

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday July 16, 2012**

**6:00 PM
AMENDED AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. [PRD Tungate – Certificate of Completion, Community Tree Management Institute, PS Maas](#)
 2. [PC Styka – Announcement of Promotions of Captain Halderson and Lieutenant Albrecht](#)
 3. PC Styka – Report on 350 Willow Street
 4. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Administration Committee, 7/2/12](#)
 - b. [Board of Public Works, 7/2/12](#)
 - c. [Library Board, 6/21/12](#)
 - d. [Parks and Recreation Board, 7/9/12](#)
 - e. [Plan Commission, 7/3/12](#)
 - f. [Police Commission, 6/27/12](#)
 - g. [Water and Light Commission, 6/27/12](#)Communications:
 - h. [CA/HRD Captain, 6/30/12; 2011 Worker's Compensation Audit](#)
 - i. [Correspondence from Julie Schmelzer, Director of Calumet County Resource Management Department for Multi-County DNR Lake Management Grant](#)
 - j. [Customers First!, The Wire newsletter, July 2012](#)
 - k. [Public Works Facility, 7/11/12; May/June 2012 Disposal Violations](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. [Common Council, 7/2/12](#)
Administration Committee, 7/2/12; recommends approval of:
 2. Alliance Industries expansion project:
 - a. [Winnebago County Business Industrial Development Board Loan Application](#)
 - b. [Business Loan Agreement](#)
 - c. [Redevelopment Agreement](#)
 3. [Counter-offer to FP One LLC for 901 Airport Road \(former NMFR Station 36\)](#)
Board of Public Works, 7/2/12; recommends approval of:
 4. [Street Use Application – Otto Grunski Runski; Saturday, August 11, 2012; 6:30 AM – 11:00 AM; \(City of Menasha Parks and Recreation Department\)](#)
 5. [Street Use Application – Diablo Cycling's Twilight Criterium; Saturday, August 11, 2012; 8:00 AM – 9:00 PM \(Diablo Cycling\)](#)
 6. [Street Use Application – Race the Lake; Sunday, August 19, 2012; 7:00 AM – 9:20 AM \(Midwest Sports Events\)](#)

7. [Street Use Application – 19th Annual St. Joe’s 5K Run/Walk; Saturday, October 13, 2012; 8:00 AM – 10:00 AM \(Pacesetter’s Fox Cities\)](#)
Plan Commission, 7/3/12; recommends approval of:
8. [The Extraterritorial Certified Survey Map – 1811 Racine Street/505 Valley Road – Town of Menasha Parks and Recreation Board, 7/9/12; recommends approval of:](#)
9. [City of Menasha Open Space and Recreation Facilities Plan 2012-2016](#)

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 7/5/12 to 7/12/12 in the amount of \\$503,724.05](#)

J. ORDINANCES AND RESOLUTIONS

1. [Resolution R-24-12 Acknowledging Review of City of Menasha 2011 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208\(Recommended by Board of Public Works\)](#)
2. [Preliminary Resolution R-26-12 Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes – Midway Road Sidewalk\(Recommended by Board of Public Works\)](#)
3. [R-27-12 Resolution Authoring Borrowing of \\$830,000 from the Winnebago County Industrial Development Board Revolving Loan Fund for the Purpose of Assisting With the Expansion of Alliance Industries, Inc. \(Recommended by Administration Committee\)](#)
4. [R-28-12 Resolution Authorizing the Redemption of General Obligation Promissory Notes, Dated March 1, 2003 and Taxable General Obligation Promissory Notes, Dated August 1, 2008](#)
5. [R-29-12 Resolution Authorizing The Issuance And Sale Of Up To \\$1,276,480 Water System Revenue Bonds, Series 2012b, And Providing For Other Details And Covenants With Respect Thereto, And Approval Of Related \\$1,418,312 Financial Assistance Agreement](#)
6. [R-30-12 Resolution for the adoption of the Open Space and Recreation Facilities Plan](#)

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. [Proposed Re-inspection Fees for Swimming Pools for the licensing period 7/1/12 to 6/30/13 \(Held 7/2/12\)](#)

M. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

N. RECESS TO ADMINISTRATION COMMITTEE, BOARD OF PUBLIC WORKS AND PERSONNEL COMM

O. CLAIMS AGAINST THE CITY

1. Update on Petition for the Incorporation for the Village of Harrison, 12-CV-28; and Notice of injury and circumstances of claim - Town of Harrison, Celine Romenesko, Rick Kindschi
2. Update on PCB Litigation

P. Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (PCB Litigation; Petition for the Incorporation for the Village of Harrison; Notice of injury and circumstances of claim- Town of Harrison, Romenesko & Kindschi)

Q. ADJOURN

MEETING NOTICE

Common Council – Monday, August 6, 2012

Common Council - 6:00 pm

Administration Committee – 6:30 p.m.

Board of Public Works – 7:00 p.m.

Wisconsin Department of
Natural Resources

PRESENTS

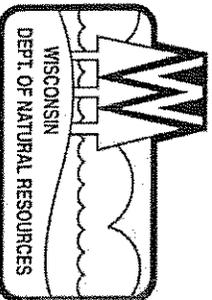
CERTIFICATE OF COMPLETION

TO

Vince Maas

FOR

Community Tree Management Institute
2011-2012



A handwritten signature in cursive script that reads 'Paul DeLong'.

Paul DeLong, Chief State Forester, June 19, 2012



To: Members of the Common Council

From: Chief Tim Styka

Date: July 9, 2012

RE: Announcement of Promotions

I am delighted to report the following promotions within the Police Department:

Brett Halderson has been chosen to serve as the Operations Captain. Brett began his career as a police officer in 1991 after serving in the Army. He was then promoted to a Patrol Sergeant (the position is now called Lieutenant) in 1995. He has led and developed a variety of programs, such as the Crisis Response Team and the Firearms Training Program. Brett attended and graduated from the Southern Police Institute for advanced management training.

Matt Albrecht has accepted the position of Patrol Lieutenant. Matt started his career in Menasha as a Community Service Officer while attending school at the University of Oshkosh. He was then hired on as an officer in 2001. He has worked as a Field Training Officer, Range Instructor and Officer in Charge. Matt has also taken on the responsibility of coordinating our vehicle fleet.

On behalf of the Department and the City, we wish the best of luck to both Brett and Matt in their new positions.

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
July 2, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, C/T Stoffel, LD Lenz, PP Homan, Bob Mittlestaedt, (Alliance Industries), Clerk Galeazzi

C. MINUTES TO APPROVE

1. Administration Committee, 6/18/12

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. Disposition of NMFR Station 36, 901 Airport Road, including,

a) Offer to Purchase – Endter Investment, LLC

b) Offer to Purchase – FP One LLC

Moved by Ald. Sevenich, seconded by Ald. Englebert to Remove from the Table items A & B.

Motion carried on roll call 8-0.

Moved by Ald. Krueger to counter-offer with Endter Investment for \$85,000.

No second, motion dies.

General discussion ensued on the two offers; counter-offer language.

Moved by Ald. Zelinski, seconded by Ald. Sevenich to counter-offer with FP One LLC for \$125,000, buyer is responsible for removing the building and all debris, buyer shall be permitted to post signs and to have unrestricted access to the property effective on the date of closing, and development shall be within two years or the City can repurchase the property.

Moved by Ald. Klein, seconded by Ald. Taylor to amend to include additional language from CA Captain and a binding acceptance date of 7/24/2012 and a closing date of 9/28/2012.

General discussion ensued on the amendment.

Motion on the amendment carried on roll call 6-2

Ald. Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski – yes

Ald. Englebert, Benner – no

General discussion ensued on the motion to counter-offer.

Motion on counter-offer carried on roll call 6-2.

Ald. Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski – yes

Ald. Englebert, Benner – no

2. Alliance Industries expansion project:
 - a) R-27-12 Resolution Authorizing Borrowing of \$830,000 from the Winnebago County Industrial Development Board Revolving Loan Fund for the Purpose of Assisting With the Expansion of Alliance Industries, Inc.
 - b) Winnebago County Business Industrial Development Board Loan Application
 - c) Business Loan Agreement
 - d) Redevelopment Agreement

PP Homan explained the expansion of Alliance Industries and the different agreements between the City, Winnebago County and Alliance Industries.

General discussion ensued on the agreements.

Bob Mittlestaedt, President and CEO of Alliance answered questions on the expansion project.

Moved by Ald. Taylor, seconded by Ald. Sevenich to recommend to Common Council Items:

- a) R-27-12 Resolution Authorizing Borrowing of \$830,000 from the Winnebago County Industrial Development Board Revolving Loan Fund for the purpose of assisting with the expansion of Alliance Industries, Inc
- b) Winnebago County Business Industrial Development Board Loan Application
- c) Business Loan Agreement
- d) Redevelopment Agreement

Motion carried on roll call 8-0.

E. AJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Krueger to adjourn at 8:40 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
July 2, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, PP Homan, Clerk Galeazzi

C. MINUTES TO APPROVE

1. June 18, 2012

Moved by Ald. Langdon, seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Street Use Application – Otto Grunski Runski; Saturday, August 11, 2012; 6:30 AM – 11:00 AM; (City of Menasha Parks and Recreation Department)

Moved by Ald. Klein, seconded by Ald. Krueger to recommend to Common Council.

Motion carried on voice vote.

2. Street Use Application – Diablo Cycling's Twilight Criterium; Saturday, August 11, 2012; 8:00 AM – 9:00 PM (Diablo Cycling)

Moved by Ald. Langdon, seconded by Ald. Krueger to recommend to Common Council.

Motion carried on voice vote.

3. Street Use Application – Race the Lake; Sunday, August 19, 2012; 7:00 AM – 9:20 AM (Midwest Sports Events)

Moved by Ald. Klein, seconded by Ald. Krueger to recommend to Common Council.

Motion carried on voice vote.

4. Street Use Application – 19th Annual St. Joe's 5K Run/Walk; Saturday, October 13, 2012; 8:00 AM – 10:00 AM (Pacesetter's Fox Cities)

Moved by Ald. Klein, seconded by Ald. Krueger to recommend to Common Council.

Motion carried on voice vote.

5. Resolution R-24-12 Acknowledging Review of City of Menasha 2011 Compliance Maintenance Annual Report Under Wisconsin Administrative Code NR 208

DPW Radtke explained the Compliance Maintenance Annual Report is a requirement of WIDNR. Since the City has achieved a grade of an A no recommendations or corrective actions are necessary.

Moved by Ald. Langdon, seconded by Ald. Krueger to recommend to Common Council.

Motion carried on voice vote.

6. Preliminary Resolution R-26-12 Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes – Midway Road Sidewalk

DPW Radtke explained the preliminary resolution is to state the City's intention to levy special assessments upon the property owners on Midway Road for the sidewalk project and to direct the Department of Public Works to prepare the plans, specifications and assessment report.

A public hearing will be scheduled at a later date.

Moved by Ald. Sevenich, seconded by Ald. Krueger to recommend to Common Council. Motion carried on voice vote.

7. Authorization to Execute Agreement with Menasha Utilities for Use of Communications Equipment on Existing Tower at the Public Works Facility Property

Moved by Ald. Krueger, seconded by Ald. Benner to hold item until Utilities can review the agreement.

E. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Benner to adjourn at 8:55 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

D R A F T
MINUTES OF REGULAR MEETING
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
June 21, 2012

Call to order at 4:02 p.m. by Vice-president Murray

Present: Eisen, Murray, Nichols, Wicihowski

Absent: Crawmer, Enos, Kobylski, Wisneski, Warren (Teen Rep)

Also present: Director Lenz, K. Seefeldt (Office Manager), J. Bongers (Head of Adult Services, C. Brandt (Head of Support Services), Ashley Webster (future Teen Representative)

Motion

Due to lack of a quorum, a motion was made to proceed with the meeting citing WI State Statute 43.54(1)(e) which states that a majority of the membership of the library constitutes a quorum, but any such board may, by regulation, provide that 3 or more members constitute a quorum. A motion to have the four members present constitute a quorum was made by Eisen, seconded by Wicihowski and carried unanimously.

Public Comment

Ashley Webster was introduced to the Board. She has been designated to be the Library Board's new teen representative, replacing Nelson Warren. Ashley will begin serving a one-year term on July 19, 2012.

Mayor Merkes reappointed Kathy Wicihowski to a new term, which will run from July 1, 2012 to June 30, 2015.

Mayor Merkes appointed Nick Kiley to replace Gary Wisneski. Kiley's term will run from July 1, 2012 to June 30, 2015.

The library recently received a copy of a painting by artist Richard Barrett, depicting the arrival of Elisha D. Smith and his wife Julia in Menasha. Mr. Barrett's wife, Susan, is a fifth-generation descendant of Elisha D. Smith.

Authorization of Bills

Motion to authorize payment of the June list of bills from the 2012 budget as presented by Eisen, seconded by Nichols, and carried unanimously.

Consent Business

The following Consent Business items were presented for the Board's consideration:

Approve minutes from the Library Board meeting of May 17, 2012

Motion

Motion to approve minutes as presented from the Library Board meeting of May 17, 2012 by Nichols, seconded by Wicihowski, and carried unanimously.

Director's Report/Information Items

1. May Statistics. Lending of children's material was up by .4% for May, while adult lending was down 4.7%. Director Lenz reviewed a comparison study of circulation by major format from 2005-2011. Statistics within that report substantiated that circulation increased by 17% in 2008.

There were various reasons for this, including an increase in open hours and the introduction of a widely popular new children's program. The report also documented that our present lending statistics are about 4% higher than those in 2007. Overall, it gave us a better understanding of why our lending is currently in a period of adjustment. We are simply leveling off to where we likely would have been if we hadn't had the tremendous spike in circulation in 2008.

2. Endowment Report. Board members reviewed the endowment report for June. Recent donations included \$50 from Peggy & Tom McNally for the Karen Drechsel memorial bench, meeting room donations totaling \$105 from Jacobsen Creek Condo Owners Association, Chang Piano Recital, Watson Piano Recital, Headwater Owners Association, and Bryan Oboe Recital, \$100 from the Menasha Rotary for the 1000 Books Before Kindergarten children's program, and \$400 in memory of Helen Rihm. The Rihm memorial donation will be used to purchase large print materials.
3. Current Budget Status. The amount of time past for the year and funds that have been spent are both at approximately 42%. The Friends of the Library contributed \$300 toward the Children's summer reading program prizes, as they've done in previous years.
4. Staff Reports. Our home delivery service is becoming well established. The library's entry in the Memorial Day parade was very well received by the community. Our children's, teen and adult summer reading programs are well under way. The projector has been successfully installed in the ceiling of the Co. E Room by building supervisor Adam Alix.
5. Fines, Fees, Food Drives and NPL. Recently, the Neenah Public Library Board of Trustees discussed possible modifications to their library's fines and fees structure. They also discussed discontinuing one or both of the Food for Fines drives that we sponsor with them each year. In an effort to continue coordinating these services with our library, NPL's Board asked our director to discuss the same topics with our trustees. Since making that request, their Board members decided not to change their existing fines and fees structure at this time. They also made a decision to hold only one Food for Fines drive with us annually. Cate Brandt, Head of Support Services, advocated for our library to continue holding two Food for Fines drives each year. These drives are important as they continue to provide food to over 400 families in our community. Board members agreed that we should hold our own Food for Fines drive in April and co-sponsor the event in November with Neenah Public Library as we've done in previous years.
6. Long Range Plan Report. The Ad Hoc Strategic Planning Committee met on June 18th. Becky Nichols agreed to chair the committee. They reviewed our existing long range plan to determine which goals and objectives have been met. It was agreed that our new plan should be more objective and that goals should be written as measurable as possible. The committee will consider writing a 3-year plan, due to rapidly changing technology. Director Lenz noted that library funding continues to be a concern. With that in mind, she recommended that the new plan address the directions that library staffing and the materials budget should take since these are the two most costly line items within our budget.
7. Personnel Committee Report. Kathy Wicichowski, chair of the Policies & Personnel Committee, stated that the committee is continuing to review and update the Personnel chapter of the policy manual. Their next meeting is scheduled for July 9th.

8. Appoint Nominating Committee for Elections at Next Meeting. A nominating committee was established and members agreed to meet immediately following this board meeting.

Motion

Motion to establish a Nominating Committee made up of the following Board members: Eisen, Murray, Nichols and Wicihowski. Motion made by Murray, seconded by Eisen, and carried unanimously.

9. Report on System Board Meeting. There was nothing new to report at this time.

Discussion/Action Items

10. 2013 Closings Calendar. A draft list of library closings for 2013 was presented to the Board for their review.

Motion

Motion to approve the list of closings for 2013 as presented by Nichols, seconded by Eisen, and carried unanimously.

11. Trustee Essentials. It was agreed that a review of Chapter 2 should be tabled until the July meeting.

12. Last Meeting for Gary Wisneski and Nelson Warren. Board members expressed their gratitude to these two individuals for the contributions they have made.

Adjournment

Motion to adjourn the meeting at 4:34 p.m. by Eisen, seconded by Wicihowski and carried unanimously.

Respectfully submitted,

Paul Eisen, Secretary

Kris Seefeldt, Recording Secretary

CITY OF MENASHA
Parks and Recreation Board
Barker Farm Park – 2170 Plank Road, Menasha
July 9, 2012
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:06 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Kevin Benner, Sue Pawlowski, Ron Suttner, Nancy Barker, Luke Schiller, Lisa Hopwood

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Maas, Don Allen, Dan and Mindy Cibrario (Jazzfest)
Dan Rippl (Seafoodfest)

C. MINTUES TO APPROVE

1. **Minutes of the May 14, 2012 Park Board Meeting**

Motion by S. Pawlowski, seconded by L. Schiller to approve the minutes of May 14, 2012, motion carried.

2. **Minutes of the June 12, 2012 Park Board Meeting**

Motion by S. Pawlowski, seconded by L. Schiller to approve the minutes of June 12, 2012, motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Department Report – PRD Tungate**

Work has been done on refining the emergency response plan at the pool. Input has been received from the Health Dept and all EMS responders. Pool has been busy with the warm temperatures and all the program changes that were implemented this year.

2. **Park, Pool and Vandalism Report – PS Maas**

July 4 fireworks went well, minimal clean up, sinkhole repaired in Jefferson Park, bathroom wall painted at Barker Farm Park.

3. **Introduction of Don Allen, Summer Program Supervisor, and Summary of Summer Programs**

A general discussion was had on the state of summer recreation programs. Trends in program registration and how to better advertise city program services were the main topics. Don has been with the city for several years and continues to do a good job with overseeing the summer programs.

F. DISCUSSION

1. **Park Score Project – Explanation by PRD Tungate**

Community Development intern Mike Hopfensperger took time to calculate a “score” on how the city’s park system ranks in the areas of acreage, spending per resident, playgrounds per 10,000 and convenience of access to parks. A score is measured on a 1-5 scale of. Five being the highest. The city’s score is a four. The biggest area of potential improvement was in the area of

spending per resident. The median amount was \$85, where the city was around \$53 per resident based on 2007-2009 budgets.

2. **Redraft of Park Donation Policy – PRD Tungate**

The Board liked the redraft and is awaiting passage of an overall city donation policy before taking any action on this policy.

3. **Draft of Park Vendor Policy – PRD Tungate**

Some questions were asked about how vendors should pay for locating in a park and who gets to determine when they will be there or not. The policy will be reviewed again next month.

4. **Street Eats Mobile Restaurant Update – PRD Tungate**

As recommend by the Board last month, Street Eats was allowed to set up near the pool in picnic area #3 on a trial basis. His schedule has been Tues, Thurs and Sunday from 4:30 to 8:00 pm. Sales have not been very good and Tuesdays have been eliminated. Street Eats is paying to rent picnic area #3 and has met all city requirements for insurance and food licensing.

5. **Future of Army Reserve Buildings – PRD Tungate**

CA Captain has had some recent conversation with a person from the Dept of the Army regarding the Reserve building. The Mayor has asked that the Park Board make a recommendation on what to do with the buildings. While it does not appear imminent that the use of the property will returned to the city, the Mayor would like a recommendation to be in place when it does. The Board asked if PRD Tungate could arrange for some type of tour of the buildings.

G. ACTION ITEMS

1. **Certificate of Completion, Community Tree Management Institute,**

Motion by L. Hopwood, seconded by L. Schiller commending PS Maas on his completion of this training, motion carried.

2. **Approve Seafoodfest to be held September 7-8, 2012 in Jefferson Park – Dan Rippl**

Motion by Ald. K. Benner, seconded by N. Barker to approve this event. Dan Rippl stated that all the Rotary clubs are committed to returning some amount of funding to improvements at Jefferson Park- the home of their event. Motion carried.

3. **Approve Jazzfest to be held August 31-September 2, 2012 in Jefferson Park – Dan Cibrario and Mindy Cibrario**

Motion by Ald. K. Benner, seconded by N. Barker to approve this event. Parking on the grass was discussed and organizers will be invited to next month's meeting. Motion carried.

4. **Recommend 2012-2016 Open Space and Recreation Facilities Plan, Including a Supporting Resolution**

Motion by L. Schiller, seconded by R. Suttner to approve this plan and resolution and recommend it to the Common Council. Motion carried.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

1.

I. ADJOURNMENT

Moved by Ald. Benner, seconded by N. Barker to adjourn at 8:12 p.m. Motion carried.

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
July 3, 2012
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:34 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioner Sturm, Commissioner Cruickshank, and Ald. Benner.

PLAN COMMISSION MEMBERS EXCUSED: DPW Radtke, Commissioner Schmidt

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: PP Homan

C. MINUTES TO APPROVE

1. **Minutes of the June 19, 2012 Plan Commission Meeting**

Commissioner Cruickshank indicated that her name was spelled incorrectly in the Draft Minutes. Commissioner Sturm noted that "important" should be changed to "importance" in the sixth bullet for agenda Item E.1. PP Homan noted those items.

Motion by Commissioner Sturm, seconded by Commissioner Cruickshank to approve the June 19, 2012 Plan Commission meeting minutes, with the two changes mentioned above.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. None

ACTION ITEMS

1. **Extraterritorial Certified Survey Map – 1811 Racine Street/505 Valley Road – Town of Menasha**

PP Homan stated the purpose of this lot was to increase the size of lot 2, and decrease the size of lot 1 where Davel Engineering is located. PP Homan indicated both parcels are zoned for Business per Winnebago County Zoning. This was consistent with the future land use designations of land to the south that is within the City per the City of Menasha's Comprehensive Plan.

Commissioners discussed what the general use of the Lot 2 was.

Motion by Ald. Benner, second by Commissioner Cruickshank to recommend approval of the Extraterritorial CSM for 1811 Racine Street/505 Valley Road – Town of Menasha.

Motion carried.

G. ADJOURNMENT

Motion by Ald. Benner, seconded by Commissioner Cruickshank to adjourn at 3:39 p.m.

The motion carried.

Minutes respectfully submitted by PP Homan.



President Ron Duuck called the meeting to order Wednesday, June 27th 2012 at 4:30PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Ron Duuck, Terri Reuss, Jason Dionne, Tony Gutierrez, Chief Styka, Marshall Spencer

Secretary change

- Tony Gutierrez requested that he be removed from the secretary position. Terri Reuss volunteered to assume the role. Ron Duuck moved to approve this change. Jason Dionne seconded the motion. The motion was unanimously carried.

Meeting minutes

- Tony Gutierrez moved to approve the May 17 and the June 1 2012 minutes. Jason Dionne seconded the motion. The motion was unanimously carried.

Chief Styka report

Training:

- Roger Picard: QPR Gatekeeper Instructor (Suicide Prevention) Wausau, WI
- Jamal Kavar & Matt Albrecht: 7 Habits for Law Enforcement, Appleton, WI
- Stephanie Gruss: Evidence Tech School, Appleton, WI
- Aaron Zemlock: Asian gangs in WI and MN, Appleton, WI
- Matt Lenss: First Line Supervisor Training for Criminal Justice (online)
- Mike Hopfensperger & Nick Thorn: Investigating Overdose Deaths, Green Bay, WI

Department Updates:

- Regarding the issue described in the June 1 2012 minutes pertaining to Probationary Officer Effert's ability to carry a weapon, officer Effert has resolved the matter with the prosecutor's office and judge that initially dealt with the incident in question as well as appropriate state officials. He is now cleared to carry a weapon and has been reinstated to active duty.
- Hiring Process: Officer Anthony Edwards has started field training. Officer Effert will be on his own this week.
- Elementary School PSLO Position- Program was approved by Menasha School Board and Personnel Committee. On to the Common Council on July 2nd
- Captain Process: Lt. Brett Halderson and Lt. Chuck Sahr
- Ron Bouchard Status
- Efficiency Update: Dog licensing for stray animals

Tony Gutierrez made a motion at 5:00 pm to enter in to closed session. The motion was by seconded by Marshall Spencer. President Duuck conducted a roll call vote and the motion was unanimously supported.

Closed session Wisconsin statutes sec 19.85 (1)(c)

- Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
- Open patrol positions (consideration of candidate)

At 6:20 pm Terri Reuss made a motion to return to open session. The motion was seconded by Tony Gutierrez. The motion was unanimously supported.

Adjourn: Motion by Terri Reuss seconded by Tony Gutierrez, at 6:25 pm. The motion was unanimously supported.

- The next bi monthly meeting will be held Thursday August 23rd 2012 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,
Marshall Spencer,
Commissioner, acting Secretary

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

June 27, 2012

Draft

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 8:00 A.M., with Commissioners Don Merkes, Joanne Roush, and Dan Zelinski present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; Steve Grenell, Project Engineer; Tim Gosz, Water Plant Supervisor; Kristin Hubertus, Business Operations Accountant; Lonnie Pichler, Electric and Water Distribution Supervisor; and the Press.

Those absent were: Commissioner Joe Guidote, Paula Maurer, Customer Services Manager, and John Teale, Technical Services Engineer.

In the absence of Commission Secretary Guidote, Commission President Allwardt appointed Commissioner Zelinski as Acting Secretary for this meeting.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Motion made by Comm. Roush, seconded by Comm. Zelinski, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of May 23, 2012.
- B. Approve and warrant payments summarized by checks dated May 31 and June 7 - 27, 2012, which includes Net Payroll Voucher Checks and Operation and Maintenance Voucher Checks for a total of \$778,538.09, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- C. Correspondence, as listed.
 - Copy of thank you note received May 18, from MHS Post Prom Committee
 - Copy of news release dated May 29 re: Menasha Utilities High School Scholarship Awarded
 - Copy of news release dated June 28 re: Menasha Utilities receives MEUW Safety Achievement Award

Item IV. May Financial and Project Status Reports – Business Operations Accountant Hubertus reviewed the electric utility statements. Consumption is still lower for the year than what was budgeted, but for the month of May consumption increased by .62% overall compared to budget. A year-to-date budget column was added on the financial report.

Water consumption increased 2.44% compared to budget for May primarily due to our industrial customers using more water. The system loss ratio for May is distorted based on the timing of when the large water customer meters are read. Staff is working on changing the five largest water customer's meter read dates to the last day of the month to correct this timing difference.

A summary of monthly activity for Steam expenses paid is also shown, and the Wisconsin DNR fees include annual charges for sewer, storm and Great Lakes fees.

After discussion, the Commission accepted the May Financial and Project Status Reports as presented.

Item V. Claims Against The Utility – after discussion, the motion by Comm. Roush, seconded by Comm. Merkes was unanimously approved to issue a formal notice of disallowance for the claim of Betty Taylor, 720 Milwaukee Street, and that she be advised of her statutory rights pursuant to Wis. Statute §893.80.

Item VI. Purchase Orders over \$10,000.00 issued since the last Commission meeting were presented for informational purposes.

Item VII. There was no Unfinished Business discussed at this meeting.

Item VIII. New Business, Water Plant – Notice of Noncompliance – Co-General Manager/ Engineering and Operations Sturm reviewed the letter dated April 16, 2012, from the Wisconsin DNR. The notice of noncompliance was received due to a split sample for fluoride testing not being submitted.

Comm. Roush questioned why the notice was not in the packet for the May Commission meeting. Mr. Sturm explained the notice was discussed with the regional DNR engineer and it was thought that if two samples were sent in the following month, the issue would be resolved and the yearly requirements would be met. Comm. Roush asked to be informed of these types of issues in a timely manner, and what steps were being taken to address them.

A discussion ensued regarding fluoride requirements, costs of chemicals and equipment for treatment, and whether there is a City ordinance regarding fluoride treatment. Staff was asked to investigate these issues and give an update at the next meeting.

Water Plant Supervisor Gosz reported steps have been implemented at the Water Plant to ensure this will not occur again.

Technical Services Engineer Teale arrived at 8:50 am.

Water Plant/Intake Draft Improvement Plan – Mr. Sturm reviewed a draft response addressing deficiencies listed in the 2010 Sanitary Survey. Menasha Utilities is proposing to conduct a detailed Source Water Quality and Capital Needs Study in 2013 which will examine and update Phase II and Phase III of the Preliminary Engineering and Process Design Report dated November 18, 2005.

Because most of the Commissioners have not seen the 2005 report, Commission President Allwardt requested copies of the report be sent to all the Commissioners. He also requested staff keep the DNR informed and determine what the key check-in points are.

After discussion, the Commission concurred to have staff proceed with the request quotes for the Source Water Quality and Capital Needs Study during the third quarter of 2012 and select a consulting engineer in the fourth quarter and to give an update at the next meeting on the progress. They also requested that the City Attorney review the response to the DNR regarding deficiencies discussed in the Sanitary Survey.

Amendment #1 to the McMahon Agreement for Professional Services – Comm. Roush questioned why this wasn't in the original contract. Staff responded that there are not internal resources to complete the work in time, and the consultant assumed the work would be done by MU staff.

Co-General Manager/Business Operations Krause added the cost was included in the approved budget numbers, so the dollars are already included in the scope of the project. Comm. Allwardt expressed his disappointment that these items were left out of the original agreement, but said the charges were reasonable for the amount of work to be done.

The motion was made by Comm. Roush to approve Amendment #1 to the McMahon Agreement for Professional Services in the amount of \$7,900; Comm. Allwardt seconded the motion. Upon roll call, Commissioners Allwardt and Roush voted yes; Commissioners Merkes and Zelinski voted no.

Comm. Merkes suggested going back to McMahon Associates and ask them to participate in this since it is something that should have originally been in the bid. Comm. Roush stated staff needs to look at how bids are being scrutinized internally and how these things are being negotiated.

Mr. Sturm added that when going through the Safe Drinking Water Loan procedure many things are abbreviated at the beginning engineering wise in order to not spend money you may not be eligible for and that is part of the reason scopes are not written and the bidding process is not complete until after the loan is approved.

This item will be placed on the July 25 Commission meeting agenda, unless a special meeting needs to be scheduled the week of July 9.

2013 Budget and Planning Schedule – Mrs. Krause reviewed the proposed meeting schedule which includes an APPA Webinar on Strategic Planning for Utility Boards & Managers on July 17. The September 26 regular meeting has been changed to 5 pm and will include the electric strategic plan and budget and electric rate case analysis. The October 24 meeting will also be at 5 pm and will include the water, fiber, and energy service strategic plan and budget.

Because the budget meetings tend to be lengthy and intensive, Comm. Roush suggested having the October 17 Special Meeting at 5 pm to include the water, fiber, and energy service strategic plan and budget, and then the October 24 meeting at 8 am would be for regular utility business and any unresolved budget issues.

Water Resale Customer – Mr. Sturm reported on a meeting with the Town of Menasha to discuss connection points and the path forward would be to come to an interconnect agreement with

them similar to the one with the City of Neenah. Some regular connection issues were also discussed and it was agreed that we would continue to be in contact with them and work toward an interconnect agreement should the need arise. In response to Comm. Roush, Mr. Sturm added there was not a discussion regarding the current arrangement for purchasing water.

Acquisitions – Mrs. Krause reviewed the history of customer acquisitions from WE Energies and the strategic goal over that period of time to serve all the customers in the City of Menasha. Future acquisitions included in the strategic plan were also reviewed along with the process involved. The numbers included are very preliminary based on past experience and WE Energies has not been engaged in the process at this point.

The first decision that needs to be made is to determine if one of our strategic goals should remain to serve all the customers in Menasha.

After discussion, it was decided to stay with the current system and leave the future acquisitions in the budget where funding is available and there are no other major projects.

Organizational Chart Review – Comm. President Allwardt asked the Co-General Managers to provide copies of the current organizational charts for review and discussion. During the last evaluations and feedback, and based on the observations of the Commission, discussions were held in Closed Session regarding the probability of going to a single General Manager in the future. Comm. Merkes stated the City is getting a proposal for an organizational study to include the most effective way to use current staff to provide services that are equal in scope to neighboring communities, and Mrs. Krause is working on getting a second proposal. Once those proposals are received, they will be brought to the Commission and Common Council.

It is anticipated the proposals will be received in time for the July meeting or a special meeting with the Common Council.

Comm. Roush asked about the four vacant positions and whether there are immediate plans to fill those positions. Mrs. Krause replied two (Customer Service and Water Maintenance) have been vacant for quite some time and staff has been able to function with some of the systems that have been changed in the Utility. The Electric Distribution Supervisor and Lineman positions are on hold. The Water Plant Technician position is still being discussed to address what is needed and how to fill the position.

Comm. Merkes departed at 10:20 am.

Item IX. Project Reports, Telecommunications Update – Technical Services Engineer Teale reported on discussions with the schools for a possible connection to Wiscnet. They are looking at ways in the area to connect other non-profits.

Water Plant Projects – Project Engineer Grenell stated the scrapper project is completed, and work is being done on the programming for the silicate and polymer.

Water Distribution Projects – Electric and Water Distribution Supervisor Pichler added work on the water mains is going well; approximately 2500 feet of water main have been installed so far in addition to 8 hydrants and 40 services.

Metering Practices and Plan – Mr. Sturm gave an update on internal meetings to date. Mr. Teale added Chapman Engineering looked at three customer meter settings yesterday and everything tested fine. Forester Engineering will be here on July 11 regarding a proposal to continue with on-site metering inspections.

Mr. Grenell added the WPPI Metering Best Practices Task Force is looking at finishing their items in the fourth quarter.

Item X. Staff Reports, Co-General Manager/Engineering and Operations and Project Engineer – there were no additional questions to the reports presented.

Electric and Water Distribution/Safety Report – Mr. Pichler reported on the outage at Menasha High School as a result of a bad primary underground.

Telecommunications & Substations and Water Plant – there were no additional questions to the reports presented.

Co-General Manager/Business Operations – Mrs. Krause commented the Home Energy Reports were mailed to customers earlier this month.

Customer Services and Energy Services Representative/Key Accounts – there were no additional questions to the reports presented.

Item XI. No one from the Gallery was heard on any items discussed at this Meeting.

Item XII. The motion by Comm. Zelinski, seconded by Comm. Roush, was unanimously approved to adjourn at 10:30 a.m.

By: MARK L. ALLWARDT
President

DAN ZELINSKI
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



June 30, 2012

Ms. Pamela Captain
City of Menasha
430 First Street
Menasha, WI 54952

RE: 2011 Worker's Compensation Audit

Dear Pamela:

We are extremely pleased to provide to the City of Menasha a copy of the 13th worker's compensation audit, completed by CVMIC. The audit is for the period of January 1, 2011 to January 1, 2012 and information provided by your staff was instrumental in the final outcome.

The audit indicates that a/an refund is due of \$3,902.00. If you have any questions or concerns, please contact Ken Horner (kah@cvmic.com, 414-831-6000) or me (mld@cvmic.com, 414-831-5999).

Sincerely yours,

CITIES AND VILLAGES MUTUAL INSURANCE COMPANY

A handwritten signature in cursive script that reads 'Michael L. DeMoss'.

Michael L. DeMoss
Executive Director

MLD:sep

Enclosure

H/Ins.andGrp.Purchase/Dividends-Audits/WCAuditLtrs/2012AuditLtr

Cities & Villages Mutual Insurance Company

Workers Compensation and Employers Liability Insurance Policy
Premium Audit Report

Insured: City of Menasha
 Policy Number: CWC-14-019
 Policy Period: 1/1/11 to 1/1/12
 Reason for Audit: Expiration
 Type of Adjustment: Audit by Mike DeMoss

State of Wisconsin

Code No.	Classification	Premium Basis Estimated Total Annual Remuneration	Rates per \$100 of Remuneration	Estimated Annual Premium
7710	Civil Defense workers and volunteer rescue squads - including members serving as auxiliary police at emergencies	29,640	11.69	3,465
7720	Police officers & drivers	2,156,370	3.30	71,160
8810	Clerical office employees NOC	1,836,422	0.30	5,509
9019	Bridge or Vehicular Tunnel Operations & Drivers	74,485	2.21	1,646
9412	Municipal operations - miscellaneous - City	3,129,676	4.01	125,500
Total classification premium for the state				207,281
		7,226,593		
Premium for increased Limits Part Two			100/500/100	-
Total Premium Subject to Experience Modification				207,281
Premium modified to reflect Experience Modification of:			0.840	174,116
Total Estimated Standard Premium				174,116
Subject to Premium Discount				\$ 174,116
Less Premium Discount			8.6%	14,935
Estimated Annual Premium				\$ 159,181
Expense Constant				220
Total Estimated Annual Premium				\$ 159,401
Deposit Premium				163,303
Return Premium Due				\$ (3,902)



TO: Menasha Common Council

FROM: Kara Homan, AICP, Principal Planner

DATE: July 12, 2012

RE: Correspondence from Calumet County Seeking Letter of Support for DNR Lake Management Grant

Attached, please find correspondence and supporting materials from Julie Schmelzer, Director of the Calumet County Resource Management Department pertaining to a multi-county grant application for a WDNR Lake Management Grant to evaluate the best organizational structure to manage the Lake Winnebago System.

It is the intent of the Community Development department to write a letter of support on behalf of the City for the following reasons:

- The importance of the Lake Winnebago System to Menasha's recreational and economic opportunities, public health and property values.
- The current lack of a coordinated approach to managing water quality (including algae management & drinking water), fishing, lake levels/buoys, invasive species, etc.
- The current lack of information as to the best way to manage the Lake Winnebago System in a coordinated fashion.
- The proposed grant application is consistent with numerous goals and objectives found through the City's official Year 2030 Comprehensive Plan.

Don Merkes

From: Julie Schmelzer [Schmelzer.Julie@co.calumet.wi.us]
Sent: Tuesday, July 10, 2012 12:53 PM
To: Don Merkes; Stan Sevenich
Attachments: Grant App Text 070612.doc; Project Area Boundaries.pdf; Appendix A.doc; Appendix B.doc

Dear Mayor Merkes and Council President Sevenich,

I am writing about a matter I hope the City of Menasha will find extremely important to support. The project involves the State's largest inland lake: an annual fishing industry of \$300 million, drinking water for many of our residents, sufficient water quantity for our businesses in the Lake Winnebago region, and the ability to provide quality recreational assets as an integral part of the City's quality of life.

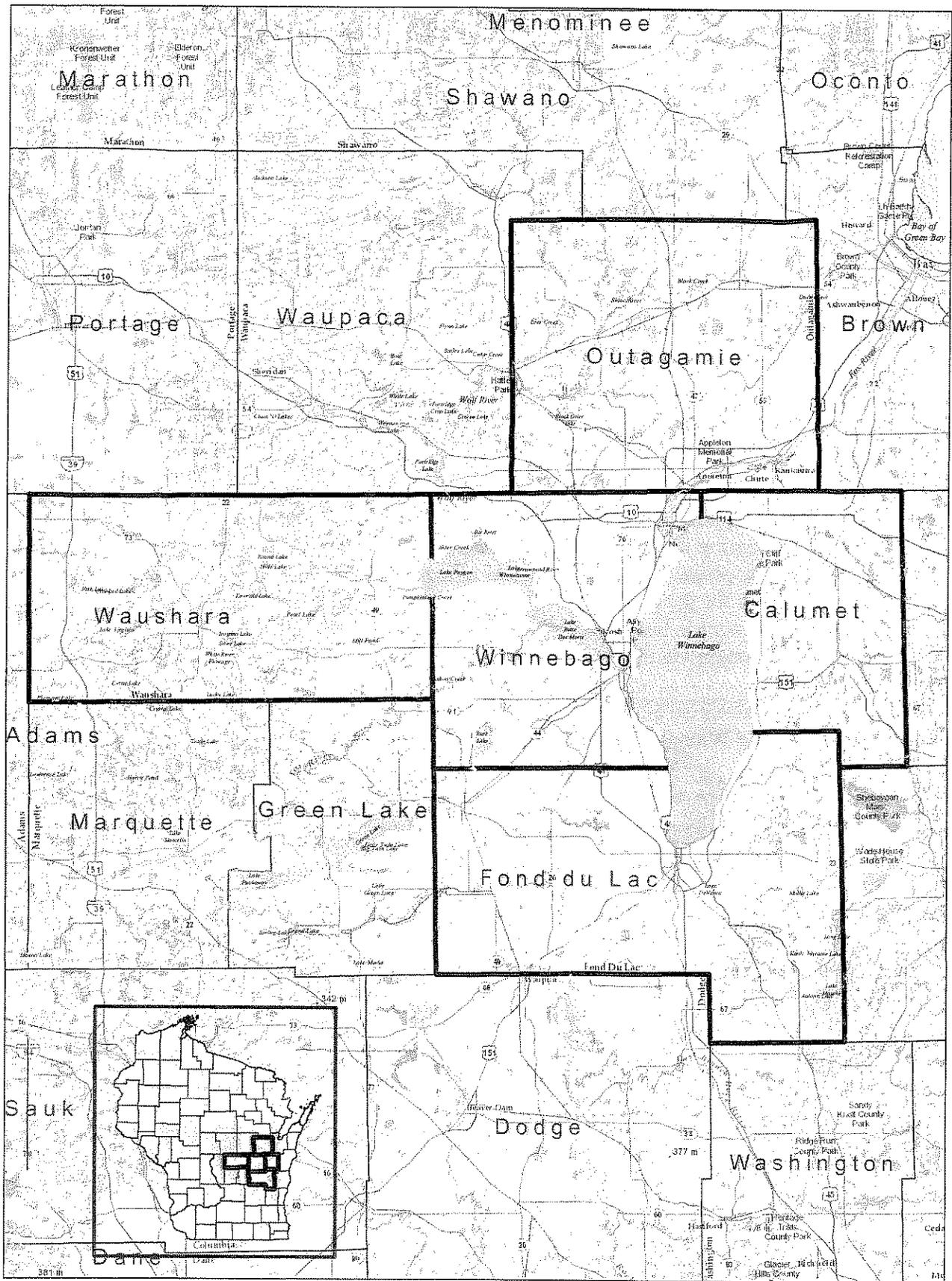
This project should be of further importance in that a coordinated approach to the Lake Winnebago System can help with pollutant trading, helping reduce costly water filtration expenses, which in turn reduce user rates, thereby making the ability to do business in Menasha more appealing.

For the past several years several staff people have been meeting to discuss what, if any, type of management entity could exist on the Lake Winnebago System to address the myriad of issues the System encounters. In January staff started meeting with all of the County Executives/Administrators to see if they would support a grant application to try and address the issues cohesively. The Executives/Administrators agreed to apply for a planning grant to have an outside consultant tell us what organizational entity would best fit our needs (due to the multi-jurisdictional complexity, and reality there is not much support for a taxing entity, we needed someone who is familiar with unique organizational structures, and can offer us some creative recommendations on how best to organize and fund such an effort).

Calumet County is applying for a large scale lake management grant from the DNR. The application is on behalf of 5 counties - Waushara, Winnebago, Fond du Lac, Outagamie, and Calumet - to explore the possibility of creating a central authority (like a lake 'alliance', 'partnership', 'commission' or lake 'district'--although the latter two haven't been very popular at this point) for Lake Winnebago and its pool lakes. The organization would oversee things to make sure we are all coordinating and not duplicating services or fees, and, serve as an arm to get grant monies for things of common interest, like hovercraft or dredging perhaps. The application is attempting to be extremely comprehensive incorporating several issues such as economic development, tourism, nutrient management/soil erosion/water quality, invasive species, navigation safety, uniform codes, launch fees, lake levels, bouys, and health issues (drinking water, blue-green algae coordination) throughout Lake Winnebago region.

At this stage of the project, we are hoping to get letters of support from regional stakeholders, such as the cities directly impacted by this project. If possible could you submit a letter of support for this grant application? Do we need to talk about this? If so we should talk soon since the grant application deadline is August 1. Letters would need to be addressed to myself. Attached is a very preliminary draft of the project which can provide you with more information.

Julie A. Schmelzer, Director
Resource Management Department
Calumet County, WI
www.co.calumet.wi.us



Section VI.A.3 : Lake Winnebago System
Project Area Boundaries

Source: 2012 MCH base maps & 2009 24x Hydro - WDNR
Base layer: USGS Topo Maps via www.stgsofline.com



Map Prepared 02/20/12 by:
East Central Wisconsin Regional Planning Commission
400 Ahrens Street, Suite 102
Winchester, WI 54992
920.751.4772
920.751.4773 Fax
www.ecwrc.org
ecwrc@ecwrc.org

- Hydro Features
- Calumet County
- Fond du Lac County
- Outagamie County
- Waushara County
- Winnebago County

This data was created or used by the East Central Wisconsin Regional Planning Commission Geographic Information Systems Department. Any other use or reproduction of this information is the responsibility of the user and such use application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding the use of this information for any use other than for East Central Wisconsin Regional Planning Commission business. This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be a substitute for a professional survey for legal, engineering, or surveying purposes.

VI.A.7.a. Project Area

This project is to define the best lake management entity, and prioritize issues for action, for the Lake Winnebago System. The System includes the State's largest inland lake, Lake Winnebago, and Little Lake Butte des Morts, Lake Butte des Morts, Lake Winneconne, Lake Poygan, parts of the Upper Fox River, Lower Fox River, and Wolf River.

This project involves, initially, four counties adjacent to the Lake Winnebago System, one county heavily reliant on the System for its drinking water, and the System itself. As action items are developed, other counties within the watershed will need to be involved, especially with matters such as pollutant trading, nutrient management and other issues affecting water quality.

The Lake Winnebago System is 258 square miles in lake surface area--it is almost 1/5 of Wisconsin's total lake area. It covers 167,000 acres. It has 160 miles of shoreline in four counties (the four counties are part of the project--Calumet, Fond du Lac, Waushara and Winnebago). Bordering its shores are four cities, four villages and 20 towns. A fifth county is part of the project area as well in that almost 75,000 of the county residents rely on Lake Winnebago for their drinking water. Due to the volume of consumers of the lake water, this fifth county has been included in this project (Outagamie). The county is connected to the System via the Upper Fox River.

The five counties comprise 522,000 persons and covers 2737 acres of land, much of which is in the Lake Winnebago watershed.

VI.A.7.b. Problem to be Addressed by Project

For decades plans have been developed and strategies implemented to address the environmental facets of the Lake Winnebago System. Some of these efforts have been completed by the Wisconsin Department of Natural Resources through their fisheries program or by means of the *Winnebago Comprehensive Management Plan*, and, a substantial amount of work accomplished by the area County Land and Water Conservation Departments. Other county departments, some municipalities, and nonprofit organizations have also worked at addressing environmental and water quality issues, but the efforts have been fragmented and not uniform.

As more regulations or programs affecting the environment or economy go into effect, each county must address the required changes. A cohesive approach would ensure programs are implemented consistently throughout the System to provide maximum benefit to the environment and economy, avoid duplication of services, and prove to be more cost effective.

A coordinated approach to the System is needed in several areas, such as safe and convenient navigation, public health and safety (e.g Blue Green Algae alerts), aquatic invasive species education and control, aquatic plant management, citizen action activities, uniform zoning codes, shoreland restoration, manure management, lake levels,

emergency service and complaint mitigation, launch fees, ice regulations, trails around the System, and drinking water issues.

A cohesive approach to manure management and erosion control in the five counties and the watershed can help with water quality, and reduce costs for water utilities. Drinking water is becoming more of an issue as more municipalities use water from the System as their drinking source. Approximately 200,000 residents use water from the System for their drinking water; another 42,000 are scheduled to use this source as well. Supply becomes an issue in addition to residential needs. Many businesses, especially manufacturing, need a substantial water supply for production.

Test results from late June revealed 95 million Blue Green Algae cells per ml. The World Health Organization urges caution above 20,000 cells per ml. The same testing revealed E. coli was at 2419 colony forming units (cfu) per 100 ml. The level that prompts beach closing is 235 cfu/100 ml. Even further tests from the same period reveal a drastic drop in dissolved oxygen occurring in Lake Winnebago. Concerns over phosphorous leaching from the bed, plant destruction, and fish kills are imminent. The need to address these issues, as well as warn the public, should be the function of a lake management entity and its partners.

Aside from the environmental issues, there are other needs for a coordinated management approach to the Winnebago System to avoid duplication of efforts and to maximize on the economic development potential of the System and five counties. For example, a 2007 report revealed the economic impact of angling on the Lake Winnebago System accounted for \$234 million annually and 4300 jobs. To protect that economic engine, not only do the fisheries need protection, but consideration needs to be given to the management of aquatic plants, and, adjacent land uses used by anglers need cohesive marketing to maximize the angling industry.

Currently two of the five counties partner on tourism promotions for the System, while other counties market in a fragmented approach. A universal marketing strategy can result in a greater economic impact for the tourism related businesses in the region.

One outcome of this project will be a recommendation on a specific type of management entity for the Lake Winnebago System so efforts are uniform, cost-effective, and do not sacrifice environmental protection for the sake of other benefits. A management entity will oversee activities making sure efforts don't cancel the benefits of each other.

A detailed list of problems to be addressed by a lake management entity are listed below. This preliminary list summarizes issues previously identified in plans, surveys, and from past meetings. It is expected other issues exist which have not been identified herein. This project should help identify more issues via surveys, focus groups and public meetings. These 'problems' are viewed as 'opportunities' to improve the System.

Problems/Opportunities:

Need to Provide for Safe, Convenient Navigation

- Upgrade buoy placement and markings to be consistent with Coast Guard standards
- Develop and implement a system-wide boat launch fee and sticker system
- Pursue grants to improve and maintain boat launches
- Develop a system to minimize and resolve user conflicts
- Work with local governments and DNR to determine the need for adding or removing no-wake zones
- Produce and distribute navigation maps
- Sponsor boating safety classes
- Coordinate, sponsor, and/or administer law enforcement boat patrols
- Coordinate Sheriff services and equipment throughout the System
- Uniform noise and speed regulations during winter months
- Uniform harbor/channel lighting during ice conditions

Need to Address Public Health and Safety Issues

- Coordinate hazardous Blue Green Algae (BGA) monitoring/surveillance
- Coordinate BGA notification of local health departments and veterinarians
- Coordinate effective dissemination of BGA educational materials
- Promote protection of groundwater resources
- Coordinate bacteriological monitoring of beaches
- Water quality needs to be addressed more extensively as more consumers are using the System for their drinking water (clean water will also save the utilities money and reduce the rising expenses to filter the water)
- Discussion of whether public sewer and water should be installed around the System to eliminate improper wells and failing private on-site wastewater treatment systems

Water Resource Management Coordination

- Pursue grant funding for water resource and habitat enhancement projects
- Coordinate and cooperate with DNR and user groups on the development and implementation of water quality and habitat enhancement projects
- Advocate for clean water by coordinating and sponsoring information and education activities on stormwater management, reduction of runoff pollution, establishment of shoreline buffers, low oxygen levels, protection of aquatic habitat, etc.
- Work with local non-governmental organizations, schools, and universities to sponsor periodic Lake Winnebago System conferences
- Address lake level concerns

Comprehensive Coordination of Aquatic Invasive Species (AIS) Prevention Activities

- Coordinate boat inspection and education personnel for the 50+ boat landings on the lakes
- Provide consistent AIS signage at boat landings advising boaters of AIS laws and exclusion practices
- Coordinate volunteer surveillance monitoring for AIS
- Provide information and education coordination for anglers, boaters, schools, boater safety classes, marine contractors, etc.

- Development and/or management of AIS decontamination sites at or near boat launches
- Create a lead Coordinator vs. a county by county approach to AIS

System-wide Aquatic Plant Management Coordination

- Development of a system-wide aquatic plant management plan
- Purchase and operation of aquatic plant harvesters for maintaining navigation lanes and removal of uprooted mats of vegetation
- Provide general education on the role of plants in healthy lakes
- Provide education to help protect specific areas containing important aquatic plant habitat
- Ensure other lake efforts to address aquatic plant management don't destroy critical fish habitat

Economic Development

- Work with local chambers of commerce and tourism groups to develop recreation maps and promote lake-based recreational opportunities
- Provide periodic updates of attractions, facilities, and events through publications and web sites
- Promote and/or sponsor events consistent with the Fox-Wisconsin Heritage Parkway

Ordinance Enforcement

- Ensure zoning and land and water codes are consistent, adequate, and uniformly enforced to address the nutrient management and soil loss concerns, as well as issues with shoreline development and removal of vegetation
- Develop consistent hunting regulations to avoid varying codes in an area where municipal boundaries are unknown (e.g duck hunting codes by boat)

Coordinate Citizen Action Activities

- Develop and administer a system-wide litter pick up day
- Administer volunteer citizen lake and stream monitoring programs
- Sponsor lake appreciation events or festivals
- Develop a bike/ped trail around the System to highlight the System, businesses and communities

VI.A.7.c. Project Goals and Objectives

There are numerous plans completed throughout the five county region which identify goals and objectives for the Lake Winnebago System (*Appendix A*). Many of those plans stress the need for a lake management entity for the Lake Winnebago System. Specific goals and objectives for the project which is the subject of this application however are as follows:

VI.A.7.d. Methods and Activities

This project is two-fold. The first part involves hiring a consultant knowledgeable in complex, multi-jurisdictional lake management authorities throughout the United States and other countries. The consultant will analyze the numerous System plans completed (*Appendix A*), what has been accomplished, currently occurring, and scheduled to be

completed. The analysis will involve detecting the overlapping activities and the gaps where more could be done, by whom, and how. They will also begin interviewing community leaders to gauge the political climate and receptiveness to the various forms of entities. From this research the consultant will make a preliminary recommendation on the best organizational structure for the Lake Winnebago System. This preliminary recommendation shall include details such as how the structure shall be governed, membership, how funded, prioritizing activities, and a timeline for implementation of the recommendations. It should be noted preliminary discussions showed little to no support for a taxing authority; therefore, several, and creative, options for management will need to be reviewed, and tested for public acceptance, by the consultant prior to making a recommendation.

The second part of the project involves the various stakeholder groups. Staff has already begun compiling a database of the various stakeholders and their contact information. The consultant will meet with each stakeholder group at least once to seek their input on the preliminary recommended organizational structure to gauge public acceptance of the initial thoughts, hear concerns, their recommendations, and, to identify potential complexities and how they should be addressed. They will also identify what the stakeholder groups identify as critical action items and how they propose the issues be addressed by the organization. The groups will help prioritize action items and offer input on funding strategies and other mechanics which must be addressed to complete the administrative part of this project, as identified in the above paragraph.

VI.A.7.e. Project Products or Deliverables

A. Feasibility Analysis

A Feasibility Analysis will be completed by a consultant and will recommend, based on the various stakeholder groups, issues, funding sustainability options, and the best organizational structure for the Lake Winnebago System. Of obvious considerations will be a Commission, District, Authority, or Alliance, but a skilled consultant will uncover other options for management, conduct a comparative analysis of all options, and make a recommendation in the Feasibility Analysis. The Analysis is to be used in draft form during the first round of stakeholder meetings, finalized after those meetings, and presented as part of a Final Report at the second set of meetings before the governmental jurisdictions. An electronic version of the draft Analysis shall be presented to the Chief Executive Officer of each of the five counties prior to conducting surveys, focus groups or meetings. After the surveying, focus groups and first set of government meetings, a final Analysis shall be provided in electronic format to the Chief Executive Officers.

B. Stakeholder Survey

Some stakeholder groups will be surveyed and some will be involved via focus groups, the method and degree of engagement to be determined by the consultant. Stakeholder surveys will be conducted to determine issues, priorities for action, funding ideas. The methodology (e-survey, paper survey, etc.) of the survey will be determined by the consultant.

C. Stakeholder Focus Groups

As explained in B above, focus groups will be organized to determine public opinion on the recommended structure, issues, priorities identified by the survey, funding options and obstacles, to generate ideas, recommend the role the stakeholders will play in the organization, and to gauge continual commitment to the recommended organization.

D. Public Meetings

Each non-governmental stakeholder group will be met with at least once to share the proposed structure and associated findings from the Analysis, survey and focus groups. From these meetings additional information will be gathered which will help define the final list of issues, priorities, timeline, and above all, the recommended structure and to help define the future of its sustainability.

Two meetings will be held in each county for all governments within that jurisdiction. The first round of meetings are to include a powerpoint presentation by the consultant and be open forum to solicit public input on the preliminary recommendations and on the draft list of priority issues developed as a result of the stakeholder surveys, focus groups and meetings. The first meeting will be similar content as the public meeting for the other stakeholder groups; the second meeting shall be to present the Final Report, which includes the Feasibility Analysis and the Action Plan.

E. Action Plan

The Action Plan, with the Feasibility Analysis, will comprise the Final Report. The Plan will explain how the organization should be structured, role the stakeholders will play, where housed, how funded, how staffed and administered (e.g. Board of Directors, membership, appointment and terms of the Board), list issues to be addressed by the organization, prioritize them, define who will address them, when, how and with what funds. An electronic version of the draft Action Plan shall be presented to the Chief Executive Officer of each of the five counties for comment prior to being finalized. After a 30 day comment period ceases, the Plan shall be finalized. (It is expected the Chief Executive Officers will discuss the draft at one of their meetings and submit feedback to the consultant.)

F. Final Report

As explained, the Final Report includes the Feasibility Analysis and the Action Plan. The Final Report shall be approved by resolution by each of the five counties prior to the organization being established. Without a resolution, the commitment to the project will be weak. County commitment is critical to give the organization the political support necessary to develop and maintain the organization.

G. Website

A website will be created to provide information to the public about the project, the System, and issues that have been identified. The draft Feasibility Analysis, stakeholder surveys, meeting schedules, draft Action Plan, and Final Report will be posted on the website. It is anticipated this website will morph into the website for the organization.

VI.A.7.f. Data to be Collected

A substantial amount of data (*Appendix A*) has been collected on the Lake Winnebago System. This data will be analyzed by the consultant to gain a thorough knowledge of the lake and its issues, gaps in management, and opportunities for improvement. It shall be the responsibility of the consultant to gather more data via research, surveying, focus groups and public meetings.

At the onset of the project the consultant shall research and provide examples on the various multi-jurisdictional lake authorities in the United States and other countries. The data will include types of entity, how organized, funded, and functions. This data, along with findings via the surveys, focus groups and meetings, will be used to compile a recommendation on the type, design, function and funding of the best lake management organization for the Lake Winnebago System.

Stakeholder opinion on the recommended organization, lake issues, organization and lake concerns, stakeholder involvement, funding and sustainability, and other critical information is to be gathered by the consultant.

A clear directive of how the organization is to be created, staffed, managed, funded and tasks and timeline will be created and included in the Final Report.

VI.A.7.g. Existing and Proposed Partnerships

(For a list of known stakeholders, please see *Appendix B*. This list is not exhaustive.)

For several years a core team of individuals have been meeting to further the idea of a regional management entity for the Lake Winnebago System. The core group includes:

- Wisconsin Department of Natural Resources (Rob McLennan)
- University of Wisconsin Extension (Catherine Neiswender and Chad Cook)
- University of Wisconsin Oshkosh (Mike Lizotte)
- East Central Wisconsin Regional Planning Commission (Eric Fowle)
- Calumet County Staff (Julie Schmelzer and Dani Santry)
- Fond du Lac Lake Association (Paul Holland)
- Senator (Jessica King)

These partnerships will continue as they have proven critical to providing background, technical expertise, differing perspectives, and political support. Members of this core group will serve as an advisory team to offer technical expertise as well as process development (e.g. assist in organizing the focus groups, facilitating meetings, arranging interviews).

In 2012 the five counties, represented by their Chief Elected Officials, and some staff, began meeting with all or a portion of the core team. The Officials are engaged in the process and have committed their support to apply for a grant for this project. Each county is passing a resolution qualifying their commitment.

Other groups began attending the meetings as well, and are considered partners. At the meetings there has been representation from the Wisconsin Economic Development Corporation and a local Assembly representative (Penny Bernard Schaber).

In addition to the Officials, other county departments which have been meeting about System issues, and will remain partners on this project are the following: the Land and Water Conservation Departments (primarily for water quality purposes, e.g. nutrient management and soil loss issues); Parks Departments (launch fees); some of the Sherriff's Departments (sharing rescue equipment); and although they don't meet, the Health Departments are involved due to the Blue Green Algae issues.

The following have completed extensive work to address issues affecting the System, and are considered 'new' partners:

- Wisconsin Lakes Association can help with numerous issues, such as education, testing, shoreline demonstrations
- Winnebago Lakes Council has completed a draft aquatic invasive species control plan and done some surveying of shoreland owners and users of the System
- Northeast Wisconsin Stormwater Consortium (NEWSWC) addresses stormwater and erosion control via education and model ordinances
- Fox Wolf Watershed Alliance (FWWA) focuses on water quality and watershed education
- Fox-Wisconsin Heritage Parkway promotes a water trail (scenery and tourism)
- International Business Economic Development Council already does several tourism promotions of the System, but limits the promotions to the counties which are members

VI.A.7.h. Role of Project in Planning and/or Management of Lake

The result of this project is a lake management entity that can oversee activities to ensure a prioritized list of issues are addressed in the most coordinated, cost effective approach of maximum benefit to the environment and stakeholders. That entity will, in coordination with its partners, be responsible to ensure all adopted plans for the management of the System are implemented.

As *Appendix B* portrays, there are a wealth of surveys, reports, and plans that document needs, issues, and recommendations for management. Key plans that address the management of all or a portion of the System are as follows:

- Wisconsin Department of Natural Resources' *Winnebago Comprehensive Management Plan*
- All five county's *Land and Water Management Plans*
- *Smart Growth Plans* for the following communities: Calumet County, Outagamie County, Waushara County, Winnebago County, Town of Friendship (Fond du Lac County), Village of North Fond du Lac, City of Fond du Lac, East Central Wisconsin Regional Planning Commission (ECWRPC)
- Winnebago Lakes Council draft *Aquatic Invasive Species Strategic Plan for the Winnebago Pool Lakes*
- ECWRPC *Lower Fox River/Winnebago Pool Long-Range Plan*

VI.A.7.i. Timetable of Implementation of Key Activities

The following is the proposed timeline, but may be altered depending on recommendations from the consultant or per the contract with the consultant.

- *October 2012*—Grant announcement; request for Proposals (RFPs) sent to nationwide search of qualified consultants
- *November 2012*—RFPs reviewed and selection narrowed to an interview list; interviews scheduled; contract drafted
- *December 2012*—Consultant selected; contract signed; meets with core team to discuss project; existing data (plans and stakeholder lists) forwarded to consultant; staff creates website (updates on-going throughout project); local media alerted of the project
- *February 2013*—Consultant meets with core team to share draft findings for Feasibility Analysis; revisions as necessary
- *March 2013*—Stakeholder survey and compilation
- *April 2013*—Focus Group meetings
- *May 2013*—Meetings in each of the five counties to solicit more information; stakeholder meetings begin
- *June 2013*—Stakeholder meetings continue; Feasibility Analysis finalized and sent to Chief Elected Officials
- *July 2013*—Draft Action Plan finalized; reviewed by core team; presented to Chief Elected Officials for comment (30 day comment period)
- *August 2013*—Action Plan finalized; Final Report finalized; potential budget impacts known
- *September 2013*—Final Report to each of the five counties; core team shares report with stakeholder groups
- *October-November 2013*—Resolutions passed by counties
- *December 2013*—Grant closeout; those identified in the Action Plan begin organizational structure discussions and required activities commence (December-April)
- *April 2014*—Organization fully established and in operation

VI.A.7.j. Plan for Sharing Project Results

- The consultant shall be responsible for sharing all draft and final documents with the Chief Elected Official in each of the five counties. It shall be the responsibility of the Chief elected Official to share any documentation with those within their county as they see appropriate.
- The consultant shall also deliver an electronic version of the Final Report to each city, village and town within each of the five counties, and the libraries in the cities of the five counties. Where electronic format is not an option, a paper copy shall be delivered by the consultant.
- The consultant shall share an electronic version of all documents with the core team. The core team shall be responsible for sharing it with any partners, stakeholders, and local media.
- County staff shall post all documentation to the website and forward an electronic version to the Wisconsin Department of Natural Resources.

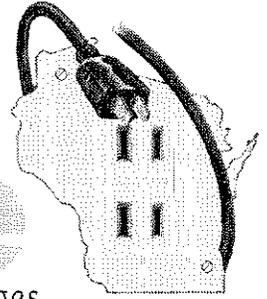
VI.A.7.k. Other Information

Watershed

DRAFT

A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First! the Wire



Plugging you in to electric industry changes

608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • JULY 2012 • Vol. 17, No. 7

Calm SEA, for now

The Public Service Commission has released a new draft Strategic Energy Assessment (SEA) looking ahead to Wisconsin's needs and capacities through 2018. The report finds abundant capacity for the near term but uncertainty whether compliance with federal regulations will net out to higher costs or new opportunities.

Titled "Energy 2018," the SEA is a periodic document prepared every second year by the commission (PSC) to evaluate Wisconsin's current and future energy demands and how they'll be met, and it looks ahead seven years to gauge the reliability of the state's electrical system. The report released in mid-June is based on data gathered from the state's power providers in 2010 and 2011.

Among highlights of the report:

- The continuing slow economy has re-

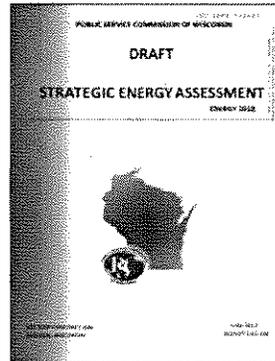
sulted in lower peak electricity demand growth;

- Wisconsin utilities forecast between 0.5 percent and 1.3 percent annual load growth through 2018. That growth rate is close to the 1.0 percent forecast in the previous SEA.

- Generation mix proportions continue to change because of the increased presence of renewable energy projects in Wisconsin. Even so,

- Coal remains Wisconsin's primary energy source.

Real improvement is noted in the analysis of reserve margins. In SEAs dating back to the 1990s, the PSC recalls, "Reserve margins had been a concern. Actual reserve margins fell to less than 10 percent on multiple occasions in



that decade, prompting the Commission to mandate that utilities maintain a higher planning reserve margin."

The combination of a slow economy and new generation capacity added over the past several years fattened reserve margins, though they've declined slightly since the most recent SEA. Statewide, planning reserve margins are expected

to stay above 13.6 percent through 2018 and at 20–22 percent for the coming two years.

Transmission presents "an ongoing challenge," the PSC says, adding that it's a participant in "multiple regional transmission initiatives focused on transmission planning."

A continuing increase in rates spanning customer classes is identified in Wisconsin and across the Midwest, and the SEA attributes this

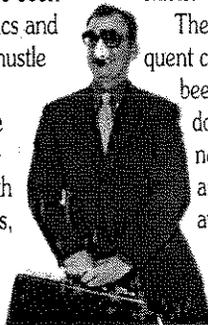
Continued on page 3...

The pressure of your company...

There was reason for optimism when hundreds of Illinois communities this spring adopted referenda allowing municipal aggregation for electricity purchases, but customers have been complaining about aggressive sales tactics and deceptive practices as power suppliers hustle for individual contracts.

The idea—which has every chance of working out well—is to let local communities make bulk power contracts with utilities or alternative electricity suppliers, the objective being to negotiate more favorable rates on behalf of individual retail customers.

But lots of reports are turning up from people claiming power marketers are making false or misleading claims about the terms they'll offer or their relationships with the local governments that will ultimately be entering into bulk contracts.



Individual customers are being contacted because the marketers can also sign them up before, and whether or not, an aggregate contract exists.

The *Chicago Tribune* reported that a frequent complaint is that retail salespeople have been trying to sign up customers by going door-to-door and implying they are connected with the municipal government, and a favorable, aggregated rate won't be available without an individual contract.

The village manager of Palatine, quoted by the *Tribune*, said he'd been called by an elderly woman who was afraid she was going to lose power to her home because of a negative encounter with a salesperson.

In Oak Park, aggregation was approved in an April 2011 referendum, but according to the *Tribune*, many customers have complained

that they'd been contacted long before that by marketers claiming they were affiliated with the village or its aggregation supplier.

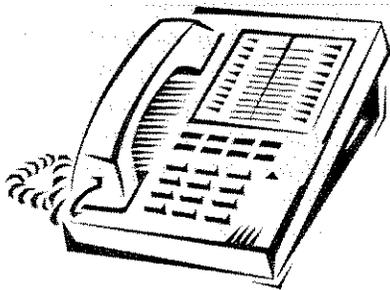
Some Oak Park customers made the mistake of giving marketers their Commonwealth Edison account numbers and later found they'd been opted-out of the village's aggregation agreement without their knowledge and were dunned for a \$50 opt-out fee.

A Hoffman Estates woman told the *Tribune* she's been barraged with mailings and phone calls before her community approved aggregation and still receives numerous phone solicitations even though she's on a do-not-call list.

The Illinois Commerce Commission is urging customers to report aggressive or misleading solicitations, and says with a lot of communities involved in contract negotiations there will likely be plenty more to come. 💡

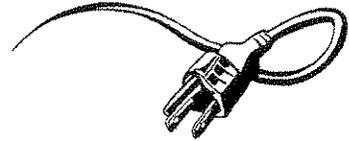
THE WIRE is a monthly publication of the Customers First! Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. Customers First! is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the Customers First! Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



The Public Service Commission of Wisconsin (PSC) recently estimated that the state's renewable portfolio standard (RPS) has increased electric rates about 1 percent from 2008 to 2010. The figure comes from a report the agency submitted to the governor and Legislature last month evaluating the impact of the state's renewable energy requirement on electric rates.

Under a state law enacted in 2006, Wisconsin electric providers must obtain a certain percentage of electricity from renewable sources, such as wind, solar, biomass, and geothermal, to achieve an overall statewide goal of 10 percent renewables by 2015. Annual compliance reports have shown that Wisconsin utilities and cooperatives are on track to meet the target.

To analyze the rate impact, the PSC assumed that without an RPS Wisconsin electric providers would not have invested in any renewable energy beyond that which they already had procured prior to the enactment of the RPS. The report, though, acknowledges that providers likely would have invested in some additional renewable energy even without an RPS.

The report looked at the costs of new utility-owned renewable facilities that went into service from 2006 through 2010 and the costs associated with the purchase of renewable energy through purchased power agreements with independent power producers as well as the purchase of renewable resource credits. These costs were then compared to the cost of purchasing the same amount of electricity from the Midwest regional energy market. Another cost-calculation approach looked at the amount of electricity from renewable resources sold at retail to Wisconsin customers above what was sold before the RPS was enacted.

The two approaches produced similar results. The analysis that looked at generation from new renewable facilities and purchases identified costs of nearly \$210 million over the three year period 2008-2010, resulting in a rate impact of 1.09 percent. The second perspective examining renewable energy sold at retail above what was sold prior to the RPS arrived at costs of nearly \$191 million, or a 1 percent statewide average rate impact.

The report makes clear that there are secondary costs and benefits that were not addressed, such as benefits related to job creation, environment, and health, and costs associated with upgrades to the electric system and higher electricity prices.

PSC Chairperson Phil Montgomery, a former state legislator who co-authored the RPS law, said the report is an important tool for legislators as they consider policies to achieve affordable, reliable, and sustainable energy.

The report can be found on the commission's electronic regulatory filing system by entering docket number 5-GF-220 in the boxes on the PSC's homepage at <http://psc.wi.gov/>. 



Bromley

Local aid from transmission project calculated

Local governments affected by the recently-approved CapX2020 transmission project would receive more than half a million dollars annually in impact fees under a proposed compensation plan under review by state regulators.

The annual payments of \$540,000 divided among 14 communities are one of two components of a local mitigation arrangement adopted a little more than a decade ago when Wisconsin's

transmission siting laws were overhauled to cope with urgent system reliability problems. The other component is a one-time environmental impact fee, in this case about \$9 million to be divided between the affected counties and municipalities.

The payments are calculated through a formula based on project costs and the amount of land used. The proposed compensation plan is subject to Public Service Commission approval. 

Battleground state

Ohio voters aren't the only ones whose hearts and minds are being won or lost this year by advertisements attacking "the other guy" and his deficiencies. Many of the state's energy customers are being treated to the spectacle of two utility heavyweights beating each other up as they get a taste of retail electric competition.

In one TV ad, American Electric Power portrays its FirstEnergy competitor as a man in a business suit stealing from a child's lemonade stand. Another ad has the FirstEnergy exec sitting on a teeter-totter, eating an ice-cream cone while he keeps a child trapped up in the air at the other end. Evidently playing on the theme of AEP hiding behind children, FirstEnergy



answered back by representing its rival as an adult dodgeball player, well...hiding behind children.

Retail electric competition has existed in Ohio for about a decade but it's been phased in at different times for different areas. For AEP and FirstEnergy to be going head-to-head is something new, and AEP wants to increase the capacity charge it bills to alternative suppliers serving customers in its territory. That's mainly what the fight is about.

Ohio is already a battleground state for this fall's elections and things are sure to get rough between candidates. But as far as we know, none of them has accused the other of stealing lemonade.💡

Calm SEA

Continued from page 1...

to a number of factors, including "sales decline; transmission, generation, and renewable investments; increased federal regulation of pollutants; fuel price volatility and purchased power costs as well as the high fixed-cost nature of the utility business."

A factor that could tilt either way is new federal regulation. The SEA cites an estimate from the Midwest Independent System Operator (MISO) saying within its multi-state footprint, costs of compliance with several new Environmental Protection Agency (EPA) regulations could reach \$33 billion. However, the SEA notes, "Wisconsin has been at the front edge of a construction cycle" and this state's newer generation units have an advantage over others in the MISO footprint because of their "environmental controls that likely will be in compliance with anticipated EPA requirements."

That could make Wisconsin utilities energy exporters "if other states become capacity-strapped in the next few years," the SEA said—adding, "Important changes to the transmission system and operation will likely be a prerequisite to Wisconsin selling any excess

capacity or energy." Specifically identified are infrastructure upgrades in the areas of Chicago and Northern Indiana.

The PSC is inviting public comments and a link that can be used to file them, along with the full text of the draft SEA, can be found by going to www.psc.wi.gov and clicking on the highlighted "Draft Strategic Energy Assessment."💡

Scam Update

Last month we warned of a scam identity thieves were using to defraud utility customers in Illinois. We still aren't aware of it turning up here, but an Ohio-based utility holding company with a very wide service area is now reporting the identical fraud in "numerous states."

FirstEnergy issued a warning that scammers are telling utility customers that under a federal program, President Obama will help pay energy bills. The phony claim is the pretext for obtaining personal information such as social security numbers, which can then be used in identity theft.

Readers who hear of this activity occurring in Wisconsin are strongly urged to advise *Customers First!* in order to help get the word out.💡

Duke merger approved

The U.S. could have a new "largest" utility as the result of federal regulators approving the merger of Duke Energy and Progress Energy, though state-level opponents of the deal are asking for additional concessions.

Both companies are based in North Carolina, but assuming the merger goes through, they would have more than seven million customers in six states.

Twice rejected by the Federal Energy Regulatory Commission (FERC) since it was initially proposed a year and a half ago, the merger proposal has been modified several times with sweeteners such as guarantees of savings for customers in the Carolinas, caps on profits, and commitments to transmission upgrades. The FERC finally dropped its key objection, which had been that the merger would impair competition.

At press time for *The Wire*, local opponents were calling for additional hearings. They've objected to the utilities possibly

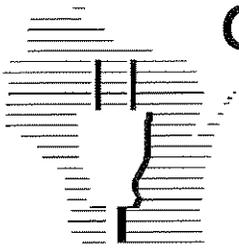
acquiring an interest in nuclear plants in the region as a means of facilitating approval of the deal by state regulators.

The two utilities had set a July 8 deadline for closing the deal, in which Duke would acquire Progress for \$26 billion.💡



Energy saver tip

Is air conditioning on your shopping list? Keep in mind that it can be expensive to buy too big—or even too small. Units are sized to match their capacity with the space being cooled, and they'll work most efficiently, saving both money and energy, when the matchup is right.💡

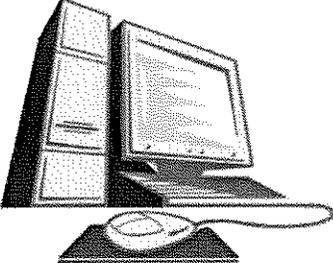


Customers First!

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A Coalition
to preserve
Wisconsin's
Reliable
and Affordable
Electricity

Be sure
to check out the
Customers First!
website at



www.customersfirst.org



Quotable Quotes

"I counted five lies in the space of five minutes."

—Deerfield, Illinois, village trustee Bob Benton describing the sales pitch delivered by a power provider seeking a contract under a new municipal aggregation program, quoted in the *Chicago Tribune*, May 3, 2012

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In



CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday July 2, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DFC DeLeeuw, DPW Radtke, C/T Stoffel,
LD Lenz, PP Homan, Clerk Galeazzi

DEPT. HEADS EXCUSED: PHD Nett, PRD Tungate

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Daryl Jones, 900 Keyes Street, Menasha. Concerns of condition of 350 Willow Lane.

