321 Milwaukee St., Menasha

For more information:
City of Menasha – 920-967-3600
RecycleThatStuff.com - 920-955-3760



**Focus on energy
Refrigerator Rebate**

Get a \$30 cash-back reward for having your old inefficient refrigerator / freezers picked up from your residence. Please call Focus on Energy for more info: 800-762-7077

(Refrigerators / freezers will not be accepted at this event.)

Free accepted items:

CPU's, printers, scanners, speakers, LCD screens, phones, laptops, CD & Record players, VCR's, electrical saws, drills, coffee machines, and most household electronics.

Accepted items with a nominal charge:

T.V's, Mini-fridges, small AC units, dehumidifiers, stoves, washers, dryers, dishwashers, microwaves, large copiers, hard drive destruction, CRT monitors.

Generously hosted by:

**City of Menasha
Sustainability
Board**



City of Menasha - Electric Energy (kWh) Baseline

Building ↓	Building Address	Building Sq Ft	Gallons	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total	Menasha	National	Therm to	Total	Menasha	
				Annual	Annual	Annual	kWh	Equivalent	annual	baseline												
				usage		baseline	usage	conversion	Annual	baseline												
				kWh per sq. ft. usage		kWh per sq. ft. usage	Therms	kWh	kWh	kWh per sq. ft. usage												
Library	440 First St.	43056		31200	31760	34800	36160	40800	37680	35120	37120	32960	30480	35040	31360	414480						
Public Protection Facility	430 First St.			28160	28160	27680	27840	36640	33280	36000	36160	36800	26720	22400	26400	366240	12.1	82				
Public Works Facility	455 Baldwin St.			26449	34251	25186	21015	15430	13269	13602	12762	12300	12183	14177	27275	227899	6.7	45	13914	407779	635678	18.7
Public Works Facility 1				18160	19240	17280	15160	10880	11320	11400	11160	10560	9080	10160	18080	162480						
Public Works Facility 2				10327	10290	7903	5408	1920	1567	2006	1385	1360	1481	3988	8746	56381	4.7	45				
Public Works Facility 3				281	376	308	364	329	382	196	217	0	0	33	75	2560						
Public Works Facility 4				29	7	9	22	1	0	0	0	0	4	17	26	115						
Pool	3rd & Konemac St.			1600	1120	2680	880	320	23440	31680	28400	9880	160	80	80	100320						
Memorial Building	640 Keyes St.			1383	1432	1277	1383	843	1052	1154	1107	1266	1518	1636	1612	15663	2.3	43	4166	122093	137756	20.0
Health Department	316 Racine St.			1204	1254	1198	1154	1143	1151	1216	1183	1190	1176	1113	1034	14015						
Hart Park Shelter	700 7th St.			714	801	807	468	455	355	347	426	449	553	784	582	6741						
City Hall	140 Main St.			16080	15360	15840	14720	15360	16800	15440	15120	14800	14400	15040	14720	183680	10.1	28.5	7727	226456	410136	22.6
Manitowoc Rd Fire Station #36	1108 Province Terrace																					
Lake Park 1				598	588	503	454	409	435	490	549	552	592	630	618	6418						
Ninth St Sewer Lift				474	422	530	710	692	550	408	432	383	408	414	404	5827						
600 Block Keyes St				606	509	428	440	423	409	346	419	480	564	565	622	5811						
175A Marina Place				450	410	385	337	321	329	284	315	324	376	417	420	4368						
Barker Farms Park				217	439	844	498	321	282	257	265	253	302	309	194	4181						
DePere & 12th St Lift Station				584	920	645	238	116	110	87	71	60	68	70	65	3034						
Brighton Dr				156	133	107	212	146	142	179	146	170	143	120	113	1767						
DePere/Paris Sts Lift Station				130	114	133	194	137	116	125	90	139	96	84	92	1450						
Koslo Park				39	34	30	56	66	75	52	47	54	55	46	35	589						
Racine St Sign				64	53	46	48	40	37	32	37	43	47	54	59	560						
1 Center St				468	249	236	163	315	1352	1847	2401	1866	1363	628	177	11065			194			
Ida Street 900 Blk				600	508	417	594	390	689	719	885	627	616	500	491	7036						
Tayco Street Bridge				3920	3880	2960	2760	2400	1720	1440	1320	1640	2120	2400	3480	30040						
Tayco St Bridge Museum				1420	1300	1170	1030	940	900	760	840	870	940	1170	1310	12650						
1000 Geneva Rd2				400	400	360	1120	3240	6240	7160	3600	320	360	400	400	24000						
1000 Geneva Rd1				1	1	165	3924	2836	2951	2985	2785	774	422	85	1	16930						
Broad St. Parking Lot Receptacles				0	2	0	0	420	1750	2020	2290	2480	2060	1199	460	12681						
Manitowoc St Boat Landing				0	3	0	0	0	1021	1236	1080	1207	1255	533	0	6335						
Jefferson Park Ball Diamond				0	0	0	0	160	720	680	880	360	120	0	0	2920						
Jefferson Park W Ball Diamond				0	0	0	2	192	804	598	666	288	156	1	0	2707						
Second St Park				80	70	68	159	150	77	115	107	77	270	75	74	1322						
Marina Center/Water 1 & 2				0	0	0	0	0	99	208	254	193	266	14	0	1034						
989 Kargus Dr				90	85	85	90	80	90	66	67	93	88	96	97	1027			302			
Center/Water Streets				0	0	0	0	0	89	208	254	193	256	14	0	1014						
Jefferson Park Picnic 3				0	0	0	0	0	0	54	109	79	564	172	0	978						
Tayco St Fountain				0	0	10	10	10	10	10	10	10	10	10	10	100						
Marina Place Restrooms				2320	3000	2600	2320	3420	8500	11140	13360	12340	9900	3380	2540	74820						
Totals - Monthly				96824	111070	100741	105962	102522	139816	155119	137768	107419	101025	93339	109767	1791238						