

CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
TUESDAY, January 3, 2012  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Moment of Silence for former Alderman Richard Heindl who passed away.

Mayor Merkes thanked those involved with the New Year's Eve Celebration.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, LD Lenz, Clerk Galeazzi, and the Press.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 12/19/11](#)
- b. [Board of Public Works, 12/19/11](#)
- c. [Library Board 12/15/11](#)
- d. [NM Sewerage Commission, 11/22/11](#)
- e. [NMFR Joint Finance & Personnel, 12/27/11](#)
- f. [Special Closed Session Personnel Committee, 12/7/11](#)
- g. Sustainability Board, [11/15/11](#), [12/20/11](#)

Communications:

- h. [Menasha Utilities, Customer First! The Wire Newsletter, 12/11](#)

Moved by Ald. Sevenich, seconded by Ald. Krueger to receive Minutes and Communications A-H.

Discussion: Ald. Benner-Sustainability Board exploring electric vehicle charging stations in Menasha.

Motion carried on roll call 7-0.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 12/19/11](#)

Administration Committee, 12/19/11; recommends approval of:

2. [Senior Center Facility Rental Fees \(Recommended by Committee on Aging\)](#)
3. [City of Menasha and Neenah-Menasha YMCA Senior Center Collaboration Contract for the term January 1, 2012 to December 31, 2012](#)

G. CONSENT AGENDA, cont'd.

4. Grant Agreements between Winnebago County and City of Menasha for the term January 1, 2012 to December 31, 2012 for:
  - a) [Senior Center Coordinator](#)
  - b) [Senior Center Activity Coordinator](#)
  - c) [Older Adult Health Screening Program](#)

Board of Public Works, 12/19/11; recommends approval of:

5. [Change Order – City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E145-11-01A; Terra Engineering & Construction Corporation; Request a 30-Day Time Extension to Provide Close-Out Documentation \(Change Order No. 3\)](#)
6. [Change Order – City of Menasha Wastewater Collection System Rehabilitation Improvements – Phase 4 Project; Sanitary Manhole Lining; Contract E145-11-01C; Infrastructure Technologies, Inc; Request a 30-Day Time Extension to Provide Close-Out Documentation \(Change Order No. 2\)](#)

NM Fire Rescue, Joint Finance & Personnel Committee, 12/27/11; recommends approval of:

7. [The purchase of four dry suits for a total of \\$7,558.96 through Mountain Bay](#)
8. The purchase of Res-Q-Tec airbags for a total of \$8,895.00

Ald. Klein requested to remove items 7 and 8 from Consent Agenda.

Ald. Sevenich requested to remove item 1 from Consent Agenda.

Moved by Ald. Sevenich, seconded by Ald. Zelinski to approve Consent Agenda items 2-6.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Sevenich, seconded by Ald. Krueger to approve Consent Agenda item 1, Common Council Minutes of 12/19/11.

Discussion: Ald. Sevenich stated the annual New Year's Eve celebration was outstanding and thanked those involved with the event.

Motion carried on voice vote.

Moved by Ald. Klein, seconded by Ald. Sevenich to approve Consent Agenda item 7, Purchase of four dry suits for a total of \$7,558.96 through Mountain Bay.

Discussion: FC Auxier explained the funds to purchase the dry suits will come from donated funds.

Motion carried on roll call 7-0.

Moved by Ald. Klein, seconded by Ald. Krueger to approve Consent Agenda item 8, Purchase of Res-Q-Tec airbags for a total of \$8,895.00.

Discussion: FC Auxier explained budgeted funds will be used to purchase the airbags. Menasha's share will be approx. 40% of the cost.

Motion carried on roll call 7-0.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 12/20/11 to 12/29/11 in the amount of \\$605,830.93.](#)

Moved by Ald. Klein, seconded by Ald. Krueger to approve accounts payable and payroll.

Motion carried on roll call 7-0.

J. ORDINANCES AND RESOLUTIONS

1. [R-1-12 A Resolution to Restructure Pro-Rated Benefit Levels for Regular Part-time Employees](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to adopt R-1-12.

General discussion ensued on the financial impact; what positions will be affected.

Moved by Ald. Benner, seconded by Ald. Langdon to hold for more information.

Item is held.

K. APPOINTMENTS

1. Mayor's reappointment to the NM Sewerage Commission

- a. Kathy Bauer, 709 Lincoln St. Menasha, for the term of January 3, 2012 – December 31, 2015

Moved by Ald. Benner, seconded by Ald. Sevenich to approve reappointment of Kathy Bauer.

General discussion ensued on having an alderman on the Commission; requirements to be on the Commission.

Motion failed on roll call 3-4.

Ald. Taylor, Sevenich, Benner – yes; Ald. Klein, Langdon, Zelinski, Krueger – no.

L. HELD OVER BUSINESS

None

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURN

Moved by Ald. Krueger, seconded by Ald. Langdon to adjourn at 6:39 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk.