

It is expected that a Quorum of the Personnel Committee, Board of Public Works, Plan Commission, Redevelopment Authority and Administration Committee will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday February 7, 2011  
6:00 PM  
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
- E. RESOLUTIONS
  - 1. [R-2-11 Saluting the Menasha High School Bluejay Brigade Marching Band](#)
- F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)
- G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
  - 1. [Mayor Merkes – 2011 Urban Forestry Grant Recipients](#)
  - 2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:
    - a. [Administration Committee, 1/17/11](#)
    - b. [Board of Public Works, 1/17/11](#)
    - c. [Board of Health, 12/8/10](#)
    - d. [City Hall Safety Committee, 12/10/10](#)
    - e. [Committee on Aging, 12/9/10](#)
    - f. [Information Technology Steering Committee, 1/19/11](#)
    - g. [Landmarks Commission, 1/12/11](#)
    - h. [Library Board, 1/20/11](#)
    - i. [NM Fire Rescue Fire Commission, 1/26/11](#)
    - j. [NM Fire Rescue Joint Finance & Personnel, 1/25/11](#)
    - k. [NM Sewerage Commission, 12/28/10](#)
    - l. [Plan Commission, 1/18/11](#)
    - m. [Police Department Safety Committee, 11/18/10](#)
    - n. [Public Works/Parks Dept. Safety Committee, 12/21/10](#)
    - o. [Sustainability Board, 1/18/11](#)
    - p. [Water & Light Commission, 1/26/11](#)Communications:
    - q. [P. Konetzke to Common Council, 1/18/11; Fowl Ordinance](#)
    - r. [Menasha Utilities, Customers First! \*The Wire\* newsletter, February 2011](#)
    - s. [Kristi Heim to Common Council 1/31/11; Building Permit Summary](#)
- H. CONSENT AGENDA  
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)  
  
Minutes to approve:
  - 1. [Common Council, 1/17/11](#)

H. CONSENT AGENDA, Cont'd.

Administration Committee, 1/17/11; recommends approval of:

2. [Public Health Emergency Preparedness \(PHEP\) Contract Agreement Amendment #1 between Wisconsin Division of Public Health, Department of Health Services and City of Menasha Health Department for additional funds, 1/1/11 – 8/9/11, and authorize signature](#)

Information Technology Steering Committee, 1/19/11; recommends approval of:

3. [Contract with Common Sense Solutions](#)

N-M Fire Rescue Joint Finance & Personnel, 1/25/11; recommends:

4. [Giving NMFR permission to proceed with the fundraising efforts for a NMFR Dive Team contingent upon finalizing a formal agreement with Winnebago County recognizing the jurisdictional authority of Winnebago County and ongoing operational and maintenance costs.](#)

Parks and Recreation Board, 1/10/11; recommends approval of:

5. [Agreement for pool fee reciprocity between the Menasha Parks and Recreation Department and the YMCA of the Fox Cities for 2011](#)

Plan Commission, 1/18/11; recommends approval of:

6. [Lakeshore Manor Extra-territorial Plat \(Town of Menasha\)](#)

I. ITEMS REMOVED FROM CONSENT AGENDA

J. ACTION ITEMS

1. [Accounts payable and payroll for the term of 1/20/11 to 2/3/11 in the amount of \\$1,472,579.33.](#)

K. ORDINANCES AND RESOLUTIONS

1. [O-2-11 An Ordinance Relating to Adoption of State Fire Prevention Codes](#) (1<sup>st</sup> appearance)  
(Recommendation of NMFR Joint Finance & Personnel) (Introduced by Ald. Wisneski & Zelinski)

2. [R-4-11 - Resolution Relating to Reduction of Poll Workers](#)  
(Recommendation of Administration Committee) (Introduced by Mayor Merkes)

L. APPOINTMENTS

1. Mayor's appointment to the Committee on Aging

a. [Peg Malueg, 163 Marina Place, Menasha for the term Feb. 1, 2011 to Feb. 1, 2014](#)

b. [John Ruck, 1108 Stardust Drive, Menasha for the term Feb. 1, 2011 to Feb. 1, 2014](#)

M. HELD OVER BUSINESS

1. Plan Commission, 1/11/11 recommends approval of an alternative ordinance be drafted requiring the paving of driveways and driveway aprons for new one and two family residential dwellings in the R-1, R-1A, R2 and R2A Districts, and for the paving of driveways, driveway aprons and parking lots in the R-3, R-4, C-1, C-2, C-3, C-4, I-1, I-2 and GU Districts, except for existing one and two family residential dwellings. (Held 1/17/11)

N. CLAIMS AGAINST THE CITY

O. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA  
(five (5) minute time limit for each person)

P. RECESS TO ADMINISTRATION COMMITTEE & BOARD OF PUBLIC WORKS

Q. ADJOURNMENT

Motion to Adjourn into Closed Session pursuant to sec. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (LaFayette Life Insurance Co. v. City of Menasha et al., U.S. District Court (Northern District, IN.) Case No. 4:09-CV-64-TLS; and State ex rel. American Bank v. City of Menasha et al. Case No. 10CV77 Br. 4)

**MEETING NOTICE**

**February 21, 2011 - Council Chambers  
Common Council – 6:00 p.m.  
Administration Committee – 6:30 p.m.  
Board of Public Works – 7:00 p.m.**

# RESOLUTION R-2-11

## Saluting the Menasha High School Bluejay Brigade Marching Band

Whereas, The Menasha High School Bluejay Brigade represented our community nationally with its participation in the Gator Bowl Parade, Half Time Show and Parade in Jacksonville Florida, and ;

Whereas, The Menasha High School Bluejay Brigade performance at the Gator Bowl provided national exposure for their program and our community, and;

Whereas, The Bluejay Brigade competed with bands from Delaware, Indiana, Maryland, Missouri, North Carolina, South Carolina and West Virginia, and;

Whereas, The Bluejay Brigade was awarded both "Best Marching" and "Best Music" , and;

Whereas, The Bluejay Brigade was awarded second place in the Gator Bowl parade, and;

Whereas, The Bluejay Brigade's drum majors Rachel Losselyong, David Pietila and Ivy Williams were named "Best Drum Majors".

Now, Therefore, I, Donald Merkes, Mayor, congratulate and salute the Menasha High School Bluejay Brigade for their performance at the Gator Bowl and winning five national awards.

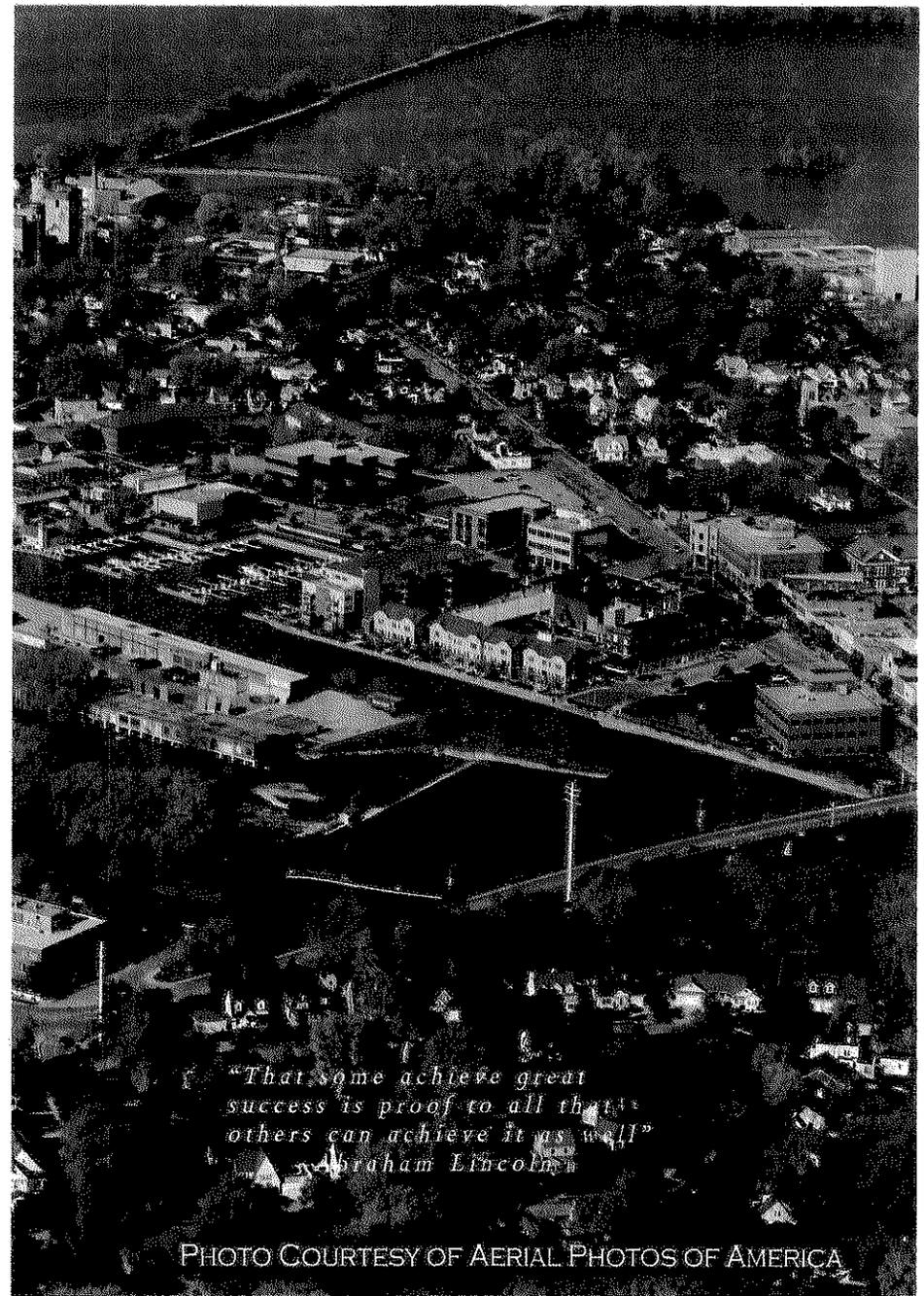


PHOTO COURTESY OF AERIAL PHOTOS OF AMERICA

Passed and approved this 7th day of February, 2011

  
Donald Merkes, Mayor

Wisconsin DNR  
**2011 Urban Forestry Grants**

<http://dnr.wi.gov/forestry/UF/grants/>

**2012 Application Deadline - Oct. 3, 2011**

*Regional Urban Forestry Coordinator:*

**Don Kissinger**

5301 Rib Mountain Dr.

Wausau, WI 54401

Phone: 715-359-5793, Fax: 715-355-5253

[don.kissinger@wisconsin.gov](mailto:don.kissinger@wisconsin.gov)

**Bayfield (City) \$5,000.00**

Tree Inventory & Management Plan

**Marshfield (City) \$12,000.00**

EAB Awareness & Readiness Implementation  
Project

**Nekoosa (City) \$5,000.00**

Urban Forestry Tree Project

**Plover (Village) \$22,150.00**

Inventory & Management Plan

**Rhinclander (City) \$25,000.00**

Tree Inventory & EAB Preparedness

**Wausau (City) \$10,115.00**

EAB Management Plan & Ash Removal

**Wisconsin Rapids (City) \$3,130.00**

Ash Tree Inventory

*Regional Urban Forestry Coordinator:*

**Cindy Casey**

1300 W. Clairemont Ave.

Eau Claire, WI 54702

Phone: 715-839-1606, Fax 715-839-1605

[cynthia.casey-widstrand@wisconsin.gov](mailto:cynthia.casey-widstrand@wisconsin.gov)

**Frederic (Village) \$1,150.00**

Urban Forestry Tree Project & Mapping

**Hudson (City) \$17,500.00**

Urban Forestry Management Plan

**Prairie Du Chein (City) \$23,550.00**

Community Forestry Initiative, EAB Preparedness

**Sparta (City) \$24,990.00**

Tree Inventory & EAB Reforestation

**Stockholm (Village) \$4,315.00**

Tree Species Diversification

**Viroqua (City) \$3,000.00**

EAB Management Plan

*Regional Urban Forestry Coordinator:*

**Tracy Salisbury**

2984 Shawano Ave.

Green Bay, WI 54313

Phone 920-662-5450, Fax: 920-662-5159

[tracy.salisbury@wisconsin.gov](mailto:tracy.salisbury@wisconsin.gov)

**Campbellsport (Village) \$3,800.00**

Growing with Trees & Education

**Fond du Lac (City) \$6,000.00**

GIS Inventory & Training

**Gardens of the Fox Cities (Non profit) \$25,000.00**

EAB & NR40 Invasive Species Eradication

**Grand Chute (Town) \$5,000.00**

Urban Forestry Tree Strategy

**Kewaunee (City) \$5,000.00**

EAB Implementation, Tree Removal &  
Replacement

**Luxemburg (Village) \$5,000.00**

EAB Readiness Plan Update & Tree Removal

**Menasha (City) \$12,650.00**

EAB Management Plan Implementation

**Menominee (Tribe) \$5,000.00**

Urban Forestry Management Plan

**Northeastern WI Master Gardner's Assoc.**

(Non profit) \$15,465.00

Urban Tree Educational Resources

**Oshkosh (City) \$4,535.00**

Urban Forestry Strategic Management Plan

**Oshkosh Area Community Foundation**

(Non profit) \$21,000.00

Taking Root Campaign, EAB Preparedness

**2011 UF Grants – Continued**

**Peshigo (City)** \$3,000.00  
Tree Inventory & Planting

**Princeton (City)** \$5,000.00  
Ash Tree Replacement

**Reedsville (Village)** \$3,250.00  
Tree Planting & Removal

**Winneconne (Village)** \$5,000.00  
Urban Forestry Initiative / Inventory

*Regional Urban Forestry Coordinator:*

**Kim Sebastian**  
2300 N Martin Luther King Jr. Dr.  
Milwaukee, WI 53212  
Phone: 414-263-8602, Fax: 414-263-8463  
[kim.sebastian@wisconsin.gov](mailto:kim.sebastian@wisconsin.gov)

**Milwaukee (City)** \$25,000.00  
EAB Outreach Campaign

**Milwaukee Environmental Consortium**  
(Non-profit) \$7,500.00  
EAB Tree Inventory & Public Awareness

**Oak Creek (City)** \$25,000.00  
EAB Management Implementation

**Oconomowoc (City)** \$6,300.00  
EAB Response Plan & Tree Inventory

**Sharon (Village)** \$1,500.00  
Tree Planting and Removal

**Sturtevant (Village)** \$5,000.00  
Tree Planting & Removal

**West Allis (City)** \$12,180.00  
EAB Readiness Plan

*Regional Urban Forestry Coordinator:*

**Olivia Witthun**  
2300 N Martin Luther King Jr. Dr.  
Milwaukee, WI 53212  
Phone: 414-263-8744, Fax: 414-263-8483  
[olivia.witthun@wisconsin.gov](mailto:olivia.witthun@wisconsin.gov)

**Mequon (City)** \$18,300.00  
Street Tree Inventory & Management Plan

**Sheboygan Falls (City)** \$5,000.00  
Tree Planting, Pruning & Removal

**Thiensville (Village)** \$9,200.00  
EAB Plan Implementation

*Regional Urban Forestry Coordinator:*

**Jeff Roe**  
3911 Fish Hatchery Rd.  
Fitchburg, WI 53711  
Phone: 608-275-3256, Fax: 608-275-3338  
[jeff.roe@wisconsin.gov](mailto:jeff.roe@wisconsin.gov)

**Aldo Leopold Nature Center**  
(Non profit) \$22,690.00  
Urban Forestry Species Diversity & Education

**Brodhead (City)** \$5,000.00  
Urban Forestry Management

**Clinton (Village)** \$4,500.00  
Urban Forestry Project -Tree Inventory & EAB  
Awareness

**Community Ground Works**  
(Non profit) \$25,000.00  
Growing Together Through Partnerships & EAB  
Outreach

**Dane (County)** \$25,000.00  
Dane County EAB Plan – Phase II

**Fitchburg (City)** \$21,300.00  
EAB Implementation & Tree Inventory

**Goodman Community Center**  
(Non profit) \$21,000.00  
Tree Inventory & EAB Outreach

**Middleton (City)** \$14,125.00  
EAB Planting Alternatives, GIS Inventory &  
Outreach

**Milton (City)** \$12,450.00  
Tree Planting, Removal & Inventory

**Poynette (Village)** \$10,265.00  
Tree Inventory & EAB Preparedness

**Shorewood Hills (Village)** \$10,000.00  
EAB Plan Implementation, Inventory & Strategic  
Plan

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
January 17, 2011  
MINUTES

A. CALL TO ORDER

Meeting called to order by Vice-Chairman Roush at 8:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Roush, Taylor, Langdon, Hendricks, Zelinski, Englebert

EXCUSED: Alderman Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, Clerk Galeazzi and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 1/4/11](#)

Moved by Ald. Taylor, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Public Health Emergency Preparedness \(PHEP\) Contract Agreement Amendment #1 between Wisconsin Division of Public Health, Department of Health Services and City of Menasha Health Department for additional funds, 1/1/11 – 8/9/11, and authorize signature](#)

PHD Nett explained the grant funding is for one year, but disbursed in two parts. The funds received during the first disbursement must be used by Aug. 9, 2011. The funding this year is down from previous years. Staff will get the job done with the funds received.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend approval to Common Council.

Motion carried on voice vote.

2. [R-4-11 - Resolution Relating to Reduction of Poll Workers](#)

Clerk Galeazzi explained State Statute allows for a reduction of poll workers from five to three for elections that are expected to have a low turnout. It is expected that the Feb. 15 election will have a low turnout.

Moved by Ald. Benner, seconded by Ald. Langdon to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Zelinski to adjourn at 8:45 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
January 17, 2011  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 8:46 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Roush, Taylor, Langdon, Hendricks, Zelinski, Englebert

EXCUSED: Alderman Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,  
C/T Stoffel, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [January 4, 2011](#)

Moved by Ald. Hendricks, seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. None

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Zelinski to adjourn at 8:47 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Minutes  
12-08-2010**

A. Meeting called to order by Chairman C. Rusin at 8:07 AM.

B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Dorothy Jankowski, Susan Nett

C. MINUTES TO APPROVE

1. Motion to approve minutes from November 10, 2010 meeting made by D. Jankowski and seconded by L. Asmus. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. November 2010 Communicable Disease Report distributed and discussed.
2. Seasonal Influenza Update—The incidence of seasonal flu remains low statewide at this time. The health department had another flu shot clinic on Dec. 6<sup>th</sup> and vaccinated 125 children and adults. To date, the nurses have given over 500 doses of flu vaccine to children and adults.
3. Consolidated Grant 2011 Update—the state has not signed off on the MCH objective. Once they sign off, the contract will be sent for signing.
4. Emergency Preparedness Grant 2011 Update—the state still has not notified us as to the grant dollar amount for next year. They have only sent notification they are no longer funding the consortia structure and if the local health departments want to keep their consortia intact, they will have to fund it with the grant money they received. S. Nett won't know if this is a possibility until the funding amount is known and what objectives we will be asked to accomplish. The grant nurse also needs to be funded here before any dollars will be allocated any place else.
5. OJA Grant 2011—The department received \$4258 to be used for volunteer training for emergencies. The planned training will include CPR/First Aid and Incident command structure.
6. Consolidation RFP Update—L. Asmus and S. Nett gave a report on the first meeting to discuss who to award the RFP for the consolidation study. A decision was not made. Committee members wanted to meet with the RFP applicants to ask additional questions related to scope of the project and hours needed to complete the project.
7. 2011 Budget Update---S. Nett reported that the landlord for the health department office agreed to decrease the rent for next year by 50% (\$4/sq ft).

E. ACTION ITEMS

1. None

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 8:57 AM made by L. Asmus and seconded by D. Jankowski. Motion carried. Next meeting January 12, 2011. Submitted by Susan Nett

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."



## City Hall Safety Committee Meeting

December 10, 2010

### MINUTES

Meeting called to order at 9:05 AM.

Present: Adam Alix, Tom Stoffel, Todd Drew, Tasha Saecker

Excused: Kristi Heim, Kate Clausing, Sue Nett, Pamela Captain

A. Motion to approve the minutes from November 4, 2010 meeting made by A. Alix and seconded by T. Drew - Motion carried.

#### B. Old Business

1. Library Report – Report reviewed. A. Alix and T. Saecker to address issues cited in the report. A. Alix to research the issue of public book cases being properly anchored. Additional discussion and whole report progress to be discussed at January 2011 meeting.
2. City Hall Door unlocking – Currently A. Alix or Steve Greisbach are opening the doors in the morning. Suggestion to have finance employees open doors. A. Alix to provide T. Stoffel a key.

#### C. New Business

1. Monthly Safety Topic distributed – “Don’t be a fool...Keep your cool!” which discussed work place violence and work place security issues.
2. Injury Review—two injuries reported both at the Library:
  - The first injury reviewed an incident cited in the November meeting. Employee fell down 4-5 stairs causing a knee scrape and a shoulder muscle strain. The employee was not carrying anything as was cited in the November meeting minutes. Noted that the employee incident statement was not dated. No medical treatment, no loss time.
  - The second injury reviewed was an employee strained a shoulder while lifting a 6’ table out of a cart. The employee further stated that the shoulder was again aggravated when lifting a box later that day. Discussion was that employee failed to use proper lifting technique by lifting a heavy item away from the body and also that employee should have asked for assistance. Employee to attend upcoming lifting refresher. No medical treatment, no loss time.

Injury reports were forwarded by K. Clausing who also sent along a blank form which is to be submitted to CVMIC. K. Clausing requested that issues related to completeness of employee injury reports be reinforced. The fall injury was cited as an example where the employee did not date the report and both employee description and supervisor investigation comments were generic and did not provide detailed information. This incident was only used as an immediate example K. Clausing requested the issue be discussed as numerous reports from all departments had been received with vague or partially incomplete information. Detailed information is required when filling out necessary documentation which has to be forwarded to CVMIC.

3. Other Items for discussion- No additional items discussed.

#### D. Training

1. Ergonomics Training- Training to be on January 18, 2010 broken into 2 sessions 10:00am and 1:00pm in the Company E Room. T. Drew will send out information to Department heads and to request attendance per session.
2. Bloodborne Pathogens Refresher – T. Drew to discuss with P. James and have training put on the Intranet, and also to make available at the library.
3. Additional Training Suggestions- No suggestions were raised. T. Drew stated that a 2011 work plan would be discussed with B. Rank CVMIC in January.

E. Meeting adjourned at 9:45AM motion made by T. Stoffel seconded T. Saecker

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
December 9, 2010  
Minutes**

- A. Meeting called to order at 7:16 AM by Chairman J. Klundt.
- B. Present: Jean Wollerman, Joyce Klundt, Roy Rogers, Lee Murphy, Bob Jankowski, Mary Lueke, Sue Steffen, Sue Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from November 11, 2010 made by S. Steffen, and seconded by R. Rogers. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Older Adult Program Coordinator—J. Wollerman presented the November 2009 report. 989 visitor participants (average 247/week) in all activities at the center including the noon meal site, classes, meetings and presentations. The center Christmas party is today with 70 signed up. The knitting club is having a sale today at the YMCA and the quilters will be having a sale in January. The money from the sales for both these groups is used for supplies in making additional items.
  2. 2011 Budget Update—the senior center portion of the budget was approved by the common council without any changes.
  3. YMCA/City of Menasha Agreement—an amendment to the agreement currently in place between the City and the YMCA was approved by the common council at their December 6, 2010 meeting. The amendment shows the contract amount for 2010 and option for renewal at the end of the year.
- E. DISCUSSION
1. Rental Rates – 2011. Committee members reviewed the current rental rates for use of the senior center by outside groups. The current rates were put into effect in January 2010. Motion made by B. Jankowski and seconded by L. Murphy to retain the same rates for 2011. Motion carried.
- F. HELD OVER BUSINESS
1. Rental Policy and Review—J. Wollerman requested committee members review the current rental policy and offer clarification on the security deposit for long term rentals. Currently, the security deposit is returned within 10 days after a one day rental but is held for those longer rentals. J. Wollerman suggested the policy state that a deposit for a multiple day rental be returned at the end of a 6 month rental period. If agreed by both parties, the security deposit can remain active beyond the 6 month period. The City finance department is willing to set up a separate account for the security deposits rather than having them located at the senior center for a long period of time. Motion made by R. Rogers and seconded by S.

Steffen to change the language for the security deposit for multiple day rentals to say the security deposited will be returned at the end of a 6 month rental period unless agreed by parties that it remain active. Motion carried.

J. Wollerman also asked the cancellation policy be changed to address those who cancel at the last minute, causing issues with the heating and cooling temperature settings that have to be preprogrammed. She recommended applicants cancel a weekend rental by 10 AM the Wednesday before the rental and for a weekday evening the rental be cancelled by 10 AM the day of the rental. The security deposit would be forfeit if not cancelling by the appropriate deadline. Motion made by S. Steffen and seconded by L. Murphy to change the cancellation policy as recommended by J. Wollerman. Motion carried.

2. Naming of Senior Center Rooms---Committee members discussed having input from other seniors regarding the naming of the senior center rooms. It was decided unanimously to have a contest in the January newsletter for the naming of the rooms.
3. Donation Pass—the \$25 donation pass will expire December 31, 2010. An activity fee will take its place and a donation box will be located at the center for seniors wishing to participate in activities such as card playing, computer usage, shuffleboard etc.

G. Motion to adjourn at 8:30 AM made by L. Murphy and seconded by B. Jankowski. Motion carried. Next meeting January 13, 2011.

Submitted by Susan Nett

**City of Menasha  
Information Technology Steering Committee  
Gegan Room  
Menasha Public Library  
Wednesday January 19, 2011  
8:15 A.M.  
Minutes**

**A. Call to Order**

Meeting called to order at 8:20 AM by CHAIRMAN Wisneski.

**B. Roll Call/Excused Absences**

Present: CHAIRMAN Wisneski, HR Specialist Taubel, ITMgr Lacey, PHA Fritz and PP Kester (8:23)

Excused: COMP Stoffel and PC Stanke

Also Present: ITSupv James and Mr. Larry Schmitz of Common Sense Solutions LLC.

**C. Minutes to Approve** – Approval of Minutes of September 15, 2010 IT Steering Committee meeting.

Motion by ITMgr Lacey, seconded by HR Specialist Taubel to approve the minutes of the September 15, 2010 IT Steering Committee meeting as submitted. Motion carried.

**D. Public Comments on any matter of concern to this Agenda**  
(Five (5) minute time limit for each person)

NONE

**E. Report of Department Heads/Staff/Consultants** – Committee monthly update on status of projects/operations/costs

ITMgr Lacey distributed the monthly IT Department report. It is projected that there will be an IT Department budget balance of between \$9,000 and \$10,000

and \$5,000 of that amount will be requested to be carried into 2011 to cover the \$5,000 reduction in the 2011 budget for contract services.

Purchases of “blocks of service” from outside vendors for training, etc. was explained and how the times of these training assists were accounted for. Examples were Avastone and Common Sense, etc.

Questions concerning the hardware purchases – a new tablet PC for the Sanitarian to replace one that is four years old and getting an ATM located in City Hall – were answered satisfactorily.

The major project of the year, drawing together data from a variety of departments into one data base, to be used by all departments, is not moving forward as quickly as envisioned. CHAIRMAN Wisneski volunteered to approach the Mayor and discuss with him how this slowdown can be resolved. A question was asked about the intern position. ITSupv James reported that his part of the project would depend on whether the department can get the intern to relieve some of his time on the phones, etc.

**F. ACTION ITEMS – (1)** Committee update on and demonstration of City of Menasha INTRANET and discussion on designating the INTRANET as the employee’s home page

1. Discussion on the benefits of the Intranet becoming more and more evident to employees, but not everyone is looking there first. Committee members explained how they have helped other staff members find information located on the INTRANET. Motion by ITMgr Lacey, second by PHA Fritz to designate the INTRANET as the employee home page for a six (6) months’ trial. Motion carried. ITMgr Lacey and ITSupv James will put out a memo to employees with steps on how to make this the home page. It was also mentioned that there are now groups (Utilities, Fire Dept., and Library) set up and access can be gained from home computers.

**ACTION ITEMS – (2)** Committee discussion and recommendation on entering into an agreement with Common Sense Solutions LLC for consulting services for 2011

The Committee heard from Mr. Schmitz who presented his biography and outline of past work for the City. He wanted whole Committee to understand his role as an outside consultant for IT, particularly since there as such a new membership of the Committee. The proposal of the new (renewal) contract for consulting

services for 2011 was discussed. He explained the only out-of-pocket expenses he submits are for mileage at the going state rate of reimbursement.

A copy of the contract proposal from Mr. Schmitz was reviewed after he left (approx. 9:20 AM). ITMgr Lacey stated the contract is basically a copy of the same one approved by past Councils and is identical to last year (2010) with the exception of the year in the date.

A concern was raised about the cost at \$200 per hour but it was explained that usual IT costs are in the \$400 per hour range. A suggestion made that the Committee receive a copy of the contract in the future, prior to the meeting, in order to study and have the necessary information to approve it. Motion made by ITMgr Lacey, seconded by CHAIRMAN Wisneski, to recommend to the Council to approve the contract with Common Sense Solutions as presented. Motion carried

**ACTION ITEMS – (3)** Committee discussion and action on next IT Steering Committee meeting date – February 16<sup>th</sup>, third Wednesday

After discussion, by consensus of the Committee members present, the next Information Technology Steering Committee meeting will be held on Wednesday, February 21<sup>st</sup> at 8:15 AM in the Gegan Room of the Menasha Public Library.

### **G. ADJOURNMENT**

Motion by HR Specialist Taubel, seconded by ITMgr Lacey to adjourn. Motion carried. Meeting adjourned at 9:38 AM.

Respectfully submitted,

Susan Wisneski  
Acting Committee Secretary

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, City Hall – 140 Main Street**  
January 12, 2011  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chairman Joe Weidert at 4:35 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Commissioners Mary Nebel, Joe Weidert and Kristi Lynch, Alderman Eric Hendricks

LANDMARKS MEMBERS EXCUSED: Commissioners Bernie Zimmerman, Tom Grade and Andrew Jennings

OTHERS PRESENT: CDD Keil

**C. MINTUES TO APPROVE**

1. **Minutes of the December 8, 2010 Landmarks Commission Meeting**

Moved by Ald. Hendricks, seconded by Comm. Nebel to approve the minutes of the December 8, 2010 Landmarks Commission meeting.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION**

1. No one spoke.

**E. COMMUNICATIONS**

1. WAHPC Membership CDD Keil confirmed that the Menasha Landmarks Commission is a dues paying member. Comm. Weidert asked the commissioner's if they had been receiving copies of the WAHPC newsletter to which there was a mixed response. CDD Keil is to check on the mailing list and status.

**F. ACTION ITEMS**

1. None

**G. DISCUSSION ITEMS**

1. **Landmarks Commission Recognition/Awards**

CDD Keil reported that the recognition plaque for Otter Creek –The Wreath Factory had been ordered and that delivery is expected in a couple of weeks.

Commissioners discussed issuing other forms of acknowledgement to commend businesses and/or building owners for their building conservation/preservation activities. Commissioners are to bring back their nominations for this type of recognition to the February meeting.

2. **Landmarks Commission Guidebook Distribution**

CDD Keil stated that he had not completed compiling the distribution list for the guidebook. It will be ready for the February meeting. Comm. Weidert is to work on assembling the guidebook inserts.

3. **Façade Improvement Program Grant/Loan Balance**

The balance remains at approximately \$18,400.

4. **Future Landmarks Commission Activities/Projects**

a. **Game Plan for the "Identifying Architectural Elements"**

Commissioners discussed content, timing, publicity, distribution and prizes related to the

creation of the contest to identify architectural elements of historic structures. Contest entry forms are to be made available May 2<sup>nd</sup> at participating merchants. Various methods promoting the contest were suggested including the city newsletter and website, Doty Island Development Council newsletter, and utility bills. There was also a suggestion that the contest be made know to history teachers to involve students.

**H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**I. ADJOURNMENT**

Moved by Comm. Lynch, seconded by Ald. Hendricks to adjourn at 5:20 PM.

The motion carried.

*Respectfully submitted by Greg Keil, CDD.*

**D R A F T**  
**MINUTES OF REGULAR MEETING**  
**ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES**  
**January 20, 2011**

**Call to order** at 4:01 p.m. by President Enos

Present: Eisen, Enos, Murray, Wicihowski, Wisneski

Absent: Brunette, Derouin, Werley

Also present: Director Saecker, K. Seefeldt (Administrative Assistant), Cate Brandt (Head of Circulation Services), Kathy Beson (Head of Children's Services), Joe Bongers (Head of Adult and Technical Services)

**Authorization of Bills**

1. **Motion** to authorize payment of the December list of bills from the 2010 budget and the January list of bills from the 2011 budget by Eisen, seconded by Wisneski, and carried unanimously.

**Consent Business**

2. Approve minutes from the Library Board meeting of December 16, 2010

**Motion**

Motion to approve minutes from the Library Board meeting of December 16, 2010 by Wisneski, seconded by Wicihowski, and carried unanimously.

**Director's Report/Information Items**

3. Statistics. Circulation statistics were down 9.6% overall. Declines in lending are currently being seen by libraries throughout the state. These figures still keep the library ahead of where it was 3 years ago. Library usage is changing due to ebooks and streaming music and video. Winnefox Library System recently provided circulation totals and comparisons for 2010. Our circulation was down by 1.7% from the record year of 2009.
4. Endowment Donations. We received a donation of \$1,000 from Dr. Jenna Owens for general library use. We also received \$100 from the Steve Dorosz family. The Fox River Valley Theatre Co. donated \$25 toward meeting room use.
5. Liz Derouin's Resignation. Liz Derouin has resigned her position on the library board for personal reasons. Board members were asked to submit their recommendations for her replacement to the mayor his consideration.
6. Notary Service. Our notary services have been very well received by the community. In 2010, Kris Seefeldt notarized signatures on 51 documents. No fees were charged for this service.
7. WiLS Workflow Analysis of Technical Services Department. In December, we requested Wisconsin Library Services (WiLS) to do a workflow analysis for our Technical Services Department. In 2010, we had a decrease in staffing hours in that department. We asked WiLS to address that decrease and to offer ideas for streamlining how we process our materials. Their recommendations will be addressed in 2011.

8. Marketing Ideas for Children's Services. Director Saecker recently met with staff in the Children's Department to discuss marketing ideas to maximize circulation.
9. February Board Meeting. The February Library Board meeting will be held in the Co. E Room. The Friends will be using the Gegan Room for their book sale.
10. Library Year. Board members were given copies of the Library Year for 2011. Director Saecker reminded them that there could be some deviations from this schedule, especially with items such as the budget process.
11. Library Legislative Day. Board members were encouraged to attend Library Legislative Day on February 22 in Madison. The library office will handle registrations. All registration fees and meal and mileage costs will be paid by the library.

### **Discussion/Action Items**

12. Appointment to Board Committee. President Enos appointed Patrick Murray to the Building & Grounds Committee. Paul Eisen was asked to move to the Finance Committee.

### **Motion**

Motion to adjourn into closed executive session pursuant to WI Statute 19.85(1)(c) for the purpose of considering promotion, compensation or performance evaluation of employees by Eisen, seconded by Wichowski. Motion approved on a roll call vote with five members voting in favor and none opposed.

Cate Brandt, Kathy Beson and Joe Bongers left the meeting.

13. Accessing Earned Time. Discussion of this personnel matter ensued.

### **Motion**

Motion to adjourn the closed session and reconvene in open session at 4:45 p.m. by Wisneski, seconded by Murray. Motion approved on a roll call vote with five members voted in favor and none opposed.

Brandt, Beson and Bongers returned to the meeting.

### **Motion**

Motion to make a single exception to library policy enabling an employee to have access to their 2011 vacation and sick leave time by Enos, seconded by Murray, and motion carried.

14. Director's Resignation. Director Saecker announced her resignation. She has accepted the position of Assistant Director at Appleton Public Library. Her final day of employment here will be February 25. Upon accepting her resignation, the board congratulated her on her new position.

Discussion pertaining to the creation of a Search Committee and management of the library during the search process ensued. Dir. Saecker recommended that staff be included on the Search Committee. There was a consensus to initially form an Ad Hoc Committee made up of three library board members. Their responsibility will be to initiate a plan for the search and to select additional committee members. These individuals will also act as board representatives on the new Search Committee.

Dir. Saecker informed the board of an inquiry she received recently concerning the prospect of merging the Menasha and Neenah libraries. There was a consensus to refer this matter to the Ad Hoc Committee.

15. 2011 Fox Cities Book Festival. Director Saecker recommended that we support the Fox Cities Book Festival again with a \$500 donation from our Endowment Fund. The dates for this year's festival are April 11-17.

**Motion**

Motion to approve a donation of \$500 from the Endowment Fund to the Fox Cities Book Festival by Eisen, seconded by Wicihowski, and carried unanimously.

16. Trustee Essentials #5 and #19. President Enos briefly summarized chapters regarding the process of hiring a library director and the director's certification process.

Motion to adjourn the meeting at 5:12 p.m. by Wicihowski, seconded by Eisen, and carried unanimously.

**Future meeting dates**

The next regular board meeting will be held in the Co. E Room on Thursday, February 17, 2011 at 4:00 p.m.

Respectfully submitted,  
Paul Eisen, Secretary  
Kris Seefeldt, Recording Secretary

Neenah-Menasha Fire Rescue  
Fire Commission Meeting Minutes  
January 26, 2011 – 12:00 p.m.  
Hauser Room – City of Neenah

Present: Commissioners Nevitt, Dionne, Liebhauser and Mattes.

Excused: Commissioner Lewis and Keating.

Commissioner Dionne called the meeting to order at 12:00 p.m.

Also Present: Chief Auxier and Office Manager Theisen.

Approval of Minutes: The Committee reviewed the meeting minutes from October 27, 2010. **MSC Liebhauser/Nevitt to approve the meeting minutes of October 27, 2010, all voting aye.**

December 2010 Activity Report: The Committee reviewed the December 2010 activity report. This is informational only and no action is required.

Year End Activity Report: The Committee reviewed the 2010 year-end activity report. This is informational only and no action is required.

December 2010 Budget Report: The Committee reviewed the December 2010 budget report. This is informational only and no action is required.

Station 36 Construction Grant: Chief Auxier updated everyone on the construction of the new fire station. The timeline for completion is currently on schedule and the anticipated completion is the end of March.

Automatic Aid Update: Chief Auxier explained that he continues to work with Appleton Fire Department for automatic aid. They are working on the radio communications and other items before this can proceed.

NMFR Dive Team Update: Chief Auxier said the Department has been working on putting together a local dive team. The intent of this dive team is to improve response times for the north part of Lake Winnebago of Winnebago County's jurisdiction. He is currently working with the Sheriff's Department and local elected officials to try to move forward with this.

**MSC Nevitt/Liebhauser to adjourn at 12:45 p.m., all voting aye.**

Respectfully Submitted,

Al Auxier  
Chief

AA/tt

Neenah-Menasha Fire Rescue  
Joint Finance & Personnel Committee Meeting  
January 25, 2011 – 5:30 p.m.  
Hauser Room – City of Neenah

Present: Ald. Wisneski, Hendricks, Zelinski, Ramos, Stevenson and Ahles.

Ald. Ahles arrived at 5:40 p.m.

Also Present: Chief Auxier, Director Easker, Office Manager Theisen and Aldermanic Candidate Cari Lendrum.

Ald. Stevenson called the meeting to order at 5:30 p.m.

December 28, 2010 Meeting Minutes: **MSC Ramos/Wisneski to approve the meeting minutes from December 28, 2010, all voting aye.**

December 2010 Budget Report: The Committee reviewed the December 2010 budget report. Director Easker explained that his Department is in the process of completing all of the year-end items. Ald. Stevenson asked if FVTC has made the appropriate payments for rent and if this will be credited in the line item for the year-end. Director Easker said they bill for the rent and the actual utilities and once they pay it will be credited. Ald. Zelinski questioned the reimbursement for overtime. Chief Auxier said we did receive reimbursement for the special operations overtime. Director Easker explained the final budget audit would be completed in March for the 2010 budget and will be given out after it was completed. **MSC Ramos/Wisneski to accept the December 2010 budget report and place on file, all voting aye.**

December 2010 and Year End Activity Report: The Committee reviewed the December 2010 and 2010 year-end activity reports. Ald. Wisneski questioned how the false alarms are processed for each City. It was noted we turn these reports in on a monthly basis to each City Finance Department. They track the totals and bill out appropriately. **MSC Wisneski/Zelinski to accept the December 2010 activity report and place on file, all voting aye. MSC Wisneski/Zelinski to accept the 2010 year-end activity report and place on file, all voting aye.**

Confined Space Contract: The contract was revised with the Committee's concerns. Chief Auxier said he did discuss the proposed contract with Theda Clark and at this time they have not responded to the proposal. Once we hear back from them, assuming Theda Clark wants to move forward, it will be brought back to this Committee to review and then to the appropriate Councils for consideration.

Dive Team Update: Chief Auxier said there is support from this Committee. He did discuss this with Sheriff Matz and he said that there is no money available for him right now to support maintenance costs for a Dive Team for our Department. Ald. Ramos said it would be hard to fund the start up costs from the County level but maintenance costs

may be easier to fund in the future. Ald. Stevenson expressed concern with the hierarchy of authority for this Dive Team. Discussion was held on how this team would operate. Chief Auxier explained right now we are dispatched for calls and if we are dispatched, regardless of where it is on the lake, we will go to help out. It is hard to figure out the exact lines on navigable waterways. Ald. Ramos asked about the two current boats that we have. Chief Auxier explained that the County owns these two boats and we provide the staff. Discussion was also held on how to structure the team and how calls would be handled when they come in. Chief Auxier will discuss these issues with Sheriff Matz. Ald. Hendricks said he supports the efforts to fund the start up costs for this new team and feels this is something we can work with Winnebago County to fund the future maintenance costs.

Ald. Hendricks excused himself at 6:40 p.m.

**MSC Ramos/Ahles recommends the City of Neenah and City of Menasha Common Councils give NMFR permission to proceed with the fundraising efforts for a NMFR Dive Team contingent upon finalizing a formal agreement with Winnebago County recognizing the jurisdictional authority of Winnebago County and ongoing operational and maintenance costs, all voting aye.**

Municipal Fire Code Changes: Chief Auxier said we are looking at updating the language to reflect the current codes that we use and to remove codes that are not currently being used. Both City Attorneys have reviewed this and approved these changes.

**MSC Wisneski/Zelinski recommends the Menasha Common Council adopt the changes for Chapter 3, Sections 5-3-1, adoption of the Fire Prevention Code, all voting aye.**

**MSC Ahles/ Ramos recommends the Neenah Common Council adopt Section 7-20, as outlined in the changes for the Fire Prevention codes, as recommended by NMFR, all voting aye.**

**MSC Ahles/Wisneski to adjourn at 6:45 p.m., all voting aye.**

Respectfully Submitted,

Al Auxier  
Chief

AA/tt

Report

Report

# NEENAH-MENASHA SEWERAGE COMMISSION

## Regular Meeting

Tuesday December 28, 2010

Meeting was called to order by Commission President William Zelinski at 8:00 a.m.

**Present:** Commissioners Raymond Zielinski, Dale Youngquist, Gordon Falck, Tim Hamblin, William Zelinski; Manager Randall Much, Accountant Roger Voigt.

**Excused:** Commissioners Kathy Bauer, William Helein.

**Also Present:** Paul Much (MCO); Mike Sambs (Waverly); Tom Kispert, Chad Olsen, Amy Vaclavik (McMAHON).

Minutes of the Regular Meeting and Closed Session of November 23, 2010 were discussed. The Closed Session minutes incorrectly report having the meeting called to order by William Zelinski; they should be corrected to have the meeting called to order by Raymond Zielinski. Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve the minutes of the Regular Meeting and the minutes of the Closed Session as corrected from November 23, 2010. Motion carried unanimously.

## Correspondence

The following correspondence was discussed:

- A. December 2, 2010 letter from Mayor George Scherck, City of Neenah to NMSC Commissioner Tim Hamblin.  
RE: Re-appointment as Commissioner to the NMSC.
- B. December 8, 2010 letter from James Savinski, DNR to Randy Much, NMSC General Manager.  
RE: Notice of noncompliance, exceedance of wasteload allocation limit in August.

Manager Much reported another notice of noncompliance was received this week relating to effluent mercury. Further discussion ensued regarding the mercury reduction program currently in place.

- C. December 13, 2010 fax from Marilyn Potratz, Gizmo Farms to NMSC.  
RE: Annual CPI-U increase on sludge hauling of 1.3%
- D. December 14, 2010 letter from Roger Voigt, NMSC Accountant to Marilyn Potratz, Gizmo Farms.  
RE: Annual price increase not allowed per contract terms – decrease in previous year not negated by increase.

**Budget, Finance, Personnel**

Accountant Voigt presented the financial statements for the month of November 2010. Accountant Voigt reminded the Commissioners the December Financial Statements will reflect no income for operations based on the billing adjustment provided to the contract users. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the financial statements for the month of November and place it on file. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #15092, #15114, and #15111 in the amounts of \$120,217.66, \$347.49 and \$32.22. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Tim Hamblin to approve for payment MCO Invoices #15092, #15114, and #15111 and to pay the invoices after January 1, 2011. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of November. Accountant Voigt reported on the reinvestment of maturing CDARS. MCO generated \$8,425 in income to the Commission in November. After discussion of the Accountants Report; motion by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the Accountants Report for the month of November 2010. Motion carried unanimously.

Accountant Voigt presented for payment McMAHON invoices #43268, #43315 and #43485 in the amounts of \$12,477.71, \$1,457.26 and \$473.10. After discussion, motion made by Commissioner Raymond Zielinski, seconded by Commissioner Dale Youngquist to approve for payment invoices #43268, #43315 and #43485. Motion carried unanimously.

**Operations, Engineering, Planning**

Manager Much presented and discussed the operating report for the month of November 2010. Manager Much reported both he and Paul Much attended a meeting on new phosphorous regulations that had DNR, municipal, and industrial representatives attending. The DNR is trying to establish ways to control phosphorous without requiring municipalities to build additional structures. One method is to collect funds from the municipalities to pursue eliminating run-off type issues. At this meeting it was learned that there may be better agricultural land that needs additional phosphorous to the west of our location and not to the north. Manager Much indicated the phosphorous regulations were rushed through; they are not sure how to implement them. The Commission questioned the methane generated value on the printed report. This will be looked into further. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner Raymond Zielinski to accept the operating report for the month of November 2010. Motion carried unanimously.

Tom Kispert discussed the Facilities Plan and the Report on Control Systems Upgrade. The Facilities Plan includes the option for pressing sludge with a storage building located in the Black Creek area. The Facilities Plan also includes the Control Systems Upgrade information. Tom Kispert also discussed the Engineering agreement for the wastewater treatment facility improvement design and the Engineering agreement for the Controls and SCADA upgrade. After discussion, motion made by Commissioner Dale Youngquist, seconded by Commissioner

Tim Hamblin to accept and submit the Facilities Plan to the DNR; to authorize President William Zelinski to sign the Engineering Services Agreements for the Wastewater Treatment Facility Improvements and Controls & SCADA Upgrade; and to submit to the Clean Water Fund the Intent to Apply and Priority Evaluation forms for a total of \$20,080,000. Discussion followed. The Commission further discussed the Controls System and the purpose and needs. We would be able to view system operations online; no control system changes would be allowed to be performed online. After discussion, motion carried unanimously on a roll call vote.

**Old Business**

Interceptor ownership. Manager Much reported that he has no new information to report at this time.

Attorney John Thiel entered the meeting.

Biosolids Management. Chad Olsen distributed maps for areas located in the Town of Menasha and the Town of Clayton. The Commission further discussed the locations on these maps. The Commission discussed meeting with representatives from Green Bay MSD in January. Chad reported the property owner in the Black Creek area is still willing to sell his land but we may need to renegotiate a price after January 1. Commissioners further questioned the Town of Clayton site; Manager Much reported he will be meeting later this morning with the land owner to further discuss this site. Commissioners Gordon Falck and Dale Youngquist reported they would be willing to attend a meeting with the Green Bay MSD.

Motion made by Commissioner Tim Hamblin, seconded by Commissioner Dale Youngquist to convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) to confer and review written and/or oral legal advice by legal counsel to the Commission as to litigation strategy and status of matters concerning the lawsuit(s) commonly referred to as the Fox River litigation and the Town of Neenah Sanitary #2 lawsuit and pursuant to Wis. Stats. § 19.85(1)(e) to discuss contracts affecting portions of the sewerage treatment process which involves the investment and spending of public funds and competitive and bargaining reasons require a closed session to discuss contract clauses to be submitted to vendors to best serve the interests of the community.

December 28, 2010  
Regular Meeting  
Page 4

Motion made by Commissioner Tim Hamblin, seconded by Commissioner Dale Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:47 a.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

**THE NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY JANUARY 25<sup>th</sup> 2011.**

**CITY OF MENASHA**  
**Plan Commission**  
**Council Chambers, City Hall – 140 Main Street**  
January 18, 2011  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 3:43 p.m. by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioners Sturm, Schmidt and Homan, and Ald. Benner

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Cruickshank and DPW Radtke

OTHERS PRESENT: CDD Keil and PP Kester

**C. MINTUES TO APPROVE**

1. **Minutes of the January 11, 2011 Plan Commission Meeting**

Motion by Comm. Homan, seconded by Comm. Sturm to approve the January 11, 2011 Plan Commission meeting minutes with the following changes:

- The motion regarding paving of driveways and parking lots be amended to read – “Motion by DPW Radtke, seconded by Comm. Homan that an alternative ordinance be drafted requiring the paving of driveways and driveway aprons for new one and two family residential dwellings in the R-1, R-1A, R2 and R2A districts, and for the paving of driveways, driveway aprons and parking lots in the R-3, R-4, C-1, C-2, C-3, C-4, I-1, I-2 and GU Districts *and upon transfer of parcels within these districts*, except for existing one and two family residential dwellings. The motion carried.
- The utilization of “*low maintenance plant materials*” in raised medians be added to the Plan Commission’s recommendations to WisDOT regarding the USH 10 Corridor review of preliminary design alternatives

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. **Comprehensive Plan Annual Review**

Commissioners selected the following items as priorities for the 2011:

- Population and Housing
  - Develop a strategy for using TIF resources and other potential funding sources for maintaining/improving housing stock in older neighborhoods
- Transportation
  - Engage property owners along the proposed Friendship Trail extension in discussions about trail location, property acquisition – advance proposed route to DNR for appraisals/acquisition
  - Engage residents along trail segments in trail planning/development
- Agricultural, Natural, and Cultural Resources
  - Continue efforts related to planning and engineering shoreline/channel restoration at the Gilbert site
- Economic Development

- Develop and distribute materials to brokers and other parties discussing Menasha's attributes as a desirable place to live, work, visit
- Intergovernmental Cooperation
  - Continue efforts to coordinate devilment of a regional park in northwest Calumet County

## **F. ACTION ITEMS**

### **1. Extraterritorial Plat Review – Lakeshore Manor – Town of Menasha**

CDD Keil reported that the Preliminary Plat was reviewed by the Plan Commission about a year ago. Concerns were expressed about the easement for a public road in the northwest corner of the plat and the steepness of the slopes within the drainage easement in the rear yards of the lots fronting Lakeshore Drive. No action was taken at that time because the preliminary plat was held up by Winnebago County due to conflicts with its zoning ordinance. The property has since been rezoned, the access issue in the northwest corner was resolved by a driveway easement negotiated between the adjoining property owner, the city and the town, and the slopes in the rear yards were addressed through a revised grading plan.

Motion by Comm. Homan, seconded by Ald. Benner to recommend approval of the Lakeshore Manor extraterritorial plat.

The motion carried.

## **G. ADJOURNMENT**

Motion by Ald. Benner, seconded by Comm. Homan to adjourn at 5:10 p.m.

The motion carried.

*Minutes respectfully submitted by Greg Keil, Community Development Director.*



**PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE**  
**December 21, 2010**  
**MINUTES**

Meeting called to order at 9:05 AM

Present: Mark Radtke, Adam Alix, Todd Drew, Vince Maas, Tim Jacobson, Jeff Nieland, Bill Basler, Sr., Brian Tungate

Absent: Ken Popelka, Jim Julius, Corey Gordon, Pamela Captain, Sue Nett

**Approval of Minutes** – Motion to approve minutes from the October 26, 2010 meeting made by V. Maas second by A. Alix.

**A. Old Business**

1. **EOEP Maps** – Jefferson Park Bathhouse – no updated information
2. **Safety Policy Violations** – Discussion of establishing a policy procedures to formally address blatant and/or repeated violations to safety policy and procedures which result in injury. T. Drew to research other municipalities. Currently immediate supervisor and potentially department heads address these issues. HR also monitors repeat injury reports from the same individuals. Committee agrees that some consistent action be taken and that the committee review of injuries should be used in that process.
3. **City Vehicles Employee Driving Practices** – The importance of following traffic laws was discussed and T. Drew requested that this be re-enforced with staff. P. Captain brought up issue related to witnessing an employee in a City vehicle not following general motor vehicle regulations.
4. Public Works Facility Walk Thru – tentatively January 2011.

**C. New Business**

1. **Monthly Safety Topic** – “Be in the know of your rights” which discussed Hazard Communication program and MSDS sheets was distributed and discussed.
2. **Injury Review** – No injuries reported
3. **Other new items for discussion** – T. Drew discussed the importance of injury report forms being filled out completely and as detailed as possible. K. Clausing requested this be covered with all Safety Committees due to some issues related to vague reports. Both the employee statements and supervisor investigation must be filled out as she has to transfer that

information to a CVMIC form. Some reports submitted recently did not contain adequate information to be able to complete this form.

4. **DComm site visit re: Vehicle Lockout Tagout** – T. Drew discussed a visit from Terry Clark – Dcomm Safety in Buildings Inspector who stopped to ensure that the City had a vehicle LOTO plan in place in response to 2 deaths related to drivers being pulled into salt augers which had not been locked out. T. Drew confirmed that DPW/Parks had reinforced with staff at morning meetings the importance of following the vehicle LOTO procedure while in Maint shop and in the field.
5. **Other items for discussion-** B. Basler raised an issue during the last severe snow storm where Police employees were attempting to push a vehicle out of the snow – which raised a concern for them getting hurt and damage concerns if he were to help with heavy equipment. At the same time it was noted that significant room was open in the west bay of the fire department at Station 35. Discussion of why PD vehicles could not be kept in that bay during severe winter weather to allow for easier plowing and access to those vehicles if needed. T. Drew to raise the issue at the next Police Safety Meeting.

#### **D. Training**

1. Status of Computer Trainings – T. Drew requested that employees be reminded to complete trainings.
2. DPW/ Parks Lifting Training – T. Drew to try to set a date for late March or early April 2011.
3. Other Training Suggestions – no other items raised.

#### **E. Adjourn:** Motion B. Basler Sr. second A. Alix. Meeting adjourned at 10:05am

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Third Floor Council Chambers  
140 Main Street, Menasha**

**Tuesday, January 18, 2011  
6:30 PM**

**MINUTES**

**A. CALL TO ORDER**

1. The meeting was called to order at 6:36 by Chairperson Linda Stoll.

**B. ROLL CALL**

1. **Present:** Chris Bohnes, Roger Kanitz, Ed Kassel, Sadie Schroeder, Linda Stoll, Kathy Thunes (6:50)
2. **Excused:** Becky Bauer, Mike Dillon
3. **Also Present:** Community Development Director Greg Keil, Principal Planner Amy Kester, and Paul Van de Sand (WE Energies).

**C. PUBLIC COMMENTS**

1. Paul Van de Sand of WE Energies distributed the city's One to Five Energy Planning analysis results, information regarding solar powered trash compactors, LEED stormwater quantity control standards, and new greenhouse gas emission reporting requirements for publicly traded companies.

**D. MINUTES TO APPROVE**

1. Paul Van de Sand submitted the following clarification for the December 21, 2010 minutes:

**"4. One to Five Energy Planning**

CDD Keil reported that WE Energies met with city department heads and conducted a One-2-Five Energy® benchmarking and best practices session. Based on the session outcome. The City of Menasha ranked in the upper 30th percentile for energy practices in comparison to similar communities."

Roger Kanitz made and Chris Bohnes seconded a motion to approve the minutes from the December 21, 2010 Sustainability Board meeting with the change listed above. The motion passed unanimously.

**E. COMMUNICATIONS**

1. None.

**F. REPORTS**

**1. Local Food Summit**

PP Kester provided a brief summary of the 5<sup>th</sup> annual Wisconsin Local Food Summit and how it related to the city's activities with the Community

Garden Partnership. ECOS will be holding a discussion panel on local food issues on Thursday, February 3, 2011 at the Menasha Public Library at 6:30 pm.

**2. Ordinance Relating to the Keeping of Fowl**

CDD Keil explained that this ordinance had been tabled by the Common Council. Ald. Benner explained his concerns regarding the design of chicken coops. Board members discussed ways to address concerns and it was agreed that the ordinance would be modified to include language regarding coop design and maintenance. It was agreed that supporters of the ordinance would move forward with educational opportunities regarding the benefits of urban chickens.

**G. DISCUSSION**

**1. 2011 Sustainability Plan**

PP Kester distributed a draft of the 2011 Sustainability Plan and provided a brief overview of the components, including:

- Definition
- Vision
- Key Sustainability Goals
  - Community
  - Development
  - Economy
  - Energy
  - Environment
  - Food Systems
  - Government
  - Transportation
  - Waste
- 2011 Sustainability Work Plan
  - Operations
  - Public Policy
  - Community
  -

Board members will review the draft in detail and send input and suggestions to the Community Development Department. This item will be brought back for further consideration at the next meeting.

**2. Public Transit System Options**

Roger Kanitz reported that Valley Transit has introduced its first hybrid bus which gets approximately twice the gas mileage than the gas fueled vehicles. CDD Keil is working to set up a meeting to further discuss the downtown trolley concept for Menasha and Neenah. Kathy Thunes reported that ECWRPC was still working on establishing the Regional Transit Authority and that the urban boundary and densities that will be used to determine funding have not yet been established.

**3. Citizen Participation**

**a. Earth Day/Week/Month Event Planning**

Kathy Thunes reported that they have approximately twenty participants interested in the joint Earth Day event advertising

campaign. February 15 is the deadline to submit event information in order to be included in the flyers, posters, etc.

**H. ACTION ITEMS**

**1. Sustainability Board sponsorship of Mad City Chickens film at the Menasha Public Library**

Roger Kanitz made and Kathy Thunes seconded a motion to approve payment of the \$195 licensing fee for the screening of Mad City Chickens film at the Menasha Public Library. The motion passed unanimously.

**I. ADJOURNMENT**

1. Chris Bohnes made and Sadie Schroeder seconded a motion to adjourn at 8:15 pm. The motion carried unanimously.

*Respectfully submitted by Amy Kester, Principal Planner.*

DRAFT

REGULAR MEETING OF THE WATER AND LIGHT COMMISSION

January 26, 2011

**Draft**

Commission President Allwardt called the Regular Meeting of the Water and Light Commission to order at 5:00 P.M., with Commissioners Bob Fahrbach, Don Merkes, and Joanne Roush present on roll call. Also present were Dick Sturm, Co-General Manager/Engineering and Operations; Kristin Hubertus, Business Operations Accountant; Lonnie Pichler, Electric and Water Distribution Supervisor; Dave Rodriguez, Customer and Utility Services Manager; Jerry Sturm, Water Plant Supervisor; John Teale, Technical Services Engineer; and the Press.

In the absence of Commission Secretary Guidote, Commission President Allwardt appointed Commissioner Roush as Acting Secretary for the meeting.

Item II. People from the Gallery to be heard on any topic of public concern to the Utility:

Dan Zelinski, 647 Paris Street ó spoke regarding the water public fire protection fee on utility bills.

Item III. Motion made by Comm. Fahrbach, seconded by Comm. Roush, was unanimous on roll call to approve the following:

- A. Minutes of the Regular Meeting of Dec. 15, 2010, the Special Meeting of Dec. 22, 2010, and Minutes of the Closed Sessions of July 21, Oct. 27, Nov. 17, and Dec. 15, 2010.
- B. Approve and warrant payments summarized by checks dated Dec. 23, 2010 ó Jan. 26, 2011, which includes Net Payroll Voucher Checks and Operation and Maintenance Voucher Checks for a total of \$1,241,706.54, and Operation and Maintenance Vouchers and Rebates to be paid prior to the next Regular Meeting. Motion approved unanimously on roll call.
- C. Correspondence, as listed.
  - Copy of letter to Menasha Utilities dated December 8, 2010, from Stephen Borden, St. Joseph Food Program, re: Thank You for Donation
  - Copy of letter to Menasha Utilities dated December 9, 2010, from Nancy Richards, Double Portion Soup Kitchen and Pantry, re: Thank You for Donation
  - Copy of letter to Richard Sturm, Menasha Utilities, dated December 13, 2010, from Jim Schedgick, DNR, re: Sanitary Survey Report
  - Copy of letter to Project Share, Menasha Utilities dated December 20, 2010, from Jennifer Wanke, LEAVEN, re: Thank You for Energy Assistance
  - Copy of January ó February 2011 PSC Water Currents
  - Copy of letter to Melanie Krause, Menasha Utilities, dated January 5, 2011, from Mary Rose Teves, Bureau of Community Financial Assistance, DNR, re: Safe Drinking Water Loan Program
  - Copy of letter to Menasha Utilities, received January 19, 2011, from Lucas RD Rappert (Scholarship recipient), re: Thank You

Item IV. Financial and Operations Statement ó Business Operations Accountant Hubertus reported the audit is scheduled for February 14 & 15 and the December and January statements will be included with the February meeting packet. Tom Karman from Schenck and Associates will be at the March meeting to report on the audit.

Item V. Claims Against The Utility ó there were no claims discussed at this meeting.

Item VI. Purchase Orders ó there were no purchase orders presented at this meeting.

Item VII. Unfinished Business, Update on Menasha Utilities Email System ó Technical Services Engineer Teale gave an update on the proposed change by WPPI Energy from Groupwise Email to Microsoft Exchange. They are looking to move all current Groupwise members to this service by the end of the second quarter.

Menasha Utilities staff is reviewing the WPPI Energy option, and also looking at two options discussed last year; they were 1) to host its own email with the existing exchange server and purchase the necessary equipment to be fully functional, or 2) move to the City of Menasha email system. Mr. Teale and Jeff Lacey, City of Menasha IT Manager, are reviewing advantages of the Microsoft Hosted Exchange Online Email Solution and Archiving Solution and how it will benefit the Utility and possibly the City of Menasha in the future. The feasibility report comparison numbers will also be updated to help determine the best option.

After further discussion, Comm. President Allwardt requested comparisons on initial costs, long-term operating costs, benefits for each one of the options, some of the deficiencies of the options, and what hardware is required.

Item VIII. New Business, APPA Legislative Rally out of State Travel Request ó Co-General Manager/Engineering and Operations Sturm stated there was an airfare grant available through WPPI Energy for utility representatives to attend the APPA Legislative Rally.

The motion by Comm. Merkes, seconded by Comm. Roush, was unanimously approved on roll call to authorized Co-General Manager/Engineering and Operations Sturm to attend APPA Legislative Rally February 28 ó March 3.

Sanitary Survey ó Mr. Dick Sturm reviewed possible talking points for discussion with the DNR on a required response to the Sanitary Survey Report included in the correspondence. Arrangements are being made to meet with DNR representatives the week of March 7 or 14 and begin discussions on how to move forward. He also noted that it is important that discussions begin from a neutral standpoint. There was a brief discussion on the response compliance date of March 15.

The large issue is the intake, and defining what the security issues are will be part of the discussions with the DNR.

The Commission asked to be advised of the date and location when the meeting is scheduled with the DNR.

Vehicle Purchase ó Manager of Customer and Utility Services Rodriguez reported the information on this vehicle is one of three vehicles included in the 2011 budget. Based on standardization within the fleet, reduced maintenance costs, software costs, and vehicle dependability, staff is recommending the purchase of the Chevrolet Express commercial Cutaway 3500 and KUV 129SUK Service Body from Gustman Chevrolet in the amount of \$28,854.00.

The motion by Comm. Roush, seconded by Comm. Allwardt, was unanimous on roll call to approve purchase of the Chevrolet Express commercial Cutaway 3500 and KUV 129SUK Service Body from Gustman Chevrolet in the amount of \$28,854.00.

Item IX. Project Reports, UV Certification ó Water Plant Supervisor Jerry Sturm stated there should be resolution on the certification process soon.

WPPI Energy Transaction ó there was nothing further to report on this item.

Item X. Staff Reports, Co-General Manager/Engineering and Operations ó there were no additional questions to the report presented.

Electric and Water Distribution/Safety Report ó Electric and Water Distribution Supervisor Pichler gave an update on the induction lighting project. The mounting hardware received does not fit on the lights and he is waiting to receive a solution from the manufacturer.

Water Plant, Project Engineer, Telecommunications & Substations, and Co-General Manager/Business Operations ó there were no additional questions to the reports presented.

Customer and Utility Services ó Mr. Rodriguez added staff is being more aggressive with water disconnects during the winter.

Energy Services Representative/Key Accounts ó there were no additional questions to the report presented.

Item XI. People from the Gallery to be heard on any items discussed at this Meeting.

Mary Nebel, 713 First Street, spoke regarding the lack of financial statements in the packet and the public fire protection charge.

Item XII. The motion by Comm. Roush, seconded by Comm. Fahrbach, was unanimously approved on roll call at 6:15 p.m. to convene into Closed Session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Review of Co-General Managers

By: MARK L. ALLWARDT  
President

JOANNE ROUSH  
Acting Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE SUBJECT TO REVISION.

January 18, 2011

P Konetzke  
713 Lincoln St.  
Menasha, WI 54952

City of Menasha Common Council

Dear Council members:

This discussion of the "fowl-ordinance" is turning out to be an interesting debate involving a number of issues, including property rights, environmentally sustainable living and our perceptions of "nature" -- not to understate its considerable value as pure entertainment -- and I would be grateful if I might add my two-cents' worth.

My mother didn't want a cat in the house. She knew from common sense, and with complete certainty, that "cats belong in the barn, not in the house." They were, by definition, a "farm animal." So it seems that the definition of "farm animal," which seems completely clear in the mind of whoever is using it, is not necessarily agreed upon, even when found in a dictionary. I believe that many of the arguments to disallow hens could just as readily be made to prohibit cats in the city. They are, after all, "farm animals." My Mom said so.

Neighborhood cats are not supposed to run loose and stalk my birdfeeders. But, as long as their owners follow the rules, the cats get to live in my neighborhood.

Neighborhood dogs are not supposed to run loose, howl for more than a few minutes on the rarest of occasions, or leave steamy treats on the sidewalk in front of my house (see: "*wishful thinking*"). But, as long as their owners follow the rules, the dogs get to live in my neighborhood.

I remember an exception being made last year to allow an extra cat or two in someone's home. That seemed entirely reasonable and appropriate to me. A few well cared for hens sounds like a reasonable idea to me as well. And I'm not aware that allowing dogs or cats in the city has opened any huge "cans of worms." Allowing dogs, cats or even parakeets has nothing to do with goats, cows or elephants; allowing hens has nothing to do with goats, cows or elephants.

Neighborhood hens are not supposed to run loose or keep company with noisy roosters. As long as their owners follow the rules, I have no problem if hens live in my neighborhood.

I share Ald. Roush's regard for the peaceful use of private property and the need to tolerate a few idiosyncrasies on the parts of our neighbors, whether it's mowing an otherwise barren expanse of lawn three times a week, accumulating a compost pile, "planting native," or keeping hens. And I appreciated Ald. Hendricks' willingness to keep the subject open for further discussion.

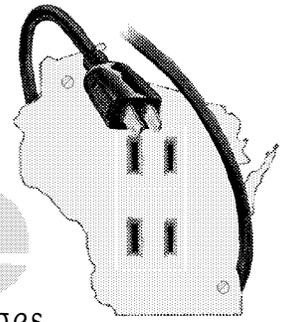
Thanks very much for letting me add my opinion. As is my custom, my two-cent fee will be waived.

P. Kenney

A Coalition  
to preserve  
Wisconsin's  
Reliable and  
Affordable  
Electricity

# Customers First!

## the Wire



Plugging you in to electric industry changes

608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • FEBRUARY 2011 • Vol. 16, No. 2

### Wind rule update

## Another trip through the Legislature

When December action by a legislative oversight committee was called off at the last minute, statewide wind energy-siting standards looked ready to become effective automatically this year.

But early in January they were pulled back into the legislative arena as part of a broader package of revisions to administrative rulemaking procedures on a special-session agenda. They've since been introduced separately as Special Session Senate Bill and Assembly Bill 9, and for the second time in two months, by the time you read this, the action might be over.

There seems to be no doubt that there will be a set of statewide standards, and probably very soon. But wind energy advocates weren't pleased to see the change being proposed to the administrative rules finalized at the end of last year.

The Public Service Commission's rule prescribes a setback of 1,250 feet or 3.1 times turbine height, whichever is less, from a non-participant's occupied dwelling or community building, and 1.1 times turbine height from a participant's residence or a non-participant's property line.

Real estate interests were seeking a setback

of one-third of a mile, or 1,760 feet, and the special session bill drafts call for a full 1,800 feet based on property lines rather than buildings, meaning the actual separation from an occupied structure could be greater.

The American Wind Energy Association said it would effectively send wind development away from Wisconsin to other states. 💡

## Nuke plant uprate challenged

The Citizens Utility Board (CUB) and Clean Wisconsin have filed documents with federal regulators in hopes of dissuading them from authorizing the Florida-based owners of the Point Beach nuclear plant north of Two Rivers to boost its output.

The proposed modification, called an "uprate" in industry jargon, got an apparent boost last December when the Nuclear Regulatory Commission said it anticipated no significant environmental impact would result. But in their January filing, CUB and Clean Wisconsin say the change is unneeded because Wisconsin currently has a surplus of generation capacity.

The two Point Beach units are now rated at a total of 1,023 megawatts capacity and the NRC's Draft Environmental Assessment (DEA) said the proposed 17 percent additional output would be needed to meet statewide electricity demand growth of about 2 percent annually.

But the two groups criticize that estimate and multiple other citations in the DEA, saying they're based on outdated information. Demand growth has been cut in half by the prolonged recession, they noted.

The DEA cites a Public Service Commission (PSC) 2007 Strategic Energy Assessment in saying the uprate is needed for "maintaining a robust energy planning reserve margin of 18 percent." However, CUB and Clean Wisconsin point out that a PSC Order issued in October 2008 reduced the reserve margin to 14.5 percent.

At the time, the state's major utilities questioned cutting back the margin based on standards favored by the Midwest Independent System Operator rather than those of the longer-established



### Save the date!

Mark your calendar and plan on attending the Customers First! Coalition's annual Spring POWER Breakfast. It's set for Wednesday, April 6, at the Madison Concourse hotel.

Attendees will hear from energy experts on current issues facing electricity customers and the power industry in a half-day session from 8 a.m. until 12 noon.

Registration information and event details will be coming soon. For more information, contact Customers First! Executive Director Matt Bromley by e-mail at mbromley@customersfirst.org or phone 608-286-0784. 💡

Continued on page 2...

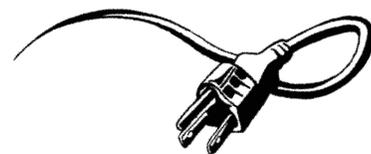
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



## KEEPING CURRENT

With CFC Executive Director Matt Bromley



Wisconsin electric utilities and cooperatives continue to meet their renewable energy obligations according to information from the Public Service Commission. Under the state's renewable portfolio standard (RPS) law, all electric providers are required to file data with the commission that describes the total amount of renewable energy the provider sold to its customers or members over the course of a year. These annual compliance reports track the utilities' progress towards achieving the statewide goal of having 6 percent of all electric energy consumed in the state being renewable energy by 2010 and 10 percent by 2015.

Using utility-provided data from 2009, the commission's most recent compliance report shows that more than 66 million megawatt-hours (MWh) of electricity were sold to Wisconsin customers in 2009, and more than 4 million MWh, or 6.29 percent, came from renewable resources, up from 4.9 percent in 2008. Individually, all utilities complied with their renewable energy requirements for 2009 with many already meeting their 2010 target and a few overachievers at or above their expected 2015 RPS requirement.

Along with the total renewable energy percentages, the report also breaks down renewable sales by type and state of origin. Wind power led the way by generating 47 percent of renewable energy sold in the state in 2009, followed by hydroelectric power at 36 percent. Biomass contributed around 10 percent of renewable sales ahead of municipal solid waste/landfill gas, biogas, and solar. Of the total renewable energy sold to Wisconsin customers, 63 percent was generated from Wisconsin-based facilities, mostly wind farms and hydroelectric dams. Although most renewable energy sold in Wisconsin was home-grown in 2009, we could see this percentage drop significantly if policies are enacted to curtail the development of wind farms in the state.

Those of us—prominently including the *Customers First!* Coalition—who supported 2005 Wisconsin Act 141, which established the current RPS and secured greater investment in energy efficiency and conservation, should look favorably on the progress the state has made in achieving the goals set forth in the act, as evidenced by the recent compliance report. A diversified mix of generation resources reduces the need for traditional fossil fuel-based plants and helps mitigate the impact of volatile fuel prices. It's an important part of a balanced approach to provide reliable, economical electricity to Wisconsin customers. 



*Bromley*

## Nuke uprate

**Continued from page 1...**

regional reliability councils.

But CUB and Clean Wisconsin also faulted a DEA statement that the uprate would help reduce Wisconsin's reliance on power imports from Illinois through a congested transmission system. They cite multi-billion-dollar transmission upgrades undertaken by the American Transmission Company and a statement in the PSC's draft Strategic Energy Assessment released for public comment last October, which said in part that "many congestion and loss issues have been relieved."

Moreover, the two groups contended that the environmental impact of a \$173 million transmission upgrade needed to provide a path

into the grid for the additional Point Beach output should be considered.

Wisconsin's electricity demand growth was highest during the first half of the 1990s, averaging 3 percent annually. It exceeded 2 percent from 1995–2000 and from then until 2007 averaged a little more than 1 percent annually.

U.S. Department of Energy (DOE) figures reflecting the impact of the recession show Wisconsin electricity sales (by kilowatt-hour) actually dropping 1.7 percent in 2008 and another 6 percent in 2009. Full-year figures for 2010 were not yet available, but data released in mid-January by the DOE's Energy Information Administration showed Wisconsin kilowatt-hour sales volume through last October was 4.7 percent higher than at the same point in 2009. 

# Nuclear moratorium may fall

It's not at the top of the to-do list for the Legislature's new Republican majorities but there's a high probability they'll repeal the Wisconsin law that has effectively ruled out regulatory approval for any new nuclear plant during the past 28 years.

Higher legislative priorities were attached to business-friendly tax changes and regulatory- and tort-reform proposals on a special session agenda.

After that comes what promises to be an extraordinarily difficult state budget, taking center stage later this month.

But by the time a budget is passed or close to it, there will be a separate proposal to do away with the nuclear plant restrictions. Asked in January about his timetable for a repeal measure, the new chairman of the Assembly Com-



*Honadel*

mittee on Energy and Utilities, State Rep. Mark Honadel (R-South Milwaukee) answered, "You'll see a bill in four to six months."

Honadel and other legislative leaders presented their views before a gathering of electric cooperative leaders in Madison.

Current law does not prohibit building a nuclear plant but forbids the Public Service Commission to approve one unless a federally licensed facility would be available to store all the spent fuel from all Wisconsin plants. As a practical matter, that means the Yucca Mountain project in Nevada, still unfinished 13 years past its congressionally mandated opening date and marked for extinction by the Obama administration.

Last month Honadel expressed frustration that Wisconsin energy consumers, through a small additional assessment on the monthly bills of nuclear-owning utilities, have paid "hundreds of millions of dollars to build Yucca Mountain and we can't store one ounce of spent uranium fuel there."

Instead, spent fuel remains in storage at reactor sites across the country and the Nuclear

Regulatory Commission has indicated it would be content to leave it there indefinitely.

The nuclear moratorium has been a target for several years. Former State Rep. Mike Huebsch (then R-West Salem and now secretary of the Department of Administration) introduced a repeal bill in four consecutive sessions. In one session it passed the Assembly. Had it gone farther, a veto by then-Governor Jim Doyle was a certainty until last year.

The veto threat evaporated in 2010 when easing the moratorium was folded into the recommendations of Doyle's Task Force on Global Warming, but the moratorium survived as the resulting bill died when the Legislature's Democratic majorities declined to take it up.

Even if the law is repealed this year or next, no one will be seeing a new nuclear plant built in Wisconsin any time soon. Even the nation's biggest utilities have made it clear they are unwilling to take on the expense without multiple partners, and once a commitment is made a decade's lead time would be a modest estimate.



*Cowles*

State Senate

Energy Committee Chairman Robert Cowles (R-Green Bay), while not opposing repeal, said Wisconsin's current excess generating capacity is an important part of the picture. "Right now we've got a surplus of energy—15 or 20 percent?—Do you want to spend the money [for new nuclear generation]?" Cowles asked.

Considering the lengthy lead time and difficulty of winning permits for a new plant site, he said, installing additional turbines at Wisconsin's two existing nuclear plants could be a much easier call.

"That might make sense in 10 years," Cowles said. 💡

# Consultants predict many coal-plant retirements

With new federal environmental regulations on the way, consulting firms that specialize in the energy industry say one-fifth or more of the nation's coal-fired electric generation may become economically non-viable within the next few years.

The past year brought multiple reports along these lines. The two most recent came in December and January, from the Brattle Group of Cambridge, Massachusetts, and from ICF International of Fairfax, Virginia.

Brattle economists analyzed economic factors presumably affecting the choice of retrofitting or retirement for every coal plant currently operating in the U.S. They anticipate new regulations will force installation of costly new control equipment for sulfur dioxide, nitrogen oxides, particulates, and hazardous emissions like mercury, along with changes in cooling water systems such as construction of cooling towers. The economists estimate that mandating scrubbers and selective catalytic reduction equipment by 2015 for all coal units would make a compelling argument for retirement of 40,000 to 55,000 megawatts of capacity. An additional 11,000 to 12,000 megawatts of retirements could be expected if cooling towers are also mandated, the Brattle study said.

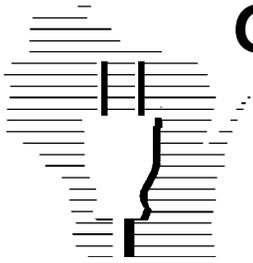
Looking at the same set of regulatory changes, the ICF study projects "nearly one-fifth of the U.S. coal fleet could retire in response to new air, waste, and water regulations over the next 10 years."

If there are many coal-plant retirements as these and other studies suggest, it follows that there will be greater reliance on natural gas for electric generation.

ICF sees natural gas price volatility persisting for several years as supply and demand seek a new equilibrium. It also sees shale-gas production as "a game-changer" for North American gas markets, reducing costs and increasing the growth of supply. 💡

## Energy saver tip

Being hit with a big heating bill or the worry that you may be getting one is a part of every Wisconsin winter but it doesn't have to take over your household budget. Check with your utility about billing plans that spread out costs and you can reduce the worry about falling behind. 💡



# Customers First!

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**[www.customersfirst.org](http://www.customersfirst.org)**



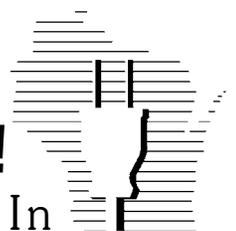
## Quotable Quotes

*“To the extent the bill looks like the one they introduced last session, that’s not good for consumers. It would reduce ComEd’s risk and put it on the backs of consumers. We believe consumers would be stuck with higher rates than they would otherwise.”*

—David Kolata, executive director of the Illinois Citizens Utility Board, commenting on automatic rate increase legislation advocated by Commonwealth Edison, in *Crain’s Chicago Business*, January 14, 2011

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin’s reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

**Customers First!**  
Plugging Wisconsin In





**MEMORANDUM**

To: Common Council

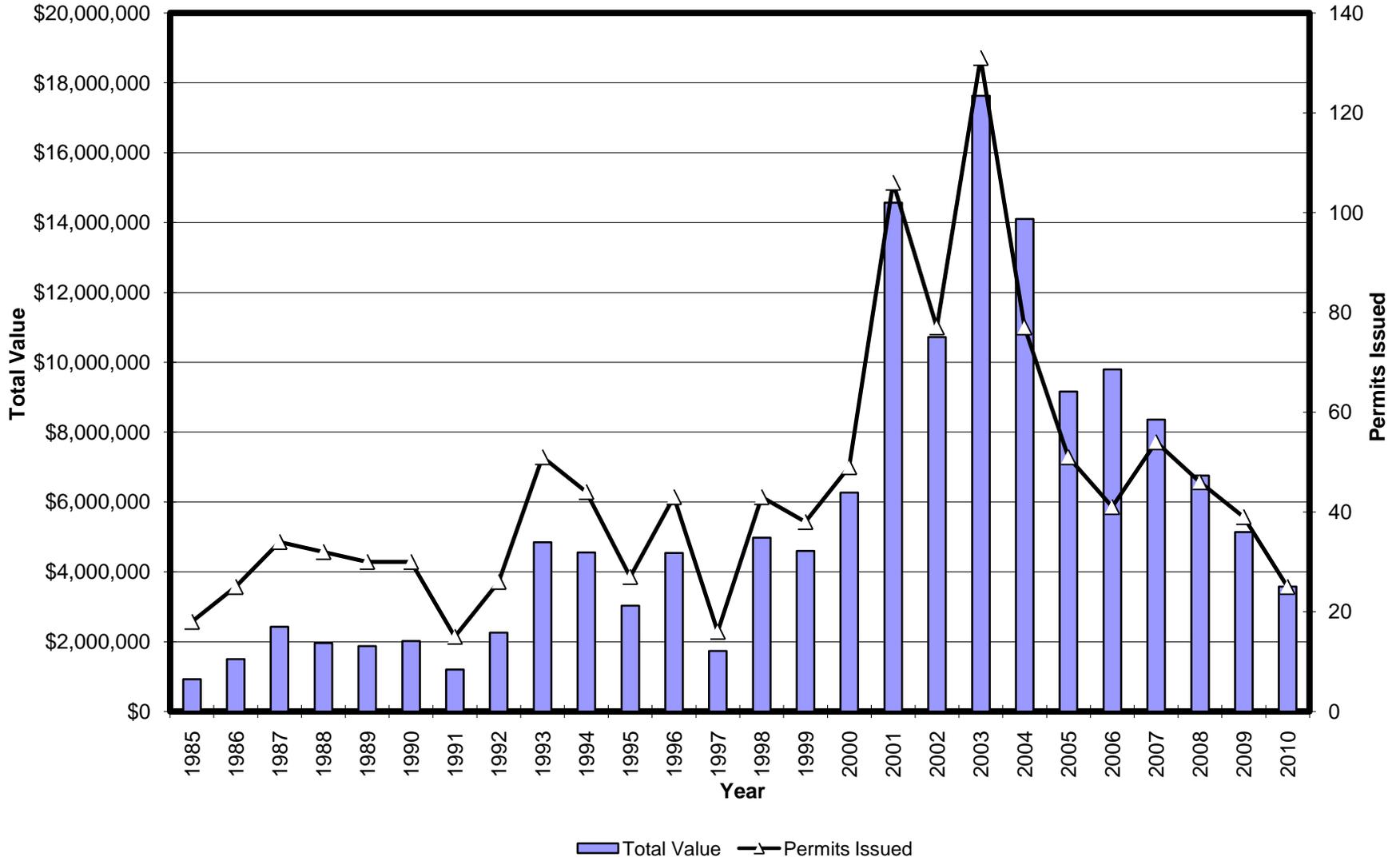
From: Kristi Heim

Date: January 31, 2011

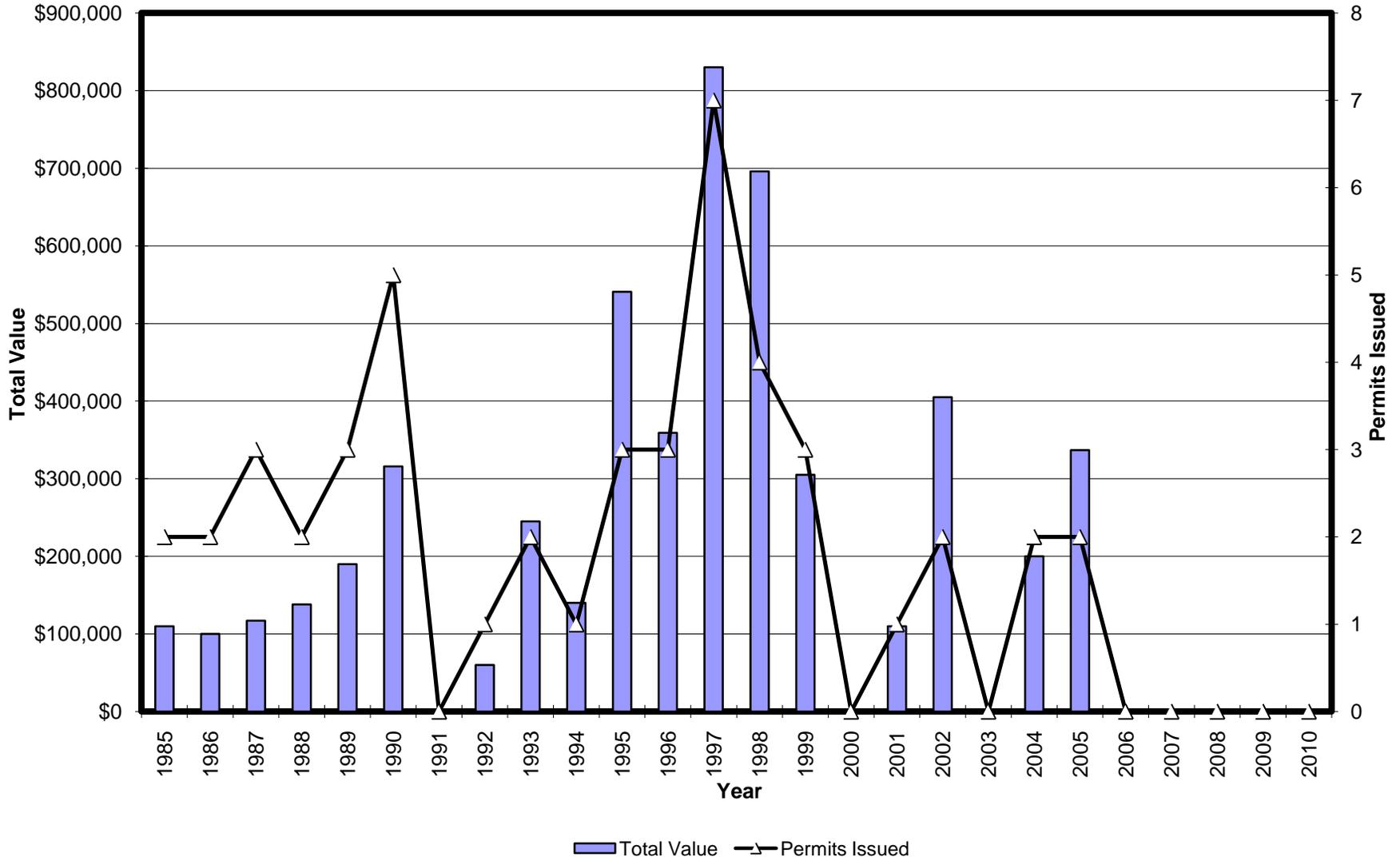
RE: Building Permit Summary

The Community Development Department has assembled the attached building permit summary for the period of 1985-2010 which is being presented for your information.

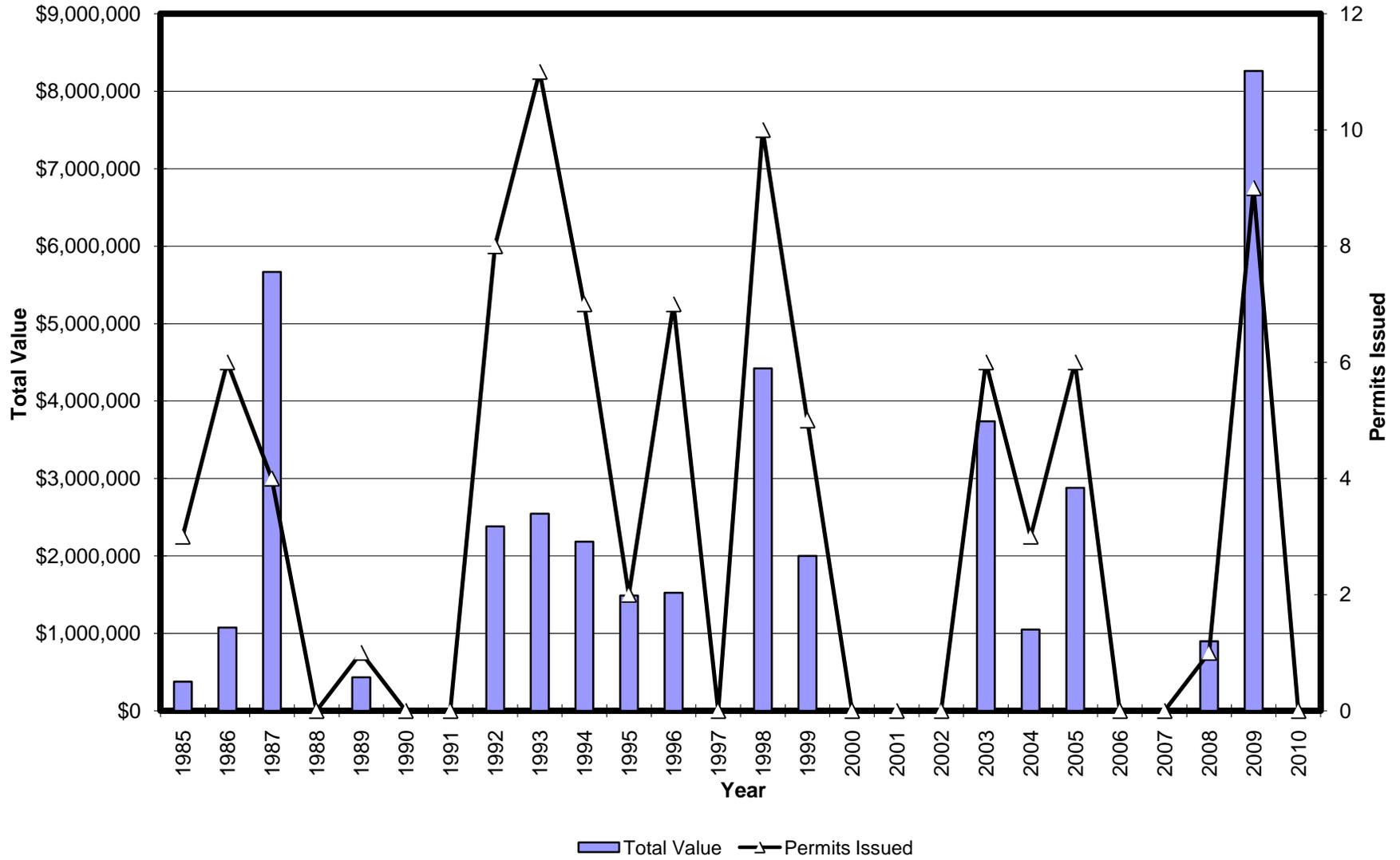
### City of Menasha - Single Family Building Permits Summary



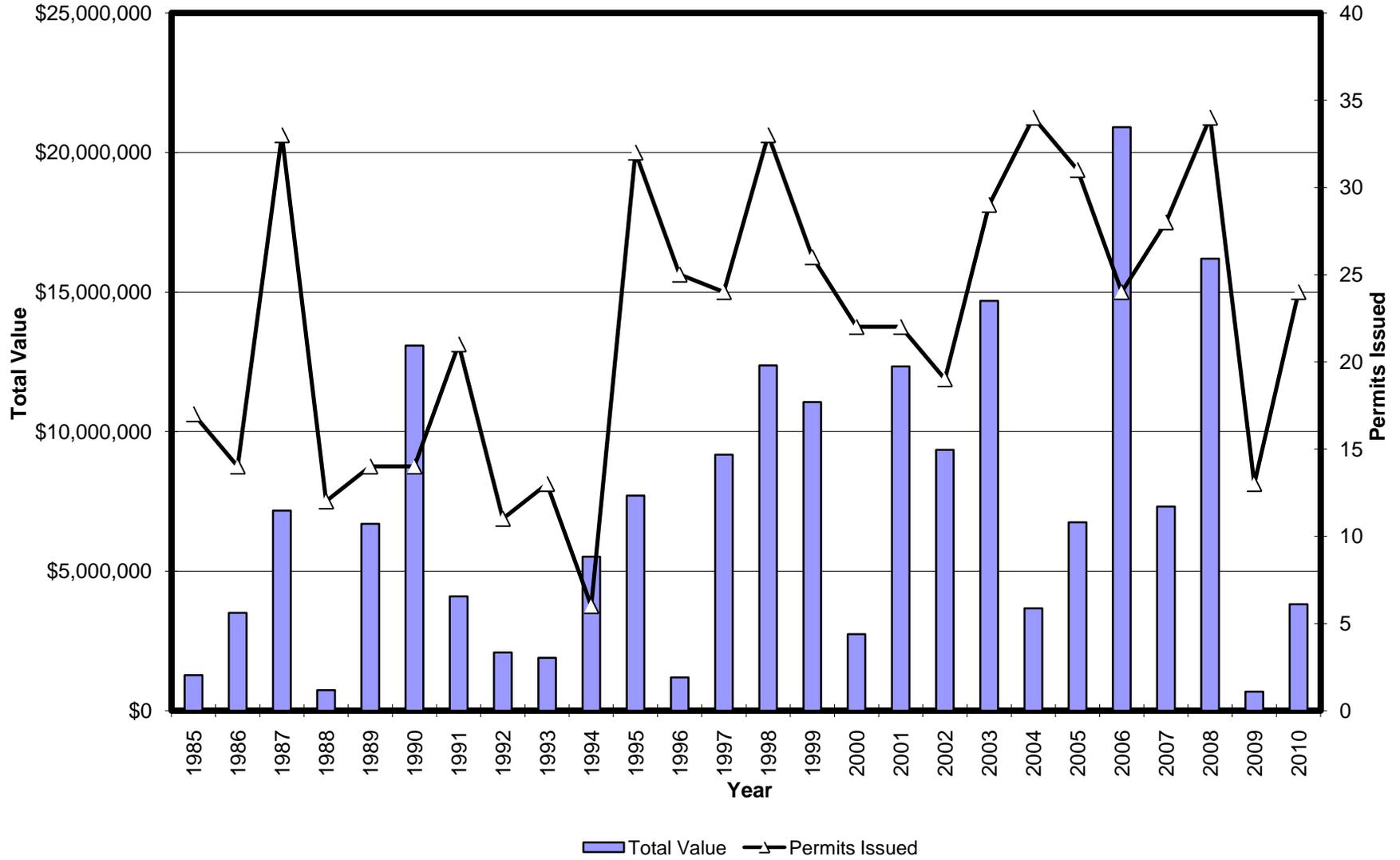
### City of Menasha - Two Family Building Permits Summary



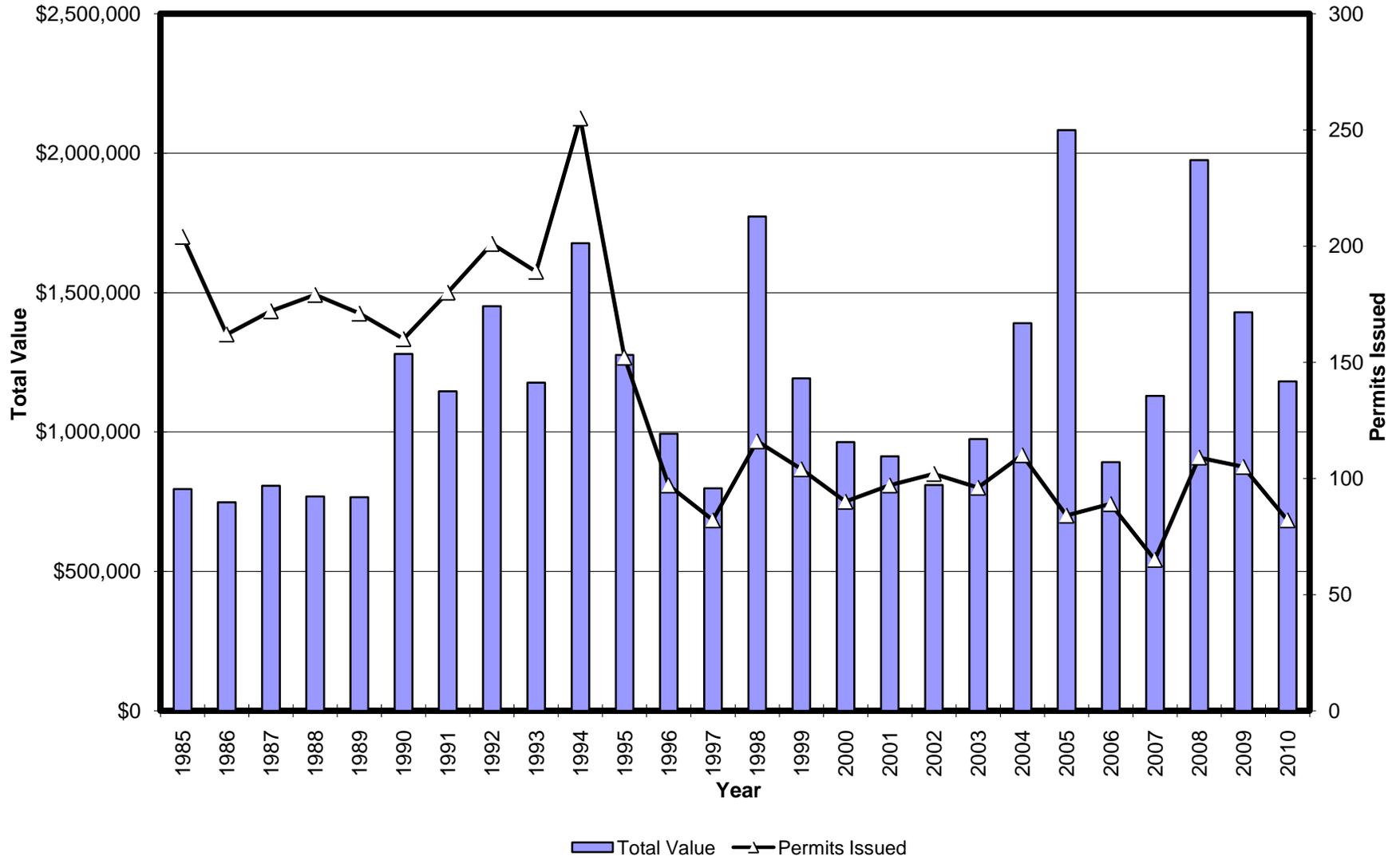
### City of Menasha - Multi-Family Building Permits Summary



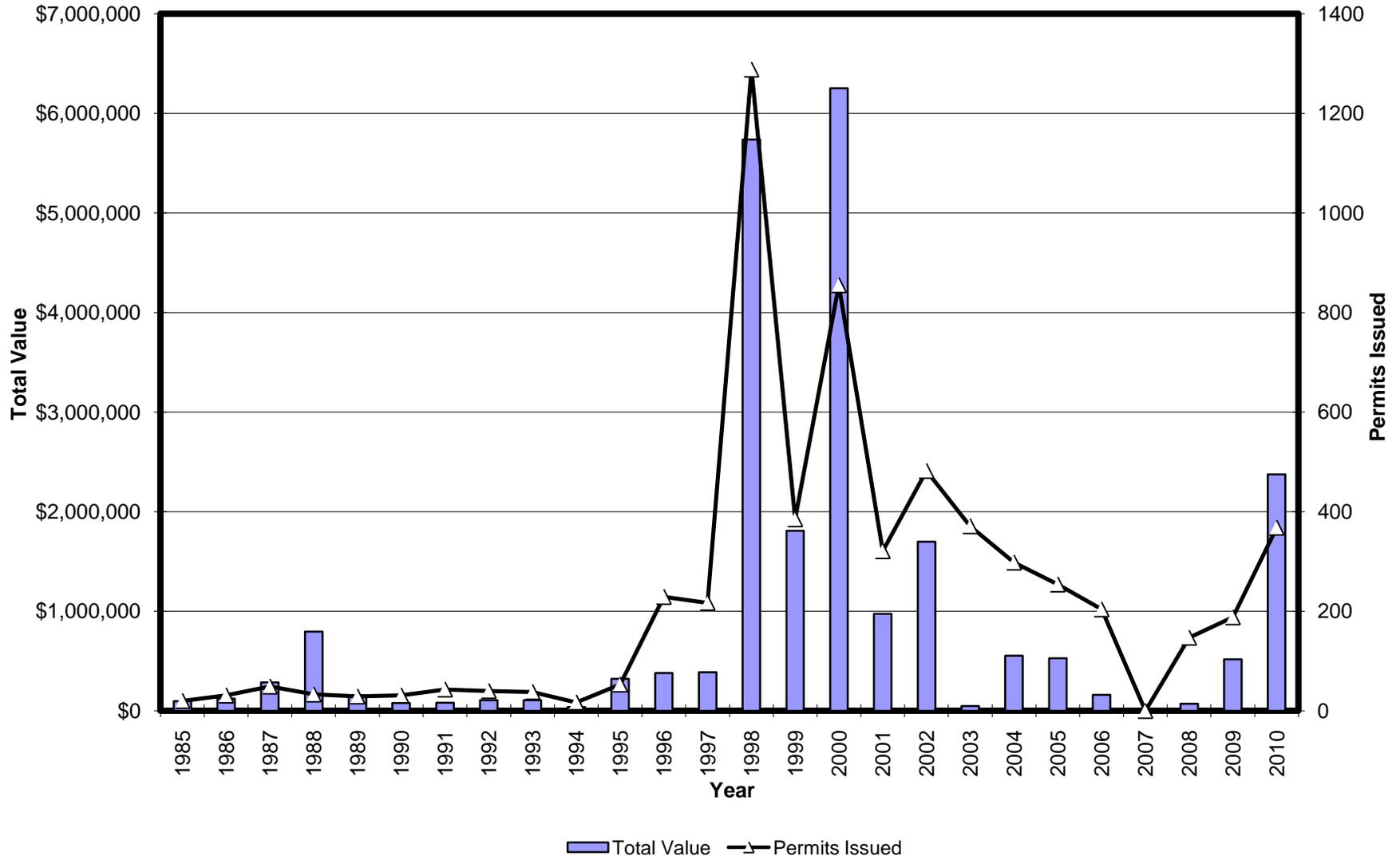
### City of Menasha - Commercial/Industrial Permits Summary



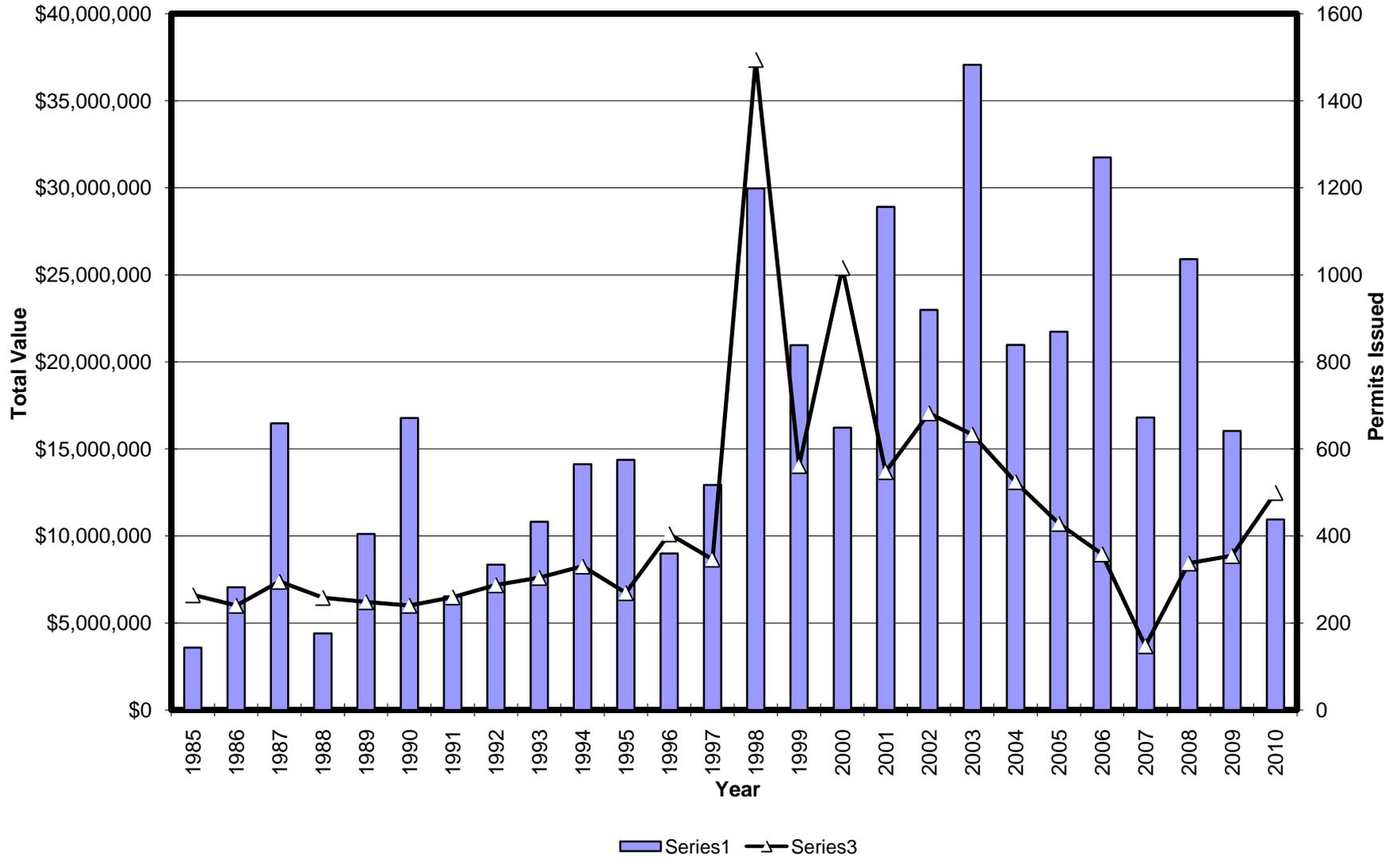
### City of Menasha - Additions/Alterations Permits Summary



### City of Menasha - Other Permits Summary



### City of Menasha - Total Permits Summary



CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday January 17, 2011  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

A moment of silence observed for Dr. Martin Luther King, Jr. Day

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Roush, Taylor, Langdon, Hendricks, Zelinski, Englebert

EXCUSED: Alderman Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, Clerk Galeazzi, and the Press

D. PUBLIC HEARING

1. [Proposing an amendment to Title 13, Article E of the Code of Ordinances relating to the paving of driveways.](#)

Letter from Valley Home Builders Association requesting the Common Council vote against approving the proposed paving of driveways ordinance.

Chris Klein, 730 Keyes Street. Request removing section of the ordinance that requires existing properties to pave the driveway prior to a sale; considers it a penalty for selling property.

Pete Weyenberg, 104 Hedgeview Dr, Neenah; owns property at 139 Broad Street. Opposed to ordinance; buyer may not have extra money for paving driveway after purchasing property.

Jennifer Sunstrom, Realtors Association. Concerned with existing properties being required to pave driveway before sale; encourage Common Council to vote against the ordinance and refer it back to Plan Commission.

Dina Mitchell, 124 Broad Street. As a realtor and resident opposed to ordinance; more foreclosures and buyers required to pay most of closing cost, will not have extra funds to pave driveway.

Steve Pack, 823 Emily Street. Opposed to ordinance; not right to adopt ordinance considering the current housing market.

2. [Special Use Permit, Appanasha Pet Clinic, 1205 Wittmann Drive, Menasha](#)

CDD Keil explained the owners of Appanasha Pet Clinic made an offer on one of the lots in the Business Park. A Special Use Permit for a kennel license for up to 50 animals is needed before finalizing the lot sale. The owners want to be guarantee they will receive the Special Use Permit before they move forward.

Dr. Murray Hurlburt, representative of Appanasha Pet Clinic explain how the business operates. Privacy fencing will be installed to minimize the noise.

Chris Klein, 730 Keyes Street. Common Council should support businesses wanting to expand in City.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Nancy Barker, 506 Keyes Street. Common Council should adopt Resolution R-1-11 Opposing the Reduction of Winnebago County Board; need fair representation at County level.

Steve Pack, 823 Emily Street. Most people against allowing chickens in the city; City Council is not place to discuss County Board of Supervisors; City has wasted funds on litigation, forestry intern, hire person to market downtown; State Election Board recommends filling vacant Council position with candidate that ran for office, City Council did not do it that way.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY (cont'd)  
(five (5) minute time limit for each person)

Chuck Farrey, Winnebago County Supervisor. Asking City Council to support current size or slightly reduction in County Board of Supervisors.

Harvey Rengstorf, Winnebago County Supervisor from Town of Winneconne. Asking City Council to keep County Board of Supervisors at the same size.

Chris Klein, 730 Keyes Street. Ordinance allowing chickens in City is only for a few people; do not need Water intake as required by DNR; request list of law suits filed against City.

Jerry Finch, Winnebago County Supervisor from Town of Menasha. City could lose representation if reduction in County Board of Supervisors.

Nancy Barker, 506 Keyes Street. Current County Board only has 3.5 representatives from City.

Mary Nebel, 713 1<sup>st</sup> Street. Residents concerned with Steam Plant issues should address Menasha Utilities; No rush to vote on resolution on Winnebago County Board of Supervisors; downtown businesses came to the City for assistance in a marketing strategy; chicken issue not a fad.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [CDD Keil – Update on 81-87 Racine/504 Broad Street \(Ald. Taylor\)](#)

CDD Keil reported the lots at 81 & 87 Racine and 504 Broad Street are listed by the Drifka Group on two real estate websites and have notified realtors and real estate brokers. There has been no interest to date. Environmental issues have been addressed. A Closure Letter for 81 Racine Street has been issued by DNR, 504 Broad has no known contamination. Another round of soil testing was recently performed on 87 Racine Street. Staff is waiting for the final results.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:  
Minutes to receive:

- a. [Administration Committee, 1/4/11](#)
- b. [Board of Public Works, 1/4/11](#)
- c. [Board of Health, 11/10/10](#)
- d. [City Hall Safety Committee, 11/4/10](#)
- e. [Committee on Aging, 11/11/10](#)
- f. [NM Fire Rescue Joint Finance & Personnel, 12/28/10](#)
- g. [Park & Recreation Board, 1/10/11](#)
- h. [Plan Commission 1/11/11](#)
- i. [Public Works/Parks Dept. Safety Committee, 11/30/10](#)
- j. [Water & Light Commission, 12/15/10](#)
- k. [Water & Light Commission Special Meeting 12/22/10](#)
- l. [Water & Light Commission Closed Session, 7/21/10, 10/27/10, 11/17/10, 12/15/10](#)

Communications:

- m. [Richard DeKleyn to Ald. Englebert, 1/5/11; Ordinance requiring paving of driveways](#)
- n. [Dina Mitchell to Mayor Merkes, CDD Keil and Aldermen, 1/7/11; Driveway Installation Policy](#)
- o. [Jennifer Sunstrom to Plan Commission, 1/11/11; Paving of Driveways](#)
- p. [Wisconsin Urban Forestry Council 2009 Report](#)
- q. [Menasha Utilities, Customers First! The Wire newsletter, 1/11](#)
- r. [Public Works Facility; December 2010 Disposal Violations](#)
- s. [League of Women Voters Public Forum Jan. 31, 2011](#)

Mayor Merkes announced the City is the recipient of a 2011 Urban Forestry Grant.  
Ald. Hendricks commented on the upcoming League of Women Voters Public Forum.

## G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 1/4/11](#)

Administration Committee, 1/4/11; recommends approval of:

2. Grant Agreements between Winnebago County and City of Menasha for the term Jan. 1, 2011 to Dec. 31, 2011 for: a) [Senior Center Supervisor](#) b) [Senior Center Activity Coordinator](#) c) [Older Adult Health Screening Program](#)

Personnel Committee, 12/20/10; recommends approval of:

3. [Amend City of Menasha Personnel Policy Handbook, Article IX-Training, Travel and Meal Expense Policy.](#)

N-M Fire Rescue Joint Finance & Personnel, 12/28/10; recommends approval of:

4. NMFR's initiatives to move forward with endorsing fundraising through private funding and/or grants to fund the start up costs of a dive team for NMFR and initiate discussions with Winnebago County to formulate a long term structure for maintenance costs, per statutory requirement.

Plan Commission, 1/11/11; recommends approval of:

5. [Granting a Special Use Permit for a Kennel License for Appanasha Pet Clinic at 1205 Wittmann Drive for up to 50 animals with the condition that a site plan be submitted for review by the Plan Commission and approval by the Common Council as part of the Special Use Permit](#)

6. An alternative ordinance be drafted requiring the paving of driveways and driveway aprons for new one and two family residential dwellings in the R-1, R-1A, R2 and R2A Districts, and for the paving of driveways, driveway aprons and parking lots in the R-3, R-4, C-1, C-2, C-3, C-4, I-1, I-2 and GU Districts, except for existing one and two family residential dwellings.

Ald. Zelinski requested item 6 (paving of driveways) be removed from the Consent Agenda

Ald. Hendricks requested item 4 (endorsing dive team) be removed from the Consent Agenda

Moved Ald. Hendricks, seconded by Ald. Zelinski to approve items 1, 2, 3, 5

Motion carried on roll call 7-0.

## H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Hendricks, seconded by Ald. Zelinski to approve item 4 (endorsing dive team)

Discussion on Winnebago County's participation.

Moved by Ald. Englebert, seconded by Ald. Langdon to amend to initiate discussions with Winnebago County for a dive team and to bring back to the Council the cost to NMFR and Winnebago County's response.

Motion on amendment carried on roll call 7-0.

Motion as amended carried on roll call 7-0.

CA/HRD Captain and CDD Keil explained the recommendation from Plan Commission.

CA/HRD Captain explained if Council approves the recommendation from the Plan Commission, there is no need to act on ordinance O-18-10.

Moved by Ald. Taylor, seconded by Ald. Zelinski to approve item 6 (paving driveways).

Moved by Ald. Taylor, seconded by Ald. Zelinski to amend to eliminate the word except and replace it with including paving of driveway and driveway aprons of existing one and two family residential dwellings.

Discussion: CA/HRD Captain suggested sending this item back to Plan Commission for an alternate ordinance. CDD Keil explained Plan Commission was not in support of implementing an ordinance for the paving of driveways for existing one and two dwellings. Mayor Merkes explained the amendment would only affect properties in the business and commercial districts. If the intent was for requiring of paved driveways for all one and two dwellings, O-18-10 would be the ordinance to vote on.

Ald. Taylor and Zelinski withdrew their amendment.

Moved by Ald. Taylor, seconded by Ald. Zelinski to hold the item.

Item is held.

## I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 1/4/11 to 1/13/11 in the amount of \\$7,768.329.98](#)

Moved by Ald. Roush, seconded by Ald. Langdon to approve accounts payable and payroll.

Discussion/Questions/Answers on expenditures

Motion carried on roll call 7-0.

## J. ORDINANCES AND RESOLUTIONS

1. [O-18-10 An Ordinance Relating to Paving of Driveways \(Introduced by Ald. Taylor & Zelinski\)](#)

Moved by Ald. Taylor, seconded by Ald. Zelinski to adopt O-18-10

Moved by Ald. Taylor, seconded by Ald. Zelinski to amend to add "driveway aprons" after the word driveways, change from "within one year" to "within two years" of construction, and change from "six months" to "one year" after the property is sold.

Motion on amendment carried on roll call 6-1. Ald. Langdon – no.

Discussion: Comments made; paving of driveway can be negotiated at time of sale; paved surfaces will keep sediment off streets; paved driveway doesn't necessarily add to value of property; hardship to lower price properties; address issue at later date, not right time based on current economic situation.

Motion as amended failed on roll call 2-5. Ald. Taylor, Zelinski – yes.

Ald. Roush, Langdon, Hendricks, Englebert, Benner – no.

2. [O-22-10 An Ordinance Relating to Parking Regulations \(Angle Parking on 2<sup>nd</sup> St.\) \(Introduced by Ald. Wisneski & Taylor\)](#)

Moved by Ald. Taylor, seconded by Ald. Roush to adopt O-22-10

Motion carried on roll call 7-0.

3. [O-23-10 An Ordinance Relating to School Bus Loading Zones \(Introduced by Ald. Wisneski\)](#)

Moved by Ald. Englebert, seconded by Ald. Zelinski to adopt O-23-10

Motion carried on roll call 7-0.

4. [R-1-11 Resolution Opposing the Reduction in Size of the Winnebago County Board of Supervisors \(Recommendation of Administration Committee\) \(Introduced by Ald. Englebert\)](#)

Moved by Ald. Englebert, seconded by Ald. Taylor to adopt R-11-11

Discussion: Ald. Roush suggested waiting until after the League of Women Voters forum.

Motion carried on roll call 4-3.

Ald. Taylor, Langdon, Englebert, Benner – yes. Ald. Roush, Hendricks, Zelinski – no.

5. [R-3-11 Resolution Pertaining to Changes in Fees for Parks and Recreation Programs and Services for 2011 \(Recommendation of Parks and Recreation Board\) \(Introduced by Ald. Langdon\)](#)

Moved by Ald. Hendricks, seconded by Ald. Langdon to adopt R-3-11.

Motion carried on roll call 7-0.

## K. APPOINTMENTS

None

## L. HELD OVER BUSINESS

None

## M. CLAIMS AGAINST THE CITY

None

## N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke

## O. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Langdon to adjourn at 8:35 p.m.

Motion carried on voice vote.

Contractee: City of Menasha Health Department  
 Contract Period: 1/1/10-8/9/11  
 New Contract Amount: \$41,507

**CONTRACT AGREEMENT AMENDMENT**  
 City of Menasha Health Department

**#1**

**STATE AGENCY:** Division of Public Health, Department of Health Services

**CONTRACTEE:** City of Menasha Health Department  
 316 Racine Street  
 Menasha, WI 54952-3190

**PROFILE NAME:** Public Health Emergency Preparedness (PHEP)

It is understood and agreed by both parties through this amendment to the **Public Health Emergency Preparedness (PHEP)** contract between the Contractee and the Division of Public Health that:

1. Funding Provided/Extended Period Covered:
  - a. Additional funds for 1/1/11-8/9/11: \$ 15,614.00
  - b. New contract amount: \$ 41,507.00
  - c. Contract period: 1/1/10-8/9/11

AGENCY NUMBER	AGENCY TYPE	PROFILE NUMBER	CONTRACT PERIOD	CURRENT AMOUNT	CHANGED AMOUNT	NEW AMOUNT
256420	60	155015	1/1/10-12/31/10	\$ 25,893.00	\$ (25,893.00)	\$ -
256420	160	155015	1/1/10-8/9/11	\$ 25,893.00	\$ 15,614.00	\$ 41,507.00

2. Purpose and Service Conditions on the contract extension:
  - a. Contract extension and additional funds to complete project activities per jointly agreed upon objectives in GAC.

**TIMELY CONTRACT SIGNING**

This Contract Amendment becomes null and void if the time between the earlier dated signature and the later dated signature on this grant agreement amendment exceeds sixty (60) days inclusive of the two signature dates.

All other terms on the contract amended shall remain in force as originally executed.

The parties below execute this contract amendment:

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
 Contractee's Authorized Representative

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
 Contractor's Authorized Representative  
 Sandra L. K. Breitborde, MA, MS  
 Deputy Administrator  
 Division of Public Health  
 Department of Health Services

**Common Sense Solutions LLC  
P.O. Box 311  
Menasha, WI 54952-0311**

December 24, 2010

Mr. Tom Stoffel  
Controller  
City of Menasha  
140 Main Street  
Menasha WI 54952-3190

Subject: Proposal to Provide Information Technology Consulting Services for 2011

Dear Mr. Stoffel:

It is our understanding that the City of Menasha (hereinafter referred to as the "City") would like to continue to utilize the services of Mr. Larry Schmitz, CCP, CMC, of Common Sense Solutions LLC (hereinafter referred to as "Common Sense Solutions"), to provide information technology consulting services to the City for the year 2011.

These services would be provided to the City by Common Sense Solutions on an "as needed" basis under your direction and subject to your approval. These services would be billed to the City on a monthly basis. Charges for these services will be billed at \$200.00 per hour plus out-of-pocket expenses.

Invoices for Common Sense Solutions services will be submitted on a monthly basis and are subject to a 1% per month service fee if not paid by the 25th of the following month.

Other terms of this engagement would be as outlined below.

Confidentiality

In the course of performing the services outlined above, under the City's direction, we may be exposed to, or have access to, materials or information the City considers confidential. Accordingly, we would be pleased to sign a confidentiality agreement drafted by the City.

Ownership of system & materials: The City of Menasha has exclusive rights of ownership of any resulting system or products, and is responsible for disclosure of information to any other interested parties.

System suitability/Final Decisions: The City of Menasha is responsible for the final selection and functionality of any hardware or software selected by the City based on recommendations provided by us. We cannot guarantee the suitability of any systems as they relate to the City's requirements. Common Sense Solutions will use its experience and best efforts to provide the City with recommendations and advice. However, the final decision, and the impact of such decision, to act on those recommendations will rest solely with the City.

Mr. Tom Stoffel  
City of Menasha

December 24, 2010  
Page 2

Termination of services: Either party may terminate this agreement at any time by delivering written notice to the other party's business address. If the City terminates this agreement, they agree to pay for all services performed up to the time Common Sense Solutions receives written notice of the termination.

This proposal represents the entire agreement between Common Sense Solutions LLC and the City of Menasha. No other agreement, whether written or verbal, is considered binding upon either party.

Summary

In summary, we are pleased about the prospect of being able to continue to provide these consulting services to the City of Menasha. If you have any questions, please call Larry Schmitz at 731-5052.

Sincerely,

Handwritten signature of Larry Schmitz in cursive, with the initials "CCP, CMC" written below it.

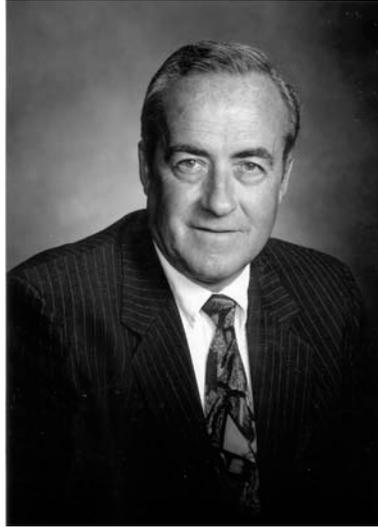
Larry Schmitz  
Common Sense Solutions LLC

ENGAGEMENT ACCEPTED BY CITY OF MENASHA:

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Signature and Title/date

## LAWRENCE W. SCHMITZ, CMC, CCP



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Position	President, Common Sense Solutions LLC
Education and Certification	B.B.A. Accounting, University of Wisconsin – Whitewater, 1965 C.M.C. (Certified Management Consultant), 1980 CCP/C.D.P. (Certified Data Processor) C.I.S.A. (Certified Information Systems Auditor)
Range of Experience	Experience includes consulting and project management for a variety of business and industrial clients as well as governmental agencies. Prior to forming Common Sense Solutions LLC, Mr. Schmitz accumulated a great deal of experience in the fields of management consulting, EDP audit assistance, computer security, systems analysis, voice and data communications, teleprocessing systems development and data center management.
Professional and Business History	Common Sense Solutions LLC President—2008 to present  Strategies & Solutions, LLC: President, 1993 to 1998. Schenck SC: Executive Officer/Principal, Information Technology Consulting, 1980 to 2000. Price Waterhouse & Co.: Senior Manager, 1978 - 1980; Manager, 1974 – 1978; Consultant, 1973 – 1974.

Walker Manufacturing – Division of Tenneco:  
Manager, Teleprocessing, 1973;  
Manager, Data Processing and Communications, 1971 – 1973;  
Manager, Data Processing, 1969 – 1971;  
Senior Systems Analyst, 1968 – 1969;  
Systems Analyst, 1967-1968.

Trane Company:  
Systems Analyst, 1965 – 1967.

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Professional and  
Business  
Experience,  
continued

Project Manager responsible for the design and implementation of an integrated Employee Information/Payroll processing system for the 710,000 employee U.S. Postal Service. The system utilized on-line reporting and inquiry, timecards and exception time reporting to collect time and attendance and personnel information from 34,000 locations and represented 80 man-years of effort to develop and implement.

Project Manager responsible for the design of a statewide personnel/payroll system for the State of Nebraska, State of Illinois, State of Wisconsin, and State of Florida.

Functioned as the Court-appointed Chief Operating Officer of a manufacturer of wood products. Directed turnaround of company, successful employee buyout and repayment of all secured debt of predecessor company.

Provided litigation support and expert testimony in the successful defense of a court case involving a computer system project for a large quasi-governmental organization client.

Served as arbitrator in software contract dispute involving millions of dollars in claims/counter claims.

Assisted in the computer evaluation and selection process of several county governments.

Participated in numerous other consulting engagements in the areas of accounting systems, internal security and financial reporting.

Founded, and served as CEO and Chairman of the Board of Strategies & Solutions SC, and brought it from a 'green field' environment in the computer hardware and software business to being recognized as an "Honorable Mention" in the Rising Stars of the Fox Cities Chamber of Commerce competition in S & S 's first

year, to a status of “Premier Business Partner” recognition by IBM in less than 4 years.

Professional and Community Organizations and Recognitions Marquis’s Who’s Who in America, Who’s Who in the Midwest and Who’s Who in Finance & Industry biography.

Association of Information Technology Professionals—Past Association President

Foundation for Information Technology Education—Past President

Institute for Certification of Computing Professionals— former Board of Directors member

Professional and Community Organizations and Recognitions continued University of Wisconsin – Whitewater Foundation, past member of Board of Directors, Century Club, founding member.

Institute of Management Consultants, past president – Wisconsin Chapter.

Chairman, Governor’s Task Force – Small Business Regulation. Delegate – White House Conference on Small Business.

Governor’s Conference on Small Business – Executive Board and Regional Conferences Chairman.

## **Larry Schmitz's Service to the City of Menasha**

**Going back to the mid 80's, the City of Menasha has called on Larry Schmitz, and at the time Schenck Technology Solutions, which he headed up, to provide information technology consulting services and management consulting services to the City.**

**Over the course of time, when the City became frustrated with the perceived lack of progress that its internal Information Technology staff had made in utilizing modern computer technology within the City's operations, the City called on Schmitz and Schenck to run their IT operation for the City. During the years that followed, Schmitz directed the IT staff of Schenck in implementing new computer hardware and software technology through out the City's operations. Always on time, always within budget.**

**In 2000, Schmitz retired as the Executive Officer of Schenck Technology Solutions. He passed the baton to another Schenck shareholder who continued to serve the City of Menasha. When that shareholder left Schenck to go to work for another client, the City was displeased with the new arrangement that turned its account over to another division of Schenck. The City met with the President of Schenck and asked that Schenck convince Larry Schmitz to come out of retirement and service the City of Menasha account--which he did.**

**In 2005, Schenck had implemented most of the major projects the City had on the drawing board and Schmitz recommended that the City once again bring its IT operations back in house. He also arranged with Schenck to allow Jeff Lacey and Patrick James, who had been working on the City of Menasha account for several years, to be released from their indemnification clauses in their contracts so they could apply for the new IT positions at the City. This move saved the City \$85,000 a year ever since.**

**The City continued to utilize Schmitz's expertise and experience to help guide the internal IT staff at the City and provide services on an "as needed" basis so that the City could control the cost of such services.**

**Some of the noteworthy projects where the City has utilized Schmitz's many years of experience and expertise recently include:**

**--Development of a City policy on employee's use of computers for the Personnel Handbook**

**--Negotiating contracts on numerous IT related expenditures including printer maintenance, software acquisitions, internet access, etc.**

**--Development of the cost allocation system that was implemented in 2011.**

**--Providing ongoing guidance to the IT staff and the IT Steering Committee as requested.**

### **Costs**

**It should be pointed out that Schmitz's billing rate to the City is less in 2011 than it was when he was still working for Schenck in 2006.**

**In addition, unlike most law firms and accounting firms, Schmitz does not charge for administrative time. The only out-of-pocket expenses billed to the City over the past three years since Schmitz formed Common Sense Solutions LLC was for mileage (at the government approved rate) for travel from his office to meetings with City personnel.**

Common Sense Solutions LLC  
P.O. Box 311  
Menasha, WI 54952-0311  
Phone: 920-731-5052  
Email: [LarrySchmitz2007@cs.com](mailto:LarrySchmitz2007@cs.com)

## Scope of Practice

### Consulting to Top Management

- Organizational Issues
- Strategic Planning
- Marketing Planning
- Operational Issues
- Mentoring New Executives (including “next generation” family members)

### Temporary CEO/COO

- Experience in Managing Companies in Financial Difficulty or Management Transition

### Computer/Technology Related Consulting

- Strategic Information Technology Planning
- Project Management
- Temporary CIO
- Expert Witness/Arbitrator in Computer Related Litigation
- Contract Negotiation Assistance

Larry Schmitz, CCP, CMC, has over 35 years of industry and consulting experience at the executive level in the areas listed above. He is certified by the Institute of Certified Computing Professionals and the Institute of Management Consultants. His biography appears in Marquis's Who's Who in America and Who's Who in Finance and Industry. For a more detailed resume or a request for references, please contact Larry Schmitz at the address above.

“Change, for the sake of change, does not always represent progress. Let your decisions be based on common sense, knowledge and experience.”  
--Larry Schmitz





# Neenah-Menasha Fire Rescue

## Memorandum

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**TO:** Chief Al Auxier, D/C Steve Deleeuw

**FROM:** A/C Mike Sipin

**DATE:** November 15, 2010

**RE:** Dive Team Proposal

I write this memo requesting permission to begin the formal process of creating a dive rescue team under NMFR's delivered services.

In the last year alone, there have been several incidents requiring a dive team; both involving winter/ice conditions and summer open water conditions. During an incident on January 19, 2010, NMFR crews were first on the scene of a small dump truck that had fallen through the ice with an unaccounted for driver. It was determined the driver was still inside the truck. It was approximately 10-15 minutes before the first dive team (Oshkosh Fire) arrived. The outcome, in terms of survivability chances, could have been different if immediate dive capability had been present.

The Winnebago County Sheriff's Department currently provides this level of service. The Sheriff's Department has accepted the fact that they are unable to meet the critical response time requirements necessary to affect a successful rescue through dive operations. This in no way reflects any lack of professional ability; rather it is due simply to response times. Discussions have been held with Lt. Greg Cianciola on the potential creation of an NMFR dive rescue unit. Lt. Cianciola, along with Sheriff Brooks and incoming Sheriff Matz, have offered the Sheriff Department's support in NMFR providing this service.

"Submersion-related injuries are the fifth leading cause of accidental death in the United States" writes Farrokh Sohrabi, Md.<sup>i</sup> Dr. Sohrabi goes on to state that unconsciousness can result in water temperatures of 70° F or less during long submersions. Long submersions are considered 4 to 6 minutes or longer. Water conducts body heat away from the body up to 26 times faster than cold air of the same temperature.<sup>ii</sup> The Centers for Disease Control (CDC) reported 3, 582 fatal drownings occurred in the U.S.<sup>iii</sup> Given this information, response times are extremely critical if a successful outcome is to be achieved. According to the United States Search and Rescue Task Force (USSARTF), exhaustion or unconsciousness may occur in cold water within 30-60 minutes when temps are between 40-50° F. Similar times in water temps of 32.5-40° F are cut to 15-30 minutes.<sup>iv</sup>

The intent of this endeavor is to in no way create a duplicated level of service offered by the Sheriff's Department. The goal is to provide the initial rescue capability in the event of future water incidents.

Any degree of diving beyond the initial rescue, ie recovery, would be transferred to the Sheriff's Department.

The goal is to raise funds through either private donations or grants for the required equipment and training. Any private funding will be maintained in the Public Safety Fire Trust Fund account.

There are three attachments accompanying this memo. They show the projected equipment costs, projected training costs, along with the projected start-up costs associated with providing this level of service. Projected annual maintenance costs would be approximately \$2000. This figure is based on numbers provided by the Winnebago County Sheriff's Department and the Oshkosh Fire Department. I recommend that new line items be placed into the Special Operations account, as diving is a special operations component.

The attached projected training and equipment costs display figures for up to 12 personnel trained to the Dive Rescue 1 Standard, per Dive Rescue International. Any and all training and equipment would be identical to what the Winnebago County Sheriff's Department and the Oshkosh Fire Department are currently using in order to maintain consistency. The figures also represent a "worst-case" scenario depicting all selected members beginning at the same level. Therefore, actual costs could be lowered depending on existing qualifications from interested personnel. There are too many variables to determine in order to produce an "exact" figure. This is dependent on the specific personnel selected for the team, days the training is offered, what shift is working, etc.

Mountain Bay of Appleton has indicated their willingness to deliver the PADI classroom certification components on-shift, saving overtime amounts. Any actual dive time will need to be accomplished at one time, requiring some overtime.

Dive Rescue International (DRI), based out of Florida, can conduct a class with a minimum of 10 on site, saving travel costs. In a class of 10 paid, DRI will offer one free spot; 11 paid, two spots; 12 paid three; and up to 15 paid with 5 free spots. Maximum class size is at 20. This format will also help to save some funding.

We have acquired copies of SOG's from both Oshkosh Fire and the Winnebago County Sheriff's Department. In addition, the Sheriff's Department and OFD are entering into talks on working closer together as a true county dive team. The goal would be to enter into this program if permission is granted to begin the fund-raising efforts.

I encourage any questions you may have with regards to this project. Thank you for your support.

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<sup>i</sup> "Cold Water Near Drowning and Hypothermia", Farrokh Sohrabi, Md., Suite 101.com online website, [www.suite101.com/content/cold-neardrowning-hypothermia-a75024](http://www.suite101.com/content/cold-neardrowning-hypothermia-a75024), October 24, 2008, accessed November 15, 2010.

<sup>ii</sup> "Immersion Hypothermia and Near-drowning", Scuba-doc website, <http://scuba-doc.com/hypoth.htm>, accessed November 15, 2010.

<sup>iii</sup> "Drowning", Suzanne Moore Shepherd, MD, MS, DTM&H, FACEP, FAAEM and William H. Shoff, MD, DTM&H, eMedicine website, <http://emedicine.medscape.com/article/772753-overview>, June 28, 2010, accessed November 15, 2010.

<sup>iv</sup> "Cold Water Survival", United States Search and Rescue Task Force website, [www.ussarft.org/cold\\_water\\_survival.htm](http://www.ussarft.org/cold_water_survival.htm), accessed November 15, 2010

## DIVE TEAM QUESTIONS

- What is the Sheriff Department's role? **The Winnebago County Sheriff Office (WCSO) role is to provide dive rescue capability in the county.**
- What is the Sheriff Department's operating budget for paying for expenses with OFD? **The WCSO does not supply any level of funding to the Oshkosh Fire Department in order to cover, or assist with expenses associated with the OFD dive program.**
- Would like a better understanding of operational costs in the future for the Dive Team. **See attached.**
- Will the Sheriff Department pay for anything other than the boat that they currently supply to us? **The WCSO does not have the budgetary capability to pay for anything other than boat-associated equipment.**
- What other items (equipment) does the Sheriff Department supply to us for water/ice calls? **The WCSO typically respond with at least one deputy to serve as the IC, or in a Joint Command with NMFR during ice/water rescue calls.**
- Is the Sheriff's Department responsible for any costs associated with the dive team since they have jurisdictional control over the water? **No, they have no responsibility since they provide this level of response for the county. But as already indicated, the response times are the primary weak point in the program.**
- Did the Sheriff's Department or Winnebago County contribute any money to OFD's start up costs when they started their dive team. **No. OFD has provided 100% of the costs through their budget process.**
- What is the life expectancy of the suits? **An actual "lifespan" per say cannot be indicated. Rather, the lifespan is directly related to the use, care, and maintenance of the suits. The more time the suits have in the water, the better, as water can act as a lubricant. The contaminants in the water can affect the life of suits. Zebra Muscles are more prevalent now and can cause damage to suits. The rubber seals for the neck and wrists will be the most common component that will need replacement. OFD still has some of their original suits in service that were purchased 10 years ago. Each suit has had the seals replaced a couple of times.**
- Where did we get the maintenance figures? Are they all based on OFD's experience? **The maintenance figures were initially based on both OFD and the WCSO figures. Since both have more equipment, the costs identified in the initial proposal were reduced to better reflect the amount of equipment NMFR is proposing to purchase. The figures do also include a "safe zone" in the event unidentified costs (repair or replacement) are experienced.**

**Proposed Start-up Cost  
for  
NMFR Dive Rescue Team**

<b>Cost's</b>		
Equipment	\$	24,262.00
Training Wages	\$	31,200.00
Training Tuition	\$	11,220.00
Equipment Rental	\$	1,380.00
Pool Rental	\$	240.00
<b>Total Cost's</b>	<b>\$</b>	<b>68,302.00</b>

**Proposed Annual Cost  
for  
NMFR Dive Rescue Team**

Equipment maintenance	\$	1,016.00
Equipment Replacement	\$	1,125.00
Pool Rental 6hours annually @ \$20 hr.	\$	120.00
Training Wages - Training would be completed on normal duty days.	\$	-
<b>Total Annual Cost</b>	<b>\$</b>	<b>2,261.00</b>

# Proposed Training Cost for NMFR Dive Rescue Team

Class Description	Training Wages		Total Team		Class Tuition		Total		Time Requirement Per Member
	Per Member	Per Member	Training Wages	Training Wages	Per Member	Per Member	Team Tuition	Team Tuition	
PADI Open Water I & II *	\$ 1,040.00	\$	\$ 12,480.00	\$	\$ 395.00	\$	\$ 4,740.00	\$ 4,740.00	26 hours
PADI Ice Diver	\$ 600.00	\$	\$ 7,200.00	\$	\$ 165.00	\$	\$ 1,980.00	\$ 1,980.00	15 hours
Dive Rescue International I **	\$ 960.00	\$	\$ 11,520.00	\$	\$ 375.00	\$	\$ 4,500.00	\$ 4,500.00	24 hours
<b>Total Training Cost</b>	\$ 2,600.00	\$	\$ 31,200.00	\$	\$ 935.00	\$	\$ 11,220.00	\$ 11,220.00	65 hours
* Equipment Rental					\$	\$	\$ 35.00	\$ 420.00	
** Equipment Rental					\$	\$	\$ 80.00	\$ 960.00	
<b>Pool Rental Cost</b>	\$20 per hour		Need pool for 12 hours				\$	\$ 240.00	

All divers shall participate in minimum of 4 training dives per calendar year. One of which shall be a pool dive to show basic competencies and one ice dive. Total "down" time for the 4 total dives shall not be less than 80 minutes.

Annual Pool Rental Cost for 3 training days in the pool to demonstrate basic competencies. \$40 per day Total of \$120.

Note we do have a number of members who are already certified in one or more of the PADI courses which would reduce the actual cost of train wages and tuitions.

Dive Rescue International will travel and put on a class with 10 students min.

**Proposed Equipment Costs for NMFR Dive Team**

<b>Equipment</b>	<b>Cost each</b>	<b>Total Cost (4) sets</b>
BCD	\$ 400.00	\$ 1,600.00
Dry Suit (with cuff rings, thinsulate liner, gloves, glove liners & hood)	2,395.00	9,580.00
Regulator & Octopus	576.00	2,304.00
Gauges	207.00	828.00
Face Mask	800.00	3,200.00
Tank	180.00	720.00
Weights (belt & ankle)	190.00	760.00
Fins , Dive Knife, Harness & Beacon	205.00	820.00
Hard Wired Intercom (two sets)	2,225.00	4,450.00
<b>Total Equipment Cost</b>	<b>\$ 7,178.00</b>	<b>\$ 24,262.00</b>

The above equipment list mirrors OFD and WCSD equipment so that all equipment is interchangeable.

**Proposed NMFR Dive Team  
15 Year Equipment Outlay**

<b>Year</b>	<b>Equipment</b>	<b>Cost</b>
1	Misc. Search Equipment	\$ 250.00
<b>Total for Year 1</b>		<b>\$ 250.00</b>
2	Mask, Fins, Weights,Belt Snorkle, Knife, Harness #1	\$ 400.00
<b>Total for Year 2</b>		<b>\$ 400.00</b>
3	Misc. Search Equipment	\$ 250.00
<b>Total for Year 3</b>		<b>\$ 250.00</b>
4	Misc. Search Equipment	\$ 250.00
<b>Total for Year 4</b>		<b>\$ 250.00</b>
5	Misc. Search Equipment	\$ 250.00
<b>Total for Year 5</b>		<b>\$ 250.00</b>
6	Mask, Fins, Weights,Belt Snorkle, Knife, Harness #2	\$ 400.00
	Misc. Search Equipment	\$ 250.00
<b>Total for Year 6</b>		<b>\$ 650.00</b>
7	Tanks #1,#2	\$ 360.00
	Misc. Search Equipment	\$ 500.00
<b>Total for Year 7</b>		<b>\$ 860.00</b>
8	Dry Suit #1	\$ 2,391.00
<b>Total for Year 8</b>		<b>\$ 2,391.00</b>
9	Fins, Weights,Belt Snorkle, Knife, Harness #3	\$ 400.00
	Face Mask #1	\$ 800.00
<b>Total for Year 9</b>		<b>\$ 1,200.00</b>
10	Tanks #3 & #4	\$ 360.00
	Misc. Search Equipment	\$ 250.00
<b>Total for Year 10</b>		<b>\$ 610.00</b>
11	Fins, Weights,Belt Snorkle, Knife, Harness #4	\$ 400.00
	Face Mask #2	\$ 800.00
<b>Total for Year 11</b>		<b>\$ 1,200.00</b>
12	Hard Wired Com. System	\$ 2,225.00
<b>Total for Year 12</b>		<b>\$ 2,225.00</b>
13	BCD #2 & #3	\$ 800.00
	Gauges #3 & #4	\$ 400.00
	Dry Suit #2	\$ 2,391.00
<b>Total for Year 13</b>		<b>\$ 3,591.00</b>
14	Regulators #1 & #2	\$ 1,140.00
<b>Total for Year 14</b>		<b>\$ 1,140.00</b>
15	Face Mask #3& #4	\$ 1,600.00
<b>Total for Year 15</b>		<b>\$ 1,600.00</b>

***These figures do not reflect inflation cost changes.***

The above is our best anticipation on equipment replacement needs based on (15) fifteen year average. The total for the fifteen year replacement is \$16,867.00. This is averaged out to be \$1,125.00 per year . Please note that there are some years that we will be near \$4,000.00 and there are several years we are under the original \$1,000.00 amount.

<b>PROPOSED MAINTENANCE COSTS</b>			
<b>Equipment in need of Annual Maintenance</b>	<b>Number of units</b>	<b>Cost per</b>	<b>Total cost</b>
Face Piece Annual Service	4	\$100.00	\$400.00
Regulator/ Octos Annual	4	\$70.00	\$280.00
BCD	4	\$25.00	\$100.00
Dry Suits	4	\$50.00	\$200.00
Tank Visual Inspection	6	\$6.00	\$36.00
Tank Hydro (5 years)	6	\$35.00	\$210.00
<b>Total Cost With Hydro years</b>			<b>\$1,226.00</b>
<b>Cost Without Hydro years</b>			<b>\$1,016.00</b>

**Agreement for Reciprocity between the  
Menasha Parks and Recreation Department  
and the YMCA**

2011

The City of Menasha Parks and Recreation Department and YMCA of the Fox Cities hereby agree to grant pool fee reciprocity to all YMCA members. In return, the YMCA will provide a comprehensive marketing plan for the pool with the goal of increasing season pass sales and general pool attendance. Terms of this agreement include:

1. The scope of this agreement is limited to the granting of the privilege of residency in regard to fees only to all YMCA members.
2. YMCA members must present a valid membership card to obtain the resident rate.
3. The City retains the right to establish program and facility policies at the pool. This includes, but is not limited to, allowing registration preference to City residents only.
4. The City and YMCA shall agree on the scope of a pool marketing plan to be prepared by the YMCA.
5. The agreement will be in effect from February 8, 2011 to December 31, 2011. The agreement may be extended for another term by mutual agreement of both parties or terminated without penalty by either party, with 15 days written notice to the other party.

\_\_\_\_\_  
City of Menasha

\_\_\_\_\_  
YMCA of the Fox Cities

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved

  
\_\_\_\_\_  
City Attorney

# LAKESHORE MANOR

ALL OF LOT TWO (2) OF CERTIFIED SURVEY MAP NO. 6409 AS RECORDED IN VOLUME 1 OF MAPS ON PAGE 6409, BEING PART OF GOVERNMENT LOTS 2 AND 3 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

**APPROVAL AGENCIES:**  
 WINNEBAGO COUNTY PLANNING AND ZONING COMMITTEE  
 TOWN OF MENASHA  
 CITY OF MENASHA  
**AGENCIES HAVING AUTHORITY TO OBJECT:**  
 DEPARTMENT OF ADMINISTRATION



LOCATION MAP  
 SHOWING SECTION 10, T20N, R17E,  
 TOWN OF MENASHA, WINNEBAGO COUNTY, WISCONSIN.

- LEGEND**
- - 3/4" x 24" ROUND IRON REBAR WEIGHING 1.5 lbs./lineal ft. SET
  - - 3/4" ROUND STEEL REBAR FOUND
  - 1" PIPE FOUND
  - ⊙ - CERTIFIED LAND CORNER WINNEBAGO COUNTY
  - ( ) - RECORDED BEARING AND/OR DISTANCE
  - S.F. - SQUARE FEET
  - X — - EXISTING FENCE

ALL OTHER LOT CORNERS STAKED WITH 3/4" X 24" ROUND STEEL REBAR, WEIGHING 1.50 LBS./LIN. FT.

PLAT LAKESHORE MANOR - TOWN OF MENASHA, WINNEBAGO COUNTY, WI  
 Maintenance Requirements for the Management of the Storm Water Detention Easements

The PLAT OF LAKESHORE MANOR DRAINAGE PLAN has been incorporated into the "Master Plan of the Tayco Road Storm Water Detention Pond" to be constructed on Outlot 1 of C.S.M. 6409, Town of Menasha, Winnebago County, Wisconsin.

- (1) The maintenance of the property know as "Outlot 1 of C.S.M. 6409", together with detention pond structure, drainageways and associated drainage structures to be constructed on Outlot 1 of C.S.M. 6409, shall be the sole responsibility of the Town of Menasha and the City of Menasha; in accordance with the INTERMUNICIPAL AGREEMENT for the "Operation & Maintenance of the Tayco Road Detention Pond," dated January 22, 2010.
- (2) The maintenance of the property known as "Lakeshore Manor, an 8 Lot Subdivision Plat," being all of Lot No. 2 C.S.M. 6409, shall be the sole responsibility of the owner or owners of the 8 lots indicated on the plat.

Maintenance procedures include, the use of erosion control structures during the construction of dwellings on any of the 8 lots within the subdivision and compliance with the surface water drainage plan approved by the Town of Menasha & Winnebago County Planning & Zoning Department.

Routine maintenance of the Lakeshore Manor Subdivision Lots includes, but is not limited to the following: mowing of surface lawn or vegetation and the removal of debris or trash that may accumulate.

Should the owners of any of the 8 lots within the subdivision fail to perform the required maintenance as stated above, the Town of Menasha and Winnebago County retain the right to perform the necessary maintenance. Any charges for maintenance performed by either governmental bodies, shall be equally assessed among the Lakeshore Manor property owners. Any maintenance or repairs required on a specific lot or lots, will be assessed to that individual lot owner(s).

The maintenance and repair of the "Storm Sewer Piping" within the 20 foot wide "Storm Sewer Easement" between Lot 5 and Lot 6 of the plat, shall be the sole responsibility of the owners of the Tayco Road Detention Pond (the Town of Menasha and the City of Menasha, Wisconsin).

- (3) The Storm Water Detention, Storm Water Management & Drainageway areas shall be constructed in accordance with the "Approved Drainage Plan". The 60 foot wide "grading area, together with the 10 foot wide storm water management easement", may not be filled or altered in any way, without the consent of the Town of Menasha and/or the Winnebago County Planning & Zoning Department.

**NOTES:**

THIS PLAT IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS: DOCUMENT NO. 1549605.

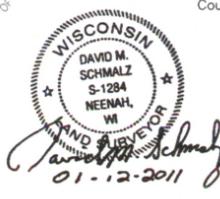
PARCEL ID: 008031001.

WINNEBAGO COUNTY SHALL NOT ISSUE ANY PERMIT FOR CONSTRUCTION UNTIL SUCH TIME AS A "SEWER" PERMIT, OR OTHER SUITABLE WRITTEN CONSTRUCTION AUTHORIZATION, HAS BEEN ISSUED BY THE SANITARY DISTRICT FOR CONNECTION TO THE DISTRICTS FACILITIES.

TAYCO STREET POND OWNED BY CITY OF MENASHA & TOWN OF MENASHA

THE REAR PLAT GRADING LINE AS PORTRAYED ON THIS PLAT IS THE CORRECT REPRESENTATION OF THE LINE PRELIMINARILY DESCRIBED IN THE OFFER TO PURCHASE AS:  
 "THE FIRST 4 FEET OF POND SLOPE & PLATEAU".

OUTLOT 1 C.S.M. NO. 6409  
 OWNER: TOWN OF MENASHA/CITY OF MENASHA



BEARINGS ARE REFERENCED TO THE NORTH LINE OF GOVERNMENT LOT 3 OF SECTION 10, T20N, R17E, WHICH BEARS S89°08'21"E PER WINNEBAGO COUNTY COORDINATE SYSTEM.



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified \_\_\_\_\_, 20\_\_\_\_

Department of Administration

**SUBDIVIDER:**  
 TOWN OF MENASHA  
 C/O MR. GEORGE DEARBORN  
 DIRECTOR OF COMMUNITY DEVELOPMENT  
 2000 MUNICIPAL DRIVE  
 NEENAH, WI 54956-5663  
 PHONE #920.720.7100  
 Fax 920.720.7116

**OWNER:**  
 SYRING DEVELOPMENT LTD  
 KENNETH SYRING  
 1465 KENWOOD CTR  
 MENASHA, WI 54952  
 PHONE NO. 920.722.8055



W:\PROJ\GIS\W2000\1980746\26\1\Plat Lakeshore Manor.dwg 01/13/11 8:01 AM (20710)

**LAKESHORE MANOR**  
 ALL OF LOT TWO (2) OF CERTIFIED SURVEY MAP NO. 6409 AS RECORDED IN VOLUME 1 OF MAPS ON PAGE 6409, BEING PART OF GOVERNMENT LOTS 2 AND 3 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 17 EAST, TOWN OF MENASHA, WINNEBAGO COUNTY, WISCONSIN

**SURVEYOR'S CERTIFICATE:**

I hereby certify that the plat of LakeShore Manor, being all of Lot Two (2) of Certified Survey Map No. 6409 as Recorded in Volume 1 of Maps on Page 6409, being part of Government Lots 2 and 3 of Section 10, Township 20 North, Range 17 East, Town of Menasha, Winnebago County, Wisconsin, containing 3.072 acres of land and described as follows:

Commencing at the East 1/4 corner of said Section 10; Thence N89°08'21"W, 2135.84' along the North line of said Government Lot 3 to the East line of said Lot 2 and the Point of Beginning; Thence S51°09'15"W, 34.28 feet along said East line; Thence S00°08'05"E, 248.00 feet along said East line; Thence S44°27'18"E, 76.03 feet along said East line to the North line of said Lot 2; Thence S89°07'36"E, 390.11 feet along said North line to the east line of said Lot 2; Thence S39°55'10"W, 180.26 feet along the East line of said Lot 2 to the South line of said Lot 2 and the North right-of-way line of Forkin Street; Thence N89°07'36"W, 348.74 feet along the South line of said Lot 2 and the North right-of-way line of Forkin Street; Thence S80°19'58"W, 120.14 feet along the South line of said Lot 2 and the North right-of-way line of Forkin Street to the West line of said Lot 2 and the East right-of-way line of Tayco Road; Thence N00°08'05"W, 582.31 feet along the West line of said Lot 2 and the East right-of-way line of Tayco Road to the North line of said Lot 2; Thence S70°08'08"E, 213.23 feet along said North line to the East line of said Lot 2; Thence S51°09'15"W, 43.09 feet along the East line of said Lot 2 to the point of beginning.

That I have made such survey, land division, and plat under the directions of the owners of said land, that such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made. That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes the TOWN OF MENASHA and Winnebago County Subdivision Ordinances in surveying, dividing and mapping the same.

Dated this 12th day of January, 2011.

*David M. Schmalz*  
 David M. Schmalz, RLS-1284



**UTILITY EASEMENT PROVISIONS**

AN EASEMENT FOR ELECTRICAL AND COMMUNICATIONS SERVICE IS HEREBY GRANTED BY: KENNETH C. SYRING, GRANTORS TO:

WE--ENERGIES, AT & T AND TIME WARNER CABLE

GRANTEES TO THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, TO CONSTRUCT, INSTALL, OPERATE, REPAIR, MAINTAIN AND REPLACE FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY, AND ELECTRIC ENERGY FOR SUCH PURPOSES AS THE SAME IS NOW OR MAY HEREAFTER BE USED AND FOR SOUNDS AND SIGNALS, ALL IN, OVER, UNDER, ACROSS, ALONG AND UPON THE PROPERTY SHOWN WITHIN THOSE AREAS ON THE PLAT DESIGNATED AS "UTILITY EASEMENT AREAS AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHTS TO INSTALL SERVICE CONNECTIONS UPON, ACROSS, WITHIN AND BENEATH THE SURFACE OF EACH LOT TO SERVE IMPROVEMENTS THEREON, OR ON ADJACENT LOTS ALSO THE RIGHT TO TRIM OR CUT DOWN TREES, BRUSH AND ROOTS AS MAY BE REASONABLY REQUIRED TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. THE GRANTEEES AGREE TO RESTORE OR CAUSED TO HAVE RESTORED, THE PROPERTY, AS NEARLY AS IS REASONABLY POSSIBLE, TO THE CONDITION EXISTING PRIOR TO SUCH ENTRY BY THE GRANTEEES OR THEIR AGENTS. THE RESTORATION, HOWEVER, DOES NOT APPLY TO THE INITIAL INSTALLATION OF SAID UNDERGROUND AND/OR ABOVE GROUND ELECTRIC FACILITIES OR COMMUNICATIONS FACILITIES OR TO ANY TREES, BRUSH OR ROOTS WHICH MAY BE REMOVED AT ANY TIME PURSUANT TO THE RIGHTS HEREIN GRANTED. BUILDINGS SHALL NOT BE PLACED OVER GRANTEEES' FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE LINES MARKED "UTILITY EASEMENT AREAS" WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED BY MORE THAN FOUR INCHES WITHOUT THE WRITTEN CONSENT OF THE GRANTEEES.

THE GRANT OF EASEMENT SHALL BE BINDING UPON AND INURE TO THE BENEFIT OF THE HEIRS, SUCCESSORS AND ASSIGNS OF ALL PARTIES HERETO.

NO UTILITY POLES, PEDESTALS, TRANSFORMERS OR BURIED CABLES ARE TO BE PLACED WITHIN 2 FEET OF A SURVEY STAKE.

THE DISTURBANCE OR A SURVEY STAKE BY ANYONE IS A VIOLATION OF SECTION 236.32 OF THE WISCONSIN STATUTES. UTILITY EASEMENTS AS HEREIN SET FORTH ARE FOR THE USE OF PUBLIC BODIES AND PRIVATE UTILITIES HAVING THE RIGHT TO SERVE THE AREA.

Office of the Register of Deeds  
 \_\_\_\_\_ County, Wisconsin  
 Received for Record \_\_\_\_\_, 20\_\_\_\_  
 at \_\_\_\_\_ o'clock \_\_\_\_\_ M as document # \_\_\_\_\_  
 \_\_\_\_\_ in \_\_\_\_\_  
 Register of Deeds

**CERTIFICATE OF TOWN TREASURER:**

STATE OF WISCONSIN )  
 )SS  
 WINNEBAGO COUNTY )

I, MYRA R PIERGROSSI, BEING THE DULY APPOINTED, QUALIFIED AND ACTING TOWN TREASURER OF THE TOWN OF MENASHA, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF \_\_\_\_\_ ON ANY OF THE LAND INCLUDED IN THE PLAT OF "LAKESHORE MANOR"

MYRA R PIERGROSSI, TOWN TREASURER DATED \_\_\_\_\_

**CERTIFICATE OF COUNTY TREASURER:**

STATE OF WISCONSIN )  
 )SS  
 WINNEBAGO COUNTY )

I, MARY KRUEGER, BEING THE DULY ELECTED QUALIFIED AND ACTING TREASURER OF THE COUNTY OF WINNEBAGO, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNREDEEMED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENT AS OF \_\_\_\_\_ AFFECTING THE LANDS INCLUDED IN THE PLAT OF "LAKESHORE MANOR".

MARY KRUEGER, COUNTY TREASURER DATED \_\_\_\_\_

**CITY OF MENASHA COMMON COUNCIL APPROVAL CERTIFICATE:**

THIS PLAT KNOWN AS "LAKESHORE MANOR", IN THE TOWN OF MENASHA, IS HEREBY APPROVED BY THE COMMON COUNCIL OF THE CITY OF MENASHA.

APPROVED: \_\_\_\_\_ DATED \_\_\_\_\_  
 DONALD MERKES MAYOR

SIGNED: \_\_\_\_\_ DATED \_\_\_\_\_  
 DONALD MERKES MAYOR

I HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE COMMON COUNCIL OF THE CITY OF MENASHA.

DEBORAH A. GALEAZZI, CLERK DATED \_\_\_\_\_

STATE OF WISCONSIN )  
 )SS  
 WINNEBAGO COUNTY )

I, DEBORAH A. GALEAZZI, BEING THE DULY ELECTED, QUALIFIED AND ACTING CLERK OF THE CITY OF MENASHA, DO HEREBY CERTIFY THAT THE COMMON COUNCIL OF THE CITY OF MENASHA, PASSED RESOLUTION NUMBER \_\_\_\_\_ ON \_\_\_\_\_ AUTHORIZING ME TO ISSUE A CERTIFICATE OF APPROVAL OF THE FINAL PLAT OF LAKESHORE MANOR UPON SATISFACTION OF CERTAIN CONDITIONS, KENNETH C. SYRING AND I DO HEREBY CERTIFY THAT ALL CONDITIONS WERE SATISFIED AND THE APPROVAL WAS GRANTED AND EFFECTIVE ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

DEBORAH A. GALEAZZI, CLERK DATED \_\_\_\_\_

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.  
 Certified \_\_\_\_\_, 20\_\_\_\_  
 Department of Administration

**OWNER'S CERTIFICATE**

KENNETH C. SYRING, I HEREBY CERTIFY THAT I CAUSED THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED ON THIS PLAT.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

WE ALSO CERTIFY THAT THIS PLAT REQUIRED BY S. 236.10 OR S. 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

TOWN OF MENASHA DEPARTMENT OF ADMINISTRATION  
 CITY OF MENASHA  
 WINNEBAGO COUNTY PLANNING AND ZONING COMMITTEE

KENNETH C. SYRING WITNESS

STATE OF WISCONSIN )  
 )SS  
 \_\_\_\_\_ COUNTY )

PERSONALLY APPEARED BEFORE ME ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE ABOVE NAMED OWNER TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

\_\_\_\_\_ COUNTY, \_\_\_\_\_

MY COMMISSION EXPIRES \_\_\_\_\_

**TOWN BOARD APPROVAL CERTIFICATE:**

RESOLVED, THAT THE PLAT OF LAKESHORE MANOR IN THE TOWN OF MENASHA, WINNEBAGO COUNTY, IS HEREBY APPROVED BY THE TOWN BOARD OF THE TOWN OF MENASHA.

APPROVED: \_\_\_\_\_ DATED \_\_\_\_\_  
 JEFFREY S. STURGELL, TOWN ADMINISTRATOR

SIGNED: \_\_\_\_\_ DATED \_\_\_\_\_  
 JEFFREY S. STURGELL, TOWN ADMINISTRATOR

I HEREBY CERTIFY THAT THE FOREGOING IS A COPY OF A RESOLUTION ADOPTED BY THE TOWN BOARD OF THE TOWN OF MENASHA.

KAREN J. BACKMAN, CLERK DATED \_\_\_\_\_

**WINNEBAGO COUNTY APPROVAL:**

I HEREBY CERTIFY THAT THIS PLAT KNOWN AS LAKESHORE MANOR IN THE TOWN OF MENASHA WAS APPROVED BY THE WINNEBAGO COUNTY PLANNING AND ZONING COMMITTEE ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

COMMITTEE CHAIRPERSON, DATED \_\_\_\_\_

**CITY OF MENASHA DISBURSEMENTS**

Accounts Payable for 1/20/11-2/3/11 Checks # 28340-28577	\$ 1,284,126.83
Payroll Checks for 1/20/11-2/3/11	<u>188,452.50</u>
Total	\$ 1,472,579.33

Medical Expense Reimbursement Trust-Retirement Pay Out

Menasha Employees Credit Union-Employee Deductions

Wisconsin Council 40 Per Capita Tax-Union Dues

Wisconsin Support Collections-Child/Spousal Support

United Way-Employee Donations

\*\*A gap in check numbers is due to more invoices being paid than fits on one check stub. In that case the last check stub used for that vendor is the check number that will show on the check register.

## AP Check Register

### Check Date: 1/20/2011

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
ACC PLANNED SERVICE INC	28340	1/20/2011	4240	100-0801-521.24-03	344.75	REPLACE REDUCTION CONTROL VALVE
		1/20/2011	4241	731-1022-541.24-03	255.19	REPAIR PRESSURE SWITCH
	<b>Total for check: 28340</b>				<b>599.94</b>	
ACCENT BUSINESS SOLUTIONS INC	28341	1/20/2011	11498	100-0801-521.24-02	717.36	CONTRACT OVERAGE
				100-0801-521.24-02	990.00	CONTRACT BASE RATE 1/15/2011-1/14/2012
	<b>Total for check: 28341</b>				<b>1,707.36</b>	
ACCURATE	28342	1/20/2011	1041565	731-1022-541.30-18	6.83	DUAL WALL HOT MELT
					<b>Total for check: 28342</b>	
ALLIED GLOVE & SAFETY PRODUCTS	28343	1/20/2011	1/869630	731-1022-541.30-18	218.71	INSULATED GLOVES
					<b>Total for check: 28343</b>	
ASCAP	28344	1/20/2011	011811	100-0702-552.32-01	309.00	LICENSE FEE
					<b>Total for check: 28344</b>	
AT&T	28345	1/20/2011	920R09453001	601-1020-543.22-01	292.50	MONTHLY SERVICE JAN 4 THRU FEB 3, 2011
				100-1001-514.22-01	113.90	MONTHLY SERVICE JAN 4 THRU FEB 3, 2011
	<b>Total for check: 28345</b>				<b>406.40</b>	
BARNES & THORNBURG LLP	28346	1/20/2011	1370812	267-0102-581.21-01	1,656.98	PROFESSIONAL SERVICES STEAM UTILITY
					<b>Total for check: 28346</b>	
BETTY TAYLOR	28347	1/20/2011	TAYLOR	100-0000-441.13-00	96.47	REFUSE/RECYCLE CART REFUND
				100-0000-441.14-00	5.00	REFUSE/RECYCLE CART REFUND
	<b>Total for check: 28347</b>				<b>101.47</b>	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BUBRICK'S	28348	1/20/2011	409878	100-0801-521.30-10	409.69	OFFICE SUPPLIES
			<b>Total for check: 28348</b>		<b>409.69</b>	
CHARLES PEETERS	28349	1/20/2011	PEETERS	100-0000-441.13-00	96.47	REFUSE CART REFUND
			<b>Total for check: 28349</b>		<b>96.47</b>	
CULLIGAN WATERCARE SERVICES	28350	1/20/2011	123110	100-1001-514.20-01	17.85	COOLER RENTAL
				731-1022-541.30-13	5.95	COOLER RENTAL
				100-0702-552.30-18	65.00	COOLER RENTAL
			<b>Total for check: 28350</b>		<b>88.80</b>	
DARBOY STONE & BRICK	28351	1/20/2011	120840-00	100-0703-553.24-03	30.00	THERMOPILE HART PARK
			<b>Total for check: 28351</b>		<b>30.00</b>	
DEBI SCHULTZ	28352	1/20/2011	SCHULTZ	266-0000-441.15-00	30.00	REFUND FREON PERMITS 6221/6222
			<b>Total for check: 28352</b>		<b>30.00</b>	
FOX CITIES OF WISCONSIN	28353	1/20/2011	2011GUIDE	207-0707-552.29-03	430.00	2011 DESTINATION GUIDE ADVERTISING FOR MARINA
			<b>Total for check: 28353</b>		<b>430.00</b>	
GANNETT WISCONSIN MEDIA	28354	1/20/2011	PC0076844	100-1001-514.32-02	209.74	SUBSCRIPTION 2-01-11 THRU 1-31-12
			<b>Total for check: 28354</b>		<b>209.74</b>	
GILBERT MILL DEVELOPMENT CO LLC &	28355	1/20/2011	011811	489-0305-562.73-01	39,588.00	TIF 11
			<b>Total for check: 28355</b>		<b>39,588.00</b>	
HOTSY CLEANING SYSTEMS INC	28356	1/20/2011	00073844-IN	731-1022-541.30-18	345.00	55 GALLON PANEL WASH

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HOTSY CLEANING SYSTEMS INC...	28356...	1/20/2011	0073819-IN	731-1022-541.21-06	356.11	TEMP CONTROL THERMOSTAT
			<b>Total for check: 28356</b>		<b>701.11</b>	
HUNTON & WILLIAMS LLP	28357	1/20/2011	102005477	267-0102-581.21-01	7,895.98	PROFESSIONAL SERVICES STEAM UTILITY
		1/20/2011	102005493	267-0102-581.21-01	4,988.77	PROFESSIONAL SERVICES STEAM UTILITY
			<b>Total for check: 28357</b>		<b>12,884.75</b>	
INTERSTATE BATTERY OF GREEN BAY	28358	1/20/2011	90065625	731-1022-541.38-03	64.95	STOCK
			<b>Total for check: 28358</b>		<b>64.95</b>	
KONE INC	28359	1/20/2011	220540402	100-0801-521.20-04	165.42	CONTRACT MAINTENANCE 1/1/2011-6/30/2011
			<b>Total for check: 28359</b>		<b>165.42</b>	
KRAUSE & METZ	28360	1/20/2011	011911	487-0304-562.80-02	24,956.59	PROPERTY PURCHASE
			<b>Total for check: 28360</b>		<b>24,956.59</b>	
KURT LEX	28361	1/20/2011	LEX	100-0000-441.23-00	35.00	PARK REFUND
			<b>Total for check: 28361</b>		<b>35.00</b>	
LEARNING SHOP	28362	1/20/2011	101-1169367	100-0702-552.30-18	40.73	PROGRAM SUPPLIES
			<b>Total for check: 28362</b>		<b>40.73</b>	
MENARDS-APPLETON EAST	28363	1/20/2011	70778	100-0703-553.24-03	8.49	THERMOCOUPLE
				826-0703-553.30-18	10.76	SCREWS/PAINT
		1/20/2011	71859	100-0703-553.24-03	(8.49)	CREDIT
				826-0703-553.30-18	(1.98)	CREDIT
		1/20/2011	71865	826-0703-553.30-18	7.25	FLAT HEAD SCREWS METAL BURN BRASS
			<b>Total for check: 28363</b>		<b>16.03</b>	

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MENASHA EMPLOYEES CREDIT UNION	28364	1/20/2011	20110120	100-0000-202.05-00	2,074.00	PAYROLL SUMMARY
			<b>Total for check: 28364</b>		<b>2,074.00</b>	
POSTMASTER	28365	1/20/2011	PI39	100-1001-514.30-11	185.00	PRESORT MAIL PERMIT
			<b>Total for check: 28365</b>		<b>185.00</b>	
MENASHA UTILITIES	28366	1/20/2011	BILLING#3	100-1008-541.22-03	1,023.74	ELEC OR WATER OR STORM
				100-1008-541.22-05	48.19	ELEC OR WATER OR STORM
				601-1020-543.22-03	23.58	ELEC OR WATER OR STORM
				100-0704-552.22-03	172.40	ELEC OR WATER OR STORM
				100-0704-552.22-05	1,184.95	ELEC OR WATER OR STORM
				731-1022-541.22-05	925.34	ELEC OR WATER OR STORM
				731-1022-541.22-06	767.50	ELEC OR WATER OR STORM
				266-1028-543.22-06	1,535.00	ELEC OR WATER OR STORM
				100-0801-521.22-03	1,463.57	ELEC OR WATER OR STORM
				100-0801-521.22-05	292.67	ELEC OR WATER OR STORM
				100-0000-123.00-00	1,059.83	ELEC OR WATER OR STORM
				100-0000-123.00-00	211.93	ELEC OR WATER OR STORM
				100-0000-123.00-00	45.41	ELEC OR WATER OR STORM
				100-0601-551.22-03	3,265.40	ELEC OR WATER OR STORM
				100-0601-551.22-05	379.62	ELEC OR WATER OR STORM
				100-0601-551.22-06	103.75	ELEC OR WATER OR STORM
				100-1019-552.22-03	382.40	ELEC OR WATER OR STORM
				100-1019-552.22-05	12.11	ELEC OR WATER OR STORM
				100-0000-123.00-00	9.43	ELEC OR WATER OR STORM
				100-0703-553.22-03	1,274.75	ELEC OR WATER OR STORM
				100-0703-553.22-06	280.61	ELEC OR WATER OR STORM
				100-0305-562.22-06	7.50	ELEC OR WATER OR STORM
				731-1022-541.22-03	1,944.61	ELEC OR WATER OR STORM
				100-0801-521.22-06	62.71	ELEC OR WATER OR STORM
			<b>Total for check: 28366</b>		<b>16,477.00</b>	
MENASHA UTILITIES	28367	1/20/2011		267-0102-581.22-05	173.34	SALES TO OTHER PUBL AUTH

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MENASHA UTILITIES...	28367...	1/20/2011...	...	267-0102-581.22-03	2,136.70	SALES TO OTHER PUBL AUTH
			<b>Total for check: 28367</b>		<b>2,310.04</b>	
N&M AUTO SUPPLY	28368	1/20/2011	345005	731-1022-541.38-03	212.20	STARTER W/SOLENOID
		1/20/2011	345318	731-1022-541.38-03	246.02	BRAKE ROTOR & PAD AXLE kit
		1/20/2011	345393	731-1022-541.30-18	3.24	ROUGH SERVICE BULB
			<b>Total for check: 28368</b>		<b>461.46</b>	
NEENAH-MENASHA MUNICIPAL COURT	28369	1/20/2011	BOND	100-0000-201.03-00	202.00	BOND
				100-0000-201.03-00	139.00	BOND
			<b>Total for check: 28369</b>		<b>341.00</b>	
NETWORK HEALTH PLAN	28370	1/20/2011	00456881	100-0000-204.08-00	137,081.13	HEALTH PREMIUMS 1/1/2011-1/31/2011
				100-0000-204.11-00	7,819.76	HEALTH PREMIUMS 1/1/2011-1/31/2011
				100-0000-204.08-00	(2,257.84)	HEALTH PREMIUMS 1/1/2011-1/31/2011
			<b>Total for check: 28370</b>		<b>142,643.05</b>	
NIELSON COMMUNICATIONS	28371	1/20/2011	FV10-26019	731-1022-541.24-04	102.00	ANTENNA
			<b>Total for check: 28371</b>		<b>102.00</b>	
PJC GROUP LLC	28372	1/20/2011	210	100-0201-512.21-01	187.50	PROFESSIONAL SERVICES REVIEW FILES/CALL ATTYS
				100-0201-512.21-01	225.00	PROFESSIONAL SERVICES COURT TRIALS
			<b>Total for check: 28372</b>		<b>412.50</b>	
PJC GROUP LLC	28373	1/20/2011	011811	489-0305-562.73-01	31,036.00	TIF 11
			<b>Total for check: 28373</b>		<b>31,036.00</b>	

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SAMANTHA LYNN	28374	1/20/2011	LYNN	100-0000-441.23-00	62.00	REFUND
			<b>Total for check: 28374</b>		<b>62.00</b>	
PAUL SCHEPPF	28375	1/20/2011		824-0801-521.30-18	25.54	DOG FOOD
			<b>Total for check: 28375</b>		<b>25.54</b>	
STAPLES ADVANTAGE	28376	1/20/2011	3146701636	100-0702-552.30-10	14.59	OFFICE SUPPLIES
				100-0304-562.30-10	12.11	OFFICE SUPPLIES
				100-1002-541.30-10	56.70	OFFICE SUPPLIES
		1/20/2011	3146701637	100-0702-552.30-10	3.13	OFFICE SUPPLIES
				100-0304-562.30-10	3.13	OFFICE SUPPLIES
			<b>Total for check: 28376</b>		<b>89.66</b>	
UNIFIRST CORPORATION	28377	1/20/2011	097 0078846	731-1022-541.20-01	107.58	MAT/MOP SERVICE
			<b>Total for check: 28377</b>		<b>107.58</b>	
UW-EXTENSION	28378	1/20/2011	011811	100-0203-512.34-04	25.00	TRAINING MATERIALS FOR REDISTRICTING
			<b>Total for check: 28378</b>		<b>25.00</b>	
VAN HANDEL EXCAVATING INC	28379	1/20/2011	14103	100-1006-541.30-18	497.50	GEOMELT 55 IN TOTE
		1/20/2011	14106	100-1006-541.30-18	437.50	GEOMELT 55 IN TOTE
			<b>Total for check: 28379</b>		<b>935.00</b>	
VEOLIA ES SOLID WASTE MIDWEST	28380	1/20/2011	B40000283826	100-0000-123.00-00	89.03	BROAD ST LOT
			<b>Total for check: 28380</b>		<b>89.03</b>	
VISION INSURANCE PLAN OF AMERICA	28381	1/20/2011	94221	100-0000-204.10-00	1,090.00	PREMIUM FOR FEB 2011
			<b>Total for check: 28381</b>		<b>1,090.00</b>	

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WAUSAU AWARDS & ENGRAVING INC	28382	1/20/2011	5719	100-0304-562.29-01	426.85	OTTER CREEK PLAQUE
			<b>Total for check: 28382</b>		<b>426.85</b>	
WC INDUSTRIAL SUPPLY COMPANY	28383	1/20/2011	0011854-IN	731-1022-541.24-03	12.27	MAINTENANCE SHOP EXH FAN BEARING
			<b>Total for check: 28383</b>		<b>12.27</b>	
WE ENERGIES	28384	1/20/2011	010211	100-0701-533.22-03	9.07	NORTH ST
		1/20/2011	010311	100-0903-531.22-04	59.80	316 RACINE ST
		1/20/2011	PROVINCE	100-0000-123.00-00	31.24	1108 PROVINCE TERR
			<b>Total for check: 28384</b>		<b>100.11</b>	
WE ENERGIES	28385	1/20/2011	UTILITY	267-0102-581.22-04	1,415.68	STEAM UTILITY
			<b>Total for check: 28385</b>		<b>1,415.68</b>	
WINNEBAGO COUNTY REGISTER OF DEEDS	28386	1/20/2011	1996	263-0306-562.70-01	30.00	MORTGAGE LOAN
			<b>Total for check: 28386</b>		<b>30.00</b>	
WINNEBAGO COUNTY REGISTER OF DEEDS	28387	1/20/2011	2000	263-0306-562.70-01	30.00	MORTGAGE LOAN
			<b>Total for check: 28387</b>		<b>30.00</b>	
WINNEBAGO COUNTY TREASURER	28388	1/20/2011	LF116819	266-1027-543.25-01	1,513.80	SINGLE STREAM RECYCLING DEC 2010
		1/20/2011	LF116827	100-1016-543.25-01	10,632.10	LANDFILL FACILITY
				100-1017-543.25-01	3,265.26	LANDFILL FACILITY
				207-0707-552.82-02	478.19	DISPOSAL OF MARINA DOCKS
		1/20/2011	RF101036	266-1027-543.25-01	1,651.00	LANDFILL FACILITY 127 APPLIANCES
		1/20/2011	TR100524	100-0406-513.73-01	2,643.25	CITY SHARE LOSS ON TAX FORECLOSURE
			<b>Total for check: 28388</b>		<b>20,183.60</b>	

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WISCONSIN ARBORIST ASSOCIATION	28389	1/20/2011	011711	100-0706-561.34-02	540.00	REGISTRATION
			<b>Total for check: 28389</b>		<b>540.00</b>	
WISCONSIN COUNCIL 40 PER CAPITA TAX	28390	1/20/2011	20110120	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			<b>Total for check: 28390</b>		<b>270.00</b>	
WISCONSIN SUPPORT COLLECTIONS	28391	1/20/2011	20110120	100-0000-202.03-00	440.23	PAYROLL SUMMARY
			<b>Total for check: 28391</b>		<b>440.23</b>	
					<b>306,668.57</b>	

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ACC PLANNED SERVICE INC	28392	1/24/2011	4245	100-0601-551.24-03	407.56	BLDG REPAIRS/MAINTENANCE
		1/24/2011	4254	100-0601-551.24-03	140.00	BLDG REPAIRS/MAINTENANCE
		1/24/2011	4255	100-0601-551.24-03	611.22	BLDG REPAIRS/MAINTENANCE
	<b>Total for check: 28392</b>					<b>1,158.78</b>
ACCENT BUSINESS SOLUTIONS INC	28393	1/24/2011	11204	100-0601-551.24-01	1,643.46	OFFICE EQUIPMENT
	<b>Total for check: 28393</b>					<b>1,643.46</b>
ADT SECURITY SERVICES INC	28394	1/24/2011	37590935	100-0601-551.24-03	1,561.65	BLDG REPAIRS/MAINTENANCE
	<b>Total for check: 28394</b>					<b>1,561.65</b>
AMAZON	28396	1/24/2011	0028030CM-60573	100-0601-551.30-14	(15.56)	CREDIT
		1/24/2011	132486766775	100-0601-551.30-14	98.94	LIBRARY MATERIALS
		1/24/2011	132487651944	100-0601-551.30-14	101.94	LIBRARY MATERIALS
		1/24/2011	184010306680	100-0601-551.30-14	28.00	LIBRARY MATERIALS
		1/24/2011	184011446876	100-0601-551.30-14	24.97	LIBRARY MATERIALS
		1/24/2011	184012416815	100-0601-551.30-14	20.00	LIBRARY MATERIALS
		1/24/2011	184012659886	100-0601-551.30-14	38.95	LIBRARY MATERIALS
		1/24/2011	184013050995	100-0601-551.30-14	67.08	LIBRARY MATERIALS
		1/24/2011	184013367819	100-0601-551.30-14	29.99	LIBRARY MATERIALS
		1/24/2011	184014096444	100-0601-551.30-14	35.00	LIBRARY MATERIALS
		1/24/2011	184014792435	100-0601-551.30-14	29.95	LIBRARY MATERIALS
		1/24/2011	184014873307	100-0601-551.30-14	14.95	LIBRARY MATERIALS
		1/24/2011	184015149407	100-0601-551.30-14	12.00	LIBRARY MATERIALS
		1/24/2011	184015423009	100-0601-551.30-14	99.00	LIBRARY MATERIALS
		1/24/2011	184015506585	100-0601-551.30-14	26.00	LIBRARY MATERIALS
		1/24/2011	184015945717	100-0601-551.30-14	20.00	LIBRARY MATERIALS
		1/24/2011	184016632921	100-0601-551.30-14	10.00	LIBRARY MATERIALS
		1/24/2011	184016917442	100-0601-551.30-14	15.97	LIBRARY MATERIALS
		1/24/2011	184017335691	100-0601-551.30-14	40.00	LIBRARY MATERIALS
		1/24/2011	184017816192	100-0601-551.30-14	19.97	LIBRARY MATERIALS
	1/24/2011	184017913450	100-0601-551.30-14	20.00	LIBRARY MATERIALS	
	1/24/2011	184018170382	100-0601-551.30-14	69.95	LIBRARY MATERIALS	

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AMAZON...	28396...	1/24/2011	184018357603	100-0601-551.30-14	19.99	LIBRARY MATERIALS
		1/24/2011	287792072677	100-0601-551.30-14	31.98	LIBRARY MATERIALS
	<b>Total for check: 28396</b>				<b>859.07</b>	
AUTOMATIC ENTRANCES OF WI INC	28397	1/24/2011	1897747	100-0601-551.24-03	296.51	BLDG REPAIRS/MAINTENANCE
	<b>Total for check: 28397</b>				<b>296.51</b>	
BAKER & TAYLOR INC	28399	1/24/2011	2025348748	100-0601-551.30-14	105.61	LIBRARY MATERIALS
		1/24/2011	2025354166	100-0601-551.30-14	2.51	LIBRARY MATERIALS
		1/24/2011	2025361549	100-0601-551.30-14	26.39	LIBRARY MATERIALS
		1/24/2011	2025379224	100-0601-551.30-14	111.10	LIBRARY MATERIALS
		1/24/2011	2025380633	100-0601-551.30-14	6.28	LIBRARY MATERIALS
		1/24/2011	2025396484	100-0601-551.30-14	112.94	LIBRARY MATERIALS
		1/24/2011	20253997654	100-0601-551.30-14	242.78	LIBRARY MATERIALS
		1/24/2011	2025409161	100-0601-551.30-14	8.79	LIBRARY MATERIALS
		1/24/2011	2025417102	100-0601-551.30-14	28.53	LIBRARY MATERIALS
		1/24/2011	2025421963	100-0601-551.30-14	78.62	LIBRARY MATERIALS
		1/24/2011	2025424664	100-0601-551.30-14	71.25	LIBRARY MATERIALS
		1/24/2011	2025425860	100-0601-551.30-14	58.73	LIBRARY MATERIALS
		1/24/2011	2025441940	100-0601-551.30-14	87.62	LIBRARY MATERIALS
		1/24/2011	2025462440	100-0601-551.30-14	102.41	LIBRARY MATERIALS
		1/24/2011	5011167515	100-0601-551.30-14	99.93	LIBRARY MATERIALS
		1/24/2011	5011190794	100-0601-551.30-14	37.79	LIBRARY MATERIALS
		1/24/2011	5011212324	100-0601-551.30-14	184.22	LIBRARY MATERIALS
		1/24/2011	137623320	100-0601-551.30-14	10.18	LIBRARY MATERIALS
		1/24/2011	137623321	100-0601-551.30-14	41.70	LIBRARY MATERIALS
		1/24/2011	137686510	100-0601-551.30-14	12.73	LIBRARY MATERIALS
	1/24/2011	138298360	100-0601-551.30-14	125.95	LIBRARY MATERIALS	
	1/24/2011	138298361	100-0601-551.30-14	41.70	LIBRARY MATERIALS	
	1/24/2011	138992900	100-0601-551.30-14	10.18	LIBRARY MATERIALS	
	1/24/2011	138992901	100-0601-551.30-14	10.18	LIBRARY MATERIALS	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
BAKER & TAYLOR INC...	28399...	1/24/2011	I40445570	100-0601-551.30-14	62.52	LIBRARY MATERIALS
			<b>Total for check: 28399</b>		<b>1,680.64</b>	
KATHRYN BESON	28400	1/24/2011	01212011	100-0601-551.30-16	32.47	PROGRAM SUPPLIES
			<b>Total for check: 28400</b>		<b>32.47</b>	
CDW GOVERNMENT INC	28401	1/24/2011	VTM0617	100-0601-551.30-10	76.12	OFFICE SUPPLIES
		1/24/2011	VZF7722	100-0601-551.30-10	265.50	OFFICE SUPPLIES
			<b>Total for check: 28401</b>		<b>341.62</b>	
CENTER POINT LARGE PRINT	28402	1/24/2011	894916	100-0601-551.30-14	122.82	LIBRARY MATERIALS
			<b>Total for check: 28402</b>		<b>122.82</b>	
THE COMPASS	28403	1/24/2011	01212011	100-0601-551.30-14	28.00	LIBRARY MATERIALS
			<b>Total for check: 28403</b>		<b>28.00</b>	
DEMCO INC	28404	1/24/2011	4078533	100-0601-551.30-18	511.54	DEPARTMENT SUPPLIES
			<b>Total for check: 28404</b>		<b>511.54</b>	
RICK FAHRENKRUG	28405	1/24/2011	01212011	100-0601-551.20-05	75.00	CONTRACT SERVICES
			<b>Total for check: 28405</b>		<b>75.00</b>	
FOX RIVER NEWS DISTRIBUTORS	28406	1/24/2011	01212011	100-0601-551.30-14	325.00	LIBRARY MATERIALS
			<b>Total for check: 28406</b>		<b>325.00</b>	
GALE	28407	1/24/2011	17012453	100-0601-551.30-14	57.58	LIBRARY MATERIALS
		1/24/2011	17017260	100-0601-551.30-14	28.79	LIBRARY MATERIALS
		1/24/2011	17027268	100-0601-551.30-14	503.05	LIBRARY MATERIALS

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
GALE...	28407...	1/24/2011	17034225	100-0601-551.30-14	38.93	LIBRARY MATERIALS
			<b>Total for check: 28407</b>		<b>628.35</b>	
GENERAL BOOK COVERS	28408	1/24/2011	11012	100-0601-551.30-18	268.19	DEPARTMENT SUPPLIES
			<b>Total for check: 28408</b>		<b>268.19</b>	
INGRAM LIBRARY SERVICES	28409	1/24/2011	55440346	100-0601-551.30-14	76.01	LIBRARY MATERIALS
		1/24/2011	55440347	100-0601-551.30-14	16.31	LIBRARY MATERIALS
		1/24/2011	55440348	100-0601-551.30-14	15.58	LIBRARY MATERIALS
		1/24/2011	55980431	100-0601-551.30-14	33.98	LIBRARY MATERIALS
		1/24/2011	55980432	100-0601-551.30-14	35.12	LIBRARY MATERIALS
		1/24/2011	55980433	100-0601-551.30-14	101.79	LIBRARY MATERIALS
		1/24/2011	55980434	100-0601-551.30-14	16.25	LIBRARY MATERIALS
		1/24/2011	55980435	100-0601-551.30-14	26.17	LIBRARY MATERIALS
			<b>Total for check: 28409</b>		<b>321.21</b>	
KITZ & PFEIL INC	28410	1/24/2011	1124140026	100-0601-551.24-03	8.98	BLDG REPAIRS/MAINTENANCE
		1/24/2011	1203140094	100-0601-551.30-13	10.69	HOUSEKEEPING SUPPLIES
		1/24/2011	1209140013	100-0601-551.30-13	3.59	HOUSEKEEPING SUPPLIES
		1/24/2011	1213140050	100-0601-551.30-13	33.29	HOUSEKEEPING SUPPLIES
		1/24/2011	1222140106	100-0601-551.24-03	24.27	BLDG REPAIRS/MAINTENANCE
		1/24/2011	1222140107	100-0601-551.24-03	(8.09)	CREDIT
			<b>Total for check: 28410</b>		<b>72.73</b>	
KONE INC	28411	1/24/2011	220531108	100-0601-551.24-03	401.28	BLDG REPAIRS/MAINTENANCE
			<b>Total for check: 28411</b>		<b>401.28</b>	
KRANSKI & SONS INC	28412	1/24/2011	0020242-IN	100-0601-551.24-03	175.00	BLDG REPAIRS/MAINTENANCE
			<b>Total for check: 28412</b>		<b>175.00</b>	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA LIBRARY STAFF ASSOCIATION	28413	1/24/2011	01202011	100-0601-551.30-16	63.75	PROGRAM SUPPLIES
			<b>Total for check: 28413</b>		<b>63.75</b>	
MIDWEST TAPE	28414	1/24/2011	2374855	100-0601-551.30-14	81.96	LIBRARY MATERIALS
		1/24/2011	2382294	100-0601-551.30-14	12.99	LIBRARY MATERIALS
		1/24/2011	2382295	100-0601-551.30-14	410.85	LIBRARY MATERIALS
		1/24/2011	2388616	100-0601-551.30-14	32.97	LIBRARY MATERIALS
		1/24/2011	2399934	100-0601-551.30-14	11.99	LIBRARY MATERIALS
			<b>Total for check: 28414</b>		<b>550.76</b>	
MINITEX	28415	1/24/2011	70231	100-0601-551.30-18	2,598.00	DEPARTMENT SUPPLIES
			<b>Total for check: 28415</b>		<b>2,598.00</b>	
NEW YORK TIMES	28416	1/24/2011	01212011	100-0601-551.30-14	405.60	LIBRARY MATERIALS
			<b>Total for check: 28416</b>		<b>405.60</b>	
OFFICE DEPOT CREDIT PLAN	28417	1/24/2011	10120301205546	100-0601-551.30-10	148.62	OFFICE SUPPLIES
		1/24/2011	10120601205696	100-0601-551.30-10	39.99	OFFICE SUPPLIES
			<b>Total for check: 28417</b>		<b>188.61</b>	
OSHKOSH PUBLIC LIBRARY	28418	1/24/2011	770	100-0601-551.30-18	265.00	DEPT SUPPLIES
			<b>Total for check: 28418</b>		<b>265.00</b>	
PORTAGE COUNTY PUBLIC LIBRARY	28419	1/24/2011	18644	100-0601-551.30-14	25.00	LIBRARY MATERIALS
			<b>Total for check: 28419</b>		<b>25.00</b>	
RANDOM HOUSE INC	28420	1/24/2011	1080668228	100-0601-551.30-14	1.00	LIBRARY MATERIALS
		1/24/2011	1080710035	100-0601-551.30-14	96.75	LIBRARY MATERIALS
		1/24/2011	1080731320	100-0601-551.30-14	78.75	LIBRARY MATERIALS
		1/24/2011	1080734288	100-0601-551.30-14	30.00	LIBRARY MATERIALS

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RANDOM HOUSE INC...	28420...	1/24/2011	9037690000	100-0601-551.30-14	29.96	LIBRARY MATERIALS
			<b>Total for check: 28420</b>		<b>236.46</b>	
RHYME BUSINESS PRODUCTS	28421	1/24/2011	26992 1	100-0601-551.30-10	168.95	OFFICE SUPPLIES
			<b>Total for check: 28421</b>		<b>168.95</b>	
SHOWCASES	28422	1/24/2011	257421	100-0601-551.30-18	806.76	DEPARTMENT SUPPLIES
			<b>Total for check: 28422</b>		<b>806.76</b>	
UNIQUE BOOKS INC	28423	1/24/2011	354072.2	100-0601-551.30-14	40.83	LIBRARY MATERIALS
			<b>Total for check: 28423</b>		<b>40.83</b>	
UNIQUE MANAGEMENT SERVICES INC	28424	1/24/2011	204818	100-0000-441.19-00	420.65	COLLECTION AGENCY FEE
			<b>Total for check: 28424</b>		<b>420.65</b>	
US POSTAL SERVICE	28425	1/24/2011	01212011	100-0601-551.30-11	405.00	POSTAGE SUPPLIES
			<b>Total for check: 28425</b>		<b>405.00</b>	
WERNER ELECTRIC SUPPLY CO	28426	1/24/2011	S3179468.001	100-0601-551.24-03	447.00	BLDG REPAIRS/MAINTENANCE
		1/24/2011	S3184445.001	100-0601-551.24-03	223.50	BLDG REPAIRS/MAINTENANCE
			<b>Total for check: 28426</b>		<b>670.50</b>	
JULIE WING	28427	1/24/2011	01202010	100-0601-551.30-18	17.94	DEPT SUPPLIES
			<b>Total for check: 28427</b>		<b>17.94</b>	
WINNEFOX AUTOMATED LIBRARY SYSTEM	28428	1/24/2011	1557	100-0601-551.25-01	71,405.00	PAYMENT TO OTHER MUNIC
			<b>Total for check: 28428</b>		<b>71,405.00</b>	
WINNEFOX LIBRARY SYSTEM	28429	1/24/2011	3944	100-0601-551.30-14	41.25	LIBRARY MATERIALS

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WINNEFOX LIBRARY SYSTEM...	28429...	1/24/2011	3971	100-0601-551.30-11	1,411.29	POSTAGE SUPPLIES
			<b>Total for check: 28429</b>		<b>1,452.54</b>	
JACK ZOLKOWSKI	28430	1/24/2011	01212011	100-0601-551.20-05	175.00	CONTRACT SERVICES
			<b>Total for check: 28430</b>		<b>175.00</b>	
3M	28431	1/24/2011	OF46142	100-0601-551.24-04	8,736.02	SPEC EQUIP REPAIR/MAINT
			<b>Total for check: 28431</b>		<b>8,736.02</b>	
					<b>99,135.69</b>	

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ACCURATE	28432	1/27/2011	1041755	731-1022-541.38-03	1,093.46	SPRINGS/NUTS/WASHERS
		1/27/2011	104759	731-1022-541.38-03	27.61	POLY V BELT
		1/27/2011	1100035	731-1022-541.30-18	222.48	SHOP SUPPLIES
		1/27/2011	1100146	731-1022-541.38-03	138.22	FRONT END ALIGN
			<b>Total for check: 28432</b>		<b>1,481.77</b>	
AIRGAS NORTH CENTRAL	28433	1/27/2011	105647467	731-1022-541.21-06	64.19	ARGON YEAR LEASE
		1/27/2011	105668084	731-1022-541.21-06	63.77	ACETYLENE/ARGON/OXYGEN CYLINDER RENTAL
			<b>Total for check: 28433</b>		<b>127.96</b>	
APPLETON RADIATOR INC	28434	1/27/2011	341	731-1022-541.29-04	244.00	REPAIR AIR TO AIR
			<b>Total for check: 28434</b>		<b>244.00</b>	
AQUECS INC	28435	1/27/2011	12927	207-0707-552.29-01	324.00	PARKING STICKERS
			<b>Total for check: 28435</b>		<b>324.00</b>	
ARING EQUIPMENT CO INC	28436	1/27/2011	J36524	731-1022-541.29-04	528.08	REPAIR COMPUTER FAILURE CODE
			<b>Total for check: 28436</b>		<b>528.08</b>	
ASSOCIATED APPRAISAL CONSULTANTS	28437	1/27/2011	10467	100-0402-513.21-09	4,841.67	PROFESSIONAL SERVICES
				100-0402-513.30-11	7.48	POSTAGE
			<b>Total for check: 28437</b>		<b>4,849.15</b>	
BECK ELECTRIC INC	28438	1/27/2011	H02	100-0703-553.24-03	92.00	SECURITY CABLE FOR SENSOR
			<b>Total for check: 28438</b>		<b>92.00</b>	
BLUE PRINT SERVICE CO INC	28439	1/27/2011	39334	743-0403-513.24-04	1,703.00	PLOTTER MAINTENANCE ENGINEERING
			<b>Total for check: 28439</b>		<b>1,703.00</b>	

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BRAZEE ACE HARDWARE	28440	1/27/2011	12137	207-0707-552.82-02	14.96	BIT DRILL COBALT
			<b>Total for check: 28440</b>		<b>14.96</b>	
CALUMET COUNTY TREASURER	28441	1/27/2011	DOGLIC	100-0000-201.03-00	170.00	DOG LIC 5011-5060
			<b>Total for check: 28441</b>		<b>170.00</b>	
CARTEGRAPH SYSTEMS INC	28442	1/27/2011	33910	100-1002-541.30-12	1,262.31	IMPLEMENTATION SERVICES
				731-1022-541.30-12	1,262.31	IMPLEMENTATION SERVICES
				625-1010-541.30-12	1,262.32	IMPLEMENTATION SERVICES
			<b>Total for check: 28442</b>		<b>3,786.94</b>	
CASPERS TRUCK EQUIPMENT INC	28443	1/27/2011	49436	731-1022-541.38-03	436.16	WING POST CYLINDER
		1/27/2011	49437	100-1006-541.30-15	303.21	PLOW BLADES
			<b>Total for check: 28443</b>		<b>739.37</b>	
CDW GOVERNMENT INC	28444	1/27/2011	WBK4756	743-0403-513.30-15	461.85	HP LJ P2035N BULKHEAD EXTENDER
			<b>Total for check: 28444</b>		<b>461.85</b>	
DEPARTMENT OF WORKFORCE DEVELOPMENT	28445	1/27/2011	STEAM	267-0102-581.15-09	1,197.00	UNEMPLOYMENT INSURANCE
			<b>Total for check: 28445</b>		<b>1,197.00</b>	
DRAINAGE INDUSTRIES	28446	1/27/2011	205381-00	266-1028-543.30-18	129.60	INTERNAL COUPLER/ REDUCING COUPLER
			<b>Total for check: 28446</b>		<b>129.60</b>	
CARDMEMBER SERVICE	28448	1/27/2011	0037	743-0403-513.30-15	133.62	DIGITAL INTELLIGENCE POLICE SATA DRIVE TRAYS
		1/27/2011	0072	100-0201-512.32-02	525.00	NATL PUBL EMPL
		1/27/2011	0095	100-0801-521.24-01	262.11	AMAZON.COM
		1/27/2011	0305	100-0801-521.19-03	92.00	XGRAIN HERO
		1/27/2011	0656	100-0403-513.34-04	12.95	EXPERTS EXCHANGE LLC ONLINE TECH DATABASE
		1/27/2011	0741	100-0703-553.30-18	66.36	ONLINESTORES.COM FLAGS

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CARDMEMBER SERVICE...	28448...	1/27/2011...	0741...	100-1001-514.30-13	233.16	ONLINESTORES.COM FLAGS	
		1/27/2011	0855	100-0000-201.03-00	67.35	CUSTOMINK.COM	
		1/27/2011	0930	100-0702-552.34-03	40.00	NAUT'S LANDING PARK BOARD	
		1/27/2011	0944	100-0802-521.30-18	23.00	AAA CLUB	
		1/27/2011	2352	100-0801-521.29-05	(1.22)	MILLS FLEET FARM RETURN	
		1/27/2011	3202	100-0801-521.32-02	92.45	UNIVERSITY BOOKSTORE	
		1/27/2011	3244	824-0801-521.30-18	81.98	TAILWAGGERS DOGGY	
		1/27/2011	3307	731-1022-541.30-13	27.00	WATER RIGHT SERVICES	
				100-0801-521.30-13	27.00	WATER RIGHT SERVICES	
				100-1001-514.20-01	54.00	WATER RIGHT SERVICES	
		1/27/2011	3400	601-1020-543.34-02	80.00	COLE INC	
		1/27/2011	3819	100-0801-521.24-03	128.99	D&M INTERIORS PD AUX FLOORING	
		1/27/2011	3822	100-0801-521.24-03	(6.14)	D&M INTERIOR CREDIT PD AUX FLOORING	
		1/27/2011	4581	100-0801-521.29-05	25.58	MILLS FLEET FARM	
		1/27/2011	4640	100-0601-551.30-10	69.98	OFFICE MAX COPY PAPER	
				100-1001-514.30-10	34.99	OFFICE MAX COPY PAPER	
		1/27/2011	4740	100-0000-201.03-00	(273.00)	CARMELLAS CREDIT	
		1/27/2011	6876	100-0401-513.32-01	25.00	IGFOA	
		1/27/2011	9445	100-0201-512.32-02	406.00	BURBNA BOOKS	
		1/27/2011	9774	100-1002-541.30-15	16.95	CELL PHONE SHOP CELL PHONE CAR CHARGERS	
		1/27/2011	9777	100-0801-521.32-01	120.00	INTL ASSN OF CHIEF OF POL	
				<b>Total for check: 28448</b>		<b>2,365.11</b>	
	EMMONS BUSINESS INTERIORS	28449	1/27/2011	85637	100-0202-512.30-15	1,503.76	OFFICE FURNITURE
				100-0201-512.30-15	1,500.00	OFFICE FURNITURE	
				<b>Total for check: 28449</b>	<b>3,003.76</b>		
FASTENAL COMPANY	28450	1/27/2011	WINEE60440	207-0707-552.82-02	37.64	BAGS	
		1/27/2011	WINEE60451	207-0707-552.82-02	18.32	STOCK	
				<b>Total for check: 28450</b>	<b>55.96</b>		

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FOX STAMP SIGN & SPECIALTY	28451	1/27/2011	192866	100-0401-513.30-10	43.45	NEW CHECK STAMPER/ INK SUPPLIES
			<b>Total for check: 28451</b>		<b>43.45</b>	
FOX VALLEY HUMANE ASSOCIATION	28452	1/27/2011	DEC2010	100-0806-532.25-01	1,814.11	15 ANIMALS HANDLED DEC 2010
			<b>Total for check: 28452</b>		<b>1,814.11</b>	
GRAY'S INC	28453	1/27/2011	28406	100-1006-541.30-15	4,627.37	BLADES
			<b>Total for check: 28453</b>		<b>4,627.37</b>	
GUNDERSON UNIFORM & LINEN RENTAL	28454	1/27/2011	1391350	100-0801-521.30-13	29.15	TOWEL/MAT SERVICE
			<b>Total for check: 28454</b>		<b>29.15</b>	
INTERSTATE BATTERY OF GREEN BAY	28455	1/27/2011	032611	100-0801-521.30-18	65.70	AA BATTERIES
			<b>Total for check: 28455</b>		<b>65.70</b>	
EDMUND J JELINSKI	28456	1/27/2011	210	100-0201-512.21-01	412.50	PROFESSIONAL SERVICES
			<b>Total for check: 28456</b>		<b>412.50</b>	
JX ENTERPRISES INC	28457	1/27/2011	G203650019	731-1022-541.38-03	131.61	FILTER REPLACEMENT
		1/27/2011	G203650020	731-1022-541.38-03	152.84	SWITCH
			<b>Total for check: 28457</b>		<b>284.45</b>	
KJ WASTE SYSTEMS INC	28458	1/27/2011	DEC2010	266-1027-543.21-06	937.00	CARDBOARD/CO-MINGLE CONTAINER RENTAL
			<b>Total for check: 28458</b>		<b>937.00</b>	
LEVENHAGEN CORPORATION	28459	1/27/2011	041258A-IN	100-0000-131.00-00	25,095.75	LEAD FREE GAS
			<b>Total for check: 28459</b>		<b>25,095.75</b>	

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LOWE'S BUSINESS ACCOUNT/GEMB	28460	1/27/2011	2530	100-0703-553.24-03	23.75	RUBBER GROMMETS/MISC PARTS
			<b>Total for check: 28460</b>		<b>23.75</b>	
LUNIAK PAINT & SUPPLY INC	28461	1/27/2011	6498	731-1022-541.30-18	45.00	BAGS OF SAND
			<b>Total for check: 28461</b>		<b>45.00</b>	
MICHELLE MEIER	28462	1/27/2011	SPRING2011	822-0413-554.30-16	250.00	HATTIE MINOR SCHOLARSHIP SPRING 2011
			<b>Total for check: 28462</b>		<b>250.00</b>	
MENARDS-APPLETON EAST	28463	1/27/2011	72564	100-0703-553.24-03	22.88	BOX W/HANGR PADDED TIEDOWN
				100-0703-553.30-18	19.99	BOX W/HANGR PADDED TIEDOWN
		1/27/2011	76457	207-0707-552.82-02	8.96	ALUM ANG
		1/27/2011	77875	207-0707-552.82-02	(8.96)	ALUM ANG RETURN
			<b>Total for check: 28463</b>		<b>42.87</b>	
MENASHA EMPLOYEES CREDIT UNION	28464	1/27/2011	20110127	100-0000-202.05-00	19,610.00	PAYROLL SUMMARY
			<b>Total for check: 28464</b>		<b>19,610.00</b>	
TOWN OF MENASHA FINANCE DEPARTMENT	28465	1/27/2011	CAREPLUS	100-0000-201.03-00	148.63	ACC CARE PLUS TAXES PAID TO CITY IN ERROR
		1/27/2011	NUC02	100-0000-201.03-00	14.37	NUC02 SUPPLY TAXES PAID TO CITY IN ERROR
			<b>Total for check: 28465</b>		<b>163.00</b>	
MENASHA JOINT SCHOOL DISTRICT	28466	1/27/2011	JANMOBHOM	100-0000-412.00-00	6,294.80	JANUARY MOBILE HOME TAX
			<b>Total for check: 28466</b>		<b>6,294.80</b>	
MENASHA TREASURER	28467	1/27/2011	3-527-04	625-0000-441.39-00	1,228.14	SPECIAL ASSMENTS PAID BY CITY
			<b>Total for check: 28467</b>		<b>1,228.14</b>	
MENASHA UTILITIES	28468	1/27/2011	BILLING#1	100-1008-541.22-03	425.11	ELEC OR WATER OR STORM OR OUTSIDE SERVICES

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MENASHA UTILITIES...	28468...	1/27/2011...	BILLING#1...	100-0000-123.00-00	13.35	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1012-541.22-03	87.47	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0305-562.22-03	21.45	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0305-562.22-06	17.50	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0403-513.21-04	3,015.44	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-03	338.13	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-05	29.71	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				207-0707-552.22-06	31.87	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-03	422.69	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-05	65.80	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-0703-553.22-06	200.61	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1001-514.22-03	1,516.59	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1001-514.22-05	412.20	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1019-552.22-03	(208.22)	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1013-541.22-03	60.35	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1013-541.22-06	187.49	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
				100-1014-543.22-06	12.50	ELEC OR WATER OR STORM OR OUTSIDE SERVICES
601-1020-543.22-03	27.75	ELEC OR WATER OR STORM OR OUTSIDE SERVICES				
<b>Total for check: 28468</b>					<b>6,677.79</b>	
MODERN BUSINESS MACHINES	28469	1/27/2011	26238625	100-1001-514.24-04	100.34	OVERAGE 3RD FLOOR COPIER
			26239059	100-1001-514.24-04	280.50	CONTRACT MAINTENANCE
<b>Total for check: 28469</b>					<b>380.84</b>	
MONOPRICE INC	28470	1/27/2011	4005854	100-1001-514.30-15	18.42	NETWORK CABLES
<b>Total for check: 28470</b>					<b>18.42</b>	
MORTON SAFETY	28471	1/27/2011	543584	731-1022-541.30-18	69.00	EYEWASH
<b>Total for check: 28471</b>					<b>69.00</b>	
NEENAH-MENASHA MUNICIPAL COURT	28472	1/27/2011	BOND	100-0000-201.03-00	189.40	BOND
				100-0000-201.03-00	202.00	BOND

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NEENAH-MENASHA MUNICIPAL COURT...	28472...	1/27/2011...	BOND...	100-0000-201.03-00	139.00	BOND
			<b>Total for check: 28472</b>		<b>530.40</b>	
CITY OF NEENAH	28473	1/27/2011	32891	100-0403-513.21-04	9,652.81	HARDWARE/SOFTWARE MAINT SPECIAL ASSESS IMPLEME
		1/27/2011	32892	100-0501-522.80-05	5,942.04	MULTI GAS MONITORS THERMAL IMAGING CAMERA
			<b>Total for check: 28473</b>		<b>15,594.85</b>	
NETWORK HEALTH PLAN	28474	1/27/2011	00457157	100-0000-204.08-00	137,081.13	HEALTH PREMIUM 2/1/11-2/28/11
				100-0000-204.11-00	7,819.76	HEALTH PREMIUM 2/1/11-2/28/11
			<b>Total for check: 28474</b>		<b>144,900.89</b>	
NETWORK HEALTH SYSTEM INC	28475	1/27/2011	265489	100-0202-512.21-05	54.00	DRUG SCREEN
			<b>Total for check: 28475</b>		<b>54.00</b>	
OFFICE DEPOT	28476	1/27/2011	1297165	100-0101-511.30-10	21.13	OFFICE SUPPLIES
				100-0201-512.30-10	36.22	OFFICE SUPPLIES
				100-0202-512.30-10	24.37	OFFICE SUPPLIES
				100-0405-513.30-10	9.11	OFFICE SUPPLIES
				100-0203-512.30-10	9.28	OFFICE SUPPLIES
			<b>Total for check: 28476</b>		<b>100.11</b>	
OSHKOSH FIRE & POLICE EQUIPMENT INC	28477	1/27/2011	139964	100-0801-521.29-05	39.00	BLACK KNOB
			<b>Total for check: 28477</b>		<b>39.00</b>	
PACKER CITY INTERNATIONAL	28478	1/27/2011	3-210040008	731-1022-541.38-03	55.91	FILTER
			<b>Total for check: 28478</b>		<b>55.91</b>	

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PONTEM SOFTWARE BY RIA	28479	1/27/2011	37080	743-0403-513.24-04	987.00	ANNUAL SUPPORT FEE CEMETERY MANAGER
			<b>Total for check: 28479</b>		<b>987.00</b>	
ROSS IMAGINGLLC	28480	1/27/2011	88270	100-1001-514.24-04	1,036.00	COPIER MAINTENANCE 2/01/2011-1/31/2012
			<b>Total for check: 28480</b>		<b>1,036.00</b>	
J A SEXAUER	28481	1/27/2011	237035399	100-0703-553.30-15	48.00	PADLOCKS/SHACKLES
			<b>Total for check: 28481</b>		<b>48.00</b>	
EMILY STRAW	28482	1/27/2011	SPRING2011	822-0413-554.30-16	250.00	HATTIE MINOR SCHOLARSHIP SPRING 201
			<b>Total for check: 28482</b>		<b>250.00</b>	
STUMPF MOTOR COMPANY INC	28483	1/27/2011	196554FOWG	731-1022-541.38-03	558.17	INSTRUMENT CLU/CORE
		1/27/2011	FOCS272222	731-1022-541.29-04	202.86	REPLACE PAD INDICATOR
			<b>Total for check: 28483</b>		<b>761.03</b>	
SUNGARD PUBLIC SECTOR INC	28484	1/27/2011	31149	100-0403-513.24-04	2,555.00	MAINTENANCE 2-1-2011 THRU 2-20-2011
			<b>Total for check: 28484</b>		<b>2,555.00</b>	
SYN-TECH SYSTEMS	28485	1/27/2011	59344	731-1022-541.24-06	1,819.00	AIM 2 ASSY/CABLE ASSY
			<b>Total for check: 28485</b>		<b>1,819.00</b>	
UNIFIRST CORPORATION	28486	1/27/2011	097 0079291	731-1022-541.20-01	107.58	MAT/MOP SERVICE
			<b>Total for check: 28486</b>		<b>107.58</b>	
UNITED WAY FOX CITIES	28487	1/27/2011	20110127	100-0000-202.09-00	127.78	PAYROLL SUMMARY
			<b>Total for check: 28487</b>		<b>127.78</b>	

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UW-FOX VALLEY	28488	1/27/2011	11-22042	100-0405-513.21-08	1,610.00	COUNCIL VIDEOTAPING 2010
			<b>Total for check: 28488</b>		<b>1,610.00</b>	
WC INDUSTRIAL SUPPLY COMPANY	28489	1/27/2011	0011918-IN	731-1022-541.38-03	29.72	BEARINGS/BUSHINGS
		1/27/2011	0011953-IN	731-1022-541.38-03	30.78	PILLOW BLOCK
		1/27/2011	0012061-IN	731-1022-541.38-03	223.80	STOCK PARTS
			<b>Total for check: 28489</b>		<b>284.30</b>	
WE ENERGIES	28490	1/27/2011	DEC2010	100-0000-123.00-00	1,486.13	GAS SERVICE 12/07/10-1/9/11
				100-1001-514.22-04	1,498.59	GAS SERVICE 12/07/10-1/9/11
				100-0801-521.22-04	2,052.28	GAS SERVICE 12/07/10-1/9/11
				100-0920-531.22-04	376.09	GAS SERVICE 12/07/10-1/9/11
				100-0601-551.22-04	3,192.87	GAS SERVICE 12/07/10-1/9/11
				100-0703-553.22-04	780.26	GAS SERVICE 12/07/10-1/9/11
				100-0704-552.22-04	263.91	GAS SERVICE 12/07/10-1/9/11
				207-0707-552.22-04	80.23	GAS SERVICE 12/07/10-1/9/11
				731-1022-541.22-04	6,310.28	GAS SERVICE 12/07/10-1/9/11
		1/27/2011	NORTH	100-0701-533.22-03	8.57	NORTH ST
		1/27/2011	PLANK	100-0703-553.22-04	9.57	2170 PLANK RD
			<b>Total for check: 28490</b>		<b>16,058.78</b>	
WERNER ELECTRIC SUPPLY CO	28491	1/27/2011	S3183363.001	731-1022-541.24-03	18.01	ELEC BALLAST NITE LITE/PWF
			<b>Total for check: 28491</b>		<b>18.01</b>	
WINNEBAGO COUNTY CLERK OF COURTS	28492	1/27/2011	BOND	100-0000-201.03-00	150.00	BOND
			<b>Total for check: 28492</b>		<b>150.00</b>	
WINNEBAGO COUNTY REGISTER OF DEEDS	28493	1/27/2011	MTGESATIS	263-0306-562.70-01	30.00	MORTGAGE SATISFACTION 5-9-2006
			<b>Total for check: 28493</b>		<b>30.00</b>	
WINNEBAGO COUNTY TREASURER	28494	1/27/2011	SH100490	100-0801-521.22-01	6,958.00	2011 LRMS CHARGES

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WINNEBAGO COUNTY TREASURER...	28494...	1/27/2011	SHJ100540	100-0805-521.25-01	207.00	JAIL DIVISION
			<b>Total for check: 28494</b>		<b>7,165.00</b>	
WISCONSIN COUNCIL 40 PER CAPITA TAX	28495	1/27/2011	20110127	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			<b>Total for check: 28495</b>		<b>270.00</b>	
WISCONSIN COUNCIL 40 PER CAPITA TAX	28496	1/27/2011	20110127	100-0000-202.07-00	298.95	PAYROLL SUMMARY
			<b>Total for check: 28496</b>		<b>298.95</b>	
WISCONSIN DEPT OF JUSTICE	28497	1/27/2011	L7101T	100-0801-521.21-06	119.00	NAME SEARCHES
			<b>Total for check: 28497</b>		<b>119.00</b>	
WISCONSIN SUPPORT COLLECTIONS	28498	1/27/2011	20110127	100-0000-202.03-00	1,297.32	PAYROLL SUMMARY
			<b>Total for check: 28498</b>		<b>1,297.32</b>	
					<b>285,655.51</b>	

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ACCENT BUSINESS SOLUTIONS INC	28499	2/3/2011	11890	100-1001-514.24-01	191.07	MAINTENANCE CONTRACT
			<b>Total for check: 28499</b>		<b>191.07</b>	
ACCURATE	28500	2/3/2011	1100421	731-1022-541.30-15	599.99	100 LB SANDBLASTER SANDBLASTING SUPPLIES
		2/3/2011	1100455	731-1022-541.30-18	19.68	GRINDING/CUTTING WHEELS
		2/3/2011	1100563	731-1022-541.30-18	87.70	GRINDING WHEELS
			<b>Total for check: 28500</b>		<b>707.37</b>	
ADRIAN PEREZ-GOMEZ	28501	2/3/2011	PEREZ-GOMEZ	100-0000-441.13-00	96.47	REFUSE CART REFUND 1-78
			<b>Total for check: 28501</b>		<b>96.47</b>	
ADVANTAGE PURCHASING LLC	28502	2/3/2011	02003	472-0501-522.82-01	112,054.09	NEW NM FIRE STATION
			<b>Total for check: 28502</b>		<b>112,054.09</b>	
AIRGAS NORTH CENTRAL	28503	2/3/2011	105705345	731-1022-541.30-18	113.93	OXY/ACETYLENE CYLINDER RENTAL
		2/3/2011	105709322	731-1022-541.30-15	308.37	HELMET DIGITAL ELITE
			<b>Total for check: 28503</b>		<b>422.30</b>	
ALLIED GLOVE & SAFETY PRODUCTS	28504	2/3/2011	1/869631	100-1016-543.30-18	48.06	INSULATED WORK GLOVES
			<b>Total for check: 28504</b>		<b>48.06</b>	
ALWAYS READY SERVICES	28505	2/3/2011	95884	100-0000-132.00-00	179.28	SPRAY NINE CLEANER
			<b>Total for check: 28505</b>		<b>179.28</b>	
AMERICAN PLANNING ASSOCIATION	28506	2/3/2011	95883-101107	100-0304-562.32-01	343.00	APA MEMBERSHIP G KEIL
			<b>Total for check: 28506</b>		<b>343.00</b>	

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APPLETON HYDRAULIC COMPONENTS	28507	2/3/2011	20495	731-1022-541.29-04	753.22	HYDRAULIC CYLINDER
			<b>Total for check: 28507</b>		<b>753.22</b>	
ASSESSMENT TECHNOLOGIES LLC	28508	2/3/2011	3002	100-0402-513.21-04	210.00	PROGRAMMER SUPPORT EXPORT TO NEENAH
			<b>Total for check: 28508</b>		<b>210.00</b>	
BADGER HIGHWAYS CO INC	28509	2/3/2011	152595	100-1003-541.30-18	518.50	COLD MIX FOR POT HOLES
			<b>Total for check: 28509</b>		<b>518.50</b>	
BANK OF AMERICA	28510	2/3/2011	5-284	100-0000-121.01-00	1,911.86	REFUND PROPERTY TAX 5-284
			<b>Total for check: 28510</b>		<b>1,911.86</b>	
BROADWAY AUTOMOTIVE	28511	2/3/2011	532596P	741-0000-193.00-00	1,651.98	TRANSMISSION
			<b>Total for check: 28511</b>		<b>1,651.98</b>	
CALUMET COUNTY CLERK OF COURTS	28512	2/3/2011	BOND	100-0000-201.03-00	850.00	BOND
				100-0000-201.03-00	150.00	BOND
			<b>Total for check: 28512</b>		<b>1,000.00</b>	
CAVANAUGH CARRIAGES	28513	2/3/2011	HAYRIDE	100-0702-552.20-05	425.00	HOLIDAY HAYRIDE DISPLAY
			<b>Total for check: 28513</b>		<b>425.00</b>	
CDW GOVERNMENT INC	28514	2/3/2011	WCN5865	743-0403-513.30-15	1,986.00	TABLET PC FOR CITY SANITARIAN
			<b>Total for check: 28514</b>		<b>1,986.00</b>	
COMMUNITY HOUSING COORDINATOR	28515	2/3/2011	142	100-0304-562.21-06	1,800.00	HOUSING PLAN JANUARY 2011
			<b>Total for check: 28515</b>		<b>1,800.00</b>	

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D&M INTERIORS	28516	2/3/2011	CG100038	100-0801-521.24-03	100.33	KITCHEN FLOORING
			<b>Total for check: 28516</b>		<b>100.33</b>	
DIGICORPORATION	28517	2/3/2011	107711	266-1027-543.29-01	350.00	OIL FILTER RECYCLING FLYER
			<b>Total for check: 28517</b>		<b>350.00</b>	
DUMKE & ASSOCIATES &	28518	2/3/2011	FEB	100-0903-531.29-06	2,077.50	316 RACINE ST FEB 2011 RENT
			<b>Total for check: 28518</b>		<b>2,077.50</b>	
FERRELLGAS	28519	2/3/2011	7304556	266-1028-543.30-18	85.60	AG BAG
			<b>Total for check: 28519</b>		<b>85.60</b>	
FOX STAMP SIGN & SPECIALTY	28520	2/3/2011	193400	100-0401-513.30-10	10.50	COPY STAMP
			<b>Total for check: 28520</b>		<b>10.50</b>	
FOX VALLEY TECHNICAL COLLEGE	28521	2/3/2011	020111	100-0000-201.03-00	21.87	PAYMENT IN LIEU OF TAX DNR
			<b>Total for check: 28521</b>		<b>21.87</b>	
ARTHUR J GALLAGHER RMS INC	28522	2/3/2011	526867	733-0206-512.51-08	570.00	POLICY RENEWAL-CRIME
			<b>Total for check: 28522</b>		<b>570.00</b>	
GE CHEMICAL	28523	2/3/2011	4468	731-1022-541.30-18	320.00	WASHER PARTS
				731-1022-541.30-18	320.00	SHOP SUPPLIES
				731-1022-541.30-18	(320.00)	REVERSE ENTRY DUPLICATE ENTRY
			<b>Total for check: 28523</b>		<b>320.00</b>	
GINA DILIBERTI	28524	2/3/2011	DILIBERTI	100-0702-552.20-05	100.00	SNOW SCULPTING WINTER GALA
			<b>Total for check: 28524</b>		<b>100.00</b>	

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GRIES ARCHITECTURAL GROUP INC	28525	2/3/2011	101123-25	472-0501-522.21-02	943.50	NEW NM FIRE STATION
		2/3/2011	110111-20	472-0501-522.21-02	1,415.25	NEW NM FIRE STATION
	<b>Total for check: 28525</b>				<b>2,358.75</b>	
DENA HACKMASTER	28526	2/3/2011	HATTIE	822-0413-554.30-16	250.00	HATTIE MINOR SCHOLARSHIP SPRING 2011
	<b>Total for check: 28526</b>				<b>250.00</b>	
JILL HACKMASTER	28527	2/3/2011	HATTIE	822-0413-554.30-16	250.00	HATTIE MINOR SCHOLARSHIP SPRING 2011
	<b>Total for check: 28527</b>				<b>250.00</b>	
HEARTLAND LABEL PRINTERS INC	28528	2/3/2011	140115-H	743-0403-513.21-04	12.95	DNS HOSTING AGREEMENT
	<b>Total for check: 28528</b>				<b>12.95</b>	
HOME DEPOT CREDIT SERVICES	28529	2/3/2011	3121366	100-0703-553.24-02	36.75	PART
		2/3/2011	4038101	100-0703-553.30-15	509.97	HARDWARE SUPPLIES COMBO KIT
		2/3/2011	8112194	100-0703-553.24-02	(36.75)	PART RETURN
	<b>Total for check: 28529</b>				<b>509.97</b>	
HOTSY CLEANING SYSTEMS INC	28530	2/3/2011	0074013-IN	731-1022-541.30-18	140.00	HOT WAX
		2/3/2011	0074016-IN	731-1022-541.21-06	158.50	SCHEDULED MAINTENANCE
	<b>Total for check: 28530</b>				<b>298.50</b>	
JX ENTERPRISES INC	28531	2/3/2011	G-210100006	731-1022-541.38-03	8.88	RESISTOR-FAN SPEED
		2/3/2011	G-210110002	731-1022-541.38-03	229.45	SWITCH-WIPER/WASHER
		2/3/2011	G-210190015	731-1022-541.38-03	(46.30)	STOCK PARTS RETURN
		2/3/2011	G210070001	731-1022-541.38-03	328.21	SUPER S KIT/CLAMP TRQ
	<b>Total for check: 28531</b>				<b>520.24</b>	

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
KEVIN O'BRIEN	28532	2/3/2011	OBRIEN	100-0000-441.13-00	25.50	REFUSE CART SIZE REFUND
			<b>Total for check: 28532</b>		<b>25.50</b>	
KITZ & PFEIL INC	28534	2/3/2011	010414-0103	731-1022-541.24-03	4.94	HIVIS PLUG/NIGHT LIGHT
		2/3/2011	010514-0011	731-1022-541.24-03	5.38	FLUO LAMPHOLDER NIGHT LIGHTS
		2/3/2011	010514-0087	100-1006-541.30-18	5.84	DIAL THERMOMETER
		2/3/2011	010514-0124	100-0801-521.30-13	21.58	ICE MELTER
				100-0703-553.30-13	21.58	ICE MELTER
				100-1001-514.30-13	21.58	ICE MELTER
				100-0601-551.30-13	21.59	ICE MELTER
		2/3/2011	010614-0038	100-0703-553.30-18	6.29	WIRE CONNECTOR
		2/3/2011	010614-0040	100-1001-514.24-03	6.65	BULBS
		2/3/2011	010614-0103	100-1016-543.30-18	11.69	SS EYE SNAP
		2/3/2011	010714-0169	100-0801-521.30-18	28.78	LITH BATTERIES
		2/3/2011	011014-0048	100-0703-553.24-03	3.93	CONNECTOR/ADAPTER
		2/3/2011	01114-0036	100-0801-521.24-03	3.55	SCREWS/DOOR CLOSER
				100-0601-551.30-13	10.79	KITCHEN BAGS
		2/3/2011	011214-0060	100-0703-553.30-18	9.32	HARDWARE MISC
		2/3/2011	011214-0085	100-0703-553.30-18	0.86	HARDWARE MISC
		2/3/2011	011414-0031	100-0703-553.24-03	1.16	CORNER IRON
		2/3/2011	011414-0063	100-1001-514.30-18	16.69	HARDWARE FOR DOOR CLOSER
		2/3/2011	011703-0009	100-0703-553.30-18	5.73	KEY
		2/3/2011	011909-0017	100-0703-553.30-18	0.40	HARDWARE MISC
		2/3/2011	011914-0011	731-1022-541.38-03	2.69	THRD STL ROD
		2/3/2011	012014-0011	100-0703-553.30-18	14.00	STEEL WASHER/NUT SETTER
		2/3/2011	012014-0046	100-0801-521.30-18	3.59	SPON BLOCK
		2/3/2011	012014-0084	100-0703-553.24-03	2.69	EXT RIGN
			<b>Total for check: 28534</b>		<b>231.30</b>	
KONE INC	28535	2/3/2011	150445301	100-1001-514.24-03	981.46	ELEVATOR REPAIR CITY HALL
			<b>Total for check: 28535</b>		<b>981.46</b>	
LAKE PARK VILLAS HOMEOWNERS ASSN	28536	2/3/2011	013111	100-0305-562.21-01	690.20	LAKE PARK VILLA PROJECT

**AP Check Register**  
**Check Date: 2/3/2011**

Date: 2/3/2011

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
LAKE PARK VILLAS HOMEOWNERS ASSN...	28536...	2/3/2011...	013111...	100-0305-562.51-03	437.32	LAKE PARK VILLA PROJECT
				100-0703-553.22-03	14.37	LAKE PARK VILLA PROJECT
				100-1012-541.22-03	38.04	LAKE PARK VILLA PROJECT
				625-1010-541.22-03	30.27	LAKE PARK VILLA PROJECT
				<b>Total for check: 28536</b>		
MARK MASON	28537	2/3/2011	MASON	100-0000-441.13-00	96.47	REFUSE CART REFUND 5-528
				100-0000-441.14-00	5.00	REFUSE CART REFUND 5-528
				<b>Total for check: 28537</b>		
MARSHALL & ILSLEY TRUST COMPANY NA	28538	2/3/2011	4012544	100-0202-512.21-06	260.00	FLEX BENEFIT FEE
<b>Total for check: 28538</b>				<b>260.00</b>		
MEDICAL PRODUCTS LABORATORIES INC	28539	2/3/2011	529086	100-0916-531.30-18	404.82	SEALANT KITS
<b>Total for check: 28539</b>				<b>404.82</b>		
MENARDS-APPLETON EAST	28540	2/3/2011	74739	207-0707-552.82-02	20.55	MILFORD HANGERS
				100-0703-553.30-18	83.95	AMP CHARGER/ROUND BOX
				100-0703-553.30-18	66.84	TREATED AG
				<b>Total for check: 28540</b>		
MENASHA EMPLOYEES CREDIT UNION	28541	2/3/2011	20110203	100-0000-202.05-00	2,074.00	PAYROLL SUMMARY
<b>Total for check: 28541</b>				<b>2,074.00</b>		
MENASHA HEALTH DEPARTMENT	28542	2/3/2011	020111	100-0916-531.30-18	12.59	PETTY CASH
				100-0903-531.33-01	10.58	PETTY CASH
				100-0903-531.30-11	2.75	PETTY CASH 2010
				100-0903-531.30-18	10.00	PETTY CASH 2010

## AP Check Register

### Check Date: 2/3/2011

Date: 2/3/2011

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
MENASHA HEALTH DEPARTMENT...	28542...	2/3/2011...	PETTYCASH...	100-0903-531.33-01	29.70	PETTY CASH 2010
			<b>Total for check: 28542</b>		<b>65.62</b>	
MENASHA JOINT SCHOOL DISTRICT	28543	2/3/2011	020111	100-0000-201.03-00	117.26	PAYMENT IN LIEU OF TAXES DNR
			<b>Total for check: 28543</b>		<b>117.26</b>	
MENASHA TREASURER	28544	2/3/2011	REFUNDS	100-0000-441.13-00	96.47	REFUSE CART REFUND 5-8
				100-0000-441.14-00	5.00	REFUSE CART REFUND 5-8
				100-0000-441.13-00	96.47	REFUSE CART REFUND 5-685
			<b>Total for check: 28544</b>		<b>197.94</b>	
MENASHA UTILITIES	28545	2/3/2011	003630	601-1020-543.21-02	1,283.47	DIGGERS HOTLINE DEC 2010
				625-1010-541.21-02	1,283.46	DIGGERS HOTLINE DEC 2010
		2/3/2011	3618	601-1021-543.25-01	16,487.73	SEWER CHARGE CALC NOVEMBER 2010
		2/3/2011	3619	625-0401-513.25-01	1,306.72	STORM WATER CALC NOVEMBER 2010
			<b>Total for check: 28545</b>		<b>20,361.38</b>	
MIRON CONSTRUCTION CO INC	28546	2/3/2011	012811	472-0501-522.82-01	99,441.96	NEW NM FIRE STATION
				472-0000-201.04-00	(4,972.10)	NEW NM FIRE STATION
			<b>Total for check: 28546</b>		<b>94,469.86</b>	
MODERN BUSINESS MACHINES	28547	2/3/2011	26239148	100-1001-514.24-04	146.37	CONTRACT MAINTENANCE
			<b>Total for check: 28547</b>		<b>146.37</b>	
MORTON SAFETY	28548	2/3/2011	545349	731-1022-541.30-18	19.10	RESPIRATOR 3M
		2/3/2011	545744	731-1022-541.30-18	42.00	ICE TREAD BOOT
			<b>Total for check: 28548</b>		<b>61.10</b>	
N&M AUTO SUPPLY	28549	2/3/2011	345715	731-1022-541.30-18	46.90	WHITE GREASE CARTRIDGE
		2/3/2011	345718	731-1022-541.30-18	46.90	WHITE GREASE CARTRIDGE

## AP Check Register

### Check Date: 2/3/2011

<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
N&M AUTO SUPPLY...	28549...	2/3/2011	345772	731-1022-541.38-03	7.94	LOOM CLAMPS
		2/3/2011	345773	731-1022-541.38-03	15.88	LOOM CLAMPS
		2/3/2011	345873	731-1022-541.38-03	15.36	ZINC WELD THRU PRIMER
		2/3/2011	345874	731-1022-541.38-03	46.08	ZINC WELD THRU PRIMER
		2/3/2011	346420	731-1022-541.38-03	13.50	RUBBER UNDERCOATING
		2/3/2011	346472	731-1022-541.30-18	32.48	REPLACEMENT CASTERS
<b>Total for check: 28549</b>					<b>225.04</b>	
NEENAH-MENASHA MUNICIPAL COURT	28550	2/3/2011	BOND	100-0000-201.03-00	139.00	BOND
				100-0000-201.03-00	113.80	BOND
<b>Total for check: 28550</b>					<b>252.80</b>	
NEENAH-MENASHA SEWERAGE COMMISSION	28551	2/3/2011	2011-014	601-1021-543.25-01	58,764.08	WW TREATMENT FEB 2011
				2011-020	601-1021-543.25-01	11,669.00
<b>Total for check: 28551</b>					<b>70,433.08</b>	
CITY OF NEENAH	28552	2/3/2011	NMFIRERESCUE	100-0501-522.25-01	257,692.00	FIRE RESCUE SERVICES FEB 2011
				<b>Total for check: 28552</b>		
OUTAGAMIE COUNTY	28553	2/3/2011	87427	100-0805-521.25-01	1,430.00	NOV-DEC INMATE LODGING
				<b>Total for check: 28553</b>		
PACKER CITY INTERNATIONAL	28554	2/3/2011	3-210100018	731-1022-541.38-03	82.26	BLADES/HYDRAULI
				3-210120006	731-1022-541.38-03	27.72
<b>Total for check: 28554</b>					<b>109.98</b>	
REGISTRATION FEE TRUST	28555	2/3/2011	REG	100-0801-521.32-01	75.00	VEHICLE REGISTRATION
				<b>Total for check: 28555</b>		
REINDERS INC	28556	2/3/2011	1324425-00	731-1022-541.38-03	(1.60)	NUT-JAM CREDIT

**AP Check Register**  
**Check Date: 2/3/2011**

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<i>Vendor Name</i>	<i>Check Number</i>	<i>Check Date</i>	<i>Invoice Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Description</i>
REINDERS INC...	28556...	2/3/2011	1326884-00	731-1022-541.38-03	113.37	THREADED SOCKET ASMS
			<b>Total for check: 28556</b>		<b>111.77</b>	
ROAD EQUIPMENT	28557	2/3/2011	WA524468	731-1022-541.38-03	42.42	WHEEL CHECK LOOSE NUT INDICATOR
			<b>Total for check: 28557</b>		<b>42.42</b>	
DR TERESA RUDOLPH	28558	2/3/2011	FEB2011	100-0903-531.21-05	150.00	CITY PHYSICIAN FEB 2011
			<b>Total for check: 28558</b>		<b>150.00</b>	
HENRY SCHEIN INC	28559	2/3/2011	8444188-01	100-0916-531.30-18	475.22	MEDICAL SUPPLIES
			<b>Total for check: 28559</b>		<b>475.22</b>	
SEH	28560	2/3/2011	239274	625-1010-541.30-12	336.00	PERMITRACK MS4
		2/3/2011	239275	625-1010-541.30-12	350.00	PERMITRACK ESC
			<b>Total for check: 28560</b>		<b>686.00</b>	
J A SEXAUER	28561	2/3/2011	238510085	100-0703-553.30-15	574.96	PADLOCKS
			<b>Total for check: 28561</b>		<b>574.96</b>	
STAPLES ADVANTAGE	28562	2/3/2011	3148028824	100-1001-514.30-10	510.00	COPY PAPER
				100-0401-513.30-10	153.80	OFFICE SUPPLIES
		2/3/2011	3148028825	100-0401-513.30-10	4.26	OFFICE SUPPLIES SHARPIE MARKER
		2/3/2011	3148028826	100-0702-552.30-10	5.45	OFFICE SUPPLIES
				100-0304-562.30-10	18.74	OFFICE SUPPLIES
				100-1002-541.30-10	19.03	OFFICE SUPPLIES
				100-1001-514.30-10	21.27	OFFICE SUPPLIES
				100-1001-514.30-10	41.31	OFFICE SUPPLIES
		2/3/2011	3148028827	731-1022-541.24-01	28.48	OFFICE SUPPLIES
				100-0703-553.30-10	7.21	OFFICE SUPPLIES

**AP Check Register**  
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STAPLES ADVANTAGE...	28562...	2/3/2011	3148028828	731-1022-541.24-01	37.25	OFFICE SUPPLIES
			<b>Total for check: 28562</b>		<b>846.80</b>	
STEE HANNEMAN	28563	2/3/2011	SUMP	601-1020-543.21-02	500.00	REIMBURSE SUMP PUMP/PIT
			<b>Total for check: 28563</b>		<b>500.00</b>	
SUSAN DRISCOLL	28564	2/3/2011	DRISCOLL	733-0206-512.73-01	1,200.00	CLAIM AGAINST CITY
			<b>Total for check: 28564</b>		<b>1,200.00</b>	
TAMMY LONGSINE	28565	2/3/2011	LONGSINE	100-0000-441.13-00	24.00	REFUSE CART SIZE REFUND
			<b>Total for check: 28565</b>		<b>24.00</b>	
UNIFIRST CORPORATION	28566	2/3/2011	097 0079714	731-1022-541.20-01	107.58	MAT/MOP CLOTHING SERVICE
			<b>Total for check: 28566</b>		<b>107.58</b>	
UNITEL INC	28567	2/3/2011	33999	100-1001-514.24-04	244.75	TECHNICAL SUPPORT    TRANSFER PHONES/FINANCE
			<b>Total for check: 28567</b>		<b>244.75</b>	
VARITECH INDUSTRIES INC	28568	2/3/2011	120322	731-1022-541.38-03	323.28	SENSOR WITH CABLE PIN
			<b>Total for check: 28568</b>		<b>323.28</b>	
WE ENERGIES	28569	2/3/2011	012011	100-1012-541.22-03	2,192.54	STREET LIGHTS
			<b>Total for check: 28569</b>		<b>2,192.54</b>	
WEDA	28570	2/3/2011	013111	100-0304-562.32-01	255.00	2011 MEMBERSHIP DUES    G KEIL
			<b>Total for check: 28570</b>		<b>255.00</b>	

**AP Check Register**  
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WERNER ELECTRIC SUPPLY CO	28571	2/3/2011	S3188865.001	100-0703-553.24-03	30.60	LAMPS
			<b>Total for check: 28571</b>		<b>30.60</b>	
WINNEBAGO COUNTY CLERK OF COURTS	28572	2/3/2011	BOND	100-0000-201.03-00	200.00	BOND
			<b>Total for check: 28572</b>		<b>200.00</b>	
WINNEBAGO COUNTY TREASURER	28573	2/3/2011	020111	100-0000-201.03-00	69.98	PAYMENT IN LIEU OF TAX DNR
			<b>Total for check: 28573</b>		<b>69.98</b>	
WISCONSIN COUNCIL 40 PER CAPITA TAX	28574	2/3/2011	20110203	100-0000-202.06-00	270.00	PAYROLL SUMMARY
			<b>Total for check: 28574</b>		<b>270.00</b>	
WISCONSIN DEPT OF JUSTICE-TIME	28575	2/3/2011	T10546	100-0801-521.22-01	615.00	TIME SYSTEM ACCESS OFFICER SUPPORT
			<b>Total for check: 28575</b>		<b>615.00</b>	
WISCONSIN SUPPORT COLLECTIONS	28576	2/3/2011	20110203	100-0000-202.03-00	440.23	PAYROLL SUMMARY
			<b>Total for check: 28576</b>		<b>440.23</b>	
WPHA	28577	2/3/2011	012711	100-0903-531.32-01	75.00	2011 MEMBERSHIP S NETT
			<b>Total for check: 28577</b>		<b>75.00</b>	
					<b>592,667.06</b>	

## ORDINANCE O-2-11

### AN ORDINANCE RELATING TO ADOPTION OF STATE FIRE PREVENTION CODES

Introduced by Ald. Wisneski and Zelinski (Recommendation of NMFR Joint Finance & Personnel Committee)

The Common Council of the City of Menasha does hereby ordain as follows:

SECTION 1: Amend Title 5, Chapter 3, SEC.5-3-1 of the Code of Ordinances of the City of Menasha, Wisconsin as follows:

#### CHAPTER 3

Fire Prevention Code; Hazardous Materials

#### SEC. 5-3-1 ADOPTION OF STATE CODES.

(a) The state codes listed in this section are hereby adopted by reference and made a part of the City Fire Prevention Code. For the purposes of this section, these provisions are adopted to enable the Fire Department to note any violations of such codes and to report those violations to the appropriate community service inspectors. The fire inspectors shall have the authority to cite such violations on fire inspections.

- ~~(1) General Hazard on Fire Prevention, Wisconsin Administrative Code, COMM chapter 14;~~
- ~~(2) Wisconsin Administrative Code, Wisconsin State Electrical Code, COMM Chapter 16;~~
- ~~(3) Elevator Code, Wisconsin Administrative Code, COMM chapter 18;~~
- ~~(4) Wisconsin Administrative Code, Wisconsin Commercial Building Code, COMM Chapters 61-65;~~
- ~~(5) General Orders on Existing Buildings, Wisconsin Administrative Code, COMM chapters 75 to 79;~~
- ~~(6) Historic Building Code, Wisconsin Administrative Code, COMM chapter 70;~~
- ~~(7) Flammable and Combustible Liquids Code, COMM 10.~~
- (1) Flammable, Combustible and Hazardous Liquids, Wisconsin Administrative Code, Chapter COMM 10.
- (2) Fire Prevention, Wisconsin Administrative Code, Chapter COMM 14;
- (3) Electrical, Wisconsin Administrative Code, Chapter COMM 16;
- (4) Elevators, Escalators and Lift Devices, Wisconsin Administrative Code, Chapter COMM 18;
- (5) Wisconsin Commercial Building Code, Wisconsin Administrative Code, Chapter COMM 61 – 66 and Appendices A and B;

(6) Buildings Constructed Prior to 1914, Wisconsin Administrative Code, Chapter COMM 75 – 79;

Overall enforcement responsibility for the provisions of subsections (3) through (6) above will be equally shared by the building inspector and the fire inspector. The building inspector has the primary responsibility during construction of the building while the fire inspector has primary responsibility after the building is completed. Primary responsibility for particular sections of the above provisions shall be as indicated in the Wisconsin Administrative Code.

(b) The International Fire Code ~~2006~~ 2009 Edition, hereinafter “IFC” is hereby adopted as though fully set forth herein, with the following exceptions:

(1) Section 105 “permits” of Chapter 1, “Administration.”

(c) ~~The following editions of the National Fire Protection Codes and Standards are hereby adopted by reference including but not limited to the current edition and made part of the City Fire Prevention Code with the same force and effect as though set forth herein in full:~~

~~NFPA 11, Low Expansion Foam  
NFPA 11A, Medium and High Expansion Foam Systems  
NFPA 12, Carbon Dioxide Extinguishing Systems  
NFPA 12A, Halon 1301 Fire Extinguishing Systems  
NFPA 13, Installation of Sprinkler Systems  
NFPA 13D, Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes  
NFPA 13R, Sprinkler Systems in Residential Occupancies up to and including Four Stories in Height  
NFPA 14, Standpipe Private Hydrant and Hose Systems  
NFPA 15, Water Spray Fixed Systems  
NFPA 16, Deluge Foam Water Sprinkler Systems and Foam Water Spray Systems  
NFPA 17, Dry Chemical Extinguishing Systems  
NFPA 17A, Wet Chemical Extinguishing Systems  
NFPA 20, Installation of Stationary Pumps  
NFPA 24, Private Fire Service Mains  
NFPA 25, Water Based Fire Protection Systems  
NFPA 30, Flammable and Combustible Liquids Code  
NFPA 30A, Motor Fuel Dispensing Facilities  
NFPA 30B, Aerosol Products, Manufacture and Storage  
NFPA 31, Installation of Oil Burning Equipment  
NFPA 33, Spray Application Using Flammable or Combustible Materials  
NFPA 34, Dipping and Coating Processes Using Flammable or Combustible Liquids  
NFPA 50, Bulk Oxygen Systems at Consumer Sites  
NFPA 50A, Gaseous Hydrogen Systems at Consumer Sites  
NFPA 50B, Liquefied Hydrogen Systems at Consumer Sites  
NFPA 51B, Welding, Cutting, Other Hot Work  
NFPA 54, National Fuel Gas Code  
NFPA 55, Compressed and Liquefied Gases in Portable Cylinders  
NFPA 69, Explosion Prevention Systems  
NFPA 72, National Fire Alarm Code  
NFPA 80, Fire Doors and Fire Windows  
NFPA 92A, Smoke Control Systems  
NFPA 96, Ventilation Control and Fire Protection of Commercial Cooking Operations  
NFPA 105, Smoke Control Door Assemblies  
NFPA 204, Smoke and Heat Venting~~

~~NFPA 230, Storage, Fire Protection of Storage  
NFPA 231D, Storage of Rubber Tires  
NFPA 291, Fire Flow Testing and Marking of Hydrants  
NFPA 329, Handling Releases of Flammable and Combustible Liquids and Gases  
NFPA 385, Tank Vehicles for Flammable and Combustible Liquids, 2000 Edition;  
NFPA 430, Liquid and Solid Oxidizers  
NFPA 490, Storage of Ammonium Nitrate  
NFPA 654, Prevention of Fire and Dust Explosions from Manufacturing Combustible  
Particulate Solids  
NFPA 1123, Fireworks Display  
NFPA 1124, Fireworks and Pyrotechnic  
NFPA 1126, Use of Pyrotechnics before a Proximate Audience  
NFPA 1221, Communications, Emergency Services  
NFPA 1961, Fire Hose  
NFPA 1962, Care, Use, and Service Testing of Fire Hose Including Couplings and  
Nozzles  
NFPA 1963, Fire Hose Connections  
NFPA 2001, Clean Agent Fire Extinguishing Systems~~

(c) NFPA (National Fire Protection Association) codes and standards as exist on January 1, 2011 are hereby adopted by reference and made a part of the City Fire Prevention Code with the same force and effect as though set forth herein in full, unless otherwise found to be in conflict with superseding state or local codes and/or standards.

(d) Any fire prevention ~~problem~~ concern not herein addressed by code or adopted standards will be addressed on the basis of current adopted International Fire Code and/or the aforementioned accepted National Fire Protection Association Standards.

SECTION 2: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this        day of February, 2011.

\_\_\_\_\_  
Donald Merkes, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Galeazzi, City Clerk

RESOLUTION R – 4 – 11

RESOLUTION RELATING TO REDUCTION OF POLL WORKERS.

Introduced by Mayor Merkes

WHEREAS, there will be a Primary Election in the City of Menasha on February 15, 2011, and

WHEREAS, it is expected that the voter turnout will be light.

NOW, THEREFORE, BE IT RESOLVED, that the number of poll workers at each polling location in the City of Menasha be reduced from five to three for the Primary Election on February 15, 2011.

Passed and approved this        day of February, 2011.

\_\_\_\_\_  
Donald Merkes, Mayor

Attest:

\_\_\_\_\_  
Deborah A. Galeazzi, City Clerk

January 14, 2011

TO: Mayor Don Merkes

FROM: Peg Malueg

SUBJECT: Committee On Ageing

I recently became aware of an opening for a representative on The Committee on Ageing.

I am interested in serving on this committee.

I have almost 20 years experience in the Health and Human Services Field with Outagamie County. Specifically in Public Health and Ageing and Long Term Support.

I feel this experience would be beneficial in serving on this committee.

Peg Malueg

Dear Mayor Merkes:

I have learned from Sue Nett that there is a vacancy on the Committee for Aging in Menasha. I would be pleased to assist the city by serving on that committee. I have lived in Menasha since 1972. Prior to my retirement in 2005, I was a central office administrator (Director of Special Services) for the Menasha Joint School District for 34 years. During that time I was licensed by the state of Wisconsin for the private practice of psychology. I am a Vietnam era Veteran, a member of the Wisconsin Retired Educators Association and AARP. Thank you for your consideration.

Sincerely  
John J. Ruck  
1108 Starbuck Dr.  
Menasha, WI