

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Tuesday April 19, 2011
6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. PRESENTATION TO OUTGOING COMMITTEE MEMBERS
- F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 4/4/11
- b. Board of Public Works, 4/4/11
- c. Board of Canvass 4/6/11
- d. Board of Health, 2/9/11
- e. Committee on Aging, 2/10/11
- f. Information Technology Steering Committee, 4/13/11
- g. Safety Committee, 1/27/11; Police
- h. Safety Committee, 2/22/11; Public Works/Parks
- i. Water & Light Commission, 4/5/11; special meeting

Communications:

- j. CA/HRD Captain, 4/14/11; WPPI Transaction
- k. Commissioner of Railroads, adequacy of warning devices at Garfield Ave.
- l. Davis & Kuelthau, 2011 Public Officials Program, April 26, 2011, Kimberly
- m. League of Wisconsin Municipalities New Municipal Officials Workshop, May 20, 2011, Kimberly
- n. League of Wisconsin Municipalities Regional Dinner, May 19, 2011, Green Bay
- o. League of Municipalities, 4/6/11; Proposed local savings cover only 61% of state funding cuts
- p. Menasha Historical Society newsletter, March 2011
- q. Sustainability Board Chair Linda Stoll, 4/22/11; Bike to Work Week activities
- r. Dan Gueths vs. City of Menasha lawsuit, 4/6/11

H. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

- 1. Common Council, 4/4/11

Board of Public Works, 4/4/11; recommends approval of:

- 2. Change Order; MOD# 0025-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \$977.00

I. ITEMS REMOVED FROM CONSENT AGENDA

J. ACTION ITEMS

1. Accounts payable and payroll for the term of 4/7/11 to 4/14/11 in the amount of \$2,283,569.95
2. Class "B" Liquor License Application, Luis Morales, 403 Racine Street for the 2010-2011 licensing year
3. Motion to Reconsider, Street Use Application for Moose Fest, May 7 & 8, 2011 (Steve & Deanna Krueger)(Ald. Taylor)

K. ORDINANCES AND RESOLUTIONS

1. R-15-11 Resolution Transferring/Appropriating Funds (Introduced by Alderman Wisneski)
R-16-11 Resolution Continuing Appropriations (Introduced by Alderman Wisneski)

L. APPOINTMENTS

M. HELD OVER BUSINESS

1. Change Order; MOD# 0023-01; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; /Add: not to exceed \$ 350 (Board of Public Works, held 4/4/11)

N. CLAIMS AGAINST THE CITY

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

P. PRESENTATION TO OUTGOING ALDERMEN

Q. ADJOURNMENT – Sine Die

MEETING NOTICE

Monday May 2, 2011 - Council Chambers
Common Council – 6:00 p.m.
Administration Committee – 6:30 p.m.
Board of Public Works – 7:00 p.m.

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 4, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:49 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, Lt. Brunn, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, Ashley Boelter, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. Administration Committee, 3/21/11

Moved by Ald. Taylor, seconded by Ald. Roush to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. Appeal of Denial of Operator's License – Ashley Boelter

Ashley Boelter explained she did not include all citations she received on the Operator's License application she submitted to the Police Dept. She thought because certain citations she received did not show up on a check of Wisconsin Circuit Court records, she did not have to disclose them on the application.

Lt. Brunn explained the procedure they use to complete a background check on Operator's License applications. He referenced the Policy Guidelines for Operator Licenses that the Police Dept. follow when approving or denying an application. In addition to Ms. Boelter not disclosing all citations received, she was considered a habitual law offender from the background check completed. These are reasons for denial.

Moved by Ald. Zelinski, seconded by Ald. Englebert to deny the appeal of Ashley Boelter.
Motion carried on voice vote.

2. R-15-11 Resolution Transferring/Appropriating Funds
(Introduced by Alderman Wisneski)

C/T Stoffel explained this resolution transferred funds to cover accounts that exceeded Their 2010 budgeted amounts.

Moved by Ald. Hendricks, seconded by Ald. Benner to recommend approval to Common Council.

Motion carried on voice vote.

3. R-16-11 Resolution Continuing Appropriations (Introduced by Alderman Wisneski)

C/T Stoffel explained this resolution authorizes the use of 2010 budgeted funds in 2011 for ongoing projects.

CDD Keil explained the carryover of 2010 budgeted funds for the hiring of an Economic Development Specialist.

Chairman Wisneski stated she wants to go on the record that she does not support the hiring of an Economic Development Specialist.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Englebert to adjourn at 8:18 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
April 4, 2011
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:19 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, Lt. Brunn, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. March 21, 2011

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve minutes with a change to Action Item 3 to be the recommendation to Common Council was not to exceed \$350 Motion carried on voice vote.

D. ACTION ITEMS

1. Change Order; MOD# 0025-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; DEDUCT: \$977.00

The change order is to deduct \$977 to delete performance and payment bond from siding contract.

Moved by Ald. Wisneski, seconded by Ald. Langdon to recommend approval to Common Council

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Roush to adjourn at 8:21 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

MINUTES OF THE BOARD OF CANVASSERS
Wednesday, April 6, 2011 at 10:00 a.m.

Present: Members Thomas Stoffel, Greg Keil and City Clerk Deborah A. Galeazzi

The Board compared the ACCU-VOTE Optic Scan (OS) and Touch Screen Extra (TSX) machines print-out with the return sheets filed and determines and certifies the Aldermanic election vote of the April 5, 2011 Spring Election as follows:

Alderman – District 1

Chris Klein – 228
Joanne Roush – 219
Write-in – 1

Chris Klein, having received the highest number of votes cast, was declared elected District 1 Alderman for the City of Menasha for a two year term.

Alderman – District 3

Katherine L. Bauer – 178
Stanley P. Sevenich – 198
Write-in – 2

Stanley P. Sevenich, having received the highest number of votes cast, was declared elected District 3 Alderman for the City of Menasha for a two year term.

Alderman – District 5

Steve Krueger – 212
Eric R. Hendricks – 158
Write-in – 1

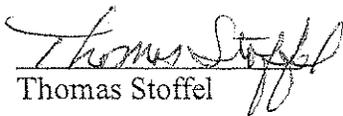
Steve Krueger, having received the highest number of votes cast, was declared elected District 5 Alderman for the City of Menasha for a two year term.

Alderman – District 7

Jim Englebert – 272
Write-in – 3

Jim Englebert, having received the highest number of votes cast, was declared elected District 7 Alderman for the City of Menasha for a two year term.

Dated at the office of the City Clerk at City Hall, City of Menasha, Winnebago County, Wisconsin, this 6th day of April, 2011


Thomas Stoffel


Greg Keil


Deborah A. Galeazzi

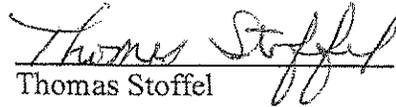
Certification of the Board of Canvassers
April 6, 2011

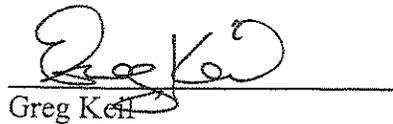
We, the undersigned, certify that we are the members of the Board of Canvassers for the City of Menasha.

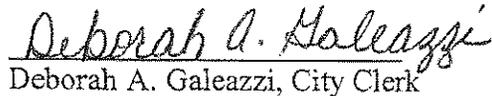
We certify that the attached Tabular Statement of Votes Cast and Summary Statement of the Board of Canvassers, canvassed and prepared by us, are correct and true as compiled from the original returns made to the City Clerk

We further determine and certify that the following persons received the greatest number of votes for the respective office for which each was a candidate on April 5, 2011

<u>Office</u>	<u>Highest Candidate</u>
Alderman, District 1	Chris Klein
Alderman, District 3	Stanley P. Sevenich
Alderman, District 5	Steve Krueger
Alderman, District 7	Jim Englebert


Thomas Stoffel


Greg Kell


Deborah A. Galeazzi, City Clerk

4/6/11

(Date)

Tabular Statement of Votes Cast
City of Menasha
Spring Election – April 5, 2011

Alderman, District 1

Chris Klein 228
Joanne Roush 219
Write-in 1
 R. Nordlander

Total Votes Cast-Office 448
Total Voters 502

Alderman, District 3

Katherine L. Bauer 178
Stanley P. Sevenich 198
Write-in: 2
 Travis Lowe (1)
 Tony Weinandt (1)

Total Votes Cast-Office 378
Total Voters: 436

Alderman, District 5

Steve Krueger 212
Eric R. Hendricks 158
Write-in: 1
 No Name

Total Votes Cast-Office 371
Total Voters 413

Alderman, District 7

Jim Englebert 272
Write-ins: 3
 Phil Sprangers (1)
 Gerilyn Johnson-Pemrick (1)
 Gary Schreiter (1)

Total Votes Cast-Office 275
Total Voters 369

**Summary Statement of the Board of Canvassers
Spring Election – April 5, 2011**

The total number of votes cast for Alderman, District 1, was 448 of which

Chris Klein	received	228
Joanne Roush	received	219
Write-ins	received	1

The total number of votes cast for Alderman, District 3, was 378 of which

Katherine L. Bauer	received	178
Stanley P. Sevenich	received	198
Write-ins	received	2

The total number of votes cast for Alderman, District 5, was 371 of which

Steve Krueger	received	212
Eric R. Hendricks	received	158
Write-ins	received	1

The total number of votes cast for Alderman, District 7, was 275 of which

Jim Englebert	received	272
Write-ins	received	3

April 5, 2011 Spring Election No Aldermanic Race in Districts 2, 4, 6, 8	District 1/2	District 3/4	District 5/6	District 7/8	Calumet Cnty D8 W11	Totals
Number of Voters (OS + TSX)	502/223	436/356	413/273	369/281	490	3343
Justice of the Supreme Court						
David T. Prosser, Jr.	360	376	331	327	259	1653
Joanne F. Kloppenburg	359	412	341	319	231	1662
Write-In	1	0	2	0	0	3
Circuit Court Judge, Branch 2						
Scott C. Woldt	484	533	494	472		1983
Write-In	7	7	5	3		22
Circuit Court Judge, Branch 6						
Daniel J. Bissett	244	270	226	230		970
Edmund J. Jelinski	379	378	390	319		1466
Write-In	3	4	2	2		11
CITY OF MENASHA, DISTRICT 1						
Chris Klein	228					228
Joanne Roush	219					219
Write-In	1					1
CITY OF MENASHA, DISTRICT 3						
Katherine L. Bauer		178				178
Stanley P. Sevenich		198				198
Write-In		2				2
CITY OF MENASHA, DISTRICT 5						
Steve Krueger			212			212
Eric R. Hendricks			158			158
Write-In			1			1
CITY OF MENASHA, DISTRICT 7						
Jim Englebert				272		272
Write-In				3		3
Menasha Joint School District Board						
Peter Dewolf	282	214	240	251	85	1072
Benjamin M. Adams	318	339	316	268	110	1351
Joyann Eggert	296	381	326	322	115	1440
Write-In	9	8	7	5	3	32
Appleton Area School District Board						
Spencer Rotzel					83	83
Sharon M. Fenlon					129	129
Diane S. Barkmeier					124	124
John J. Gosling					110	110
Write-In					1	1

**City of Menasha
Spring Election – April 5, 2011**

	Total Pre-Registered Voters	Registered at Polls	No. Voted	% Voted
District 1	1493	21	502	33%
District 2	1146	10	223	19%
District 3	1464	17	436	29%
District 4	1457	9	356	24%
District 5	1410	15	413	29%
District 6	1233	8	273	22%
District 7	1507	12	369	24%
District 8- Winnebago County	926	7	281	30%
District 8-Calumet County	1269	22	490	38%
Total City	11905	121	3343	28%

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
2-9-11**

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Lori Asmus, Dorothy Jankowski, Susan Nett, Dr. Teresa Rudolph

C. MINUTES TO APPROVE

1. Motion to approve the January 12, 2011 minutes made by T. Rudolph and seconded by L. Asmus. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. January 2011 Communicable Disease Report distributed and discussed. T. Rudolph expressed concern again regarding the increase in sexually transmitted diseases primarily Chlamydia Trachomatis. She questioned if this was a local trend. S. Nett explained this is a trend that is occurring state and nationwide. L. Asmus questioned what was being done at a local level to address this. S. Nett explained that an educational presentation on STD's is given to all 9th graders in their health classes by the nurses or nursing students. April is sexually transmitted disease awareness month with a "get yourself tested" promotion. C. Rusin questioned if anything was being addressed in the middle school setting. S. Nett explained there is an introduction to diseases affecting the reproductive system in the science curriculum. The question came up as to how the social media networking might be an avenue for education.
2. 2010 Communicable Disease Summary for Menasha alone and Winnebago County was distributed and reviewed.
3. Consolidation Study Update. The feasibility study interviews are scheduled for Feb. 17th at 8AM for BOH members. L. Asmus explained she will not be able to attend as she will be on vacation. T. Rudolph can attend but must leave by 8:50. S. Nett will confirm the place and time after the orientation meeting scheduled for Friday afternoon.
4. Seasonal Influenza Update. The most recent report from the state indicates they are starting to see an increase in influenza. Our school surveillance doesn't show an increase in absenteeism for respiratory illnesses at this time.
5. UWO Nursing Students – There are 8 undergrad nursing students working in the health department this semester. They have been assigned a project to educate middle school age students on stress reduction, activity, nutrition, sleep habits and overall appropriate health habits.
6. Community Needs Assessment – The survey by St. Norbert College is completed. They are currently compiling the results.

E. ACTION ITEMS

1. None

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 9:15 AM made by D. Jankowski and seconded by L. Asmus. Motion carried. Next meeting March 9, 2011.

Submitted by S. Nett

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
February 10, 2011**

- A. Meeting called to order at 7:50 AM by Chairman J. Klundt.
- B. Present: Joyce Klundt, Jean Wollerman, Susan Nett, John Ruck, Peg Malueg
Excused: Sue Steffen, Lee Murphy, Mary Lueke
(New Members—John Ruck and Peg Malueg were introduced.)
- C. MINUTES TO APPROVE
 - 1. Motion to approve minutes from January 13, 2011 made by J. Wollerman and seconded by S. Nett. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. New members to the committee were given an overview of the senior center operations and the agreement between the city and the YMCA. J. Wollerman presented a report on the activities at the senior center during the month of January 2011. Total visits were 1108 compared to January 2010 visits of 1076. A \$200 gift from the Valley VNA will be used to update the smaller activity room. Brat fry dates for 2011 have been set and the center is recruiting volunteers to assist. Crestwood Senior Living is sponsoring a Chili Cook Off at the center on March 8th.
 - 2. J. Wollerman expressed thanks to B. Jankowski and R. Rogers for their service on the committee. A card from the committee will be sent acknowledging their years of service.
- E. Action Items
 - 1. Confirmation Policy of Rental Dates—J. Wollerman is requesting a policy on confirming rental dates. A number of options were discussed. S. Nett to check with Park and Rec Department to see how they handle reservations for park facilities. Motion to hold the item until the next meeting made by J. Ruck and seconded by P. Malueg. Motion carried.
 - 2. J. Wollerman distributed the Senior Center Handbook and asked members to review it. Updates are needed in several areas because of the Y becoming the operational managers of the center. The Code of Conduct for the center will be reviewed at the next meeting.
- F. HELD OVER BUSINESS
 - 1. Volunteer Benefits---J. Wollerman requested this item remain held over again until the next meeting so additional information can be gathered.
- G. Motion to adjourn at 9:06 AM made by S. Nett and seconded by P. Malueg. Motion carried. Next meeting March 10, 2011.

Submitted by Susan Nett

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

**City of Menasha
Information Technology Steering Committee
Gegan Room
Menasha Public Library
Wednesday April 13, 2011
8:15 A.M.
Minutes**

A. Call to Order

Meeting called to order at 8:16 AM by CHAIRMAN Wisneski.

B. Roll Call/Excused Absences

Present: CHAIRMAN Wisneski, COMPS Stoffel, HR Specialist Taubel, ITMgr Lacey and PC Stanke

Excused: PHA Fritz and PP Kester

Also Present: ITSupv James

C. Minutes to Approve – Approval of Minutes of January 19, 2011 IT Steering Committee meeting.

Motion by ITMgr Lacey, seconded by HR Specialist Taubel, to approve the minutes of the January 19, 2011 IT Steering Committee meeting as submitted. Motion carried.

**D. Public Comments on any matter of concern to this Agenda
(Five (5) minute time limit for each person)**

NONE

E. Report of Department Heads/Staff/Consultants – Committee monthly update on status of projects/operations/costs

ITMgr Lacey reviewed with the Committee a number of topics of concern and accomplishment:

- The comparison of budgeted to actual expenditures year to date, 22.22% used through March.

- The need for more resources which are now hindering progress of projects included in 2011 budget, specifically the creation of a city-wide database.
- Relayed the ability to manage the network remotely using smart phones while on vacation.
- Related the loss of computer equipment in the Police and Health areas due to the storm of 4/10/2011.
- Relayed the problems caused by the Utility making a changeover of equipment and not notifying the City's IT Department in advance, resulting in loss of communications with "diggers hotline", placing the City in a liability situation following the 4/10/2011 storm.
- Reviewed the installation of a PC enclosure at the City Garage, providing computer access for vehicle maintenance personnel.
- Noted the growing use of the City INTRANET.
- Waiting for Engineering to appoint an administrator for the new "Cartegraph" software so it can be deployed.

PC Stanke stated that the "Smart Board" in the EOC did not function when the Station was relying on emergency power during this weekend's storm, rendering it useless. IT staff will work with the Building Superintendent to determine the cause of the problem.

F. ACTION ITEMS – (1) Committee discussion and action on next IT Steering Committee meeting date – May 16th, third Wednesday

After discussion, by consensus of the Committee members present, the next Information Technology Steering Committee meeting will be held on Wednesday, May 16th at 8:15 AM in the Gegan Room of the Menasha Public Library.

G. ADJOURNMENT

Motion by PC Stanke, seconded by HR Specialist Taubel to adjourn. Motion carried. Meeting adjourned at 9:01 AM.

Respectfully submitted,

Thomas Stoffel
Committee Secretary

	Budget \$	YTD \$	% used YTD
Total Budget	\$373,049	\$82,876	22.22%

January-April 11, 2011

I.T. Department

Projects

January 19 thru April 12, 2011

Open Requests/Projects

- Hardware
 - Police squad Cellular network planning.
 - Police "N" band Wireless Access point implementation.
 - Police RSA security implementation.
 - Police Squad laptop deployment x 2
 - Squad laptop configuration and testing of new data transfer environment.
 - Police remote camera configuration to work with Squad laptops.
- Software
 - Website updates
 - Health Charting 70% complete
 - Unified data project
 - Implement Cartêgraph application for PWF.
 - Work with BayCom on Arbitrator 360 Squad video issues.

Current Requests/Projects

- Software
 - Assist Assessor Dept with reporting.
- Hardware
 - Upgrade Squad Laptop
- Application
 - Excavation Permit Application enhancements.
 - Intranet Development.
 - Research parking ticket application replacement.

Completed Requests/Projects

- Application
 - Health Department Weights and Measures Application enhancements.
- Hardware
 - Deployment of Sanitarian Tablet PC
 - Deployment of PC enclosure in PWF Mechanics Bay.
 - Replaced Police Shift Commander bubble jet printer with laser printer due to supply costs.
- Administration
 - Assist in EOC setup, documentation and testing.



Xpe

COMPAQ

EMPTY

FULL

FULL



**Police Safety Meeting
January 27, 2011
Minutes**

Meeting called to order at 2:30 PM.

Present: Mike Brunn, Aaron Zemlock, Chuck Sahr, Bev Sawyer, Sue Nett
Excused: Todd Drew, Pam Captain, Mark Mauthe

A. Motion to approve minutes from November 18, 2010 meeting made by C. Sahr and seconded by M. Brunn. Motion Carried.

B. Old Business

1. **Respiratory Protection** – Fit testing dates need to be set up by T. Drew. Medical assessments are also needed for two new members to the group. This will have to be arranged with Dr. Rudolph.
2. **Police Department Building Walk-thru September 2010** – Members present thought everything was corrected except what maintenance had to do in the boiler room. Refer to Adam Alix what is remaining to be completed.

C. New Business

1. **Monthly Safety Topic**- was emailed to C. Sahr who distributed it to employees. This month's topic was on awareness of MSDS sheets. It was brought up about the need for the MSDS sheets to be in Spanish for the maintenance person at the PD. Currently members of the PD safety committee didn't feel this was important as the employee speaks and reads English.

2. **Injury Review** One injury reported. An officer sustained a hand injury when using a battering ram to enter a residence. The equipment is already being modified to include a shield for better hand protection when in use breaking down a door.

3. **Ice Cleats** – discussion on the use of ice cleats for officers when directing traffic and for school crossing guards. Officers present didn't feel they would use the ice cleats for directing traffic because if the road was that slippery they would not be standing in the middle of the intersection. M. Brunn not sure about the use of ice cleats for school crossing guards as they currently have salt containers at every intersection where crossing guards are located. S. Nett will

send over the information sheet on ice cleats from CVMIC and the department can determine if they need to have them available for school crossing guards.

4. **Parking issue during Snow Storms** – per issue raised at the last DPW / Safety Meeting where an employee was concerned about squad cars getting stuck in the police parking lot because of the snowplow leaving snow behind the vehicles or at the entrance to the driveway. This same employee was concerned about squad cars having to stay outside when the temperature outdoors was below zero. The suggestion was made to contact the fire department to see if the empty bay in the garage at the First St. station could be utilized during the above mentioned weather conditions. T. Drew left a message saying he had contacted Fire Chief Auxier for his opinion and the fire chief would be okay with the police squads being put inside in the empty bay when the weather is bitter cold or during a major snowstorm. The police officers would just need to ask the captain in charge that day/nite. Discussion by the safety committee followed. Members preferred a written policy that clearly stated when the empty bay could be used, who they had to contact to use it, and a procedure for accessing the bay once the permission was granted. S. Nett to follow-up with T. Drew.
5. Replacement for D. Jagla for the Safety Committee. A. Zemlock will check to see if another union member would like to replace D. Jagla.

D. Training

1. **Bloodborne pathogen training refresher** – training was completed in Dec. 2010.
2. **Ergonomics / Safe Lifting Power Point** – available for MPD staff to review – provide hand outs. S. Nett to send over to B. Sawyer the office self assessment on ergonomics for an individual's use in their own office space.
3. **Additional training items / suggestions.** None provided at this time.

E. Motion to adjourn at 3:05 PM, made by B. Sawyer and seconded by C. Sahr. Motion carried.

Members: Mike Brunn, Chuck Sahr, Mark Mauthe, Dave Jagla, Aaron Zemlock, Bev Sawyer, Todd Drew, Sue Nett, Pamela Captain



PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE
February 22, 2011
MINUTES

Meeting called to order at 9:05 AM

Present: Adam Alix, Todd Drew, Jeff Nieland, Brian Tungate, Ken Popelka,
Pamela Captain, Corey Gordon, Mark Radtke, Jim Julius, Vince Maas

Absent: Bill Basler, Tim Jacobson, Sue Nett

Approval of Minutes – Motion to approve minutes as amended from the January 28, 2010 meeting made by A. Alix second P. Captain.

A. Old Business

1. **EOEP Maps** – Jefferson Park Bathhouse – no updated information
2. **Safety Policy Violations** – Continued discussion regarding stepped disciplinary actions for employees who violate safety policy intentionally or by negligence. Committee agreed that discipline should remain as is. Subject shall be revisited in 6 months to determine if any issues arise.
3. Specific Stations for March 29, 2011 Lifting Training- T. Drew requested final approval for lifting training as below;
 - Castings/manhole covers
 - Dumpsters
 - Bulky items (chairs, appliances, portable steps)
 - 5 gallon pails or heavy bags

B. New Business

1. **Monthly Safety Topic** – “Don’t get burned while trying to keep warm” regarding portable heater use was distributed and discussed.
2. **Injury Review** – 4 injuries were discussed as follows:
 - Employee suffered cut to left index finger while cutting a template for a temporary sign. Individual was using a razor knife and cutting toward the hand. Review: Do not cut toward any body part and wear gloves. No medical attention or loss time.
 - Employee cited an asbestos exposure after entering and crawling through a steam tunnel at the Memorial Building. Suspect asbestos containing insulation debris was on the floor of the tunnel which was the source of the exposure. Employee was sent to Occupational Health for a baseline pulmonary function test. Area was immediately ordered sealed by T. Drew – Danger signs were posted. Tunnel

entrance is in an unoccupied area. Review: Issue was avoidable as the area was cited in the City of Menasha Asbestos Survey conducted in 2008. A standing policy is also that areas such as this one which was clearly defined in the survey be assessed prior to any activity which may disturb asbestos containing materials. Policy was also cited in the annual asbestos awareness training provided to all DPW, Parks, IT, third floor, engineering and custodial employees. Employee sent for pulmonary function test, no loss time.

- Employee cited carpal tunnel pain due to repetitive tasks. Issue will be reviewed by CVMIC, employee also has another job which may have contributed. Review: In addition T. Drew recommended that employees conducted daily carpal tunnel stretches.
 - Employee cited numbness in the left leg due to riding in an awkward position on the automated recycling truck. Issue previously cited on an injury report 4-6 months ago. J. Nieland stated that a block has been made to attempt to try to relieve the strain on the leg. Success of this will be addressed following his next rotation on the truck. Review: Design issue.
3. **Asbestos Policy and Procedure** – T. Drew cited that the above cited exposure related to asbestos was completely avoidable and the circumstance was in direct violation to the standing policy and was clearly identified in the Menasha Buildings Asbestos Survey. T. Drew reinforced that fact that the survey must be completed for any activities which could disturb, and that all materials are to be assumed unless sampled to prove negative.
 4. **Other new items** – no additional items raised for discussion.

C. Training

1. **Status of Computer Trainings** – T. Drew stated that when reviewing the completion of computer based trainings at DPW / Parks that only 7 employees had completed the training modules which had be available for 6+ months and reinforced monthly at this Safety Committee Meeting. A request was made to have all employees who have not completed the training modules complete them prior to the next meeting in March.
2. **DPW/ Parks Lifting Training** – Committee agreed to training times of 8:00am – 10:00am and 10:00am to 12:00pm or as close to those times as possible.
3. **Items on the 2011 work plan** – T. Drew discussed date proposed for excavation class room and hands on and requested response to B. Rank CVMIC to confirm.
4. **Excavation Competent Person** – T. Drew provided J. Nieland with confirmations of registration for 10 DPW employees for the session in May. M. Radtke expressed some hesitation at sending 10 as this would result in ~40 hours of overtime. J. Nieland will confirm with T. Jacobson. T. Drew requested to be informed as soon as possible so that he could update registrations with CVMIC to open spots for other members.
5. **Other training suggestions-** No other items

D. Adjourn: Motion M. Radtke second J. Julius Meeting adjourned at 10:15am

SPECIAL MEETING OF THE WATER AND LIGHT COMMISSION

April 5, 2011

Draft

Commission President Allwardt called the Special Meeting of the Water and Light Commission to order at 7:35 A.M., with Commissioners Bob Fahrback, Joe Guidote, Don Merkes, and Joanne Roush present on roll call. Also present were Melanie Krause, Co-General Manager/Business Operations; Dick Sturm, Co-General Manager/Engineering and Operations; and Pamela Captain, City Attorney.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. New Business, Approval of the WPPI Energy Sale/Leaseback Transaction Documents – Co-General Manager/Business Operations Krause distributed three additional documents not included in the packet. They were a revised legal opinion from Boardman as well as two warranty deeds for Winnebago and Calumet Counties.

City Attorney Captain reported the resolutions adopted by the Common Council and the Commission did provide the directive for the Mayor, City Clerk, and Commission to execute the sale and leaseback agreements with WPPI Energy and to take all other necessary actions in support of the transaction. If there was a material change in the agreements, they would have to come back for approval. There are no material changes to the agreements.

There have been a couple of modifications and the Common Council was asked to approve two of the agreements because they were agreements that have arisen out of the transaction. These were related to RBC's contribution to the settlement amount, and WPPI loan transaction costs.

Approval of the documents listed substantially similar to those presented and acknowledging there may be some minor changes to the final documents, with the consent of the City Attorney, was being requested. Closing of the transaction is scheduled for tomorrow, April 6.

Comm. Guidote asked if all the contingencies have been met; Mrs. Krause responded a paragraph was added regarding working with the administrative order as it relates to the EPA. City Attorney Captain added there is a meeting with the State Trust Fund Board later today for approval of the State Trust Fund loan.

The motion by Comm. Allwardt, seconded by Comm. Fahrback, was unanimous on roll call to approve the WPPI Sale/Leaseback Transaction Documents including any minor changes authorized by the City Attorney.

The motion by Comm. Fahrback, seconded by Comm. Guidote, was unanimous on roll call to appoint Co-General Manager/Business Operations Krause as designee to sign related closing documents if needed including any documents that may come forward as reviewed and approved by the City Attorney.

Item IV. No one from the Gallery was heard on any items discussed at this Meeting.

Item XII. There being no need for the closed session, the motion by Comm. Roush, seconded by Comm. Fahrback, was unanimously approved to adjourn at 8:05 a.m.

By: MARK L. ALLWARDT
President

JOSEPH P. GUIDOTE
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.



MEMORANDUM

TO: Common Council
FROM: *PA*
Pamela A. Captain
SUBJECT: WPPI Transaction
DATE: April 14, 2011

On April 6, 2011 the WPPI transaction closed. Due to the complex nature of the transaction and the many contingencies that WPPI required under the asset purchase agreement, some of the contingency time completion requirements have been extended beyond the date of closing. For example, there must be a final, non appealable order in the federal class action lawsuit before any funds will be released for purposes of the Settlement Agreement. The transfer of the ATC interest from the City to WPPI will not be completed until late May since there is a 45 day notice of transfer requirement prior to ownership transfer. The City has not yet reached an agreement with the U.S. Environmental Protection Agency to resolve all outstanding alleged claims regarding the operation of the steam facility.

Gross proceeds from the sale of the electric utility assets to WPPI were **\$18,300,004.33** based on net book value of the assets as of 12/31/2010, book value of American Transmission Company LLC interests of \$2,739,450.00 as of April 1, 2011 and the additional proceeds amount of \$2,238,069.05 (asset purchase agreement). Of the total gross WPPI proceeds, **\$17,450,000** was deposited into an escrow account representing a portion of the settlement amount under the Settlement Agreement with plaintiffs in the federal class action lawsuit. When and if the remaining WPPI contingencies are satisfied, then the funds will be transferred to the settlement fund escrow in the federal securities lawsuit for distribution in accordance with the terms set forth in the Settlement Agreement. The remaining monies, **\$850,004.33**, were used to fund the Lease Payment Reserve fund (\$591,946) and to defease the electric debt (\$258,058.33).

The total amount of the state trust fund loan needed for the water debt was **\$2,880,852.44**. These funds have been set aside in a federal government escrow-like account, or SLGS account. These bonds cannot be paid off immediately as the call date is in 2017. The state trust fund loan will be paid by the water utility as it represents a refinancing of the water portion of the combined water/electric debt that under the terms of the WPPI agreement was required to be defeased or otherwise refinanced.

Below shows the detail of the defeasance of the combined electric and water utilities debt:

Source of Funds	Combined	Electric	Water
Debt Service/Reserve Funds	\$1,422,703 .00	\$974,221.00	\$448,482.00
Cash on Hand/WPPI	\$384,526.56	<u>\$384,526.56</u>	
Required from State Trust Loan	<u>\$2,880,852.44</u>		<u>\$2,880,852.44</u>
Total Source	\$4,688,081.97	\$1,358,747.56	\$3,329,334.44
Application of Funds			
Deposit to Escrow	\$4,629,381.97	\$1,345,492.56	\$3,283,889.44
Cost of Issuance	<u>\$ 58,700.00</u>	<u>\$ 13,255.00</u>	<u>\$ 45,445.00</u>
Total Application	\$4,688,081.97	\$1,358,747.56	\$3,329,334.44

The closing documents are voluminous and will be available for review in the office of the city clerk or at Menasha Utilities.

Also on April 6, 2011, the Public Service Commission of Wisconsin considered and approved the City's and WPPI Energy's request to extend the time period for consummation of the WPPI transaction to April 6, 2012. This request was made as a precautionary measure since all steps necessary to conclude the class action lawsuit may take up to a year.

BEFORE THE OFFICE OF THE COMMISSIONER OF RAILROADS

STATE OF WISCONSIN

On the Commissioner's Own Motion for a Determination of the Adequacy of Warning Devices at the Grade Crossing of the Wisconsin Central Ltd. Tracks with Garfield Avenue in the City of Menasha, Winnebago County.

9164-RX-723

FINDINGS OF FACT AND ORDER

On March 2, 2009, the Commissioner of Railroads directed the staff of the Office of the Commissioner of Railroads (OCR) to investigate the adequacy of warning devices under §195.28, Stats., at the grade crossing of the Wisconsin Central Ltd. (WCL) tracks with Garfield Avenue (Crossing No. 690 276S) in the City of Menasha, Winnebago County.

An OCR investigator inspected the crossing in May 2009. No hearing was held.

The Commissioner of Railroads position is currently vacant. Former Commissioner Breske has retired and the Governor has not nominated a new Commissioner. In the meantime, the hearing examiner is authorized to issue orders in uncontested matters.

Findings of Fact

THE COMMISSIONER FINDS:

Garfield Avenue is 36' wide in the vicinity of the crossing and intersects the railroad tracks at an angle of about 90°. The roadway approaches to the crossing are flat. Garfield Avenue carries an average daily traffic (ADT) of 1500 according to DOT records at a speed limit of 35 mph.

The WCL operates 6 through and 2 switch train movements per day over the crossing. The maximum timetable speed on the Manitowoc Subdivision is 35 mph. At the crossing, however, the maximum timetable speed is 20 mph and the minimum typical speed is 5 mph. The crossing consists of one mainline track.

A driver traveling at 35 mph needs a distance of 281' to stop safely. The crossing warning devices are visible from more than 281' in each direction. The approach sight distance is adequate.

Assuming a train speed of 20 mph, a driver traveling at 35 mph needs to see a train when it is 205' from the crossing from a point 281' down the highway. The sight distance available is less than 205' in the southeast and northeast quadrants. The corner sight distance is inadequate in those two quadrants.

At all crossings, except those with gates, a driver stopped 15' short of the near rail must be able to see far enough down the track, in both directions, to determine if sufficient time exists for moving their vehicle safely across the tracks to a point 15' past the far rail, prior to the arrival of a train. Required clearing sight distance along both directions of the track, from the stopped position of the vehicle, is dependent upon the maximum train speed and the acceleration characteristics of the "design" vehicle. The necessary clearing sight distance at the Garfield Avenue crossing is 450'. The available clearing sight distance is more than 450'. The clearing sight distance is adequate.

The exposure factor at this crossing is 12,000. The exposure factor equals the product of the number of trains per day and the number of highway vehicles per day, which yields a numerical value for the potential conflicts each day at the crossing.

Six train-vehicle accidents have occurred at this crossing since 1973. The crashes occurred in 2008, 2004, 2000, 1996, 1992 and 1980.

The Wisconsin Department of Transportation has produced a benefit-cost analysis for all at-grade crossings in the state. Installing new automatic flashing lights with gates and constant warning time circuitry at the Garfield Avenue crossing has a net benefit of about \$(27,000). The benefit-cost ratio is about 0.88 meaning that the public will receive \$0.88 in safety benefits for each dollar expended.

The crossing is presently protected with reflective crossbucks and stop signs. Conditions warrant upgrading the warning devices at this crossing as part of the state and federal rail-highway crossing safety program. The existing warning devices will be adequate until such time as the new warning devices are installed. In order to adequately protect public safety 12" LED automatic flashing lights with gates are needed.

The Wisconsin Central Ltd. shall notify the Office of the Commissioner of Railroads upon completion of the signal project.

Source of funding: The signal materials and installation shall be paid from state and federal OCR safety funds.

The City may want to consider constructing medians on the approaches to the crossing in association with the installation of the new warning devices. Installing medians in combination with crossing gates significantly improves the safety of the crossing. Combining medians with gates also generally constitutes either an approved Supplementary Safety Measure or an Alternative Safety Measure under the federal quiet zone rules (See 49 CFR 222.9, 222.53 and Appendix A to Part 222). Installation of medians may require a change in the location of the signal masts and thus installation of the medians must be coordinated with the installation of the new warning devices. The City may contact the OCR for assistance in arranging this coordination.

Conclusion on the Issue

THE COMMISSIONER CONCLUDES:

That in order to adequately protect and promote public safety, it is necessary to install and maintain 12" LED automatic flashing lights with gates at the crossing of the tracks of the Wisconsin Central Ltd. with Garfield Avenue in the City of Menasha, Winnebago County.

Conclusion of Law

THE COMMISSIONER CONCLUDES:

That the jurisdiction of the Office of the Commissioner of Railroads under §195.28, Stats., extends to this matter. Accordingly, the Office enters an order consistent with the findings of fact.

Order

THE COMMISSIONER ORDERS:

1. That the **Wisconsin Central Ltd.** shall install and maintain 12" LED automatic flashing lights with gates with appropriate appurtenances in accordance with such plans as are filed with and approved by the Office of the Commissioner of Railroads at the crossing of its tracks with **Garfield Avenue** at-grade in the City of Menasha, Winnebago County by **December 31, 2012** (Crossing No. 690 276S).

2. That the **Wisconsin Central Ltd.** shall submit to the Office of the Commissioner of Railroads signal and circuit plans with the cost estimate of its proposed installation and upon completion of the signal project, a detailed statement of the actual cost to the Office and to the Wisconsin Department of Transportation.

3. That the signal installation work herein ordered shall not begin until the regional office of the Wisconsin Department of Transportation informs the railroad that they may start such work and such start notice will not be issued until appropriate federal aid or other funding arrangements have been assured. The cost of the new project initiated before the start notice will not be reimbursed with public funds and shall be the responsibility of the railroad.

4. That the **Wisconsin Central Ltd.** shall notify the Office of the Commissioner of Railroads upon completion of the signal project.

5. That the **Wisconsin Central Ltd.** shall bear no part of the cost of the crossing signal materials or installation, except for any cost assessed to the railroad pursuant to §195.60, Stats., for the investigation of this matter by the Office. The railroad shall not pass on those assessment costs either directly or indirectly.

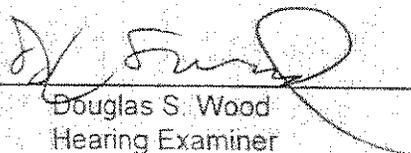
6. That the City of Menasha shall bear no part of the cost of the crossing signal materials or installation.

7. That if the petitioner, railroad or any interested party objects to this order and requests a hearing within 20 days of the date of this order in writing, the Office will hold a public hearing.

8. That jurisdiction is retained.

Dated at Madison, Wisconsin, APR 06 2011

By the Office of the Commissioner of Railroads.



Douglas S. Wood
Hearing Examiner

9164sig723/ dw

An Official Update 2011 Public Officials Program

Davis & Kuelthau, s.c. is pleased to invite you to its annual program for veteran and newly-elected public officials. This program will provide valuable information on what might be considered the most controversial legislation in Wisconsin history – Act 10. We hope you will join us to learn more about this legislation that is on every public official's agenda!

When and Where

Tuesday, April 26, 2011
5:30 p.m. – 8:30 p.m.
Liberty Hall Banquet and Conference Center
(Located just minutes off Hwy 41 at Hwy 441 and CE)
800 Eisenhower Drive
Kimberly, WI

Agenda

5:00 p.m.	Registration
5:30 p.m.	Reception
6:00 p.m.	Dinner
7:00 p.m.	Program

Who Should Attend

School board members, city council members, town and village board members, county board members, school administrators, mayors, county executives, municipal administrators, human resource professionals and others who have an interest in public sector issues will benefit from attending this program. The program will be particularly helpful to newly-elected public officials.

How to Register

There is a \$27.00 per person registration fee for the program and dinner. Please complete the registration form on the reverse side of this sheet and mail it with a check payable to Davis & Kuelthau, s.c., Attn: Jeanne Venturini, P.O. Box 1278, Oshkosh, WI 54903-1278. For additional information, please contact Jeanne Venturini at (920) 232-4848 or jventurini@dkattorneys.com.

About the Firm

Davis & Kuelthau, s.c. has offices in Milwaukee, Madison, Oshkosh, Green Bay, Sheboygan and Brookfield. We are proud to represent many municipalities and school districts throughout the state of Wisconsin. Our firm emphasizes personalized, high-quality client service in all of our practice areas: business and corporate law, labor and employment law, commercial and civil litigation, environmental law, municipal special counsel, employee benefits, school law, intellectual property, real estate, commercial finance, insurance coverage, construction, and trusts, estate planning and probate.

ACT 10

The Good, The Bad, The Ugly and The Unknown

The experienced public sector team of Davis & Kuelthau will review and update the major provisions of what might be considered the most controversial legislation in Wisconsin history. Legal analysis, as well as practical suggestions for going forward in this new era of public employment, will be discussed in a panel format, with ample time allowed for questions from attendees.

DAVIS & KUELTHAU, S.C. GREEN BAY/OSHKOSH/SHEBOYGAN PUBLIC SECTOR TEAM

Robert W. Burns
Jenna E. Clevers
Bruce B. Deadman
Mary S. Gerbig
Paul C. Hemmer
James M. Kalny
Geoffrey A. Lacy
James R. Macy
Ann L. Patteson
Tony J. Renning
Geoffrey S. Trotier
Chad P. Wade
Mark F. Yokom

William G. Bracken, Labor Relations Coordinator
Bridget M. Amraen, Paralegal

REGISTRATION FORM

ORGANIZATION NAME AND ADDRESS: _____

ATTENDEE NAMES, TITLES, AND E-MAIL ADDRESSES: _____

Please return completed registration form by April 19th along with a check payable to Davis & Kuelthau in the amount of \$27 per person to: Davis & Kuelthau, s.c., Attn: Jeanne Venturini, P.O. Box 1278, Oshkosh, WI 54903-1278.

April 1, 2011

Ladies and Gentlemen:

For over 33 years, we have provided a spring program for our Green Bay, Oshkosh and Sheboygan area public sector clients. This year, the program will be held on Tuesday, April 26, 2011 at Liberty Hall Banquet and Conference Center in Kimberly.

This program is designed for the veterans as well as the newly-elected public sector board members, council members, mayors, county executives, administrators and human resource professionals. This year we will cover what might be considered the most controversial legislation in Wisconsin history – Act 10. We have somewhat changed the format of our program this year. We will provide a panel of experienced Davis & Kuelthau public sector lawyers (highlighted below) who will begin the program with the most frequently asked questions on Act 10 as well as any other topic on which attendees may have questions, including related employment laws, the open meetings statute, and ethics rules applicable to public officials.

The evening will begin at 5:30 p.m. with a cash bar followed by dinner at 6:00 p.m. The presentation will run from 7:00 p.m. until 8:30 p.m. Program details can be found on the enclosed flyer. Should you require additional flyers or information, please contact Jeanne Venturini at (920) 232-4848 or jventurini@dkattorneys.com. We look forward to seeing you on April 26th!

Green Bay

Robert W. Burns
Timothy A. Cisler
Jenna E. Clevers
Bruce B. Deadman
Mary S. Gerbig
James M. Kalny
Frank W. Kowalkowski
Geoffrey A. Lacy

Ann L. Patteson
Thomas V. Rohan
Thomas L. Schober
Adrian T. Ulatowski
William S. Woodward
Bridget M. Amraen,
Paralegal
Katrina L. Lancelle,
Paralegal

Oshkosh

James R. Macy
Robert A. Mathers
Tony J. Renning
Chad P. Wade
Mark F. Yokom
William G. Bracken,
Labor Relations
Coordinator

Sheboygan

Paul C. Hemmer
Catherine M. Priebe
Geoffrey S. Trotier

Agenda

- 8:30 Registration - Coffee
- 9:00 Welcome
Dan Thompson, Executive Director, League of Wisconsin Municipalities
- Framework of Wisconsin Local Government - Dan Thompson
- Powers of City Councils and Village Boards - Claire Silverman, Legal Counsel, or Daniel Olson, Assistant Legal Counsel, League of Wisconsin Municipalities
- Recognizing and Avoiding Conflicts of Interest - Claire Silverman, Legal Counsel, or Daniel Olson, Assistant Legal Counsel, League of Wisconsin Municipalities
- 10:45 Break
- 11:00 Budgeting & Financial Oversight - Russ Van Gompel, Village Manager, Brown Deer
- Noon Lunch
- 1:00 Procedures for Local Government Meetings - Larry Larmer, Professor Emeritus, Local Government Center, UW-Madison
- 2:15 Break
- 2:30 Managing Public Works Activities - Ben Jordan, Department of Engineering Professional Development, UW-Madison
- Open Discussion
- 3:45 Adjournment

2011 New Municipal Officials Workshops Registration

Please make the following reservation for the New Municipal Officials Workshop at

- Madison, Crowne Plaza Hotel, May 13, 2011
- Kimberly, Liberty Hall/Hilton Garden, May 20, 2011
- Eau Claire, Holiday Inn Campus, 2703 Craig Rd., June 10, 2011

Name (please type or print) _____ Position _____

Signed _____ Payment Method _____
 Title _____ Credit Card or Check # _____
 Address _____ Card type _____
 Municipality _____ Number _____
 Fax Number _____ Exp _____ Vcode _____
 E-mail _____ Signature _____

Please enclose registration fee of \$60 (member) or \$85 (non-member) per person. Make checks payable to the League of Wisconsin Municipalities. Return this form no later than five days prior to your chosen seminar. Registration by phone cannot be accepted.

Mail to: League of Wisconsin Municipalities, 122 W. Washington Ave., Suite 300, Madison, WI 53703
 Fax: (608) 267-0645; On-Line: www.lwm-info.org

Registration fees, less the \$5 processing fee, are refundable if the League receives the cancellation not later than three days before the institute. Refunds are not available for cancellations made within three days of the institute.



Please place an 'X' through the box if you need an accommodation regarding a disability. We will contact you to make the necessary arrangements.

2011

NEW MUNICIPAL OFFICIALS WORKSHOPS

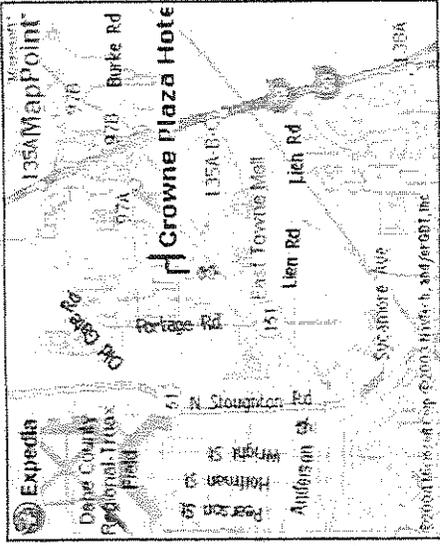
The League of Wisconsin Municipalities, in cooperation with the Department of Professional Development and Applied Studies, Local Government Center, UW-Extension and the Department of Engineering Professional Development, UW-Madison, is sponsoring a one-day workshop for new city and village officials.

This Workshop provides a basic course on local government for officials who assumed office this spring. Other city and village officials who wish to brush up on their knowledge of local government or missed the previous annual workshops may also find the meetings beneficial.

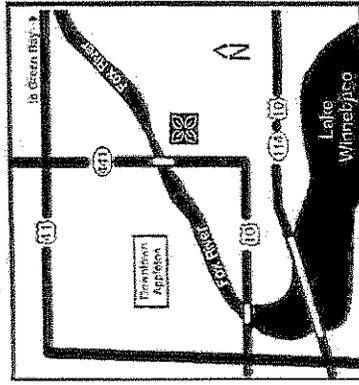
WORKSHOP LOCATIONS

- May 13, 2011
Madison
Crowne Plaza Hotel, 4402 E. Washington Ave.
- May 20, 2011
Kimberly
Liberty Hall/Hilton Garden, 800 Eisenhower Dr.
- June 10, 2011
Eau Claire
Holiday Inn Campus, 2703 Craig Rd.

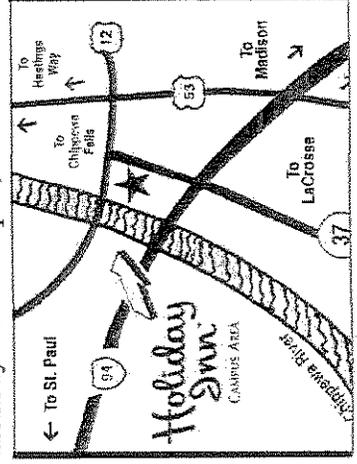
Crowne Plaza, Madison



Liberty Hall/Hilton Garden, Kimberly



Holiday Inn - Campus, Eau Claire



NEW MUNICIPAL OFFICIALS WORKSHOPS

At Three Locations

- ◆ Madison
Crowne Plaza
Hotel
- ◆ Kimberly
Liberty Hall/
Hilton Garden
- ◆ Eau Claire
Holiday Inn
Campus

LOCATIONS

Stevens Point
Holiday Inn
1001 Amber Ave.
April 28

Boscobel
Boscobel Bowl & Banquet
16971 US 61 S
May 5, 2011

Waukesha
Country Springs Hotel
2810 Golf Road
May 12, 2011

Green Bay
Stadium View Banquet Hall
1963 Holmgren Way
May 19

Lake Delton
Kalahari Resort
1305 Kalahari Dr.
May 26, 2011

Eau Claire
Holiday Inn Campus
2703 Craig Rd.
June 9th

2011 Regional Dinner Meeting Registration

Please make the following reservation for the Regional Dinner Meetings

- Stevens Point, April 28, 2011 Green Bay, May 19, 2011
 Boscobel, May 5, 2011 Lake Delton, May 26, 2011
 Waukesha, May 12, 2011 Eau Claire, June 9, 2011

Name (please type or print) _____ Position _____

Signed _____

Title _____ Credit Card or Check # _____

Address _____ Card type _____

Municipality _____ Number _____ (Master Card, Visa, Discover)

Fax Number _____ Exp _____ Vcode _____

E-mail _____ Signature _____

Please enclose dinner fee of \$20 per reservation. Make checks payable to the League of Wisconsin Municipalities. Return this form no later than five days prior to your chosen dinner. Registration by phone cannot be accepted.

Mail to: League of Wisconsin Municipalities, 122 W. Washington Ave., Suite 300, Madison, WI 53703
Fax: (608) 267-0645
On-Line: www.lwm-info.org

Registration fees, less the \$5 processing fee, are refundable if the League receives the cancellation not later than three days before the dinner. Refunds are not available for cancellations made within three days of the dinner.



Please place an "X" through the box if you need an accommodation regarding a disability. We will contact you to make the necessary arrangements.

2011

REGIONAL DINNER MEETINGS

Mark your calendar for a Regional Dinner Meeting! Each Regional Dinner Meeting provides the opportunity to improve contact with neighboring officials and get the latest information on municipal topics. Don't miss this chance to network with your fellow local officials!

At each of the six regional meetings, Dan Thompson, Executive Director of the League, will present updates on proposed state legislation.

Stevens Point
April 28, 2011

Boscobel
May 5, 2011

Waukesha
May 12, 2011

Green Bay
May 19, 2011

Lake Delton
May 26, 2011

Eau Claire
June 9, 2011

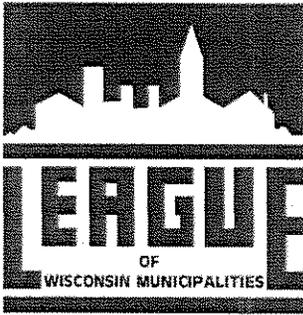
Cash bar at 5:30 p.m.
Dinner at 6:30 p.m.



REGIONAL DINNER MEETINGS

At Six Locations

- ◆ Stevens Point
- ◆ Boscobel
- ◆ Waukesha
- ◆ Green Bay
- ◆ Lake Delton
- ◆ Eau Claire



122 W. Washington Avenue
Suite 300
Madison, Wisconsin 53703

608/267-2380
800/991-5502
Fax: 608/267-0645

E-mail: league@lwm-info.org
www.lwm-info.org

NEWS RELEASE

Wednesday, April 6, 2011

FOR MORE INFORMATION CONTACT: Dan Thompson, Executive Director (608) 267-2380

Proposed Local Savings Cover only 61% of State Funding Cuts

Madison, WI. – Gov. Walker’s state budget bill proposes cuts in five major funding programs for municipalities. Together the cuts total \$136 million. In announcing the proposed cuts, Gov. Walker pointed to provisions in his budget repair bill that would require some local workers to pay a portion of their health care and pension benefits. The Governor explained that the savings for local governments would offset the loss of state funding.

For the past several weeks, the League of Wisconsin Municipalities has worked with local treasurers and finance directors to analyze the full impact of the cuts and the savings. Based on worksheets from 36 large communities, the proposed savings will cover only 61% of the funding cuts in 2012.

The worksheets came from members of the Urban Alliance, an organization within the League focused on the needs of larger communities. After reviewing the compiled data, Mayor John Dickert of Racine, President of the Urban Alliance, said, “The Governor gave us tools to cover some the funding cuts. Now we need to work with the Joint Committee on Finance to find ways to cover the other 39%. Simply shifting the state budget deficit to local budgets doesn’t help the taxpayers of Wisconsin.”

Some communities will save little in health insurance from the Governor’s proposal. Mayor Ron Krueger of Watertown noted, “All of our city employees already pay 10% of their health insurance premiums. Going to 12% as the Governor suggests doesn’t save us much—about \$17,500 a year—and Watertown will lose almost \$650,000 in state funding in 2012.”

Also, pension contributions by utility workers will not help with the general fund revenue cuts. As Mayor Tim Hanna of Appleton pointed out, “Our total payroll is \$38 million, but only about one-third goes for civilian employees in the general fund. A 5.8% pension payment from those employees will save Appleton a little under \$800,000 in 2012, but Appleton is losing almost \$1.9 million in funding.”

Attached to this press release is a chart summarizing the 36 worksheets, which are posted under “Announcements” on the [League’s website](http://www.lwm-info.org).

Each worksheet contains contact information for the municipal official who prepared the worksheet. Members of the press are encouraged to contact these officials directly for detailed background information.

###

Impact of proposed cuts from the state budget bill and estimated savings from the state budget adjustment bill on the municipality's general fund in calendar 2012

Cuts in State Funding						
Municipality	Shared Revenue	General Transportation Aids	Payments for Municipal Services	Recycling Grants	Transit Aids	Total Cuts
Appleton	1,455,479	417,600	1,067	-	-	1,874,146
Ashland	64,380	101,078	677	87,341	-	253,476
Baraboo	130,361	115,082	7,880	54,388	-	307,711
Beaver Dam	188,683	95,169	-	82,204	-	366,056
Beloit	402,722	311,719	1,814	-	-	716,255
De Pere	352,768	172,396	-	140,000	-	665,164
Eau Claire	1,223,200	414,400	57,900	-	-	1,695,500
Fond du Lac	674,148	255,906	20,000	210,000	42,410	1,202,464
Fort Atkinson	136,460	73,937	270	54,000	-	264,667
Green Bay	1,805,801	529,936	61,521	648,000	45,000	3,090,258
Greenfield	525,988	263,044	-	177,628	-	966,660
Janesville	1,135,577	349,389	16,500	-	-	1,501,466
Kaukauna	160,535	146,809	-	-	-	307,344
La Crosse	792,275	342,770	98,237	250,000	150,000	1,633,282
Manitowoc	490,468	307,360	31,140	320,494	-	1,149,462
Marshfield	241,659	178,824	10,012	96,030	-	526,525
Menasha	184,627	106,470	12,025	100,000	-	403,122
Merrill	71,307	72,210	2,983	47,500	13,000	207,000
Milwaukee	10,332,274	3,819,283	196,758	3,348,450	-	17,696,765
Neenah	382,493	174,188	-	302,500	-	859,181
New Berlin	327,743	223,506	-	66,222	-	617,471
Oak Creek	520,000	247,000	-	132,000	-	899,000
Oshkosh	1,114,545	405,046	111,514	340,786	119,690	2,091,581
Platteville	88,059	49,036	29,702	65,000	-	231,797
Pleasant Pr.	114,551	136,780	133	71,094	-	322,558
Racine	1,182,408	556,268	9,973	460,000	205,000	2,413,649
Sheboygan	677,571	253,414	14,026	279,765	-	1,224,776
S. Milwaukee	255,427	135,177	323	126,004	-	516,931
Superior	360,239	193,000	27,870	-	-	581,109
Two Rivers	88,323	82,876	265	123,559	-	295,023
Watertown	286,522	201,613	245	153,815	-	642,195
Waupun	65,000	75,000	6,500	75,000	-	221,500
West Allis	1,128,520	369,944	914	-	-	1,499,378
West Bend	535,421	231,857	12,198	155,233	21,475	956,184
Whitewater	110,733	83,275	35,294	49,134	-	278,436
Wis. Rapids	190,417	146,555	4,653	104,223	-	445,848
totals	27,796,684	11,637,917	772,394	8,120,370	596,575	48,923,940

Impact of proposed cuts from the state budget bill and estimated savings from the state budget adjustment bill on the municipality's general fund in calendar 2012

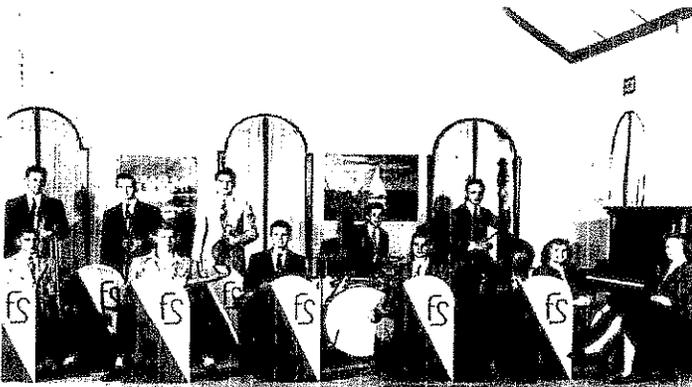
Savings from Act 10

Municipality	Pension	Health Insurance	Total Savings	Total Cuts	Net Effect in dollars	Net Effect in percent
Appleton	796,137	72,704	868,841	1,874,146	(1,005,305)	46%
Ashland	58,600	-	58,600	253,476	(194,876)	23%
Baraboo	181,798	12,817	194,615	307,711	(113,096)	63%
Beaver Dam	106,482	-	106,482	366,056	(259,574)	29%
Beloit	404,879	-	404,879	716,255	(311,376)	57%
De Pere	115,932	-	115,932	665,164	(549,232)	17%
Eau Claire	666,400	69,900	736,300	1,695,500	(959,200)	43%
Fond du Lac	599,182	191,508	790,690	1,202,464	(411,774)	66%
Fort Atkinson	121,579	81,218	202,797	264,667	(61,870)	77%
Green Bay	1,040,846	214,448	1,255,294	3,090,258	(1,834,964)	41%
Greenfield	219,476	-	219,476	966,660	(747,184)	23%
Janesville	502,454	38,400	540,854	1,501,466	(960,612)	36%
Kaukauna	168,315	13,036	181,351	307,344	(125,993)	59%
La Crosse	785,474	232,316	1,017,790	1,633,282	(615,492)	62%
Manitowoc	351,505	43,534	395,039	1,149,462	(754,423)	34%
Marshfield	352,797	-	352,797	526,525	(173,728)	67%
Menasha	186,414	20,076	206,490	403,122	(196,632)	51%
Merrill	120,175	39,500	159,675	207,000	(47,325)	77%
Milwaukee	8,271,603	5,973,427	14,245,030	17,696,765	(3,451,735)	80%
Neenah	361,522	-	361,522	859,181	(497,659)	42%
New Berlin	450,384	22,422	472,806	617,471	(144,665)	77%
Oak Creek	355,965	-	355,965	899,000	(543,035)	40%
Oshkosh	776,456	252,404	1,028,860	2,091,581	(1,062,721)	49%
Platteville	169,450	-	169,450	231,797	(62,347)	73%
Pleasant Pr.	140,403	33,799	174,202	322,558	(148,356)	54%
Racine	1,008,151	257,813	1,265,964	2,413,649	(1,147,685)	52%
Sheboygan	451,585	96,024	547,609	1,224,776	(677,167)	45%
S. Milwaukee	135,799	33,293	169,092	516,931	(347,839)	33%
Superior	295,974	192,500	488,474	581,109	(92,635)	84%
Two Rivers	201,995	9,751	211,746	295,023	(83,277)	72%
Watertown	235,088	17,536	252,624	642,195	(389,571)	39%
Waupun	99,989	57,000	156,989	221,500	(64,511)	71%
West Allis	917,234	386,891	1,304,125	1,499,378	(195,253)	87%
West Bend	424,051	28,313	452,364	956,184	(503,820)	47%
Whitewater	137,593	44,101	181,694	278,436	(96,742)	65%
Wis. Rapids	110,084	8,215	118,299	445,848	(327,549)	27%
totals	21,321,771	8,442,946	29,764,717	48,923,940	(19,159,223)	61%

prepared 4-6-12

MENASHA HISTORICAL SOCIETY NEWS

March 2011



MEMORABLE MOMENTS OF THE PAST

MENASHA HIGH'S "FLATS AND SHARPS"

AMERICA'S LEADING BAND OF THE FUTURE?

The Flats and Sharps Dance Band was formed in the Spring of 1946 by members of the high school band mostly from the class of 1948. They played 4 times a week during June, July, and August. The locations were: Sunday nights at Menasha's Smith Park octagon pavilion; Tuesday at Neenah's Riverside Park pavilion; Wednesday at Appleton's Pierce Park pavilion; Thursday at Menasha's Smith Park. Admission was \$.25 from 8:00-11:00 p.m.. During the school year the band played every Sunday night upstairs in the Memorial Building (Teen Town & Blue Inn). When Menasha High School football and basketball teams had home games on Friday nights, the band played after the game until 11:00 p.m. and once played at the Kaukauna High school prom and the Neenah YMCA for a dance. In 1946 the "Flats and Sharps" signed an agreement to play on the Brin Theatre Hit Parade Hour playing the 5 top tunes of the week plus a novelty or specialty number. Songs were chosen by the public in the manner of votes.

The band made enough money to purchase new instruments for all members, sheet music, constructed, painted and installed lights on the music stands and even got paid with excess money. They played together through the summer of 1948 when most of the members graduated and went off to college. Much credit for the success of this fine band must go to Bobby Hughes, the man who really gave many of these lads the diligent training in the fundamentals of orchestra work. He started these boys up the ladder of musical success and now the lads are out to try and hit the peak on their own. The "Flats and Sharps" play a style of music that is soft and sweet. Keep your eyes on this band because they're destined to go places!!

"Members" Jack Bednarowski, trumpet Ray Krieger, trumpet; Delbert Beck, trumpet; Ralph Kuhr, drums; Ted Whitnall, bass; Jim Velliquette, trombone; Allan Hansen, tenor sax, Don Wisnefski, Alto sax, Joe Mattern, alto sax, Sue Tarter, Gretchen Wilterding, and Dick Haggrin, piano; John Weber, Tony Mattern, Jimmy McDaniels, Trombone; Dick Kraft, Tenor sax

● ● **BRIN** ● ●

TONITE! 8:30 P. M.

ON OUR STAGE!

The **FLATS & SHARPS**

Menasha's Own Band Sensation that made such a hit on our stage last Thursday! Bringing you

Your 5 Top Tunes OF THE WEEK!

HEAR GERRY STINSKE SING YOUR NUMBER
ONE SONG! ! !

"OH! WHAT IT SEEMED TO BE"

This Parade of Hits Brought to You by

PLEASE NOTE CHANGE OF LOCATION!!!! MENASHA SENIOR CENTER - 116 MAIN ST.
THURS., APRIL 14, 7:00 P.M. "Old Tyme Radio" presentation directed by Melissa Suttner, Shooting Starzz Community Theatre and performed by costumed Menasha Historical Society members. An evening of reminiscing, fun, and refreshments!

THURS., MAY 12, 9:00 A.M. - MEET AT MEMORIAL BUILDING
Day trip to Henschel's Indian Museum, Elkhart Lake, WI Lunch following (location TBA)

THANK YOU

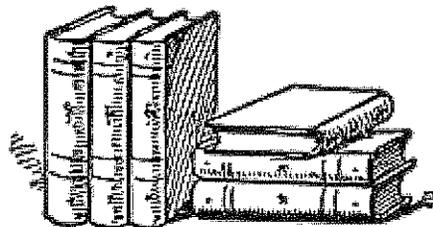
A special thank you to the people who donated to our new sign. Additional financial contributions are always very much needed and appreciated.

POSITIONS WANTED

Board member to fill the recently vacated position
Miscellaneous help (Monday-9:00 a.m. - 12:30 p.m.)
Website Host

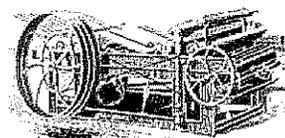
ITEMS WANTED

Used paperback books
Display cases with glass for viewing and protection

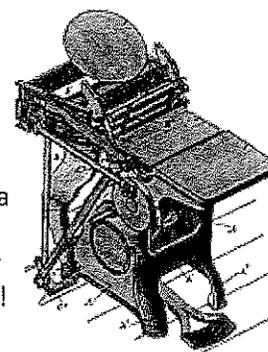


George Banta 1857-1935

The name of George Banta is and has been a family word to residents of Menasha, the Fox Valley and throughout the nation for several generations. "Faad" as his family and close associates called him with fond regard, was a remarkable character—a man of innumerable interests and hobbies and of boundless enthusiasm and incurable optimism. He was a frail boy, a tubercular man—but in spite of all, by dint of his own Spirit, he lived to a good ripe age of 78. He was of Friesian-Dutch ancestry as his family came to this country from Holland in 1658. George was born in Kentucky in 1857 but was a Hoosier, having lived his first 26 years in Indiana. George graduated from Indiana University, practiced law at Franklin, Indiana, elected judge of the 16th Judicial Circuit of Indiana, dean of the Law Department at Indiana University. As a member of Phi Delta Theta he succeeded in chartering and rechartering many chapters of his fraternity and his final triumph in this field was the reinstatement of the fraternity at Lawrence College, Appleton in 1934. Law didn't hold much of any allure from him so he began selling insurance for the Phoenix Insurance Company. He married Lily Vawter who died 3 years later. He was then accorded an agency for the entire state of Wisconsin and moved to Madison with his infant son. During the course of his travels he came to Menasha and there met Ellen Lee Pleasants whom he married in 1886. As a child he developed a keen interest in the printing art and this manifested itself in a small newspaper printed from type picked up in the sweepings from the Franklin Newspaper Plant. After saving enough money he purchased a small hand press and set up in his father's woodshed. When Mr. and Mrs. Banta set up housekeeping on Naymut St. a printing press was incorporated in the dining room. As the want for a larger press, additional equipment and employment emerged so did the necessity of moving to larger quarters with a woodshed in the backyard. Due to a fire the equipment was temporarily moved to the Exley Building on Main St and later to the Masonic block on Main at the city square. It began as George Banta Printing Co. and was later incorporated as George Banta Publishing Company which grew and prospered. No need to go into detail about what has become of that venture and what it has meant to Menasha and the Valley!



George Banta became a 3rd ward alderman for 2 terms and served on various city boards and commissions. In 1890 the city elections became two-party affairs. Prior to that, only the "citizen's party" held all offices. In 1892 George succeeded Mayor Curtis Reed as a Democrat. The only Republican to become Mayor until city elections again became "non-partisan" was P. V. Lawson, Jr., a close personal friend but "political enemy" of George Banta. Mr. Lawson defeated Banta in 1893 for a 1 year term, but George staged a comeback in 1895 succeeding John Rosch. The first city engineer (surveyor) was appointed and sewers and paving projects were underway. The city was 21 years old! Aldermen received \$30/year, bridge tenders received \$35/month and teachers about the same as the tenders. In 1896, after losing again to Lawson, the Robertson & Banta Fuel Company was born, selling finest wood slabs and Pocahontas coal to the public. In 1902 and 1903 it was Mayor Banta again and city development was still the big news. He made a strong effort to rebuild the old bridge across Butte des Morts and even got cost estimates \$18,000-\$20,000, part to be paid by the city, part by the county and part by merchants.



Heirloom Recipe - From Nancy Ropella

Aunt Maude's Gingerbread (1910)

1/2 C. Sugar	1/2 C. Shortening
1 C. Molasses	2 Eggs
1 C. Hot Water	2 1/2 C. Flour
2 tsp. Baking Soda	1/2 tsp. Cinnamon
1 tsp. Ginger	1/2 tsp. Cloves



Preheat oven to 350. Stir the sugar, shortening, molasses, eggs, and hot water together in a mixing bowl. Combine the rest of the ingredients in a separate bowl and then slowly add to the mixing bowl, mixing well. Pour the batter into a greased square pan and bake for approximately 40 minutes.

How Did We Ever Learn English?

We'll begin with a box, and the plural is boxes; but the plural of ox became oxen not oxes.

One fowl is a goose, but two are called geese, yet the plural of mouse should never be meese.

You may find a lone mouse or a nest full of mice; yet the plural of house is houses, not hice.

If the plural of man is always called men, why shouldn't the plural of pan be called pen?

If I spoke of my foot and show you my feet, and I give you a boot, would a pair be called beet?

If one is a tooth and a whole set are teeth, why shouldn't the plural of booth be called beeth?

Some other reasons to be grateful if you grew up speaking English:

The bandage was wound around the wound.

The farm was used to produce produce.

The dump was so full that it had to refuse more refuse.

We must polish the Polish furniture.



RESOURCE CENTER & MUSEUM

(Located at 640 Keyes Street)

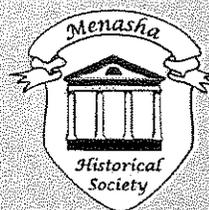
P.O. Box 255

Menasha, WI 54952

jchew2366@yahoo.com

menashahistorical@yahoo.com

www.menashahistorical.webs.com



OFFICERS & BOARD OF DIRECTORS

PRESIDENT

Nancy Barker

VICE-PRESIDENT/RESOURCE DIR.

Katie LaMore

SECRETARY

Dolores Gear

TREASURER

Nancy Ropella

OFFICE ADMIN./NEWS EDITOR

Jean Chew

Paul Brunette

Tom Konetzke

Dick Loehning

Carol Sweet

April 12, 2010

Menasha Common Council

Per action taken by the Menasha Sustainability Board meeting at its March 15, 2011 meeting, I am encouraging the City of Menasha to participate in Bike to Work Week activities. Locally, the activities are being promoted by Fox Cities Greenways, whose schedule of events is attached. Employers, including the City of Menasha, are being asked to encourage their employees to bike to work. The benefits of biking to work are many and include employee wellness, reduced congestion, reduced demands on parking, reduced dependence on fossil fuels and reduced greenhouse gas emissions. Besides, it can be fun!

Please urge your employees to participate in this event – it may just get them to become regular bike commuters. Park and Recreation Director Brian Tungate has agreed to coordinate employee participation in Bike to Work Week activities.

Thank you for considering our request to promote City of Menasha employee participation in this event.

Sincerely,

A handwritten signature in cursive script that reads "Linda Stoll".

Linda Stoll

Chair

Menasha Sustainability Board

Fox Cities Greenways, Inc.



Fostering the Development and Preservation of Trails and Greenways

February 21, 2011

Mr. Greg Keil
City of Menasha
140 Main
Menasha WI 54952

RE: Bike to Work Week

Dear Mr. Greg Keil,

Fox Cities Greenways is promoting **Bike to Work Week** again this year. This coincides with National Bike to Work Week held during the third week of May each year. The events begin on Sunday May 15th and conclude on Saturday May 21st. **Bike to Work Day** scheduled for Friday, May 20, 2011. We are hoping to have as many people leave their cars at home and ride their bikes that week as we can. A copy of the schedule is attached to this letter.

Kimber Clark's Scot Brand is taking biking to work to a new level in the Fox Valley this year. They are sponsoring the "**Get Up and Ride**" initiative promoting biking to work. This is a challenge to see what company in the Fox Valley can generate the greatest percentage of employees riding to work and which company can generate the most miles ridden by their employees. This program will kick off on Monday May 16th. Want to participate? More information can be obtained from the Bicycle Federation of Wisconsin at www.challenge.bfw.org or through Fox Cities Greenways at any of the locations in this letter.

We would like to have as many employers as possible participate in **Bike to Work Week** and **Get Up and Ride**. If your organization participates, we ask you to designate a coordinator/contact person be so that questions, comments and information can be passed back and forth. This person should distribute and/or post information for those employees who intend to bike to work. Information and FAQ's are also available on our website, <http://www.focci.org/greenways/>, or can be provided at no cost to the coordinators for distribution to those who would like to commute.

If your company would like to participate in this event please feel free to have your coordinator contact me, Tom Walsh, at twalsh@new.rr.com or call me at 716-1059.

Thank you, in advance, for your help and for your support of **Bike to Work Week**.

Sincerely,

Tom Walsh
Bike to Work Week Coordinator
Fox Cities Greenways
Phone: 716-1059
twalsh@new.rr.com

Fox Cities Greenways, Inc.



Fostering the Development
and Preservation of Trails and
Greenways in the Greater
Fox Cities Region

Bike to Work Week Schedule

Sunday - May 15th

Bike to Worship

Bike to church then out to brunch.

Monday - May 16th

Trail Day

Enjoy the day by taking a ride on one of the local trails. We have quite a few in the area to choose from. Maps are available at <http://www.foxcitiesgreenways.org>.

Get Up & Ride Kick-Off

The Get Up & Ride Challenge is a fun way to compete with yourself and others. Link to the Bicycle Federation of Wisconsin at www.challenge.bfw.org for information and to sign up.

Tuesday - May 17th

B-BOP Day

Think Green. Bike, bus or pool (B-BOP) to work today.

Wednesday - May 18th

Bike with a Buddy

Use your bike to go visit with a friend or neighbor. Riding with friends is always fun.

Thursday - May 19th

Bike Safety Day

Keeping safe will keep riding fun. Check your bike to make sure it's in good riding order and your helmet to make sure it's fit properly. Review the "Rules of the Road", with your kids if you can, so the whole family is safe on the road. For those schools in the "Safe Routes to School" program, see if you can get your school to sponsor an education program or Bike Rodeo to help develop good riding skills. If you already have a safe bike route to school why not Bike to School today.

Friday - May 20th

Bike to Work Day

Save the gas and enjoy the commute. Free showers are available at the YMCA's around the Fox Cities. Need help getting started? Check out the information available through the Fox Cities Greenways at <http://www.foxcitiesgreenways.org>.

Saturday - May 21st

Family Day (Happy Trails Event)

Fox Cities Greenways is highlighting the South River, Newberry and CE Trails this year with a walk/run/ride event starting in Tellulah Park. Everyone is welcome so bring the family for a fun day on the trails.



Wisconsin Bike Challenge

Challenge yourself,
Challenge your colleagues,
Challenge other businesses in Wisconsin!

It's fun, simple and free!

1. bike - to work, around town, for fitness
2. enter your miles online
3. WIN COOL PRIZES!

Sponsored by:



Bicycle Federation
WISCONSIN

May 16 - September 30

Ride for a week or for the whole Challenge. The more you ride, the better your chance of winning!

Open to all Wisconsin residents age 18 and older.

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday April 4, 2011
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:05 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Langdon, Hendricks.
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, FC Auxier, Lt. Brunn, DPW Radtke, CDD Keil,
C/T Stoffel, PRD Tungate, Clerk Galeazzi and the Press
DEPT. HEAD EXCUSED: PHD Nett

D. PUBLIC HEARING

None

E. RESOLUTIONS

1. R-14-11 – Resolution congratulating Thomas Allen

Moved by Ald. Hendricks, seconded by Ald. Taylor to adopt R-14-11
Motion carried on voice vote.

Mayor Merkes read the Resolution and presented it to Thomas Allen.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Michael Schanke, Gardens of Fountain Way. Questions/concerns about Pond of Menasha LLC
Development Agreement.

Dan Gueths, 7255 Manitowoc Road. Law suit filed against City on incident with Police Dept.
Mr. Gueths presented information on the incident to the Council.

Steve Krueger, 943 Clovis Avenue. Amend Street Use Permit for Moose Fest.

Bob Middlestead, Alliance Industries. Change ordinance to allow semi-parking on Fourth Street

Michael Taylor, 545 Broad Street. Presented checks to PRD Tungate from Intertape Polymer Group
employees for Park & Rec programs.

G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. Administration Committee, 3/21/11
- b. Board of Public Works, 3/21/11
- c. Library Board, 3/17/11
- d. NM Sewerage Commission, 3/15/11
- e. NM Fire Rescue Joint Finance & Personnel Committee; 3/22/11
- f. Police Commission, 3/17/11

Communications:

- g. Dept. of the Army Corps of Engineers, 3/14/11; Lake Winnebago fill up strategy
- h. Union President Mike Janke to CA/HRD Captain; 3/24/11; NM Fire Rescue Contract
- i. Update on State ex rel. American Bank v. City of Menasha, et al. & LaFayette Life Ins. Co., et al. v. City of Menasha, et al.
- j. East Central WI Regional Planning Commission, 3/28/11; 2011 Navigation season operating dates/hours for the bridges on the Fox River System
- k. The Ponds of Menasha, LLC and Cypress Homes LLC final development agreements

Ald. Taylor: Minutes B (Board of Public Work), correction to minutes.



H. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 3/21/11
2. Special Common Council, 3/24/11

Board of Public Works, 3/21/11; recommends approval of:

3. Street Use Application – Moose Fest; Saturday, May 7, 2011, 9:00 AM – 7:00 PM; Sunday, May 8, 2011, 9:00 AM – 5:00 PM; (Steve & Deanna Krueger)
4. Change Order; MOD# 0022-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; Add: \$300.00
5. Change Order; MOD# 0023-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; Add: not to exceed \$350
6. Change Order; MOD# 0024-00; Neenah-Menasha Fire Rescue Station 36; Miron Job #101520; Add: \$600.00
7. Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2011

Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee, 3/22/11 recommends approval of:

8. Contract for the State-Wide Structural Collapse team for a one year-term with the maximum amount of team members set at 10 which would require a maximum payment from the State of Wisconsin of \$14,400 for training

Ald. Langdon requested item 3 (Street Use Application) be removed from Consent Agenda.

Ald. Taylor requested item 5 (Change Order MOD #0023-00) and item 7 (Bridge Operation Agreement) be removed by the Consent Agenda.

Ald. Roush requested item 8 (Structural Collapse Team Contract) be removed from the Consent Agenda.

Moved by Ald. Hendricks, seconded by Ald. Benner to approve items 1, 2, 4, 6 of Consent Agenda.
Motion carried on roll call 8-0.

I. ITEMS REMOVED FROM CONSENT AGENDA

1. Moved by Ald. Taylor, seconded by Ald. Langdon to approve item 3 (Street Use Application)
Moved by Ald. Taylor, seconded by Ald. Zelinski to amend Street Use Application to include May 5 for the west end of the Broad Street lot and on May 6 the west and east end of the Broad Street lot.
Discussion: Steve Krueger explained extra time is needed to set up for the carnival.
Discussion ensued on how it will affect parking for the downtown businesses; staff and business owners should have input.
Ald. Taylor and Zelinski withdrew their motion to amend.
Motion to approve Street Use Application carried on roll call 8-0.
2. Moved by Ald. Taylor, seconded by Ald. Wisneski to hold item 5 (Change Order MOD #0023-00)
Item held.
3. Moved by Ald. Taylor, seconded by Ald. Wisneski to approve item 7 (Bridge Operation Agreement) with change in wording as recommended by the Board of Public Works.
Motion carried on roll call 8-0.
4. Moved by Ald. Wisneski, seconded by Ald. Englebert to approve item 8 (Structural Collapse Team Contract)
FC Auxier explained this program is a good training tool for fire dept.; Oshkosh and Appleton are local municipalities that participate; there are already jurisdictional agreements in place for responding
Motion carried on roll call 8-0.



J. ACTION ITEMS

1. Accounts payable and payroll for the term of 3/23/11 to 3/31/11 in the amount of \$1,133,775.96
Moved by Ald. Wisneski, seconded by Ald. Hendricks to approve accounts payable and payroll
Discussion/Questions/Answers on expenditures
Motion carried on roll call 8-0.

2. Approval of WPPI Sale/Leaseback transaction documents

CA/HRD Captain explained the Council authorized a preliminary asset sale agreement with WPPI Energy for the sale of the electric utility assets and a leaseback agreement. Some additional agreements are necessary for the WPPI transaction. CA/HRD Captain is requesting the Common Council vote to approve 2 agreements that were not initially contemplated when the City executed the asset sale agreement with WPPI Energy although they arise out of the asset sale agreement. One of the agreements is with RBC Capital Markets. It is a mutual release that describes RBC's assistance in funding the settlement of the litigation. The other agreement would be a Note and Loan Agreement to pay WPPI Energy for its external expenses of approximately \$531,481.90 up to the date of closing associated with the WPPI transaction acknowledging that another Note and Loan Agreement will be coming when everything is completed.

Moved by Ald. Hendricks, seconded by Ald. Roush to approve an Agreement between RBC Capital Markets, LLC and the City of Menasha substantially similar to the agreement presented this evening and acknowledging that there may be some minor changes to the final Agreement with the consent of the City Attorney.
Motion carried on roll call 8-0

Moved by Ald. Hendricks, seconded by Ald. Roush to approve the Note and Loan Agreement between WPPI Energy and the City of Menasha substantially similar to documents presented this evening and acknowledging that there may be some changes to the final Note and Loan Agreement with the consent of the City Attorney.
Motion carried on roll call 8-0.

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

1. Mayor's Appointment to the Ad-Hoc Sustainability Board:
a. Paul Van de Sand

Moved by Ald. Hendricks, seconded by Ald. Wisneski to approve appointment.
Motion carried on voice vote.

M. HELD OVER BUSINESS

None

N. CLAIMS AGAINST THE CITY

None

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)
No one spoke

P. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Wisneski to adjourn at 7:40 p.m.
Motion carried on voice vote.

CITY OF MENASHA DISBURSEMENTS

Accounts Payable for 4/7/11-4/14/11 Checks # 29131-29260	\$ 2,123,835.63
Payroll Checks for 4/7/11-4/14/11	<u>159,734.32</u>
Total	\$ 2,283,569.95

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Wisconsin Council 40 Per Capita Tax-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

**A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

AP Check Register
Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ACC PLANNED SERVICE INC	29131	4/7/2011	4902	100-0501-522.24-03	280.00	PRESSURE SWITCH REPAIR
		4/7/2011	4916	100-1001-514.24-03	34.67	PLEATED FILTER
		4/7/2011	4917	100-0801-521.24-03	67.66	BELTS/FILTERS
				100-0501-522.24-03	45.10	BELTS/FILTERS
			Total for check: 29131		427.43	
ACCUDOCK	29132	4/7/2011	1859	826-0703-553.80-05	4,260.38	KAYAK LAUNCH PLATFORMS
			Total for check: 29132		4,260.38	
ACCURATE	29133	4/7/2011	103517	731-1022-541.30-18	116.30	SHOP SUPPLIES
		4/7/2011	1100759	731-1022-541.38-03	831.10	SHOP SUPPLIES
		4/7/2011	1103732	731-1022-541.30-18	76.66	SHOP SUPPLIES
		4/7/2011	1103775	731-1022-541.30-18	27.60	SHOP SUPPLIES
			Total for check: 29133		1,051.66	
ADVANTAGE POLICE SUPPLY INC	29134	4/7/2011	1484	100-0801-521.30-15	799.29	OFFICER SUPPLIES
			Total for check: 29134		799.29	
ARING EQUIPMENT CO INC	29135	4/7/2011	386910	731-1022-541.38-03	91.09	GAS SPRING
		4/7/2011	M08212	741-0000-193.00-00	148,983.00	LOADER WITH PLOW
			Total for check: 29135		149,074.09	
BADGER HIGHWAYS CO INC	29136	4/7/2011	152849	100-1003-541.30-18	32.03	COLD MIX
			Total for check: 29136		32.03	
BADGER STOP	29137	4/7/2011	11-0008	743-0403-513.30-15	792.00	BETA TEST TECH SUPPORT
			Total for check: 29137		792.00	

AP Check Register

Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
BAHCALL RUBBER CO INC	29138	4/7/2011	531619-001	731-1022-541.38-03	87.88	COUPLER
			Total for check: 29138		<u>87.88</u>	
BATTERIES PLUS-502	29139	4/7/2011	273431	100-1002-541.30-18	15.99	BATTERY
			Total for check: 29139		<u>15.99</u>	
BELL ELECTRIC &	29140	4/7/2011	BELL	263-0306-562.70-01	2,180.00	CDBG REHAB PROGRAM
			Total for check: 29140		<u>2,180.00</u>	
BERGSTROM	29141	4/7/2011	3011	100-0801-521.29-05	394.83	REPLACE DRIVER SIDE MIRROR
		4/7/2011	3210	100-0801-521.29-05	76.63	REPAIR DEFROST TAB
			Total for check: 29141		<u>471.46</u>	
CASPER'S TRUCK EQUIPMENT INC	29142	4/7/2011	51329	731-1022-541.38-03	1,185.00	TARP ASSY
			Total for check: 29142		<u>1,185.00</u>	
CDW GOVERNMENT INC	29143	4/7/2011	WSN1849	100-0405-513.30-10	18.57	MAXELL 100PK DVD-R SPINDLE
			Total for check: 29143		<u>18.57</u>	
CRI RECYCLING SERVICE INC	29144	4/7/2011	26844	266-1027-543.21-06	300.00	GRANULAR RECYCLE
			Total for check: 29144		<u>300.00</u>	
DIGICORPORATION	29145	4/7/2011	111403	100-0702-552.29-01	1,265.24	SPRING ACTIVITY GUIDE
		4/7/2011	111592	731-1022-541.29-01	319.60	DRIVER CHECK LIST PADS
			Total for check: 29145		<u>1,584.84</u>	
FERRELLGAS	29146	4/7/2011	1038364401	266-1027-543.21-06	99.80	LIQUEFIED PETROLEUM GAS
			Total for check: 29146		<u>99.80</u>	

AP Check Register
Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
FORCE AMERICA DISTRIBUTING LLC	29147	4/7/2011	02104241	731-1022-541.38-03	168.35	PULSE AUGER SENSOR
			Total for check: 29147		<u>168.35</u>	
GALLS	29148	4/7/2011	511245400	100-0801-521.29-05	431.99	MASTER COM SIREN
			Total for check: 29148		<u>431.99</u>	
GANNETT WISCONSIN MEDIA	29149	4/7/2011	0005446251	100-0405-513.29-02	345.71	LEGAL PUBLICATIONS
				100-0203-512.29-02	94.08	LEGAL PUBLICATIONS
				100-0204-512.29-02	17.47	LEGAL PUBLICATIONS
			Total for check: 29149		<u>457.26</u>	
GRAINGER INC	29150	4/7/2011	9483901253	100-0703-553.24-03	155.88	HVAC MOTOR
			Total for check: 29150		<u>155.88</u>	
HEARTLAND LABEL PRINTERS INC	29151	4/7/2011	146221-H	743-0403-513.21-04	12.95	DNS HOSTING
			Total for check: 29151		<u>12.95</u>	
HECKRODT WETLAND RESERVE	29152	4/7/2011	032511	100-0705-553.21-06	3,300.00	GRANT
				100-0705-553.24-03	1,700.00	GRANT
			Total for check: 29152		<u>5,000.00</u>	
INDEPENDENT INSPECTIONS LTD	29153	4/7/2011	304773	100-0301-523.21-06	2,889.03	PERMITS FOR MARCH 2011
			Total for check: 29153		<u>2,889.03</u>	
INTOXIMETERS	29154	4/7/2011	327404	100-0801-521.24-04	535.05	HANDHELD UNITS/REPAIRS
			Total for check: 29154		<u>535.05</u>	
JX ENTERPRISES INC	29155	4/7/2011	G-210730011	731-1022-541.38-03	31.57	ELEMENT-POWER STEER

AP Check Register

Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
JX ENTERPRISES INC...	29155...	4/7/2011	G-210750023	731-1022-541.38-03	82.53	NUT-PINION/BOLTS/SEALS
			Total for check: 29155		114.10	
KJ WASTE SYSTEMS INC	29156	4/7/2011	040111	266-1027-543.21-06	685.00	RECYCLING
			Total for check: 29156		685.00	
MARSHALL & ILSLEY TRUST COMPANY NA	29157	4/7/2011	4013975	100-0202-512.21-06	260.00	MONTHLY FLEX BENEFIT FEE
			Total for check: 29157		260.00	
MATTHEWS TIRE & SERVICE CENTER	29158	4/7/2011	37668	731-1022-541.38-02	71.02	VALVE STEM/FLAT REPAIR
		4/7/2011	37669	731-1022-541.38-02	35.51	VALVE STEM HARDWARE
			Total for check: 29158		106.53	
MEDICAL EXPENSE REIMBURSEMENT TRUST	29159	4/7/2011	20110407	100-0000-202.08-00	28,028.80	PAYROLL SUMMARY
			Total for check: 29159		28,028.80	
MENARDS-APPLETON EAST	29160	4/7/2011	91147	100-0703-553.30-18	57.83	ROUNDDRIVE HDG
		4/7/2011	92119	100-0703-553.30-18	102.84	TREATED LUMBER
			Total for check: 29160		160.67	
MENASHA EMPLOYEES CREDIT UNION	29161	4/7/2011	20110407	100-0000-202.05-00	19,068.50	PAYROLL SUMMARY
			Total for check: 29161		19,068.50	
MENASHA EMPLOYEES CREDIT UNION	29162	4/7/2011	20110407	100-0000-202.10-00	179.17	PAYROLL SUMMARY
			Total for check: 29162		179.17	
TOWN OF MENASHA FINANCE DEPARTMENT	29163	4/7/2011	BOND	100-0000-201.03-00	262.80	BOND
			Total for check: 29163		262.80	

AP Check Register

Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
TOWN OF MENASHA POLICE DEPARTMENT	29164	4/7/2011	BOND	100-0000-201.03-00	144.00	BOND
	Total for check: 29164				144.00	
MENASHA PUBLIC WORKS FACILITY	29165	4/7/2011	PETTYCASH	731-1022-541.38-03	1.49	PETTY CASH
				100-0706-561.34-02	4.40	PETTY CASH
				100-0706-561.34-02	2.75	PETTY CASH
				100-1019-552.30-11	11.08	PETTY CASH
				731-1022-541.30-18	5.25	PETTY CASH
				731-1022-541.30-18	4.88	PETTY CASH
				100-0703-553.30-18	3.66	PETTY CASH
			100-1006-541.30-15	14.24	PETTY CASH	
Total for check: 29165				47.75		
MENASHA UTILITIES	29166	4/7/2011	003665	625-0401-513.25-01	770.22	STORM WATER CALC FEB 2011
		4/7/2011	003666	601-1020-543.25-01	16,799.28	SEWER CHARGE CALC FEB 2011
		4/7/2011	BILLING2	100-1008-541.22-03	186.27	ELEC OR WATER OR STORM
				100-0703-553.22-03	484.00	ELEC OR WATER OR STORM
				100-0703-553.22-05	126.60	ELEC OR WATER OR STORM
				100-0703-553.22-06	91.25	ELEC OR WATER OR STORM
				100-0000-123.00-00	7.29	ELEC OR WATER OR STORM
				100-0305-562.22-06	2.50	ELEC OR WATER OR STORM
				100-0903-531.22-03	123.35	ELEC OR WATER OR STORM
				100-0903-531.22-05	38.95	ELEC OR WATER OR STORM
			601-1020-543.22-03	70.79	ELEC OR WATER OR STORM	
			100-0703-553.22-03	12.96	ELEC OR WATER OR STORM	
Total for check: 29166				18,713.46		
MONOPRICE INC	29167	4/7/2011	4326282	100-0502-522.30-10	87.01	NETWORK CABLE
	Total for check: 29167				87.01	
N&M AUTO SUPPLY	29168	4/7/2011	352696	731-1022-541.38-03	24.81	FILTER STOCK
		4/7/2011	353111	731-1022-541.30-18	83.70	SHOP SUPPLIES

AP Check Register
Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
N&M AUTO SUPPLY...	29168...	4/7/2011	353439	731-1022-541.38-03	19.40	SPARK PLUGS
		4/7/2011	353491	731-1022-541.38-03	19.40	SPARK PLUGS
		4/7/2011	353876	731-1022-541.38-03	16.56	SPARK PLUG STOCK
		4/7/2011	353903	731-1022-541.30-18	7.38	TORCH LIGHTERS
		4/7/2011	353963	731-1022-541.38-03	7.99	WIPER BLADE
		4/7/2011	354081	731-1022-541.38-03	28.10	TRANSCOOLER HOSE
		4/7/2011	354096	731-1022-541.38-03	34.98	AIR/FUEL FILTER STOCK
				Total for check: 29168	242.32	
NEENAH-MENASHA MUNICIPAL COURT	29169	4/7/2011	BOND	100-0000-201.03-00	391.00	BOND
			Total for check: 29169		391.00	
NEENAH-MENASHA SEWERAGE COMMISSION	29170	4/7/2011	2011-045	601-1021-543.25-01	85,889.94	WASTEWATER TREATMENT APRIL 2011
		4/7/2011	2011-051	601-1021-543.25-01	17,914.00	BOND ISSUE INT/DEBT CHGS APRIL 2011
			Total for check: 29170		103,803.94	
OFFICE DEPOT	29171	4/7/2011	1528550	100-0405-513.30-10	11.25	OFFICE SUPPLIES
				100-0202-512.30-10	30.30	OFFICE SUPPLIES
			Total for check: 29171		41.55	
OUTAGAMIE COUNTY	29172	4/7/2011	88187	100-0805-521.25-01	275.00	LODGING-FEBRUARY
			Total for check: 29172		275.00	
OUTAGAMIE COUNTY CLERK OF COURTS	29173	4/7/2011	BOND	100-0000-201.03-00	1,000.00	BOND
			Total for check: 29173		1,000.00	
PACKER CITY INTERNATIONAL	29174	4/7/2011	3-210710001	731-1022-541.38-03	336.64	FILTERS/ELEMENT/LIGHT
		4/7/2011	3-210730060	731-1022-541.38-03	24.59	HORN
		4/7/2011	3-210740006	731-1022-541.30-18	26.00	BRUSH
		4/7/2011	3-210740046	731-1022-541.38-03	(24.59)	HORN RETURN
		4/7/2011	3-210740047	731-1022-541.38-03	15.27	HORN

AP Check Register
Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
PACKER CITY INTERNATIONAL...	29174...	4/7/2011	3-210740085	731-1022-541.38-03	79.58	STROBE
			Total for check: 29174		<u>457.49</u>	
ROAD EQUIPMENT	29175	4/7/2011	WA527169	731-1022-541.38-03	21.20	BRAKE KIT
			Total for check: 29175		<u>21.20</u>	
SBS PLUMBING &	29176	4/7/2011	CDBG	263-0306-562.70-01	1,627.50	CDBG REHAB
			Total for check: 29176		<u>1,627.50</u>	
SHOPKO STORES INC	29177	4/7/2011	51106	100-0702-552.30-18	59.92	PROGRAM SUPPLIES
			Total for check: 29177		<u>59.92</u>	
SYN-TECH SYSTEMS	29178	4/7/2011	61150	731-1022-541.24-06	40.00	FILL RING
			Total for check: 29178		<u>40.00</u>	
TRAFFTECH INC	29179	4/7/2011	811	100-1008-541.24-04	2,950.00	PLOTTER SERVICE
			Total for check: 29179		<u>2,950.00</u>	
TREE'S TREE SERVICE	29180	4/7/2011	2007	100-0706-561.20-06	1,260.00	ASH TREE REMOVAL
			Total for check: 29180		<u>1,260.00</u>	
UNIFIRST CORPORATION	29181	4/7/2011	097 0083709	731-1022-541.20-01	129.12	MAT/MOP/CLOTHING SERVICE
			Total for check: 29181		<u>129.12</u>	
UNITED PAPER CORPORATION	29182	4/7/2011	36718	100-0000-132.00-00	188.22	FOAM SOAP
			Total for check: 29182		<u>188.22</u>	

AP Check Register
Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
UNITED RENTALS NORTHWEST INC	29183	4/7/2011	92587658-001	601-1020-543.30-18	6,567.00	ALTAIR 5 MONO W/PUMP
	Total for check: 29183				<u>6,567.00</u>	
UNITED WAY FOX CITIES	29184	4/7/2011	20110407	100-0000-202.09-00	127.78	PAYROLL SUMMARY
	Total for check: 29184				<u>127.78</u>	
US CELLULAR	29185	4/7/2011	200267787-085	100-0101-511.22-01	3.01	CELL PHONE USE
				100-0201-512.22-01	36.39	CELL PHONE USE
				100-0401-513.22-01	13.06	CELL PHONE USE
				100-1019-552.22-01	12.80	CELL PHONE USE
				100-0403-513.22-01	91.46	CELL PHONE USE
				601-1020-543.22-01	4.90	CELL PHONE USE
				100-1001-514.22-01	73.22	CELL PHONE USE
				100-0601-551.22-01	8.78	CELL PHONE USE
				100-0801-521.22-01	330.91	CELL PHONE USE
				100-0919-531.22-01	43.72	CELL PHONE USE
				100-0904-531.22-01	63.80	CELL PHONE USE
				100-1002-541.22-01	127.35	CELL PHONE USE
				100-0702-552.22-01	27.50	CELL PHONE USE
				100-0703-553.22-01	139.16	CELL PHONE USE
				100-0304-562.22-01	14.29	CELL PHONE USE
				731-1022-541.22-01	108.36	CELL PHONE USE
				100-1008-541.22-01	6.90	CELL PHONE USE
			601-1020-543.22-01	17.97	CELL PHONE USE	
Total for check: 29185				<u>1,123.58</u>		
US OIL CO	29186	4/7/2011	L41391	731-1022-541.21-06	24.00	SAMPLES
		4/7/2011	M25192	731-1022-541.30-18	1,618.37	15W40 OIL
		4/7/2011	M25193	731-1022-541.30-18	1,365.78	THP FLUID
	Total for check: 29186				<u>3,008.15</u>	

AP Check Register

Check Date: 4/7/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WAUSAU EQUIPMENT COMPANY INC	29187	4/7/2011	144661	100-1006-541.30-18	1,206.90	ALUMINUM LINK
			Total for check: 29187		<u>1,206.90</u>	
WE ENERGIES	29188	4/7/2011	032411	100-0703-553.22-03	37.50	CONSERVANCY
		4/7/2011	STLGTS	100-1012-541.22-03	2,217.83	STREET LIGHTS
			Total for check: 29188		<u>2,255.33</u>	
WIL-KIL PEST CONTROL	29189	4/7/2011	1808378	731-1022-541.20-07	64.00	COMMERCIAL CONTRACT
			Total for check: 29189		<u>64.00</u>	
WILLEMS MARKETING INC	29190	4/7/2011	MISC4149	100-0704-552.29-03	333.15	WEBSITE TRAINING
			Total for check: 29190		<u>333.15</u>	
WINNEBAGO COUNTY CLERK OF COURTS	29191	4/7/2011	BOND	100-0000-201.03-00	150.00	BOND
			Total for check: 29191		<u>150.00</u>	
WINNEBAGO COUNTY TREASURER	29192	4/7/2011	LF117138	266-1027-543.25-01	890.20	SINGLE STREAM RECYCLING
			Total for check: 29192		<u>890.20</u>	
WISCONSIN COUNCIL 40 PER CAPITA TAX	29193	4/7/2011	20110407	100-0000-202.06-00	260.00	PAYROLL SUMMARY
			Total for check: 29193		<u>260.00</u>	
WISCONSIN COUNCIL 40 PER CAPITA TAX	29194	4/7/2011	20110407	100-0000-202.07-00	298.95	PAYROLL SUMMARY
			Total for check: 29194		<u>298.95</u>	

AP Check Register
Check Date: 4/7/2011

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
WISCONSIN SUPPORT COLLECTIONS	29195	4/7/2011	20110407	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
			Total for check: 29195		<u>1,297.32</u>	
					<u>369,958.34</u>	

AP Check Register
Check Date: 4/11/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CASSANDRA PAYNE	29196	4/11/2011	06162009	100-0601-551.33-03	102.12	LODGING REIMBURSEMENT
		4/11/2011	06172009	100-0601-551.33-01	13.16	MILEAGE REIMBURSEMENT
		4/11/2011	06182009	100-0601-551.33-01	119.90	MILEAGE REIMBURSEMENT
				Total for check: 29196	235.18	
WAYNE ENGINEERING CORP	29197	4/11/2011	041111	731-1022-541.38-03	18.12	COD CHARGES
				Total for check: 29197	18.12	
					253.30	

AP Check Register
Check Date: 4/14/2011

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACCURATE	29199	4/14/2011	1103821	731-1022-541.30-18	19.97	SHOP SUPPLIES
		4/14/2011	1104051	731-1022-541.30-18	38.74	SHOP SUPPLIES
			Total for check: 29199		58.71	
APPLETON COMPRESSOR SERVICE &	29200	4/14/2011	0088982-IN	731-1022-541.30-15	49.72	FILTER ASSEMBLY
			Total for check: 29200		49.72	
APPLETON HYDRAULIC COMPONENTS	29201	4/14/2011	20926	731-1022-541.38-03	44.29	SUPPLY SEAL KIT
			Total for check: 29201		44.29	
APPLETON SCHOOL DISTRICT	29202	4/14/2011	TAX COLLECT	100-0000-203.05-00	66,924.44	TAX COLLECTION PAYMENTS
			Total for check: 29202		66,924.44	
BADGER HIGHWAYS CO INC	29203	4/14/2011	152868	100-1003-541.30-18	307.44	COLD MIX
		4/14/2011	152869	100-1003-541.30-18	101.87	COLD MIX
			Total for check: 29203		409.31	
BARNES & THORNBURG LLP	29204	4/14/2011	1392214	267-0102-581.21-01	3,544.50	PROFESSIONAL SERVICES STEAM UTILITY
			Total for check: 29204		3,544.50	
CALUMET COUNTY TREASURER	29205	4/14/2011	TAX COLLECT	100-0000-203.01-00	46,999.91	TAX COLLECTION PAYMENTS
				100-0000-203.08-00	2,057.75	TAX COLLECTION PAYMENTS
			Total for check: 29205		49,057.66	
CAREW CONCRETE & SUPPLY CO INC	29206	4/14/2011	865066	625-1010-541.30-18	79.00	CONCRETE PARKING RAMP/CATCH BASIN
			Total for check: 29206		79.00	

AP Check Register

Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
CASPERS TRUCK EQUIPMENT INC	29207	4/14/2011	51416	731-1022-541.38-03	42.01	BUMPER,REAR ARM,PAIR
			Total for check: 29207		42.01	
CLEAR WATER CAR WASH	29208	4/14/2011	3324	100-0801-521.29-05	73.92	VEHICLE WASHES
			Total for check: 29208		73.92	MARCH 2011
COMMUNITY HOUSING COORDINATOR	29209	4/14/2011	144	100-0304-562.21-06	1,800.00	HOUSING PLAN MARCH 2011
			Total for check: 29209		1,800.00	
DAVIES WATER #1476	29210	4/14/2011	0086632	625-1010-541.30-18	132.55	PVC COUP
			Total for check: 29210		132.55	
DEPARTMENT OF WORKFORCE DEVELOPMENT	29211	4/14/2011	2352808	100-1019-552.15-09	3,499.00	UNEMPLOYMENT INSURANCE
				100-0706-561.15-09	404.09	UNEMPLOYMENT INSURANCE
			Total for check: 29211		3,903.09	
DEWITT ROSS & STEVENS SC	29212	4/14/2011	910670	267-0102-581.21-01	4,470.75	SIERRA CLUB LITIGATION
			Total for check: 29212		4,470.75	
DIGICORPORATION	29213	4/14/2011	111762	100-0702-552.29-01	155.00	PROGRAM FLYER
			Total for check: 29213		155.00	
FABCO EQUIPMENT INC	29214	4/14/2011	C239373	731-1022-541.38-03	108.30	AIR FILTER/SPRING
			Total for check: 29214		108.30	
FOX VALLEY TECHNICAL COLLEGE	29215	4/14/2011	TAX COLLECT	100-0000-203.04-00	176,287.82	TAX COLLECTION PAYMENTS
			Total for check: 29215		176,287.82	

AP Check Register
Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ANN GOLLNER	29216	4/14/2011	040611	100-0801-521.34-03	9.64	TRAINING MEAL
	Total for check: 29216				<u>9.64</u>	
INTERSTATE BATTERY OF GREEN BAY	29217	4/14/2011	90067616	731-1022-541.38-03	178.90	BATTERY STOCK
	Total for check: 29217				<u>178.90</u>	
KITZ & PFEIL INC	29220	4/14/2011	022314-0024	100-1001-514.30-15	18.00	PLIERS
				100-0920-531.24-03	1.27	WALL PLATES
		4/14/2011	022314-0077	731-1022-541.24-03	7.72	FAUCET CONNECTORS
		4/14/2011	022414-0040	100-0703-553.30-18	2.88	HARDWARE MISC
		4/14/2011	022514-0103	731-1022-541.30-13	13.92	BULBS
		4/14/2011	022803-0014	100-0701-533.30-15	191.96	BLOWERS
				100-0706-561.30-15	600.00	BLOWERS/TRIMMERS/SAW
				100-0703-553.30-15	1,493.68	BLOWERS/TRIMMERS/SAW
				100-0703-553.30-18	0.76	HARDWARE MISC
		4/14/2011	022814-0007	100-0703-553.30-18	8.98	CONNECTOR/FAUCET
		4/14/2011	022814-0038	100-0903-531.24-03	4.46	HARDWARE MISC
		4/14/2011	030114-0014	100-0703-553.24-03	8.61	GRAB HOOKS
		4/14/2011	030314-0004	731-1022-541.30-18	3.73	HARDWARE MISC
		4/14/2011	030314-0123	100-0703-553.30-18	5.84	MOUNT TAPE
		4/14/2011	030714-0036	100-0801-521.29-05	6.55	BUNGEE CORDS
		4/14/2011	030814-0037	100-0204-512.30-10	42.06	DRYROOF CEMENT
		4/14/2011	031114-0006	100-1008-541.24-03	5.84	TAPE
		4/14/2011	031114-0026	100-1001-514.30-18	15.98	HARDWARE MISC
		4/14/2011	031114-0069	731-1022-541.30-18	10.04	DRYROOF CEMENT
		4/14/2011	031114-0093	100-1008-541.24-03	1,224.95	HONDA GENERATOR
	4/14/2011	031403-0009	100-0703-553.30-15	1.61	NYL PLATE	
	4/14/2011	031414-0006	100-0703-553.24-03	5.73	SLOT BIT/PWR TIP	
	4/14/2011	031414-0019	100-1001-514.30-18	12.99	SHEETING/CEILING TILE	
	4/14/2011	031414-0033	100-0801-521.24-03	24.26	ENAMEL PAINT	
	4/14/2011	031414-0108	100-0703-553.24-03	1.42	SUCTION CUPS	
	4/14/2011	031509-0003	100-0702-552.30-18	10.74	WINDSHIELD FLUID	
	4/14/2011	031514-0210	100-0801-521.29-05	4.80	WASHERS	
	4/14/2011	031609-0002	100-0703-553.24-03			

AP Check Register

Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
KITZ & PFEIL INC...	29220...	4/14/2011	031614-0004	731-1022-541.30-18	4.49	RESID HD PLUG
		4/14/2011	031614-0005	100-0703-553.30-18	66.47	WASHER/HARDWARE MISC
		4/14/2011	031614-0007	100-0704-552.24-03	31.93	PAINT
		4/14/2011	031614-0028	100-0703-553.24-03	6.00	HARDWARE MISC
		4/14/2011	031703-0009	731-1022-541.38-03	95.50	BELT/GEAR ASSY/BLADE
		4/14/2011	031714-0003	100-0703-553.30-18	16.89	HARDWARE MISC
		4/14/2011	031714-0006	100-0801-521.24-03	3.41	FRONT STEPS REPAIR
		4/14/2011	031714-0082	100-0801-521.24-03	7.64	ANCHOR CEMENT
		4/14/2011	031814-0010	731-1022-541.24-03	27.87	ELBOW/ROOF DRAIN
		4/14/2011	031914-0056	100-0801-521.29-05	25.36	SQUAD PARTS
			Total for check: 29220	4,014.34		
KWIK TRIP INC	29221	4/14/2011	2153984	100-0801-521.29-05	29.85	FUEL
			Total for check: 29221	29.85		
MANAWA TELEPHONE CO	29222	4/14/2011	APRIL2011	743-0403-513.22-01	39.95	INTERNET SERVICE
			Total for check: 29222	39.95		APRIL 2011
MATTHEWS TIRE & SERVICE CENTER	29223	4/14/2011	37670	731-1022-541.38-02	800.00	TIRES
			Total for check: 29223	800.00		
MENARDS-APPLETON EAST	29224	4/14/2011	93030	100-0703-553.30-18	197.51	GRINDING WHEELS
			Total for check: 29224	197.51		TREATED AG
MENASHA EMPLOYEES CREDIT UNION	29225	4/14/2011	20110414	100-0000-202.05-00	1,978.00	PAYROLL SUMMARY
			Total for check: 29225	1,978.00		
MENASHA HEALTH DEPARTMENT	29226	4/14/2011	PETTYCASH	100-0903-531.30-11	2.58	PETTY CASH
				100-0903-531.33-01	68.54	PETTY CASH
				100-0906-531.33-01	6.98	PETTY CASH

AP Check Register

Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
MENASHA HEALTH DEPARTMENT...	29226...	4/14/2011...	PETTYCASH...	100-0919-531.33-01	12.60	PETTY CASH
			Total for check: 29226		<u>90.70</u>	
MENASHA JOINT SCHOOL DISTRICT	29227	4/14/2011	TAX COLLECT	100-0000-203.03-00	875,097.18	TAX COLLECTION PAYMENTS
			Total for check: 29227		<u>875,097.18</u>	
POSTMASTER	29228	4/14/2011	HORIZON	266-1027-543.30-11	1,550.07	HORIZON NEWSLETTER
			Total for check: 29228		<u>1,550.07</u>	
MENASHA PUBLIC WORKS FACILITY	29229	4/14/2011	YARD	100-0000-103.08-00	50.00	YARD ATTENDANT STARTUP
			Total for check: 29229		<u>50.00</u>	
MENASHA UTILITIES	29230	4/14/2011	STEAM	267-0102-581.22-03	1,896.20	STEAM UTILITY
				267-0102-581.22-05	159.71	STEAM UTILITY
			Total for check: 29230		<u>2,055.91</u>	
MINNESOTA LIFE INSURANCE COMPANY	29231	4/14/2011	MAY2011	100-0000-204.07-00	2,833.01	PREMIUM BILLING MAY 2011
			Total for check: 29231		<u>2,833.01</u>	
MODERN BUSINESS MACHINES	29232	4/14/2011	26244761	100-1001-514.24-04	60.11	CONTRACT MAINTENANCE
			Total for check: 29232		<u>60.11</u>	
MTAW	29233	4/14/2011	DUES	100-0401-513.32-01	80.00	2011 DUES T STOFFEL/J SASSMAN
			Total for check: 29233		<u>80.00</u>	
N&M AUTO SUPPLY	29234	4/14/2011	354522	731-1022-541.38-03	21.03	V BELT
		4/14/2011	354545	731-1022-541.38-03	186.74	HUB BEARINGS
		4/14/2011	354610	731-1022-541.38-03	14.80	SPARK PLUG
		4/14/2011	354751	731-1022-541.38-03	86.77	DRIVEBELT TENSIONER ASSY

AP Check Register Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
N&M AUTO SUPPLY...	29234...	4/14/2011	354880	731-1022-541.38-03	73.95	BATTERY
		4/14/2011	354905	731-1022-541.30-18	19.44	HYDRAULIC FILTER
		4/14/2011	354953	731-1022-541.30-18	167.40	SHOP SUPPLIES
		4/14/2011	354998	731-1022-541.38-03	(5.00)	CORE DEPOSIT CREDIT
		4/14/2011	355194	731-1022-541.30-18	32.34	CLEAR ENAMEL
			Total for check: 29234		597.47	
NATALIE RUMBUC	29235	4/14/2011	RUMBUC	100-0000-441.25-00	24.00	CLASS REFUND
			Total for check: 29235		24.00	
ONE COMMUNICATIONS	29236	4/14/2011	040211	100-0402-513.22-01	3.92	TELEPHONE SERVICE ASSESSOR
				100-0201-512.22-01	9.88	TELEPHONE SERVICE ATTORNEY
				100-0000-123.00-00	9.46	TELEPHONE SERVICE BUILD INSPECT
				100-0203-512.22-01	8.02	TELEPHONE SERVICE CLERK
				100-0304-562.22-01	13.45	TELEPHONE SERVICE COM DEV
				100-1001-514.22-01	41.38	TELEPHONE SERVICE CITY HALL
				100-0401-513.22-01	20.26	TELEPHONE SERVICE FINANCE
				731-1022-541.22-01	16.99	TELEPHONE SERVICE GARAGE
				100-0903-531.22-01	27.28	TELEPHONE SERVICE HEALTH
				743-0403-513.22-01	8.90	TELEPHONE SERVICE IT
				100-0601-551.22-01	106.03	TELEPHONE SERVICE LIBRARY
				100-0101-511.22-01	6.39	TELEPHONE SERVICE MAYOR
				100-0702-552.22-01	15.11	TELEPHONE SERVICE RECREATION
				100-0703-553.22-01	27.32	TELEPHONE SERVICE PARKS
				100-0202-512.22-01	10.34	TELEPHONE SERVICE PERSONNEL
				100-0801-521.22-01	147.71	TELEPHONE SERVICE POLICE
				100-1002-541.22-01	26.41	TELEPHONE SERVICE ENGINEERING
				100-0920-531.22-01	7.84	TELEPHONE SERVICE SENIOR
				100-1008-541.22-01	2.28	TELEPHONE SERVICE SIGN
				100-0502-522.22-01	23.91	TELEPHONE SERVICE EOC
			207-0000-123.00-00	26.37	TELEPHONE SERVICE MARINA	

AP Check Register

Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
ONE COMMUNICATIONS...	29236...	4/14/2011...	040211...	100-0000-123.00-00	317.76	TELEPHONE SERVICE
			Total for check: 29236		877.01	
PSS WORLD MEDICAL INC	29237	4/14/2011	80583664	100-0905-531.30-18	22.58	SUPPLIES
				100-0903-531.30-18	60.00	SUPPLIES
			Total for check: 29237		82.58	
REDI-WELDING CO	29238	4/14/2011	14171	731-1022-541.30-18	50.40	ANGLE/TUBING
			14173	100-0703-553.30-18	190.24	WELDING/KOSLO BALLPARK
			Total for check: 29238		240.64	
REINDERS INC	29239	4/14/2011	1332549-00	731-1022-541.38-03	1,005.13	CARBURATOR/GASKETS
			1332989-00	731-1022-541.38-03	36.51	GASKET/VALVES
			1332999-00	731-1022-541.38-03	66.11	DISTRIB ROTOR/CAP ASSY
			Total for check: 29239		1,107.75	
RIESTERER & SCHNELL INC	29240	4/14/2011	207986	731-1022-541.38-03	31.50	OIL FILTER
			Total for check: 29240		31.50	
SARAH FERGE	29241	4/14/2011	FERGE	100-0000-441.25-00	24.00	CLASS REFUND
			Total for check: 29241		24.00	
SERRANO FLORES DELFINO	29242	4/14/2011	DELFINO	100-0000-201.03-00	40.00	PARK TICKET OVERPAYMENT TICKET 00051887
			Total for check: 29242		40.00	
SERVICEMASTER BUILDING MAINTENANCE	29243	4/14/2011	130966	100-0801-521.20-01	1,395.00	CONTRACT JANITORIAL
			131001	100-0801-521.20-01	50.00	CONTRACT JANITORIAL CLEAN GARAGE
			Total for check: 29243		1,445.00	

AP Check Register
Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
SHERWIN INDUSTRIES INC	29244	4/14/2011	8595-0	100-1001-514.24-03	191.82	PAINT CITY HALL FINANCE
		4/14/2011	8688-3	100-1001-514.24-03	58.78	PAINT CITY HALL FINANCE
		4/14/2011	9019-0	100-1001-514.24-03	78.92	FINANCE/ASSESSOR AREA PAINT
			Total for check: 29244		329.52	
STREICHER'S INC	29245	4/14/2011	1822443	100-0801-521.29-05	59.00	BAIL OUT BAGS
			Total for check: 29245		59.00	
THEDACARE	29246	4/14/2011	9200373144	100-0801-521.21-05	56.00	VENIPUNCTURE
			Total for check: 29246		56.00	
UNIFIRST CORPORATION	29247	4/14/2011	097 0084151	731-1022-541.20-01	107.58	MAT/MOP/CLOTHING SERVICE
			Total for check: 29247		107.58	
USI	29248	4/14/2011	W005316700018	100-0702-552.30-10	53.71	FOAMBOARD CARRIER PHOTO POUCHES
			Total for check: 29248		53.71	
VEOLIA ES SOLID WASTE MIDWEST	29249	4/14/2011	B40000291784	100-0000-123.00-00	89.03	BROAD ST RECYCLING
			Total for check: 29249		89.03	
WAVERLY SANITARY DISTRICT	29250	4/14/2011	NMFIRE	100-0000-123.00-00	60.16	NEW FIRE STATION 1108 PROVINCE TERR
			Total for check: 29250		60.16	
WAVERLY SANITARY DISTRICT	29251	4/14/2011	TAX COLLECT	100-0000-203.07-00	6,857.09	TAX COLLECTION PAYMENTS
			Total for check: 29251		6,857.09	
WAYNE G PETERSON	29252	4/14/2011	MAGIC	100-0702-552.20-05	100.00	MAGIC/VENTRILLOQUIST SHOW
			Total for check: 29252		100.00	

AP Check Register
Check Date: 4/14/2011

Vendor Name	Check Number	Check Date	Invoice Number	Account Number	Amount	Description
WE ENERGIES	29253	4/14/2011	NMFIRES	100-0000-123.00-00	230.17	230.17 NEW FIRE STATION 1108 PROVINCE TERR
			Total for check: 29253		<u>230.17</u>	
WE ENERGIES	29254	4/14/2011	UTILITY	267-0102-581.22-04	1,060.82	1,060.82 STEAM UTILITY
			Total for check: 29254		<u>1,060.82</u>	
WERNER ELECTRIC SUPPLY CO	29255	4/14/2011	S3237895.002	731-1022-541.24-03	54.03	54.03 BALLAST
		4/14/2011	S3237895.003	731-1022-541.24-03	11.04	11.04 STOCK
			Total for check: 29255		<u>65.07</u>	
WINNEBAGO COUNTY TREASURER	29256	4/14/2011	LF117066	100-1016-543.25-01	10,836.75	10,836.75 LANDFILL FACILITY
				100-1017-543.25-01	2,775.13	2,775.13 LANDFILL FACILITY
			Total for check: 29256		<u>13,611.88</u>	
WINNEBAGO COUNTY TREASURER	29257	4/14/2011	TAX COLLECT	100-0000-203.02-00	503,494.08	503,494.08 TAX COLLECTION PAYMENTS
				100-0000-203.08-00	15,873.46	15,873.46 TAX COLLECTION PAYMENTS
			Total for check: 29257		<u>519,367.54</u>	
WISCONSIN COUNCIL 40 PER CAPITA TAX	29258	4/14/2011	20110414	100-0000-202.06-00	260.00	260.00 PAYROLL SUMMARY
			Total for check: 29258		<u>260.00</u>	
WIS PUBLIC FINANCE PROF LLC	29259	4/14/2011	041311	267-0102-581.21-03	10,200.00	10,200.00 FINANCIAL ADVISORY SVCS
			Total for check: 29259		<u>10,200.00</u>	
WISCONSIN SUPPORT COLLECTIONS	29260	4/14/2011	20110414	100-0000-202.03-00	440.23	440.23 PAYROLL SUMMARY
			Total for check: 29260		<u>440.23</u>	
					<u>1,753,623.99</u>	



April 14, 2011

To: Common Council

From: Debbie Galeazzi, Clerk

Subject: Luis A. Morales, d/b/a Mr. Taco, 403 Racine Street

A Class "B" application to deal in fermented malt beverages for the 2010-2011 licensing year has been filed by Luis A. Morales, d/b/a Mr. Taco, for the premises at 403 Racine Street.

The Police Dept. has done a background check on Mr. Morales and has no reason to deny a license based on their findings. The Fire Dept., Health Dept., and Building Inspectors have inspected the property and find it is in compliant with State and local codes.

Based on this, staff is recommending approval of the license.

ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning April 19 20 11
 ending June 30 20 11

TO THE GOVERNING BODY of the: Town of }
 Village of } Menasha
 City of }

County of Winnebago Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number: <u>456-102133032</u>	
Federal Employer Identification Number (FEIN): <u>27-5213849 0:</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>50.</u>
TOTAL FEE	\$

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): MR. TACO Luis A. Morales

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member <u>owner</u>	<u>Luis A</u>	<u>2450 Honey Lou Ct #102 Appleton</u>	<u>54915</u>
Vice President/Member	<u>Morales</u>		
Secretary/Member			
Treasurer/Member			
Agent			
Directors/Managers			

3. Trade Name MR. TACO LLC Business Phone Number 920-375-6222

4. Address of Premises 403 Racine St Post Office & Zip Code 54952

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) dinning area, coolers, storage in basement

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
- (b) If yes, under what name was license issued? MR
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] Yes No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the licensets), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
 this 3rd day of March, 20 11
Deborah A. Galeazzi
 (Clerk/Notary Public)
 My commission expires 8/5/12

Luis A Morales
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk <u>3/3/11</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Debbie Galeazzi

From: Steve Krueger [outerboundarymagazine@yahoo.com]
Sent: Saturday, April 09, 2011 7:09 PM
To: Debbie Galeazzi
Subject: Next agenda

Hi Debbie

Pam Captain told me to write up the information for the amendment to the street use application for Moose fest and send it to you to put in the packet and put on the agenda so the information is below:

Amended Street Use Application

Amended dates to include:

Thursday May 5, 2011 after 12:00 pm until 10pm for west side of Broad Street Parking lot for Christman Amusements set-up. Starting at first center light post and proceeding east to center thoroughfare. Parking space will be left available on the east end until first center light post.

Friday May 6, 2011 from 6am until 10pm. Christman Amusements set-up on the east side of the Broad Street parking lot from the center thoroughfare to the last center light post on the west end leaving approximately 30 parking stalls available for the public on the west end. If time permits operation of carnival until 10pm.

Saturday May 7, 2011 for operation of Moose Fest from 9am until 10pm.

Sunday May 8, 2011 for operation of Moose Fest from 9am until 5pm, operation and partial tear down of carnival until 10pm.

Monday May 9, 2011 for dismantling of carnival from 9am until 10pm.

Steve Krueger
Publisher - Outer Boundary Magazine
outerboundarymagazine@yahoo.com
(920) 809-0636



Building Excellence™

CHANGE ORDER REQUEST

JOB #: 101520
MOD #: 0023-01
DATED: 4/06/11

TO: Mr Steve Borsecnik
Gries Architectural Group
500 N Commercial St
Neenah WI 54956

FAX: 920-722-6605
PHONE: 920-722-2445

RE: Neenah Menasha Fire
Rescue Station 36
1108 Province Terrace
Menasha WI 54952

DESCRIPTION OF MODIFICATION:

Furnish shelf at east wall kitchen for computer/phone.

REQUESTED BY: Owner DATE: _____

SUBCONTRACTOR

AMOUNT

Discher Arch Millwork Inc

\$350.00

Subtotal

\$350.00

TOTAL AMOUNT OF THIS MODIFICATION:

\$350.00

CHANGE ORDER AMOUNT REQUESTED:

=====
\$350.00

Please find back up materials enclosed regarding this modification.

Contractor is (not) to proceed with the work as noted above. The contract with the Owner is adjusted as follows:

Approved Cost _____ Schedule Impact _____

Miron Representative Paul Riederer (PRK) Date 4/06/11
Paul A. Riederer

Owner Representative _____ Date _____

THIS PRICE IS VALID FOR 15 DAYS FROM THE DATE SHOWN

MIRON CONSTRUCTION CO., INC.
Building Excellence

Corporate Office
P.O. Box 509 Neenah, WI 54957-0509
1471 McMahon Drive Neenah, WI 54956

Phone: 920/969-7000
Fax: 920/969-7399

www.miron-construction.com



Building Excellence™

CHANGE ORDER REQUEST
Mr Steve Borsechnik
Page# 2

JOB #:101520
MOD #: 0023 -01
DATED: 4/06/11

Copy: File/jak
Jobsite
Dan Schultz
Al Auxier

MIRON CONSTRUCTION CO., INC.
Building Excellence

Corporate Office
P.O. Box 509 Neenah, WI 54957-0509
1471 McMahon Drive Neenah, WI 54956

Phone: 920/969-7000
Fax: 920/969-7399

www.miron-construction.com