

It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
December 5, 2011
6:45 PM
or immediately following the Administration Committee
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. November 21, 2011
- D. ACTION ITEMS
 - 1. Street Use Permit – 18th Annual First Eve Fox Cities; Saturday, December 31, 2011; 10:30 PM to 12:20 AM (Community Forward)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
November 21, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Taylor at 9:15 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich,

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, PP Homan, C/T Stoffel, PHD Nett, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [November 7, 2011](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. ACTION ITEMS

1. [Payment – Terra Engineering & Construction Corporation; City of Menasha Wastewater Collection System Rehabilitation Improvements, Phase 4 Project; Sanitary Sewer Rehabilitation; Contract E145-11-01A; \\$458,227.18 \(Payment No. 1\)](#)

DPW Radtke explained this is part of the Clean Water Fund project. Most of the project is complete. Staff is recommending approval.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council. Motion carried on roll call 8-0.

2. [Recommendation to Increase Annual Storm Water Fee from \\$75/ERU to \\$80/ERU](#)

DPW Radtke explained when the storm water utility was created in 2009 the initial fee was established at \$65 per ERU. It was increased to \$75/ERU for 2010 and remained at that level for 2011. In reviewing the 2012 budget and comparing expected revenue to budgeted expenditures, it was thought that an increase to \$80/ERU would be necessary. However, recent information regarding expected annual payments to the Town of Menasha for the shared Tayco Street Storm Water Pond indicate that revenues at \$75/ERU will be sufficient to cover 2012 expenditures, given the current balance in the Storm Water Fund. Therefore, staff is recommending the 2012 fee remain at the current rate of \$75/ERU.

General discussion ensued on storm water expenditures and credit policy. Ald. Taylor requested a financial report for the Storm Water Fund be made some time in the future

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Zelinski to adjourn at 9:28 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk



STREET USE APPLICATION

18TH ANNUAL

Event: FIRST EVE FOXCITIES

Sponsored by COMMUNITY FORWARD Inc

Responsible Person: JAMES TAYLOR

Address: PO BOX 185
MENASHA WI

Phone: 205 9216

Email Address: _____

Street Use Date:	<u>12-31-11</u>
Start Time:	<u>10:30PM</u>
End Time:	<u>12:20AM</u>
Number of Units:	_____

Street Route: (Attach Map) Description of Use CURTIS REED SQUARE, MILWAUKEE + MAIN STS.

Liability Insurance has been secured in the amount of \$ _____ with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company _____ Policy No. _____
(Attached is a copy of the certificate of insurance).

Date: 11-12-11 Applicant's Signature: James Taylor

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of Twenty-Five Dollars (\$25.00). Make checks payable to City of Menasha. See highlighted portion of the attached City of Menasha Municipal Code.

REC # 2427

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised May 2010)

Scheduled Park & Recreation Board Review Date: _____

Not Required: Approved: _____ Denied: _____

Scheduled Common Council Review Date: 12-19-11

Approved: _____ Denied: _____

APPROVAL:

Police Dept. _____ Fire Dept. _____ Public Works Dept. MR City Attorney _____

18TH FIRST EVE FOX CITIES

12-31-11

10:30 PM - 12:20 AM

