CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 17, 2012
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
A Moment of Silence was observed to the people in Newtown, Connecticut for the recent tragedy.

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Taylor, Sevenich, Krueger, Zelinski, Benner, Klein
EXCUSED: Aldermen Englebert, Langdon
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, LD Lenz, Randy Much (NMSC), Tom Kispert (McMahon Engineers/Architects), Clerk Galeazzi.

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
Joshua Boyd, Joshua's Dream Store. Thank Ald. Krueger for helping decorate the trees by his store.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Update on Neenah-Menasha Sewerage Commission building project

Tom Kispert from McMahon Engineers/Architects gave an update on the NMSC Wastewater Treatment Facility construction project. He explained the timeline for the closing of the Clean Water Fund Loan. Mr. Kispert answered questions from the Council.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
a. Administration Committee, 12/3/12
b. Board of Public Works, 12/3/12
c. NM Fire Rescue, Joint Finance & Personnel Committee, 12/11/12
d. Safety Committee, 10/23/12; Public Works/Parks
e. Water & Light Commission, 11/28/12
Communications:
f. *Customers First,* The Wire Newsletter, Dec. 2012
g. Dept. of Administration, 12/11/12; Proposed Incorporation of Portions of the Towns of Harrison, Calumet County & Buchanan, Outagamie County, WI, as the Village of Harrison, Calumet County Circuit Court Case #112-CV-28
h. Mayor Merkes, 12/12/12; Update on Progress of Springsted Study
Moved by Ald. Sevenich, seconded by Ald. Krueger to received Minutes and Communications A-H
Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. Common Council, 12/3/12

Administration Committee, 12/3/12; recommends approval of:

2. Memorandum of Understanding between Winnebago County Sheriff's Office and Menasha Police Department, Special Weapons and Tactics Team, beginning January 1, 2013, and authorized signature
3. Memorandum of Understanding between Winnebago County Sheriff's Office and Menasha Police Department, Dive/Rescue Team, beginning January 1, 2013, and authorized signature
4. Underground Storage Tanks (UST) Insurance coverage accepting the quotation of ACE American Ins. Co. for 1 year for the term 1/1/2013 to 12/31/13 in the amount of $3,633.84 which includes TRIA

Board of Public, 12/3/12; recommends approval of:

5. Street Use Application – 19th First Eve Fox Cities; Monday, December 31, 2012; 10:30 PM – 12:15 AM; (Community Forward, Inc./MAC)
6. Change Order #1; Menasha Utilities McM. No. M0002-910333.07; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: $23,292.22
7. Change Order #2; Menasha Utilities McM. No. M0002-910333.05; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: $3,228.00
8. Change Order #3; Menasha Utilities McM. No. M0002-910333.07; 16-Inch Transmission Main Construction; Dorner, Inc.; ADD: $7,247.48
9. Change Order #1; Menasha Utilities McM. No. M0002-910283.04; High Lift Pumping Station Standby Generator & Motor Control Modifications; Pieper Electric, Inc.; ADD: $498.00
10. Recommendation to Award – Menasha Utilities East Basin Repairs; Front Range Environmental; $48,329.00

Neenah-Menasha Fire Rescue, Joint Finance & Personnel Committee, 12/11/12; recommends approval of:

11. Purchase order #13-1 for new headsets from Baycom for a total purchase of $34,464.33
12. Accepting the FEMA Grant Amendment for a total of $16,655 with FEMA's total of $12,491.25 and NMFR's share of $4,163.75 and NMFR's portion to be taken from the Fire Trust Fund monies
13. The purchase of Inflatable Skills tool from Inflatable Images for a total of $14,995.50 plus $1,000 shipping and approve the purchase of gym mats for a total not to exceed $660 and the price should include shipping costs

Ald. Klein requested to remove from the Consent Agenda item 5 (Street Use Application).

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda Items 1-4, and 6-13.
Motion carried on roll call 6-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda Item 5, Street Use Application, 19th First Eve Fox Cities, Monday Dec 31, 2012, 10:30pm-12:15am.
Discussion ensued on placement of barricades to allow access to downtown businesses.
Moved by Ald. Klein, seconded by Ald. Zelinski to place barricades on Main Street at Chute Street.
Discussion ensued on not enough room between people and traffic.
Motion failed on roll call 2-4. Ald. Klein, Benner-yes; Ald. Taylor, Sevenich, Krueger Zelinski-no.
Moved by Ald. Klein, seconded by Ald. Krueger to place barricades on Main Street in front of Senior Center.
Motion carried on roll call 4-2. Ald. Klein, Krueger, Zelinski, Benner-yes; Ald. Taylor, Sevenich-no

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/6/12 to 12/13/12 in the amount of $475,639.94

Moved by Ald. Klein, seconded by Ald. Zelinski to approve accounts payable and payroll.
Motion carried on roll call 6-0.

J. ORDINANCES AND RESOLUTIONS

1. O-18-12 An Ordinance Amending Title 11, Chapter 2 of the Code Of Ordinances (Habitual Truancy Prohibited) (Introduced by Ald. Klein)

Moved by Ald. Klein, seconded by Ald. Zelinski to adopt O-18-12.
Motion carried on roll call 6-0.

2. O-19-12 An Ordinance Amending Title 11, Chapter 1 of the Code Of Ordinances (Theft from Service Providers) (Introduced by Ald. Klein)

Moved by Ald. Klein, seconded by Ald. Krueger to adopt O-19-12.
Motion carried on roll call 6-0.

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. O-17-12 An Ordinance Dissolving A Municipal Steam Utility (Held 12/3/21)

Moved by Ald. Sevenich, seconded by Ald. Krueger to table O-17-12.
Motion carried on roll call 6-0.

2. R-41-12 Resolution transferring the assets of the Menasha Steam Utility Enterprise (Held 12/3/12)

Moved by Ald. Sevenich, seconded by Ald. Krueger to table R-41-12.
Motion carried on roll call 6-0.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. ADJOURN
Moved by Ald. Krueger, seconded by Ald. Klein to adjourn at 6:43 p.m.
Motion carried in voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk