

It is expected that a Quorum of the Administration Committee, Board of Public Works, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
June 18, 2012
7:15PM**

Or immediately following Board of Public Works

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Personnel Committee, 6/4/12](#)
- D. ACTION ITEMS
 - 1. [Elementary Police-School Liaison Officer position.](#)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
PERSONNEL COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
June 4, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Krueger at 8:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Mayor Merkes

ALSO PRESENT: CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, PRD Tungate, Dpty Treasurer, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Personnel Committee, 5/7/12](#)

Moved by Mayor Merkes, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Clothing/Uniform Allowance – Court Liaison Position](#)

CA/HRD Captain explained the request from the employee to be reimbursed for clothing allowing for years 2009-2011. The position of Court Liaison was added to collective bargaining agreement, but the position was not part of the clothing allowance article. The employee had received clothing allowance through 2008. According to the employee clothing allowance for the court liaison position was to be included in the collective bargaining agreement of 2009-2011. The 2009-2011 union contract did not have that language in it.

Moved by Ald. Sevenich, seconded by Mayor Merkes to recommend to Common Council clothing/uniform allowance for Court Liaison position of \$200 for 2012, but deny request to reimburse of 2009-2011 and change language in Employee Handbook to include Court Liaison position for clothing/uniform allowance.

General discussion ensued on the creation of Court Liaison, what type of clothing/uniform is required for Court Liaison.

Motion carried on roll call 8-1. Ald. Klein-no

2. Moved by Ald. Benner, seconded by Ald. Englebert to Adjourn into Closed Session at 9:20 p.m. pursuant to Wis. Stats. §19.85(1)(f): Preliminary considering of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems.
(Employee Morale)

Motion carried on roll call 9-0.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



To: Members of the Personnel Committee

From: Chief Tim Styka

Date: June 12th, 2012

RE: Elementary School Police Liaison

I am pleased to report to you the Elementary School Liaison position was approved on Tuesday 29th, 2012 by the Menasha Area School District Board. This is an incredibly exciting opportunity for the City and the School District. On Monday night we will present more specific information about the program including the needs and objectives. However, prior to the meeting I did want to provide some basic information to the Committee.

We have seen an increase request for police services at the elementary level. Currently a patrol officer, investigator or one of the liaison officers from the high school or middle school will respond to address the issue. Unfortunately this "Band-Aid" approach does not help to work on long term solutions to the problems. The extent and complexity of issues at this younger level is not unique to Menasha. Appleton has embraced a similar program a few years ago and has had great success.

One of the biggest concerns about starting a new program is the cost. As I had previously indicated, the cost arrangement for this position would be 75% paid by the School District and 25% by the City. Therefore, the City share would be approximately \$25,000, including salary and benefits. Based upon projections for 2013, I am anticipating this program can be funded by the City with no overall increase from the 2012 allocations for salary and benefits.

Menasha has benefited from the strength of the relationship the City has shared with the School District. This position will meet a growing need in the community and help to enhance the quality of life. I look forward to presenting more information on this to you next week. Please feel free to contact me with any questions.