

**CITY OF MENASHA
SUSTAINABILITY BOARD
Third Floor Council Chambers
140 Main Street, Menasha**

**Tuesday, June 21, 2011
6:30 PM**

MINUTES

A. CALL TO ORDER

The meeting was called to order at 6:35 pm by Paul Van de Sand.

B. ROLL CALL

1. **Present:** Becky Bauer (6:57 pm), Chris Bohne, Roger Kanitz, Sadie Schroeder, Kathy Thunes, Paul Van de Sand
2. **Excused:** Mike Dillon, Ed Kassel, Chairperson Linda Stoll,
3. **Also Present:** Mark Albert (WPPI), Community Development Director Greg Keil, Principal Planner Amy Kester, Parks Superintendent Vince Maas, and Deputy Clerk Kristin Sewall.

C. PUBLIC COMMENTS

No comments.

D. MINUTES TO APPROVE

Roger Kanitz made and Sadie Schroeder seconded a motion to approve the minutes from the May 17, 2011 Sustainability Board meeting. The motion passed.

E. COMMUNICATIONS

No communications.

F. REPORTS

No reports.

G. DISCUSSION

1. Farm Fresh Market – Kristin Sewall

Kristin Sewall, coordinator of the city's Farm Fresh Market, was in attendance to give an update and discuss proposed changes to the application process. She reported that the market was entering into its third season and was offering four additional stalls this year. Vendors included seven produce stalls, eight arts and crafts stalls, and five processed food vendors. The city has set up a Facebook page for the market and is also running a tote bag promotion. Kristin distributed the current application. There was discussion

regarding changes to the application process to help ensure that food was grown locally and not purchased at auction.

2. Urban Forestry Program – Vince Maas

Vince Maas, Parks Superintendent, was present to discuss the city's urban forestry program. Vince gave background information regarding the department, staff, budget, grants, and policies. The board asked questions regarding funding opportunities, tree planting programs, emerald ash borer problems, and native plantings.

3. 2011-12 Sustainability Plan – Prioritizing Activities

Becky Bauer offered to prepare and send out a survey to board members to aid in the prioritization of activities for 2011-2012. This item will be brought back at the next meeting for further discussion.

4. Complete Streets (Linda Stoll)

No discussion.

5. Urban Agriculture (Linda Stoll)

No discussion.

H. ACTION ITEMS

No action items.

I. ADJOURNMENT

Becky Bauer made and Kathy Thunes seconded a motion to adjourn at 8:15 pm. The motion passed.

Respectfully submitted by Amy Kester, Principal Planner.