

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday August 20, 2012  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, LD Lenz, Clerk Galeazzi and the Press

DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 8/6/12](#)
- b. [Board of Public Works, 8/6/12](#)
- c. [Landmarks Commission, 8/8/12](#)
- d. [Plan Commission, 8/7/12](#)
- e. [Redevelopment Authority, 5/1/12](#)
- f. [Winnebago County Joint Review Board, 8/7/12](#)

Communications:

- g. [Comp Stoffel, 8/15/12; Statement of Equalized values for 2011-2012](#)
- h. [Heckrodt Wetland Reserve, 8/9/12; Letter regarding vandalism and rule violations at the reserve](#)
- i. [PC Styka, 8/15/12; Elementary Police School Liaison Position](#)
- j. [WI Dept. of Administration, 8/10/12; Preliminary Estimate of January 1, 2012 population-Win. & Cal. Cnty](#)

Moved by Ald. Sevenich, seconded by Ald. Englebert to receive Minutes and Communications A-J.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 8/6/12](#)

Administration Committee, 8/6/12; recommends approval of:

2. [Promissory Note to WPPI \(final external expenses WPPI sale-leaseback transaction\)](#)

Board of Public Works, 8/6/12; recommends approval of:

3. [Street Use Application – Labor Day Parade; Monday, September 3, 2012; 9:30 AM – 11:30 AM; \(Fox Valley Area Labor Council & Labor Temple Coop Association\)](#)
4. [Change Order – Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E145-11-01A; 60-Day Time Extension to Complete Punch List Items and Provide Project Close-Out/ Documentation \(Change Order No. 7\)](#)
5. [Payment – MCC, Inc.; Contract Unit No. 2012-02; New Street Construction-Concrete Curb & Gutter; Kelly Lake Drive, South ½ of Woodland Hills Subdivision; \\$41,280.66 \(Payment No. 1\)](#)

Plan Commission, 8/7/12; recommends approval of:

6. [The Arroyo Certified Survey Map on Abbey Avenue](#)

Ald. Sevenich requested to remove item 1, Common Council Minutes of 8/6/12, from Consent Agenda.

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve Consent Agenda items 2-6.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve Consent Agenda item 1, Common Council Minutes of 8/6/12

Discussion: Ald. Sevenich requested that his comments at the meeting about Comm. M, (PC Styka memo, 8/1/12, Vehicle Purchase), be added to the minutes.

Mayor Merkes commented this should be discussed with the Clerk and City Attorney.

Moved by Ald. Sevenich, seconded by Ald. Zelinski to hold the item.

Item held.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 8/9/12 to 8/16/12 in the amount of \\$4,597,577.15](#)

Moved by Ald. Klein, seconded by Ald. Langdon to approve accounts payable and payroll.

Motion carried on roll call 7-0.

2. [Request of Nauts Landing, Inc to change the trade name on the "Class B" liquor license from Nauts Landing to Aspen Landing for the 2012-2013 licensing year.](#)

Moved by Ald. Klein, seconded by Ald. Englebert to approve request of Nauts Landing Inc.

Motion carried on voice vote

J. ORDINANCES AND RESOLUTIONS

1. [R-33-12 - Resolution adopting amendment #2 to the project plan for city of Menasha Tax Incremental District #1 for the purpose of designating TID #1 as a distressed Tax Incremental District \(As recommended by Plan Commission\)](#)

Moved by Ald. Sevenich, seconded by Ald. Krueger to adopt R-33-12.

Motion carried on roll call 6-1. Ald. Zelinski – no.

K. APPOINTMENTS

1. Mayor's reappointments to the Redevelopment Authority

a. Alderman Jim Englebert, 1209 Greendale St. for the term of August 31, 2012 to August 31, 2017

b. Bob Stevens, 360 1<sup>st</sup> Street, for the term of August 31, 2012 to August 31, 2017

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve appointments A&B.

Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. RECESS TO ADMINISTRATION COMMITTEE, BOARD OF PUBLIC WORKS AND PERSONNEL COMM.

Moved by Ald. Klein, seconded by Ald. Langdon to recess at 6:10 p.m.

Motion carried on voice vote.

Reconvened at 7:14 p.m.

- P. Moved by Ald. Benner, seconded by Ald. Krueger to adjourn into Closed Session at 7:14 p.m. pursuant to Wis. Stats. §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Petition for the Proposed Incorporation for the Village of Harrison, 12-CV-28; and Notice of injury and circumstances of claim - Town of Harrison, Celine Romenesko, Rick Kindschi)  
Motion carried on roll call 7-0.
  
- Q. May reconvene into Open Session to act on items discussed in Closed Session  
No Action
  
- R. ADJOURN  
Moved by Ald. Englebert, seconded by Ald. Langdon to adjourn at 7:49 p.m.  
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk