

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

Tuesday, September 18, 2012

Minutes

A. CALL TO ORDER

Meeting called to order by Linda Stoll at 6:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

Present: Linda Stoll, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes

Excused: Danielle Handler, Roger Kanitz, Ed Kassel

C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD

(five (5) minute time limit for each person)

No one spoke

D. MINUTES TO APPROVE

1. Sustainability Board minutes, August 21, 2012

Motion made by Paul Van de Sand and seconded by Linda Stoll to approve the minutes of the August 21, 2012 meeting with a change to item E1 noting that Linda Stoll reported on the workshop rather than attended the workshop. Motion carried.

E. COMMUNICATIONS

1. Plan Commission minutes of 9/11/12 – Mayor Merkes reported on items discussed at the meeting.

2. Plan Commissioner Network Meeting invitation

F. Reports

None

G. ACTION ITEMS

1. City of Menasha recycling event, October 2012. Members discussed the potential to cooperate with additional communities and the Habitat Restore to offer more potential dates to the public. Cooperative event with the Town of Menasha has been successful. Linda will volunteer for the event, suggested to tap our listing of interested parties to see if they would be interested in helping the day of the event.

H. DISCUSSION

1. Complete Streets

ECWRPC has started an effort for a Fox Cities and Oshkosh regions Bike and Ped plan focusing mainly on interconnection between communities. It was suggested that Menasha may want to see if technical assistance is available through ECWRPC to include a more detailed Menasha plan as part of the effort in conjunction with what the city is already doing.

2. Neighborhood Electric Vehicle Ordinance

Motion by Paul Van de Sand seconded by Linda Stoll to recommend to the Board of Public Works that the City of Menasha adopt a Neighborhood Electric Vehicle ordinance similar to the Town of Menasha's ordinance. Motion Carried

3. Waste Management

ECWRPC had previously approved technical assistance to assist in a survey; efforts should be made to work with UW Fox and ECWRPC to complete the project.

4. Report on City of Menasha facilities energy usage intensity

Paul Van de Sand will work with city staff on the final report for the next meeting along with goals for buildings that exceed energy star averages. City and Utility staff have already surveyed buildings for areas of potential energy savings; the ROI analysis will need to be complete.

5. Sustainability Board Annual Report and future work plan

Board members are working to create a listing of accomplishments, in process projects, and goals to present to the community and common council.

I. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:55 p.m.

Motion carried.

Minutes submitted by Mayor Merkes