Larry Reddin, 393 Willow Lane, Menasha. Concerns of condition of 350 Willow Lane.

Kathy Wicichowski, 341 Willow Lane, Menasha. Concerns of condition of 350 Willow Lane

Jack Fry, 318 Willow Lane, Menasha. Concerns of condition of 350 Willow Lane

Paul Eisen, Winnebago County Supervisor, 1807 Brighton Drive, Menasha. Notify Council of upcoming
County Public & Safety Committee meeting.

Jean Laux, 340 Willow Lane, Menasha. Concerns of condition of 350 Willow Lane

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

a. Administration Committee, 6/18/12

b. Board of Public Works, 6/18/12

c. Board of Health, 5/9/12

d. Committee on Aging, 5/10/12

e. Information Technology Steering Committee, 6/20/12

f. Landmarks Commission, 6/13/12

g. Personnel Committee, 6/18/12

h. Plan Commission, 6/19/12

i. NM Fire Rescue, Joint Finance and Personnel Committee, 6/26/12

j. NM Sewerage Commission, 5/22/12

k. NM Sewerage Commission, 6/7/12: Special Meeting

l. Safety Committee, 5/16/12; City Hall

m. Safety Committee, 5/22/12; Public Works/Parks

n. Sustainability Board, 5/15/12, 6/19/12

Communications:

o. Automatic Aid update, 6/28/12; request by Ald. Klein

p. Eng. Supv. Tim Montour, 6/27/12; Menasha Utility 2012 Water Main Reconstruction –
16" Transmission Main

q. Grubb & Ellis, 6/20/12; FP One offer to purchase - 901 Airport Rd. Menasha

DRAFT

- r. WI Dept. of Administration, 6/26/12; Incorporation of a portion of the Towns of Harrison, Calumet County, and Buchanan, Outagamie County, Wisconsin, as a Village. Calumet County Circuit Court Case No. 2012CV28

Moved by Ald. Sevenich, seconded by Ald. Langdon to receive Minutes and Communications A-R
Discussion: Ald. Klein-Comm. O (Automatic Aid Update). DFC DeLeeuw gave an update on the automatic aid with City of Appleton.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 6/18/12

Administration Committee, 6/18/12; recommends approval of:

2. Stamped, colored concrete in the terrace at the Third Street/Plank Road bus stop using surplus Valley Transit funds totaling \$1,650.00.
3. FP One Annexation (Appleton Road)
4. Bowe Annexation (Manitowoc Road)
5. Proposed Re-inspection Fees for Swimming Pools for the licensing period 7/1/12 to 6/30/13

Board of Public Works, 6/18/12; recommends approval of:

6. Elimination of a Street Light on Pole No. 206 along the North Side of Nicolet Boulevard between Pine Street and Walnut Street
7. Addition of a Street Light on Pole #568 near 728 Paris Street (Ald. Zelinski)
8. Submitting a Ballot Requesting Winnebago County to Refund the Recycling Revenue Surplus of \$780,911 to signing municipalities based upon each municipality's actual tonnage processed and sold for year 2011 while allowing Winnebago County to retain \$171,470 of the surplus recycling revenue to avoid a 2011 County recycling deficit.

Personnel Committee, 6/18/12; recommends approval of:

9. The Elementary Police-School Liaison Officer position for the 2012-2013 school year

NM Fire Rescue, Joint Finance & Personnel Committee, 6/26/12; recommends approval of:

10. The purchase of personal protective gear from Paul Conway Shields not to exceed \$28,656.00
11. The purchase of various lengths of fire hose from Fire Apparatus & Equipment not to exceed \$6,090.50

Ald. Sevenich requested item 5 (proposed re-inspection fees for swimming pools) be removed from Consent Agenda; Ald. Krueger request items 9 (Elementary Police-School Liaison Officer position) and item 10 (purchase of personal protective gear) be removed from Consent Agenda.

Moved by Ald. Sevenich, seconded by Ald. Langdon to approve Consent Agenda Items 1-4, 6-8 & 11
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

1. Moved by Ald. Sevenich, seconded by Ald. Zelinski to approve Consent Agenda item 5, Proposed Re-inspection fees for swimming pools for the licensing period 7/1/12 to 6/30/13.

Discussion ensued on notifying residents of the proposed fees.

Moved by Ald. Sevenich, seconded by Ald. Zelinski to hold this item.

Item is held.

2. Moved by Ald. Krueger, seconded by Ald. Sevenich to approve Consent Agenda item 9, Elementary Police-School Liaison Officer position

Discussion ensued on how to fill the position

Moved by Ald. Krueger, seconded by Ald. Zelinski to amend to utilize one of the current vacant positions in the Police Dept. for the Elementary Police-School Liaison Officer position.

Discussion ensued on staffing of police department, financial impact to budget.

Motion on amendment failed on roll call 3-5. Ald. Klein, Krueger, Zelinski-yes

Ald. Taylor, Sevenich, Langdon, Englebert, Benner-no

H. ITEMS REMOVED FROM CONSENT AGENDA, cont'd.

2. Moved by Ald. Zelinski, seconded by Ald. Krueger to amend the cost of the Elementary Police-School Liaison Officer Position be split 85% School District and 15% City of Menasha.

Discussion ensued on the formula used for the cost of the position.

Motion on amendment carried on roll call 5-3.

Ald. Klein, Taylor, Langdon, Krueger, Zelinski-yes

Ald. Sevenich, Englebert, Benner-no

Unanimous consent to hear from Peter Pfundtner from MJSD.

Mr. Pfundtner and City staff explained the formula used for the current Police-School Liaison Officer positions.

Moved by Ald. Langdon, seconded by Ald. Taylor to reconsider motion to amend the 85%/15% split.

Motion carried on roll 5-3. Ald. Taylor, Sevenich, Langdon, Englebert, Benner-yes

Ald. Klein, Krueger, Zelinski-no

Motion on the floor to amend the cost of the Elementary Police-School Liaison Officer Position be split 85% School District and 15% City of Menasha.

General discussion ensued on the cost split.

Motion failed on roll call 3-5. Ald. Klein, Krueger, Zelinski-yes

Ald. Taylor, Sevenich, Langdon, Englebert, Benner-no

Motion to approve Consent Agenda item 9, Elementary Police-School Liaison Officer position carried on roll call 8-0

3. Moved by Ald. Klein, seconded by Ald. Sevenich to approve Consent Agenda item 10, the purchase of personal protective gear from Paul Conway Shields not to exceed \$28,656.00

Motion carried on roll call 8-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 6/21/12 to 6/28/12 in the amount of \$839,331.95

Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll.

Ald. Taylor requested to separate check #33866 (McMahon). He will abstain due to personal connections.

Motion to approve accounts payable and payroll minus check #33866 carried on roll call 8-0.

Motion to approve check #33866 carried on roll call 7-0. Ald. Taylor-abstained

2. "Class B" liquor license renewal application – Juanita's Hacienda Inc, d/b/a Korona Klub, 190 Main Street, Menasha, Juana M. Bevers, agent, for the July 2, 2012 – June 30, 2013 licensing year.

Moved by Ald. Klein, seconded by Ald. Langdon to approve "Class B" liquor license for Juanita'a Hacienda, d/b/a Korona Klub

Motion carried on roll call 8-0.

J. ORDINANCES AND RESOLUTIONS

1. O-11-12 An Ordinance Amending Title 7, Chapter 8, Section 7-8-1(e) & (g) of the Code of Ordinance (Street Use Permits) (introduced by Ald. Krueger & Mayor Merkes)

Moved by Ald. Krueger, seconded by Ald. Zelinski to adopt O-11-12.

Motion carried on roll call 8-0.

2. O-12-12 An Ordinance relating to the annexation of certain property to the City of Menasha, Wisconsin (Bowe Annexation)

Moved by Ald. Sevenich, seconded by Ald. Langdon to adopt O-12-12.

Motion carried on roll call 8-0.

3. O-13-12 An Ordinance relating to the annexation of certain property to the City of Menasha, Wisconsin (FP One, LLC Annexation)

Moved by Ald. Sevenich, seconded by Ald. Langdon to adopt O-13-12.

Discussion: PP Homan explained the new legal description of the property.

Motion carried on roll call 8-0

DRAFT

J. ORDINANCES AND RESOLUTIONS, cont'd.

4. R-25-12 – A Resolution appropriating funds

Moved by Ald. Taylor, seconded by Ald. Krueger to adopt R-25-12
Motion carried on roll call 8-0.

K. APPOINTMENTS

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke.

O. RECESS TO ADMINISTRATION COMMITTEE AND BOARD OF PUBLIC WORKS

Moved by Ald. Krueger, seconded by Ald. Klein to recess to Administration Committee and Board of
Public Works at 7:30 pm.
Motion carried on voice vote.

Reconvened at 8:55 pm.

P. CLAIMS AGAINST THE CITY

1. Update on Petition for the Incorporation for the Village of Harrison, 12-CV-28; and Notice of injury and
circumstances of claim - Town of Harrison, Celine Romenesko, Rick Kindschi
CA/HRD Captain reported that the judge in this case ruled in favor of the petitioners' motion. She is waiting
for the final written decision. The City has the option to appeal the decision. She recommended any
discussion should be done in closed session.

Q. Moved by Ald. Benner, seconded by Ald. Langdon to adjourn into Closed Session pursuant to Wis. Stats.
§19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise
concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become
involved. (Petition for the Incorporation for the Village of Harrison; Notice of injury and circumstances of
claim- Town of Harrison, Romenesko & Kindschi)
Motion carried on roll call 8-0.

R. May reconvene into Open Session to act on items discussed in Closed Session
Not required.

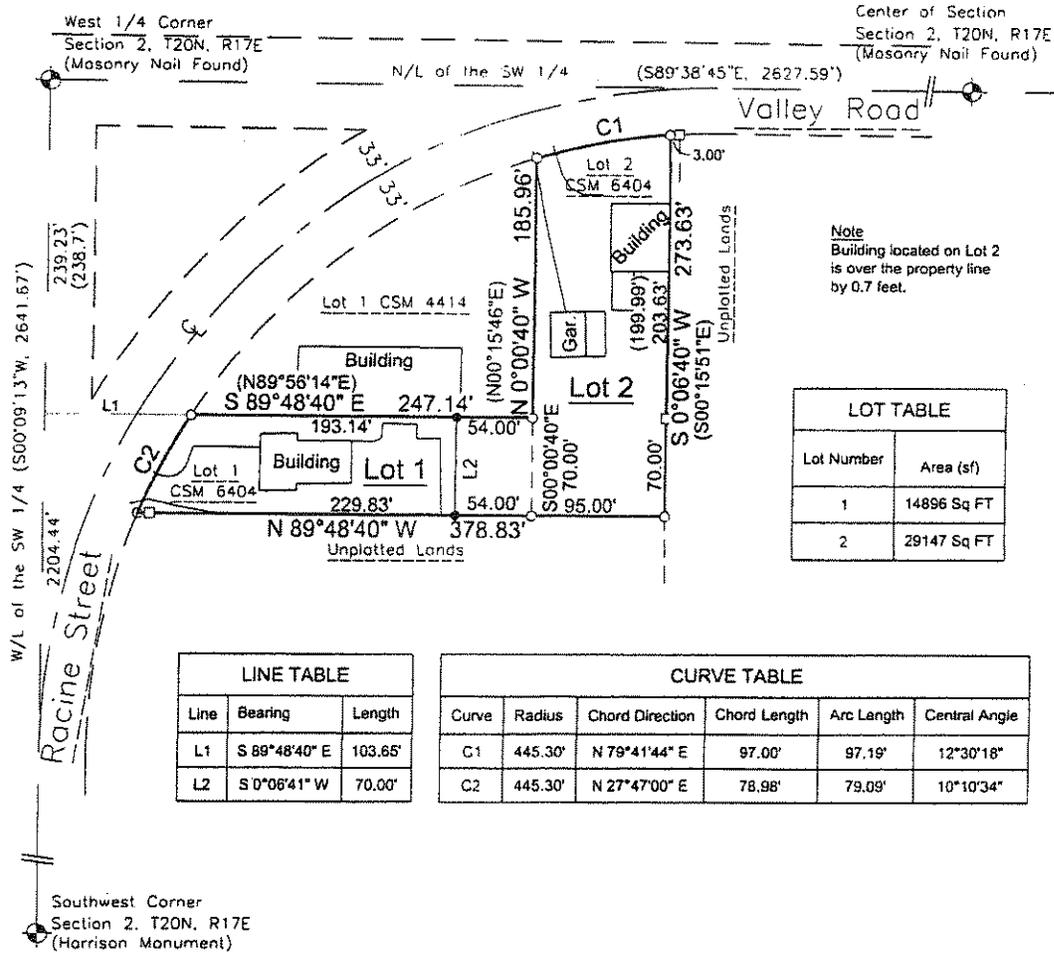
S. ADJOURN

Moved by Ald. Benner, seconded by Ald. Englebert to adjourn at 9:23 pm.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Certified Survey Map No. _____

All of Lot One (1) and Lot Two (2), Certified Survey Map 6404, being part of the Northwest 1/4 of the Southwest 1/4 of Section 2, Township 20 North, Range 17 East, Town of Menasha, Winnebago County, Wisconsin.



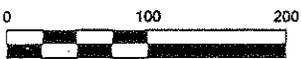
LOT TABLE	
Lot Number	Area (sf)
1	14896 Sq FT
2	29147 Sq FT

LINE TABLE		
Line	Bearing	Length
L1	S 89°48'40" E	103.65'
L2	S 0°06'41" W	70.00'

CURVE TABLE					
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle
C1	445.30'	N 79°41'44" E	97.00'	97.19'	12°30'18"
C2	445.30'	N 27°47'00" E	75.98'	79.09'	10°10'34"

LEGEND

- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 3/4" Rebar Found
- 1" Iron Pipe Found
- ⊙ Government Corner
- () Recorded As



Bearings are referenced to the West line of the Southwest 1/4 Section 2, T20N, R17E, assumed to bear S00°09'13"E, based on the Winnebago County Coordinate System



James R. Schloff 15 June 2012
 James R. Schloff, Wisconsin Registered Land Surveyor No. S-2692 Date

Davel Engineering, Inc.
 Civil Engineers and Land Surveyors
 1811 Racine Street
 Menasha, Wisconsin
 Ph. 920-891-1866, Fax 920-830-8895

Survey for:
 John Davel
 1811 Racine Street
 Menasha, WI Zip 54952

File: 3283CSM2.dwg
 Date: 06/13/2012
 Drafted By: jim
 Sheet: 1 of 3

Certified Survey Map No. _____

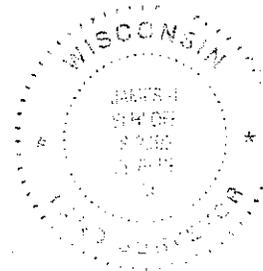
Surveyor's Certificate

I, James R. Sehloff, registered land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Town of Menasha and Winnebago County, and under the direction of David G. and Deborah L. Korth and John R. and Cathy A. Davel, the property owners of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is part of Lot 2, Certified Survey Map 4414, and part of the Northwest 1/4 of the Southwest 1/4 of Section 2, Township 20 North, Range 17 East, Town of Menasha, Winnebago County, Wisconsin, containing 44,044 Square Feet (1.0111 Acres) of land described as follows:

Commencing at the West 1/4 corner of Section 2; thence along the West line of the Southwest 1/4 of said Section 2, S00°09'13"W, 239.23 feet to a point on the center line of Racine Street; thence S89°48'40"E, 103.66 feet to the point of beginning; thence continuing S89°48'40"E, 247.14 feet; thence N00°00'40"W, 185.96 feet; thence 97.19 feet along the arc of a curve to the right with a radius of 445.30 feet and a chord of 97.00 feet which bears N79°41'44"E; thence S00°06'40"W, 273.63 feet; thence N89°48'40"W, 378.83 feet; thence 79.09 feet along the arc of a curve to the right with a radius of 445.30 feet and a chord of 78.98 feet which bears N27°47'00"E, to the point of beginning, subject to all easements, and restrictions of record.

Given under my hand this 13 day of June, 2012.

James R. Sehloff
James R. Sehloff, Wisconsin Registered Land Surveyor No. S-2692



Owners' Certificate

As the property owners, we hereby certify that we caused the land described on this certified survey map to be surveyed, divided, mapped and dedicated all as shown and represented on this map.

Dated this _____ day of _____, 20_____

John R. Davel, Owner

Cathy A. Davel, Owner

State of Wisconsin)
)SS
_____) County)

John R. and Cathy A. Davel came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____) My Commission Expires _____

Notary Public, Wisconsin

City of Menasha Approval (Extraterritorial)

This Certified Survey Map was approved by the City of Menasha on this _____ day of _____, 20____.

Mayor

Date

City Clerk

Date

County Planning Agency Approval Certificate

Resolved, that this certified survey map in the Town of Menasha, Winnebago County, David G. and Deborah L. Korth and John R. and Cathy A. Davel, the property owner, is hereby approved by Winnebago County.

Planning and Zoning Chairperson

Date

Certified Survey Map No. _____

Owners' Certificate

As the property owners, we hereby certify that we caused the land described on this certified survey map to be surveyed, divided, mapped and dedicated all as shown and represented on this map.

Dated this _____ day of _____, 20____

David G. Korth, Owner

Deborah L. Korth, Owner

State of Wisconsin)
)SS
_____) County)

David G. and Deborah L. Korth came before me on the _____ day of _____, 20____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public, Wisconsin My Commission Expires _____

Town Board Approval Certificate

Resolved, that this certified survey map in the Town of Menasha, Winnebago County, David G. and Deborah L. Korth and John R. and Cathy A. Davel, the property owner, is hereby approved by the Town Board of the Town of Menasha.

Chairman Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Town Board of the Town of Menasha.

Clerk Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Town of Menasha and Winnebago County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Town Treasurer Date

County Treasurer Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:	Recording information:	Parcel Number(s):
John R. and Cathy A. Davel	Doc. No. 1029179	008-0055-04
David G. and Deborah L. Korth	Doc. No. 1497865	008-0055-03
	Doc. No. 1497874	

James R. Sehoff

James R. Sehoff, Wisconsin Registered Land Surveyor No. S-2692 Date 13 June 2012



CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 7/5/12-7/12/12 Checks # 34012-34150	\$ 319,741.81
Payroll Checks for 7/12/12	<u>183,982.24</u>
Total	\$ 503,724.05

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub.
In that case the last check stub used for that vendor is the check number that will show on
the check register.

AP Check Register
Check Date: 7/5/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	34012	7/5/2012	7688	100-0801-521.24-03	125.40	PD
				100-0501-522.24-03	83.60	PD
		7/5/2012	7695	100-1001-514.24-03	188.81	City Hall
		7/5/2012	7697	731-1022-541.24-03	62.04	Garage
		7/5/2012	7698	731-1022-541.24-03	117.26	Garage
			Total for check: 34012		577.11	
ACCURATE	34013	7/5/2012	1208592	731-1022-541.30-18	72.26	Shop Supplies
		7/5/2012	1208618	731-1022-541.30-18	13.25	Shop Supplies
			Total for check: 34013		85.51	
APPLETON AWNING SHOP	34014	7/5/2012	26493	100-0704-552.24-04	50.00	Umbrella Repair
			Total for check: 34014		50.00	
BADGER HIGHWAYS CO INC	34015	7/5/2012	157134	479-1010-541.30-18	145.58	FOB Menasha
				100-1003-541.30-18	126.00	FOB Menasha
				100-1004-541.30-18	4,430.55	FOB Menasha
		7/5/2012	157135	100-0703-553.30-18	121.00	Screenings
			Total for check: 34015		4,823.13	
BRAZEE ACE HARDWARE	34016	7/5/2012	018172	100-0703-553.24-03	5.37	Mem AED Cabinet
		7/5/2012	018232	207-0707-552.30-13	1.99	Bleach
			Total for check: 34016		7.36	
BUBRICK'S	34017	7/5/2012	605642	100-0801-521.30-10	148.59	Supplies
			Total for check: 34017		148.59	
CALUMET COUNTY REGISTER OF DEEDS	34018	7/5/2012	2265	100-0304-562.21-08	20.00	
			Total for check: 34018		20.00	

AP Check Register
Check Date: 7/5/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CAREW CONCRETE & SUPPLY CO INC	34019	7/5/2012	904190	100-1004-541.30-18	750.00	7th & Carver
		7/5/2012	904290	100-1004-541.30-18	1,162.50	9th & Martin
		7/5/2012	904291	100-1004-541.30-18	393.75	Racine
		7/5/2012	904607	100-1004-541.30-18	1,912.50	Martin & Ninth
		7/5/2012	904763	100-1004-541.30-18	741.75	Ninth & Racine
		7/5/2012	905220	100-1004-541.30-18	412.50	430 Ahnaip
		7/5/2012	905351	100-1004-541.30-18	525.00	347 Lopas
		7/5/2012	905352	601-1020-543.30-18	234.00	441 to 47
		7/5/2012	905454	100-1004-541.30-18	600.00	Appleton Street
		7/5/2012	905455	100-1004-541.30-18	33.54	
		7/5/2012	905722	100-1004-541.30-18	150.00	Concrete
		7/5/2012	906370	625-1003-541.30-18	450.00	Eighth
		7/5/2012	906371	625-1003-541.30-18	525.00	9th & Grove streets
		7/5/2012	906504	100-1004-541.30-18	786.00	203 Racine St
			Total for check: 34019	8,676.54		
CDW GOVERNMENT INC	34020	7/5/2012	L625637	743-0403-513.30-15	39.60	Emergency Replacement
			Total for check: 34020	39.60		
COCA-COLA REFRESHMENTS	34021	7/5/2012	3508072814	100-0704-552.30-17	68.36	Concessions
			Total for check: 34021	68.36		
CONCRETE CUTTERS INC	34022	7/5/2012	13417	625-1010-541.30-15	217.35	Core Bit
			Total for check: 34022	217.35		
CRESCENT ELECTRIC SUPPLY COMPANY	34023	7/5/2012	087-390250-00	100-0703-553.30-18	368.34	Lamp
		7/5/2012	087-391940-00	100-0703-553.30-18	178.49	Elec Parts
		7/5/2012	087-392109-00	100-0703-553.30-18	3.99	Elec Parts
		7/5/2012	087-394018-00	100-0704-552.24-03	28.37	
			Total for check: 34023	579.19		

AP Check Register
Check Date: 7/5/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
FACTORY MOTOR PARTS CO	34024	7/5/2012	18-1126398	731-1022-541.38-03	120.42	
		7/5/2012	18-1127017	731-1022-541.38-03	(108.92) Credit	
			Total for check: 34024		11.50	
FERGUSON WATERWORKS #1476	34025	7/5/2012	112877	601-1020-543.30-18	18.80 PVC	
			Total for check: 34025		18.80	
FIRST SUPPLY LLC - APPLETON	34026	7/5/2012	9364973-00	100-0704-552.24-03	107.00 Plumbing Parts	
			Total for check: 34026		107.00	
GALLS LLC	34027	7/5/2012	512240099	100-0801-521.30-18	104.45 Safety Vest	
			Total for check: 34027		104.45	
GERBER LEISURE PRODUCTS INC	34028	7/5/2012	23154	100-0703-553.30-18	582.00 Slide Replacement Parts Clovis	
			Total for check: 34028		582.00	
GERDAU	34029	7/5/2012	47010420	100-1004-541.30-18	1,225.00 Dowel	
		7/5/2012	47010434	100-1004-541.30-18	105.00 White Water Wax Cure	
			Total for check: 34029		1,435.00	
GREEN BAY HIGHWAY PRODUCTS LLC	34030	7/5/2012	21306	100-1008-541.30-18	702.90 Guardrail Panel Ends	
		7/5/2012	21339	100-0703-553.24-05	981.43	
			Total for check: 34030		1,684.33	
GUNDERSON UNIFORM & LINEN RENTAL	34031	7/5/2012	1459875	100-0801-521.30-13	33.12 Towel/Mat Service	
		7/5/2012	1461828	100-0801-521.30-13	31.74 Towels/Mats	
			Total for check: 34031		64.86	

AP Check Register
Check Date: 7/5/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
HAWKINS INC	34032	7/5/2012	3349881	100-0704-552.30-18	776.02	Pool Chemicals
			Total for check: 34032		<u>776.02</u>	
HOTSY CLEANING SYSTEMS INC	34033	7/5/2012	0079678-IN	731-1022-541.30-18	378.67	Nipple/Swivel
			Total for check: 34033		<u>378.67</u>	
JOHN'S SAW SERVICE	34034	7/5/2012	8859	731-1022-541.38-03	95.94	Air Filters
			Total for check: 34034		<u>95.94</u>	
JP CONTRACTING LLC	34035	7/5/2012	440	100-0501-522.82-01	487.21	Station 36 Landscaping
			Total for check: 34035		<u>487.21</u>	
KJ WASTE SYSTEMS INC	34036	7/5/2012		266-1027-543.21-06	674.00	Recycling/Container Rent
			Total for check: 34036		<u>674.00</u>	
KUNDINGER FLUID POWER INC	34037	7/5/2012	50190970	731-1022-541.38-03	41.09	Hose Assembly
			Total for check: 34037		<u>41.09</u>	
LEVENHAGEN CORPORATION	34038	7/5/2012	046108A-IN	731-1022-541.30-18	108.60	Fuel
		7/5/2012	78481	207-0707-552.38-01	2,538.50	Marina/Fuel
		7/5/2012	78690	207-0707-552.38-01	5,187.85	Marina/Fuel
		Total for check: 34038		<u>7,834.95</u>		
LINCOLN CONTRACTORS SUPPLY INC	34039	7/5/2012	120106	100-1003-541.30-15	100.00	Hammer Bit
			Total for check: 34039		<u>100.00</u>	
MARSHALL & ILSLEY TRUST COMPANY NA	34040	7/5/2012	4025880	100-0202-512.21-05	260.00	Monthly Fees
			Total for check: 34040		<u>260.00</u>	

AP Check Register
Check Date: 7/5/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MATTHEWS TIRE & SERVICE CENTER	34041	7/5/2012	395828	731-1022-541.38-02	394.16	Repair Tire
		7/5/2012	43480	731-1022-541.38-02	442.99	Replace Belt
		7/5/2012	43481	731-1022-541.38-02	163.74	Tires
		7/5/2012	43490	731-1022-541.38-02	77.98	Repair Tire
				Total for check: 34041	1,078.87	
MENARDS-APPLETON EAST	34042	7/5/2012	58672	100-0703-553.24-03	58.97	White Elastomeric
		7/5/2012	60784	100-0703-553.24-03	4.85	Clamps
		7/5/2012	60893	100-0702-552.30-18	26.91	Paint
				Total for check: 34042	90.73	
MENASHA TREASURER	34043	7/5/2012		100-0914-531.30-11	15.12	Expenses/Health Dept
				100-0916-531.30-11	2.90	Expenses/Health Dept
				100-0903-531.30-11	3.31	Expenses/Health Dept
				100-0000-132.00-00	5.25	Expenses/Health Dept
				100-0903-531.33-01	15.62	Expenses/Health Dept
				100-0914-531.34-04	2.50	Expenses/Health Dept
			Total for check: 34043	44.70		
MENASHA UTILITIES	34044	7/5/2012		100-1012-541.22-03	16,194.44	Street Lighting
				Total for check: 34044	16,194.44	
MIKES POPCORN	34045	7/5/2012	2125	100-0704-552.30-17	296.64	Popcorn
		7/5/2012	2142	100-0704-552.30-17	27.90	Popcorn
				Total for check: 34045	324.54	
MODERN DAIRY INC	34046	7/5/2012	203691	100-0704-552.30-17	318.96	Concessions
				Total for check: 34046	318.96	
MORTON SAFETY	34047	7/5/2012	685726	100-0702-552.30-18	41.15	First-Aid Supplies
		7/5/2012	686620	100-0704-552.30-10	70.49	First-Aid Supplies

AP Check Register
Check Date: 7/5/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MORTON SAFETY...	34047...	7/5/2012	687068	100-0704-552.30-10	17.85	First-Aid Supplies
			Total for check: 34047		129.49	
N&M AUTO SUPPLY	34048	7/5/2012	406179	731-1022-541.30-18	8.99	Stop Leak Power Steering
		7/5/2012	406324	731-1022-541.38-03	28.98	Bulb/Connector
		7/5/2012	406549	731-1022-541.38-03	246.02	Rotor & Axle Kit
		7/5/2012	406647	731-1022-541.38-03	1.59	Valve Stems
		7/5/2012	407203	731-1022-541.38-03	13.88	Sway Bar Bushing
		7/5/2012	407291	731-1022-541.38-03	163.95	Brake Rotor/Pads
		7/5/2012	407363	731-1022-541.38-03	64.42	Sway Bar Link
		7/5/2012	407515	731-1022-541.38-03	35.64	Spark Plugs
		7/5/2012	407528	731-1022-541.38-03	42.80	Spark Plugs
		7/5/2012	407641	731-1022-541.38-03	42.80	Spark Plugs
			Total for check: 34048		649.07	
NEENAH-MENASHA MUNICIPAL COURT	34049	7/5/2012		100-0000-201.03-00	288.00	Bond/MEPD #12-262
				100-0000-201.03-00	5.00	MEPD Warrant#12-121
			Total for check: 34049		293.00	
NEENAH-MENASHA SEWERAGE COMMISSION	34050	7/5/2012	2012-097	601-1021-543.25-01	75,825.22	July 2012
		7/5/2012	2012-103	601-0000-122.05-00	(8,859.84)	July 2012
				601-1021-543.25-01	21,985.00	July 2012
			Total for check: 34050		88,950.38	
PACKER CITY INTERNATIONAL	34051	7/5/2012	3-221570025	731-1022-541.38-03	71.79	Filters
		7/5/2012	3-221640045	731-1022-541.38-03	23.08	Air Filter
		7/5/2012	3-221660020	731-1022-541.38-03	23.13	Filters
			Total for check: 34051		118.00	

AP Check Register
Check Date: 7/5/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PITNEY BOWES INC	34052	7/5/2012	669111	100-1001-514.30-10	183.57	183.57 Red Ink
			Total for check: 34052		<u>183.57</u>	
	34053	7/5/2012	0W52162B	100-0801-521.30-18	27.36	27.36 Uniform Supplies
			Total for check: 34053		<u>27.36</u>	
REGISTRATION FEE TRUST	34054	7/5/2012		731-1022-541.32-01	4.00	4.00 Replacement Plate 28413
			Total for check: 34054		<u>4.00</u>	
	34055	7/5/2012	1068	100-0703-553.30-18	770.00	770.00 Mulch Barker/Beach/Hart
			1076	100-0703-553.30-18	750.00	750.00 Mulch/Smith Park
			Total for check: 34055		<u>1,520.00</u>	
SPIELBAUER FIREWORKS CO INC	34056	7/5/2012	12ME1754	100-0408-552.21-06	1,000.00	1,000.00 Fireworks
			Total for check: 34056		<u>1,000.00</u>	
	34057	7/5/2012	0612-079	100-0704-552.30-10	77.94	77.94 Shirts
			Total for check: 34057		<u>77.94</u>	
STAPLES ADVANTAGE	34058	7/5/2012	8022134623	731-1022-541.30-10	40.44	40.44 Supplies
				100-0703-553.30-10	40.42	40.42 Supplies
			8022134624	100-0801-521.30-10	341.88	341.88 Paper
			Total for check: 34058		<u>422.74</u>	
TJ CONEVERA'S INC	34059	7/5/2012	12-2270	100-0801-521.30-15	3,458.00	3,458.00
			Total for check: 34059		<u>3,458.00</u>	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
TNAMEC COMPANY INC	34060	7/5/2012	01043340500D	100-0704-552.24-04	146.30	
			Total for check: 34060		146.30	
UNIFIRST CORPORATION	34061	7/5/2012	097 0114863	731-1022-541.20-01	116.56	Mat/Mop/Clothing Service
			Total for check: 34061		116.56	
UNITED PAPER CORPORATION	34062	7/5/2012	51805	100-0000-132.00-00	84.40	
			Total for check: 34062		84.40	
UNITED RENTALS NORTHWEST INC	34063	7/5/2012	103597752-001	601-1020-543.30-18	158.33	Calibration Gas
			Total for check: 34063		158.33	
WE ENERGIES	34064	7/5/2012		100-1012-541.22-03	2,218.25	Street Lights
			Total for check: 34064		2,218.25	
WE ENERGIES	34065	7/5/2012		267-0102-581.22-04	9.25	198 River Street
			Total for check: 34065		9.25	
WERNER ELECTRIC SUPPLY CO	34066	7/5/2012	S3591272.001	100-0801-521.24-03	111.25	PD/2x2 Fixtures
			Total for check: 34066		111.25	
WIL-KIL PEST CONTROL	34067	7/5/2012	2055936	731-1022-541.20-07	64.00	Contract
			Total for check: 34067		64.00	
WINNEBAGO COUNTY CLERK OF COURTS	34068	7/5/2012		100-0000-201.03-00	650.00	Bond/MEPD 12-1974
			Total for check: 34068		650.00	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WINNEBAGO COUNTY TREASURER	34069	7/5/2012	3071	100-0805-521.25-01	308.76	Jail Charges
				Total for check: 34069	308.76	
WINNEBAGO COUNTY TREASURER	34070	7/5/2012	ATS LOAN	310-0409-571.61-01	5,958.04	ATS
				310-0410-571.61-02	3,176.65	ATS
				Total for check: 34070	9,134.69	
WISCONSIN DEPARTMENT OF REVENUE	34071	7/5/2012	2011-29	100-0402-513.25-01	300.00	Complainant Robert Burke
				Total for check: 34071	300.00	
WPHA	34072	7/5/2012		100-0903-531.34-02	90.00	Conference-Davis & Rosin
				Total for check: 34072	90.00	
					158,226.14	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description	
AAA SANITATION INC	34073	7/12/2012	176842	100-0703-553.20-06	115.00	Handicap Portable Toilets	
			176843	100-0703-553.20-06	115.00	Handicap Portable Toilets	
			Total for check: 34073			230.00	
ACCURATE	34074	7/12/2012	1209015	731-1022-541.30-18	14.55	Blade Sharpener	
			1209288	731-1022-541.30-18	151.92	Brakleen/Wire/Coupler	
			Total for check: 34074			166.47	
AIRGAS NORTH CENTRAL	34075	7/12/2012	9006558097	731-1022-541.30-18	62.79	Oxygen Ind	
			Total for check: 34075			62.79	
TRACY ANTHONY	34076	7/12/2012	ANTHONY	100-0000-441.23-00	115.00	Park Refund	
			Total for check: 34076			115.00	
ATSSA	34077	7/12/2012	90058503	100-1002-541.32-01	56.25	Membership Renewal	
				625-1002-541.32-01	18.75	Membership Renewal	
			Total for check: 34077			75.00	
BADGER HIGHWAYS CO INC	34078	7/12/2012	157214	100-1004-541.30-18	1,405.02	Hotmix	
			Total for check: 34078			1,405.02	
BADGER LAB & ENGINEERING INC	34079	7/12/2012	INV000049209	601-1020-543.21-02	921.00	Sampling/Report 1204965	
			INV000049210	601-1020-543.21-02	921.00	Sampling/Report 1204963	
			INV000049211	601-1020-543.21-02	971.00	Sampling/Report 1204966	
			INV000049212	601-1020-543.21-02	600.00	Sampling/Report 1204968	
			INV000049213	601-1020-543.21-02	776.00	Sampling/Report 1205029	
			INV000049279	601-1020-543.21-02	662.00	Sampling/Report 1204964	
			INV000049321	601-1020-543.21-02	921.00	Sampling/Report 1204967	
			Total for check: 34079			5,772.00	

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BECK ELECTRIC INC	34080	7/12/2012	JU1912-COM-PK6	100-0704-552.24-03	130.00	Wiring Work
		7/12/2012	JU1912-COM-PK7	100-0704-552.24-03	65.00	Pool/Janitor's Closet
		7/12/2012	JU1912-COM-PK8	100-0704-552.24-03	639.08	Pool/Ceiling Fixtures
			Total for check: 34080		834.08	
BRAZEE ACE HARDWARE	34081	7/12/2012	018302	100-1001-514.30-13	3.99	Dawn
			Total for check: 34081		3.99	
CALUMET COUNTY REGISTER OF DEEDS	34082	7/12/2012	4000068	100-0203-512.21-08	30.00	Lake Park
		7/12/2012	4000310	100-0304-562.21-08	20.00	
			Total for check: 34082		50.00	
CAREW CONCRETE & SUPPLY CO INC	34083	7/12/2012	905721	100-1004-541.30-18	600.00	Appleton Street
		7/12/2012	906650	625-1003-541.30-18	71.00	Concrete
			Total for check: 34083		671.00	
CDW GOVERNMENT INC	34084	7/12/2012	L950863	100-0702-552.30-18	534.88	Laptop/P&R Summer Super
		7/12/2012	M073149	733-0206-512.73-01	2,589.29	PWF Storm Replacement
		7/12/2012	M113961	743-0403-513.30-15	25.69	Adapter/New Patrol Squad
			Total for check: 34084		3,149.86	
CLEAR WATER CAR WASH	34085	7/12/2012	461	100-0801-521.29-05	94.95	Detail Center Service
			Total for check: 34085		94.95	
DIGICORPORATION	34086	7/12/2012	123904	100-0000-134.00-00	(102.00)	Envelopes
				100-0304-562.29-01	140.00	Envelopes
				100-1002-541.29-01	64.50	Envelopes
				625-1002-541.29-01	21.50	Envelopes
		Total for check: 34086		124.00		

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FABCO EQUIPMENT INC	34087	7/12/2012	C 189778	731-1022-541.38-03	490.96	Hub As
				Total for check: 34087	490.96	
FASTENAL COMPANY	34088	7/12/2012	WIAPP222818	100-0702-552.30-18	12.87	SSS KNL
				Total for check: 34088	12.87	
FOX VALLEY HUMANE ASSOCIATION	34089	7/12/2012	100-0806-532.25-01		1,431.92	May. 2012/17 Animals
				Total for check: 34089	1,431.92	
GANNETT WISCONSIN MEDIA	34090	7/12/2012	0006454747	100-0405-513.29-02	1,103.62	Publication Notices
				100-0203-512.29-02	100.66	Publication Notices
			Total for check: 34090		1,204.28	
GE CHEMICAL	34091	7/12/2012	4828	731-1022-541.30-18	407.80	Foam Filter Replacement
				Total for check: 34091	407.80	
GOLD CROSS AMBULANCE SERVICE INC	34092	7/12/2012	0028946-IN	100-0000-132.00-00	450.72	AED Pads
				Total for check: 34092	450.72	
HAWKINS INC	34093	7/12/2012	3354504	100-0704-552.30-18	3,962.57	Pool Chemicals
				Total for check: 34093	3,962.57	
HOME DEPOT CREDIT SERVICES	34094	7/12/2012	31615	100-0704-552.30-18	19.97	RupX
				100-0703-553.24-03	15.78	Tie-Down/Ratchet/Fitting
				100-0703-553.30-18	12.71	Waterweid
				100-0801-521.24-03	62.68	Pots/Soil/Flowers
			100-0501-522.24-03	41.79	Pots/Soil/Flowers	
			100-0801-521.24-03	62.68	Pots/Soil/Flowers	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
HOME DEPOT CREDIT SERVICES...	34094...	7/12/2012...	4179003...	100-0801-521.24-03	(62.68) Fix Duplicate Entry	
			Total for check: 34094		152.93	
HORST DISTRIBUTING INC	34095	7/12/2012	20396-000	100-1002-541.30-18	277.12 Paint	
				625-1002-541.30-18	92.38 Paint	
			Total for check: 34095		369.50	
INDEPENDENT INSPECTIONS LTD	34096	7/12/2012	306126	100-0301-523.21-06	6,743.08 June 2012 Permits	
			Total for check: 34096		6,743.08	
INTERSTATE BATTERY OF GREEN BAY	34097	7/12/2012	90077588	731-1022-541.38-03	106.95	
			Total for check: 34097		106.95	
KAEMPFER & ASSOCIATES INC	34098	7/12/2012	16466	601-1020-543.21-02	513.98 Industrial User Discharge	
		7/12/2012	16467	601-1020-543.21-02	1,837.47 Signif Sewer User Monitor	
		7/12/2012	16468	601-1020-543.21-02	85.66 Neenah/Menasha Agreement SS Discharge System	
		7/12/2012	16469	601-1020-543.21-02	256.99 Compliance Schedule	
		7/12/2012	16470	601-1020-543.21-02	1,199.28 9th St Lift Station	
		7/12/2012	16471	601-1020-543.21-02	729.14 Sewer System Anlysis	
		7/12/2012	16472	601-1020-543.21-02	856.68 Phase 4 Project Manage	
		7/12/2012	16473	601-1020-543.21-02	1,266.69 Phase 4 Const Services	
		7/12/2012	16474	601-1020-543.21-02	172.44 Phase 4 Project Manage	
		7/12/2012	16475	601-1020-543.21-02	777.42 Manhole Inspect Program	
		7/12/2012	16476	601-1020-543.21-02	2,838.15 Sewer Televising Program	
		7/12/2012	16477	601-1020-543.21-02	1,165.17 Report Preparation	
		Total for check: 34098		11,699.07		
KITZ & PFEIL INC	34102	7/12/2012	052114-0049	731-1022-541.30-18	7.51 Galv Nipple	
		7/12/2012	052114-0060	731-1022-541.30-18	76.54 Shop Supplies	
		7/12/2012	052114-0100	731-1022-541.30-18	8.62 Elbows	
		7/12/2012	052114-0197	100-0703-553.30-18	23.86 Shop Supplies	

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Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KITZ & PFEIL INC...	34102...	7/12/2012	052314-0158	100-0703-553.30-18	21.55	Shop Supplies
		7/12/2012	052414-0002	100-0703-553.30-18	11.98	Weed Killer
		7/12/2012	052414-0014	731-1022-541.30-18	3.20	Misc Hardware
		7/12/2012	052414-0182	100-1001-514.24-03	10.96	Motor Tune Up/Roof Patch
				100-0801-521.24-03	2.46	Misc Hardware
		7/12/2012	052514-0160	207-0707-552.30-18	11.24	Marina/East Restroom
		7/12/2012	052903-0008	100-0703-553.30-18	39.95	Orange Line
		7/12/2012	052914-0060	100-1001-514.24-03	26.69	Misc Hardware/Drill Bits
		7/12/2012	052914-0111	100-1001-514.30-15	29.22	Drill Bits
		7/12/2012	052914-0190	100-1008-541.30-18	2.51	Liquid Bleach
		7/12/2012	053014-0120	731-1022-541.24-03	8.98	Bulbs/Maintenance Shop
		7/12/2012	053114-0010	100-1001-514.24-03	22.13	Socket/Connector/Bulbs
		7/12/2012	053114-0011	100-1001-514.30-18	2.51	Lawnmower Plug
		7/12/2012	060114-0036	100-0704-552.30-18	11.98	Wax
		7/12/2012	060114-0059	100-0703-553.24-03	24.78	Elbows/Tape/Coupling
		7/12/2012	060114-0088	100-1008-541.30-18	19.13	Blades & Lock Nut
				100-0703-553.30-18	39.95	Orange Line
		7/12/2012	060114-0129	100-0704-552.30-18	21.57	Scrub Sponges
		7/12/2012	060311-0044	100-0204-512.24-01	17.08	Car Polish & Wax/Pool
		7/12/2012	060414-0032	100-1001-514.24-03	21.58	Duct Tape
		7/12/2012	060414-0089	100-0704-552.30-10	5.02	Bits
		7/12/2012	060509-0029	100-0704-552.30-18	10.76	Cable Ties
		7/12/2012	060614-0002	100-0704-552.30-18	16.18	Car Polish
				100-0703-553.24-03	26.24	Elbow/Clips/Coupling
				100-0704-552.30-18	(16.18)	Wax Return
		7/12/2012	060614-0023	100-1001-514.24-03	5.37	CH Fall Protection
		7/12/2012	060614-0063	100-0704-552.30-10	35.78	Tower Fan & Duct Tape
		7/12/2012	060614-0078	100-1001-514.24-03	2.03	CH Fall Protection
		7/12/2012	060714-0056	100-1001-514.24-03	6.48	CH Fall Protect & Library
		7/12/2012	060714-0058	100-0704-552.30-13	6.29	Deck Scrub Bush
		7/12/2012	060714-0134	100-0704-552.24-03	26.13	Elbows/Batteries/Clamps
		7/12/2012	060814-0008	100-0704-552.24-03	30.36	Rope Clip & Gorilla Tape
		7/12/2012	060814-0061	100-0703-553.24-03	9.54	Miscellaneous Hardware
		7/12/2012	061114-0048	100-0703-553.30-18	13.41	Screw Connector
	7/12/2012	061214-0036	100-1001-514.30-13	3.12	Snap Knives	

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KITZ & PFEIL INC...	34102...	7/12/2012	061214-0055	731-1022-541.38-03	23.35	Enamel & Hose Bibb
		7/12/2012	061214-0136	731-1022-541.38-03	26.94	Misc Hardware
		7/12/2012	061314-0007	100-0703-553.30-18	7.81	Misc Hardware/Playground
		7/12/2012	061314-0087	100-0703-553.30-18	2.06	Enamel/Playground
		7/12/2012	061314-0125	100-1001-514.30-18	15.28	Ext Cord & Duct Tape
		7/12/2012	061314-0137	100-0703-553.30-18	17.98	Wire Connectors
		7/12/2012	061414-0076	601-1020-543.30-18	3.96	9th St Lift Station
		7/12/2012	061414-0099	100-0704-552.30-10	25.62	Insect Repellant
		7/12/2012	061414-0154	100-0702-552.30-18	25.49	Hardware
		7/12/2012	061414-0157	601-1020-543.30-18	2.51	9th St Lift Station
		7/12/2012	061414-0181	100-0703-553.30-18	14.08	Key & Hardware
		7/12/2012	061503-0027	100-1018-543.30-18	28.68	Weed Eater Oil
		7/12/2012	061909-0005	100-0706-561.29-05	133.00	Rental & Deposit
7/12/2012	061909-0008	100-0706-561.29-05	249.00	Rentals & Deposits		
7/12/2012	061909-0151	100-0706-561.29-05	(250.00)	Rental Deposit Credit		
7/12/2012	061914-0100	207-0707-552.30-18	15.50	Hardware/Marina		
			Total for check: 34102		987.77	
KWIK TRIP INC	34103	7/12/2012		100-0801-521.29-05	601.39	Fuel/June, 2012
					601.39	
LEVENHAGEN CORPORATION	34104	7/12/2012	78496	207-0707-552.38-01	677.36	Marina Fuel
		7/12/2012	78718	207-0707-552.38-01	4,442.51	Marina Fuel
		7/12/2012	78725	207-0707-552.38-01	5,642.49	Marina Fuel
				207-0707-552.38-01	10.00	Correct Entry
		7/12/2012	78760	207-0707-552.38-01	3,465.39	Marina Fuel
		7/12/2012	78764	207-0707-552.38-01	4,982.09	Marina Fuel
		7/12/2012	78783	207-0707-552.38-01	5,255.06	Marina Fuel
		7/12/2012	78811	207-0707-552.38-01	5,494.00	Marina Fuel
		7/12/2012	78812	207-0707-552.38-01	1,479.66	Marina Fuel
				Total for check: 34104		31,448.56

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MANAWA TELEPHONE CO	34105	7/12/2012		743-0403-513.22-01	39.95	Internet Service
				Total for check: 34105	39.95	
MATTHEWS TIRE & SERVICE CENTER	34106	7/12/2012	43543	731-1022-541.38-02	39.51	Flat Repair
		7/12/2012	43547	731-1022-541.38-02	215.49	Replace Tire
		7/12/2012	43588	731-1022-541.38-02	13.99	Valve Stem/Hardware
			Total for check: 34106	268.99		
MENARDS-APPLETON EAST	34107	7/12/2012	63143	100-0703-553.24-03	22.19	Brush/Tray Liner/Covers
		7/12/2012	64537	100-0703-553.30-18	108.56	Ant Killer/Paint
			Total for check: 34107	130.75		
MENASHA EMPLOYEES CREDIT UNION	34108	7/12/2012	20120712	100-0000-202.05-00	14,031.00	PAYROLL SUMMARY
			Total for check: 34108	14,031.00		
MENASHA EMPLOYEES CREDIT UNION	34109	7/12/2012	20120712	100-0000-202.10-00	140.82	PAYROLL SUMMARY
			Total for check: 34109	140.82		
MENASHA TREASURER	34110	7/12/2012		100-0801-521.30-18	52.67	Police Supplies
				100-0801-521.34-03	15.08	Police Training
			Total for check: 34110	67.75		
MENASHA UTILITIES	34111	7/12/2012		100-1008-541.22-03	198.11	Electric
				100-0703-553.22-03	561.92	Electric
				100-0703-553.22-05	152.30	Water
				100-0703-553.22-06	91.25	Storm
				100-0903-531.22-03	156.65	Electric
				100-0903-531.22-05	54.18	Water
				100-0000-123.00-00	9.21	Electric
			100-0305-562.22-06	2.50	Storm	
			601-1020-543.22-03	69.76	Electric	

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MENASHA UTILITIES...	34111...	7/12/2012...	...	100-1012-541.22-03	16,514.41	June, 2012 Street Lights
		7/12/2012	3909	625-0401-513.25-01	1,235.12	Storm Water
		7/12/2012	3910	601-0401-513.25-01	17,377.75	Sewer Charge
			Total for check: 34111		36,423.16	
MENASHA UTILITIES	34112	7/12/2012		267-0102-581.22-03	742.35	Steam Plant
				267-0102-581.22-05	175.44	Steam Plant
			Total for check: 34112		917.79	
TOWN OF MENASHA UTILITY DISTRICT	34113	7/12/2012		457-0304-562.22-05	11.31	1205 Wittmann Drive
				457-0304-562.22-05	22.61	1300 Wittmann Drive
				457-0304-562.22-05	33.92	1200 Wittmann Drive
				100-0703-553.22-05	101.76	Standby Water/Plank Rd
				100-0703-553.22-05	11.31	1521 Brighton/Standby Wat
			Total for check: 34113		180.91	
MODERN DAIRY INC	34114	7/12/2012	203861	100-0704-552.30-17	291.50	Concessions
			Total for check: 34114		291.50	
MORTON SAFETY	34115	7/12/2012	642467	100-0703-553.30-10	26.75	First Aid Supplies
		7/12/2012	682466	731-1022-541.21-06	38.59	First-Aid Supplies
		7/12/2012	690110	731-1022-541.30-18	20.40	Eyewear
		7/12/2012	690596	100-0704-552.30-10	117.00	First Aid
			Total for check: 34115		202.74	
NEENAH-MENASHA MUNICIPAL COURT	34116	7/12/2012		100-0000-201.03-00	139.00	Bond/MEPD 12-177
				100-0000-201.03-00	454.00	Bond/MEPD 12-2199
				100-0000-201.03-00	197.00	Bond/MEPD 12-121
			Total for check: 34116		790.00	
OFFICE DEPOT	34117	7/12/2012	2715864	100-0204-512.30-10	38.49	Supplies

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OFFICE DEPOT...	34117...	7/12/2012...	2715864...	100-0405-513.30-10	27.72	Supplies
				100-0202-512.30-10	132.49	Supplies
			Total for check: 34117		198.70	
OGDEN PLUMBING & HEATING INC	34118	7/12/2012	66511	207-0707-552.24-03	95.00	RP Testing/Blackflow Test
			Total for check: 34118		95.00	
PACKER CITY INTERNATIONAL	34119	7/12/2012	3-221700053	731-1022-541.38-03	5.32	Lubefilt
		7/12/2012	3-221710002	731-1022-541.30-18	25.58	Fluid
		7/12/2012	3-221740002	731-1022-541.38-03	224.12	Filters/Tuff/Hoses/Crimp
		7/12/2012	3-221790028	731-1022-541.38-03	65.17	Blade/Lubefilt
			Total for check: 34119		320.19	
PELEGRIN, VICKY	34120	7/12/2012	PELEGRIN	100-0000-441.25-00	180.00	Refund for Bus Trips
			Total for check: 34120		180.00	
POSTAL ANNEX	34121	7/12/2012		100-0801-521.30-11	8.75	Postage
				100-0801-521.30-11	8.11	Postage
				100-0801-521.30-11	8.43	Postage
			Total for check: 34121		25.29	
PRIORITY 1 AUTO & POLICE	34122	7/12/2012		100-0801-521.29-05	2,425.00	Squad Equip Installation
			Total for check: 34122		2,425.00	
R&B SUPPLY COMPANY INC	34123	7/12/2012	1592	731-1022-541.30-18	329.95	Goodyear
			Total for check: 34123		329.95	

AP Check Register
Check Date: 7/12/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
REDI-WELDING CO	34124	7/12/2012	14398	731-1022-541.30-18	246.96	
			Total for check: 34124		<u>246.96</u>	
REGISTRATION FEE TRUST TVRP	34125	7/12/2012	70ME	100-0000-454.00-00	500.00	500.00 Parking Ticket Process
			Total for check: 34125		<u>500.00</u>	
RESOURCE RECOVERY SYSTEMS INC	34126	7/12/2012	35099	266-1028-543.21-06	8,197.50	8,197.50 Grinding
			Total for check: 34126		<u>8,197.50</u>	
RIESTERER & SCHNELL INC	34127	7/12/2012	372522	731-1022-541.38-03	24.18	24.18 Cable
			Total for check: 34127		<u>24.18</u>	
ROAD EQUIPMENT	34128	7/12/2012	WA547164	731-1022-541.38-03	293.56	293.56 Brake Shoe/Drum & Cores
			Total for check: 34128		<u>293.56</u>	
SAFEGUARD BUSINESS SYSTEMS	34129	7/12/2012	027977069	100-0401-513.30-10	85.74	85.74 Deposit Tickets
			Total for check: 34129		<u>85.74</u>	
SCHMIDT BOAT LIFTS & DOCKS INC	34130	7/12/2012	27367	207-0707-552.24-03	1,116.00	1,116.00 Main Dock Ramp Repair
			Total for check: 34130		<u>1,116.00</u>	
SHERWIN INDUSTRIES INC	34131	7/12/2012	3319-0	100-1008-541.30-18	89.50	89.50 5 Gallon Strainer
			Total for check: 34131		<u>89.50</u>	
SHOPKO	34132	7/12/2012	90000014390018	100-0702-552.30-18	178.06	178.06 Rec Supplies
				100-0704-552.30-10	43.96	43.96 Sun Screen
			Total for check: 34132		<u>222.02</u>	
SKID & PALLET	34133	7/12/2012	1086	100-0703-553.30-18	340.00	340.00 Mulch Smith Park

AP Check Register

Check Date: 7/12/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SKID & PALLET...	34133...	7/12/2012	1089	100-0703-553.30-18	150.00	Mulch
		7/12/2012	1125	100-0703-553.30-18	120.00	Mulch
			Total for check: 34133		610.00	
SPORTS GRAPHICS	34134	7/12/2012	0612-106	100-0704-552.30-10	340.25	Pool Shirts
			Total for check: 34134		340.25	
STAPLES ADVANTAGE	34135	7/12/2012	8022198270	731-1022-541.30-10	54.55	Supplies
			Total for check: 34135		54.55	
SWIDERSKI EQUIPMENT INC	34136	7/12/2012	IF12794	731-1022-541.38-03	127.14	Filter Assy
			Total for check: 34136		127.14	
VICKI TERLAP	34137	7/12/2012		826-0704-552.30-17	16.72	Pool Fundraiser Reimburse
			Total for check: 34137		16.72	
UNIFIRST CORPORATION	34138	7/12/2012	0970115369	731-1022-541.20-01	105.21	Mat/Mop/Clothing Service
			Total for check: 34138		105.21	
UNITED PAPER CORPORATION	34139	7/12/2012	52190	100-0704-552.30-13	17.06	Multi Fold Towels
				100-1001-514.30-13	34.12	Multi Fold Towels
			Total for check: 34139		51.18	
UNITED WAY FOX CITIES	34140	7/12/2012	20120712	100-0000-202.09-00	27.48	PAYROLL SUMMARY
			Total for check: 34140		27.48	
VERIZON WIRELESS	34141	7/12/2012	2751607714	100-1001-514.22-01	74.77	Monthly Charges
				100-0704-552.22-01	21.29	Monthly Charges

AP Check Register
Check Date: 7/12/2012

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
VERIZON WIRELESS...	34141...	7/12/2012	2762825259	743-0403-513.24-04	399.94	Broadband
			Total for check: 34141		496.00	
VISU-SEWER INC	34142	7/12/2012	23192	601-1020-543.21-02	15,430.83	Clean Sanitary Sewer
			Total for check: 34142		15,430.83	
WALMART COMMUNITY	34143	7/12/2012	000499	100-0702-552.30-18	50.77	Rec Event
			Total for check: 34143		50.77	
WAVERLY SANITARY DISTRICT	34144	7/12/2012		100-0703-553.22-05	115.75	2170 Plank Road
			Total for check: 34144		115.75	
WBAY	34145	7/12/2012	462590	100-0000-201.15-00	260.00	Farm Market Ads
			Total for check: 34145		260.00	
WE ENERGIES	34146	7/12/2012		100-1008-541.22-04	9.74	455 Baldwin Street
				100-0703-553.22-03	37.50	Conservancy
				100-0701-533.22-03	10.28	North Street, Neenah
				100-0701-533.22-03	7.87	North Street, Neenah
		Total for check: 34146		65.39		
WINNEBAGO COUNTY CLERK OF COURTS	34147	7/12/2012		100-0000-201.03-00	150.00	Bond/MEPD 12-2112
			Total for check: 34147		150.00	
WINNEBAGO COUNTY REGISTER OF DEEDS	34148	7/12/2012		263-0306-562.70-01	30.00	HOME Rehab Program
			Total for check: 34148		30.00	
WISCONSIN SUPPORT COLLECTIONS	34149	7/12/2012	20120712	100-0000-202.03-00	1,881.86	PAYROLL SUMMARY

AP Check Register
Check Date: 7/12/2012

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WISCONSIN SUPPORT COLLECTIONS...	34149...	7/12/2012...	20120712...	100-0000-202.04-00	923.06	PAYROLL SUMMARY
			Total for check: 34149		<u>2,804.92</u>	
WMCA	34150	7/12/2012		100-0203-512.34-02	120.00	Annual Clerk Conference
			Total for check: 34150		<u>120.00</u>	
					<u>161,515.67</u>	

RESOLUTION R-24-12

A RESOLUTION ACKNOWLEDGING REVIEW OF CITY OF MENASHA 2011 COMPLIANCE MAINTENANCE ANNUAL REPORT UNDER WISCONSIN ADMINISTRATIVE CODE NR 208

Introduced by Ald. Taylor

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file Compliance Maintenance Annual Report (CMAR) for its wastewater collection system under Wisconsin Administrative Code NR 208; and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR); and

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades of "C" or less and/or an overall grade point average <3.00;

NOW, THEREFORE BE IT RESOLVED by the Mayor and the Common Council of the City of Menasha concurring, that no recommendations or corrective actions are necessary at this time because the City has achieved CMAR grades of "A" for its individual sections for its 2011 CMAR reporting year.

Passed and approved this ____ day of July, 2012.

Donald J. Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

Last Updated:
6/25/2012

Reporting Year: 2011

Financial Management

	Questions	Points						
1	Person Providing This Financial Information							
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Name:</td> <td style="border: 1px solid black; padding: 2px;">Thomas Stoffel</td> </tr> <tr> <td>Telephone:</td> <td style="border: 1px solid black; padding: 2px;">(920) 967-3630</td> </tr> <tr> <td>E-Mail Address(optional):</td> <td style="border: 1px solid black; padding: 2px;">tstoffel@ci.menasha.wi.us</td> </tr> </table>	Name:	Thomas Stoffel	Telephone:	(920) 967-3630	E-Mail Address(optional):	tstoffel@ci.menasha.wi.us	
Name:	Thomas Stoffel							
Telephone:	(920) 967-3630							
E-Mail Address(optional):	tstoffel@ci.menasha.wi.us							
2	Are User Charge or other Revenues sufficient to cover O&M Expenses for your wastewater treatment plant AND/OR collection system ?	0						
	<p> <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) </p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>							
3	When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2011	0						
	<p> <input checked="" type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable (Private Facility) </p>							
4	Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?	0						
	<p> <input checked="" type="radio"/> Yes <input type="radio"/> No (40 points) </p>							
REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5)								
5	Equipment Replacement Funds							
	5.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2011	0						
	<p> <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable Explain: </p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>							
	5.2 What amount is in your Replacement Fund?							
	Equipment Replacement Fund Activity							
	5.2.1 Ending Balance Reported on Last Year's CMAR:	\$60,000.00						
	5.2.2 <i>Adjustments</i> if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+ \$10,000.00						
	5.2.3 Adjusted January 1st Beginning Balance	\$70,000.00						

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City	Last Updated: 6/25/2012	Reporting Year: 2011
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Financial Management (Continued)

	5.2.4 Additions to Fund (e.g., portion of User Fee, earned interest, etc.) + \$0.00 5.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*) - \$0.00 5.2.6 Ending Balance as of December 31st for CMAR Reporting Year \$70,000.00							
	(All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.) *5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above <div style="border: 1px solid black; height: 20px; width: 100%;"></div>							
	5.3 What amount <u>should</u> be in your replacement fund? \$70,000.00 (If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.)							
	5.3.1 Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)? <input checked="" type="radio"/> Yes <input type="radio"/> No Explain: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>							
6	Future Planning							
	6.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system? <input type="radio"/> Yes (If yes, please provide major project information, if not already listed below) <input checked="" type="radio"/> No							
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Project Description</th> <th style="width: 20%;">Estimated Cost</th> <th style="width: 20%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td style="height: 40px;"></td> <td></td> <td></td> </tr> </tbody> </table>		Project Description	Estimated Cost	Approximate Construction Year			
Project Description	Estimated Cost	Approximate Construction Year						
7	Financial Management General Comments:							
	<div style="border: 1px solid black; padding: 5px;"> The City has a CWFP recommendation of \$10,000 deposits to our replacement fund. These payments started in 2005 and reflect funds necessary to replace, or make major repairs to, our four lift stations in the system. Also, we are still awaiting resolution of a pending lawsuit regarding Fox River PCBs. There is the potential for the outcome to render our current user charge insufficient to cover possible additional costs assessed via the judgement. </div>							

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

Last Updated:
6/25/2012

Reporting Year: 2011

Financial Management (Continued)

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

**Last Updated:
6/22/2012**

Reporting Year: 2011

Sanitary Sewer Collection Systems

	Questions	Points
1	Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?	
	<input type="radio"/> Yes <input checked="" type="radio"/> No	
2	Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance or CMOM program last calendar year?	0
	<input checked="" type="radio"/> Yes (go to question 3) <input type="radio"/> No (30 points) (go to question 4)	
3	Check the elements listed below that are included in your Operation and Maintenance (O&M) or CMOM program.:	
	<div style="padding-left: 20px;"> <input type="checkbox"/> Goals: Describe the specific goals you have for your collection system: <input checked="" type="checkbox"/> Organization: Do you have the following written organizational elements (check only those that you have): <ul style="list-style-type: none"> <input type="checkbox"/> Ownership and governing body description <input checked="" type="checkbox"/> Organizational chart <input checked="" type="checkbox"/> Personnel and position descriptions <input type="checkbox"/> Internal communication procedures <input type="checkbox"/> Public information and education program <input checked="" type="checkbox"/> Legal Authority: Do you have the legal authority for the following (check only those that apply): <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Sewer use ordinance Last Revised MM/DD/YYYY 11/01/2004 <input type="checkbox"/> Pretreatment/Industrial control Programs <input checked="" type="checkbox"/> Fat, Oil and Grease control <input checked="" type="checkbox"/> Illicit discharges (commercial, industrial) <input checked="" type="checkbox"/> Private property clear water (sump pumps, roof or foundation drains, etc) <input type="checkbox"/> Private lateral inspections/repairs <input type="checkbox"/> Service and management agreements <input checked="" type="checkbox"/> Maintenance Activities: details in Question 4 <input checked="" type="checkbox"/> Design and Performance Provisions: How do you ensure that your sewer system is designed and constructed properly? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> State plumbing code <input checked="" type="checkbox"/> DNR NR 110 standards <input checked="" type="checkbox"/> Local municipal code requirements <input checked="" type="checkbox"/> Construction, inspection and testing <input type="checkbox"/> Others: </div>	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

Last Updated:
6/22/2012

Reporting Year: 2011

Sanitary Sewer Collection Systems (Continued)

	<p><input checked="" type="checkbox"/> Overflow Emergency Response Plan: Does your emergency response capability include (check only those that you have):</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Alarm system and routine testing <input checked="" type="checkbox"/> Emergency equipment <input checked="" type="checkbox"/> Emergency procedures <input type="checkbox"/> Communications/Notifications (DNR, Internal, Public, Media etc) <p><input checked="" type="checkbox"/> Capacity Assurance: How well do you know your sewer system? Do you have the following?</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Current and up-to-date sewer map <input checked="" type="checkbox"/> Sewer system plans and specifications <input checked="" type="checkbox"/> Manhole location map <input checked="" type="checkbox"/> Lift station pump and wet well capacity information <input checked="" type="checkbox"/> Lift station O&M manuals <p>Within your sewer system have you identified the following?</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Areas with flat sewers <input checked="" type="checkbox"/> Areas with surcharging <input checked="" type="checkbox"/> Areas with bottlenecks or constrictions <input checked="" type="checkbox"/> Areas with chronic basement backups or SSO's <input checked="" type="checkbox"/> Areas with excess debris, solids or grease accumulation <input type="checkbox"/> Areas with heavy root growth <input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I) <input checked="" type="checkbox"/> Sewers with severe defects that affect flow capacity <input checked="" type="checkbox"/> Adequacy of capacity for new connections <input checked="" type="checkbox"/> Lift station capacity and/or pumping problems <p><input type="checkbox"/> Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed.</p> <p><input checked="" type="checkbox"/> Special Studies Last Year (check only if applicable):</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Infiltration/Inflow (I/I) Analysis <input checked="" type="checkbox"/> Sewer System Evaluation Survey (SSES) <input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP) <input type="checkbox"/> Lift Station Evaluation Report <input checked="" type="checkbox"/> Others: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>We continued with Phase 4 (of 4) of our citywide SSES program to identify I/I sources and sewer system defects. We also revisited Phase 1 and 2 sections to re-evaluate possible sources of I/I that are upstream of the Ninth Street Lift Station.</p> </div>	
4	<p>Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:</p>	
	<p>Cleaning 75 % of system/year</p> <p>Root Removal 0 % of system/year</p> <p>Flow Monitoring 2 % of system/year</p>	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

**Last Updated:
6/22/2012**

Reporting Year: 2011

Sanitary Sewer Collection Systems (Continued)

Smoke Testing	<input style="width: 50px;" type="text" value="0"/>	% of system/year
Sewer Line Televising	<input style="width: 50px;" type="text" value="7"/>	% of system/year
Manhole Inspections	<input style="width: 50px;" type="text" value="5"/>	% of system/year
Lift Station O&M	<input style="width: 50px;" type="text" value="1"/>	# per L.S./year
Manhole Rehabilitation	<input style="width: 50px;" type="text" value="1"/>	% of manholes rehabed
Mainline Rehabilitation	<input style="width: 50px;" type="text" value="5"/>	% of sewer lines rehabed
Private Sewer Inspections	<input style="width: 50px;" type="text" value="2"/>	% of system/year
Private Sewer I/I Removal	<input style="width: 50px;" type="text" value="1"/>	% of private services
<p>Please include additional comments about your sanitary sewer collection system below:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>We relined approximately 14,000 lineal feet of sanitary sewer in 2011, mostly in the Phase 4 area of the City.</p> </div>		
5	Provide the following collection system and flow information for the past year:	
<input style="width: 50px;" type="text" value="37.85"/>	Total Actual Amount of Precipitation Last Year	
<input style="width: 50px;" type="text" value="31"/>	Annual Average Precipitation (for your location)	
<input style="width: 50px;" type="text" value="54.3"/>	Miles of Sanitary Sewer	
<input style="width: 50px;" type="text" value="4"/>	Number of Lift Stations	
<input style="width: 50px;" type="text" value="0"/>	Number of Lift Station Failure	
<input style="width: 50px;" type="text" value="0"/>	Number of Sewer Pipe Failures	
<input style="width: 50px;" type="text" value="0"/>	Number of Basement Backup Occurrences	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

Last Updated:
6/22/2012

Reporting Year: 2011

Sanitary Sewer Collection Systems (Continued)

0	Number of Complaints
3.045	Average Daily Flow in MGD
6.932	Peak Monthly Flow in MGD(if available)
	Peak Hourly Flow in MGD(if available)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

**Last Updated:
6/22/2012**

Reporting Year: 2011

Sanitary Sewer Collection Systems (Continued)

	<p>NUMBER OF SANITARY SEWER OVERFLOWS (SSO) REPORTED (10 POINTS PER OCCURRENCE)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 35%;">Location</th> <th style="width: 30%;">Cause</th> <th style="width: 20%;">Estimated Volume (MG)</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">NONE REPORTED</td> </tr> </tbody> </table> <p>Were there SSOs that occurred last year that are not listed above?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, list the SSOs that occurred:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>	Date	Location	Cause	Estimated Volume (MG)	NONE REPORTED				0
Date	Location	Cause	Estimated Volume (MG)							
NONE REPORTED										
	<p>PERFORMANCE INDICATORS</p> <p><input type="text" value="0.00"/> Lift Station Failures(failures/ps/year)</p> <p><input type="text" value="0.00"/> Sewer Pipe Failures(pipe failures/sewer mile/yr)</p> <p><input type="text" value="0.00"/> Sanitary Sewer Overflows (number/sewer mile/yr)</p> <p><input type="text" value="0.00"/> Basement Backups(number/sewer mile)</p> <p><input type="text" value="0.00"/> Complaints (number/sewer mile)</p> <p><input type="text" value="2.3"/> Peaking Factor Ratio (Peak Monthly:Annual Daily Average)</p> <p><input type="text" value="0.0"/> Peaking Factor Ratio(Peak Hourly:Annual daily Average)</p>									
6	<p>Was infiltration/inflow(I/I) significant in your community last year?</p> <p style="margin-left: 20px;"> <input checked="" type="radio"/> Yes <input type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; padding: 5px; margin-left: 20px;"> <p>Until we address private sewer lateral leaks, I/I will continue to be significant in our system. We have corrected most of the known major public system defects so I/I has been reduced but it remains a potential problem due to the likely defects in some of the private sewer laterals.</p> </div>									
7	<p>Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>									

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

**Last Updated:
6/22/2012**

Reporting Year: 2011

Sanitary Sewer Collection Systems (Continued)

	If Yes, please describe: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
8	Explain any infiltration/inflow (I/I) changes this year from previous years? <div style="border: 1px solid black; padding: 5px;"> Generally, our I/I has been reduced because of our continued SSES and follow up recommended sewer improvement activities. </div>	
9	What is being done to address infiltration/inflow in your collection system? <div style="border: 1px solid black; padding: 5px;"> We continue to implement the citywide SSES program and supplement that with flow monitoring in our high flow sections. The private foundation drain cross connection elimination program was continued. We will be evaluating improvements in the Ninth Street lift station basin. </div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Menasha City

Last Updated:

Reporting Year: 2011

WPDES No.0047341

GRADING SUMMARY				
SECTION	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial Management	A	4.0	1	4
Collection Systems	A	4.0	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA)=4.00		4.00		

Notes:

A = Voluntary Range

B = Voluntary Range

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

RESOLUTION R-26-12

A PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES

Introduced by Alderman Taylor

RESOLVED, by the Common Council of the City of Menasha, Wisconsin:

1. The Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following:

A. Improvements

1. Concrete Walk Construction
2. Various Associated Items

B. Location of Improvements

1. North side of Midway Road from 800 Midway Road to Appleton Road
2. South side of Midway Road from 895 Midway Road to Appleton Road
3. South side of Midway Road from 1233 Midway Road to 1445 Midway Road

2. The total amount assessed against such improvements shall not exceed the total cost of the improvements. The Common Council determines that such improvements shall be made under the police power, and the amount assessed against each parcel shall be on a cost per front foot, area, or unit cost basis.

3. That the assessment against any parcel shall be paid in accordance with Section 3-2-14 of the Menasha Municipal Code.

4. The Board of Public Works is directed to compile a report consisting of:

- A. Plans and Specifications of said improvements
- B. A summary of the allotted cost of the said improvements
- C. A schedule of proposed assessments showing the properties which are benefited by the improvement

Upon completing such report, the Board of Public Works is directed to file a copy thereof in the City Clerk's Office for public inspection.

5. Upon receiving the report of the Board of Public Works, the City Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes. The hearing shall be held in the Council Chambers at the City Hall at a time set by the City Clerk in accordance with Section 66.0703(7)(a), Wisconsin Statutes.

6. The notice and hearing requirements under paragraph 5 do not apply if they are waived, in writing, by all the owners of property affected by the special assessment, as specified in Section 66.0703(7)(b), Wisconsin Statutes.

Passed and approved this _____ day of _____, 2012.

Donald Merkes, Mayor

Attest: _____
Deborah A. Galeazzi, City Clerk

RESOLUTION R - 27 - 12

RESOLUTION AUTHORIZING BORROWING OF \$830,000 FROM THE WINNEBAGO COUNTY INDUSTRIAL DEVELOPMENT BOARD REVOLVING LOAN FUND FOR THE PURPOSE OF ASSISTING WITH THE EXPANSION OF ALLIANCE INDUSTRIES, INC.

WHEREAS, Winnebago County provides low interest loans to local municipal governmental units for industrial development projects; and,

WHEREAS, Alliance Industries, Inc. is interested in purchasing two existing buildings to enable the expansion of business operations in the City of Menasha; and,

WHEREAS, to make this project economically viable it is necessary for the City of Menasha to borrow money in the principal amount of \$830,000 from the IDB revolving loan fund and lend that amount to Alliance Industries, Inc. under the terms and conditions established by the Industrial Development Board for its Revolving Loan Fund; and,

WHEREAS, the City is authorized under 67.12(12), Wisconsin Statutes, to borrow money and issue promissory notes for such purpose; and,

WHEREAS, it is now necessary to execute an agreement for, authorize issuance of a promissory note, to provide details thereof and to award the note to Winnebago County for said purpose:

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Menasha, Wisconsin as follows:

Section 1. Purpose and Terms. Appropriate City officials are hereby authorized to make application for, to execute an agreement and promissory note for the borrowing of funds in the amount of \$830,000, from the Winnebago County Industrial Development Board Revolving Loan Fund for assisting Alliance Industries, Inc. with the purchase of production and office facilities at 313 and 320 Appleton Street. In accordance with the terms of the Business Loan Agreement entered into between the City and Alliance Industries, Inc. The note shall be dated the date of its delivery to Winnebago County and receipt of proceeds therefrom.

Principal shall be repaid from a mortgage executed upon the land and buildings to be purchased within the City of Menasha. Any remaining outstanding balance of the note shall mature and be payable in full five years from the date of the note.

The note shall be subject to redemption at the option of the City prior to maturity at a redemption price equal to the principal amount thereof plus accrued interest.

The note shall be payable both principal and interest, in lawful money of the United States of America at the office of the City Treasurer.

Section 2. Execution of Note. The note shall be executed by the Mayor with his manual signature, and by the City Comptroller with his manual signature, attested to by the City Clerk and sealed with the corporate seal of the City. In case any officer of the City who shall have signed or sealed any note shall cease to be such officer before the note so signed or sealed shall have actually been delivered or issued, such note may be delivered and issued with the same effect as though the person who had signed and sealed such note had not ceased to be an officer of the City.

Section 3. Lost, Destroyed or Mutilated Note. In case the note shall become mutilated, lost, stolen, or destroyed, the appropriate offices of the City, in their discretion, may issue a new note of like tenor, amount, maturity and date, and bearing the same number, in exchange and substitution for, and upon the cancellation of the mutilated note, or in lieu of and substitution for each lost, stolen, or destroyed note; instead of issuing a substitute note said officers may pay such note without surrender thereof. In every case the applicant shall furnish evidence satisfactory to said officers of the destruction, theft or loss of such note, and indemnity satisfactory to said officers.

Section 4. Source of Payment. The note shall be an obligation of the City and shall be repaid from the proceeds of a mortgage executed upon the land and buildings at 313 and 320 Appleton Street within the City of Menasha. Outstanding balance of the note at maturity shall be paid in full. The City shall further pledge its tax levying authority pursuant to Section 67.12(12) as security for the note.

Section 5. Severability. If any section, paragraph, clause or provision of this resolution shall be invalid or ineffective for any reason, the remainder of this resolution shall remain in full force and effect, it being expressly hereby found and declared that the remainder of this resolution would have been adopted by this Common Council despite the invalidity of such section, paragraph, clause or provision.

Section 6. Repeal of Conflicting Provisions and Effective Date. All orders or resolutions in conflict are hereby repealed insofar as such conflict exists, and this resolution shall take effect immediately upon its passage, the public welfare requiring it.

Adopted: _____

Approved: _____

Donald Merkes, Mayor

Attest:

Deborah Galeazzi, City Clerk

WINNEBAGO COUNTY INDUSTRIAL DEVELOPMENT FUNDS

APPLICATION FORM

Please answer all questions and return the form and supporting information to the Winnebago County Planning Department, P.O. Box 2808, Oshkosh, WI 54903-2808.

1. Describe the Project:

a. Location (include map):

Alliance Industries, Inc.
320 Appleton Street
Menasha, WI 54952
&
313 Appleton Street
Menasha, WI 54952

The Alliance Industries site is located east of Racine Street, South of Fourth Street, West of De Pere Street, and North of Third Street.

b. Purpose:

The requested IDB funding will be used for the acquisition of the two buildings at 320 and 313 Appleton Street, which Alliance Industries currently Leases. This would allow Alliance to set down roots in the City of Menasha/Winnebago County, and would establish a permanent site for its corporate headquarters.

This is part of a larger expansion project, where Alliance intends to put a 45,000 sq ft addition onto the building at 313 Appleton, make site improvements at both properties and create jobs.

c. Size:

The two buildings to be acquired with IDB funding assistance are currently 90,000 square feet. A 45,000 square foot addition is planned for the 313 Appleton Street site.

Current employment at Alliance's Menasha site is 60 employees, with projections to add an additional 40 employees following the expansion.

c. Cost:

Purchase of buildings: \$1.6 million (includes \$830,000 in requested IDB assistance)

Other expansion costs not financed through IDB assistance include:

- Building Expansion: \$1.4 million
- Additional Equipment: \$1 million

2. Will the project maintain, expand or create a new tax base?

The project, which includes the expansion, is anticipated to create over \$1 million in additional tax base for the City of Menasha and Winnebago County as a whole. It will also help stabilize the existing tax base by transitioning the existing buildings from renter to owner occupied. Alliance has indicated that, once in their ownership, they will address many deferred maintenance issues such as façade improvements, repaving, landscaping and other aesthetic deficiencies.

3. Does the project address a tangible end product?

The end product of IDB funding will be the acquisition of two buildings/properties that are currently being leased by Alliance Industries. The acquisition of the two properties is part of the greater expansion project which includes a 45,000 sq ft building addition, retention of 60 jobs and potential for creation of 40 jobs.

4. What identifiable City, Village or Town needs will be served?

The project will result in opportunities for growth in employment, income and tax base for the City of Menasha and the county as a whole. The project will also result aesthetic

improvements that will prove beneficial to the surrounding residential district.

5. Does the project have the potential to retain or create jobs?

Alliance has indicated the project will retain existing 60 jobs with plans to add an additional 40.

6. Is the project part of a package where other grants and loans or financing techniques are involved?

Yes, Alliance is currently working with the Wisconsin Economic Development Corporation on job creation tax credits.

They are also working with the City on the following items, all of which are to be included in a redevelopment agreement between the City of Menasha and Alliance Industries.

- A pay-as-you go Tax Incremental Finance (TIF) Incentive equal to 10% of the tax increment generated over a 10 year period.
- Closure of a portion of Appleton St. to improve safety and accommodate increased truck traffic and increased movements between facilities.
- Application by the city for Community Development Block Grant (CDBG) - Public Facilities (PF) grant funds for electrical service upgrades.

(Signature of Applicant)

(Date)

(Community)

(Phone)



MEMORANDUM

TO: Mayor Merkes, Council President Sevenich and the members of the City of Menasha Common Council

FROM: Comptroller/Treasurer Stoffel *Tus*

DATE: 07/12/2012

SUBJECT: Resolution R-28-12, Redemption of G. O. Promissory Notes

Included on your Common Council agenda is Resolution R-28-12, Resolution Authorizing the Redemption of General Obligation Promissory Notes, Dated March 1, 2003 and Taxable General Obligation Promissory Notes dated August 1, 2008.

This resolution is calling in or redeeming early promissory notes in the amount of \$1,480,000 and \$4,000,000 respectively, due in 2013. The smaller note was for the renovation of the public library and the larger note is for project completed in TIF Districts # 7, 8 and 9. Because these notes would have had to have been refinanced and because refinancing with the Board of Commissioners of Public Lands (BCPL) allows the City to reduce the interest rate on other loans the City has with the BCPL, the decision was made to call in these two note issues early.

The Council took action on 06/18/2012, approving R-15-12 and R-16-12 and putting into motion the process of calling in these two note issues. The resolution you will be acting on at the Council meeting is the last step the Council will be taking in this large refinancing of outstanding city debt..

Should you have additional questions, please contact me

Resolution No. R-28-12

RESOLUTION AUTHORIZING THE REDEMPTION OF
GENERAL OBLIGATION PROMISSORY NOTES, DATED MARCH 1, 2003 AND
TAXABLE GENERAL OBLIGATION PROMISSORY NOTES, DATED AUGUST 1, 2008

Introduced by Mayor Merkes:

WHEREAS, the City of Menasha, Calumet and Winnebago Counties, Wisconsin (the "City") has issued its General Obligation Promissory Notes, dated March 1, 2003 (the "2003 Notes") and Taxable General Obligation Promissory Notes, dated August 1, 2008 (the "2008 Notes");

WHEREAS, the 2003 Notes maturing on March 1, 2013 are callable on September 1, 2012 or on any interest payment date thereafter;

WHEREAS, the 2008 Notes maturing on September 1, 2013 are callable on September 1, 2012 or on any date thereafter;

WHEREAS, it is the intent of the City to apply for State Trust Fund Loans to refund the 2003 Notes and 2008 Notes on September 1, 2012; and

WHEREAS, the Common Council of the City hereby finds and determines that it is necessary, desirable and in the best interest of the City (provided that the City secures State Trust Fund Loans for the purpose of refunding the 2003 Notes and 2008 Notes) to call the 2003 Notes and 2008 Notes for redemption on September 1, 2012.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Menasha, Calumet and Winnebago Counties, Wisconsin, that:

Section 1. Call of the 2003 Notes. Provided that the City secures a loan commitment from the Board of Commissioners of Public Lands for a State Trust Fund Loan in an amount sufficient for such redemption, the 2003 Notes which mature on March 1, 2013 shall be called for redemption on September 1, 2012, at the price of par plus accrued interest to the date of redemption.

Section 2. Call of the 2008 Notes. Provided that the City secures a loan commitment from the Board of Commissioners of Public Lands for a State Trust Fund Loan in an amount sufficient for such redemption, the 2008 Notes which mature on September 1, 2013 shall be called for redemption on September 1, 2012, at the price of par plus accrued interest to the date of redemption.

Section 3. Call Notices to Depository. The City Clerk, in conjunction with Wisconsin Public Finance Professionals, LLC ("WPFP"), shall cause timely notice of the call of the 2003 Notes and 2008 Notes to be redeemed to be given by providing notices thereof, in substantially the forms attached hereto as Exhibits A-1 and A-2 to be given to The Depository Trust

Company, New York, New York, not less than 30 days nor more than 60 days prior to September 1, 2012.

Section 4. Additional Call Notice. In addition to the official notices of redemption provided for in Section 3, the City Clerk, in conjunction with WPPF, shall cause further notice of the redemption of the 2003 Notes and 2008 Notes to be provided to the Municipal Securities Rulemaking Board through its Electronic Municipal Market Access System. Further notices of redemption shall contain the information set forth in the Notices of Call provided on Exhibits A-1 and A-2 and shall be provided to the parties described therein.

Adopted, approved and recorded this 16th day of July, 2012.

Donald Merkes
Mayor

ATTEST:

Deborah A. Galeazzi
City Clerk

(SEAL)

EXHIBIT A-1

NOTICE OF FULL CALL*

Regarding

CITY OF MENASHA
CALUMET AND WINNEBAGO COUNTIES, WISCONSIN
\$4,530,000 GENERAL OBLIGATION PROMISSORY NOTES
DATED MARCH 1, 2003

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the date and in the amount; bear interest at the rate; and have a CUSIP No. as set forth below have been called by the City for prior payment on September 1, 2012 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
03/01/2013	\$1,480,000	3.70%	586464WF2

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before September 1, 2012.

Said Notes will cease to bear interest on September 1, 2012.

By Order of the
Common Council
City of Menasha
City Clerk

Dated _____

* To be provided by facsimile transmission, registered or certified mail, or overnight express delivery to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to September 1, 2012 and to the MSRB. Notice shall also be provided to MBIA Insurance Corporation, or any successor, the bond insurer of the Notes.

In addition, if the Notes are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

EXHIBIT A-2

NOTICE OF FULL CALL*

Regarding

CITY OF MENASHA
CALUMET AND WINNEBAGO COUNTIES, WISCONSIN
\$4,715,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES
DATED AUGUST 1, 2008

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the date and in the amount; bear interest at the rate; and have a CUSIP No. as set forth below have been called by the City for prior payment on September 1, 2012 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
09/01/2013	\$4,000,000	6.40%	586464D63

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before September 1, 2012.

Said Notes will cease to bear interest on September 1, 2012.

By Order of the
Common Council
City of Menasha
City Clerk

Dated _____

* To be provided by electronic transmission, facsimile transmission, registered or certified mail, or overnight express delivery to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to September 1, 2012 and to the MSRB.

In addition, if the Notes are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

RESOLUTION NO. R-29-12

RESOLUTION AUTHORIZING THE ISSUANCE AND
SALE OF UP TO \$1,276,480 WATER SYSTEM REVENUE BONDS, SERIES 2012B,
AND PROVIDING FOR OTHER DETAILS AND
COVENANTS WITH RESPECT THERETO

Introduced by Mayor Merkes:

WHEREAS, the City of Menasha, Calumet and Winnebago Counties, Wisconsin (the "Municipality") owns and operates a water utility (the "System") which is operated for a public purpose as a public utility by the Municipality; and

WHEREAS, pursuant to Resolution No. R-20-06 adopted on April 18, 2006 (the "2006 Resolution"), the Municipality has heretofore issued its Combined Utility Revenue Bonds, Series 2006, dated April 26, 2006 (the "2006 Bonds"); and

WHEREAS, pursuant to Resolution No. R-8-07 adopted on April 2, 2007 (the "2007 Resolution"), the Municipality has heretofore issued its Combined Utility Revenue Bonds, Series 2007, dated April 11, 2007 (the "2007 Bonds"); and

WHEREAS, pursuant to Resolution No. R-9-09 adopted on April 6, 2009 (the "2009 Resolution"), the Municipality has heretofore issued its Combined Utility Revenue Bonds, Series 2009, dated April 22, 2009 (the "2009 Bonds"); and

WHEREAS, on March 24, 2011, with the consent of the State of Wisconsin Safe Drinking Water Loan Program, as sole registered owner of the 2006 Bonds, 2007 Bonds and 2009 Bonds, the Common Council of the Municipality amended the 2006 Resolution, 2007 Resolution and 2009 Resolution so that the 2006 Resolution, 2007 Resolution and 2009 Resolution no longer pledge any revenues of the electric utility to the 2006 Bonds, 2007 Bonds and 2009 Bonds, and that the 2006 Bonds, 2007 Bonds and 2009 Bonds are payable from and secured by the income and revenues of only the System; and

WHEREAS, pursuant to Resolution No. R-38-11 adopted on October 17, 2011 (the "2011 Resolution"), the Municipality has heretofore issued its Water System Revenue Bonds, Series 2011, dated November 9, 2011 (the "2011 Bonds"); and

WHEREAS, pursuant to Resolution No. R-13-12 adopted on May 21, 2012 (the "2012 Resolution"), the Municipality has heretofore issued its Water System Revenue Bonds, Series 2012, dated June 13, 2012 (the "2012 Bonds"); and

WHEREAS, the 2006 Bonds, the 2007 Bonds, the 2009 Bonds, the 2011 Bonds and the 2012 Bonds shall collectively be referred to as the "Prior Bonds"; and

WHEREAS, the 2006 Resolution, the 2007 Resolution, the 2009 Resolution, the 2011 Resolution and the 2012 Resolution shall collectively be referred to as the "Prior Resolutions"; and

WHEREAS, certain additional improvements to the System are necessary to meet the needs of the Municipality and the residents thereof, consisting of the construction of a project (the "Project") assigned Safe Drinking Water Loan Program Project No. 4845-09 by the Department of Natural Resources, and as described in the Department of Natural Resources approval letter for the plans and specifications of the Project, or portions thereof, issued under Section 281.41, Wisconsin Statutes, assigned No. W-2011-0339 and dated July 25, 2011 by the DNR; and

WHEREAS, under the provisions of Chapter 66, Wisconsin Statutes any municipality may, by action of its governing body, provide for purchasing, acquiring, constructing, extending, adding to, improving, operating and managing a public utility from the proceeds of bonds, which bonds are to be payable only from the revenues received from any source by such utility, including all rentals and fees; and

WHEREAS, the Municipality deems it to be necessary, desirable and in its best interest to authorize and sell water system revenue bonds of the Municipality payable solely from the revenues of the System, pursuant to the provisions of Section 66.0621, Wisconsin Statutes, to pay the cost of the Project; and

WHEREAS, the Prior Resolutions permit the issuance of additional bonds on a parity with the Prior Bonds upon certain conditions, and those conditions have been met; and

WHEREAS, other than the Prior Bonds, no bonds or obligations payable from the revenues of the System are now outstanding.

NOW, THEREFORE, be it resolved by the Governing Body of the Municipality that:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

- (a) "Act" means Section 66.0621, Wisconsin Statutes;
- (b) "Bond Registrar" means the Municipal Treasurer which shall act as Paying Agent for the Bonds;
- (c) "Bonds" means the \$1,276,480 Water System Revenue Bonds, Series 2012B, of the Municipality dated their date of issuance, authorized to be issued by this Resolution;
- (d) "Bond Year" means the twelve-month period ending on each May 1;
- (e) "Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but shall exclude depreciation, debt service, tax equivalents and capital expenditures;
- (f) "Debt Service Fund" means the Water Utility Special Redemption Fund of the Municipality, which shall be the "special redemption fund" as such term is defined in the Act;

(g) "Financial Assistance Agreement" means the Financial Assistance Agreement by and between the State of Wisconsin by the Department of Natural Resources and the Department of Administration and the Municipality pursuant to which the Bonds are to be issued and sold to the State, substantially in the form attached hereto and incorporated herein by this reference;

(h) "Fiscal Year" means the twelve-month period ending on each December 31;

(i) "Governing Body" means the Common Council, or such other body as may hereafter be the chief legislative body of the Municipality;

(j) "Gross Earnings" means the gross earnings of the System, including earnings of the System derived from water charges imposed by the Municipality, all payments to the Municipality under any agreements between the Municipality and any contract users of the System, and any other monies received from any source including all rentals and fees and any special assessments levied and collected in connection with the Project;

(k) "Municipal Treasurer" means the Treasurer of the Municipality who shall act as Bond Registrar and Paying Agent;

(l) "Municipality" means the City of Menasha, Calumet and Winnebago Counties, Wisconsin;

(m) "Net Revenues" means the Gross Earnings of the System after deduction of Current Expenses;

(n) "Parity Bonds" means bonds payable from the revenues of the System other than the Bonds but issued on a parity and equality with the Bonds pursuant to the restrictive provisions of Section 11 of this Resolution;

(o) "Prior Bonds" means the 2006 Bonds, the 2007 Bonds, the 2009 Bonds, the 2011 Bonds and the 2012 Bonds, collectively;

(p) "Prior Resolutions" means the 2006 Resolution, the 2007 Resolution, the 2009 Resolution, the 2011 Resolution, and the 2012 Resolution, as amended, collectively;

(q) "Project" means the Project described in the preamble to this Resolution. All elements of the Project are to be owned and operated by the Municipality as part of the System as described in the preamble hereto;

(r) "Record Date" means the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date;

(s) "System" means the entire water utility of the Municipality specifically including that portion of the Project owned by the Municipality and including all property of every nature now or hereafter owned by the Municipality for the collection, treatment, storage and distribution of water, including all improvements and extensions thereto made by the Municipality while any of the Bonds and Parity Bonds remain outstanding, including all real and personal property of

every nature comprising part of or used or useful in connection with such water utility and including all appurtenances, contracts, leases, franchises, and other intangibles;

(t) "2006 Bonds" means the Municipality's Combined Utility Revenue Bonds, Series 2006, dated April 26, 2006;

(u) "2006 Resolution" means Resolution No. R-20-06 adopted by the Governing Body on April 18, 2006 authorizing the issuance of the 2006 Bonds;

(v) "2007 Bonds" means the Municipality's Combined Utility Revenue Bonds, Series 2007, dated April 11, 2007;

(w) "2007 Resolution" means Resolution No. R-8-07 adopted by the Governing Body on April 2, 2007 authorizing the issuance of the 2007 Bonds;

(x) "2009 Bonds" means the Municipality's Combined Utility Revenue Bonds, Series 2009, dated April 22, 2009;

(y) "2009 Resolution" means Resolution No. R-9-09 adopted by the Governing Body on April 6, 2009 authorizing the issuance of the 2009 Bonds;

(z) "2011 Bonds" means the Municipality's Water System Revenue Bonds, Series 2011, dated November 9, 2011;

(aa) "2011 Resolution" means Resolution No. R-38-11 adopted by the Governing Body on October 17, 2011 authorizing the issuance of the 2011 Bonds;

(bb) "2012 Bonds" means the Municipality's Water System Revenue Bonds, Series 2012, dated June 13, 2012; and

(cc) "2012 Resolution" means Resolution No. R-13-12 adopted by the Governing Body on May 21, 2012 authorizing the issuance of the 2012 Bonds.

Section 2. Authorization of the Bonds and the Financial Assistance Agreement. For the purpose of paying the cost of the Project (including legal, fiscal, engineering and other expenses), there shall be borrowed on the credit of the income and revenue of the System up to the sum of \$1,276,480; and fully registered revenue bonds of the Municipality are authorized to be issued in evidence thereof and sold to the State of Wisconsin Safe Drinking Water Loan Program in accordance with the terms and conditions of the Financial Assistance Agreement, which is incorporated herein by this reference and the Mayor and City Clerk of the Municipality are hereby authorized, by and on behalf of the Municipality, to execute the Financial Assistance Agreement.

Section 3. Terms of the Bonds. The Bonds shall be designated "Water System Revenue Bonds, Series 2012B" (the "Bonds"); shall be dated their date of issuance; shall be numbered one and upward; shall bear interest at the rate of 2.200% per annum; shall be issued in denominations of \$0.01 or any integral multiple thereof; and shall mature on the dates and in the amounts as set forth in Exhibit B of the Financial Assistance Agreement and in the Bond form attached hereto

as Exhibit A as it is from time to time adjusted by the State of Wisconsin based upon the actual draws made by the Municipality. Interest on the Bonds shall be payable commencing on November 1, 2012 and semiannually thereafter on May 1 and November 1 of each year. The Bonds shall not be subject to redemption prior to maturity except as provided in the Financial Assistance Agreement.

The schedule of maturities of the Bonds is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

Section 4. Form, Execution, Registration and Payment of the Bonds. The Bonds shall be issued as registered obligations in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

The Bonds shall be executed in the name of the Municipality by the manual signatures of the Mayor and City Clerk, and shall be sealed with its official or corporate seal, if any.

The principal of, premium, if any, and interest on the Bonds shall be paid by the Municipal Treasurer, who is hereby appointed as the Municipality's Bond Registrar.

Both the principal of and interest on the Bonds shall be payable in lawful money of the United States of America by the Bond Registrar. Payment of principal of the final maturity on the Bond will be payable upon presentation and surrender of the Bond to the Bond Registrar. Payment of principal on the Bond (except the final maturity) and each installment of interest shall be made to the registered owner of each Bond who shall appear on the registration books of the Municipality, maintained by the Bond Registrar, on the Record Date and shall be paid by check or draft of the Municipality and mailed to such registered owner at his or its address as it appears on such registration books or at such other address may be furnished in writing by such registered owner to the Bond Registrar.

Section 5. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the Municipality nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter created and established, and shall be a valid claim of the registered owner or owners thereof only against such Debt Service Fund and the revenues of the System pledged to such fund, on a parity with the pledge granted to the holders of the Prior Bonds. Sufficient revenues are hereby pledged to said Debt Service Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Prior Bonds, the Bonds and any Parity Bonds as the same becomes due.

Section 6. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds, certain funds of the System which were provided by the Prior Resolutions, as amended, are hereby continued and shall be used solely for the following respective purposes:

- (a) Water Utility Revenue Fund (the "Revenue Fund"), into which shall be deposited as received the Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Debt Service Fund, the

Depreciation Fund and the Surplus Fund in the amounts and in the manner set forth in Section 7 hereof and used for the purposes described below.

- (b) Water Utility Operation and Maintenance Fund (the "Operation and Maintenance Fund"), which shall be used for the payment of Current Expenses.
- (c) Water Utility Special Redemption Fund (the "Debt Service Fund"), which shall be divided into two separate accounts known as the "Interest and Principal Account" and the "Reserve Account." The Interest and Principal Account shall be used for the payment of the principal of, premium, if any, and interest on, the Prior Bonds, the Bonds and Parity Bonds as the same becomes due. The Reserve Account is not pledged to the payment of the principal of or interest on the Prior Bonds or the Bonds and moneys on deposit in the Reserve Account shall under no circumstances be used to pay principal of or interest on the Prior Bonds, or the Bonds.
- (d) Water Utility Depreciation Fund (the "Depreciation Fund"), which shall be used to provide a proper and adequate depreciation account for the System.
- (e) Water Utility Surplus Fund (the "Surplus Fund"), which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the Prior Bonds, the Bonds and Parity Bonds when the Debt Service Fund shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section 6 hereof; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the funds or accounts created herein or to reimburse the general fund of the Municipality for advances made by the Municipality to the System.

Section 7. Application of Revenues. After the delivery of the Bonds, the Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

- (a) to the Operation and Maintenance Fund, in an amount equal to the estimated Current Expenses for such month and for the following month (after giving effect to available amounts in said Fund from prior deposits);
- (b) to the Debt Service Fund, for monthly transfer to the Interest and Principal Account thereof, an amount equal to one-sixth (1/6) of the next installment of interest coming due on the Prior Bonds, the Bonds and any Parity Bonds then outstanding and an amount equal to one-twelfth (1/12) of the installment of principal of the Prior Bonds, the Bonds and any Parity Bonds coming due during such Bond Year (after giving effect to available amounts in said Fund from accrued interest, any premium or any other source); and

- (c) to the Debt Service Fund, for monthly transfer to the Reserve Account thereof, the amount provided by any resolution authorizing Parity Bonds secured by the Reserve Account; and
- (d) to the Depreciation Fund, an amount determined by the Governing Body to be sufficient to provide a proper and adequate depreciation account for the System; and
- (e) to the Surplus Fund, any amount remaining in the Revenue Fund after the monthly transfers required above have been completed.

Transfers from the Revenue Fund to the Operation and Maintenance Fund, the Debt Service Fund, the Depreciation Fund and the Surplus Fund shall be made monthly not later than the tenth day of each month, and such transfer shall be applicable to monies on deposit in the Revenue Fund as of the last day of the month preceding. Any other transfers and deposits to any fund required or permitted by subsection (a) through (e) of this Section, except transfers or deposits which are required to be made immediately or annually, shall be made on or before the tenth day of the month. Any transfer or deposit required to be made at the end of any Fiscal Year shall be made within sixty (60) days after the close of such Fiscal Year. If the tenth day of any month shall fall on a day other than a business day, such transfer or deposit shall be made on the next succeeding business day.

It is the express intent and determination of the Governing Body that the amounts transferred from the Revenue Fund and deposited in the Debt Service Fund shall be sufficient in any event to pay the interest on the Prior Bonds, the Bonds and any Parity Bonds as the same accrues and the principal thereof as the same matures, and to provide any amounts required to be paid monthly into the Reserve Account.

Section 8. Deposits and Investments. The Interest and Principal Account of the Debt Service Fund shall be kept apart from monies in the other funds and accounts of the Municipality and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Prior Bonds, the Bonds and any Parity Bonds as the same becomes due and payable. All monies therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34, Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes. The other funds herein created (except the Water Utility SDWLP Project Fund) may be combined in a single account in a public depository selected in the manner set forth above and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes.

Section 9. Service to the Municipality. The reasonable cost and value of services rendered to the Municipality by the System by furnishing water services for public purposes shall be charged against the Municipality and shall be paid in monthly installments as the service accrues, out of the current revenues of the Municipality collected or in the process of collection, exclusive of the revenues derived from the System; that is to say, out of the tax levy of the Municipality made by it to raise money to meet its necessary current expenses. The reasonable cost and value of such service to the Municipality in each year shall be equal to an amount

which, together with other revenues of the System, will produce in each Fiscal Year Net Revenues equivalent to not less than the annual principal and interest requirements on the Prior Bonds, the Bonds, any Parity Bonds and any other obligations payable from the revenues of the System then outstanding, times the greater of (i) 110% or (ii) the highest debt service coverage ratio required with respect to any obligations payable from revenues of the System then outstanding. However, such payment out of the tax levy shall be subject to (a) approval of the Public Service Commission, or successors to its function, if applicable, (b) yearly appropriations therefor, and (c) applicable levy limitations, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the Municipality to make any such appropriation over and above the reasonable cost and value of the services rendered to the Municipality and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

Section 10. Operation of System; Municipality Covenants. It is covenanted and agreed by the Municipality with the owner or owners of the Bonds, and each of them, that the Municipality will perform all of the obligations of the Municipality as set forth in the Financial Assistance Agreement.

Section 11. Additional Bonds. The Bonds are issued on a parity with the Prior Bonds as to the pledge of revenues of the System. No bonds or obligations payable out of the revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if the lien and pledge is junior and subordinate to that of the Bonds. Parity Bonds may be issued only under the following circumstances:

(a) Additional Parity Bonds may be issued for the purpose of completing the Project and for the purpose of financing costs of the Project which are ineligible for payment under the State of Wisconsin Safe Drinking Water Loan Program. However, such additional Parity Bonds shall be in an aggregate amount not to exceed 20% of the face amount of the Bonds; or

(b) Additional Parity Bonds may also be issued if all of the following conditions are met:

(1) The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional bonds must have been in an amount at least equal to the maximum annual interest and principal requirements on all bonds outstanding payable from the revenues of the System, and on the bonds then to be issued, times the greater of (i) 1.10 or (ii) the highest debt service coverage ratio to be required with respect to the Additional Parity Bonds to be issued or any other obligations payable from the revenues of the System then outstanding. Should an increase in permanent rates and charges, including those made to the Municipality, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional bonds or during that part of the Fiscal Year of issuance prior to such issuance, then Net Revenues for purposes of such computation shall include such additional revenues as an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may certify would have accrued during the

prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.

(2) The payments required to be made into the funds enumerated in Section 6 of this Resolution must have been made in full.

(3) The additional bonds must have principal maturing on May 1 of each year and interest falling due on May 1 and November 1 of each year.

(4) The proceeds of the additional bonds must be used only for the purpose of providing extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 12. Sale of Bonds. The sale of the Bonds to the State of Wisconsin Safe Drinking Water Loan Program for the purchase price of up to \$1,276,480 and at par, is ratified and confirmed; and the officers of the Municipality are authorized and directed to do any and all acts, including executing the Financial Assistance Agreement and the Bonds as hereinabove provided, necessary to conclude delivery of the Bonds to said purchaser, as soon after adoption of this Resolution as is convenient. The purchase price for the Bonds shall be paid upon requisition therefor as provided in the Financial Assistance Agreement, and the officers of the Municipality are authorized to prepare and submit to the State requisitions and disbursement requests in anticipation of the execution of the Financial Assistance Agreement and the issuance of the Bonds.

Section 13. Application of Bond Proceeds. The proceeds of the sale of the Bonds shall be deposited by the Municipality into a special fund designated as "Water Utility SDWLP Project Fund." The Water Utility SDWLP Project Fund shall be used solely for the purpose of paying the costs of the Project as more fully described in the preamble hereof and in the Financial Assistance Agreement. Moneys in the Water Utility SDWLP Project Fund shall be disbursed within three (3) business days of their receipt from the State of Wisconsin and shall not be invested in any interest-bearing account.

Section 14. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the Municipality may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the Municipality; provided, however, that no amendment shall permit any change in the pledge of revenues derived from the System or the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 15. Defeasance. When all Bonds have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The Municipality may discharge all Bonds due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the Municipality's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the Municipality's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for.

Section 16. Rebate Fund. Unless the Bonds are exempt from the rebate requirements of the Internal Revenue Code of 1986, as amended (the "Code"), the Municipality shall establish and maintain, so long as the Bonds and any Parity Bonds are outstanding, a separate account to be known as the "Rebate Fund." The sole purpose of the Rebate Fund is to provide for the payment of any rebate liability with respect to the Bonds under the relevant provisions of the Code and the Treasury Regulations promulgated thereunder (the "Regulations"). The Rebate Fund shall be maintained by the Municipality until all required rebate payments with respect to the Bonds have been made in accordance with the relevant provisions of the Code and the Regulations.

The Municipality hereby covenants and agrees that it shall pay to the United States from the Rebate Fund, at the times and in the amounts and manner required by the Code and the Regulations, the portion of the "rebate amount" (as defined in Section 1.148-3(b) of the Regulations) that is due as of each "computation date" (within the meaning of Section 1.148-3(e) of the Regulations). As of the date of this Resolution, the provisions of the Regulations specifying the required amounts of rebate installment payments and the time and manner of such payments are contained in Sections 1.148-3(f) and (g) of the Regulations, respectively. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Bonds or any Parity Bonds and may only be used for the payment of any rebate liability with respect to the Bonds.

The Municipality may engage the services of accountants, attorneys or other consultants necessary to assist it in determining the rebate payments, if any, owed to the United States with respect to the Bonds. The Municipality shall maintain or cause to be maintained records of determinations of rebate liability with respect to the Bonds for each computation date until six (6) years after the retirement of the last of the Bonds. The Municipality shall make such records available to the State of Wisconsin upon reasonable request therefor.

Section 17. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 14, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to

enforce such owner's or owners' rights against the Municipality, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the Municipality, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 18. Continuing Disclosure. The officers of the Municipality are hereby authorized and directed, if requested by the State of Wisconsin, to provide to the State of Wisconsin Safe Drinking Water Loan Program and to such other persons or entities as directed by the State of Wisconsin such ongoing disclosure regarding the Municipality's financial condition and other matters, at such times and in such manner as the Safe Drinking Water Loan Program may require, in order that securities issued by the Municipality and the State of Wisconsin satisfy rules and regulations promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended and as it may be amended from time to time, imposed on brokers and dealers of municipal securities before the brokers and dealers may buy, sell, or recommend the purchase of such securities.

Section 19. Conflicting Resolutions. All ordinances, resolutions (other than the Prior Resolutions, as amended), or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the Prior Resolutions, as amended, the Prior Resolutions, as amended, shall control as long as any of the respective Prior Bonds are outstanding.

Passed: July 16, 2012

Approved: July 16, 2012

Donald Merkes
Mayor

Attest:

Deborah A. Galeazzi
City Clerk

EXHIBIT A

(Form of Municipal Obligation)

REGISTERED
NO. _____

UNITED STATES OF AMERICA
STATE OF WISCONSIN
CALUMET AND WINNEBAGO COUNTIES
CITY OF MENASHA

REGISTERED
\$ _____

WATER SYSTEM REVENUE BOND, SERIES 2012B

Final
Maturity Date

May 1, 2032

Date of
Original Issue

_____, 20__

REGISTERED OWNER: STATE OF WISCONSIN SAFE DRINKING WATER LOAN
PROGRAM

FOR VALUE RECEIVED the City of Menasha, Calumet and Winnebago Counties, Wisconsin (the "Municipality") hereby acknowledges itself to owe and promises to pay to the registered owner shown above, or registered assigns, solely from the fund hereinafter specified, the principal sum of an amount not to exceed _____ DOLLARS (\$ _____) (but only so much as shall have been drawn hereunder, as provided below) on May 1 of each year commencing May 1, 2013 until the final maturity date written above, together with interest thereon (but only on amounts as shall have been drawn hereunder, as provided below) from the dates the amounts are drawn hereunder or the most recent payment date to which interest has been paid, at the rate of 2.200% per annum, calculated on the basis of a 360-day year made up of twelve 30-day months, such interest being payable on the first days of May and November of each year, with the first interest being payable on November 1, 2012.

The principal amount evidenced by this Bond may be drawn upon by the Municipality in accordance with the Financial Assistance Agreement entered by and between the Municipality and the State of Wisconsin by the Department of Natural Resources and the Department of Administration including capitalized interest transferred (if any). The principal amounts so drawn shall be repaid in installments on May 1 of each year commencing on May 1, 2013 in an amount equal to an amount which when amortized over the remaining term of this Bond plus current payments of interest (but only on amounts drawn hereunder) at Two and 200/1000ths percent (2.200%) per annum shall result in equal annual payments of the total of principal and the semiannual payments of interest. The State of Wisconsin Department of Administration shall record such draws and corresponding principal repayment schedule on a cumulative basis in the format shown on the attached Schedule A.

Both principal and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America. On the final maturity date, principal of this Bond shall be payable only upon presentation and surrender of this Bond at the office of the Municipal Treasurer. Principal hereof (except the final maturity) and interest hereon shall be payable by electronic transfer or by check or draft dated on or before the applicable payment date and mailed from the office of the Municipal Treasurer to the person in whose name this Bond is registered at the close of business on the fifteenth day of the calendar month next preceding such interest payment date.

The Bonds shall not be redeemable prior to their maturity, except with the consent of the registered owner.

This Bond is transferable only upon the books of the Municipality kept for that purpose at the office of the Municipal Treasurer, by the registered owner in person or its duly authorized attorney, upon surrender of this Bond, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Municipal Treasurer, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Bond shall be issued to the transferee in exchange therefor. The Municipality may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. This Bond is issuable solely as a negotiable, fully-registered bond, without coupons, and in denominations of \$0.01 or any integral multiple thereof.

This Bond is issued for the purpose of providing for the payment of the cost of constructing improvements to the Water Utility of the Municipality, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, and a resolution adopted July 16, 2012, and entitled: "Resolution Authorizing the Issuance and Sale of Up to \$1,276,480 Water System Revenue Bonds, Series 2012B, and Providing for Other Details and Covenants With Respect Thereto" and is payable only from the income and revenues derived from the operation of the Water Utility of the Municipality (the "Utility"). The Bonds are issued on a parity with the Municipality's Combined Utility Revenue Bonds, Series 2006, dated April 26, 2006, Combined Utility Revenue Bonds, Series 2007, dated April 11, 2007, Combined Utility Revenue Bonds, Series 2009, dated April 22, 2009, Water System Revenue Bonds, Series 2011, dated November 9, 2011 and Water System Revenue Bonds, Series 2012, dated June 13, 2012, as to the pledge of income and revenues of the Utility. This Bond does not constitute an indebtedness of said Municipality within the meaning of any constitutional or statutory debt limitation or provision.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said Municipality from the operation of its Utility has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the Municipality has caused this Bond to be signed by the signatures of its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF MENASHA,
WISCONSIN

(SEAL)

By: _____
Donald Merkes
Mayor

By: _____
Deborah A. Galeazzi
City Clerk

COPY

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address, including zip code, of Assignee)

Please insert Social Security or other identifying number of Assignee

the within Bond and all rights thereunder, hereby irrevocably constituting and appointing

Attorney to transfer said Bond on the books kept for the registration thereof with full power of substitution in the premises.

COPY

Dated: _____

NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Signature(s) guaranteed by

SCHEDULE A

\$1,276,480

CITY OF MENASHA, WISCONSIN
WATER SYSTEM REVENUE BONDS, SERIES 2012B

<u>Amount of Disbursement</u>	<u>Date of Disbursement</u>	<u>Series of Bonds</u>	<u>Principal Repaid</u>	<u>Principal Balance</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

COPY

SCHEDULE A (continued)

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2013	\$51,497.57
May 1, 2014	52,630.51
May 1, 2015	53,788.39
May 1, 2016	54,971.73
May 1, 2017	56,181.11
May 1, 2018	57,417.09
May 1, 2019	58,680.27
May 1, 2020	59,971.23
May 1, 2021	61,290.60
May 1, 2022	62,638.99
May 1, 2023	64,017.05
May 1, 2024	65,425.43
May 1, 2025	66,864.79
May 1, 2026	68,335.81
May 1, 2027	69,839.20
May 1, 2028	71,375.66
May 1, 2029	72,945.93
May 1, 2030	74,550.74
May 1, 2031	76,190.85
May 1, 2032	77,867.05

COPY

State of Wisconsin
Department of Natural Resources
Bureau of Community Financial Assistance
101 South Webster Street
PO Box 7921
Madison, Wisconsin 53707-7921
(608) 266-7555

Financial Assistance Agreement
Safe Drinking Water Loan Program
Form 8700-214 rev 8/10

STATE OF WISCONSIN SAFE DRINKING WATER LOAN PROGRAM
FINANCIAL ASSISTANCE AGREEMENT WITH PRINCIPAL FORGIVENESS

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
DEPARTMENT OF ADMINISTRATION

and

CITY OF MENASHA

\$1,418,312 With \$141,832 PRINCIPAL FORGIVENESS

FINANCIAL ASSISTANCE AGREEMENT

Dated as of July 25, 2012

This constitutes a **Financial Assistance Agreement** under the State of Wisconsin's Safe Drinking Water Loan Program. This agreement is awarded pursuant to ss. 281.59 and 281.61, Wis. Stats. The purpose of this agreement is to award financial assistance from the Safe Drinking Water Loan Program. This agreement also discloses the terms and conditions of this award.

This agreement is only effective when signed by authorized officers of the municipality and an authorized officer of the State of Wisconsin Department of Natural Resources and State of Wisconsin Department of Administration.

The Department of Natural Resources and the Department of Administration may rescind or terminate this agreement if the municipality fails to comply with the terms and conditions contained within. Any determination or certification made in this agreement by the Department of Natural Resources or the Department of Administration is made solely for the purpose of providing financial assistance under the Safe Drinking Water Loan Program.

Municipal Identification No. 70251
Safe Drinking Water Loan Program Project No. 4845-09

"Municipal Obligation Counsel Opinion" means the opinion of counsel satisfactory to DOA, issued in conjunction with the Municipal Obligations, stating that:

(a) the FAA and the performance by the Municipality of its obligations thereunder have been duly authorized by all necessary action by the governing body of the Municipality, and the FAA has been duly executed and delivered by the Municipality;

(b) the Municipal Obligations have been duly authorized, executed and delivered by the Municipality and sold to the SDWLP;

(c) each of the FAA and the Municipal Obligations constitutes a legal, valid and binding obligation of the Municipality, enforceable against the Municipality in accordance with its respective terms (provided that enforceability thereof may be subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted to the extent constitutionally applicable and that its enforcement may also be subject to the exercise of judicial discretion in appropriate cases);

(d) the Municipal Obligations constitute special obligations of the Municipality secured as to payment of principal, interest and redemption price by the pledged revenues as set forth therein;

(e) interest on the Municipal Obligations is not included in gross income of the owners thereof for federal income taxation purposes under existing laws, regulations, rulings and judicial decisions;

(f) the Municipal Obligations are not "arbitrage bonds" within the meaning of Section 148 of the Code and the arbitrage regulations; and

(g) the Municipal Obligations are not "private activity bonds" as defined in Section 141(a) of the Code.

"Municipal Obligation Resolution" means that action taken by the governing body of the Municipality authorizing the issuance of the Municipal Obligations.

"Municipal Obligations" means the bonds or notes issued and delivered by the Municipality to the SDWLP, a specimen copy of which is included in the Municipal Obligations transcript in exchange for the portion of the Loan which is not subject to Principal Forgiveness.

"Municipality" means City of Menasha, a "local governmental unit" within the meaning of the Act, duly organized and existing under the laws of the State, and any successor entity.

"Parity Obligations" means the Municipality's \$12,061,890 Combined Utility Revenue Bonds, Series 2006, dated April 26, 2006, its \$779,363 Combined Utility Revenue Bonds, Series 2007, dated April 11, 2007, its \$678,908 Combined Utility Revenue Bonds, Series 2009, dated April 22, 2009, its \$233,307 Water System Revenue Bonds, Series 2011, dated November 9, 2011, its \$639,000 Water System Revenue Bonds, Series 2012, dated June 13, 2012, and any other obligations issued on a parity with the Municipal Obligations pursuant to the restrictive provisions of Section 11 of the Municipal Obligation Resolution.

"Plans and Specifications" means the Project design plans and specifications assigned No. W-2011-0339, approved by DNR on July 25, 2011, as the same may be amended or modified from time to time in accordance with this FAA.

"Principal Forgiveness" means Financial Assistance received in the form of forgiveness of Loan principal amount pursuant to the Act, Regulations, and this FAA of which no repayment thereof shall be required except as may be required per the Act, Regulations, or this FAA. The amount of principal forgiveness available for this Project as of the date of this FAA is \$141,832.

"Progress payments" means payments for work in place and materials or equipment that have been delivered or are stockpiled in the vicinity of the construction site. This includes payments for undelivered specifically manufactured equipment if: (1) designated in the specifications, (2) could not be readily utilized or diverted to another job and (3) a fabrication period of more than 6 months is anticipated.

"Project" means the project assigned SDWLP Project No. 4845-09 by DNR, described in the Project Manager Summary Page (Exhibit F), and further described in the DNR approval letter(s) for the Plans and Specifications, or portions thereof, issued under s. 281.41, Wis. Stats.

"Project Costs" means the costs of the Project that are eligible for financial assistance from the SDWLP under the Act, which are allowable costs under the Regulations, which have been incurred by the Municipality, an estimate of which is set forth in Exhibit A hereto and made a part hereof.

"Regulations" means chs. NR 166, NR 809 and NR 811, Wis. Adm. Code, the regulations of DNR, and ch. Adm. 35, Wis. Adm. Code, the regulations of DOA, adopted pursuant to and in furtherance of the Act, as such may be adopted or amended from time to time.

"Safe Drinking Water Act" means the federal Safe Drinking Water Act, 42 U.S.C. 300f to 300j-26.

"SDWLP" means State of Wisconsin Safe Drinking Water Loan Program, established pursuant to ss. 281.59 and 281.61, Wis. Stats., and managed and administered by DNR and DOA.

"Series Resolution" or "Supplemental Resolution" shall have the meaning set forth in the General Resolution.

"State" means the State of Wisconsin.

"Substantial Completion" means the point in time when the Project is operational or capable of being operated.

"Trustee" means the trustee appointed by the State pursuant to the General Resolution and any successor trustee.

"User Fees" means fees charged or to be charged to users of the Project or the Water System of which the Project is a part pursuant to the Water Rates or otherwise.

"Water Diversion Permit" means a DNR permit issued to the Municipality under s. 30.18(2), Wis. Stats., to divert water from a stream or lake in Wisconsin.

"Water Rates" means a charge or system of charges levied on users of a water system for the user's proportional share of the revenue requirement of a water system which consists of operation and maintenance expenses, depreciation, taxes and return on investment.

"Water System" means all structures, conduits and appurtenances by means of which water is delivered to consumers except piping and fixtures inside buildings served and service pipes from buildings to street mains.

Section 1.02. Rules of Interpretation Unless the context clearly indicates to the contrary, the following rules shall apply to the context of this FAA:

(a) Words importing the singular number shall include the plural number and vice versa, and one gender shall include all genders.

(b) All references herein to particular articles or sections are references to articles or sections of this FAA.

EXHIBIT A

PROJECT BUDGET SHEET SUMMARY

CITY OF MENASHA
SDWLP Project No. 4845-09

	Total Project Costs	Ineligible SDWLP Costs (A)	SDWLP Eligible Costs	Eligible SDWLP Costs Paid With Municipal or Non-SDWLP Loan Funds (B)	Eligible Costs Paid by Other Grant(s)	SDWLP Fundable Amount for this Project (C)	Principal Forgiveness Amount	Net SDWLP Loan Amount
Force Account	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	\$0	\$5,000
Interim Financing Costs	0	0	0	0	0	0	0	0
Engineering Report Preparation	10,350	0	10,350	0	0	10,350	0	10,350
Plans/Specifications Preparation	58,573	0	58,573	0	0	58,573	0	58,573
Land or Easement Acquisition	0	0	0	0	0	0	0	0
Engineering/Construction Mgmt.	61,600	0	61,600	0	0	61,600	0	61,600
Construction/Equipment	1,152,863	0	1,152,863	0	0	1,152,863	141,832	1,011,031
Contingency	84,291	0	84,291	0	0	84,291	0	84,291
Miscellaneous Costs	35,635	0	35,635	0	0	35,635	0	35,635
SDWLP Closing Costs	10,000	0	10,000	0	0	10,000	0	10,000
TOTAL	\$1,418,312	\$0	\$1,418,312	\$0	\$0	\$1,418,312	\$141,832	\$1,276,480

A = Municipal internal funds or other grant funding will cover ineligible SDWLP costs.

B = Eligible SDWLP costs paid with municipal internal funds or other non-SDWLP loan funds.

C = This amount is calculated before deducting funding provided from non-SDWLP sources.

EXHIBIT F

PROJECT MANAGER SUMMARY PAGE

CITY OF MENASHA
SDWLP Project No. 4845-09

1. Project Description: Elevated water tank demolition, high lift pump modifications, emergency generator, and water main extension. The Project details are provided in the plans and specifications the Department approved on July 25, 2011 and assigned approval number W-2011-0339.
2. Ineligible Costs: There were no ineligible costs identified in the review of this project. If the Department identifies ineligible Project Costs as the Project progresses, we will notify the Municipality.
3. DBE Good Faith Effort: The Municipality complied with the DBE requirements.
4. Miscellaneous Costs: As shown in the Project Budget Sheet Summary (Exhibit A), SDWLP funding in the amount of \$35,635 is included in the Miscellaneous category for:
 - ◆ Utility Relocation/Removal - \$10,000
 - ◆ Bid Advertising/Administrative - \$4,000
 - ◆ Soil Borings - \$3,985
 - ◆ Materials for Connecting the Existing Watermain* - \$17,650

Each construction-related item, denoted by an asterisk (*), will require review and approval by the regional Construction Management Engineer (CME) prior to reimbursement from the SDWLP. The municipality must provide the CME with a copy of the vendor's invoice, procurement method used and applicable state documentation. When the CME has determined eligibility and given approval, the municipality may request reimbursement from the SDWLP.

5. Contingency Allowance: The Contingency allowance of \$84,291 was calculated as five percent of the amount of uncompleted construction work for contracts M0002-910283-A and M0002-910283-B, plus ten percent of the amount of uncompleted construction work for contract M0002-910333.
6. Federal Single Audit: This project is expected to be funded, at least in part, with federal funds and is subject to the Federal Single Audit requirements referenced in Section 5.21 of the FAA. If the municipality receives more than \$500,000 of money that originates from any federal source in a calendar year, then it must commission a Federal Single Audit as a part of its regular financial audit. The Federal Catalogue of Domestic Assistance number is 66.468 for water project disbursements funded with federal money.
7. Green Project Reserve:

Green Infrastructure	\$0
Water Efficiency	\$0
Energy Efficiency	\$0
Environmentally Innovative	\$0
Total Green Project Reserve Funding	\$0

ATTACHMENT #1

Safe Drinking Water Loan Program Project No. 4845-09
City of Menasha
Abandon Manitowoc St. Tank, Modify High Lift Pump Station/Construct River Xing Watermain
Financial Assistance Agreement
Closing Schedule

By July 5, 2012:

- Department of Natural Resources (DNR) project manager distributes Financial Assistance Agreement (FAA) to Quarles & Brady and municipality for review.

By July 12, 2012:

- Quarles & Brady distributes draft Municipal Obligation Resolution and other bond documents to the City of Menasha and Department of Administration (DOA) for review.

On July 16, 2012:

- Municipality holds properly noticed meeting at which time:
 1. Municipal Obligation Resolution is adopted
 2. Bond/Note related documents are signed by municipal officials
 3. DNR FAA is signed by municipal officials

NOTE: Most documents must be signed by Highest Elected Official & Clerk/Secretary and some documents must have municipal seal applied.

On July 17, 2012:

- 1. Municipality immediately returns FAA to DNR for countersigning by DNR.
 2. Municipality delivers signed & sealed Resolution & other bond/note documents to Quarles & Brady.

By July 23, 2012:

- Quarles & Brady sends final signed and sealed bond/note documents and legal opinion to DOA.

July 25, 2012:

- Loan Closing Day. Quarles & Brady contacts DOA to confirm closing and DOA wire transfers the first disbursement to municipal bank account.

Safe Drinking Water Loan Program Project No. 4845-09
 City of Menasha
 Abandon Manitowoc St. Tank, Modify High Lift Pump Station/Construct River Xing Watermain
 Financial Assistance Agreement Summary/Distribution Sheet

FINANCIAL ASSISTANCE INFO

Total Project Amount: \$1,418,312

Principal Forgiveness Amount: \$141,832 Net SDWLP Loan Amount: \$1,276,480

Pledge: Water Revenue Lien Priority: Senior-Parity

Composite Interest Rate: 2.200%

DOCUMENT INFO

Anticipated Date of Municipal Obligation Resolution – July 16, 2012

CLOSING INFO

Estimated Reimbursement: \$91,400

DISTRIBUTION**Department of Natural Resources**

Meja Maka
 Bureau of Community Financial Assistance
 101 South Webster Street, 2nd Floor
 PO Box 7921
 Madison WI 53707-7921
 608-266-9193
 FAX – 608-267-0496

Municipality

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 City of Menasha
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 Menasha WI 54952-0340
 920-967-3611
 FAX – 920-967-5272

Municipal Bond Counsel

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 Quarles & Brady
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 Milwaukee WI 53202-4497
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 FAX – 414-271-3552

Department of Administration

Aaron Heintz
 DOA – Environmental Improvement Fund
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Engineering Firm

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 McMahon Associates
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 Neenah WI 54957-1025
 920-751-4200
 FAX – 920-751-4284

Financial Advisor

Mr. Tom Karman
 Schenck Business Solutions
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 Green Bay WI 54305-3819
 920-436-7800
 FAX – 920-436-7808

RESOLUTION R-30-12

Resolution for the Adoption of the City of Menasha Open Space and Recreation Facilities Plan

Introduced by Ald. Benner

WHEREAS, the City of Menasha believes in the importance of a communitywide Open Space and Recreation Facilities Plan, and

WHEREAS, staff from the Parks and Recreation Department and Community Development Department in conjunction with the Parks and Recreation Board has worked to prepare the city's Open Space and Recreation Facilities Plan, and

WHEREAS, the City of Menasha Open Space and Recreation Facilities Plan encompasses a general outline and is a valuable tool for development of parks and recreation facilities throughout the city through the year 2016, and

WHEREAS, adoption of said plan is required for the City of Menasha to remain eligible for cost sharing aid programs administered by the State of Wisconsin, now therefore,

BE IT RESOLVED BY THE MENASHA COMMON COUNCIL that the *City of Menasha Open Space and Recreation Facilities Plan* be adopted as the approved recreation plan for the city.

Passed and approved this ____ day of ____, 2012.

Donald J. Merkes, Mayor

ATTEST: _____
Deborah A. Galeazzi, City Clerk

PROPOSED REINSPECTION FEES FOR SWIMMING POOLS
For Licensing Period 7-1-12 to 6-30-13

Water Attractions >2 slides	\$200
Water Attractions <2 slides	\$180
Water Attractions 0 slides	\$165
Swimming Pool	\$165
Whirlpool	\$165

Referred by Board of Health to Common Council for approval