

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
SUSTAINABILITY BOARD
Common Council Chambers
140 Main Street, Menasha**

**Tuesday, November 15, 2011
6:30 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD
(five (5) minute time limit for each person)
- D. MINUTES TO APPROVE
 - 1. [November 15, 2011](#)
- E. COMMUNICATIONS
- F. REPORTS
 - 1. [River-Gen 1: Using Fox River flow for Off-Grid local EV charge stations – A Demonstration Project](#) (Ed Kassel)
 - 2. [City electric use baseline study \(Paul Van de Sand\)](#)
 - 3. Ecos-FV (Roger Kanitz)
 - 4. Community web-site status (Roger Kanitz)
 - 5. Meeting with Town of Menasha Sustain Committee (Roger Kanitz)
- G. ACTION ITEMS
- H. DISCUSSION
 - 1. Earth Day recycling event
- I. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

**CITY OF MENASHA
Sustainability Board
Council Chambers, City Hall – 140 Main Street
November 15, 2011
DRAFT MINUTES**

A. CALL TO ORDER

The meeting was called to order at 6:33 p.m. by Linda Stoll.

B. ROLL CALL/EXCUSED ABSENCES

SUSTAINABILITY BOARD MEMBERS PRESENT: Paul Van de Sand, Chris Bohne, Kathy Thunes, Linda Stoll, Roger Kanitz, Ed Kassel

SUSTAINABILITY BOARD MEMBERS EXCUSED: Becky Bauer

OTHERS PRESENT: CDD Keil, PP Homan, Mayor Merkes, Christopher Evenson

C. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

D. MINUTES TO APPROVE

1. Motion made by Paul Van de Sand and seconded by Kathy Thunes to approve the minutes of September 20, 2011. The motion carried.

E. COMMUNICATIONS

1. **Sustainable Communities Network meeting minutes**

Kathy Thunes and Linda Stoll explained that the network formed out of a quarterly Natural Step group, and now meets quarterly to learn about what other communities are doing in regards to sustainability. They referred to the minutes from the network's October meeting and gave a brief overview of the general discussion at that meeting.

Paul Van de Sand noticed some inaccuracies pertaining to the City of Menasha portion of the meeting notes.

F. REPORTS

1. **"River-Gen 1: Using Fox River flow for Off-Grid local EV charge stations – A Demonstration Project" (Ed Kassel)**

Ed Kassel described the contents of his white paper on using river flow to generate off-grid electricity to power electrical vehicles. He wants to conceptualize this idea in Menasha.

The committee further discussed the following:

- what the next steps were in the process;
- designating a lead entity to move the project forward;
- identifying an appropriate location;
- securing partners;
- potential funding sources;
- grant writing assistance;
- cost for equipment;
- feasibility of the project; and
- other communities/businesses doing similar initiatives.

Ed Kassel indicated he was looking for an endorsement from the board prior to moving any

further on the project.

Motion by Linda Stoll, second by Chris Bohne to endorse the concept and encourage Ed Kassel and Paul Van de Sand to look into it further. Motion carried.

2. **Energy Use by the City**

Paul Van de Sand stated the report will be done in December. He will be prepared to give a presentation on it in January, and would like to invite council, department heads and staff to see the results of the baseline report.

G. ACTION ITEMS

1. **Endorsement of Regional Sustainability Grant**

Kathy Thunes indicated this grant had already been submitted, thus there was no longer a need for the Board to endorse the grant application.

2. **Accept letter of resignation from Sadie Schroeder**

Committee members discussed keeping Sadie Schroeder involved in sustainability initiatives within the city, such as local food and the farmers market, despite her no longer serving on the board.

Motion by Linda Stoll, second by Kathy Thunes to accept with regret Sadie Schroeder's resignation and encourage her future engagement with the Sustainability Board.

H. DISCUSSION

1. **Update on ECWRPC HUD Grant Application (Kathy Thunes)**

Kathy Thunes indicated that the grant program has been eliminated for future funding cycles, but believes funds still exist for this cycle. She indicated ECWRPC has submitted the grant and is waiting to hear back from HUD.

Linda Stoll stated that she hoped to hear something relatively soon, if the review period was similar to last year's.

2. **Potential Earth Week Activities**

Kathy Thunes indicated that there were many entities involved in the upcoming Earth Week events and she is coordinating with them. Earth Day is April 22 in 2012.

The board discussed whether the City could partner with the Town on an earth week e-waste collection effort.

I. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Kathy Thunes to adjourn at 7:45 PM. The motion carried.

Minutes respectfully submitted by Kara Homan, PP.

City of Menasha - Electric Energy (kWh) Baseline

Building ↓	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total
Library	31200	31760	34800	36160	40800	37680	35120	37120	32960	30480	35040	31360	414480
Public Protection Facility	28160	28160	27680	27840	36640	33280	36000	36160	36800	26720	22400	26400	366240
Public Works Facility	26449	34251	25186	21015	15430	13269	13602	12762	12300	12183	14177	27275	227899
City Hall	16080	15360	15840	14720	15360	16800	15440	15120	14800	14400	15040	14720	183680
Public Works Facility 1	18160	19240	17280	15160	10880	11320	11400	11160	10560	9080	10160	18080	162480
Marina Place Restrooms	2320	3000	2600	2320	3420	8500	11140	13360	12340	9900	3380	2540	74820
Public Works Facility 2	10327	10290	7903	5408	1920	1567	2006	1385	1360	1481	3988	8746	56381
Tayco Street Bridge	3920	3880	2960	2760	2400	1720	1440	1320	1640	2120	2400	3480	30040
Memorial Building	1383	1432	1277	1383	843	1052	1154	1107	1266	1518	1636	1612	15663
Health Department	1204	1254	1198	1154	1143	1151	1216	1183	1190	1176	1113	1034	14015
Tayco St Bridge Museum	1420	1300	1170	1030	940	900	760	840	870	940	1170	1310	12650
1 Center St	468	249	236	163	315	1352	1847	2401	1866	1363	628	177	11065
Ida Street 900 Blk	600	508	417	594	390	689	719	885	627	616	500	491	7036
Hart Park Shelter	714	801	807	468	455	355	347	426	449	553	784	582	6741
Lake Park 1	598	588	503	454	409	435	490	549	552	592	630	618	6418
Ninth St Sewer Lift	474	422	530	710	692	550	408	432	383	408	414	404	5827
600 Block Keyes St	606	509	428	440	423	409	346	419	480	564	565	622	5811
175A Marina Place	450	410	385	337	321	329	284	315	324	376	417	420	4368
Barker Farms Park	217	439	844	498	321	282	257	265	253	302	309	194	4181
DePere & 12th St Lift Station	584	920	645	238	116	110	87	71	60	68	70	65	3034
Brighton Dr	156	133	107	212	146	142	179	146	170	143	120	113	1767
DePere/Paris Sts Lift Station	130	114	133	194	137	116	125	90	139	96	84	92	1450
Koslo Park	39	34	30	56	66	75	52	47	54	55	46	35	589
Racine St Sign	64	53	46	48	40	37	32	37	43	47	54	59	560
Pool	1600	1120	2680	880	320	23440	31680	28400	9880	160	80	80	100320
1000 Geneva Rd2	400	400	360	1120	3240	6240	7160	3600	320	360	400	400	24000
1000 Geneva Rd1	1	1	165	3924	2836	2951	2985	2785	774	422	85	1	16930
Broad St. Parking Lot Receptacles	0	2	0	0	420	1750	2020	2290	2480	2060	1199	460	12681
Manitowoc St Boat Landing	0	3	0	0	0	1021	1236	1080	1207	1255	533	0	6335
Jefferson Park Ball Diamond	0	0	0	0	160	720	680	880	360	120	0	0	2920
Jefferson Park W Ball Diamond	0	0	0	2	192	804	598	666	288	156	1	0	2707
Public Works Facility 3	281	376	308	364	329	382	196	217	0	0	33	75	2560
Second St Park	80	70	68	159	150	77	115	107	77	270	75	74	1322
Marina Center/Water 1 & 2	0	0	0	0	0	99	208	254	193	266	14	0	1034
989 Kargus Dr	90	85	85	90	80	90	66	67	93	88	96	97	1027
Center/Water Streets	0	0	0	0	0	89	208	254	193	256	14	0	1014
Jefferson Park Picnic 3	0	0	0	0	0	0	54	109	79	564	172	0	978
Public Works Facility 4	29	7	9	22	1	0	0	0	0	4	17	26	115
Tayco St Fountain	0	0	10	10	10	10	10	10	10	10	10	10	100
Totals - Monthly	96824	111070	100741	105962	102522	139816	155119	137768	107419	101025	93339	109767	1791238