

It is expected that a Quorum of the Administration Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
August 20, 2012
7:00 PM**

Or immediately following Board of Public Works

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Personnel Committee, 7/16/12](#)
- D. ACTION ITEMS
 - 1. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(f):
Preliminary considering of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems. (Employee Morale)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 16, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 8:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon, Krueger, Mayor Merkes

ALSO PRESENT: CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, C/T Stoffel, PP Homan, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Personnel Committee, 6/18/12](#)

Moved by Ald. Klein, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Personnel Policy Handbook Update - Pay Rate Schedule and Position Changes \(former Locals 1035 & 1035B\)](#)

CA/HRD Captain explained the pay range and positions. Some positions are no longer filled and recommend they be eliminated. Some job duties have been combined.

This new pay rate schedule will be incorporated into the Personnel Policy Handbook.

General discussion ensued on current staffing and merging positions.

Moved by Ald. Sevenich, seconded by Ald. Englebert to recommend to Common Council Position changes and employee pay rate schedule for positions that were formerly covered by collective bargaining agreement, including Bridge Tenders and Park Casual and incorporate into the Personnel Policy Handbook including paragraphs 17 & 21 on Attachment 1.

Motion carried on roll call 9-0.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Englebert to adjourn at 8:20 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk