

**CITY OF MENASHA
SUSTAINABILITY BOARD
Third Floor Council Chambers
140 Main Street, Menasha**

**Tuesday, August 16, 2011
6:30 PM**

MINUTES

A. CALL TO ORDER

The meeting was called to order at 6:30 pm by Chairperson Linda Stoll.

B. ROLL CALL

1. **Present:** Paul Van de Sand, Kathy Thunes, Chris Bohne, Roger Kanitz, Ed Kassel, Sadie Schroeder and Linda Stoll
2. **Excused:** Becky Bauer
3. **Also Present:** Community Development Director Greg Keil, Lindsay LeFeber and Dave Clumpp

C. PUBLIC COMMENTS

1. No one spoke.

D. MINUTES TO APPROVE

Roger Kanitz made and Paul Van de Sand seconded a motion to approve the minutes from the July 19, 2011 Sustainability Board meeting. The motion carried.

E. COMMUNICATIONS

1. Green LifeXpo Energy Exposition

The exposition is scheduled for Saturday, September 17, 2011 in Black River Falls, and will cover topics including renewable and alternate energy, conservation, recycling and sustainable living.

F. REPORTS

1. **Update on Fox Valley Transit Board Representative Changes (Roger Kanitz)** Roger Kanitz reported that his term on the Transit Commission has expired and that he will be replaced by a representative from Neenah. He also reported that there has been some positive news on Federal funding sources and that there is renewed legislative interest in creating statutory authorization for regional transit authorities.

G. DISCUSSION

1. **Update on ECOS-FV (Kathy Thunes)** It was reported that ECOS-FV is likely to merge with the Sustainable Fox Cities group.

2. **Update on ECWRPC HUD Grant Application (Kathy Thunes)**
It was reported that East Central and Bay Lakes regional planning commission are in the process of preparing a grant application for the area extending from Fond du Lac to Oconto County. The regional sustainability plan will include an assessment of current conditions and recommendations for future action.

H. ACTION ITEMS

1. 2011-2012 Sustainability Plan – Prioritizing Activities

Board Members discussed:

- Energy Baseline
- Complete Street
- Green Purchasing Policy
- Complete Streets Policy
- Regional Bike/Pedestrian Coordination

Paul Van de Sand and Chris Bohne offer to assist with the completion of the energy baseline analysis.

Greg Keil is to prepare information concerning landfill and recycling characteristics of the city and provide copies of the walkability assessment for the next meeting.

I. ADJOURNMENT

Chris Bohne made and Sadie Schroeder seconded a motion to adjourn at 7:45 pm. The motion carried.

Respectfully submitted by Greg Keil, Community Development Director.